



ILLINOIS VALLEY
COMMUNITY COLLEGE

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, March 14, 2024
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

MISSION STATEMENT

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Reappointment of Non-tenured Faculty
President's Evaluation
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy
Student Fall/Employee Demographic Reports

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

Tentative Board Committee Meetings

Audit Finance Committee: January, April, June, and November
Planning Committee: February and October
Facilities Committee: May and August
Closed Session Meeting Minutes Committee: June and December

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, March 14, 2024 – 5:30 p.m. – Board Room (C-307)

The meeting can be accessed by the public at link <https://ivcc-edu.zoom.us/j/87920654409> and meeting ID number 879 2065 4409. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – February 8, 2024 Audit Finance Committee Meeting and February 8, 2024 Board Meeting (Pages 1-8)
 - 7.2 Approval of Bills - \$3,306,697.70
 - 7.2.1 Education Fund - \$2,500,324.62
 - 7.2.2 Operations and Maintenance Fund - \$117,398.53
 - 7.2.3 Operations and Maintenance Fund (Restricted) - \$431,463.40
 - 7.2.4 Auxiliary Fund - \$112,658.56
 - 7.2.5 Restricted Fund - \$48,616.63
 - 7.2.6 Audit Fund - \$1,950.00
 - 7.2.7 Liability, Protection, and Settlement Fund – \$93,151.58
 - 7.2.8 Grants, Loans, and Scholarships Fund - \$1,134.38
 - 7.3 Treasurer’s Report (Pages 9-30)
 - 7.3.1 Financial Highlights (Pages 10-11)
 - 7.3.2 Balance Sheet (Pages 12-13)
 - 7.3.3 Summary of FY24 Budget by Fund (Pages 14-21)
 - 7.3.4 Budget to Actual by Budget Officers (Page 22)
 - 7.3.5 Statement of Cash Flows (Page 23)
 - 7.3.6 Investment Status Report (Pages 24-28)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 29-30)

- 7.4 Personnel – Stipends for Pay Periods Ending February 10, 2024 and February 24, 2024 and Part-Time Faculty and Staff Appointments February 2024 (Pages 31-34)
- 7.5 Insurance Renewal (Page 35)
- 7.6 Bid Results – Farm Lease (Page 36)
- 8. President’s Report
- 9. Student Trustee’s Report
- 10. Committee Reports
- 11. Tuition Adjustment (Page 37)
- 12. Course Fees/Adjustments (Pages 38-41)
- 13. Bid Request – Haas CNC MiniMill with Simulator (Page 42)
- 14. Purchase Request – Furniture Upgrades for Marketing and Communications (Page 43)
- 15. Proposed Extension of City of Ottawa Canal TIF (Pages 44-51)
- 16. Proposed Extension of City of Ottawa Dayton Industrial TIF (Pages 52-57)
- 17. Proposed Extension of City of Ottawa I-80 North TIF (Pages 58-64)
- 18. Proposed Extension of City of Ottawa US Route 6 TIF (Pages 65-70)
- 19. Audit Services (Page 71)
- 20. Board Policy 01.08 Board Meetings and Operations (Pages 72-77)
- 21. Staff Appointment – Julia “Kathy” Hart, Dean of Institutional Effectiveness (Pages 78-79)
- 22. Staff Appointment – Crystal Credi, Dean of Student Success (Pages 80-81)
- 23. Items for Information (Pages 82-109)
 - 23.1 Board Policy 01.18 Appearance Before the Board (Page 82)
 - 23.2 Board Policy 01.19 Freedom of Information (Pages 83-85)
 - 23.3 Board Policy 01.20 Authority of Board Members (Page 86)
 - 23.4 Board Policy 01.23 Emergency Action (Page 87)
 - 23.5 Board Policy 02.12 Fees (Page 88)
 - 23.6 Board Policy 02.13 Grade Exclusion (Page 89)
 - 23.7 Board Policy 02.22 Academic Placement (Page 90)
 - 23.8 Board Procedure 01.24.01 Faculty and Adjunct Faculty Emeritus/Emertia (Pages 91-92)
 - 23.9 Board Procedure 01.24.02 Staff and Administrator Emeritus/Emertia (Pages 93-94)
 - 23.10 Staff Appointment – Lisa Witalka, Curriculum and Course Scheduler (Page 95)

- 23.11 Staff Appointment – Sarah Trager, Dual Credit and Dual Enrollment Coordinator (Page 96)
- 23.12 Staff Appointment – Juan Rodriguez, Technical Support Analyst (Page 97)
- 23.13 ICCTA 2024 Business/Industry Partnership Award – SABIC (Page 98)
- 23.14 ICCTA 2024 Gregg Chadwick Student Service Scholarship – Lynn Keyt (Page 99)
- 23.15 ICCTA 2024 Lifelong Learning Award – Gregory William (Page 100)
- 23.16 Reappointment of Non-Tenured Faculty for 2024/2025 (Page 101)
- 23.17 Employee Separations Report (Page 102)
- 23.18 CODA Letter of Initial Accreditation – Dental Hygiene (Pages 103-107)
- 23.19 Thank You – Pam Byrne (Page 108)
- 23.20 Thank You – Tonica Community Consolidated School (Page 109)
- 24. Trustee Comment
- 25. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; 4) student disciplinary cases; and 5) closed session minutes.
- 26. Approval – Closed Session Minutes
- 27. Other
- 28. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit Finance Committee Meeting
February 8, 2024

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Thursday, February 8, 2024 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Jay K. McCracken, Committee Chair
Physically Present: Amy L. Boyles
Maureen O. Rebholz

Committee Members
Virtually Present:

Committee Members
Absent:

Board Members
Physically Present: Angela M. Stevenson, Secretary

Board Members
Virtually Present: Rebecca Donna

Others Physically Present: Tracy Morris, President
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Kathy Ross, Vice President for Business Services and Finance
Mary Beth Herron, Director of Human Resources

Others Virtually Present:

The meeting was called to order at 4:00 p.m. by Mr. McCracken.

PUBLIC COMMENT

None

AUDIT

The comprehensive annual financial report for fiscal years ending June 30, 2023 and June 30, 2022 was highlighted by Mr. Anthony Cervini from Sikich LLP. Mr. Cervini congratulated and commended IVCC for receipt of the Certificate of Achievement in Excellence in Financial Reporting from the Government Finance Officers Association. Mr. Cervini advised that the independent auditors report shows IVCC was issued a clean and unmodified opinion of the College's financial statements for the fiscal years ending June 30, 2023 and June 30, 2022 with no material weaknesses nor any material or non-compliances. The two minor instances of non-

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compliance identified during the 2021/2022 Financial Aid audit have been corrected and there are no repeat findings. Mr. McCracken thanked Mr. Cervini and expressed his appreciation for their services. Mr. McCracken congratulated Ms. Ross and her entire team on another stellar audit.

FINANCIAL PLAN 2025-2027

Ms. Ross highlighted the financial plan for fiscal years 2025-2027 and thanked President's Council for helping lead the process as well as Justin Denton, Eric Johnson, and Nikki Van Nielen for providing information. Overall changes to operating revenues (education and operating and maintenance funds) are a 7.18% increase for FY25 from the FY24 budget but only a 5.35% increase from the projected actual. FY26 is a 3.05% increase from FY25 and FY27 is a 2.42% increase from FY26. Property Tax revenue assumptions include EAV increases of 4%, 3.5% and 3% for the next tax years; State Revenue assumptions for FY2025-2027 includes a 2% increase to the base operating grant and CTE grant and flat funding for the equalization grant; and Tuition and Fees revenue assumptions include yearly modest incremental increases to align with the Consumer Price Index. FY25 increases reflect a \$3.00 increase in tuition and a \$2.00 increase in the technology fee. The cost to a full-time student, based on 15 credit hours, would be \$75.00. This proposed increase has been presented to and supported by the Student Government Association. Overall changes to operating expenditures (education and operating and maintenance funds) are a 25.58% increase from FY2025 from the FY2024. FY2026 is less than a one percent decrease from FY2025 and FY2027 is a 2.35% decrease from FY2026. The biggest contributing factor to the large increase in FY2025 and then a decrease in FY2026 and FY2027 is the capital line. It has become apparent through the Master Plan process and assessing needs through the IT Strategic Plan that it is necessary to refresh, update, and repair aging infrastructure. Mr. McCracken stated having the recommendations presented a month in advance is very helpful and gives them an opportunity to dive into them further. Mr. McCracken also appreciated the rationale for the increases.

COURSE FEES/ADJUSTMENTS

Dr. Morris stated 300 courses have fees that cover consumables. The recommendation is to change 73 course fees which include 62 increases, 2 decreases, 3 new course fees, the removal of 1 course fee, and 5 courses have been withdrawn. They will be submitted to the full Board of Trustees in March 2024 for vote. Mr. McCracken stated it was very well handled from start to finish.

OTHER

None

ADJOURNMENT

Mr. McCracken declared the meeting adjourned at 4:55 p.m.

Jay K. McCracken
Audit Finance Committee Chair

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

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ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
February 8, 2024

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, February 8, 2024 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
Maureen O. Rebholz
Elizabeth G. Boyles, Student Trustee

Members Virtually Present: Rebecca Donna

Members Telephonically Present:

Members Absent:

Others Physically Present: Tracy Morris, President
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Kathy Ross, Vice President for Business Services and Finance
Mary Beth Herron, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

MOMENT OF SILENCE

There was a moment of silence to remember Ricardo Huaracha of Leonore, father-in-law of Hector Arredondo of Allied Security; Joan Demonica of Huntley, mother of Dominick Demomica, our lead architect; and Judith Krafcky, retired nursing faculty member.

Trustee Rebecca Donna was determined to be eligible to participate in tonight's meeting electronically in accordance with the Open Meetings Act and Board Policy.

APPROVAL OF AGENDA

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the agenda. Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. "Nay" – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the consent agenda, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – January 18, 2024 Board Meeting.

Approval of Bills - \$2,109,669.80

Education Fund - \$1,332,427.89; Operations and Maintenance Fund - \$225,011.48; Operations and Maintenance (Restricted Fund) - \$432,001.16; Auxiliary Fund - \$38,060.62; Restricted Fund - \$20,194.21; and Liability, Protection, and Settlement Fund - \$61,974.44.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending January 13, 2024 and January 27, 2024 and Part-Time Faculty and Staff Appointments January 2024.

PRESIDENT’S REPORT

Dr. Morris stated a Case IH planter donated to the ag program was delivered this week. Kudos to the IVCC’s Red Cross Club and Student Nurses Association for record breaking blood drives on the main campus with 49 total units collected and at the Ottawa Center 41 total units collected. Alumni Matthew Klein and faculty member Wes Black were part of the Ice Climbers of Starved Rock documentary which was presented in Ottawa on February 3rd.

This fall, 196 students earned 251 degrees and certificates. For the Fall 2023 semester, 196 students were named to the Presidential Honors list and 508 students were named to the Academic Honors list. Eagles Peak had 27 visits in January that included 17 unduplicated households and 29 children. YMCA Little Eagles had 7 visits in January serving 5 unique students.

Numerous events are planned throughout Black History Month. The Evolution of Hip Hop with Music Historian, DJ Lee, was held this week and was very well attended. All events are free to IVCC students and staff. Excellence Award nominations are now being accepted for the Stephen Charry Memorial Award for Teaching, Outstanding Part-time Faculty Award, and the Connie Skerston Memorial Award for Support Staff Distinguished Service.

Kudos to Jennifer Etscheid for reimaging the student emails into something readable and visually appealing; Dental Hygiene for being granted the status of initial accreditation; Jennifer Scheri for being named a Community Cornerstone award winner by IVAC and Economic Development for exhibiting influence and inspiration and demonstrating unwavering dedication to both the college and the business industry; and faculty members Theresa Molln, Chrissy Boughton, Cathy

Lenkaitis, Samantha Whiteaker, and Emily Morgan for being recommended for tenure this evening.

Events and happenings around campus include the core values operational definitions and institutional goals are out to the campus for input and voting, the DEI Committee is working on our equity plan, and the Academic Affairs are working on the Academic Strategic Plan. Academic Challenge was held on campus on February 2 with 158 students from eight schools competing. The 100th Celebration coffee blend is selling well with almost 50 bags sold in in just a few weeks. Fundraisers for Eagles Peak will include a SOUPer Bowl Celebration to collect donations of canned soup, stews, soup mixes, and individual microwave soups during the first half of February. The second half of February will be the 100 Years-100 Cans to collection donations of vegetables and stew. On February 24, the College will be supporting a team for the Coldest Night of the Year, a one mile walk in Ottawa to support PADS. Two student essay contests, the Paul Simon Essay Contest and the DEI Writing Contest have submission deadlines of February 23.

The final enrollment update for Spring 2024 showed budgeted credit hours at 108%, 10th day to 10th day at 102.96%, and day 16 (current) at 104.49%. Priority enrollment begins March 26, Summer enrollment begins on April 10, and Fall enrollment begins on April 11.

The Decennial Plan will be updated with survey results and will be sent to the Board by the end of the month. The final Decennial Committee will be held in March.

General updates included the creation of the Pasieka Family Scholarship in memory of their parents and the nominees for several ICCTA awards as noted in the Board book under Items for Information. The Facilities Master Plan noted the development of planning objectives and discussion of institutional priorities to inform the concept alternatives so DKA can build the first draft of the plan. The planning objectives were developed in the areas of campus image, campus life space, learning-centered environment, campus-wide wayfinding and organization, technology and connectivity, and framework for growth.

STUDENT TRUSTEE'S REPORT

Ms. Boyles reported the men's basketball team is 11-12 overall, 3-1 in the conference, and have a game this evening at Carl Sandburg. The softball team will host their annual camp on February 17 and 18. Registration forms are available through the IVCC website or by contacting Cory Tomasson. The Student Government Association updated their meetings to every other Thursday at 8:00 a.m. for the semester; an informational meeting with President's Council was held to discuss the breakdown of tuition and fees and possible dates for a student picnic; and the tradition of a Soul Food Buffet will continue to celebrate Black History Month. Ms. Boyles noted SGA Secretary, Riker Fesperman, would like to inform the Board of the growing interest in IVCC's study abroad opportunities. At least six students expressed interest this year and the office is looking at developing scholarship opportunities to support studying abroad. A new edition of the IV Leader is available and includes an article by Ms. Boyles. Find it around campus or on the IV Leader website.

COMMITTEE REPORTS

None

TENURE RECOMMENDATION – THERESA MOLLN, WELDING INSTRUCTOR

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the tenure recommendation of Theresa Molln, Welding Instructor, as presented. Dean Lange shared that his favorite part about Theresa is that she is compassionate towards her students and the people around her. Her desire for people to succeed is overwhelming and she makes sure her students are prepared to learn.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

TENURE RECOMMENDATION – CHRISSY BOUGHTON, NURSING INSTRUCTOR

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the tenure of Chrissy Boughton, Nursing Instructor, as presented. Dean Seghi and Director of Nursing Sue Smith shared Chrissy’s knowledge, compassion, and continuous commitment to learning and student success symbolizes IVCC’s core values. Chrissy is a skilled and empathetic instructor and we are truly blessed to have her as part of our team here at IVCC.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

TENURE RECOMMENDATION – CATHY LENKAITIS, NURSING LABORATORY INSTRUCTOR

It was moved by Dr. Rebholz and seconded by Ms. Goetz to approve the tenure of Cathy Lenkaitis, Nursing Laboratory Instructor, as presented. Dean Seghi and Director of Nursing Sue Smith shared Cathy’s exemplary teaching performance has earned praise from both students and her supervisors. She goes beyond actively shaping the College’s future contributing the development of the new simulation lab and chairing the nursing skills lab manual committee.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

TENURE RECOMMENDATION – SAMANTHA WHITEAKER, NURSING INSTRUCTOR

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the tenure of Samantha Whiteaker, Nursing Instructor, as presented. Dean Seghi and Director of Nursing Sue Smith shared Sam’s recommendations stems from her outstanding teaching marked by the students admiration for her passion and innovative methods. Sam is dedicated and skilled and embodies IVCC’s mission, vision, and core values.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

TENURE RECOMMENDATION – EMILY MORGAN, MATHEMATICS INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the tenure of Emily Morgan, Mathematics Instructor, as presented. Dean Groleau shared when he considers a word that describes Emily, the word that comes to mind is caring. In addition to a very effective lecture,

modeling technique, and guided practice technique, Emily uses the latest technology. She cares and her students quickly understand that they have an instructor that wants to see them succeed. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

RESOLUTION TO DESIGNATE THE FISCAL YEAR

It was moved by Ms. Stevenson and seconded by Mr. McCracken to adopt the resolution designating the fiscal year be from July 1, 2024 to June 30, 2025 and approve the budget calendar, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

BID REQUEST – CHILDCARE SIMULATION KIT

It was moved by Dr. Rebholz and seconded by Dr. Boyles recommends authorization to seek bids for an Early Childhood Care and Services Package simulation for the Early Childhood Education program at an estimated cost of \$43,000. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

Ms. Stevenson noted this will be fully funded by the ECACE grant.

PURCHASE REQUEST – COMMEMORATIVE ARTWORK

It was moved by Ms. Stevenson and seconded by Ms. Goetz to approve the purchase of the commemorative artwork from Westlox Studios in the amount of \$35,000, as presented.

Dr. Morris noted this will be paid using Foundation Community Technology Center designated funds.

BOARD POLICY 02.07 AUDITING CLASSES

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the Board Policy, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

BOARD POLICY 02.15 HONORS DESIGNATION

It was moved by Dr. Rebholz and seconded by Mr. McCracken to approve the Board Policy, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

BOARD POLICY 02.18 PROGRAM APPROVAL

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the Board Policy, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 72-94 of the Board book.

Mr. McCracken stated the Audit/Finance Committee heard a phenomenal audit presentation today and commended Ms. Ross and her team for their great work and a very thorough presentation.

Ms. Boyles thanked the Board for the nominating her for the ICCTA Student Trustee Award.

TRUSTEE COMMENT

Ms. Goetz noted the Fall 2023 Graduations were 24% higher for the number of student graduating and 32% higher for certificates and degree earned compared to Fall 2022. Dr. Rebholz stated the tenure presentations were personal and meaningful.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 6:18 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; and 3) closed session minutes.

It was moved by Dr. Boyles and seconded by Ms. Goetz to enter into a closed session.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried. The Board entered closed session at 6:20 p.m.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to return to the regular meeting.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 7:26 p.m.

CLOSED SESSION MINUTES

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve and retain the closed session minutes of the January 18, 2024 Board Meeting.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, and Mr. Solon. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:28 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

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AMS



**ILLINOIS
VALLEY
COMMUNITY
COLLEGE**

DISTRICT NO. 513

TREASURER'S REPORT

February 2024

Kathy Ross
V.P. for Business Services and Finance/Treasurer

Eric Johnson
Controller

FINANCIAL HIGHLIGHTS – February 2024

Revenues

- As of February 29, Spring 2024 credit hours are 21,266 or 3.57 percent more than Spring 2023. Total credit hours are 47,453 or 2 percent greater than the total FY2024 budgeted credit hours of 46,532.
- Total tax collections as of February 29 are \$14,271,165 of the \$14,329,964 levy.
- As reported in the August Financial Highlights, IDOR has posted that the anticipated adjustments to the Corporate Personal Property Replacement Tax will be made to the October 2023, January 2024, April 2024, May 2024 and June 2024 disbursements. Year to date comparison is \$1,799,962, or 73 percent of FY2023 year to date payments of \$2,465,851.
- ICCB released the FY2024 CTE allocations in October. IVCC's allocation will be \$233,038. This is \$6,038 more than the \$227,000 FY2024 budget. We received the first half, \$116,519 in November and the second half, \$116, 519 in February.
- We continue to try to maximize Investment income and transfer (or hold) to higher percentage investment accounts such as IL Funds and ISDLAF. Investment income as of February 29 is \$1,085,561 or almost three times more than the budgeted amount of \$387,700.

Expenses

- Overall, expenses are running at 68.7 percent of budget eight months into the fiscal year. The H.S.A. contributions were paid in January and faculty overload was paid in February.
- Facilities includes \$115,500 annual rent for the Ottawa Center.
- Information Technologies running at 73.3 percent; however, several annual software support renewals are paid in July, including Ellucian Colleague for \$429,971.
- ECACE Early Childhood Grant is running over the budgeted amount of \$219,684. Total allocation awarded is now \$377,170. This will be the last year of the grant.
- Financial Aid running at 103.7 percent; Fall disbursement of financial aid was in September and Spring disbursement of financial aid was in February. Pell disbursements were higher than anticipated.
- Bookstore running at 251.3 percent; this is the first full fiscal year with books outsourced through e-Campus. While expenses are running higher than expected, revenues are also running higher than expected. As of February 29, net profit is \$38k.

Protection, Health & Safety Projects

- The D201 project is in substantial completion. CETLA moved in March 1, 2024! The rest of the technology for the space may take until April 2024.
- The exterior sealing project is progressing nicely; substantial completion date was October 25, 2023. A punch list item was approved. Final completion date was on February 28, 2024. There is one outstanding item for the construction company to come back and fix. The nine-month warranty review is scheduled for July 2024. This is a CDB funded project.
- The lighting and security upgrades are progressing nicely. The lighting portion of the project was completed. The security camera portion of the project is progressing with a few snags that we are working through. The projected schedule has a substantial completion date of March 2024.
- The salt shed site preparation, demolition and installation of storm water utilities has been completed. The footings for the foundation have been poured. The pre-engineered fabricated structure has arrived December. The current schedule has a substantial completion date of May 6, 2024.

Other Building and Grant Work

- Design work is complete for the Agricultural Educational Center. The Board of Trustees were provided an update at the January 18, 2024 meeting with both exterior and interior architectural renderings. We are continuing to work through the permit and annexation paperwork with the City of Oglesby. We submitted all bid paperwork to EDA for approval. Once we receive their approval, we will schedule the Out for Bid and Ground-Breaking. We are currently looking at a substantial completion date of June 2025 and a final completion date/occupancy of early August 2025; however, in all likelihood this will need to be pushed back.
- Farm Tiling project is complete. College farm manager will till the ground in the spring prior to the releasing the fields to the tenant. The new tenant is on the March agenda for approval.
- A concept package for the Indigenous People Display was received during winter break. We met on February 29 to discuss the concept. Paul Bluestone is taking the suggestions and will be working on the design phase of this project. We hope to have something to approve by April.
- We met with our USDA representative in early February for the Distance Learning Grant and received our Release of Funds Letter on February 29. Next steps are to coordinate with the vendor to order the equipment. This will allow the participating high schools to arrange for their equipment to be installed by summer. For the classrooms at the College, we met with the Dual Credit Committee, IT Committee, and Distance Learning Committee to discuss which classrooms should be designated for the equipment. There will be follow-up meetings in March before the vendor comes out to review the rooms chosen.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 29, 2024
 Unaudited

	Governmental Funds Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt				
Assets and Other Debits											
Cash and cash equivalents	\$ 2,004,703	\$ 4,497,242	\$ 233,506	\$ (309,762)	\$ 1,151,504	\$ -	\$ -	\$ -	\$ -	\$ -	7,577,193
Investments	17,478,712	6,611,111	643,713	-	771,549	-	-	-	-	-	25,505,085
Receivables											
Property Taxes	11,225,557	3,159,020	-	-	-	-	-	-	-	-	14,384,578
Governmental claims	-	60,217	-	-	23,560	-	-	-	-	-	83,777
Tuition and fees	227,906	-	-	287,227	-	-	-	-	-	-	515,134
Lease	292,734	-	-	-	-	-	-	-	-	-	-
CCHC Dividend	2,170,140	-	-	-	-	-	-	-	-	-	-
Due from other funds	6,258,352	1,831	-	300,000	13,575	-	-	-	-	-	6,573,758
Due to/from student groups	-	-	-	-	442,168	-	-	-	-	-	442,168
Bookstore inventories	-	-	-	108,697	-	-	-	-	-	-	108,697
Other assets	57,302	101,950	3,582	-	-	-	-	-	-	-	162,834
Deferred Outflows	-	-	-	-	-	-	-	386,693	-	-	386,693
Fixed assets - net	-	-	-	46,687	-	62,334,624	-	-	-	-	62,381,311
Other debits											
Amount available in											
Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	14,447,966	-	-	14,447,966
Total assets and deferred outflows	\$ 39,715,405	\$ 14,431,373	\$ 880,801	\$ 432,850	\$ 2,402,357	\$ 62,334,624	\$ 14,834,659	\$ -	\$ -	\$ -	\$ 135,032,069

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 29, 2024
 Unaudited

	Governmental Funds Types				Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	General		Total		
								Fixed Assets	Long-Term Debt			
Liabilities												
Accounts payable	51,410	64,902	-	-	8,853	-	-	-	-	-	-	125,165
Accrued salaries & benefits	1,904,707	7,332	-	15,010	-	-	-	-	-	-	-	1,927,050
Post-retirement benefits & other	157,118	18,866	-	-	-	-	-	-	-	-	-	175,984
Unclaimed property	315	-	-	-	-	-	-	-	-	-	-	315
Due to other funds	2,261	4,177,994	-	-	2,393,503	-	-	-	-	-	-	6,573,758
Due to student groups/deposits	-	-	-	-	-	-	-	-	-	-	-	-
Current Portion-Capital Lease	-	-	-	17,323	-	-	-	-	-	-	-	-
Current Portion-SBITA	-	-	-	-	-	-	-	-	12,551	-	-	29,873
Accrued Interest	-	-	-	-	-	-	-	-	518,508	-	-	518,508
Capital Lease Payable	-	-	-	131	-	-	-	-	48,323	-	-	48,323
SBITA Payable	-	-	-	-	-	-	-	-	12,265	-	-	12,265
Deferred inflows	-	-	-	-	-	-	-	-	1,768,540	-	-	1,768,540
Property taxes	5,614,975	1,550,008	-	-	-	-	-	-	-	-	-	7,164,983
Tuition and fees	17,865	-	-	50,441	-	-	-	-	-	-	-	68,306
Grants	-	-	-	-	-	-	-	-	-	-	-	-
Lease Receivable	292,734	-	-	-	-	-	-	-	-	-	-	292,734
OPEB	-	-	-	-	-	-	-	-	8,130,432	-	-	8,130,432
OPEB long term debt	-	-	-	-	-	-	-	-	4,344,040	-	-	4,344,040
Total Liabilities	8,041,384	5,819,103	-	82,906	2,402,356	-	-	-	14,834,659	-	-	31,180,407
Net Position/Net Assets												
Net investment in general fixed assets	-	-	-	-	-	62,334,624	-	-	-	-	-	62,334,624
Fund balance	-	-	-	-	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	8,612,271	-	-	-	-	-	-	-	-	-	8,612,271
Reserved for debt service	-	-	880,801	-	-	-	-	-	-	-	-	880,801
Unreserved	31,674,021	-	-	349,945	-	-	-	-	-	-	-	32,023,966
Total liabilities and net position	\$ 39,715,405	\$ 14,431,374	\$ 880,801	\$ 432,851	\$ 2,402,356	\$ 62,334,624	\$ 14,834,659	\$ 14,834,659	\$ 14,834,659	\$ 135,032,070	\$ 135,032,070	

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
For the eight months ended February 29, 2024
Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total Memorandum Only
Actual Revenue	\$ 20,811,241	\$ 2,725,882	\$ 1,597,522	\$ 27,541	\$ 1,215,647	\$ 4,790,847	\$ 170,409	\$ 44,322	\$ 1,563,971	\$ 32,947,382
Actual Expenditures	15,354,652	2,228,774	1,633,180	596	1,461,081	4,814,518	1,644	44,950	879,240	26,418,635
Other Financing Sources (Uses)										
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,456,589	497,108	(35,659)	26,946	(245,435)	(23,671)	168,765	(628)	684,731	6,528,747
Fund balances July 1, 2023	19,822,346	4,159,789	3,351,437	853,855	385,948	188,738	5,074,944	41,931	973,419	34,852,407
Fund balances February 29, 2024	\$ 25,278,935	\$ 4,656,897	\$ 3,315,778	\$ 880,801	\$ 140,513	\$ 165,067	\$ 5,243,709	\$ 41,303	\$ 1,658,150	\$ 41,381,154

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
 For the eight months ended February 29, 2024
 Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/29/2023	Annual Budget FY2023	Actual/Budget 66.7%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 9,603,008	\$ 9,820,615	97.8%	\$ 9,254,575	\$ 9,530,789	97.1%
Corporate Personal Property Replacement Tax	1,529,968	2,716,250	56.3%	2,095,973	2,294,700	91.3%
Tax Increment Financing Distributions	345,152	440,000	78.4%	437,897	450,000	97.3%
Total Local Government	11,478,128	12,976,865	88.5%	11,788,445	12,275,489	96.0%
State Government:						
ICCB Credit Hour Grant	1,336,061	1,832,250	72.9%	1,220,401	1,798,075	67.9%
Equalization Grant	33,333	52,500	63.5%	33,333	50,000	66.7%
Career/Technical Education Formula Grant	233,038	227,000	102.7%	226,824	220,500	102.9%
Other						
Total State Government	1,602,432	2,111,750	75.9%	1,480,558	2,068,575	71.6%
Federal Government						
PELL Administrative Fees	310	7,950	3.9%	-	7,825	0.0%
Total Federal Government	310	7,950	3.9%	-	7,825	0.0%
Student Tuition and Fees:						
Tuition	6,204,218	6,189,780	100.2%	5,837,385	5,811,200	100.5%
Fees	778,469	843,315	92.3%	752,331	687,900	109.4%
Total Tuition and Fees	6,982,687	7,033,095	99.3%	6,589,715	6,499,100	101.4%
Other Sources:						
Public Service Revenue	149,484	256,050	58.4%	196,416	244,050	80.5%
Other Sources:	598,200	311,884	191.8%	279,777	151,361	184.8%
Total Other Sources	747,684	567,934	131.6%	476,193	395,411	120.4%
TOTAL EDUCATION FUND REVENUE	\$ 20,811,241	\$ 22,697,594	91.7%	\$ 20,334,911	\$ 21,246,400	95.7%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	5,839,553	\$ 8,443,208	69.2%	5,367,844	\$ 8,281,122	64.8%
Employee Benefits	1,351,978	1,680,112	80.5%	1,302,852	1,834,306	71.0%
Contractual Services	73,574	114,182	64.4%	69,577	120,175	57.9%
Materials & Supplies	243,797	596,178	40.9%	256,129	451,389	56.7%
Conference & Meeting	51,522	178,713	28.8%	35,808	169,594	21.1%
Fixed Charges	69,533	92,000	75.6%	33,266	58,000	57.4%
Capital Outlay	36,055	87,811	0.0%	93,668	114,000	0.0%
Other	351	-	0.0%	299	-	0.0%
Total Instruction	7,666,363	11,192,204	68.5%	7,159,444	11,028,586	64.9%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
 For the eight months ended February 29, 2024
 Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%
Academic Support:						
Salaries	846,647	1,350,414	62.7%	737,701	1,161,476	63.5%
Employee Benefits	147,767	246,975	59.8%	156,345	189,892	82.3%
Contractual Services	82,128	175,990	46.7%	65,154	135,277	48.2%
Materials & Supplies	109,383	271,555	40.3%	127,386	246,620	51.7%
Conference & Meeting	4,497	20,095	22.4%	4,590	18,875	24.3%
Utilities	18,300	-	#DIV/0!	10,500	26,445	39.7%
Capital Outlay	-	24,495	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
Total Academic Support	1,208,722	2,089,524	57.8%	1,101,676	1,778,585	61.9%
Student Services:						
Salaries	982,441	1,690,670	58.1%	849,269	1,527,744	55.6%
Employee Benefits	255,037	419,426	60.8%	280,153	431,688	64.9%
Contractual Services	30,390	78,657	38.6%	21,071	46,702	45.1%
Materials & Supplies	32,814	106,390	30.8%	49,744	93,215	53.4%
Conference & Meeting	10,908	56,562	19.3%	10,422	43,505	24.0%
Utilities	340	-	0.0%	-	-	-
Total Student Services	1,311,930	2,351,705	55.8%	1,210,659	2,142,854	56.5%
Public Services/Continuing Education:						
Salaries	272,025	383,399	71.0%	254,739	339,647	75.0%
Employee Benefits	85,922	107,740	79.7%	81,893	105,920	77.3%
Contractual Services	140,883	128,000	110.1%	77,023	111,000	69.4%
Materials & Supplies	61,062	75,850	80.5%	48,145	75,300	63.9%
Conference & Meeting	4,519	17,800	25.4%	4,201	4,950	84.9%
Utilities	-	-	0.0%	-	-	-
Other	-	-	0.0%	9,489	-	-
Total Public Services/Continuing Education	564,411	712,789	79.2%	475,489	636,817	74.7%
Institutional Support:						
Salaries	1,500,151	2,440,995	61.5%	1,325,857	2,051,151	64.6%
Employee Benefits	546,044	742,516	73.5%	493,780	767,396	64.3%
Contractual Services	1,119,903	1,117,108	100.3%	300,739	691,913	43.5%
Materials & Supplies	348,971	399,548	87.3%	402,083	340,789	118.0%
Conference & Meeting	25,256	90,614	27.9%	27,145	67,370	40.3%
Utilities	12,421	12,290	101.1%	20,897	10,715	195.0%
Capital Outlay	-	281,223	0.0%	9,472	125,000	-
Other	4,465	24,700	18.1%	1,015	(11,300)	-9.0%
Provision for Contingency	-	152,506	0.0%	-	621,083	0.0%
Total Institutional Support	3,557,210	5,261,500	67.6%	2,580,988	4,664,117	55.3%
Scholarships, Grants and Waivers	1,046,016	800,400	130.7%	926,400	698,000	132.7%
TOTAL EDUCATION FUND EXPENDITURES	\$ 15,354,652	\$ 22,408,122	68.5%	\$ 13,454,656	\$ 20,948,959	64.2%
INTERFUND TRANSFERS - NET	\$ -	\$ (289,472)	0.0%	\$ -	\$ (297,441)	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
For the eight months ended February 29, 2024
Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,582,562	\$ 1,619,895	97.7%	\$ 1,471,011	\$ 1,537,224	95.7%
Corporate Personal Property Replacement Tax	269,994	544,968	49.5%	369,878	404,900	91.4%
Tax Increment Financing Disbursements	115,051	125,000	92.0%	123,782	140,000	88.4%
Total Local Government	<u>1,967,607</u>	<u>2,289,863</u>	<u>85.9%</u>	<u>1,964,670</u>	<u>2,082,124</u>	<u>94.4%</u>
State Government:						
ICCB Credit Hour Grant	231,377	318,132	72.7%	210,526	307,029	68.6%
Total State Government	<u>231,377</u>	<u>318,132</u>	<u>72.7%</u>	<u>210,526</u>	<u>307,029</u>	<u>68.6%</u>
Student Tuition and Fees						
Tuition	350,801	350,662	100.0%	457,876	450,300	101.7%
Total Tuition and Fees	<u>350,801</u>	<u>350,662</u>	<u>100.0%</u>	<u>457,876</u>	<u>450,300</u>	<u>101.7%</u>
Other Sources:						
Facilities Revenue	49,274	115,000	42.8%	65,469	120,000	54.6%
Investment Revenue	125,010	65,000	192.3%	43,903	15,000	292.7%
Other	1,814	5,000	36.3%	2,446	3,000	81.5%
Total Other Sources	<u>176,098</u>	<u>185,000</u>	<u>95.2%</u>	<u>111,818</u>	<u>138,000</u>	<u>81.0%</u>
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,725,882	\$ 3,143,657	86.7%	\$ 2,744,890	\$ 2,977,453	92.2%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	749,051	1,068,967	70.1%	639,104	1,038,766	61.5%
Employee Benefits	253,474	330,353	76.7%	235,928	340,760	69.2%
Contractual Services	87,813	178,700	49.1%	63,527	219,900	28.9%
Materials & Supplies	170,347	290,250	58.7%	107,030	265,750	40.3%
Conference & Meeting	399	1,300	30.7%	240	1,200	20.0%
Fixed Charges	212,594	173,100	122.8%	197,517	172,300	114.6%
Utilities	390,659	780,900	50.0%	620,614	623,550	99.5%
Capital Outlay	281,748	193,000	146.0%	98,745	216,000	45.7%
Provision for Contingency	-	23,573	0.0%	-	50,000	0.0%
Other	-	-	#DIV/0!	-	(56,700)	0.0%
Total Operations & Maintenance of Plant	<u>2,146,084</u>	<u>3,040,143</u>	<u>70.6%</u>	<u>1,962,706</u>	<u>2,871,526</u>	<u>68.4%</u>
Institutional Support:						
Salaries	42,136	50,087	84.1%	30,273	52,384	57.8%
Employee Benefits	31,076	41,219	75.4%	30,352	42,894	70.8%
Contractual Services	2,773	2,700	102.7%	2,615	2,700	96.9%
Materials & Supplies	2,640	5,308	49.7%	2,771	3,750	73.9%
Fixed Charges	4,066	-	#DIV/0!	4,199	4,199	100.0%
Other	-	4,200	-	-	-	-
Total Institutional Support	<u>82,690</u>	<u>103,514</u>	<u>79.9%</u>	<u>70,210</u>	<u>105,927</u>	<u>66.3%</u>
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,228,774	\$ 3,143,657	70.9%	\$ 2,032,915	\$ 2,977,453	68.3%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
 For the eight months ended February 29, 2024
 Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,500,169	1,784,074	84.1%	1,163,275	1,115,918	104.2%
State Government Sources	16,695	240,788	0.0%	-	-	0.0%
Federal Government Sources	-	3,500,000	0.0%	-	-	0.0%
Investment Revenue	80,657	48,000	168.0%	64,129	50,000	128.3%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,597,522	\$ 5,572,862	28.7%	\$ 1,227,404	\$ 1,165,918	105.3%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 17,374	\$ 625,827	0.0%	\$ 40,895	\$ -	0.0%
Materials and Supplies	\$ 24,300	\$ -	0.0%	\$ 97,949	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	1,591,506	4,609,771	34.5%	1,275,941	2,874,558	44.4%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,633,180	\$ 5,235,598	31.2%	\$ 1,414,785	\$ 2,874,558	49.2%
DEBT SERVICE FUND						
Investment Revenue	\$ 27,541	\$ 8,000	344.3%	\$ (4,225)	\$ 2,000	-211.3%
TOTAL DEBT SERVICE FUND REVENUES	\$ 27,541	\$ 8,000	344.3%	\$ -	\$ 2,000	0.0%
TOTAL DEBT SERVICE FUND EXPENDITURES	\$ 596	\$ -	0.0%	\$ 761	\$ -	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,212,918	\$ 723,727	167.6%	\$ 1,232,062	\$ 1,288,125	95.6%
Investment Revenue	193	200	96.6%	72	25,500	0.3%
Other Revenue	2,535	31,500	8.0%	944	1,000	94.4%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,215,647	\$ 755,427	160.9%	\$ 1,233,078	\$ 1,314,625	93.8%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 257,051	\$ 368,206	69.8%	\$ 234,751	\$ 377,906	62.1%
Employee Benefits	52,479	77,480	67.7%	56,290	77,266	72.9%
Contractual Services	609,995	274,302	222.4%	257,951	53,149	485.3%
Materials & Supplies	489,886	301,846	162.3%	716,025	981,291	73.0%
Conference & Meeting	31,781	29,196	108.9%	18,357	28,788	63.8%
Fixed Charges	19,185	49,452	38.8%	36,754	44,380	82.8%
Capital Outlay/Depreciation	-	-	0.0%	-	-	#DIV/0!
Other	705	-	#DIV/0!	-	92,700	0.0%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,461,081	\$ 1,100,482	132.8%	\$ 1,320,128	\$ 1,655,480	79.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 366,239	0.0%	\$ -	\$ 348,855	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
 For the eight months ended February 29, 2024
 Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/28/2023	Annual Budget FY2023	Actual/Budget
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 814,356	\$ 874,788	93.1%	\$ 697,567	\$ 550,541	126.7%
Federal Government Sources	3,886,913	4,310,895	90.2%	6,735,825	8,584,119	78.5%
Nongovernmental Gifts or Grants	28,085	-	0.0%	-	-	#DIV/0!
Other Revenue	61,492	2,000	3074.6%	71,646	34,000	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 4,790,847	\$ 5,187,683	92.4%	\$ 7,505,039	\$ 9,168,660	81.9%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 421,807	\$ 703,243	60.0%	\$ 313,457	\$ 622,412	50.4%
Employee Benefits	138,882	266,294	52.2%	121,075	202,001	59.9%
Contractual Services	86,067	92,241	93.3%	25,589	59,115	43.3%
Materials & Supplies	197,788	100,897	196.0%	171,566	63,704	269.3%
Conference & Meeting	9,824	69,580	14.1%	9,347	72,091	13.0%
Utilities	-	-	#DIV/0!	-	900	0.0%
Capital Outlay	99,393	314,028		124,581	-	0.0%
Other	962	-		27,304	-	0.0%
Total Instruction	954,722	1,546,283	61.7%	792,918	1,020,223	77.7%
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	-	-	#DIV/0!
Materials and Supplies	2,584	-	0.0%	-	-	#DIV/0!
Conference & Meeting	-	-	0.0%	-	-	0.0%
Total Academic Support	2,584	-		-	-	#DIV/0!
Student Services:						
Salaries	\$ 148,343	\$ 223,904	66.3%	\$ 138,277	\$ 222,081	62.3%
Employee Benefits	45,070	80,330	56.1%	49,969	80,328	62.2%
Contractual Services	4,990	4,781	104.4%	49,175	4,781	1028.6%
Materials & Supplies	7,039	1,900	370.5%	6,840	2,800	244.3%
Conference & Meeting	3,617	5,175	69.9%	6,830	6,100	112.0%
Utilities	-	-	0.0%	14,497	-	0.0%
Capital Outlay	102,379	-	0.0%	-	-	#DIV/0!
Tuition Waivers (TRIO Grant)	27,010	28,000	96.5%	30,772	28,000	109.9%
Total Student Services	338,446	344,090	98.4%	296,361	344,090	86.1%
Public Services/Continuing Education:						
Salaries	28,547	-	0.0%	5,833	-	0.0%
Employee Benefits	7,813	-	0.0%	85	-	0.0%
Materials and Supplies	2,700	-	0.0%	225	-	0.0%
Contractual Services	37,985	-	0.0%	17,120	-	0.0%
Total Public Services:	77,045	-	0.0%	23,262	-	0.0%
Operations & Maintenance of Plant:						
Contractual Services	-	-	#DIV/0!	20,992	45,450	0.0%
Capital Outlay	239	-	#DIV/0!	-	195,338	0.0%
Maintenance supplies	-	-	0.0%	-	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
For the eight months ended February 29, 2024
 Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%
Total Operations & Maintenance of Plant	239	-	0.0%	20,992	240,788	0.0%
Institutional Support:						
Salaries (Federal Work Study)	74,764	99,574	75.1%	91,916	129,761	70.8%
Contractual Services	1,613	78,650	2.1%	533,914	2,006,361	26.6%
Institutional Support	-	7,300	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	21,451	-	#DIV/0!	1,024,106	501,881	204.1%
Total Institutional Support	<u>97,828</u>	<u>185,524</u>	<u>52.7%</u>	<u>1,649,936</u>	<u>2,638,003</u>	<u>62.5%</u>
Student Grants and Waivers (PELL & SEOG & HEERF)	<u>3,343,655</u>	<u>3,119,786</u>	<u>107.2%</u>	<u>4,993,646</u>	<u>4,933,556</u>	<u>101.2%</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 4,814,518</u>	<u>\$ 5,195,683</u>	<u>92.7%</u>	<u>\$ 7,777,114</u>	<u>\$ 8,132,698</u>	<u>95.6%</u>
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 200</u>	<u>0.0%</u>	<u>\$ -</u>	<u>\$ 2,000</u>	<u>0.0%</u>
WORKING CASH FUND REVENUES						
Investment Revenue	<u>\$ 170,409</u>	<u>\$ 75,000</u>	<u>227.2%</u>	<u>\$ 17,586</u>	<u>\$ 55,000</u>	<u>32.0%</u>
TOTAL WORKING CASH FUND EXPENDITURES	<u>\$ 1,644</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ 1,704</u>	<u>\$ -</u>	<u>0.0%</u>
WORKING CASH INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>\$ -</u>	<u>0.0%</u>

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2024 Revenues & Expenditures by Fund
For the eight months ended February 29, 2024
Unaudited

	2/29/2024	Annual Budget FY2024	Actual/Budget 66.7%	2/29/2023	Annual Budget FY2023	Actual/Budget 66.7%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 43,625	\$ 46,899	93.0%	\$ 42,870	\$ 42,273	101.4%
Investment Revenue	697	500	139.4%	574	150	382.4%
TOTAL AUDIT FUND REVENUES	44,322	47,399	93.5%	43,444	42,423	102.4%
AUDIT FUND EXPENDITURES						
Contractual Services	44,950	46,500	96.7%	47,185	41,000	115.1%
TOTAL AUDIT FUND EXPENDITURES	\$ 44,950	\$ 46,500	96.7%	\$ 47,185	\$ 40,000	118.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,541,800	\$ 1,552,546	99.3%	\$ 1,539,461	\$ 1,525,695	100.9%
Investment Revenue	22,171	13,000	170.5%	15,628	2,000	781.4%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,563,971	1,565,546	99.9%	1,555,089	1,527,695	101.8%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	68,072	86,210	79.0%	53,093	81,824	64.9%
Employee Benefits	21,975	29,273	75.1%	20,634	28,819	71.6%
Contractual Services	701	125,500	0.6%	101,858	125,500	81.2%
Materials & Supplies	943	500	188.6%	614	200	306.9%
Total Student Services	91,691	241,483	38.0%	176,199	236,343	74.6%
Operations & Maintenance of Plant:						
Contractual Services	376,582	512,000	73.6%	291,649	461,600	63.2%
Materials & Supplies	5,587	100	5586.8%	585	100	585.0%
Utilities	254	500	50.8%	424	500	84.8%
Total Operations & Maintenance of Plant	382,422	512,600	74.6%	292,658	462,200	63.3%
Institutional Support:						
Salaries	58,712	90,922	64.6%	56,706	81,940	69.2%
Employee Benefits	16,897	262,251	6.4%	14,589	218,974	6.7%
Contractual Services	115,455	140,000	82.5%	84,929	142,000	59.8%
Materials & Supplies	19,072	1,500	1271.4%	4,330	1,500	288.7%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	194,992	255,000	76.5%	204,510	240,200	85.1%
Total Institutional Support	405,127	754,173	53.7%	365,063	689,114	53.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 879,240	\$ 1,508,256	58.3%	\$ 833,920	\$ 1,252,337	66.6%

Illinois Valley Community College District No. 513
 Fiscal Year 2024 Budget to Actual Comparison
 For the eight months ended February 29, 2024
 as of February 29, 2024

Unaudited

Department	FY2024	Actual FY2024	Annual Budget FY2024	Actual/ Budget
President	301,911	333,745	333,745	66.7%
Board of Trustees	13,118	14,900	14,900	90.5%
Marketing and Communications	85,730	373,532	373,532	88.0%
Foundation	104,432	136,919	136,919	23.0%
Continuing Education	573,407	712,789	712,789	76.3%
				80.4%
Facilities	3,395,624	4,534,953	4,534,953	74.9%
Information Technologies	2,062,081	2,814,297	2,814,297	73.3%
Institutional Effectiveness	24,609	161,704	161,704	15.2%
Academic Affairs	311,814	376,202	376,202	82.9%
ATOMAT (Grant)	17,465	270,000	270,000	6.5%
Carl Perkins (Grant)	100,557	233,510	233,510	43.1%
CCPE (Grant)	5,343	-	-	#DIV/0!
ECACE Early Childhood (Grant)	265,675	219,684	219,684	120.9%
PATH (Grant)	318,873	468,974	468,974	68.0%
Adult Education	451,973	520,292	520,292	86.9%
Learning Resources	966,424	1,775,791	1,775,791	54.4%
Workforce Development Division	1,482,348	2,207,970	2,207,970	67.1%
Natural Sciences & Business Division	2,382,314	3,197,753	3,197,753	74.5%
Humanities & Fine Arts/Social Science Division	2,199,409	3,095,051	3,095,051	71.1%
Health Professions Division	1,731,372	2,690,930	2,690,930	64.3%
Admissions & Records	257,100	484,134	484,134	53.1%
Counseling	440,548	729,829	729,829	60.4%
Student Services	222,904	405,509	405,509	55.0%
Financial Aid	3,554,638	3,429,320	3,429,320	103.7%
Career Services	32,029	51,099	51,099	62.7%
Athletics	242,347	352,751	352,751	68.7%
TRIO (Student Success Grant)	232,371	344,090	344,090	67.5%
Ottawa Center	67,322	105,292	105,292	63.9%
Campus Security	378,522	510,600	510,600	74.1%
Business Services/General Institution	849,039	1,334,419	1,334,419	63.6%
Innovative Bridge (Grant)	3,530	108,650	108,650	3.2%
DCEO-Ag Site work (Grant)	17,031	240,788	240,788	7.1%
Ag-Ed Center (Grant)	339,586	3,500,000	3,500,000	9.7%
Risk Management	409,027	756,173	756,173	54.1%
Tuition Waivers	1,046,016	825,400	825,400	126.7%
Food Service	156,330	225,000	225,000	69.5%
Purchasing	103,921	136,538	136,538	76.1%
Human Resources	152,894	221,276	221,276	69.1%
Bookstore	981,344	390,515	390,515	251.3%
Shipping & Receiving	81,737	103,514	103,514	79.0%
Copy Center	55,923	68,327	68,327	81.8%
Total FY24 Expenditures	26,418,635	38,462,218	38,462,218	68.7%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended February 29, 2024

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB. PROT. & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,923,311.40	\$ 69,252.43	\$ 828,543.77	\$ 215,017.67	\$ (371,813.51)	\$ (669,348.61)	\$ 1,002,644.28	\$ 21,259.00	\$ 963,832.33	\$ 509,436.29	\$ 5,492,135.05
Total Receipts	420,112.08	12,394.74	14,818.76	0.01	47,143.41	4,600.00	-	97.88	3,455.39	13,456.71	516,078.98
Total Cash	3,343,423.48	81,647.17	843,362.53	215,017.68	(324,670.10)	(664,748.61)	1,002,644.28	21,356.88	967,287.72	522,893.00	6,008,214.03
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	2,554,532.83	500,000.00	-	20,467.17	-	175,000.00	-	-	-	-	3,250,000.00
Expenditures	(3,715,676.44)	(278,512.37)	(431,463.40)	-	(179,065.10)	(202,334.27)	-	(1,950.00)	(122,310.82)	(1,134.38)	(4,932,446.78)
ACCOUNT BALANCE	2,182,279.87	303,134.80	411,899.13	235,484.85	(503,735.20)	(692,082.88)	1,002,644.28	19,406.88	844,976.90	521,758.62	4,325,767.25
Deposits in Transit	(11,101.30)	-	-	-	-	-	-	-	-	-	(11,101.30)
Outstanding Checks	1,303,180.84	-	-	-	-	-	-	-	-	-	1,303,180.84
BANK BALANCE	3,474,359.41	303,134.80	411,899.13	235,484.85	(503,735.20)	(692,082.88)	1,002,644.28	19,406.88	844,976.90	521,758.62	5,617,846.79
Certificates of Deposit	-	-	-	-	-	-	466,220.00	-	-	-	466,220.00
Illinois Funds	10,421,050.64	1,850,471.90	511,731.22	-	-	171,177.31	60,605.43	-	-	771,548.82	13,786,585.32
ISDLAF+ Funds	12,656.07	220,281.48	576,952.27	-	-	-	36,203.22	-	-	-	848,073.04
ISDLAF+ CD's	1,647,550.00	236,900.00	683,450.00	-	-	-	1,401,450.00	-	-	-	3,969,350.00
PMA Holdings- MM	11,263.69	5,631.85	-	3,519.90	-	-	12,390.06	-	-	-	32,805.50
PMA Holdings-CD's(Govt Securities)	2,041,111.00	1,023,531.00	-	636,731.00	-	-	2,249,387.00	-	-	-	5,950,760.00
Capital Dev. Fund-MD	-	-	-	-	-	-	-	-	-	-	-
Total Investment	\$ 14,133,631.40	\$ 3,336,796.23	\$ 2,260,425.74	\$ 640,250.90	\$ -	\$ 171,177.31	\$ 4,226,255.71	\$ -	\$ -	\$ 771,548.82	\$ 25,540,086.11

Respectfully submitted,



Eric Johnson
Controller

LaSalle State Bank \$ 120,824.78

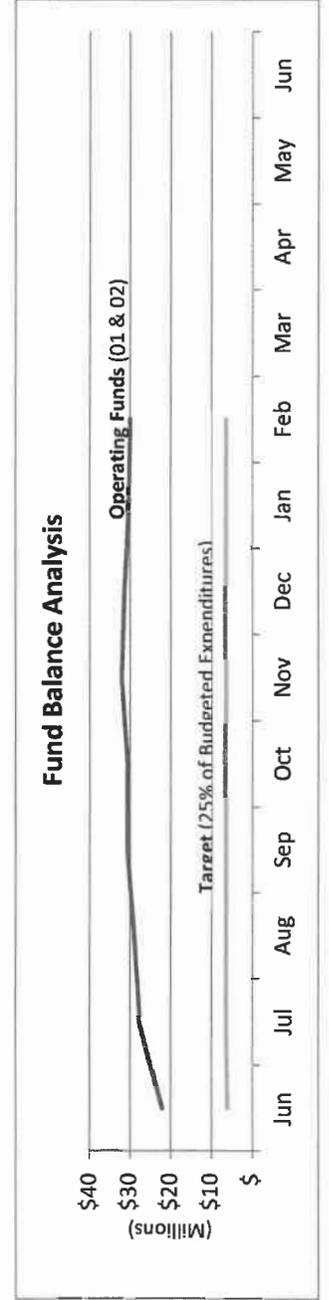
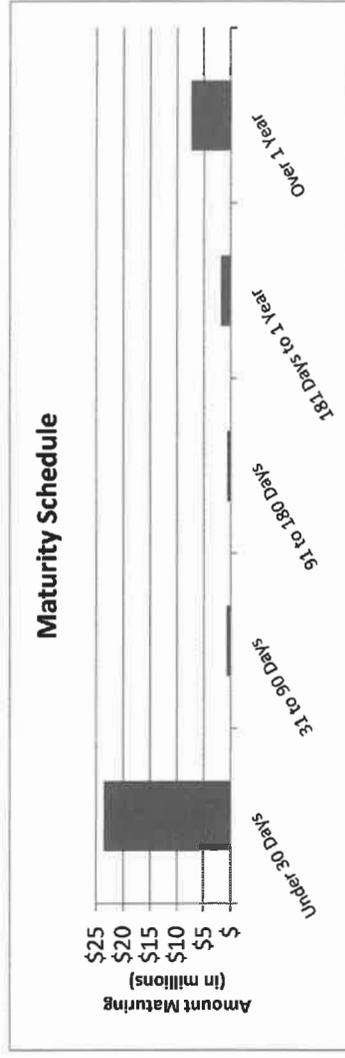
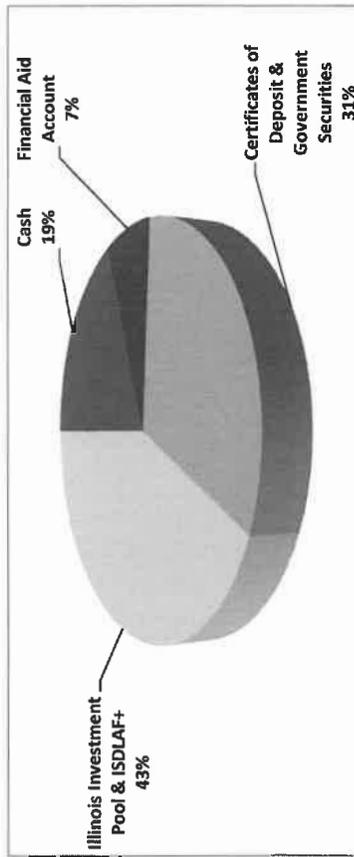
Midland States Bank \$ 5,497,022.01

\$ 5,617,846.79

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
February 29, 2024

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	18.9%	\$ 6,391,387	4.113%
Financial Aid Account	7.2%	2,450,287	4.200%
Certificates of Deposit & Government Securities	30.7%	10,386,329	3.914%
Illinois Investment Pool & ISDLAF+	43.2%	14,634,658	5.392%
Total		\$ 33,862,661	4.611%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 13,786,585	-	-	13,786,585	41%
ISDLAF+ Funds	848,073	3,969,350	-	4,817,423	14%
Midland States Bank	-	-	5,497,022	5,497,022	16%
Midland States-F/A	-	-	2,450,287	2,450,287	7%
Midland States-Bldg	-	-	486,292	486,292	1%
LaSalle State Bank	-	-	120,825	120,825	0%
Commerce Bank	-	-	-	-	0%
Multi Bank Securities	-	466,220	-	466,220	1%
Hometown NH Bank	-	-	-	-	0%
PMA Holdings	-	5,950,759	32,806	5,983,565	18%
Heartland Bank	-	-	254,442	254,442	1%
Marseilles Bank	-	-	-	-	0%
Total	\$ 14,634,658	\$ 10,386,329	\$ 8,841,674	\$ 33,862,661	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
February 29, 2024

<u>DUE</u>	<u>Education</u>	<u>Over & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability & Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/15/2025	227,603	114,133	71,002	250,828	663,566	Nomura Securities	91282CED9	1.75%	Govt Treasuries			
9/25/2025	16,534	8,291	5,158	18,222	48,206	FHLMC	3137BS6F5	2.74%	Govt Treasuries			
12/1/2025	44,587	22,358	13,909	49,137	129,991	FNMA	3138LSRNZ	3.97%	Govt Treasuries			
12/1/2025	33,576	16,837	10,474	37,002	97,888	FNMA	3140HR4Y6	3.61%	Govt Treasuries			
3/31/2026	105,324	52,816	32,856	116,072	307,068	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries			
4/1/2026	29,420	14,753	9,178	32,422	85,773	FNMA	3138LDSW4	2.67%	Govt Treasuries			
5/25/2026	18,058	9,055	5,633	19,901	52,648	FHLMC	3137BOYS0	2.53%	Govt Treasuries			
7/1/2026	42,919	21,522	13,389	47,299	125,129	FNMA	3138LDY80	2.53%	Govt Treasuries			
9/1/2026	29,910	14,999	9,331	32,963	87,202	FNMA	3140LDB65	1.10%	Govt Treasuries			
1/25/2027	25,017	12,545	7,804	27,570	72,936	FHLMC	3137BVZ82	3.43%	Govt Treasuries			
3/31/2027	136,818	68,608	42,681	150,779	398,886	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries			
6/25/2027	82,406	41,323	25,707	90,815	240,250	FHLMC	3137E2LJ3	3.12%	Govt Treasuries			
7/25/2027	41,232	20,676	12,863	45,440	120,211	FHLMC	3137FAWS3	3.19%	Govt Treasuries			
9/25/2027	24,707	12,389	7,707	27,228	72,031	FHLMC	3137FBU79	3.19%	Govt Treasuries			
12/25/2027	45,525	22,829	14,202	50,170	132,726	FNMA	3136AY7L1	2.99%	Govt Treasuries			
5/31/2028	211,351	105,984	65,932	232,918	616,184	Bofa Securities	91282CHE4	3.63%	Govt Treasuries			
6/25/2028	34,831	17,466	10,866	38,385	101,547	FHLMC	3137HACX2	4.82%	Govt Treasuries			
9/25/2028	52,414	26,283	16,351	57,762	152,810	FHLMC	3137HAST4	4.85%	Govt Treasuries			
10/25/2028	35,247	17,675	10,995	38,844	102,761	FHLMC	3137HB3D4	4.76%	Govt Treasuries			
1/1/2029	23,923	11,996	7,463	26,364	69,747	FNMA	3140HSK59	3.99%	Govt Treasuries			
2/1/2029	38,086	19,099	11,881	41,973	111,039	FNMA	3140HS3RO	3.66%	Govt Treasuries			
9/25/2029	17,637	8,844	5,502	19,437	51,421	FHLMC	3137H9D71	3.00%	Govt Treasuries			
5/3/2024	34,106	17,103	10,639	37,586	99,434	American Express	025816CV9	3.38%	Corporate Issue			
10/26/2024	33,633	16,866	10,492	37,065	98,056	Bb T Corporation	05531FBB8	2.85%	Corporate Issue			
3/10/2025	33,520	16,809	10,457	36,940	97,726	Charles Schwab	808513AL9	3.00%	Corporate Issue			
3/15/2025	33,636	16,867	10,493	37,069	98,065	Abbott Labs	002824BB5	2.95%	Corporate Issue			

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
February 29, 2024

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability & Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/25/2025	33,740	16,919		10,525		37,183		98,367	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	33,741	16,920		10,526		37,184		98,371	Caterpillar	14913R2Y8	3.40%	Corporate Issue
7/15/2025	33,862	16,980		10,563		37,317		98,723	JF Morgan Chase	46625HMN7	3.90%	Corporate Issue
8/18/2025	33,779	16,939		10,537		37,225		98,480	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	25,494	12,784		7,953		28,096		74,327	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	17,368	8,709		5,418		19,140		50,636	Pepsico	713448FY5	5.25%	Corporate Issue
11/10/2025	17,322	8,686		5,404		19,089		50,501	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue
3/3/2026	34,689	17,395		10,821		38,229		101,134	John Deere Capital	24822EWT2	5.05%	Corporate Issue
4/19/2026	41,810	20,966		13,043		46,076		121,894	Bank of America	06051GFX2	3.50%	Corporate Issue
5/15/2026	17,149	8,599		5,350		18,899		49,997	Florida Pwr Lt Co	341081GR2	4.45%	Corporate Issue
8/3/2026	34,705	17,403		10,826		38,247		101,182	State Str Corp	857477CD3	5.27%	Corporate Issue
9/30/2026	34,712	17,406		10,828		38,254		101,200	Home Depot	437076CV2	4.95%	Corporate Issue
11/21/2026	32,874	16,485		10,255		36,228		95,842	Abbvie	00287YBV0	2.95%	Corporate Issue
5/1/2026	50,525	25,336		15,761		55,680		147,303	Wisconsin	977100GY6	2.10%	Municipal Issue
3/1/2027	17,364	8,707		5,417		19,136		50,625	California	13063D3N6	4.85%	Municipal Issue
5/1/2027	19,262	9,659		6,009		21,227		56,157	Massachusetts	575831EZ1	2.39%	Municipal Issue
5/15/2027	33,229	16,663		10,366		36,620		96,878	University Ca	91412GQJ7	3.28%	Municipal Issue
6/1/2027	31,420	15,756		9,802		34,626		91,603	Connecticut	20772KNY1	1.50%	Municipal Issue
6/30/2027	30,997	15,544		9,670		34,160		90,370	Multnomah Cnty	625517NG8	1.25%	Municipal Issue
1/1/2029	15,048	7,546		4,694		16,584		43,872	Birmingham,AL	091096NZ6	1.61%	Municipal Issue
Total PMA	2,041,111	1,023,531	-	636,731	-	2,249,387	-	5,950,759				

ILLINOIS VALLEY COMMUNITY COLLEGE
ISDLAF+ Investments
February 29, 2024

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/8/2024	243,350							243,350	5 Star Bank	5.41%	5.41%	1354335-1
4/12/2024		236,900						236,900	Eagle Bank	5.44%	5.44%	1354407-1
5/20/2024			200,000					200,000	Cornerstone Bank	5.34%	5.34%	1352514-1
6/13/2024			243,250					243,250	Western Alliance Bank	5.41%	5.41%	1356996-1
9/9/2024						236,550		236,550	Vibrant Credit Union	5.53%	5.53%	1353179-1
9/9/2024						236,750		236,750	Financial Federal Bank, TN	5.50%	5.50%	1353178-1
9/13/2024			240,200					240,200	Servis First Bank	5.36%	5.36%	1356995-1
10/8/2024	236,700							236,700	Consumers Credit Union	5.60%	5.60%	1354337-1
10/11/2024	236,900							236,900	Nex Bank	5.48%	5.48%	1354408-1
1/9/2025	237,350							237,350	Third Coast Bank, SSB	5.26%	5.26%	1357753-1
1/9/2025						237,750		237,750	Global Bank	5.09%	5.09%	1357752-1
4/7/2025						231,350		231,350	Baxter Credit Union	5.33%	5.33%	1354334-1
4/14/2025	231,650							231,650	Truxton Trust Company	5.19%	5.19%	1354409-1
7/9/2025	233,000							233,000	Patriot Bank	4.83%	4.83%	1357751-1
7/9/2025						233,050		233,050	CIBC Bank USA	4.82%	4.82%	1357750-1
10/9/2025						226,000		226,000	First National Bank	5.18%	5.18%	1354333-1
1/9/2026	228,600							228,600	Schertz Bank & Trust	4.64%	4.64%	1357749-1
Total CD	1,647,550	236,900	683,450	-	-	1,401,450	-	3,969,350				

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
February 29, 2024

<u>DUE</u>	<u>Education</u>	<u>Oper. & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Certificate Number</u>
8/12/2024						239,529		239,529	MBS	0.70%	Sallie Mae Bank
2/25/2026						226,691		226,691	MBS	0.65%	State Bank of India
Total CD						466,220		466,220			

MBS Multi-Bank Securities, Inc.

\$5,000 and Over Disbursements
02/01/24 - 02/29/24

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
788926	2/1/2024	82897	SURS	\$ 102,447.61	Payroll Deductions
788937	2/1/2024	179209	Charles River Apparel, Inc	10,550.56	Misc Imprinted Clothing
788938	2/1/2024	223371	Central Truck Leasing, LLC	6,990.00	Monthly Tractor Lease
788949	2/1/2024	195242	K.K. Stevens Publishing, Co	7,406.91	Spring 2024 Continuing Ed
ACH	2/1/2024		Internal Revenue Service	169,188.59	Federal Payroll Taxes
ACH	2/1/2024		Illinois Department of Revenue	45,601.23	State Payroll Taxes
ACH	2/1/2024		TSA EPARS	7,730.39	403(b) and 457(b)Payroll
789011	2/7/2024	209546	Allied Universal Security Serv	15,868.59	Security Services
789012	2/7/2024	235211	Amazon Capital Services, Inc	5,295.77	Misc Supplies
789013	2/7/2024	235211	Amazon Capital Services, Inc	7,189.85	Misc Supplies
789020	2/7/2024	1169	City of Oglesby	7,437.83	Water and Sewer Service; Oglesby Police Protection
789040	2/7/2024	79038	IVCC Student Activity	126,304.46	FY24 Fall Student Fees
789074	2/7/2024	1927	Walter J Zukowski and Assoc	16,945.75	Legal Services
789112	2/14/2024	1369	Ameren Illinois	8,892.55	Utilities-Oglesby: Gas
789120	2/14/2024	237025	Cardio Partners, Inc	11,874.51	MD - Arch Medical Program; Medical Equipment
789130	2/14/2024	120658	Dental Assisting National Board	8,100.00	Exam Certified Dental Assistant 2024
789132	2/14/2024	109033	Elsevier Science	22,509.93	Nursing Trade Books; Elsevier 360 for Nursing
789142	2/14/2024	89267	JB Contracting Corporation	312,587.39	Site Lighting*
789147	2/14/2024	233357	Mansfield Power and Gas, LLC	8,540.43	Utilities-Oglesby: Gas
789162	2/14/2024	209460	Ferrilli	5,865.00	System Support: CORE System Admin
789169	2/14/2024	237521	Softdocs SC, LLC	15,450.00	Print Output Customization, Capture, and Delivery
789170	2/14/2024	240509	Stellar Scientific, LLC	8,562.52	Scientific Equipment
789172	2/14/2024	221234	Thermosystems, LLC	7,513.00	Repair VEV HP-4 in CTC
789175	2/14/2024	126119	Vissering Construction Company	38,717.10	Salt Storage Facility*
E0000005	2/14/2024	209871	Community College Health Consortium	270,199.26	IVCC 2024 February
789200	2/15/2024	82897	SURS	62,155.60	Payroll Deductions
ACH	2/15/2024		Internal Revenue Service	69,909.59	Federal Payroll Taxes
ACH	2/15/2024		Illinois Department of Revenue	27,077.57	State Payroll Taxes
ACH	2/15/2024		TSA EPARS	7,730.39	403(b) and 457(b)Payroll
789248	2/21/2024	241017	Westclox Studios, Inc	17,500.00	Pre-Payment for 100 Year Anniversary Mural
789251	2/21/2024	209546	Allied Universal Security Serv	28,636.91	Security Services
789266	2/21/2024	214499	Constellation NewEnergy, Inc	32,741.97	Electricity

\$5,000 and Over Disbursements
02/01/24 - 02/29/24

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
789268	2/21/2024	102229	Elan Cardmember Services	8,200.48	Monthly Credit Card Charges
789284	2/21/2024	87468	K Com Technologies	9,747.68	Troubleshoot and Repair Fire Alarm System
789291	2/21/2024	141461	MNJ Technologies Direct, Inc	11,703.75	4X Per Year Penetration Testing
789292	2/21/2024	204066	Moss Enterprises	8,710.00	4 Month E-Learning Amatrol
789305	2/21/2024	208424	Response Technologies, Ltd	8,799.00	Centurion Software
789316	2/21/2024	240228	TouchNet Information Systems	10,330.00	BlueFin Annual Service and Card Readers
ACH	2/26/2024		Quadient-USPS	5,000.00	Postage for Meter
789938	2/28/2024	236879	A Book Company, LLC	29,155.23	eCampus Reimbursement
789939	2/28/2024	1420	Advanced Technologies Consultation	5,755.00	On-Site Training
789953	2/28/2024	1317	Elsevier, Inc	26,250.00	Elsevier 360 Nursing Total Solutions Program
789960	2/28/2024	1582	Future Communications - A Troy	8,213.40	Security Radios
789977	2/28/2024	235100	Lo Destro Construction	79,168.91	CETLA/Band Room*
790006	2/28/2024	240617	The Lincoln National Life Insurance	13,358.20	BEST Charges; eCampus Reimbursement
790027	2/29/2024	82897	SURS	60,402.55	Payroll Deductions
ACH	2/29/2024		Internal Revenue Service	66,006.77	Federal Payroll Taxes
ACH	2/29/2024		Illinois Department of Revenue	26,000.00	State Payroll Taxes
ACH	2/29/2024		TSA EPARS	7,730.39	403(b) and 457(b) Payroll
ACH	2/29/2024		EBC	9,821.31	H.R.A., F.S.A., Cobra (November 2023)

\$ 1,887,873.93

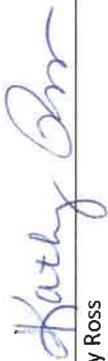
*Protection, Health, and Safety (PHS) Projects



IVCC Stipend Board Report for Payroll Ending 02/10/2024

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Beyer, Jason Adam	23FA/24SP OV LateStart/10thDay	02/06/2024	05/18/2024	05/18/2024	OV	2,550.00	011120650051340			
Biagi, Dorothy A	Tortellini Twist,Cook,Eat,Repe	02/07/2024	02/07/2024	02/15/2024	ST	171.00	014110394151320			
Brolley, Vincent Depaul	Retirement Planning Program	02/10/2024	02/10/2024	02/15/2024	MI	756.00	011120650051310			
Catalina, Lauren K	Retirement Planning Program	02/10/2024	02/10/2024	02/15/2024	MI	815.21	056240262051210			
Damron, Haley Nicole	ECE 1005-350 Late Start	02/06/2024	05/18/2024	05/23/2024	SG	2,181.00	061220939451220	ECE-1005-350	Health, Safety and Nutrition	
Engelman, John Arthur	CARUS Welding Training	01/31/2024	02/07/2024	02/15/2024	ST	403.13	014210331051320	ENG-1002-103	English Composition II	
Forkner, Zachariah L	ENG 1002-103 Late Start	02/06/2024	05/18/2024	05/23/2024	ST	2,106.00	011120650051320			
Gillio, Susan M	MUP 1012-01 Ind Study 10th Day	01/11/2024	05/18/2024	05/18/2024	ST	50.00	011120650051320			
Greenwell, Kayla M	ENG 1001-103 Late Start	02/06/2024	05/18/2024	05/23/2024	ST	2,223.00	011120650051320	ENG-1001-103	English Composition I	
Greenwell, Kayla M	ENG 1001-103 1st time Online	02/06/2024	05/18/2024	05/23/2024	ST	741.00	011120650051320			
Grubar, Scott James	Carus Welding Training	01/31/2024	02/07/2024	02/15/2024	ST	159.38	014210331051320			
Hernandez, Corinna Mae	DLA 1208-151 Late Start	02/08/2024	03/06/2024	03/14/2024	ST	2,310.00	011420730051320	DLA-1208-151	Prev. II - Coronal Scaling	
Hernandez, Corinna Mae	DLA 1208-150 Late Start	02/08/2024	03/06/2024	03/14/2024	ST	2,310.00	011420730051320	DLA-1208-150	Prev. II - Coronal Scaling	
Kileber, Tracie Marie	PM Yoga Unique 2U In-Per/Onlin	01/08/2024	02/05/2024	02/15/2024	ST	320.00	014110394151320			
Kileber, Tracie Marie	AM Yoga Unique 2U In-Per/Onlin	01/08/2024	02/05/2024	02/15/2024	ST	320.00	014110394151320			
Klopcic, Elizabeth Ann	Retirement Planning Program	02/10/2024	02/10/2024	02/15/2024	MI	629.52	011120650051310			
Kuester, David A	THE 1005-80 IndStudy LateStart	01/11/2024	05/18/2024	05/18/2024	OV	150.00	011120650051340			
Kuester, David A	23FA/24SP OV IndStudy LateStar	01/11/2024	05/18/2024	05/18/2024	OV	450.00	011120650051340			
Legrenzi, Sara Lyn	Cover for NUR 1211-04 T.Myers	02/02/2024	02/02/2024	02/15/2024	OV	374.00	011420730051340			
Lenkatis, Cathy Jo	Cover NUR 1211-04 T.Myers	02/02/2024	02/02/2024	02/15/2024	OV	110.50	011420730051340			
Lockwood, DawnAnne	EDC 1203-350 Late Start	02/06/2024	05/18/2024	05/23/2024	ST	3,904.00	011120650051320	EDC-1203-350	Educational Technology	
Lowe, Marc A	Head Women's Basketball Coach	01/29/2024	05/04/2024	05/09/2024	ST	4,000.00	056430360351900			
Molln, Theresa Marie	Carus Welding Training	01/31/2024	01/31/2024	02/15/2024	ST	56.25	014210331051320			
Nestler, Thomas E	SP24 TDT 40hr Equip Refresher	02/01/2024	02/06/2024	02/15/2024	ST	350.00	014210331051320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	02/03/2024	02/03/2024	02/15/2024	ST	200.00	014110394251320			
Robertson, Amber Lynn	Cvr NUR 1211-02 S.WhiteakerLab	02/01/2024	02/01/2024	02/15/2024	OV	161.50	011420730051340			
Schneider, Gregg A	Driver Imprvmt-LaSalle County	01/31/2024	01/31/2024	02/15/2024	ST	160.00	014110394251320			
Stony, Michelle M	23FA/24SP Overload Tenth Day	01/11/2024	05/18/2024	05/18/2024	OV	150.00	011220410051340			
Tomasson, Cory J	23FA/24SP Overload	02/06/2024	05/18/2024	05/18/2024	OV	2,550.00	011120650051340			
Villarreal, Nora Lynn	23FA/24SP OV 1st time teaching	02/06/2024	05/18/2024	05/18/2024	OV	850.00	011120650051340			LIT 2003-100
Watson, Dawn	Add'l Duties CirculumCourseSch	01/28/2024	02/10/2024	02/15/2024	ST	238.00	018710585051210			
Whiteaker, Samantha D	Cover NUR 2212-05 T.Myers Clin	02/01/2024	02/01/2024	02/15/2024	OV	476.00	011420730051340			
Williamson, Patricia A	Interim Financial Aid Director	01/29/2024	01/31/2024	02/15/2024	ST	630.00	013430031051110			
Zukowski, Abigail Marie	Intro to Moon Phases at Nell's	02/08/2024	02/08/2024	02/15/2024	ST	150.00	014110394151320			

\$ 33,005.49



Kathy Ross
VP of Business Services and Finance



Dr. Tracy Morris
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage

MI=Miscellaneous, SS=Summer School



IVCC Stipend Board Report for Payroll Ending 02/24/2024

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Anderson, David Anthony	Photo Birds & Wildlife	02/16/2024	02/16/2024	02/29/2024	ST	180.00	014110394151320			
Blagi, Dorothy A	Italian Tortellaci	02/21/2024	02/21/2024	02/29/2024	ST	150.00	014110394151320			
Blaydes, Christine Ann	ALH 1215-300 Cover	02/13/2024	02/13/2024	02/29/2024	OV	212.50	011420730051340			
Engelman, John Arthur	Carus Welding Class	02/21/2024	02/21/2024	02/29/2024	ST	150.00	014210331051320			
Gibson, Stephen Benton	Carus Electrical Testing	02/08/2024	02/10/2024	02/29/2024	ST	375.00	014210331051320			
Grubar, Scott James	Carus Welding Classes	02/14/2024	02/21/2024	02/29/2024	ST	243.75	014210331051320			
Jenkins, Julie Osthus	Paint Your Pet! WatercolorClas	02/24/2024	02/24/2024	02/29/2024	ST	260.00	014110394151320			
Knoblauch, Heather Anne	NUR-2212-06	02/15/2024	02/15/2024	02/29/2024	OV	476.00	011420730051340			
Leiteritz, Lexis Lynn	Computer Basics & Int Safety	02/02/2024	02/23/2024	02/29/2024	ST	360.00	014110394151320			
Lunken, Yona Eugene	Course Developmnt for SLR-1200	01/11/2024	05/18/2024	05/23/2024	ST	2,064.00	011320410051320			
Molln, Theresa Marie	Carus Welding Class	02/14/2024	02/21/2024	02/29/2024	ST	309.37	014210331051320			
Pytel, Kyle Edwin	Driver Improvement LaSalle CO	02/17/2024	02/17/2024	02/29/2024	ST	200.00	014110394251320			
Schneider, Gregg A	Driver Improvement Bureau,Putn	02/17/2024	02/17/2024	02/29/2024	ST	160.00	014110394351320			
Smith, Sara E	FSS In-Person 8Hr	02/13/2024	02/20/2024	02/29/2024	ST	450.00	014110394151320			
Story, Michelle M	Test Development CityofOttawa	02/07/2024	02/12/2024	02/29/2024	ST	100.00	014210331051320			
Timmers, Jennifer Nichole	Carus Electrical Testing	01/11/2024	02/29/2024	02/29/2024	OV	2,550.00	011120570051340			Entered 2/23/24 AGR 1004-150
Tomasson, Cory J	23FA/24SP Overload	02/06/2024	05/18/2024	05/18/2024	OV	1,700.00	011120650051340			
Watson, Dawn	Add'l Duties Curriculum&CourseS	02/11/2024	02/24/2024	02/29/2024	ST	238.00	018710585051710			Add'l Duties (Curriculum & Course Schedule)
Zukowski, Abigail Marie	12 Universal Laws	02/22/2024	02/22/2024	02/29/2024	ST	150.00	014110394151320			

\$ 10,328.62


 Kathy Ross
 VP of Business Services and Finance


 Dr. Tracy Morris
 President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Insurance Renewals

All lines of insurance coverage have been reviewed by the College's insurance consultant, Bushue HR. They are recommending that the College negotiate a renewal all the following policies with current carriers.

- Property
- General Liability
- Commercial Auto
- School Board Legal Liability
- Umbrella
- Workers' Compensation
- Law Enforcement
- Media Liability
- Student Malpractice
- Foreign Liability
- Cyber Liability

It is the practice to bid the College insurance every three (3) years. It was last bid in 2021; However, due to the current climate in the insurance industry, Bushue HR has recommended all lines of insurance to be negotiated as a renewal for one more year. They recommend to rebid in 2025 for coverage beginning July 1, 2025 (FY2026 coverage). Per Board Policy 04.10, *insurance shall be purchased on a bid, quote, or negotiated basis every three years to provide adequate coverage with satisfactory and convenient service at the lowest cost.* Given the current industry climate, it would not benefit the College to seek bids in 2024.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant and proceed with a negotiated renewal for FY2025 coverage.

KPI 6: Resource Management

Bid Results – Cash Farm Lease and/or Custom Combining and Grain Hauling

Bids for the cash lease of 116 +/- acres of farmland and/or Custom Combining and Grain Hauling 26 +/- acres were publicly opened on February 21, 2024. The bid announcement was published in the local newspapers and posted on the College’s website. The following is a summary of bids received.

Bidder – Cash Farm Lease	Price Per Acre	Annual Lease Payment	Combining Per Acre	Hauling per bushel	Avg. Annual Cost – Combining /Hauling	Net Income
Luke Holly Holly Farms Granville IL	\$326	\$37, 817	\$200	\$0.35	\$7,111	\$30,705
Jacob Wiesbrock Lostant IL	\$260	\$30,160	\$70/\$75	\$0.25	\$3,185	\$26,975
Chris Kolodziej LaSalle IL	\$257	\$29,812	\$45	\$0.18	\$2,153	\$27,659
Cole Duffin Granville IL	\$257	\$29,812	N/A	N/A	N/A	\$29,812

To reserve the rights and options of the College, the lease is written for the term of three (3) years. The top two bidders for both the annual lease and custom combining and hauling were interviewed by the Vice President for Business Services and Finance, Director of Auxiliary Services and Purchasing, Dean of Natural Science and Business, Director of Facilities and Agriculture Program Coordinator. Their references were also checked.

Recommendation:

The administration recommends Board approval to accept the bid for the Cash Farm Leasing in the amount of \$326 per acre for years one, two and three and the fee for Custom Combining and Grain Hauling at \$200 per acre and \$0.35 per bushel for years one, two and three from Luke Holly, Granville, Illinois.

KPI 6: Resource Management

Tuition Adjustment

The administration recommends increasing tuition from \$125.60 to \$128.60 per credit hour, to be effective with the summer 2024 semester. The universal fee would increase by \$2.00 for technology to \$8.40 and student activities fees would remain at \$3.00. The combined tuition and universal fee would be \$140.00. The increase of \$5.00 per credit hour is a 3.7 percent increase over the FY2024 combined tuition and universal fee of \$135.00.

IVCC's peer colleges had an average tuition rate of \$154.63 in FY24. In comparing FY24 tuition and fees at similar sized Illinois community colleges, IVCC was lower than nine of the eleven colleges.

Tuition has not been increased since FY2019, held at \$125.60 for six years. Costs have escalated post-pandemic and the College needs to keep pace with the Consumer Price Index (CPI). In addition, the technology fee will increase for a second year in a row to keep pace with the escalating costs of technological components.

Recommendation:

The administration recommends Board approval to increase tuition and fees by \$5.00, from \$135.00 to \$140.00 per credit hour beginning with the summer 2024 semester.

KPI 6: Resource Management

Course Fees/Adjustments

Course fees are reviewed annually by Program Coordinators and Deans using the approved Course Fee Guidelines. A copy of the current course fee guidelines is attached along with a copy of the proposed fee changes for FY25.

As per the Guidelines, courses taught in a dedicated instructional computer lab will have a technical support fee included in the final course fee. Based on expenditures to support computers in instructional labs, the FY25 lab component of the course fee has been calculated at \$5.00 per credit hour, which is unchanged from FY20.

All significant changes (more than a \$10 increase) have a brief rationale listed after the proposed fee.

There are currently 301 active courses with approved course fees. This recommendation is to change 73 course fees: 62 increases; 2 decreases; 3 new course fees, the removal of 1 course fee, and 5 courses have been withdrawn.

Recommendation:

The administration recommends changing 73 course fees: 62 increases, 2 decreases, 3 new course fees; the removal of 1 course fees, and 5 courses have been withdrawn. This will be submitted to the full Board of Trustees in March 2024 for vote.

KPI 6: Resource Management

Course	Title	2013-14 Fees	2014-15 Fees	2015-16 Fees	2016-17 Fees	2017-18 Fees	2018-19 Fees	2019-20 Fees	2020-21 Fees	2021-22 Fees	2022-23 Fees	2023-24 Fees	Proposed 2024-25 Fees	Rationale for Increases over \$10
ACT 1280	QuickBooks- Pro Accounting	3.0	36	38	40		42	44				46	50	
AGR 1000	Introduction to Field Crop Science	4.0				50		60				65	70	
AGR 1002	Introduction Agricultural Mechanics	3.0	72	75		80		90					95	
AGR 1003	Introduction to Animal Science	4.0							45	50	55	60	65	
AGR 1206	Precision Agriculture	4.0				50		60		65			70	
AGR 1209	Crop Production and Management	3.0						25		30	35	45	50	
AGR 1217	Soil Fertility and Fertilizers	3.0				25		35		40	45	50	55	
AGR 1218	Crop Pest Management	3.0						25		35	40	45	50	
AGR 1221	Advanced Cannabis Production	4.0									50		55	
AGR 1226	Greenhouse Management	3.0	64	64	64							70	75	
ATO 1210	Basic Gas Engines	5.0	85	85					95	105	110	120	125	Cost for materials to make jumper wires, testflights has increased.
ATO 1220	Basic Automotive Electricity	3.0	85	85					95	105	110	120	140	
ATO 1240	Power Trans. And Manual Trans.	3.5	85	85					95	105	110	120	125	
ATO 1250	Engine Performance	3.0	85	85					95	105	110	120	125	
ATO 1260	Steering and Suspension Systems	4.5	85	85					95	105	110	120	125	
ATO 1270	Service Management	5.0	2	2					12		20	30		
ATO 2200	Brake Systems	5.0	85	85					95	105	110	120	125	
ATO 2210	Advanced Engine Performance & Driveability	5.0	85	85					95	105	110	120	125	
ATO 2220	Fuel Systems & Emission Controls	4.5	85	85					95	105	110	120	125	
ATO 2230	Automatic Transmissions/Trans-Axles	4.5	85	85					95	105	110	120	125	
ATO 2240	Automotive Accessories	3.0	85	85					95	105	110	120	125	
ATO 2250	Heating and Air Conditioning	4.5	85	85					95	105	110	120	125	
ATO 2260	Advanced Drivelines	3.0	85	85					95	105	110	120	125	
ATO 2270	Automotive Service	4.0	85	85					95	105	110	120	125	
ATO 2280	Computerized Engine Controls	3.0	85	85					95	105	110	120	125	
BIO 1001	General Biology I	4.0	34	36	38	40	250	42				47	50	
BIO 1002	General Biology II	4.0	34	36	38	40	42	44				47	50	
BIO 1003	Principles of Biology	4.0	34	36	38	40	42	44				47	50	
BIO 1004	Biological Diversity	4.0	34	36	38	40	35	42	44			47	50	
BIO 1009	Microbiology	4.0	32	34	38	40	42	45				50	53	
CNC 1200	Fundamentals of CNC Operations	3.0	151	151	200	205							215	
CNC 1202	CNC Milling Machine Operations	3.0	151	151	200	205							215	
CNC 1204	CNC Turning Center Operations I	3.0	151	151	200	205							215	
CNC 1206	CNC Turning Machine Operations II	3.0	151	151	200	205							215	
CSC 2200	Digital Forensics	3.0							60	125			60	Decrease - stopped using a software
CSC 2206	CySA+	3.0								60			0	course withdrawn
CSN 1233	Network Administration III	3.0	55	55	55							0	55	Reinstate Fee
DFT 1203	Machine Blueprint Reading	3.0	20	20	21							0	21	Reinstate previous fee of \$21 dollars
ECE 2202	Curriculum Programming	3.0	15	15	25	50		60					0	Fee no longer needed. Items are covered by departmental supply budget.
ECE 2208	Language Development	3.0	15	15	25			35					50	Increased expense of assignment-related projects.
ELE 1200	Basic Industrial Electricity I	4.0	54	54	70								100	Student lab kits will be purchased with the budget
ELE 1201	Basic Industrial Electricity II	4.0	54	54	70								80	

Course Fee Guidelines

Qualifying Expenses

Course fees may be charged in order to cover costs of the following.

Per course section

1. Consumable supplies
2. Printing (handouts of less than 10 pages)
3. Program or course-specific software and licenses, other than those applications in use by the general student body, such as Microsoft Office Products
4. Lab assistants for specific program courses
5. Expert guest speakers

Per credit hour

6. Technical support of instructional computer labs

Per student

7. Special 3rd party or certification/licensure testing
8. Extraordinary instructional costs, such as per hour pay for private music lessons.

Expenses covered by grants or other external sources are not to be considered.

Calculation of Fees

$$\begin{aligned} & (\text{Expenses per course section}) / (\text{enrollments in all sections}) \\ & + (\text{Per credit hour expenses}) \times \text{credit hours} \\ & + \underline{(\text{Per student expenses})} \\ & \text{Course Fee} \end{aligned}$$

1. Estimate the dollar amount to be spent on identified qualifying expenses, per course section, through review of past expenditures and consideration of anticipated variances.
2. Annualize irregular expenditures by dividing the total expense by the useful life of the supply, service, or license.
3. Sum all expenses.
4. Divide that amount by the number of students enrolled in all sections of the course (or those consuming the resource) for the previous year or the minimum number of students per section, whichever is larger.
5. Add in technical support for classes taught in instructional computer labs. The fee is calculated by ITS annually as the cost of support per computer lab PC divided by the average annual credit hours generated in instructional labs. The calculation does not include costs covered by student technology fees. The technical support element must be multiplied by the number of credit hours in the course.
6. Add special, per student fees, such as insurance, testing and criminal background checks at the actual anticipated rate per student.

The resulting figure, rounded to the next dollar, is the course fee to be assessed. The maximum increase in a course fee will not exceed 50% in a given year.

Review and Adjustment of Fees

Course fees should be reviewed annually by Program Coordinators and Deans.

Bid Request – Haas CNC MiniMill with Simulator

The College is seeking to purchase a Haas CNC Mill for the manufacturing program. The purchase will be to upgrade the capabilities of the CNC program as per the suggestions of the program advisory committee. The college purchased a Haas CNC ST-10 lathe a few years back, and this purchase will be to upgrade the milling side of the CNC program. It is important that the new mill utilize similar programming language to the newest CNC lathe.

Having an updated lathe and mill will better align the educational process to the local industry practices. The college should consider a continued investment in the CNC manufacturing lab to provide access to training equipment for students at the current section capacities.

The CNC Mill will be fully funded by the Perkins Grant at an estimated cost is \$43,000.

Recommendation:

The administration recommends Board authorization to seek bids for a Haas CNC Mill for Manufacturing at an estimated cost of \$43,000.

KPI 6: Resource Management

Purchase Request – Furniture Upgrades for Marketing and Communications

The FY24 budget included \$70,000 for furniture upgrades. The furniture in the new Marketing and Communications office areas in Building E is dated and falling apart. We will be purchasing the furniture from Henricksen to match the other new office furniture that we recently purchased in order to be consistent.

This furniture is being purchased through the OMNIA Partners purchasing cooperative.

Recommendation:

The administration recommends Board approval to purchase furniture for the Marketing and Communications offices in Building E not to exceed \$37,000.

KPI 6: Resource Management

Proposed Extension of City of Ottawa Canal TIF (approval)

The administration, upon meeting with the City of Ottawa, supports the City's request for the 12-year Extension of the Ottawa Canal TIF District and with your approval, will submit a letter of support for securing the approval in the State Legislature.

The City of Ottawa, Illinois, established its Canal Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 et. seq.) on June 27, 2006. The City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination in tax year 2029.

Recommendation:

The Administration recommends Board approval of the intergovernmental agreement with the City of Ottawa related to the Canal TIF, as presented. This approval would authorize the administration to send letters of support to Representative Yednock and Senator Rezin.

**OTTAWA CANAL TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

**THE CITY OF OTTAWA, ILLINOIS
and**

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

This Intergovernmental Agreement by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District 513, an Illinois Community College District, is entered into pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District 513 (“Community College District”) is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes, as amended, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
5. On June 27, 2006, the City approved a Redevelopment Plan and Projects, designated a Redevelopment Project Area and adopted Tax Increment Financing pursuant to the TIF Act for the Ottawa Canal TIF District (“TIF District”) which is an area located in the Community College District and which impacts the growth of the Community College District’s tax base.
6. On February 15, 2011, the City approved an Intergovernmental Agreement with the Community College District for the Ottawa Canal TIF District to reimburse the School District for capital costs.
7. Pursuant to Section 11-74.4-3(et. seq.) of the TIF Act, the City is seeking an extension of the term of the TIF District from twenty-three (23) years to thirty-five (35) years.
8. This Intergovernmental Agreement is contingent in its entirety upon the Legislature’s passage and the Governor’s approval of a Bill to extend the life of the Ottawa Canal

TIF District for an additional twelve (12) years beyond its current scheduled termination in tax year 2029 payable 2030, and further, subsequent approval of an Ordinance by the City adopting the extension.

9. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation and extension of the TIF District.
10. The City wishes to exercise its authority under Section 5/11-74.4-7 of the TIF Act to declare, on an annual basis, a certain amount of the incremental property tax revenues as surplus funds (as defined in the TIF Act), to be returned to the County Collector of LaSalle County for distribution to all taxing districts as described in *Section I(B)(1)* below, including the Community College, from the Special Tax Allocation Fund established for the Ottawa Canal TIF District. Any surplus payments provided for hereunder are not payments in lieu of taxes as defined in the TIF Act.
11. In consideration of the City's pledge to reimburse the Community College District as described herein, the Community College District agrees that it shall provide a written letter and/or resolution of support that is acceptable to City and further take no action, directly or indirectly, to object to the City's initiative to secure an extension of the term of the Canal TIF District for an additional twelve year period.
12. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and other applicable statutes and will become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect.

NOW, THEREFORE, the Parties agree as follows:

I. REIMBURSEMENT

A. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

B. REIMBURSEMENT CALCULATION

1. Surplus Funds:

- a. In exchange for the Community College District's support, the City agrees that commencing with tax year 2030 payable 2031, the City will declare as "Surplus Funds" and set aside annually for the life of the TIF extension **fifty percent (50%)** of the gross real estate tax increment deposited into the Ottawa Canal TIF District Industrial Special Tax Allocation Fund for all parcels within the TIF District that are currently developed with a fully completed and assessed building value or fully completed and assessed parking lot value as of 1/1/2024 (the "Developed Parcels"). The Community College

District shall then receive from the LaSalle County Collector, pursuant to Section 11-74.4-7 of the TIF Act, its pro-rata share of the total amount of declared “surplus funds” as part of the annual distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the LaSalle County Collector to the affected districts of real property taxes from real property in the TIF District Redevelopment Project Area. The Community College District shall use such funds received under paragraph 1 for any purposes as allowed by law.

- b. Any parcels that are vacant as of 1/1/2024 shall be exempt from the Surplus declaration (the “Vacant Parcels”). For all purposes of this Agreement, the term “vacant” shall mean any parcel that does not have a fully assessed building or parking lot constructed thereon as of 1/1/2024.
- c. The Parties agree that all new annual real estate tax increment that is generated due to increased assessments resulting from new construction, expansions, rehabilitation/renovation projects (“new development”), pursuant to a Redevelopment Agreement approved by the City after 1/1/2024, shall be exempt from the Surplus declaration.
- d. The parcels described in (b) and (c) above are defined as “Exempt Parcels”.

2. **Payment to Community College District for Reimbursement of Capital Costs:**

- a. Commencing in tax year 2030 payable 2031 and each year thereafter, the City agrees to annually reimburse to the Community College District **three percent (3%)** of the new real estate tax increment generated by the Exempt Parcels, excluding the Downtown Waterfront parcels (see **Exhibit A**) and Exempt Parcels that are subject to the Development Agreement between the City and Heritage Harbor Ottawa Resort Development, LLC dated April 3, 2007. The School District shall use this reimbursed sum for the expenditures of capital costs as authorized by law.
- b. Commencing in tax year 2030 payable 2031 and each year thereafter, the City agrees to annually reimburse to the Community College District **one and one-half percent (1.5%)** of the new real estate tax increment generated by the Exempt Parcels that are subject to the Development Agreement between the City and Heritage Harbor Ottawa Resort Development, LLC dated April 3, 2007.
- c. The City will pay the sum described in Paragraphs (a) and (b) above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) of the TIF Act, and the Community College District shall provide the City with a list of such expenditures annually.

C. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District in two installments, such being made within sixty (60) days of the City’s receipt from the County of the second installment and the final installment, respectively, of real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District to the extent funds received are for capital costs under Section I(B)(2).

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors--including successors in office.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect. The obligation of the Parties hereto shall continue for the duration of the TIF District but only if the TIF District is legislatively extended. The TIF District shall terminate upon completion of all redevelopment projects or thirty-five (35) years from the creation of the TIF District, if legislatively extended, whichever occurs first. Whether the TIF District exists for the entire thirty-five (35) years or terminates earlier upon completion of all redevelopment projects, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years. The City shall terminate the District upon completion of payment of costs paid for any bond debt service, private redevelopment agreement obligations, and any public redevelopment and other eligible project costs.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment, administration or legislative extension of the Ottawa Canal TIF District including the Redevelopment Project Area, Plan and Projects. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Projects.

Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least 60 days prior to the adoption of ordinances changing the District boundaries.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the

Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District as a whole and, if possible, for the Community College District alone.
- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; © all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter. Any existing agreements in conflict herewith are hereby repealed.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this _____ day of _____, 2024.

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chairman

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

H:\OTTAWA\TIF 6 (Canal)\TIF Extension\IG.A\IV\CC\IV\CC IG.A_Canal TIF Extension 022824.npd

EXHIBIT A

DOWNTOWN WATERFRONT PARCELS



Proposed Extension of City of Ottawa Dayton Industrial TIF (approval)

The administration, upon meeting with the City of Ottawa, supports the City's request for the 12-year Extension of the Ottawa Dayton Industrial TIF District and with your approval, will submit a letter of support for securing the approval in the State Legislature.

The City of Ottawa, Illinois, established its Dayton Industrial Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 et. seq.) on August 29, 2006. The City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination in tax year 2029.

Recommendation:

The Administration recommends Board approval of the intergovernmental agreement with the City of Ottawa related to the Dayton Industrial TIF, as presented. This approval would authorize the administration to send letters of support to Representative Yednock and Senator Rezin.

**OTTAWA DAYTON INDUSTRIAL TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

**THE CITY OF OTTAWA, ILLINOIS
and**

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

This Intergovernmental Agreement by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District 513, an Illinois Community College District, is entered into pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District 513 (“Community College District”) is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes, as amended, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
5. On August 29, 2006, the City approved a Redevelopment Plan and Projects, designated a Redevelopment Project Area and adopted Tax Increment Financing pursuant to the TIF Act for the Ottawa Dayton Industrial TIF District (“TIF District”) which is an area located in the Community College District and which impacts the growth of the Community College District’s tax base.
6. On April 7, 2009, the City approved an Intergovernmental Agreement with the Community College District for the Ottawa Dayton Industrial TIF District to reimburse the School District for capital costs.
7. Pursuant to Section 11-74.4-3(et. seq.) of the TIF Act, the City is seeking an extension of the term of the TIF District from twenty-three (23) years to thirty-five (35) years.
8. This Intergovernmental Agreement is contingent in its entirety upon the Legislature’s passage and the Governor’s approval of a Bill to extend the life of the Ottawa Dayton

Industrial TIF District for an additional twelve (12) years beyond its current scheduled termination in tax year 2029 payable 2030, and further, subsequent approval of an Ordinance by the City adopting the extension.

9. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation and extension of the TIF District.
10. The City wishes to exercise its authority under Section 5/11-74.4-7 of the TIF Act to declare, on an annual basis, a certain amount of the incremental property tax revenues as surplus funds (as defined in the TIF Act), to be returned to the County Collector of LaSalle County for distribution to all taxing districts as described in *Section I(B)(1)* below, including the Community College, from the Special Tax Allocation Fund established for the Ottawa Dayton Industrial TIF District. Any surplus payments provided for hereunder are not payments in lieu of taxes as defined in the TIF Act.
11. In consideration of the City's pledge to reimburse the Community College District as described herein, the Community College District agrees that it shall provide a written letter and/or resolution of support that is acceptable to City and further take no action, directly or indirectly, to object to the City's initiative to secure an extension of the term of the Dayton Industrial TIF District for an additional twelve year period.
12. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and other applicable statutes and will become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect.

NOW, THEREFORE, the Parties agree as follows:

I. REIMBURSEMENT

A. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

B. REIMBURSEMENT CALCULATION

1. Surplus Funds:

- a. In exchange for the Community College District's support, the City agrees that commencing with tax year 2030 payable 2031, the City will declare as "Surplus Funds" and set aside annually for the life of the TIF extension **fifty percent (50%)** of the gross real estate tax increment deposited into the Ottawa Dayton Industrial Special Tax Allocation Fund for all parcels within the TIF District that are currently developed with a fully completed and assessed building value or fully completed and assessed parking lot value as of 1/1/2024 (the "Developed Parcels"). The Community College District

shall then receive from the LaSalle County Collector, pursuant to Section 11-74.4-7 of the TIF Act, its pro-rata share of the total amount of declared “surplus funds” as part of the annual distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the LaSalle County Collector to the affected districts of real property taxes from real property in the TIF District Redevelopment Project Area. The Community College District shall use such funds received under paragraph 1 for any purposes as allowed by law.

- b. Any parcels that are vacant as of 1/1/2024 shall be exempt from the Surplus declaration (the “Vacant Parcels”). For all purposes of this Agreement, the term “vacant” shall mean any parcel that does not have a fully assessed building or parking lot constructed thereon as of 1/1/2024.
- c. The Parties agree that all new annual real estate tax increment that is generated due to increased assessments resulting from new construction, expansions, rehabilitation/renovation projects (“new development”), pursuant to a Redevelopment Agreement approved by the City after 1/1/2024, shall be exempt from the Surplus declaration.
- d. The parcels described in (b) and (c) above are defined as “Exempt Parcels”.

2. **Payment to Community College District for Reimbursement of Capital Costs:**

- a. Commencing in tax year 2030 payable 2031 and each year thereafter, the City agrees to annually reimburse to the Community College District **three percent (3%)** of the new real estate tax increment generated by the Exempt Parcels. The School District shall use this reimbursed sum for the expenditures of capital costs as authorized by law.
- b. The City will pay the sum described above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) of the TIF Act, and the Community College District shall provide the City with a list of such expenditures annually.

C. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District in two installments, such being made within sixty (60) days of the City’s receipt from the County of the second installment and the final installment, respectively, of real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District to the extent funds received are for capital costs under Section I(B)(2).

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors--including successors in office.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect. The obligation of the Parties hereto shall continue for the duration of the TIF District but only if the TIF District is legislatively extended. The TIF District shall terminate upon completion of all redevelopment projects or thirty-five (35) years from the creation of the TIF District, if legislatively extended, whichever occurs first. Whether the TIF District exists for the entire thirty-five (35) years or terminates earlier upon completion of all redevelopment projects, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years. The City shall terminate the District upon completion of payment of costs paid for any bond debt service, private redevelopment agreement obligations, and any public redevelopment and other eligible project costs.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment, administration or legislative extension of the Ottawa Dayton Industrial TIF District including the Redevelopment Project Area, Plan and Projects. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Projects.

Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least 60 days prior to the adoption of ordinances changing the District boundaries.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax

increment for the TIF District as a whole and, if possible, for the Community College District alone.

- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund (“Fund”) at the beginning of the year; (b) all amounts deposited in the Fund by source; © all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter. Any existing agreements in conflict herewith are hereby repealed.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this _____ day of _____, 2024.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT 513**

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chairman

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

Proposed Second Extension of City of Ottawa I-80 North TIF (approval)

The administration, upon meeting with the City of Ottawa, supports the City's request for the 12-year Second Extension of the Ottawa I-80 North TIF District and with your approval, will submit a letter of support for securing the approval in the State Legislature.

The City of Ottawa, Illinois established its I-80 North Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the "Act", 65 ILCS 5/11-74.4 et. seq.) on December 29, 1993. The TIF District was originally extended by the Illinois Legislature for an additional twelve (12) years, through tax year 2028 payable 2029, by Public Act 098-0889 which was signed by the Governor on August 15, 2014. This legislative extension will result in the final year of increment for tax year 2040 being received by the City through December 31, 2041.

Recommendation:

The Administration recommends Board approval of the intergovernmental agreement with the City of Ottawa related to the I-80 North TIF, as presented. This approval would authorize the administration to send letters of support to Representative Yednock and Senator Rezin.

**OTTAWA I-80 NORTH TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

**THE CITY OF OTTAWA, ILLINOIS
and**

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

This Intergovernmental Agreement by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District 513, an Illinois Community College District, is entered into pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District 513 (“Community College District”) is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes, as amended, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
5. On December 29, 1993, the City approved a Redevelopment Plan and Projects, designated a Redevelopment Project Area and adopted Tax Increment Financing pursuant to the TIF Act for the Ottawa I-80 North TIF District (“TIF District”) which is an area located in the Community College District and which impacts the growth of the Community College District’s tax base.
6. On December 20, 1993, the City approved an Intergovernmental Agreement with the Community College District for the Ottawa I-80 North TIF District to reimburse the Community College District for capital costs.
7. On April 15, 2014, the Parties entered into an Intergovernmental Agreement for the legislative extension of the Ottawa I-80 North TIF District for an additional twelve (12) years, through tax year 2028 payable 2029.

8. Pursuant to Section 11-74.4-3(n)(J)(3) of the TIF Act, the City is seeking a second extension of the term of the TIF District from thirty-five (35) years to forty-seven (47) years.
9. This Intergovernmental Agreement is contingent in its entirety upon the Legislature's passage and the Governor's approval of a Bill to extend the life of the Ottawa I-80 North TIF District for an additional twelve (12) years beyond its current scheduled termination in tax year 2028 payable 2029 and further, subsequent approval of an Ordinance by the City adopting the extension.
10. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation and extension of the TIF District.
11. The City wishes to exercise its authority under Section 5/11-74.4-7 of the TIF Act to declare, on an annual basis, a certain amount of the incremental property tax revenues as surplus funds (as defined in the TIF Act), to be returned to the County Collector of LaSalle County for distribution to all taxing districts as described in *Section I(B)(1)* below, including the Community College, from the Special Tax Allocation Fund established for the Ottawa I-80 North TIF District. Any surplus payments provided for hereunder are not payments in lieu of taxes as defined in the TIF Act.
12. In consideration of the City's pledge to reimburse the Community College District as described herein, the Community College District agrees that it shall provide a written letter and/or resolution of support that is acceptable to City and further take no action, directly or indirectly, to object to the City's initiative to secure an extension of the term of the I-80 North TIF district for an additional twelve year period.
13. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and other applicable statutes and will become effective on January 1, 2029. As of January 1, 2029, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect.

NOW, THEREFORE, the Parties agree as follows:

I. REIMBURSEMENT

A. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

B. REIMBURSEMENT CALCULATION

1. Surplus Funds:

- a. In exchange for the Community College District's support, the City agrees that

commencing with tax year 2029 payable 2030, the City will declare as “Surplus Funds” and set aside annually for the life of the TIF extension **one hundred percent (100%)** of the gross real estate tax increment deposited into the Ottawa I-80 North Special Tax Allocation Fund for all parcels within the TIF District that are currently developed with a fully completed and assessed building value or fully completed and assessed parking lot value as of 1/1/2024 (the “Developed Parcels”). The Community College District shall then receive from the LaSalle County Collector, pursuant to Section 11-74.4-7 of the TIF Act, its pro-rata share of the total amount of declared “surplus funds” as part of the annual distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the LaSalle County Collector to the affected districts of real property taxes from real property in the TIF District Redevelopment Project Area. The Community College District shall use such funds received under paragraph 1 for any purposes as allowed by law.

- b. Any parcels that are vacant as of 1/1/2024 shall be exempt from the Surplus declaration (the “Vacant Parcels”). For all purposes of this Agreement, the term “vacant” shall mean any parcel that does not have a fully assessed building or parking lot constructed thereon as of 1/1/24.
- c. The Parties agree that all new annual real estate tax increment that is generated due to increased assessments resulting from new construction, expansions, rehabilitation/renovation projects (“new development”), pursuant to a Redevelopment Agreement approved by the City after 1/1/2024, shall be exempt from the Surplus declaration.
- d. The parcels described in (b) and (c) above are defined as “Exempt Parcels”.

2. Payment to Community College District for Reimbursement of Capital Costs:

- a. Commencing in tax year 2029 payable 2030 and each year thereafter, the City agrees to annually reimburse to the Community College District as follows from the new real estate tax increment generated by the Exempt Parcels. The Community College District shall use this reimbursed sum for the expenditures of capital costs as authorized by law.
- b. As a result of the information provided annually by the State Department of Education and the LaSalle County Clerk, the parties will compute the actual real estate tax loss, if any, realized by the Community College District. In the event that either or both of these offices fail to provide the information requested, the parties will use their own best efforts to obtain the necessary information.

An example of this computation follows:

- 1. The Community College District will provide its operating tax rate: 0.35957 %
- 2. The County Clerk will certify the real estate tax equalized assessed valuation increment within the TIF District over the base year and within the Community College District’s boundaries for all Exempt Parcels: \$ 100,000

3. Item #1 times Item #2 = \$ 359.57

- c. The City will pay the sum described above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) of the TIF Act, and the Community College District shall provide the City with a list of such expenditures annually.

C. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District in two installments, such being made within sixty (60) days of the City’s receipt from the County of the second installment and the final installment, respectively, of real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District to the extent funds received are for capital costs under Section I(B)(2).

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors--including successors in office.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective on January 1, 2029. As of January 1, 2029, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect. The obligation of the Parties hereto shall continue for the duration of the TIF District but only if the TIF District is legislatively extended. The TIF District shall terminate upon completion of all redevelopment projects or forty-seven (47) years from the creation of the TIF District, if legislatively extended, whichever occurs first. Whether the TIF District exists for the entire forty-seven (47) years or terminates earlier upon completion of all redevelopment projects, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years. The City shall terminate the District upon completion of payment of costs paid for any bond debt service, private redevelopment agreement obligations, and any public redevelopment and other eligible project costs.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment, administration or legislative extension of the Ottawa I-80 North TIF District including the Redevelopment Project Area, Plan and Projects. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Projects.

Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least 60 days prior to the adoption of ordinances changing the District boundaries.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District as a whole and, if possible, for the Community College District alone.
- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; (c) all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter. Any existing agreements in conflict herewith are hereby repealed.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this _____ day of _____, 2024.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT 513**

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chairman

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

H:\OTTAWA\TIF 1 (1-80 North)\TIF Extension\Agreements\IGAs\IV\CC\IV\CC IGA 1-80 N TIF 2nd Extension 022824.mpd

Proposed Second Extension of City of Ottawa U.S. Route 6 East TIF (approval)

The administration, upon meeting with the City of Ottawa, supports the City’s request for the 12-year Second Extension of the Ottawa U.S. Route 6 East TIF District and with your approval, will submit a letter of support for securing the approval in the State Legislature.

The City of Ottawa, Illinois, established its U.S. Route 6 East Tax Increment Financing District pursuant to the Tax Increment Allocation Redevelopment Act (the “Act”, 65 ILCS 5/11-74.4 et. seq.) on September 20, 1994. The TIF District was originally extended by the Illinois Legislature for an additional twelve (12) years, through tax year 2029 payable 2030, by Public Act 099-0394 which was signed by the Governor on August 18, 2015. The City now seeks to extend the life of the TIF District for an additional twelve (12) years beyond its current termination in tax year 2029. This legislative extension will result in the final year of increment for tax year 2041 being received by the City through December 31, 2042.

Recommendation:

The Administration recommends Board approval of the intergovernmental agreement with the City of Ottawa related to the U.S. Route 6 East TIF, as presented. This approval would authorize the administration to send letters of support to Representative Yednock and Senator Rezin.

**OTTAWA U.S. ROUTE 6 EAST TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT**

by and between

**THE CITY OF OTTAWA, ILLINOIS
and**

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513

This Intergovernmental Agreement by and between the City of Ottawa, an Illinois Municipal Corporation, and Illinois Valley Community College District 513, an Illinois Community College District, is entered into pursuant to the 1970 Illinois Constitution and Illinois Revised Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Ottawa (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District 513 (“Community College District”) is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes, as amended, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by counties and municipalities as well as other public bodies politic.
4. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
5. On September 20, 1994, the City approved a Redevelopment Plan and Projects, designated a Redevelopment Project Area and adopted Tax Increment Financing pursuant to the TIF Act for the Ottawa U.S. Route 6 East TIF District (“TIF District”) which is an area located in the Community College District and which impacts the growth of the Community College District’s tax base.
6. On April 21, 2015, the Parties entered into an Intergovernmental Agreement for the legislative extension of the Ottawa U.S. Route 6 East TIF District for an additional twelve (12) years, through tax year 2029 payable 2030.
7. Pursuant to Section 11-74.4-3(et. seq.) of the TIF Act, the City is seeking a second extension of the term of the TIF District from thirty-five (35) years to forty-seven (47) years.
8. This Intergovernmental Agreement is contingent in its entirety upon the Legislature’s

passage and the Governor's approval of a Bill to extend the life of the Ottawa U.S. Route 6 East TIF District for an additional twelve (12) years beyond its current scheduled termination in tax year 2029 payable 2030, and further, subsequent approval of an Ordinance by the City adopting the extension.

9. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation and extension of the TIF District.
10. The City wishes to exercise its authority under Section 5/11-74.4-7 of the TIF Act to declare, on an annual basis, a certain amount of the incremental property tax revenues as surplus funds (as defined in the TIF Act), to be returned to the County Collector of LaSalle County for distribution to all taxing districts as described in *Section I(B)(1)* below, including the Community College, from the Special Tax Allocation Fund established for the Ottawa U.S. Route 6 East TIF District. Any surplus payments provided for hereunder are not payments in lieu of taxes as defined in the TIF Act.
11. In consideration of the City's pledge to reimburse the Community College District as described herein, the Community College District agrees that it shall provide a written letter and/or resolution of support that is acceptable to City and further take no action, directly or indirectly, to object to the City's initiative to secure an extension of the term of the U.S. Route 6 East District for an additional twelve year period.
12. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and other applicable statutes and will become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect.

NOW, THEREFORE, the Parties agree as follows:

I. REIMBURSEMENT

A. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and within the boundaries of the Community College District and report such increment to the Parties.

B. REIMBURSEMENT CALCULATION

1. Surplus Funds:

- a. In exchange for the Community College District's support, the City agrees that commencing with tax year 2030 payable 2031, the City will declare as "Surplus Funds" and set aside annually for the life of the TIF extension **one hundred percent (100%)** of the gross real estate tax increment deposited into the Ottawa U.S. Route 6 East Special Tax Allocation Fund for all parcels within the TIF District that are currently developed with a fully completed and assessed building value or fully completed and

assessed parking lot value as of 1/1/2024 (the “Developed Parcels”). The Community College District shall then receive from the LaSalle County Collector, pursuant to Section 11-74.4-7 of the TIF Act, its pro-rata share of the total amount of declared “surplus funds” as part of the annual distribution to the respective taxing districts in the same manner and proportion as the most recent distribution by the LaSalle County Collector to the affected districts of real property taxes from real property in the TIF District Redevelopment Project Area. The Community College District shall use such funds received under paragraph 1 for any purposes as allowed by law.

- b. Any parcels that are vacant as of 1/1/2024 shall be exempt from the Surplus declaration (the “Vacant Parcels”). For all purposes of this Agreement, the term “vacant” shall mean any parcel that does not have a fully assessed building or parking lot constructed thereon as of 1/1/2024.
- c. The Parties agree that all new annual real estate tax increment that is generated due to increased assessments resulting from new construction, expansions, rehabilitation/renovation projects (“new development”), pursuant to a Redevelopment Agreement approved by the City after 1/1/2024, shall be exempt from the Surplus declaration.
- d. The parcels described in (b) and © above are defined as “Exempt Parcels”.

2. **Payment to Community College District for Reimbursement of Capital Costs:**

- a. Commencing in tax year 2030 payable 2031 and each year thereafter, the City agrees to annually reimburse to the Community College District **three percent (3%)** of the new real estate tax increment generated by the Exempt Parcels. The School District shall use this reimbursed sum for the expenditures of capital costs as authorized by law.
- b. The City will pay the sum described above to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) of the TIF Act, and the Community College District shall provide the City with a list of such expenditures annually.

C. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District in two installments, such being made within sixty (60) days of the City’s receipt from the County of the second installment and the final installment, respectively, of real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District to the extent funds received are for capital costs under Section I(B)(2).

II. GENERAL

Binding Effect:

This Agreement shall be binding on the Parties and their respective successors--including successors in office.

Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

Term:

This Agreement shall become effective on January 1, 2030. As of January 1, 2030, the existing Intergovernmental Agreement between the parties will be terminated without further action and this Agreement shall be in full force and effect. The obligation of the Parties hereto shall continue for the duration of the TIF District but only if the TIF District is legislatively extended. The TIF District shall terminate upon completion of all redevelopment projects or forty-seven (47) years from the creation of the TIF District, if legislatively extended, whichever occurs first. Whether the TIF District exists for the entire forty-seven (47) years or terminates earlier upon completion of all redevelopment projects, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years. The City shall terminate the District upon completion of payment of costs paid for any bond debt service, private redevelopment agreement obligations, and any public redevelopment and other eligible project costs.

Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment, administration or legislative extension of the Ottawa U.S. Route 6 East TIF District including the Redevelopment Project Area, Plan and Projects. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Projects.

Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least 60 days prior to the adoption of ordinances changing the District boundaries.

Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing written notice to the Community College District and holding such public hearings as required by statute.

Real Estate Tax Increment Information:

- (1) The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax

increment for the TIF District as a whole and, if possible, for the Community College District alone.

- (2) The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; © all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter. Any existing agreements in conflict herewith are hereby repealed.

Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on this _____ day of _____, 2024.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT 513**

CITY OF OTTAWA,
an Illinois Municipal Corporation

By: _____
Chairman

By: _____
Mayor

Attest: _____
Secretary

Attest: _____
City Clerk

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Audit Services

The administration recommends accepting the proposal by Sikich LLP to extend their contract for independent audit services for fiscal years 2024, 2025, and 2026.

The proposed fees (including expenses) are as follows:

<u>2024</u>	<u>2025</u>	<u>2026</u>
\$44,000	\$46,200	\$48,510

The initial contract with Sikich LLP for a three-year term was approved at the May 13, 2021, Board of Trustees' meeting. Board Policy 4.6 requires the College to solicit bids for auditing firms every six years.

This auditing firm has been very thorough, responsive, and provided great service.

Recommendation:

The administration recommends authorization to enter into a three-year contract with Sikich, LLP for financial auditing services at the rates stated above.

KPI 6: Resource Management

Board Policy (approval)

Board Policy 01.08 – Board Meetings and Operations is an update to the policy based on current practice, as well as updates related to the Open Meetings Act. This policy was reviewed by the Planning Committee in February, 2024 and are being brought forward for approval due to the nature of the revisions and changes.

Recommendation:

Approve Board Policy, as presented.

Illinois Valley Community College Board Policy

Subject: Board Meetings and Operations	Effective Date: 02/25/2010
	Last Reviewed: 02/25/2010
Number: 01.08	Last Revised: 02/25/2010

The Board of Trustees of Illinois Valley Community College exists to aid in the conducting of the peoples' business, and the Board believes that the people have a right to be informed as to the purpose and conduct of their business. To that end, it is the policy of the Board that all of their actions and resolutions be taken publicly and that all their deliberations be conducted openly unless excepted by the Illinois Open Meetings Act, (5 ILCS 120/2 (c)), said exceptions designed specifically to protect the public interest or the privacy of an individual.

Regular Meetings

The regular meetings of the Board of Trustees shall be held once a month at such times, places, and dates as are fixed by the Board of Trustees at the beginning of each calendar year. Public notice of the schedule of regular meetings shall be given by posting the same in the principal office of the College, on the College website, and by sending a copy of the same to any news medium having filed a request for such notice and having an address or telephone number within the IVCC district. If a change is made in ~~a regularly scheduled meeting dates or time~~, at least ten days notice of the change will be given by posting on the College website and with publication in the newspaper of general circulation in the College district. Further, public notice of regular meetings will be given at least 48 hours in advance of the regular meeting and the public notice shall include an agenda of the business to be considered by the Board of Trustees. This notice will be sent through a press release, as well as posted on the College website.

Special, Rescheduled and Reconvened Meetings

Public notice will be given at least 48 hours prior to a special meeting, a rescheduled regular meeting, or a reconvened meeting, and said notice will include the agenda of the meeting. Public notice of a reconvened meeting will not be given if the following conditions apply:

- 1) there is no change in the original agenda of the original meeting;
- 2) the original meeting was open to the public; and
- 3) the reconvened meeting will be held within 24 hours, and/or an announcement of the time and place of the reconvened meeting was made at the original meeting.

Emergency Meetings

In the event of a bonafide emergency as outlined in the Illinois Open Meetings Act, a meeting may be called without formal notice so long as notice is given as soon as possible and prior to the meeting. Public notice of such a meeting will be given to any news medium which has filed an annual request for notice and will be posted on the College website.

Closed Sessions

At a meeting for which proper notice has been given, the Board may close all or part of the meeting by a majority vote of a quorum present for any of the exceptions stipulated in the Illinois Open Meetings Act (5 ILCS 120/2 (c)). The specific authorized reasons to enter into a closed session must be stated in the motion, recorded in the minutes, and approved by a roll call vote. A single vote may be taken to close a series of meetings provided they are scheduled to be held within a period of three months of the vote and each meeting involves discussion of the same matter.

The following subjects may be discussed in closed session:

1. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, independent contractor or volunteer of the public body or against legal counsel for the public body to determine its validity.
2. Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.
3. The selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance.
4. Evidence or testimony presented in open hearing, or in closed hearing where specifically authorized by law, to a quasi-adjudicative body, as defined in this Act, provided that the body prepares and makes available for public inspection a written decision setting forth its determinative reasoning.
5. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.
6. The setting of a price for sale or lease of property owned by the public body.
7. The sale or purchase of securities, investments, or investment contracts.
8. Security procedures, school building safety, and the use of personnel and equipment to respond to an actual, a threatened, or a reasonably potential danger to the safety of employees, students, staff, the public, or public property.
9. Student disciplinary cases.
10. The placement of individual students in special education programs and other matters relating to individual students.
11. Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.
12. And, other matters permitted by law and specified in ~~(5 ILCS 120/2-12-24)~~.
13. In any situation where this policy differs from the statute, the statute will have the guiding force of judgement.

No final action will be taken in a closed meeting. All resolutions and actions of the Board of Trustees will be taken in open session.

All persons entitled to or invited to attend closed sessions, and all persons consulted or directed to prepare materials or render services for such meetings shall consider all topics, discussions, instructions, and materials pertinent there to be confidential and shall not release to any party information concerning such meetings; provided, however, that the information may be released upon authorization of the Board of Trustees by a majority vote of a quorum of the voting Board members, or as otherwise required by law.

No actions taken pursuant to this policy shall be in contradiction of the rights of any individual under the Illinois Open Meetings Act.

Minutes of Meetings

The Board of Trustees will keep written minutes of all the meetings whether open or closed, and a verbatim record of all closed meetings will be taken in the form of an audio or video recording. Minutes shall include, but not be limited to the following:

- 1) the date, time and place of the meeting;
- 2) the members of the Board recorded as either present or absent, as well as whether the members are present physically or electronically/telephonically; and
- 3) a summary of discussion of all matters proposed, deliberated, or decided, and a record of any votes taken.

The minutes of the meetings open to the public shall be available for public inspection within seven days of the approval of such minutes by the Board. Such minutes are posted on the College website.

Recording of Proceedings and Verbatim Records

Any person may record the proceedings of the Board of Trustees meeting by tape, film, or other means if (a) such recording does not disrupt the meeting; (b) a witness required to testify does not object; and (c) if there is compliance with the media access procedures of the Board.

A verbatim record of all closed sessions will be kept and a verbatim record may be destroyed without the necessity of approval from a records commission after 18 months of the completion of the meeting recorded; but only after the following occurs:

- 1) the public body approves the destruction of a particular recording; and
- 2) the public body approves minutes of the closed session that meet the written minutes requirements specified above in the policy section labeled, “minutes of meetings.”

Unless the Board of Trustees has made a determination that a verbatim recording no longer requires confidential treatment or otherwise consents to disclosure, the verbatim record of a meeting closed to the public shall not be opened for public inspection or subject to discovery in any administrative or judicial proceeding other than one brought to enforce the Illinois Open Meetings Act (5 ILCS 120).

Review of Closed Session Minutes

The Board of Trustees shall periodically, but no less than semiannually, meet to review the minutes of all closed session meetings. At such meetings a determination shall be made and reported in an open session that:

- a) the need for confidentiality still exists as to all or part of those minutes; or
- b) the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Minutes of meetings closed to the public shall be available only after the Board determines that it is no longer necessary to protect the public interest or the privacy of an individual.

Quorum

Except as otherwise provided by the Illinois Open Meetings Act, a majority of the voting members of the Board shall be physically present to constitute a quorum for the transaction of business, in accordance with the Illinois Open Meetings Act. If a quorum of the members of the public body is physically present, electronic/telephonic attendance by a Board member is permitted if the Board member is unable to be physically present due to personal illness or disability; employment purposes or the business of the public body; or a family or other emergency. If electronic/telephonic attendance is necessary, then, in addition to the statutory requirements of the Illinois Open Meetings Act, the voice of that Board member shall be available to everyone in the meeting room, and the voices of other Board members and the public in attendance shall be available to the Board member in electronic/telephonic attendance. A majority of those voting on an issue shall determine the outcome thereof. Less than a quorum may adjourn any meeting to a future date.

Board Meeting Agenda

The President of the College and the Secretary to the Board, in consultation with the Chair of the Board of Trustees as needed, shall be responsible for preparing and transmitting to the members of the Board and the news media an agenda for each meeting of the Board.

In consultation with the President, the Board may establish procedures for the preparation of documents for Board meetings to ensure that there is adequate time for Board members to review and prepare for the business that is to be conducted.

The order of business for regular meetings of the Board will include but not be limited to the following:

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) Roll Call
- 4) Approval of Agenda
- 5) Public Comment
- 6) Campus Updates (if any)
- 7) Consent Agenda
- 8) President's Report
- 9) Committee Reports

- 10) Action Items
- 11) Information Items
- 12) Trustee Comment
- 13) Closed Session (if any)
- 14) Adjournment

Rules of Procedure

The Board of Trustees will conduct its meetings in accordance with the laws of the State of Illinois, the Rules and Regulations of the Illinois Community College Board, and when other statutes and regulations do not apply, Roberts Rules of Order, as revised.

Board Committees

The Chair of the Board may appoint committees as they are deemed necessary by a majority vote of the Board. A committee shall report recommendations to the Board for appropriate action and the committee may be dissolved when its report is completed and accepted by the full Board.

Any committee created by the Board of Trustees is deemed a public body and is subject to all the requirements of the Illinois Open Meetings Act. The majority of a quorum of a committee is determined by the number of members needed to take action.

Telephonic and Electronic Assemblages

When a majority of a quorum of Board members participate in any telephonic, ~~e~~Email or ~~I~~Internet exchange of communication, they are subject to the provisions and stipulations of the Illinois Open Meetings Act, ~~5 ILCS 120~~.

Staff Appointment – Julia “Kathy” Hart, Dean of Institutional Effectiveness

The search committee has selected Julia “Kathy” Hart as Dean of Institutional Effectiveness. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Julia “Kathy” Hart as Dean of Institutional Effectiveness at an annualized salary of \$83,000, effective March 18, 2024.

KPI 4: Support for Employees
KPI 5: District Population Served



RECOMMENDED FOR STAFF APPOINTMENT

FISCAL YEAR 2024

Position To Be Filled: Dean of Institutional Effectiveness	Number of Applicants: 10	Number of Applicants Interviewed: 2 (3 offered; one declined)
Applicants Interviewed By: <ul style="list-style-type: none"> • Dr. Gary Roberts, Vice President for Academic Affairs • Dawn Watson, Data Analyst • Lisa Witalka, Curriculum and Course Schedule Coordinator • Jayna Leipart Guittilla, Collection Development and Access Librarian • Ellen Evancheck, Instructional Technology Systems Coordinator • Dawn Chambers, Faculty • Lori Cinotte, Faculty • Tracy Lee, Faculty and AFT Local 1810 President • Tom Quigley, Director of Admissions and Records 		
Applicant Recommended: Julia “Kathy” Hart		
Educational Preparation: <ul style="list-style-type: none"> • University of Missouri, Columbia, MO – Doctorate of Education, Educational Leadership and Policy Analysis and M.A., Library Science • Northwest Missouri State University, Maryville, MO – B.S., Office Information Systems 		
Experience: <ul style="list-style-type: none"> • Illinois Valley Community College, Oglesby, IL – IR/IT Programmer Analyst, Collection Development and Access Librarian • Northwest Missouri State University, B.D. Owens Library, Maryville, MO – Director for Library Services and Operations; Assistant Director of Library Services and Co-coordinator Brick and Click Libraries Conference; Head Librarian for Access Services; Electronic Resource Management Information Librarian; Electronic Serials Specialist, Library Generalist / Course Reserve Specialist 		
This candidate is being recommended for employment for the following reasons: <ol style="list-style-type: none"> 1. Doctorate of Education, Educational Leadership and Policy Analysis. 2. Community college experience and familiarity with Illinois Valley Community College. 3. Director-level experience and extensive institutional research background. 		
Recommended Salary: \$83,000 annualized	Effective Date: 03/18/2024	
<p align="center">Mary Beth Herron Director of Human Resources</p>		

Staff Appointment – Crystal Credi, Dean of Student Success

The search committee has selected Crystal Credi as Dean of Student Success. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Crystal Credi as Dean of Student Success at an annualized salary of \$77,000, effective March 18, 2024.

KPI 4: Support for Employees

KPI 5: District Population Served



RECOMMENDED FOR STAFF APPOINTMENT

FISCAL YEAR 2024

<p><u>Position To Be Filled:</u> Dean of Student Success</p>	<p><u>Number of Applicants:</u> 20</p>	<p><u>Number of Applicants Interviewed:</u> Zoom interviews conducted on five semi-finalists; one applicant withdrew, and three were invited for on-campus interviews (one finalist withdrew prior to their scheduled interview)</p>
<p><u>Applicants Interviewed By:</u></p> <ul style="list-style-type: none"> • Mark Grzybowski, Vice President for Student Services • Cory Tomasson, Faculty • Jim Moskalewicz, Counselor • Wendi Harmon, Counselor • Chris Herman, Director of Project Success • Diane Scoma, Project Success Counselor • Lisa Witalka, Curriculum and Course Scheduler 		
<p><u>Applicant Recommended:</u> Crystal Credi</p>		
<p><u>Educational Preparation:</u></p> <ul style="list-style-type: none"> • Lewis University, Romeoville, IL - Masters of Arts in Organizational Leadership • Lewis University, Romeoville, IL - Graduate Certificate Higher Ed Student Services • Illinois State University, Normal, IL - Bachelor of Science, Communication • Illinois Valley Community College, Oglesby, IL - Associates in Arts and Associates in Science 		
<p><u>Experience:</u></p> <ul style="list-style-type: none"> • Illinois Valley Community College, Oglesby, IL - Special Populations Transition Specialist; Student Services Administrative Assistant; Counseling Center Administrative Assistant; Enrollment Services Assistant • Office Max (Boise), Peru, IL - Sourcing Specialist 		
<p><u>This candidate is being recommended for employment for the following reasons:</u></p> <ol style="list-style-type: none"> 1. Experience that has allowed the candidate to become well versed in many areas of student services: admissions and records, counseling, articulation, and retention. 2. The candidate currently serves the institution as the HOUSE liaison and Student Benefits Navigator, both positions that are rooted in student success. 3. Experience with Title IX fact finding investigations. 4. Understand grants and how they function. 		
<p><u>Recommended Salary:</u> \$77,000 annualized</p>	<p><u>Effective Date:</u> 03/18/2024</p>	
<p align="center">Mary Beth Herron Director of Human Resources</p>		

Illinois Valley Community College Board Policy

Subject: Appearance Before the Board	Effective Date: 02/25/2010
Number: 01.18	Last Reviewed: 02/25/2010
	Last Revised: 02/25/2010

Groups or individuals who desire to have a specific topic placed on the agenda shall submit a written request at least 10 days prior to the public Board meeting to the attention of the President. Such request shall explain the topic and provide rationale for the topic to be placed on the agenda.

Presentations during public comment by any one individual shall be limited to three minutes. The maximum amount of time which will be provided for public comment at any one meeting shall be 15 minutes. It shall be the discretion of the Board if after 15 minutes, more time shall be allowed for public comment. It shall be the option of the Board Chair to halt presentations which repeat points already addressed or are not per the rules herein established.

Speakers may offer objective criticisms of school operations and programs that concern them and have not been satisfactorily addressed through the College's administrative chain of command. Comments from the public should be limited to topics of concern or actions relevant to the Board of Trustees.

The Board Chair shall have the authority to determine procedural matters regarding public participation not otherwise defined in Board Policy.

Illinois Valley Community College Board Policy

Subject: Freedom of Information	Effective Date: 02/25/2010
	Last Reviewed: 02/25/2010
Number: 01.19	Last Revised: 02/25/2010

As a public institution, public access to the records of Illinois Valley Community College is governed by the Federal Family Educational Rights and Privacy Act, the Illinois Local Records Act and the Illinois Freedom of Information Act. Information which is available for public disclosure and procedures to obtain that information shall be made available through the Freedom of Information Act Officer. The Freedom of Information Act Officer for the District is the Vice President for Business Services and Finance.

Illinois Valley Community College Procedure

Subject: Freedom of Information	Effective Date: 02/25/2010
	Last Reviewed: 02/25/2010
Number: 01.19.00	Last Revised: 02/25/2010

The Freedom of Information Act [5 ILCS 140/](#) (FOIA) is a state statute that provides the public with the right to access government documents and records. The law provides that a person can ask a public body for a copy of its records on a specific subject and the public body must provide those records, unless there is an exemption in the statute that protects those records from disclosure (for example: records containing information concerning trade secrets or personal privacy).

Any person, group, association, corporation, firm, partnership, or organization has the right to file a FOIA request to any state or local public body.

Every public body must designate at least one person to act as the FOIA officer and may have more than one FOIA officer. Every public body must prominently display at its office and make available information including the name(s) of its FOIA officer(s), information on how to submit a FOIA request, and a brief description of the office, including its purpose, budget, and number of employees. This information must also be posted on the public body's website.

FOIA requests must be submitted in writing, but will be accepted by mail, personal delivery, fax, and e-mail.

Responding to FOIA Requests

A public body must respond to a FOIA request within five business days after the public body receives the request. The time period may be extended for an additional five business days from the date of the original due date if:

- The requested information is stored at a different location;
- The request requires the collection of a substantial number of documents;
- The request requires an extensive search;
- The requested records have not been located and require additional effort to find;
- The requested records need to be reviewed by staff who can determine whether they are exempt from FOIA;
- The requested records cannot be produced without unduly burdening the public body or interfering with its operations; or
- The request requires the public body to consult with another public body that has substantial interest in the subject matter of the request.

If additional time is needed, the public body must notify the requestor in writing within five business days after the receipt of the request of the statutory reasons for the extension and when the requested information will be produced. Commercial requests have an extended timeline, as outlined in the Freedom of Information Act.

Requests may be denied as “unduly burdensome:” in accordance with the Freedom of Information Act. This would apply if the request is categorical in nature and incapable of being narrowed or reduced, or the burden on the public body to produce the information outweighs the public interest in the information. Before denying a request for this reason, the requestor must be given an opportunity to reduce the request to manageable proportions. If the same person requests the same information more than three times, it would be considered unduly burdensome. Requests may be denied for other reasons as set forth within the Freedom of Information Act.

A person whose request to inspect or copy a public record is denied by a public body, except the General Assembly and committees, commissions, and agencies thereof, may file a request for review with the Public Access Counselor established in the Office of the Attorney General not later than 60 days after the date of the final denial. The request for review must be in writing, signed by the requester, and include (i) a copy of the request for access to records and (ii) any responses from the public body. A request for review regarding a commercial request may only be for the limited purpose of reviewing whether the public body properly determined that the request was made for a commercial purpose.

The first 50 pages of black and white, letter or legal sized copies are free. Any additional pages will be charged at 15 cents per page. Color copies and abnormal sized copies will be charged at the actual cost of copying. If requested, electronic documents will be provided if feasible.

Illinois Valley Community College Board Policy			
Subject:	Authority of Board Members	Effective Date:	02/25/2010
		Last Reviewed:	02/25/2010
Number:	01.20	Last Revised:	02/25/2010

Members of the Board of Trustees have authority only when acting as a Board in legal session. The Board will not be bound in any way by any action or statements by an individual Board member or employee unless such action or statement is pursuant to specific instructions by the Board when legally in session. Action of such member or members must be confirmed by the Board.

Illinois Valley Community College Board Policy

Subject: Emergency Action	Effective Date: 02/25/2010
	Last Reviewed: 02/25/2010
Number: 01.23	Last Revised: 02/25/2010

When emergency situations arise which are not covered by Board Policy, the President shall have the authority to take whatever steps are necessary to insure the safety of students and staff. The President will keep the Board apprised of the situation as soon as practical.

Illinois Valley Community College Board Policy			
Subject:	Fees	Effective Date:	10/19/2010
		Last Reviewed:	10/19/2010
Number:	02.12	Last Revised:	10/19/2010

It is the policy of the Board of Trustees of Illinois Valley Community College to annually review and determine appropriate student fees. Examples of fees include, but are not limited to: activity fees, registration fee, course lab fees, technology fees, and other similar assessments. The Board reserves the right to amend fees without prior notice.

Illinois Valley Community College Board Policy			
Subject:	Grade Exclusion	Effective Date:	10/19/2010
		Last Reviewed:	10/19/2010
Number:	02.13	Last Revised:	10/19/2010

It is the policy of the Board of Trustees of Illinois Valley Community College that students will be provided an opportunity to achieve objectives without the demotivating effects of previously earned failing grades. To be eligible for consideration, a student must meet the following criteria:

- A. The student must not have attended any post-secondary educational institution for two consecutive semesters. (Summer sessions are not counted as semesters for this policy, but three consecutive academic quarters are considered the equivalent of two semesters).
- B. Upon returning to IVCC after the two consecutive semester out-of-school period, the student must complete a minimum of 12 semester hours with a grade point average of 2.00 or better.
- C. Upon satisfying criterion (B), the student must apply to the Director of Admissions and Records for implementation of the Grade Exclusion Policy. Only failing ("F" or "WF") grades will be excluded from computation of the cumulative grade point average. If the student wishes to repeat some courses in which failing grades were received, the student may utilize the college repeat policy for those courses by completing the appropriate form in the Admissions and Records office. Students planning to transfer to another institution are cautioned that the receiving college may use all grades earned in repeated or excluded courses for computation of grade point average for admission or other purposes.

Information Item 23.7

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Illinois Valley Community College Board Policy

Subject: Academic Placement	Effective Date: 10/19/2010
Number: 02.22	Last Reviewed: <u>01/14/2021</u>
	Last Revised: 01/14/2021

Placement in English and Math courses is done through multiple measures, including, but not limited to, high school grade point average, successful completion of high school coursework, standardized testing, and/ or high school equivalency testing.

IVCC recommends all students take math placement tests.

Administrative Procedure:

The IVCC Course Placement Guide describes how multiple measures are used for placement. The guide can be found at www.ivcc.edu/placement.

Illinois Valley Community College Administrative Procedure	
Subject: Faculty and Adjunct Faculty Emeritus/Emerita	Effective Date: 02/26/2024
Number: 01.24.01	Last Reviewed:
	Last Revised:

Faculty Emeritus:

Faculty Emeritus status may be requested for individuals who meet the following criteria for their role:

- Fifteen years or more of service as a full-time faculty member (including counselors) of L-P-O Junior College or Illinois Valley Community College, combined with 25 or more total years in the field of education or their specific area of expertise at the point of retirement; and
- Retires/retired from the College; and
- Has demonstrated professional competence, provided meritorious service, and has upheld the mission, vision, strategic objectives and core values of the College during their employment; and,
- Has championed or will continue to champion the role of the College in the community.

Adjunct Faculty Emeritus:

Adjunct Faculty Emeritus status may be requested for individuals who meet the following criteria for their role:

- Fifteen* years or more of service as an adjunct faculty member (or counselor**) of L-P-O Junior College or Illinois Valley Community College combined with 25 or more total years in the field of education or their specific area of expertise at the point of retirement; and
- Retires/retired from the College; and
- Has demonstrated professional competence, provided meritorious service, and has upheld the mission, vision, strategic objectives and core values of the College during their employment; and,
- Has championed or will continue to champion their profession and the role of the College in the community.

*Fifteen years is calculated by Human Resources for recognition purposes. In cases of significant breaks in service, the number of total credit hours taught will be considered.

**Note: Part-time counselors who served the majority of their time after 2023 should be nominated as staff. Those who served the majority of their time before 2023 should be nominated as adjunct faculty.

Recommendation Process:

The recommendation is submitted by department or division colleagues, former students, or community members. Individuals may not be nominated by spouses or immediate family members. In those cases, the family member is encouraged to reach out to the current department for assistance to prepare a recommendation. The recommendation will have a verification of years of service and meritorious service and eligible individuals will be reviewed by the Faculty Emeritus Review Committee. In the case where a member of the committee submits a nomination, they must abstain from voting on that individual. The committee forwards the nominees to the President for submission to the Board of Trustees.

In addition to the benefits and privileges received by all retired faculty and staff and any other benefits to which the individual may be entitled, those granted emeritus status will also receive:

- A resolution naming and honoring the employee with the appropriate Emeritus title;
- Listing on the College website and identified publications related to History of the College;
- Recognition at the Employee Recognition Event for the year they are nominated; and
- Use of the appropriate title in community and professional activities.

In a situation where an employee qualifies in more than one category, only one status may be conferred. Preference for the category may be made based on the number of years of service in each category or as requested by the nominee or the committee. Emeritus status is only awarded to individuals who have retired from the institution. Emeritus status may be awarded posthumously. The Board of Trustees retains the authority to withdraw any Emeritus status at its discretion, as it deems necessary and appropriate, with a majority vote of the Board.

The review committee will consider submissions as they become available, however based on the volume of submissions, the timeline to approve the emeritus status may vary.

Illinois Valley Community College Administrative Procedure	
Subject: Staff and Administrator Emeritus/Emerita	Effective Date: 02/26/2024
Number: 01.24.02	Last Reviewed: Last Revised:

Emeritus status may be requested for staff or administrators who meet the following criteria for their role:

- Fifteen years or more of service as a full or part-time staff member* and/or administrator of L-P-O Junior College or Illinois Valley Community College, combined with 25 or more total years in the field of education or their specific area of expertise at the point of retirement; and
- Retires/retired from the College; and
- Has demonstrated professional competence, provided meritorious service, and has upheld
- the mission, vision, strategic objectives and core values of the College during their employment; and,
- Has championed or will continue to champion the role of the College in the community.

*Note: Part-time counselors who served the majority of their time after 2023 should be nominated as staff. Those who served the majority of their time before 2023 should be nominated as adjunct faculty.

Recommendation Process:

The recommendation is submitted by department or division colleagues, former students, or community members. Individuals may not be nominated by spouses or immediate family members. In those cases, the family member is encouraged to reach out to the current department for assistance to prepare a recommendation. The recommendation will have a verification of years of service and meritorious service and eligible individuals will be reviewed by the Staff/Administrator Emeritus Review Committee. In the case where a member of the committee submits a nomination, they must abstain from voting on that individual. The committee forwards the nominees to the President for submission to the Board of Trustees.

In addition to the benefits and privileges received by all retired faculty and staff and any other benefits to which the individual may be entitled, those granted emeritus status will also receive:

- A resolution naming and honoring the employee with the appropriate Emeritus title;
- Listing on the College website and identified publications related to History of the College;
- Recognition at the Employee Recognition Event for the year they are nominated; and
- Use of the appropriate title in community and professional activities.

In a situation where an employee qualifies in more than one category, only one status may be conferred. Preference for the category may be made based on the number of years of service in

each category or as requested by the nominee or the committee. Emeritus status is only awarded to individuals who have retired from the institution. Emeritus status may be awarded posthumously. The Board of Trustees retains the authority to withdraw any Emeritus status at its discretion, as it deems necessary and appropriate, with a majority vote of the Board.

The review committee will consider submissions as they become available, however based on the volume of submissions, the timeline to approve the emeritus status may vary.



RECOMMENDED FOR STAFF APPOINTMENT

FISCAL YEAR 2024

Position To Be Filled: Curriculum and Course Scheduler Academic Affairs	Number of Applicants: 9	Number of Applicants Interviewed: 3
Applicants Interviewed By: <ul style="list-style-type: none"> • Gary Roberts, Vice President for Academic Affairs • Ron Groleau, Dean of Natural Sciences and Business • Polly Ragazincky, Administrative Assistant to the Vice President for Academic Affairs • Dawn Watson, Data Analyst 		
Applicant Recommended: Lisa Witalka		
Educational Preparation: <ul style="list-style-type: none"> • East High School, Rockford, IL – Diploma 		
Experience: <ul style="list-style-type: none"> • Illinois Valley Community College, Oglesby, IL – Career and Student Services Associate; Administrative Assistant, Purchasing Assistant, Fiscal Assistant for ITS, Utility Clerk • U.S. Foodservice, Streator, IL – Administrative Assistant • City of Ottawa Police Department, Ottawa, IL – Telecommunicator 		
This candidate is being recommended for employment for the following reasons: <ol style="list-style-type: none"> 1. Past experiences with Colleague will greatly reduce the training required in this position. 2. Familiar with the College and procedures related to scheduling and curriculum. 3. Detail oriented and personable. 		
Recommended Salary: \$23.50/hour	Effective Date: 02/12/2023	
<p align="center">Mary Beth Herron Director of Human Resources</p>		



**RECOMMENDED FOR STAFF APPOINTMENT
FISCAL YEAR 2024**

<p><u>Position To Be Filled:</u> Dual Credit and Enrollment Coordinator</p>	<p>Number of Applicants: 7</p>	<p>Number of Applicants Interviewed: 3</p>
<p><u>Applicants Interviewed By:</u></p> <ul style="list-style-type: none"> • Dr. Lirim Neziroski, Dean of Humanities, Fine Arts, and Social Sciences • Lea Solberg, Dual Credit and Enrollment Support Specialist • Susan Monroe, Alumni and Donor Relations Coordinator • Jeff Spanbauer, History/Anthropology Instructor and Co-Chair of Dual Credit Committee • Vince Brolley, Psychology Instructor and member of Dual Credit Committee 		
<p>Applicant Recommended: Sarah Trager</p>		
<p><u>Educational Preparation:</u></p> <ul style="list-style-type: none"> • Eastern Illinois University, Charleston, IL – Master of Science, College Student Affairs, Counseling • Monmouth College, Monmouth, IL – Bachelor of Arts, Public Relations, Business Administration 		
<p><u>Experience:</u></p> <ul style="list-style-type: none"> • Illinois Valley Community College, Oglesby, IL – Assessment Center Coordinator • Wartburg College, Waverly, IA – Director of Campus Programming • Eastern Illinois University, Charleston, IL – Greek Substance Abuse Education Coordinator (Graduate Assistantship) 		
<p>This candidate is being recommended for employment for the following reasons:</p> <ol style="list-style-type: none"> 1. Education, previous work experience, and strong familiarity with Dual Credit and placement testing at IVCC; 2. Colleague experience; 3. Possesses an established working relationship with high school counselors 4. Transition from current position will allow for a reduced orientation period that allows this candidate to contribute to the program immediately 		
<p>Recommended Salary: \$60,889.64 annualized</p>	<p>Effective Date: 03/25/2024</p>	
<p align="center">Mary Beth Herron Director of Human Resources</p>		



RECOMMENDED FOR STAFF APPOINTMENT
FISCAL YEAR 2024

<p><u>Position To Be Filled:</u> Technical Support Analyst Information Technology Services</p>	<p>Number of Applicants: 6</p>	<p>Number of Applicants Interviewed: 3</p>
<p><u>Applicants Interviewed By:</u></p> <ul style="list-style-type: none"> • Joel Kozlick, IT Support Lead • Danielle Jackson, Administrative Assistant II, Division of Natural Sciences and Business • Jacob Taylor, IT Infrastructure Operations Engineer • Chad Brokaw, Theatre Events and Technical Coordinator • Crystal Credi, Special Populations Transition Specialist 		
<p>Applicant Recommended: Juan Rodriguez</p>		
<p><u>Educational Preparation:</u></p> <ul style="list-style-type: none"> • Rasmussen College, Romeoville, IL – Associate of Applied Science, Information Technology Management 		
<p><u>Experience:</u></p> <ul style="list-style-type: none"> • Illinois Valley Community College, Oglesby, IL – Helpdesk Support Technician • Collegis Education, Oak Brook, IL – Technical Support Analyst • Rasmussen University, Romeoville, IL – Work Study 		
<p>This candidate is being recommended for employment for the following reasons:</p> <ol style="list-style-type: none"> 1. The candidate possesses a background in technology and higher education IT environments along with formal specialized education. 2. Multiple years of experience working in the IT industry with a background in user support, supporting LMS, SIS and classroom environments. 3. Good communication skills and experience that will allow this candidate to contribute immediately. 		
<p>Recommended Salary: \$22.43/hour</p>	<p>Effective Date: 02/20/2024</p>	
<p>Mary Beth Herron Director of Human Resources</p>		



February 29, 2024

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2024 Business/Industry Partnership Award

Dear ICCTA Awards Committee,

The Illinois Valley Community College Board of Trustees is pleased to recommend SABIC of Ottawa for the ICCTA 2024 Business/Industry Partnership Award. SABIC has been a valued partner of IVCC for well over 35 years, as they have looked to the College for assistance in training their incumbent workforce, as well as future workforce. Whether registering employees in credit classes to upskill, contracting with IVCC's Business Training Center for customized training for their incumbent workers, serving on Advisory Committee Meetings to ensure programs are up-to-date, and participating in career fairs, manufacturing expos and job fairs, SABIC has become a dependable member of the IVCC community as we work to enhance the labor force. SABIC has been a longtime member and supporter of the Chief Manufacturing Executive (CME) Networking Group, which was established in 2011 by the IVCC Continuing Education and Business Services Division and local workforce board, North Central Illinois (NCI) Works.

The impact for alumni of IVCC and other community colleges has been allowing qualified candidates to apply for job opportunities in accordance with specific certificates or degrees. These opportunities range from entry level to supervisor positions and the company offers incentives for promotion when employees choose to continue on with their education and training by pursuing a certificate, degree, or industry recognized credential in their field. Through the use of the online job platform housed in IVCC's Career Services office, employers can post jobs that are viewable to students and community members. Relevant postings are also shared with instructors and program coordinators so that they can share with their class.

The IVCC Board of Trustees wholeheartedly recommends SABIC for the 2024 Business/Industry Partnership Award. SABIC has been an integral partner for the College that has not only benefitted IVCC but also employees, students, and the community.

Sincerely,

Jay McCracken
Board Vice Chair, Illinois Valley Community College



February 29, 2024

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2024 Award

Dear ICCTA Awards Committee,

The Illinois Valley Community College Board of Trustees is pleased to recommend Lynn Keyt of LaSalle for the ICCTA 2024 Gregg Chadwick Student Service Scholarship. Lynn started at IVCC in 1995 and then, after time away, returned in 2019.

Upon completion of her high school equivalency, Lynn has been an active student on campus. In her six semesters as a student, she has become one of the top leaders in Project Success, our federally funded TRiO program. Lynn received Project Success' Most Outstanding Participant in 2023 based on grades, participation, community service, and leadership. This is considered as the top award for Project Success students.

Lynn consistently demonstrates her dedication by actively participating in the majority of Project Success workshops, maintaining regular communication with the staff, and exhibiting strong leadership skills within service projects through her active involvement in the leadership team. In addition, she serves the community as President of the Red Cross Club, Vice President of the Gender and Sexuality Alliance, and a member of organizations and honor societies. In each of these groups, service to the campus and the community at large is a key role. Lynn embraces every opportunity to serve others.

The IVCC Board of Trustees wholeheartedly recommends Lynn Keyt for the 2024 Gregg Chadwick Student Service Scholarship.

Sincerely,

Jay McCracken
Board Vice Chair, Illinois Valley Community College



March 15, 2024

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2024 Lifelong Learning Award

Dear ICCTA Awards Committee,

The Illinois Valley Community College Board of Trustees is pleased to recommend Gregory Williams of Ottawa for the ICCTA 2024 Lifelong Learning Award. Greg began his journey at IVCC in 2012, right out of high school with a plan to pursue engineering. He struggled to find his place in engineering, with academic challenges that had an impact on his grade point average. Over that next 6 years, he continued to move through majors of engineering and pre-med, waning in and out of financial aid, payment plans and failures – still working full time but not willing to let go of his dream of higher education.

Finally in 2019, Greg found this his dream of pre-medicine as a career was still where his heart lay and his grades had improved. When a faculty member suggested nursing, something shifted for Greg. The knowledge he had gained in the pre-med courses was a strong foundation for the pre-nursing curriculum. His grade point average continued to improve and in 2020, he completed his CNA certificate and in 2021, he completed is Associate in General Studies.

In Fall 2021, Greg started in the nursing program but it was still challenging and he was unable to complete one course, which then forced him to re-apply for Fall 2022. Since that time, Greg has successfully completed the first year and a half of the nursing program and is scheduled to graduate this Spring with his Associate in Applied Science degree in nursing.

The IVCC Board of Trustees wholeheartedly recommends Greg for the 2024 Lifelong Learning Award. He has continued to return to IVCC with the goal of completing his degree, through personal loss and challenges but he has never given up. His drive and commitment to his dreams are commendable and we are so proud of his perseverance. Thank you for the opportunity to recognize Gregory for his outstanding dedication to life-long learning.

Sincerely,

Jay McCracken
Board Vice Chair, Illinois Valley Community College

Reappointment of Non-Tenured Faculty for 2024/2025

The administration is pleased to announce the following non-tenured faculty will be reappointed for the academic year 2024/2025:

- Lyndsey Beetz, Dental Hygiene Instructor/Coordinator
- Christian Carboni, Welding Technology Instructor
- Scott Fox, Manufacturing Technology Instructor
- Jonathan Hubbell, Criminal Justice Instructor
- Sara Legrenzi, Nursing Instructor
- Camden Parks, Chemistry Instructor
- Shannon Slight-Brown, Art Instructor
- Jennifer Timmers, Agriculture Instructor / Program Coordinator
- Greg Whightsil, Industrial Maintenance and Electricity Instructor
- Garrick Whitehead, Computer Networking and Information Technology Instructor

KPI 3: Support for Students

KPI 5: District Population Served



Commission on Dental Accreditation

Via Email Transmission: Tracy_Morris@ivcc.edu

February 26, 2024

Dr. Tracy Morris
 President
 Illinois Valley Community College
 815 N. Orlando Smith Rd.
 Oglesby, IL 61348

RE: Illinois Valley Community College, Oglesby, Illinois
Dental Hygiene Program
Status: Initial Accreditation

Dear Dr. Morris,

At its February 1, 2024 meeting, the Commission on Dental Accreditation (CODA) considered the site visit report of the developing dental hygiene program. The Commission also considered the institution's response to the site visit report.

Following consideration of the report, the Commission adopted a resolution granting the educational program the accreditation classification of "initial accreditation." The Commission's definitions of its accreditation classifications are linked below.

Based on a review of the response, the Commission determined that the following recommendation contained in the site visit report remains unmet: #: **2**. The Commission specified that continued accreditation of the program will be dependent upon progress made in implementing the remaining recommendation contained in the formal report. When Accreditation Standards are revised during the period in which the program is submitting progress reports, the program will be responsible for demonstrating compliance with the new standards.

Requested Information for August 8, 2024 Commission Meeting

The "Summary of Recommendations and Required Documentation" found at the end of this letter includes each stated recommendation and required documentation to submit with the progress report to demonstrate compliance.

The Commission requires one (1) electronic copy of a detailed report addressing the concerns noted in this letter be submitted by May 15, 2024 for consideration at the Dental Hygiene Education Review Committee's July 9-10, 2024 meeting and the Commission's August 8, 2024 meeting.

At the link below, please find Guidelines for Preparation of Reports and Documentation Guidelines for Selected Recommendations to assist you in developing a focused, concise

response to the Commission's recommendations. Please note that reports that fail to adhere to the stated guidelines may be returned to the program and may not be reviewed at the assigned time. The Commission's timelines for demonstration of full compliance will not be modified due to a delayed review resulting from improperly formatted reports.

Instructions to assist you in developing and submitting an electronic copy are linked below. The electronic copy must include a signed verification page and must conform to the Commission's electronic submission guidelines.

In accordance with Commission policy, once a program is granted "initial accreditation" status, a site visit will be conducted prior to the first class of students/residents graduating for programs that are less than four (4) years in duration. The next site evaluation of the program has been scheduled for **Spring 2026**, based on the program's reported enrollment date of its first class. Additional information related to this site visit will be forwarded to you at a later date. The classification of "initial accreditation" will be terminated at the end of two years following the projected enrollment date if students have not been enrolled.

General Information

The findings of the Commission on Dental Accreditation are noted in the attached Commission approved site visit report. Oral comments made by site visit team members during the course of the site visit are not to be construed as official site visit findings unless documented within the site visit report and may not be publicized. Further, publication of site visit team members' names and/or contact information is prohibited.

One copy of this report has also been sent to the chief administrative officer and program director copied on this letter. The Commission requests that a copy of this report be forwarded to the chairpersons and appropriate faculty.

All institutions offering programs accredited by the Commission are expected to adhere to deadlines for requests for program information. If an institution fails to comply with the Commission's request, or a prescribed deadline, it will be assumed that the institution no longer wishes to participate in the accreditation program. In this event, the Commission will immediately notify the chief executive officer of the institution of its intent to withdraw the accreditation of the program(s) at its next scheduled meeting.

Institutions/Programs are expected to follow Commission policy and procedure on privacy and data security related to compliance with the Health Insurance Portability and Accountability Act (HIPAA). The Commission's statement on HIPAA, as well as the Privacy and Data Security Summary for Institutions/Programs (PDF), are found in the Policies/Guidelines section of the Commission's website at <https://coda.ada.org/policies-and-guidelines/hipaa-compliance>. Programs that fail to comply with CODA's policy will be assessed an administrative fee of \$4000.

The Commission expects institutions to keep the Commission informed as soon as possible of anticipated changes in any approved educational program offered, particularly in the areas of administration, enrollment, faculty, facilities and curriculum. The Commission's policy and guidelines for reporting program changes are linked below. Guidelines for specific program changes, including reporting enrollment changes, adding sites where educational activity occurs, and developing a teach-out report are found on the Commission's website.

In accord with Federal regulation, the Commission is providing written notice of its decision to grant the educational program the status of "initial accreditation" to the Secretary of the United States Department of Education as well as the appropriate accrediting and state licensing/authorizing agencies. Notice to the public is provided through the Commission's listing of accredited programs.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of "initial accreditation"*]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://coda.ada.org/>.

The staff of the Commission on Dental Accreditation is available for consultation to all educational programs which fall within the Commission's accreditation purview. Educational institutions sponsoring dental education programs are encouraged to obtain such staff counsel and guidance by written or telephone request. Consultation is provided on request prior to, as well as subsequent to, the Commission's granting accreditation to specific programs. The Commission expects to be reimbursed if substantial costs are incurred.

If this office can be of any assistance to you or members of your staff, please contact me at 312-440-2695 or by e-mail, at navickask@ada.org.

Dr. Tracy Morris
February 26, 2024
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Sincerely,



Katie Navickas, BSDH, MA
Manager, Allied Dental Education
Commission on Dental Accreditation

KN/ds

Web Links: [CODA Accreditation Status Definitions](#)
[Guidelines for Preparation of Reports and Documentation Guidelines for Selected Recommendations](#)
[Electronic Submission Guidelines for Responses to Site Visits & Progress Reports](#)
[Guidelines for Reporting Program Changes in Accredited Programs](#)
[Electronic Submission Guidelines for General Correspondence](#)

Attachment: Formal Site Visit Report

cc: Ms. Heather Seghi, dean, Health Professions, Illinois Valley Community College, heather_segghi@ivcc.edu
Ms. Lyndsey Beetz, program director, Dental Hygiene Program, Illinois Valley Community College, Lyndsey_beetz@ivcc.edu
Mr. Herman Bounds, Jr., director, Accreditation Division, U.S. Department of Education (via CODA website)
Dr. Edward H. Segal, chair, Illinois Board of Dentistry (via CODA website)
Dr. Barbara Gellman-Danley, president, Higher Learning Commission (HLC) (via CODA website)
Dr. Maxine Feinberg, chair, CODA
Dr. Sherin Took, senior director, CODA

Summary of Recommendations and Required Documentation
Illinois Valley Community College
Oglesby, Illinois
Dental Hygiene

Please review the following paragraphs that include the stated recommendations and required documentation to submit with the progress report to demonstrate compliance.

Recommendation #2: It is recommended that this content be of sufficient depth, scope, sequence of instruction, quality and emphasis to ensure achievement of the curriculum's defined competencies. (DH Standard 2-8)

The Commission reviewed documentation related to changes in the dental hygiene curriculum related to removing courses from the program, the creation of new courses and changes to current course content. However, it was unclear if the changes outlined ensuring the curriculum content is of sufficient depth, scope, sequence of instruction, quality and emphasis to ensure achievement of the curriculum's defined competencies.

To demonstrate compliance with Recommendation #2 the Commission requests: 1) a highlighted curriculum crosswalk using course syllabi for each course that was replaced and/or changed demonstrating before and after the curriculum changes and 2) a crosswalk illustrating before and after the changes demonstrating the program's course sequencing and demonstrating the increased total program credit hours.

Dear IVCC Friends,

Thank you for the lovely plant sent in Bob's memory. The college and teaching was his passion. We do appreciate the importance of the role it plays in aiding students to achieve greater things for themselves.

Thanks again for your thoughtful remembrance.

Gratefully yours, Sam Byrne



Tonica Community Consolidated School
District #79

535 N. 1981st Road ~ Tonica, IL 61370
(815)442-3420 ~ Fax (815)442-3111

February 27, 2024

Illinois Valley Community College
Attn: Michelle Carboni, Director of Purchasing
815 N. Orlando Smith Road
Oglesby, IL 61348-9692

Dear Ms. Carboni:

I am writing to express our heartfelt gratitude on behalf of Tonica Grade School for the generous donation of desks from Illinois Valley Community College. Your support is invaluable, and we are truly thankful for your commitment to enhancing educational environments.

The desks you provided will play a significant role in improving the learning experience for our students. Your generosity has not only helped create a more comfortable and conducive study environment but has also contributed to fostering a positive atmosphere for academic growth.

We are inspired by the spirit of community and collaboration that your donation represents. It is through partnerships like yours that we can continue to provide quality education and support to our students. Your commitment to education is commendable, and we are honored to have such dedicated supporters like Illinois Valley Community College.

Once again, thank you for your thoughtful donation. Your generosity will have a lasting impact on the lives of our students, and we are truly grateful for your support.

Thank you once again for your kindness and support.

Sincerely,

A handwritten signature in black ink, appearing to read 'Chris Waca', written in a cursive style.

Mr. Chris Waca
Principal



College Core Values

Achieving Excellence through our Core Values (acronym is I-CARE)

Integrity

Compassion

Accountability

Respect

Equity

Vision Statement

Illinois Valley Community College will foster personal and professional growth and well-being for our students and community through growing programs, updated facilities, and educational innovation.

Mission Statement

Illinois Valley Community College is dedicated to creating opportunities for students and our community by providing access to affordable, high-quality higher education and lifelong learning.