

ILLINOIS VALLEY COMMUNITY COLLEGE



Course Syllabus

DIVISION: English, Mathematics, Education

Course: College Study Skills

Date: 3/25/09

Semester Hours: 3

Prerequisite(s): None

Delivery Method:

<input checked="" type="checkbox"/> Lecture	3 Credit Hours
<input type="checkbox"/> Seminar	0 Credit Hours
<input type="checkbox"/> Lab	0 Credit Hours
<input type="checkbox"/> Clinical	0 Credit Hours
<input type="checkbox"/> Online	
<input type="checkbox"/> Blended	

Offered: Fall Spring Summer

IAI Equivalent –**Only for Transfer Courses**–go to <http://www.itransfer.org>:

CATALOG DESCRIPTION:

This course is designed to give new and returning college students an opportunity to learn about and practice important study skills needed for college success. Topics covered include strategic reading, note taking, memory and test-taking strategies, critical thinking, learning styles, time-management and organization, career awareness, and college knowledge (an introduction to services, supports, policies, and procedures at IVCC). There will be an emphasis on the application of these skills to content areas. SSK 0904 is strongly recommended for students who place into two developmental courses.

GENERAL EDUCATION GOALS ADDRESSED

[See the last page of this form for more information.]

Upon completion of the course, the student will be able:

[Choose those goals that apply to this course.]

- To apply analytical and problem solving skills to personal, social and professional issues and situations.
- To communicate orally and in writing, socially and interpersonally.
- To develop an awareness of the contributions made to civilization by the diverse cultures of the world.
- To understand and use contemporary technology effectively and to understand its impact on the individual and society.
- To work and study effectively both individually and in collaboration with others.
- To understand what it means to act ethically and responsibly as an individual in one's career and as a member of society.
- To develop and maintain a healthy lifestyle physically, mentally, and spiritually.
- To appreciate the ongoing values of learning, self-improvement, and career planning.

EXPECTED LEARNING OUTCOMES AND RELATED COMPETENCIES:

[Outcomes related to course specific goals.]

Upon completion of the course, the student will be able to:

1. Read actively:
 - 1.1 The student will learn to apply metacognitive techniques that will encourage them to monitor, analyze, and repair difficulties with reading comprehension.
 - 1.2 Students will learn the importance of activating background knowledge prior to and during reading.
 - 1.3 Students will learn to annotate text while reading, using a variety of strategies (highlighting, margin notes, underlining).
 - 1.4 The student will apply the SQ3R system to course-related or content area materials.
 - 1.5 The student will be able to develop a process for concept formation/visualization.
 - 1.5 a The student will recognize concrete concepts by direct sensory input.
 - 1.5 b The student will identify abstract concepts using metaphors or analogies.
 - 1.5 c The student will apply the process of visualization by painting mental pictures for nonverbal attributes.
 - 1.5 d The student will develop concept maps using Inspiration software
2. Learn about and practice using different note taking techniques such as vocabulary cards, outlining, Cornell notes, mapping, and key word/concept identification (during lecture)
 - 2.1 The student will learn to identify appropriate note taking strategies for both textbook reading and lecture.

3.0 Understand how memory works and apply a variety of memory improvement strategies, such as mnemonics, acronyms, visualization, and association:

3.1 The student will explain and define the steps in the memory process.

3.2 The student will be able to name and explain memory principles.

3.3 Students will identify and practice memory strategies compatible with their learning style.

4. Understand and apply a variety of test preparation and test taking techniques:

4.1 Students will learn about and demonstrate effective techniques used before, during, and after a test.

4.2 Students will be given specific instruction in strategies for multiple choice, true-false, short answer, and essay tests.

5. Learn critical thinking vocabulary, and identify and apply critical thinking components with assignments:

5.1 Students will be introduced to Bloom's taxonomy and use the critical thinking vocabulary to explain assignments.

5.2 Students will demonstrate logical thinking by applying problem-solving steps to real-life issues.

6. Identify his/her personal learning style and use study strategies that are compatible to this style:

6.1 The student will determine his/her personal learning style.

6.2 The student will determine appropriate study strategies for his/her learning style and apply these strategies to content area requirements.

7. Develop a personal time management plan:

7.1 The student will record and analyze his/her present use of time.

7.2 The student will survey a variety of time management forms and strategies and apply them as needed

8. Identify possible career choices that are compatible with skills, interests, and availability:

8.1 Students will list personal and academic strengths and weaknesses.

8.2 Students will identify job values of importance.

8.3 Students will explore possible careers that match their skills, interests, and values.

8.4 Students will incorporate all the aboved-mentioned skills to create a plan for achieving their main career goal.

9. Use people, print, and internet sources to learn about IVCC's policies, procedures, schedules, and support services:

9.1 The student will be able to demonstrate an awareness of student services (financial aid, counseling, records, Project Success)

9.2 The student will be able to identify and explain support services offered at IVCC (assessment center, disability services, peer tutoring, writing center).

9.3 The student will demonstrate an ability to use the IVCC website and WebAdvisor to gain information about student policies, procedures, and course communication methods (withdrawals, transfers, drops, etc.).

9.4 Students will attend an IVCC library and computer services orientation.

COURSE TOPICS AND CONTENT REQUIREMENTS:

Course topics include: strategic reading, concept formation/visualization, note taking, memory and test taking strategies, critical thinking, learning styles, time management and organization, career awareness, and college knowledge (an introduction to supports, services, policies, and procedures at IVCC).

INSTRUCTIONAL METHODS:

Lecture, modeling, guided practice, independent work, technology-based activities, tours/orientations of campus support services

INSTRUCTIONAL MATERIALS:

Instructional materials will include class text, application exercises within text, technology-based assignments, videos, guest speakers, and content- area texts.

STUDENT REQUIREMENTS AND METHODS OF EVALUATION:

There are no prerequisites for this course. Students will be required to attend both lecture and lab sections of the course so they can benefit from modeling, guided practice, and application phases.

Students will be evaluated by a pre- and post- test of overall study skills and strategies, informal surveys, personal inventories, performance on specific study strategy application assignments and projects.

OTHER REFERENCES

Form Revised: 3/2/05