



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, June 8, 2023
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, June 8, 2023 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – May 11, 2023 Board Meeting (Pages 1-6)
 - 6.2 Approval of Bills - \$1,400,591.71
 - 6.2.1 Education Fund - \$827,106.77
 - 6.2.2 Operations & Maintenance Fund - \$60,150.92
 - 6.2.3 Operations & Maintenance Fund (Restricted) - \$4,953.87
 - 6.2.4 Auxiliary Fund - \$48,614.10
 - 6.2.5 Restricted Fund - \$410,343.72
 - 6.2.6 Liability, Protection & Settlement Fund - \$49,422.33
 - 6.3 Treasurer’s Report (Pages 7-26)
 - 6.3.1 Financial Highlights (Page 8)
 - 6.3.2 Balance Sheet (Pages 9-10)
 - 6.3.3 Summary of FY23 Budget by Fund (Pages 11-18)
 - 6.3.4 Budget to Actual by Budget Officers (Page 19)
 - 6.3.5 Statement of Cash Flows (Page 20)
 - 6.3.6 Investment Status Report (Pages 21-24)
 - 6.3.7 Disbursements - \$5,000 or more (Pages 25-26)
 - 6.4 Personnel – Stipends for Pay Periods Ending May 6, 2023 and May 20, 2023 & Part-Time Faculty and Staff Appointments May 2023 (Pages 27-31)

7. President's Report
8. Committee Reports
9. Authorization – Continue Payment for Standard Operating Expenditures (Page 32)
10. FY24 RAMP Capital Budget Requests (Page 33)
 - 10.1 Academic Support Center/Library
 - 10.2 Nursing Program Expansion
11. Insurance Renewals (Pages 34-44)
12. Purchase Request – Augusoft Lumens Pro Annual Renewal (Pages 45-48)
13. Purchase Request – Ellucian Colleague Annual Renewal (Pages 49-51)
14. Purchase Request – MDR Solution for Cyber Security (Pages 52-56)
15. Proposal for Slate Services – Health Professions Application (Pages 57-60)
16. Proposal Results – Digital Marketing (Page 61)
17. Staff Appointment – Dr. Tracey Antle, Interim Director of Nursing (Pages 62-63)
18. Faculty Appointment – Lyndsey Beetz, Dental Hygiene Coordinator (Pages 64-65)
19. Approval – Decennial Review Ad Hoc Committee (Pages 66-67)
20. Approval – Board Appointment (Page 68)
21. Items for Information (Pages 69-78)
 - 21.1 Spring 2023 Athletic Department GPA (Page 69)
 - 21.2 Spring 2023 Graduation (Page 70)
 - 21.3 EDCNCI Lease Renewal (Page 71)
 - 21.4 Staff Appointment – Alysha Anderson, Financial Aid Advisor (Page 72)
 - 21.5 Staff Appointment – Ryan Ferrari, Maintenance/Groundskeeper (Page 73)
 - 21.6 Staff Resignation – Katharine Young, Help Desk Specialist, Information Technology (Page 74)
 - 21.7 Staff Resignation – Samantha Manahan, Interim Marketing Coordinator (Page 75)
 - 21.8 Staff Resignation – Josh Nauman, Head Coach Women's Basketball (Page 76)
 - 21.9 Formal Notification of Retirement – Jennifer Bubb, Instructor, Developmental English/Reading/Study Skills (Page 77)
 - 21.10 FY23 Investment Income (Page 78)
22. Trustee Comment

23. Closed Session – 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; 4) collective negotiations; and 5) closed session minutes
24. Compensation FY24 – Employees Not Affected by a Negotiated Labor Agreement
25. Approval – Closed Session Minutes
26. Other
27. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
May 11, 2023

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, May 11, 2023 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Rebecca Donna
Jane E. Goetz
Elizabeth G. Boyles, Student Trustee

Members Virtually Present:

Members Telephonically Present:

Members Absent: Maureen O. Rebholz

Others Physically Present: Jerry Corcoran, President
Tracy Morris, President-Elect
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Kathy Ross, Controller
Mary Beth Herron, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

APPROVAL OF AGENDA

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the agenda. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Dr. Boyles to approve the consent agenda, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – April 13, 2023 Board Meeting and April 25, 2023 Organizational Board Meeting.

Approval of Bills - \$1,803,000.43

Education Fund - \$903,911.07; Operations & Maintenance Fund - \$66,614.24; Operations & Maintenance (Restricted Fund) - \$394,433.56; Auxiliary Fund - \$280,316.02; Restricted Fund - \$115,251.01; and Liability, Protection & Settlement Fund - \$42,474.53.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending April 8, 2023 and April 22, 2023 & Part-time Faculty and Staff Appointments April 2023.

PRESIDENT’S REPORT

Dr. Corcoran noted that as the Board may recall on March 30th a meeting of the Board’s Planning Committee was held where the administration, led by Dr. Gary Roberts, presented a recap on a number of reports that are published regularly including IPEDS, PACE, CCSSE, and Transfer Data to look for themes that emerge regarding what the college is doing well and areas in which we need to improve. He informed that two of the reports discussed last week by the SLPC are the High School Market Penetration report, a topic that Dr. Larry Huffman underscored as being critically important to us at the recent reorganization meeting, and the annual online/blended instruction report that is compiled by Dr. Patrice Hess, Director of Learning Resources and Mary Black, one of our fabulous math instructors. Dr. Corcoran reported that three takeaways from market penetration report include (1) our penetration rate improved from 21.6 percent to 27.8 percent overall, and if one were to pull out the split-district schools such as Midland, Bureau Valley, Fieldcrest, Henry-Senachwine and Seneca, our rate would be 31.9 percent; (2) approximately 40 percent of the 2022 high school graduates did not attend college in the first three semesters after graduating from high school (he noted that is an astounding fact to him; however, one year earlier it was 51.1 percent of the graduates); and (3) our New in College Penetration Rate improved from 44 percent to 52 percent, the best in ten years. Dr. Corcoran noted that in other words, more than half of the high school population is now being served by IVCC. He noted that regarding what Dr. Hess and Mary Black call our Online Footprint Spring Report, here are some items that he thought you would like to know about:

- The number of online class sections, enrollments, credit hours, and students taking online classes increases gradually each semester.

- Overwhelmingly, our online students are traditional-aged students, 18-24, in Associate of Arts or Associate of Science (transfer) degree programs.
- 302 students enrolled in the Spring 2023 semester were enrolled in ONLY online classes, no in-person classes.
- Ninety-five percent of our online learners live within the IVCC district boundaries.
- In Spring 2023, we enrolled 55 dual credit students in 3 fully online classes.
- Our 12-week online classes, starting 4 weeks into the regular fall and spring semesters, are popular and have strong enrollments overall.
- IVCC offers daytime, evening, and weekend academic, technical and personal support services as part of regular operations now (thanks to the pandemic).
- We have an active faculty-led Distance Learning Committee planning innovative professional development for faculty in the Fall semester.
- And as Patrice stated, “*no place can take you so far...online!*” IVCC offers options to complete the Associate of Arts, Science, and General Studies degrees and a handful of certificates fully online.

As we wrap up FY23 and give one last look at the goal we set for the college to “partner with high schools on more opportunities for earning college credit by way of both dual enrollment and dual credit”, Dr. Corcoran commented that a lot of good IVCC people should be proud of what we have accomplished in this regard. This year’s MIMIC fair on April 19th, was a great success thanks to Dorene Data. Dr. Corcoran noted to please thank her for her hard work and impressive results. Dr. Corcoran added that he would miss Dorene and would also miss our Project Success team of Chris Herman, Cynthia Cardosi, Diane Scoma and their annual end-of-the-year program that was held today and well attended by students and staff. He commented that the April 28th employee recognition event was outstanding. Dr. Corcoran extended many thanks to event planning committee made up of Paula Hallock, Mary Beth Herron, Taylor Burden, Gerilynn Schultz, Crystal Credi and Tina Hardy, and the excellent turnout of trustees and foundation directors who joined us. Dr. Corcoran informed that we had a nice surprise recently when Matthew Carroll of Black Bros. Co. and his family handed Dr. Shane Lange and Jennifer Sowers a check for \$30,000 to the college in recognition of our excellent Manufacturing Program. He added that details regarding the donation are forthcoming, but for the moment we are happy to say thank you to the Carroll Family and Black Bros. employees for their generosity and support. Dr. Corcoran thanked our custodians and maintenance staff who have worked hard with Scott Curley and Gerilynn Schultz to make the campus nothing short of beautiful in preparation for Nurse Pinning, Commencement and our Adult Education recognition programs. Dr. Corcoran noted that we are lucky to have you at IVCC.

Dr. Morris introduced Sandra Beard who has been selected to fill the position of Executive Assistant to the President effective June 1. She noted that Ms. Beard has 30 plus years of experience in supporting executive-level in higher education. A recommendation for Ms. Beard’s staff appointment appears as a Board information item.

COMMITTEE REPORTS

Mr. Solon appointed Jay McCracken to the Facilities Committee and Rebecca Donna to the Planning Committee for Board committee assignments 2023-2025.

PURCHASE REQUEST – MODERN CAMPUS SUBSCRIPTION, WEBSITE HOSTING & SUPPORT RENEWAL

It was moved by Ms. Stevenson and seconded by Mr. McCracken to authorize the renewal of the Modern Campus Content Management System, Website Hosting, Campus Maps and Support Agreement in the amount of \$31,700 for Year 1 from Modern Campus. Total Year 2 fees will be \$32,235 and total Year 3 fees will be \$33,846.75.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – FURNITURE PURCHASES IN ECE RESOURCE CENTER

It was moved by Dr. Boyles and seconded by Dr. Donna to authorize to purchase the furniture for the ECE Resource Center from Henricksen, Peoria, IL through the OMNIA Partners and NCPA purchasing cooperatives, at a cost not to exceed \$36,775.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – EARLY CHILDHOOD EDUCATION CLASSROOM TECHNOLOGY UPGRADES

It was moved by Ms. Goetz and seconded by Mr. McCracken to authorize the purchase of Early Childhood Education Classroom Technology Upgrades by CTI Conference Technologies, Inc., East Peoria, IL in the amount not to exceed \$32,000.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried. Ms. Stevenson noted that the technology upgrades and furniture purchases would be paid by grant funds.

PURCHASE REQUEST – FURNITURE UPGRADES FOR LIBRARY & OTHER AREAS ON CAMPUS

Motion made by Ms. Stevenson and seconded by Dr. Boyles to approve to purchase furniture for the library and other areas on campus for a total of \$60,388.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – COMPUTER HARDWARE FROM LENOVO & DELL

Motion made by Ms. Goetz and seconded by Dr. Donna to authorize the purchase of Computer hardware from Lenovo and Dell not to exceed the amount of \$385,000.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

REQUEST FOR PROPOSAL – CULTURAL CENTRE THEATRE LIGHTING UPGRADE

It was moved by Dr. Boyles and seconded by Dr. Donna to authorize to seek proposals for a Cultural Centre Theatre Lighting Upgrade project not to exceed \$150,000.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – ASSOCIATE IN APPLIED SCIENCE DEGREE: PARAMEDIC

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the Paramedic Associate in Applied Science Degree, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

IGEN GRANT – SOLAR ARRAY & EV CHARGING STATIONS

It was moved by Ms. Goetz and seconded by Dr. Boyles to authorize to utilize IGEN grant funds for the identified projects, as presented.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

PROTECTION, HEALTH & SAFETY PROJECTS – SALT SHED CONSTRUCTION

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the Salt Shed construction project as a Protection, Health and Safety project, as presented for a cost of \$272,000.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 68-75 of the Board book.

TRUSTEE COMMENT

Mr. McCracken noted that much of the reported positive college enrollments could be attributed to the partnering with high schools to provide more opportunities for students to earn college credit by way of college and career start programs and dual credit/dual enrollment. He thanked the IVCC administration for making certain that those programs are in place.

Ms. Stevenson informed that Dr. Corcoran will be the keynote speaker at the Ottawa Chamber annual dinner at Starved Rock Lodge on Thursday next week and the event will have an IVCC theme.

Ms. Goetz noted that Doreen Balzarini, whose letter of retirement is an information item, has been a wonderful teacher for the Adult Education program for many years. Ms. Goetz reminded that the ICCTA annual conference and required trustee leadership training will be June 2 and 3.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:57 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; 4) collective negotiations; and 5) closed session minutes. Motion made by Ms. Stevenson and seconded by Dr. Boyles to enter into a closed session.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 6:00 p.m.

Motion made by Dr. Donna and seconded by Mr. McCracken to return to the regular meeting. Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:18 p.m.

CLOSED SESSION MINUTES

It was moved by Dr. Boyles and seconded by Mr. McCracken to approve and retain the closed session minutes of the April 13, 2023 Board Meeting.

Student Advisory Vote: “Aye” – Ms. Boyles. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson, Mr. McCracken, and Mr. Solon. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:20 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

May 2023

Dr. Jim Carlson
Interim Vice President for Business Services

Kathy Ross
Interim CFO/Board Treasurer
Controller/Foundation Treasurer

FINANCIAL HIGHLIGHTS – May 2023

Revenues

- As of May 12, the headcount for Spring 2023 semester stood at 2,697 which is an increase of 8.57 percent from last year at this same time. Credit hours for Spring 2023 were 20,817, which is an increase 9.25 percent from one year ago.
- Current total credit hours enrolled (including Spring 2023) are 46,251 which is 105.6 percent of the budgeted credit hours of 43,788. Enrollment will exceed budgeted credit hours for the academic year by 2,463.
- As of May 26, credit hours for Summer 2023 are 4,068 which is 346 credit hours more, or an 9.30 percent increase from one year ago. Credit hours for Fall 2023, as of May 26, are 10,864. This is a slight increase, 0.14 percent, from one year ago.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of May 31 were \$4,050,419, or 150.0 percent of the budgeted \$2,699,600. We have been informed by the IL Department of Revenue to anticipate a 5 percent reduction in FY2024.
- The State is current with monthly credit hour grant and equalization grant payments. We were informed on May 27 that the FY24 budget passed. It is including a 7 percent increase for the higher education system in these payments.

Expenses

- Overall, expenses are running at 88.6 percent of budget.
- All significant budget variations are due to the following:
 - Food Service program for Business Services.
 - Tuition waivers are up due to the incentives handed out for Spring semester (any credit hour above 15 for any student was waived).
 - Academic Affairs has a budget variance due to the PATH grant established after budget preparation.
- Utility costs have moderated. We will show a small budget variance for the remainder of the fiscal year.

Protection, Health & Safety Projects

- The D201 project is in substantial completion minus the elevator. The Wind Ensemble and Jazz Band have moved in for rehearsals. The elevator is scheduled for installation in July and the rest of the technology for the space may take until April 2024.
- The building automation HVAC control project is now 90 percent complete.
- The exterior sealing project has begun. This is a CDB funded project.

Other Building and Grant Work

- Initial planning has begun for design for the new Agriculture Facility. Our contract for architecture services has been approved by the EDA. Kick off meeting for design processes is scheduled for June 7. We are currently looking at a completion date of June 2025.
- The Medical Assisting renovation project came in overbudget, however, with the CDB covering the parking lot project, the College has ample funds to cover the overage. It is on schedule for completion.
- The Nursing simulation project has begun and is currently on schedule for an August 1 completion date.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
May 31, 2023
Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,574,138	\$ 7,292,037	\$ 210,308	\$ (125,924)	\$ 647,348	\$ -	\$ -	11,597,908
Investments	13,627,775	6,456,358	644,779	-	1,195,986	-	-	21,924,897
Receivables								-
Property Taxes	1,794,678	2,752,230	-	-	-	-	-	4,546,908
Governmental claims	-	2,116	-	-	67,912	-	-	70,028
Tuition and fees	10,981,856	-	-	363,436	-	-	-	11,345,292
Due from other funds	3,433,054	47	-	-	7,516	-	-	3,440,617
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	366,291	-	-	-	366,291
Other assets	123,249	50,134	2,234	433	-	-	-	176,051
Deferred Outflows	-	-	-	-	-	-	531,053	531,053
Fixed assets - net	-	-	-	68,430	-	58,860,189	-	58,928,619
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided								-
to retire debt	-	-	-	-	-	-	14,190,392	14,190,392
Total assets and deferred outflows	\$ 33,534,749	\$ 16,552,923	\$ 857,321	\$ 672,665	\$ 1,918,762	\$ 58,860,189	\$ 14,721,445	\$ 127,118,055

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 May 31, 2023
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	96,684	8,563	-	1,606	7,357	-	-	114,210
Accrued salaries & benefits	1,831,099	23,354	-	13,607	-	-	-	1,868,060
Post-retirement benefits & other	132,132	-	-	1,362	-	-	-	133,494
Unclaimed property	389	-	-	-	-	-	-	389
Due to other funds	818	1,563,493	-	-	1,876,306	-	-	3,440,617
Due to student groups/deposits	-	-	-	-	35,099	-	-	35,099
Current Portion-Capital Lease	-	-	-	18,126	-	-	145,949	164,075
Accrued Interest	-	-	-	-	-	-	165	165
Capital Lease Payable	-	-	-	17,467	-	-	20,871	38,338
Deferred inflows								
Property taxes	5,377,484	1,376,744	-	-	-	-	-	6,754,228
Tuition and fees	2,210,389	-	-	259,637	-	-	-	2,470,025
Grants	-	-	-	-	-	-	-	-
Lease Receivable	276,146	-	-	-	-	-	-	276,146
OPEB	-	-	-	-	-	-	3,187,336	3,187,336
OPEB long term debt	-	-	-	-	-	-	11,367,123	11,367,123
Total Liabilities	9,925,141	2,972,154	-	311,803	1,918,762	-	14,721,445	29,849,305
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	58,860,189	-	58,860,189
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	13,580,769	-	-	-	-	-	13,580,769
Reserved for debt service	-	-	857,321	-	-	-	-	857,321
Unreserved	23,609,608	-	-	360,862	-	-	-	23,970,470
Total liabilities and net position	\$ 33,534,749	\$ 16,552,923	\$ 857,321	\$ 672,665	\$ 1,918,762	\$ 58,860,189	\$ 14,721,445	\$ 127,118,055

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 22,560,991	\$ 3,150,690	\$ 1,240,639	\$ 12,412	\$ 1,333,455	\$ 8,826,440	\$ 83,893	\$ 43,606	\$ 1,560,939	\$ 38,813,064
Actual Expenditures	17,696,884	2,582,004	1,823,109	932	1,807,920	9,000,443	2,087	47,185	1,064,430	34,024,994
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,864,106	568,686	(582,471)	11,480	(474,465)	(174,003)	81,806	(3,579)	496,509	4,788,070
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances May 31, 2023	\$ 20,609,246	\$ 4,525,071	\$ 3,824,762	\$ 859,700	\$ (535,776)	\$ (766,244)	\$ 5,201,725	\$ 39,733	\$ 1,613,430	\$ 35,371,648

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended May 31, 2023
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	5/31/2023	FY2023	92.0%	5/31/2022	FY2022	92.0%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 9,261,411	\$ 9,530,789	97.2%	\$ 8,918,951	\$ 8,713,650	102.4%
Corporate Personal Property Replacement Tax	3,442,856	2,294,700	150.0%	3,045,983	1,006,250	302.7%
Tax Increment Financing Distributions	439,904	450,000	97.8%	420,145	400,000	105.0%
Total Local Government	13,144,170	12,275,489	107.1%	12,385,078	10,119,900	122.4%
State Government:						
ICCB Credit Hour Grant	1,649,627	1,798,075	91.7%	1,713,458	1,733,248	98.9%
Equalization Grant	45,833	50,000	91.7%	45,833	50,000	91.7%
Career/Technical Education Formula Grant	226,824	220,500	102.9%	208,577	210,000	99.3%
Other	-	-		-	-	
Total State Government	1,922,284	2,068,575	92.9%	1,967,869	1,993,248	98.7%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	688	7,825	8.8%
Total Federal Government	-	7,825	0.0%	688	7,825	8.8%
Student Tuition and Fees:						
Tuition	6,049,567	5,811,200	104.1%	5,653,671	5,989,253	94.4%
Fees	752,639	687,900	109.4%	657,745	759,550	86.6%
Total Tuition and Fees	6,802,207	6,499,100	104.7%	6,311,416	6,748,803	93.5%
Other Sources:						
Public Service Revenue	258,183	244,050	105.8%	175,558	242,450	72.4%
Other Sources:	434,147	151,361	286.8%	100,225	155,442	64.5%
Total Other Sources	692,330	395,411	175.1%	275,783	397,892	69.3%
TOTAL EDUCATION FUND REVENUE	\$ 22,560,991	\$ 21,246,400	106.2%	\$ 20,940,834	\$ 19,267,668	108.7%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	7,138,690	\$ 8,281,122	86.2%	6,944,571	\$ 7,671,022	90.5%
Employee Benefits	1,681,411	1,834,306	91.7%	1,686,767	1,751,176	96.3%
Contractual Services	95,873	120,175	79.8%	76,201	119,415	63.8%
Materials & Supplies	381,112	451,389	84.4%	270,333	497,459	54.3%
Conference & Meeting	58,996	169,594	34.8%	42,235	163,405	25.8%
Fixed Charges	54,059	58,000	93.2%	38,798	58,000	66.9%
Capital Outlay	93,668	114,000	0.0%	-	-	0.0%
Other	499	-	0.0%	299	-	0.0%
Total Instruction	9,504,307	11,028,586	86.2%	9,059,204	10,260,477	88.3%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	5/31/2023	Annual Budget FY2023	Actual/Budget 92.0%	5/31/2022	Annual Budget FY2022	Actual/Budget 92.0%
Academic Support:						
Salaries	1,039,509	1,161,476	89.5%	922,714	1,094,032	84.3%
Employee Benefits	200,324	189,892	105.5%	191,882	216,560	88.6%
Contractual Services	68,909	135,277	50.9%	107,859	218,886	49.3%
Materials & Supplies	141,897	246,620	57.5%	168,509	270,468	62.3%
Conference & Meeting	7,546	18,875	40.0%	6,622	20,950	31.6%
Utilities	16,500	26,445	62.4%	15,000	26,445	56.7%
Capital Outlay	-	-	0.0%	-	-	
Other	-	-	0.0%	-	-	
Total Academic Support	1,474,684	1,778,585	82.9%	1,412,586	1,847,341	76.5%
Student Services:						
Salaries	1,142,838	1,527,744	74.8%	1,143,616	1,321,319	86.6%
Employee Benefits	352,318	431,688	81.6%	367,733	389,719	94.4%
Contractual Services	29,768	46,702	63.7%	10,793	33,981	31.8%
Materials & Supplies	71,318	93,215	76.5%	43,460	75,901	57.3%
Conference & Meeting	14,855	43,505	34.1%	9,668	41,925	23.1%
Utilities	-	-	0.0%	-	-	
Total Student Services	1,611,097	2,142,854	75.2%	1,575,270	1,862,845	84.6%
Public Services/Continuing Education:						
Salaries	341,310	339,647	100.5%	317,357	326,240	97.3%
Employee Benefits	103,867	105,920	98.1%	108,382	81,443	133.1%
Contractual Services	141,301	111,000	127.3%	62,328	82,500	75.5%
Materials & Supplies	56,489	75,300	75.0%	44,008	83,450	52.7%
Conference & Meeting	5,844	4,950	118.1%	3,186	5,650	56.4%
Utilities	-	-	0.0%	-	-	
Other	9,578	-	0.0%	-	-	
Total Public Services/Continuing Education	658,388	636,817	103.4%	535,261	579,283	92.4%
Institutional Support:						
Salaries	1,829,484	2,051,151	89.2%	1,737,259	1,884,628	92.2%
Employee Benefits	642,889	767,396	83.8%	686,011	741,287	92.5%
Contractual Services	357,635	691,913	51.7%	620,276	734,799	84.4%
Materials & Supplies	516,381	340,789	151.5%	418,094	377,630	110.7%
Conference & Meeting	40,763	67,370	60.5%	25,937	67,925	38.2%
Utilities	28,236	10,715	263.5%	18,738	26,315	71.2%
Capital Outlay	9,472	125,000	7.6%	-	-	
Other	1,006	(11,300)	-8.9%	6,715	29,550	22.7%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
Total Institutional Support	3,425,865	4,664,117	73.5%	3,513,029	4,107,722	85.5%
Scholarships, Grants and Waivers	1,022,544	698,000	146.5%	798,858	600,000	133.1%
TOTAL EDUCATION FUND EXPENDITURES	\$ 17,696,884	\$ 20,948,959	84.5%	\$ 16,894,208	\$ 19,257,668	87.7%
INTERFUND TRANSFERS - NET	\$ -	\$ (297,441)	0.0%	\$ -	\$ (10,000)	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	5/31/2023	FY2023	92.0%	5/31/2022	FY2022	92.0%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,472,113	\$ 1,537,224	95.8%	\$ 1,426,851	\$ 1,404,861	101.6%
Corporate Personal Property Replacement Tax	607,563	404,900	150.1%	537,526	175,000	307.2%
Tax Increment Financing Disbursements	124,451	140,000	88.9%	123,798	130,000	95.2%
Total Local Government	<u>2,204,126</u>	<u>2,082,124</u>	105.9%	<u>2,088,175</u>	<u>1,709,861</u>	122.1%
State Government:						
ICCB Credit Hour Grant	286,272	307,029	93.2%	291,741	305,023	95.6%
Total State Government	<u>286,272</u>	<u>307,029</u>	93.2%	<u>291,741</u>	<u>305,023</u>	95.6%
Student Tuition and Fees						
Tuition	463,829	450,300	103.0%	450,683	476,979	94.5%
Total Tuition and Fees	<u>463,829</u>	<u>450,300</u>	103.0%	<u>450,683</u>	<u>476,979</u>	94.5%
Other Sources:						
Facilities Revenue	106,277	120,000	88.6%	107,299	120,000	89.4%
Investment Revenue	86,961	15,000	579.7%	9,191	22,650	40.6%
Other	3,224	3,000	107.5%	3,156	4,000	78.9%
Total Other Sources	<u>196,463</u>	<u>138,000</u>	142.4%	<u>119,646</u>	<u>146,650</u>	81.6%
TOTAL OPERATIONS & MAINTENANCE REVENUES	<u>\$ 3,150,690</u>	<u>\$ 2,977,453</u>	105.8%	<u>\$ 2,950,245</u>	<u>\$ 2,638,513</u>	111.8%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	847,209	1,038,766	81.6%	883,894	995,322	88.8%
Employee Benefits	291,803	340,760	85.6%	311,300	319,272	97.5%
Contractual Services	85,297	219,900	38.8%	200,928	167,000	120.3%
Materials & Supplies	178,595	265,750	67.2%	152,929	271,204	56.4%
Conference & Meeting	240	1,200	20.0%	200	1,200	16.7%
Fixed Charges	197,740	172,300	114.8%	182,402	117,250	155.6%
Utilities	751,718	623,550	120.6%	571,455	753,450	75.8%
Capital Outlay	137,126	216,000	63.5%	402,910	19,000	2120.6%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,489,728</u>	<u>2,871,526</u>	86.7%	<u>2,706,019</u>	<u>2,606,298</u>	103.8%
Institutional Support:						
Salaries	41,390	52,384	79.0%	27,477	16,107	170.6%
Employee Benefits	39,387	42,894	91.8%	20,020	6,333	316.1%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	4,685	3,750	124.9%	3,241	3,275	99.0%
Fixed Charges	4,199	4,199	100.0%	4,199	3,800	110.5%
Other	-	-	-	-	-	-
Total Institutional Support	<u>92,276</u>	<u>105,927</u>	87.1%	<u>57,553</u>	<u>32,215</u>	178.7%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	<u>\$ 2,582,004</u>	<u>\$ 2,977,453</u>	86.7%	<u>\$ 2,763,572</u>	<u>\$ 2,638,513</u>	104.7%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	5/31/2023	Annual Budget FY2023	Actual/Budget 92.0%	5/31/2022	Annual Budget FY2022	Actual/Budget 92.0%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,164,174	1,115,918	104.3%	838,799	1,290,694	65.0%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	76,465	50,000	152.9%	41,671	48,000	86.8%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,240,639	\$ 1,165,918	106.4%	\$ 880,471	\$ 1,338,694	65.8%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 55,281	\$ -	0.0%	\$ 185,800	\$ -	0.0%
Materials and Supplies	\$ 97,949	\$ -	0.0%	-	-	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	1,669,879	2,874,558	58.1%	427,269	1,338,694	31.9%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,823,109	\$ 2,874,558	63.4%	\$ 613,068	\$ 1,338,694	45.8%
DEBT SERVICE FUND						
Investment Revenue	\$ 12,412	\$ 2,000	620.6%	\$ 1,959	\$ 2,500	78.4%
TOTAL DEBT SERVICE FUND REVENUES	\$ 12,412	\$ 2,000	620.6%	\$ 1,959	\$ 2,500	78.4%
TOTAL DEBT SERVICE FUND EXPENDITURES	\$ 932	\$ -	0.0%	\$ -	\$ -	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,331,651	\$ 1,288,125	103.4%	\$ 1,246,160	\$ 1,442,584	86.4%
Investment Revenue	72	25,500	0.3%	-	26,000	0.0%
Other Revenue	1,732	1,000	173.2%	9,054	1,000	905.4%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,333,455	\$ 1,314,625	101.4%	\$ 1,255,214	\$ 1,469,584	85.4%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 317,553	\$ 377,906	84.0%	\$ 318,630	\$ 410,026	77.7%
Employee Benefits	71,531	77,266	92.6%	83,579	97,199	86.0%
Contractual Services	541,360	53,149	1018.6%	54,689	60,175	90.9%
Materials & Supplies	808,301	981,291	82.4%	949,922	1,013,081	93.8%
Conference & Meeting	26,716	28,788	92.8%	26,151	25,780	101.4%
Fixed Charges	42,460	44,380	95.7%	42,251	50,000	84.5%
Capital Outlay/Depreciation	-	-	0.0%	17,084	11,600	147.3%
Other	-	92,700	0.0%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,807,920	\$ 1,655,480	109.2%	\$ 1,493,806	\$ 1,770,861	84.4%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 348,855	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	5/31/2023	FY2023	92.0%	5/31/2022	FY2022	92.0%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 897,098	\$ 550,541	162.9%	\$ 220,117	\$ 288,331	76.3%
Federal Government Sources	7,815,537	8,584,119	91.0%	7,093,134	7,818,367	90.7%
Nongovernmental Gifts or Grants	-	-	0.0%	58,389	18,000	324.4%
Other Revenue	113,805	34,000	334.7%	6,074	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 8,826,440	\$ 9,168,660	96.3%	\$ 7,377,713	\$ 8,124,698	90.8%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 448,982	\$ 622,412	72.1%	\$ 393,177	\$ 486,214	80.9%
Employee Benefits	159,436	202,001	78.9%	124,690	166,927	74.7%
Contractual Services	44,732	59,115	75.7%	67,096	52,163	128.6%
Materials & Supplies	212,716	63,704	333.9%	101,638	29,825	340.8%
Conference & Meeting	14,117	72,091	19.6%	5,309	14,847	35.8%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	243,526	-	-	19,173	-	0.0%
Other	30,645	-	-	-	-	0.0%
Total Instruction	1,154,154	1,020,223	113.1%	711,082	750,826	94.7%
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ 2,830	\$ -	0.0%
Employee Benefits	-	-	0.0%	71	-	0.0%
Contractual Services	57,351	-	0.0%	\$ 225	100,000	0.2%
Materials and Supplies	23,072	-	0.0%	114,842	150,000	76.6%
Conference & Meeting	-	-	0.0%	6,300	-	0.0%
Total Academic Support	80,423	-	-	124,268	250,000	49.7%
Student Services:						
Salaries	\$ 187,013	\$ 222,081	84.2%	\$ 195,266	\$ 212,637	91.8%
Employee Benefits	64,505	80,328	80.3%	65,912	75,553	87.2%
Contractual Services	52,373	4,781	1095.4%	100,595	259,467	38.8%
Materials & Supplies	16,685	2,800	595.9%	66,085	16,600	398.1%
Conference & Meeting	7,750	6,100	127.0%	9,357	11,500	81.4%
Utilities	20,133	-	0.0%	19,300	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRIO Grant)	31,472	28,000	112.4%	27,800	30,000	92.7%
Total Student Services	379,930	344,090	110.4%	484,314	613,757	78.9%
Public Services/Continuing Education:						
Salaries	13,340	-	0.0%	-	-	0.0%
Employee Benefits	193	-	0.0%	-	-	0.0%
Materials and Supplies	1,558	-	0.0%	5,818	-	0.0%
Contractual Services	46,015	-	0.0%	6,565	-	0.0%
Total Public Services:	61,106	-	0.0%	12,383	-	0.0%
Operations & Maintenance of Plant:						
Contractual Services	20,992	45,450	46.2%	492	-	0.0%
Capital Outlay	48,455	195,338	24.8%	47,955	-	0.0%
Maintenance supplies	-	-	0.0%	16,856	-	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	5/31/2023	Annual Budget FY2023	Actual/Budget 92.0%	5/31/2022	Annual Budget FY2022	Actual/Budget 92.0%
Total Operations & Maintenance of Plant	69,447	240,788	0.0%	65,303	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	117,069	129,761	90.2%	124,704	84,412	147.7%
Contractual Services	927,107	2,006,361	46.2%	20,249	50,000	40.5%
Institutional Support	-	-	0.0%	400,485	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	1,069,530	501,881	213.1%	46,565	2,000,000	2.3%
Total Institutional Support	2,113,706	2,638,003	80.1%	592,003	2,134,412	27.7%
Student Grants and Waivers (PELL & SEOG & HEERF)	5,141,678	4,933,556	104.2%	5,746,975	4,383,703	131.1%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 9,000,443	\$ 8,935,872	100.7%	\$ 7,736,329	\$ 8,132,698	95.1%
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 2,000	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 83,893	\$ 55,000	152.5%	\$ (47,734)	\$ 55,000	-86.8%
TOTAL WORKING CASH FUND EXPENDITURES	\$ 2,087	\$ -	0.0%	\$ -	\$ -	0.0%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended May 31, 2023
 Unaudited

	5/31/2023	Annual Budget FY2023	Actual/Budget 92.0%	5/31/2022	Annual Budget FY2022	Actual/Budget 92.0%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 42,902	\$ 42,273	101.5%	\$ 45,573	\$ 38,634	118.0%
Investment Revenue	704	150	469.5%	95	150	63.0%
TOTAL AUDIT FUND REVENUES	43,606	42,423	102.8%	45,668	38,784	117.7%
AUDIT FUND EXPENDITURES						
Contractual Services	47,185	41,000	115.1%	35,500	40,000	88.8%
TOTAL AUDIT FUND EXPENDITURES	\$ 47,185	\$ 41,000	115.1%	\$ 35,500	\$ 40,000	88.8%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,540,602	\$ 1,525,695	101.0%	\$ 1,547,189	\$ 1,522,557	101.6%
Investment Revenue	20,337	2,000	1016.8%	4,343	2,000	217.2%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,560,939	1,527,695	102.2%	1,551,532	1,524,557	101.8%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	72,057	81,824	88.1%	71,731	77,160	93.0%
Employee Benefits	25,981	28,819	90.2%	27,439	28,585	96.0%
Contractual Services	102,380	125,500	81.6%	11,169	25,500	43.8%
Materials & Supplies	834	200	417.0%	589	3,400	17.3%
Total Student Services	201,251	236,343	85.2%	110,928	134,645	82.4%
Operations & Maintenance of Plant:						
Contractual Services	449,507	461,600	97.4%	334,479	531,600	62.9%
Materials & Supplies	692	100	692.0%	189	150	125.9%
Utilities	524	500	104.9%	378	500	75.6%
Total Operations & Maintenance of Plant	450,724	462,200	97.5%	335,046	532,250	62.9%
Institutional Support:						
Salaries	78,176	81,940	95.4%	69,220	74,987	92.3%
Employee Benefits	19,194	218,974	8.8%	15,580	208,505	7.5%
Contractual Services	100,251	142,000	70.6%	47,292	37,750	125.3%
Materials & Supplies	10,324	1,500	688.3%	813	2,500	32.5%
Conference & Meeting	-	4,500	0.0%	6,320	4,500	140.4%
Fixed Charges	204,510	240,200	85.1%	210,401	257,200	81.8%
Total Institutional Support	412,455	689,114	59.9%	349,626	585,442	59.7%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 1,064,430	\$ 1,387,657	76.7%	\$ 795,600	\$ 1,252,337	63.5%

Illinois Valley Community College District No. 513
 Fiscal Year 2023 Budget to Actual Comparison
 All Funds - By Budget Officer
 as of May 31, 2023
 Unaudited

Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 92.0%
President	371,027	387,369	95.8%
Board of Trustees	15,782	14,875	106.1%
Community Relations	308,679	356,467	86.6%
Foundation	81,538	94,661	86.1%
Continuing Education	658,388	636,817	103.4%
Facilities	4,312,837	5,696,084	75.7%
Information Technologies	1,370,633	1,999,584	68.5%
Institutional Research	97,491	111,691	87.3%
Academic Affairs	248,230	269,430	92.1%
Academic Affairs (AVPCE)	210,462	292,201	72.0%
Carl Perkins (Grant)	122,448	233,057	52.5%
ECACE Early Childhood (Grant)	146,435	273,116	53.6%
GEER (Grant)	21,314	30,649	69.5%
HEERF (Grant)	4,171,694	4,152,631	100.5%
PATH (Grant)	245,071	-	#DIV/0!
Adult Education	440,663	482,050	91.4%
Learning Resources	1,381,397	1,644,261	84.0%
Workforce Development Division	2,282,825	2,593,569	88.0%
Natural Sciences & Business Division	2,879,467	3,236,614	89.0%
Humanities & Fine Arts/Social Science Division	2,571,715	2,984,064	86.2%
Health Professions Division	1,658,842	1,952,000	85.0%
Admissions & Records	363,159	486,526	74.6%
Counseling	493,440	644,285	76.6%
Student Services	273,933	318,814	85.9%
Financial Aid	3,569,872	3,559,497	100.3%
Career Services	35,201	47,229	74.5%
Athletics	341,126	355,755	95.9%
TRiO (Student Success Grant)	312,755	344,090	90.9%
Ottawa Center	81,877	100,688	81.3%
Campus Security	417,671	460,600	90.7%
Business Services/General Institution	1,396,850	1,058,942	131.9%
College Bridge (Grant)	106,687	220,000	48.5%
DCEO-Ag Site work (Grant)	-	240,788	0.0%
Risk Management	412,455	690,714	59.7%
Tuition Waivers	1,022,544	723,000	141.4%
Purchasing	116,660	130,976	89.1%
Human Resources	205,267	204,938	100.2%
Bookstore	1,124,742	1,196,441	94.0%
Shipping & Receiving	90,786	105,927	85.7%
Copy Center	63,033	60,284	104.6%
Total FY23 Expenditures	<u>34,024,994</u>	<u>38,390,684</u>	88.6%

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Illinois Valley Community College
Statement of Cash Flows
for the Month ended May 31, 2023

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,052,981.01	\$ 486,980.07	\$ 1,034,612.99	\$ 208,958.90	\$ (643,672.29)	\$ (1,259,523.48)	\$ 1,148,441.65	\$ 19,894.14	\$ 689,087.44	\$ 603,173.40	\$ 3,340,933.83
Total Receipts	358,105.08	21,451.08	163.69	-	73,004.61	-	11,671.77	4.77	168.22	30,525.00	495,094.22
Total Cash	1,411,086.09	508,431.15	1,034,776.68	208,958.90	(570,667.68)	(1,259,523.48)	1,160,113.42	19,898.91	689,255.66	633,698.40	3,836,028.05
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	2,998,345.89	300,000.00	-	-	500,000.00	1,201,654.11	-	-	-	-	5,000,000.00
Expenditures	(1,426,457.83)	(163,104.71)	(4,953.87)	-	(77,181.84)	(502,458.80)	-	-	(66,160.37)	-	(2,240,317.42)
ACCOUNT BALANCE	2,982,974.15	645,326.44	1,029,822.81	208,958.90	(147,849.52)	(560,328.17)	1,160,113.42	19,898.91	623,095.29	633,698.40	6,595,710.63
Deposits in Transit	(788.53)										(788.53)
Outstanding Checks	287,518.45										287,518.45
BANK BALANCE	3,269,704.07	645,326.44	1,029,822.81	208,958.90	(147,849.52)	(560,328.17)	1,160,113.42	19,898.91	623,095.29	633,698.40	6,882,440.55
Certificates of Deposit	-	-	212,323.13	-	-	-	1,442,368.92	-	-	-	1,654,692.05
Illinois Funds	8,549,657.01	2,077,514.54	489,273.28	19,653.45	-	308,509.47	57,945.69	-	-	1,195,985.55	12,698,538.99
ISDLAF+ Funds	-	-	1,005,616.96	-	-	-	1,000,091.97	-	-	-	2,005,708.93
PMA Holdings- MM	10,849.34	-	-	-	-	-	-	-	-	-	10,849.34
Capital Dev. Fund-MD			539,946.90								539,946.90
Total Investment	\$ 8,560,506.35	\$ 2,077,514.54	\$ 2,247,160.27	\$ 19,653.45	\$ -	\$ 308,509.47	\$ 2,500,406.58	\$ -	\$ -	\$ 1,195,985.55	\$ 16,909,736.21

LaSalle State Bank	\$ 77,128.76
Midland States Bank	<u>6,805,311.79</u>
	<u>\$ 6,882,440.55</u>

Respectfully submitted,

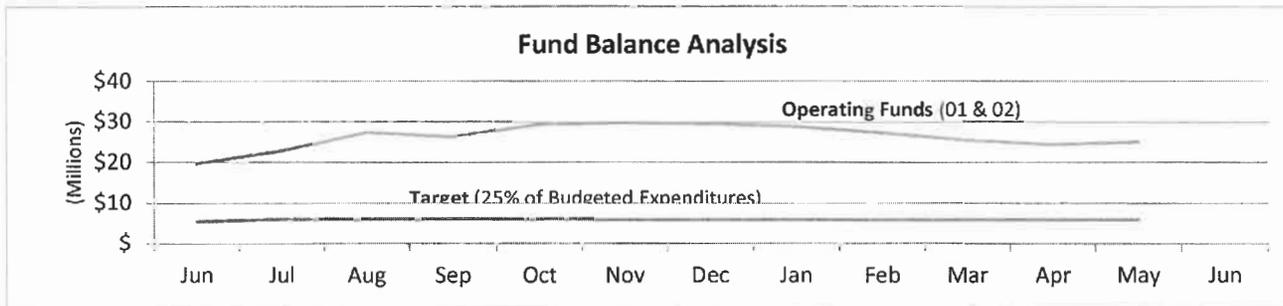
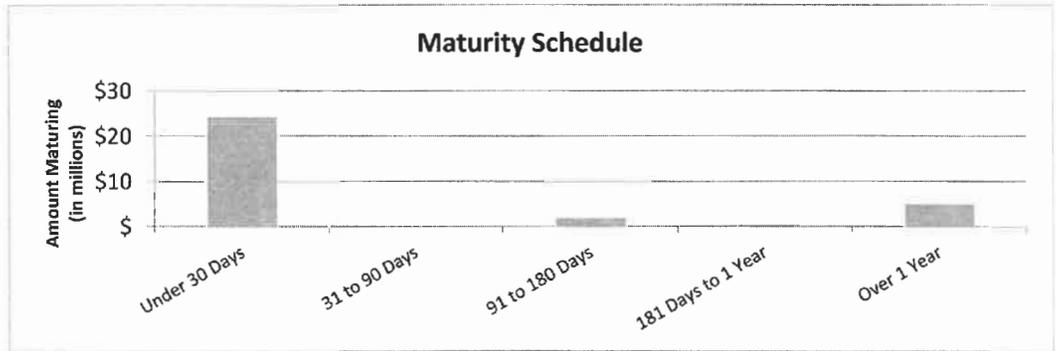
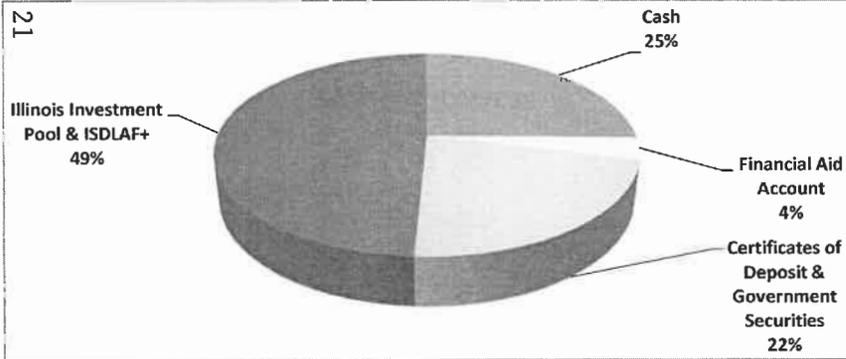


Kathy Ross
 Controller/Foundation Treasurer
 Interim CFO/Board Treasurer

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
May 31, 2023**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	25.4%	\$ 7,582,993	4.115%
Financial Aid Account	3.4%	1,015,485	4.200%
Certificates of Deposit & Government Securities	22.1%	6,592,319	2.740%
Illinois Investment Pool & ISDLAF+	49.2%	14,704,248	5.112%
Total		\$ 29,895,045	4.305%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 12,698,539	-	-	12,698,539	42%
ISDLAF+ Funds	2,005,709	-	-	2,005,709	7%
Midland States Bank	-	-	6,805,312	6,805,312	23%
Midland States-F/A	-	-	1,015,485	1,015,485	3%
Midland States-Bldg	-	-	539,947	539,947	2%
LaSalle State Bank	-	-	77,129	77,129	0%
Commerce Bank	-	992,713	-	992,713	3%
Multi Bank Securities	-	449,656	-	449,656	2%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,937,627	10,849	4,948,476	17%
Heartland Bank	-	-	149,756	149,756	1%
Marseilles Bank	-	-	-	-	0%
	\$ 14,704,248	\$ 6,592,319	\$ 8,598,479	\$ 29,895,045	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
May 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	130,251	65,125		40,703		91,175		327,255	Goldman Sachs	91282CEG2	2.25%	Govt Treasuries
7/25/2024	58,466	29,233		18,271		40,926		146,895	FHLMC	3137BDCW4	3.30%	Govt Treasuries
3/15/2025	261,006	130,503		81,564		182,704		655,778	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	19,188	9,594		5,996		13,432		48,210	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	39,026	19,513		12,196		27,319		98,054	FNMA	3140HR4Y6	3.61%	Govt Treasuries
3/31/2026	120,723	60,361		37,726		84,506		303,316	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	34,533	17,266		10,791		24,173		86,763	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	20,837	10,418		6,512		14,586		52,353	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	50,616	25,308		15,817		35,431		127,172	FNMA	3138LDY80	2.53%	Govt Treasuries
9/1/2026	34,902	17,451		10,907		24,431		87,690	FNMA	3140LDB65	1.10%	Govt Treasuries
1/25/2027	29,066	14,533		9,083		20,346		73,028	FHLMC	3137BVZ82	3.43%	Govt Treasuries
3/31/2027	159,267	79,633		49,771		111,487		400,157	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	95,611	47,805		29,878		66,928		240,223	FHLMC	3137F2LJ3	3.12%	Govt Treasuries
12/25/2027	53,464	26,732		16,707		37,425		134,328	FNMA	3136AY7L1	2.99%	Govt Treasuries
2/29/2028	166,779	83,390		52,118		116,745		419,032	Citigroup	91282CGP0	4.00%	Govt Treasuries
11/15/2023	39,408	19,704		12,315		27,585		99,012	Delmarva Power	247109BS9	3.50%	Corporate Issue
3/15/2024	38,958	19,479		12,175		27,271		97,883	Goldman Sachs	38141GZP2	3.00%	Corporate Issue
5/3/2024	39,060	19,530		12,206		27,342		98,137	American Express	025816CV9	3.38%	Corporate Issue
6/27/2024	38,678	19,339		12,087		27,075		97,179	American Honda	02665WCZ2	2.40%	Corporate Issue
10/26/2024	38,302	19,151		11,970		26,812		96,235	Bb T Corporation	05531FBB8	2.85%	Corporate Issue
2/4/2025	38,613	19,307		12,067		27,029		97,016	Bank of America	06051GKG3	1.84%	Corporate Issue
2/15/2025	39,075	19,538		12,211		27,353		98,177	Comcast	20030NBL4	3.38%	Corporate Issue
3/10/2025	37,986	18,993		11,871		26,590		95,440	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	38,856	19,428		12,143		27,199		97,626	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	39,123	19,561		12,226		27,386		98,296	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	39,026	19,513		12,196		27,319		98,054	Caterpillar	14913R2V8	3.40%	Corporate Issue

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
May 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
6/13/2025	38,971	19,486		12,178		27,280		97,915	Bank New York	06406RBF3	3.43%	Corporate Issue
8/18/2025	39,117	19,558		12,224		27,382		98,281	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	29,674	14,837		9,273		20,772		74,555	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	20,245	10,122		6,326		14,171		50,865	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue
3/3/2026	40,657	20,328		12,705		28,460		102,150	John Deere Capital	24422EWT2	5.05%	Corporate Issue
3/1/2027	20,346	10,173		6,358		14,242		51,119	California	13063D3N6	4.85%	Municipal Issue
5/1/2027	22,233	11,116		6,948		15,563		55,859	Massachusetts	575831EZ1	2.39%	Municipal Issue
6/1/2027	35,902	17,951		11,219		25,131		90,203	Connecticut	20772KNY1	1.50%	Municipal Issue
1/1/2029	17,262	8,631		5,394		12,083		43,371	Birmingham,AL	091096NZ6	1.61%	Municipal Issue
Total PMA	1,965,225	982,612	-	614,133	-	1,375,657	-	4,937,627				

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
May 31, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						198,545		198,545	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						198,532		198,532	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						198,589		198,589	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						198,517		198,517	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						198,529		198,529	CB	3.55%	3.55%	Comenity Capital
8/12/2024						232,218		232,218	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						217,438		217,438	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	212,323	-	-	1,442,369	-	1,654,692				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

\$5,000 and Over Disbursements
05/01/23 - 05/31/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
784058	5/3/2023	209546	Allied Universal Security Serv	\$ 8,555.48	Security Services
784069	5/3/2023	1169	City of Oglesby	7,655.05	Water & Sewer Service
784070	5/3/2023	214499	Constellation NewEnergy, Inc	36,894.39	Electricity
784073	5/3/2023	209567	Delta Dental of Illinois	6,523.42	Dental Insurance Premium
784077	5/3/2023	209907	Ellucian Company, L.P.	326,803.00	Ellucian Professional
784080	5/3/2023	236991	Franklin Fixtures, LLC	24,227.50	Balance Due Before Final Shipment
784086	5/3/2023	1389	Illinois Valley YMCA	6,850.00	Childcare Partnership
ACH	5/3/2023		Illinois Department of Revenue	1,791.00	Sales Tax
784129	5/4/2023	82897	SURS	27,193.17	#62 SURS Penalty: Exceeds Governor's FY23 Salary
ACH	5/5/2023		Quadient-USPS	5,000.00	Postage for Meter
784162	5/10/2023	209546	Allied Universal Security Serv	17,753.17	Security Services
784173	5/10/2023	223371	Central Truck Leasing LLC	5,105.58	Monthly Tractor Lease; Variable Mileage for TDT
784202	5/10/2023	221267	McKesson Medical-Surgical Gove	6,899.66	Misc. Items for Medical
784253	5/11/2023	82897	SURS	53,506.01	Payroll Deductions
ACH	5/11/2023		Internal Revenue Service	65,575.97	Federal Payroll Taxes
ACH	5/11/2023		Illinois Department of Revenue	24,902.35	State Payroll Taxes
ACH	5/11/2023		TSA EPARS	8,544.14	403(b) & 457(b)Payroll
ACH	5/15/2023		CCHC	279,820.12	Health Insurance (May 2023)
784281	5/17/2023	236879	A Book Company, LLC	6,217.98	Inclusive Access Charges for Spring 2023
784283	5/17/2023	209546	Allied Universal Security Serv	8,778.00	Security Services
784284	5/17/2023	235211	Amazon Capital Services Inc	8,213.65	Supplies & Special Order
784288	5/17/2023	140900	CollegeNET, Inc	5,387.03	Service Fee: 25Live; S25i; SWRnwl: Colleague LYNX
784319	5/17/2023	237522	UWorld, LLC	12,870.00	NCLEX RN Qbank w/next gen
784324	5/17/2023	1927	Walter J Zukowski & Assoc	7,382.50	Legal Services
784348	5/24/2023	120658	Dental Assisting National Boar	5,400.00	2023 Certified Dental Assistant Exam
784350	5/24/2023	102229	Elan Cardmember Services	21,791.97	Monthly Credit Card Charges
784353	5/24/2023	209907	Ellucian Company, L.P.	8,333.00	Transition Services
784392	5/24/2023	230372	Teaching Strategies, LLC	8,693.75	Creative Curriculum for Infants, Toddlers, & Twos
ACH	5/24/2023		Quadient-USPS	5,000.00	Postage for Meter
784412	5/25/2023	82897	SURS	52,234.05	Payroll Deductions
ACH	5/25/2023		Internal Revenue Service	63,433.84	Federal Payroll Taxes

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\$5,000 and Over Disbursements
05/01/23 - 05/31/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	5/25/2023		Illinois Department of Revenue	23,948.40	State Payroll Taxes
ACH	5/25/2023		TSA EPARS	8,719.14	403(b) & 457(b) Payroll
ACH	5/30/2023		VSP	2,627.18	Vision Insurance (June 2023)
ACH	5/30/2023		Prudential	6,007.95	Life Insurance (June 2023)
ACH	5/31/2023		EBC	6,371.83	H.R.A., F.S.A., Cobra (May 2023)
				<u>\$ 1,175,010.28</u>	

*Protection, Health, & Safety (PHS) Projects

Handwritten initials



IVCC Stipend Board Report for Payroll Ending 5/6/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Anderson, David Anthony	Photograph Wildflowers@ SR	04/22/2023	04/22/2023	05/11/2023	ST	180.00	014110394151320			
Balzarini, Doreen J	Computer Basics&InternetSafety	04/14/2023	05/05/2023	05/11/2023	ST	420.00	014110394151320			
Biagi, Dorothy A	Italian Tortellini-CampAaramon	04/25/2023	04/25/2023	05/11/2023	ST	250.00	014110394151320			
Branaman, Samantha Kathleen	Mileage to PleasantViewNursing	04/18/2023	04/20/2023	05/11/2023	ML	73.36	014210331055211			
Carboni, Michelle Lynn	Interim Dir of BusinessService	04/23/2023	05/06/2023	05/11/2023	ST	700.00	018240082051110			
Carey, Lauri L	PlantCare in absence-PlantMan	04/23/2023	05/06/2023	05/11/2023	ST	784.00	018640091051900			
Carlson, James Edward	Interim VP BSF	04/23/2023	05/06/2023	05/11/2023	ST	3,540.00	018240082051110			
Data, Dorene Marie	MIMIC	01/09/2023	04/28/2023	05/11/2023	SG	825.00	061320152751900			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	35.51	011120110051620			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	201.63	013130030751620			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	2.57	013920322251520			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	13.54	056240262051620			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	80.80	018240082051620			
Davey, Barbara Ann	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	108.01	013230030851620			
Forst, Jean M	Mileage frm Marq& StBede=>IVCC	01/10/2023	05/03/2023	05/11/2023	ML	231.22	011120650055210			
Herron, Mary Beth	Interim FOIA Officer	04/23/2023	05/06/2023	05/11/2023	ST	500.00	018240082051110			
Killian, Melissa J	Addendum x 38 hrs	07/27/2022	01/05/2023	05/11/2023	AD	2,207.70	013230030851540			
Klieber, Tracie Marie	Strength, Cardio, Core	03/28/2023	04/22/2023	05/11/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	AM Yoya Unique 2U In-Per/Onlin	04/05/2023	05/01/2023	05/11/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	PM Yoga Unique 2U In-Per&Onlin	04/05/2023	05/01/2023	05/11/2023	ST	320.00	014110394151320			
Molln, Richard D.	TDT 40hr Equip RefresherClassA	05/01/2023	05/02/2023	05/11/2023	ST	480.00	014210331051320			
Olson, Rachael Z	Asst Coordtn-SP23 Art Show	04/03/2023	05/08/2023	05/11/2023	ST	400.00	011120650051900			
Pinter, Curtis Harold	TDT 40hr Equip Refresher	05/04/2023	05/04/2023	05/11/2023	ST	240.00	014210331051320			
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	04/29/2023	04/29/2023	05/11/2023	ST	200.00	014110394251320			
Rice, Bret	Retro Pay-Audit Review	05/06/2023	05/06/2023	05/06/2023	MI	1,550.34	027210472051710			
Ross, Kathryn M	Interim Board Treasurer & CFO	04/23/2023	05/06/2023	05/11/2023	ST	1,000.00	018240082051110			
Salz, Richard Allan	TDT 40hr Equip RefresherClassB	05/01/2023	05/05/2023	05/11/2023	ST	915.00	014210331051320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	04/26/2023	04/26/2023	05/11/2023	ST	160.00	014110394251320			
Seghi, Heather Nicole	Program Coordinator-Overload	01/09/2023	05/11/2023	05/11/2023	OV	2,475.00	011420410051340			
Sessler, Ronald Eugene	TDT 40hr Equip RefresherClassA	05/05/2023	05/05/2023	05/11/2023	ST	300.00	014210331051320			
Slaight-Brown, Shannon Marie	Coordtr SP23 Art Show-HS &IVCC	04/03/2023	05/08/2023	05/11/2023	ST	850.00	011120650051900			
Smith, Sara E	FSS 8 hr In-Person & Online	04/18/2023	04/27/2023	05/11/2023	ST	600.00	014110394151320			
Sondgeroth, Anthony Lee	Carus Wld Prgm-Year 1 & 4	04/24/2023	04/24/2023	05/11/2023	ST	225.00	014210331051320			

\$20,508.68

Kathy Ross

Kathy Ross
Interim Board Treasurer & CFO

Jerry Corcoran

Dr. Jerry Corcoran
President

5/10/2023

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



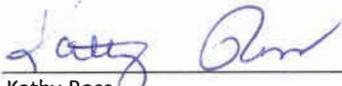
IVCC Stipend Board Report for Payroll Ending 5/20/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Antle, Tracey Ann	DON Training & Meetings	04/23/2023	05/06/2023	05/25/2023	OV	1,650.00	011420730051340			
Beetz, Lyndsey Nicole	DLA 2208-350	05/08/2023	06/04/2023	06/22/2023	SS	3,300.00	011420410051340	DLA-2208-350	Exp. Functions II- Rest. Func.	
Beetz, Lyndsey Nicole	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	2,475.00	011420410051340			
Black, Wesley Taylor	Substitue for M.Black MTH 0108	04/21/2023	04/21/2023	05/25/2023	ST	51.56	011120570051340			
Boughton, Christina A.	NUR 1200 Clin Instrtr-#1 of 3	05/07/2023	05/20/2023	05/25/2023	OV	825.00	011420730051340			
Boughton, Christina A.	NUR 1100 New Course Devlpmnt	05/07/2023	05/20/2023	05/25/2023	OV	1,237.50	011420730051340			
Boyle- Bruch, Ida Lee	FSS In-Person & Online + Test	05/09/2023	05/11/2023	05/25/2023	ST	500.00	014110394151320			
Bruch, Anna Marie Faletti	Interim Dir of NUR 10th Pay	01/01/2023	05/13/2023	05/25/2023	OV	256.23	011420730051340			
Bruch, Anna Marie Faletti	Tutoring/Mentoring	01/09/2023	05/05/2023	05/25/2023	ST	2,475.00	061420153951900			
Carboni, Michelle Lynn	Interim Director of BSF	05/07/2023	06/17/2023	06/22/2023	ST	2,100.00	018240082051110			
Carlson, James Edward	Interim VP of BSF	05/07/2023	05/20/2023	05/25/2023	ST	3,540.00	018240082051110			
Data, Dorene Marie	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Fish, Nicholas R	Program Coordinator	05/15/2023	07/26/2023	07/26/2023	SS	825.00	011420410051340			
Fogle, Kyle Kurt	HPE 1004	05/15/2023	07/26/2023	08/06/2023	ST	1,582.00	011120570051320	HPE-1004-01	First Aid	
Fox, Scott Michael	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Francisco, Marjorie Lynn	Tutoring/Mentoring	01/09/2023	05/05/2023	05/25/2023	ST	2,475.00	061420153951900			
Francisco, Marjorie Lynn	NUR 1100 New Course Devlpmnt	05/05/2023	05/20/2023	05/25/2023	OV	1,237.50	011420730051340			
Francisco, Marjorie Lynn	NUR 1200 Clincl Instrtr #1of 3	05/07/2023	05/20/2023	05/25/2023	OV	825.00	011420730051340			
Gibson, Stephen Benton	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Greenwell, Kayla M	Mileage to Ottawa Campus	03/14/2023	03/16/2023	05/25/2023	ML	20.96	011120650055210			
Herron, Mary Beth	Interim FOIA Officer	05/07/2023	06/17/2023	06/22/2023	ST	1,500.00	018240082051110			
Hodgson, Laura Ann	Tutoring/Mentoring	04/17/2023	05/05/2023	05/25/2023	ST	1,000.00	061420153951900			
Johnson, D Scott	Program Coordinator	01/09/2023	05/13/2023	05/25/2023	ST	2,373.00	011320410051320			
Killian, Melissa J	Overload x 24 hrs	05/17/2023	05/19/2023	05/25/2023	OV	1,082.82	013230030851540			
Knoblauch, Heather Anne	NUR 2211-07/08 Clinical Sub	04/23/2023	05/06/2023	05/25/2023	OV	825.00	011420730051340			
Knoblauch, Heather Anne	NUR 2220 New Course Dev/NCLEX	05/07/2023	05/20/2023	05/25/2023	OV	1,237.50	011420730051340			
Knowlton, Amber Sue	Tutoring/Mentoring	01/09/2023	05/05/2023	05/25/2023	ST	2,475.00	061420153951900			
Knowlton, Amber Sue	NUR 1230 New Course Devlpmnt	05/07/2023	05/20/2023	05/25/2023	OV	1,650.00	011420730051340			
Knowlton, Amber Sue	2nd Year Nursing Coordinator	05/15/2023	07/25/2023	08/03/2023	SS	2,475.00	011420730051340			
Koudelka, Arthur Edward	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Kuester, David A	THE 2002-01	05/15/2023	06/06/2023	06/22/2023	OV	2,475.00	011120650051340	THE-2002-01	Introduction To Theatre	
Landgraf, Tammy L	Commuting Mileage	04/17/2023	05/03/2023	05/25/2023	ML	107.42	011220646155212			
Landgraf, Tammy L	Commuting Mileage ECACE	04/24/2023	04/24/2023	05/25/2023	ML	108.73	061220939455212			
McDonnell, Nancy Ann	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Molln, Theresa Marie	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340			
Moskalewicz, James P	Overload x 16 hrs	05/16/2023	05/17/2023	05/25/2023	OV	721.88	013230030851540			
Myers, Taylor Marie	Tutoring/Mentoring	01/09/2023	05/05/2023	05/25/2023	ST	2,475.00	061420153951900			
Myers, Taylor Marie	NUR 2220 New Course Dev/NCLEX	05/07/2023	05/20/2023	05/25/2023	OV	1,237.50	011420730051340			
Prine, Renee Marie	Overload x 32 hrs	05/15/2023	05/18/2023	05/25/2023	OV	1,443.76	013230030851540			
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	05/06/2023	05/06/2023	05/25/2023	ST	200.00	014110394251320			
Pytel, Kyle Edwin	Driver Impvmnt-LaSalle County	05/20/2023	05/20/2023	05/25/2023	ST	200.00	014110394251320			

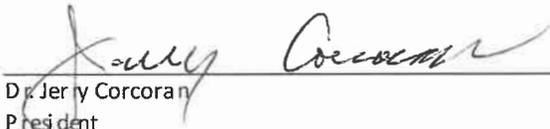
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Reese, Robert C	Test Admin Workshop	03/01/2023	05/11/2023	05/25/2023	ST	150.00	012420380151900		
Ritter, Kathryn R	CMA 1260-300 Externship	05/15/2023	07/26/2023	08/03/2023	SS	924.00	011420730051340	CMA-1260-300	Medical Assistant Externship
Ross, Kathryn M	Interim VP of BSF	05/07/2023	06/17/2023	06/22/2023	ST	3,000.00	018240082051110		
Ruda, Anthony J	HPE 1003	05/15/2023	06/30/2023	07/06/2023	ST	1,650.00	011120570051320	HPE-1003-100	Personal and Community Health
Ruda, Anthony J	HPE 1000	05/15/2023	06/30/2023	07/06/2023	ST	825.00	011120570051320	HPE-1000-100	Wellness
Schneider, Gregg A	Commuting Mileage	04/01/2023	05/13/2023	05/25/2023	ML	91.70	014110394355212		
Schneider, Gregg A	Driver Imprvmt-Bureau County	05/13/2023	05/13/2023	05/25/2023	ST	160.00	014110394351320		
Schneider, Gregg A	Driver Imprvmt-LaSalle County	05/17/2023	05/17/2023	05/25/2023	ST	160.00	014110394251320		
Schomas, Jane Elizabeth	Beginning Swing Dance	03/21/2023	05/09/2023	05/25/2023	ST	525.00	014110394151320		
Schomas, Jane Elizabeth	Advanced Swing Dance	03/21/2023	05/09/2023	05/25/2023	ST	525.00	014110394151320		
Seghi, Heather Nicole	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011420410051340		
Sondgeroth, Anthony Lee	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011320410051340		
Story, Michele M	Program Coordinator	05/15/2023	07/26/2023	08/03/2023	SS	825.00	011220410051340		
Tomasson, Cory J	SPH 1001-01	05/15/2023	06/02/2023	06/02/2023	OV	2,475.00	011120650051340	SPH-1001-01	Fundamentals of Speech

\$ 66,874.06



30 Kathy Ross
Interim Board Treasurer & CFO



Dr. Jerry Corcoran
President

5/24/2023

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
(June 8, 2023 Board of Trustees Meeting)**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Bulthuis, Elizabeth	Administrative Assistant I	Student Support Services / Project Success	\$14.50	n/a
Harsted, Nicholas	Assistant Coach, Baseball	Athletics	\$1,000 pro-rated stipend for completing the season AY23-24	n/a

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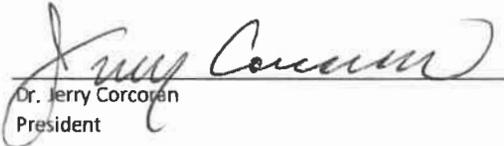
*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Jim Carlson
Interim Vice President for Business Services and Finance

WFD - Workforce Development

NSB - Natural Sciences & Business



Dr. Jerry Corcoran
President

5/31/2023

HFSS - Humanities, Fine Arts &
Social Sciences

CEBS - Continuing Ed & Business
Services

Authorization – Continue Payment for Standard Operating Expenditures

The administration is in the process of finalizing a tentative budget that will be presented for consideration at the July 13, 2023 Board of Trustees' meeting. Since the budget development process will continue into the next fiscal year, it has become the College's custom and practice to request authorization to continue operation of the College, beginning July 1, 2023 through budget adoption. The administration suggests that authorization include those expenditures required to maintain a normal operation, including salaries, approved contracts, utilities, routine maintenance, supplies, and regular activities.

Recommendation:

The administration recommends Board authorization to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2023 through budget adoption.

KPI 5: District Population Served

FY24 Capital Budget Request (RAMP for 2025)

The Community College Capital Resource Allocation Management Program (RAMP) is the official request of each college for state funding for capital improvements.

Two RAMP projects have been prepared for the Board's consideration. The Academic Support Center/Library was reviewed at the Board's Facilities Committee meeting on August 26, 2020 and approved by the Board of Trustees. The projects must be resubmitted to the Illinois Community College Board (ICCB) each year with escalated costs. For FY24 projects the escalation factor is five percent.

The Agriculture Center Project has been removed from the list since grants have been awarded for funding of that project. The College currently has submitted a grant for the Nursing Simulation Lab, so that project is listed lower in the priority list for funding from the State of Illinois.

Academic Support Center/Library

The goal is to create a one-stop shop for academic support services that include tutoring, the student help desk, and the library. The Academic Support Center and Jacobs Library will be remodeled and updated to provide academic support services in one location. Total project cost is \$6,840,000 with the College providing \$1,710,000 in funding.

Nursing Program Expansion

This renovation will provide a Nursing Simulation Lab in the current B201 space. The simulation lab will mimic a hospital wing that will provide our students with simulation of real-life events that could occur in a hospital or clinic setting. Total project cost is \$2,834,000 with the College providing \$708,500 in funding.

Recommendation:

The administration recommends Board approval of the RAMP capital requests for FY24:

- 1. Approve submittal of the Academic Support Center/Library RAMP for a total cost of \$6,840,000 with local funding of \$1,710,000;**
- 2. Approve submittal of the Nursing Program Expansion RAMP for a total cost of \$2,834,000 with local funding of \$708,500.**

KPI 6: Resource Management

Insurance Renewals

All lines of insurance coverage have been reviewed by the College’s insurance consultant, Bushue HR. They are recommending that the College renew all the following policies with current carriers.

- Property
- General Liability
- Commercial Auto
- School Board Legal Liability
- Umbrella
- Workers’ Compensation
- Law Enforcement
- Media Liability
- Student Malpractice
- Foreign Liability
- Cyber Liability

Illinois Counties Risk Management Trust (ICRMT) is the carrier for workers’ compensation, CFC is the carrier for Cyber Liability and Wright Specialty Insurance for all other lines.

Also attached is a summary listing the expiring and renewal premiums. Overall, there was an increase of \$37,570, or 15.58 percent. The Property premium contributes to 14 percent of the increase, of which six percent is due to inflation on the total insured values. It is also due to coverage increases, loss history within the market and overall rate increases on all lines of coverage. The Workers’ Compensation Experience Modification Rating increased from 0.74 to 0.86 for the renewal and payrolls have been increased. The standard experience modification rate is 1.00.

It is the practice to bid the College insurance every three (3) years. It was last bid in 2021; therefore, all lines of insurance will be rebid in 2024 for coverage beginning July 1, 2024.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant to renew all coverages with the same carriers at \$278,693.

KPI 6: Resource Management



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

May 23, 2023

Illinois Valley Community College (IVCC)
815 N. Orlando Smith Rd.
Oglesby, IL. 61348
Attention: Dr. Jerry Corcoran

Dear Dr. Corcoran,

RE: PROPERTY/CASUALTY/LIABILITY INSURANCE RENEWALS

The attached summary illustrates the expiring and renewal coverages with the current Insurance Carriers, Wright Specialty Insurance (WSI), Illinois Counties Risk Management Trust (ICRMT), and CFC through Assured Partners from Elk Grove Village, IL.

Our attached Renewal Worksheet Forms show the expiring and renewal coverage from WSI, ICRMT, and CFC. The first column of each page is the expiring insurance coverage for the College. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent.

Following are some changes from the expiring:

- The Blanket Limit and Statement of Values (SOV) have been increased by 6% by the Insurance Carrier due to the increased cost of construction and to better reflect Replacement Cost Values. The Blanket Limit increased from \$132,192,589 to \$139,382,156.
- The following changes were made to the Inland Marine, per the College's request.
 - The Contractors Equipment value increased from \$479,259 to \$493,637.
 - The Electronic Scoreboard value increased from \$12,360 to \$12,731.
 - The Audio/Visual, Cameras, Projection Machines, Films, and Similar/Related Equipment value increased from \$265,225 to \$273,182.
 - The Athletic Equipment, Uniforms, and Similar/Related Equipment value increased from \$51,500 to \$53,045.
 - The Case New Holland Planter value increased from \$78,280 to \$80,628.
 - The Case IH Magnum, 340 Tractor, S/N ZLRF01422 value increased from \$2,150 to \$2,215.
 - The Case IH 33VT Tiller value increased from \$51,500 to \$53,045.
 - The Electronic Data Processing (EDP) Equipment (Including Software) value increased from \$1,591,350 to \$3,248,200.
- The Workers' Compensation payrolls have been increased for the renewal, per the College's request. The 8868 Class Code (Colleges or Schools, Teachers) payroll increased from \$12,787,561 to \$13,890,530. The 9101 Class Code (All Other Employees) payroll increased from \$810,068 to \$849,314.
- The Workers' Compensation rates were modified for the renewal. The 8868 Class Code (Colleges or Schools, Teachers) rate increased from 0.33 to 0.34. The 9101 Class Code (All Other Employees) rate decreased from 6.30 to 6.29.
- The Workers' Compensation Experience Modification Rating increased from 0.74 in 2022 to a 0.86 for 2023. The standard rating is 1.00.



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

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Email: info@bushuehr.com

This renewal reflects an increase in premium in the amount of \$37,570; which is 15.58% above the expiring. The Property premium contributes to 14% of the increase; of which 6% of that is due to the inflationary values on the Total Insured Values rather than the rate. The increase in premium is also due to the Inland Marine coverage increases, loss history within the market, and overall rate increases on all lines of coverage.

Bushue HR, Inc. requested that the Insurance Carrier evaluate the renewal offer and provide premium relief. Unfortunately, due to the market conditions, the Insurance Carrier was unable to issue additional scheduled credit to offset the increase.

The College has filed eight (8) Package claims over the last four (4) policy terms. WSI has paid \$171,106.64 on those claims and has set \$67,364.95 in Open Reserves. The College has filed three (3) Workers' Compensation claims over the past three (3) policy terms. ICRMT has paid \$8,634.68 on the file and has set \$106,261.52 in Open Reserves.

We appreciate the opportunity to serve the College. If you have any questions, please feel free to contact our office.

Respectfully,

A handwritten signature in black ink, appearing to read "Tyler J. Ervin", written in a cursive style.

Tyler J. Ervin
Client Program Manager, Bushue HR, Inc.

VSS

Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Property & General Liability Renewal Form

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance	Wright Specialty Insurance
Property	Current	Renewal
Blanket, All Risk	132,192,589	139,382,156
Overall Building Limit	Included	Included
College Personal Property	Included	Included
Replacement Cost/ACV	RC	RC
Deductible Per Occurrence	5,000	5,000
Coinsurance %	None	None
Earthquake Coverage Limit	5,000,000	5,000,000
Earthquake Coverage Deductible Per Occurrence	5% of the Building & Personal Property Value	5% of the Building & Personal Property Value
Rate Level Guaranteed (If yes, how long)	-	One (1) Year
Total Property Premium	\$79,498.00	\$95,619.00

Will the policy provide full coverage, up to maximum policy Limits, for Backup of Sewer/Surface Water coverage? <i>If no, please state the Limit.</i>	No 100,000	No 100,000
Does the policy provide coverage for Flood Coverage? <i>If yes, please state the Limit. If yes, please state the Flood Coverage Deductible Per Occurrence.</i>	Yes 5,000,000 100,000	Yes 5,000,000 100,000
Does the policy provide coverage for Mine Subsidence? <i>If yes, please state the Limit. Blanket Limit, If Applicable.</i>	Yes 750,000 -	Yes 750,000 -
Does the policy provide Ordinance or Law coverage? <i>Limit Per Coverage A. Limit Per Coverage B. Limit Per Coverage C. Limit Per Building, If Applicable. Blanket Limit, If Applicable.</i>	Yes Building Value 1,000,000 1,000,000 - -	Yes Building Value 1,000,000 1,000,000 - -
Does the policy have Time Element (Extra Expense) Coverage, if so please state the Limit(s)? <i>Blanket Limit, If Applicable. Per Location Limit, If Applicable.</i>	Yes 4,400,000 -	Yes 4,400,000 -
Does the policy have Business Income Coverage, if so please state the Limit(s)? <i>Blanket Limit, If Applicable. Per Location Limit, If Applicable.</i>	Yes 4,400,000 -	Yes 4,400,000 -

Insurance Carrier Name	Wright Specialty Insurance	Wright Specialty Insurance
General Liability	Current	Renewal
General Aggregate	3,000,000	3,000,000
Products Completed Ops.	3,000,000	3,000,000
Personal & Advertising Injury	1,000,000	1,000,000
Each Occurrence Limit	1,000,000	1,000,000
Fire Damage Limit	1,000,000	1,000,000
Medical Expense Limit	10,000	10,000
Deductible Per Occurrence	0	0
Employee Benefits Liability	-	-
Aggregate Limit	2,000,000	2,000,000
Occurrence Limit	1,000,000	1,000,000
Deductible Per Occurrence	0	0
Retroactive Date	4/17/2006	4/17/2006
Sexual Abuse or Molestation	-	-
Aggregate Limit	2,000,000	2,000,000
Occurrence Limit	1,000,000	1,000,000
Special Supplementary Payment Limit	10,000	10,000
Abuse of Molestation Alleged Participant Defense Only Coverage	-	-
Aggregate Limit	1,000,000	1,000,000
Each Act Limit	500,000	500,000
Crisis Management and Public Relations Expense Coverage	-	-
Crisis Management and Public Relations Expense Aggregate Limit	300,000	300,000
Crisis Management Expense - Each Crisis Event Limit	300,000	300,000
Public Relations Expense	-	-
Resulting From A Crisis Event - Each Crisis Event Limit	50,000	50,000
Resulting From An Adverse Event - Each Adverse Event Limit	25,000	25,000
Public Relations Expense Resulting From Adverse Event - Each Adverse Event Deductible Per Occurrence	2,500	2,500
Counseling Professional Liability Coverage	-	-
Aggregate Limit	3,000,000	3,000,000
Each Wrongful Act	1,000,000	1,000,000
Law Enforcement Liability	-	-
Aggregate Limit	3,000,000	3,000,000
Each Wrongful Act	1,000,000	1,000,000
Deductible Per Occurrence	2,500	2,500
Retroactive Date	9/1/2021	9/1/2021
The General Liability includes coverage for Media Liability, Student Medical Malpractice Liability, Foreign Liability (limited coverage, if applicable), and Law Enforcement Liability		
Total Liability Premium	\$32,372.00	\$36,767.00

Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Property & General Liability Renewal Form

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Crime		
Employee Theft - Blanket Limit	100,000	100,000
Forgery or Alteration	100,000	100,000
Inside the Premises - Theft of Money & Securities	100,000	100,000
Inside the Premises - Robbery/Safe Burglary	100,000	100,000
Outside the Premises	100,000	100,000
Computer Fraud	100,000	100,000
Money Orders or Fraudulent Impersonation	100,000	100,000
Deductible Per Occurrence	1,000	1,000
Total Crime Premium	\$402.00	\$402.00

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Boiler & Machinery		
Per Accident	150,000,000	139,382,156
Deductible Per Occurrence	5,000	5,000
Extra Expense	Included	Included
Total Boiler & Machinery Premium	Included	Included

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Inland Marine		
Contractors Equipment	479,259	493,637
Electronic Scoreboard	12,360	12,731
Audio/Visual, Cameras, Projection Machines, Films, and Similar/Related Equipment	265,225	273,182
Athletic Equipment, Uniforms, and Similar/Related Equipment	51,500	53,045
Case New Holland Planter	78,280	80,628
Case IH Magnum, 340 Tractor, S/N ZLRF01422	2,150	2,215
Case IH 33VT Tiller	51,500	53,045
Electronic Data Processing (EDP) Equipment (Included Software)	1,591,350	3,248,200
Deductible Per Occurrence	500	500
Total Inland Marine Premium	\$5,322.00	\$8,855.00

Premium	Wright Specialty Insurance	
	Current	Renewal
Total Property Premium	79,498.00	95,619.00
Total Liability Premium	32,372.00	36,767.00
Total Crime Premium	402.00	402.00
Total Boiler & Machinery Premium	Included	Included
Total Inland Marine Premium	5,322.00	8,855.00
Total Premium	\$117,594.00	\$141,643.00

Does the coverages and premiums include Terrorism Risk Insurance Act (TRIA) coverage? Yes Yes

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Automobile Renewal Form

Insurance Agency Name Insurance Carrier Name	AssuredPartners	AssuredPartners
	Wright Specialty Insurance Current	Wright Specialty Insurance Renewal
Auto Liability		
Number of Vehicles	13	13
Bodily Injury and Property Damage Liability	1,000,000	1,000,000
Medical Payments	5,000	5,000
Uninsured Motorist	1,000,000	1,000,000
Underinsured Motorists	1,000,000	1,000,000
Hired Auto	1,000,000	1,000,000
Non-Owned Auto	1,000,000	1,000,000
Garage Liability	1,000,000	1,000,000
Garage Keepers Legal Liability	300,000	300,000
Deductible Per Occurrence	-	-
Comprehensive	500 / 1,000	500 / 1,000
Collision	1,000	1,000
Total Automobile Premium	\$13,701.00	\$13,573.00

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?	No	No
Will the insurance carrier grant permission to operate the buses under conditions where a charge would be made to the students?	No Exposure	No Exposure
Will the insurer provide coverage for all additional insured's, including coverage for Board of Trustee Members, Employees, and Volunteers while using their own vehicles on behalf of the College?	Yes - Excess Basis	Yes - Excess Basis
Does the medical payments coverage include students as passengers in vehicles?	Yes	Yes
Will the company accept this coverage without other lines?	No	No
Will the insurer furnish "special trips" coverage for tours, outings, picnics, games, and similar activities? The carrier will confirm that coverage shall be available for these activities and indicate the audit charge per trip in the proposal.	Yes	Yes
Will the insurance carrier provide coverage for rental vehicles?	Yes	Yes
Please advise if the insurance carrier provides coverage for Truck Driver Training Programs?	Yes	Yes

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**Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Umbrella Renewal Form**

Insurance Agency Name	AssuredPartners	AssuredPartners
Insurance Carrier Name	Wright Specialty Insurance	Wright Specialty Insurance
Umbrella	Current	Renewal
General Aggregate Limit	10,000,000	10,000,000
Self-Insured Retention (SIR)	0	0
	The Occurrence Limit is stated for each of the Underlying Coverages	
General Liability (Includes Medial Liability, Student Medical Malpractice Liability, Foreign Liability (Limited coverage-if applicable, & Law Enforcement Liability)	1,000,000	1,000,000
Employee Benefits Liability	1,000,000	1,000,000
Sexual Misconduct & Molestation	1,000,000	1,000,000
Counseling Professional Liability	1,000,000	1,000,000
Automotive Liability	1,000,000	1,000,000
Legal Liability	1,000,000	1,000,000
Employers Liability - Workers' Compensation	2,500,000	2,500,000
Total Umbrella Premium	\$12,712.00	\$13,073.00

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage? Yes Yes

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023

Legal Liability Renewal Form

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance	Wright Specialty Insurance
Legal Liability	Current	Renewal
Educators Legal Liability for Monetary Damages	-	-
Aggregate Limit	3,000,000	3,000,000
Each Wrongful Act or Offense	1,000,000	1,000,000
Employment Practices Liability Insurance (EPLI) Deductible Per Occurrence	50,000	50,000
Defense Expense for Injunctive or Declaratory Relief	-	-
Aggregate Limit	300,000	300,000
Each Action	100,000	100,000
Deductible Per Occurrence	5,000	5,000
Total Legal Liability Premium	\$9,505.00	\$11,092.00

* All taxes, surplus line charges, fees, etc. must be included in the Annual Premium.

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?	Yes	Yes
Does a Retroactive Date apply? <i>If yes, please advise the date.</i>	No -	No -
Please indicate whether coverage is on Claims Made or Occurrence Basis.	Claims Made	Claims Made
For Claims Made policies, is Prior Acts coverage available? <i>If yes, please indicate the additional cost.</i>	Yes - Full Prior Acts Included	Yes - Full Prior Acts Included
If additional requirements must be met prior to binding please indicate.	N/A	None
Does the above proposal provide full coverage for Sexual Misconduct/Abuse/Molestation/Harassment?	Covered Under General Liability	Covered Under General Liability
Does the policy provide coverage for Defense Costs, even if not successful?	Yes	Yes
Does the policy provide a Consent to Settle Provision?	Yes	Yes
Are Defense Expenses within the Limit of Liability? <i>State Sub-Limit for Defense Expenses, if any.</i>	Outside -	Outside -
Please Describe any policy Sub-Limits: (Please list other Sub-Limits not included in this list below)		
Limit/Sub-Limit for Breach of Contract.	-	-
Limit/Sub-Limit for Sexual Abuse/Molestation.	Covered Under General Liability	Covered Under General Liability

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Workers' Compensation Renewal Form

Insurance Agency Name	AssuredPartners		AssuredPartners	
Insurance Carrier Name	ICRMT		ICRMT	
Employers Liability Limits	Current		Renewal	
Bodily Injury Accident	2,500,000		2,500,000	
Bodily Injury Disease	2,500,000		2,500,000	
Bodily Injury Disease - Employee	2,500,000		2,500,000	
Codes	Estimated Payroll	Rate Per \$100	Estimated Payroll	Rate Per \$100
8868: Colleges or Schools, Teachers	\$12,787,561	0.33	\$13,890,530	0.34
7380: Drivers, Chauffeurs, and Their Helpers	\$0	6.24	\$0	6.11
9101: All Other Employees	\$810,068	6.30	\$849,314	6.29
Total Workers' Compensation Premium	\$66,354.00		\$71,356.00	

Experience Modification 0.74

Experience Modification 0.86

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**Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023
Cyber Liability Renewal Form**

Insurance Agency Name	AssuredPartners	AssuredPartners
Insurance Carrier Name	CFC	CFC
Cyber Liability	Current	Renewal
Aggregate Limit	1,000,000	1,000,000
Occurrence Limit	1,000,000	1,000,000
Deductible Per Occurrence	25,000	25,000
Total Cyber Liability Premium	\$21,257.00	\$27,956.00

** All taxes, surplus line charges, fees, etc. must be included in the Annual Premium.*

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?	Yes	Yes
Does a Retroactive Date apply? <i>If yes, please specify the date.</i>	No -	No -
Please indicate whether coverage is on Claims Made or Occurrence Basis.	Claims Made	Claims Made
For Claims Made policies, is Prior Acts coverage available? <i>If yes, please indicate the additional cost.</i>	Yes - Full Prior Acts -	Yes - Full Prior Acts -
If additional requirements must be met prior to binding please indicate.	N/A	See Below *
Does the policy provide coverage for Ransom Demand Payments?	Yes	Yes

Note:

The Insurance Carrier stated the following additional requirements must be met prior to binding.

1. Thirty (30) days post binding - Satisfactory confirmation that the College has downloaded & registered the CFC Incident Response Mobile App.
2. Fourteen (14) days post biding - Signed version of the application form submitted, dated within thirty (30) days of the required inception date.
3. Prior to Binding - Overview of data back-up procedures, including the storage methods used, the frequency backups are secured (e.g. back-ups are disconnected and in accessible from live environment, Multi-Factor Authentication is required for access to cloud back-ups. etc. Terms assume satisfactory offline backups are in place.

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2023

Totals

Insurance Agency Name	AssuredPartners	Assured Partners
Insurance Carrier Name	Wright Specialty Insurance / ICRMT / CFC	Wright Specialty Insurance / ICRMT / CFC
Coverage	Current	Renewal
Total Property Premium	79,498.00	95,619.00
Total Liability Premium	32,372.00	36,767.00
Total Crime Premium	402.00	402.00
Total Boiler & Machinery Premium	Included	Included
Total Inland Marine Premium	5,322.00	8,855.00
Commercial Auto	13,701.00	13,573.00
Umbrella	12,712.00	13,073.00
Legal Liability	9,505.00	11,092.00
Workers' Compensation	66,354.00	71,356.00
Cyber Liability	21,257.00	27,956.00
Total Premium	\$241,123.00	\$278,693.00
Savings		-37,570.00
Percentage of Increase		15.58%

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For your review, we have prepared an illustrative summary which provides a brief outline of coverages provided. This summary is for illustrative purposes only, and does not provide a comprehensive overview of your complete policies, please refer to your complete policy for review of all endorsements, limitations, and exclusions. If you feel that any of these coverages or limits are not correct, inadequate, please let us know.

Purchase Request – Augusoft Lumens Pro Annual Renewal

The Augusoft Lumens Pro is a cloud-based system that provides various tools and features to help streamline administrative tasks, manage course registrations, handle payments, and track student information for the Continuing Education Division at IVCC.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of the Lumens Pro Agreement in the amount of \$29,934.36 from Augusoft, Inc.

KPI 6: Resource Management



**ILLINOIS
VALLEY**
COMMUNITY
COLLEGE

MEMORANDUM

TO: Dr. Jim Carlson
FROM: Justin Denton
DATE: May 24, 2023
SUBJECT: Augusoft Lumens Renewal

Accompanying this memo is a quote from Augusoft for our annual renewal of the Lumens Pro application. The Lumens a cloud-based system that provides various tools and features to help streamline administrative tasks, manage course registrations, handle payments, and track student information for the Continuing Education Division at IVCC.

I am asking the Board of Trustees to approve the renewal of Augusoft Lumens Pro renewal which is not to exceed the cost of \$30,000. This purchase is to be funded by the IT FY 23/24 budget.

Please let me know if you have questions or concerns.



INVOICE

Augusoft
(A Modern Campus Company)

Questions? Please contact us at
lumensbilling@moderncampus.com

Bill To: Illinois Valley Community College

815 N Orlando Smith Ave
Oglesby, IL
61348

INVOICE NO:	INV008365
DATE:	Mar 31, 2023
PURCHASE ORDER:	03/31/23
TERMS:	Net 90

Item	Description	Quantity	Price	Extended
18-002	Lumens Pro annual subscription fee 07/01/2023 to 06/30/2024	1	24,634.52	24,634.52
18-402	ed2Go annual subscription fee 07/01/2023 to 06/30/2024	1	2,055.04	2,055.04
18-0129e	Lumens Contract Training Essentials annual subscription fee 07/01/2023 to 06/30/2024	1	3,244.80	3,244.80
Subtotal				\$29,934.36
Total Applicable Taxes				\$0.00
Total				\$29,934.36
Payments				\$0.00
Order Note:			Balance Due USD	\$29,934.36



INVOICE

Augusoft
(A Modern Campus Company)

Questions? Please contact us at
lumensbilling@moderncampus.com

Remit to:

Augusoft Inc.
DEPT CH 18187
PALATINE IL 60055- 8121

Electronic Payment:

Silicon Valley Bank
Routing number: 121140399
Account number: is 3303675017

PAYMENT ADVICE	
ACCOUNT #	C000542
DATE:	Mar 31, 2023
INVOICE	INV008365

Balance Due USD \$29,934.36

For Faster service, please enclose this portion with
your payment

Purchase Request – Ellucian Colleague Annual Renewal & Maintenance Agreement

The Ellucian Colleague application serves as the backbone of our administrative processes, providing support and automation in areas such as student information, finance, human resources, financial aid, and institutional advancement. The application has proven to be a vital tool in managing our operations, streamlining workflows, and enhancing our ability to serve our students and stakeholders.

This cost covers the annual subscription fee and ongoing support services from Ellucian. We have included this expense in our FY24 budget for the upcoming fiscal year, and allocating the necessary funds for the renewal will not impact other critical initiatives or programs.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of the Ellucian Colleague cloud Agreement in the amount of \$429,971 from Ellucian. Doing so will ensure that we can continue to leverage the software's capabilities, maintain operational continuity, and provide a seamless experience for our staff, faculty, and students.

KPI 6: Resource Management



**ILLINOIS
VALLEY
COMMUNITY
COLLEGE**

MEMORANDUM

TO: Dr. Jim Carlson
FROM: Justin Denton
DATE: May 24, 2023
SUBJECT: Ellucian Colleague Renewal

Accompanying this memo is a quote from Ellucian for our annual renewal of Ellucian Colleague application, support and maintenance. The Ellucian Colleague software has been instrumental in supporting our administrative and academic operations, and its renewal is crucial to ensure the continued efficiency and effectiveness of our institution. The application has proven to be a vital tool in managing our operations, streamlining workflows, and enhancing our ability to serve our students and stakeholders.

I am asking the Board of Trustees to approve the renewal of Ellucian Colleague software, support and maintenance agreements for the cost of \$429,971. This purchase is to be funded by the IT FY 23/24 Budget.

Please let me know if you have questions or concerns.



Ellucian Company L.P.
 4 Country View Road
 Malvern, PA 19355-1408
 USA

INVOICE

Bill To:
 Illinois Valley Community College
 Michelle Carboni
 815 N Orlando Smith St
 Oglesby, IL 61348-9692
 USA

Invoice Number:	90391917
Invoice Date:	04/21/2023
Invoice Due Date:	07/01/2023
Customer Number:	102581
SAP Order Number:	66126
Invoice Amount:	USD 429,971.00

Remittance Information

Remit To:
 Ellucian Company L.P.
 62578 Collections Center Drive
 Chicago, IL 60693-0625
 USA

Tax Summary

Total Taxable:	USD 0.00
Total Non Taxable:	USD 429,971.00
Total Tax:	USD 0.00

ACH Information:

Bank of America
 100 West 33rd Street
 New York, NY 10001
 ABA# 071000039
 Beneficiary Name: Ellucian Company L.P.
 Account # 81880-91099
 Email: electronic-payment-info@ellucian.com

Please reference invoice number on all payment remittance.

Questions or concerns regarding this invoice? Contact accountsreceivable@ellucian.com

Invoice Details

Description
Fees for Subscription Licensed Software Term: From 07/01/2023 to 06/30/2024

SUBTOTAL	USD 429,971.00
Tax	USD 0.00
TOTAL	USD 429,971.00

**** A late fee will be imposed on past due payments per your contract. ****

Purchase Request – Managed Detection and Response (MDR) Solution for Cyber Security

The College is seeking to further refine its network infrastructure security posture through monitoring the activity that traverses the IVCC network. We are recommending the implementation of a Managed Detection and Response (MDR) solution by DarkTrace.

The DarkTrace network appliance will further increase our network security with AI Analysis and automated response for immediate threats such as ransomware, malware, and unsecured devices inside and outside of IVCC. This solution provides audit logs of network activity to ensure the safety of our IT Assets. This network appliance will serve as our first line of defense against out-of-the norm network activity and cyber threats on our network. The goal of this appliance is that it will act on these threats within seconds disabling activity and preventing the spread all while logging activity for review by IT staff.

Year one funding for this network appliance will be covered through the FY2023 IT budget. Subsequent years will be funded through the annual budget cycle.

Recommendation:

The administration recommends Board authorization to purchase the DarkTrace MDR solution for a four-year contract term, at a cost of \$24,500 per year for the term of the contract.

KPI 6: Resource Management



**ILLINOIS
VALLEY**
COMMUNITY
COLLEGE

MEMORANDUM

TO: Dr. Jim Carlson

FROM: Justin Denton

DATE: May 24, 2023

SUBJECT: Security Enhancement Project

To maintain Illinois Valley Community College's cyber security initiatives highlighted from the Moran audit, we've identified a few core areas that require immediate focus and attention.

As part of the FY22/23 budget, in conjunction with the Moran Audit and our own analysis, we discovered the opportunity to further increase our security posture against network attacks through implementation of a network monitoring and action appliance. We have identified a "Managed Detection and Response" (MDR) solution that will assist the IT team in real-time monitoring and action implementation. The DarkTrace MDR solution can monitor network activity and make informed decisions if a potential device is deemed a threat to the wider College and prevent it from getting access to the rest of the network. The goal of a strong MDR solution is to monitor all access logs across an organization and flag potential threats and respond autonomously.

The DarkTrace MDR solution will play an integral role in further securing the IVCC network and providing us real-time response to IT security threats. This solution leverages unsupervised machine learning for detection, AI powered autonomous response and machine investigations. This solution will serve as a IVCC's first response to prevent ransomware, malware, phishing, impersonations, insider threat attacks, etc. from occurring, as well as give the IT team insight into unknown vulnerabilities on the network. The goal of the IT team partnered with the DarkTrace solution is to autonomously interrupt attacks, in seconds, even if the threat is highly targeted or unknown.

I express my gratitude to the College for its ongoing dedication to investing cyber security initiatives such as the recent roll out of KnowBe4 for phishing response and upgrades to our computer technologies. The IT Department is committed to playing its part in creating a safe, secure, and reliable IT environment for the entire College.

I am asking the Board of Trustees to approve the DarkTrace MDR solution at a cost of \$24,500 per year. Year one of this purchase will be funded by the IT FY 22/23 budget and subsequent years will be budgeted for as part of the annual budget process.

Please let me know if you have questions or concerns.

Customer Name: Illinois Valley Community College
Shipping Address: 815 N Orlando Smith St, Oglesby, IL 61348
Invoice Address: 815 N Orlando Smith St, Oglesby, IL 61348
Attn: Justin Denton
Email: justin_denton@ivcc.edu

Product Order Form: 112612-202305-22-666285
Date Prepared: 2023/05/22
Expiry Date: 2023/06/12

Darktrace Offering :						
Product/Services Description	Quantity	Subscription Period (months)	Start Date	End Date	Annual Customer Price USD	Extended Customer Price USD
PREVENT <i>[Not Ordered]</i>						
DETECT						
Network						
Darktrace DETECT/Network	1,500 Devices	48.6	2023-06-12	2027-06-30		
RESPOND						
Network						
Darktrace RESPOND/Network	1,500 Devices	48.6	2023-06-12	2027-06-30		
Cyber AI Analyst <i>[for Network]</i>						
DEPLOYMENT OPTIONS						
Darktrace Deployment Options/Appliance (Medium)	1	48.6	2023-06-12	2027-06-30		
Subscription period commencing on 2023/06/12 ("Commencement Date")						
Installation Services						
Standard Support Services						
TRAINING						
eLearning Training						
Public Online Training						
					24,500	99,225
TOTAL						99,225

Terms and Conditions:

1	By signing this Product Order Form ("Product Order Form"), issuing a purchase order referencing this Product Order Form or otherwise accessing or using the Offering, the Customer's use of the Offering shall be subject to the Darktrace Master Services Agreement included in the Appliance, which can also be found at https://www.darktrace.com/resources/legal-online-terms.pdf ("Agreement")
2	The Appliance(s) are for use with respect to the Customer's applicable bandwidth throughput, number of connected devices and connections per minute as set out in the applicable Product Data Sheet (https://darktrace.com/resources/contract-data-sheets.zip) (the "Appliance Specifications"). Should the Appliance Specifications be exceeded, additional Fees shall be payable. The Software is limited to 1,500 (one thousand five hundred) Devices in use on the Customer network (the "Device Limit"). For the purposes of this calculation a "Device" is a unique Internet Protocol address (IP address), tied to a piece of equipment, apparatus, or instrument, virtual or physical, that is monitored, modelled and visible in the Threat Visualizer within a given 7 day time frame. Should the Device Limit be exceeded, additional Fees shall be payable.
3	Fees are exclusive of any applicable sales tax, goods and services tax, withholding tax or VAT. Fees will be invoiced annually in advance from the Commencement Date. Payment terms Net 30.
4	If Customer requires a purchase order, it must be sent at the time of acceptance of this Product Order Form and be for the full contract value. If it is not received, Darktrace shall be entitled to invoice without it.
5	Acceptance of this Product Order Form is expressly limited to the terms of Darktrace's offer. Once accepted, the terms and conditions of this Product Order Form and the Agreement will be the complete and exclusive statement of the agreement between the parties. Any modifications proposed by Customer are expressly rejected by Darktrace and shall not become part of the Agreement in the absence of Darktrace's written acceptance.
6	This Product Order Form may be executed in any number of counterparts and by different parties in separate counterparts. Each counterpart when so executed shall be deemed to be an original and all of which together shall constitute one and the same agreement. Transmission of the executed counterpart of this Product Order Form by email (in PDF, JPEG or other agreed format) shall take effect as delivery of an executed counterpart.

For Customer

Signature:

Name:

Job Title:

Signature Date: _____
 ("Effective Date")

For Darktrace:

Signature:

Name:

Job Title:

Signature Date:

Approve Proposal for Slate Services – Health Professions Application

In June 2022, the Board of Trustees approved the proposal from Richard Harrison Bailey, Inc (RHB) to assist with implementation of Slate, our new CRM service. Director of Admissions Quigley reports great satisfaction with the work RHB has done to assist the College with the development of student application tracking, scheduling of events, and dashboards to monitor the onboarding process for new and returning students in Slate.

RHB will create an online secondary application for IVCC specific to select Health Profession pathways. In addition to the application project, RHB will work with the team at IVCC to develop a workflow for application processing

This service will be paid from the PATH Grant.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from RHB for \$28,500 for the development of an application for Health Professions.

KPI 5: District Population Served



**ILLINOIS
VALLEY**
COMMUNITY
COLLEGE

MEMORANDUM

TO: Dr. Jerry Corcoran, President

FROM: Dr. Jim Carlson, Interim Vice President for Business and Financial Services
Dr. Gary Roberts, Vice President for Academic Affairs

DATE: May 22, 2023

SUBJECT: Health Professions Application (Using PATH Funding)

The Administration recommends that \$28,500 of PATH funding be used for the development of an application involving second-admit Health Professions (e.g., EMT, Nursing, etc.).



GREATER RELEVANCE

MEMO FOR SLATE SERVICES

Contact: Tom Quigley, *Director of Admissions & Records*
Client: Illinois Valley Community College
Date: May 8, 2023, Rev. May 19, 2023, Rev. May 22, 2023

APPLICATION CREATION AND WORKFLOW DEVELOPMENT

\$ 28,500

APPLICATION CREATION

RHB will create a secondary application for the IVCC that is specific to Nursing, Medical Assisting, Dental Hygiene, Dental Assisting and Paramedic. This application may merit the creation of additional infrastructure surrounding period/round configuration based on IVCC's desired experience. RHB's preference would be to incorporate these programs into the existing application to create a more sustainable solution, but we realize the needs to segment the application experience. This build includes the implementation of the new application base, creation of new fields/prompts (as needed), application logic (hard/soft fails), and the customization of the application via custom forms/widgets. RHB will leverage existing infrastructure where possible to mitigate redundant functionality that increases the level of maintenance over time. This project also includes the following:

- Manipulation of the status page to accommodate new program information (if applicable)
- Modification to materials/checklists (we understand this may not be needed, but are including it within scope as a safety if something occurs during the build)
- Manipulation of rules surrounding the application to accommodate new programs (reader automation, application status, decisions)
- Inclusion of new decision letters. Recommendations surrounding consolidation via liquid markup may be provided and implemented.
- Modification to application dashboard and application details tab

WORKFLOW DEVELOPMENT

In addition to the application project, RHB will work with the team at IVCC to develop a workflow for application processing for Nursing, Medical Assisting, Dental Hygiene, Dental Assisting and Paramedic programs. We will assess the existing workflow infrastructure and make a determination on whether it is the most sustainable solution to build within that configuration or to split out into a new workflow. With that in mind, this proposal includes the strategy development for and modification/creation of:

- Workflow Bins
- Workflow Tabs/Materials
- Workflow automation
- Custom dashboard
- Up to two review forms

RHB will conclude this build with a virtual one-hour training on how to manage these processes within Slate. This will be recorded and provided to IVCC.

Proposal Results – Digital Marketing

A Request for Proposals was conducted for a Digital Marketing Campaign. The successful digital marketing firm selected will partner with IVCC to support recruitment efforts by building a campaign to grow enrollment and provide transparent, comprehensive reporting and real-time dashboards.

The campaign will follow IVCC’s 2023-24 marketing road map to increase enrollment and raise awareness of the college through media buys and messaging. The campaign will run July 1, 2023 through June 30, 2024 – and includes all media buys orchestrated by the successful vendor. Campaigns were reviewed by a committee and were rated on the factors of targeted markets, creative support, dashboards and reporting, case studies and references provided, as well as cost.

Proposals were received from seven vendors. MCS Advertising, Peru IL was the lowest responsible proposal that met the required criteria in all areas.

Recommendation:

The administration recommends Board approval:

- 1) For a 3-month extension with Interact Communications (our current vendor) to bridge the gap due to staffing changes and upcoming fall enrollment with a cost not to exceed \$35,000.**

- 2) To contract with MCS Advertising for the 12-month digital campaign at a cost of \$49,800 to be paid from the Bridge grant funds.**

KPI 5: District Population Served

Staff Appointment –Tracey Antle, DNP, MSN, RN, Interim Director of Nursing

While recruitment efforts continue for our Director of Nursing position, an Interim position was posted internally to follow the current interim whose appointment ended May 13, 2023. Continuation of this Interim role will enable IVCC to continue providing excellent support for our faculty and students.

Interested employees submitted a letter of interest to Human Resources. Dr. Gary Roberts, Vice President for Academic Affairs, and Heather Seghi, Interim Dean of Health Professions and Dental Assisting Program Coordinator met with the interested applicant and have recommended Dr. Tracey Antle to serve in this interim capacity. This will not compromise her employment status as a full-time faculty member.

Dr. Tracey Antle will assume the responsibilities of the Interim Director of Nursing as outlined in the job description at the agreed upon compensation for her assumption of additional duties beginning with the Summer Session 2023.

Recommendation:

The administration recommends Board approval for the appointment of Dr. Tracey Antle as Interim Director of Nursing with additional compensation as noted on the May 3, 2023 memorandum from Dr. Gary Roberts and Heather Seghi, as presented.

KPI 6: Resource Management



Memorandum

To: Jerry Corcoran, President; Tracy Morris, President-Elect

From: Dr. Gary Roberts, Vice President for Academic Affairs
Heather Seghi, Interim Dean of Health Professions

Date: May 3, 2023

Re: Interim Director of Nursing

We are recommending the appointment of Tracey Antle, DNP, MSN, RN, faculty member in Nursing, to serve as Interim Director of Nursing. Ms. Antle is to receive 10% of her base pay for the interim duties that will continue until such a time that the staff position is filled permanently. If a DON is appointed mid-semester, Ms. Antle will continue in her Interim position until the conclusion of that semester, to allow for cross-over training and assistance.

Period	Responsibilities	Compensation
Summer Session 2023	Director responsibilities as outlined in position description attached	Anticipate 6 release or overload credit hour or 21.6 hours per week (6 x 2.25 x 16wks/10wks)
Fall semester 2023 (if needed)	Director responsibilities as outlined in position description attached	Reduce regular teaching load by 12 credit hours (TBA*) with the expectation to be in the Nursing Office 25-30 hours per week (TBA*) with flexibility to meet department needs.
Spring semester 2024 (if needed)	Director responsibilities as outlined in position description attached	Reduce regular teaching load by 12 credit hours (TBA*) with the expectation to be in the Nursing Office 25-30 hours per week (TBA*) with flexibility to meet department needs.
Summer Session 2024 (if needed)	Director responsibilities as outlined in position description attached	Anticipate 6 release or overload credit hour or 21.6 hours per week (6 x 2.25 x 16wks/10wks)

*Tracey Antle and Heather Seghi agree to develop a mutually-agreed upon schedule for Ms. Antle's classes, and her hours as interim dean, based upon the Fall 2023 and Spring 2024 Nursing course schedule. Ms. Antle will assume all of the Interim Director's responsibilities that do not compromise her employment status as a member of the full-time faculty. She will retain and accrue seniority status and will return, at the close of this assignment, to her full-time faculty status. At such a time that Ms. Antle returns to her FT faculty status, she will be placed back into NUR 2202 and NUR 1210 clinical/lab with seniority.


 Tracey Antle
 Interim Director of Nursing


 Dr. Gary Roberts
 Vice President for Academic Affairs

Faculty Appointment – Lyndsey Beetz, Dental Hygiene Program Coordinator

The search advisory committee has selected Lyndsey Beetz as Dental Hygiene Coordinator. This is a new position created to comply with the Commission on Dental Accreditation. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Lyndsey Beetz as Dental Hygiene Program Coordinator effective June 18, 2023 at Step A-8, an annualized salary of \$54,390.00 on the 2022/2023 faculty salary schedule. Lyndsey will receive a salary advancement in Fall 2023 for movement from Bachelors to Masters according to Article XII Section C of the Faculty Agreement.

KPI 4: Support for Employees

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Dental Hygiene Program Coordinator
NUMBER OF APPLICANTS:	2
NUMBER OF APPLICANTS INTERVIEWED:	2
APPLICANTS INTERVIEWED BY:	Heather Seghi, Interim Dean of Health Professions, Dental Assisting Program Coordinator; Dr. Shane Lange, Dean of Workforce Development; Polly Ragazincky Administrative Assistant for Health Professions; Morgan Myre, Dental Assisting Part-Time Instructor; Kaylee Martin, Dental Assisting Part-Time Instructor; Kaity Ritter, Medical Assisting Program Coordinator

APPLICANT RECOMMENDED:

Lyndsey Beetz

EDUCATIONAL PREPARATION:

- American College of Education, Indianapolis, IN – Master of Higher Education
- Southern Illinois University, Carbondale, IL – Bachelor of Science, Dental Hygiene
- Illinois Central College, Peoria, IL – AAS, Dental Hygiene
- Illinois Valley Community College, Oglesby, IL – Certified Nursing Assistant

EXPERIENCE:

- IVCC, Oglesby, IL – Part-time Instructor
- Rick Dental Group, Sterling, IL – Dental Hygienist
- Alliance Dental Group, Oglesby, IL – Dental Hygienist
- Combat Readiness Health Services – Dental Assistant
- Alpha Dental Care – Dental Assistant

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Education and extensive understanding of the accreditation process
2. Five years teaching experience
3. Curriculum development and revision; and a wide-range of teaching modalities: online, face-to-face, blended, lecture, lab, and clinical

RECOMMENDED SALARY: \$54,390 annualized (A-8); effective 06/18/2023

Mary Beth Herron
Director of Human Resources

Approval – Decennial Review Ad Hoc Committee

In accordance with the Decennial Committees on Local Government Efficiency Act signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088), the administration is requesting approval for the Decennial Review Ad Hoc Committee. The purpose of the committee is to study local efficiencies, including an analysis of whether to consolidate with another unit of local government (community college) and create a report with recommendations regarding efficiencies, increased accountability, and consolidation. The committee must be comprised of: (1) the elected members of the IVCC governing board; (2) at least two individuals who reside in the district; and (3) the college President. The committee will meet a minimum of three times, with the tentative plan to meet prior to the regularly scheduled Board Meetings in September, November, and January.

Recommendation:

The administration recommends the following members of the committee, as presented.

- 1. All elected members of the IVCC governing board;**
- 2. Foundation Directors Diane Kreiser and Frank Zeller, both of whom reside in the district; and**
- 3. The college President Dr. Tracy Morris.**

KPI 5: District Population Served

Decennial Review Process

Purpose

In accordance with the Decennial Committees on Local Government Efficiency Act signed into law by Illinois Governor J.B. Pritzker (P.A. 102-1088), IVCC will create a Decennial Review Ad Hoc Committee. The purpose of the committee is to study local efficiencies, including an analysis of whether to consolidate with another unit of local government (community college) and create a report with recommendations regarding efficiencies, increased accountability, and consolidation. The committee must be comprised of: (1) the elected members of the IVCC governing board; (2) at least two Directors from the IVCC Foundation Board who reside in the district (Diane Kreiser and Frank Zeller); and (3) the college President.

Tentative Meeting Structure

The committee will meet a minimum of three times, with the tentative plan to meet prior to the regularly scheduled Board Meetings in September, November, and January. Notice must be given separately for the meeting.

September meeting:

- Discuss the purpose of the review process and select the topic(s) that will be reviewed.
- This meeting will direct the college on the materials needed in advance of the second meeting.
- Materials will be provided and posted no later than September 30.

November meeting:

- Analyze the information and documents provided to see if there are any opportunities for sharing services, increasing efficiencies.
- Analyze the information to determine any challenges that would arise from sharing services or consolidating.
- Develop the recommendation for the report.
- Determine if there is a need for any additional input/feedback sessions.
- After the conclusion of the second meeting, a survey will be conducted of all who attended at least one meeting to determine whether participants felt that their input was sought and if they had an opportunity to submit feedback. This will be incorporated into the final report.

January meeting:

- Provide a summary of the report (which will be posted) and provide opportunities for comments and feedback from the committee and the public.
- Determine whether the report is ready for submission or if another meeting is needed.

The report must be approved by the committee at the final meeting. A finalized report must be sent within 18 months of committee formation to the county in which the college is located.

Report Requirements

The report must include the names of committee members, dates of committee meetings, statements confirming input was sought from residents attending and that residents had an opportunity to submit feedback, the committee's charge, what data was considered, and recommendations regarding the committee's charge.

Approval – Board Appointment

Executive Assistant to the President, Judy Day has submitted her resignation effective June 30, 2023. Along with this position, she was appointed Secretary to the Board. Sandy Beard has been selected to fill the Executive Assistant position and Dr. Tracy Morris, President-Elect is recommending the appointment of Sandy Beard as Secretary to the Board.

Recommendation:

Approve the recommendation to appoint Ms. Sandy Beard as Secretary to the Board.

KPI 5: District Population Served



Memorandum

To: Dr. Jerry Corcoran, President
Dr. Tracy Morris, President Elect

From: Mark Grzybowski, Vice President for Student Services

Date: May 24, 2023

Subject: Spring 2023 Athletic Department GPA

MG

Upon final grade submission and eligibility calculations performed by Athletic Director Cory Tomasson, I am pleased to share that our student athletes achieved a collective 3.11 GPA for the 2023 Spring term.

For reference, this is the highest Athletic Department GPA since the Spring of 2020.

I am extremely proud of our students, coaches, the athletic department, faculty, and student support network for working collaboratively to assure that our student athletes excel academically.

Spring 2023 Graduation

There were 395 graduating students earning a total of 520 degrees and certificates in the following areas:

- 55 Associate in Arts degree
- 74 Associate in Science degree
- 122 Associate in Applied Science degree
- 1 Associate in Engineering Science
- 6 Associate in General Studies degree
- 262 Certificates of Completion

By comparison, in Spring 2022, we graduated 372 students with a total of 477 degrees and certificates.



**ILLINOIS
VALLEY
COMMUNITY
COLLEGE**

MEMORANDUM

TO: Dr. Jerry Corcoran
FROM: Dr. Tracy Morris *TM*
CC: Dr. Jim Carlson
DATE: May 22, 2023
SUBJECT: Renewal of Lease for EDCNCI

The CEO of the Economic Development Corporation of North Central Illinois, Gina Czubachowski, has approved a renewal of their current lease for space with IVCC. Currently, EDCNCI utilizes rooms E309, E311, and E312 consisting of 306 square feet. The renewal consists of:

- Annual rent of \$4,284 per year; same \$14.00/sq. ft. rate
- Lease term is now July 1, 2023 through June 30, 2024.

With the Board's approval, we will proceed with the lease agreement as described.

Thank you for your consideration on this matter.

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Financial Aid Advisor
NUMBER OF APPLICANTS:	4
NUMBER OF APPLICANTS INTERVIEWED:	4 invited to interview (one declined)
APPLICANTS INTERVIEWED BY:	Director of Financial Aid, Financial Aid Compliance Specialist, and Veterans Benefits and Financial Aid Advisor

APPLICANT RECOMMENDED:

Alysha Anderson

EDUCATIONAL PREPARATION:

- Southeastern Oklahoma State University, Durant, OK – Master of Business Administration, Marketing
- Southeastern Oklahoma State University, Durant, OK – Bachelor of Business Administration, Marketing

EXPERIENCE:

- Liberty Laser Solutions, Marseilles, IL – Accounting/HR/Tech Support
- Nationwide, Columbus, OH – Financial Services Representative
- Pet Smart, Sherman, TX – Salon Leader

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

- 1) Strong background in computer systems – currently working on second Bachelor Degree in Computer Science.
- 2) Above average scores on the assessment tests confirming past experiences in customer service and attention to detail.
- 3) Demonstrated a clear passion for the role, and working with students.

RECOMMENDED SALARY: \$15.50 per hour; effective 05/22/2023

Mary Beth Herron
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Maintenance/Groundskeeper
NUMBER OF APPLICANTS:	20
NUMBER OF APPLICANTS INTERVIEWED:	3 offered interview; 1 later canceled interview
APPLICANTS INTERVIEWED BY:	Scott Curley, Director of Facilities; Gerilynn Schultz, Facilities Supervisor; Joe Bolelli, Maintenance; Mark Quincer, Maintenance; Eugene Schultz, Maintenance

APPLICANT RECOMMENDED:

Ryan Ferrari

EDUCATIONAL PREPARATION:

- Hall High School, Spring Valley, IL – Diploma

EXPERIENCE:

- City of Spring Valley, Spring Valley, IL – Laborer; Parks Supervisor
- Ladd Construction, Ladd, IL – Laborer

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Six plus years of full-time work taking care of athletic fields and grounds maintenance
2. Twenty plus years of experience in road repair, snow plowing, salting, and sewer and water line repair.
3. Minimal training required

RECOMMENDED SALARY: \$28.79 per hour; effective 06/05/2023
(Hourly rate per the Service Employee International Union Collective Bargaining Agreement)

Mary Beth Herron
Director of Human Resources

From: Katharine Young <Katharine_Young@ivcc.edu>
Sent: Wednesday, May 17, 2023 6:16 PM
To: Mary Beth Herron <MaryBeth_Herron@ivcc.edu>
Cc: Justin Denton <Justin_Denton@ivcc.edu>
Subject: Resignation

Mary Beth,

I am writing to resign my position as the Help Desk Specialist at Illinois Valley Community College. I have truly enjoyed my years here and the relationships I have made with the staff, faculty, and students.

My last day will be Thursday, May 25th, 2023.

Thank you,

Kate Young

(Pronouns - she, her, hers) [What is this?](#)

Help Desk Specialist

815-224-0555

Katharine_young@ivcc.edu

May 23, 2022

Mark Grzybowski
Vice President of Student Services
815 N. Orlando Smith Rd.,
Oglesby, IL 61348

Dear Mark,

I would like to notify you that I am resigning from my position as Administrative Assistant and Marketing Coordinator Interim for Illinois Valley Community College effective June 2, 2023.

I'd like to thank you and the college for the opportunity you've given me to learn and grow within the higher education space. I have genuinely enjoyed my time working for IVCC, and I believe the experiences I have had here have taught me about the inner workings of a college and how to effectively begin, manage, and distribute marketing and branding projects.

In a couple of weeks, I will be taking a position as Assistant Director of marketing for another college. In the meantime, I would be happy to assist with the transition to hiring an Administrative Assistant and any other responsibilities you may need of me.

Sincerely,


Samantha Manahan

RECEIVING

MAY 24 2023

HUMAN RESOURCES

May 23, 2023

It is with great regret that I need to resign from the position of women's basketball coach at Illinois Valley Community College. I have had a wonderful six years at IVCC. I have worked with some amazing people and loved my time coaching at the college. As my kids have gotten older I have had to miss more and more of their sports and activities. I need to step away from my coaching so I can watch all of their games before they are done playing.

Sincerely,



Josh Nauman

RECEIVING

MAY 25 2023

HUMAN RESOURCES

Lirim Neziroski
Dean of Humanities, Fine Arts, Social Sciences
Illinois Valley Community College
815 N. Orlando Smith Rd.
Oglesby, IL 61348

Jennifer Bubb
Developmental Instructor
English/Reading/Study Skills

May 30, 2023

Dear Lirim,

Please accept this letter as formal notification of my retirement from my teaching duties effective June 30, 2023. It has been both an honor and a privilege to have spent two years as a student and the past (almost) twenty-five years teaching at Illinois Valley Community College. I am truly appreciative of all the opportunities I have been given as an employee of the college.

During my tenure, I have worked under five college presidents and four division deans. I witnessed the expansion of the college when the Peter Miller Community Technology Center was constructed and a transformation of the “temporary buildings” on East campus. The addition of the Truck Driver Training Center also changed the landscape. I had the good fortune of watching the library grow into a thriving student support center, the rise of the Eagle Café, and the birth of the Student Life Center. The unexpected hacking of the college’s computer operations was quite challenging, and I survived the wicked spread of the Covid 19 virus by first teaching from home via ZOOM and then by teaching behind a mask when in-person classes resumed. I can honestly say that no two days were ever the same during my years on campus, so life was always interesting

I have enjoyed working with the talented instructors in the Humanities, Fine Arts, Social Sciences Division-especially my English folks-as well as faculty across other disciplines. Their smiles, friendship, and advice over the years have meant the world to me. It has also been my immense pleasure getting to know the many hard-working individuals who support our students and our faculty. Their unwavering dedication inspired me to be the best instructor I could be. Above all, I will cherish the time I spent with my students. My goal for them was to leave my classroom feeling more confident in their abilities to succeed not only in their future classes but also in their lives. It has been an honor to have played a part in their educational journeys and to have also learned valuable lessons from them.

In closing, I am proud to have been a part of a team committed to providing an excellent education to our students. I am proud of the work I have done, the friendships I have made, and the students I have taught. I wish you continued success, and I will look back on my years here fondly.

Sincerely,

Jennifer Bubb

Jerry Corcoran

From: Kathy Ross
Sent: Thursday, May 11, 2023 8:49 AM
To: Jerry Corcoran
Subject: FY23 Investment Income thus far

Jerry-
Investment income for FY23 is \$721,031 across all funds. Comparatively, FY22 investment income was \$15,691.

Kathy Ross
Interim CFO/Board Treasurer
Controller/Foundation Treasurer
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348
Phone: 815-224-0389
www.ivcc.edu



ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.