

ILLINOIS VALLEY

COMMUNITY COLLEGE

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

Board Meeting A G E N D A

**Tuesday, November 18, 2025
Board Room
4:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

MISSION STATEMENT

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Reappointment of Non-tenured Faculty
President's Evaluation
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

Authorization of Continued Payment for
Standard Operating Expenses
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
RAMP Reports
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy
Student/Employee Demographic Reports

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

Tentative Board Committee Meetings

Audit Finance Committee: January, April, June, and November
Planning Committee: February and October
Facilities Committee: May and August
Closed Session Meeting Minutes Committee: June and December

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Tuesday, November 18, 2025 – 4:30 p.m. – Board Room (C-307)

The meeting can be accessed by the public at link <https://ivcc-edu.zoom.us/j/84582632849> and meeting ID number 845 8263 2849. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Recognition of Women's Tennis Team
8. Student/Employee Demographic Report
9. Consent Agenda Items – Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 9.1 Approval of Minutes – October 7, 2025 Board Retreat and October 21, 2025 Board Meeting (Pages 1-12)
 - 9.2 Approval of Bills - \$1,997,420.30
 - 9.2.1 Education Fund - \$1,227,317.77
 - 9.2.2 Operations and Maintenance Fund - \$91,709.00
 - 9.2.3 Operations and Maintenance (Restricted) - \$22,723.27
 - 9.2.4 Auxiliary Fund - \$473,622.95
 - 9.2.5 Restricted Fund - \$83,990.77
 - 9.2.6 Audit Fund - \$15,000.00
 - 9.2.7 Liability, Protection, and Settlement Fund - \$81,887.13
 - 9.2.8 Grants, Loans, Scholarships - \$1,169.41
 - 9.3 Treasurer's Report (Pages 13-36)
 - 9.3.1 Financial Highlights (Pages 14-15)
 - 9.3.2 Balance Sheet (Pages 16-17)
 - 9.3.3 Summary of FY26 Budget by Fund (Pages 18-26)
 - 9.3.4 Budget to Actual by Budget Officers (Page 27)
 - 9.3.5 Statement of Cash Flows (Page 28)
 - 9.3.6 Investment Status Report (Pages 29-34)

- 9.3.7 Disbursements - \$5,000 or more (Pages 35-36)
- 9.4 Personnel – Stipends for Pay Periods Ending October 4, 2025 and October 18, 2025; and Part-Time Faculty and Staff Appointments October 2025 (Pages 37-40)
- 10. Student Trustee’s Report
- 11. President’s Report
- 12. Committee Reports
- 13. 2025 Tentative Tax Levy (Page 41-44)
- 14. Protection, Health, and Safety (PHS) Project for Tax Year 2025 (Pages 45-68)
- 15. Purchase Request – Assessment Center Technology (Pages 69-70)
- 16. Approval – Nursing School Grant Agreement (Pages 71-102)
- 17. Approval – Board Policy 02.19 Reasonable Accommodation of Religious Observances (Pages 103-105)
- 18. Request for Inactivation – Certified Production Technician Certificate (Page 106)
- 19. Request for Inactivation – Renewable Energy Basic and Advanced Certificates (Pages 107-108)
- 20. Schedule of Regular Meeting Dates and Times for 2026 (Page 109)
- 21. Faculty Retirement – Dr. Jeffrey Spanbauer, History Instructor (Page 110)
- 22. Items for Information (Pages 111-120)
 - 22.1 Staff Appointment – Allison Schweickert-Smith, Financial Aid and Veterans Benefit Advisor (Page 111)
 - 22.2 Staff Appointment – Elizabeth Bulthuis, Administrative Assistant I-East Campus Truck Driver Training (Page 112)
 - 22.3 University of Illinois – Early Termination Agreement (Pages 113-114)
 - 22.4 Thank You – Marseilles Elementary School (Page 115)
 - 22.5 Notification of Sale of General Obligation Community College Bonds (Pages 116-120)
 - 22.6 Employee Separations Report (Page 121)
- 23. Trustee Comment
- 24. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) student disciplinary cases; 4) collective bargaining; and 5) closed session minutes.
- 25. Approve and Retain – Closed Session Minutes – September 16, 2025
- 26. Other
- 27. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE

Board of Trustees

Minutes of Special Meeting

October 7, 2025

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session for a Board Retreat at 2:00 p.m. on Tuesday, October 7, 2025 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jay K. McCracken, Chair
Angela M. Stevenson, Vice Chair
Maureen O. Rebholz, Secretary
Everett J. Solon
Rebecca Donna
William F. Hunt
Lynda Marlene Moshage

Members Virtually Present:

Members Telephonically Present:

Members Absent: Danica E. Scoma, Student Trustee

Others Physically Present: Tracy Morris, President
Mark Grzybowski, Vice President for Student Services
Kathy Ross, Vice President for Business Services and Finance
Vicki Trier, Vice President for Academic Affairs
Tracy Beattie, Executive Director of the Foundation

Others Virtually Present:

PUBLIC COMMENT

None

Ms. Stevenson entered the meeting at 2:03 pm.

PURCHASE REQUEST – MIDWEST TESTING SERVICE

It was moved by Mr. Solon and seconded by Mr. Hunt to authorize the administration to enter into an agreement with Midwest Testing Services for the required construction inspection and testing for the Agriculture Educational Building project at a cost not to exceed \$29,980.00.

Roll Call Vote: “Ayes” – Ms. Moshage, Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, and Mr. McCracken. “Nay” – none. “Abstain” – Ms. Stevenson. Motion carried.

ACADEMIC AFFAIRS UPDATE

Dr. Trier provided an update on Academic Affairs items for AY2025-2026. Items include the divisions developing academic plans using the SOAR model; the master schedule; 11 Tenure-Track Faculty (7 new); New Faculty Orientation; the curriculum process and software; Program Review process; accessibility of course materials; competency-based education in industrial

maintenance; and session on the results of the Personal Assessment of College Environment (PACE) survey.

Dr. Trier stated the Higher Learning Commission Comprehensive Visit will take place on April 5-6, 2027. The timeline for preparing for the visit include collaborating on a Quality Workshop in June 2025; forming the Steering Committee in June 2025; Criteria Team Orientations in October 2025; Evidence Gathering in Fall 2025; Assurance Argument Development and Editing in Spring 2026; Review with the College in Fall 2026; and submit to the Higher Learning Commission by the submission lock date of March 8, 2027.

Dr. Trier highlighted several achievements in Academic Affairs including new faculty member Keturah Haferkamp receiving a research fellowship award to finish her doctorate degree; Developmental Education Reform (DERA) supplemental co-requisite courses developed by the English department; three Dual Credit courses offered through the Distance Learning classroom/modality with Serena High School; Nursing NCLEX pass rate of 91.3% for May 2025 RN graduates and LPN summer graduate pass rate of 100%; EKG Certification program through Continuing Education has 12 student enrolled; Discover Manufacturing to be held on October 21; cadaver dissection completed by faculty over the summer; and ReadSpeaker was launched in Brightspace.

BUSINESS SERVICES UPDATE

Ms. Ross provided an overview of the Business Services and Finance Division. The FY26 budget for the division includes 54.5 FTE's and \$22.6 million. It includes Directors in the functional areas of Accounting, which includes the Bursar's Office and Foundation Financials; Auxiliary Services and Purchasing; Facilities; Human Resources; IT; and Security/School Resource Officer, which are outside contracts. Business Services committee responsibilities that fall under the Strategic Leadership and Planning Council include Insurance, Professional Development, IT, IT Security, Colleague Module Leads, Operations, Emergency Management, and Grants Administration Oversight.

Ms. Ross noted FY25 Business Services accomplishments including adding an additional FOIA officer role; added FY25 approved positions in Accounting, Facilities, and Human Resources; finalized the Annexation Agreement for the agricultural building; updated technology in CTC 124/125, CTC Kitchen, and CTC Yoga Studio; completed the Colleague Cloud Migration; Emergency Management training; rolled out a new Retirement Incentive Plan; added an affordable insurance plan and rolled out Online Benefit Enrollment to all employees; and continued work on the Employee Handbook.

Ms. Ross highlighted some of the FY26 Business Services initiatives including completion of the Employee Handbook; formulary changes to insurance plan and evaluating Network enhancements; emergency management drills, division retreat, and quarterly Vector training; update to the wired and wireless network; optimization sessions for Colleague and Self-Service; fresh faculty laptops and evaluate printer consolidation/refresh; and FY26 Project Updates Grant Administration Oversight Committee Activity information was distributed.

STUDENT SERVICES UPDATE

Mr. Grzybowski provided a Student Services update that included updating the Strategic Enrollment Plan Goals, strategies, and tactics; leading Student Services/Academic Affairs with self-service student functions; onboarding the Student Retention Alert Module in Colleague; and developing a Threat Assessment Group; drop for nonpayment work group work to improve communication and reduce the percentage of students dropped for nonpayment; and coordinating and promoting completion of required trainings for Title IX by students and offering optional training for employees on Mental Health Support and Suicidal Behaviors.

Mr. Grzybowski provided the following department highlights for Student Services. Admissions/Assessment Center: Congratulations to Tom Quigley on the birth of his son. Summer Studstill, Assessment Center Coordinator, is now a certified proctor with the National Testing Association, and IVCC is on track to have our testing center become NCTA certified. Athletics/Student Activities: Continuation of the branding project in the gym. Two students have been added to the membership of the Student Success and Retention Committee. Financial Aid: Awarding and disbursement of student aid was completed on time even though the office has been short staffed. Career Services: Partnering with ONYX on a mentoring project. The Student Etiquette Dinner is scheduled for November 12. Counseling: The new Transfer Coordinator has been onboarded and 12 submissions to IAI panels in the Fall 2025 cycle have already been submitted. Kudos to Renee Prine and the Degree Audit Team for updating the student information system with curriculum changes in preparation for annual catalog update. A total of 1,285 counseling appointments were held in June and July. Ottawa Center: The staff is continuing community involvement. Project Success: Received a near perfect score on their recent Grant Writing Competition submission. Student Success: Credit for Prior Learning video completed. Franklin University Pathway Project, a bachelor's degree completion program, that locks in a tuition rate of \$299 per credit hour and includes textbooks and fees. The Swipe Out Hunger Grant allowed the purchase of two additional freezers for Eagles Peak Food Bank.

FOUNDATION UPDATE

Ms. Beattie shared information on the functions of the Foundation including scholarships/student support, campaigns, retiree list/reception, alumni relations, Hall of Fame, Employee Giving Campaign, fundraising events, and donor relations. Foundation accomplishments for 2024-2025 included upgrading the scholarship software, hosted the 100th Gala; launched the Ag Complex Campaign; and the recruitment of five new Board members.

Ms. Beattie provided a comparison of general scholarships from 2024 to 2025 showing an increase in applicants from 408 to 571; scholarships awarded from 275 to 327; and dollars awarded from \$329,000 to \$377,000. Fundraising income from 2024 to 2025 showed an increase in fundraising income from \$58,719 to \$91,599; cash contributions from \$494,973 to \$621,373; and gifts of stock from \$10,036 to \$22,276.

Ms. Beattie reported 2025-2026 initiatives for the Foundation include the Ag Campaign, awarding scholarships in May, updating Scholarship Agreements, Planned Giving Materials/Planning, and marketing and planning the Foundation's 50th Anniversary celebration in March 2026.

MARKETING UPDATE

Ms. Duncan shared the Marketing and Communications goals for the department. The Marketing and Communications activations in the areas of event marketing, public relations, social media, influencers, website/advertising, branding, and sponsorships/partnerships were highlighted.

Ms. Duncan highlight the Marketing and Communications Quarter 1 success that included 24 press releases/feature stories resulting in 170 placements in print, radio, online, and 2,376,000 media impressions; 422 social media posts resulting in 11,062 engagements (likes, shares, comments) 1,882 link clicks, 909,310 impressions, and 432,691 reach; 4 carousel ads resulting in 373 link clicks, 86,551 impressions, and 245,361 reach; 56,422 local/digital radio ads resulting in 358,824 media impressions; Summer/Fall registration billboards resulting in 1,465,301 potential views; Invest in Your Future billboards resulting in 85,445 potential views; and website analytics resulting in 5,917 clicks (homepage graphics and admissions page).

STRATEGIC PLANNING DISCUSSION

Dr. Morris provided an overview of the plan that includes sections on the Mission, Vision, and Values; Institutional Goals; Strategic Goals; and Key Performance Indicators (KPIs). Dr. Morris reviewed the strategic and institutional goals and their objectives. Outcomes on objective successes and those still in progress were discussed for each goal.

Next steps in the strategic planning process are continued work on measurements and targets; revise the tracking tool due to accessibility concerns, and improving communication related to the outcomes.

PRESIDENT'S GOALS UPDATE

Dr. Morris reported on the status of policy updates. Initially, 129 policies needed to be updated in FY24 including 50 that have not been updated since 2010. Of those 50, 76% have been updated. In addition, 60% have been updated to be within the 4-year period. In the last three years, over 70 policies have been updated and several new policies created. Work will continue with updates approved by the Board Planning Committee and then presented to the Board. An update on the objectives under the remaining goals and their status was given.

Dr. Morris provided the potential five Key Performance Indicators (KPIs) currently under review by the Institutional Effectiveness Committee. Those KPIs are Student Academic Success, Student Success and Engagement, Support for Employees, Resource Management, and Community Engagement and Representation. The measures and sources for each KPI were reviewed and discussed.

BOARD SELF-ASSESSMENT DISCUSSION

Dr. Morris presented the results of the Board's self-assessment completed in Spring 2025. The average score for each of the 8 responsibilities and the individual evaluation and comments made in each area were reviewed and discussed.

DISCUSSION FOR MEETING DATE/TIME FOR 2026

The Board agreed the Board meeting will continue to be the third Tuesday of the month at 4:30 p.m. for 2026. A conflict in June will result in the meeting being changed for that month. A draft of the meeting dates will be shared at the next Board meeting with action being taken in November.

TRUSTEE COMMENT

None

ADJOURNMENT

Mr. McCracken declared the meeting adjourned at 6:00 p.m.

Jay K. McCracken, Board Chair

Maureen O. Rebholz, Secretary

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ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
October 21, 2025

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 4:30 p.m. on Tuesday, October 21, 2025 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jay K. McCracken, Chair
Maureen O. Rebholz, Secretary
Everett J. Solon
Rebecca Donna
William F. Hunt
Lynda Marlene Moshage
Danica E. Scoma, Student Trustee

Members Virtually Present:

Members Telephonically Present:

Members Absent: Angela M. Stevenson, Vice Chair

Others Physically Present: Tracy Morris, President
Kathy Ross, Vice President for Business Services and Finance
Mark Grzybowski, Vice President for Student Services
Vicki Trier, Vice President for Academic Affairs
Mary Beth Herron, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

MOMENT OF SILENCE

A moment of silence was held to remember Annette Radek, mother of English faculty member Kimberly Radek-Hall; Helga Interrante, a generous Foundation donor; the grandfather of adjunct psychology faculty member Jesse Rodriguez; Laurence E. Pierson, former Spanish Professor; and Bob Kuhar, a Foundation Scholarship donor.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Mr. Hunt to approve the agenda.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

PUBLIC COMMENT

Mr. Volker recognized Mr. McCracken for his effort and commitment to restoring the Wallace House in Ottawa.

RECOGNITION OF EMERITUS/EMERITA STATUS RECIPIENTS

Dr. Morris was pleased to recognize and read the resolutions of those who were approved by the Board in September 2025 for Emeritus Status. Two of the three individuals awarded in attendance were Diane Christianson, Faculty Emerita and Jamie Gahm, Administrator Emerita. Laura Hodgson Block, Faculty Emerita was not able to attend.

CONSENT AGENDA ITEMS

It was moved by Ms. Moshage and seconded by Dr. Rebholz to approve the consent agenda, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – September 16, 2025 Board Meeting.

Approval of Bills - \$3,408,945.91

Education Fund - \$2,291,173.13; Operations and Maintenance Fund - \$522,836.45; Operations and Maintenance (Restricted) - \$385,242.63; Auxiliary Fund - \$145,716.38; Restricted Fund - \$17,348.76; Liability, Protection, and Settlement Fund - \$48,628.56.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending September 6, 2025 and September 20, 2025; and Part-Time Faculty and Staff Appointments for September 2025.

STUDENT TRUSTEE’S REPORT

Ms. Scoma highlighted the success of Spirit Day in September. The 21st Century Scholar Dinner was held on September 25 for finalists Eleanor Radtke, Kambri Fisher, Danica Scoma, and Haliey Larsen. Larsen was named the 21st Century Scholar. Freshman Student Government Election results named Jacy Miller as the Freshman Representative and Zach Quick and Jorge Delao as Programming Board members.

Student Club activities included the Gender and Sexuality Alliance hosted an interactive display for National Coming Out Day, allowing students to share positive messages; the Hispanic Leadership Team, Project Success Leadership Team, and Art Club collaborated to expand the Dia de Los Muertos altar in the main lobby. Hispanic Heritage month was celebrated with more events from the Hispanic Leadership Team. The Art Club will have an art club sale in November of student items to raise money for the club. The International Club will sponsor an International Education Week in mid-November with student led panels held to bring awareness to resources for studying, working, and living abroad.

Women’s Tennis won the Region 4 Tournament and has advanced to the National Tournament that will be held in May. Men’s and Women’s Cross Country Team hosted the Arrowhead Conference Tournament at Catlin Park. The Women’s Team placed 2nd at the event.

The Student Nurses Association and the IVCC Red Cross Club are hosting a blood donation event on October 28 in the IVCC Gym.

Student Government Association (SGA) new members took their positions. Sophomore members have begun forming goals for the year. The SGA will hold a Halloween costume contest on October 31 in the Student Life Space to boost engagement and the Student Etiquette Dinner will be held on November 12.

PRESIDENT'S REPORT

Dr. Morris highlighted the construction progress on campus on the Ag building as well as in the Assessment Center, Microbiology, and classroom spaces in buildings A and E.

Tutor Appreciation Week was October 6-10 with notes of appreciation. The Inspiration Tree for nursing student received a refresh and is where they leave each other notes of encouragement. The National Coming Out Day display allowed students and staff to support each other. Jacobs Library had a display during Banned Books Week.

The Women's Tennis Team is heading to Nationals in the Spring. The Student Nurses Association crafted and donated blankets to Liberty Village and Pleasant View residents. Dr. Young's first theatre production of Bottom's on First 2.0 was held with 143 attendees including 35 students and two bins of donations were collected for Eagles Peak.

Kudos to Facilities, Food Services, advisors, staff members, student workers, and student leaders on an amazing Spirit Day. Constitution Day on September 17 had employees handing out pocket Constitutions and talking with students about the Constitution. The Financial Aid Office is holding a FAFSA event on October 29 to help students complete the FAFSA.

Employee Development Day was held on October 10 and focused on Professionalism in the Workplace and Communication. The campus had a successful fire drill recently and kudos to the Emergency Management Committee on continuing to encourage drill and practice. High school visits are in full swing for the semester. Approximately 300 students from 14 high schools participated in Discover Manufacturing Career Expo on October 21. The Jazz and Wind Ensembles held concerts recently. The IV Leads Golf Outing was held to fund IVCC Scholarships and faculty member Vince Brolley brought in a renowned brain psychiatrist as a guest speaker in his dual credit class at Hall High School.

Emergency Management Training was held on campus, as IVCC is serving as a potential reunification site in case of crisis. Ottawa High School held an event for their juniors and seniors with 50 representatives from the University of Illinois system. The panel spoke about options for college. Kudos to Renee Prine for coordinating this event.

Dr. Morris gave a presentation to the Project Success Leadership Team on Leadership and Project Management. Kudos to Aseret Loveland for coordinating this presentation. LGBTQ+ History Month hosted author Joe Chianakas on campus. Kudos to Amanda Cook Fesperman and the DEI Committee for coordinating this event.

Additional events and happenings included College and Career Night on October 8; Ag Field Day with 35 attendees including Ag students, agriculture businesses, farmers, and crop advisors; Hegeler Carus Presentation on October 14; Keturah Haferkamp, new English faculty member, was selected for graduate student research fellowship from Drew University; and the Clery report was completed and disseminated

Monthly update on enrollment for Fall included an increase of 2.02% in headcount and 3.13% in credit hours compared to Fall 2024. We are at 107.23% of budgeted hours and 101.67% of actual prior 10th day hours for Fall. We are at 59.6% of the total annual budgeted credit hours.

Eagles Peak visits for September totaled 430. Quarter 1 totals for FY26 (July-Sept) included 640 visits, 214 unduplicated households, 306 children in the household, and 720 total in the households.

Federal Legislative Updates include an Audit extension requested from the state due to delay in OMB supplement (approved by ICCB); concerns about the loss of SNAP; Stop Campus Hazing Act; Financial Aid verification changes; filed comments related to IPEDS request; monitoring concerns with Adult Education; potential changes to grant requests including termination for convenience clause mandated and alignment with administrative priorities.

State Legislative Updates included the veto session underway; changes to PSVHE Act to conduct survey biennially; potential change to in-state tuition/residency (110 ILCS 805/6-4a) which broadens protections for those who graduate from an Illinois high school with at least 3 years of attendance; minor changes to OMA (not applicable) and FOIA (to prevent fraud through AI and attachments); review of 433 from the 104th General Assembly is underway...stay tuned!

COMMITTEE REPORTS

None

RESOLUTION PROVIDING FOR THE ISSUE OF NOT TO EXCEED \$1,650,000 GENERAL OBLIGATION COMMUNITY COLLEGE BONDS FOR THE PURPOSE OF INCREASING THE WORKING CASH FUND OF THE DISTRICT, PROVIDING FOR THE LEVY OF A DISTRICT ANNUAL TAX SUFFICIENT TO PAY THE PRINCIPAL AND INTEREST ON SAID BONDS, AND AUTHORIZING THE PROPOSAL SALE OF BONDS TO THE PURCHASER THEREOF.

It was moved by Mr. Hunt and seconded by Dr. Donna to adopt the resolution providing for the issue of \$1,650,000 Taxable General Obligation Community College Bonds, Series 2025, for the purpose of increasing the Working Cash Fund of the District.

Student Advisory Vote: "Aye" – Ms. Scoma. Roll Call Vote: "Ayes" – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. "Nay" – none. Motion carried.

RESOLUTION AUTHORIZING PREPARATION OF THE 2025 TAX LEVY

It was moved by Dr. Rebholz and seconded by Mr. Solon authorize Dr. Tracy Morris to begin preparing the 2025 tax levy.

Student Advisory Vote: "Aye" – Ms. Scoma. Roll Call Vote: "Ayes" – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. "Nay" – none. Motion carried.

PURCHASE REQUEST – TOUCHNET PAYMENT GATEWAY RENEWAL

It was moved by Ms. Moshage and seconded by Mr. Solon to authorize the renewal of the TouchNet Payment Gateway Services in the amount of \$38,750.00 for the FY2026 budget year. Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

PROPOSAL RESULTS – WEBSITE ACCESSIBILITY

It was moved by Dr. Rebholz and seconded by Mr. Hunt to approve contracting with Allyant, Ogdensburg, NY for FY26 at a cost of \$44,320 and FY27 at a cost of \$18,600 for a total cost of \$62,920.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

HIGH DEDUCTIBLE HEALTH PLAN (HDHP) HEALTH SAVINGS ACCOUNTS/ HEALTH REIMBURSEMENT ACCOUNTS-CY2026

It was moved by Ms. Moshage and seconded by Mr. Solon to authorize contributing to employee Health Savings Plans (HSAs) as stated above for employees electing the appropriate High Deductible Health Plans beginning January 1, 2026.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

It was moved by Dr. Donna and seconded by Dr. Rebholz to authorize contributing to employee Health Reimbursement Accounts (HRAs) as stated above for employees electing the appropriate High Deductible Health Plan beginning January 1, 2026.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

REQUEST FOR PROPOSAL – MENTAL HEALTH VIRTUAL CLINICAL THERAPY ACCESS

It was moved by Mr. Hunt and seconded by Ms. Scoma to seek proposals for Mental Health Virtual Clinical Therapy Access.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

PROCLAMATION – DOMESTIC VIOLENCE AWARENESS MONTH

It was moved by Mr. Solon and seconded by Dr. Rebholz to approve the proclamation, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 01.03 QUALIFICATIONS OF MEMBERS

It was moved by Dr. Donna and seconded by Mr. Solon to approve the Board policy, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 03.22 MEDICAL LEAVE/TERMINATION OF EMPLOYMENT DUE TO INCAPACITY

It was moved by Dr. Rebholz and seconded by Mr. Hunt to approve the Board policy as presented. Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 06.02 ANIMALS ON CAMPUS

It was moved by Ms. Moshage and seconded by Ms. Scoma to approve the Board policy, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 06.15 SUSTAINABILITY

It was moved by Ms. Moshage and seconded by Dr. Rebholz to approve the Board policy, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 06.18 USE OF UNMANNED AERIAL VEHICLES (UAVs) OR DRONES

It was moved by Mr. Solon and seconded by Mr. Hunt to approve the Board policy, as presented.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

NAMING OF THE SOIL LAB IN THE AGRICULTURAL EDUCATION CENTER

It was moved by Mr. Hunt and seconded by Ms. Moshage to approve naming of the W. H. Maze Company Soil Lab in the Agricultural Education Center, as identified.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. McCracken pointed out the information items on pages 88-93 of the Board book.

TRUSTEE COMMENT

Dr. Rebholz suggested the creation of a booklet of abbreviations and other important information for the Board of Trustees to reference. Dr. Rebholz and Ms. Moshage volunteered to serve on a sub-group to create the booklet.

Ms. Moshage stated she has visited with four clubs or activities on campus to introduce herself and listen. She suggested that others interested to reach out and engage with these groups.

CLOSED SESSION

Mr. McCracken requested a motion and a roll call vote at 5:43 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending and imminent litigation; 3) student disciplinary cases; 4) collective bargaining; and 5) closed session minutes.

It was moved by Mr. Hunt and seconded by Ms. Moshage to enter into a closed session.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

The Board entered closed session at 5:45 p.m.

It was moved by Mr. Hunt and seconded by Dr. Donna to return to the regular meeting.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

The regular meeting resumed at 6:05 p.m.

CLOSED SESSION MINUTES

It was moved by Mr. Solon and seconded by Dr. Donna approve and retain the closed session minutes of the September 16, 2025 Board Meeting.

Student Advisory Vote: “Aye” – Ms. Scoma. Roll Call Vote: “Ayes” – Dr. Donna, Mr. Solon, Dr. Rebholz, Mr. Hunt, Ms. Moshage, and Mr. McCracken. “Nay” – none. Motion carried.

OTHER

Dr. Morris stated Ms. Beard will be off campus next week and Dr. Morris will be at a President’s meeting from Wednesday through Friday in southern Illinois. The Board should contact Dr. Morris directly, if needed.

ADJOURNMENT

Mr. McCracken declared the meeting adjourned at 6:07 p.m.

Jay K. McCracken, Board Chair

Dr. Maureen O. Rebholz, Secretary



**ILLINOIS
VALLEY
COMMUNITY
COLLEGE**

DISTRICT NO. 513

TREASURER'S REPORT

October 2025

Kathy Ross
V.P. for Business Services and Finance/Treasurer

Eric Johnson
Controller

FINANCIAL HIGHLIGHTS – October 2025

Revenues

- As of October 31, Fall 2025 credit hours are 25,143, compared to 23,963 for Fall 2024 at this time last year. This is a 4.92 percent increase year over year. Spring 2026 early registration for Project Success and veterans began on October 15th. This generated 1,444.5 credit hours compared to 1,122 for Spring 2025. Registration opened to all students on October 28th. As of October 31, total Spring 2026 credit hours are 9,571.5 compared to 8,210 for Spring 2025 at this time last year. This is a 16.58 percent increase year over year. Total credit hours for the fiscal year are currently at 39,418 or 78.3 percent of the budgeted 50,341 credit hours.
- Total tax collections as of October 31 are \$16,622,527 of the 17,147,315 levy.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of October 31 were \$623,365 or 34.1 percent of the budgeted \$1,829,752.
- Investment income as of October 31 is 464,734 or 38.2 percent of the budgeted \$1,217,999. Overall yield comparison is 3.959 as of October 31 compared to a year ago, 4.354.

Expenses

- Overall, expenses are running at 34.2 percent of budget.
- Facilities is running at 38.1 percent; it includes \$115,500 annual rent for the Ottawa Center and 2025 Campus Renovations which are anticipated to conclude in December.
- Information Technologies is running at 41.6 percent; however, several annual software support renewals are paid in July and August.
- Learning Resources is running at 39.5 percent; however, several annual software support renewals are paid in July and August.
- Financial Aid is running at 67.7 percent; Fall disbursement of financial aid was disbursed in September.
- Risk Management is running at 45.5 percent; however, insurance renewals are paid in July.
- Tuition waivers is running at 56.1 percent; it includes fall waivers.
- Bookstore is running at 67.3 percent; it includes the fall e-campus bill.

Protection, Health & Safety Projects

- The D201 project is in substantial completion. We are down to one outstanding item.
- The 2025 Campus Renovations began on May 13. Vissering turned back over the cafeteria and corridor in building C to the College on September 12, 2025. The cafeteria re-opened on September 15th. Cabinets were installed in the cafeteria. In the microbiology area of building C, drywall is complete. In building A and E, classroom wood panel walls and case work have been started. In building A corridor, taping and first coat of paint is complete. The Microbiology, Lighting and Asbestos Abatement portions will be PHS. All other costs will be paid with fund balance reserves.

Other Building, Grant, and IT Work

- The Ag. Education Center began on September 8, 2025. Foundation walls completed; underground plumbing started; storm water manholes and piping on site.
- The Bluestone design team have incorporated relevant anecdotes local to the Midwest into the displays and the design phase is nearing completion. We met with Paul Bluestone on January 13th. We received final copies to review. We have provided edits and approved both panels. The construction phase of the panels has begun.

- Building J, CTC, and the Ottawa Center have had their distance learning equipment installed. In addition, the huddle room equipment for Counseling is complete. Ottawa Center is ready for use. All other rooms in the older part of the College will need facility and IT work to prepare the rooms for the distance learning equipment. Renovations on the classrooms have begun as part of the 2025 Campus Renovations project. Installation of equipment for those rooms is scheduled for the first week in November.
- An orientation meeting was held in mid-July with the Capital Development Board (CDB) Project Manager and the awarded architectural firm, Martin Engineering, Springfield, IL for the parking lot project. The following project schedule was shared recently; schematic design due 12/1/25 with a final design due in March 2026. The bid will be released in April 2026 and will be due back in mid-May 2026. Substantial completion of the project is expected at the end of September 2026.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
October 31, 2025
Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 7,974,596	\$ 5,343,996	\$ -	\$ 124,300	\$ 949,624	\$ -	\$ -	14,392,516
Investments	17,595,006	6,620,882	74,943	-	538,581	-	-	24,829,412
Receivables								-
Property Taxes	13,144,688	3,858,064	-	-	-	-	-	17,002,752
Governmental claims	-	438,537	-	-	192,934	-	-	631,471
Tuition and fees	1,462,589	-	-	511,413	-	-	-	1,974,002
Lease	128,714							
CCHC Dividend	2,898,856							
Due from other funds	3,549,170	256	-	-	114,167	-	-	3,663,593
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	103,023	-	-	-	103,023
Other assets	277,622	103,093	3,709	-	-	-	-	384,424
Deferred Outflows	-	-	-	-	-	-	539,984	539,984
Fixed assets - net	-	-	-	20,422	-	62,174,714	-	62,195,135
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided								-
to retire debt	-	-	-	-	-	-	10,460,867	10,460,867
Total assets and deferred outflows	<u>\$ 47,031,243</u>	<u>\$ 16,364,828</u>	<u>\$ 78,651</u>	<u>\$ 759,157</u>	<u>\$ 1,795,306</u>	<u>\$ 62,174,714</u>	<u>\$ 11,000,851</u>	<u>\$ 139,204,750</u>

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
October 31, 2025
Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	143,415	-	-	-	7,596	-	-	151,011
Accrued salaries & benefits	2,123,560	40,579	-	26,210	-	-	-	2,190,349
Post-retirement benefits & other	161,063	-	-	5,382	-	-	-	166,445
Unclaimed property	8,357	-	-	-	-	-	-	8,357
Due to other funds	113,569	1,753,713	-	448,923	1,347,389	-	-	3,663,593
Due to student groups/deposits	-	-	-	-	440,321	-	-	440,321
Current Portion-Capital Lease	-	-	-	-	-	-	211,400	211,400
Current Portion-SBITA	-	-	-	-	-	-	665,605	665,605
Accrued Interest	-	-	-	-	-	-	30,051	30,051
Capital Lease Payable	-	-	-	3	-	-	302,728	302,731
SBITA Payable	-	-	-	-	-	-	654,013	654,013
Deferred inflows	-	-	-	-	-	-	-	-
Property taxes	6,574,645	1,929,704	-	-	-	-	-	8,504,349
Tuition and fees	18,341	-	-	47,957	-	-	-	66,298
Grants	-	-	-	-	-	-	-	-
Lease Receivable	128,714	-	-	-	-	-	-	128,714
OPEB	-	-	-	-	-	-	4,849,676	4,849,676
OPEB long term debt	-	-	-	-	-	-	4,287,379	4,287,379
Total Liabilities	9,271,663	3,723,996	-	528,475	1,795,306	-	11,000,851	26,320,292
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	62,174,714	-	62,174,714
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	12,640,831	-	-	-	-	-	12,640,831
Reserved for debt service	-	-	78,651	-	-	-	-	78,651
Unreserved	37,759,581	-	-	230,682	-	-	-	37,990,263
								-
Total liabilities and net position	\$ 47,031,243	\$ 16,364,828	\$ 78,651	\$ 759,157	\$ 1,795,306	\$ 62,174,714	\$ 11,000,851	\$ 139,204,751

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 19,128,875	\$ 2,451,469	\$ 2,150,066	\$ 10,744	\$ 1,025,423	\$ 2,849,487	\$ 85,804	\$ 45,646	\$ 1,601,087	\$ 29,348,601
Actual Expenditures	8,529,022	1,819,254	713,009	270	1,081,619	3,147,728	950	15,000	754,950	16,061,800
Other Financing Sources (Uses)	(10,000)	-	870,000	(870,000)	-	10,000	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	10,589,853	632,216	2,307,058	(859,526)	(56,195)	(288,241)	84,854	30,646	846,137	13,286,801
Fund balances July 1, 2025 (estimated)	23,022,336	3,903,865	2,797,014	932,818	401,960	18,738	5,391,602	42,537	895,379	37,406,249
Fund balances October 31, 2025	<u>\$ 33,612,189</u>	<u>\$ 4,536,081</u>	<u>\$ 5,104,072</u>	<u>\$ 73,292</u>	<u>\$ 345,765</u>	<u>\$ (269,503)</u>	<u>\$ 5,476,456</u>	<u>\$ 73,183</u>	<u>\$ 1,741,516</u>	<u>\$ 50,693,050</u>

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 11,056,057	\$ 11,612,940	95.2%	\$ 10,153,469	\$ 10,777,223	94.2%
Corporate Personal Property Replacement Tax	529,860	1,558,496	34.0%	685,340	2,665,550	25.7%
Tax Increment Financing Distributions	184,859	357,000	51.8%	152,046	443,700	34.3%
Total Local Government	11,770,776	13,528,436	87.0%	10,990,854	13,886,473	79.1%
State Government:						
ICCB Credit Hour Grant	723,153	2,009,101	36.0%	763,704	1,962,850	38.9%
Equalization Grant	16,667	50,000	33.3%	16,667	50,000	33.3%
Career/Technical Education Formula Grant	-	246,384	0.0%	120,777	237,699	50.8%
Other	-	-		-	-	
Total Statement Government	739,819	2,305,485	32.1%	901,147	2,250,549	40.0%
Federal Government						
PELL Administrative Fees	-	6,000	0.0%	-	8,000	0.0%
Total Federal Government	-	6,000	0.0%	-	8,000	0.0%
Student Tuition and Fees:						
Tuition	5,431,835	7,249,704	74.9%	4,908,084	6,480,435	75.7%
Fees	788,006	1,084,212	72.7%	656,607	914,982	71.8%
Total Tuition and Fees	6,219,841	8,333,916	74.6%	5,564,691	7,395,417	75.2%
Other Sources:						
Public Service Revenue	56,324	303,450	18.6%	98,344	302,472	32.5%
Other Sources:	342,114	871,265	39.3%	372,790	795,302	46.9%
Total Other Sources	398,438	1,174,715	33.9%	471,135	1,097,774	42.9%
TOTAL EDUCATION FUND REVENUE	\$ 19,128,875	\$ 25,348,552	75.5%	\$ 17,927,827	\$ 24,638,213	72.8%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	2,937,125	8,911,809	33.0%	2,891,120	8,866,718	32.6%
Employee Benefits	527,875	1,755,963	30.1%	549,876	1,807,840	30.4%
Contractual Services	46,815	212,551	22.0%	67,588	176,990	38.2%
Materials & Supplies	115,574	614,693	18.8%	121,138	542,413	22.3%
Conference & Meeting	22,538	305,045	7.4%	18,082	195,492	9.2%
Fixed Charges	41,327	103,750	39.8%	33,357	92,000	36.3%
Capital Outlay	-	-	0.0%	-	65,260	0.0%
Other	110	-	0.0%	125	-	0.0%
Total Instruction	3,691,365	11,903,811	31.0%	3,681,285	11,746,713	31.3%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	10/31/2025	Annual Budget FY2026	Actual/Budget 33.3%	10/31/2024	Annual Budget FY2025	Actual/Budget 33.3%
Academic Support:						
Salaries	459,051	1,444,903	31.8%	408,580	1,363,864	30.0%
Employee Benefits	63,638	207,395	30.7%	50,415	220,352	22.9%
Contractual Services	73,557	284,949	25.8%	44,903	215,744	20.8%
Materials & Supplies	82,342	485,451	17.0%	89,102	315,314	28.3%
Conference & Meeting	2,992	21,068	14.2%	1,494	17,675	8.5%
Utilities	16,932	42,750	39.6%	14,538	25,500	57.0%
Capital Outlay	-	-	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
Total Academic Support	698,512	2,486,516	28.1%	609,032	2,158,449	28.2%
Student Services:						
Salaries	577,151	1,970,636	29.3%	533,668	1,806,804	29.5%
Employee Benefits	117,774	403,128	29.2%	93,127	370,295	25.1%
Contractual Services	37,318	112,872	33.1%	41,783	105,992	39.4%
Materials & Supplies	22,882	124,317	18.4%	23,160	101,045	22.9%
Conference & Meeting	8,900	61,500	14.5%	6,160	57,062	10.8%
Utilities	144	-	0.0%	177	-	-
Total Student Services	764,167	2,672,453	28.6%	698,074	2,441,198	28.6%
Public Services/Continuing Education:						
Salaries	138,951	417,891	33.3%	144,366	438,148	32.9%
Employee Benefits	30,846	95,690	32.2%	32,745	106,609	30.7%
Contractual Services	88,852	307,000	28.9%	124,207	217,000	57.2%
Materials & Supplies	25,334	81,500	31.1%	30,571	85,200	35.9%
Conference & Meeting	3,589	11,600	30.9%	2,006	22,600	8.9%
Utilities	-	-	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
Total Public Services/Continuing Education	287,573	913,681	31.5%	333,895	869,557	38.4%
Institutional Support:						
Salaries	937,498	2,769,954	33.8%	826,397	2,708,204	30.5%
Employee Benefits	259,042	738,543	35.1%	257,230	731,323	35.2%
Contractual Services	988,037	1,303,210	75.8%	1,016,472	1,565,879	64.9%
Materials & Supplies	195,374	596,648	32.7%	217,315	509,230	42.7%
Conference & Meeting	18,666	108,133	17.3%	12,996	104,276	12.5%
Utilities	14,980	16,150	92.8%	8,126	10,500	77.4%
Capital Outlay	-	2,452,964	0.0%	-	878,000	-
Other	396	45,500	0.9%	-	25,500	0.0%
Provision for Contingency	-	192,195	0.0%	-	162,129	0.0%
Total Institutional Support	2,413,992	8,223,297	29.4%	2,338,536	6,695,041	34.9%
Scholarships, Grants and Waivers	673,413	1,156,000	58.3%	557,022	1,080,500	51.6%
TOTAL EDUCATION FUND EXPENDITURES	\$ 8,529,022	\$ 27,355,758	31.2%	\$ 8,217,845	\$ 24,991,458	32.9%
INTERFUND TRANSFERS - NET	\$ (10,000)	\$ (95,758)	10.4%	\$ (10,000)	\$ 43,245	-23.1%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,794,681	\$ 1,889,051	95.0%	\$ 1,669,744	\$ 1,774,029	94.1%
Corporate Personal Property Replacement Tax	93,505	271,256	34.5%	120,942	400,225	30.2%
Tax Increment Financing Disbursements	61,620	121,380	50.8%	50,682	122,955	41.2%
Total Local Government	1,949,805	2,281,687	85.5%	1,841,368	2,297,209	80.2%
State Government:						
ICCB Credit Hour Grant	123,216	350,898	35.1%	130,372	341,899	38.1%
Total State Government	123,216	350,898	35.1%	130,372	341,899	38.1%
Student Tuition and Fees						
Tuition	307,045	400,513	76.7%	273,769	360,646	75.9%
Total Tuition and Fees	307,045	400,513	76.7%	273,769	360,646	75.9%
Other Sources:						
Facilities Revenue	25,891	105,266	24.6%	20,945	112,080	18.7%
Investment Revenue	44,651	188,599	23.7%	64,643	166,250	38.9%
Other	861	4,000	21.5%	902	5,000	18.0%
Total Other Sources	71,403	297,865	24.0%	86,490	283,330	30.5%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,451,469	\$ 3,330,963	73.6%	\$ 2,332,000	\$ 3,283,084	71.0%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	385,947	1,235,390	31.2%	355,500	1,200,296	29.6%
Employee Benefits	96,813	344,705	28.1%	87,476	334,181	26.2%
Contractual Services	91,337	180,300	50.7%	51,339	179,200	28.6%
Materials & Supplies	54,643	315,500	17.3%	217,310	357,250	60.8%
Conference & Meeting	249	900	27.7%	343	1,300	26.4%
Fixed Charges	324,600	299,000	108.6%	295,023	216,000	136.6%
Utilities	118,568	701,000	16.9%	143,247	729,100	19.6%
Capital Outlay	713,047	1,246,441	57.2%	7,667	1,569,415	0.5%
Provision for Contingency	-	10,184	0.0%	-	18,932	0.0%
Other	-	-	#DIV/0!	-	-	#DIV/0!
Total Operations & Maintenance of Plant	1,785,204	4,333,420	41.2%	1,157,905	4,605,674	25.1%
Institutional Support:						
Salaries	16,732	67,243	24.9%	21,614	64,242	33.6%
Employee Benefits	9,105	41,080	22.2%	11,664	40,773	28.6%
Contractual Services	2,746	2,850	96.4%	2,746	2,615	105.0%
Materials & Supplies	1,335	6,011	22.2%	1,054	5,580	18.9%
Fixed Charges	4,132	4,300	96.1%	4,099	4,200	97.6%
Other	-	-		-	-	
Total Institutional Support	34,050	121,484	28.0%	41,177	117,410	35.1%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 1,819,254	\$ 4,454,904	40.8%	\$ 1,199,082	\$ 4,723,084	25.4%
INTERFUND TRANSFERS - NET	\$ -	\$ -	#DIV/0!	\$ -	\$ -	#DIV/0!

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	\$ 2,131,305	\$ 2,020,344	105.5%	\$ 1,118,733	\$ 1,229,645	91.0%
State Government Sources	-	208,478	0.0%	-	220,788	0.0%
Federal Government Sources	-	3,019,714	0.0%	-	3,500,000	0.0%
Investment Revenue	18,761	97,850	19.2%	37,054	114,000	32.5%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 2,150,066	\$ 5,346,386	40.2%	\$ 1,155,788	\$ 5,064,433	22.8%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	2,105	504,357	0.0%	576	505,777	0.0%
Materials and Supplies	-	-	0.0%	-	-	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	710,904	5,537,695	12.8%	414,580	6,080,406	6.8%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 713,009	\$ 6,042,052	11.8%	\$ 415,156	\$ 6,586,183	6.3%
INTERFUND TRANSFERS - NET	\$ 870,000	\$ 930,000	93.5%	\$ -	\$ 870,000	0.0%
DEBT SERVICE FUND						
Investment Revenue	\$ 10,744	\$ 8,000	134.3%	\$ 18,187	\$ 8,000	227.3%
TOTAL DEBT SERVICE FUND REVENUES	\$ 10,744	\$ 8,000	134.3%	\$ 18,187	\$ 8,000	227.3%
TOTAL DEBT SERVICE FUND EXPENDITURES	\$ 270	\$ -	0.0%	\$ 383	\$ -	0.0%
INTERFUND TRANSFERS - NET	\$ (870,000)	\$ (930,000)	93.5%	\$ -	\$ (870,000)	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,025,423	\$ 1,569,624	65.3%	\$ 886,617	\$ 1,597,503	55.5%
Investment Revenue	-	14,000	0.0%	463	3,000	15.4%
Other Revenue	-	200	0.0%	7,787	200	3893.5%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,025,423	\$ 1,583,824	64.7%	\$ 894,867	\$ 1,600,703	55.9%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	134,162	376,562	35.6%	130,070	364,331	35.7%
Employee Benefits	22,911	86,094	26.6%	22,036	104,920	21.0%
Contractual Services	552,796	1,017,530	54.3%	440,299	996,035	44.2%
Materials & Supplies	331,483	480,435	69.0%	326,228	483,198	67.5%
Conference & Meeting	22,674	43,048	52.7%	29,156	40,352	72.3%
Fixed Charges	17,592	61,033	28.8%	27,324	58,696	46.6%
Capital Outlay/Depreciation	-	-	0.0%	-	-	#DIV/0!
Other	-	-	#DIV/0!	-	-	#DIV/0!

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
 For the four months ended October 31, 2025
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,081,619	\$ 2,064,702	52.4%	\$ 975,113	\$ 2,047,532	47.6%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 497,172	0.0%	\$ -	\$ 454,029	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 102,030	\$ 755,243	13.5%	\$ 268,370	\$ 659,077	40.7%
Federal Government Sources	2,729,223	4,411,810	61.9%	2,899,446	4,408,805	65.8%
Nongovernmental Gifts or Grants	13,021	-	0.0%	21,411	-	#DIV/0!
Other Revenue	5,213	2,000	260.7%	15,295	2,000	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 2,849,487	\$ 5,169,053	55.1%	\$ 3,204,522	\$ 5,069,882	63.2%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	154,745	527,642	29.3%	158,709	687,303	23.1%
Employee Benefits	41,745	184,541	22.6%	41,323	253,816	16.3%
Contractual Services	22,744	112,698	20.2%	95,754	107,651	88.9%
Materials & Supplies	15,021	155,752	9.6%	294,448	166,223	177.1%
Conference & Meeting	1,038	14,350	7.2%	5,022	24,950	20.1%
Utilities	-	-	#DIV/0!	-	-	#DIV/0!
Capital Outlay	82,844	150,081		139,179	-	0.0%
Other	-	-		-	-	0.0%
Total Instruction	318,136	1,145,064	27.8%	734,436	1,239,943	59.2%
Academic Support						
Salaries	-	-	0.0%	-	-	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	-	-	#DIV/0!
Materials and Supplies	-	-	0.0%	-	-	#DIV/0!
Conference & Meeting	-	-	0.0%	5,500	-	0.0%
Total Academic Support	-	-		5,500	-	#DIV/0!
Student Services:						
Salaries	79,258	238,249	33.3%	76,224	223,904	34.0%
Employee Benefits	21,001	69,232	30.3%	20,189	80,330	25.1%
Contractual Services	3,554	6,290	56.5%	1,632	4,781	34.1%
Materials & Supplies	5,156	6,579	78.4%	10,917	1,900	574.6%
Conference & Meeting	872	9,398	9.3%	3,251	5,175	62.8%
Utilities	-	-	0.0%	-	-	0.0%
Capital Outlay	-	-	0.0%	-	-	#DIV/0!
Tuition Waivers (TRIO Grant)	13,650	27,706	49.3%	16,180	28,000	57.8%
Total Student Services	123,491	357,454	34.5%	128,393	344,090	37.3%
Public Services/Continuing Education:						
Salaries	17,804	76,115	23.4%	14,803	45,000	32.9%
Employee Benefits	434	3,246	13.4%	3,090	4,000	77.3%
Materials and Supplies	1,363	-	#DIV/0!	-	-	#DIV/0!
Contractual Services and Other	63,375	81,040	78.2%	56,207	51,000	110.2%
Total Public Services:	82,975	160,401	51.7%	74,100	100,000	74.1%
Operations & Maintenance of Plant:						
Contractual Services	-	-	#DIV/0!	-	-	0.0%
Capital Outlay	-	-	#DIV/0!	-	-	0.0%
Maintenance supplies	-	-	0.0%	-	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2025	FY2026	33.3%	10/31/2024	FY2025	33.3%
Total Operations & Maintenance of Plant	-	-	0.0%	-	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	31,382	94,193	33.3%	24,105	82,888	29.1%
Contractual Services	-	-	#DIV/0!	-	-	#DIV/0!
Institutional Support	-	-	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	363	-	#DIV/0!	4,738	-	#DIV/0!
Total Institutional Support	31,745	94,193	33.7%	28,843	82,888	34.8%
Student Grants and Waivers (PELL & SEOG& HEERF)	2,591,381	3,419,941	75.8%	2,364,907	3,310,961	71.4%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 3,147,728	\$ 5,177,053	60.8%	\$ 3,336,179	\$ 5,077,882	65.7%
RESTRICTED INTERFUND TRANSFERS - NET	\$ 10,000	\$ 2,000	500.0%	\$ 10,000	\$ 2,000	500.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 85,804	\$ 195,000	44.0%	\$ 106,013	\$ 150,000	70.7%
TOTAL WORKING CASH FUND EXPENDITURES	\$ 950	\$ -	0.0%	\$ 1,348	\$ -	0.0%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ (350,000)	0.0%	\$ -	\$ (445,680)	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2026 Revenues & Expenditures by Fund
For the four months ended October 31, 2025
Unaudited

	10/31/2025	Annual Budget FY2026	Actual/Budget 33.3%	10/31/2024	Annual Budget FY2025	Actual/Budget 33.3%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 45,303	\$ 49,628	91.3%	\$ 42,717	\$ 44,351	96.3%
Investment Revenue	343	750	45.7%	435	600	72.5%
TOTAL AUDIT FUND REVENUES	45,646	50,378	90.6%	43,152	44,951	96.0%
AUDIT FUND EXPENDITURES						
Contractual Services	15,000	47,200	31.8%	22,000	44,000	50.0%
TOTAL AUDIT FUND EXPENDITURES	\$ 15,000	\$ 47,200	31.8%	\$ 22,000	\$ 44,000	50.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,595,181	\$ 1,684,416	94.7%	\$ 1,511,747	\$ 1,577,755	95.8%
Investment Revenue	5,906	27,000	21.9%	8,774	32,000	27.4%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,601,087	1,711,416	93.6%	1,520,521	1,609,755	94.5%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	59,674	141,837	42.1%	39,115	90,324	43.3%
Employee Benefits	14,943	72,558	20.6%	13,478	28,914	46.6%
Contractual Services	111,839	168,500	66.4%	110,725	125,500	88.2%
Materials & Supplies	492	500	98.4%	454	500	90.9%
Total Student Services	186,948	383,395	48.8%	163,772	245,238	66.8%
Operations & Maintenance of Plant:						
Contractual Services	212,679	678,780	31.3%	205,421	549,000	37.4%
Materials & Supplies	304	4,500	6.8%	3,386	800	423.2%
Utilities	98	300	32.6%	121	500	24.2%
Total Operations & Maintenance of Plant	213,080	683,580	31.2%	208,928	550,300	38.0%
Institutional Support:						
Salaries	34,266	91,717	37.4%	32,476	88,672	36.6%
Employee Benefits	6,196	231,897	2.7%	6,504	284,190	2.3%
Contractual Services	66,502	161,500	41.2%	84,823	180,150	47.1%
Materials & Supplies	10,493	11,500	91.2%	2,414	15,000	16.1%
Conference & Meeting	-	10,500	0.0%	6,000	4,500	133.3%
Fixed Charges	237,466	283,700	83.7%	137,437	283,700	48.4%
Total Institutional Support	354,922	790,814	44.9%	269,653	856,212	31.5%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 754,950	\$ 1,857,789	40.6%	\$ 642,353	\$ 1,651,750	38.9%

Illinois Valley Community College District No. 513
Fiscal Year 2026 Budget to Actual Comparison
For the four months ended October 31, 2025
as of October 31, 2025

Unaudited

Department	Actual FY2026	Annual Budget FY2026	Actual/ Budget 33.3%
President	142,510	356,645	40.0%
Board of Trustees	5,606	19,700	28.5%
Marketing and Communications	146,640	572,504	25.6%
Foundation	83,620	244,041	34.3%
Continuing Education	283,104	913,681	31.0%
Non-Credit Workforce (Grant)	52,161	121,300	43.0%
Facilities	2,371,278	6,217,280	38.1%
Information Technologies	1,441,431	3,462,532	41.6%
Institutional Effectiveness	90,148	272,185	33.1%
Academic Affairs	123,697	375,536	32.9%
ATOMAT (Grant)	42,598	171,173	24.9%
Carl Perkins (Grant)	71,497	269,900	26.5%
Distance Learning (Grant)	-	-	#DIV/0!
PATH (Grant)	172,844	312,448	55.3%
Adult Education	144,930	497,894	29.1%
Learning Resources	728,158	1,842,848	39.5%
Workforce Development Division	657,823	2,395,201	27.5%
Natural Sciences & Business Division	1,094,895	3,361,493	32.6%
Humanities & Fine Arts/Social Science Division	1,073,878	3,421,070	31.4%
Health Professions Division	878,066	2,717,607	32.3%
Enrollment Services	189,406	725,264	26.1%
Counseling & Student Success	350,237	1,120,484	31.3%
Student Services	74,902	259,250	28.9%
Financial Aid	2,611,488	3,856,928	67.7%
Career Services	19,948	60,531	33.0%
Athletics	171,527	419,672	40.9%
TRIO (Student Success Grant)	120,696	357,454	33.8%
Ottawa Center	38,340	131,695	29.1%
Campus Security	206,507	679,580	30.4%
Business Services/General Institution	438,022	3,535,959	12.4%
DCEO-Ag Site work (Grant)	1,351	208,478	0.6%
Ag. Ed Center (Grant)	126,682	3,949,714	3.2%
Risk Management	361,495	794,814	45.5%
Tuition Waivers	673,413	1,201,000	56.1%
Food Service	67,951	294,200	23.1%
Purchasing	54,188	163,398	33.2%
Human Resources	86,626	275,685	31.4%
Bookstore	823,294	1,224,153	67.3%
Shipping & Receiving	33,618	121,484	27.7%
Copy Center	7,227	74,677	9.7%
Total FY26 Expenditures	16,061,800	46,999,458	34.2%

Illinois Valley Community College

Statement of Cash Flows for the Month ended October 31, 2025

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 7,404,970.67	\$ 458,285.91	\$ 825,640.26	\$ 249,694.44	\$ 20,712.79	\$ (83,517.39)	\$ 1,111,299.96	\$ 50,311.27	\$ 823,345.49	\$ 494,707.79	\$ 11,355,451.19
Total Receipts	2,342,409.65	331,208.59	381,532.59	-	69,412.75	-	2,960.06	8,144.34	285,356.09	21,987.96	\$ 3,443,012.03
Total Cash	9,747,380.32	789,494.50	1,207,172.85	249,694.44	90,125.54	(83,517.39)	1,114,260.02	58,455.61	1,108,701.58	516,695.75	14,798,463.22
Due To/From Accts	-	-	249,694.44	(249,694.44)	-	-	-	-	-	-	-
Transfers/Bank CDs	2,500.00	-	-	-	-	28,839.56	-	-	-	(2,500.00)	28,839.56
Expenditures	(1,875,828.76)	(218,453.14)	(22,723.27)	-	(523,729.98)	(179,320.99)	-	(15,000.00)	(111,637.43)	(1,169.41)	(2,947,862.98)
ACCOUNT BALANCE	7,874,051.56	571,041.36	1,434,144.02	-	(433,604.44)	(233,998.82)	1,114,260.02	43,455.61	997,064.15	513,026.34	11,879,439.80
Deposits in Transit	(64,502.27)										(64,502.27)
Outstanding Checks	371,642.58										371,642.58
BANK BALANCE	8,181,191.87	571,041.36	1,434,144.02	-	(433,604.44)	(233,998.82)	1,114,260.02	43,455.61	997,064.15	513,026.34	12,186,580.11
Certificates of Deposit	-	-	-	-	-	-	241,707.00	-	-	-	241,707.00
Illinois Funds	6,077,635.40	1,391,981.86	14,832.99	-	-	6,590.71	65,839.35	-	-	538,581.22	8,095,461.53
ISDLAF+ Funds	1,617,454.28	499,789.58	1,255,386.40	74,942.51	-	-	347,334.72	-	-	-	3,794,907.49
ISDLAF+ CD's	4,056,048.00	-	713,600.00	-	-	-	1,193,900.00	-	-	-	5,963,548.00
PMA Holdings- MM	58,263.98	21,619.05	-	-	-	-	47,561.90	-	-	-	127,444.93
PMA Holdings-CD's/Govt Securities	2,903,137.42	1,077,218.86	-	-	-	-	2,369,881.48	-	-	-	6,350,237.76
Total Investment	\$ 14,712,539.08	\$ 2,990,609.35	\$ 1,983,819.39	\$ 74,942.51	\$ -	\$ 6,590.71	\$ 4,266,224.45	\$ -	\$ -	\$ 538,581.22	\$ 24,573,306.71

LaSalle State Bank \$ 73,901.89

Midland States Bank 12,112,678.22

\$ 12,186,580.11

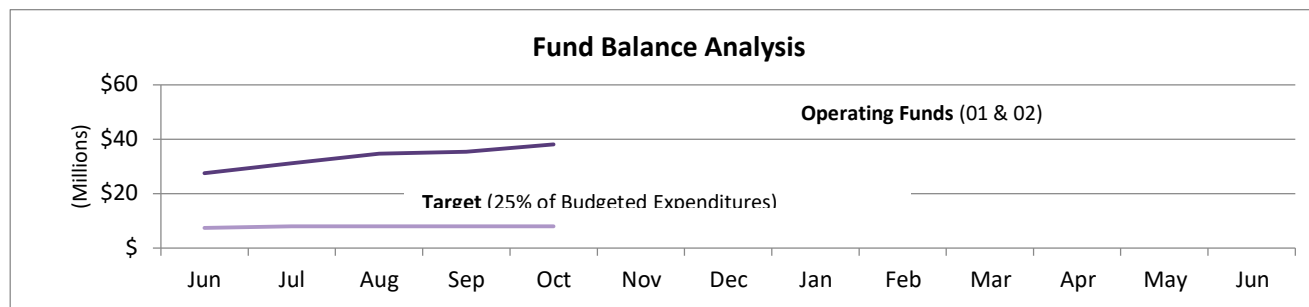
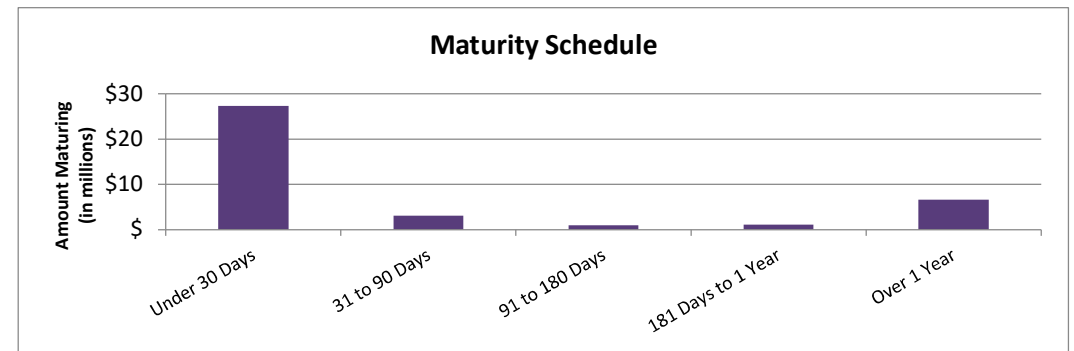
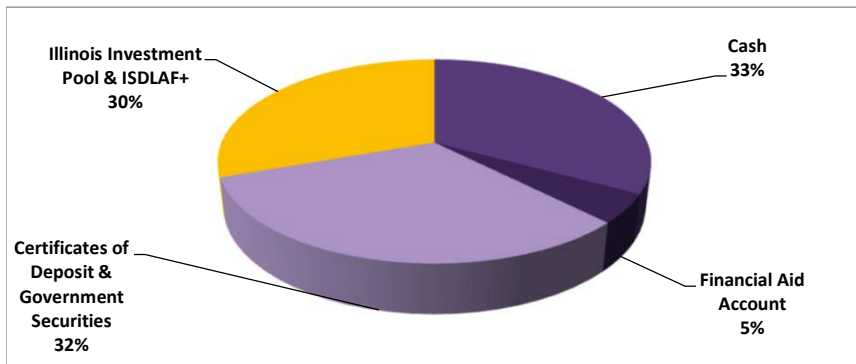
Respectfully submitted,


Eric Johnson
Controller

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
October 31, 2025

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	32.9%	\$ 12,877,455	3.728%
Financial Aid Account	4.6%	1,796,897	3.750%
Certificates of Deposit & Government Securities	32.1%	12,555,492	4.016%
Illinois Investment Pool & ISDLAF+	30.4%	11,890,369	4.182%
Total		\$ 39,120,214	3.959%

	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
Institution					
IL Funds -General	\$ 8,095,462	-	-	8,095,462	21%
ISDLAF+ Funds	3,794,907	5,963,548	-	9,758,455	25%
Midland States Bank	-	-	12,112,678	12,112,678	31%
Midland States-F/A	-	-	1,796,897	1,796,897	5%
Midland States-Bldg	-	-	383,317	383,317	1%
LaSalle State Bank	-	-	73,902	73,902	0%
Commerce Bank	-	-	-	-	0%
Multi Bank Securities	-	241,707	-	241,707	1%
Hometown Ntl Bank	-	-	-	-	0%
PMA Holdings	-	6,350,238	127,445	6,477,683	17%
Heartland Bank	-	-	180,113	180,113	0%
Marseilles Bank	-	-	-	-	0%
	\$ 11,890,369	\$ 12,555,492	\$ 14,674,352	\$ 39,120,214	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
October 31, 2025

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>APY %</u>	<u>Investment Description</u>
7/1/2026	42,282	21,203		13,190		46,597		123,273	FNMA	3138LDY80	2.53%	2.53%	Govt Treasuries
1/25/2027	25,561	12,818		7,974		28,169		74,522	FHLMC	3137BVZ82	3.43%	3.43%	Govt Treasuries
3/31/2027	97,792	49,039		30,507		107,771		285,108	J.P. Morgan	91282CEF4	2.50%	2.50%	Govt Treasuries
6/25/2027	84,630	42,438		26,401		93,266		246,735	FHLMC	3137F2LJ3	3.12%	3.12%	Govt Treasuries
7/25/2027	42,315	21,219		13,200		46,633		123,369	FHLMC	3137FAWS3	3.19%	3.19%	Govt Treasuries
9/25/2027	24,758	12,415		7,723		27,284		72,180	FHLMC	3137FBU79	3.19%	3.19%	Govt Treasuries
9/30/2027	34,631	17,366		10,803		38,165		100,965	Scotia Capital	91282CFM8	4.13%	4.13%	Govt Treasuries
12/25/2027	41,878	21,000		13,064		46,151		122,092	FNMA	3136AY7L1	3.09%	3.09%	Govt Treasuries
5/31/2028	205,147	102,872		63,996		226,080		598,096	Bofa Securities	91282CHE4	3.63%	3.63%	Govt Treasuries
6/25/2028	34,945	17,523		10,901		38,511		101,880	FHLMC	3137HACX2	4.82%	4.82%	Govt Treasuries
7/15/2028	34,522	17,311		10,769		38,045		100,648	Morgan Stanley	91282CNM9	3.88%	3.88%	Govt Treasuries
9/25/2028	52,631	26,392		16,419		58,002		153,444	FHLMC	3137HAST4	4.85%	4.85%	Govt Treasuries
10/25/2028	35,227	17,665		10,989		38,822		102,703	FHLMC	3137HB3D4	5.07%	5.07%	Govt Treasuries
11/25/2028	26,386	13,231		8,231		29,078		76,927	FHLMC	3137HBCF9	5.00%	5.00%	Govt Treasuries
12/25/2028	34,802	17,452		10,857		38,353		101,464	FHLMC	3137HBLV4	4.57%	4.57%	Govt Treasuries
1/1/2029	52,646	26,400		16,423		58,018		153,488	FNMA	3140NUFF1	4.83%	4.83%	Govt Treasuries
2/1/2029	37,610	18,860		11,733		41,448		109,651	FNMA	3140HS3R0	3.66%	3.66%	Govt Treasuries
3/25/2029	35,481	17,792		11,069		39,102		103,444	FHLMC	3137HCKV3	5.18%	5.18%	Govt Treasuries
5/25/2029	34,207	17,153		10,671		37,698		99,729	FHLMC	3137HDJJ0	4.80%	4.80%	Govt Treasuries
7/31/2029	58,955	29,563		18,391		64,971		171,880	Scotia Capital	91282CLC3	4.00%	4.00%	Govt Treasuries
9/25/2029	18,230	9,141		5,687		20,090		53,148	FHLMC	3137H9D71	3.00%	3.00%	Govt Treasuries
9/25/2029	35,177	17,640		10,973		38,766		102,556	FHLMC	3137HHJL6	4.79%	4.79%	Govt Treasuries
9/30/2029	34,535	17,318		10,773		38,059		100,684	Scotia Capital	91282CFL0	3.88%	3.88%	Govt Treasuries
10/31/2029	86,715	43,484		27,051		95,563		252,813	Scotia Capital	91282CFT3	4.00%	4.00%	Govt Treasuries
12/25/2029	34,500	17,300		10,762		38,020		100,583	FHLMC	3137HHW23	4.23%	4.23%	Govt Treasuries
1/31/2030	52,539	26,346		16,390		57,900		153,176	Scotia Capital	91282CMG3	4.25%	4.25%	Govt Treasuries
2/25/2030	20,860	10,460		6,507		22,988		60,816	FHLMC	3137HKPF5	4.43%	4.43%	Govt Treasuries

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
October 31, 2025

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>APY %</u>	<u>Investment Description</u>
2/28/2030	34,698	17,400		10,824		38,238		101,160	Citigroup Global	91282CGQ8	4.00%	4.00%	Govt Treasuries
3/31/2030	34,693	17,397		10,823		38,233		101,145	J.P. Morgan	91282CMU2	4.00%	4.00%	Govt Treasuries
4/25/2030	26,049	13,063		8,126		28,707		75,945	FHLMC	3137HLY48	4.40%	4.40%	Govt Treasuries
4/30/2030	34,517	17,309		10,768		38,039		100,633	Citigroup Global	91282CMZ1	3.88%	3.88%	Govt Treasuries
5/25/2030	34,676	17,389		10,817		38,215		101,097	FHLMC	3137HN4R6	4.05%	4.05%	Govt Treasuries
6/25/2030	34,631	17,366		10,803		38,165		100,966	FHLMC	3137HMC65	4.33%	4.33%	Govt Treasuries
7/1/2030	34,366	17,233		10,720		37,872		100,191	FNMA	3140NYXE6	4.24%	4.24%	Govt Treasuries
7/25/2030	25,926	13,001		8,088		28,571		75,585	FHLMC	3137HAGZ3	4.28%	4.28%	Govt Treasuries
10/23/2026	33,952	17,025		10,591		37,416		98,984	Wells Fargo Co	949746SH5	3.00%	3.00%	Corporate Issue
11/21/2026	33,906	17,003		10,577		37,366		98,852	Abbvie	00287YBV0	2.95%	2.95%	Corporate Issue
12/1/2026	25,993	13,034		8,109		28,645		75,781	Dte Elec Co	23338VAU0	4.85%	4.85%	Corporate Issue
3/6/2027	17,279	8,665		5,390		19,042		50,375	Duke Energy LLC	26442UAT1	4.35%	4.35%	Corporate Issue
4/4/2027	34,803	17,452		10,857		38,355		101,467	Adobe Inc	00724PAE9	4.85%	4.85%	Corporate Issue
5/14/2027	17,305	8,678		5,398		19,071		50,452	Toyota	89236TNG6	4.50%	4.50%	Corporate Issue
5/16/2027	16,997	8,523		5,302		18,731		49,553	Bank of NY Mellon	06406RAD9	3.25%	3.25%	Corporate Issue
10/15/2027	34,674	17,387		10,817		38,212		101,089	Caterpillar	14913UAR1	4.40%	4.40%	Corporate Issue
11/8/2027	34,682	17,391		10,819		38,221		101,113	Marsh McLennan	571748BY7	4.55%	4.55%	Corporate Issue
11/17/2027	35,025	17,564		10,926		38,599		102,115	Bp Cap Mkts Amer	10373QBY5	5.02%	5.02%	Corporate Issue
1/7/2028	34,860	17,481		10,875		38,418		101,634	John Deere Capital	24422EXZ7	4.65%	4.65%	Corporate Issue
2/7/2028	34,777	17,439		10,849		38,326		101,391	Pepsico Inc	713448GA0	4.45%	4.45%	Corporate Issue
2/28/2028	34,740	17,421		10,837		38,285		101,283	State Str Corp	857477CU5	4.54%	4.54%	Corporate Issue
5/1/2028	17,052	8,551		5,320		18,792		49,716	Public Service Elec	74456QBU9	3.70%	3.70%	Corporate Issue
5/7/2028	25,903	12,989		8,081		28,546		75,519	Citigroup Global	172967PZ8	4.64%	4.64%	Corporate Issue
8/8/2028	17,196	8,623		5,364		18,950		50,133	Paccar Financial	69371RT97	4.00%	4.00%	Corporate Issue
8/13/2028	17,236	8,643		5,377		18,995		50,250	Chevron USA Inc	166756BH8	4.05%	4.05%	Corporate Issue
3/1/2027	17,386	8,718		5,424		19,160		50,687	California	13063D3N6	4.85%	4.85%	Municipal Issue
5/15/2027	34,012	17,056		10,610		37,482		99,160	University Ca	91412GQJ7	3.28%	3.28%	Municipal Issue
6/1/2027	33,094	16,595		10,324		36,471		96,483	Connecticut	20772KNY1	1.50%	1.50%	Municipal Issue

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
October 31, 2025

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>APY %</u>	<u>Investment Description</u>
6/30/2027	32,810	16,453		10,235		36,158		95,657	Multnomah Cnty	625517NG8	1.25%	1.25%	Municipal Issue
1/1/2029	15,933	7,990		4,970		17,559		46,453	Birmingham,AL	091096NZ6	1.61%	1.61%	Municipal Issue
Total PMA	2,178,132	1,092,241	-	679,475	-	2,400,390	-	6,350,238					

ILLINOIS VALLEY COMMUNITY COLLEGE
ISDLAF+ Investments
October 31, 2025

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
11/14/2025	239,700							239,700	Susquehanna Community Bank	4.25%	4.25%	1370979-1
11/14/2025	239,800							239,800	T Bank, National Association	4.21%	4.21%	1370978-1
11/17/2025	247,300							247,300	FirstBank Southwest	4.09%	4.09%	1385611-1
12/15/2025			232,700					232,700	Farmers and Merchants Union	4.94%	4.94%	1363173-1
12/15/2025	239,600							239,600	Consumers Credit Union	4.20%	4.20%	1371501-1
12/15/2025	239,600							239,600	Harmony Bank	4.20%	4.20%	1371502-1
12/19/2025			244,900					244,900	Western Alliance Bank	4.21%	4.21%	1382466-1
1/7/2026						242,600		242,600	American Plus Bank, N.A.	4.00%	4.00%	1377583-1
1/8/2026	244,800							244,800	FFSB of Angola	4.16%	4.16%	1383731-1
1/9/2026	228,600							228,600	Schertz Bank & Trust	4.64%	4.64%	1357749-1
1/9/2026	240,100							240,100	KS StateBank	4.07%	4.07%	1372766-1
1/9/2026						240,100		240,100	Trustar Bank	4.07%	4.07%	1372767-1
1/12/2026						244,700		244,700	Pacific National Bank	4.14%	4.14%	1383755-1
1/14/2026	244,800							244,800	Iroquois Federal Savings and Loan	4.15%	4.15%	1384088-1
1/15/2026	238,800							238,800	Solera National Bank	4.19%	4.19%	1371500-1
1/15/2026	239,000							239,000	First Capital Bank	4.11%	4.11%	1371503-1
3/9/2026						235,300		235,300	Cornerstone Bank	4.13%	4.13%	1367958-1
3/13/2026			236,000					236,000	Servis First Bank	3.96%	3.96%	1368463-1
3/17/2026	245,100							245,100	Gbank	3.93%	3.93%	1388392-1
4/9/2026	228,600							228,600	American National Bank & Trust	4.65%	4.65%	1360552-1
4/15/2026	242,400							242,400	NexBank	4.14%	4.14%	1384089-1
6/16/2026	243,100							243,100	Third Coast Bank	3.75%	3.75%	1388391-1
9/9/2026						231,200		231,200	Financial Federal Bank, TN	4.05%	4.05%	1367957-1
2/15/2027	229,943							229,943	STRIPS	4.22%	4.22%	68254-1
8/15/2027	224,805							224,805	STRIPS	4.29%	4.29%	68255-1
Total CD	4,056,048	-	713,600	-	-	1,193,900	-	5,963,548				

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
October 31, 2025

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Certificate Number</u>
2/25/2026						241,707		241,707	MBS	0.65%	State Bank of India
Total CD	-	-	-	-	-	241,707	-	241,707			

MBS Multi-Bank Securities, Inc.

\$5,000 and Over Disbursements
10/01/25 - 10/31/25

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
801539	10/1/2025	236879	A Book Company, LLC	\$ 316,246.01	Inclusive Access Charges Fall 2025
801542	10/1/2025	209546	Allied Universal Security Serv	23,330.04	Security Services
801556	10/1/2025	1169	City of Oglesby	8,070.04	Water and Sewer Services; Oglesby Police Protection
801572	10/1/2025	87468	K Com Technologies	6,333.30	Annual Fire Alarm Testing
801593	10/1/2025	209296	Sikich, LLP	15,000.00	Audit Serices FY2025
801789	10/8/2025	209546	Allied Universal Security Serv	11,452.84	Security Services
801799	10/8/2025	218596	Bushue HR, Inc	15,300.00	Human Resources, Safety, and Insurance Consulting
801818	10/8/2025	138734	Krueger International	72,855.72	Multiple Armless Chairs
801840	10/8/2025	1450	Thyssenkrupp Elevator Corporation	8,547.00	Quarterly Billings
801843	10/8/2025	240617	The Lincoln National Life Insurance	6,928.60	October Premiums 2025
ACH	10/9/2025		Internal Revenue Service	66,117.11	Federal Payroll Taxes
ACH	10/9/2025		Illinois Department of Revenue	27,605.71	State Payroll Taxes
ACH	10/9/2025		TSA EPARS	8,720.38	403(b) and 457(b)Payroll
ACH	10/9/2025		Payroll SURS	67,965.86	SURS Retirement
ACH	10/9/2025		Quadient-USPS	5,000.00	Postage for Meter
801922	10/15/2025	243127	Arbor Management, Inc	32,802.25	Food Service Program
801962	10/15/2025	187871	The Chicago Tour Company	12,900.00	Legends and Landmarks Bus/Christmas Carol
801979	10/22/2025	142784	4IMPRINT	11,245.29	Men's T-Shirts; Mousepads; Notepads
801982	10/22/2025	209546	Allied Universal Security Serv	11,421.49	Security Services
801990	10/22/2025	214355	Burlington English, Inc	7,200.00	SaaS: Burlington-English Software License
801994	10/22/2025	155694	Condensed Curriculum International	11,691.00	EKG Tech Instruction for 25/FA
802000	10/22/2025	102229	Elan Cardmember Services	10,826.25	Monthly Credit Card Charges
802001	10/22/2025	1317	Elsevier, Inc	58,487.40	Elsevier 360 Nursing Total Solutions Program Installment
802015	10/22/2025	1469	John's Service and Sales, Inc	13,405.20	Repair DOAZ 1 and 3
E0000056	10/22/2025	209871	Community College Health Consortium	273,032.12	October 2025 Premium
E0000057	10/22/2025	209567	Delta Dental of Illinois	11,266.97	IVCC October 2025
ACH	10/23/2025		Internal Revenue Service	67,102.65	Federal Payroll Taxes
ACH	10/23/2025		Illinois Department of Revenue	27,875.76	State Payroll Taxes

\$5,000 and Over Disbursements

10/01/25 - 10/31/25

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	10/23/2025		TSA EPARS	8,720.38	403(b) and 457(b)Payroll
ACH	10/23/2025		Payroll SURS	69,138.78	SURS Retirement
802092	10/29/2025	209546	Allied Universal Security Serv	9,671.26	Security Services
802104	10/29/2025	228576	CHC Wellbeing, Inc	26,920.00	Site/Remote/Physician Health Evaluations Wellness Screenings
802107	10/29/2025	223371	Central Truck Leasing, LLC	7,953.29	Variable Mileage; Monthly Tractor Lease
802110	10/29/2025	174412	Demonica Kemper Architects	40,784.99	2025 Campus Renovations; Microbiology Lab; Ag Ed*
802116	10/29/2025	79038	IVCC Student Activity	11,266.00	Year End Transfer
802144	10/29/2025	240228	TouchNet Information Systems	38,750.00	TouchNet Subscription Bill and Payment Suite
				<u>\$ 1,421,933.69</u>	

*Protection, Health, and Safety (PHS) Projects



IVCC Stipend Board Report for Payroll Ending 10/04/2025

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Boyle- Bruch, Ida Lee	FSS 8 hr In-Person & Online	09/29/2025	09/29/2025	10/09/2025	ST	525.00	014110394151320			
Buckley, Lexis Lynn	Microsoft 365	09/25/2025	09/29/2025	10/09/2025	ST	200.00	014210331051320			
Cook Fesperman, Amanda	Meal Exp for Travel to Confrnc	09/09/2025	09/15/2025	10/09/2025	TF	260.00	011120650055312			
Data, Dorene Marie	Program Coordinator	05/19/2025	08/07/2025	10/09/2025	ST	1,750.00	011120410051320			EQTD HRS: 2.00
Gibson, Stephen Benton	Vactor Electrical Testing	09/25/2025	09/25/2025	10/09/2025	ST	450.00	014210331051320			
Grubar, Scott James	Carus Welding	09/26/2025	10/03/2025	10/09/2025	ST	250.00	014210331051320			
Knoblauch, Heather Anne	Cvr'd Clinical for Tracy Antle	09/25/2025	09/25/2025	10/09/2025	OV	531.00	011420730051340			
Molln, Theresa Marie	Carus Welding	09/26/2025	10/03/2025	10/09/2025	ST	525.00	014210331051320			
Ossola, Jyllian	Friday Night Framed & Painted	10/03/2025	10/03/2025	10/09/2025	ST	260.00	014110394151320			
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	10/04/2025	10/04/2025	10/09/2025	ST	200.00	014110394251320			
Schneider, Gregg A	Drvr Imprvmnt-Bur/Put Counties	09/27/2025	09/27/2025	10/09/2025	ST	160.00	014110394351320			

\$ 5,111.00

Kathy Ross
VP of Business Services and Finance

Dr. Tracy Morris
President

***Earn Types**

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

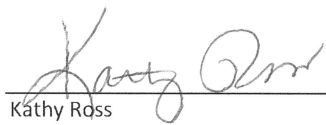


IVCC Stipend Board Report for Payroll Ending 10/18/2025

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balensiefen, Tara M	CNA 1214-152 Clinical	10/13/2025	12/04/2025	12/18/2025	ST	2199.00	011420730051320	CNA-1214-152	CNA -Certified Nursing Assist	EQTD HRS: 3.00
Biagi, Dorothy A	Italian Sauces	10/14/2025	10/14/2025	10/23/2025	ST	180.00	014110394151320			
Branaman, Samantha Kathleen	PMD 2221-01 Intm/Pract	10/13/2025	12/11/2025	12/18/2025	ST	4628.48	011420730051320	PMD-2221-01	Paramedic Practicum I	EQTD HRS: 3.00
Branaman, Samantha Kathleen	EMT 2202.01	10/13/2025	12/11/2025	12/18/2025	ST	1030.26	011420730051320	EMT-2202-01	Emer. Med. Techn. Pract.	EQTD HRS: 1.00
Buckley, Lexis Lynn	Microsoft Office 365	10/04/2025	10/06/2025	10/23/2025	ST	125.00	014210331051320			
Bursell, Jennifer R	CRJ 1030-100	10/13/2025	12/16/2025	12/18/2025	ST	2216.34	011120570051320	CRJ-1030-100	Juvenile Delinquency	EQTD HRS: 3.00
Caley Opsal, Susan Mary	BIO 1001-100 Overload	08/18/2025	12/16/2025	12/18/2025	OV	4500.00	011120570051340			
Caley Opsal, Susan Mary	BIO 1003-01,02,03 Overload	08/18/2025	12/16/2025	12/18/2025	OV	2700.00	011120570051340			
Data, Dorene Marie	Explore 3D Printing	10/07/2025	10/07/2025	10/23/2025	ST	150.00	014110394151320			
Data, Dorene Marie	3D Printing 1 night Wrkshop	10/14/2025	10/14/2025	10/23/2025	ST	200.00	014110394151320			
Fitzpatrick, Sara Elizabeth	Gourmet Meals-Seasonal Senstns	10/06/2025	10/06/2025	10/23/2025	ST	185.00	014110394151320			
Fitzpatrick, Sara Elizabeth	Gourmet Meals:Seasonal Senstns	10/07/2025	10/07/2025	10/23/2025	ST	185.00	014110394151320			
Greve, Mary Ann	ALH 1252-300 Intm/Pract	10/13/2025	12/11/2025	12/18/2025	ST	1683.53	011420730051320			EQTD HRS: 2.50
Grubar, Scott James	Carus Welding	10/10/2025	10/17/2025	10/23/2025	ST	280.00	014210331051320			
Hermes, Kevin Michael	CRJ 2030-100	10/13/2025	12/16/2025	12/18/2025	ST	2726.25	011120570051320	CRJ-2030-100	Evidence and Criminal Proce	EQTD HRS: 3.00
Johnson, LeeAnn	BIO 1003-01 Overload	08/18/2025	12/16/2025	12/18/2025	OV	900.00	011120570051340			
King, Keith Robert	BIO 1003-03 Overload	08/18/2025	12/16/2025	12/18/2025	OV	2700.00	011120570051340			
Klieber, Tracie Marie	Strength, Cardio, Core	09/04/2025	10/09/2025	10/23/2025	ST	280.00	014110394151320			
Klieber, Tracie Marie	AM Yoga Unique 2U In-Pers & On	09/08/2025	10/08/2025	10/23/2025	ST	280.00	014110394151320			
Klieber, Tracie Marie	PM Yoga Unique 2U In-Per & Onl	09/08/2025	10/08/2025	10/23/2025	ST	280.00	014110394151320			
Kusek, Karl Kenneth	Lab Instruction-ATOMAT Grant	10/14/2025	12/16/2025	12/18/2025	SG	900.00	061320152851320			
Leynaud, Donald Craig	BIO 1003-02	08/18/2025	12/16/2025	12/18/2025	ST	227.19	011120570051320	BIOD-1003-02	Principles of Biology Lab	EQTD HRS: .25
Martin, Kaylee Kristine	DLAL 1201-01 Repl L. Kallis	10/14/2025	12/16/2025	12/18/2025	ST	1557.64	011420730051320			EQTD HRS: 2.00
MolIn, Theresa Marie	Carus Welding	10/10/2025	10/17/2025	10/23/2025	ST	540.00	014210331051320			
Myre, Morgan Hunter	DLAL 1201-01 Repl L. Kallis	10/14/2025	12/16/2025	12/18/2025	ST	1557.64	011420730051320			EQTD HRS: 2.00
O'Flanagan, Jamie Lynn	CNA 1214-653 Clinical	10/13/2025	12/02/2025	12/18/2025	ST	2651.25	011420730051320	CNA-1214-653	CNA -Certified Nursing Assist	EQTD HRS: 3.00
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	10/18/2025	10/18/2025	10/23/2025	ST	160.00	014110394251320			
Retoff, Dan J	T'ai Chi @ Nell's Woodland	09/09/2025	10/14/2025	10/23/2025	ST	262.50	014110394151320			

Ruda, Anthony J	HPE 1000-102	10/13/2025	12/16/2025	12/18/2025	ST	996.50	011120570051320	HPE-1000-102	Wellness	EQTD HRS: 1.00
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	10/08/2025	10/08/2025	10/23/2025	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	10/15/2025	10/15/2025	10/23/2025	ST	160.00	014110394251320			
Schroeder, Eric Steven	BIO 1003-01 Overload	08/18/2025	12/16/2025	12/18/2025	OV	1800.00	011120570051340			
Swett, Steven A	ALH 1221-302	10/13/2025	12/11/2025	12/18/2025	ST	1191.94	011420730051320	ALH-1221-302	Industrial First Aid	
Whightsil, Greg Allen	Industrial Electrician Certifi	10/14/2025	12/16/2025	12/16/2025	SG	1200.00	061320152851320			
Zukowski, Abigail Marie	Crystal Basics:Healing Stones	10/09/2025	10/09/2025	10/23/2025	ST	125.00	014110394151320			In-Person & Online

\$ 40,918.52



Kathy Ross
VP of Business Services and Finance



Dr. Tracy Morris
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



ILLINOIS VALLEY COMMUNITY COLLEGE

ITEM FOR INFORMATION
PART-TIME FACULTY / PART-TIME STAFF APPOINTMENTS
NOVEMBER 18, 2025 BOARD OF TRUSTEES MEETING

Employee Name	POSITION	DEPARTMENT / DIVISION	Hourly / Lab* Rate	Credit Hour Rate
Hatz, Angela (10/17/25)	CNA Instructor	HLT		\$688.00
Alvis, Jaimee (11/03/25)	Criminal Justice Instructor	NSB	32.25 temp/prep	\$688.00
Bland, Sarah (11/03/25)	Welding Lab Assistant	WFD	\$23.65	
Taylor, Nicolas (11/04/25)	Welding Lab Assistant	WFD	\$22.57	
Fernandez, Joan (10/24/25)	CNA Instructor	HLT		\$688.00

*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.

Kathy Ross
Vice President for Business Services and Finance

WFD - Workforce Development
NSB - Natural Sciences and Business
HFSS - Humanities, Fine Arts and Social Sciences
CEBS - Continuing Education and Business Services
HLT - Health Professions

Dr. Tracy Morris
President

2025 Tentative Tax Levy

The Tax Levy for the upcoming tax cycle is based on an estimated 6.5 percent increase in Equalized Assessed Valuation (EAV) for all combined counties.

The administration is suggesting a levy of \$16,511,662 before bonds for tax year 2025. This is a 2.92 percent decrease from the 2024 actual tax extension of \$17,008,697. This levy, including bonds, will result in no change in tax rate from the 2024 levy and the average \$100,000 home will see no increase in taxes. Because the recommended tentative levy is less than 105 percent of last year's extension, a hearing is not required to be in compliance with the Truth in Taxation Act.

The levy request is based on the following rates and amounts:

Payable 2026 Fund	Total Extension 2024	Projected Tax Rate	Levy Request
Education	5,957,770	0.1300	6,386,540
Additional Education	5,355,148	0.1080	5,305,741
O&M	1,836,371	0.0400	1,965,089
PHS	2,180,812	0.0205	1,006,617
Audit	46,361	0.0011	51,584
Tort	1,432,042	0.0320	1,572,071
Soc Sec	200,192	0.0046	224,020
Other	-	-	-
<u>Total w/o Bonds</u>	<u>17,008,697</u>	<u>0.3361</u>	<u>16,511,662</u>
Bonds		.0340	1,672,222
	<u>17,008,697</u>	<u>.3701</u>	<u>18,183,884</u>

The Education and Operations and Maintenance levies are at the maximum rates of 0.13 and 0.04, respectively. The Additional Tax rate authorized by the Illinois Community College Board (ICCB) has been set at 0.1080 for 2025, which is a decrease from the 2024 authorized rate of 0.1179. The Additional Tax is used exclusively for educational purposes.

Recommendation:

The administration recommends the Board adopt the Resolution approving a Tentative Tax Levy and Tentative Certificate of Tax Levy, as presented.

KPI 6: Resource Management



September 30, 2025

Dr. Tracy Morris
President
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, IL 61348

Dear Dr. Morris,

At the meeting held on September 26, 2025, the Illinois Community College Board authorized your district's eligibility for the special tax levy pursuant to 110 ILCS 805, Section 3-14.3. Please note the provisions of this section specify that your board of trustees must adopt a resolution expressing its intent to levy the tax; and thereby, giving voters an opportunity to request a referendum on the proposed additional levy. The state average combined educational and operations and maintenance purposes tax rate is 27.80 cents, and Illinois Valley Community College can levy an additional 10.80 cents. The levy does not circumvent tax cap legislation.

If you have any questions, please contact Jennifer Franklin, Deputy Director for Finance and Administration, at (217)-785-0031 or at Jennifer.L.Franklin2@Illinois.gov.

Sincerely,

Brian Durham, Ed.D.
Executive Director

cc: Kathy Ross, CFO

TENTATIVE CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston
Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

the sum of \$ <u>6,386,540</u>	to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
the sum of \$ <u>1,965,089</u>	to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
the sum of \$ <u>5,305,741</u>	to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
the sum of \$ <u>1,572,071</u>	to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
the sum of \$ <u>224,020</u>	to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
the sum of \$ <u>51,584</u>	to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
the sum of \$ <u>1,006,617</u>	to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
the sum of \$ <u>-0-</u>	to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 20 ____.

Signed this 18th day of November, 2025

Chair of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2025 was filed in the office of the County Clerk of this county on _____, 2025.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2025 is \$ _____.

Date

County Clerk and County

RESOLUTION APPROVING A TENTATIVE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND THE STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Tentative Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Tentative Certificate of Tax Levy and that the levy for the year 2025 be allocated 50 percent for FY 2026 and 50 percent for FY 2027.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Tentative Certificate and related documents.

APPROVED this 18th day of November, 2025.

Chairperson, Board of Trustees

ATTEST:

Secretary, Board of Trustees

**Protection, Health, and Safety Projects for Tax Year 2025
(2026 Campus Renovations)**

The administration has been working with the Operations Committee, which is made up of administrators, staff, and faculty, on developing a list of Protection, Health, and Safety (PHS) projects for the tax year 2025 levy. The following projects are recommended for approval:

Academic Support Center (ASC) – Phase I Renovations

In order to create a new Academic Support Center (ASC) for the College, a master planning study was completed to evaluate the possibility of combining the existing Library space in Building C and the existing Tutoring space within Building A into a consolidated resource for students. Phase 1 of the implementation of this plan is to build out the area within Building A into a new library function of the ASC to allow for future phases to be implemented over time.

Additionally, the public corridor system is not currently handicap accessible in this part of campus as the existing elevator is too small to meet Accessibility Code requirements and the existing elevator currently opens up at the Main Level into the existing Tutoring space instead of maintaining an accessible route throughout the corridor system. As a result, a new elevator will be provided.

PHS-eligible work identified in the project includes the following:

- New elevator
- Asbestos abatement
- New ceilings
- New lighting
- New HVAC work

Cost Estimate:

Project Costs	\$771,800
Contingency	\$77,180
A/E Professional Fees	<u>\$80,650</u>
Total:	\$929,630

Interior Lighting Replacement – Phase II

During the Summer of 2025, the majority of light fixtures with compact fluorescent lamps (CFL's) were replaced throughout the original portions of the Campus Core as well as the Community Technology Center (CTC), leaving the fluorescent tube fixtures in place. As part of the next phase of lighting replacement work, the existing fluorescent tube fixtures

will be replaced throughout the CTC in order to fully complete the lighting transition within this building.

The replacement of the remaining lighting within the CTC will not only save energy, and subsequently reduce ongoing operating costs for the College, but will create a more comfortable learning environment with the ability to provide the appropriate footcandle levels to critical areas on campus in accordance with the Illumination Engineering Society's (IES) guidelines.

The scope of the project includes the removal and replacement of approximately (350) existing interior fluorescent light fixtures throughout the First Floor and Second Floor of the existing Community Technology Center (CTC) with new LED light fixtures to meet current energy code requirements.

Cost Estimate:

Project Costs	\$175,000
Contingency	\$17,500
A/E Professional Fees	<u>\$18,285</u>
Total:	\$210,785

Information Technology (IT) Office Renovations

As part of the 2025 Campus Renovation Work, the existing Information Technology (IT) Department was displaced from the Lower Level of Building C in order to accommodate the construction of a new Microbiology Lab. As a result, a new IT Office Suite will be constructed on the Main Level of Building E to accommodate this important function for the College. Office space, a Help Desk, a Demonstration Lab (Sandbox), and a Technology Workroom will be included in the new suite.

Since the new construction will impact the corridor space directly outside the proposed new Office Suite, the corridor will be renovated to include new finishes and new lighting.

PHS-eligible work identified above includes the following:

- Asbestos abatement
- New ceilings
- New lighting
- New HVAC work

Cost Estimate:

Project Costs	\$333,000
Contingency	\$33,300
A/E Professional Fees	<u>\$34,800</u>
Total:	\$401,100

These projects total \$1,541,515. The maximum amount of the Protection, Health, and Safety is dependent on the levy passed for Tax Year 2025. Any funding not obtained in Tax Year 2025 can be captured in Tax Year 2026 or can be used from surplus PHS funds currently held by the District.

Recommendation:

The administration recommends Board approval of the three Protection, Health, and Safety projects as presented for a cost of \$1,541,515 and authorize the administration to include levy accordingly for the projects in coordination with the Tax Levy resolution.

KPI 6: Resource Management

CAPITAL PROJECT APPLICATION FORM*(One Application Form per Project)*District/College and District #: Illinois Valley Community College District #513Contact Person: Ms. Kathy Ross, VP for Business Services & Finance Phone # 815.224.0419Project: Academic Support Center – Phase I RenovationsProject Budget: \$929,630 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date October 8, 2025**Application Type (check the appropriate application type and follow instruction):**

- ☐ Locally Funded New Construction-complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling-complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
☒ Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
☐ ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board's resolution and certified minutes
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
 D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
 E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.
 Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
 C. Has the site been determined professionally to be suitable for construction purposes?
 Yes _____ No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

Phase 1 of the implementation of Academic Support Center (ASC) on campus is to build out the area within Building A into a new library function of the ASC to allow for future phases to be implemented over time. Approximately 4,940 sf of space will be renovated and will include the following work:

- All required flooring, wall, and ceiling demolition within the area
- Removal of all asbestos-containing materials within the space
- New walls and doors / fire separations to create the new spaces
- New finishes (flooring, walls, ceilings)
- New casework
- Renovation of all mechanical, electrical, plumbing, and technology infrastructure to accommodate the new layout

Additionally, a new handicap accessible elevator will be provided at the southeast corner of the space in order to provide an accessible public route throughout this portion of campus.

PHS-eligible work identified above includes the following:

- New elevator
- Asbestos abatement
- New ceilings
- New lighting
- New HVAC work

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

In order to create a new Academic Support Center (ASC) for the College, a master planning study was completed to evaluate the possibility of combining the existing Library space in Building C and the existing Tutoring space within Building A into a consolidated resource for students. Phase 1 of the implementation of this plan is to build out the area within Building A into a new library function of the ASC to allow for future phases to be implemented over time.

Additionally, the public corridor system is not currently handicap accessible in this part of campus as the existing elevator is too small to meet Accessibility Code requirements and the existing elevator currently opens up at the Main Level into the existing Tutoring space instead of maintaining an accessible route throughout the corridor system. As a result, a new elevator will be provided.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)

New Construction

Remodeling

Project Name: _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name: **Illinois Valley Community College – Academic Support Center – Phase 1 Renovations**

	<u>Budget Amounts</u>
Project Costs	<u>\$771,800</u>
Contingency	<u>\$ 77,180</u>
A/E Professional Fees	<u>\$ 80,650</u>
Total	<u>\$929,630</u>

Attachment #2 Funding Source

District/College Name: Illinois Valley Community College District #513

Project Name: Academic Support Center – Phase 1 Renovations

Check the source(s) of funds:

Available Fund Balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name(s): _____

Bond Proceeds
(Including protection, health,
and safety bonds)

_____ Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: Tax Year 2025

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILC 805/3-37)

_____ Term of Lending Arrangement in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

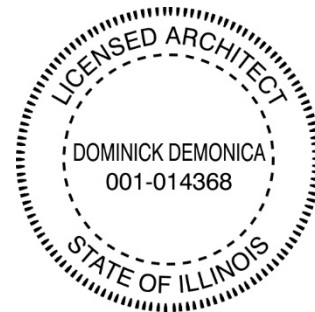
Dominick Demonica, AIA, NCARB, LEED AP
Demonica Kemper Architects
125 North Halsted Street, Suite 301
Chicago, IL 60661

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

October 8, 2025
Date



001-014368
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM*(One Application Form per Project)*District/College and District #: Illinois Valley Community College District #513Contact Person: Ms. Kathy Ross, VP for Business Services & Finance Phone # 815.224.0419Project: Interior Lighting Replacement – Phase IIProject Budget: \$210,785 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date October 8, 2025**Application Type (check the appropriate application type and follow instruction):**

- ☐ Locally Funded New Construction-complete/submit Sections I, II, and III.
- ☐ Locally Funded Remodeling-complete/submit Sections I and III.
- ☐ Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- ☒ Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- ☐ Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ☐ ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board's resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
- C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.
Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?
- Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the removal and replacement of approximately (350) existing interior fluorescent light fixtures throughout the First Floor and Second Floor of the existing Community Technology Center (CTC) with new LED light fixtures to meet current energy code requirements.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

During the Summer of 2025, the majority of light fixtures with compact fluorescent lamps (CFL's) were replaced throughout the original portions of the Campus Core as well as the Community Technology Center (CTC), leaving the fluorescent tube fixtures in place. As part of the next phase of lighting replacement work, the existing fluorescent tube fixtures will be replaced throughout the CTC in order to fully complete the lighting transition within this building.

The replacement of the remaining lighting within the CTC will not only save energy, and subsequently reduce ongoing operating costs for the College, but will create a more comfortable learning environment with the ability to provide the appropriate footcandle levels to critical areas on campus in accordance with the Illumination Engineering Society's (IES) guidelines.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)

New Construction

Remodeling

Project Name: _____

	<u>Budget Amounts</u>	
	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name: **Illinois Valley Community College – Interior Lighting Replacement – Phase II**

	<u>Budget Amounts</u>
Project Costs	<u>\$175,000</u>
Contingency	<u>\$ 17,500</u>
A/E Professional Fees	<u>\$ 18,285</u>
Total	<u>\$210,785</u>

Attachment #2 Funding Source

District/College Name: Illinois Valley Community College District #513

Project Name: Interior Lighting Replacement – Phase II

Check the source(s) of funds:

Available Fund Balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name(s): _____

Bond Proceeds
(Including protection, health,
and safety bonds)

_____ Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: Tax Year 2025

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILC 805/3-37)

_____ Term of Lending Arrangement in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

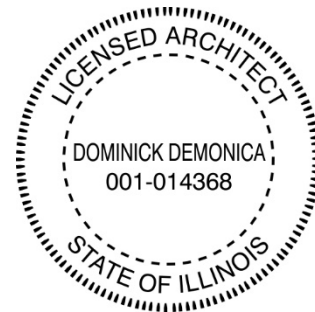
Dominick Demonica, AIA, NCARB, LEED AP
Demonica Kemper Architects
125 North Halsted Street, Suite 301
Chicago, IL 60661

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

October 8, 2025
Date



001-014368
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

CAPITAL PROJECT APPLICATION FORM*(One Application Form per Project)*District/College and District #: Illinois Valley Community College District #513Contact Person: Ms. Kathy Ross, VP for Business Services & Finance Phone # 815.224.0419Project: IT Office RenovationsProject Budget: \$401,100 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date October 8, 2025**Application Type (check the appropriate application type and follow instruction):**

- ☐ Locally Funded New Construction-complete/submit Sections I, II, and III.
☐ Locally Funded Remodeling-complete/submit Sections I and III.
☐ Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
☒ Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
☐ Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
☐ ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board's resolution and certified minutes
 B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
 C. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
 D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
 E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes ☐ No ☐

If no, please update your District's Site and Construction Master Plan and submit to the ICCB.
 Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
 C. Has the site been determined professionally to be suitable for construction purposes?
 Yes ☐ No ☐

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

In order to create a new Office Suite for the Information Technology (IT) Department, approximately 3,575 sf of space located on the Main Level of Building E will be fully renovated. Additionally, approximately 2,000 sf of existing corridor space directly outside the new Office Suite will be fully renovated.

The construction of the required spaces will include the following:

- All required flooring, wall, and ceiling demolition within the area
- Removal of all asbestos-containing materials within the space
- New walls and doors / fire separations to create the new spaces
- New finishes (flooring, walls, ceilings)
- New casework
- Renovation of all mechanical, electrical, plumbing, and technology infrastructure to accommodate the new layout

PHS-eligible work identified above includes the following:

- Asbestos abatement
- New ceilings
- New lighting
- New HVAC work

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

As part of the 2025 Campus Renovation Work, the existing Information Technology (IT) Department was displaced from the Lower Level of Building C in order to accommodate the construction of a new Microbiology Lab. As a result, a new IT Office Suite will be constructed on the Main Level of Building E to accommodate this important function for the College. Office space, a Help Desk, a Demonstration Lab (Sandbox), and a Technology Workroom will be included in the new suite.

Since the new construction will impact the corridor space directly outside the proposed new Office Suite, the corridor will be renovated to include new finishes and new lighting.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)

New Construction

Remodeling

Project Name: _____

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name: **Illinois Valley Community College – IT Office Renovations**

Budget Amounts

Project Costs	<u>\$333,000</u>
Contingency	<u>\$ 33,300</u>
A/E Professional Fees	<u>\$ 34,800</u>
Total	<u>\$401,100</u>

Attachment #2 Funding Source

District/College Name: Illinois Valley Community College District #513

Project Name: IT Office Renovations

Check the source(s) of funds:

Available Fund Balance
(Including excess funds from
previously approved protection,
health, and safety projects)

_____ Fund name(s): _____

Bond Proceeds
(Including protection, health,
and safety bonds)

_____ Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: Tax Year 2025

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILC 805/3-37)

_____ Term of Lending Arrangement in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

PROTECTION, HEALTH, AND SAFETY PROJECT**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

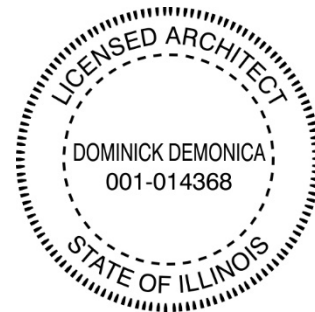
Dominick Demonica, AIA, NCARB, LEED AP
Demonica Kemper Architects
125 North Halsted Street, Suite 301
Chicago, IL 60661

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

October 8, 2025
Date



001-014368
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Purchase Request – Assessment Center Technology

The College is requesting the Board of Trustees to approve the purchase of 40 Lenovo Tiny desktop computers for installation in the newly constructed Assessment Center.

These systems will support testing and proctoring operations within the new facility and are designed to align with the projected seating capacity upon completion. This investment ensures the Assessment Center is equipped with reliable, high-performance technology consistent with the College's existing standards and infrastructure.

This is a technology purchase that must be compatible with our existing systems and technology standards and is exempt from bidding per 110 ILCS 805/3-27(f).

Recommendation:

It is recommended that the Board of Trustees authorize the purchase of technology equipment for the new Assessment Center at a cost not to exceed \$32,200, to be funded from the FY2026 IT Budget.

KPI 1: Student Academic Success

KPI 6: Resource Management



**ILLINOIS
VALLEY**
COMMUNITY
COLLEGE

MEMORANDUM

TO: Kathy Ross
FROM: Justin Denton
DATE: October 10, 2025
SUBJECT: Technology Purchase

To maintain Illinois Valley Community College's commitment to a four-year technology refresh cycle, the IT Department proposes the purchase of 40 Lenovo Tiny desktop computers to be installed in the newly built Assessment Center.

These systems will support the Center's testing and proctoring operations and are intended to align with the projected seating capacity upon completion. This investment ensures the new facility is equipped with reliable, high-performance technology consistent with the College's campus-wide standards.

I am requesting Board of Trustees approval for this purchase, not to exceed a total cost of \$32,200, to be funded from the FY25/26 IT budget.

Please let me know if there are any questions or concerns.

Approval – Nursing School Grant Agreement

In August 2025, the Grant Administration Oversight Committee approved the submission of a grant application for \$75,000 for a Nursing School Grant from the Illinois Board Higher Education. The purpose of this grant is to develop or expand instructional programs, improve/increase space for labs/classrooms and purchase equipment and instructional materials for institutions with an existing and accredited Associates Degree in Nursing. We were notified in October 2025 that we were selected for this grant. Funds will be used for the purchase of furniture for IVCC's nursing labs, including an additional nursing simulation lab.

Recommendation:

It is recommended that the Board of Trustees approve the Nursing School Grant agreement with the Illinois Board of Higher Education for \$75,000.

KPI 1: Student Academic Success

KPI 6: Resource Management



**GRANT AGREEMENT
BETWEEN
THE STATE OF ILLINOIS, ILLINOIS BOARD OF HIGHER EDUCATION
AND**

The parties to this Grant Agreement (Agreement) are the State of Illinois (State), acting through the undersigned agency (Grantor) and _____ (Grantee) (collectively, the "Parties" and individually, a "Party"). The Agreement, consisting of the signature page, the parts listed below, and any additional exhibits or attachments referenced in this Agreement, constitute the entire agreement between the Parties. No promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, are binding upon either Grantee or Grantor.

PART ONE – The Uniform Terms

Article I	Definitions
Article II	Award Information
Article III	Grantee Certifications and Representations
Article IV	Payment Requirements
Article V	Scope of Award Activities/Purpose of Award
Article VI	Budget
Article VII	Allowable Costs
Article VIII	Lobbying
Article IX	Maintenance and Accessibility of Records; Monitoring
Article X	Financial Reporting Requirements
Article XI	Performance Reporting Requirements
Article XII	Audit Requirements
Article XIII	Termination; Suspension; Non-compliance
Article XIV	Subcontracts/Subawards
Article XV	Notice of Change
Article XVI	Structural Reorganization and Reconstitution of Board Membership
Article XVII	Conflict of Interest
Article XVIII	Equipment or Property
Article XIX	Promotional Materials; Prior Notification
Article XX	Insurance
Article XXI	Lawsuits and Indemnification
Article XXII	Miscellaneous
Exhibit A	Project Description
Exhibit B	Deliverables or Milestones
Exhibit C	Contact Information
Exhibit D	Performance Measures and Standards
Exhibit E	Specific Conditions

PART TWO – Grantor-Specific Terms

PART THREE – Project-Specific Terms

The Parties or their duly authorized representatives hereby execute this Agreement.

ILLINOIS BOARD OF HIGHER EDUCATION

By: _____
Signature of Ginger Ostro, Executive Director
By: _____
Signature of Designee
Date: _____
Printed Name: _____
Printed Title: _____

Designee

By: _____
Signature of Authorized Representative
Date: _____
Printed Name: _____
Printed Title: _____
E-mail: _____

By: _____
Signature of Second Grantor Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____

Second Grantor Approver

By: _____
Signature of Second Grantee Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____

Second Grantee Approver
(optional at Grantee's discretion)

By: _____
Signature of Third Grantor Approver, if applicable
Date: _____
Printed Name: _____
Printed Title: _____

Third Grantor Approver

PART ONE – THE UNIFORM TERMS

**ARTICLE I
DEFINITIONS**

1.1. Definitions. Capitalized words and phrases used in this Agreement have the meanings stated in 2 CFR 200.1 unless otherwise stated below.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Award” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Budget” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Catalog of State Financial Assistance” or “CSFA” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Close-out Report” means a report from the Grantee allowing Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Cooperative Research and Development Agreement” has the same meaning as in 15 USC 3710a.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“GATU” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Agreement” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grantee Compliance Enforcement System” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of Indirect Costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code 7000.30.

“Obligations” has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Period of Performance" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Prior Approval" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Profit" means an entity's total revenue less its operating expenses, interest paid, depreciation, and taxes. "Profit" is synonymous with the term "net revenue."

"Program" means the services to be provided pursuant to this Agreement. "Program" is used interchangeably with "Project."

"Program Costs" means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

"Related Parties" has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.

"SAM" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"State-issued Award" means the assistance that a grantee receives directly from a State agency. The funding source of the State-issued Award can be federal pass-through, State or a combination thereof. "State-issued Award" does not include the following:

- contracts issued pursuant to the Illinois Procurement Code that a State agency uses to buy goods or services from a contractor or a contract to operate State government-owned, contractor-operated facilities;
- agreements that meet the definition of "contract" under 2 CFR 200.1 and 2 CFR 200.331, which a State agency uses to procure goods or services but are exempt from the Illinois Procurement Code due to an exemption listed under 30 ILCS 500/1-10, or pursuant to a disaster proclamation, executive order, or any other exemption permitted by law;
- amounts received for services rendered to an individual;
- Cooperative Research and Development Agreements;
- an agreement that provides only direct cash assistance to an individual;
- a subsidy;
- a loan;
- a loan guarantee; or
- insurance.

"Illinois Stop Payment List" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unallowable Cost" has the same meaning as in 44 Ill. Admin. Code 7000.30.

"Unique Entity Identifier" or "UEI" has the same meaning as in 44 Ill. Admin. Code 7000.30.

**ARTICLE II
AWARD INFORMATION**

2.1. Term. This Agreement is effective from the date of last signature and expires on _____ (the Term), unless terminated pursuant to this Agreement.

2.2. Amount of Agreement. Grant Funds (check one) must not exceed or are estimated to be \$_____, of which \$_____ are federal funds. Grantee accepts Grantor's payment as specified in this ARTICLE.

2.3. Payment. Payment will be made as follows (see additional payment requirements in ARTICLE IV; additional payment provisions specific to this Award may be included in **PART TWO** or **PART THREE**):

2.4. Award Identification Numbers. If applicable, the Federal Award Identification Number (FAIN) is _____, the federal awarding agency is _____, and the Federal Award date is _____. If applicable, the Assistance Listing Program Title is _____ and Assistance Listing Number is _____. The Catalog of State Financial Assistance (CSFA) Number is _____ and the CSFA Name is _____. If applicable, the State Award Identification Number (SAIN) is _____.

**ARTICLE III
GRANTEE CERTIFICATIONS AND REPRESENTATIONS**

3.1. Registration Certification. Grantee certifies that: (i) it is registered with SAM and _VALCEME6XJK6_____ is Grantee's correct UEI; (ii) it is in good standing with the Illinois Secretary of State, if applicable; and (iii) Grantee has successfully completed the annual registration and prequalification through the Grantee Portal.

Grantee must remain current with these registrations and requirements. If Grantee's status with regard to any of these requirements changes, or the certifications made in and information provided in the uniform grant application changes, Grantee must notify Grantor in accordance with ARTICLE XV.

3.2. Tax Identification Certification. Grantee certifies that: __36-2614257_____ is Grantee's correct federal employer identification number (FEIN) or Social Security Number. Grantee further certifies, if applicable: (a) that Grantee is not subject to backup withholding because (i) Grantee is exempt from backup withholding, or (ii) Grantee has not been notified by the Internal Revenue Service (IRS) that Grantee is subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified Grantee that Grantee is no longer subject to backup withholding; and (b) Grantee is a U.S. citizen or other U.S. person. Grantee is doing business as a (check one):

Individual
Sole Proprietorship
Partnership
Corporation (includes Not For Profit)
Medical Corporation
Governmental Unit
Estate or Trust

Pharmacy-Non-Corporate
Pharmacy/Funeral Home/Cemetery Corp.
Tax Exempt
Limited Liability Company (select applicable tax classification)
P = partnership
C = corporation

If Grantee has not received a payment from the State of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

3.3. Compliance with Uniform Grant Rules. Grantee certifies that it must adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, which are published in Title 2, Part 200 of the Code of Federal Regulations (2 CFR Part 200) and are incorporated herein by reference. 44 Ill. Admin. Code 7000.40(c)(1)(A). The requirements of 2 CFR Part 200 apply to the Grant Funds awarded through this Agreement, regardless of whether the original source of the funds is State or federal, unless an exception is noted in federal or State statutes or regulations. 30 ILCS 708/5(b).

3.4. Representations and Use of Funds. Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement must be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions will be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

3.5. Specific Certifications. Grantee is responsible for compliance with the enumerated certifications in this Paragraph to the extent that the certifications apply to Grantee.

(a) **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor made an admission of guilt of such conduct which is a matter of record.

(b) **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of State or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 2012 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

(c) **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt.

(d) **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or will participate in an international boycott in violation of the provision of the Anti-Boycott Act of 2018, Part II of the Export Control Reform Act of 2018 (50 USC 4841 through 4843), and the anti-boycott provisions set forth in Part 760 of the federal Export Administration Regulations (15 CFR Parts 730 through 774).

(e) **Discriminatory Club Dues or Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses employees or agents for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/2).

(f) **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18) (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

(g) **Drug-Free Workplace.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than \$5,000, Grantee certifies it will not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that if it is a recipient of federal pass-through funds, it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8103.

(h) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 *et seq.*).

(i) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 USC 7401 *et seq.*) and the Federal Water Pollution Control Act, as amended (33 USC 1251 *et seq.*).

(j) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment or permanent inclusion on the Illinois Stop Payment List, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a)), or by the State (30 ILCS 708/25(6)(G)).

(k) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(l) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) (Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7), in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee must maintain, for a minimum of six (6) years, all protected health information.

(m) **Criminal Convictions.** Grantee certifies that:

(i) Neither it nor a managerial agent of Grantee (for non-governmental grantees only, this includes any officer, director or partner of Grantee) has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction; and

(ii) It must disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. Failure to disclose may result in remedial actions as stated in the Grant Accountability and Transparency Act. 30 ILCS 708/40. Additionally, if Grantee receives over \$10 million in total federal Financial Assistance, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

(n) **Federal Funding Accountability and Transparency Act of 2006 (FFATA).** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101 with respect to Federal Awards greater than or equal to \$30,000. A FFATA subaward report must be filed by the end of the month following the month in which the award was made.

(o) **Illinois Works Review Panel.** For Awards made for public works projects, as defined in the Illinois Works Jobs Program Act, Grantee certifies that it and any contractor(s) or subcontractor(s) that performs work using funds from this Award, must, upon reasonable notice, appear before and respond to requests for information from the Illinois Works Review Panel. 30 ILCS 559/20-25(d).

(p) **Anti-Discrimination.** Grantee certifies that its employees and subcontractors under subcontract made pursuant to this Agreement, must comply with all applicable provisions of State and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: Illinois Human Rights Act (775 ILCS 5/1-101 *et seq.*), including, without limitation, 44 Ill. Admin. Code 750- Appendix A, which is incorporated herein; Public Works Employment Discrimination Act (775 ILCS 10/1 *et seq.*); Civil Rights Act of 1964 (as amended) (42 USC 2000a - 2000h-6); Section 504 of the Rehabilitation Act of 1973 (29 USC 794); Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 *et seq.*); and the Age Discrimination Act of 1975 (42 USC 6101 *et seq.*).

(q) **Internal Revenue Code and Illinois Income Tax Act.** Grantee certifies that it complies with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all regulations and rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

ARTICLE IV PAYMENT REQUIREMENTS

4.1. **Availability of Appropriation; Sufficiency of Funds.** This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor must provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Paragraph will be effective upon the date of the written notice unless otherwise indicated.

4.2. **Pre-Award Costs.** Pre-award costs are not permitted unless specifically authorized by Grantor in **Exhibit A, PART TWO** or **PART THREE** of this Agreement. If they are authorized, pre-award costs must be charged to the initial Budget Period of the Award, unless otherwise specified by Grantor. 2 CFR 200.458.

4.3. **Return of Grant Funds.** Grantee must liquidate all Obligations incurred under the Award within forty-five (45) days of the end of the Period of Performance, or in the case of capital improvement Awards, within forty-five (45) days of the end of the time period the Grant Funds are available for expenditure or obligation, unless Grantor permits a longer period in **PART TWO** OR **PART THREE**. Grantee must return to Grantor within forty-five (45) days of the end of the applicable time period as set forth in this Paragraph all remaining Grant Funds that are not expended or legally obligated.

4.4. **Cash Management Improvement Act of 1990.** Unless notified otherwise in **PART TWO** or **PART THREE**, Grantee must manage federal funds received under this Agreement in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 *et seq.*) and any other applicable federal laws or regulations. 2 CFR 200.305; 44 Ill. Admin. Code 7000.120.

4.5. **Payments to Third Parties.** Grantor will have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in

good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.6. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the funds during the Term, (ii) Grantor believes Grantee has used Grant Funds in a manner that was not authorized by this Agreement, (iii) sufficient funds for this Agreement have not been appropriated or otherwise made available to Grantor by the State or the federal funding source, (iv) the Governor or Grantor reserves funds, or (v) the Governor or Grantor determines that funds will or may not be available for payment. Grantee will be notified, in writing, of any adjustment of the estimated amount of this Agreement. In the event of such reduction, services provided by Grantee under Exhibit A may be reduced accordingly. Grantor must pay Grantee for work satisfactorily performed prior to the date of the notice regarding adjustment. 2 CFR 200.308.

4.7. Interest.

(a) All interest earned on Grant Funds held by a Grantee or a subrecipient will be treated in accordance with 2 CFR 200.305(b)(12), unless otherwise provided in **PART TWO** or **PART THREE**. Grantee and its subrecipients must remit annually any amount due in accordance with 2 CFR 200.305(b)(12) or to Grantor, as applicable.

(b) Grant Funds must be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR 200.305(b)(10), (b)(11).

4.8. Timely Billing Required. Grantee must submit any payment request to Grantor within fifteen (15) days of the end of the quarter, unless another billing schedule is specified in **ARTICLE II, PART TWO**, or **PART THREE**. Failure to submit such payment request timely will render the amounts billed Unallowable Costs which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor's approval of Grantee's request for an extension shall not be unreasonably withheld.

4.9. Certification. Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subrecipient) must contain the following certification by an official authorized to legally bind Grantee (or subrecipient):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein is considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise (U.S. Code Title 18, Sections 2, 1001, 1343 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

ARTICLE V
SCOPE OF AWARD ACTIVITIES/PURPOSE OF AWARD

5.1. Scope of Award Activities/Purpose of Award. Grantee must perform as described in this Agreement, including as described in **Exhibit A** (Project Description), **Exhibit B** (Deliverables or Milestones), and **Exhibit D** (Performance Measures and Standards), as applicable. Grantee must further comply with all terms and conditions set forth in the Notice of State Award (44 Ill. Admin. Code 7000.360) which is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in **PART TWO** (Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in **PART THREE** (Project-Specific Terms).

5.2. Scope Revisions. Grantee must obtain Prior Approval from Grantor whenever a scope revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b)(2). All requests for scope revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment are included in **Exhibit E**. Grantee must adhere to the specific conditions listed therein. 44 Ill. Admin. Code 7000.340(e).

ARTICLE VI
BUDGET

6.1. Budget. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee must obtain Prior Approval, whether mandated or discretionary, from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval must be signed by Grantee's authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval.

6.3. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached. 44 Ill. Admin. Code 7000.370(b)(7).

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation methods for work performed under this Agreement will be determined in accordance with 2 CFR Part 200 Subpart E and Appendices III, IV, V, and VII.

7.2. Indirect Cost Rate Submission.

(a) All grantees, except for Local Education Agencies (as defined in 34 CFR 77.1), must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(e).

(i) Waived and de minimis Indirect Cost Rate elections will remain in effect until Grantee elects a different option.

(b) Grantee must submit an Indirect Cost Rate Proposal in accordance with federal and State regulations, in a format prescribed by Grantor. For grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of Grantee's fiscal year end, as dictated in the applicable appendices, such as:

- (i) Appendix VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and Local Governments and Indian Tribes,
- (ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,
- (iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and
- (iv) Appendix V to 2 CFR Part 200 governs state/Local Government-wide Central Service Cost Allocation Plans.

(c) A grantee who has a current, applicable rate negotiated by a cognizant federal agency must provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

(d) A grantee who does not have a current negotiated rate, may elect to charge a *de minimis* rate up to 15 percent of modified total direct costs, which may be used indefinitely. No documentation is required to justify the *de minimis* Indirect Cost Rate. 2 CFR 200.414(f).

7.3. Transfer of Costs. Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. 2 CFR 200.451.

7.4. Commercial Organization Cost Principles. The federal cost principles and procedures for cost analysis and the determination, negotiation and allowance of costs that apply to commercial organizations are set forth in 48 CFR Part 31.

7.5. Financial Management Standards. The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to State and federal pass-through awards, authorizations, Obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds. Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(9) and 30 ILCS 708/97, Grantee must use reasonable efforts to ensure that funding streams are delineated within Grantee's accounting system. 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation must be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to Grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the Grantee's organization.

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or **Exhibit E** of the requirement to submit personnel activity reports. 2 CFR 200.430(g)(8). Personnel activity reports must account on an after-the-fact basis for one hundred percent (100%) of the employee's actual time, separately indicating the time spent on the Award, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records must be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Award purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Grantee must maintain effective control and accountability for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Grantee must maintain records of expenditures for each Award by the cost categories of the approved Budget (including Indirect Costs that are charged to the Award), and actual expenditures are to be compared with budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment must be limited to Grantee's immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.6. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. *See, e.g.,* 2 CFR 200.400(g); *see also* 30 ILCS 708/60(a)(7).

7.7. **Management of Program Income.** Grantee is encouraged to earn income to defray Program Costs where appropriate, subject to 2 CFR 200.307.

ARTICLE VIII LOBBYING

8.1. **Improper Influence.** Grantee certifies that it will not use and has not used Grant Funds to influence or attempt to influence an officer or employee of any government agency or a member or employee of the State or federal legislature in connection with the awarding of any agreement, the making of any grant, the

making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

8.2. Federal Form LLL. If any federal funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

8.3. Lobbying Costs. Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs must be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

8.4. Procurement Lobbying. Grantee warrants and certifies that it and, to the best of its knowledge, its subrecipients have complied and will comply with Illinois Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits grantees and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

8.5. Subawards. Grantee must include the language of this ARTICLE in the award documents for any subawards made pursuant to this Award at all tiers. All subrecipients are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee must forward all disclosures by contractors regarding this certification to Grantor.

8.6. Certification. This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications will be subject to a civil penalty of not less than \$10,000, and not more than \$100,000, for each such failure.

ARTICLE IX MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

9.1. Records Retention. Grantee must maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.334, unless a different retention period is specified in 2 CFR 200.334, 44 Ill. Admin. Code 7000.430(a) and (b) or **PART TWO** or **PART THREE**. If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

9.2. Accessibility of Records. Grantee, in compliance with 2 CFR 200.337 and 44 Ill. Admin. Code 7000.430(f), must make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, Grantor's Inspector General, federal authorities, any person identified in 2 CFR 200.337, and any other person as may be authorized by Grantor (including auditors), by the State of Illinois or by federal statute. Grantee must cooperate fully in any such audit or inquiry.

9.3. Failure to Maintain Books and Records. Failure to maintain adequate books, records and supporting documentation, as described in this ARTICLE, will result in the disallowance of costs for which there is insufficient supporting documentation and also establishes a presumption in favor of the State for the recovery of any Grant Funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

9.4. Monitoring and Access to Information. Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor will monitor the activities of Grantee to assure compliance with all requirements, including applicable programmatic rules, regulations, and guidelines that the Grantor promulgates or implements, and performance expectations of the Award. Grantee must timely submit all financial and performance reports, and must supply, upon Grantor's request, documents and information relevant to the Award. Grantor may make site visits as warranted by Program needs. 2 CFR 200.329; 200.332. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

ARTICLE X FINANCIAL REPORTING REQUIREMENTS

10.1. Required Periodic Financial Reports. Grantee must submit financial reports as requested and in the format required by Grantor no later than the dues date(s) specified in **PART TWO** or **PART THREE**. Grantee must submit reports to Grantor describing the expenditure(s) of the funds related thereto at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU) or on **Exhibit E** pursuant to specific conditions. 2 CFR 200.328(b). Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

10.2. Financial Close-out Report.

(a) Grantee must submit a financial Close-out Report, in the format required by Grantor, by the due date specified in **PART TWO** or **PART THREE**, which must be no later than sixty (60) calendar days following the end of the Period of Performance for this Agreement or Agreement termination. The format of this financial Close-out Report must follow a format prescribed by Grantor. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee must submit a new financial Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.345; 44 Ill. Admin. Code 7000.450.

10.3. Effect of Failure to Comply. Failure to comply with the reporting requirements in this Agreement may cause a delay or suspension of funding or require the return of improper payments or Unallowable Costs, and will be considered a material breach of this Agreement. Grantee's failure to comply with ARTICLE X, ARTICLE XI, or ARTICLE XVII will be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State Grantee Compliance Enforcement System for policy and consequences for failure to comply. 44 Ill. Admin. Code 7000.80.

ARTICLE XI PERFORMANCE REPORTING REQUIREMENTS

11.1. Required Periodic Performance Reports. Grantee must submit performance reports as requested and in the format required by Grantor no later than the due date(s) specified in **PART TWO** or **PART THREE**. 44 Ill. Admin. Code 7000.410. Grantee must report to Grantor on the performance measures listed in **Exhibit D**, **PART TWO** or **PART THREE** at the intervals specified by Grantor, which must be no less frequent than annually and no more frequent than quarterly, unless otherwise specified in either **PART TWO** or **PART THREE** (approved as an exception by GATU), or on **Exhibit E** pursuant to specific conditions. For certain construction-related Awards, such reports may be exempted as identified in **PART TWO** or **PART THREE**. 2 CFR 200.329.

11.2. Performance Close-out Report. Grantee must submit a performance Close-out Report, in the format required by Grantor by the due date specified in **PART TWO** or **PART THREE**, which must be no later than 60 calendar days following the end of the Period of Performance or Agreement termination. 2 CFR 200.344; 44 Ill. Admin. Code 7000.440(b).

11.3. Content of Performance Reports. Pursuant to 2 CFR 200.329(b) and (c), all performance reports must relate the financial data and project or program accomplishments to the performance goals and objectives of this Award and also include the following: a comparison of actual accomplishments to the objectives of the Award established for the reporting period (for example, comparing costs to units of accomplishment); computation of the cost and demonstration of cost effective practices (e.g., through unit cost data); performance trend data and analysis if required; the reasons why established goals were not met, if appropriate; and additional information, analysis, and explanation of any cost overruns or higher-than-expected unit costs. Additional content and format guidelines for the performance reports will be determined by Grantor contingent on the Award's statutory, regulatory and administrative requirements, and are included in **PART TWO** or **PART THREE** of this Agreement.

ARTICLE XII AUDIT REQUIREMENTS

12.1. Audits. Grantee is subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor's Office of Management and Budget. 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

12.2. Consolidated Year-End Financial Reports (CYEFR). All grantees must complete and submit a CYEFR through the Grantee Portal, except those exempted by federal or State statute or regulation, as set forth in **PART TWO** or **PART THREE**. The CYEFR is a required schedule in Grantee's audit report if Grantee is required to complete and submit an audit report as set forth herein.

(a) Grantee's CYEFR must cover the same period as the audited financial statements, if required, and must be submitted in accordance with the audit schedule at 44 Ill. Admin. Code 7000.90. If Grantee is not required to complete audited financial statements, the CYEFR must cover Grantee's fiscal year and must be submitted within 6 months of the Grantee's fiscal year-end.

(b) The CYEFR must include an in relation to opinion from the auditor of the financial statements included in the audit.

(c) The CYEFR must follow a format prescribed by Grantor.

12.3. Entities That Are Not “For-Profit”.

(a) This Paragraph applies to Grantees that are not “for-profit” entities.

(b) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters issued by the auditors and their respective corrective action plans if significant deficiencies or material weaknesses are identified, and the CYEFR(s) must be submitted to the Grantee Portal at the same time the audit report packet is submitted to the Federal Audit Clearinghouse. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends at least \$750,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in **PART TWO, PART THREE** or **Exhibit E** based on Grantee’s risk profile.

(ii) If, during its fiscal year, Grantee expends less than \$750,000 in State-issued Awards, but expends at least \$500,000 in State-issued Awards, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).

(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee must have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of State-issued Awards.

(iv) If Grantee does not meet the requirements in subsections 12.3(b) and 12.3(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) six (6) months after the end of Grantee’s audit period.

12.4. “For-Profit” Entities.

(a) This Paragraph applies to Grantees that are “for-profit” entities.

(b) Program-Specific Audit. If, during its fiscal year, Grantee expends at least \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must have a program-specific audit conducted in accordance with 2 CFR 200.507. The auditor must audit federal pass-through programs with federal pass-through Awards expended that, in the aggregate, cover at least 50 percent (0.50) of total federal pass-through Awards expended. The audit report packet must be completed as described in 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90 and the current GATA audit manual, and must be submitted to the Grantee Portal. The due date of all required submissions set forth in this Paragraph is the earlier of (i) thirty (30) calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of Grantee’s audit period.

(c) Financial Statement Audit. If, during its fiscal year, Grantee expends less than \$1,000,000 in federal pass-through funds from State-issued Awards, Grantee must follow all of the audit requirements in Paragraphs 12.3(c)(i)-(v), above.

(d) Publicly-Traded Entities. If Grantee is a publicly-traded company, Grantee is not subject to the single audit or program-specific audit requirements, but must submit its annual audit conducted in accordance with its regulatory requirements.

12.5. Performance of Audits. For those organizations required to submit an independent audit report, the audit must be conducted by the Illinois Auditor General (as required for certain governmental entities only), or a Certified Public Accountant or Certified Public Accounting Firm licensed in the State of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to GAGAS or Generally Accepted Auditing Standards, Grantee must request and maintain on file a copy of the auditor's most recent peer review report and acceptance letter. Grantee must follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

12.6. Delinquent Reports. When audit reports or financial statements required under this ARTICLE are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they must be provided to Grantor within thirty (30) days of becoming available. Grantee should refer to the State Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

ARTICLE XIII TERMINATION; SUSPENSION; NON-COMPLIANCE

13.1. Termination.

(a) Either Party may terminate this Agreement, in whole or in part, upon thirty (30) calendar days' prior written notice to the other Party.

(b) If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.340(a)(3).

(c) This Agreement may be terminated, in whole or in part, by Grantor:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Award; or

(iii) If the Award no longer effectuates the Program goals or agency priorities and if this termination is permitted in the terms and conditions of the Award, which must be detailed in Exhibit A, PART TWO or PART THREE.

13.2. Suspension. Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee's failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional Obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

13.3. Non-compliance. If Grantee fails to comply with the U.S. Constitution, applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.208. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.339. The Parties must follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 44 Ill. Admin. Code 7000.80 and 7000.260.

13.4. Objection. If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee's non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State Grantee Compliance Enforcement System. 2 CFR 200.342; 44 Ill. Admin. Code 7000.80 and 7000.260.

13.5. Effects of Suspension and Termination.

(a) Grantor may credit Grantee for allowable expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Except as set forth in subparagraph (c), below, Grantee must not incur any costs or Obligations that require the use of Grant Funds after the effective date of a suspension or termination, and must cancel as many outstanding Obligations as possible.

(c) Costs to Grantee resulting from Obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless Grantor expressly authorizes them in the notice of suspension or termination or subsequently. However, Grantor may allow costs during a suspension or after termination if:

(i) The costs result from Obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated prematurely. 2 CFR 200.343.

13.6. Close-out of Terminated Agreements. If this Agreement is terminated, in whole or in part, the Parties must comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.340(d).

ARTICLE XIV
SUBCONTRACTS/SUBAWARDS

14.1. Subcontracting/Subrecipients/Delegation. Grantee must not subcontract nor issue a subaward for any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or subrecipient has been identified in the uniform grant application, such as, without limitation, a Project description, and Grantor has approved. Grantee must follow all applicable requirements set forth in 2 CFR 200.332.

14.2. Application of Terms. If Grantee enters into a subaward agreement with a subrecipient, Grantee must notify the subrecipient of the applicable laws and regulations and terms and conditions of this Award by attaching this Agreement to the subaward agreement. The terms of this Agreement apply to all subawards authorized in accordance with Paragraph 14.1. 2 CFR 200.101(b).

14.3. Liability as Guaranty. Grantee will be liable as guarantor for any Grant Funds it obligates to a subrecipient or subcontractor pursuant to this ARTICLE in the event Grantor determines the funds were either misspent or are being improperly held and the subrecipient or subcontractor is insolvent or otherwise fails to return the funds. 2 CFR 200.345; 30 ILCS 705/6; 44 Ill. Admin. Code 7000.450(a).

ARTICLE XV NOTICE OF CHANGE

15.1. Notice of Change. Grantee must notify Grantor if there is a change in Grantee's legal status, FEIN, UEI, SAM registration status, Related Parties, senior management (for non-governmental grantees only) or address. If the change is anticipated, Grantee must give thirty (30) days' prior written notice to Grantor. If the change is unanticipated, Grantee must give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

15.2. Failure to Provide Notification. To the extent permitted by Illinois law (see Paragraph 21.2), Grantee must hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee's failure to notify Grantor as required by Paragraph 15.1.

15.3. Notice of Impact. Grantee must notify Grantor in writing of any event, including, by not limited to, becoming a party to litigation, an investigation, or transaction that may have a material impact on Grantee's ability to perform under this Agreement. Grantee must provide notice to Grantor as soon as possible, but no later than five (5) days after Grantee becomes aware that the event may have a material impact.

15.4. Effect of Failure to Provide Notice. Failure to provide the notice described in this ARTICLE is grounds for termination of this Agreement and any costs incurred after the date notice should have been given may be disallowed.

ARTICLE XVI STRUCTURAL REORGANIZATION AND RECONSTITUTION OF BOARD MEMBERSHIP

16.1. Effect of Reorganization. This Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. Grantor does not agree to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee must give Grantor prior notice of any such action or changes significantly affecting its overall structure or, for non-governmental grantees only, management makeup (for example, a merger or a corporate restructuring), and must provide all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. Grantor reserves the right to terminate the Agreement based on whether the newly organized entity is able to carry out the requirements of the Award. This ARTICLE does not require Grantee to report on minor changes in the makeup of its board

membership or governance structure, as applicable. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE constitutes a material breach of this Agreement.

ARTICLE XVII CONFLICT OF INTEREST

17.1. Required Disclosures. Grantee must immediately disclose in writing any potential or actual Conflict of Interest to Grantor. 2 CFR 200.112; 30 ILCS 708/35.

17.2. Prohibited Payments. Payments made by Grantor under this Agreement must not be used by Grantee to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee must request permission from Grantor to compensate, directly or indirectly, any officer or any person employed by an office or agency of the State of Illinois. An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, units of Local Government and related entities.

17.3. Request for Exemption. Grantee may request written approval from Grantor for an exemption from Paragraph 17.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may grant an such exemption subject to additional terms and conditions as Grantor may require.

ARTICLE XVIII EQUIPMENT OR PROPERTY

18.1. Purchase of Equipment. For any equipment purchased in whole or in part with Grant Funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439, the costs for such equipment will be disallowed. Grantor must notify Grantee in writing that the purchase of equipment is disallowed.

18.2. Prohibition against Disposition/Encumbrance. Any equipment, material, or real property that Grantee purchases or improves with Grant Funds must not be sold, transferred, encumbered (other than original financing) or otherwise disposed of during the Award Term without Prior Approval of Grantor unless a longer period is required in **PART TWO** or **PART THREE** and permitted by 2 CFR Part 200 Subpart D. Use or disposition of real property acquired or improved using Grant Funds must comply with the requirements of 2 CFR 200.311. Real property, equipment, and intangible property that are acquired or improved in whole or in part using Grant Funds are subject to the provisions of 2 CFR 200.316. Grantor may require the Grantee to record liens or other appropriate notices of record to indicate that personal or real property has been acquired or improved with this Award and that use and disposition conditions apply to the property.

18.3. Equipment and Procurement. Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property, the cost of which was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.327 to establish procedures to use Grant Funds for the procurement of supplies and other expendable property, equipment, real property and other services.

18.4. Equipment Instructions. Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, is no longer needed for their original purpose. Notwithstanding anything to the contrary contained in this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. Grantee must properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer's guidelines, federal and state laws or rules, and Grantor requirements stated herein.

18.5. Domestic Preferences for Procurements. In accordance with 2 CFR 200.322, to the greatest extent practicable and consistent with law, Grantee must, under this Award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this Paragraph must be included in all subawards and in all contracts and purchase orders under this Award.

ARTICLE XIX PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

19.1. Promotional and Written Materials. Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). To use Grant Funds in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, these uses must be allowable under 2 CFR 200.421 and 200.467 and Grantee must include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase "Funding provided in whole or in part by the [Grantor]." 2 CFR 200.467. Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

19.2. Prior Notification/Release of Information. Grantee must notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and must cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XX INSURANCE

20.1. Maintenance of Insurance. Grantee must maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property (including equipment), or both, purchased or, otherwise acquired, or improved in whole or in part, with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in **PART TWO** or **PART THREE**.

20.2. Claims. If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered must be surrendered to Grantor.

ARTICLE XXI LAWSUITS AND INDEMNIFICATION

21.1. Independent Contractor. Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee must provide the agreed services and

achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee must provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee's use of such equipment or supplies provided by Grantor pursuant to this Agreement is strictly limited to official Grantor or State of Illinois business and not for any other purpose, including any personal benefit or gain.

21.2. Indemnification and Liability.

(a) **Non-governmental entities.** This subparagraph applies only if Grantee is a non-governmental entity. Grantee must hold harmless Grantor against any and all liability, loss, damage, cost or expenses, including attorneys' fees, arising from the intentional torts, negligence or breach of contract of Grantee, with the exception of acts performed in conformance with an explicit, written directive of Grantor. Indemnification by Grantor is governed by the State Employee Indemnification Act (5 ILCS 350/.01 *et seq.*) as interpreted by the Illinois Attorney General. Grantor makes no representation that Grantee, an independent contractor, will qualify or be eligible for indemnification under said Act.

(b) **Governmental entities.** This subparagraph applies only if Grantee is a governmental unit as designated in Paragraph 3.2. Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of the other Party's agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement is not construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXII
MISCELLANEOUS**

22.1. Gift Ban. Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Illinois Executive Order 15-09.

22.2. Assignment Prohibited. This Agreement must not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee's rights to receive payment hereunder, and any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing renders this Agreement null, void and of no further effect.

22.3. Copies of Agreements upon Request. Grantee must, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

22.4. Amendments. This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.

22.5. Severability. If any provision of this Agreement is declared invalid, its other provisions will remain in effect.

22.6. No Waiver. The failure of either Party to assert any right or remedy pursuant to this Agreement will not be construed as a waiver of either Party's right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

22.7. Applicable Law; Claims. This Agreement and all subsequent amendments thereto, if any, are governed and construed in accordance with the laws of the State of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 *et seq.* Grantor does not waive sovereign immunity by entering into this Agreement.

22.8. Compliance with Law. Grantee is responsible for ensuring that Grantee's Obligations and services hereunder are performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including but not limited to 44 Ill. Admin. Code Part 7000, laws and rules which govern disclosure of confidential records or other information obtained by Grantee concerning persons served under this Agreement, and any license requirements or professional certification provisions.

22.9. Compliance with Freedom of Information Act. Upon request, Grantee must make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. 5 ILCS 140/7(2).

22.10. Compliance with Whistleblower Protections. Grantee must comply with the Whistleblower Act (740 ILCS 174/1 *et seq.*) and the whistleblower protections set forth in 2 CFR 200.217, including but not limited to, the requirement that Grantee and its subrecipients inform their employees in writing of employee whistleblower rights and protections under 41 U.S.C. 4712.

22.11. Precedence.

(a) Except as set forth in subparagraph (b), below, the following rules of precedence are controlling for this Agreement: In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement controls. In the event there is a conflict between **PART ONE** and **PART TWO** or **PART THREE** of this Agreement, **PART ONE** controls. In the event there is a conflict between **PART TWO** and **PART THREE** of this Agreement, **PART TWO** controls. In the event there is a conflict between this Agreement and relevant statute(s) or rule(s), the relevant statute(s) or rule(s) controls.

(b) Notwithstanding the provisions in subparagraph (a), above, if a relevant federal or state statute(s) or rule(s) requires an exception to this Agreement's provisions, or an exception to a requirement in this Agreement is granted by GATU, such exceptions must be noted in **PART TWO** or **PART THREE**, and in such cases, those requirements control.

22.12. Illinois Grant Funds Recovery Act. In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act control. 30 ILCS 708/80.

22.13. Headings. Articles and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

22.14. Counterparts. This Agreement may be executed in one or more counterparts, each of which are considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document are deemed original for all purposes.

22.15. Attorney Fees and Costs. Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, Grantor has the right to recover reasonable attorneys' fees, costs and expenses associated with such proceedings.

22.16. Continuing Responsibilities. The termination or expiration of this Agreement does not affect: (a) the right of Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including, without limitation, final Indirect Cost Rate adjustments and those funds obligated pursuant to ARTICLE XIV; (c) the CYEFR(s); (d) audit requirements established in 44 Ill. Admin. Code 7000.90 and ARTICLE XII ; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XVIII; or (f) records related requirements pursuant to ARTICLE IX. 44 Ill. Admin. Code 7000.440.

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EXHIBIT A

PROJECT DESCRIPTION

EXHIBIT B

DELIVERABLES OR MILESTONES

EXHIBIT C

CONTACT INFORMATION

CONTACTS FOR NOTIFICATION AND GRANT ADMINISTRATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party must be sent to the persons listed below. Grantee must notify Grantor of any changes in its contact information listed below within five (5) business days from the effective date of the change, and Grantor must notify Grantee of any changes to its contact information as soon as practicable. The Party making a change must send any changes in writing to the contact for the other Party. No amendment to this Agreement is required if information in this Exhibit is changed.

FOR OFFICIAL GRANT NOTIFICATIONS

GRANTOR CONTACT

Name: _____

Title: _____

Address: _____

GRANTEE CONTACT

Name: Kathy Ross

Title: VP for Business Services and Finance

Address: 815 N. Orlando Smith Rd.

Oglesby, IL 61348

GRANTEE PAYMENT ADDRESS

(If different than the address above)

Address: _____

FOR GRANT ADMINISTRATION

GRANTOR CONTACT

Name: _____

Title: _____

Address: _____

Phone: _____

TTY#: _____

E-mail Address: _____

GRANTEE CONTACT

Name: Heather Seghi

Title: Dean of Health Professions

Address: 815 N. Orlando Smith Rd.

Oglesby, IL 61348

Phone: 815-224-0481

TTY #: _____

E-mail Address: heather_segghi@ivcc.edu

EXHIBIT D

PERFORMANCE MEASURES AND STANDARDS

EXHIBIT E

SPECIFIC CONDITIONS

Grantor may remove (or reduce) a Specific Condition included in this Exhibit by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

PART TWO –GRANTOR-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE**, Grantor has the following additional requirements for its Grantee:

PART THREE –PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in **PART ONE** and Grantor-Specific Terms in **PART TWO**, Grantor has the following additional requirements for this Project:

Approval – Board Policy 02.19 Reasonable Accommodation of Religious Observances

Board Policy 02.19 – Reasonable Accommodation of Religious Observances is an update to policy. This policy is designed to bring our practices into compliance with updated laws including the University Religious Observances Act (110 ILCS 110/1). The procedure for students has been developed and the procedure for employees is in-progress. This policy was shared with the Planning Committee in October, 2025 and is being brought forward for approval.

Recommendation:

Approve Board Policy, as presented.

KPI 3: Support for Students

KPI 4: Support for Employees

Illinois Valley Community College Board Policy

Board Policy 02.19

Reasonable Accommodation of Religious Observances

Effective Date: 10/19/2010

Last Reviewed: 05/12/2016

Last Revised: 05/12/2016

Illinois Valley Community College (IVCC) recognizes the ~~diversity~~ importance of religious beliefs and practices among its ~~constituencies~~ students and employees. In accordance with the University Religious Observances Act (110 ILCS 110/1), “Any student in an institution of higher learning who is unable, because of his or her religious beliefs, to attend classes or to participate in any examination, study, or work requirement on a particular day shall be excused from any such examination, study, or work requirement and shall be provided with an opportunity to make up the examination, study, or work requirement that he or she may have missed because of such absence on a particular day; provided that the student notifies the faculty member or instructor well in advance of any anticipated absence or a pending conflict between a scheduled class and the religious observance and provided that the make-up examination, study, or work does not create an unreasonable burden upon the institution.”

No fees of any kind shall be charged by the institution for making available to the student such an opportunity. No adverse or prejudicial effects shall result to any student because of their access to the provisions of this Section.

~~The College embraces shared responsibility in the event that religious observance interferes with class work or assignments. Students who inform instructors in advance of an intended absence for a major religious observance will not be penalized. The instructor will make reasonable accommodations for students, which may include providing a make-up test or adjusting assignment dates. Instructors are not responsible for teaching material again. Students should inform instructors at the beginning of the semester or term of those dates for which an absence is anticipated for religious observances, so that appropriate arrangements can be made~~ in advance.

~~An IVCC student who believes that a request for accommodation has been unreasonably denied due to his/her religious beliefs or practices may submit a written appeal to the Vice President for Student Services. The Associate Vice President will respond to the student in writing within five class days of receiving the student’s appeal.~~

~~If a response is not received from the Vice President for Student Services within five class days, or the student is not satisfied with the response, the student may submit a written appeal to the President of the college. The President will respond in writing within five class days of receipt of the student’s appeal.~~

~~If a response is not received from the President within five class days, or the student is not satisfied with the response, the student may submit a written appeal to the IVCC Board of Trustees (Board). The Board will review the appeal at its next regularly scheduled meeting unless such meeting is within ten class days of the receipt of the appeal, in which case the Board~~

~~will review the appeal at the following meeting. The Board will respond in writing within ten class days of reviewing the appeal.~~

~~The decision of the Board will be considered final for those appeals rising to that level.~~

Related Procedures:

~~None~~ **02.19.00 Reasonable Accommodation of Religious Observances (Students)**

Request for Inactivation – Certified Production Technician Certificate

The Administration is recommending inactivation of the Certified Production Technician Certificate; the four GNT courses that make up this certificate last ran in Fall 2019. The proposal to inactive this certificate was approved by the IVCC Curriculum Committee based on the recommendation from the Dean of Workforce Development, Rebecca Zamora.

Alternative for Students:

We have replaced this certificate with employer backed opportunities that are set to support our local workforce needs utilizing the Skilled Trades Certificate.

Recommendation:

The Administration recommends the Board approve the inactivation of the Certified Production Technician Certificate. There is no need for a one year teach out.

KPI 5: District Population Served

Request for Inactivation – Renewable Energy Technician Certificates (Basic and Advanced)

The Administration is recommending inactivation of the Renewable Energy Technician Certificates (Basic and Advanced). We do not have an active Wind Energy Program – both certificates were inactivated in 2019. Our SLR 1200 – Solar Power: Design & Installation course has never run due to lack of enrollment.

The proposal to inactive this certificate was approved by the IVCC Curriculum Committee based on the recommendation from the Dean of Workforce Development, Rebecca Zamora.

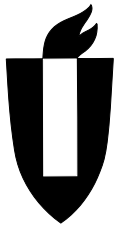
Alternative for Students:

The Continuing Education department offers a Solar Energy Training course.

Recommendation:

The Administration is recommending inactivation of the Renewable Energy Technician Certificates (Basic/Advanced) due to our inability to get interest from the community in these courses. There is no need for a one year teach out.

KPI 5: District Population Served



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Tracy Morris, President

From: Vicki Trier, Vice President for Academic Affairs

Date: October 22, 2025

Subject: Discontinuation of Certified Production Technician and Renewable Energy (Basic and Advanced) Certificates

An extensive course review was conducted by the Workforce Development Dean to determine what certificates are no longer active in the division. This review included:

- Historical research in Colleague with the help of Lisa Witalka
- A review from IE
- A dual credit offering review
- Continuing Education review
- Review by Academic Counseling.
- GNT courses in these certificates haven't run since 19/FA and WND courses haven't run since 18/FA.

Rational: We are discontinuing the Certified Production Technician program (GNT courses) and Renewable Energy (Basic/Advanced) Certificates and programs due to lack of interest from the community in these courses. We have replaced these programs with employer backed opportunities that are set to support our local workforce needs.

Recommendation

The Division of Workforce Development recommends the deactivation of three certificates: Certified Production Technician and the Renewable Energy (Basic and Advanced)

cc: Rebecca Zamora
Vicki Trier
Heather Seghi

Schedule of Regular Meeting Dates and Times for 2026

In accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, the Board shall provide public notice of the schedule of regular meetings at the beginning of each calendar year. Meetings will be held on the third Tuesday of each month at 4:30 p.m. Any meetings indicated with an asterisk (*) denote changes to the meeting date or time.

Recommendation:

The administration recommends Board approval of the following dates as presented for 2026 and will provide public notice of this schedule. All meetings will take place at the designated time in Room C-307 (the Board Room) on the campus of Illinois Valley Community College at 815 Orlando Smith Road, Oglesby, IL unless otherwise noted:

Tuesday, January 20 at 4:30 p.m.
Tuesday, February 17 at 4:30 p.m.
Tuesday, March 17 at 4:30 p.m.
Tuesday, April 21 at 4:30 p.m.
Tuesday, May 19 at 4:30 p.m.
Tuesday, June 23* at 4:30 p.m.
Tuesday, July 21 at 4:30 p.m.
Tuesday, August 25* at 4:30 p.m.
Tuesday, September 15 at 4:30 p.m.
Tuesday, October 20 at 4:30 p.m.
Tuesday, November 17 at 4:30 p.m.
Tuesday, December 15 at 4:30 p.m.

Faculty Retirement – Dr. Jeffrey Spanbauer, History Instructor

Dr. Jeffrey Spanbauer, History Instructor, submitted his retirement effective at the end of the 2025-Fall semester (December 16, 2025).

We thank Jeffrey for his dedicated service and wish him well in retirement.

Recommendation:

Accept the retirement of Dr. Jeffrey Spanbauer, History Instructor, effective December 16, 2025.

KPI 4: Support for Employees



RECOMMENDED FOR STAFF APPOINTMENT

FISCAL YEAR 2026

<u>Position To Be Filled:</u> Position: Financial Aid and Veterans Benefits Advisor Department/Division: Financial Aid	Number of Applicants: 12	Number of Applicants Interviewed: 5 8 offered; 3 declined
<u>Applicants Interviewed By:</u> - Isamar Taylor, Director of Financial Aid - Eric Johnson, Controller - Miguel Hermosillo, Bursar - Summer Studstill, Assessment Center Coordinator - Dawn Watson, Data Analyst		
Applicant Recommended: Allison J. Schweickert-Smith		
<u>Educational Preparation:</u> - National Louis University, Chicago, IL – BA, Early Childhood Practice - Gateways Credentials – ECE Credential Level 4; Infant-Toddler Level 4 - Heartland Community College, Normal, IL – AA, Early Childhood Education		
<u>Experience:</u> - Illinois Central College, Peoria, IL – Student Success Advisor; Early Childhood Education Adjunct Faculty and Program Mentor - Heartland Community College, Normal, IL – Substitute Child Development Specialist; Lab Assistant		
This candidate is being recommended for employment for the following reasons: - Background includes extensive knowledge of functions that closely align with the Veterans and Financial Aid offices, making her experience highly relevant. - Unique perspective as a community college Academic Counselor which is vital to the role. - Positive attitude toward collaboration and fostering a supportive team environment. - Excellent communication and interpersonal skills. - Strong understanding of college operations and working in a student-centered role.		
Recommended Salary: \$21.24/hour	Effective Date: 11/03/2025	
Mary Beth Herron Director of Human Resources		



RECOMMENDED FOR STAFF APPOINTMENT

FISCAL YEAR 2026

<u>Position To Be Filled:</u> Administrative Assistant I-East Campus Truck Driver Training	Number of Applicants: 14	Number of Applicants Interviewed: 2 (Total of 4 offered opportunity to interview; 2 declined.)
<u>Applicants Interviewed By:</u> - Thomas Nestler, Program Coordinator, Truck Driver Training - Justin Denton, Director of Information Technologies - Doris Burke, Career Services Specialist - Polly Ragazincky, Administrative Assistant III, Academic Affairs - Jennifer Sowers, Training Specialist, Continuing Education and Business Services		
Applicant Recommended: Elizabeth (Liz) Bulthuis		
<u>Educational Preparation:</u> Lincoln's Challenge Military Academy, Rantoul, IL		
<u>Experience:</u> - Illinois Valley Community College, Oglesby, IL – Administrative Assistant for Project Success - Town and Country Services, Tonica, IL – Dispatcher - Bean Buzz Coffee Shop, Princeton, IL – Manager/Barista		
This candidate is being recommended for employment for the following reasons: - Familiar with IVCC departments, contacts and support system. - Knowledge of Colleague, Brightspace, and MS Office applications. - Grant experience and reporting. - Presented as outgoing and personable, organized, reliable and dedicated.		
Recommended Salary: \$17.42/hour	Effective Date: 11/17/2025	
Mary Beth Herron Director of Human Resources		

AGREEMENT
THE BOARD OF TRUSTEES
OF
THE UNIVERSITY OF ILLINOIS

Campus Unit:	U of I Extension – Unit 8 Main Office
Campus Unit point of contact:	Christine Janak / Amiee Coffin
Leased Address:	815 N. Orlando Smith Rd., Oglesby, IL 61348
Landlord:	Illinois Valley Community College Attn: Kathy Ross, Kathy_Ross@ivcc.edu 815 N Orlando Smith Rd., Oglesby, IL 61348
Term:	July 1, 2024 – June 30, 2025 *Automatic Renewals through 6/30/2027
Comments:	Early termination agreement with Effective date of 4/1/2026

This cover sheet is for information purposes and is not a part of the following Agreement.

AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into as of the date of the last signature, by and between the BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS, a body corporate and politic of the State of Illinois, with its principal office in Urbana, Illinois 61801 ("Tenant") and ILLINOIS VALLEY COMMUNITY COLLEGE ("Landlord").

- 1. The Lease Agreement by and between Tenant and Landlord dated May 16, 2024 shall terminate effective April 1, 2026 by mutual agreement between Tenant and Landlord.
- 2. This Agreement will be binding upon the heirs, devisees, legatees, administrators, successors, beneficiaries, assigns of the parties hereto, as the case may be.
- 3. Each individual signing this Agreement represents that he/she is authorized to sign on behalf of their respective entity and that the entity is bound by the terms hereof.

IN WITNESS WHEREOF, Tenant and Landlord have executed this contract as of the date of the last signature of the parties below.

LANDLORD: ILLINOIS VALLEY COMMUNITY COLLEGE TENANT: THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ILLINOIS

By: [Signature]
Title: President
Date: 11/4/2025

By: The Board of Trustees of the University of Illinois
Paul N. Ellinger
Paul N. Ellinger, CFO/ V.P. & Comptroller
Molly McMahon
Molly McMahon, Director, Real Estate Services

11/05/2025

Dear Michelle,

Once again, thank you so much for the desks and chairs you donated to our school. This opportunity will save us thousands of dollars that we can use in other ways to benefit our learners. On behalf of all of us at Marseilles Elementary School,
Thank you!

My best,
Shawn Collins

STATE OF ILLINOIS)
) SS
COUNTY OF LA SALLE)

**NOTIFICATION OF SALE OF
GENERAL OBLIGATION COMMUNITY COLLEGE BONDS, SERIES 2025**

To: Board of Trustees of Community College District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston and State of Illinois

 Please be advised that responsive to authority contained in a resolution adopted by the Board of Trustees (the "*Board*") of Community College District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston and State of Illinois (the "*District*"), on the 21st day of October, 2025, and being entitled:

RESOLUTION providing for the issue of not to exceed \$1,650,000 General Obligation Community College Bonds of Community College District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston and State of Illinois, for the purpose of increasing the working cash fund of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the proposed sale of said bonds to the purchaser thereof.

(the "*Bond Resolution*"), a contract for the purchase of \$1,610,000 General Obligation Community College Bonds, Series 2025 (the "*Bonds*"), of the District was awarded by the undersigned Chair of the Board and the Vice President for Business Services and Finance of the District, as "Designated Representatives" of the District under the Bond Resolution, on the date hereof to the purchaser thereof, namely, Peoples National Bank of Kewanee, Kewanee, Illinois (the "*Purchaser*"), at a price of par, and in the aggregate not less than 97.00% of the original principal amount of the Bonds. The Bonds are being sold to the Purchaser in a private placement transaction, and the Purchaser is a bank or financial institution authorized to do business in the State of Illinois. The District has received the recommendation of PMA Securities, LLC, that the sale of the Bonds on a private placement basis to the Purchaser is in the best interest of the District

because of (i) the pricing of the Bonds by the Purchaser, (ii) then current market conditions and (iii) the timing of the sale of the Bonds.

The bond registrar and paying agent for the Bonds shall be Peoples National Bank of Kewanee, Kewanee, Illinois, the same being a bank or a trust company with an office located in the State of Illinois.

The Bonds shall be issued in an aggregate principal amount of \$1,610,000, shall be dated November 18, 2025, and shall become due and payable (without option of prior redemption) on December 1, 2026, and shall bear interest at the rate of 3.73% per annum.

The first interest payment date on the Bonds shall be December 1, 2026.

Please be further advised that the undersigned do hereby find and determine that the Bonds have been sold at such price and bear interest at such rates that either the true interest cost (yield) or the net interest rate received upon the sale of the Bonds does not exceed 5.50% per annum, and that no person holding any office of the District, either by election or appointment, is in any manner interested, directly or indirectly, in his own name or in the name of any other person, association, trust or corporation, in the contract for the purchase and sale of the Bonds.

Please be further advised that Section 7 of the Bond Resolution provides for a direct annual tax in and for the year 2025 to pay the interest on the Bonds promptly when and as the same falls due and to pay and discharge the principal thereof at maturity. Please be further advised that the Bonds were sold on terms resulting in a final schedule of taxes levied, to be abated and to be extended as follows:

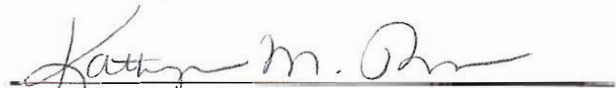
YEAR OF LEVY	TAX LEVIED IN BOND RESOLUTION	TAX TO BE ABATED	TAX TO BE EXTENDED SUFFICIENT TO PRODUCE
2025	\$1,725,000.00	\$52,778.42	\$1,672,221.58

It is hereby found and determined that all of the provisions of the Bond Resolution related to this Bond Notification have been fully and completely satisfied in all respects whatsoever.

Finally please be advised that this Bond Notification shall be entered into the records of the District and made available to all members of the Board at the next regular meeting thereof.

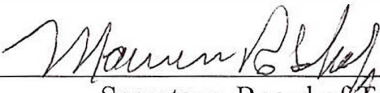
Respectfully submitted this 28th day of October, 2025.


Chair, Board of Trustees


Vice President for Business Services and
Finance

ACKNOWLEDGMENT OF FILING

Filed in the office of the Secretary of the Board of Trustees of Community College District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston and State of Illinois, this 28th day of October, 2025.


Secretary, Board of Trustees

[illegible]



College Core Values

Achieving Excellence through our Core Values (acronym is I-CARE)

Integrity

Compassion

Accountability

Respect

Equity

Vision Statement

Illinois Valley Community College will foster personal and professional growth and well-being for our students and community through growing programs, updated facilities, and educational innovation.

Mission Statement

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.