



ILLINOIS VALLEY  
COMMUNITY COLLEGE

815 N. Orlando Smith Avenue  
Oglesby, IL 61348-2720  
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Dear Nursing Assistant Student:

**The CNA course that you are enrolled in is monitored by the Illinois Department of Public Health. It is an IDPH requirement that all NA students must be fingerprinted before the start of the class.** (Administrative Code Section 955.165 Fingerprint-Based Criminal History Records Check), and your results will be posted on your Health Care Worker Registry (HCWR) page.

Before you can be fingerprinted you **MUST** receive a Livescan fingerprint form from the program coordinator. This will require you to come to campus and meet with coordinator (the dates and times to meet will be sent to each student enrolled), to fill out the Authorization form (if you are under 17 years of age you will need to have your parent, or guardian sign for you). You must present your social security card and a government issued ID (driver's license, state ID, etc) at the time you fill out this form. If you do not have these items, you cannot be listed on the HCWR, therefore, cannot take the class at this time.

If you have worked in health care, you may already have been fingerprinted and the results post on the HCWR. If that is the case and your results are posted, and you are "eligible", you will not need to be fingerprinted again. However, that will need to be validated by contacting the ALH-1214 (CNA) program coordinator. An authorization form will still be required along with your social security card and government issued ID.

#### **FINGERPRINTING SITES:**

ST. MARGARET'S MIDTOWN HEALTH CENTER, 1650 Midtown Road, Peru IL (located across from HyVee) call 815-220-0075 for an appointment. (This site also does the physical, 2 step TB testing, and drug screening. An appointment is required)

OSF MEDICAL GROUP, 1614 E. Norris Drive, Ottawa, IL, Occupational Health call 815-431-3077 for an appointment. (This site also does the physical, 2 step TB testing, and drug screening. An appointment is required)

ACCURATE BIOMETRICS in Peru Located at the Illinois Valley YMCA building, 300 Walnut Drive, Peru, IL 61354. Only available on Wednesdays, 9am-2pm. No appointment is necessary.

BIOMETRIC IMPRESSIONS 2220 Marquette Road, Suite 103B Peru IL. Available on Tuesdays, 9am-4pm and Thursdays, 9am-4pm. No appointment is necessary. The fingerprinting fees can range from \$28.00 - \$40.00 (approx.) depending on where you go. This fee was not included in your course fees, so you will be responsible to pay the fee at the time you are fingerprinted.

**A physical, 2 step TB testing and drug screening is required and must be completed and turn in to your instructor before you start clinical (usually the 3rd week of class).**

The required physical, 2 step TB, and drug screen request forms are in your packet that you will receive when you come to pick up your Livescan fingerprint form.

**You can go to your personal physician, St. Margaret's Midtown Clinic (listed above), OSF Medical Group (listed above), Occupational Health Department of area hospitals, Urgo Care (information listed below), and walk-in clinics. The fees for these may vary and are the responsibility of the students.**

URGO CARE, 2911 Columbus Street, Ottawa, IL. Physical exam, drug screen and 2 step TB. An appointment is necessary and can be made by going to their website, [www.osfhealthcare.org/urgent\\_care](http://www.osfhealthcare.org/urgent_care) and scheduling one.

Additional handouts in your packet will include, but not limited to your course syllabus, syllabus addendum, course outline, attendance policy, course calendar, lecture guide assignments, and quiz guide, lab guide, HIPPA agreement, performance skills, and Alzheimer's Disease and Related Dementia questionnaire. You will also receive handouts with regards to infection control, range-of-motion, performance skills check list, and Alert the Nurse, etc.

If you have any further questions, please let me know by emailing me at [christine\\_blaydes@ivcc.edu](mailto:christine_blaydes@ivcc.edu)

Sincerely,

*Christine Blaydes, RN*

Christine Blaydes, RN

CNA Program Coordinator