

ENGLISH COMPOSITION I (Spring 2020)

ENG 1001-01 , MWF 10-10:50, E-214	ENG 1001-04 , TR 8-9:15, E-214	ENG 1001-06 , MWF 9-9:50, E-214
Instructor: Kirk Lockwood Office: B-320	Phone: 815-224-0336 E-mail: kirk_lockwood@ivcc.edu	Office Hours: MWF 11-12, TR 10-11, or by appointment

COURSE DESCRIPTION

English Composition I allows the student to study and apply rhetorical principles of writing in developing effective sentences, paragraphs, and essays, with particular emphasis on analyzing and writing expository prose. Students' essays will be based upon their readings of a variety of texts on various topics. The course includes the use of various computer applications, including word-processing and the Internet. Credit Hours: 3. Division: Humanities, Fine Arts, and Social Sciences. IAI Code: C1 900. Prerequisites: Placement according to IVCC's English placement exam or successful completion of ENG 0900, in addition to placement according to IVCC's reading placement exam, an ACT reading score of 21 or above, or successful completion of RED 0900. An ACT English score of 19 or above, an SAT Evidence Based Reading and Writing score of 480 or above, or a PAARC score of 4-5 satisfies both the reading and writing prerequisite.

EXPECTED LEARNING OUTCOMES AND GENERAL EDUCATION GOALS

1. Read a variety of texts with understanding and appreciation.
2. Understand invention as a part of the writing process.
3. Organize and develop ideas effectively and logically in essays.
4. Develop effective, logical, and well-supported arguments.
5. Understand and use a variety of rhetorical methods for developing ideas.
6. Maintain a consistent and appropriate viewpoint, tone, and voice.
7. Strengthen essays through the revision process.
8. Write essays free of common stylistic weaknesses.
9. Write essays free of excessive errors.
10. Use word-processing software and the Internet to assist in the writing process.
11. Understand documentation and plagiarism.

This course addresses the following IVCC general education goals: 1) to apply analytical and problem solving skills to personal, social and professional issues and situations, 2) to communicate successfully, both orally and in writing, to a variety of audiences, and 3) to understand and use technology effectively and to understand its impact on the individual and society.

RESOURCES

IVCC Stylebook. Illinois Valley Community College, updated by Nora Villarreal, IVCC Writing Center, 6 May 2019, ivccwritingcenter.files.wordpress.com/2019/07/stylebook-1.pdf.

Other resources are provided through the instructor in print or online.

FORMAL GRADED WRITING (800 POINTS)

Essay 1 50 points, 2 pages Writing the Basic Essay	Essay 2 200 points, 3 pages Analyzing a Text	Essay 3 200 points, 3 pages Writing about Literature	Essay 4 250 points, 4 pages Integrating Research	Essay 5 100 points, 2 pages Writing Essay Exams
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You are required to turn in word-processed, printed copies of the final drafts of Essays 1-4 in class and to submit them as attached files through Blackboard and SafeAssign, Blackboard's plagiarism detection service. These final drafts must be submitted by the end of class on the due date. The late penalty for either the printed or Blackboard copy of Essays 1-4 will be 5% for each 24-hour period, starting at the due date and time. The final draft of Essay 5 will be written in class, must be written on its due date to earn any points, and is due at the end of class on the due date.

The due dates and times for rewrites of Essays 1-4 will be announced in class. The Essay 1 and Essay 2 rewrite grades will replace the original grades (except for any original late penalty), while the Essay 3 and Essay 4 rewrite grades will be averaged with the original grades. The rewrites must be submitted in print and through Blackboard/SafeAssign by the start of class on their due dates, with the same late penalty applied (5% for each 24-hour period). Before I will grade a rewrite, you must resubmit the original graded final draft and grade sheet with my comments. You will not have an opportunity to rewrite Essay 5.

Essays submitted through Blackboard that cannot be opened because of technical problems may still be considered late. We will go over in class how to submit through Blackboard, and it is then your responsibility to make sure your files have been submitted correctly and can be opened from Blackboard. You must submit final drafts of all five essays to pass this course (though doing so does not guarantee a passing grade). In addition, in the case of consistently below-average writing (D or F level), I reserve the right to base your course grade solely upon the quality of your graded essays. Students must earn a C or better in this class for it count as part of an IVCC transfer degree and/or as a course accepted by an Illinois Articulation Initiative (IAI) institution. Your essays will be graded according to the standards outlined in the *Stylebook*, based on the following scale:

A+ 97-100	B+ 87-89	C+ 77-79	D+ 67-69	F 0-59
A 94-96	B 84-86	C 74-76	D 64-66	
A- 90-93	B- 80-83	C- 70-73	D- 60-63	

ESSAY DRAFTS (50 POINTS)

Because we will be emphasizing the whole writing process, including invention and rewriting, you will be required to submit drafts of Essays 2-4 before submitting final drafts for grading. To earn full credit, each draft must be typed, meet the minimum essay length requirement (plus a Works Cited page when required), and submitted by the beginning of class on the due date through Blackboard/SafeAssign. Late or incomplete drafts will earn partial or no points. You are expected to revise and edit your drafts thoroughly and carefully before submitting them as final drafts for grading. In addition to participating in class workshops, discussing your drafts with me and visiting the Writing Center are excellent strategies.

QUIZZES AND EXERCISES (50 POINTS)

Quizzes may be announced or unannounced. Missed quizzes may not be made up. Exercises may include discussion questions, grammar exercises, and other short assignments. An in-class exercise may be completed for credit only during the class when it is assigned. Unless noted otherwise, out-of-class exercises will be due at the beginning of class on their due dates. A late out-of-class assignment submitted within 24 hours of the due date and time will earn half credit. Any out-of-class exercise submitted more than 24 hours late will earn no points.

FINAL EXAM (100 POINTS)

The final exam will be a cumulative, objective exam. All students are required to take the final exam.

MAKE-UP POLICY (EXTRA CREDIT)

You may earn back 30 missed points by attending an IVCC extracurricular event and, within two weeks of the event, provide evidence of your attendance and turn in a typed, one-page summary/critique of the event. Each summary/critique must be written carefully and thoughtfully to earn a maximum of 5 points. The last day to turn in a summary/critique is the last class meeting before the final exam.

ATTENDANCE POLICY

Regular attendance is important to passing this course. When you are absent, you are still responsible for what is covered in class during your absence and for all assignments, regardless of why you are absent. Though I do not penalize you directly for missing class, being absent more than a few times almost certainly will lower your grade because of the material you will miss. In addition, if you have no absences or only one absence for the entire semester and consistently meet the Participation and Classroom Expectations below, you may replace either the original Essay 3 or Essay 4 grade with the rewrite grade, rather than averaging it with the original grade.

PARTICIPATION AND CLASSROOM EXPECTATIONS

In addition to completing the course requirements discussed above, you are expected to participate regularly in all course activities, including the following:

- Reading a variety of college-level texts
- Reading and responding to one another's writing
- Contributing to class and group discussions
- Collaborating with other students at all stages of the writing process

To give everyone an equal opportunity to learn, it's vital that your participation and actions in class contribute to an effective learning environment. Because the following activities detract from such an environment, they will not be tolerated during class:

- Arriving to class late, leaving and coming back during class, or leaving class early
- Checking e-mail, playing online games, or visiting any non-course websites
- Using the printer during class presentations or discussion
- Texting, allowing your phone to ring, or using your phone
- Logging into or studying for other courses
- Participating in conversation or any other activity unrelated to class

Your course participation not only affects your own learning and success in the class, but that of other students, as well. In addition, your participation may affect your overall grade in the course if your grade is borderline at the end of the semester. At all times, your participation and actions should demonstrate respect for the class, your classmates, and the instructor.

ACADEMIC INTEGRITY

This course and all the work you submit for it are subject to IVCC's Academic Integrity Policy, which is available in the current *IVCC Catalog* and *Student Handbook*. Everything that you submit for this class must be your own work. If any of your work includes any material from a source, you must give full credit to the source. In other words, that material must be fully documented. **Submitting work that is not your own and failing to document source material are both plagiarism, a form of cheating. Plagiarism and cheating in general can destroy your credibility as a writer and are grounds for failing an assignment in this course and/or the entire course.** Refer to the *IVCC Stylebook* for more information on plagiarism. In addition, you are not allowed to submit work that you completed prior to this class or are working on for another class (for example, for another college course or in high school) without my prior approval. Please discuss with me any concerns you have about these issues.

WITHDRAWAL POLICY

You may withdraw from this course through April 7. Students have the ability to initiate a withdrawal from classes. By completing the form in the Records Office or through the form located within WebAdvisor, the student is authorizing IVCC to remove him/her from the course. Entering the student ID number serves as the student's electronic signature. IVCC has the right to rescind a withdrawal in cases of academic dishonesty or at the instructor's discretion. Students should be aware of the impact of a withdrawal on full-time status for insurance purposes and for financial aid. It is highly recommended that students meet with their instructor or with a counselor before withdrawing from a class to discuss if a withdrawal is the best course of action for that particular student. More detailed information is available at the IVCC [Records](#) website.

OUT-OF-CLASS INSTRUCTION AND ASSISTANCE

Please take advantage of my office hours and my availability before and after class to talk to me about a specific writing assignment or the class in general. I'm available outside of class, and I'm pleased to help you with the class in any way I reasonably can. If necessary, we can arrange to meet at my office during times other than my scheduled office hours. Get your money's worth out of your instructors, your classes, and the other services IVCC offers its students.

WRITING CENTER

The IVCC Writing Center offers free, unlimited, one-on-one tutoring for students in any class at any stage of their writing process. The Writing Center staff, which includes faculty and student tutors, is happy to assist students in understanding assignments, brainstorming topics, organizing and developing ideas, and revising and editing drafts. Our Quick Query service provides help with basic writing questions via email. The Writing Center also has handouts on grammar and style, writing reference materials, and documentation manuals available in the Center and in the *IVCC Stylebook*. The schedule, appointment availability, and Quick Query instructions can be found by visiting [Writing Center](#) web site, calling the Learning Commons at 815-224-0637, or stopping by the Writing Center in the Learning Commons (D-201).

DISABILITIES AND ACCOMMODATIONS

If you are a student with a documented cognitive (learning disability), physical, or psychiatric disability (anxiety, depression, bipolar disorder, AD/HD, post-traumatic stress, and others), you *may* be eligible for academic support services, such as extended test time, texts in audio format, note-taking services, etc. If you are interested in learning if you can receive these academic support services, please contact Tina Hardy (tina_hardy@ivcc.edu or 224-0284) or stop by the Disability Services Office in C-211.

JACOBS LIBRARY

The library hours and notices of any shortened hours are posted on the library web page. Please plan your work on research assignments accordingly. Many library resources are available online with your IVCC student ID at the [Jacobs Library](#) website. Chat online or text the library at 1-815-605-0482 for assistance. The mission of Jacobs Library is to provide resources to enhance the IVCC learning programs and services that enable our community to seek, evaluate, and use information. To fulfill that mission, the library promotes an environment for quiet reading, study, research, and computer access by individuals, as well as small group work in designated areas. Students need to be respectful of this mission and of other students using the library for quiet reading, study, and research. Failure to abide by the rules of the library and failure to follow directions of staff will subject students to the Student Code of Conduct. **If you, or a group you are with, are disruptive, you will be asked to leave the library.** Jacobs Library (located on the main campus) helps you get to know your college library's collections and services. A self-guided orientation is available whenever the library is open for you to learn about the library at your own pace. Allow about 20 minutes and bring your IVCC student ID to the library service desk in A-201 to get started. If you prefer to participate in a guided orientation with a library staff member, please contact the library for available times.

CONTINUITY OF ACADEMIC OPERATIONS (CAOP) STATEMENT

If IVCC experiences an emergency or disaster and classes have the potential to be or are disrupted, IVCC will broadcast messages on the IVCC website, district radio stations, IVCC social media, and the college's automated phone message, heard by dialing (815) 224-2720. Notification of an emergency may be followed by class-specific communication to students from instructors.

COURSE SCHEDULE

F 1/10	Intro to Course Intro to Essay 1	M 3/9 W 3/11 F 3/13	SPRING BREAK (NO CLASSES) SPRING BREAK (NO CLASSES) SPRING BREAK (COLLEGE CLOSED)
M 1/13 W 1/15 F 1/17	Essay 1 Final Draft Due (50 points) <i>Stylebook</i> (1-8, 18-20) Intro to Essay 2 Analysis, Inference Essay Structure	M 3/16 W 3/18 F 3/20	View/Discuss Film (TBA) View/Discuss Film (TBA) View/Discuss Film (TBA) Review Essay 4 Requirements Topic Discussion
M 1/20 W 1/22 F 1/24	MLK, JR. DAY (COLLEGE CLOSED) Thesis Statements Description vs. Analysis Paragraphs	M 3/23 W 3/25 F 3/27	<i>Stylebook</i> (9, 12-14, 72-76) Intro to Research Topic & Tentative Thesis Due (10 points) Library Presentation/Workshop <i>Stylebook</i> (9-11, 15-17, 21-31, 38-39)
M 1/27 W 1/29 F 1/31	Intros/Conclusions Formal Style Essay 2 Draft Due (15 points) Draft Workshop	M 3/30 W 4/1 F 4/3	Works Cited (cont.) <i>Stylebook</i> (76-85) Tentative Works Cited Due (10 points) Quotations/Paraphrases (cont.)
M 2/3 W 2/5 F 2/7	Essay 2 Final Draft Due (200 points) Intro to Essay 3 and Literary Analysis Read Short Story (TBA) Read Short Story (TBA)	M 4/6 W 4/8 F 4/10	<i>Stylebook</i> (11-12, 31-35) <i>Stylebook</i> (85-89) Documentation (cont.) Plagiarism Tutorial 3, 4 Due (12 points) Review Plagiarism Tutorial (Intro, 1, 2) Documentation (cont.)
M 2/10 W 2/12 F 2/14	Read Short Story (TBA) Interpretation and Thesis Statements Writing Literary Analysis	M 4/13 W 4/15 F 4/17	Documentation (cont.) Essay 4 Draft Due (20 points) , Draft Workshop Essay 4 Final Draft Due (250 points)
M 2/17 W 2/19 F 2/21	PRESIDENTS' DAY (COLLEGE CLOSED) Writing Literary Analysis <i>Stylebook</i> (76-85, 36-38)	M 4/20 W 4/22 F 4/24	Intro to Essay 5 In-class Essay Strategies and Preparation In-class Essay Strategies and Preparation
M 2/24 W 2/26 F 2/28	Quoting and Paraphrasing (cont.) <i>Stylebook</i> (85-89) Plagiarism Tutorial Intro, 1, 2 Due (11 points) Creating a Works Cited Page	M 4/27 W 4/29 F 5/1	In-class Essay Strategies and Preparation Essay 5 Due (100 points) Review and Workshop Day
M 3/2 W 3/4 F 3/6	Essay 3 Draft Due (15 points) , Draft Workshop Essay 3 Final Draft Due (200 points) Intro to Essay 4 DEVELOPMENT DAY (NO CLASSES)	M 5/4 W 5/6 F 5/8	Review and Workshop Day Final Exam: ENG 1001-06 (100 points) Final Exam: ENG 1001-01 (100 points)