



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, September 8, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, September 8, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – August 15, 2022 Board Retreat; August 18, 2022 Closed Session Minutes Committee Meeting; & August 18, 2022 Board Meeting (Pages 1-9)
 - 6.2 Approval of Bills - \$1,708,231.37
 - 6.2.1 Education Fund - \$883,966.45
 - 6.2.2 Operations & Maintenance Fund - \$174,002.46
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$63,913.59
 - 6.2.4 Auxiliary Fund - \$107,355.42
 - 6.2.5 Restricted Fund - \$433,519.89
 - 6.2.6 Liability, Protection & Settlement Fund - \$44,473.56
 - 6.2.7 Grants, Loans and Scholarships - \$1,000.00
 - 6.3 Treasurer's Report (Pages 10-28)
 - 6.3.1 Financial Highlights (Page 11)
 - 6.3.2 Balance Sheet (Pages 12-13)
 - 6.3.3 Summary of FY22 Budget by Fund (Pages 14-21)
 - 6.3.4 Budget to Actual by Budget Officers (Page 22)
 - 6.3.5 Statement of Cash Flows (Page 23)
 - 6.3.6 Investment Status Report (Pages 24-26)
 - 6.3.7 Disbursements - \$5,000 or more (Pages 27-28)

- 6.4 Personnel – Stipends for Pay Periods Ending August 13, 2022 and August 27, 2022 & Part-Time Faculty and Staff Appointments August 2022 (Pages 29-33)
7. President’s Report
8. Committee Reports
9. TRiO Match Funds (Pages 34-35)
10. Master Plan Update (Pages 36-38)
11. Request for Proposal – Farm Tiling Project (Page 39)
12. Faculty Appointment – Scott M. Fox, Manufacturing/Advanced Machining Instructor (Pages 40-41)
13. Faculty Resignation – Jessie Bouxsein, Nursing Instructor (Pages 42-43)
14. Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions – (Pages 44-45)
15. Staff Retirement – Dr. Jerry Corcoran, President (Pages 46-47)
16. Approval – Presidential Search Advisory Committee (Pages 48-51)
17. Items for Information (Pages 52-55)
 - 17.1 Constellation Energy Nuclear Power Station Negotiations (Page 52)
 - 17.2 Staff Appointment – Sarah Goetz, Student Services Information Specialist (Page 53)
 - 17.3 Staff Appointment – Mark Cotter, Truck Driver Training Specialist (Page 54)
 - 17.4 Dental Hygiene Update (Page 55)
18. Trustee Comment
19. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes
20. Approval of Closed Session Minutes
21. Other
22. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
August 15, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session (Board Retreat) at 5:30 p.m. on Monday, August 15, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
Maureen O. Rebholz
William F. Hunt
Austin F. Dille, Student Trustee (left at 6:22 p.m.)

Members Virtually Present:

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Walt Zukowski, Attorney
Jim Reed, ICCTA Executive Director (left at 7:00 p.m.)

Others Virtually Present:

Mr. Solon called the meeting to order at 5:30 p.m.

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

PUBLIC COMMENT

None

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:31 p.m. to enter into a closed session to discuss: 1) self-evaluation, practices and procedures or professional ethics, when meeting with a representative of a statewide association of which the public body is a member and 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body. Motion made by Dr. Rebholz and seconded by Ms. Stevenson to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered into closed session at 5:32 p.m.

Motion made by Dr. Boyles and seconded by Ms. Goetz to return to the regular meeting.

Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 7:28 p.m.

POSSIBLE APPOINTMENT OF SEARCH CONSULTANT

Motion made by Mr. McCracken and seconded by Ms. Goetz to appoint Dr. James E. Carlson as a search consultant and assist in carrying out the president’s succession plan, subject to a mutually agreeable contract.

Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Ms. Goetz informed that she plans to attend the ICCTA meeting on Friday and Saturday, September 9 and 10 in Springfield. She invited other Trustees who are interested in attending to join her.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:30 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Closed Session Minutes Committee Meeting
August 18, 2022

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Thursday, August 18, 2022 in the Board Room – C-307 at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Chair
Physically Present: Jane E. Goetz
 William F. Hunt

Committee Members
Absent:

Others Physically
Present:

The meeting was called to order at 4:30 p.m. by Ms. Stevenson.

PUBLIC COMMENT
None

CLOSED SESSION

It was moved by Ms. Goetz and seconded by Mr. Hunt to convene a closed session at 4:32 p.m. to review and discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Ms. Goetz, seconded by Mr. Hunt, and carried unanimously, the regular meeting resumed at 4:47 p.m.

ADJOURNMENT

It was moved by Mr. Hunt and seconded by Ms. Goetz to adjourn the meeting. Motion passed by voice vote. Ms. Stevenson declared the meeting adjourned at 4:48 p.m.

Angela M. Stevenson, Committee Chair
& Board Secretary

Everett J. Solon, Board Chair

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 18, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, August 18, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair (left at 6:15 p.m.)
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
William F. Hunt

Members Virtually Present: Austin F. Dille, Student Trustee

Members Telephonically Present:

Members Absent: Maureen O. Rebholz

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Mary Beth Herron, Director of Human Resources
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

PUBLIC HEARING

This being the time and place published for a Public hearing regarding the FY2023 budget, Board Chair Everett Solon called for questions and/or comments from the audience. Since there were no questions and/or comments, Mr. Solon called for a motion to close the Public Hearing. It was moved by Ms. Stevenson and seconded by Mr. Hunt to close the Public Hearing. Student Advisor Vote: "Aye" – Mr. Dille. Roll Call Vote: "Ayes" – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. Motion carried.

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

APPROVAL OF AGENDA

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve the agenda.
Student Advisory Vote: "Aye" – Mr. Dille. Roll Call Vote: "Ayes" – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. "Nay" – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve the consent agenda, as presented.
Student Advisory Vote: "Aye" – Mr. Dille. Roll Call Vote: "Ayes" – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. "Nay" – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – July 14, 2022 Audit Finance Committee Meeting and July 14, 2022 Board Meeting.

Approval of Bills - \$2,611,434.62

Education Fund - \$1,065,456.17; Operations & Maintenance Fund - \$77,598.66; Operations & Maintenance (Restricted Fund) - \$157,000.00; Auxiliary Fund - \$65,350.87; Restricted Fund - \$1,079,560.41; and Liability, Protection & Settlement Fund - \$166,468.51.

Treasurer's Report

Personnel

Approved stipends for pay periods ending July 2, 2022; July 16, 2022; July 30, 2022 & Part-time Faculty and Staff Appointments July 2022.

Purchase Requests – Approved the following:

- Purchase of an estimated \$50,000 in fuel for the Truck Driver Training Program using WEX, Inc. fuel cards.
- Purchase through consortia: 1) Janitorial supplies from Home Depot Pro at an estimated annual cost of \$35,000 through the Illinois Public Higher Education Cooperative (IPHEC); and 2) Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois through National Joint Powers Alliance (NJPA) for an annual cost of \$31,531.56.

PRESIDENT'S REPORT

Dr. Corcoran reported that last month he stated that several of our administrators and he were looking forward to attending the NECA-IBEW Joint Apprenticeship graduation ceremony on August 12 because of the 28 graduates who have finished their apprenticeship requirement and would also be receiving their associate of applied science degrees; however, he was wrong. Instead, because of Covid, the ceremony was not held for a while so Dr. Shane Lange and he were happy to award 73 AAS diplomas to IVCC graduates. Dr. Corcoran noted that this is a great program and he is so proud of its long history of success. He informed that we had a good turnout for the LPN Pinning ceremony held on July 21st in the Dr. Mary Margret Weeg Cultural Centre. Feedback from everyone very positive. Anna Bruch, our interim director of nursing is doing a fine job of working with our nursing faculty and staff. Dr. Corcoran offered kudos to Bonnie Campbell and Dr. Gary Roberts for the role they play behind the scene to make so many good things happening in the Academic Affairs division right now. Dr. Corcoran thanked Dr. Patrice Hess and her colleagues who played a role in planning and participating in college all-staff activities on August 11. He commented that everyone did an excellent job and he honestly thought it was the best one he had the pleasure of attending in his entire career. Dr. Corcoran extended thanks as well to Mark Grzybowski and so many of his Student Services team members who revamped our pre-Covid New Student Convocation Program into what we have now calling Welcome Week. He noted that our students finished up on Friday knowing more about traversing the campus, using technology, the role of our student government association, local and community resources, and what we mean when we say Connect to Complete. Thus, Monday morning just about every student was well prepared for the first day of classes. Feedback on that day's activities was all positive. Dr. Corcoran extended kudos to the Dr. Seaton's Business Service division for having so many facility-enhancements ready to go for the first week of classes: our new-and-improved plan for using the fitness center, childcare services just a few steps down the hall in our Peter Miller Community Technology Center, a top-notch food service arrangement with Arbor Food Management (again, the best he had seen here in 32 years!), new classroom furniture, wayfinding signage, laptops for faculty, upgrading our student lab computers and our network capabilities. Dr. Corcoran noted that a lot of people have worked very hard and he was proud of every one of them. Which brought Dr. Corcoran to his last point. When Rahm Emanuel, mayor of Chicago for eight years, gave notice of his plan to not run for a third term he said "being the mayor of Chicago is the job of a lifetime, but not a job for a lifetime." Dr. Corcoran noted that as he said at last week's all-staff session and again on Tuesday morning, we now have great people in key areas of the College including vice presidents, deans, directors, wonderful support staff and fantastic faculty. Dr. Corcoran commented that every employee plays a role in student success. He felt pretty confident when saying the five goals we set for this year will be achieved. IVCC is in good shape right now so he will have on next month's board meeting agenda his official notice of retirement effective at the end of the fiscal year. And over the next 10 months Dr. Corcoran pledged that he will do everything he can to work closely with Dr. James Carlson and our Board to make sure that the transition to a new president will be smooth and seamless.

COMMITTEE REPORTS

Mr. McCracken, Chair of the Audit Finance Committee noted that the minutes from the July 14, 2022 Audit Finance Committee meeting are in the Board book.

FY2023 BUDGET

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve the FY2023 Tentative Budget, as presented and authorize publication of the Notice of Public Hearing.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

FACULTY APPOINTMENT – DR. CAMDEN PARKS, CHEMISTRY INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Mr. Hunt to approve the appointment of Dr. Camden Parks as Chemistry Instructor effective August 11, 2022 at Step G-7, an annualized salary of \$66,693.00 on the 2022/2023 faculty salary schedule.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

STAFF APPOINTMENT – MIGUEL HERMOSILLO, INTERIM BURSAR

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the appointment of Miguel Hermosillo, with an annual salary of \$50,336.00 effective August 2, 2022 until December 31, 2022.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – COURSEDOG

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve the purchase of CourseDog for \$110,550 for master scheduling.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – MICROSOFT SOFTWARE MAINTENANCE AND SUPPORT

It was moved by Ms. Stevenson and seconded by Ms. Goetz to approve the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$37,051.87 from CDW.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – INTERACT COMMUNICATIONS AGREEMENT

It was moved by Mr. Hunt and seconded by Ms. Stevenson to approve the hiring of Interact Communications to conduct an 18-month marketing campaign for IVCC for \$42,000, the cost to be covered by an ICCB Bridge Grant.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

REQUESTS FOR BID – AG PROGRAM

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the authorization to seek bids for capital equipment for the Agriculture Program of Inductively Coupled Plasma Optical Emission Spectrometer for an estimated cost of \$64,000.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the authorization to seek bids for capital equipment for the Agriculture Program of Handheld/Portable X-ray Fluorescence (XRF) Analyzer for an estimated cost of \$30,000.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

REQUESTS FOR PROPOSALS – TEXTBOOK PURCHASING OUTSOURCE

It was moved by Dr. Boyles and seconded by Mr. Hunt to approve authorization to seek proposals for a Bookstore Textbook and Online Course Material Management Vendor.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – STAFF COMPENSATION ENHANCEMENTS

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve for full-time Administrative and Support Staff the following: (a) lessening paid leave increments to two (2) hours; (b) offer the opportunity for remote work options of four (4) non-accruing remote days per fiscal year provided that the staff member’s work can be successfully completed off-campus; and (c) Administrative Procedure for the Retirement Planning Program, as presented.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. Dr. Boyles offered kudos to Ms. Hofer and her team for forward-thinking and moving in this direction to acquire and retain staff.

FACULTY APPOINTMENT – SARA LEGRENZI, NURSING INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the appointment of Sara Legrenzi as Nursing Instructor effective August 29, 2022 at Step A-5, an annualized salary of \$49,486.00 on the 2022/2023 faculty salary schedule.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. Ms. Legrenzi was present at the meeting and was welcomed and congratulated by the Board on her appointment.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 52-65 of the Board book.

TRUSTEE COMMENT

None

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:48 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) security procedures, school building safety and security; and 5) closed session minutes. Motion made by Mr. Hunt and seconded by Ms. Stevenson to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Ms. Stevenson, Mr. McCracken, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 5:50 p.m.

Motion made by Ms. Stevenson and seconded by Mr. Hunt to return to the regular meeting. Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Ms. Stevenson, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:45 p.m.

CLOSED SESSION MINUTES

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve and retain the closed session minutes of the July 14, 2022 Board meeting.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Ms. Stevenson, Dr. Boyles, Ms. Goetz, Mr. Hunt and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Ms. Goetz shared the agenda for the ICCTA meeting on September 9 and 10 in Springfield that she plans to attend. Ms. Stevenson commented that the amount of grant work at the college is impressive. The Board extended kudos and congratulations to Ms. Hofer on her retirement and thanked her for her service to the college.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:55 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

AUGUST 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – August 2022

Revenues

- As of August 26, the headcount for Fall semester stood at 2,371, which is 99 students less than at the same point in time last year. Credit hours for Fall 2022 were 22,452, however, which is an increase of 602.5 credit hours, or 2.76 percent from one year ago. One note of significance is that these numbers represent the “final” numbers after 10th day and drop for non-payment. It is safe to say that enrollment is going up for the first Fall in several years!
- Budgeted credit hours are 43,788, so if enrollment holds steady, we will generate 59.1 percent of budgeted revenue from Summer and Fall terms to date. For comparison sake, at this same point last year, we were only at 55.3 percent of budgeted revenue from tuition.

Expenses

- Similarly to last month, this early in the fiscal year, the Board of Trustees line item shows a significant variance due to the semi-annual payment of ICCTA dues. In addition, the Ottawa Center line is overbudget due to the lease payment being made out of a different account this year. This will be changed in budgets moving forward.
- Risk management also shows a variance due to one-time insurance premium payments being made at the beginning of the fiscal year.

Protection, Health & Safety Projects

- The D201 project is beginning to come back to life after having been stalled due to labor shortages and availability of materials. It is still scheduled to be complete on time however.
- The CDB project for exterior water and air sealing is set to begin this Fall. We have a pre-construction meeting coming up in September.
- The Dental Lab Expansion project is in punch list phase, with just a few minor activities to finish.
- PHS Projects for the FY2024 are already being considered. Included on the list thus far are interior and exterior lighting LED upgrades, Elevator A replacement, Security Camera expansion, and a renovation of lower-level G building into modern locker rooms. More detail will be provided at the upcoming Board of Trustees meetings.

Other Grant Work

- A grant has been submitted to LaSalle County for approximately \$218,000 to fund a complete retiling of the College’s Farm. We are awaiting word from the County on the status of the grant.
- We are still awaiting the final Award Letter from the EDA for our Ag Building Project. We did complete one more round of questions for the grant. We believe the award letter will come soon.
- There have been no updates as well on the Nursing Simulation Lab grant written through Senator Duckworth’s Office for \$1.8 million.
- Similarly, there have been no updates on the Agriculture Greenhouse grant submitted through Representative Kinzinger’s Office for \$250,000.
- The RISE grant project to connect 11 high schools to the College via Zoom-ready rooms is beginning. We hope to submit the \$1 million grant by December.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2022
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 8,217,923	\$ 3,821,462	\$ 266,659	\$ (50,206)	\$ 464,932	\$ -	\$ -	12,720,770
Investments	11,332,137	6,695,537	578,905	-	66,805	-	-	18,673,384
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	-	-	-	-	-	-	-
Tuition and fees	1,871,656	-	-	278,755	-	-	-	2,150,410
Due from other funds	2,025,586	41,177	-	209,504	7,216	-	-	2,283,482
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	194,391	342,572	593	-	-	-	-	537,556
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 34,003,752	\$ 13,331,789	\$ 846,157	\$ 862,866	\$ 538,953	\$ 61,396,703	\$ 14,695,871	\$ 125,676,091

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
August 31, 2022
Unaudited

13

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General	General	
						Fixed Assets	Long-Term Debt	
Liabilities								
Accounts payable	202,189	8,563	-	1,640	13,536	-	-	225,928
Accrued salaries & benefits	1,699,837	23,354	-	14,954	-	-	-	1,738,145
Post-retirement benefits & other	132,132	-	-	-	-	-	-	132,132
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	63,633	2,009,053	-	-	210,796	-	-	2,283,483
Due to student groups/deposits	-	-	-	-	314,620	-	-	314,620
Deferred inflows								
Property taxes	5,184,008	1,216,086	-	-	-	-	-	6,400,094
Tuition and fees	-	-	-	289,724	-	-	-	289,724
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	7,282,203	3,257,056	-	306,319	538,953	-	14,695,871	26,080,401
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,074,733	-	-	-	-	-	10,074,733
Reserved for debt service	-	-	846,157	-	-	-	-	846,157
Unreserved	26,721,549	-	-	556,548	-	-	-	27,278,097
Total liabilities and net position	\$ 34,003,752	\$ 13,331,789	\$ 846,157	\$ 862,867	\$ 538,953	\$ 61,396,703	\$ 14,695,871	\$ 125,676,091

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended August 31, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 10,258,407	\$ 1,344,224	\$ 685,621	\$ 129	\$ 395,047	\$ 198,512	\$ 6,714	\$ 25,232	\$ 905,938	\$ 13,819,823
Actual Expenditures	3,300,382	482,054	63,914	-	259,583	1,324,037	-	-	234,109	5,664,079
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,958,025	862,171	621,707	129	135,464	(1,125,526)	6,714	25,232	671,829	8,155,744
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances August 31, 2022	\$ 22,703,165	\$ 4,818,556	\$ 5,028,940	\$ 848,349	\$ 74,153	\$ (1,717,767)	\$ 5,126,633	\$ 68,544	\$ 1,788,750	\$ 38,739,322

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended August 31, 2022
 Unaudited

	8/31/2022	Annual Budget FY2023	Actual/Budget 16.67%	8/31/2021	Annual Budget FY2022	Actual/Budget 16.67%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 5,444,918	\$ 9,530,789	57.1%	\$ 7,337,381	\$ 8,713,650	84.2%
Corporate Personal Property Replacement Tax	602,617	2,294,700	26.3%	36,324	1,006,250	3.6%
Tax Increment Financing Distributions	120,766	450,000	26.8%	103,471	400,000	25.9%
Total Local Government	<u>6,168,301</u>	<u>12,275,489</u>	50.2%	<u>7,477,177</u>	<u>10,119,900</u>	73.9%
State Government:						
ICCB Credit Hour Grant	361,949	1,798,075	20.1%	328,641	1,733,248	19.0%
Equalization Grant	8,333	50,000	16.7%	8,333	50,000	16.7%
Career/Technical Education Formula Grant	113,412	220,500	51.4%	-	210,000	0.0%
Other	-	-	-	-	-	-
Total State Government	<u>483,695</u>	<u>2,068,575</u>	23.4%	<u>336,975</u>	<u>1,993,248</u>	16.9%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,825	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,825</u>	0.0%
Student Tuition and Fees:						
Tuition	3,132,823	5,811,200	53.9%	3,129,679	5,989,253	52.3%
Fees	410,769	687,900	59.7%	335,972	759,550	44.2%
Total Tuition and Fees	<u>3,543,592</u>	<u>6,499,100</u>	54.5%	<u>3,465,651</u>	<u>6,748,803</u>	51.4%
Other Sources:						
Public Service Revenue	35,740	244,050	14.6%	19,938	242,450	8.2%
Other Sources:	27,080	151,361	17.9%	20,318	155,442	13.1%
Total Other Sources	<u>62,819</u>	<u>395,411</u>	15.9%	<u>40,256</u>	<u>397,892</u>	10.1%
TOTAL EDUCATION FUND REVENUE	<u>\$ 10,258,407</u>	<u>\$ 21,246,400</u>	48.3%	<u>\$ 11,320,058</u>	<u>\$ 19,267,668</u>	58.8%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	1,191,978	\$ 8,281,122	14.4%	1,167,180	\$ 7,671,022	15.2%
Employee Benefits	242,181	1,834,306	13.2%	223,828	1,751,176	12.8%
Contractual Services	12,831	120,175	10.7%	9,986	119,415	8.4%
Materials & Supplies	78,174	451,389	17.3%	19,179	497,459	3.9%
Conference & Meeting	5,986	169,594	3.5%	(1,258)	163,405	-0.8%
Fixed Charges	123,162	58,000	212.3%	6,869	58,000	11.8%
Capital Outlay	93,668	114,000	0.0%	-	-	0.0%
Other	100	-	0.0%	-	-	0.0%
Total Instruction	<u>1,748,079</u>	<u>11,028,586</u>	15.9%	<u>1,425,785</u>	<u>10,260,477</u>	13.9%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended August 31, 2022
 Unaudited

	8/31/2022	Annual Budget FY2023	Actual/Budget 16.67%	8/31/2021	Annual Budget FY2022	Actual/Budget 16.67%
Academic Support:						
Salaries	165,107	1,161,476	14.2%	144,249	1,094,032	13.2%
Employee Benefits	28,263	189,892	14.9%	29,608	216,560	13.7%
Contractual Services	38,936	135,277	28.8%	40,804	218,886	18.6%
Materials & Supplies	73,600	246,620	29.8%	90,967	270,468	33.6%
Conference & Meeting	543	18,875	2.9%	-	20,950	0.0%
Utilities	1,500	26,445	5.7%	-	26,445	0.0%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	307,949	1,778,585	17.3%	305,628	1,847,341	16.5%
Student Services:						
Salaries	209,614	1,527,744	13.7%	195,043	1,321,319	14.8%
Employee Benefits	50,004	431,688	11.6%	50,710	389,719	13.0%
Contractual Services	6,383	46,702	13.7%	(509)	33,981	-1.5%
Materials & Supplies	13,206	93,215	14.2%	3,709	75,901	4.9%
Conference & Meeting	3,571	43,505	8.2%	91	41,925	0.2%
Utilities	-	-	0.0%	-	-	0.0%
Total Student Services	282,778	2,142,854	13.2%	249,044	1,862,845	13.4%
Public Services/Continuing Education:						
Salaries	52,557	339,647	15.5%	53,366	326,240	16.4%
Employee Benefits	14,159	105,920	13.4%	13,919	81,443	17.1%
Contractual Services	10,225	111,000	9.2%	4,103	82,500	5.0%
Materials & Supplies	14,308	75,300	19.0%	6,316	83,450	7.6%
Conference & Meeting	646	4,950	13.1%	379	5,650	6.7%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Public Services/Continuing Education	91,895	636,817	14.4%	78,083	579,283	13.5%
Institutional Support:						
Salaries	302,196	2,051,151	14.7%	309,201	1,884,628	16.4%
Employee Benefits	116,816	767,396	15.2%	126,843	741,287	17.1%
Contractual Services	60,772	691,913	8.8%	41,228	734,799	5.6%
Materials & Supplies	83,201	340,789	24.4%	48,516	377,630	12.8%
Conference & Meeting	6,503	67,370	9.7%	1,014	67,925	1.5%
Utilities	4,688	10,715	43.8%	4,512	26,315	17.1%
Capital Outlay	97	125,000	0.0%	-	-	0.0%
Other	-	(11,300)	0.0%	(4)	29,550	0.0%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
Total Institutional Support	574,273	4,664,117	12.3%	531,309	4,107,722	12.9%
Scholarships, Grants and Waivers	295,409	698,000	42.3%	281,656	600,000	46.9%
TOTAL EDUCATION FUND EXPENDITURES	\$ 3,300,382	\$ 20,948,959	15.8%	\$ 2,871,504	\$ 19,257,668	14.9%
INTERFUND TRANSFERS - NET	\$ -	\$ (297,441)	0.0%	\$ -	\$ (10,000)	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended August 31, 2022
Unaudited

	8/31/2022	Annual Budget FY2023	Actual/Budget 16.67%	8/31/2021	Annual Budget FY2022	Actual/Budget 16.67%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 865,570	\$ 1,537,224	56.3%	\$ 1,175,320	\$ 1,404,861	83.7%
Corporate Personal Property Replacement Tax	106,344	404,900	26.3%	6,410	175,000	3.7%
Tax Increment Financing Disbursements	40,255	140,000	28.8%	34,490	130,000	26.5%
Total Local Government	1,012,170	2,082,124	48.6%	1,216,221	1,709,861	71.1%
State Government:						
ICCB Credit Hour Grant	59,035	307,029	19.2%	57,996	305,023	19.0%
Total State Government	59,035	307,029	19.2%	57,996	305,023	19.0%
Student Tuition and Fees						
Tuition	252,366	450,300	56.0%	256,110	476,979	53.7%
Total Tuition and Fees	252,366	450,300	56.0%	256,110	476,979	53.7%
Other Sources:						
Facilities Revenue	16,805	120,000	14.0%	24,243	120,000	20.2%
Investment Revenue	3,117	15,000	20.8%	24	22,650	0.1%
Other	732	3,000	24.4%	846	4,000	21.2%
Total Other Sources	20,654	138,000	15.0%	25,113	146,650	17.1%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 1,344,224	\$ 2,977,453	45.1%	\$ 1,555,439	\$ 2,638,513	59.0%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	147,654	1,038,766	14.2%	136,766	995,322	13.7%
Employee Benefits	41,982	340,760	12.3%	39,974	319,272	12.5%
Contractual Services	18,630	219,900	8.5%	9,428	167,000	5.6%
Materials & Supplies	30,796	265,750	11.6%	24,683	271,204	9.1%
Conference & Meeting	-	1,200	0.0%	-	1,200	0.0%
Fixed Charges	1,560	172,300	0.9%	58	117,250	0.0%
Utilities	107,676	623,550	17.3%	23,963	753,450	3.2%
Capital Outlay	125,522	216,000	58.1%	-	19,000	0.0%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	473,821	2,871,526	16.5%	234,872	2,606,298	9.0%
Institutional Support:						
Salaries	4,464	52,384	8.5%	3,653	16,107	22.7%
Employee Benefits	3,652	42,894	8.5%	1,399	6,333	22.1%
Contractual Services	-	2,700	0.0%	2,615	2,700	96.9%
Materials & Supplies	117	3,750	3.1%	81	3,275	2.5%
Fixed Charges	-	4,199	0.0%	-	3,800	0.0%
Other	-	-	-	-	-	-
Total Institutional Support	8,233	105,927	7.8%	7,747	32,215	24.0%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 482,054	\$ 2,977,453	16.2%	\$ 242,619	\$ 2,638,513	9.2%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended August 31, 2022
Unaudited

	8/31/2022	Annual Budget FY2023	Actual/Budget 16.67%	8/31/2021	Annual Budget FY2022	Actual/Budget 16.67%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	684,519	1,115,918	61.3%	688,467	1,290,694	53.3%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	1,102	50,000	2.2%	13,409	48,000	27.9%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 685,621	\$ 1,165,918	58.8%	\$ 701,876	\$ 1,338,694	52.4%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 19,810	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	44,104	2,874,558	1.5%	62,723	1,338,694	4.7%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 63,914	\$ 2,874,558	2.2%	\$ 62,723	\$ 1,338,694	4.7%
DEBT SERVICE FUND						
Investment Revenue	\$ 129	\$ 2,000	6.4%	\$ 2	\$ 2,500	0.1%
TOTAL DEBT SERVICE FUND REVENUES	\$ 129	\$ 2,000	6.4%	\$ 2	\$ 2,500	0.1%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 394,252	\$ 1,288,125	30.6%	\$ 268,172	\$ 1,442,584	18.6%
Investment Revenue	-	25,500	0.0%	-	26,000	0.0%
Other Revenue	795	1,000	79.5%	2,133	1,000	213.3%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 395,047	\$ 1,314,625	30.1%	\$ 270,305	\$ 1,469,584	18.4%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 40,337	\$ 377,906	10.7%	\$ 46,759	\$ 410,026	11.4%
Employee Benefits	10,063	77,266	13.0%	11,089	97,199	11.4%
Contractual Services	22,280	53,149	41.9%	15,353	60,175	25.5%
Materials & Supplies	175,947	981,291	17.9%	191,410	1,013,081	18.9%
Conference & Meeting	7,842	28,788	27.2%	2,808	25,780	10.9%
Fixed Charges	3,113	44,380	7.0%	20,711	50,000	41.4%
Capital Outlay/Depreciation	-	-	0.0%	-	11,600	0.0%
Other	-	92,700	0.0%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 259,583	\$ 1,655,480	15.7%	\$ 289,629	\$ 1,770,861	16.4%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 348,855	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended August 31, 2022
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	8/31/2022	FY2023	16.67%	8/31/2021	FY2022	16.67%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ -	\$ 550,541	0.0%	\$ -	\$ 288,331	0.0%
Federal Government Sources	180,614	8,584,119	2.1%	1,813,934	7,818,367	23.2%
Nongovernmental Gifts or Grants	17,671	-	0.0%	2,500	18,000	13.9%
Other Revenue	227	34,000	0.0%	1	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 198,512	\$ 9,168,660	2.2%	\$ 1,816,435	\$ 8,124,698	22.4%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 50,487	\$ 622,412	8.1%	\$ 33,159	\$ 486,214	6.8%
Employee Benefits	20,865	202,001	10.3%	14,514	166,927	8.7%
Contractual Services	11,132	59,115	18.8%	277	52,163	0.5%
Materials & Supplies	1,311	63,704	2.1%	(3,508)	29,825	-11.8%
Conference & Meeting	724	72,091	1.0%	342	14,847	2.3%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Instruction	84,519	1,020,223	8.3%	44,783	750,826	6.0%
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	\$ -	100,000	0.0%
Materials and Supplies	-	-	0.0%	34,366	150,000	22.9%
Conference & Meeting	-	-	0.0%	-	-	0.0%
Total Academic Support	-	-	-	34,366	250,000	13.7%
Student Services:						
Salaries	\$ 31,579	\$ 149,208	21.2%	\$ 31,319	\$ 212,637	14.7%
Employee Benefits	9,874	80,328	12.3%	9,426	75,553	12.5%
Contractual Services	38,332	77,654	49.4%	3,005	259,467	1.2%
Materials & Supplies	773	2,800	27.6%	2,745	16,600	16.5%
Conference & Meeting	4,808	6,100	78.8%	250	11,500	2.2%
Utilities	3,584	-	0.0%	3,455	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRiO Grant)	2,500	28,000	8.9%	1,600	30,000	5.3%
Total Student Services	91,452	344,090	26.6%	51,799	613,757	8.4%
Public Services/Continuing Education:						
Contractual Services	-	-	0.0%	-	-	0.0%
Total Public Services:	-	-	0.0%	6,565	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	3,417	-	0.0%	-	-	0.0%
Total Operations & Maintenance of Plant	3,417	-	0.0%	71,121	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	5,328	129,761	4.1%	-	84,412	0.0%
Contractual Services	243,496	2,006,361	12.1%	-	50,000	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended August 31, 2022
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	8/31/2022	FY2023	16.67%	8/31/2021	FY2022	16.67%
Institutional Support	-	-	0.0%	1,792	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	714,348	501,881	142.3%	-	2,000,000	0.0%
Total Institutional Support	963,172	2,638,003	36.5%	1,792	2,134,412	0.1%
Student Grants and Waivers (PELL & SEOG & HEERF)	181,478	4,933,556	3.7%	213,211	4,383,703	4.9%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 1,324,037	\$ 8,935,872	14.8%	\$ 345,951	\$ 8,132,698	4.3%
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 2,000	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 6,714	\$ 55,000	12.2%	\$ 7,942	\$ 55,000	14.4%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	#DIV/0!

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended August 31, 2022
 Unaudited

	8/31/2022	Annual Budget FY2023	Actual/Budget 16.67%	8/31/2021	Annual Budget FY2022	Actual/Budget 16.67%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 25,219	\$ 42,273	59.7%	\$ 32,897	\$ 38,634	85.2%
Investment Revenue	12	150	8.3%	-	150	0.0%
TOTAL AUDIT FUND REVENUES	25,232	42,423	59.5%	32,897	38,784	84.8%
AUDIT FUND EXPENDITURES						
Contractual Services						
	-	41,000	0.0%	4,000	40,000	10.0%
TOTAL AUDIT FUND EXPENDITURES	\$ -	\$ 41,000	0.0%	\$ 4,000	\$ 40,000	10.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 905,872	\$ 1,525,695	59.4%	\$ 1,278,505	\$ 1,522,557	84.0%
Investment Revenue	66	2,000	3.3%	1,339	2,000	66.9%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	905,938	1,527,695	59.3%	1,279,844	1,524,557	83.9%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	12,416	81,824	15.2%	11,716	77,160	15.2%
Employee Benefits	3,792	28,819	13.2%	3,700	28,585	12.9%
Contractual Services	-	125,500	0.0%	500	25,500	2.0%
Materials & Supplies	-	200	0.0%	183	3,400	5.4%
Total Student Services	16,208	236,343	6.9%	16,099	134,645	12.0%
Operations & Maintenance of Plant:						
Contractual Services	56,250	461,600	12.2%	37,468	531,600	7.0%
Materials & Supplies	-	100	0.0%	15	150	9.9%
Utilities	106	500	21.2%	68	500	13.6%
Total Operations & Maintenance of Plant	56,356	462,200	12.2%	37,551	532,250	7.1%
Institutional Support:						
Salaries	12,465	81,940	15.2%	13,831	74,987	18.4%
Employee Benefits	2,896	218,974	1.3%	2,438	208,505	1.2%
Contractual Services	110,717	142,000	78.0%	13,690	37,750	36.3%
Materials & Supplies	-	1,500	0.0%	-	2,500	0.0%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	35,466	240,200	14.8%	11,962	257,200	4.7%
Total Institutional Support	161,545	689,114	23.4%	41,921	585,442	7.2%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 234,109	\$ 1,387,657	16.9%	\$ 95,571	\$ 1,252,337	7.6%

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of August 31, 2022
Unaudited

Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 16.67%
President	60,784	387,369	15.7%
Board of Trustees	6,167	14,875	41.5%
Community Relations	48,275	356,467	13.5%
Foundation	13,216	94,661	14.0%
Continuing Education	91,895	636,817	14.4%
Facilities	532,992	5,696,084	9.4%
Information Technologies	196,065	1,999,584	9.8%
Institutional Research	20,809	111,691	18.6%
Academic Affairs	56,808	269,430	21.1%
Academic Affairs (AVPCE)	40,579	292,201	13.9%
Carl Perkins (Grant)	27,992	233,057	12.0%
CTE Leadership (Grant)	-	-	0.0%
GEER (Grant)	4,568	30,649	14.9%
HEERF (Grant)	733,650	2,383,280	30.8%
Adult Education	42,412	482,050	8.8%
Learning Resources	274,829	1,239,261	22.2%
22 Workforce Development Division	430,683	2,593,569	16.6%
Natural Sciences & Business Division	462,830	3,236,614	14.3%
Humanities & Fine Arts/Social Science Division	436,230	2,984,064	14.6%
Health Professions Division	263,866	1,952,000	13.5%
Admissions & Records	61,988	490,376	12.6%
Counseling	93,583	644,285	14.5%
Student Services	41,188	318,814	12.9%
Financial Aid	229,190	4,408,400	5.2%
Career Services	7,639	43,379	17.6%
Athletics	32,810	355,755	9.2%
TRiO (Student Success Grant)	50,350	334,090	15.1%
Ottawa Center	127,925	100,688	127.1%
Campus Security	56,336	460,600	12.2%
Business Services/General Institution	539,216	2,720,446	19.8%
Risk Management	186,809	486,114	38.4%
Tuition Waivers	230,304	444,938	51.8%
Purchasing	19,123	130,976	14.6%
Human Resources	33,206	204,938	16.2%
Bookstore	191,203	1,196,441	16.0%
Shipping & Receiving	8,233	105,927	7.8%
Copy Center	10,328	60,284	17.1%
Total FY23 Expenditures	5,664,079	37,500,174	15.1%

Illinois Valley Community College

Statement of Cash Flows for the Month ended August 31, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 5,829,888.04	\$ 421,874.52	\$ 937,703.77	\$ 204,745.81	\$ (84,657.58)	\$ (2,169,270.65)	\$ 1,930,723.34	\$ 31,971.27	\$ 117,310.23	\$ 70,218.14	\$ 7,290,506.89
Total Receipts	4,483,159.01	646,438.08	454,348.94	-	184,827.83	17,670.91	1,158.90	16,732.79	601,274.45	55,490.79	\$ 6,461,101.70
Total Cash	10,313,047.05	1,068,312.60	1,392,052.71	204,745.81	100,170.25	(2,151,599.74)	1,931,882.24	48,704.06	718,584.68	125,708.93	13,751,608.59
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,389,077.92)	(274,284.46)	(63,913.59)	-	(138,757.44)	(508,360.67)	-	-	(60,781.37)	(1,000.00)	(2,436,175.45)
ACCOUNT BALANCE	8,923,969.13	794,028.14	1,328,139.12	204,745.81	(38,587.19)	(2,659,960.41)	1,931,882.24	48,704.06	657,803.31	124,708.93	11,315,433.14
Deposits in Transit	-	-	-	-	-	-	-	-	-	-	-
Outstanding Checks	550,190.41	-	-	-	-	-	-	-	-	-	550,190.41
BANK BALANCE	9,474,159.54	794,028.14	1,328,139.12	204,745.81	(38,587.19)	(2,659,960.41)	1,931,882.24	48,704.06	657,803.31	124,708.93	11,865,623.55
Certificates of Deposit	-	-	2,256,975.79	-	-	-	1,611,271.00	-	104,039.08	-	3,972,285.87
Illinois Funds	6,136,426.14	2,344,788.82	475,774.65	19,111.24	-	361,267.57	56,347.03	-	-	80,819.08	9,474,534.53
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	25,895.21	-	-	-	-	-	-	-	-	-	25,895.21
Capital Dev. Fund-MD	-	-	539,408.43	-	-	-	-	-	-	-	539,408.43
Total Investment	\$ 6,162,321.35	\$ 2,344,788.82	\$ 3,272,158.87	\$ 19,111.24	\$ -	\$ 361,267.57	\$ 1,667,618.03	\$ -	\$ 104,039.08	\$ 80,819.08	\$ 14,012,124.04

LaSalle State Bank	\$ 123,803.02
Midland States Bank	<u>11,741,820.53</u>
	<u>\$ 11,865,623.55</u>

Respectfully submitted,

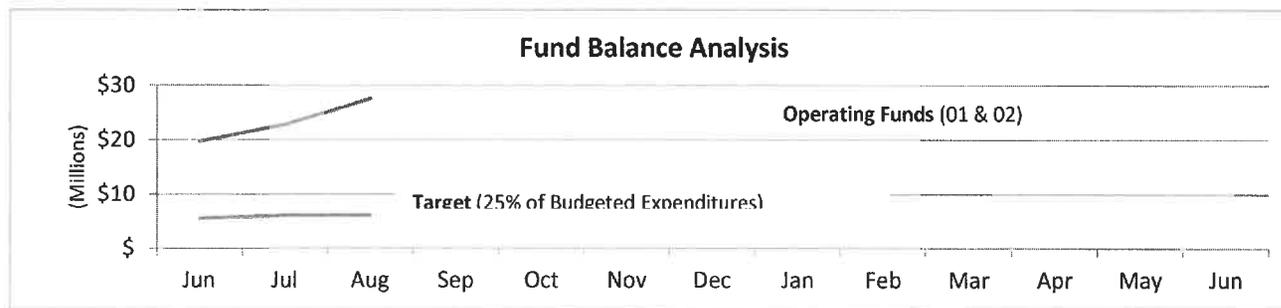
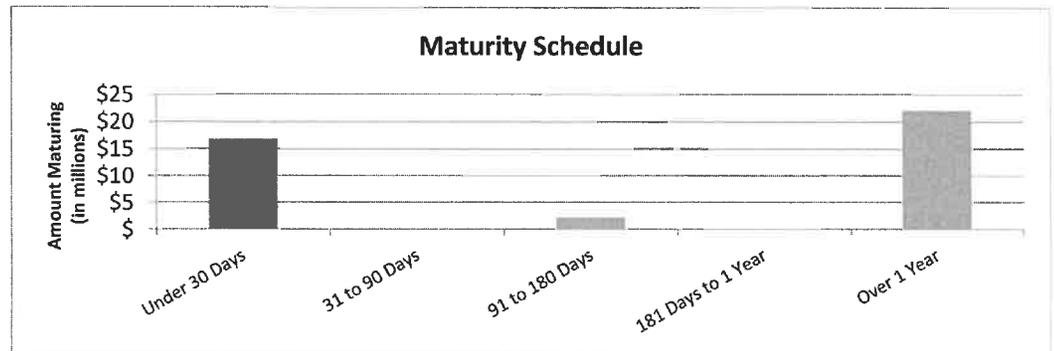
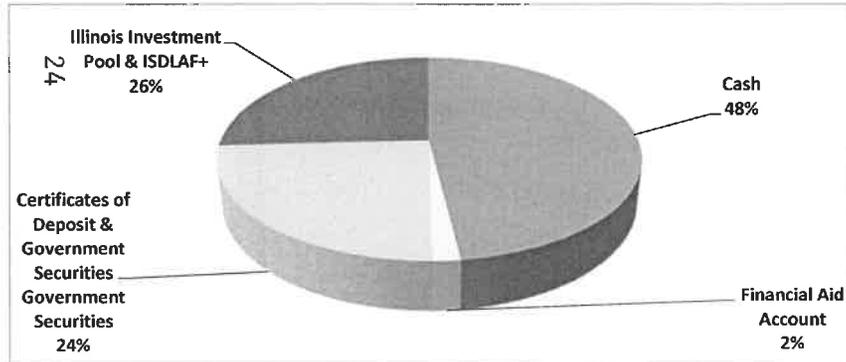


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
August 31, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	48.0%	\$ 17,618,709	0.350%
Financial Aid Account	1.8%	648,697	0.350%
Certificates of Deposit & Government Securities	24.4%	8,961,771	3.792%
Illinois Investment Pool & ISDLAF+	25.8%	9,474,535	0.089%
Total		\$ 36,703,711	1.123%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 9,474,535	-	-	9,474,535	30%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	11,741,821	11,741,821	37%
Midland States-F/A	-	-	648,697	648,697	2%
Midland States-Bldg	-	-	539,408	539,408	2%
LaSalle State Bank	-	-	123,803	123,803	0%
Commerce Bank	-	1,005,169	-	1,005,169	3%
Multi Bank Securities	-	454,178	-	454,178	1%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,989,484	25,895	5,015,379	16%
Heartland Bank	-	-	198,298	198,298	1%
Marseilles Bank	-	2,300,617	-	2,300,617	7%
	\$ 9,474,535	\$ 8,961,771	\$ 13,277,922	\$ 31,714,227	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
August 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024				385,903		820,043		1,205,946	Goldman Sachs	2.25%	Govt Treasuries
7/25/2024		149,888						149,888	FHLMC	3.30%	Govt Treasuries
3/15/2025	797,163							797,163	Nomura Securities	1.75%	Govt Treasuries
3/31/2026		408,976						408,976	J.P. Morgan	0.75%	Govt Treasuries
7/1/2026	7,981							7,981	FNMA	2.53%	Govt Treasuries
7/1/2026		125,029						125,029	FNMA	2.53%	Govt Treasuries
3/31/2027	388,291	24,785		-		-		413,076	J.P. Morgan	2.50%	Govt Treasuries
6/25/2027				124,829		124,829		249,658	FHLMC	3.11%	Govt Treasuries
12/25/2027	157,902							157,902	FNMA	2.99%	Govt Treasuries
3/15/2024	99,072							99,072	Goldman Sachs	3.00%	Corporate Issue
3/16/2024	98,220							98,220	J.P. Morgan	0.70%	Corporate Issue
6/27/2024	98,270							98,270	American Honda	2.40%	Corporate Issue
10/26/2024	99,123							99,123	Bb T Corporation	2.85%	Corporate Issue
2/4/2025	96,866							96,866	Bank of America	1.84%	Corporate Issue
2/15/2025						100,424		100,424	Comcast	3.38%	Corporate Issue
3/25/2025						100,328		100,328	Intel Corporation	3.40%	Corporate Issue
3/15/2025	99,681							99,681	Abbott Labs	2.95%	Corporate Issue
5/13/2025						100,527		100,527	Caterpillar	3.40%	Corporate Issue
3/10/2025				99,267				99,267	Charles Schwab	3.00%	Corporate Issue
5/3/2024	99,837							99,837	American Express	3.38%	Corporate Issue
11/15/2023		100,391						100,391	Delmarva Power	3.50%	Corporate Issue
6/13/2025				49,855		49,855		99,710	New York Mellon	3.43%	Corporate Issue
6/1/2027		91,898						91,898	Connecticut	1.50%	Municipal Issue
6/30/2027						90,253.00		90,253	Multnomah County	1.25%	Municipal Issue
Total PMA	2,042,406	900,966	-	659,853	-	1,386,259	-	4,989,484			

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
August 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,925		151,925	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						200,990		200,990	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,999		200,999	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						201,115		201,115	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,939		200,939	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						201,126		201,126	CB	3.55%	3.55%	Comenity Capital
8/12/2024						232,289		232,289	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						221,889		221,889	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,256,975	-	-	1,611,271	104,039	3,972,286				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marsilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

**\$5,000 and Over Disbursements
08/01/22 - 08/31/22**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
776128	8/4/2022	209546	Allied Universal Security Services	8,736.30	OTC 7/1-7/7 & Main Campus & OTC Security 7/8-7/14
776140	8/4/2022	209567	Delta Dental of Illinois	8,780.08	Dental Insurance (July 2022)
776143	8/4/2022	109033	Elsevier Science	8,136.38	Books for resale
776150	8/4/2022	91462	Jones & Bartlett Learning LLC	7,021.38	Books for resale
776153	8/4/2022	227621	Midway Dental Supply LLC	99,413.83	Dental Program Equipment
776170	8/4/2022	82897	SURS	9,664.00	SURS Penalty
776173	8/4/2022	233992	Turnitin, LLC	18,508.00	Turnitin Feedback Studio
776178	8/4/2022	59578	University of Illinois	12,787.00	FY23 iShare Renewal/CARLI Membership
776196	8/4/2022	82897	SURS	52,891.50	Payroll (08/04/2022)
ACH	8/4/2022		Prudential	5,621.78	Life Insurance (August 2022)
ACH	8/4/2022		Internal Revenue Service	64,730.86	Federal Payroll Taxes
ACH	8/4/2022		Illinois Department of Revenue	22,360.86	State Payroll Taxes
ACH	8/4/2022		TSA EPARS	7,508.30	403(b) & 457(b)Payroll
776208	8/11/2022	209546	Allied Universal Security Services	8,039.05	Main Campus & OTC Security 7/15-7/21
776214	8/11/2022	1139	CDW Government, Inc	7,677.15	Dell PowerEdge Server R350, 4-Port Hub, USB PC
27 776222	8/11/2022	174412	Demonica Kemper Architects	5,154.32	21-055 CETLA/Band Room**, 22-004 Mechanical Upgrade**
776224	8/11/2022	235240	Economic Modeling, LLC	5,775.00	Analyst HE 07/01/22- 06/30/23
776226	8/11/2022	209907	Ellucian Company, L.P.	5,169.25	Ellucian Upgrade and Cloud Transition
776227	8/11/2022	109033	Elsevier Science	15,903.11	Books for resale
776232	8/11/2022	234834	iSimulate	11,580.00	REALTi Defibrillator and Screens, CPR Module
776244	8/11/2022	174412	Demonica Kemper Architects	14,655.27	22-003.03 Parking Lot Upgrade **
776257	8/11/2022	221913	The Home Depot Pro	9,450.06	Misc Facilities supplies
776261	8/11/2022	203963	Vista Higher Learning, Inc.	5,490.00	Books for resale
776263	8/11/2022	1927	Walter J Zukowski & Associates	17,839.20	Legal Services
ACH	8/15/2022		Quadient-USPS	5,000.00	Postage for Meter
776272	8/17/2022	209546	Allied Universal Security Services	8,214.11	Main Campus & OTC Security 7/22-7/28
776281	8/17/2022	149548	Burwood Group	20,015.00	InformaCast Fusion User 3 Yr Term, Software Provisioning
776310	8/17/2022	235100	Lo Destro Construction	44,104.00	21-055 CETLA/Band Room**
776322	8/17/2022	141173	Rapp's Packaging	15,470.50	BookStore Non-Woven Bags, Shipping Supplies
776330	8/17/2022	96904	The Higher Learning Commission	15,000.00	Student Success Academy

\$5,000 and Over Disbursements

08/01/22 - 08/31/22

Check	Check	Vendor	Check	Check	
776332	8/17/2022	126119	Vissering Construction Company	125,521.90	21-051 Dental Renovation Project
776334	8/17/2022	228741	Watermark Insights, LLC	15,516.07	Software Renewal Evaluation Kit
776348	8/18/2022	82897	SURS	49,148.57	Payroll (08/18/2022)
ACH	8/18/2022		CCHC	277,905.80	Health Insurance (August 2022)
ACH	8/18/2022		Internal Revenue Service	55,991.99	Federal Payroll Taxes
ACH	8/18/2022		Illinois Department of Revenue	20,826.22	State Payroll Taxes
ACH	8/18/2022		TSA EPARS	8,208.30	403(b) & 457(b) Payroll
776373	8/25/2022	209546	Allied Universal Security Services	7,738.45	Main Campus & OTC Security 7/29-8/4
776379	8/25/2022	235115	Assured Partners of Illinois, L	10,202.00	Cyber Liability Insurance, Taxes and Fees
776396	8/25/2022	1111	Dell Marketing LP	257,675.45	computer software upgrades
776397	8/25/2022	1199	Education To Go	7,535.00	Ed2Go Classes
776399	8/25/2022	209907	Ellucian Company, L.P.	8,333.00	Ellucian Upgrade and Cloud Transition
776416	8/25/2022	204158	Interact Communications, Inc	15,000.00	Implementation - Research Triage - ARPA Bridge Grant
776422	8/25/2022	233357	Mansfield Power & Gas LLC	5,816.59	natural gas service
776428	8/25/2022	204066	Moss Enterprises	5,400.00	E-Learning Access, 4 months
776442	8/25/2022	235280	RHB - Richard Harrison Bailey, Inc	32,500.00	Professional Fees
776459	8/25/2022	59578	University of Illinois	13,933.70	FY23 CARLI Chronicle of Higher Ed; Gale in Context
				<u>\$ 1,457,949.33</u>	

**Protection, Health, & Safety (PHS) Projects

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IVCC Stipend Report for Payroll Ending 8-13-22

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Bennett-Campbell, Bonnie L	Int Dean of NUR-4% Raise BkPay	07/01/2022	08/13/2022	08/18/2022	ST	63.30	011420730051900			
Boyle- Bruch, Ida Lee	FSS In-Person & Online&Retest	08/01/2022	08/04/2022	08/18/2022	ST	500.00	014110394151320			
Fish, Nicholas R	Program Coordinator Overload	05/16/2022	08/01/2022	08/18/2022	OV	1480.00	011420410051340			
Fish, Nicholas R	PleasaView CPR Prep/Teach/Test	07/25/2022	07/28/2022	08/18/2022	ST	675.00	014210331051320			
Francisco, Marjorie Lynn	Curriculum Devlpmt-Revisions	07/01/2022	08/19/2022	08/19/2022	SG	1237.50	061320152751900			
Francisco, Marjorie Lynn	ACEN Accrediation	07/01/2022	08/19/2022	08/19/2022	SG	2475.00	061320152751900			
Gibson, Stephen Benton	Carus Electrical Testing	08/02/2022	08/02/2022	08/18/2022	ST	150.00	014210331051320			
Gibson, Stephen Benton	UNFI Consulting & Training	08/04/2022	08/04/2022	08/18/2022	ST	150.00	014210331051320			
Gibson, Stephen Benton	UNFI Consulting & Training	08/04/2022	08/04/2022	08/18/2022	ST	150.00	014210331051320			
Hodgson, Laura Ann	Nursing Elsevier Package	07/01/2022	08/05/2022	08/18/2022	SG	1000.00	061320152751900			
Jenrich, Chuck	J.Hardie-Lean 6 Sigma Training	07/20/2022	07/20/2022	08/18/2022	ST	500.00	014210331051320			
Killian, Melissa J	Addendum x 35 hrs (5 days)	08/01/2022	08/14/2022	08/18/2022	AD	2207.70	013230030851540			
Klieber, Tracie Marie	AM Yoga UniquetoYou;In-Prsn&On	07/18/2022	08/10/2022	08/18/2022	ST	320.00	014110394151320			
Klieber, Tracie Marie	PM Yoga UniquetoYou:In-Per&ON	07/18/2022	08/10/2022	08/18/2022	ST	320.00	014110394151320			
Koudelka, Arthur Edward	Program Coordinator Overload	05/16/2022	08/01/2022	10/27/2022	OV	1480.00	011320410051340			
Kramer, Kevin Roy	In-Service Music Performance	08/11/2022	08/11/2022	08/18/2022	ST	100.00	018120080053900			
Molln, Theresa Marie	Program Coordinator Overload	05/16/2022	08/01/2022	10/27/2022	OV	1480.00	011320410051340			
Moskalewicz, James P	Addendum x 6 days	08/01/2022	08/14/2022	08/18/2022	AD	3478.20	013230030851540			
Nestler, Thomas E	TDT 40 hr Equip Refresher	07/29/2022	08/05/2022	08/18/2022	ST	1400.00	014210331051320			
Prine, Renee Marie	Overload x 21 hrs (3 days)	08/01/2022	08/14/2022	08/18/2022	AD	1449.27	013230030851540			
Pytel, Kyle Edwin	Driver Imprmnt-LaSalle Cnty	08/13/2022	08/13/2022	08/18/2022	ST	200.00	014110394251320			
Robertson, Amber Lynn	Curriculum Devlpmt/Revisions	07/01/2022	08/19/2022	08/19/2022	SG	1237.50	061320152751900			
Schneider, Gregg A	Driver Imprvmt-LaSalle County	08/10/2022	08/10/2022	08/18/2022	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmt-Bureau Cnty	08/13/2022	08/13/2022	08/18/2022	ST	160.00	014110394351320			
Seghi, Heather Nicole	Program Coordinator Overload	05/16/2022	08/01/2022	08/18/2022	OV	1480.00	011420410051340			
Sondgeroth, Anthony Lee	Program Coordinator Overload	05/16/2022	08/01/2022	10/27/2022	OV	1480.00	011320410051340			

\$25,333.47

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Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

8/17/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Board Report for Payroll Ending 8/27/2022

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Angell, Molly Renee	ALH-1214-601 Lab/Clinical	08/15/2022	10/05/2022	10/27/2022	ST	4,300.00	011420730051320			
Antle, Tracey Ann	Nursing 1st Yr Orientation	07/31/2022	08/13/2022	09/01/2022	OV	185.00	011420730051340			
Balensiefen, Tara M	ALH01214-02 Lab	08/15/2022	10/05/2022	10/13/2022	ST	3,665.00	011420730051320			
Balensiefen, Tara M	ALH-1214-01,02 Lecture	08/15/2022	10/05/2022	10/13/2022	ST	4,031.50	011420730051320			
Beetz, Lyndsey Nicole	DLA-1204-01 Lecture Only	08/15/2022	12/14/2022	12/22/2022	ST	791.00	011420410051310			
Beetz, Lyndsey Nicole	DLAL-1204-04 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	1,582.00	011420410051310			
Beetz, Lyndsey Nicole	DLAL-1204-01 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	1,582.00	011420410051310			
Beetz, Lyndsey Nicole	DLAL-1204-03 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	1,582.00	011420410051310			
Beetz, Lyndsey Nicole	DLA-1205-150	08/15/2022	12/14/2022	12/14/2022	ST	1,186.50	011420410051310			
Beetz, Lyndsey Nicole	DLAL-1204-02 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	1,582.00	011420410051310			
Bennett-Campbell, Bonnie L	Interim Dean of Nursing Prgm	08/14/2022	09/30/2022	10/13/2022	ST	1,846.25	011420730051900			
Bhattacharya, Abhijeet	ECN 1202-100	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011220570051320			
Bishop, Heather Dawn	ACT 1210-100	08/15/2022	12/14/2022	12/22/2022	ST	2,148.00	011220570051320			
Blaydes, Christine Ann	CNA Lab Orient;New Hires/CPR	08/14/2022	08/27/2022	09/01/2022	OV	874.50	011420730051340			
Bokus, Michael Todd	CSP-2200-370	08/15/2022	12/14/2022	12/22/2022	ST	4,445.00	011320410051320			
Bray, Kristal A	ALH-1214-01 Lab/Clinical	08/15/2022	10/05/2022	10/13/2022	ST	5,362.50	011420730051320			
Bray, Kristal A	ALH-1214-02 Lab	08/15/2022	10/05/2022	10/13/2022	ST	1,072.50	011420730051320			
Brittingham, Rose Marie	ENG 0909 01	08/14/2022	12/14/2022	12/22/2022	ST	791.00	011520650051320			
Brittingham, Rose Marie	RED 0900 03	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011520650051320			
Brittingham, Rose Marie	ENG 0909 100	08/15/2022	12/14/2022	12/22/2022	ST	791.00	011520650051320			
Bruch, Anna Marie Faletti	Orientation-Mtg w/Students	07/31/2022	08/13/2022	09/01/2022	OV	1,887.00	011420730051340			Interview FT Faculty/IDFPR Waivers&Schedule Grid Changes
Bruch, Anna Marie Faletti	Covered NUR 1200-01 Clinical	08/14/2022	08/27/2022	09/01/2022	OV	255.75	011420730051340			
Bruch, Anna Marie Faletti	Interim Director of Nursing	08/15/2022	12/31/2022	01/05/2023	OV	5,124.60	011420730051340			
Bubb, Jennifer Lee	AY 22/23 Retirement Agreement	08/18/2022	08/12/2023	08/17/2023	ES	9,219.00	011520650051310			
Carboni, Christian James	IMT-1220-300	08/15/2022	12/14/2022	12/22/2022	ST	3,262.50	011320410051320			
Carlson, James Edward	Presidential Search Consultant	08/15/2022	08/26/2022	09/01/2022	ST	1,800.00	018440184051220			
Castaneda, Craig Alexander	BIO 1007-301	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011120570051320			
Castaneda, Craig Alexander	BION 1007-300	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011120570051320			
Castaneda, Craig Alexander	BION 1007-302	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011120570051320			
Christmann, Mark Henry	ELF-1200-300	08/15/2022	12/14/2022	12/22/2022	ST	4,896.00	011320410051320			
Czubachowski, Brandon Lee	Jazz Ensemble	08/15/2022	12/14/2022	12/22/2022	ST	1,650.00	011120650051320			
Czubachowski, Brandon Lee	MUP 1004 300	08/15/2022	12/14/2022	12/22/2022	ST	825.00	011120650051320			
Czubachowski, Gina Lynn	MGT 1230-300	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011220570051320			
Dean, Meaghan L	ACT 2221-01	08/15/2022	12/14/2022	12/22/2022	ST	2,106.00	011220570051320			
Dean, Meaghan L	ACT 1210-01	08/15/2022	12/14/2022	12/22/2022	ST	2,106.00	011220570051320			
Dickey, Lisa Kay	ECE 1202 100	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011220650051320			
Dickey, Lisa Kay	ECE 2207 100	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011220650051320			
Fogle, Kyle Kurt	BION 1007-301	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011120570051320			
Fox, Scott Michael	Multi-Preps 300	08/15/2022	12/14/2022	12/22/2022	ST	526.50	011320410051320			
Fox, Scott Michael	CNC Series 300	08/15/2022	12/14/2022	12/22/2022	ST	3,510.00	011320410051320			
Francisco, Marjorie Lynn	Nursing 1st Yr Orientation	07/31/2022	08/13/2022	09/01/2022	OV	495.80	011420730051340			
Furlan, Michael John	EGR-1000-01	08/15/2022	12/14/2022	12/22/2022	ST	4,896.00	011320410051320			
Furlan, Michael John	GNT-1209-300	08/15/2022	12/14/2022	12/22/2022	ST	2,448.00	011320410051320			
Garrison, David Michael	Assessment Data	06/01/2022	08/11/2022	09/01/2022	ST	450.00	012420380151900			

Greenwell, Kayla M	ENG 1001 08	08/15/2022	12/14/2022	12/22/2022	ST	2,064.00	011120650051320		
Greenwell, Kayla M	ENG 1002 01	08/15/2022	12/14/2022	12/22/2022	ST	2,064.00	011120650051320		
Greve, Mary Ann	Phlebotomy Prgm Coordinator	08/15/2022	12/14/2022	12/22/2022	ST	2,319.00	011420730051320		
Greve, Mary Ann	ALH-1252-300, 301 Lecture	08/15/2022	12/14/2022	12/22/2022	ST	2,319.00	011420730051320		
Groleau, Ronald W	BIO 1200-100	08/15/2022	12/14/2022	12/22/2022	ST	2,667.00	011120570051320		
Gustafson, Janelle L	ECE 2005 100	08/15/2022	12/14/2022	12/22/2022	ST	2,550.00	011220650051320		
Guzior, Steven J	ELE-1200-01	08/15/2022	12/14/2022	12/22/2022	ST	4,398.00	011320410051320		
Hauser, Jennifer Nicole	ALH-1214-602 Lab/Clinical	08/15/2022	10/05/2022	10/13/2022	ST	4,300.00	011420730051320		
Hermes, Kevin Michael	CRJ 1210-01	08/15/2022	12/14/2022	12/22/2022	ST	2,373.00	011120570051320		
Hernandez, Corinna Mae	DLAL-1203-02 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	2,864.00	011420410051310		
Hernandez, Corinna Mae	DLA-1201-01 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	2,864.00	011420410051310		
Hernandez, Corinna Mae	DLAL-1201-02 Lab Only	08/15/2022	12/14/2022	12/22/2022	ST	2,864.00	011420410051310		
Hulstrom, Natalie H	MUS 1000 560	08/15/2022	12/14/2022	12/22/2022	ST	2,091.00	011120650051320		
Jauch, Christian Martin	CS1-1002-100	08/15/2022	12/14/2022	12/14/2022	ST	3,532.00	011120410051320		
Jauch, Christian Martin	CSD-1210-10	08/15/2022	12/14/2022	12/22/2022	ST	3,532.00	011320410051320		
Jauch, Christian Martin	CS1-1002-01	08/15/2022	12/14/2022	12/22/2022	ST	3,532.00	011120410051320		
Jauch, Mary Elizabeth	NUR-1200-07 Seminar/Clinical	08/15/2022	12/14/2022	12/22/2022	ST	6,430.83	011420730051320		
Jenrich, Chuck	Rvfrnt Mach Int Aud Proc&Surve	07/06/2022	07/07/2022	09/01/2022	ST	2,000.00	014210331051320		Surveillance Audit w/Registrar
Jenrich, Chuck	TransWorld 2015 Implementation	08/03/2022	08/03/2022	09/01/2022	ST	625.00	014210331051320		
Jenrich, Chuck	J.Hardie Lean6 Sigma GreenBelt	08/24/2022	08/24/2022	09/01/2022	ST	500.00	014210331051320		
Johnson, D Scott	HVC-1220-300	08/15/2022	12/14/2022	12/22/2022	ST	3,164.00	011320410051320		
Johnson, D Scott	HVC-1230-300	08/15/2022	12/14/2022	12/22/2022	ST	3,164.00	011320410051320		
Johnson, D Scott	HVC-1210-300	08/15/2022	12/14/2022	12/22/2022	ST	3,164.00	011320410051320		
Klag, Jeremiah John	CSC-2203-100	08/15/2022	12/14/2022	12/22/2022	ST	2,106.00	011320410051320		
Knoblauch, Heather Anne	Nursing 2nd Yr Orientation OV	07/31/2022	08/13/2022	09/01/2022	OV	170.20	011420730051340		
Knowlton, Amber Sue	Nursing 2nd Yr Orientation	07/31/2022	08/13/2022	09/01/2022	OV	251.60	011420730051340		
Legrenzi, Sara Lyn	NUR-1200-05 Lab/Sem/Clinical	08/15/2022	08/27/2022	09/01/2022	ST	798.08	011420730051320		
Lenkaitis, Cathy Jo	Lab & 1st Yr Orientation OV	07/31/2022	08/13/2022	09/01/2022	OV	2,427.20	011420730051340		
Leynaud, Donald Craig	Open Lab Hours	08/15/2022	12/14/2022	12/22/2022	ST	2,448.00	011120570051320		
Leynaud, Donald Craig	BIO 1001-03	08/15/2022	12/14/2022	12/22/2022	ST	4,080.00	011120570051320		
Lynch, Kevin Robert	Multi-Preps 312	08/15/2022	11/17/2022	11/24/2022	ST	376.00	011120410051320		
Lynch, Kevin Robert	WLD Series 312	08/15/2022	11/17/2022	11/24/2022	ST	2,256.00	011120410051320		
Malavolti, Steven Otto	ELE-1206-01	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011120410051320		
Mandujano, James Edward	CRJ 1030-01	08/15/2022	12/14/2022	12/22/2022	ST	2,574.00	011120570051320		
Nickel, Paul A	Multi-Preps 04	08/15/2022	10/05/2022	10/13/2022	ST	429.00	011120410051320		
Nickel, Paul A	WLD Series 04	08/15/2022	10/05/2022	10/13/2022	ST	2,574.00	011120410051320		
Olson, Rachael Z	ART 1000 150	08/15/2022	12/14/2022	12/22/2022	ST	2,148.00	011120650051320		
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	08/20/2022	08/20/2022	09/01/2022	ST	200.00	014110394251320		
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	08/27/2022	08/27/2022	09/01/2022	ST	200.00	014110394251320		
Retoff, Dan J	Outdoor Tai Chi Class	07/14/2022	08/18/2022	09/01/2022	ST	210.00	014110394151320		
Retoff, Dan J	ALH-1030-01 Lecture	08/15/2022	12/14/2022	12/22/2022	ST	1,778.00	011420730051320		
Retoff, Dan J	ALH-1031-01 Lecture	08/15/2022	12/14/2022	12/22/2022	ST	1,778.00	011420730051320		
Rios, Lorena	NUR-1200-10 Lab/Sem/Cli	08/15/2022	12/14/2022	12/22/2022	ST	8,001.44	011420730051320		
Roach, Josh Joseph	WLD Series 301	08/15/2022	10/05/2022	10/13/2022	ST	2,475.00	011120410051320		
Roach, Josh Joseph	Multi-Preps 301	08/15/2022	10/05/2022	10/13/2022	ST	412.50	011120410051320		
Robertson, Amber Lynn	Nursing 1st Yr Orientation OV	07/31/2022	08/13/2022	09/01/2022	OV	510.60	011420730051340		
Robson, Dolph M	WLD Series-311	08/15/2022	11/17/2022	11/24/2022	ST	2,256.00	011120410051320		
Robson, Dolph M	Multi-Preps 311	08/15/2022	11/17/2022	11/24/2022	ST	376.00	011120410051320		
Roether, Jenilyn E	MUP 1001 300	08/15/2022	12/14/2022	12/22/2022	ST	791.00	011120650051320		
Roether, Jenilyn E	Choir Ensemble	08/15/2022	12/14/2022	12/22/2022	ST	1,582.00	011120650051320		

Schneider, Gregg A	Driver Impvmt-LaSalle County	08/24/2022	08/24/2022	09/01/2022	ST	160.00	014110394251320			
Schuerman, Patrick	GNT-1208-301	08/15/2022	10/05/2022	10/13/2022	ST	825.00	011120410051320			
Schumacher, Matthew H	HIS 1000 500	08/15/2022	12/14/2022	12/22/2022	ST	2,064.00	011120650051320			
Smith, M'Kenzee Brogan	NUR-1200-03 Seminar/Clinical	08/15/2022	12/14/2022	12/22/2022	ST	5,593.44	011420730051320			
Smith, Mary Helen	CAD-1202-100	08/15/2022	12/14/2022	12/22/2022	ST	3,532.00	011120410051320			
Smith, Paul C	IMT-1200-300	08/15/2022	12/14/2022	12/22/2022	ST	3,300.00	011120410051320			
Smith, Paul C	GNT-1209-350	08/15/2022	12/14/2022	12/22/2022	ST	2,475.00	011120410051320			
Sondgeroth, Anthony Lee	Valley Fab/MMI AWS Testng&Grdg	08/15/2022	08/15/2022	09/01/2022	ST	525.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm-Year 1	08/16/2022	08/16/2022	09/01/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm-Year 4	08/22/2022	08/22/2022	09/01/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm-Year 1	08/23/2022	08/23/2022	09/01/2022	ST	450.00	014210331051320			
Swett, Steven A	MKT 2210-300	08/15/2022	12/14/2022	12/22/2022	ST	3,201.00	011220570051320			
Swett, Steven A	ALH-1221-301 Lecture	08/15/2022	10/05/2022	10/13/2022	ST	1,067.00	011420730051320			
Weber, Lynne Suzanne	ECE 2208 150	08/15/2022	12/14/2022	12/22/2022	ST	2,577.00	011220650051320			
Whaley, Philip A	Wind Ensemble	08/15/2022	12/14/2022	12/22/2022	ST	1,504.00	011120650051320			
Whaley, Philip A	MUP 1002 300	08/15/2022	12/14/2022	12/22/2022	ST	752.00	011120650051320			
Whited, Barry Gene	ACT 2200-300	08/15/2022	12/14/2022	12/22/2022	ST	2,541.00	011220570051320			
Wlodarchak, Carol Lynn	REA 1200-300	08/15/2022	12/14/2022	12/22/2022	ST	4,746.00	014110394151320			

\$ 252,812.79

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Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

8/30/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Student Support Services – Project Success – Local Match

As part of the grant application, the College agreed to provide a local match of \$10,000 annually for the federal Student Support Services (TRiO) grant for the five-year period of the grant FY2021 – FY2025. One of the grant conditions requires a local match of one-third of the dollars provided for student aid (tuition waivers.)

Recommendation:

The administration recommends Board approval of the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services (TRiO) grant for FY2023.

KPI 1 – Student Academic Success

Memo

August 19th, 2022

To: Matt Seaton

From: Chris Herman

CC: Mark Grzybowski

Dear Matt,

I have drafted this memo as a reminder that Project Success would like to add the annual matching contribution of \$10,000 to the Project Success Budget for this fiscal year which will begin September 1, 2022 for Federal TRIO Programs.

We are required to provide this match since we provide a portion of our award as grant aid to students. The match is a 1/3 requirement that must come from institutional funds each year which equals \$10,000. This aid helps many of our low-income students offset the cost of tuition, books, supplies & other miscellaneous expenses. The college has pledged this commitment each year to our current Grant Cycle which spans 2020-2025.

Project Success staff and students truly appreciate the college's commitment which allows us to continue and provide financial assistance to our students.

Sincerely,

Chris Herman, Director
Project Success-Student Support Services
Illinois Valley Community College

Master Plan Update

Included in the Budget for FY2023 is \$30,000 for a review and update of the College's Master Facilities Plan. The last plan update was completed in 2018. With the changing needs of the College moving forward, the Operations Committee has recommended that the College do a thorough review of space usage and future needs as well as plan out the construction/renovation projects for the upcoming years.

DKA Architects have submitted a proposal for \$29,930 to complete this work on behalf of the College.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from DKA Architects for \$29,930 to facilitate a Facilities Master Plan Review and Update as presented.

KPI 5: District Population Served



DEMONICA KEMPER ARCHITECTS

124 North Halsted Street, Suite 301 Chicago, Illinois 60606 T 312.422.0000 F 312.422.0000
www.dka-design.com

August 28, 2022

Dr. Matt Seaton, Vice President for Business Services & Finance
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, Illinois 61348

Re: Illinois Valley Community College
Facilities Master Plan Update

Dear Dr. Seaton:

Pursuant to your request, Demonica Kemper Architects (DKA) is pleased to submit the following proposal to provide architectural/planning services associated with the development of a Facilities Master Plan Update for Illinois Valley Community College.

PROJECT SCOPE

It is our understanding that the project scope shall consist of the development of a Facilities Master Plan that will include an updated evaluation of all existing space and site components at the Main Campus for Illinois Valley Community College located in Oglesby, Illinois.

The purpose of this project is to develop a document that will serve as a guide for the College’s investment, protection, and utilization of its valuable land and building resources as they are developed over time.

SCOPE OF SERVICES

In order to develop the above Facilities Master Plan Update, we have developed the following Proposed Work Plan:

Inventory & Analysis

- Update existing floor plans of existing campus facilities to incorporate revisions since the last Master Plan
- Update existing space use in graphic format by Department/Division
- Confirm / update overall Site Plan
- Confirm / update Site Adjacency Diagram
- Confirm / update Campus Zoning Diagram
- Confirm / update Parking Analysis
- Confirm / update Pedestrian Circulation Analysis

Space Utilization Analysis

- Review current space use and scheduling information for Classroom/Lab spaces provided by IVCC
- Develop Space Utilization Analysis for Classroom/Lab Spaces identifying hours of use per week and seat use/fill data – note that this information will be provided for credit classes only as all other events are generally inconsistently scheduled throughout the academic year

Focus Group Meetings

- Schedule meetings with Focus Groups as required
- Meet with individual Focus Groups to discuss needs/concerns related to their particular area of focus (assumes two full days of virtual meetings)
- Document needs/concerns for each Focus Group

Steering Committee 1

- Review Focus Group input



- Confirm alignment of Focus Group input with overall Planning Goals / Objectives to determine which requests will be incorporated into the Master Plan

Steering Committee 2

- Conduct an Internal Design Charrette
- Develop Concept Development Diagrams addressing Focus Group input
- Discuss / document pros & cons for each Development Alternative
- Develop general consensus / direction
- Discuss priorities

Steering Committee 3

- Develop Final Master Plan Images to reflect comments from Steering Committee 3
 - Conceptual Site Plans and Floor Plans
- Develop Phasing Diagrams
- Develop Conceptual Cost Estimates
- Review Final Master Plan, Phasing, and Cost Estimates as a group for final consensus

Preparation of Planning Document

- Develop draft planning document
 - Executive Summary / Recommendations
 - Existing Conditions Review
 - Program Needs
 - Concept Development
 - The Master Plan
 - Project Phasing
 - Cost Projections
- Distribute draft document to IVCC for feedback
- Meet with IVCC to review draft document
- Modify draft document per feedback
- Final presentation to the Board of Trustees

FEE PROPOSAL

We propose to provide all architectural/planning services associated with the development of the Facilities Master Plan Update for Illinois Valley Community College as described above for a **Lump Sum Fee of \$29,930.00.**

Please note that our proposed fee is exclusive of typical reimbursable expenses such as printing and messenger / delivery costs which shall be invoiced at 1.0 times their direct costs. Additionally, all project-related travel shall be reimbursed at the current IRS rate and any required lodging expenses shall be reimbursed at cost.

Invoicing for our services indicated above shall be forwarded to the College on a monthly basis for work completed within the previous month, and payment is appreciated within thirty (30) days from date of invoice.

Please do not hesitate to contact me should you have any questions regarding this proposal or if you require any further clarification.

We thank you for this opportunity to continue to work with Illinois Valley Community College and look forward to the successful completion of this project.

Sincerely,

Dominick A. Demonica, AIA, NCARB, LEED AP
Principal

Request for Proposal – Farm Tiling Project

The current condition of the tile under the College’s farm is in need of upgrades. The College budgeted \$100,000 to begin this process this year. It is anticipated that the work could begin immediately following the harvest season this Fall. This phase of the project will complete approximately half of the work that needs to be completed. The second phase will be budgeted for and completed in FY2024, unless the College were to find alternative funding sources during FY2023.

Recommendation:

The administration recommends Board authorization to seek proposals for a Phase One - Farm Tiling Project not to exceed \$100,000.

KPI 6: Resource Management

Faculty Appointment – Scott M. Fox, Manufacturing/Advanced Machining Instructor

The search advisory committee has selected Scott Fox as Manufacturing/Advanced Machining Instructor to fill the vacancy created by the retirement of Tim Bias. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Scott Fox as Manufacturing/Advanced Machining Instructor effective September 9, 2022 at Step A-12, an annualized salary of \$60,331.00 on the 2022/2023 faculty salary schedule.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Instructor in Manufacturing/Advanced Machining

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 4 on campus

APPLICANTS INTERVIEWED BY: Dr. Shane Lange, Art Koudelka, Theresa Molln, Kim Herout, Jennifer Sowers

APPLICANT RECOMMENDED:

Scott M. Fox

EDUCATIONAL PREPARATION:

Illinois Valley Community College, Oglesby, IL– AAS; Manufacturing and Engineering Technology

Thomas Education, Scranton, PA – Diploma in Auto Repair Technician

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Adjunct Faculty

Allegion LCN, Princeton, IL – Tooling Technician 2, FMS Operator, Set-up Technician

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Extensive manufacturing experience (23 years).
2. Expressed desire to facilitate student growth.
3. Passion to collaborate with faculty and staff.
4. Expressed commitment to expand and enhance the work of the Manufacturing Program and prepare it for future developments in the industry.

RECOMMENDED SALARY: A-12, \$60,331 annualized, effective September 9, 2022

Mary Beth Herron
Director of Human Resources

Faculty Resignation – Jessie Bouxsein – Nursing Instructor

Jessie Bouxsein, Nursing Instructor, has submitted a notice of resignation effective October 7, 2022. Her resignation letter is attached.

We thank Jessie for her dedicated service and wish her well in future endeavors.

Recommendation:

Accept with regret the resignation of Jessie Bouxsein, Nursing Instructor effective October 7, 2022.

KPI 4: Support for Employees

August 25th, 2022

To Whom It May Concern,

Please accept this letter as a notice of my resignation from my position as a full-time nursing instructor at Illinois Valley Community College. My last day of full-time employment will be the last day of my FMLA on October 7th, 2022. I wish to remain as a part-time faculty member after that date.

After the death of my husband in 2019 and the birth of my second child this year, I have decided it is in my best interest to spend more quality time at home with my children and family.

IVCC has treated me well for the past four years and I intend on returning to full-time status when my children are older.

Please let me know if you have any questions.

Sincerely,

Jessie Bouxsein RN, MSN

Jessie_bouxsein@ivcc.edu

(815) 488-5241

Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions

The following resolution designating date, time and place for filing nominating petitions and designating the Secretary's representative to receive and file nominating petitions conforms to guidelines established for the 2023 election of community college district trustees.

RESOLUTION

WHEREAS, an election is to be held in Community College District No. 513 on April 4, 2023 for the election of three trustees to the Board for a full term of six years each; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Secretary to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, PUTNAM, DEKALB, MARSHALL, GRUNDY, LEE, AND LIVINGSTON, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 4, 2023 is hereby designated as Room Number C301, Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois 61348.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates Judy Day, Secretary to the Board of Trustees of Illinois Valley Community College, to represent the Secretary in the performance of the Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The designated representative's office will be open for the receipt and filing of nominating petitions and statements of candidacy between 8 a.m. and 4:30 p.m., Monday through Friday from December 12 through December 16, 2022 and between 8 a.m. and 5 p.m. on Monday, December 19, 2022.

Section 4. The procedure to be followed by the designated representative of the Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Secretary shall receive petitions in the order presented. She will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 12, 2022, shall be deemed filed as of 8 a.m. Petitions filed by mail and received in the office of the local election official in the first mail delivery or pickup on the first day of filing shall be deemed simultaneously filed as of 8 a.m. on December 12, 2022. All petitions received thereafter shall be deemed filed in the order of actual receipt.
Two or more petitions filed within the last hour of the filing deadline (between 4 p.m. and 5 p.m. on the last filing day) shall be deemed filed simultaneously and are included in the lottery drawing to determine the final ballot position.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period or filed within the last hour of the filing deadline, the designated representative of the Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.

Recommendation:

The administration recommends adoption of the Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions for the April 4, 2023 election, as presented.

KPI 4: District Population Served

Staff Retirement – Dr. Jerry Corcoran, President

Dr. Jerry Corcoran has announced his plans to retire as president of Illinois Valley College effective June 30, 2023. Dr. Corcoran has been employed at IVCC for 32 years and has served as the college's president for 14 years. His letter of retirement is attached.

We thank Dr. Corcoran for his years of dedicated service to the college and wish him well in his retirement.

Recommendation:

Accept with regret the announcement of Dr. Jerry Corcoran's intention to officially retire from the presidency of the college effective June 30, 2023.

KPI 4: Support for Employees



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

**Office of the President
Jerome M. Corcoran, EdD**

September 1, 2022

Dear Members of the Board of Trustees:

As I publicly announced on August 19, 2022, I plan to officially retire as president of Illinois Valley Community College on June 30, 2023. To simply say that working at IVCC for 32 years and serving as president for 14 has been an honor and privilege, would be an understatement.

So many of the unbelievable challenges we were facing a few years ago have been averted because we have hired good people who are working hard to move the College forward. I am proud of our employees and confident that the upward trajectory we are now experiencing will continue for years to come.

My love for being on a college campus every day began in 1970 and has never gone away. So many of the students I have met over the years have been inspirational and there is nothing I have enjoyed more than watching them achieve their academic and career goals. I have always wanted our students, their loved ones, and the surrounding community to feel like everyone was getting their money's worth and to be proud of IVCC like I am.

Our financial position is strong, facilities are beautiful, we have the best technology money can buy and a well-deserved reputation for quality in the way of programs and services. Our faculty, support staff and administrators are the best I have seen in my career. The five goals we set for this year will be achieved. Every employee plays a role in student success. All we need right now is a new president to keep the momentum going for another 15 years and I will do everything I can to make sure that happens.

To all of the Board members who hired and supported me over the years and the lineup of all-star past presidents whom I had the chance to report to including Drs. Alfred Wisgoski, Jean Goodnow, Chuck Novak, Larry Huffman and Dave Louis, thank you for setting the bar so high, yet never wavering in your support for my personal and professional development. The College district owes you a debt of gratitude. You are my heroes.

Sincerely,


Jerry Corcoran

Approval – Presidential Search Advisory Committee

The Board of Trustees would like to invite the college staff, the IVCC Foundation and representatives from the community to participate and assist in the search for the College's next president. To assist and advise the Board throughout the process the Board seeks to appoint a Search Advisory Committee. The process and the charge for the Presidential Search Advisory Committee are attached.

Recommendation:

Approve the resolution of the Board of Trustees as follows:

Therefore, be it resolved, that the Board of Trustees appoints Austin Dille, Christopher Dvorak, Jane Goetz, Kathy Hart, Bill Hunt, Art Koudelka, Tracy Lee, Marlene Merkel, Mike Phillips, Gary Roberts, Jennifer Scheri and Susan Schmitt to serve as members of the Presidential Search Advisory Committee; and

Further be it resolved, that the Board of Trustees charges the Presidential Search Advisory Committee with the responsibilities and duties as set forth within the Charge to the Presidential Search Advisory Committee; and

Further be it resolved, that said Appointments and Charge shall be effective this 8th day of September 2022.

KPI 5: District Population Served

Illinois Valley Community College 2022 Presidential Search Advisory Committee A Special Committee for the Board of Trustees

Purpose of the Committee

An important, if not the most important, duty of the Board of Trustees is to select the president of the college. IVCC's Board believes that in order to make an informed decision for this central responsibility, broad and diverse stakeholder participation in the search process is most valuable. To that end, the Board has established a Presidential Search Advisory Committee (PSAC) to assist at various times throughout the process.

Role of the Presidential Search Advisory Committee

The PSAC will provide critical input to the Board of Trustees relative to the selection of a new college president in the following ways:

- Review the preferred Personal and Professional Characteristics established by the Board of Trustees.
- Assist in reviewing applications.
- Select semi-finalists for initial interviews.
- Conduct initial/round 1 interviews.
- Provide the Board with a list of strengths and weaknesses for each of the candidates interviewed.
- Recommend to the Board of Trustees a list of approximately 7 (but no more than 10) semifinalists. In the best interest of District 513, the Board of Trustees reserves the right to add and remove semifinalists.
- Only the Board of Trustees may speak for the district. Neither individual committee members nor the search consultant has the authority to speak for the Board. The Board of Trustees retains the authority to select the college president.

Composition of the Presidential Search Advisory Committee

The Search Advisory Committee is comprised of 12 members representing various constituencies, whom shall serve under the direction of the search consultant, Jim Carlson. All members are approved by the Board of Trustees. The initial Committee membership shall include the following individuals:

- Board of Trustees (2): Jane Goetz and Bill Hunt
- Community (2): Dr. Susan Schmitt and Christopher Dvorak (ROE)
- Administrators (2): Dr. Gary Roberts and Jennifer Scheri
- Student Member (1): Austin Dille
- Faculty (3): Tracy Lee, Art Koudelka, and Mike Phillips
- Support Staff (2): Dr. Kathy Hart and Marlene Merkel

Presidential Search Advisory Committee Norms

Respect confidentiality

Come prepared

Be objective

Respect differences of opinion

Adhere to timelines

Participate fully

Finalist Interviews

An extensive reference check will be performed on the finalists. Reference checking will include criminal and credit screening.

Finalists shall be expected to participate in day-long open forums with various constituency groups followed by an interview with the Board of Trustees in closed session.

All individuals attending an open forum with a finalist will be given an opportunity to provide written feedback on that finalist.

At a special meeting of the Board of Trustees, the Board will consider input gathered from the Presidential Search Advisory Committee, stakeholder feedback from the open forums, and the information gleaned from its interviews with the finalists.

THE CHARGE TO THE PRESIDENTIAL SEARCH ADVISORY COMMITTEE

The Illinois Valley Community College Board recognizes that it is charged by statute with the responsibility of selecting IVCC's next president. However, the Board of Trustees would like to invite the college staff, the IVCC Foundation and representatives from the community to participate and assist in the search for the College's next president. In order to achieve this end, the Board wishes to appoint a Search Advisory Committee which will assist and advise the Board throughout the process.

The purpose of the Board of Trustees Advisory Committee is to assist in reviewing applications and making suggestions regarding semifinalists from whom finalists shall be invited by the Board to Illinois Valley Community College for interviews. The Advisory Committee members and Search Consultant will be responsible for reporting to their individual constituencies on the progress of the search. Further, the Advisory Committee will be asked by the Board of Trustees to submit their list of strengths and weaknesses in regard to approximately (7) but not more than ten (10) semifinalists. From the Advisory Committee's list of semifinalists and any additional semifinalists added by the Board (with strengths and weaknesses identified for each), the Board of Trustees may select three (3) to five (5) finalists to invite to the campus for interviews. The Board of Trustees reserves the right to review all candidate files and add candidates to the final interview pool if the Board deems it necessary to do so. The finalists will only be selected after extensive reference-checking.

The Board will serve as a committee of the whole and the whole Board will interview the final candidates. Each employee classification group, the College Foundation, members of the community-at-large, and the media shall have the opportunity to meet finalists in open forums.

THE RESOLUTION OF THE BOARD OF TRUSTEES

Therefore, be it resolved, that the Board of Trustees appoints Austin Dille, Christopher Dvorak, Jane Goetz, Kathy Hart, Bill Hunt, Art Koudelka, Tracy Lee, Marlene Merkel, Mike Phillips, Gary Roberts, Jennifer Scheri and Susan Schmitt to serve as members of the Presidential Search Advisory Committee; and

Further be it resolved, that the Board of Trustees charges the Presidential Search Advisory Committee with the responsibilities and duties as set forth within the Charge to the Presidential Search Advisory Committee; and

Further be it resolved, that said Appointments and Charge shall be effective this 8th day of September 2022.

Constellation Energy Nuclear Power Station Negotiations

It is with great pleasure that we report to the Board of Trustees that we are in a tentative negotiated agreement with Constellation Energy (formerly Exelon) on a 5-year contract that would see the value of the plant increase by about 14% beginning in the next tax cycle.

This increase will result in approximately \$235,000 in additional property tax revenue for the College beginning in FY2024.

The agreement is still in tentative stages and will be presented to the Board for approval as soon as it is final.

The College is grateful for the long-standing partnerships with the school districts, County of LaSalle, township and fire districts, and library districts that assist in negotiating these agreements.

RECOMMENDED FOR RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Student Services Information Specialist

NUMBER OF APPLICANTS: 5

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ashton Linson, Lynn Moore, Tom Quigley, Kathy Ross

APPLICANT RECOMMENDED:

Sarah Goetz

EDUCATIONAL PREPARATION:

University of Illinois, Urbana-Champaign, IL – B.S., Human Resources and Family Studies

Illinois Valley Community College, Oglesby, IL – A.S.

EXPERIENCE:

Change Healthcare, Lombard, IL – Business Operations Analyst

Office Depot/OfficeMax/Boise Cascade Office Products, Naperville/Peru, IL – Process Manager, Sales and Service; Customer Service Trainer; Customer Service Representative

Summit Stationers, Peru, IL – Assistant Manager

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Multiple years of experience in an office setting.
2. Customer service background.
3. Personable; good culture fit.
4. Able to cover the evening shift.

RECOMMENDED SALARY: \$17.00 per hour, effective July 18, 2022

Mary Beth Herron
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Truck Driver Training Specialist

NUMBER OF APPLICANTS: 2

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Dr. Shane Lange, Audrey Moreno, Thomas Nestler

APPLICANT RECOMMENDED:

Mark Cotter

EDUCATIONAL PREPARATION:

Tiskilwa High School – H.S. Diploma

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Truck Driver Training Specialist

Nussbaum Transportation, Hudson, IL – Driver

Harry Erickson Trucking, Leland, IL – Driver

CIG Logistics, Rochelle, IL – Driver

Purdy Brothers Trucking, Princeton, IL – Driver/spotter

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Truck driving industry work experience of 30+ years.
2. Experience with IVCC Truck Driver Training Program.
3. Focused on student-centered learning of a life changing skill.
4. Pass rate for night class 94%.
5. Loyal, reliable, collaborative with staff.

RECOMMENDED SALARY: \$26.50 per hour, effective August 22, 2022

Mary Beth Herron
Director of Human Resources



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Dr. Jerry Corcoran, President

From: Gary Roberts, Vice President for Academic Affairs
Shane Lange, Dean for Workforce Development
Heather Seghi, Program Coordinator for Dental Assisting

Date: August 29, 2022

Subject: Dental Hygiene Update

While the Dental Hygiene program was approved by the I.C.C.B. and the H.L.C., we have not yet received final approval from C.O.D.A. (Commission on Dental Accreditation). After the initial review of our application, C.O.D.A. is requesting additional supporting documents and clarification. Among a few items that need to be updated, the program needs to have a Program Coordinator in place, a separate budget (apart from Dental Assisting), and more explanation as far as “curriculum depth, scope, and sequence.” Both Dr. Lange and Ms. Seghi are busy working to make these modifications. Our goal is to have the modified/updated application submitted very soon with a site visit scheduled 7-12 months afterward. The goal is still to admit students into the program beginning during the Fall of 2023 in the first year of Dental Hygiene (Dental Assisting program) with a start of second year Dental Hygiene courses during the Fall, 2024 semester.

cc: Judy Day

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.