



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, March 9, 2023
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, March 9, 2023 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – February 9, 2023 Audit Finance Committee Meeting & February 9, 2023 Board Meeting (Pages 1-10)
 - 6.2 Approval of Bills - \$2,712,064.86
 - 6.2.1 Education Fund - \$2,057,123.74
 - 6.2.2 Operations & Maintenance Fund - \$104,904.29
 - 6.2.3 Operations & Maintenance Fund (Restricted) - \$285,104.12
 - 6.2.4 Auxiliary Fund - \$125,161.31
 - 6.2.5 Restricted Fund - \$89,216.80
 - 6.2.6 Liability, Protection & Settlement Fund - \$50,222.94
 - 6.2.7 Grants, Loans & Scholarships - \$331.66
 - 6.3 Treasurer’s Report (Pages 11-30)
 - 6.3.1 Financial Highlights (Page 12)
 - 6.3.2 Balance Sheet (Pages 13-14)
 - 6.3.3 Summary of FY23 Budget by Fund (Pages 15-22)
 - 6.3.4 Budget to Actual by Budget Officers (Page 23)
 - 6.3.5 Statement of Cash Flows (Page 24)
 - 6.3.6 Investment Status Report (Pages 25-28)
 - 6.3.7 Disbursements - \$5,000 or more (Pages 29-30)
 - 6.4 Personnel – Stipends for Pay Periods Ending February 11, 2023 and February 25, 2023 & Part-Time Faculty and Staff Appointments February 2023 (Pages 31-34)

7. President's Report
8. Committee Reports
9. Tuition Adjustment (Page 35)
10. Faculty Retirement – Dr. Marjorie Francisco, Nursing Instructor (Pages 36-37)
11. Bid Results – Handheld/Portable XRF Analyzer for Ag Program (Page 38)
12. Purchase Request – Bookstore Remodel Project (Page 39)
13. Items for Information (Pages 40-47)
 - 13.1 Renewal of Non-Tenured Faculty for 2023/2024 (Page 40)
 - 13.2 Staff Retirement – Marla Forbes, Custodian (Page 41)
 - 13.3 Staff Retirement – Steve Gillio, Custodian (Page 42)
 - 13.4 Staff Appointment – Karina Delgado, Student Services Information Specialist (Page 43)
 - 13.5 Staff Resignation – Janice M. Corrigan, Foundation Assistant/Alumni Coordinator (part-time) (Page 44)
 - 13.6 Staff Resignation – Gracelyn Quesse, Student Recruitment Specialist (Page 45)
 - 13.7 ICCTA 2023 Pacesetter Award Nominee – Matthew Klein (Page 46)
 - 13.8 ICCTA 2023 Distinguished Alumnus Award Nominee – Donald Fike (Page 47)
14. Trustee Comment
15. Closed Session – 1) the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body; 2) collective bargaining; 3) complaint lodged against an employee of the public body; and 4) closed session minutes
16. Approval – Closed Session Minutes
17. Other
18. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit/Finance Committee Meeting
February 9, 2023

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Thursday, February 9, 2023 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Jay K. McCracken, Committee Chair
Physically Present: Amy L. Boyles
 Maureen O. Rebholz

Committee Members
Virtually Present:

Committee Members
Absent:

Board Members Angela M. Stevenson, Secretary
Physically Present: Jane E. Goetz
 William F. Hunt

Others Physically Jerry Corcoran, President
Present: Matt Seaton, Vice President for Business Services and Finance
 Gary Roberts, Vice President for Academic Affairs
 Mark Grzybowski, Vice President for Student Services
 Mary Beth Herron, Director of Human Resources
 Kathy Ross, Controller
 Eric Johnson, Director of Financial Aid
 Anthony Cervini, Sikich, LLP

Others Virtually
Present:

The meeting was called to order at 4:00 p.m. by Mr. McCracken.

PUBLIC COMMENT
None

AUDIT

The comprehensive annual financial report for fiscal year ending June 30, 2022 was reviewed by Anthony Cervini from Sikich LLP. Mr. Cervini advised that the audit for IVCC earned a “clean” and unmodified report with no deficiencies or material weaknesses. This opinion is the highest

level of assurance that the auditors can offer. Mr. Cervini congratulated the college, administration, faculty and staff on this achievement and for a job well done. He noted that there were two minor instances of noncompliance identified during the 2021/2022 Financial Aid audit. Mr. Cervini added that an action plan to ensure that these instances would not reoccur was immediately created and implemented by the Director of Financial Aid. Mr. Cervini offered congratulations to IVCC for being presented a "Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association" annually for the years ending June 30, 1994 through 2021. Dr. Boyles pointed out that in the audit report it was noted that IVCC is one of the very few community colleges that has no bonded debt as of June 30, 2022. Mr. Cervini commented that IVCC is in a "unique class" and that not many colleges could report being debt-free. Mr. McCracken thanked Mr. Cervini, the auditors and the entire Business Office team for their outstanding work.

FINANCIAL PLAN 2024-2026

Dr. Seaton presented the financial plan covering fiscal years 2024-2026 and noted that it is intended to provide a framework for the Board of Trustees and the administration to discuss the implications of major financial decisions. He thanked Kathy Ross and the Business Office team for their work in preparation of the plan. This three-year financial plan is part of the annual planning cycle that integrates the college's strategic plan with the financial resources necessary to meet these strategic planning objectives. The major operating funds of the college consist of the Education Fund and the Operation and Maintenance Fund. The major sources of revenue for these funds consist of property taxes, tuition and state funding. In a comparison of similar sized Illinois community colleges, based on the most recent information available, IVCC has the lowest total operating tax rate and the third lowest rate for total tax rate. Following the same trend as universities and colleges throughout the nation during the pandemic, credit hours for FY18 through FY22 decreased by 23.5 percent. However, FY23 IVCC has seen a significant increase of over 7 percent for Fall and 9 percent for Spring semesters. Credit hour projections for FY22 are 46,038. The college has chosen to freeze the tuition rate and universal fees during the fiscal years affected by the pandemic. In comparison, the average increase for all community colleges during that five-year timeframe has been 7.6 percent with IVCC's peer colleges increasing 11 percent. Projections for the college's salaries, benefits, health insurance rates, technology, contractual services and materials/supplies were shared in the three-year plan. These projections are a basis for discussion and further planning as the college addresses the future needs of the district.

TUITION/FEE RECOMMENDATION FOR 2022-2023 ACADEMIC YEAR

Dr. Seaton advised that after review of our current tuition, fees and enrollment statistics it is recommended that the Committee approve a tuition increase from \$125.60 to \$130.60 per credit hour to be effective with the summer 2023 semester. The proposed universal fee would increase by \$1.00 for technology and \$0.60 for student activities for a total of \$9.00. The combined tuition and universal fee would be \$139.60. The increase of \$5.00 per credit hour is a 5.0 percent increase over the FY22 combined tuition and universal fee of \$133.00. Dr. Seaton noted that the student activity fee has not been increased in over a decade, even though new clubs and organizations have come into existence that utilize this revenue. In addition, the technology fee has not increased in over five years, and with the escalating cost of technological components, this increase is needed. Several grants have been utilized by the college to provide the technology needed to support an online learning platform. Once the grant funds are spent, the college needs to be able to incorporate

the ongoing costs into the operating funds. Dr. Corcoran noted that, as is our custom and practice the proposed tuition and fees were shared at a meeting with the SGA and the information was well received by that group. Committee members expressed concern for area students and families and the timing of the proposed increases. The Committee suggested looking at other possibilities for tuition and fee adjustments such as a 2.5 percent increase for the next academic year. In addition, the Committee inquired about what the proposed tuition increase would provide and requested the opportunity to review supplemental information before making a recommendation to the full Board.

Motion made by Dr. Rebholz and seconded by Dr. Boyles to table the tuition/fee recommendation for the 2022-2023 academic year, as presented and review an updated version of a 2.5 percent tuition increase or other alternative proposals at a later meeting.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles and Mr. McCracken.

COURSE FEES/ADJUSTMENTS

Dr. Roberts noted that course fees are reviewed annually by Program Coordinators and Deans using the approved Course Fee Guidelines. He advised that there are currently 316 active courses with approved course fees. The recommendation is to change 186 course fees to include 153 increases; 1 decrease; 4 new courses; 3 existing courses with a course fee added; and the removal of course fees from 25 existing courses (15 courses have been withdrawn, 2 have been replaced by another course, and 8 are now taught in a format that no longer requires a course fee). The guidelines and a list of the proposed course fee changes were provided for the Committee to review. Dr. Roberts added that these fees are specific to a program and are used to cover expenses. Dr. Corcoran noted that the course fees and adjustments were shared with the SGA and there were no objections from that group for moving forward with the proposal.

Motion made by Dr. Boyles and seconded by Dr. Rebholz to recommend the course fees and adjustments, as presented be shared with the full Board.

Roll Call Vote: "Ayes" – Dr. Rebholz, Dr. Boyles and Mr. McCracken.

OTHER

Dr. Corcoran thanked Dr. Seaton, Ms. Ross and the Business Office team for their work in preparation of the documents that were presented to the Committee.

ADJOURNMENT

Mr. McCracken declared the meeting adjourned at 5:02 p.m.

Jay K. McCracken
Audit/Finance Committee Chair

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
February 9, 2023

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, February 9, 2023 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
William F. Hunt
Maureen O. Rebholz

Members Virtually Present: Ashton F. Dille, Student Trustee

Members Telephonically Present:

Members Absent: Everett J. Solon, Chair

Others Physically Present: Jerry Corcoran, President
Gary Roberts, Vice President for Academic Affairs
Matthew Seaton, Vice President for Business Services & Finance
Mark Grzybowski, Vice President for Student Services
Mary Beth Herron, Director of Human Resources
Ron Groleau, Dean of Natural Sciences & Business
Shane Lange, Dean of Workforce Development
Heather Seghi, Interim Dean of Health Professions
Kathy Ross, Controller
Walt Zukowski, Attorney

Others Virtually Present:

OPENING REMARKS

Mr. McCracken informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It

is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

APPROVAL OF AGENDA

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve the agenda.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to approve the consent agenda, as presented.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – January 12, 2023 Board Meeting

Approval of Bills - \$2,007,683.54

Education Fund - \$1,407,864.24; Operations & Maintenance Fund - \$48,714.47; Operations & Maintenance (Restricted Fund) - \$122,078.62; Auxiliary Fund - \$56,069.26; Restricted Fund - \$319,596.15; and Liability, Protection & Settlement Fund - \$53,360.80.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending December 31, 2022; January 14, 2023; and January 28, 2023 & Part-time Faculty and Staff Appointments January 2023.

PRESIDENT’S REPORT

Dr. Corcoran reported that the agriculture job and internship fair held on January 26 was a successful event. He noted that we had 17 actively-hiring companies register and 49 ambitious agriculture students in attendance to meet with them. Along with our ag faculty and staff, Dr. Corcoran recognized Lisa Witalka, Danielle Jackson, and Gerilynn Schultz for their behind-the-scenes support. He added that the lineup of employers in attendance included ADM, Ag View FS, Birddog Workforce Scouting, Corteva Agriscience, DeKane Equipment Corporation, Facilitating Coordination Agricultural Education (FCAE), GRAINCO FS, Marquis Energy – Illinois, LLC, Northern Partners Cooperative, Nutrients Ag Solutions, Prairie State Tractor (John Deere), River Valley Cooperative, Strategic Business Solutions (SBST), Sun Ag Inc., and USDA Farm Service Agency. Dr. Corcoran noted that everyone did a fine job. Dr. Corcoran informed that Congressman Darin LaHood stopped by for a visit on January 18 as part of our effort to meet with legislators

who have the ability to consider legislation that could have an effect on IVCC's ability to carry out its mission. He added that Mike Phillips is in touch with Congresswoman Lauren Underwood's staff regarding the possibility of her spending some time at IVCC in the future as well. Dr. Corcoran noted that we will keep you posted as that plan comes together. Dr. Corcoran thanked the trustees who were able to attend the Ottawa Chamber of Commerce's ribbon-cutting event to showcase their new office location within the IVCC Ottawa Center on February 2nd. He noted that the Chamber's executive director was very complimentary of the folks who worked with him to make this joint-venture proposal become a reality. Dr. Corcoran reported that on February 3rd, the annual Academic Challenge was held on IVCC's campus like it used to be back in the pre-Covid days. He added that high schools that participated were Hall, Marquette, Mendota, Ottawa, Seneca, St. Bede, and Streator. Dr. Corcoran noted that as he has for many years, Ron Groleau, masterfully took the lead in coordinating the event with great support from Danielle Jackson, Marlene Merkel, Samantha Manahan, Dawn Watson and Chad Brokaw. Dr. Corcoran informed that on tonight's agenda, we have formal notices of retirement by Judy Day and Fran Brolley. He noted that together, they have given 73 years of their lives to IVCC. They are so much alike: gifted, dependable, professional, respectful, respected, and both with a great sense of humor. Dr. Corcoran added that he would miss them when we all go our separate ways in a few short months, but he would never forget all that they have done to make IVCC a wonderful place in which to work and change peoples' lives.

COMMITTEE REPORTS

Mr. McCracken noted that the Audit Finance Committee met earlier today. Minutes of that meeting will appear in the March Board book.

FACULTY TENURE RECOMMENDATIONS

Dr. Roberts advised that the tenure process requires faculty demonstrate exemplary teaching performance, contributions to the college, contributions to the community and professional involvement. Faculty employed for three consecutive years earn tenure and create a portfolio covering rigorous components of review by administration. Dr. Roberts noted that these three candidates come with the unanimous recommendations from the Academic Dean and Vice President for Academic Affairs that they be granted tenure: Nancy McDonnell, Rick Pretzsch and Kaity Ritter.

Nancy McDonnell – Cybersecurity Instructor

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve the tenure for Nancy McDonnell, Cybersecurity Instructor, as presented. Dean Lange shared that Ms. McDonnell founded the cybersecurity program three years ago and has taken on many computer networking courses. He noted that "Nancy is great at connecting with students."

Student Advisory Vote: "Aye" – Ms. Dille. Roll Call Vote: "Ayes" – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. "Nay" – none. Motion carried.

Ms. McDonnell was present to share her portfolio and was congratulated by the Board members on her tenure appointment.

Rick Pretzsch – Economics Instructor

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the tenure for Rick Pretzsch, Economics Instructor, as presented. Dean Groleau noted in his tenure recommendation that Rick's

philosophy on his field of study is that “economics is not about selfishness or materialism; it is the study of how people manage their material resources in order to enable them to meet their life goals, whatever those goals may be.” Mr. Groleau credited Rick for his ability to engage students by relating classroom topics to real-world applications. He also credited Mr. Pretzsch for advising the successful student economics club.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

Mr. Pretzsch was present to share his portfolio and celebrate his success with the Board. He was congratulated by the Board members on his tenure appointment.

Kaity Ritter – Medical Assisting Instructor

It was moved by Ms. Stevenson and seconded by Ms. Goetz to approve the tenure for Kaity Ritter, Medical Assisting Instructor, as presented. Dean Seghi noted that Ms. Ritter founded the Medical Assistant program three years ago and has voiced that she looks forward to expanding it to offer an associate degree. Ms. Ritter began her college studies at IVCC, went on to earn a bachelor’s in April and will begin pursuit of a master’s.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

Ms. Ritter was present to share her portfolio and was offered congratulations by the Board of Trustees on her tenure appointment.

RESOLUTION DESIGNATING THE FISCAL YEAR

It was moved by Dr. Boyles and seconded by Mr. Hunt to adopt the resolution designating the fiscal year be from July 1, 2023 to June 30, 2024.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the budget calendar, as presented.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

TUITION ADJUSTMENT

This item was tabled.

COURSE FEES/ADJUSTMENTS

Motion made by Dr. Rebholz and seconded by Ms. Goetz to change 186 course fees with 153 increases, 1 decrease, 4 new courses, removal of course fees from 25 courses, plus the assignment of a course fee to 3 existing courses, as presented.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

STAFF APPOINTMENT – HEATHER SEGHI, INTERIM DEAN OF HEALTH PROFESSIONS

Motion made by Ms. Stevenson and seconded by Mr. Hunt to approve the appointment of Heather Seghi as Interim Dean of Health Professions with additional compensation as noted on the January 10, 2023 memorandum from Dr. Gary Roberts, as presented.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

STAFF RETIREMENT – FRAN BROLLEY – EXECUTIVE DIRECTOR OF COMMUNITY RELATIONS & DEVELOPMENT

Motion made by Dr. Rebholz and seconded by Ms. Goetz to accept with regret the retirement of Fran Brolley, Executive Director of Community Relations and Development effective April 28, 2023, as submitted through the Retirement Planning Program.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

STAFF RETIREMENT – JUDY DAY – EXECUTIVE ASSISTANT TO THE PRESIDENT & SECRETARY TO THE BOARD

Motion made by Dr. Rebholz and seconded by Mr. Hunt to accept with regret the retirement of Judy Day, Executive Assistant to the President & Secretary to the Board effective June 30, 2023, as submitted through the Retirement Planning Program.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

RFQ – AGRICULTURE BUILDING ARCHITECTURAL SERVICES

It was moved by Mr. Hunt and seconded by Ms. Goetz to approve the selection of Demonica Kemper Architects as the architect for the Agriculture Facility Phase 2 project funded in part by the grant from the Economic Development Administration.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

BID RESULTS – INDUCTIVELY COUPLED PLASMA OPTICAL EMISSION SPECTROMETER FOR AG PROGRAM

Motion made by Dr. Rebholz and seconded by Ms. Stevenson to accept the bid from PerkinElmer Health Sciences, Inc., Shelton, CT for an Inductively Coupled Plasma Optical Emission Spectrometer at a cost of \$92,511.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

REQUEST FOR PROPOSAL – WEBSITE CONTENT MANAGEMENT SYSTEM

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve authorization to seek proposals for a Website Content Management System.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF MENDOTA

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the Intergovernmental Agreement with the City of Mendota, as presented.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. McCracken pointed out the information items on pages 72-81 of the Board book. Dr. Boyles noted the Information Item on page 74 regarding supplemental budget appropriations to help administer supports for student mental health well-being for FY23. She added that it is very impressive securing more funds here for our students.

TRUSTEE COMMENT

Mr. McCracken inquired about an issue that surfaced at a superintendents meeting involving some dual credit students not receiving credit for computer classes. Dr. Roberts advised that we are currently addressing this situation and are working through it with a goal for completion and following through with the superintendents.

Ms. Goetz informed that the ICCTA meeting on March 10 and 11 will be in Lombard and will include training sessions. She noted that she will be attending the March meeting and invited other Trustees to join her. Ms. Goetz added that the annual ICCTA conference is scheduled for June 2 and 3 at Normal and Lobby Day is May 3.

CLOSED SESSION

Mr. McCracken requested a motion and a roll call vote at 6:25 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) complaint lodged against an employee of the public body; and 3) closed session minutes. Motion made by Ms. Stevenson and seconded by Mr. Hunt to enter into a closed session.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried. The Board immediately entered closed session at 6:28 p.m.

Motion made by Ms. Goetz and seconded by Ms. Stevenson to return to the regular meeting.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried. The regular meeting resumed at 6:34 p.m.

EMPLOYEE RETIREMENTS – RETIREMENT PLANNING PROGRAM

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve those employees requesting to participate in the Retirement Planning Program, as listed and who submitted a request by the December 31, 2022 deadline as follows:

Full-time Faculty – Margie Francisco, Christine Ann Blaydes, Richard Mangold, and David Allan Kuester.

Full-time Administrative and Support Staff – Fran Brolley, Walter R. Waligora, Judy Day, Matthew Suerth, Cynthia Cardosi, Karen Gregorich, Lynn Moore, Marla Forbes, Marlene Merkel, Mark Quincer, and Steve Gillio.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve and retain the closed session minutes of the January 12, 2023 Board Meeting.

Student Advisory Vote: “Aye” – Ms. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Dr. Rebholz and Mr. McCracken. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. McCracken declared the meeting adjourned at 6:36 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

FEBRUARY 2023

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – February 2023

Revenues

- As of February 17, the headcount for Spring semester stood at 2,510 which is 57 students more than at the same point in time last year. Credit hours for Spring 2023 were 20,568, which is an increase of 1,184.5 credit hours, or 6.11 percent from one year ago.
- Investment Revenues currently stand at \$316,800 across all funds as compared to \$109,447 a year ago at this time.
- Of particular note, Ottawa Center credit generation for Spring was up over 216 percent and Dual Credit enrollment was down 2.87 percent over this same time last year.
- Current budgeted credit hours enrolled (including Spring 2023) are 46,002 out of 43,788 or 105.1 percent, which indicates that enrollment will exceed budgeted credit hours for the academic year.

Expenses

- All significant budget variations are due to the Food Service program and HEERF or other grant expenditures. None of these variations are of concern at this point.
- Utility costs have moderated some. We still show a small budget variance, however, we do not anticipate it being as significant as originally projected at the end of the fiscal year.

Protection, Health & Safety Projects

- The D201 project is nearing substantial completion minus the elevator. The Wind Ensemble and Jazz Band may be able to move in following Spring Break.
- The building automation HVAC control project is underway. We are still waiting on some control units to be delivered.

Other Building and Grant Work

- Initial planning has begun for design for the new Agriculture Facility. We are meeting with our friends at NCICG monthly at this point to keep the progress moving on the project.
- Planning for Summer 2024 PHS projects is underway. These projects include parking lot work (which will now be paid for by CDB and not PHS), the Medical Assisting Lab renovation, and the LED lighting upgrade for exterior and interior lighting throughout campus.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
February 28, 2023
Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,477,726	\$ 8,559,556	\$ 210,441	\$ (222,594)	\$ 914,228	\$ -	\$ -	12,939,357
Investments	12,909,038	5,411,478	634,013	-	617,202	-	-	19,571,731
Receivables								
Property Taxes	10,750,087	2,752,230	-	-	-	-	-	13,502,317
Governmental claims	-	2,116	-	-	47,487	-	-	49,604
Tuition and fees	417,602	-	-	365,455	-	-	-	783,057
Due from other funds	6,648,045	13	-	115,927	-	-	-	6,763,984
Due to/from student groups	-	-	-	-	502,549	-	-	502,549
Bookstore inventories	-	-	-	366,291	-	-	-	366,291
Other assets	118,374	107,304	2,153	251	-	-	-	228,081
Deferred Outflows	-	-	-	-	-	-	531,053	531,053
Fixed assets - net	-	-	-	68,430	-	58,860,189	-	58,928,619
Other debits								
Amount available in								
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,190,392	14,190,392
Total assets and deferred outflows	\$ 34,320,872	\$ 16,832,697	\$ 846,607	\$ 693,758	\$ 2,081,466	\$ 58,860,189	\$ 14,721,445	\$ 128,357,035

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 28, 2023
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	118,134	8,563	-	1,640	1,493	-	-	129,830
Accrued salaries & benefits	1,898,126	23,354	-	14,990	-	-	-	1,936,470
Post-retirement benefits & other	132,132	-	-	-	-	-	-	132,132
Unclaimed property	389	-	-	-	-	-	-	389
Due to other funds	75,754	4,608,258	-	-	2,079,972	-	-	6,763,984
Due to student groups/deposits	774	-	-	-	-	-	-	774
Current Portion-Capital Lease	-	-	-	18,126	-	-	145,949	164,075
Accrued Interest	-	-	-	-	-	-	165	165
Capital Lease Payable	-	-	-	17,467	-	-	20,871	38,338
Deferred inflows								
Property taxes	5,378,349	1,376,744	-	-	-	-	-	6,755,093
Tuition and fees	-	-	-	39,808	-	-	-	39,808
Grants	-	-	-	-	-	-	-	-
Lease Receivable	276,146	-	-	-	-	-	-	276,146
OPEB	-	-	-	-	-	-	3,187,336	3,187,336
OPEB long term debt	-	-	-	-	-	-	11,367,123	11,367,123
Total Liabilities	7,879,803	6,016,919	-	92,031	2,081,466	-	14,721,445	30,791,663
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	58,860,189	-	58,860,189
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,815,778	-	-	-	-	-	10,815,778
Reserved for debt service	-	-	846,607	-	-	-	-	846,607
Unreserved	26,441,069	-	-	601,728	-	-	-	27,042,797
Total liabilities and net position	\$ 34,320,872	\$ 16,832,697	\$ 846,607	\$ 693,758	\$ 2,081,466	\$ 58,860,189	\$ 14,721,445	\$ 128,357,035

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 20,262,010	\$ 2,738,411	\$ 1,217,272	\$ 893	\$ 1,161,984	\$ 7,491,459	\$ 21,822	\$ 43,248	\$ 1,550,329	\$ 34,487,429
Actual Expenditures	13,337,995	1,992,980	1,414,785	699	1,305,671	7,703,881	1,565	29,622	819,577	26,606,775
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,924,015	745,431	(197,512)	195	(143,687)	(212,422)	20,258	13,626	730,751	7,880,654
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances February 28, 2022	<u>\$ 22,669,155</u>	<u>\$ 4,701,816</u>	<u>\$ 4,209,721</u>	<u>\$ 848,415</u>	<u>\$ (204,998)</u>	<u>\$ (804,663)</u>	<u>\$ 5,140,177</u>	<u>\$ 56,938</u>	<u>\$ 1,847,672</u>	<u>\$ 38,464,232</u>

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	2/28/2023	FY2023	66.7%	2/28/2022	FY2022	66.7%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 9,254,575	\$ 9,530,789	97.1%	\$ 8,887,133	\$ 8,713,650	102.0%
Corporate Personal Property Replacement Tax	2,095,973	2,294,700	91.3%	973,397	1,006,250	96.7%
Tax Increment Financing Distributions	421,698	450,000	93.7%	403,531	400,000	100.9%
Total Local Government	<u>11,772,246</u>	<u>12,275,489</u>	95.9%	<u>10,264,061</u>	<u>10,119,900</u>	101.4%
State Government:						
ICCB Credit Hour Grant	1,220,401	1,798,075	67.9%	1,160,349	1,733,248	66.9%
Equalization Grant	33,333	50,000	66.7%	33,333	50,000	66.7%
Career/Technical Education Formula Grant	226,824	220,500	102.9%	104,289	210,000	49.7%
Other	-	-		-	-	
Total Statement Government	<u>1,480,558</u>	<u>2,068,575</u>	71.6%	<u>1,297,972</u>	<u>1,993,248</u>	65.1%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,825	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,825</u>	0.0%
Student Tuition and Fees:						
Tuition	5,815,063	5,811,200	100.1%	5,560,409	5,989,253	92.8%
Fees	751,790	687,900	109.3%	657,839	759,550	86.6%
Total Tuition and Fees	<u>6,566,852</u>	<u>6,499,100</u>	101.0%	<u>6,218,247</u>	<u>6,748,803</u>	92.1%
Other Sources:						
Public Service Revenue	193,481	244,050	79.3%	135,775	242,450	56.0%
Other Sources:	248,872	151,361	164.4%	76,508	155,442	49.2%
Total Other Sources	<u>442,353</u>	<u>395,411</u>	111.9%	<u>212,283</u>	<u>397,892</u>	53.4%
TOTAL EDUCATION FUND REVENUE	<u>\$ 20,262,010</u>	<u>\$ 21,246,400</u>	95.4%	<u>\$ 17,992,563</u>	<u>\$ 19,267,668</u>	93.4%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	5,367,844	\$ 8,281,122	64.8%	4,995,273	\$ 7,671,022	65.1%
Employee Benefits	1,301,461	1,834,306	71.0%	1,271,166	1,751,176	72.6%
Contractual Services	69,077	120,175	57.5%	54,139	119,415	45.3%
Materials & Supplies	246,577	451,389	54.6%	178,225	497,459	35.8%
Conference & Meeting	32,975	169,594	19.4%	23,054	163,405	14.1%
Fixed Charges	33,266	58,000	57.4%	32,447	58,000	55.9%
Capital Outlay	93,668	114,000	0.0%	-	-	0.0%
Other	299	-	0.0%	200	-	0.0%
Total Instruction	<u>7,145,167</u>	<u>11,028,586</u>	64.8%	<u>6,554,504</u>	<u>10,260,477</u>	63.9%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	Annual Budget 2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%	Annual Budget 2/28/2022	Annual Budget FY2022	Actual/Budget 66.7%
Academic Support:						
Salaries	737,721	1,161,476	63.5%	636,641	1,094,032	58.2%
Employee Benefits	156,325	189,892	82.3%	148,026	216,560	68.4%
Contractual Services	65,154	135,277	48.2%	86,227	218,886	39.4%
Materials & Supplies	126,279	246,620	51.2%	135,163	270,468	50.0%
Conference & Meeting	4,466	18,875	23.7%	1,561	20,950	7.5%
Utilities	10,500	26,445	39.7%	9,000	26,445	34.0%
Capital Outlay	-	-	0.0%	-	-	
Other	-	-	0.0%	-	-	
Total Academic Support	1,100,445	1,778,585	61.9%	1,016,618	1,847,341	55.0%
Student Services:						
Salaries	849,269	1,527,744	55.6%	796,764	1,321,319	60.3%
Employee Benefits	280,153	431,688	64.9%	281,384	389,719	72.2%
Contractual Services	19,531	46,702	41.8%	5,823	33,981	17.1%
Materials & Supplies	45,838	93,215	49.2%	19,723	75,901	26.0%
Conference & Meeting	7,075	43,505	16.3%	4,147	41,925	9.9%
Utilities	-	-	0.0%	-	-	
Total Student Services	1,201,865	2,142,854	56.1%	1,107,842	1,862,845	59.5%
Public Services/Continuing Education:						
Salaries	254,739	339,647	75.0%	219,584	326,240	67.3%
Employee Benefits	81,893	105,920	77.3%	82,942	81,443	101.8%
Contractual Services	71,474	111,000	64.4%	37,901	82,500	45.9%
Materials & Supplies	46,576	75,300	61.9%	29,434	83,450	35.3%
Conference & Meeting	3,813	4,950	77.0%	2,119	5,650	37.5%
Utilities	-	-	0.0%	-	-	
Other	4,749	-	0.0%	-	-	
Total Public Services/Continuing Education	463,244	636,817	72.7%	371,980	579,283	64.2%
Institutional Support:						
Salaries	1,325,857	2,051,151	64.6%	1,246,476	1,884,628	66.1%
Employee Benefits	491,245	767,396	64.0%	538,351	741,287	72.6%
Contractual Services	297,636	691,913	43.0%	520,676	734,799	70.9%
Materials & Supplies	350,896	340,789	103.0%	263,394	377,630	69.7%
Conference & Meeting	21,568	67,370	32.0%	13,406	67,925	19.7%
Utilities	19,534	10,715	182.3%	13,906	26,315	52.8%
Capital Outlay	9,472	125,000	7.6%	-	-	
Other	1,015	(11,300)	-9.0%	6,727	29,550	22.8%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
Total Institutional Support	2,517,224	4,664,117	54.0%	2,602,934	4,107,722	63.4%
Scholarships, Grants and Waivers	910,050	698,000	130.4%	741,131	600,000	123.5%
TOTAL EDUCATION FUND EXPENDITURES	\$ 13,337,995	\$ 20,948,959	63.7%	\$ 12,395,010	\$ 19,257,668	64.4%
INTERFUND TRANSFERS - NET	\$ -	\$ (297,441)	0.0%	\$ -	\$ (10,000)	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%	2/28/2022	Annual Budget FY2 022	Actual/Budget 66.7%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,471,011	\$ 1,537,224	95.7%	\$ 1,421,739	\$ 1,404,861	101.2%
Corporate Personal Property Replacement Tax	369,878	404,900	91.4%	171,776	175,000	98.2%
Tax Increment Financing Disbursements	118,382	140,000	84.6%	118,260	130,000	91.0%
Total Local Government	<u>1,959,271</u>	<u>2,082,124</u>	94.1%	<u>1,711,775</u>	<u>1,709,861</u>	100.1%
State Government:						
ICCB Credit Hour Grant	210,526	307,029	68.6%	204,200	305,023	66.9%
Total State Government	<u>210,526</u>	<u>307,029</u>	68.6%	<u>204,200</u>	<u>305,023</u>	66.9%
Student Tuition and Fees						
Tuition	457,735	450,300	101.7%	449,664	476,979	94.3%
Total Tuition and Fees	<u>457,735</u>	<u>450,300</u>	101.7%	<u>449,664</u>	<u>476,979</u>	94.3%
Other Sources:						
Facilities Revenue	64,981	120,000	54.2%	73,423	120,000	61.2%
Investment Revenue	43,452	15,000	289.7%	3,511	22,650	15.5%
Other	2,446	3,000	81.5%	2,184	4,000	54.6%
Total Other Sources	<u>110,879</u>	<u>138,000</u>	80.3%	<u>79,118</u>	<u>146,650</u>	53.9%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,738,411	\$ 2,977,453	92.0%	\$ 2,444,757	\$ 2,638,513	92.7%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	639,104	1,038,766	61.5%	625,499	995,322	62.8%
Employee Benefits	235,928	340,760	69.2%	237,718	319,272	74.5%
Contractual Services	63,527	219,900	28.9%	174,345	167,000	104.4%
Materials & Supplies	107,000	265,750	40.3%	93,510	271,204	34.5%
Conference & Meeting	240	1,200	20.0%	200	1,200	16.7%
Fixed Charges	197,517	172,300	114.6%	171,128	117,250	146.0%
Utilities	580,889	623,550	93.2%	411,965	753,450	54.7%
Capital Outlay	98,745	216,000	45.7%	-	19,000	0.0%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>1,922,951</u>	<u>2,871,526</u>	67.0%	<u>1,714,366</u>	<u>2,606,298</u>	65.8%
Institutional Support:						
Salaries	30,273	52,384	57.8%	19,138	16,107	118.8%
Employee Benefits	30,352	42,894	70.8%	13,619	6,333	215.0%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	2,591	3,750	69.1%	937	3,275	28.6%
Fixed Charges	4,199	4,199	100.0%	4,199	3,800	110.5%
Other	-	-	-	-	-	-
Total Institutional Support	<u>70,029</u>	<u>105,927</u>	66.1%	<u>40,509</u>	<u>32,215</u>	125.7%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 1,992,980	\$ 2,977,453	66.9%	\$ 1,754,874	\$ 2,638,513	66.5%

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended February 28, 2023
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	2/28/2023	FY2023	66.7%	2/28/2022	FY2022	66.7%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,163,275	1,115,918	104.2%	835,764	1,290,694	64.8%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	53,998	50,000	108.0%	34,714	48,000	72.3%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,217,272	\$ 1,165,918	104.4%	\$ 870,478	\$ 1,338,694	65.0%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 40,895	\$ -	0.0%	\$ -	\$ -	0.0%
Materials and Supplies	\$ 97,949	\$ -	0.0%	-	-	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	1,275,941	2,874,558	44.4%	427,269	1,338,694	31.9%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,414,785	\$ 2,874,558	49.2%	\$ 427,269	\$ 1,338,694	31.9%
DEBT SERVICE FUND						
Investment Revenue	\$ 893	\$ 2,000	44.7%	\$ 845	\$ 2,500	33.8%
TOTAL DEBT SERVICE FUND REVENUES	\$ 893	\$ 2,000	44.7%	\$ 845	\$ 2,500	33.8%
TOTAL DEBT SERVICE FUND EXPENDITURES	698.56	-	0.0%	-	-	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,160,968	\$ 1,288,125	90.1%	\$ 1,012,655	\$ 1,442,584	70.2%
Investment Revenue	72	25,500	0.3%	-	26,000	0.0%
Other Revenue	944	1,000	94.4%	8,958	1,000	895.8%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,161,984	\$ 1,314,625	88.4%	\$ 1,021,613	\$ 1,469,584	69.5%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 234,751	\$ 377,906	62.1%	\$ 224,469	\$ 410,026	54.7%
Employee Benefits	56,290	77,266	72.9%	64,086	97,199	65.9%
Contractual Services	256,751	53,149	483.1%	49,686	60,175	82.6%
Materials & Supplies	702,952	981,291	71.6%	883,894	1,013,081	87.2%
Conference & Meeting	18,173	28,788	63.1%	17,394	25,780	67.5%
Fixed Charges	36,754	44,380	82.8%	36,886	50,000	73.8%
Capital Outlay/Depreciation	-	-	0.0%	9,580	11,600	82.6%
Other	-	92,700	0.0%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,305,671	\$ 1,655,480	78.9%	\$ 1,287,495	\$ 1,770,861	72.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 348,855	0.0%	\$ -	\$ 61,414	0.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	Annual Budget		Actual/Budget 66.7%	Annual Budget		Actual/Budget 66.7%
	2/28/2023	FY2023		2/28/2022	FY2022	
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 697,567	\$ 550,541	126.7%	\$ 137,573	\$ 288,331	47.7%
Federal Government Sources	6,735,825	8,584,119	78.5%	4,159,377	7,818,367	53.2%
Nongovernmental Gifts or Grants	-	-	0.0%	42,389	18,000	235.5%
Other Revenue	58,066	34,000	170.8%	2,009	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 7,491,459	\$ 9,168,660	81.7%	\$ 4,341,349	\$ 8,124,698	53.4%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 313,457	\$ 622,412	50.4%	\$ 251,020	\$ 486,214	51.6%
Employee Benefits	121,075	202,001	59.9%	88,429	166,927	53.0%
Contractual Services	25,589	59,115	43.3%	55,872	52,163	107.1%
Materials & Supplies	152,906	63,704	240.0%	76,192	29,825	255.5%
Conference & Meeting	9,122	72,091	12.7%	2,269	14,847	15.3%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	124,581	-	-	-	-	0.0%
Other	27,304	-	-	-	-	0.0%
Total Instruction	774,034	1,020,223	75.9%	473,781	750,826	63.1%
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	\$ 125	100,000	0.1%
Materials and Supplies	8,533	-	0.0%	105,448	150,000	70.3%
Conference & Meeting	-	-	0.0%	-	-	0.0%
Total Academic Support	8,533	-	-	105,573	250,000	42.2%
Student Services:						
Salaries	\$ 138,277	\$ 222,081	62.3%	\$ 137,256	\$ 212,637	64.5%
Employee Benefits	49,969	80,328	62.2%	48,803	75,553	64.6%
Contractual Services	49,175	4,781	1028.6%	22,588	259,467	8.7%
Materials & Supplies	6,673	2,800	238.3%	45,634	16,600	274.9%
Conference & Meeting	5,764	6,100	94.5%	5,051	11,500	43.9%
Utilities	14,497	-	0.0%	12,146	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRIO Grant)	30,272	28,000	108.1%	27,800	30,000	92.7%
Total Student Services	294,628	344,090	85.6%	299,279	613,757	48.8%
Public Services/Continuing Education:						
Salaries	5,833	-	0.0%	-	-	0.0%
Employee Benefits	85	-	0.0%	-	-	0.0%
Materials and Supplies	103	-	0.0%	-	-	0.0%
Contractual Services	17,120	-	0.0%	3,570	-	0.0%
Total Public Services:	23,141	-	0.0%	3,570	-	0.0%
Operations & Maintenance of Plant:						
Contractual Services	20,992	45,450	46.2%	-	-	0.0%
Capital Outlay	-	195,338	0.0%	-	-	0.0%
Maintenance supplies	-	-	0.0%	16,035	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended February 28, 2023
Unaudited

	<u>2/28/2023</u>	<u>Annual Budget FY2023</u>	<u>Actual/Budget 66.7%</u>	<u>2/28/2022</u>	<u>Annual Budget FY2022</u>	<u>Actual/Budget 66.7%</u>
Total Operations & Maintenance of Plant	20,992	240,788	0.0%	16,035	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	72,271	129,761	55.7%	52,716	84,412	62.5%
Contractual Services	533,914	2,006,361	26.6%	2,941	50,000	5.9%
Institutional Support	-	-	0.0%	219,009	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	1,043,751	501,881	208.0%	46,565	2,000,000	2.3%
Total Institutional Support	<u>1,649,936</u>	<u>2,638,003</u>	62.5%	<u>321,231</u>	<u>2,134,412</u>	15.1%
Student Grants and Waivers (PELL & SEOG & HEERF)	<u>4,932,619</u>	<u>4,933,556</u>	100.0%	<u>4,613,398</u>	<u>4,383,703</u>	105.2%
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 7,703,881</u>	<u>\$ 8,935,872</u>	86.2%	<u>\$ 5,832,866</u>	<u>\$ 8,132,698</u>	71.7%
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 2,000</u>	0.0%	<u>\$ -</u>	<u>\$ 10,000</u>	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	<u>\$ 21,822</u>	<u>\$ 55,000</u>	39.7%	<u>\$ 7,735</u>	<u>\$ 55,000</u>	14.1%
WORKING CASH INTERFUND TRANSFERS - NET/EXP	<u>\$ 1,565</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended February 28, 2023
 Unaudited

	2/28/2023	Annual Budget FY2023	Actual/Budget 66.7%	2/28/2022	Annual Budget FY2022	Actual/Budget 66.7%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 42,870	\$ 42,273	101.4%	\$ 45,430	\$ 38,634	117.6%
Investment Revenue	378	150	251.7%	48	150	32.2%
TOTAL AUDIT FUND REVENUES	43,248	42,423	101.9%	45,478	38,784	117.3%
AUDIT FUND EXPENDITURES						
Contractual Services						
	29,622	41,000	72.2%	35,500	40,000	88.8%
TOTAL AUDIT FUND EXPENDITURES	\$ 29,622	\$ 41,000	72.2%	\$ 35,500	\$ 40,000	88.8%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,539,461	\$ 1,525,695	100.9%	\$ 1,541,636	\$ 1,522,557	101.3%
Investment Revenue	10,868	2,000	543.4%	3,506	2,000	175.3%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,550,329	1,527,695	101.5%	1,545,141	1,524,557	101.4%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	53,093	81,824	64.9%	50,553	77,160	65.5%
Employee Benefits	20,634	28,819	71.6%	20,815	28,585	72.8%
Contractual Services	101,858	125,500	81.2%	5,952	25,500	23.3%
Materials & Supplies	562	200	280.9%	258	3,400	7.6%
Total Student Services	176,147	236,343	74.5%	77,578	134,645	57.6%
Operations & Maintenance of Plant:						
Contractual Services	284,430	461,600	61.6%	225,915	531,600	42.5%
Materials & Supplies	432	100	431.8%	15	150	10.0%
Utilities	424	500	84.8%	247	500	49.3%
Total Operations & Maintenance of Plant	285,286	462,200	61.7%	226,176	532,250	42.5%
Institutional Support:						
Salaries	56,706	81,940	69.2%	49,088	74,987	65.5%
Employee Benefits	14,589	218,974	6.7%	11,804	208,505	5.7%
Contractual Services	78,010	142,000	54.9%	33,508	37,750	88.8%
Materials & Supplies	4,330	1,500	288.7%	813	2,500	32.5%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	204,510	240,200	85.1%	120,880	257,200	47.0%
Total Institutional Support	358,145	689,114	52.0%	216,093	585,442	36.9%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 819,577	\$ 1,387,657	59.1%	\$ 519,847	\$ 1,252,337	41.5%

Illinois Valley Community College District No. 513
 Fiscal Year 2022 Budget to Actual Comparison
 All Funds - By Budget Officer
 as of February 28, 2023
 Unaudited

Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 66.7%
President	254,434	387,369	65.7%
Board of Trustees	13,183	14,875	88.6%
Community Relations	247,396	356,467	69.4%
Foundation	63,297	94,661	66.9%
Continuing Education	463,244	636,817	72.7%
Facilities	3,332,993	5,696,084	58.5%
Information Technologies	1,022,946	1,999,584	51.2%
Institutional Research	73,712	111,691	66.0%
Academic Affairs	281,972	269,430	104.7%
Academic Affairs (AVPCE)	141,259	292,201	48.3%
Carl Perkins (Grant)	99,877	233,057	42.9%
ECACE Early Childhood (Grant)	95,364	273,116	34.9%
GEER (Grant)	21,314	30,649	69.5%
HEERF (Grant)	3,636,966	4,152,631	87.6%
Adult Education	314,787	482,050	65.3%
Learning Resources	1,054,629	1,644,261	64.1%
23 Workforce Development Division	1,703,320	2,593,569	65.7%
Natural Sciences & Business Division	2,116,513	3,236,614	65.4%
Humanities & Fine Arts/Social Science Division	1,932,415	2,984,064	64.8%
Health Professions Division	1,246,158	1,952,000	63.8%
Admissions & Records	279,251	486,526	57.4%
Counseling	373,763	644,285	58.0%
Student Services	195,619	318,814	61.4%
Financial Aid	3,310,977	3,559,497	93.0%
Career Services	26,408	47,229	55.9%
Athletics	255,093	355,755	71.7%
TRIO (Student Success Grant)	233,329	344,090	67.8%
Ottawa Center	60,066	100,688	59.7%
Campus Security	255,833	460,600	55.5%
Business Services/General Institution	1,022,636	1,058,942	96.6%
College Bridge (Grant)	56,438	220,000	25.7%
DCEO-Ag Site work (Grant)	-	240,788	0.0%
Risk Management	358,145	690,714	51.9%
Tuition Waivers	910,050	723,000	125.9%
Purchasing	87,315	130,976	66.7%
Human Resources	150,263	204,938	73.3%
Bookstore	795,770	1,196,441	66.5%
Shipping & Receiving	68,912	105,927	65.1%
Copy Center	51,129	60,284	84.8%
Total FY23 Expenditures	<u>26,606,775</u>	<u>38,390,684</u>	69.3%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended February 28, 2023

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 4,528,211.86	\$ 807,657.21	\$ 1,710,760.27	\$ 207,071.32	\$ (294,816.05)	\$ (1,201,850.38)	\$ 2,126,699.78	\$ 37,206.46	\$ 934,123.60	\$ 434,270.49	\$ 9,289,334.56
Total Receipts	355,836.06	15,652.10	-	-	108,726.30	2,500.00	1,197.53	-	-	152,585.70	636,497.69
Total Cash	4,884,047.92	823,309.31	1,710,760.27	207,071.32	(186,089.75)	(1,199,350.38)	2,127,897.31	37,206.46	934,123.60	586,856.19	9,925,832.25
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,548,974.00	125,000.00	-	-	-	487,015.75	-	-	-	-	2,160,989.75
Expenditures	(2,971,935.92)	(198,937.27)	(285,104.12)	-	(170,976.91)	(172,252.62)	-	-	(66,779.34)	(331.66)	(3,866,317.84)
ACCOUNT BALANCE	3,461,086.00	749,372.04	1,425,656.15	207,071.32	(357,066.66)	(884,587.25)	2,127,897.31	37,206.46	867,344.26	586,524.53	8,220,504.16
Deposits in Transit	(19,732.15)										(19,732.15)
Outstanding Checks	631,943.26										631,943.26
BANK BALANCE	4,073,297.11	749,372.04	1,425,656.15	207,071.32	(357,066.66)	(884,587.25)	2,127,897.31	37,206.46	867,344.26	586,524.53	8,832,715.27
24 Certificates of Deposit	-	-	212,323.13	-	-	-	1,438,923.40	-	-	-	1,651,246.53
Illinois Funds	7,361,755.82	1,872,265.70	483,612.36	19,426.06	-	22,587.09	57,275.26	-	-	617,201.55	10,434,123.84
ISDLAF+ Funds	-	-	1,005,319.39	-	-	-	-	-	-	-	1,005,319.39
PMA Holdings- MM	27,092.19	-	-	-	-	-	-	-	-	-	27,092.19
Capital Dev. Fund-MD			539,762.62								539,762.62
Total Investment	\$ 7,388,848.01	\$ 1,872,265.70	\$ 2,241,017.50	\$ 19,426.06	\$ -	\$ 22,587.09	\$ 1,496,198.66	\$ -	\$ -	\$ 617,201.55	\$ 13,657,544.57

LaSalle State Bank	\$ 118,969.33
Midland States Bank	8,713,745.94
	<u>\$ 8,832,715.27</u>

Respectfully submitted,



Kathy Ross
 Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
February 28, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Current Market Value</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	325,121	162,560		101,600		227,585		816,866	816,866	Goldman Sachs	91282CEG2	2.25%	Govt Treasuries
7/25/2024	58,465	29,233		18,270		40,926		146,894	146,894	FHLMC	3137BDCW4	3.30%	Govt Treasuries
3/15/2025	263,314	131,657		82,286		184,320		661,577	661,577	Nomura Securities	91282CED9	1.75%	Govt Treasuries
9/25/2025	19,038	9,519		5,949		13,326		47,832	47,832	FHLMC	3137BS6F5	2.74%	Govt Treasuries
12/1/2025	39,148	19,574		12,234		27,404		98,360	98,360	FNMA	3140HR4Y6	3.61%	Govt Treasuries
3/31/2026	159,316	79,658		49,786		111,521		400,281	400,281	J.P. Morgan	91282CBT7	0.75%	Govt Treasuries
4/1/2026	34,649	17,325		10,828		24,254		87,056	87,056	FNMA	3138LDSW4	2.67%	Govt Treasuries
5/25/2026	20,803	10,401		6,501		14,562		52,267	52,267	FHLMC	3137BQYS0	2.53%	Govt Treasuries
7/1/2026	51,001	25,500		15,938		35,701		128,140	128,140	FNMA	3138LDY80	2.53%	Govt Treasuries
3/31/2027	158,352	79,176		49,485		110,846		397,860	397,860	J.P. Morgan	91282CEF4	2.50%	Govt Treasuries
6/25/2027	95,966	47,983		29,989		67,176		241,115	241,115	FHLMC	3137F2LJ3	3.12%	Govt Treasuries
12/25/2027	54,348	27,174		16,984		38,044		136,550	136,550	FNMA	3136AY7L1	2.99%	Govt Treasuries
11/15/2023	39,381	19,691		12,307		27,567		98,946	98,946	Delmarva Power	247109BS9	3.50%	Corporate Issue
3/15/2024	39,011	19,505		12,191		27,307		98,014	98,014	Goldman Sachs	38141GZP2	3.00%	Corporate Issue
3/16/2024	39,569	19,784		12,365		27,698		99,417	99,417	J.P. Morgan	46647PBZ8	0.70%	Corporate Issue
5/3/2024	39,116	19,558		12,224		27,381		98,279	98,279	American Express	025816CV9	3.38%	Corporate Issue
6/27/2024	38,501	19,251		12,032		26,951		96,735	96,735	American Honda	02665WCZ2	2.40%	Corporate Issue
10/26/2024	38,740	19,370		12,106		27,118		97,335	97,335	Bb T Corporation	05531FBB8	2.85%	Corporate Issue
2/4/2025	38,416	19,208		12,005		26,891		96,519	96,519	Bank of America	06051GKG3	1.84%	Corporate Issue
2/15/2025	38,884	19,442		12,151		27,219		97,695	97,695	Comcast	20030NBL4	3.38%	Corporate Issue
3/10/2025	38,483	19,242		12,026		26,938		96,689	96,689	Charles Schwab	808513AL9	3.00%	Corporate Issue
3/15/2025	38,676	19,338		12,086		27,073		97,173	97,173	Abbott Labs	002824BB5	2.95%	Corporate Issue
3/25/2025	38,868	19,434		12,146		27,208		97,657	97,657	Intel Corporation	458140BP4	3.40%	Corporate Issue
5/13/2025	38,860	19,430		12,144		27,202		97,636	97,636	Caterpillar	14913R2V8	3.40%	Corporate Issue
6/13/2025	39,124	19,562		12,226		27,387		98,298	98,298	Bank New York	06406RBF3	3.43%	Corporate Issue
8/18/2025	38,923	19,461		12,163		27,246		97,794	97,794	Toyota Corp	89236TKF1	3.65%	Corporate Issue
9/9/2025	29,692	14,846		9,279		20,785		74,602	74,602	Wal-Mart	931142EW9	3.90%	Corporate Issue
11/10/2025	20,247	10,124		6,327		14,173		50,872	50,872	Wisconsin Pub Svc	976843BP6	5.35%	Corporate Issue

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
February 28, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Current Market Value</u>	<u>Holder</u>	<u>Note Number</u>	<u>Rate %</u>	<u>Investment Description</u>
5/1/2027	21,924	10,962		6,851		15,347		55,085	55,085	Massachusetts	575831EZ1	2.39%	Municipal Issue
6/1/2027	35,771	17,886		11,178		25,040		89,875	89,875	Connecticut	20772KNY1	1.50%	Municipal Issue
6/30/2027	34,969	17,485		10,928		24,478		87,860	87,860	Multnomah Co.	625517NG8	1.25%	Municipal Issue
Total PMA	1,966,678	983,339	-	614,587	-	1,376,675	-	4,941,278					

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
February 28, 2023

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						198,200		198,200	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						198,186		198,186	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						198,267		198,267	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						198,163		198,163	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						198,205		198,205	CB	3.55%	3.55%	Comenity Capital
8/12/2024						230,614		230,614	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						217,288		217,288	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	212,323	-	-	1,438,923	-	1,651,246				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

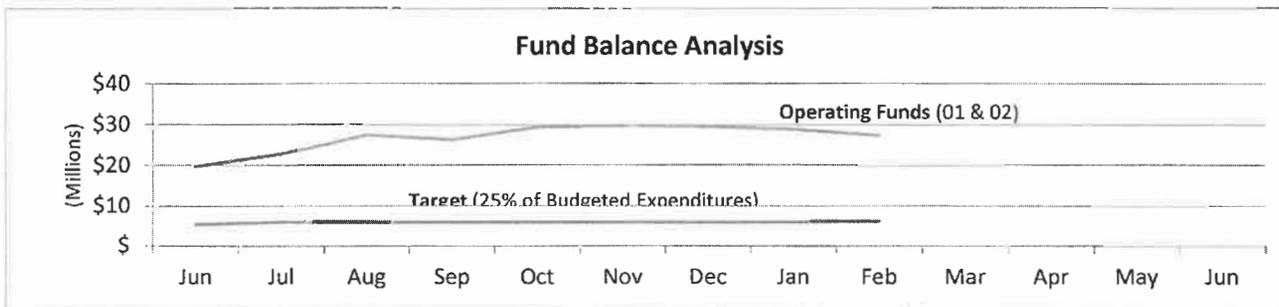
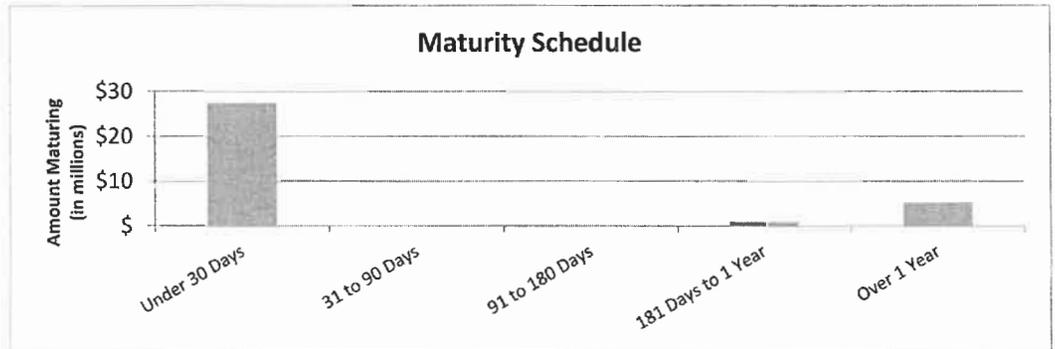
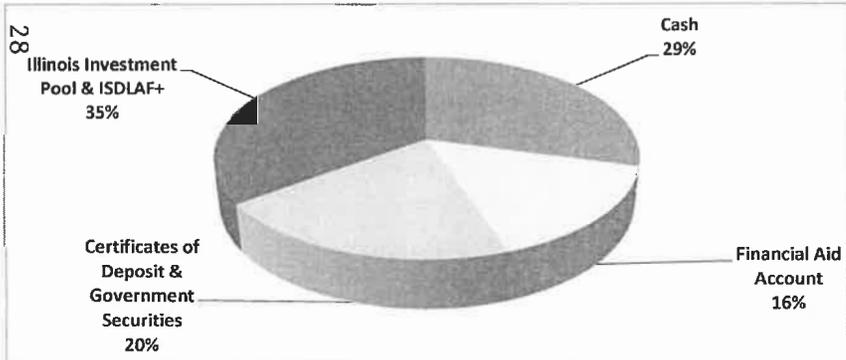
LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
February 28, 2023**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	29.3%	\$ 9,581,443	3.849%
Financial Aid Account	15.5%	5,057,546	3.900%
Certificates of Deposit & Government Securities	20.2%	6,592,525	2.620%
Illinois Investment Pool & ISDLAF+	35.0%	11,439,443	4.596%
Total		\$ 32,670,956	3.871%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,434,124	-	-	10,434,124	32%
ISDLAF+ Funds	1,005,319	-	-	1,005,319	3%
Midland States Bank	-	-	8,713,746	8,713,746	27%
Midland States-F/A	-	-	5,057,546	5,057,546	15%
Midland States-Bldg	-	-	539,763	539,763	2%
LaSalle State Bank	-	-	118,969	118,969	0%
Commerce Bank	-	991,022	-	991,022	3%
Multi Bank Securities	-	447,902	-	447,902	1%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,941,278	27,092	4,968,371	15%
Heartland Bank	-	-	181,873	181,873	1%
Marseilles Bank	-	-	-	-	0%
	\$ 11,439,443	\$ 6,592,525	\$ 14,638,989	\$ 32,670,956	100%



JK

\$5,000 and Over Disbursements
02/01/23 - 02/28/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
781799	2/1/2023	209546	Allied Universal Security Serv	8,251.14	Security Services
781808	2/1/2023	209907	Ellucian Company, L.P.	5,803.50	Ellucian Professional
781811	2/1/2023	1335	Henricksen & Company, Inc.	20,756.40	Table; Ignition 2 task; OM5 Active Stacker
781817	2/1/2023	233357	Mansfield Power & Gas LLC	16,803.32	Utilities: Natural Gas
781836	2/1/2023	233062	Technolutions, Inc	25,000.00	SWRnwl: Slate Admissions
781842	2/1/2023	1927	Walter J Zukowski & Assoc	11,780.00	Legal Services
781860	2/2/2023	82897	State Universities	94,222.05	Payroll Deductions
ACH	2/2/2023		Prudential	6,021.67	Life Insurance (February 2023)
ACH	2/2/2023		Internal Revenue Service	168,886.89	Federal Payroll Taxes
ACH	2/2/2023		Illinois Department of Revenue	44,008.43	State Payroll Taxes
ACH	2/2/2023		TSA EPARS	8,794.14	403(b) & 457(b)Payroll
ACH	2/2/2023		Expert Pay	600.00	Payroll Deductions
ACH	2/7/2023		Illinois Department of Revenue	3,526.00	Sales Tax
29 781915	2/8/2023	209546	Allied Universal Security Serv	7,635.58	Security Services
781930	2/8/2023	214499	Constellation NewEnergy, Inc.	43,572.28	Electricity March 2023
781933	2/8/2023	209567	Delta Dental of Illinois	7,456.22	Dental Insurance Premium
781934	2/8/2023	174412	Demonica Kemper Architects	12,870.60	CETLA / Band Room*
781951	2/8/2023	87468	K Com Technologies	7,640.28	Emergency Repair Fire Alarm D&E Building
781953	2/8/2023	138734	Krueger International	79,028.12	Furniture for CETLA/Band Room*
781982	2/8/2023	197558	Wright Express FSC	5,039.85	Fuel for Athletics, Grounds, Shipping, TDT Trucks
781998	2/15/2023	209546	Allied Universal Security Serv	8,223.44	Security Services
782014	2/15/2023	130732	Dodson Plumbing, Heating and A	48,884.40	2022 Mechanical Upgrades*
782023	2/15/2023	204158	Interact Communications, Inc.	8,000.00	Develop Messaging Plan
782031	2/15/2023	235100	Lo Destro Construction	144,321.00	CETLA / Band Room*
782078	2/16/2023	82897	State Universities	58,433.62	Payroll Deductions
ACH	2/16/2023		Internal Revenue Service	75,970.79	Federal Payroll Taxes
ACH	2/16/2023		Illinois Department of Revenue	26,768.66	State Payroll Taxes
ACH	2/16/2023		TSA EPARS	8,794.14	403(b) & 457(b)Payroll
ACH	2/16/2023		Expert Pay	600.00	Payroll Deductions
ACH	2/17/2023		CCHC	278,453.23	Health Insurance (February 2023)
782704	2/22/2023	236879	A Book Company, LLC	56,740.84	Spring 2023 Charges
782707	2/22/2023	209546	Allied Universal Security Serv	7,979.73	Security Services

\$5,000 and Over Disbursements
02/01/23 - 02/28/23

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
782708	2/22/2023	235211	Amazon Capital Services Inc	9,128.35	Library Books, Misc. Special Orders
782712	2/22/2023	235388	Arbor Management	26,196.92	Monthly Billing for Food Services
782724	2/22/2023	102229	Elan Cardmember Services	17,403.84	Monthly Credit Card Charges
782725	2/22/2023	209907	Ellucian Company, L.P.	22,294.75	Ellucian Professional
782733	2/22/2023	1389	Illinois Valley YMCA	5,000.00	Childcare Partnership
782734	2/22/2023	79038	IVCC Student Activity	99,356.59	2/16/2023
782738	2/22/2023	233357	Mansfield Power & Gas LLC	14,325.41	Utilities: Natural Gas
782749	2/22/2023	236772	Organizational Harmony Inc	7,400.00	Consultant Fees
ACH	2/27/2023		VSP	2,665.28	Vision Insurance (March 2023)
ACH	2/27/2023		Prudential	6,038.09	Life Insurance (March 2023)
ACH	2/28/2023		EBC	2,363.05	H.R.A., F.S.A., Cobra (February 2023)
				<u>\$ 1,513,038.60</u>	

*Protection, Health, & Safety (PHS) Projects



IVCC Stipend Board Report For Payroll Ending 02/11/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balensiefen, Tara M	ALH 1214-01 Clinical	01/30/2023	03/02/2023	03/16/2023	ST	2,748.75	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Beetz, Lyndsey Nicole	22FA/23SP Overload	02/08/2023	03/02/2023	03/02/2023	OV	2,475.00	011420410051340			Entered 2/7/23: DLA 1208-151
Beetz, Lyndsey Nicole	22FA/23SP Overload	02/08/2023	03/02/2023	03/02/2023	OV	2,475.00	011420410051340			Entered 2/7/23: DLA 1208-150
Beyer, Jason Adam	23/SP Overload PHL 1013-101	02/06/2023	05/13/2023	05/13/2023	OV	2,475.00	011120650051340	PHL-1013-101	Comparative Religions	
Biagi, Dorothy A	Italian Tortellaci	02/08/2023	02/08/2023	02/16/2023	ST	150.00	014110394151320			
Black, Wesley Taylor	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Blaydes, Christine Ann	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	459.48	011420730051310			
Blaydes, Christine Ann	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Cardosi, Cynthia A	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	565.15	063230530151210			
Carey, Lauri L	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Cargill, Gregory D	SABIC-Ottawa ClassK Ind Wstwtr	02/01/2023	02/03/2023	02/16/2023	ST	2,400.00	014210331051320			
Cinotte, Lori Maret	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Data, Dorene Marie	22FA/23SP Overload	02/06/2023	05/13/2023	05/13/2023	OV	800.00	011320410051340			Entered 2/7/23: CAD 1200 101
Data, Dorene Marie	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Day, Judy G	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	694.72	018110081051210			
Fesperman, Jeffrey Norris	22FA/23SP Overload	02/06/2023	05/13/2023	05/25/2023	OV	4,125.00	011120570051340			Entered 2/6/23: GEG 1001-100
Forkner, Zachariah L	ENG 1002 103	02/06/2023	05/13/2023	05/25/2023	ST	2,064.00	011120650051320	ENG-1002-103	English Composition II	
Fox, Scott Michael	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Francisco, Marjorie Lynn	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	705.36	011420730051310			
Gillo, Steve Anthony	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	545.37	027210472051710			
Gregorich, Karen L	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	192.00	013830030051610			
Hardy, Tina L	Bridge Grant Facilitation	05/10/2022	02/11/2023	02/16/2023	SG	4,071.51	068310335151900			Pay #1 - #19
Hodgson, Laura Ann	Tutoring/Mentoring	01/17/2023	02/03/2023	02/16/2023	ST	1,000.00	061420153951900			
Jauch, Christian Martin	CSI 1002-101	02/06/2023	05/13/2023	05/25/2023	ST	3,532.00	011120410051320	CSI-1002-101	Intro To Bus. Computer Systems	
Johill, Matthew E	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Johnson, D Scott	Program Coordinator	01/09/2023	05/13/2023	05/25/2023	ST	2,373.00	011320410051320			
Klieber, Tracie Marie	Strength, Cardio, Core	01/03/2023	01/26/2023	02/16/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	AM Yoga Unique to U In-Per&Onl	01/04/2023	02/01/2023	02/16/2023	ST	320.00	014110394151320			
Klieber, Tracie Marie	PM Yoga Unique to U In-Per&Onl	01/04/2023	02/01/2023	02/16/2023	ST	320.00	014110394151320			
Kuester, David A	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	786.48	011120650051310			
Mangold, Richard F	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	786.48	011120650051310			
Molin, Richard D.	TDT 40hr Equip Refresher	01/30/2023	01/31/2023	02/16/2023	ST	480.00	014210331051320			
Nestler, Thomas E	TDT 40hr Equip Refresher	02/01/2023	02/04/2023	02/16/2023	ST	364.00	014210331051320			
Nestler, Thomas E	TDT 40hr Equip Refresher	02/03/2023	02/03/2023	02/16/2023	ST	120.00	014210331051320			
Oslanzi, Steve Joseph	WED 2211-300	01/09/2023	05/13/2023	05/25/2023	ST	2,256.00	011320410051320	WED-2211-02	Introduction To Fabrication	
Ossola, Jyllian	Hand Painted Snowman Sign	02/06/2023	02/06/2023	02/16/2023	ST	150.00	014110394151320			
Pecherek, Michael John	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Prine, Renee Marie	Student Planner & Degree Audit	01/15/2023	05/13/2023	05/13/2023	OV	4,950.00	013230030851540			Ongoing 3 cr hrs 22/FA & 23/SP @ Closed lab rate
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	02/04/2023	02/04/2023	02/16/2023	ST	200.00	014110394251320			
Quincer, Mark Stephen	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	683.34	027110471051710			
Robson, Dolph M	WLD Series 311	01/29/2023	04/09/2023	04/27/2023	ST	1,692.00	011320410051320	WLD-1200-311	SMAW Mild Steel, Flat Pos.	
Robson, Dolph M	Multi Preps 311 Pymt #3 - 8	01/29/2023	04/09/2023	04/27/2023	ST	282.00	011320410051320			
Salz, Richard Allan	TDT 40hr Equip Refresher	02/01/2023	02/01/2023	02/16/2023	ST	480.00	014210331051320			
Schneider, Gregg A	Drvr Imprvmnt-Bureau&Put Cnty	02/11/2023	02/11/2023	02/16/2023	ST	160.00	014110394351320			
Singhi, Heather Nicole	Wk Tnfr 4 Co-Chair of Curr Com	01/09/2023	05/13/2023	05/25/2023	OV	2,475.00	011420410051340			Work Transfer for Co-Chair of Curriculum Committee

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Sondgeroth, Anthony Lee	Carus Welding Program	01/30/2023	02/08/2023	02/16/2023	ST	900.00	014210331051320			
Sondgeroth, Anthony Lee	Dual CR Faculty Dev Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Story, Michelle M	22/23 OV-CSS 2200-80 Ind Study	02/06/2023	05/13/2023	05/13/2023	OV	100.00	011220410051340			Entered 2/7/23: CSS 2200-80 Ind Study
Story, Michelle M	Dual Cr Faculty Developmnt Day	11/01/2022	11/01/2022	02/16/2023	ST	25.00	018120080051900			
Suerth, Matthew Paul	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	949.54	018710585051110			
Walligora, Walter Richard	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	324.03	018810595051210			
Walligora, Walter Richard	Retro Pay-Retirement Plan Prgm	02/11/2023	02/11/2023	02/11/2023	MI	324.02	012410595051210			

\$53,524.23



Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Concoran
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Report for Payroll Ending 2/25/2023

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Boyle- Bruch, Ida Lee	FSS 8 hr In-Person & Online	02/24/2023	02/24/2023	03/02/2023	ST	500.00	014110394151320			
Gibson, Stephen Benton	Vactor-Electrc Prep/Admin/Test	02/23/2023	02/24/2023	03/02/2023	ST	300.00	014210331051320			
Hardy, Tina L	Bridge Grant Facilitation	02/12/2023	06/30/2023	06/30/2023	SG	1,928.49	068310335151900			Pay # 20 - #28
Haynes, Tricia Lynn	SAT Test Prep	02/18/2023	02/18/2023	03/02/2023	ST	225.00	014110394151320			
Haynes, Tricia Lynn	SAT Test Prep	02/25/2023	02/25/2023	03/02/2023	ST	225.00	014110394151320			
Jenkins, Julie Osthus	Paint your Pet;WatercolorPaint	02/25/2023	02/25/2023	03/02/2023	ST	200.00	014110394151320			
Jenrich, Chuck	J.Hardie Lean6 Sigma GreenBelt	02/22/2023	02/22/2023	03/02/2023	ST	500.00	014210331051320			
Moore, Bernard A	SAT Test Prep	02/25/2023	02/25/2023	03/02/2023	ST	170.00	014110394151320			
Nestler, Thomas E	TDT 40hr EquipRefresher ClassB	02/13/2023	02/17/2023	03/02/2023	ST	491.00	014210331051320			
Nimtee, Joseph Evan	Private Pilot Ground Training	02/09/2023	04/13/2023	04/27/2023	ST	1,370.00	014110394151320			
Ossola, Jyllian	2Ft BarnQuilt&Barn Quilt Flag	02/16/2023	02/16/2023	03/02/2023	ST	100.00	014110394151320			
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	02/18/2023	02/18/2023	03/02/2023	ST	200.00	014110394251320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	02/15/2023	02/15/2023	03/02/2023	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	02/22/2023	02/22/2023	03/02/2023	ST	160.00	014110394251320			
Smith, Mary Helen	Epsilyte Excel 2021 & 365	02/14/2023	02/16/2023	03/02/2023	ST	500.00	014210331051320			
Smith, Mary Helen	1 on 1 Computer Sessions	02/21/2023	02/21/2023	03/02/2023	ST	105.00	014110394151320			
Smith, Sara E	FSS In-Person & Online	02/07/2023	02/16/2023	03/02/2023	ST	600.00	014110394151320			
Sondgeroth, Anthony Lee	Carus Welding Pgrm-Year 1 & 4	02/13/2023	02/23/2023	03/02/2023	ST	900.00	014210331051320			
Timmers, Jennifer Nichole	Summer Ag/Cannabis Program	06/27/2022	07/27/2022	03/02/2023	ST	2,752.00	011120570051320			

\$ 11,386.49

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

3/1/2023

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Tuition Adjustment

The administration recommends keeping tuition flat for the 2023-2024 academic year at \$125.60 per credit hour, to be effective with the summer 2023 semester. The administration is recommending that the universal fee would increase by \$1.40 for technology and \$0.60 for student activities for a total of \$2.00. The combined tuition and universal fee would be \$135.00. The increase of \$2.00 per credit hour is a 1.5 percent increase over the FY2022 combined tuition and universal fee of \$133.00.

IVCC's peer colleges had an average tuition rate of \$140.99 in FY22. In comparing FY22 tuition and fees at similar-sized Illinois community colleges, IVCC was lower than eight of the ten colleges.

The student activity fee has not been increased in over a decade, even though new clubs and organizations have come into existence that utilize this revenue. In addition, the technology fee has not increased in over five years, and with the escalating costs of technological components, this increase is needed.

Recommendation:

The administration recommends Board approval to keep tuition flat and increase fees by \$2.00, for a total of \$133.00 to \$135.00 per credit hour beginning with the summer 2023 semester.

KPI 6: Resource Management

Faculty Retirement – Dr. Marjorie Francisco , Nursing Instructor

Dr. Marjorie Francisco, Nursing Instructor, has submitted a notice of retirement effective May 31, 2024. Her retirement was submitted as part of the Retirement Planning Program offered to full-time Faculty, Administrative, and Support Staff. The program was approved in Fiscal Year 2023 and will sunset at the 2025-2026 school term.

We thank Dr. Francisco for her years of service and wish her well in retirement.

Recommendation:

Accept the retirement of Dr. Marjorie Francisco, Nursing Instructor, effective May 31, 2024, as submitted through the Retirement Planning Program.

KPI 4: Support for Employees

November 21, 2022

Dr. Corcoran, Dr. Roberts, and the Board of Trustees,

After much soul-searching and reflection, please accept this letter as a notification of my intended retirement from Illinois Valley Community College effective May 31, 2024. I have had the honor to participate in the education of countless nurses in the Illinois Valley and beyond, many who work alongside me at St. Margaret's Health-Spring Valley and several who are now fellow nursing educators here at IVCC. I thought the decision to retire would be an easy one, but I have found this to be most difficult decision in my 44 years in the nursing profession.

I will truly miss the IVCC family, particularly many of the nursing faculty members who I consider to be some of the most dedicated, loyal, and hard-working members of the IVCC community. I will miss the students who kept my passion for teaching and learning burning for the last 18 years.

Respectfully submitted,

A handwritten signature in black ink that reads "Dr. Margie Francisco". The signature is written in a cursive, flowing style.

Dr. Margie Francisco

IVCC Nursing

**Bid Results – Handheld / Portable X-ray Fluorescence (XRF) Analyzer
For Ag Program**

The administration received Board authorization to seek bids for a Handheld/Portable X-ray Fluorescence (XRF) Analyzer. Two bids were received, however only the one from Evident Scientific, Inc. was for the model specified in the bid document. The other bid was from ThermoFisher Scientific for a Niton Analyzer at a cost of \$32,296.90.

The purchase of a handheld XRF analyzer will provide students with cutting edge hands-on laboratory experience. This new equipment will provide in-field real time analysis of agricultural soils, analysis of crops and food, as well as fuels and oil. This equipment will support hands-on laboratory instruction further preparing students for current and future careers in agriculture.

Recommendation:

The administration recommends the Board accept the bid from Evident Scientific, Inc., Waltham, MA for a Handheld/Portable X-ray Fluorescence (XRF) Analyzer at a cost of \$30,770.

KPI 6: Resource Management

Request for Purchase – Bookstore Remodel Project

The bookstore outsourced course materials to eCampus this spring. Since we no longer need to house books, we can use that space to offer students a more open shopping experience along with a new, modern design. Working with Franklin Fixtures, we created a new floor plan and hope to replace old, broken fixtures and slatwall. The college budgeted \$53,000 for this project which came in at \$48,455, including installation. If this project is approved, we hope to have the bookstore ready to go with a fresh new look for Fall 2023.

This purchase is not subject to bid according to Illinois statutes as the contracts for repair, maintenance, remodeling, renovation, or construction, or a single project involving an expenditure not to exceed \$50,000 are not involving a change or increase in the size, type, or extent of an existing facility.

This will be paid for with Federal HEERF funding.

Recommendation:

The administration recommends the Board accept the proposal for the Bookstore Remodel project from Franklin Fixtures Cookeville, TN at a cost of \$48,455.

KPI 6: Resource Management

Renewal of Non-Tenured Faculty for 2023/2024

The administration is pleased to announce the following non-tenured faculty will have their contracts renewed for the academic year 2023/2024:

- Lyndsey Beetz, Interim Dental Hygiene Instructor
- Christina Boughton, Nursing Instructor
- Scott Fox, Manufacturing Technology Instructor
- Jonathan Hubbell, Criminal Justice Instructor
- Sara Legrenzi, Nursing Instructor
- Cathy Lenkaitis, Nursing Lab Instructor
- Theresa Molln, Welding Technology Instructor
- Emily Morgan, Mathematics Instructor
- Camden Parks, Chemistry Instructor
- Shannon Slight-Brown, Art Instructor
- Jennifer Timmers, Agriculture Instructor / Program Coordinator
- Samantha Whiteaker, Nursing Instructor
- Garrick Whitehead, Computer Networking and Information Technology Instructor

KPI 3: Support for Students

KPI 5: District Population Served

Marla Forbes
114 S LaSalle Avenue
Ladd, IL 61329

February 15, 2023

IVCC
Mary Beth Herron
Director of Human Resources
815 N Orlando Smith Ave
Oglesby, IL 61348

Dear Ms. Herron,

Please accept this letter as formal notification that I intent to retire my position of Custodian with the IVCC Facilities Department on June 20, 2025.

Thank you for the opportunities that you have provided me during my time with the department.

Sincerely,

Marla Forbes
Marla Forbes

Steve Gillio
237 East 2nd Street
Oglesby, IL 61348

February 15, 2023

IVCC
Mary Beth Herron
Director of Human Resources
815 N Orlando Smith Ave
Oglesby, IL 61348

Dear Ms. Herron,

Please accept this letter as formal notification that I intent to retire my position of Custodian with the IVCC Facilities Department on December 31, 2025.

Thank you for the opportunities that you have provided me during my time with the department.

Sincerely,

Steve Gillio



RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Student Services Information Specialist
NUMBER OF APPLICANTS: 11
NUMBER OF APPLICANTS INTERVIEWED: 3
APPLICANTS INTERVIEWED BY: Director of Admissions and Records, Financial Aid Advisor and Bursar

APPLICANT RECOMMENDED:

Karina Delgado

EDUCATIONAL PREPARATION:

- Eastern Illinois University, Charleston, IL – BA, English
- Ottawa High School, Ottawa, IL - Diploma

EXPERIENCE:

- Ottawa City Hall, Ottawa, IL – Ottawa Recreation Assistant Director
- Badge-A-Minit, Oglesby, IL – Social Media Coordinator
- The Daily Eastern News, Charleston, IL – Photo Editor

THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

- Customer Service Experience
- Attention to detail with high level of accuracy
- Computer proficiency

RECOMMENDED SALARY: \$15.00 per hour; effective 03/06/2023

Mary Beth Herron
Director of Human Resources

Illinois Valley Community College
Office of Human Resources
801 N. Orlando Smith Rd.
Oglesby, IL 61348

Feb. 6, 2023

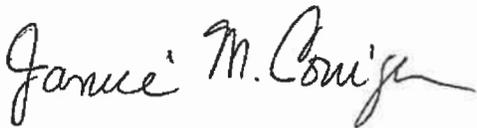
To Whom it May Concern,

Please consider this my request to resign from my position as part-time Foundation Assistant/Alumni Coordinator with the Illinois Valley Community College Foundation Office. I have enjoyed working at IVCC these past eight years in this position and thank you for the opportunity to know and work with some wonderful people, including our Foundation Board members and both Fran and Donna.

I am leaving IVCC to pursue another opportunity with full-time employment. My new position will be that of Director of Operations for The Starved Rock Country Community Foundation. I would like to ask that my last day of work be Tues., Feb. 28, 2023.

Again, I do thank you for the great opportunity afforded me to be a part of IVCC.

Sincerely yours,

A handwritten signature in cursive script that reads "Janice M. Corrigan". The signature is written in black ink and is positioned above the printed name.

Janice M. Corrigan

Gracelyn Quesse

3 Hidden Grove Lane
Spring Valley, IL 61362
(619) 922-1094
gracelyn.quesse@gmail.com

February 8, 2023

HR / Admissions and Records

Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

All,

I am writing to formally resign from my position as the Student Recruitment Specialist at the College, effective 2/8/23. This decision has not been an easy one, but after much reflection and introspection, I have come to the conclusion that it is time for me to move on.

I appreciate the experiences I have had at the College, but unfortunately, my career has not been moving in a direction that I feel is a good fit for me. Despite this, I have much respect and admiration for my colleagues and friends who remain at the College, and I wish them all continued success.

I believe that stepping aside at this time is in the best interests of my health, well-being, and personal growth. I am eager to focus on new opportunities and challenges that lie ahead in my career.

I want to express my gratitude to the College for the support that has been provided to me during my time here. I am confident that the College and its new leadership will bring about positive change in the coming years.

Thank you again for everything, and I'll see you around!

Sincerely,

Gracelyn Quesse



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

February 13, 2023

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2023 Pacesetter Award

Dear ICCTA Awards Committee:

The Illinois Valley Community College Board of Trustees is pleased to recommend 2020 IVCC graduate Matthew Klein of Peru for the ICCTA's 2023 Pacesetter Award.

At age 17, Matthew founded Matthew Klein Films ("Capturing Moments That Matter") and more recently Matthew Klein Photography. He has produced over 500 high-quality films for regional businesses and nonprofits. In 2021, his video work was included and credited in an HBO original documentary produced by Unrealistic Productions, a Mark Wahlberg company.

Matthew's community service includes creating an annual calendar featuring photographs of Starved Rock and Matthiessen State Parks. In two years, calendar sales have generated \$6,600 for the Starved Rock Historical and Educational Foundation.

Following his studies at IVCC where he was the student trustee in 2019-20, he graduated Summa Cum Laude from Bradley University with a B.S. in Business Management and Leadership and a minor in Marketing. He is currently pursuing a Master's in Business Administration.

While at Bradley, Matthew received first place in multiple innovation competitions, and an official proclamation for his entrepreneurial abilities from Peoria mayor Rita Ali. In 2021, Matt joined CL Enterprises of Peru, assisting with marketing and growth objectives.

The IVCC board wholeheartedly recommends Matthew Klein for the 2023 Pacesetter Award.

Sincerely,

A handwritten signature in black ink, appearing to read "Everett Solon".

Everett Solon, Chair, Illinois Valley Community College Board of Trustees



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

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**Office of the President
Jerome M. Corcoran, EdD**

February 22, 2023

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2023 Distinguished Alumnus Award

Dear ICCTA Awards Committee:

The Illinois Valley Community College Board of Trustees is pleased to recommend alumnus Donald Fike for the ICCTA 2023 Distinguished Alumnus Award.

Mr. Fike is known as the “Godfather” of the developmentally disabled for his passionate advocacy on their behalf. He began his career as executive director of Horizon House of Illinois Valley, a nonprofit providing services to people with disabilities and their families.

Over nine years at Horizon House, Mr. Fike established a work activity center, sheltered workshop, various residential programs, and a summer program for kids. He also worked with a local high school to establish a program in which the Trainable Mentally Handicapped were the first to receive regular high school diplomas in Illinois.

After moving to Galesburg, he started his company, initially owning, managing and building homes for the developmentally disabled and then expanding into development of residential programs for senior citizens. He was eventually responsible for the creation and management of over 200 residential group homes throughout Illinois and several other states.

Throughout his career, Mr. Fike has remained a generous benefactor to the IVCC Foundation.

Sincerely,

Everett Solon

Chair

Illinois Valley Community College Board of Trustees

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.