



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, August 17, 2023  
Board Room  
5:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Non-tenured Faculty Contracts  
President's Evaluation  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy  
Student Fall/Employee Demographic Reports

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

#### **Tentative Board Committee Meetings**

Audit Finance Committee: January, April, June, and November

Planning Committee: February and October

Facilities Committee: May and August

Closed Session Meeting Minutes Committee: June and December

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, August 17, 2023 – 5:30 p.m. – Board Room (C-307)**

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The meeting can be accessed by the public at <https://ivcc-edu.zoom.us/j/87499933914>.  
Once logged in, use the meeting ID number 874 9993 3914. For dial-in, call 1 (312) 626-6799.

## **A G E N D A**

1. Call to Order
2. Moment of Silence
3. Pledge of Allegiance
4. Roll Call
5. Public Hearing on FY 2024 Budget
  - 5.1 Motion to Suspend Rules Temporarily to Allow for Public Hearing on FY 2024 Budget
  - 5.2 Motion to Return to Regular Session
6. Approval of Agenda
7. Public Comment
8. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 8.1 Approval of Minutes – July 13, 2023 Audit Finance Committee; July 13, 2023 Board Meeting; and July 21, 2023 Board Retreat (Pages 1-13)
  - 8.2 Approval of Bills - \$2,958,510.53
    - 8.2.1 Education Fund - \$1,740,720.23
    - 8.2.2 Operations and Maintenance Fund - \$322,636.84
    - 8.2.2 Operations and Maintenance Fund (Restricted) - \$470,350.27
    - 8.2.3 Auxiliary Fund - \$95,104.28
    - 8.2.4 Restricted Fund - \$57,505.33
    - 8.2.5 Audit Fund - \$10,000.00
    - 8.2.6 Liability, Protection and Settlement Fund - \$261,001.80
    - 8.2.7 Grants, Loans, and Scholarships Fund - \$1,191.68
  - 8.3 Treasurer’s Report (Pages 14-34)
    - 8.3.1 Financial Highlights (Page 15)
    - 8.3.2 Balance Sheet (Pages 16-17)
    - 8.3.3 Summary of FY23 Budget by Fund (Pages 18-25)

- 8.3.4 Budget to Actual by Budget Officers (Page 26)
- 8.3.5 Statement of Cash Flows (Page 27)
- 8.3.6 Investment Status Report (Pages 28-32)
- 8.3.7 Disbursements - \$5,000 or more (Pages 33-34)
- 8.4 Personnel – Stipends for Pay Periods Ending July 1, 2023, July 15, 2023, and July 29, 2023 and Part-Time Faculty and Staff Appointments July 2023 (Pages 35-39)
- 8.5 Purchase Request – Consortia Purchases (Page 40)
- 8.6 Purchase Request – Truck Driver Training Fuel Purchase (Page 41)
- 9. President’s Report
- 10. Student Trustee’s Report
- 11. Committee Reports
- 12. FY2024 Budget (Pages 42-45)
- 13. Purchase Request – Microsoft Software Maintenance and Support (Pages 46-49)
- 14. Purchase Request – Ferrilli Core System Admin Renewal (Pages 50-53)
- 15. Purchase Request – Managed Detection and Response (MDR) Solution by DarkTrace (Pages 54-58)
- 16. Purchase Request – Coursedog Renewal (Pages 59-60)
- 17. Purchase Request – Trauma HAL® Adult Simulator Package (Page 61)
- 18. Purchase Request – Classroom Furniture Purchases in D-228 (Page 62)
- 19. Purchase Request – Salt Shed Engineering Design Services (Pages 63)
- 20. Confirmation of Faculty Appointment – Greg Whightsil, Industrial Maintenance/Electricity Instructor and Program Coordinator (Pages 64-65)
- 21. Items for Information (Pages 66-77)
  - 21.1 Cancellation of Women’s Basketball Season (Page 66-67)
  - 21.2 ICCB Program Review Feedback Report (Pages 68-71)
  - 21.3 Staff Appointment – Meagan O’Boyle, Administrative Assistant I, Admissions and Records (Page 72)
  - 21.4 Staff Resignation – Karina Delgado, Information Specialist, Admissions and Records (Page 73)
  - 21.5 Extension of Additional Duties – Business Services and Finance (Page 74)
  - 21.6 Athletic Training Services (Page 75)
  - 21.7 Student Athlete Code of Conduct Changes (Page 76)
  - 21.8 Summer 2023 Graduation (Page 77)

22. Trustee Comment
23. Closed Session – 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) pending or imminent litigation; and 3) closed session minutes
24. Approval – Closed Session Minutes
25. Possible Equity Adjustments for FY24 – Identified Employees Not Affected by a Negotiated Labor Agreement
26. Possible approval of the mutual termination and release agreement related to the cash farm lease
27. Other
28. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Audit Finance Committee Meeting**  
**July 13, 2023**

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Thursday, July 13, 2023 in the Board Room (C307) at Illinois Valley Community College.

**Committee Members** Jay K. McCracken, Committee Chair  
**Physically Present:** Amy L. Boyles

**Committee Members**  
**Virtually Present:**

**Committee Members**  
**Absent:** Maureen O. Rebholz

**Board Members**  
**Physically Present:**

**Others Physically Present:** Tracy Morris, President  
Gary Roberts, Vice President for Academic Affairs  
Mary Beth Herron, Director of Human Resources  
Kathy Ross, Controller

**Others Virtually Present:**

The meeting was called to order at 4:30 p.m. by Mr. McCracken.

**PUBLIC COMMENT**  
None

**TENTATIVE BUDGET**

The tentative FY2024 budget was presented to the Audit Finance Committee and represents the college's financial plan for operations during the fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 17, 2023. Ms. Ross thanked the many employees that are involved in the budget process. Budget Council directs the process and included a cross-section of the college including Dr. Corcoran, Dr. Morris, Dr. Matt Seaton, Dr. Gary Roberts, Mark Grzybowski, Jennifer Scheri, Justin Denton, Dr. Shane Lange, Tracy Lee, Lauri Carey, and Kathy Ross. A special thank you to Nikki VanNielen for all her hard work in putting this book together.

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Highlights of the tentative budget were shared and included:

- As a part of the Board Initiatives, the FY24 budget includes the establishment of a stand-alone marketing department with a dedicated director to lead the efforts and coordinate with internal and external entities.
- Budget Assumptions include property tax revenue at a 7.3% increase; State funding (unrestricted) at a 5.0% increase; tuition and fees at a 6.3% increase; credit hours at a 6.2% increase; wage increase at a 5.0% increase; health insurance at a 3.0% increase as of 1/1/2024; and reduction in headcount has an overall reduction of 5.
- Personnel Changes in the areas of grant additions, reorganization, reductions, and additions.
- Continued additional grant opportunities that include the ECACE grant \$219,684, PATH grant \$468,974, ATOMAT grant \$270,000, and Innovative Bridge grant \$108,650. Colleague Saas migration showing a FY24 budget increase of \$753K in operating expenses to continue migration, equipment refresh, and increase software costs.
- Total budgeted revenues for all funds increased by \$1,552,994 or 4.1% from the FY23 budget.
- Total budgeted expenditures for all funds decreased by \$424,070 or 10.9% from FY23.
- Budgeted Capital Expenditures includes the Agricultural Ed. Center, PHS projects, Operating Funds, and Grants.
- This budget does not include the recent approved change to SURS CIP effective 7/1/2023 which will be discussed in the next agenda item. This is an approximate increase of \$16,000 across all funds. Future budgets will include the proposed changes and it is anticipated the contributions will change every year.

#### **CIP CHANGES AND COMMUNICATIONS**

Ms. Ross explained the College Insurance Program Contributions for FY24 have gone up from 0.5% to 0.75%. Moving forward they cannot increase by more than 0.1% from the previous year. They will increase yearly and we will budget appropriately.

#### **HEERF UPDATE**

Ms. Ross reported all HEERF funding has been expended as of the end of FY23. Total HEERF funds received were \$10,255,948.00. Funds directly to students totaled \$4,222,426.00 and institutional funds totaled \$6,033,512.00 of which \$1,051,033.32 were used for student tuition waivers.

#### **AACC MEMBERSHIP**

In the past, IVCC was a member of the American Association of Community Colleges (AACC) but several years ago it was cut when there was a budget impasse and budgets were tight. Dr. Morris would like to reconsider joining the association. Dues would cost \$4,863.00 plus a

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President's Academy fee of \$75. As a structural decision, Dr. Morris would like to make sure this committee approves her bringing back something that was previously cut. The consensus of the committee was to rejoin the American Association of Community Colleges.

**OTHER**

Dr. Boyles questioned an email from Sikich and wanted to make sure it was a legitimate email. Ms. Ross stated those are our auditors and they are required to send the Board an email every year with a questionnaire asking if they are aware of any fraudulent activity or concerns.

**ADJOURNMENT**

Mr. McCracken declared the meeting adjourned at 5:19 p.m.

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Jay K. McCracken  
Audit Finance Committee Chair

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Board Secretary

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**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**July 13, 2023**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, July 13, 2023 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Rebecca Donna  
Jane E. Goetz  
Maureen O. Rebholz  
Elizabeth G. Boyles, Student Trustee

**Members Virtually Present:**

**Members Telephonically Present:**

**Members Absent:**

**Others Physically Present:** Tracy Morris, President  
Gary Roberts, Vice President for Academic Affairs  
Mary Beth Herron, Director of Human Resources  
Kathy Ross, Controller  
Walt Zukowski, Attorney

**Others Virtually Present:**

**APPROVAL OF AGENDA**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the agenda. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

**PUBLIC COMMENT**

None

**CONSENT AGENDA ITEMS**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the consent agenda, as presented. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

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The following items were approved in the consent agenda:

Approval of Minutes – June 8, 2023 Board Meeting and June 21, 2023 Closed Session Minutes Committee Meeting.

Approval of Bills - \$2,225,133.65

Education Fund - \$1,274,332.80; Operations and Maintenance Fund - \$219,372.94; Operations and Maintenance (Restricted Fund) - \$66,652.78; Auxiliary Fund - \$67,593.78; Restricted Fund - \$450,515.00; and Liability, Protection and Settlement Fund - \$146,666.35.

Treasurer's Report

Personnel

Approved stipends for pay periods ending June 3, 2023 and June 17, 2023 and Part-time Faculty and Staff Appointments June 2023.

## **PRESIDENT'S REPORT**

Dr. Morris mentioned that Board members may have received an email from our auditors, Sikich. It includes the question they ask every year on whether or not you have any knowledge of any fraudulent activity or concerns. Dr. Morris highlighted how amazing the campus looks. Dr. Morris outlined numerous projects taken on by our Facilities team; the landscaping completed by Danchris Nursery; painting completed by Bowne Painting; Michelle Carboni and her work to on completing purchases; and the Medical Assisting and Simulation Lab work that is in process. Dr. Morris spotlighted the success of our student-athletes noting that 22 student-athletes earned NJCAA Academic All-American Honors; 47 student-athletes earned Arrowhead Conference All-American Honors; and the softball, women's tennis, and volleyball teams were eligible for nomination for the NCJAA Academic Team of the year. Dr. Morris stated Cory Tomasson and Mark Grzybowski have place a lot of emphasis on academics and it shows. Dr. Morris shared that the MAP grant is increasing by \$5 per credit hour. The MAP grant is covering just under 64% of the cost of tuition. Focus group sessions to kick-off the Facility Master Planning process will begin next week that include numerous internal and external stakeholder groups. Additional sessions will be scheduled for fall for faculty and any others who couldn't attend these first sessions. The compiled information will be brought to the Board Facilities Committee and then the Board of Trustees. A Job Loss Symposium was held on campus after the closure of St. Margaret's Health. Thirty-three students attended and all were so thankful as they felt heard, seen, and appreciated. The event involved numerous internal and external partners. Dr. Morris thanked her core team of Valery Calvetti, Crystal Credi, Mark Grzybowski, Bill Zens from IVAC and Jeff Hettrick from the Ottawa Chamber for all their hard work. A website with links to all the resources from the event was created by Crystal Credi and Bob Hunter. Dr. Morris highlighted recent events that include Explore IVCC; Route 66 Challenge; IVCC's Long Term Care Recruitment Day; the bench dedicated to Dr. Corcoran at the Ottawa Center; retirement celebration for Dr. Corcoran and Judy Day; kids camps; and inaugural classes at Nell's Woodland. Dr. Morris spotlighted the Get Set Mentoring Program which is designed to proactively building confidence, competence, and connection before starting a new semester. 87% of fall 2022 participants registered for spring courses with an average G.P.A. of 3.0 and 100% of participants would recommend the program to others. As of July 6, summer enrollment numbers are up for headcount, credit hours, and budgeted actuals. Fall

enrollment numbers for headcount are down but credit hours are almost stable with 25 days left before the start of classes.

### **STUDENT TRUSTEE'S REPORT**

Ms. Boyles' presentation introduction to the newly elected sophomore Student Government members. Ms. Boyles noted there are many things happening at IVCC this summer. She highlighted our social media which has been doing really well. They have been including many student spotlights. Students participated on a student panel at the Explore IVCC event. Work is being done on the Get Set Program. Ms. Boyles stated the transition to new Brightspace system has been smooth. It is similar to Blackboard but the differences made the move a good choice. Athletics is growing with the addition of men's and women's cross country teams. There are more student-athletes enrolled this year than ever before.

### **COMMITTEE REPORTS**

Mr. McCracken noted the Audit Finance Committee met today prior to the regular meeting. Ms. Ross gave a fantastic overview of the FY24 Tentative Budget.

### **FY24 TENTATIVE BUDGET**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the FY2024 Tentative Budget, as presented and authorize publication of the Notice of Public Hearing.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried.

### **STUDENT ATHLETIC INSURANCE RENEWALS**

It was moved by Dr. Boyles and seconded by Dr. Donna to accept the recommendation of the insurance consultant to accept the proposal from Berkley Life and Health for the blanket student athletic insurance coverage with 1<sup>st</sup> Agency at \$45,657.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried.

It was moved by Mr. McCracken and seconded by Ms. Stevenson to accept the recommendation of the insurance consultant to accept the renewal from Gerber Life Insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$3,250.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried.

### **RESOLUTION AUTHORIZING SIGNATURE AUTHORITY FOR EDA GRANT PROGRAM**

It was moved by Dr. Rebholz and seconded by Dr. Boyles to adopt the resolution as presented to authorize North Central Illinois Council of Governments, as grant administrator, to sign all EDA payment checks and grant modification requests, provided that IVCC has approved all such actions.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

#### **PROPOSAL RESULTS – CULTURAL CENTRE THEATRE LIGHTING UPGRADE**

It was moved by Mr. McCracken and seconded by Dr. Boyles to accept the proposal for the Cultural Centre Theatre Lighting Upgrade from Theatrical Lighting Connection, Burr Ridge, IL at a cost of \$102,379.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

Dr. Morris noted this purchase will be paid with IVCC Foundation funds.

#### **STAFF APPOINTMENT – KATHRYN ROSS, VICE PRESIDENT FOR BUSINESS SERVICES AND FINANCE**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the appointment and FY24 employment contract for Kathryn Ross, Vice President for Student Services and Finance, with an annualized salary of \$112,000 and duties, benefits, and other conditions as presented in the contract.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – Dr. Donna. Motion carried.

The Board congratulated Ms. Ross on her appointment.

#### **FACULTY RESIGNATION – ANTHONY SONDGEROTH**

It was moved by Ms. Goetz and seconded by Dr. Donna to accept the resignation of Anthony Sondgeroth, Welding Instructor and Program Coordinator, effective June 13, 2023. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

#### **BOARD TRAVEL**

It was moved by Mr. McCracken and seconded by Dr. Donna to approve reimbursement of expenses in the amount of \$223.22 incurred by Ms. Goetz for attending the 2023 ICCTA Annual Conference on June 2 and 3, 2023.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz. Motion carried.

#### **ITEMS FOR INFORMATION**

Mr. Solon pointed out the information items on pages 48-57 of the Board book.

Dr. Morris noted Information Item 7.4 had an error on the salary. The correct annualized salary is \$55,340.

Dr. Morris stated Peggy Schneider is in attendance this evening. The Board congratulated Peggy on her appointment.

### **TRUSTEE COMMENT**

Dr. Boyles noted the ICCTA Board Highlights from June 2023 were distributed this evening.

Ms. Goetz noted the ICCTA annual convention is a wonderful event and IVCC nominees are invited to attend each year.

Mr. McCracken commented the President's Report and Student Trustee's reports were outstanding.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 6:05 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; and 3) closed session minutes.

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to enter into a closed session.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried. The Board entered closed session at 6:10 p.m.

It was moved by Ms. Stevenson and seconded by Dr. Boyles to return to the regular meeting.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried. The regular meeting resumed at 7:03 p.m.

### **CLOSED SESSION MINUTES**

It was moved by Dr. Boyles and seconded by Dr. Donna to approve and retain the closed session minutes of the June 8, 2023 Board Meeting.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried.

### **VICE PRESIDENTS' CONTRACTS**

It was moved by Dr. Donna and seconded by Ms. Stevenson to approve the FY24 and FY25 employment contract for Dr. Gary Roberts, Vice President for Academic Affairs, with a 4 percent increase for FY24 in alignment with college-wide increases, resulting in an annualized salary of \$140,608 and duties, benefits, and other conditions as presented in the contract. Salary for FY25 will be presented to the Board for approval in April, 2024.

Student Advisory Vote: "Aye" – Ms. Boyles. Roll Call Vote: "Ayes" – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. "Nay" – none. Motion carried.

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the FY24 and FY25 employment contract for Mr. Mark Grzybowski, Vice President for Student Services, with a 4 percent increase for FY24 in alignment with college-wide increases. In addition, we are recommending an additional \$9,255.26 as outlined in the accompanying memo for taking on the additional supervisory responsibilities for the Marketing and Communications department, resulting in an annualized salary of \$112,091.50 and duties, benefits, and other conditions as

presented in the contract. Salary for FY25 will be presented to the Board for approval in April, 2024.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – Dr. Donna. Motion carried.

**COMPENSATION FY24 – EMPLOYEES NOT AFFECTED BY A NEGOTIATED LABOR AGREEMENT**

It was moved by Dr. Donna and seconded by Ms. Stevenson to approve the four percent increase for five employees not included on the reports presented last month. These employees are not affected by a negotiated labor agreement, contingent upon evaluations and grant support in FY24. These individuals hold part-time instructor positions in addition to support staff positions.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

**APPROVAL OF SETTLEMENT AGREEMENT AND GENERAL RELEASE WITH REGARD TO FORMER EMPLOYEE**

A motion was made by Mr. McCracken and seconded by Ms. Goetz to approve the settlement agreement in the amount of \$9,500 with a previous employee related to the charge of discrimination based on age.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Donna, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, and Mr. Solon. “Nay” – none. Motion carried.

**OTHER**

Dr. Morris reviewed the tentative agenda for the Board Retreat scheduled for Friday, July 21, 2023 at Noon in the Board Room (C307). Lunch will be served beginning at 11:15 a.m.

**ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 7:07 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Special Meeting**  
**July 21, 2023**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session for a Board Retreat at 12:00 p.m. on Friday, July 21, 2023 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Rebecca Donna  
Jane E. Goetz  
Maureen O. Rebholz  
Elizabeth G. Boyles, Student Trustee

**Members Virtually Present:**

**Members Telephonically Present:**

**Members Absent:**

**Others Physically Present:** Tracy Morris, President  
Gary Roberts, Vice President for Academic Affairs  
Mark Grzybowski, Vice President for Student Services  
Kathy Ross, Vice President for Business Services and Finance  
Mary Beth Herron, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:**

**APPROVAL OF AGENDA**

Mr. Solon informed that no action would be recommended by the administration on Item #10 for Possible Staff Appointment – Executive Director of the Foundation. It was moved by Dr. Donna and seconded by Ms. Goetz to approve the agenda.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, and Mr. Solon. “Nay” – none. Motion carried.

**PUBLIC COMMENT**

None

**ACADEMIC PLAN UPDATE**

Dr. Roberts provided an overview of the rough draft of the academic strategic plan. Work began about 3-4 weeks ago during a retreat of the academic administrators at Nell’s Woodland. Dr.

Roberts reviewed the proposed Academic Goals/Pillars which were identified as: academic excellence; student success (retention, persistence, completion); community engagement; innovation and planning (focus on new programming and make current programming more robust); and diversity, equity, and inclusion. Dr. Roberts shared the proposed statements to go along with these goals and each goal will have 4-6 objectives, will be measurable, and will include a timeline. Dr. Roberts is looking to have one Dean and one faculty member to serve as champions for each goal to ensure we have the objectives and metrics needed and help monitor the plan to make sure we stay on track. Additional stakeholders will be added from Academic Affairs as needed. Dr. Roberts expects there to be many changes and additions as work continues on this plan and as faculty input is received. Dr. Roberts plans to build in celebrations for successes and victories throughout the process. Dr. Morris stated the Deans, Vice Presidents, and faculty drive the plan. Dr. Roberts noted the academic plan needs to work in conjunction with the college strategic plan. The final plan will be presented to the Board Planning Committee and then the Board of Trustees.

### **STUDENT SUCCESS ACADEMY UPDATE**

Mr. Grzybowski provided an update of where we are in this process. Mr. Grzybowski introduced and gave kudos to core team members of Dr. Gary Roberts, Dr. Patrice Hess, Aseret Loveland, Missy Killian, Crystal Credi, Dawn Watson, Mike Pecherek, and Jon Hubbell. This cross-sectional team is made of administrators, staff, and faculty from both Academic Affairs and Student Services. This team was created as result of the HLC Mid-Year Cycle Open Pathway review in 2021. One of their recommendations for Core Component 4C Leveraging Data to improve Retention, Persistence, and Completion was to take all our data and come up with a multi-year Student Success Plan to fully leverage the data and make it usable to improve programs and student supports across campus. Year 1: Environment Scan began in July 2022. To date, IVCC has completed the orientation webinar; data inventory; Data Inventory and Success Initiative Roundtable; Success Initiative Inventory; and Success Initiative and Infrastructure Roundtable. The Infrastructure Inventory is the final task for year one and will be completed in September 2023. Year 2: Analysis and Planning will begin in October 2023 and consists of an Infrastructure and Engagement Roundtable; Engagement Inventory; Student Success Plan Roundtable; Mentor Consultation; Student Success Plan Draft; and Success Plan Implementation Forum. An optional Year 3: Strategy and Action beginning will run from Fall 2024 through Spring 2025 and is an opportunity to engage with the HLC Student Success Academy to assist with the success plan implementation. We are interested in going forward with participating in this third year. Mr. Grzybowski stated observations and strategies he has observed throughout this process include: Informative – learning what our data says about who are our successful students; Proactive – looking at where student success begins; Campus Engagement – regularly sharing information at in-services, departmental meetings, committee meetings, etc.; and Resource Allocation – a student success position was approved in this budget cycle.

### **MASTER PLAN AND CONSTRUCTION UPDATES**

Ms. Ross gave kudos to Dr. Jim Carlson for his work to provide updates on all the projects. Ms. Ross highlighted several projects including: 1) D201/CETLA renovation is a PHS project and will create an accessible and functional dual-purpose space for the IVCC Band Room and CETLA. This difficult remodel was to be substantially completed in January 2023 but the anticipated completion is now January 2024. Issues and delays include IVCC not yet receiving the elevator.

Elevator shipment is currently slated for August and installation by the end of October. Another issue is a contractor underperforming on other tasks while waiting for the elevator. A recent meeting with them has resulted in improved efforts and work being completed. 2) Upgrade Building Exterior is a CDB project and is prevent water infiltration and remediate damaged areas on the exterior of buildings on campus. This project is behind by about two months partly due to weather and some staffing issues with subcontractors. As of this week, the anticipated completion is through Christmas break. We are working with them to schedule work in an attempt to be less disruptive to students and events. 3) Building J Solar PV System Project is an Illinois Green Economy Network (IGEN) project to develop a Solar Array for J Building. The College was not able to complete this project by June 30<sup>th</sup> but IGEN has encouraged IVCC to put the project through again in FY24 so we will be working on that submission. 4) Medical Assist Lab is a renovation of an existing lab to accommodate 3 medical assisting exam rooms. The punch list was created on July 14 and a walk-through conducted by the Interim Dean of Health Professions and Program Coordinator. The lab will be available for use beginning Fall 2023. 5) The Salt Shed was put through as a 2021 PHS project. There were issues on the location of the shed. The original location had cables underneath that Ameren can't move. A new location has been identified but may impact the lighting project. Once the details are worked out the shed will go up quickly. 6) Lighting Upgrades (Sister Project with Security Cameras) project is upgrading lighting and cameras throughout the parking lots. Both are PHS projects but this project is larger than the funding that we put towards it. It will be a phased projects with the Truck Driver Training lighting being Phase I. Phase II will be updates to where we strategically determine are the best locations to update lighting and cameras. The project is targeted to go out for bid on August 7, 2023. 7) Ag Building Complex forecast includes the timeline which began with Schematic Design in Mid-July 2023 and ends with Project Completion in Summer 2025. 8) Nursing Sim Lab is a project to create a simulation lab required by ACEN. This project was funded by the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant. The remodeling will be complete by August 1, 2023. 9) CDB Parking Lot and Roadway Improvements project will commence once funding has been approved. 10) Nell's Woodland is a partnership that began this summer. The only cost associated to this partnership is the security piece that is a tort expense. Sixteen Continuing Education courses in art, health and wellness, and personal enrichment have been offered to date for both adults and youth. Dr. Morris thanked Ms. Ross for a great report and she expressed her appreciation to Dr. Carlson for all his hard work.

## **POLICY REVIEW PROCESS**

Dr. Morris gave an overview of the current process for policy review. IVCC does not have a policy on how often policies need to be reviewed. Nearly 40 percent of the policies have not been reviewed since 2010 and 78 percent have not been updated in seven or more years. There are 130 policies spreading across the six categories of 1) Board of Trustees; 2) Academic Services; 3) Personnel; 4) Business Services; 5) College and Community Relations; and 6) General Policies. There was consensus that Reviewed means no substantive changes and would be not need to be presented to the Planning Committee; and Effective Date is the start date of the policy and unless the policy is completely revised it should always remain the same. The goal is to have all policies reviewed by the end of 2024 and set onto a cycle. Dr. Morris will explore software that could assist in policy management and review. Dr. Morris will work with President's Council to come up with an approach, examine tools, plan for a 4-year review, and structure for incorporating the Planning Committee.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 1:34 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

It was moved by Mr. McCracken and seconded by Dr. Boyles to enter into a closed session. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, and Mr. Solon. “Nay” – none. Motion carried. The Board entered closed session at 1:42 p.m.

It was moved by Dr. Boyles and seconded by Ms. Stevenson to return to the regular meeting. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 3:00 p.m.

### **ROLE OF BOARD AND ROLE OF PRESIDENT**

Dr. Morris referenced the American Association of Community College Trustees (ACCT) 5 Keys to a Successful Transition Year. The first key to Conduct a Board/CEO Retreat is being completed today. Dr. Morris addressed the next two keys to Develop CEO’s First-Year Communication and Transition Plan and to Establish CEO’s Development Plan. Board expectations on communication protocols and priorities as well as communication of progress were discussed. Dr. Morris reported the three-month transition was a core component that allowed for internal communication, stakeholder meetings, etc. The next three months will be to focus on external partners. Dr. Morris identified tasks to achieve her development plan.

### **STRATEGIC PLANNING INTRODUCTION**

Dr. Morris provided an overview of the components for developing a new Strategic Plan which include: Foundation – Mission Statement; Supporting Components – Values, Institutional Goals, Vision; Strategic Plan – Goals and Objectives, Implementation Plan. Dr. Morris shared the timeline for the development of this plan.

### **OTHER**

Dr. Boyles stated she appreciates all the information and work put into this meeting. She noted the ACCT document includes a statement in Key #3 about taking care of yourself. She encouraged Dr. Morris and her leadership staff to take time for themselves.

### **ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 3:50 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

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EJS

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AMS

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JULY 2023

Kathy Ross  
Vice President for Business Services and Finance/Treasurer  
Controller/Foundation Treasurer

## FINANCIAL HIGHLIGHTS – July 2023

### Revenues

- As of July 31, credit hours for Summer 2023 are 3,804 which is 374 credit hours more, or a 10.9 percent increase from one year ago. Credit hours for Fall 2023, as of July 31, are 20,281. This is an increase of 5.03 percent from one year ago. Budgeted credit hours for FY2024 are 46,532, an increase of 5.9 percent from the FY2023 budget.
- The district EAV (equalized assessed valuation) increased by \$290.4 million, or 7.85 percent over 2021. The largest increase came from residential followed by \$70 million increase in the EAV of the LaSalle nuclear plant. The district EAV increased to 3,990,606,879 for 2022 from \$3,700,149,324 in 2021.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of July 31 were \$639,155, or 20.0 percent of the budgeted \$3,261,218. While this is a significant percentage in the first month of FY2024, we still anticipate a 5 percent reduction in FY2024 over FY2023 receipts.
- As reported in the June Financial Highlights, the FY2024 state allocations were published on June 28, 2023, (IVCC’s allocations are below). Since that time, it was discovered there were some errors in dual credit hour reporting that would affect the calculation for allocations. We are awaiting the updated allocations. We anticipate only a slight change.

<b>Grant</b>	<b>FY2024 Allocation</b>	<b>FY2023 Allocation</b>	<b>Difference</b>	<b>FY2024 Budget</b>
Base Operating	\$2,220,282	\$2,021,871	\$198,411	\$2,150,382
Small College	24,927	27,420	(2,493)	0
Equalization	50,000	50,000	0	52,500

- Investment income continues to outpace the budget. One month into the budget and it is running at 20.0 percent of the budgeted income.

### Expenses

- Overall, expenses are running at 10.1 percent of budget.
- Facilities includes \$115,500 annual rent for the Ottawa Center.
- Information Technologies running at 29.5%; however, several annual software support renewals are paid in July, including Ellucian Colleague for \$429,971.
- Risk Management running at 36.2%; however, insurance renewals are paid in July.

### Protection, Health & Safety Projects

- The D201 project is in substantial completion minus the elevator. The elevator is scheduled for delivery in August with installation to be completed by October. The rest of the technology for the space may take until April 2024.
- The exterior sealing project has begun; expected substantial completion date is December 4, 2023. This is a CDB funded project.
- The lighting and security upgrades bid issue is scheduled for the week of August 7, 2023. A pre-bid meeting will be held on August 17, 2023.

### Other Building and Grant Work

- Design planning continues for the new Agriculture Facility. A schematic design was reviewed on July 24, 2023. We are currently looking at a completion date of June 2025.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 July 31, 2023  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt				
<b>Assets and Other Debits</b>											
Cash and cash equivalents	\$ 3,428,015	\$ 8,914,993	\$ 213,802	\$ (86,510)	\$ 1,259,396	\$ -	\$ -	\$ -	\$ -	\$ -	13,729,697
Investments	14,090,985	5,959,838	636,461	-	1,246,769	-	-	-	-	-	21,934,052
Receivables											
Property Taxes	11,070,344	2,752,230	-	-	-	-	-	-	-	-	13,822,574
Governmental claims	-	3,722	-	-	20,253	-	-	-	-	-	23,975
Tuition and fees	2,407,926	-	-	355,935	-	-	-	-	-	-	2,763,861
Due from other funds	4,810,512	47	-	-	7,516	-	-	-	-	-	4,818,075
Due to/from student groups	-	-	-	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	366,291	-	-	-	-	-	-	366,291
Other assets	155,000	110,339	3,680	433	-	-	-	-	-	-	269,453
Deferred Outflows	-	-	-	-	-	-	-	531,053	-	-	531,053
Fixed assets - net	-	-	-	68,430	-	58,860,189	-	-	-	-	58,928,619
Other debits											
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	14,190,392	-	-	14,190,392
<b>Total assets and deferred outflows</b>	<b>\$ 35,962,780</b>	<b>\$ 17,741,170</b>	<b>\$ 853,942</b>	<b>\$ 704,579</b>	<b>\$ 2,533,934</b>	<b>\$ 58,860,189</b>	<b>\$ 14,721,445</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 131,378,040</b>	

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 July 31, 2023  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types		Fiduciary Fund Types		Account Groups			Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	Long-Term Debt	General	Total		
<b>Liabilities</b>											
Accounts payable	151,678	8,563	-	1,606	11,530	-	-	-	-	173,377	
Accrued salaries & benefits	555,331	609	-	1,544	-	-	-	-	-	557,484	
Post-retirement benefits & other	157,118	-	-	1,362	-	-	-	-	-	158,480	
Unclaimed property	389	-	-	-	-	-	-	-	-	389	
Due to other funds	-	2,445,193	-	44,648	2,328,234	-	-	-	-	4,818,075	
Due to student groups/deposits	64,496	-	-	-	194,170	-	-	-	-	258,666	
Current Portion-Capital Lease	-	-	-	18,126	-	-	-	145,949	-	164,075	
Accrued Interest	-	-	-	-	-	-	-	165	-	165	
Capital Lease Payable	-	-	-	17,467	-	-	-	20,871	-	38,338	
Deferred inflows	-	-	-	-	-	-	-	-	-	-	
Property taxes	5,377,484	1,376,744	-	-	-	-	-	-	-	6,754,228	
Tuition and fees	1,355	-	-	-	-	-	-	-	-	1,355	
Grants	-	-	-	-	-	-	-	-	-	-	
Lease Receivable	276,146	-	-	-	-	-	-	-	-	276,146	
OPEB	-	-	-	-	-	-	-	3,187,336	-	3,187,336	
OPEB long term debt	-	-	-	-	-	-	-	11,367,123	-	11,367,123	
<b>Total Liabilities</b>	<b>6,583,997</b>	<b>3,831,108</b>	<b>-</b>	<b>84,751</b>	<b>2,533,934</b>	<b>-</b>	<b>-</b>	<b>14,721,445</b>	<b>-</b>	<b>27,755,236</b>	
<b>Net Position/Net Assets</b>											
Net investment in general fixed assets	-	-	-	-	-	58,860,189	-	-	-	58,860,189	
Fund balance	-	-	-	-	-	-	-	-	-	-	
Reserved for restricted purposes	-	13,910,061	-	-	-	-	-	-	-	13,910,061	
Reserved for debt service	-	-	853,942	-	-	-	-	-	-	853,942	
Unreserved	29,378,783	-	-	619,828	-	-	-	-	-	29,998,611	
<b>Total liabilities and net position</b>	<b>\$ 35,962,780</b>	<b>\$ 17,741,169</b>	<b>\$ 853,942</b>	<b>\$ 704,579</b>	<b>\$ 2,533,934</b>	<b>\$ 58,860,189</b>	<b>\$ 14,721,445</b>	<b>\$ 131,378,040</b>	<b>\$ -</b>	<b>\$ 131,378,040</b>	

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 7,507,258	\$ 866,844	\$ 490,628	\$ 87	\$ 419,564	\$ 439,087	\$ 2,973	\$ 14,171	\$ 500,806	\$ 10,241,418
Actual Expenditures	2,455,260	421,988	225,555	-	132,566	323,065	-	15,000	321,327	3,894,761
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,051,998	444,856	265,074	87	286,997	116,022	2,973	(829)	179,479	6,346,657
Fund balances July 1, 2023 (est.)	17,919,402	4,069,635	3,067,178	856,471	542,329	69,614	5,064,158	41,332	1,103,623	30,975,799
Fund balances July 31, 2023	\$ 22,971,400	\$ 4,514,491	\$ 3,332,252	\$ 856,558	\$ 829,326	\$ 185,636	\$ 5,067,131	\$ 40,503	\$ 1,283,102	\$ 37,322,456

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023

Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 3,120,307	\$ 9,820,615	31.8%	\$ 1,873,464	\$ 9,530,789	19.7%
Corporate Personal Property Replacement Tax	543,282	2,716,250	20.0%	540,867	2,294,700	23.6%
Tax Increment Financing Distributions	45,417	440,000	10.3%	18,985	450,000	4.2%
Total Local Government	3,709,007	12,976,865	28.6%	2,433,316	12,275,489	19.8%
State Government:						
ICCB Credit Hour Grant	246,381	1,832,250	13.4%	239,833	1,798,075	13.3%
Equalization Grant	4,167	52,500	7.9%	4,167	50,000	8.3%
Career/Technical Education Formula Grant	-	227,000	0.0%	-	220,500	0.0%
Other	-	-	-	-	-	-
Total State Government	250,547	2,111,750	11.9%	244,000	2,068,575	11.8%
Federal Government						
PELL Administrative Fees	-	7,950	0.0%	-	7,825	0.0%
Total Federal Government	-	7,950	0.0%	-	7,825	0.0%
Student Tuition and Fees:						
Tuition	3,050,535	6,189,780	49.3%	2,886,927	5,811,200	49.7%
Fees	420,021	843,315	49.8%	385,113	687,900	56.0%
Total Tuition and Fees	3,470,556	7,033,095	49.3%	3,272,040	6,499,100	50.3%
Other Sources:						
Public Service Revenue	16,624	256,050	6.5%	15,737	244,050	6.4%
Other Sources:	60,524	311,884	19.4%	40,867	151,361	27.0%
Total Other Sources	77,148	567,934	13.6%	56,604	395,411	14.3%
<b>TOTAL EDUCATION FUND REVENUE</b>	<b>\$ 7,507,258</b>	<b>\$ 22,697,594</b>	<b>33.1%</b>	<b>\$ 6,005,960</b>	<b>\$ 21,246,400</b>	<b>28.3%</b>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	638,887	8,443,208	7.6%	669,919	8,281,122	8.1%
Employee Benefits	111,266	1,680,112	6.6%	116,164	1,834,306	6.3%
Contractual Services	14,146	114,182	12.4%	8,197	120,175	6.8%
Materials & Supplies	10,907	596,178	1.8%	18,624	451,389	4.1%
Conference & Meeting	6,413	178,713	3.6%	249	169,594	0.1%
Fixed Charges	1,680	92,000	1.8%	7,662	58,000	13.2%
Capital Outlay	-	87,811	0.0%	2,059	114,000	0.0%
Other	100	-	0.0%	-	-	0.0%
Total Instruction	783,399	11,192,204	7.0%	822,873	11,028,586	7.5%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>Academic Support:</b>						
Salaries	90,489	1,350,414	6.7%	86,004	1,161,476	7.4%
Employee Benefits	12,980	246,975	5.3%	14,809	189,892	7.8%
Contractual Services	40,378	175,990	22.9%	48,300	135,277	35.7%
Materials & Supplies	50,762	271,555	18.7%	52,391	246,620	21.2%
Conference & Meeting	258	20,095	1.3%	1,143	18,875	6.1%
Utilities	1,500	-	#DIV/0!	-	26,445	0.0%
Capital Outlay	-	24,495	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>196,367</b>	<b>2,089,524</b>	<b>9.4%</b>	<b>202,647</b>	<b>1,778,585</b>	<b>11.4%</b>
<b>Student Services:</b>						
Salaries	109,205	1,690,670	6.5%	102,368	1,527,744	6.7%
Employee Benefits	23,569	419,426	5.6%	25,584	431,688	5.9%
Contractual Services	14,657	78,657	18.6%	5,405	46,702	11.6%
Materials & Supplies	4,250	106,390	4.0%	4,173	93,215	4.5%
Conference & Meeting	550	56,562	1.0%	-	43,505	0.0%
Utilities	-	-	0.0%	-	-	0.0%
<b>Total Student Services</b>	<b>152,231</b>	<b>2,351,705</b>	<b>6.5%</b>	<b>137,529</b>	<b>2,142,854</b>	<b>6.4%</b>
<b>Public Services/Continuing Education:</b>						
Salaries	24,873	383,399	6.5%	24,994	339,647	7.4%
Employee Benefits	7,154	107,740	6.6%	7,058	105,920	6.7%
Contractual Services	15,034	128,000	11.7%	465	111,000	0.4%
Materials & Supplies	4,778	75,850	6.3%	4,852	75,300	6.4%
Conference & Meeting	929	17,800	5.2%	103	4,950	2.1%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
<b>Total Public Services/Continuing Education</b>	<b>52,768</b>	<b>712,789</b>	<b>7.4%</b>	<b>37,471</b>	<b>636,817</b>	<b>5.9%</b>
<b>Institutional Support:</b>						
Salaries	183,483	2,440,995	7.5%	152,982	2,051,151	7.5%
Employee Benefits	70,436	742,516	9.5%	56,177	767,396	7.3%
Contractual Services	702,599	1,117,108	62.9%	41,482	691,913	6.0%
Materials & Supplies	89,675	399,548	22.4%	86,846	340,789	25.5%
Conference & Meeting	1,360	90,614	1.5%	272	67,370	0.4%
Utilities	-	12,290	0.0%	4,200	10,715	39.2%
Capital Outlay	-	281,223	0.0%	-	125,000	0.0%
Other	-	24,700	0.0%	-	(11,300)	0.0%
Provision for Contingency	-	152,506	0.0%	-	621,083	0.0%
<b>Total Institutional Support</b>	<b>1,047,553</b>	<b>5,261,500</b>	<b>19.9%</b>	<b>341,959</b>	<b>4,664,117</b>	<b>7.3%</b>
Scholarships, Grants and Waivers	222,942	800,400	27.9%	230,304	698,000	33.0%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 2,455,260</b>	<b>\$ 22,408,122</b>	<b>11.0%</b>	<b>\$ 1,772,785</b>	<b>\$ 20,948,959</b>	<b>8.5%</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ (289,472)</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ (297,441)</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 513,921	\$ 1,619,895	31.7%	\$ 296,091	\$ 1,537,224	19.3%
Corporate Personal Property Replacement Tax	95,873	544,968	17.6%	95,447	404,900	23.6%
Tax Increment Financing Disbursements	15,139	125,000	12.1%	6,328	140,000	4.5%
Total Local Government	624,933	2,289,863	27.3%	397,867	2,082,124	19.1%
State Government:						
ICCB Credit Hour Grant	43,479	318,132	13.7%	42,323	307,029	13.8%
Total State Government	43,479	318,132	13.7%	42,323	307,029	13.8%
Student Tuition and Fees						
Tuition	180,032	350,662	51.3%	228,190	450,300	50.7%
Total Tuition and Fees	180,032	350,662	51.3%	228,190	450,300	50.7%
Other Sources:						
Facilities Revenue	9,379	115,000	8.2%	6,980	120,000	5.8%
Investment Revenue	9,022	65,000	13.9%	10,658	15,000	71.1%
Other	-	5,000	0.0%	732	3,000	24.4%
Total Other Sources	18,401	185,000	9.9%	18,369	138,000	13.3%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 866,844</b>	<b>\$ 3,143,657</b>	<b>27.6%</b>	<b>\$ 686,750</b>	<b>\$ 2,977,453</b>	<b>23.1%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	79,858	1,068,967	7.5%	72,540	1,038,766	7.0%
Employee Benefits	20,716	330,353	6.3%	20,966	340,760	6.2%
Contractual Services	36,255	178,700	20.3%	7,982	219,900	3.6%
Materials & Supplies	14,140	290,250	4.9%	4,979	265,750	1.9%
Conference & Meeting	-	1,300	0.0%	-	1,200	0.0%
Fixed Charges	211,427	173,100	122.1%	194,998	172,300	113.2%
Utilities	50,724	780,900	6.5%	4,276	623,550	0.7%
Capital Outlay	-	193,000	0.0%	-	216,000	0.0%
Provision for Contingency	-	23,573	0.0%	-	50,000	0.0%
Other	-	-	#DIV/0!	-	(56,700)	0.0%
Total Operations & Maintenance of Plant	413,120	3,040,143	13.6%	305,741	2,871,526	10.6%
Institutional Support:						
Salaries	3,553	50,087	7.1%	2,140	52,384	4.1%
Employee Benefits	2,604	41,219	6.3%	1,824	42,894	4.3%
Contractual Services	2,615	2,700	96.9%	-	2,700	0.0%
Materials & Supplies	97	5,308	1.8%	-	3,750	0.0%
Fixed Charges	-	-	#DIV/0!	-	4,199	0.0%
Other	-	4,200		369	-	
Total Institutional Support	8,869	103,514	8.6%	4,333	105,927	4.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 421,988</b>	<b>\$ 3,143,657</b>	<b>13.4%</b>	<b>\$ 310,074</b>	<b>\$ 2,977,453</b>	<b>10.4%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	487,280	1,784,074	27.3%	233,259	1,115,918	20.9%
State Government Sources	-	240,788	0.0%	-	-	0.0%
Federal Government Sources	-	3,500,000	0.0%	-	-	0.0%
Investment Revenue	3,349	48,000	7.0%	14,811	50,000	29.6%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 490,628</b>	<b>\$ 5,572,862</b>	<b>8.8%</b>	<b>\$ 248,070</b>	<b>\$ 1,165,918</b>	<b>21.3%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ -	\$ 625,827	0.0%	\$ 19,810	\$ -	0.0%
Materials and Supplies	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Capital Outlay	225,555	4,609,771	4.9%	-	2,874,558	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 225,555</b>	<b>\$ 5,235,598</b>	<b>4.3%</b>	<b>\$ 19,810</b>	<b>\$ 2,874,558</b>	<b>0.7%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 87	\$ 8,000	1.1%	\$ 4,841	\$ 2,000	242.0%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 87</b>	<b>\$ 8,000</b>	<b>1.1%</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0.0%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ 231</b>	<b>\$ -</b>	<b>0.0%</b>
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 419,564	\$ 723,727	58.0%	\$ 352,272	\$ 1,288,125	27.3%
Investment Revenue	-	200	0.0%	-	25,500	0.0%
Other Revenue	-	31,500	0.0%	47	1,000	4.7%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 419,564</b>	<b>\$ 755,427</b>	<b>55.5%</b>	<b>\$ 352,319</b>	<b>\$ 1,314,625</b>	<b>26.8%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 20,948	\$ 368,206	5.7%	\$ 19,234	\$ 377,906	5.1%
Employee Benefits	4,188	77,480	5.4%	5,021	77,266	6.5%
Contractual Services	48,173	274,302	17.6%	-	53,149	0.0%
Materials & Supplies	59,077	301,846	19.6%	63,037	981,291	6.4%
Conference & Meeting	-	29,196	0.0%	595	28,788	2.1%
Fixed Charges	-	49,452	0.0%	-	44,380	0.0%
Capital Outlay/Depreciation	-	-	0.0%	-	-	#DIV/0!
Other	180	-	#DIV/0!	-	92,700	0.0%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 132,566</b>	<b>\$ 1,100,482</b>	<b>12.0%</b>	<b>\$ 87,886</b>	<b>\$ 1,655,480</b>	<b>5.3%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 366,239</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 348,855</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 107,743	\$ 874,788	12.3%	\$ -	\$ 550,541	0.0%
Federal Government Sources	309,573	4,310,895	7.2%	180,003	8,584,119	2.1%
Nongovernmental Gifts or Grants	21,772	-	0.0%	-	-	#DIV/0!
Other Revenue	-	2,000	0.0%	386	34,000	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 439,087</b>	<b>\$ 5,187,683</b>	<b>8.5%</b>	<b>\$ 180,388</b>	<b>\$ 9,168,660</b>	<b>2.0%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 20,527	\$ 703,243	2.9%	\$ 13,859	\$ 622,412	2.2%
Employee Benefits	8,035	266,294	3.0%	8,938	202,001	4.4%
Contractual Services	291	92,241	0.3%	10,406	59,115	17.6%
Materials & Supplies	5,488	100,897	5.4%	135	63,704	0.2%
Conference & Meeting	160	69,580	0.2%	-	72,091	0.0%
Utilities	-	-	#DIV/0!	-	900	0.0%
Capital Outlay	-	314,028	0.0%	-	-	0.0%
Other	962	-	0.0%	-	-	0.0%
<b>Total Instruction</b>	<b>35,463</b>	<b>1,546,283</b>	<b>2.3%</b>	<b>33,338</b>	<b>1,020,223</b>	<b>3.3%</b>
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	-	-	#DIV/0!
Materials and Supplies	-	-	0.0%	-	-	#DIV/0!
Conference & Meeting	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>
Student Services:						
Salaries	\$ 17,935	\$ 223,904	8.0%	\$ 15,648	\$ 222,081	7.0%
Employee Benefits	4,421	80,330	5.5%	4,945	80,328	6.2%
Contractual Services	503	4,781	10.5%	814	4,781	17.0%
Materials & Supplies	739	1,900	38.9%	1,954	2,800	69.8%
Conference & Meeting	650	5,175	12.6%	2,914	6,100	47.8%
Utilities	-	-	0.0%	-	-	0.0%
Capital Outlay	-	-	0.0%	-	-	#DIV/0!
Tuition Waivers (TRIO Grant)	-	28,000	0.0%	-	28,000	0.0%
<b>Total Student Services</b>	<b>24,248</b>	<b>344,090</b>	<b>7.0%</b>	<b>26,275</b>	<b>344,090</b>	<b>7.6%</b>
Public Services/Continuing Education:						
Salaries	-	-	0.0%	-	-	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Materials and Supplies	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	-	-	0.0%
<b>Total Public Services:</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Contractual Services	-	-	#DIV/0!	-	45,450	0.0%
Capital Outlay	-	-	#DIV/0!	-	195,338	0.0%
Maintenance supplies	-	-	0.0%	-	-	0.0%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
Total Operations & Maintenance of Plant	-	-	0.0%	-	240,788	0.0%
Institutional Support:						
Salaries (Federal Work Study)	2,400	99,574	2.4%	1,834	129,761	1.4%
Contractual Services	-	78,650	0.0%	176,285	2,006,361	8.8%
Institutional Support	-	7,300	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	802	-	#DIV/0!	395,891	501,881	78.9%
Total Institutional Support	3,202	185,524	1.7%	574,010	2,638,003	21.8%
Student Grants and Waivers (PELL & SEOG & HEERF)	260,152	3,119,786	8.3%	180,866	4,933,556	3.7%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	\$ 323,065	\$ 5,195,683	6.2%	\$ 814,489	\$ 8,132,698	10.0%
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	\$ -	\$ 200	0.0%	\$ -	\$ 2,000	0.0%
<b>WORKING CASH FUND REVENUES</b>	\$ 2,973	\$ 75,000	4.0%	\$ 16,111	\$ 55,000	29.3%
Investment Revenue	-	-	0.0%	516	-	0.0%
<b>TOTAL WORKING CASH FUND EXPENDITURES</b>	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended July 31, 2023  
 Unaudited

	7/31/2023	Annual Budget FY2024	Actual/Budget 8.5%	7/31/2022	Annual Budget FY2023	Actual/Budget 8.5%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 14,171	\$ 46,899	30.2%	\$ 8,604	\$ 42,273	20.4%
Investment Revenue	-	500	0.0%	12	150	8.3%
<b>TOTAL AUDIT FUND REVENUES</b>	<u>14,171</u>	<u>47,399</u>	29.9%	<u>8,616</u>	<u>42,423</u>	20.3%
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services	15,000	46,500	32.3%	-	41,000	0.0%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<u>\$ 15,000</u>	<u>\$ 46,500</u>	32.3%	<u>\$ -</u>	<u>\$ 40,000</u>	0.0%
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 500,806	1,552,546	32.3%	\$ 308,691	1,525,695	20.2%
Investment Revenue	-	13,000	0.0%	1,433	2,000	71.6%
Other Revenue	-	-	-	-	-	0.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<u>500,806</u>	<u>1,565,546</u>	32.0%	<u>310,124</u>	<u>1,527,695</u>	20.3%
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	6,406	86,210	7.4%	6,087	81,824	7.4%
Employee Benefits	1,370	29,273	4.7%	1,894	28,819	6.6%
Contractual Services	-	125,500	0.0%	741	125,500	0.6%
Materials & Supplies	-	500	0.0%	-	200	0.0%
Total Student Services	<u>7,776</u>	<u>241,483</u>	3.2%	<u>8,722</u>	<u>236,343</u>	3.7%
Operations & Maintenance of Plant:						
Contractual Services	39,792	512,000	7.8%	24,629	461,600	5.3%
Materials & Supplies	40	100	40.1%	91	100	90.9%
Utilities	-	500	0.0%	-	500	0.0%
Total Operations & Maintenance of Plant	<u>39,832</u>	<u>512,600</u>	7.8%	<u>24,720</u>	<u>462,200</u>	5.3%
Institutional Support:						
Salaries	5,629	90,922	6.2%	6,161	81,940	7.5%
Employee Benefits	1,223	262,251	0.5%	1,120	218,974	0.5%
Contractual Services	105,247	140,000	75.2%	108,956	142,000	76.7%
Materials & Supplies	795	1,500	53.0%	-	1,500	0.0%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	160,825	255,000	63.1%	195,186	240,200	81.3%
Total Institutional Support	<u>273,719</u>	<u>754,173</u>	36.3%	<u>311,424</u>	<u>689,114</u>	45.2%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<u>\$ 321,327</u>	<u>\$ 1,508,256</u>	21.3%	<u>\$ 344,866</u>	<u>\$ 1,252,337</u>	27.5%

Illinois Valley Community College District No. 513  
 Fiscal Year 2023 Budget to Actual Comparison  
 All Funds - By Budget Officer  
 as of July 31, 2023  
 Unaudited

Department	Actual FY2024	Annual Budget FY2024	Actual/ Budget 100.0%
President	62,609	333,745	18.8%
Board of Trustees	5,730	14,900	38.5%
Marketing and Communications Foundation	5,467	373,532	1.5%
	5,114	136,919	3.7%
Continuing Education	52,782	712,789	7.4%
Facilities	638,674	4,534,953	14.1%
Information Technologies	831,217	2,814,297	29.5%
Institutional Effectiveness	18,023	161,704	11.1%
Academic Affairs	35,514	376,202	9.4%
ATOMAT (Grant)		270,000	0.0%
Carl Perkins (Grant)	4,171	233,510	1.8%
ECACE Early Childhood (Grant)	17,542	219,684	8.0%
PATH (Grant)	9,055	468,974	1.9%
Adult Education	17,491	520,292	3.4%
Learning Resources	176,916	1,775,791	10.0%
Workforce Development Division	144,545	2,207,970	6.5%
Natural Sciences & Business Division	246,023	3,197,753	7.7%
Humanities & Fine Arts/Social Science Division	230,117	3,095,051	7.4%
Health Professions Division	151,333	2,690,930	5.6%
Admissions & Records	36,536	484,134	7.5%
Counseling	48,129	729,829	6.6%
Student Services	21,202	405,509	5.2%
Financial Aid	271,223	3,429,320	7.9%
Career Services	4,736	51,099	9.3%
Athletics	11,516	352,751	3.3%
TRIO (Student Success Grant)	23,242	344,090	6.8%
Ottawa Center	7,102	105,292	6.7%
Campus Security	39,832	510,600	7.8%
Business Services/General Institution	123,425	1,334,419	9.2%
Innovative Bridge (Grant)	3,202	108,650	2.9%
DCEO-Ag Site work (Grant)	-	240,788	0.0%
Ag. Ed Center (Grant)	-	3,500,000	0.0%
Risk Management	273,719	756,173	36.2%
Tuition Waivers	222,942	825,400	27.0%
Food Service	34,484	225,000	15.3%
Purchasing	9,798	136,538	7.2%
Human Resources	17,648	221,276	8.0%
Bookstore	82,704	390,515	21.2%
Shipping & Receiving	8,869	103,514	8.6%
Copy Center	2,129	68,327	3.1%
<b>Total FY24 Expenditures</b>	<b>3,894,761</b>	<b>38,462,218</b>	<b>10.1%</b>

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended July 31, 2023**

	EDUCATION	OP/MAINT	OF / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,599,418.93	\$ 610,962.59	\$ 969,811.04	\$ 210,266.32	\$ (108,687.81)	\$ (890,067.35)	\$ 1,168,573.71	\$ 20,035.82	\$ 475,642.74	\$ 650,955.12	\$ 5,706,911.11
Total Receipts	3,676,318.23	568,962.54	724,325.47	0.02	44,482.79	58,000.00	1,158.90	14,852.03	525,063.56	67,642.00	5,680,805.54
Total Cash	6,275,737.16	1,179,925.13	1,694,136.51	210,266.34	(64,205.02)	(832,067.35)	1,169,732.61	34,887.85	1,000,706.30	718,597.12	11,387,716.65
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(2,362,896.15)	(429,367.43)	(470,350.37)	-	(120,980.72)	(131,267.31)	-	(10,000.00)	(275,629.82)	(1,191.68)	(3,801,683.48)
ACCOUNT BALANCE	3,912,841.01	750,557.70	1,223,786.14	210,266.34	(185,185.74)	(963,334.66)	1,169,732.61	24,887.85	725,076.48	717,405.44	7,586,033.17
Deposits in Transit	(43,457.01)										(43,457.01)
Outstanding Checks	564,474.99										564,474.99
BANK BALANCE	4,433,858.99	750,557.70	1,223,786.14	210,266.34	(185,185.74)	(963,334.66)	1,169,732.61	24,887.85	725,076.48	717,405.44	8,107,051.15
Certificates of Deposit	-	-	-	-	-	-	1,444,059.83	-	-	-	1,444,059.83
Illinois Funds	9,071,830.07	2,059,711.02	495,661.74	19,910.07	-	9,908.76	58,702.28	-	-	1,246,768.55	12,962,492.49
ISDLAF+ Funds	-	-	545,696.71	-	-	-	23,317.76	-	-	-	569,014.47
ISDLAF+ CD's	-	-	486,700.00	-	-	-	977,050.00	-	-	-	1,463,750.00
PMA Holdings- MM	11,314.07	5,657.03	-	3,535.65	-	7,919.85	-	-	-	-	28,426.60
PMA Holdings-CD's/Govt Securities	1,972,962.32	986,481.16	-	616,550.73	-	-	1,381,073.62	-	-	-	4,957,067.83
Capital Dev. Fund-MD	-	-	540,137.45	-	-	-	-	-	-	-	540,137.45
Total Investment	\$ 11,056,106.46	\$ 3,051,849.21	\$ 2,068,195.90	\$ 639,996.45	\$ -	\$ 17,828.61	\$ 3,884,203.49	\$ -	\$ -	\$ 1,246,768.55	\$ 21,964,948.67

Respectfully submitted,

  
Kathy Ross  
V.P. for Business Services and Finance/Board Treasurer

LaSalle State Bank \$ 361,902.25

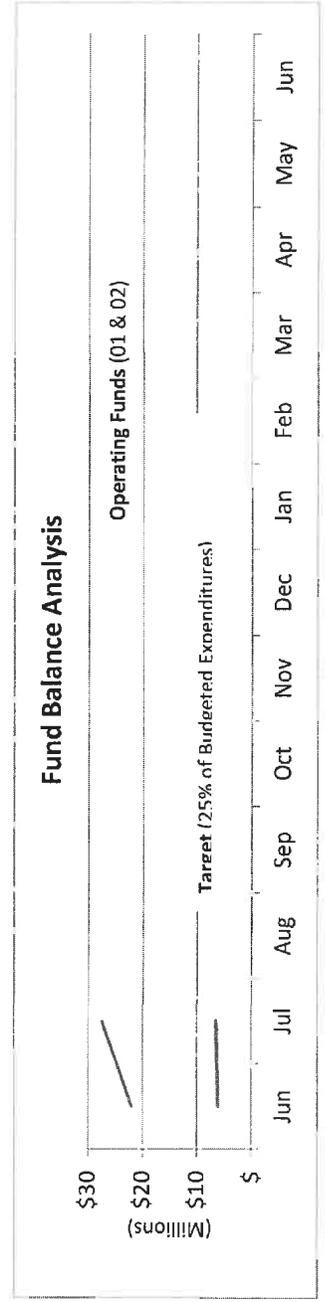
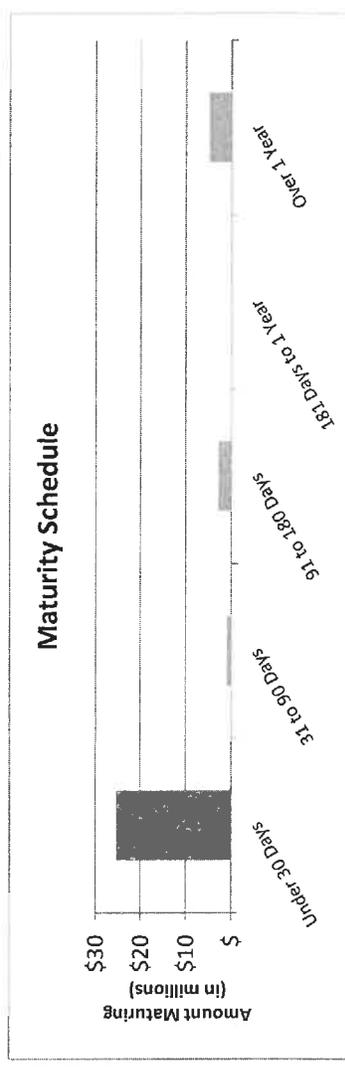
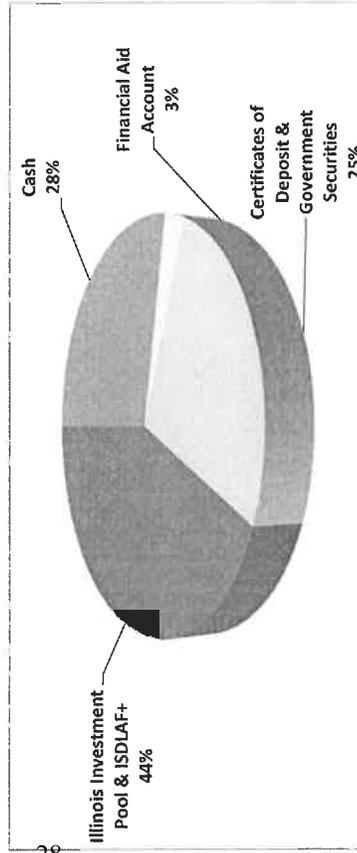
Midland States Bank 7,745,148.90

\$ 8,107,051.15

**Illinois Valley Community College District No. 513**  
**Investment Status Report**  
**All Funds**  
**July 31, 2023**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	28.3%	\$ 8,802,766	4.032%
Financial Aid Account	2.8%	880,209	4.200%
Certificates of Deposit & Government Securities	25.3%	7,864,878	3.152%
Illinois Investment Pool & ISDLAF+	43.5%	13,531,301	5.304%
<b>Total</b>		<b>\$ 31,079,155</b>	<b>4.367%</b>

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 12,962,492	-	-	12,962,492	42%
ISDLAF+ Funds	568,809	1,463,750	-	2,032,559	7%
Midland States Bank	-	-	7,745,149	7,745,149	25%
Midland States-F/A	-	-	880,209	880,209	3%
Midland States-Bldg	-	-	540,137	540,137	2%
LaSalle State Bank	-	-	335,945	335,945	1%
Commerce Bank	-	995,078	-	995,078	3%
Multi Bank Securities	-	448,982	-	448,982	1%
Hometown Ntl Bank	-	-	-	-	0%
PMA Holdings	-	4,957,068	28,427	4,985,495	16%
Heartland Bank	-	-	153,108	153,108	0%
Marseilles Bank	-	-	-	-	0%
	<b>\$ 13,531,301</b>	<b>\$ 7,864,878</b>	<b>\$ 9,682,976</b>	<b>\$ 31,079,155</b>	<b>100%</b>



ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
July 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper. &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	58,304	29,152		18,220		40,813		146,490	Goldman Sachs	91282CEG2	2.25%	Govt Treasuries
7/25/2024	58,385	29,193		18,245		40,870		146,693	FHLMC	3137BDCW4	3.30%	Govt Treasuries
3/15/2025	257,898	128,949		80,593		180,529		647,969	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	18,882	9,441		5,900		13,217		47,440	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	38,348	19,174		11,984		26,844		96,349	FNMA	3140HR4V6	3.61%	Govt Treasuries
3/31/2026	118,712	59,356		37,098		83,098		298,264	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	33,843	16,921		10,576		23,690		85,029	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	20,533	10,267		6,417		14,373		51,590	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	49,562	24,781		15,488		34,693		124,524	FNMA	3138LDY80	2.53%	Govt Treasuries
9/1/2026	34,131	17,066		10,666		23,892		85,755	FNMA	3140LDB65	1.10%	Govt Treasuries
1/25/2027	28,524	14,262		8,914		19,967		71,667	FHLMC	3137BVZ82	3.43%	Govt Treasuries
3/31/2027	155,539	77,769		48,606		108,877		390,792	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	93,799	46,900		29,312		65,659		235,670	FHLMC	3137FLJ3	3.12%	Govt Treasuries
7/25/2027	46,964	23,482		14,676		32,875		117,996	FHLMC	3137FAWS3	3.19%	Govt Treasuries
12/25/2027	52,363	26,181		16,363		36,654		131,561	FNMA	3136AY7L1	2.99%	Govt Treasuries
5/31/2028	206,332	103,166		64,479		144,432		518,409	Bofa Securities	91282CHE4	3.63%	Govt Treasuries
3/15/2024	38,958	19,479		12,174		27,270		97,881	Goldman Sachs	38141GZP2	3.00%	Corporate Issue
5/3/2024	39,024	19,512		12,195		27,317		98,048	American Express	025816CV9	3.38%	Corporate Issue
6/27/2024	38,581	19,290		12,056		27,006		96,934	American Honda	02665WCZ2	2.40%	Corporate Issue
10/26/2024	38,205	19,102		11,939		26,743		95,990	Bb T Corporation	05531FBB8	2.85%	Corporate Issue
2/4/2025	38,776	19,388		12,117		27,143		97,424	Bank of America	06051GKG3	1.84%	Corporate Issue
3/10/2025	37,881	18,940		11,838		26,517		95,176	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	38,514	19,257		12,036		26,960		96,766	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	38,570	19,285		12,053		26,999		96,907	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	38,534	19,267		12,042		26,974		96,816	Caterpillar	14913R2V8	3.40%	Corporate Issue
6/13/2025	38,816	19,408		12,130		27,171		97,524	Bank New York	06406RBF3	3.43%	Corporate Issue

ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
July 31, 2023

DUE	Education	Oper & Maint	O&M Restricted	Bond & Int	Auxiliary	Working Cash	Liability Protection & Settlement	Total	Holder	Note Number	Rate %	Investment Description
7/15/2025	38,799	19,399		12,125		27,159		97,482	JP Morgan Chase	46625HMN7	3.90%	Corporate Issue
8/18/2025	38,458	19,229		12,018		26,921		96,626	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	29,255	14,627		9,142		20,478		73,503	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	19,949	9,975		6,234		13,964		50,122	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue
3/3/2026	39,934	19,967		12,479		27,954		100,334	John Deere Capital	24422EWT2	5.05%	Corporate Issue
5/15/2026	19,693	9,846		6,154		13,785		49,478	Florida Pwr Lt Co	341081GR2	4.45%	Corporate Issue
3/1/2027	19,853	9,927		6,204		13,897		49,882	California	13063D3N6	4.85%	Municipal Issue
5/1/2027	21,883	10,941		6,838		15,318		54,980	Massachusetts	575831EZ1	2.39%	Municipal Issue
6/1/2027	35,252	17,626		11,016		24,676		88,570	Connecticut	20772KNY1	1.50%	Municipal Issue
6/30/2027	34,983	17,491		10,932		24,488		87,894	Multnomah Cnty	625517NG8	1.25%	Municipal Issue
1/1/2029	16,929	8,465		5,290		11,850		42,535	Birmingham,AL	091096NZ6	1.61%	Municipal Issue
Total PMA	1,972,962	986,481	-	616,551	-	1,381,074	-	4,957,068				



ILLINOIS VALLEY COMMUNITY COLLEGE  
ISDLAF+ Investments  
July 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>
9/6/2023						244,850		244,850	Fieldpoint Private	4.90%	4.90%
9/6/2023						244,950		244,950	First Community	4.80%	4.80%
10/6/2023						243,600		243,600	First Mid Bank &	5.12%	5.12%
10/6/2023						243,650		243,650	First Internet Ban	5.04%	5.04%
12/11/2023			243,350					243,350	Old Plank	5.23%	5.23%
12/11/2023			243,350					243,350	Bank Hapoalim	5.23%	5.23%
<b>Total CD</b>	-	-	486,700	-	-	977,050	-	1,463,750			

**\$5,000 and Over Disbursements**  
**07/01/23 - 07/30/23**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
785128	7/6/2023	82897	SURS	\$ 57,683.01	Payroll Deductions
785131	7/6/2023	209546	Allied Universal Security Serv	7,735.69	Security Services
785132	7/6/2023	235211	Amazon Capital Services Inc	15,677.53	Special Orders
785135	7/6/2023	229686	Augusoft, Inc	29,934.36	Lumens Pro Subscrip.; ed2Go Subscrip.; Lumens Training
785136	7/6/2023	94924	Bowne Painting & Decorating Inc	13,940.00	Painting in Early Childhood Areas
785138	7/6/2023	1169	City of Oglesby	5,885.34	Oglesby Police Protection
785139	7/6/2023	115159	City of Ottawa	115,500.00	Building Rental Fee
785150	7/6/2023	235100	Lo Destro Construction	122,875.78	CETLA/ Band Room*
785151	7/6/2023	235100	Lo Destro Construction	48,206.26	CETLA/ Band Room*
785161	7/6/2023	170561	Respondus, Inc	9,840.00	Lockdown Browser; Respondus Monitor; Respondus 4.0
785166	7/6/2023	209296	Sikich LLP	10,000.00	Audit Services FY2023
785169	7/6/2023	234722	Transformative Growth	105,000.00	MOU Counseling Services
ACH	7/6/2023		Internal Revenue Service	85,706.40	Federal Payroll Taxes
ACH	7/6/2023		Illinois Department of Revenue	26,865.34	State Payroll Taxes
ACH	7/6/2023		TSA EPARS	8,719.14	403(b) & 457(b)Payroll
785205	7/12/2023	209546	Allied Universal Security Serv	8,406.71	Security Services
785206	7/12/2023	233825	Altair Engineering, Inc	7,965.00	Altair Units- Data Analyst
785213	7/12/2023	238364	Danchris Nursery	10,825.00	Material and Labor for Campus Landscaping
785215	7/12/2023	209567	Delta Dental of Illinois	8,103.20	Dental Insurance Premium
785216	7/12/2023	130732	Dodson Plumbing, Heating and AC	50,850.00	2022 Mechanical Upgrades
785217	7/12/2023	235240	Lightcast	6,064.00	Analyst- HE
785218	7/12/2023	209907	Ellucian Company, L.P.	601,951.00	Fees for Subscription; Misc. Software
785223	7/12/2023	108802	Filter Services Inc	8,191.84	Filters per quote #Q6467
ACH	7/14/2023		Quadient-USPS	5,000.00	Postage for Meter
ACH	7/18/2023		CCHC	273,765.68	Health Insurance (July 2023)
785436	7/19/2023	209546	Allied Universal Security Serv	8,892.18	Security Services
785438	7/19/2023	235115	AssuredPartners of Illinois, LLC	27,956.00	Cyber Liability Insurance, Taxes, and Fees
785443	7/19/2023	94924	Bowne Painting & Decorating In	16,720.00	Painting Academic Support; Additional Painting
785457	7/19/2023	102229	Elan Cardmember Services	5,831.76	Monthly Credit Card Charges
785464	7/19/2023	1468	Joliet Junior College	10,000.00	IGEN Lead Status Membership Renewal
785468	7/19/2023	176682	Lite Construction, Inc	244,795.50	Medical Assisting Lab*

**\$5,000 and Over Disbursements**  
**07/01/23 - 07/30/23**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
785476	7/19/2023	234390	SmartDeploy	20,520.00	SmartDeploy Pro Subscription
785480	7/19/2023	226841	Realityworks, Inc	7,042.78	Hydroponics System; Plant Systems Pathway; Shipping
785484	7/19/2023	237029	SimX, Inc	10,000.00	General Marketplace Case
785486	7/19/2023	233062	Technolutions, Inc	25,000.00	Slate Admissions Software License
785487	7/19/2023	96904	The Higher Learning Commission	5,955.90	FY 23-24 Base Dues, FTE Dues, Campus Dues
785488	7/19/2023	59578	University of Illinois	13,171.00	FY24 I-Share Membership, CARLI Membership
785491	7/19/2023	187805	ZOHO Corporation	6,613.00	ManageEngine Patch Subscription
785492	7/19/2023	201725	Zoom Video Communications, Inc	24,059.70	Zoom Rooms Annual- Term
785509	7/20/2023	82897	SURS	54,879.89	Payroll Deductions
ACH	7/20/2023		Internal Revenue Service	67,981.03	Federal Payroll Taxes
ACH	7/20/2023		Illinois Department of Revenue	23,779.31	State Payroll Taxes
ACH	7/20/2023		TSA EPARS	7,501.14	403(b) & 457(b)Payroll
785530	7/26/2023	209546	Allied Universal Security Serv	8,871.83	Security Services
785533	7/26/2023	235388	Arbor Management	34,235.09	Food Service Program
785534	7/26/2023	235115	AssuredPartners of Illinois, LLC	179,381.00	Renewal of BAUT; Renewal of CPKG; Renewal of CLXS
785537	7/26/2023	1139	CDW Government, Inc	17,978.82	Misc. Supplies; Malwarebytes Education; Adobe; Lenovo
785539	7/26/2023	214499	Constellation NewEnergy, Inc	38,747.31	Electricity
785549	7/26/2023	200072	Hurst Review Services, Inc	6,475.00	Hurst Live PN Review Pkg
785552	7/26/2023	5259	ICCTA	5,507.00	1st Half of Assoc. Dues
785556	7/26/2023	138734	Krueger International	10,770.04	Pirouette, Café; Installation
785560	7/26/2023	209375	Refurble	14,000.00	Misc. Refurbished Laptop
785565	7/26/2023	1010	Newsbank, Inc	5,662.00	FY24 America's News & NewsTribune Renewal
785566	7/26/2023	1011	Network of Illinois Learning Resources	17,913.01	FY24 Misc. Textbooks
785571	7/26/2023	229262	Parchment LLC	8,272.00	Diploma Printing Services
785572	7/26/2023	91568	Pearson Education, Inc	5,150.38	Credit for Returns; Books for Resale
785574	7/26/2023	99520	Pocket Nurse	12,049.85	Misc. Items for Nursing
785579	7/26/2023	217287	Rehmann Technology Solutions,	10,572.92	ExaGrid EX21000 SEC Raw 48/72 TB Capacity System
785584	7/26/2023	1450	Thyssenkrupp Elevator Corporat	8,159.28	Quarterly billing
ACH	7/31/2023		EBC	6,523.68	H.R.A., F.S.A., Cobra (July 2023)
				<b>\$ 2,615,659.68</b>	

\*Protection, Health, & Safety (PHS) Projects



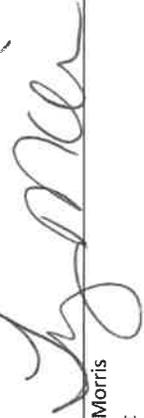
## IVCC Stipend Board Report for Payroll Ending 07/01/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Ault, Richard L	FY24 Chemical Hygiene Officer	06/18/2023	05/18/2024	05/18/2024	ST	3,000.00	128640090151900			
Baker, Matthew J	Head Coach Women's Cross Cntry	03/13/2023	06/30/2023	07/06/2023	ST	1,000.00	056430361751900			
Baker, Matthew J	Head Coach Men's Cross Country	03/13/2023	06/30/2023	07/06/2023	ST	1,000.00	056430361651900			
Beetz, Lyndsey Nicole	CODA Program Coordinator	07/01/2023	07/20/2023	08/03/2023	SS	2,475.00	011420730051340			
Branaman, Samantha	EMS 1203-01	06/24/2023	06/24/2023	07/06/2023	SS	688.00	011420410051310	EMS-1203-01	Adv. Cardiovascular Life Supp.	
Bruce, Chloe Kathleen	Frosting Fun	06/14/2023	06/14/2023	07/06/2023	ST	39.00	014110394151320			
Bruce, Chloe Kathleen	Goosey Goosey Fun Camp-PM	06/21/2023	06/21/2023	07/06/2023	ST	39.00	014110394151320			
Bruce, Chloe Kathleen	Goosey Goosey Fun Camp-AM	06/21/2023	06/21/2023	07/06/2023	ST	45.50	014110394151320			
Bubb, Jennifer Lee	AY22/23 Retirement Agrmt Payoff	06/22/2023	07/06/2023	07/06/2023	ES	1,418.32	011520650051310			
Carlson, James Edward	Interim VP of BSF	06/18/2023	07/01/2023	07/06/2023	ST	4,130.00	018240082051110			
Chambers, Dawn M	Faculty Summer Institute	05/22/2023	05/26/2023	07/06/2023	SS	150.00	012220322251320			
Cinotte, Lori Maret	Faculty Summer Institute	05/22/2023	05/26/2023	07/06/2023	SS	150.00	012220322251320			
Corcoran, Jerome M	Sem CR Hr Bonus per Contract	07/01/2023	07/01/2023	07/06/2023	MI	4,493.78	018110081051110			
Data, Dorene Marie	Summer STEM Academy (GRIP)	06/20/2023	06/20/2023	07/06/2023	SG	200.00	061320152751900			
Fitzpatrick, Sara Elizabeth	GooseyGoosey Cullinary Camp 7-10	06/21/2023	06/21/2023	07/06/2023	ST	175.00	014110394151320			
Fitzpatrick, Sara Elizabeth	GooseyGoosey Cullinary Camp 7-10	06/21/2023	06/21/2023	07/06/2023	ST	175.00	014110394151320			
Forst, Jean M	Faculty Summer Institute	05/22/2023	05/26/2023	07/06/2023	SS	150.00	012220322251320			
Gibson, Stephen Benton	Summer STEM Academy(GRIP)	06/21/2023	06/22/2023	07/06/2023	SG	400.00	061320152751900			
Grobleau, Ronald W	FY24 1st Responder Coordinator	06/18/2023	06/20/2024	06/20/2024	ST	3,000.00	128640090151900			
Hardy, Tina L	Bridge Grant Facilitation	07/01/2023	09/01/2023	09/01/2023	SG	6,000.00	068310335851900			
Haynes, Tricia Lynn	Summer STEM Academy BATTLEBOTS	06/20/2023	06/22/2023	07/06/2023	SG	300.00	061320152751900			
Jauch, Christian Martin	Faculty Summer Institute	05/22/2023	05/26/2023	07/06/2023	SS	150.00	012220322251320			
Killian, Melissa J	Overload x 2 days	06/18/2023	07/01/2023	07/06/2023	OV	721.88	013230030851540			
Klopcic, Elizabeth Ann	Faculty Summer Institute	05/22/2023	05/26/2023	07/06/2023	SS	150.00	012220322251320			
Kowalski, Andrea Beth	SPH 1001 522	06/27/2023	07/24/2023	08/03/2023	SS	2,601.00	011120650051320	SPH-1001-522	Fundamentals of Speech	
Landgraf, Tammy L	ECACE Grant Work	05/15/2023	08/15/2023	08/17/2023	SG	2,475.00	061220939451900			
Merriman, Merritt Michael	Summer STEM Academy(SPARK)	06/26/2023	06/29/2023	07/06/2023	SG	1,100.00	061320152751900			
Molin, Theresa Marie	Summer STEM Academy (SPARK)	06/26/2023	06/27/2023	07/06/2023	SG	550.00	061320152751900			
Moskalewicz, James P	Overload x 4 days	06/18/2023	07/01/2023	07/06/2023	OV	1,443.76	013230030851540			
Mounce, Stacey Marie	Fish Tales Camp	06/15/2023	06/15/2023	07/06/2023	ST	182.00	014110394151320			
Mounce, Stacey Marie	Summer Camp-Battle Bots	06/22/2023	06/22/2023	07/06/2023	ST	130.00	014110394151320			
Prine, Renee Marie	Overload x 2 days	06/18/2023	07/01/2023	07/06/2023	OV	721.88	013230030851540			
Pytel, Kyle Edwin	Driver Impvrnmnt-LaSalle County	06/03/2023	06/03/2023	07/06/2023	ST	200.00	014110394251320			
Seghi, Heather Nicole	Program Coordinator	07/01/2023	07/20/2023	08/03/2023	SS	1,650.00	011420730051340			
Smith, Mary Helen	Summer STEM Academy (CAD4KIDS)	06/26/2023	06/27/2023	07/06/2023	SG	210.00	061320152751900			
Smith, Sara E	FSS 8 hr In-Person & Online	06/06/2023	06/15/2023	07/06/2023	ST	600.00	014110394151320			
Sondgeroth, Anthony Lee	AY 22/23 Final Salary Payout	06/13/2023	06/13/2023	07/06/2023	ST	9,426.12	011320410051310			
Suerth, Matthew Paul	Final Payment Fiscal Year 2023	07/01/2022	06/30/2023	07/06/2023	ST	3,891.53	018710585051110			
Tomasson, Cory J	FY24 Athletic Director	06/18/2023	06/20/2024	06/20/2024	ST	19,051.76	056430361451220			
Tomasson, Cory J	FY24 Student Activity Coord	06/18/2023	06/20/2024	06/20/2024	ST	15,000.00	013830030051900			

\$89,283.53



Kathy Ross  
Interim Board Treasurer & CFO



Dr. Tracy Morris  
President

\*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School



# IVCC Stipend Board Report for Payroll Ending 7/15/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Beez, Lyndsey Nicole	Summer STEM Academy(SCRUBS)	07/11/2023	07/11/2023	07/20/2023	SG	150.00	061320152751900			
Carboni, Michelle Lynn	Interim Director of BSF	06/18/2023	07/01/2023	07/20/2023	ST	700.00	018240082051110			
Carboni, Michelle Lynn	Interim Director of BSF	07/02/2023	07/15/2023	07/20/2023	ST	700.00	018240082051110			
Carlson, James Edward	Interim VP of BSF	07/02/2023	07/15/2023	07/20/2023	ST	2,360.00	018240082051110			
Engelman, John Arthur	SPARK: Jr Welding Academy	06/20/2023	06/29/2023	07/20/2023	SG	950.00	014110394151320			
Fish, Nicholas R	Summer STEM Academy(SCRUBS)	07/10/2023	07/10/2023	07/20/2023	SG	150.00	061320152751900			
George, Charles Thomas	Summer STEM Academy (SCRUBS)	07/12/2023	07/12/2023	07/20/2023	SG	150.00	061320152751900			
Grubar, Scott James	SPARK: Jr Welding Academy	06/21/2023	06/29/2023	07/20/2023	SG	652.13	014110394151320			
Grzybowski, Mark James	Retro Pay-VP Contracts	07/15/2023	07/15/2023	07/15/2023	MI	508.09	013830030051110			
Harrison, Jamie Lynn	Summer STEM Academy ( SCRUBS)	07/12/2023	07/12/2023	07/20/2023	SG	150.00	061320152751900			
Herron, Mary Beth	Interim FOIA Officer	06/18/2023	07/01/2023	07/20/2023	ST	500.00	018240082051110			
Herron, Mary Beth	Interim FOIA Officer	07/02/2023	07/15/2023	07/20/2023	ST	500.00	018240082051110			
Kargle, Kearra S	SPARK: Jr Welding Academy	06/26/2023	06/29/2023	07/20/2023	SG	175.50	064110342151900			
Knowlton, Amber Sue	Summer STEM Academy (SCRUBS)	07/13/2023	07/13/2023	07/20/2023	SG	150.00	061320152751900			
Krizel, Grace V	Pete the Cat goes to Sumr Camp	06/15/2023	06/15/2023	07/20/2023	ST	65.00	014110394151320			
Krizel, Grace V	Camp Kindness 2.0	06/27/2023	06/29/2023	07/20/2023	ST	104.00	014110394151320			
Leiteritz, Lexis Lynn	UTube Content Creators Camp	07/10/2023	07/13/2023	07/20/2023	ST	350.00	014110394151320			
Mantermach, Emily S	Meditation/Asana&Nature Walking	06/30/2023	06/30/2023	07/20/2023	ST	125.00	014110394151320			
Mantermach, Emily S	Intro to Meditation/Asana/ConNa	07/14/2023	07/14/2023	07/20/2023	ST	125.00	014110394151320			
Molln, Theresa Marie	SPARK: Jr Welding Academy	06/28/2023	06/29/2023	07/20/2023	SG	550.00	064110342151900			
Mott, Willard D	Summer STEM Academy (GROW)	07/15/2023	07/15/2023	07/20/2023	SG	150.00	061320152751900			
Ossola, Jyllian	Camp Kindness	06/27/2023	06/29/2023	07/20/2023	ST	300.00	014110394151320			
Prine, Renee Marie	Overload x 2 days(6/29 & 7/11)	07/02/2023	07/15/2023	07/20/2023	OV	721.88	013230030851540			
Roberts, Gary C.	Retro Pay-VP Contracts	07/15/2023	07/15/2023	07/15/2023	MI	208.00	018120080051110			
Ross, Kathryn M	Interim Board Treasurer & CEO	06/18/2023	07/01/2023	07/20/2023	ST	1,000.00	018240082051110			
Ross, Kathryn M	Interim Board Treasurer & CFO	07/02/2023	07/15/2023	07/20/2023	ST	1,000.00	018240082051110			
Schneider, Gregg A	Driver Impvmt-LaSalle County	07/12/2023	07/12/2023	07/20/2023	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Impvmt-Bureau County	07/15/2023	07/15/2023	07/20/2023	ST	160.00	014110394351320			
Seghi, Heather Nicole	Interim Dean of Health Prof	07/02/2023	12/16/2023	12/24/2023	OV	10,693.41	011420730051340			
Timmers, Jennifer Nichole	Summer STEM Academy (GROW)	07/15/2023	07/17/2023	07/20/2023	SG	150.00	061320152751900			
Zukowski, Abigail Marie	Sound Healing Intro Class	07/14/2023	07/14/2023	07/20/2023	ST	150.00	014110394151320			

**\$ 23,808.01**

*Kathy Ross*  
Kathy Ross  
VP of Business Services and Finance

*Dr. Tracy Morris*  
Dr. Tracy Morris  
President

\* Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School



**IVCC Stipend Board Report for Payroll Ending  
07/29/2023**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Carlson, James Edward	Irletm VP of BSF	07/17/2023	07/27/2023	08/03/2023	ST	2,360.00	018240082051110			
Engelman, John Arthur	SABIC AWS Training 7-13-7/27	07/13/2023	07/27/2023	08/03/2023	ST	656.25	014210331051320			
Fish, Nicholas R	BLS & CPR Training-Dental Grp	07/24/2023	07/24/2023	08/03/2023	ST	150.00	014210331051320			
Gibson, Stephen Benton	Vector Electrical Testing	07/18/2023	07/18/2023	08/03/2023	ST	337.50	014210331051320			
Gibson, Stephen Benton	Carus Electrical Testing	07/19/2023	07/19/2023	08/03/2023	ST	187.50	014210331051320			
Hanson, Brent Carl	BLS & CPR Training-Dental Grp	07/24/2023	07/24/2023	08/03/2023	ST	300.00	014210331051320			
Kizer, Angel-Nicole Joy	Space Camp	07/18/2023	07/18/2023	08/03/2023	ST	97.50	014110394151320			
Kizer, Angel-Nicole Joy	The Great Escape	07/26/2023	07/26/2023	08/03/2023	ST	91.00	014110394151320			
Mantemach, Emily S	Intro to Meditation/Asana/NetiW	07/28/2023	07/28/2023	08/03/2023	ST	125.00	014110394151320			
Mollin, Theresa Marie	SABIC AWS Training	07/13/2023	07/13/2023	08/03/2023	ST	262.50	014210331051320			
Moskalewicz, James P	OV x 28hrs (7/18,19,24,25/23)	07/16/2023	07/29/2023	08/03/2023	OV	2,397.40	013230030851540			
Myers, Taylor Marie	Summer Boot Camps	07/16/2023	07/29/2023	08/03/2023	OV	309.38	011420730051340			
Ossola, Jillian	Space Camp	07/18/2023	07/18/2023	08/03/2023	ST	150.00	014110394151320			
Ossola, Jillian	The Great Escape-College Editn	07/26/2023	07/26/2023	08/03/2023	ST	150.00	014110394151320			
Prine, Renee Marie	OV x 14 hrs (1/4/23 & 1/5/23)	01/01/2023	01/14/2023	08/03/2023	OV	966.18	013230030851540			
Prine, Renee Marie	OV x 14hrs (8/9/22 & 8/10/22)	08/01/2022	08/14/2022	08/03/2023	OV	966.18	013230030851540			
Pytel, Kyle Edwin	Driver Imprvmt- LaSalle County	07/22/2023	07/22/2023	08/03/2023	ST	200.00	014110394251320			
Pytel, Kyle Edwin	Driver Imprvmt- LaSalle County	07/26/2023	07/26/2023	08/03/2023	ST	160.00	014110394251320			
Smith, Mary Helen	1 on 1 Computer Sessions Class	07/20/2023	07/20/2023	08/03/2023	ST	157.50	014110394151320			
Smith, Sara E	FSS In-Person & Online + Test	07/18/2023	07/27/2023	08/03/2023	ST	600.00	014110394151320			
Thompson, Jason O	SurvSkill:Plants+ Food, Tool,Me	04/22/2023	07/22/2023	08/03/2023	ST	250.00	014110394151320			Survival Skills: Plants for Food, Tools & Medicine

\$ 10,873.89

*Kathy Ross*  
Kathy Ross  
VP of Business Services and Finance

*Dr. Tracy Morris*  
Dr. Tracy Morris  
President

\* Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments  
(August 17, 2023 Board of Trustees Meeting)**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Solberg, Lea Ann	Dual Credit and Dual Enrollment Support Specialist	Academic Affairs	\$21.00	
Harsted, Nichols	Head Coach - Baseball	Athletics	\$8,000 stipend	
Carls, Ashley	Bridge Program Professional Mentor	Learning Resources	\$21.50	
Shreve, Deborah	Professional Tutor - Chemistry/Math	Learning Resources	\$21.50	
Cox, Anthony	Assistant Coach - Men's Soccer	Athletics	\$4,000 stipend	
Wineberg, Lenore	Part-time Instructor, Early Childhood Education	HFSS		\$688
Heiser, Angie	ESL Instructor	Adult Education	\$32.25	
Bartolucci, Kristi	GED Instructor	Adult Education	\$32.25	
Bursell, Jennifer	Part-time Instructor, Criminal Justice	NSB		\$688
Supan, Heinz	Part-time Instructor, History	HFSS		\$688
Astle, Mark	Part-time Instructor, English	HFSS		\$688
Darmody, Cassie	Part-time Instructor, Early Childhood Education	HFSS		\$688
Strefenel, Maria	Part-time Instructor, Speech	HFSS		\$688
Deking, Brianne	Interpreter	Learning Resources	\$71.50	

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts & Social Sciences
CEBS - Continuing Ed & Business Services
HLT - Health Professions

\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.

  
Kathy Ross  
Vice President for Business Services and Finance

  
Dr. Tracy Morris  
President

**Consortia Purchases**

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

**Recommendation:**

**The administration recommends Board approval to purchase the following through buying consortia:**

- **Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$32,637.72.**

KPI 6: Resource Management

**Purchase Request – Fuel for Truck Driver Training Program**

The Truck Driver Training Program will expend an estimated \$50,000 in FY2024 on fuel for its vehicles. Fuel is purchased at the pump, so it is not realistic to conduct a bidding process. IVCC has been using WEX Inc. for fuel cards for all College vehicles. With WEX Inc., IVCC is earning a 1.05 percent credit rebate on all fuel purchases made.

**Recommendation:**

**The administration recommends Board approval to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX Inc. fuel cards.**

KPI 1: Student Academic Success

KPI 6: Resource Management

**FY2024 Budget – Resolution to Adopt the Budget**

A notice of Public Hearing was published designating August 17, 2023 at 5:30 pm in the Board Room (C307) on the campus of Illinois Valley Community College for a public hearing. The tentative FY2024 budget has been on display in the Business Office for 30 days.

**Recommendation:**

**The administration requests approval of the resolution to adopt the FY2024 Budget, as presented.**

KPI 5: Fiscal Responsibility/Affordability

**ILLINOIS VALLEY COMMUNITY COLLEGE  
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 513  
STATE OF ILLINOIS  
BUDGET RESOLUTION FOR FISCAL YEAR 2023-2024**

The budget for Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, for the fiscal year beginning July 1, 2023, and ending on June 30, 2024.

**WHEREAS** the Board of Trustees of Illinois Valley Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President for Business Services and Finance has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

**WHEREAS** a public hearing was held on such budget on the 17<sup>th</sup> day of August, 2023, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

**NOW THEREFORE BE IT RESOLVED** by the Board of Trustees of said district as follows:

**Section 1:** That the fiscal year of Illinois Valley Community College be and the same hereby is fixed and declared to be beginning July 1, 2023, and ending June 30, 2024.

**Section 2:** That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Illinois Valley Community College for the same fiscal year.

Motion for the adoption was made by \_\_\_\_\_ and seconded by \_\_\_\_\_ . On roll, \_\_\_\_\_ members present, the vote was:

<u>AYES</u>	<u>NAYS</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The ayes being \_\_\_\_\_ and the nays being \_\_\_\_\_ the absentees being \_\_\_\_\_ and those voting present being \_\_\_\_\_, the Chairman declared the budget adopted this 17<sup>th</sup> day of August 2023.

\_\_\_\_\_  
Secretary, Board of Trustees, Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois

**ILLINOIS VALLEY COMMUNITY COLLEGE  
CERTIFICATION OF BUDGET/APPROPRIATION  
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50  
ILLINOIS COMPILED STATUTES**

The undersigned, Chair of the Board of Trustees of Illinois Valley Community College, Illinois, Community College District No. 513. Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, and the Vice President for Business Services and Finance/Treasurer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Illinois Valley Community College District 513 for its 2023-24 fiscal year, adopted on August 17, 2023.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this 17<sup>th</sup> day of August, 2023.

\_\_\_\_\_  
Chair, Board of Trustees, Illinois Valley Community  
College, Illinois Community College District No. 513,  
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,  
Livingston, Marshall, and Putnam, State of Illinois

\_\_\_\_\_  
Vice President for Business Services and Finance/  
Treasurer, Illinois Valley Community College,  
Illinois Community College District No. 513,  
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,  
Livingston, Marshall, and Putnam, State of Illinois

Filed this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
County Clerk

**ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513  
SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (SUMMARY)  
FISCAL YEAR Ending June 30, 2024**

	General Fund		Special Revenue Funds				Debt Service Fund	Proprietary Fund	Total (Memorandum Only)	
	Education Fund	Operations and Maintenance Fund (Restricted)	Operations and Maintenance Fund (Restricted)	Restricted Purposes Fund	Working Cash Fund	Liability, Protection, and Settlement Fund	Audit Fund	Bond and Interest Fund		Auxiliary Enterprises Fund
Budgeted Revenues	\$ 22,697,594	\$ 3,143,657	\$ 5,572,862	\$ 5,187,683	\$ 75,000	\$ 1,565,546	\$ 47,399	\$ 8,000	\$ 755,427	\$ 39,053,168
Budgeted Expenditures	(22,408,122)	(3,143,657)	(5,235,598)	(5,195,683)	-	(1,508,255)	(46,500)	-	(1,100,482)	(38,638,297)
Other Financing Sources	-	-	-	10,000	-	-	-	-	366,239	376,239
Other Financing Uses	(289,472)	-	-	-	-	-	-	-	-	(289,472)
Excess of Revenues and other financing sources over expenditures and other financing uses	(0)	0	337,264	2,000	75,000	57,291	899	8,000	21,184	501,638
<b>Fund balances July 1, 2023 (estimated)</b>	17,919,402	4,069,635	3,074,840	69,945	5,064,158	1,103,623	41,332	856,471	574,320	32,773,726
<b>Fund balance June 30, 2024</b>	\$ 17,919,402	\$ 4,069,635	\$ 3,412,104	\$ 71,945	\$ 5,139,158	\$ 1,160,914	\$ 42,231	\$ 864,471	\$ 595,504	\$ 33,275,364

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: \_\_\_\_\_

ATTEST: \_\_\_\_\_

**Purchase Request – Microsoft Software Maintenance and Support**

The Microsoft Software agreement allows us to use Microsoft Office 365 in our labs and offices, and provide it for use at home by our students and staff. This agreement also includes licensing for our server software used by the back end systems at the College.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

**Recommendation:**

**The administration recommends the Board authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$37,797.07 from CDW.**

KPI 6: Resource Management



Thank you for choosing CDW. We have received your quote.

Hardware      Software      Services      IT Solutions      Brands      Research Hub

## Review and Complete Purchase

ERIN TEMPLETON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

**Convert Quote to Order**

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
NLLJ990	7/6/2023	NLLJ990	1146996	\$37,797.07

### QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
<u>Microsoft 365 A3 - subscription license - 1 user</u> Mfg. Part#: AAD-38397-D-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: E&I CNR01402 Cloud Storage & Prod - Adobe & MS (CNR01402)	30000	5419378	\$0.01	\$300.00
<u>Microsoft SQL Server Enterprise Core Edition License &amp; Software Assurance</u> Mfg. Part#: 7JQ-00341 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: IPHEC RM071017 Software Microsoft (RM071017)	6	2670095	\$1,203.28	\$7,219.68
<u>Microsoft SQL Server Standard Core Edition License &amp; Software Assurance</u> Mfg. Part#: 7NQ-00302 UNSPSC: 43232304 Electronic distribution - NO MEDIA Contract: IPHEC RM071017 Software Microsoft (RM071017)	2	2670099	\$314.17	\$628.34
<u>Microsoft Windows Server Standard Edition - License &amp; Software Assurance</u> Mfg. Part#: 9EM-00562 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: IPHEC RM071017 Software Microsoft (RM071017)	56	4325202	\$6.23	\$348.88
<u>Microsoft Windows Server Datacenter Edition - license &amp; software assurance</u> Mfg. Part#: 9EA-00039 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Sourcewell 081419-CDW Tech Catalog - Software (081419-CDW)	16	4325198	\$43.47	\$695.52

**QUOTE DETAILS (CONT.)**

<u>Microsoft 365 A3 - subscription license - 1 user</u>	412	5419407	\$62.37	\$25,696.44
Mfg. Part#: AAD-38391-12mo UNSPSC: 43231513 Electronic distribution - NO MEDIA Contract: Sourcewell 081419-CDW Tech Catalog - Software (081419-CDW)				
<u>Microsoft Windows Server - External Connector License &amp; Software Assurance</u>	1	2379801	\$189.01	\$189.01
Mfg. Part#: R39-00374 UNSPSC: 43233004 Electronic distribution - NO MEDIA Contract: Sourcewell 081419-CDW Tech Catalog - Software (081419-CDW)				
<u>Microsoft Visio Professional - license &amp; software assurance - 1 PC</u>	412	2943888	\$6.60	\$2,719.20
Mfg. Part#: D87-01057 UNSPSC: 43231507 Electronic distribution - NO MEDIA Contract: Sourcewell 081419-CDW Tech Catalog - Software (081419-CDW)				

<b>SUBTOTAL</b>	\$37,797.07
<b>SHIPPING</b>	\$0.00
<b>SALES TAX</b>	\$0.00
<b>GRAND TOTAL</b>	<b>\$37,797.07</b>

**PURCHASER BILLING INFO**

**Billing Address:**  
ILLINOIS VALLEY COMMUNITY COLLEGE  
ACCOUNTS PAYABLE  
815 N ORLANDO SMITH ST  
OGLESBY, IL 61348-9692  
**Phone:** (815) 224-2720  
**Payment Terms:** NET 30 Days-Govt/Ed

**DELIVER TO**

**Shipping Address:**  
ILLINOIS VALLEY COMMUNITY COLLEGE  
815 N ORLANDO SMITH ST  
IVCC-LOADING DOCK  
OGLESBY, IL 61348-9692  
**Shipping Method:** ELECTRONIC DISTRIBUTION

**Please remit payments to:**

CDW Government  
75 Remittance Drive  
Suite 1515  
Chicago, IL 60675-1515



**Sales Contact Info**

**Josh McCray** | (866) 251-8602 | [josh.mccray@cdwg.com](mailto:josh.mccray@cdwg.com)

**LEASE OPTIONS**

FMV TOTAL	FMV LEASE OPTION	BO TOTAL	BO LEASE OPTION
<b>\$37,797.07</b>	<b>\$1,022.41/Month</b>	<b>\$37,797.07</b>	<b>\$1,178.13/Month</b>

Monthly payment based on 36 month lease. Other terms and options are available. Contact your Account Manager for details. Payment quoted is subject to change.

Why finance?

- Lower Upfront Costs. Get the products you need without impacting cash flow. Preserve your working capital and existing credit line.

- Flexible Payment Terms. 100% financing with no money down, payment deferrals and payment schedules that match your company's business cycles.
- Predictable, Low Monthly Payments. Pay over time. Lease payments are fixed and can be tailored to your budget levels or revenue streams.
- Technology Refresh. Keep current technology with minimal financial impact or risk. Add-on or upgrade during the lease term and choose to return or purchase the equipment at end of lease.
- Bundle Costs. You can combine hardware, software, and services into a single transaction and pay for your software licenses over time! We know your challenges and understand the need for flexibility.

General Terms and Conditions:

This quote is not legally binding and is for discussion purposes only. The rates are estimate only and are based on a collection of industry data from numerous sources. All rates and financial quotes are subject to final review, approval, and documentation by our leasing partners. Payments above exclude all applicable taxes. Financing is subject to credit approval and review of final equipment and services configuration. Fair Market Value leases are structured with the assumption that the equipment has a residual value at the end of the lease term.

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Support



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This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager

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**Purchase Request – Ferrilli Core System Admin Renewal**

Ferrilli Core System Admin service provides application support and maintenance for our Colleague Environment. The Ellucian Colleague software has been instrumental in supporting our administrative and academic operations, and this support renewal is crucial to ensure the continued efficiency and effectiveness of our institution. This service has proven to be a vital tool in managing our operations, streamlining workflows, and enhancing our ability to serve our students and stakeholders.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f). It will be funded by the IT FY24 Budget.

**Recommendation:**

**The administration recommends the Board authorize the renewal of the Ferrilli Core System service in the amount of \$70,380.**

KPI 6: Resource Management



**ILLINOIS  
VALLEY  
COMMUNITY  
COLLEGE**

## **MEMORANDUM**

---

**TO:** Kathy Ross  
**FROM:** Justin Denton  
**DATE:** July 24, 2023  
**SUBJECT:** Ferrilli Core: Sys Admin Renewal

---

This is a request to approve the quote from Ferrilli for our annual renewal of Ferrilli Core System Admin service that provides application support and maintenance for our Colleague Environment. The Ellucian Colleague software has been instrumental in supporting our administrative and academic operations, and this support renewal is crucial to ensure the continued efficiency and effectiveness of our institution. This service has proven to be a vital tool in managing our operations, streamlining workflows, and enhancing our ability to serve our students and stakeholders.

I am asking the Board of Trustees to approve the renewal of Ferrilli Core System Admin at the cost of \$70,380. This purchase is to be funded by the IT FY 23/24 Budget.

Included are the pricing sections of the quote. The full quote is available upon request.

Please let me know if you have questions or concerns.

### 18. Entire Agreement

This agreement contains the entire agreement between the parties hereto, and supersedes any and all other agreements heretofore made.

<b>Job Name</b>	CORE Sys Admin-Enhanced 12 month
<b>Institution</b>	Illinois Valley Community College
<b>Contract Contact</b>	Kathy Ross
<b>Job Contact</b>	Justin Denton
<b>Hereafter referred to as "Client"</b>	

<b>Assigned Consultant</b>	TBD
<b>Scheduled Dates:</b>	Dates will be scheduled upon signature of proposal and availability.
<b>Account Manager:</b>	Jessica Bonelli
<b>Account Manager Phone:</b>	610-565-3710

### Summary of Needs:

Comprehensive administration of the application, database, and operation system for the Colleague Ecosystem.

### Scope of Work:

- 24 by 7 uptime comprehensive colleague monitoring and response
- Colleague Database Maintenance
- Colleague Software Updates (Patches)
- WebAdvisor, UI, Self Service, and Colleague API Install and Upgrades
- DMI Configuration and Tuning
- Environment Cloning
- Unidata and MS SQL Upgrades
- WebAdvisor Performance Tuning
- Self Service Performance Tuning
- Web UI Performance Tuning
- Informer Performance Tuning and Upgrades
- Colleague LDAP Integration Maintenance (WebAdvisor authentication)
- Server Certificate Management
- Tomcat Upgrades

- Operating Systems Upgrades and Maintenance
- Install, Configure and Maintain Ethos Integration Services
- Critical time active system monitoring for 40 hours per year
- Monthly report
- 12 hours of General Consulting/month(no rollover)
  - General consulting hours must be scheduled in advance.
- Weekly meetings

**Deliverables:**

- Monthly Status Report
- Quarterly Security Audits

**Client Responsibilities:**

- Access to VPN and Colleague environments
- Approval to install monitoring software

**Location of Work:**

Remote

**Pricing:**

**Monthly Rate: \$5,865.00**

**Term: 12 months**

**Total: \$70,380.00**

Plus travel and expenses

- 1. All prices shall be held open for [30] days.**
- 2. All orders are subject to the terms and conditions included with this job order.**
- 3. Job order effective upon receipt of signed acceptance by client.**

For Ferrilli:



Robert Ferrilli, President

Date: 7/28/23

**Accepted as to job order and terms and conditions.**

**Purchase Request – Managed Detection and Response (MDR) Solution for Cyber Security**

The College is seeking to further refine its network infrastructure security posture through monitoring the activity that traverses the IVCC network. We are recommending the implementation of a Managed Detection and Response (MDR) solution by DarkTrace.

The DarkTrace network appliance will further increase our network security with AI Analysis and automated response for immediate threats such as ransomware, malware, and unsecured devices inside and outside of IVCC. This solution provides audit logs of network activity to ensure the safety of our IT Assets. This network appliance will serve as our first line of defense against out of the norm network activity and cyber threats on our network. The goal of this appliance is that it will act on these threats within seconds disabling activity and preventing the spread all while logging all activity for review by IT staff.

Year one funding for this network appliance will be covered through the FY2024 IT budget. Subsequent years will be funded through the annual budget cycle.

**Recommendation:**

**The administration recommends Board authorization to purchase the DarkTrace MDR solution for a three-year contract term, at a cost of \$24,500 per year for the term of the contract.**

KPI 6: Resource Management



**ILLINOIS  
VALLEY**  
COMMUNITY  
COLLEGE

## MEMORANDUM

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TO: Kathy Ross  
FROM: Justin Denton  
DATE: August 8, 2023  
SUBJECT: Security Enhancement Project

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To maintain Illinois Valley Community College's cyber security initiatives highlighted from the Moran audit, we've identified a few core areas that require immediate focus and attention.

As part of the FY23/24 budget, in conjunction with the Moran Audit and our own analysis, we discovered the opportunity to further increase our security posture against network attacks through implementation of a network monitoring and action appliance. We have identified a "Managed Detection and Response" (MDR) solution that will assist the IT team in real-time monitoring and action implementation. The DarkTrace MDR solution can monitor network activity and make informed decisions if a potential device is deemed a threat to the wider College and prevent it from getting access to the rest of the network. The goal of a strong MDR solution is to monitor all access logs across an organization and flag potential threats and respond autonomously.

The DarkTrace MDR solution will play an integral role in further securing the IVCC network and providing us real-time response to IT security threats. This solution leverages unsupervised machine learning for detection, AI powered autonomous response and machine investigations. This solution will serve as a IVCC's first response to prevent ransomware, malware, phishing, impersonations, insider threat attacks, etc. from occurring, as well as give the IT team insight into unknown vulnerabilities on the network. The goal of the IT team partnered with the DarkTrace solution is to autonomously interrupts attacks, in seconds, even if the threat is highly targeted or unknown.

I express my gratitude to the College for its ongoing dedication to investing cyber security initiatives such as the recent roll out of KnowBe4 for phishing response and upgrades to our computer technologies. The IT Department is committed to playing its part in creating a safe, secure, and reliable IT environment for the entire College.

I am asking the Board of Trustees to approve the DarkTrace MDR solution at a cost of \$24,500 per year. Year one of this purchase will be funded by the IT FY 23/24 budget and subsequent years will be budgeted for as part of the annual budget process.

Please let me know if you have questions or concerns.

**Customer Name:** Illinois Valley Community College  
**Shipping Address:** 815 N Orlando Smith St, Oglesby, IL 61348  
**Invoice Address:** 815 N Orlando Smith St, Oglesby, IL 61348  
**Attn:** justin\_denton@ivcc.edu  
**Email:** justin\_denton@ivcc.edu

**Product Order Form:** 120799-202308-07-666285-SS  
**Date Prepared:** 2023/08/07  
**Expiry Date:** 2023/08/21

Darktrace Offering :						
Product/Services Description	Quantity	Subscription Period (months)	Start Date	End Date	Annual Customer Price USD	Extended Customer Price USD
<b>PREVENT</b> <i>[Not Ordered]</i>						
<b>DETECT</b>						
<b>Network</b>						
Darktrace DETECT/Network	1,500 Devices	36.0	2023-09-01	2026-08-31		
<b>RESPOND</b>						
<b>Network</b>						
Darktrace RESPOND/Network	1,500 Devices	36.0	2023-09-01	2026-08-31		
<b>Cyber AI Analyst</b> <i>[for Network]</i>						
<b>DEPLOYMENT USAGE FEES</b>						
Darktrace Deployment Usage Fees/Appliance (Medium)	1	36.0	2023-09-01	2026-08-31		
Subscription period commencing on 2023/09/01 ("Commencement Date")						
Installation Services						
Standard Support Services						
<b>TRAINING</b>						
eLearning Training						
Public Online Training						
					24,500	73,500
<b>TOTAL</b>						<b>73,500</b>

### Terms and Conditions:

<b>1</b>	By signing this Product Order Form ("Product Order Form"), issuing a purchase order referencing this Product Order Form or otherwise accessing or using the Offering, the Customer's use of the Offering shall be subject to the Darktrace Master Services Agreement included in the Appliance, which can also be found at <a href="https://www.darktrace.com/resources/legal-online-terms.pdf">https://www.darktrace.com/resources/legal-online-terms.pdf</a> ("Agreement")
<b>2</b>	The Appliance(s) are for use with respect to the Customer's applicable bandwidth throughput, number of connected devices and connections per minute as set out in the applicable Product Data Sheet ( <a href="https://darktrace.com/resources/contract-data-sheets.zip">https://darktrace.com/resources/contract-data-sheets.zip</a> ) (the "Appliance Specifications"). Should the Appliance Specifications be exceeded, additional Fees shall be payable. The Software is limited to 1,500 (one thousand five hundred) Devices in use on the Customer network (the "Device Limit"). For the purposes of this calculation a "Device" is a unique Internet Protocol address (IP address), tied to a piece of equipment, apparatus, or instrument, virtual or physical; that is monitored, modelled and visible in the Threat Visualizer within a given 7 day time frame. Should the Device Limit be exceeded, additional Fees shall be payable.
<b>3</b>	Fees are exclusive of any applicable sales tax, goods and services tax, withholding tax or VAT. Fees will be invoiced annually in advance from the Commencement Date. Payment terms Net 30.
<b>4</b>	If Customer requires a purchase order, it must be sent at the time of acceptance of this Product Order Form and be for the full contract value. If it is not received, Darktrace shall be entitled to invoice without it.
<b>5</b>	Acceptance of this Product Order Form is expressly limited to the terms of Darktrace's offer. Once accepted, the terms and conditions of this Product Order Form and the Agreement will be the complete and exclusive statement of the agreement between the parties. Any modifications proposed by Customer are expressly rejected by Darktrace and shall not become part of the Agreement in the absence of Darktrace's written acceptance.
<b>6</b>	This Product Order Form may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement. Transmission of the executed counterpart of this Product Order Form by email (in PDF, JPEG or other agreed format) shall take effect as delivery of an executed counterpart.

### For Customer

Signature:

Name:

Job Title:

Signature Date: \_\_\_\_\_  
("Effective Date")

### For Darktrace:

Signature:

Name:

Job Title:

Signature Date:

**Purchase Request – CourseDog Renewal**

The CourseDog course and room scheduling platform was approved in August 2022 for master scheduling for IVCC classes and events. This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

It will be paid for out of the FY24 IT budget.

**Recommendation:**

**The administration recommends the Board authorize the renewal of the CourseDog Event Scheduler, Class Scheduler and Demand Analytics in the amount of \$60,637.**

KPI 6: Resource Management

Coursedog  
228 Park Avenue S  
PMB 70159  
New York, NY 10003



Bill To

**Illinois Valley Community College**  
815 N Orlando Smith St  
Oglesby, IL 61348  
United States

Invoice Number	Date	Due Date	Amount Due (USD)
10664	08/19/2023	09/18/2023	\$ 60,637.00

**Item / Description**

**Amount**

Demand Analytics This is your subscription fee for the term starting 08/19/2023 and ending 08/18/2024.	\$22,050.00
Event Scheduler This is your subscription fee for the term starting 08/19/2023 and ending 08/18/2024.	\$10,804.00
Class Scheduler This is your subscription fee for the term starting 08/19/2023 and ending 08/18/2024.	\$27,783.00

**AMOUNT DUE (USD) \$ 60,637.00**

**Memo**

Thank you for your business!

To send us a direct ACH/wire (preferred) you can do so at the below account. If you prefer a physical check, please send to the NYC address on the top of this invoice.

JPMorgan Chase Bank, N.A  
Account #: 00000273851821  
Routing #: 021000021

**Purchase Request – Trauma HAL® Adult Simulator Package**

The Paramedic program is requesting the purchase of a high-fidelity simulation mannequin to provide an enhanced simulated learning experience for both Paramedic and Emergency Medical Technician (EMT) students. Trauma HAL® is an advanced, rugged trauma patient simulator engineered to meet the needs of medical teams training in real environments that features programmable physiology, bleeding wounds, and extended wireless operability for realistic point-of-injury, transport, and in-hospital care training.

The administration requests authorization to proceed with the purchase of the Trauma HAL® adult simulator package in the amount of \$71,540 from Gaumard Simulators for Health Care Education. Gaumard Simulators for Health Care Education is the sole source provider for the Trauma HAL® adult simulator. The package purchase includes the simulator with associated accessories and software, a three-year service warranty, and installation and In-Service training.

This purchase is entirely funded by the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant.

**Recommendation:**

**The administration recommends Board authorization to purchase the Trauma HAL® adult simulator package, through Gaumard Simulators for Health Care Education, at a cost of \$71,540.**

KPI 1: Student Academic Success

**Purchase Request – Classroom Furniture Purchases in D-228**

The College is seeking to purchase new tables and chairs to replace existing classroom furniture for student use in D-228. D-228 is one of the college's largest classrooms, and it will be shared by large classes in several divisions, including Early Childhood. The ECE program proposes to use ECACE Grant funds to update to mobile tables and chairs for student use/class collaboration.

This project was proposed in the ECACE Grant Implementation Plan and the ECACE Grant Budget Worksheet, and it was approved by ICCB ECACE Grant administrators.

Items will be purchased from Henricksen and be funded by the ECACE Grant. Henricksen's quote is for \$34,200.74, but the College is requesting a 10% contingency of \$3,420.07, for a total not-to-exceed cost of \$37,620.81. This furniture is being purchased through the OMNIA Partners and NCPA purchasing cooperatives.

**Recommendation:**

**The administration recommends Board authorization to purchase the furniture for room D228 from Henricksen, Peoria, IL through the OMNIA Partners and NCPA purchasing cooperatives, at a cost not to exceed of \$37,620.81.**

KPI 6: Resource Management

**Salt Shed Engineering Design Services**

The Board of Trustees approved the construction of a Salt Shed as a Protection, Health, and Safety Project for a cost of \$272,000, including \$30,000 in A/E Professional Fees.

Chamlin & Associates submitted a proposal for professional engineering and surveying services for the Salt Shed Construction project. The budget is below.

Topo Survey, Site Design, and Architectural Design	<u>\$ 17,500</u>
Bidding Services	<u>\$ 1,500</u>
Construction Administration/Inspection	<u>\$ 5,000</u>
<b>Total</b>	<b><u>\$ 24,000</u></b>

Additionally, Chamlin & Associates will oversee Geotechnical Engineering Services which includes two (2) soil borings at proposed building location. This service is being provided on a time and materials basis for an estimated fee of \$6,000.

**Recommendation:**

**The administration recommends Board approval of Engineering Design Services with Chamlin & Associates for the construction of a Salt Shed as presented for a cost of \$24,000.**

KPI 6: Resource Management

**Confirmation of Faculty Appointment – Greg Whightsil, Industrial Maintenance and Electricity Instructor**

The search committee has selected Greg Whightsil as Industrial Maintenance and Electricity Instructor to fill the vacancy created by the resignation of Charles Raimondi.

Greg has a bachelor's degree in Manufacturing Technology. He anticipates completion of a Master's degree in Industrial Technology and Operations in 2024. The Industrial Maintenance and Electricity Instructor position requires an associate's degree with a bachelor's preferred. Information on this candidate is attached.

**Recommendation:**

**The administration recommends the appointment of Greg Whightsil as Industrial Maintenance and Electricity Instructor effective August 14, 2023 at Step A-12 (+ 1%), an annualized salary of \$60,935.00 on the 2023/2024 faculty salary schedule.**

KPI 4: Support for Employees

**RECOMMENDED FOR FACULTY APPOINTMENT  
FISCAL YEAR 2024 / ACADEMIC YEAR 2023-2024**

**GENERAL INFORMATION:**

<b>POSITION TO BE FILLED:</b>	Industrial Maintenance and Electricity Instructor
<b>NUMBER OF APPLICANTS:</b>	4
<b>NUMBER OF APPLICANTS INTERVIEWED:</b>	3
<b>APPLICANTS INTERVIEWED BY:</b>	Dr. Shane Lange, Dean of Workforce Development; Art Koudelka, Program Coordinator/Instructor; Theresa Molln, Program Coordinator/Instructor; Steve Gibson, Program Coordinator/Instructor; Kim Herout, Administrative Assistant for Workforce Development

**APPLICANT RECOMMENDED:**

**Greg Whightsil**

**EDUCATIONAL PREPARATION:**

- Illinois Institute of Technology, Chicago, IL – MS Industrial Technology and Operations – Facility Manager, Anticipated 2024
- Northern Illinois University, DeKalb, IL – BS Applied Manufacturing Technology
- Illinois Valley Community College, Oglesby, IL – A.A.S. Electronics; Certificate – Industrial Electrician; Arc Flash Safety NFPA 70E; OSHA 30 Hour General Industry

**EXPERIENCE:**

- Reliability Solutions, Walnut Hill, FL–Electrical and Instrumentation Process Manager
- Ajinomoto Foods, Toluca, IL–Facilities Maintenance Manager
- Illinois Valley Community College, Oglesby, IL–Adjunct Electronics Instructor

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Extensive Manufacturing and teaching experience.
2. Demonstrated commitment to facilitate student growth, and passion to collaborate with faculty and staff.
3. Committed to keeping current with manufacturing processes and training needs; established and maintains relationships with local industry partners.

**RECOMMENDED SALARY:** \$60,935 annualized (A-12 + 1%); effective 08/14/2023

Mary Beth Herron  
Director of Human Resources



**ILLINOIS  
VALLEY**  
COMMUNITY  
COLLEGE

## MEMORANDUM

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TO: Dr. Tracy Morris, President  
Mark Grzybowski, Vice President for Student Services

FROM: Cory Tomasson, Athletic Director

DATE: July 20, 2023

SUBJECT: IVCC Women's Basketball

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At the end of May 2023, the IVCC Women's Basketball Coach resigned from his position. Two student-athletes were planning to return to the team for the 2023-2024 season and have signed National Letters of Intent and IVCC Tuition Waivers. Unfortunately, only two additional players were recruited and signed National Letters of Intent for the 2023-2024 season. One of those individuals decided to enroll elsewhere, leaving IVCC with three rostered players.

As IVCC posted the position for a new Head Coach and conducted interviews, the Athletic Director contacted numerous students to try to fill a roster for the year. Due to the untimeliness of the resignation, the lack of effective recruitment by the previous head coach, and lateness of the search for a new head coach, only one additional player agreed to join the team.

Based on this unfortunate situation, the Athletic Department recommends the following:

- Cancel the 2023-2024 Women's Basketball season and inform the NJCAA, Region IV Representatives, the Arrowhead Conference Representatives, and all scheduled opponents.
- Honor tuition waivers for the student-athletes that had previously signed for the upcoming year.

- Retain the current Assistant Women's Basketball Coach at the current stipend of \$5,616. The assistant coach would immediately begin recruiting for the 2024-2025 school year.
- Reopen the Head Women's Basketball Coach position in November of 2023. Previous applicants would be invited to reapply. Interviews would be conducted in December of 2023 with a goal of the newly hired coach being in place by January 2024. The newly hired head coach would then conclude recruiting activities and create a schedule for the 2024-2025 season and be paid a prorated stipend for work completed from January through June.



Lazaro Lopez, Ed.D.  
Chairman

Brian Durham, Ed.D.  
Executive Director

Illinois Community College Board

07/05/2023

Dr. Tracy Morris, President  
Illinois Valley Community College  
815 North Orlando Smith Avenue  
Oglesby, Illinois 61348 9691

Dear Dr. Morris,

The Illinois Community College Board (ICCB) is mandated by the Illinois Public Community College Act (P.A. 78-669) to coordinate a statewide program review system, by which instructional programs are reviewed once every five years by their respective institution. The purpose of Statewide Program Review is to 1) support strategic campus-level planning and decision-making related to instructional programming and academic support services, 2) support program improvement, and 3) support the delivery of locally responsive, cost-effective, high-quality programs and services across Illinois' community college system. For fiscal year 2021, the following instructional program areas were reviewed.

- I. Career and Technical Education (See [program review schedule](#) for full listing).
- II. Academic Disciplines: Social Behavioral Sciences
- III. Student Services: Business Services, Athletics, Student Activities
- IV. Cross-Disciplinary Instruction: Vocational Skills

This summary report documents feedback from the ICCB staff for Illinois Valley Community College's program review submission completed in fiscal year 2021. For each area of review, feedback has been provided by ICCB staff and has been included in the following summary report. Feedback has been generalized and may not encompass specific and measurable corrective actions, though in some places specific recommendations are provided. The expectation is that colleges will consider this feedback and ensure it is incorporated into their ongoing reviews.

If you believe this summary reflects any factual errors or if you require clarification, inquiries should be directed to [ICCB.programreviews@illinois.gov](mailto:ICCB.programreviews@illinois.gov) and an ICCB staff person will respond accordingly. Thank you to the faculty and staff for the hard work that was completed to compile this report for the statewide review.

Sincerely,

*Jennifer Foster*  
Jennifer Foster

Deputy Executive Director  
Illinois Community College Board

CC: Dr. Deborah L. Anderson

# Summary Report: Program Review Feedback for Illinois Valley Community College

## I. Career and Technical Education Programs

### Need:

Illinois Valley Community College sufficiently detailed program need for all eight program areas reviewed. Regarding labor market information, the college utilized EMSI data as well as data from the Illinois Department of Labor Statistics and the U.S. Bureau of Labor Statistics. The Early Childhood Education program also utilized the Illinois Department of Human Services Salary and Staffing Survey of Licensed Child Care Facilities as a source of labor market information. A variety of strategies are employed across the programs reviewed to ensure a sufficient pipeline of students to fulfill the labor market needs, such as faculty and staff visits to high schools, inviting high school students to the college, radio advertisements, advisory boards, career fairs, and ICAPS and Adult Education cooperatives.

### Cost:

Illinois Valley Community College adequately detailed the elements of program costs. On average, faculty salaries and instructional and program supplies constitute most program costs. The college pays for nearly all programs reviewed with general funds. Perkins funds help to support all programs reviewed, except the Truck Driver Training program. To assist students in overcoming financial barriers to participation, the Automotive Technology and Truck Driver Training Program Coordinator secured discounts of up to 50% for tools. Additionally, for several programs, it was noted that the foundation awarded a scholarship to every student who applied the previous fiscal year.

### Quality:

Illinois Valley Community College sufficiently addressed the indicators program quality. Dual credit opportunities exist in all programs reviewed except the Automotive Technology and Truck Driver Training programs. The college indicated there are plans to offer dual credit courses in the Automotive Technology program “in the near future.” The college noted the Truck Driver Training program does not meet the requirements of a program of study, as defined by Perkins V, but indicated the Automotive Technology program does meet the requirements of a program of study. It should be noted that dual credit is a required component of a program of study. All programs reviewed offer work-based learning opportunities. However, it was noted that the Industrial Maintenance program could offer more opportunities to complete real-world tasks with the cooperation of industry leaders. All full-time faculty are eligible for \$1,000 in professional development funds annually. Advisory committees that help inform program direction in all programs reviewed. Due to low student interest and low industry need, the Process Operations Technology is being discontinued.

*Recommendation 1: The ICCB recommends that the college implement dual credit courses as planned in the Automotive Program.*

*Recommendation 2: The ICCB recommends that the college expand work-based learning opportunities in the Industrial Maintenance program by leveraging the advisory committee and growing employer partnerships.*

*Recommendation 3: The ICCB recommends that the college expand professional development opportunities for adjunct faculty.*

## **II. Academic Disciplines: Social Behavioral Sciences**

### **Need:**

The college has justified the need for the discipline. The courses offered satisfy the general education and elective requirements for the A.A., A.S., A.E.S., A.G.S., and A.A.S. degrees, as well as many Career and Technical Education Certificates. Course and curricular additions, modifications, and discontinuations are considered through their faculty, college-wide curriculum committee, and academic leadership.

### **Cost:**

Salaries and benefits for faculty are the primary operational expenses for the discipline. The institution utilizes both full- and part-time faculty. Costs are monitored by the departments and academic leadership.

### **Quality:**

The college offers traditional face-to-face, hybrid, and online (both synchronous and asynchronous) courses in a variety of traditional and accelerated formats. The college offers just over 20 courses in this academic discipline, all which meet the criteria for transfer coursework articulated to the baccalaureate level. Faculty monitor and assess the quality of all courses. Faculty identify “at-risk” students through an early-alert program, as well as through referrals through various student services and support offices, such as tutoring, the writing center, or office of accessibility. Students can access support services through the Student Success Center.

## **III. Student Services: Business Services, Athletics, Student Activities**

### **Business Services:**

The Cashier/Bursar’s office is responsible for maintaining accounts receivable, student accounts, payment processing, and other related services. The office also tracks delinquent accounts and collection efforts and ensures the department’s webpage is current. Strengths include knowledgeable staff, communication, and customer service. Challenges include staffing changes

and workload/distribution of duties. The action items include recent hires, self-service features for students, and collaboration with a debt recovery agency to recover funds owed on delinquent student accounts.

***Recommendation:** The ICCB recommends developing a manual for each area of the department to ensure there is documentation of policies and procedures in the event of staffing changes and new hires. It may also be advantageous to examine areas where cross-training is appropriate to strengthen efficiency and overall understanding of departmental tasks.*

**Athletics:**

The program offers several intercollegiate sports, and soccer was added in fall 2016. The student athletes perform well academically and are involved in community service projects and other volunteer work. Issues noted include budget shortcomings, hiring issues tied to the budget, and tuition waivers for student athletes. Action steps include moving to Division II status which will provide additional opportunities for tuition waivers. The program also hopes to add new sports to the program.

**Student Activities:**

Student activities at the college consist of extracurricular opportunities for students and over forty student organizations with each led by a faculty or staff advisor. Updates since the last review include improvements to the Student Government Association (SGA) elections process, update of the budget process, and reallocation of the student activities stipend to allow more money to go to the student organizations. The primary concern noted is limited budget dollars with few increases over the last review cycle to accommodate the increase in student organizations. Action steps include a review of the budget process and making informed budget recommendations.

**IV. Cross-Disciplinary Instruction: Vocational Skills**

The college reviewed its Real Estate Broker pre-license course. Students participating in the program boast a pass rate of 95%. The college identified strategies for steady or increased enrollment to ensure the program is cost-effective. The college demonstrated that the offering of this program aligns with the college's mission the community.

**RECOMMENDED FOR STAFF APPOINTMENT  
FISCAL YEAR 2024**

**GENERAL INFORMATION:**

<b>POSITION TO BE FILLED:</b>	Administrative Assistant I – Admissions and Records
<b>NUMBER OF APPLICANTS:</b>	36
<b>NUMBER OF APPLICANTS INTERVIEWED:</b>	9 (11 applicants were invited to interview; 6 declined)
<b>APPLICANTS INTERVIEWED BY:</b>	Tom Quigley, Director of Admissions and Records, Sarah Goetz, Student Services Information Specialist, and Ashlee Fitzpatrick, Recruitment Specialist

**APPLICANT RECOMMENDED:**

**Meagan O’Boyle**

**EDUCATIONAL PREPARATION:**

- Patrick Henry High School, Ashland, VA - Diploma

**EXPERIENCE:**

- IVCC, Oglesby, IL – Student Worker
- Caring Hands Daycare, La Salle, IL – Teacher Assistant

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Experience as a student worker in Admissions and Records will allow for easy transition into the role.
2. Familiarity with IVCC’s processes, including scanning transcripts and assisting with events.
3. Personable and customer service oriented that will be an excellent fit for the office of Admissions and Records.

**RECOMMENDED SALARY:** \$15.50 per hour; effective 07/31/2023

Mary Beth Herron  
Director of Human Resources

**Mary Beth Herron**

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**From:** Karina Delgado  
**Sent:** Tuesday, August 8, 2023 4:05 PM  
**To:** Mary Beth Herron  
**Subject:** Last Day 08/16/23

Mary Beth,

Please accept this letter of resignation from my position as Student Services Information Specialist. After significant consideration, I have decided that to accept the Marketing Coordinator position at the University of Illinois Extension. My last day of employment will be 08/16/23.

I'm very appreciative for the opportunities to develop my skills in the higher education field. I want to thank Admissions and Records for the guidance and insight.

Please let me know if you need any assistance with the transition.

Best,  
Karina Delgado  
Student Services Information Specialist  
Illinois Valley Community College  
Ext. 213



Business Services & Finance

**TO:** Dr. Tracy Morris, President  
Mary Beth Herron, Director of Human Resources

**FROM:** Kathy Ross, Vice President for Business Services and Finance

**DATE:** 07/17/2023

**SUBJECT:** Extension of Interim Additional Duties – Business Services and Finance

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The stipends to compensate Michelle Carboni and Mary Beth Herron for additional duties following the resignation of Dr. Matt Seaton was approved through the pay period that ended on July 1, 2023. Administration requests to extend the stipends through the pay period ending September 28, 2023. Administration also requests Nikki VanNielen’s adjusted hourly rate continue through the pay period ending September 28, 2023. Extending the additional duties assigned to Michelle Carboni, Mary Beth Herron and Nikki VanNielen will continue to provide support to the department as I transition to the Vice President role and conduct the search for a Controller.

In addition, Dr. Jim Carlson has agreed to extend his support two days per week to transition all facility projects through August 31, 2023.



**ILLINOIS  
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COLLEGE

## MEMORANDUM

---

TO: Dr. Tracy Morris, President  
Mark Grzybowski, Vice President for Student Services

FROM: Cory Tomasson, Athletic Director

DATE: August 7, 2023

SUBJECT: IVCC Athletic Training Services

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Due to the closure of St. Margaret's Health, IVCC does not have contracted athletic trainer services for the 2023-2024 school year. The following is a proposal with how the Athletic Department would like to proceed.

- IVCC will formally solicit for a request for quote for athletic training services for the 2023-2024 school year. This process will take time to complete, and the athletic department will require services during this interim.
- IVCC will contract with the former athletic trainer, Kayla Olson from St. Margaret's Health as an independent contractor to provide "bridge services" until a new provider agreement has been signed. The rate will be \$35 per hour. This will ensure that IVCC student-athletes will not experience any delays in services.

# Memorandum

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**To:** Dr. Tracy Morris, President  
**From:**  Mark Grzybowski, Vice President for Student Services  
**Date:** August 9, 2023  
**Subject:** Student Athlete Code of Conduct Updates

---

Recently, Athletic Director Cory Tomasson shared the following updates made to the Student Athlete Code of Conduct:

1. **Updated Pronouns.** So that all student athletes feel a sense of inclusion and as equitable members of the IVCC Athletic Department, all pronouns throughout the multi-page document were updated to the non-gendered form of 'they' or 'them'. These non-gendered pronouns remove assumption as related to gender and are becoming a more widely appropriate reference for gender.
2. **Academic Dishonesty.** The section of Academic Dishonesty was cleaned up to clarify penalties related to specific types of academic dishonesty as opposed to applying one global disciplinary sanction to all types of academic dishonesty. This allows for more appropriate disciplinary sanctions related to the severity of the specific instance of academic dishonesty and more closely aligns with the College's general Student Code of Conduct.

**Summer 2023 Graduation**

There were 161 graduating students earning a total of 206 degrees and certificates in the following areas:

- 29 Associate in Arts degree
- 19 Associate in Science degree
- 17 Associate in Applied Science degree
- 3 Associate in General Studies degree
- 138 Certificates of Completion

The Summer LPN graduates are included in the total number of certificates. There were 18 graduates who earned this certificate.

By comparison, in Summer 2022, we graduated 140 students with a total of 167 degrees and certificates.

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.