



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, May 11, 2023
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, May 11, 2023 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – April 13, 2023 Board Meeting & April 25, 2023 Organizational Board Meeting (Pages 1-10)
 - 6.2 Approval of Bills - \$1,803,000.43
 - 6.2.1 Education Fund - \$903,911.07
 - 6.2.2 Operations & Maintenance Fund - \$66,614.24
 - 6.2.3 Operations & Maintenance Fund (Restricted) - \$394,433.56
 - 6.2.4 Auxiliary Fund - \$280,316.02
 - 6.2.5 Restricted Fund - \$115,251.01
 - 6.2.6 Liability, Protection & Settlement Fund - \$42,474.53
 - 6.3 Treasurer’s Report (Pages 11-30)
 - 6.3.1 Financial Highlights (Page 12)
 - 6.3.2 Balance Sheet (Pages 13-14)
 - 6.3.3 Summary of FY23 Budget by Fund (Pages 15-22)
 - 6.3.4 Budget to Actual by Budget Officers (Page 23)
 - 6.3.5 Statement of Cash Flows (Page 24)
 - 6.3.6 Investment Status Report (Pages 25-28)
 - 6.3.7 Disbursements - \$5,000 or more (Pages 29-30)
 - 6.4 Personnel – Stipends for Pay Periods Ending April 8, 2023 and April 22, 2023 & Part-Time Faculty and Staff Appointments April 2023 (Pages 31-33)

7. President's Report
8. Committee Reports
9. Purchase Request – Modern Campus Subscription Renewal (Page 34)
10. Purchase Request – ECE Furniture Purchases (Pages 35-36)
11. Purchase Request – ECE Technology Classroom Upgrades (Pages 37-51)
12. Purchase Request – Library Furniture Upgrades (Page 52)
13. Purchase Request – Computer Hardware from Lenovo & Dell (Pages 53-55)
14. Request for Proposal – Cultural Centre Theatre Lighting Upgrade (Page 56)
15. Approval – Associate in Applied Science Degree: Paramedic (Pages 57-58)
16. IGEN Grant – Solar Array & EV Charging Stations (Page 59)
17. Protection, Health & Safety Projects – Salt Shed Construction (Pages 60-67)
18. Items for Information (Pages 68-75)
 - 18.1 Staff Appointment – Joel Kozlick, IT Support Lead (Page 68)
 - 18.2 Staff Appointment – Cory Hannon, Maintenance (Page 69)
 - 18.3 Staff Position Transfer – Ashlee Fitzpatrick, Student Recruitment Specialist, Student Services (Page 70)
 - 18.4 Staff Position Transfer – Jill Wohrley, Financial Aid Reconciliation & Compliance Specialist, Student Services (Page 71)
 - 18.5 Faculty Retirement – Doreen Balzarini, Adult Education Instructor (part-time) (Page 72)
 - 18.6 Faculty Resignation – Lisa Dickey, Humanities/Fine Arts/Social Sciences Instructor (part-time) (Page 73)
 - 18.7 Decennial Committee on Local Government Efficiency Act Update (Page 74)
 - 18.8 Staff Appointment – Sandra Beard, Executive Assistant to the President (Page 75)
19. Trustee Comment
20. Closed Session – 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; 4) collective negotiations; and 5) closed session minutes
21. Approval – Closed Session Minutes
22. Other
23. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees**

**Minutes of Regular Meeting
April 13, 2023**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, April 13, 2023 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
William F. Hunt

Members Virtually Present: Maureen O. Rebholz

Members Telephonically Present:

Members Absent: Ashton F. Dille, Student Trustee

Others Physically Present: Jerry Corcoran, President
Tracy Morris, President-Elect
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Mary Beth Herron, Director of Human Resources
Elizabeth G. Boyles, Student Trustee-Elect
Walt Zukowski, Attorney

Others Virtually Present:

OPENING REMARKS

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

APPROVAL OF AGENDA

It was moved by Mr. McCracken and seconded by Ms. Goetz to approve the agenda.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Dr. Rebholz, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Dr. Boyles and seconded by Mr. Hunt to approve the consent agenda, as presented.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – March 9, 2023 Board Meeting and March 30, 2023 Planning Committee Meeting.

Approval of Bills - \$1,848,384.96

Education Fund - \$1,311,204.46; Operations & Maintenance Fund - \$160,917.24; Operations & Maintenance (Restricted Fund) - \$8,937.24; Auxiliary Fund - \$71,751.31; Restricted Fund - \$175,974.12; Audit Fund - \$17,563.00; and Liability, Protection & Settlement Fund - \$102,037.59.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending March 11, 2023 and March 25, 2023 & Part-time Faculty and Staff Appointments March 2023.

PRESIDENT’S REPORT

Dr. Corcoran congratulated the new SGA Leadership group which includes President Daniel Sack; VP Drew Knipper; Secretary Riker Fesperman; Treasurer Katie Bates; and our new Student Trustee Libby Boyles whom Judy Day, Dr. Morris and I met with yesterday morning. He noted that Libby is going to do a fine job and we are lucky to have her in this critical position. Dr. Corcoran thanked Ashton Dille for serving one year as outgoing student trustee. We appreciate the support Ashton provided and wish her nothing but the best going forward. Dr. Corcoran noted that The Explore IVCC open house event that we had on campus on March 22 turned out great. He added that with Tom Quigley and Ashlee Fitzpatrick leading the way, we had 95 people attend, the largest turnout since Tom Quigley took over as director of admissions and records 18 months ago. Dr. Corcoran commented that as noted on page 81 of tonight’s agenda, on March 24th, the ICCB held its regular bimonthly meeting on our campus and the Board was very complimentary of our facilities, programs and staff. He noted that Judy Day made sure everything came together like clockwork; the tour of our academic support center was very positive thanks to Angie Dunlap, Stephanie Reeder, and Tina Hardy who did a fine job of showcasing our center for accessibility and neurodiversity. He added that as we walked through the CTC, he was worried about the group

wanting to be back on their trip home by mid-afternoon, however, the more Dr. Shane Lange talked about our career and technical programs, the more our guests wanted to hear. Dr. Corcoran noted that overall, it was a fine day and he was proud of the way everything turned out. Dr. Corcoran informed that as some of you are aware, The Nell's Woodland Foundation is a 501c(3) organization dedicated to facilitating a meaningful and connected relationship to nature through programs that support stewardship in the areas of Ecology, Health and Wellness, and the Arts by way of a 60-acre preserve located on the north side of Ottawa. He added that several college officials have met with folks about partnership opportunities that could result in a handful of Continuing Education classes being offered there this summer as well as some Humanities and Fine Arts programs in the fall. Dr. Corcoran noted that he is very optimistic that good things lie ahead in this area so stay tuned for more to follow as programming comes together. Dr. Corcoran extended kudos to Mark Grzybowski and his colleagues who organized an excellent academic awards banquet on April 5th where one of the highlights was LeeAnn Johnson's address to the students. He commented that as you know, LeeAnn was this year's recipient of the Steve Charry award for teaching excellence. Dr. Corcoran noted that she did an awesome job. Dr. Corcoran thanked President-Elect Dr. Tracy Morris for co-facilitating a presentation to five Rotary clubs in our area last night. He added that Tracy is excelling in her new role and we are all committed to doing everything we can to support her. Dr. Corcoran informed that tonight is Dr. Matthew Seaton's last board meeting as our excellent vice president for business services and finance/treasurer. Dr. Corcoran noted that it has been an honor and privilege to work beside Matt Seaton. He commented that everything he asked of Matt was done well. Matt's impact of IVCC goes way beyond the less-than-two years he has been with us. Dr. Corcoran added that Matt's future with the Illinois State Board of Education is very bright, well-deserved and we all want what is best for him and his loved ones. Dr. Corcoran noted that tonight's agenda also includes Reed Wilson's retirement plan effective June 30 as assistant to the college president for special projects. That is a job title that fits Reed perfectly. Dr. Corcoran added that Reed has been a master of getting special projects done in a quiet and professional way. Projects like building the Peter Miller Community Technology Center, meeting our goals with the capital campaign, partnering with the city of Ottawa on the IVCC Ottawa Center, and successfully relaunching our agriculture program all tie back one way or another to Reed. Dr. Corcoran noted that we thank him for a job well done. Dr. Corcoran informed that tonight is also Fran Brolley's last board meeting as our Executive Director of Community Relations and the Foundation. He noted that no one has worked harder or been more successful than Fran. Dr. Corcoran commented that when Fran first told him about his retirement plans, he honestly could not imagine coming to work and Fran not being here, but we all move on eventually. Dr. Corcoran noted that we owe Fran a debt of gratitude. Dr. Corcoran added that indicative of Fran's unmatched fundraising skills, he has something new to share with us tonight about another major donation to the IVCC Foundation. Mr. Brolley announced that Dr. Kamal Kishore, an ophthalmologist and retina specialist at the Illinois Retina and Eye Associates and who generously has given ten \$1,000 annual awards for students in pre-med and medical-related careers has now established an endowment of \$100,000 with the IVCC Foundation. Fran noted that Dr. Kishore is doing this to say thank you for the support he has received from patients and the community over the past 20 years. He added that Dr. Kishore is an award-winning ophthalmologist with offices in Peru, Peoria and Galesburg and teacher of ophthalmologists at the University of Illinois Chicago School of Medicine and Peoria.

COMMITTEE REPORTS

Ms. Goetz, Chair of the Planning Committee noted that Dr. Roberts provided an excellent and informative presentation at the Planning Committee meeting on March 30th and she and the committee extended many thanks to him and also to Matt Suerth for collecting the data.

PURCHASE REQUEST – NURSING PROGRAM SIMULATION LAB EQUIPMENT

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to authorize to purchase the equipment for the Nursing Simulation Lab from Pocket Nurse, through the OMNIA Partners purchasing cooperative, at a cost of \$182,211.71.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. Dr. Rebholz noted that the simulation lab would place our nursing department in a position to have the best tools possible and would be a tremendous asset to the department and the college. Dr. Boyles pointed out that the project would be entirely funded by the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant. Mr. McCracken noted the outstanding detail provided for the purchase request.

BID RESULTS – MEDICAL ASSISTING LAB RENOVATION

It was moved by Dr. Boyles and seconded by Mr. McCracken to approve to accept the base bid and Alternative No. 2 from Lite Construction Inc., Montgomery, Illinois, in the amount of \$290,274 for the Medical Assisting Lab Renovation to be paid from fund balance.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

AGREEMENT – DISPLAY FOR NATIVE AMERICAN ARTIFACTS

It was moved by Mr. Hunt and seconded by Ms. Goetz to approve the proposal from Bluestone+Associates, as presented.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – BOARD POLICY 3.34 – REMOTE WORK

Motion made by Ms. Stevenson and seconded by Ms. Goetz to approve the new Board Policy and Administrative Procedure 3.34 Remote Work that was approved by the Board Planning Committee on March 30, 2023.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

STAFF RESIGNATION – DR. MATT SEATON, VICE PRESIDENT FOR BUSINESS SERVICES & FINANCE

Motion made by Ms. Goetz and seconded by Ms. Stevenson to accept with regret the resignation of Dr. Matt Seaton, Vice President for Business Services and Finance effective May 1, 2023.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. Ms. Goetz noted that Matt has done a fantastic job at the college. Mr. McCracken added that Matt has done outstanding work as Vice President of Business Services & Finance. A standing ovation was given to Dr. Seaton by all present.

BOARD TRAVEL

It was moved by Mr. Hunt and seconded by Mr. McCracken to approve for reimbursement of expenses in the amount of \$111.35 incurred by Ms. Goetz for attending the ICCTA Seminar and Meeting March 2023.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Hunt and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 61-81 of the Board book.

TRUSTEE COMMENT

Ms. Goetz noted that Reed Wilson has been fantastic to work with and Fran Brolley has been phenomenal. She thanked them both for their years of service.

Mr. McCracken extended kudos and many thanks to Reed and Fran.

Mr. Solon informed that a Board organizational meeting needs to be scheduled. The Board tentatively set Tuesday, April 25 at 5:30 p.m. for the meeting pending receipt of the canvassed election results from April 4th.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:52 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending or imminent litigation; 3) complaint lodged against an employee of the public body; and 4) closed session minutes.

Motion made by Dr. Boyles and seconded by Ms. Stevenson to enter into a closed session.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 5:55 p.m.

Motion made by Mr. Hunt and seconded by Ms. Stevenson to return to the regular meeting.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:30 p.m.

POSSIBLE APPROVAL – APPOINTMENT OF INTERIM VICE PRESIDENT FOR BUSINESS SERVICES & FINANCE AND/OR POSSIBLE APPROVAL OF INTERIM APPOINTMENTS

Motion made by Mr. McCracken and seconded by Dr. Boyles to approve the appointments and stipends and/or wage adjustments for services from April 17, 2023 through June 30, 2023, as presented:

- Dr. Jim Carlson, Interim Vice President for Business Services & Finance at \$590 per day for approximately two to three days a week;
- Kathy Ross, Interim Board Treasurer and CFO with a \$5,000 stipend;
- Michelle Carboni, Interim Director of Business Services with a \$3,500 stipend;

- Nikki VanNielen, Interim Additional Business Office Duties with a wage adjustment to \$22.00 per hour; and
- Mary Beth Herron, Interim FOIA Officer with a \$2,500 stipend.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Dr. Boyles and seconded by Mr. Hunt to approve and retain the closed session minutes of the March 9, 2023 Board Meeting.

Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Ms. Goetz shared the ICCTA Board Highlights and noted that the ICCTA annual conference is June 2-3 and required trustee leadership training will be offered at the event.

Dr. Corcoran informed of a couple of items:

- The college will be requesting proposals for a 12-month digital marketing campaign.
- Dr. Larry Huffman has requested to address the Board at the organizational meeting.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:38 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
April 25, 2023

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 5:30 p.m. on Tuesday, April 25, 2023 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon Board Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
William F. Hunt
Jane E. Goetz
Maureen O. Rebholz

Members Virtually Present:

Members Absent: Elizabeth G. Boyles, Student Trustee

Members Elect Physically Present: Rebecca Donna
Jay K. McCracken
Angela M. Stevenson

Others Physically Present: Jerry Corcoran, President
Tracy Morris, President-Elect
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Mary Beth Herron, Director of Human Resources
Kathy Ross, Controller
Walt Zukowski, Attorney

Others Virtually Present:

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:00 p.m. by Mr. Solon with members Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken, and Dr. Rebholz present.

OPENING REMARKS

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical

or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

RECOGNITION – WILLIAM F. HUNT

Dr. Corcoran was joined by Board members in thanking Mr. William “Bill” F. Hunt, for his dedicated service to the IVCC Board of Trustees during 2021-2023. Dr. Corcoran noted that it has been an honor and privilege to have Bill Hunt among our Trustees and noted that he was delighted that Bill would be joining our Foundation Board of Directors. A standing ovation was given to Mr. Hunt by all present.

PUBLIC COMMENT

None

RESOLUTION DECLARING RESULTS OF BOARD OF TRUSTEES ELECTION HELD APRIL 4, 2023

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the resolution declaring results of the April 4, 2023 election in which the candidates receiving the highest number of votes for the three six-year terms were Mr. Jay K. McCracken, Ms. Angela M. Stevenson and Dr. Rebecca Donna and were hereby elected as members of the Board of Trustees of Community College District No. 513.

Roll Call Vote: – “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

ADJOURNMENT SINE DIE

It was moved by Mr. McCracken and seconded by Ms. Stevenson that the meeting adjourn sine die at 5:05 p.m.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:06 p.m. by Mr. Solon with members Dr. Boyles, Ms. Goetz, Dr. Rebholz, Ms. Stevenson, Mr. McCracken, and Dr. Donna present.

REORGANIZATION OF THE BOARD

For the purpose of reorganizing the Board, it was moved by Dr. Boyles, seconded by Ms. Goetz and carried unanimously that Dr. Corcoran be named Chair Pro-Tem. It was moved by Ms. Stevenson and seconded by Mr. McCracken and carried unanimously that Judy Day be named Secretary Pro-Tem.

Dr. Corcoran requested a motion to nominate a Board Chair. It was moved by Mr. McCracken and seconded by Ms. Goetz to nominate Everett Solon for Board Chair. It was moved by Ms. Stevenson, seconded by Dr. Rebholz and carried unanimously to close the nominations. Motion made by Ms. Goetz and seconded by Mr. McCracken to name **Everett Solon as Board Chair**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

Mr. Solon requested a motion to nominate a Board Vice Chair. It was moved by Ms. Stevenson and seconded by Dr. Boyles to nominate Jay McCracken for Board Vice Chair. It was moved by Ms. Goetz, seconded by Dr. Rebholz and carried unanimously to close the nominations. Motion made by Ms. Stevenson and seconded by Dr. Boyles to name **Jay McCracken as Board Vice Chair**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Mr. McCracken and seconded by Ms. Goetz to nominate Angela Stevenson for Board Secretary. It was moved by Dr. Rebholz, seconded by Dr. Boyles and carried unanimously to close the nominations. Motion made by Mr. McCracken and seconded by Ms. Goetz to name **Angela Stevenson as Board Secretary**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

BOARD APPOINTMENTS

It was moved by Ms. Goetz and seconded by Dr. Rebholz to appoint **Walter Zukowski & Associates as its Attorney**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Boyles and seconded by Mr. McCracken to appoint **Ms. Kathy Ross as its Treasurer**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to appoint **Ms. Judy Day as Secretary to the Board**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

REGULAR MEETING DATES AND TIMES

It was moved by Ms. Stevenson and seconded by Dr. Rebholz, to set the **second Thursday of each month as its regular meeting day, at 5:30 p.m. in Room C307, the Board Room**, on the campus of Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

TRUSTEE APPOINTMENTS

It was moved by Ms. Goetz and seconded by Dr. Donna to appoint **Dr. Amy Boyles as the Illinois Community College Trustees Association Representative**.

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Mr. McCracken and seconded by Dr. Boyles to appoint **Jane Goetz as the Illinois Community College Trustees Association Alternate Representative.**

Roll Call Vote: —“Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Dr. Donna, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

Appointments to Board committees:

Audit/Finance Committee

Mr. Jay McCracken, Chair
Dr. Amy Boyles
Dr. Maureen Rebholz

Facilities Committee

Ms. Angela Stevenson, Chair
Dr. Maureen Rebholz
Dr. Rebecca Donna

Planning Committee

Ms. Jane Goetz, Chair
Dr. Amy Boyles
Mr. Jay McCracken

Closed Session Minutes Committee

Ms. Angela Stevenson, Chair
Ms. Jane Goetz
Dr. Rebecca Donna

REQUEST TO ADDRESS THE BOARD – DR. LARRY HUFFMAN

Dr. Huffman, former IVCC President and Trustee addressed the Board regarding enrollment, a campaign issue in the April 4th election. He commented about the greater difficulty in increasing enrollment due to fewer high school graduates, more competition by all other higher education institutions that are competing for the traditional college-age students, and the limited methods for communicating with the older adult population. Dr. Huffman praised current IVCC President Dr. Corcoran and commended him for staying with the college during the difficult pandemic times and the unsettling results of the college’s computer system being hacked. He noted that a lesser person and lesser professional would have bailed out but Dr. Corcoran chose to stay and help IVCC get back on track.

OTHER

Ms. Goetz shared the brochure and registration form regarding the ICCTA annual convention on June 1 – 3 at Normal, Illinois. She noted that trustee training would be provided at the convention on Friday, June 2 and the awards banquet would follow later that day. Ms. Goetz added that trustee training would also be available through Robbins Schwartz on June 10.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 5:55 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

April 2023

Dr. Jim Carlson
Interim Vice President for Business Services

Kathy Ross
Interim CFO/Board Treasurer
Controller/Foundation Treasurer

FINANCIAL HIGHLIGHTS – April 2023

Revenues

- As of April 30, the headcount for Spring 2023 semester stood at 2,690 which is an increase of 8.16 percent from last year at this same time. Credit hours for Spring 2023 were 20,572, which is an increase 8.17 percent from one year ago.
- Current total credit hours enrolled (including Spring 2023) are 46,006 which is 105.1 percent of the budgeted credit hours of 43,788. Enrollment will exceed budgeted credit hours for the academic year by 2,218.
- Enrollment for Summer 2023 semester has begun and it looks promising. As of April 30, credit hours are 3,430 which is 546 credit hours more, or an 18.93 percent increase from one year ago.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of April 30 were \$2,772,559, or 102.7 percent of the budgeted \$2,699,600.
- The State is current with monthly credit hour grant and equalization grant payments. The proposed budget from the governor's office is showing a 7 percent increase for the higher education system in these payments.

Expenses

- Overall, expenses are running at 84.7 percent of budget.
- All significant budget variations are due to the following:
 - Food Service program for Business Services.
 - Tuition waivers are up due to the incentives handed out for Spring semester (any credit hour above 15 for any student was waived).
 - Academic Affairs has a budget variance due to the PATH grant established after budget preparation.
- Utility costs have moderated. We will show a small budget variance for the remainder of the fiscal year.

Protection, Health & Safety Projects

- The D201 project is in substantial completion minus the elevator. The Wind Ensemble and Jazz Band have moved in for rehearsals. The elevator is scheduled for installation in June and the rest of the technology for the space may take until April 2024.
- The building automation HVAC control project is underway. We are still waiting on some control units to be delivered.
- The exterior sealing project has begun. This is a CDB funded project.

Other Building and Grant Work

- Initial planning has begun for design for the new Agriculture Facility. Our contract for architecture services is being reviewed by the EDA at this time. Following this step, formal design processes can begin. We are currently looking at a completion date of June 2025.
- The Medical Assisting renovation project came in overbudget, however, with the CDB covering the parking lot project, the College has ample funds to cover the overage.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2023
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 1,080,233	\$ 7,812,406	\$ 214,245	\$ (358,805)	\$ 1,132,480	\$ -	\$ -	9,880,558
Investments	12,647,431	6,246,434	638,102	-	1,181,437	-	-	20,713,403
Receivables								-
Property Taxes	1,794,678	2,752,230	-	-	-	-	-	4,546,908
Governmental claims	-	2,116	-	-	74,244	-	-	76,360
Tuition and fees	10,530,733	-	-	364,271	-	-	-	10,895,004
Due from other funds	7,098,601	19	-	67,893	7,078	-	-	7,173,591
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	366,291	-	-	-	366,291
Other assets	123,201	50,112	2,224	433	-	-	-	175,970
Deferred Outflows	-	-	-	-	-	-	531,053	531,053
Fixed assets - net	-	-	-	68,430	-	58,860,189	-	58,928,619
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,190,392	14,190,392
Total assets and deferred outflows	\$ 33,274,876	\$ 16,863,317	\$ 854,570	\$ 508,512	\$ 2,395,238	\$ 58,860,189	\$ 14,721,445	\$ 127,478,149

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2023
 Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General	General	
						Fixed Assets	Long-Term Debt	
Liabilities								
Accounts payable	80,360	8,563	-	1,606	7,450	-	-	97,978
Accrued salaries & benefits	1,844,599	23,354	-	13,742	-	-	-	1,881,695
Post-retirement benefits & other	132,132	-	-	1,579	-	-	-	133,711
Unclaimed property	389	-	-	-	-	-	-	389
Due to other funds	19	4,926,690	-	-	2,246,882	-	-	7,173,591
Due to student groups/deposits	-	-	-	-	140,906	-	-	140,906
Current Portion-Capital Lease	-	-	-	18,126	-	-	145,949	164,075
Accrued Interest	-	-	-	-	-	-	165	165
Capital Lease Payable	-	-	-	17,467	-	-	20,871	38,338
Deferred inflows								
Property taxes	5,377,484	1,376,744	-	-	-	-	-	6,754,228
Tuition and fees	1,512,840	-	-	177,209	-	-	-	1,690,049
Grants	-	-	-	-	-	-	-	-
Lease Receivable	276,146	-	-	-	-	-	-	276,146
OPEB	-	-	-	-	-	-	3,187,336	3,187,336
OPEB long term debt	-	-	-	-	-	-	11,367,123	11,367,123
Total Liabilities	9,223,969	6,335,350	-	229,728	2,395,238	-	14,721,445	32,905,729
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	58,860,189	-	58,860,189
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,527,967	-	-	-	-	-	10,527,967
Reserved for debt service	-	-	854,570	-	-	-	-	854,570
Unreserved	24,050,908	-	-	278,784	-	-	-	24,329,692
Total liabilities and net position	\$ 33,274,877	\$ 16,863,317	\$ 854,570	\$ 508,512	\$ 2,395,238	\$ 58,860,189	\$ 14,721,445	\$ 127,478,148

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 21,231,375	\$ 2,924,105	\$ 1,234,969	\$ 9,551	\$ 1,307,013	\$ 8,403,787	\$ 60,034	\$ 43,534	\$ 1,558,417	\$ 36,772,784
Actual Expenditures	16,927,834	2,483,301	1,818,156	822	1,752,846	8,489,501	-	47,185	1,011,926	32,531,571
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,303,541	440,804	(583,186)	8,729	(445,833)	(85,714)	60,034	(3,651)	546,490	4,241,213
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances April 30, 2023	<u>\$ 20,048,681</u>	<u>\$ 4,397,189</u>	<u>\$ 3,824,047</u>	<u>\$ 856,949</u>	<u>\$ (507,144)</u>	<u>\$ (677,955)</u>	<u>\$ 5,179,953</u>	<u>\$ 39,661</u>	<u>\$ 1,663,411</u>	<u>\$ 34,824,791</u>

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	4/30/2023	FY2023	83.0%	4/30/2022	FY2022	83.0%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 9,260,363	\$ 9,530,789	97.2%	\$ 8,887,133	\$ 8,713,650	102.0%
Corporate Personal Property Replacement Tax	2,356,675	2,294,700	102.7%	973,397	1,006,250	96.7%
Tax Increment Financing Distributions	438,819	450,000	97.5%	403,531	400,000	100.9%
Total Local Government	<u>12,055,857</u>	<u>12,275,489</u>	98.2%	<u>10,264,061</u>	<u>10,119,900</u>	101.4%
State Government:						
ICCB Credit Hour Grant	1,554,930	1,798,075	86.5%	1,160,349	1,733,248	66.9%
Equalization Grant	37,500	50,000	75.0%	33,333	50,000	66.7%
Career/Technical Education Formula Grant	226,824	220,500	102.9%	104,289	210,000	49.7%
Other	-	-	-	-	-	-
Total Statement Government	<u>1,819,254</u>	<u>2,068,575</u>	87.9%	<u>1,297,972</u>	<u>1,993,248</u>	65.1%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,825	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,825</u>	0.0%
Student Tuition and Fees:						
Tuition	6,016,218	5,811,200	103.5%	5,560,409	5,989,253	92.8%
Fees	750,275	687,900	109.1%	657,839	759,550	86.6%
Total Tuition and Fees	<u>6,766,493</u>	<u>6,499,100</u>	104.1%	<u>6,218,247</u>	<u>6,748,803</u>	92.1%
Other Sources:						
Public Service Revenue	228,136	244,050	93.5%	135,775	242,450	56.0%
Other Sources:	361,634	151,361	238.9%	76,508	155,442	49.2%
Total Other Sources	<u>589,770</u>	<u>395,411</u>	149.2%	<u>212,283</u>	<u>397,892</u>	53.4%
TOTAL EDUCATION FUND REVENUE	\$ 21,231,375	\$ 21,246,400	99.9%	\$ 17,992,563	\$ 19,267,668	93.4%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	6,853,451	\$ 8,281,122	82.8%	4,995,273	\$ 7,671,022	65.1%
Employee Benefits	1,594,393	1,834,306	86.9%	1,271,166	1,751,176	72.6%
Contractual Services	91,264	120,175	75.9%	54,139	119,415	45.3%
Materials & Supplies	353,726	451,389	78.4%	178,225	497,459	35.8%
Conference & Meeting	53,819	169,594	31.7%	23,054	163,405	14.1%
Fixed Charges	48,316	58,000	83.3%	32,447	58,000	55.9%
Capital Outlay	93,668	114,000	0.0%	-	-	0.0%
Other	499	-	0.0%	200	-	0.0%
Total Instruction	<u>9,089,135</u>	<u>11,028,586</u>	82.4%	<u>6,554,504</u>	<u>10,260,477</u>	63.9%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	4/30/2023	Annual Budget FY2023	Actual/Budget 83.0%	4/30/2022	Annual Budget FY2022	Actual/Budget 83.0%
Academic Support:						
Salaries	983,566	1,161,476	84.7%	636,641	1,094,032	58.2%
Employee Benefits	193,300	189,892	101.8%	148,026	216,560	68.4%
Contractual Services	68,418	135,277	50.6%	86,227	218,886	39.4%
Materials & Supplies	139,486	246,620	56.6%	135,163	270,468	50.0%
Conference & Meeting	6,808	18,875	36.1%	1,561	20,950	7.5%
Utilities	15,000	26,445	56.7%	9,000	26,445	34.0%
Capital Outlay	-	-	0.0%	-	-	-
Other	-	-	0.0%	-	-	-
Total Academic Support	1,406,577	1,778,585	79.1%	1,016,618	1,847,341	55.0%
Student Services:						
Salaries	1,091,401	1,527,744	71.4%	796,764	1,321,319	60.3%
Employee Benefits	340,221	431,688	78.8%	281,384	389,719	72.2%
Contractual Services	29,135	46,702	62.4%	5,823	33,981	17.1%
Materials & Supplies	65,250	93,215	70.0%	19,723	75,901	26.0%
Conference & Meeting	11,646	43,505	26.8%	4,147	41,925	9.9%
Utilities	-	-	0.0%	-	-	-
Total Student Services	1,537,653	2,142,854	71.8%	1,107,842	1,862,845	59.5%
Public Services/Continuing Education:						
Salaries	326,080	339,647	96.0%	219,584	326,240	67.3%
Employee Benefits	100,230	105,920	94.6%	82,942	81,443	101.8%
Contractual Services	121,185	111,000	109.2%	37,901	82,500	45.9%
Materials & Supplies	55,001	75,300	73.0%	29,434	83,450	35.3%
Conference & Meeting	5,301	4,950	107.1%	2,119	5,650	37.5%
Utilities	-	-	0.0%	-	-	-
Other	9,489	-	0.0%	-	-	-
Total Public Services/Continuing Education	617,286	636,817	96.9%	371,980	579,283	64.2%
Institutional Support:						
Salaries	1,729,424	2,051,151	84.3%	1,246,476	1,884,628	66.1%
Employee Benefits	623,687	767,396	81.3%	538,351	741,287	72.6%
Contractual Services	337,842	691,913	48.8%	520,676	734,799	70.9%
Materials & Supplies	494,856	340,789	145.2%	263,394	377,630	69.7%
Conference & Meeting	33,180	67,370	49.3%	13,406	67,925	19.7%
Utilities	26,799	10,715	250.1%	13,906	26,315	52.8%
Capital Outlay	9,472	125,000	7.6%	-	-	-
Other	763	(11,300)	-6.8%	6,727	29,550	22.8%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
Total Institutional Support	3,256,021	4,664,117	69.8%	2,602,934	4,107,722	63.4%
Scholarships, Grants and Waivers	1,021,162	698,000	146.3%	741,131	600,000	123.5%
TOTAL EDUCATION FUND EXPENDITURES	\$ 16,927,834	\$ 20,948,959	80.8%	\$ 12,395,010	\$ 19,257,668	64.4%
INTERFUND TRANSFERS - NET	\$ -	\$ (297,441)	0.0%	\$ -	\$ (10,000)	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	4/30/2023	Annual Budget FY2023	Actual/Budget 83.0%	4/30/2022	Annual Budget FY2022	Actual/Budget 83.0%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,471,940	\$ 1,537,224	95.8%	\$ 1,421,739	\$ 1,404,861	101.2%
Corporate Personal Property Replacement Tax	415,884	404,900	102.7%	171,776	175,000	98.2%
Tax Increment Financing Disbursements	124,089	140,000	88.6%	118,260	130,000	91.0%
Total Local Government	<u>2,011,913</u>	<u>2,082,124</u>	96.6%	<u>1,711,775</u>	<u>1,709,861</u>	100.1%
State Government:						
ICCB Credit Hour Grant	269,561	307,029	87.8%	204,200	305,023	66.9%
Total State Government	<u>269,561</u>	<u>307,029</u>	87.8%	<u>204,200</u>	<u>305,023</u>	66.9%
Student Tuition and Fees						
Tuition	463,626	450,300	103.0%	449,664	476,979	94.3%
Total Tuition and Fees	<u>463,626</u>	<u>450,300</u>	103.0%	<u>449,664</u>	<u>476,979</u>	94.3%
Other Sources:						
Facilities Revenue	101,330	120,000	84.4%	73,423	120,000	61.2%
Investment Revenue	74,451	15,000	496.3%	3,511	22,650	15.5%
Other	3,224	3,000	107.5%	2,184	4,000	54.6%
Total Other Sources	<u>179,005</u>	<u>138,000</u>	129.7%	<u>79,118</u>	<u>146,650</u>	53.9%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,924,105	\$ 2,977,453	98.2%	\$ 2,444,757	\$ 2,638,513	92.7%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	810,576	1,038,766	78.0%	625,499	995,322	62.8%
Employee Benefits	280,666	340,760	82.4%	237,718	319,272	74.5%
Contractual Services	82,671	219,900	37.6%	174,345	167,000	104.4%
Materials & Supplies	161,242	265,750	60.7%	93,510	271,204	34.5%
Conference & Meeting	240	1,200	20.0%	200	1,200	16.7%
Fixed Charges	197,712	172,300	114.7%	171,128	117,250	146.0%
Utilities	739,552	623,550	118.6%	411,965	753,450	54.7%
Capital Outlay	121,767	216,000	56.4%	-	19,000	0.0%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,394,426</u>	<u>2,871,526</u>	83.4%	<u>1,714,366</u>	<u>2,606,298</u>	65.8%
Institutional Support:						
Salaries	39,537	52,384	75.5%	19,138	16,107	118.8%
Employee Benefits	38,086	42,894	88.8%	13,619	6,333	215.0%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	4,438	3,750	118.3%	937	3,275	28.6%
Fixed Charges	4,199	4,199	100.0%	4,199	3,800	110.5%
Other	-	-	-	-	-	-
Total Institutional Support	<u>88,876</u>	<u>105,927</u>	83.9%	<u>40,509</u>	<u>32,215</u>	125.7%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,483,301	\$ 2,977,453	83.4%	\$ 1,754,874	\$ 2,638,513	66.5%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	4/30/2023	FY2023	83.0%	4/30/2022	FY2022	83.0%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,164,010	1,115,918	104.3%	835,764	1,290,694	64.8%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	70,959	50,000	141.9%	34,714	48,000	72.3%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,234,969	\$ 1,165,918	105.9%	\$ 870,478	\$ 1,338,694	65.0%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 50,327	\$ -	0.0%	\$ -	\$ -	0.0%
Materials and Supplies	\$ 97,949	\$ -	0.0%	-	-	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	1,669,879	2,874,558	58.1%	427,269	1,338,694	31.9%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,818,156	\$ 2,874,558	63.2%	\$ 427,269	\$ 1,338,694	31.9%
DEBT SERVICE FUND						
Investment Revenue	\$ 9,551	\$ 2,000	477.6%	\$ 845	\$ 2,500	33.8%
TOTAL DEBT SERVICE FUND REVENUES	\$ 9,551	\$ 2,000	477.6%	\$ 845	\$ 2,500	33.8%
TOTAL DEBT SERVICE FUND EXPENDITURES	822.40	-	0.0%	-	-	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,305,934	\$ 1,288,125	101.4%	\$ 1,012,655	\$ 1,442,584	70.2%
Investment Revenue	72	25,500	0.3%	-	26,000	0.0%
Other Revenue	1,007	1,000	100.7%	8,958	1,000	895.8%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,307,013	\$ 1,314,625	99.4%	\$ 1,021,613	\$ 1,469,584	69.5%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 304,905	\$ 377,906	80.7%	\$ 224,469	\$ 410,026	54.7%
Employee Benefits	69,329	77,266	89.7%	64,086	97,199	65.9%
Contractual Services	539,720	53,149	1015.5%	49,686	60,175	82.6%
Materials & Supplies	773,160	981,291	78.8%	883,894	1,013,081	87.2%
Conference & Meeting	26,478	28,788	92.0%	17,394	25,780	67.5%
Fixed Charges	39,253	44,380	88.4%	36,886	50,000	73.8%
Capital Outlay/Depreciation	-	-	0.0%	9,580	11,600	82.6%
Other	-	92,700	0.0%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,752,846	\$ 1,655,480	105.9%	\$ 1,287,495	\$ 1,770,861	72.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 348,855	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	Annual Budget		Actual/Budget 83.0%	Annual Budget		Actual/Budget 83.0%
	4/30/2023	FY2023		4/30/2022	FY2022	
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 806,217	\$ 550,541	146.4%	\$ 137,573	\$ 288,331	47.7%
Federal Government Sources	7,521,413	8,584,119	87.6%	4,159,377	7,818,367	53.2%
Nongovernmental Gifts or Grants	-	-	0.0%	42,389	18,000	235.5%
Other Revenue	76,157	34,000	224.0%	2,009	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 8,403,787	\$ 9,168,660	91.7%	\$ 4,341,349	\$ 8,124,698	53.4%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 425,468	\$ 622,412	68.4%	\$ 251,020	\$ 486,214	51.6%
Employee Benefits	152,919	202,001	75.7%	88,429	166,927	53.0%
Contractual Services	31,137	59,115	52.7%	55,872	52,163	107.1%
Materials & Supplies	194,487	63,704	305.3%	76,192	29,825	255.5%
Conference & Meeting	13,530	72,091	18.8%	2,269	14,847	15.3%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	241,531	-	-	-	-	0.0%
Other	28,231	-	-	-	-	0.0%
Total Instruction	1,087,304	1,020,223	106.6%	473,781	750,826	63.1%
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	57,351	-	0.0%	\$ 125	100,000	0.1%
Materials and Supplies	23,072	-	0.0%	105,448	150,000	70.3%
Conference & Meeting	-	-	0.0%	-	-	0.0%
Total Academic Support	80,423	-	-	105,573	250,000	42.2%
Student Services:						
Salaries	\$ 178,709	\$ 222,081	80.5%	\$ 137,256	\$ 212,637	64.5%
Employee Benefits	62,043	80,328	77.2%	48,803	75,553	64.6%
Contractual Services	52,373	4,781	1095.4%	22,588	259,467	8.7%
Materials & Supplies	6,972	2,800	249.0%	45,634	16,600	274.9%
Conference & Meeting	7,750	6,100	127.0%	5,051	11,500	43.9%
Utilities	18,247	-	0.0%	12,146	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRIO Grant)	31,472	28,000	112.4%	27,800	30,000	92.7%
Total Student Services	357,565	344,090	103.9%	299,279	613,757	48.8%
Public Services/Continuing Education:						
Salaries	12,107	-	0.0%	-	-	0.0%
Employee Benefits	176	-	0.0%	-	-	0.0%
Materials and Supplies	242	-	0.0%	-	-	0.0%
Contractual Services	34,035	-	0.0%	3,570	-	0.0%
Total Public Services:	46,560	-	0.0%	3,570	-	0.0%
Operations & Maintenance of Plant:						
Contractual Services	20,992	45,450	46.2%	-	-	0.0%
Capital Outlay	24,228	195,338	12.4%	-	-	0.0%
Maintenance supplies	-	-	0.0%	16,035	-	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	Annual Budget		Actual/Budget 83.0%	Annual Budget		Actual/Budget 83.0%
	4/30/2023	FY2023		4/30/2022	FY2022	
Total Operations & Maintenance of Plant	45,219	240,788	0.0%	16,035	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	113,320	129,761	87.3%	52,716	84,412	62.5%
Contractual Services	852,992	2,006,361	42.5%	2,941	50,000	5.9%
Institutional Support	-	-	0.0%	219,009	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	774,931	501,881	154.4%	46,565	2,000,000	2.3%
Total Institutional Support	1,741,243	2,638,003	66.0%	321,231	2,134,412	15.1%
Student Grants and Waivers (PELL & SEOG & HEERF)	5,131,186	4,933,556	104.0%	4,613,398	4,383,703	105.2%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 8,489,501	\$ 8,935,872	95.0%	\$ 5,832,866	\$ 8,132,698	71.7%
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 2,000	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 60,034	\$ 55,000	109.2%	\$ 7,735	\$ 55,000	14.1%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended April 30, 2023
 Unaudited

	4/30/2023	Annual Budget FY2023	Actual/Budget 83.0%	4/30/2022	Annual Budget FY2022	Actual/Budget 83.0%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 42,897	\$ 42,273	101.5%	\$ 45,430	\$ 38,634	117.6%
Investment Revenue	636	150	424.1%	48	150	32.2%
TOTAL AUDIT FUND REVENUES	43,534	42,423	102.6%	45,478	38,784	117.3%
AUDIT FUND EXPENDITURES						
Contractual Services	47,185	41,000	115.1%	35,500	40,000	88.8%
TOTAL AUDIT FUND EXPENDITURES	\$ 47,185	\$ 41,000	115.1%	\$ 35,500	\$ 40,000	88.8%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,540,434	\$ 1,525,695	101.0%	\$ 1,541,636	\$ 1,522,557	101.3%
Investment Revenue	17,983	2,000	899.1%	3,506	2,000	175.3%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,558,417	1,527,695	102.0%	1,545,141	1,524,557	101.4%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	68,863	81,824	84.2%	50,553	77,160	65.5%
Employee Benefits	25,089	28,819	87.1%	20,815	28,585	72.8%
Contractual Services	101,858	125,500	81.2%	5,952	25,500	23.3%
Materials & Supplies	751	200	375.4%	258	3,400	7.6%
Total Student Services	196,561	236,343	83.2%	77,578	134,645	57.6%
Operations & Maintenance of Plant:						
Contractual Services	414,421	461,600	89.8%	225,915	531,600	42.5%
Materials & Supplies	587	100	586.8%	15	150	10.0%
Utilities	492	500	98.3%	247	500	49.3%
Total Operations & Maintenance of Plant	415,499	462,200	89.9%	226,176	532,250	42.5%
Institutional Support:						
Salaries	74,142	81,940	90.5%	49,088	74,987	65.5%
Employee Benefits	18,535	218,974	8.5%	11,804	208,505	5.7%
Contractual Services	92,355	142,000	65.0%	33,508	37,750	88.8%
Materials & Supplies	10,324	1,500	688.3%	813	2,500	32.5%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	204,510	240,200	85.1%	120,880	257,200	47.0%
Total Institutional Support	399,866	689,114	58.0%	216,093	585,442	36.9%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 1,011,926	\$ 1,387,657	72.9%	\$ 519,847	\$ 1,252,337	41.5%

Illinois Valley Community College District No. 513
 Fiscal Year 2023 Budget to Actual Comparison
 All Funds - By Budget Officer
 as of April 30, 2023
 Unaudited

Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 83.0%
President	346,039	387,369	89.3%
Board of Trustees	14,825	14,875	99.7%
Community Relations	287,070	356,467	80.5%
Foundation	78,991	94,661	83.4%
Continuing Education	617,393	636,817	96.9%
Facilities	4,207,839	5,696,084	73.9%
Information Technologies	1,314,367	1,999,584	65.7%
Institutional Research	93,752	111,691	83.9%
Academic Affairs	237,386	269,430	88.1%
Academic Affairs (AVPCE)	177,128	292,201	60.6%
Carl Perkins (Grant)	118,380	233,057	50.8%
ECACE Early Childhood (Grant)	130,163	273,116	47.7%
GEER (Grant)	21,314	30,649	69.5%
HEERF (Grant)	3,809,315	4,152,631	91.7%
PATH (Grant)	200,768	-	#DIV/0!
Adult Education	419,274	482,050	87.0%
Learning Resources	1,323,247	1,644,261	80.5%
Workforce Development Division	2,183,420	2,593,569	84.2%
Natural Sciences & Business Division	2,767,590	3,236,614	85.5%
Humanities & Fine Arts/Social Science Division	2,465,898	2,984,064	82.6%
Health Professions Division	1,593,010	1,952,000	81.6%
Admissions & Records	348,980	486,526	71.7%
Counseling	472,018	644,285	73.3%
Student Services	256,817	318,814	80.6%
Financial Aid	3,552,995	3,559,497	99.8%
Career Services	33,728	47,229	71.4%
Athletics	327,714	355,755	92.1%
TRIO (Student Success Grant)	292,276	344,090	84.9%
Ottawa Center	77,483	100,688	77.0%
Campus Security	382,446	460,600	83.0%
Business Services/General Institution	1,343,390	1,058,942	126.9%
College Bridge (Grant)	71,434	220,000	32.5%
DCEO-Ag Site work (Grant)	-	240,788	0.0%
Risk Management	399,866	690,714	57.9%
Tuition Waivers	1,021,162	723,000	141.2%
Purchasing	111,769	130,976	85.3%
Human Resources	196,692	204,938	96.0%
Bookstore	1,091,932	1,196,441	91.3%
Shipping & Receiving	87,560	105,927	82.7%
Copy Center	59,624	60,284	98.9%
Total FY23 Expenditures	32,535,058	38,390,684	84.7%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended April 30, 2023

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,257,453.15	\$ 627,753.90	\$ 1,425,509.84	\$ 208,244.60	\$ (400,112.92)	\$ (1,024,010.65)	\$ 2,143,318.30	\$ 19,826.13	\$ 745,752.22	\$ 593,269.40	\$ 6,597,003.97
Total Receipts	247,403.66	19,577.95	3,536.71	714.30	55,576.45	-	5,123.35	68.01	2,354.35	9,904.00	\$ 344,258.78
Total Cash	2,504,856.81	647,331.85	1,429,046.55	208,958.90	(344,536.47)	(1,024,010.65)	2,148,441.65	19,894.14	748,106.57	603,173.40	6,941,262.75
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	(1,000,000.00)	-	-	-	(1,000,000.00)
Expenditures	(1,466,616.93)	(159,520.08)	(394,433.56)	-	(318,011.60)	(202,898.14)	-	-	(59,376.85)	-	(2,600,857.16)
ACCOUNT BALANCE	1,038,239.88	487,811.77	1,034,612.99	208,958.90	(662,548.07)	(1,226,908.79)	1,148,441.65	19,894.14	688,729.72	603,173.40	3,340,405.59
Deposits in Transit	(26,858.50)										(26,858.50)
Outstanding Checks	453,189.05										453,189.05
BANK BALANCE	1,464,570.43	487,811.77	1,034,612.99	208,958.90	(662,548.07)	(1,226,908.79)	1,148,441.65	19,894.14	688,729.72	603,173.40	3,766,736.14
Certificates of Deposit	-	-	212,323.13	-	-	-	1,440,810.72	-	-	-	1,653,133.85
Illinois Funds	7,743,693.59	1,934,490.51	487,203.88	19,570.32	-	156,734.25	57,700.61	-	-	1,181,436.55	11,580,829.71
ISDLAF+ Funds	-	-	1,005,616.96	-	-	-	1,000,091.97	-	-	-	2,005,708.93
PMA Holdings- MM	48,242.16	-	-	-	-	-	-	-	-	-	48,242.16
Capital Dev. Fund-MD			539,946.90								539,946.90
Total Investment	\$ 7,791,935.75	\$ 1,934,490.51	\$ 2,245,090.87	\$ 19,570.32	\$ -	\$ 156,734.25	\$ 2,498,603.30	\$ -	\$ -	\$ 1,181,436.55	\$ 15,827,861.55

LaSalle State Bank \$ 178,468.89
Midland States Bank 3,588,267.25
\$ 3,766,736.14

Respectfully submitted,



Kathy Ross
Controller/Foundation Treasurer
Interim CFO/Board Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
April 30, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>Q&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	165,248	82,624		51,640		115,674		415,187	Goldman Sachs	91282CEG2	2.25%	Govt Treasuries
7/25/2024	58,519	29,260		18,287		40,964		147,030	FHLMC	3137BDCW4	3.30%	Govt Treasuries
3/15/2025	260,772	130,386		81,491		182,540		655,189	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	19,160	9,580		5,988		13,412		48,141	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	38,981	19,491		12,182		27,287		97,941	FNMA	3140HR4Y6	3.61%	Govt Treasuries
3/31/2026	120,163	60,082		37,551		84,114		301,910	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	34,400	17,200		10,750		24,080		86,429	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	20,762	10,381		6,488		14,534		52,165	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	50,585	25,292		15,808		35,409		127,094	FNMA	3138LDY80	2.53%	Govt Treasuries
1/25/2027	28,958	14,479		9,049		20,270		72,756	FHLMC	3137BVZ82	3.43%	Govt Treasuries
3/31/2027	158,515	79,257		49,536		110,960		398,268	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	95,287	47,643		29,777		66,701		239,408	FHLMC	3137F2LJ3	3.12%	Govt Treasuries
12/25/2027	53,849	26,925		16,828		37,694		135,296	FNMA	3136AY7L1	2.99%	Govt Treasuries
2/29/2028	166,130	83,065		51,915		116,291		417,401	Citigroup	91282CGP0	4.00%	Govt Treasuries
11/15/2023	39,394	19,697		12,311		27,576		98,977	Delmarva Power	247109BS9	3.50%	Corporate Issue
3/15/2024	38,919	19,459		12,162		27,243		97,783	Goldman Sachs	38141GZP2	3.00%	Corporate Issue
5/3/2024	39,015	19,507		12,192		27,310		98,025	American Express	025816CV9	3.38%	Corporate Issue
6/27/2024	38,619	19,310		12,069		27,034		97,031	American Honda	02665WCZ2	2.40%	Corporate Issue
10/26/2024	37,992	18,996		11,873		26,594		95,455	Bb T Corporation	05531FBB8	2.85%	Corporate Issue
2/4/2025	38,615	19,307		12,067		27,030		97,019	Bank of America	06051GKG3	1.84%	Corporate Issue
2/15/2025	38,981	19,491		12,182		27,287		97,940	Comcast	20030NBL4	3.38%	Corporate Issue
3/10/2025	37,811	18,905		11,816		26,467		94,999	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	38,881	19,441		12,150		27,217		97,689	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	39,099	19,549		12,218		27,369		98,236	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	38,989	19,494		12,184		27,292		97,959	Caterpillar	14913R2V8	3.40%	Corporate Issue
6/13/2025	38,867	19,434		12,146		27,207		97,654	Bank New York	06406RBF3	3.43%	Corporate Issue

25

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
April 30, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
8/18/2025	38,919	19,460		12,162		27,243		97,784	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	29,760	14,880		9,300		20,832		74,773	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	20,249	10,124		6,328		14,174		50,875	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue
3/3/2026	40,482	20,241		12,650		28,337		101,710	John Deere Capital	24422EWT2	5.05%	Corporate Issue
3/1/2027	20,288	10,144		6,340		14,202		50,975	California	13063D3N6	4.85%	Municipal Issue
5/1/2027	22,242	11,121		6,951		15,569		55,882	Massachusetts	575831EZ1	2.39%	Municipal Issue
6/1/2027	35,672	17,836		11,148		24,971		89,627	Connecticut	20772KNY1	1.50%	Municipal Issue
Total PMA	1,944,122	972,061	-	607,538	-	1,360,885	-	4,884,606				

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
April 30, 2023

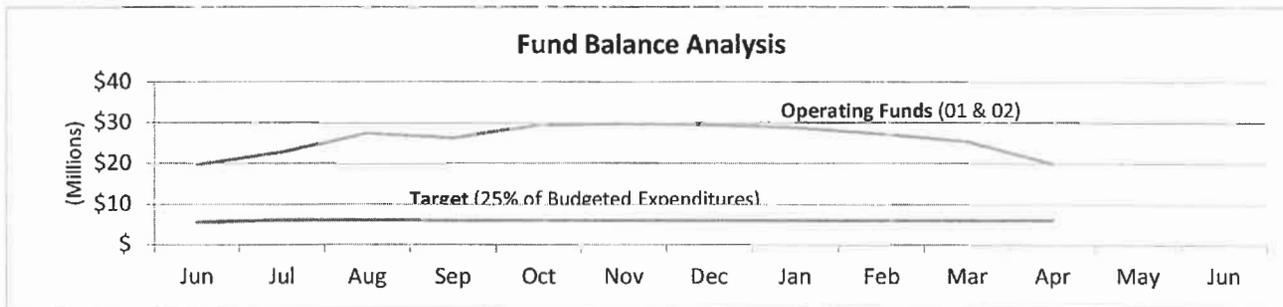
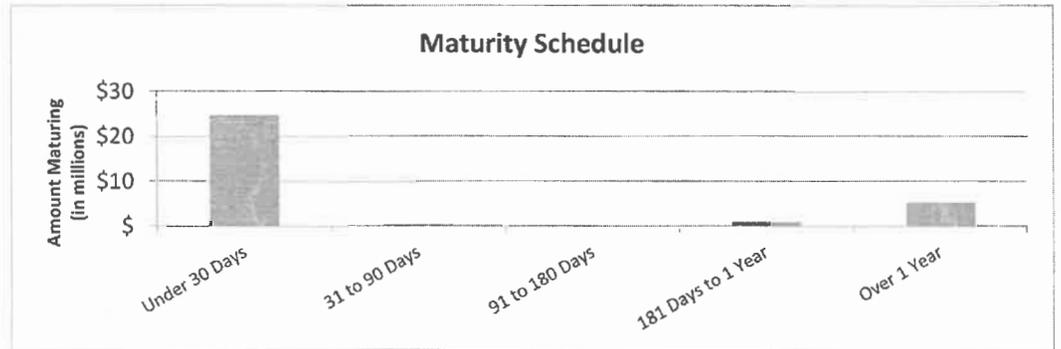
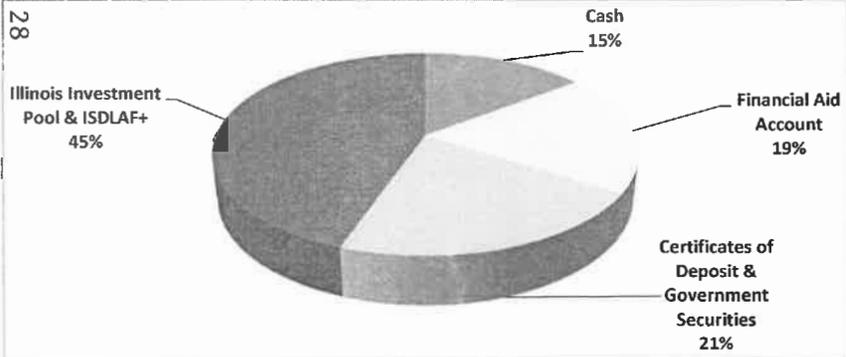
<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						198,545		198,545	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						198,532		198,532	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						198,589		198,589	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						198,517		198,517	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						198,529		198,529	CB	3.55%	3.55%	Comenity Capital
8/12/2024						231,035		231,035	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						217,063		217,063	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	212,323	-	-	1,440,811	-	1,653,134				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
April 30, 2023**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.8%	\$ 4,513,846	4.008%
Financial Aid Account	19.3%	5,900,370	4.200%
Certificates of Deposit & Government Securities	21.4%	6,537,740	2.620%
Illinois Investment Pool & ISDLAF+	44.6%	13,631,772	4.856%
Total		\$ 30,583,728	4.126%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 11,626,063	-	-	11,626,063	38%
ISDLAF+ Funds	2,005,709	-	-	2,005,709	7%
Midland States Bank	-	-	3,588,267	3,588,267	12%
Midland States-F/A	-	-	5,900,370	5,900,370	19%
Midland States-Bldg	-	-	539,947	539,947	2%
LaSalle State Bank	-	-	178,469	178,469	1%
Commerce Bank	-	992,713	-	992,713	3%
Multi Bank Securities	-	448,098	-	448,098	1%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,884,606	48,242	4,932,848	16%
Heartland Bank	-	-	158,921	158,921	1%
Marseilles Bank	-	-	-	-	0%
	\$ 13,631,772	\$ 6,537,740	\$ 10,414,216	\$ 30,583,728	100%



J

\$5,000 and Over Disbursements
04/01/23 - 04/30/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
783600	4/5/2023	236879	A Book Company, LLC	\$ 214,951.41	Inclusive Access Charges; Spring 23 Inclusive Access
783613	4/5/2023	1169	City of Oglesby	7,164.92	Utilities: Water & Sewage; Oglesby Police Protection
783614	4/5/2023	177547	Conference Technologies, Inc	9,783.99	Classroom D225 Switcher
783616	4/5/2023	209567	Delta Dental of Illinois	8,063.11	Dental Insurance Premium
783624	4/5/2023	971	ICISP Program	9,866.28	Revenue Ed Fund- Multiple Names
783626	4/5/2023	1389	Illinois Valley YMCA	5,312.50	Childcare Partnership
783662	4/5/2023	197558	Wright Express FSC	7,092.61	Fuel for Athletics, Grounds, Shipping, TDT Trucks
783672	4/12/2023	142784	4IMPRINT	5,676.21	Imprinted Special Orders
783675	4/12/2023	209546	Allied Universal Security Services	8,371.89	Security Services
783687	4/12/2023	209495	Drake Lake Training	6,750.00	Presenter Fee: CAN Training
783697	4/12/2023	237249	KnowBe4, Inc	19,688.00	Security; PhishER
783702	4/12/2023	236328	Lenovo (United States) Inc	18,750.00	ThinkPad X1 Carbon G10 Intel Core Laptop
783706	4/12/2023	189444	Leone Grain & Supply Inc	23,022.36	2023 Polaris Ranger 1000
783750	4/13/2023	82897	SURS	52,608.35	Payroll Deductions
ACH	4/13/2023		CCHC	277,057.94	Health Insurance (March 2023)
ACH	4/13/2023		Internal Revenue Service	59,146.33	Federal Payroll Taxes
ACH	4/13/2023		Illinois Department of Revenue	23,459.76	State Payroll Taxes
ACH	4/13/2023		TSA EPARS	8,544.14	403(b) & 457(b)Payroll
ACH	4/13/2023		Quadient-USPS	5,000.00	Postage for Meter
783778	4/19/2023	235388	Arbor Management	23,756.44	Food Service Program
783784	4/19/2023	237527	Bluestone & Associates	25,000.00	Display for Murray Crowder Native American Collection
783796	4/19/2023	173266	Xerox Business Solutions Midwest	6,487.05	Print Management Fees
783826	4/19/2023	235100	Lo Destro Construction	393,938.63	CETLA/ Band Room*
783865	4/20/2023	102229	Elan Cardmember Services	15,166.90	Monthly Credit Card Charges
783898	4/26/2023	209546	Allied Universal Security Services	8,580.59	Security Services
783901	4/26/2023	235211	Amazon Capital Services Inc	5,684.82	Misc. Items
783926	4/26/2023	209907	Ellucian Company, L.P.	12,494.00	Ellucian Professional; Transition Services
783936	4/26/2023	128916	Hagerty Steel and Aluminum	5,925.00	Misc. Instructional
783943	4/26/2023	89031	IBEW 176 JATC	6,553.50	Instructor Fees for Spring 2023
783957	4/26/2023	236328	Lenovo (United States) Inc	6,030.00	Laptop: ThinkPad T14 G3
783985	4/26/2023	237030	Sim2grow, LLC	24,439.00	Medication Administration

\$5,000 and Over Disbursements
04/01/23 - 04/30/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
783986	4/26/2023	237029	SimX, Inc	13,500.00	Software License, VR Standard; Marketplace Case
783989	4/26/2023	237521	Softdocs SC, LLC	24,900.00	Serve Print Customization
783997	4/26/2023	1450	Thyssenkrupp Elevator Corporation	7,883.58	Quarterly Billings
784025	4/27/2023	82897	SURS	53,520.75	Payroll Deductions
ACH	4/27/2023		Internal Revenue Service	61,953.20	Federal Payroll Taxes
ACH	4/27/2023		Illinois Department of Revenue	24,166.82	State Payroll Taxes
ACH	4/27/2023		TSA EPARS	8,794.14	403(b) & 457(b) Payroll
ACH	4/28/2023		Prudential	6,121.86	Life Insurance (May 2023)
ACH	4/30/2023		EBC	6,308.84	H.R.A., F.S.A., Cobra (April 2023)
				<u>\$ 1,511,514.92</u>	

*Protection, Health, & Safety (PHS) Projects



**IVCC Stipend Board Report for Payroll Ending
04/08/2023**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balzarini, Doreen J	Excel 2021 Level 1	03/17/2023	04/07/2023	04/13/2023	ST	420.00	014110394151320			
Biagi, Dorothy A	Italian Tortellaci	03/29/2023	03/29/2023	04/13/2023	ST	150.00	014110394151320			
Fish, Nicholas R	Eakas First Aid w/CPR/AED Trng	04/01/2023	04/01/2023	04/13/2023	ST	262.50	014210331051320			
Francisco, Marjorie Lynn	SurveyMonkey ACEN Reporting	04/03/2023	05/13/2023	05/25/2023	OV	2,475.00	011420730051340			
Hanson, Brent Carl	Eakas First Aid w/CPR/AED	04/01/2023	04/01/2023	04/13/2023	ST	200.00	014210331051320			
Hautser, Jennifer Nicole	ALH 1214-604 Lab/Clinical	03/30/2023	04/08/2023	04/13/2023	ST	89.44	011420730051320			
Hubbell, Jonathan M	23SP Overload-CRJ 1070-01	03/14/2023	05/13/2023	05/13/2023	OV	2,475.00	011120570051340			
Jenrich, Chuck	J.Hardie Lean6 Sigma Green Blt	03/29/2023	03/29/2023	04/13/2023	ST	250.00	014210331051320			
Klieber, Tracie Marie	Strength, Cardio, Core	02/28/2023	03/23/2023	04/13/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	PM Yoga Unique to U;In-Per/Onl	03/08/2023	04/03/2023	04/13/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	AM Yoga Unique to U;In-Per/Onl	03/08/2023	04/03/2023	04/13/2023	ST	320.00	014110394151320			
Monroe, Susan Marie	Mileage Reimbursement	10/26/2022	03/29/2023	04/13/2023	ML	128.04	011120116055211			
Salz, Richard Allan	TDT 40hr Equip Refresher	03/27/2023	03/30/2023	04/13/2023	ST	387.00	014210331051320			
Schneider, Gregg A	Driver Impvmnt-LaSalle County	03/29/2023	03/29/2023	04/13/2023	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmt-Bur/Put Cnty	04/01/2023	04/01/2023	04/13/2023	ST	160.00	014110394351320			
Smith, Paul C	Sub Pay - CAD 2208-150	02/27/2023	02/27/2023	04/13/2023	ST	107.25	011320410051320			
Sondgeroth, Anthony Lee	Carus Wild Prgm-Year 1 & 4	03/27/2023	04/05/2023	04/13/2023	ST	900.00	014210331051320			

\$ 9,124.23

31

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



**IVCC Stipend Board Report for Payroll Ending
04/22/2023**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Blaydes, Christine Ann	23/SP Overload-ALH 1215-301	04/11/2023	04/25/2023	04/25/2023	OV	1,650.00	011420730051340			Entered 3/21/23: ALH 1215-301
Branaman, Samantha Kathleen	Pleasant View Basic Life Supp	04/18/2023	04/20/2023	04/27/2023	ST	300.00	014210331051320			
Carboni, Michelle Lynn	Interim Dir of BusOfficeServ	04/17/2023	04/22/2023	04/27/2023	ST	700.00	018240082051110			
Carlson, James Edward	Interim VP BSF	04/17/2023	04/22/2023	04/27/2023	ST	1,770.00	018240082051110			
Dellinger, Douglas Albert	Beginning Photography	03/14/2023	04/18/2023	04/27/2023	ST	630.00	014110394151320			
Fish, Nicholas R	Int'l Trauma Life Support	04/14/2023	04/14/2023	04/27/2023	ST	200.00	014110394151320			
Herron, Mary Beth	Interim FOIA Officer	04/17/2023	04/22/2023	04/27/2023	ST	500.00	018240082051110			
Hodgson, Laura Ann	Tutoring/Mentoring	03/06/2023	04/14/2023	04/27/2023	ST	1,000.00	061420153951900			
Jenkins, Julie Osthus	Watercolor Home Portraits	04/22/2023	04/22/2023	04/27/2023	ST	260.00	014110394151320			
Kuester, David A	Directing bsd on 1005/2005Enrl	01/09/2023	05/13/2023	05/13/2023	OV	400.00	011120650051340			
Legrenzi, Sara Lyn	Covered Lecture-NUR 1211 OV	04/13/2023	04/13/2023	04/27/2023	OV	156.75	011420730051340			Entered 4/18/23: Covered NUR 1211-06,07,08,09,10 Lecture
Ossola, Jyllian	PutnamCnty Picassos-Art Class	03/13/2023	04/17/2023	04/27/2023	ST	400.00	014210331051320			
Pytel, Kyle Edwin	Driver Impvmt-LaSalle County	04/15/2023	04/15/2023	04/27/2023	ST	200.00	014110394251320			
Ross, Kathryn M	Interim Board Treasurer & CFO	04/17/2023	04/22/2023	04/27/2023	ST	1,000.00	018240082051110			
Smith, M'Kenzee Brogan	Covered Clinicals: NUR 2212-06	04/11/2023	04/11/2023	04/27/2023	ST	344.00	011420730051320			
Smith, M'Kenzee Brogan	Covered Clinicals: NUR 2212-07	04/13/2023	04/13/2023	04/27/2023	ST	344.00	011420730051320			
Sondgeroth, Anthony Lee	Carus Widg Prgm Year 1 & 4	04/12/2023	04/19/2023	04/27/2023	ST	675.00	014210331051320			

\$ 10,529.75

Kathy Ross
Interim Board Treasurer & CFO

Dr. Jerry Corcoran
President

4/26/2023

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
(May 11, 2023 Board of Trustees Meeting)**

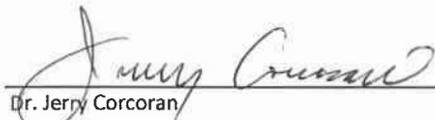
Employee Name	Position	Department	Hourly/Lab*	Credit Hour
			Rate	Rate
Griffin, Denise	Information Specialist, Ottawa Center (hire date: TBD)	Ottawa Center	\$16.00	n/a
Stuart, Gerald	Head Women's Soccer Coach	Athletics	\$8,000 stipend AY23-24	n/a
Hoelzer, Jill	Part-time Instructor	HFS	n/a	\$688
Young, Melinda	Part-time Instructor	HFS	n/a	\$688
Cervantes, Altagracia 'Gracie'	Part-time Instructor	Nursing	n/a	\$688

33

*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Jim Carlson
Interim Vice President for Business Services and Finance



Dr. Jerry Corcoran
President

May 2, 2023

WFD - Workforce Development

NSB - Natural Sciences & Business

HFSS - Humanities, Fine Arts &
Social Sciences

CEBS - Continuing Ed & Business
Services

Purchase Request – Modern Campus Subscription, Website Hosting and Support Renewal

The Modern Campus agreement allows us to use their Omni Content Management System, Campus Maps, and Web Hosting for the management and hosting of the IVCC.EDU website. We are seeking renewal of this service to continue to keep our IVCC.EDU website operational. This agreement also includes licensing for our Content Management software used by our Web Developer at the College.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Year 1 fees of \$31,700 will be paid for with Bridge I Grant funds.

Recommendation:

The administration recommends the Board authorize the renewal of the Modern Campus Content Management System, Website Hosting, Campus Maps and Support Agreement in the amount of \$31,700 for Year 1 from Modern Campus. Total Year 2 fees will be \$32,235 and total Year 3 fees will be \$33,846.75.

KPI 6: Resource Management

Purchase Request – Furniture Purchases in ECE Resource Center (D-208)

The College is seeking to purchase new storage cabinets and replace existing furniture for student use in the Early Childhood Education (ECE) Resource Center (D-208). Storage cabinets will be used to organize instructional materials that have been purchased with ECACE Grant funds and will be used in ECE courses. Furniture items include 8 large chairs, 4 tables, and 8 guest chairs.

D-208 has become a hub for student interaction and collaboration, and the new furniture will provide a positive environment for students to learn and socialize. This project was proposed in the ECACE Grant Implementation Plan and the ECACE Grant Budget Worksheet, and it was approved by ICCB ECACE Grant administrators.

Items will be purchased from Henricksen and be funded by the ECACE Grant. Henricksen's quote is for \$33,432.58, but the College is requesting a 10% contingency of \$3,343.26, for a total not to exceed cost of \$36,775. This furniture is being purchased through the OMNIA Partners and NCPA purchasing cooperatives.

Recommendation:

The administration recommends Board authorization to purchase the furniture for the ECE Resource Center from Henricksen, Peoria, IL through the OMNIA Partners and NCPA purchasing cooperatives, at a cost not to exceed of \$36,775.

KPI 6: Resource Management

DATE: April 20, 2023
TO: President Corcoran and Board of Trustees
FROM: Lirim Neziroski, HFAS Dean
RE: Furniture for Student Use in ECE Resource Center

The Early Childhood Education program requests Board approval to use ECACE grant funding totaling \$33,432.58 to replace furniture for student use and to purchase storage cabinets in the ECE Learning Resource Center (D-208). Furniture will be provided by Henricksen in Peoria, who is an approved IVCC vendor. The purchase order requires a 50% down payment at the time of purchase.

The purchase order includes 3 storage units which will be used by ECE instructors to store instructional materials, plus 8 large chairs, 4 tables, and 8 guest chairs for student use in D-208. Many of these items are replacing existing outdated and damaged furniture in the ECE student resource center.

This proposed spending was described in the original ECACE Grant Implementation Plan (section B.4) and in the Budget Worksheet, which are attached to this request, and they were approved by ICCB ECACE Grant administrators. In the Implementation Plan, the ECE program proposed the following project: “IVCC also plans to create an engaging flex-attend classroom environment. This will be accomplished through a redesign of learning spaces to include flexible seating, enhanced classroom and ECE lab technologies... for ECE students.” Suggested spending included \$25,000 for tables and desks and \$20,000 for chairs.

With a return to in-person teaching after the Covid pandemic, the ECE Learning Resource Center in D-208 has become a hub for student interaction, collaboration, and community-building. Students meet in the ELRC to collaborate on group projects, meet with ECE instructors and advisors, and socialize. Using grant funding to upgrade the furniture will continue to provide a positive, collaborative environment for students to learn and socialize.

Purchase Request – Early Childhood Education Classroom Technology Upgrades

The College is seeking to upgrade the classroom technology utilized in D208 and D214, which are designated for use by the Early Childhood Education (ECE) program. These rooms are used for instructional purposes, gathering spaces for ECE students, as well as for ECE students to attend remote classes, and receive tutoring, consultation, and mentoring. Upgrading the technology in these rooms will allow video conferencing between the rooms, and enable students to observe classroom activities remotely.

After thorough research, we recommend CTI Conference Technologies, Inc. East Peoria, IL be selected to work with IVCC on the technology upgrades for D208 and D214. The initial quote is \$29,892.69, but the IT department is requesting a not-to-exceed cost as \$32,000 in case unknowns are encountered. This will be paid for with ECACE Grant funding

Recommendation:

The administration recommends the Board authorize the purchase of Early Childhood Education Classroom Technology Upgrades by CTI Conference Technologies, Inc., East Peoria, IL in the amount not to exceed \$32,000.

KPI 6: Resource Management

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PROPOSAL

Illinois Valley Community College

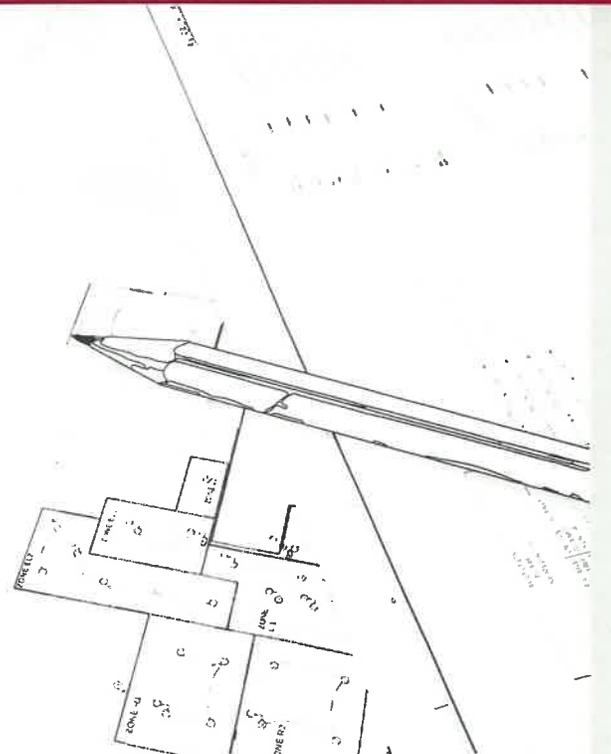
D208 Classroom Upgrades

DATE

Thursday, 20 April 2023

PREPARED BY

Lance Piper
Design Consultant



Scope of Work

Proposal Number: J23050002

Proposal Date: 4/20/2023

Prepared for: Illinois Valley Community College

Attn: Justin Denton

Phone:

Email: Justin_Denton@ivcc.edu

Prepared by: Lance Piper

Phone: 309-240-6445

Email: Lance.Piper@cti.com

Bill to: Illinois Valley Community College

Ship to: Illinois Valley Community College

Scope of work: CTi to provide the following equipment and services. One 75" monitor will be installed at the front of the room to serve as the main display. A new equipment control solution will allow for a laptop to be easily selected and displayed on the monitor. A Rally soundbar solution that includes a microphone array, speaker and AI framing camera will provide for BYOD Zoom/Teams conferencing capabilities. Installation, programming, commission and training will be provided. Any electrical, data or additional construction work to be provided by others

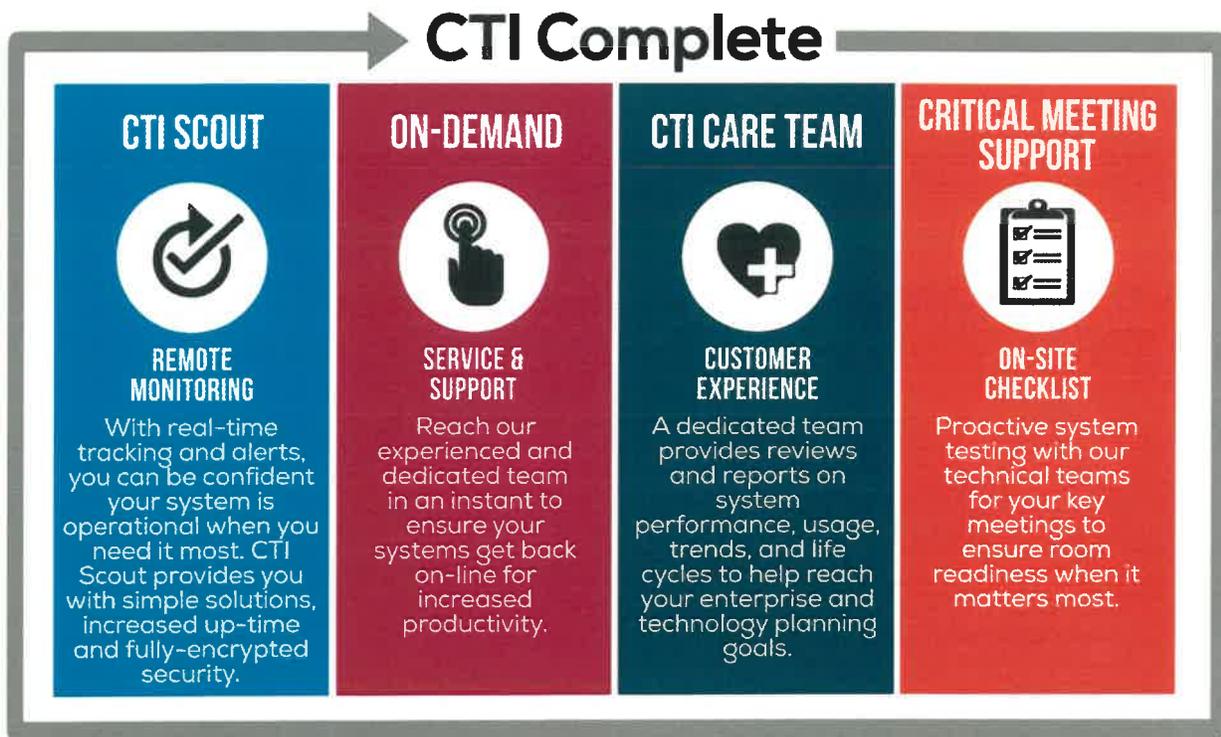
Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	\$7,368.83
Implementation Services	\$5,847.95
Subtotal	\$13,216.78
Tax	\$0.00
Grand Total	\$13,216.78

Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



Bill of Materials

D208 Classroom Upgrade

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Display Systems Equipment: \$1,992.82					
CHIEF	XTM1U	Micro-Adjust Tilt Wall Mount, X-Large	1	\$305.12	\$305.12
Logitech	952-000041	Rally Bar TV Mount- Compatible with Rally Bar and Rally Bar Mini	1	\$165.35	\$165.35
LG	75UR640S9	75" Monitor	1	\$1,522.35	\$1,522.35
Video Systems Equipment: \$3,476.76					
Logitech	960-001308	Rally Bar - Graphite	1	\$3,476.76	\$3,476.76
Control Systems Equipment: \$1,899.25					
Actineon	S11G-2321-210-M	Siilent 11G, Intel J4125, 120GB M.2 SSD, 4GB DDR4, 1 USB3.0(F), Front Audio in+out, 2 DP++, 2 GigE, 1 Serial (D89), 4 USB2.0, Audio Jack, 60W 12V locking	1	\$603.53	\$603.53
Netgear	GS308EPP-100NAS	8PT GE PLUS SWCH W/ HI-PWR POE+	1	\$149.01	\$149.01
Crestron	VC-4-ROOM	Crestron Virtual Control Server Software - Single-Room License	1	\$588.24	\$588.24
Global Cache	IP2SL-P	Global Cache iTach IP2SL with PoE Option	2	\$146.88	\$293.76
Heckler Design	H654-BG	Wall Mount MX for iPad 10.2-inch with Redpark Gigabit + PoE Adapter	1	\$264.71	\$264.71

Standard Disclaimer

Conference Technologies, Inc. provides for twelve (12) months of **CTI Complete** on all system purchases. Conference Technologies, Inc. warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Installation Description and Requirements

Provided by Conference Technologies, Inc.: If installation is purchased, Conference Technologies, Inc. will install all A/V components. Conference Technologies, Inc. will also perform all programming, alignments, and end-user training. Conference Technologies, Inc. will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

Electrical requirements are to be provided by others unless specifically included in Conference Technologies, Inc. Scope of Work.

Statement

This system proposal is the property of Conference Technologies, Inc. and is delivered with the sole intent of being viewed by management of Illinois Valley Community College for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor or Conference Technologies, Inc. competitor without the written consent of Conference Technologies, Inc. Any effort to do so will be considered a violation of copyright law.

Next Steps

1. Upon Notice to Proceed, Conference Technologies, Inc. will begin executing the project plan with an internal handoff of the project to our operations team.
2. If you have questions about the process as we move forward, please contact me at Lance.Piper@cti.com or 309-240-6445.
3. You will be contacted by a Conference Technologies, Inc. Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J23050002 - \$13,216.78

Customer Signature

Jim Carlson

Printed Name

Interim Vice President for Business Services

Title & Finance

May 12, 2023

Date

CTI Signature

Printed Name

Title

Date



PROPOSAL

Illinois Valley Community College

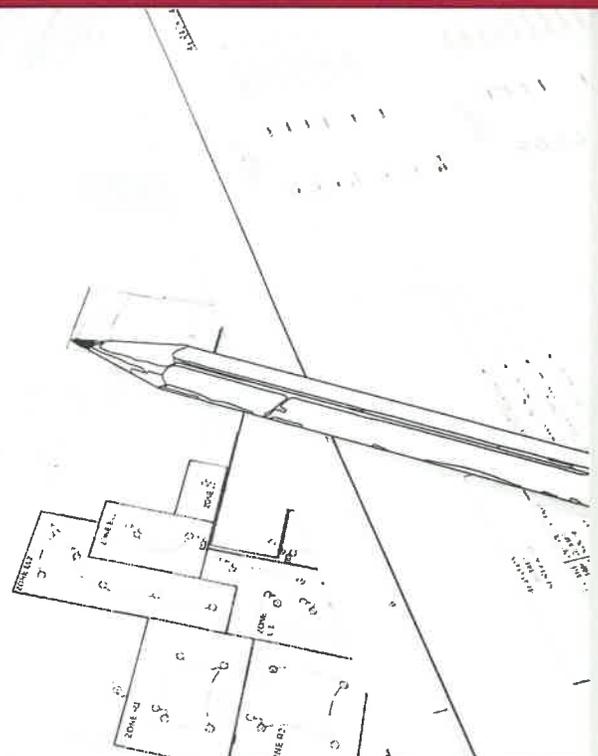
D214 Classroom Upgrades

DATE

Thursday, 20 April 2023

PREPARED BY

Lance Piper
Design Consultant



Scope of Work

Proposal Number: J23050002

Proposal Date: 4/20/2023

Prepared for: Illinois Valley Community College

Attn: Justin Denton

Phone:

Email: Justin_Denton@ivcc.edu

Prepared by: Lance Piper

Phone: 309-240-6445

Email: Lance.Piper@cti.com

Bill to: Illinois Valley Community College

Ship to: Illinois Valley Community College

CTi to provide the following equipment and services. One 75" monitor will be installed at the front of the room to serve as the main display. A new equipment control solution will allow for a laptop to be easily selected and displayed on the monitor. An audio amplifier and wall mounted speakers will be used to support audio from the laptop for Zoom and standard classroom applications. Zoom classroom applications will be initiated from a small form factor host PC (OFE) located behind the monitor. An output from the camera and audio output (DSP) from the ceiling mic array will be fed to the host PC for Zoom applications. Installation, programming, commission and training will be provided. Any electrical, data or additional construction work to be provided by others.

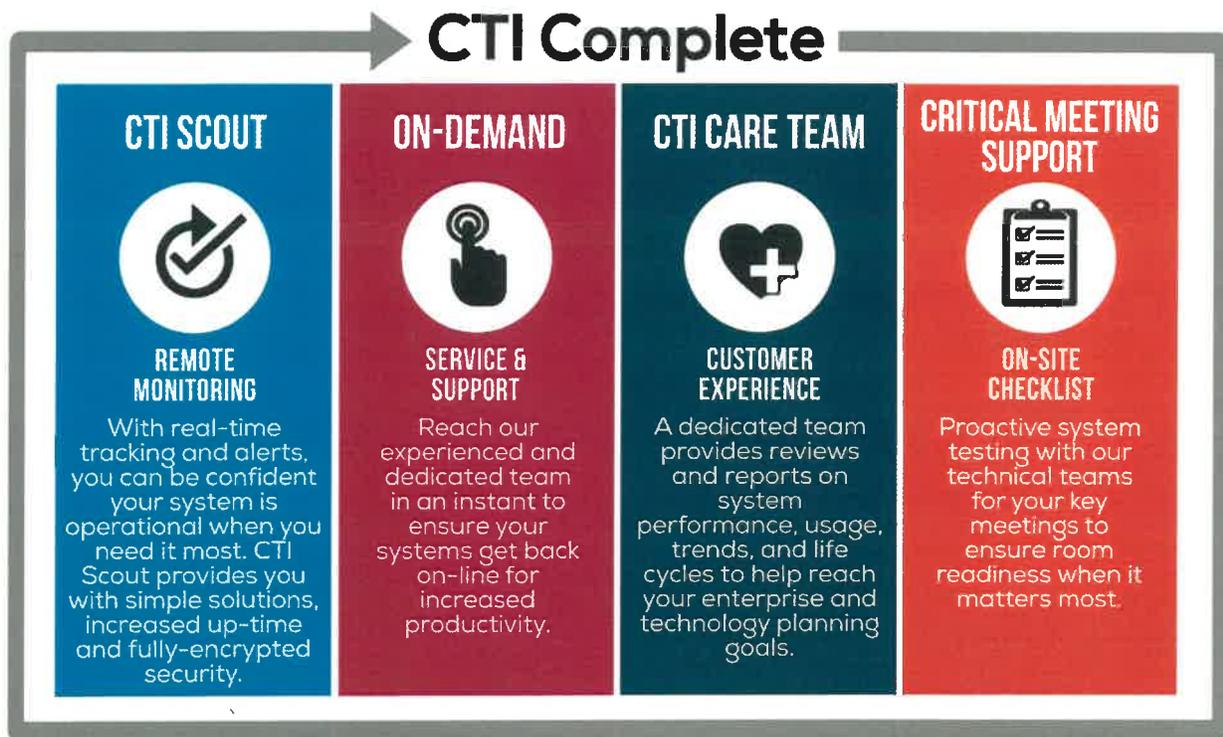
Below is the cost of this solution based on the outlined scope of work. If you have questions about the complete solution, please let us know how we can help align this investment with additional needs or changes in scope.

Proposal Summary

Description	Price
Equipment	\$8,969.60
Implementation Services	\$7,706.31
Subtotal	\$16,675.91
Tax	\$0.00
Grand Total	\$16,675.91

Why Us?

Our CTI Complete service is there for you 24/7 through our dedicated CTI Care customer experience team. Through on-site technical service, recommended programming upgrades, and quarterly reliability checks, your system is covered for the unexpected, as well as planned maintenance. Your teams will be trained to operate equipment with confidence. When critical meetings arise, we help ensure system performance with proactive system testing and an on-site checklist, so your systems will be ready when it matters most. Our managed services staff does more than diagnose and repair failures, they help plan for system life cycles.



Bill of Materials

D214 Classroom Upgrades

Manufacturer	P/N	Description	Qty	Unit Price	Ext. Price
Display Systems Equipment: \$1,827.47					
LG	75UR640S9	75" Monitor	1	\$1,522.35	\$1,522.35
CHIEF	XTM1U	Micro-Adjust Tilt Wall Mount X-Large	1	\$305.12	\$305.12
Video Systems Equipment: \$1,239.85					
Magewell	32060	USB 2.0/3.0 DONGLE, 1-channel HDMI. Plug and Play. Windows/Linux/Mac. Replaces p/n 32011 (XI100DUSBHDMI).	1	\$298.67	\$298.67
Marshall	CV620-WH4	20x PTZ Camera 3GSDI/HDMI PTZ (White)	1	\$941.18	\$941.18
Audio Systems Equipment: \$4,286.85					
Shure	MXA710W-4FT	LINEAR ARRAY MIC, WHITE, 4 FT	1	\$2,409.65	\$2,409.65
Stewart	CVA50-1	50w x 1 @ 70 / 100v	1	\$222.35	\$222.35
Crestron	FS6-W-EACH	6.5" 2-Way Surface Mount Media Presentation Speaker, White, Single (must be ordered in multiples of 2)	2	\$103.75	\$207.50
Shure	P300-IMX	AUDIO CONFERENCING PROCESSOR	1	\$1,447.35	\$1,447.35
Control Systems Equipment: \$1,615.43					
Heckler Design	H654-BG	Wall Mount MX for iPad 10.2-inch with Redpark Gigabit + PoE Adapter	1	\$264.71	\$264.71
Crestron	VC-4-ROOM	Crestron Virtual Control Server Software - Single-Room License	1	\$588.24	\$588.24
Netgear	GS308EPP-100NAS	8PT GE PLUS SWCH W/ HI-PWR POE+	1	\$158.95	\$158.95
Acteon	S11G-2321-210-M	Silent 11G, Intel J4125, 120GB M.2 SSD, 4GB DDR4, 1 USB3.0(F), Front Audio in+out, 2 DP++, 2 GigE, 1 Serial (D89), 4 USB2.0, Audio Jack, 60W 12V locking	1	\$603.53	\$603.53

Standard Disclaimer

Conference Technologies, Inc. provides for twelve (12) months of **CTI Complete** on all system purchases. Conference Technologies, Inc. warrants the system implemented is free from defects in material and workmanship, in accordance with the contract, drawings, specifications, alterations and additions thereto, for a period of twelve (12) months from the date of commencement of use, substantial completion, or date of notice of completion, whichever occurs first. This coverage does not protect against consumables, severe weather, and acts of God.

Terms

Terms are NET 30 with approved credit. Payments made by credit card are subject to a 3.0% fee.

All applicable taxes are the responsibility of the purchaser and will be added to the final invoice. Any cancelled orders or returns are subject to manufacturer acceptance; shipping and restocking fees may apply. This proposal is valid for fourteen (14) days.

Installation Description and Requirements

Provided by Conference Technologies, Inc.: If installation is purchased, Conference Technologies, Inc. will install all A/V components. Conference Technologies, Inc. will also perform all programming, alignments, and end-user training. Conference Technologies, Inc. will provide A/V project management, and provide drawings as required. This install price assumes a Monday through Friday 8:00am to 5:00pm install time. Room availability must be in consecutive 8-hour blocks. Any required changes or rushes may affect the final price.

Provided by Others

Electrical requirements are to be provided by others unless specifically included in Conference Technologies, Inc. Scope of Work.

Statement

This system proposal is the property of Conference Technologies, Inc. and is delivered with the sole intent of being viewed by management of Illinois Valley Community College for evaluation purposes only. This proposal or any part of this proposal is not to be presented to, or viewed by any other party, vendor or Conference Technologies, Inc. competitor without the written consent of Conference Technologies, Inc. Any effort to do so will be considered a violation of copyright law.

Next Steps

1. Upon Notice to Proceed, Conference Technologies, Inc. will begin executing the project plan with an internal handoff of the project to our operations team.
2. If you have questions about the process as we move forward, please contact me at Lance.Piper@cti.com or 309-240-6445.
3. You will be contacted by a Conference Technologies, Inc. Project Manager to schedule a project kickoff meeting to review the project scope and schedule.

Total
J23050002 - \$16,675.91

Customer Signature

Jim Carlson

Printed Name

Interim Vice President for Business Services

Title & Finance

May 12, 2023

Date

CTI Signature

Printed Name

Title

Date

Purchase Request – Furniture Upgrades for Library and Other Areas on Campus

We budgeted for \$100,000 in furniture upgrades for FY23 and we have \$60,000 remaining to be expended. The administration recommends replacing some very dated furniture in the library as well as furniture for other areas needed around campus. We will be purchasing the furniture from KI to match the existing newer furniture to keep a consistent look.

KI has the state bid, so there is no need to bid them.

Recommendation:

The administration recommends Board approval to purchase furniture for the library and other areas on campus for a total not to exceed \$60,000.

KPI 6: Resource Management

Purchase Request – Computer Hardware from Lenovo and Dell

The College is seeking to upgrade Lab and Staff Computer hardware in an effort to ensure computer technology is progressing towards the alignment of a 4-year refresh cycle. This purchase will refresh laptops that are older than four years old. We will be upgrading the CAD Lab to purpose build systems that will enhance the quality of the programs and open the opportunity to serve other current and future classes, refreshing any desktop computer on-campus that is older than 6 years old and updating older monitors as part of this process.

Apart from the benefits of improved performance and compatibility with modern peripherals and software, this refresh will streamline internal IT support for the 14 models being replaced. Currently, there are 49 different computer models deployed within IVCC, but with this refresh, we will reduce the number of supported computer models down to 35. We anticipate that subsequent refreshes will further reduce the number of models within IVCC, with the ultimate goal of having fewer than 20 supported models across all campuses.

Funding for this project will be covered through our normal 2022/2023 IT budget. This purchase will be funded by money originally allocated towards the renewal of Colleague and remaining IT hardware budget for FY 22/23. The FY22/23 renewal of Colleague was funded by HEERF.

Recommendation:

The administration recommends the Board authorize the purchase of Computer Hardware from Lenovo and Dell not to exceed the amount of \$385,000.00.

KPI 6: Resource Management



**ILLINOIS
VALLEY**
COMMUNITY
COLLEGE

MEMORANDUM

TO: Dr. Jim Carlson
FROM: Justin Denton
DATE: April 27, 2023
SUBJECT: Technology Purchases

To maintain Illinois Valley Community College's commitment to a 4-year technology refresh, the IT Department proposes to refresh the following equipment to catch up with areas of the campus that have desktops exceeding 7 years old and laptops over 4 years old.

As part of the FY23/24 budget process, we conducted a comprehensive inventory of desktop and laptop computer hardware deployed on our network at Illinois Valley Community College. We found over 49 different computer models currently running on our network, and among those models, over 340 systems were laptops over 4 years old and desktops over 7 years old. In this iteration of the refresh cycle, we aim to catch up in areas of the campus that have not had an equitable distribution of equipment, focusing our refresh efforts at a macro level and targeting classrooms with aged equipment. The primary focus of this refresh will be on classrooms in the Ottawa Campus, J-Building, and CTC. We plan to reduce the number of systems deployed on our network to around 35 different computer models, with a future target of bringing this number below 20 models deployed on the network or less.

I express my gratitude to the College for its ongoing dedication to investing in classroom technology. The IT Department is committed to playing its part in creating a highly sleek and streamlined classroom environment. In addition, we plan to update some of the monitor mounts for classrooms deployed in 2022, placing the Dell Small Form Factor Computers behind the monitors to free up valuable desk space. We believe that this refresh will not only improve the computing experience in classrooms that have older technology but also position our classrooms as catalysts for student enrollment.

Here is a detailed list of the hardware that we plan to purchase as part of this refresh cycle. However, please note that we are still finalizing quotes, and there may be a couple of last-minute changes.

- 258 - Lenovo M70q Tiny Desktop Computers
- 258 - 24" Lenovo Tiny in One Monitors
- 50 - Lenovo K14 Student Laptops
- 40 - Lenovo Thinkpad T14 Staff Laptops
- 40 - Lenovo USB-C Laptop Docks
- 21 - Dell Alienware R13 Desktops
- 31 - Dell Alienware 34" Ultrawide Monitors
- 200 - Dell All in One Small Form Factor Monitor Docking Stands

I am asking the Board of Trustees to approve the technology purchases which are not to exceed cost of \$385,000. This purchase will be funded by money originally allocated towards the renewal of Colleague and remaining IT hardware budget for FY 22/23. The FY22/23 renewal of Colleague was funded by HEERF.

Please let me know if you have questions or concerns.

Request for Proposal - Cultural Centre Theatre Lighting Upgrade

In order to provide audiences with modern lighting for productions, concerts, and other events, the current theatre lighting in the Cultural Centre needs to be upgraded to modern, LED technology. By upgrading the lighting, the following benefits will be realized:

- More flexibility with lighting designs for theatrical productions.
- Instead of having a three-day turnaround to change lighting setups for different events (shows, concerts, presentations, etc.), most lighting schemes can be changed with the push of a few buttons.
- There will be a significant savings in energy costs: LED fixtures take less power to operate and generate less heat than traditional incandescent fixtures.
- This upgrade will also address a lingering problem with the house lights in the Cultural Centre and their dimming capabilities.
- The upgrade will allow for expansion and additional specialty fixtures can be purchased as needed or rented.

The IVCC Foundation has set aside funds to assist with this upgrade. The Foundation has already released funding for a new light board to control the new LED system.

With the Board's approval, the administration would like to solicit proposals for the initial phase of the upgrade consisting of upgrading the current dimmer racks and hardware to accommodate the LED lighting, various LED fixtures, cabling, and installation of the equipment. Preliminary estimates for this project range from \$90,000 to \$150,000.

Recommendation:

The administration recommends Board authorization to seek proposals for a Cultural Centre Theatre Lighting Upgrade project not to exceed \$150,000.

KPI 6: Resource Management

Approval – Associate in Applied Science Degree: Paramedic

Nick Fish, Program Coordinator, and Dr. Shane Lange, Dean of Workforce Development, have been working closely with local industry and the advisory committee to develop a 60-credit hour Paramedic Associate in Applied Science degree. The degree will incorporate the current Paramedic Certificate, the new Emergency Medical Technician Certificate, and General Education courses.

The IVCC Curriculum Committee is recommending that the Board of Trustees approve the Paramedic Associate in Applied Science degree as presented in the attached curriculum guide.

Recommendation:

The administration recommends Board approval of the Paramedic Associate in Applied Science Degree, as presented.

KPI 1: Student Academic Success

KPI 5: District Population Served

Associates in Applied Science in Paramedic

Emergency Medical Technician B (EMT-B) Credits:

EMS 2201 Emergency Technician B – 9.0 credit hours * *(Also counts as an AAS General Education course)*

EMS 2202 Emergency Technician B Practicum – 1.0 credit hour

Total Emergency Medical Technician B - 10 credit hours

EMS 2201 and 2202 can be taken during either the fall or spring semesters. The student must hold a current and unrestricted state EMT-Basic or EMT-Intermediate license to be able to progress to the Paramedic Program. Students who already possess a current and unrestricted license will be awarded 10 credit hours for prior learning (may be a fee associated with credit for prior learning).

Paramedic Credits:

	Fall	Spring	Summer
FALL SEMESTER			
EMS 2220 Paramedic I	11.5		
EMS 2221 Paramedic Practicum I	3.0		
SPRING SEMESTER			
EMS 2230 Paramedic II		8.5	
EMS 2231 Paramedic Practicum II		3.5	
SUMMER SEMESTER			
EMS 2240 Paramedic III			4.5
EMS 2241 Paramedic Practicum III			2.0
EMS 1201 International Trauma Life Support (ITLS)			1.0
EMS 1203 Advanced Cardiovascular Life Support (ACLS)			1.0
EMS 2400 Pediatric Emergencies for the Prehospital Provider			1.0
Credit hours by semester	14.5	12	9.5

Required General Education Courses:

AAS General Education **Math/Science** course:

BIO 1007 Anatomy & Physiology I – 4 credit hours

AAS General Education **Communication** course:

ENG 1001 English Comp I or ENG 1205 Written Communication Skills for Business, Industry, and Technology – 3 credit hours

AAS General Education **Social Science** course:

Choose from the IVCC General Education Package – 3 credit hours

AAS General Education course:

BIO 1008 Anatomy and Physiology II – 4 credit hours

* EMS 2201 counts as an AAS General Education course

Proposed EMT-B Certificate Total: 10 Paramedic Certificate total: 36 General Education total: 15

AAS Total Credit Hours = 60

IGEN Grant - Solar Array and EV Charging Stations

The Board of Trustees previously approved a contract with consultant, Straight Up Solar, to advance a plan for developing and building a solar array on campus. Funds for the project come from a \$100,000 grant from the Illinois Green Economy Network (IGEN). \$17,575 of the grant funds have previously been authorized for work with the consultant.

Straight Up Solar has prepared a plan to install the solar array on the J Building. We expect the RFP for the project to be delivered for our review by May 8. Project funds must be expended and all equipment onsite by June 30.

The actual total cost this project will be known after bids have been received.

The College was also the recipient of a General Membership Award in the amount of \$5,000 and a Sub-Award in the amount of \$8,500. These funds will be aggregated and utilized to purchase and install electric vehicle (EV) charging stations on campus.

Recommendation:

The administration recommends Board authorization to utilize IGEN grant funds for the identified projects, as presented.

KPI 6: Resource Management

Protection, Health, and Safety Projects – Salt Shed Construction

The Board of Trustees originally approved the resurfacing of parking lots 7 and 8 during the 2021-2022 academic year as a PHS project. This project has since been accepted as a Capital Development Board Deferred Maintenance project. PHS funds will no longer be needed to fund this project. The budget amount for this project was \$182,800.

In place of this project the Operations Committee is recommending the Board approve a PHS project to construct a new salt shed. The budget is below.

Project Costs	<u>\$ 220,000</u>
Contingency	<u>\$ 22,000</u>
A/E Professional Fees	<u>\$ 30,000</u>
Total	<u>\$ 272,000</u>

There is ample PHS funds in fund balance to cover this project and this has been identified by Facilities, Operations Committee, and Budget Council as a priority for the upcoming budget cycle.

Recommendation:

The administration recommends Board approval of the Salt Shed construction project as a Protection, Health, and Safety project, as presented for a cost of \$272,000.

KPI 6: Resource Management

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District #: Illinois Valley Community College District #513

Contact Person: Dr. Jim Carlson, Interim VP for Business Services Phone # 815.224.0419

Project: Rebuild Salt Shed

Project Budget: \$272,000 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date April 12, 2023

Application Type (check the appropriate application type and follow instruction):

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished *(complete the narration section and attach)*.
- C. A detailed description of the project’s programmatic justification *(complete the narration section and attach)*
- D. Board of Trustees approved budget *(use the appropriate format on Attachment #1)*
- E. Funding source *(use the appropriate format on Attachment #2)*

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.
Anticipated date of completion _____

- B. Submit the new square footage allocation *(use Square Footage Summary Attachment)*
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation *(use Square Footage Summary Attachment)*

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____X_____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and Address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, NCARB, LEED AP
Demonica Kemper Architects
125 North Halsted Street, Suite 301
Chicago, IL 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

April 12, 2023
Date



001-014368
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the reconstruction of a 2,000 sf salt dome at the northeast corner of the campus, directly east of the Truck Driver Training area. The salt dome shall consist of a 5'-0" concrete base with an approximately 20'-0" high truss / fabric structure dome attached to the top of the concrete base. Sitework shall include the installation of a concrete pad at the entrance to the shed to allow for salt to be dumped and pushed into the dome structure.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The existing wood-framed salt structure located at the south portion of the campus has fallen into disrepair over the years due to the corrosive nature of the salt and the ongoing use of the facility. Due to the severity of the disrepair and the danger of potential collapse of the structure, the college was recently forced to raze the existing building and restore the site.

Because the college has an ongoing need to store salt on campus in order to salt the campus walkways and roadways during the winter months, a salt shed needs to be re-built on campus. The new facility will be located adjacent to the Truck Driver Training facility at the northeast portion of the campus in order keep salt delivery trucks away from the general student population.

**Attachment #1
Project Budget**

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)

**New Construction
Remodeling**

Project Name: _____

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

Protection, Health, and Safety Project Name: Illinois Valley Community College – Rebuild Salt Shed

Budget Amounts

Project Costs	\$ <u>220,000</u>
Contingency	\$ <u>22,000</u>
A/E Professional Fees	\$ <u>30,000</u>
Total	\$ <u>272,000</u>

**Attachment #2
Funding Source**

District/College Name: Illinois Valley Community College District #513

Project Name: Rebuild Salt Shed

Check the source(s) of funds:

Available Fund Balance _____ Fund name(s): _____
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds _____ Type of bond issuance(s): _____
(Including protection, health,
and safety bonds)

Protection, Health, and _____ X Tax rate/fiscal year: 2021 Tax Levy
Safety Tax Levy _____
(ILCS 805/3-20.3.01)

Contract for Deed _____ Term of Contract for Deed in months: _____
(ILCS 805/3-36)

Lending Arrangement with a _____ Term of Lending Arrangement in months: _____
Financial Institution _____
(ILC 805/3-37)

Lease Agreement _____ Term of Lease in months: _____
(ILCS 805/3-38)

Capital Renewal Funding _____ Proposed Fiscal Year Source(s): _____

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	IT Support Lead
NUMBER OF APPLICANTS:	6
NUMBER OF APPLICANTS INTERVIEWED:	4
APPLICANTS INTERVIEWED BY:	Director of Information Technology Service, IT Infrastructure Operations Engineer, Chief Information Security Officer, and Administrative Assistant I – IT Services

APPLICANT RECOMMENDED:

Joel Kozlick

EDUCATIONAL PREPARATION:

- Robert Morris University, Chicago, IL – Bachelor of Science, Computer Science

EXPERIENCE:

- Collegis Education, Oakbrook, IL – Technical Support Manager; Technical Support Agent
- United States Navy, Pensacola, FL – Flight Officer

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Experience that will allow the candidate to contribute immediately. The candidate possesses a strong background in technology and higher education IT environments along with formal specialized education.
2. Multiple years of experience working in the IT Industry with a strong background in user support, supporting LMS, SIS and classroom environments. Possesses much of the experience needed at IVCC and has a strong drive to improve processes.
3. Possesses a well-rounded mix of technical skills and supervisor experience.
4. Portrayed excellent communication skills and personality that will be an asset to our team environment.

RECOMMENDED SALARY: \$51,000 annualized; effective 04/17/2023

Mary Beth Herron
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Maintenance
NUMBER OF APPLICANTS:	14
NUMBER OF APPLICANTS INTERVIEWED:	3
APPLICANTS INTERVIEWED BY:	Director of Facilities, Facilities Supervisor, three Maintenance Staff

APPLICANT RECOMMENDED:

Cory Hannon

EDUCATIONAL PREPARATION:

- Illinois Valley Community College, Oglesby, IL – Industrial Maintenance and Electrician Certificates

EXPERIENCE:

- Illinois Cement Company, La Salle, IL – Laborer
- Unytite, Peru, IL – Maintenance Technician
- International Supply, Edelstein, IL – Assembler

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

- Past experiences contributing to strengths in the areas of electrical, general building repairs, mechanical, fabrication, and welding
- Industrial Maintenance Certificate
- Industrial Electrician Certificate

RECOMMENDED SALARY: \$28.79 per hour; effective 05/01/2023

Mary Beth Herron
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Student Recruitment Specialist
NUMBER OF APPLICANTS:	9
NUMBER OF APPLICANTS INTERVIEWED:	2 (a third was offered an interview but declined)
APPLICANTS INTERVIEWED BY:	Director of Admissions and Records, Student Services Information Specialist, and Bursar

APPLICANT RECOMMENDED:

Ashlee Fitzpatrick

EDUCATIONAL PREPARATION:

- Franklin University, Columbus, OH – BS, Communication; May 2023
- Illinois Valley Community College, Oglesby, IL – Associates in Art and Science

EXPERIENCE:

- IVCC, Oglesby, IL – Administrative Assistant Admissions & Records; Administrative Assistant – Office of Continuing Education & Business Services; Enrollment Services Assistant

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Strong customer service background.
2. Previous experience in the admissions office and with Slate.
3. Excellent communication skills and interaction with students.

RECOMMENDED SALARY: \$20.00 per hour; effective 04/17/2023

Mary Beth Herron
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Financial Aid Reconciliation and Compliance Specialist
NUMBER OF APPLICANTS:	2
NUMBER OF APPLICANTS INTERVIEWED:	1 (1 other applicant declined the interview)
APPLICANTS INTERVIEWED BY:	Director of Financial Aid, Bursar, and Financial Aid and Veterans Benefits Advisor

APPLICANT RECOMMENDED:

Jill Wohrley

EDUCATIONAL PREPARATION:

- Northern Illinois University, Dekalb, IL – BA, English

EXPERIENCE:

- IVCC, Oglesby, IL – Financial Aid Advisor; Academic Support Technologist
- Mendota District #289, Mendota, IL – Substitute Teacher
- First Federal Savings Bank, Mendota, IL – Branch Manager

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Demonstrated passion for the role.
2. Excellent coaching and teaching experience.
3. Five years of experience in awarding and completing verifications of FAFSA's.
4. Extensive knowledge and experience that will serve her and the College well.

RECOMMENDED SALARY: \$20.96 per hour; effective 03/12/2023

Mary Beth Herron
Director of Human Resources

Sara Escatel
Director of Adult Education
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

April 13, 2023

Dear Sara,

Please accept this letter as an official notification of my retirement. My retirement date is July 1, 2023. June 30, 2023 will be my last working day at Illinois Valley Community College.

During my time with the Adult Education program, I have thoroughly enjoyed working with the students both off campus (Mendota) and on campus. Seeing students set their goals, then working towards them, and finally achieving them is the greatest gift a teacher can experience.

As Director of Adult Education, you were tasked with moving the program along to meet the ever evolving goals and requirements of ICCB. Under your leadership, you have provided clear goals, communication and vision to meet these requirements; provided a welcoming environment for creativity and team sharing; and provided and supported opportunities for Professional Development to name a few.

I have appreciated your approach to leadership because it has supported, encouraged and motivated me in more ways than one.

Respectively,



Doreen Balzarini

April 6th, 2023

Dear Dr. Lirim Nerizoski,

It is with mixed emotions that I am submitting my resignation as an adjunct instructor at Illinois Valley Community College. My last day will be May 10th, 2023. Currently, there are many changes going on in my life, which have prompted my decision to resign.

I am grateful for the time I have spent as an adjunct instructor at IVCC. It has been a good experience to teach and revise various courses in the early childhood program. Thank you for the opportunities over the last five years. I wish for the best outcomes and experiences for the students and the program at IVCC.

Sincerely,

A handwritten signature in black ink, appearing to read "Lisa Kay Dickey". The signature is stylized with a large initial "L" and "K".

Lisa Kay Dickey



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Board of Trustees
From: Dr. Jerry Corcoran *JC*
Date: May 3, 2023
Subject: Decennial Committee on Local Government Efficiency Act Update

As a result of Dr. Tracy Morris and I having visited with our counterparts at several other community colleges in IVCC's region, we are planning to reach out to members of the IVCC Foundation Board of Directors to survey their interest in joining the IVCC Board of Trustees and serve as members of the Decennial Committee on Local Government Efficiency Act. The deadline for the committee's membership is June 10, 2023 so we plan on having everything in order for Board of Trustee approval when the full Board meets next time June 8, 2023. As President-Elect, there is no question that Dr. Morris will do an excellent job of fulfilling the Act's duties and responsibilities on behalf of IVCC, well within the timeline of 18 months to file its report on accountability and efficiency.

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED:	Executive Assistant to the President
NUMBER OF APPLICANTS:	13
NUMBER OF APPLICANTS INTERVIEWED:	4
APPLICANTS INTERVIEWED BY:	President-Elect, VP for Student Services, VP for Academic Affairs, and the Director of Continuing Education and Business Services

APPLICANT RECOMMENDED:

Sandra Beard

EDUCATIONAL PREPARATION:

- Illinois Valley Community College, Oglesby, IL – Courses for the computer Science Certificate
- LaSalle-Peru Township High School, LaSalle, IL - Diploma

EXPERIENCE:

- IVCC, Oglesby, IL – Administrative Assistant III for: VP Academic Affairs and Dean of Workforce Development; VP for Planning and Institutional Effectiveness; VP for Student Services

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. 30+ years of experience in supporting executive-level in higher education
2. Previous experience with curriculum, requisition/budget, grants, strategic planning
3. Excellent customer service training; and vast experience with advisory councils, events and coordination, committees, chair for environmental scan demographic teams, and multiple search committees
4. Outstanding test scores emerged as the strongest candidate

RECOMMENDED SALARY: \$58,510.82 annualized; effective: 06/01/2023

Mary Beth Herron
Director of Human Resources

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.