**Memorandum of Understanding**

**2026-01**

Master Schedule Agreement

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) agree to work collaboratively to discuss the formation of a master schedule of courses that consider the following:

1. Effective course/section offerings with regard to timely graduation and program completion opportunities;

2. Course and section day/time combinations that allow a typical transfer or career and technical program student to build a draft 1-2 year schedule;

3. A loosely predictable 1-2 year rotation of courses that often have experienced low enrollment;

4. Dual-credit/enrollment offerings.

Both parties agree to ensuring that these concerns are addressed by the Master Schedule Committee, which will include faculty across divisions and programs. Both parties agree to periodic checkpoints at the beginning, mid-point, and end of each semester to discuss progress, concerns from the faculty or administration about the process that is being implemented, barriers to implementation during the fall, spring and summer semesters during planning and first two years of the new master schedule. Both parties can request meetings to discuss progress on this agreement at any time. Both parties commit to integrating the Educational Excellence Council, Teaching and Learning Committee, and Strategic Leadership and Planning Council into the review and recommendation processes in order to integrate shared governance. This agreement will be reviewed at the end of each academic year to determine the status of the project and provide updates to the Union Leadership Team and the Board of Trustees.

Both parties agree that this agreement is not intended to expand or limit the faculty role in governance. Both parties acknowledge that the President is responsible to the Board of Trustees and that all consensus and collaborative decisions that are the subject of this Memorandum of Understanding require the approval of the Board of Trustees should approval be necessary.

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

By: Tracy P. Lee

Date: 10/20/26

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By:

Date: 10/21/26