



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, August 18, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, August 18, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Public Hearing
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – July 14, 2022 Audit Finance Committee Meeting & July 14, 2022 Board Meeting (Pages 1-9)
 - 7.2 Approval of Bills - \$2,611,434.62
 - 7.2.1 Education Fund - \$1,065,456.17
 - 7.2.2 Operations & Maintenance Fund - \$77,598.66
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$157,000.00
 - 7.2.4 Auxiliary Fund - \$65,350.87
 - 7.2.5 Restricted Fund - \$1,079,560.41
 - 7.2.6 Liability, Protection & Settlement Fund - \$166,468.51
 - 7.3 Treasurer’s Report (Pages 10-28)
 - 7.3.1 Financial Highlights (Page 11)
 - 7.3.2 Balance Sheet (Pages 12-13)
 - 7.3.3 Summary of FY22 Budget by Fund (Pages 14-21)
 - 7.3.4 Budget to Actual by Budget Officers (Page 22)
 - 7.3.5 Statement of Cash Flows (Page 23)
 - 7.3.6 Investment Status Report (Pages 24-26)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 27-28)
 - 7.4 Personnel – Stipends for Pay Periods Ending July 2, 2022; July 16, 2022; July 30, 2022 & Part-Time Faculty and Staff Appointments July 2022 (Pages 29-33)

- 7.5 Purchase Request – TDT Fuel Purchase (Page 34)
- 7.6 Purchase Request – Consortia Purchases (Page 35)
- 8. President’s Report
- 9. Committee Reports
- 10. FY2023 Budget (Pages 36-39)
- 11. Faculty Appointment – Dr. Camden Parks, Chemistry Instructor (Pages 40-41)
- 12. Staff Appointment – Miguel Hermosillo, Interim Bursar (Page 42)
- 13. Purchase Request – Coursedog (Page 43)
- 14. Purchase Request – Microsoft Software Maintenance & Support (Page 44)
- 15. Purchase Request – Interact Communications Agreement (Page 45)
- 16. Requests for Bid – Ag Program (Page 46)
- 17. Request for Proposals – Textbook Purchasing Outsource (Page 47)
- 18. Approval – Staff Compensation Enhancements (Pages 48-51)
- 19. Faculty Appointment – Nursing Instructor
- 20. Information Items (Pages 52-65)
 - 20.1 Summer 2022 Graduation (Page 52)
 - 20.2 Cannabis Vocational Pilot Program License (Page 53)
 - 20.3 Continuing Education FY22 N1 Report (Pages 54-55)
 - 20.4 Cyber Insurance Extension (Page 56)
 - 20.5 Upgraded Phone System (Page 57)
 - 20.6 Campus Map Upgrades (Page 58)
 - 20.7 Voltus Electricity Savings Program (Page 59)
 - 20.8 Staff Resignation – Ethan Frobish, Part-Time Tutor (Page 60)
 - 20.9 Faculty Resignation – Katie Henkel, Part-time Dental Assisting (Page 61)
 - 20.10 Staff Appointment – Kira Pfeffinger –ECE Support Coordinator (Page 62)
 - 20.11 Staff Appointment – Hunter Elias, Accounting Clerk-Payable/Cashier (Page 63)
 - 20.12 Board Policy 2.20 – Refund of Tuition & Fees (Page 64)
 - 20.13 Board Policy 2.26 – Withdrawal from Class (Page 65)
- 21. Trustee Comment

22. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) security procedures, school building safety and security; and 5) closed session minutes
23. Approval of Closed Session Minutes
24. Other
25. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit Finance Committee Meeting
July 14, 2022

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Thursday, July 14, 2022 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Jay K. McCracken, Committee Chair
Physically Present: Amy L. Boyles
Maureen O. Rebholz

Committee Members
Virtually Present:

Committee Members
Absent:

Board Members
Physically Present: Angela M. Stevenson, Board Secretary

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services and Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
Kathy Ross, Controller

Others Virtually Present:

The meeting was called to order at 4:30 p.m. by Mr. McCracken.

PUBLIC COMMENT
None

RISK MANAGEMENT PLAN

Dr. Seaton informed that two additions to our Risk Management Plan are recommended as best practice by Bushue Human Resources and are recommended by Attorney Walt Zukowski and our auditors from Sikich. Our proposed updated Risk Management Plan will have: 1) a time study component and 2) an annual committee to be formed to review and approve all eligible Tort expenses. Dr. Seaton added that to expend Tort funds the college must have a plan on file for how

those funds are to be used. In our previous version, there was not a mechanism for completing time studies to find more areas in which Tort funds could be utilized. He noted that our auditor and attorney have both reviewed the policy and approved it.

It was moved by Dr. Rebholz and seconded by Dr. Boyles to recommend that the updated Risk Management Plan be presented to the full Board. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, and Mr. McCracken. “Nay” – none. Motion carried.

TENTATIVE BUDGET

The tentative FY2023 budget was presented to the Audit Finance Committee and represents the college’s financial plan for operations during the fiscal year. The resolution for acceptance of the final budget will be submitted for Board approval on August 18, 2022. Dr. Seaton noted that the FY2023 budgeted revenue for all funds is \$37,500,174, an eight percent increase from the FY2022 budget mainly due to the Higher Education Emergency Relief Funds (HEERF) federal monies of \$4,152,631. FY2023 budgeted expenditures for all funds are \$39,061,767, a thirteen percent increase from the FY2022 budget, again mainly due to the HEERF expenses. The difference of a -\$1,561,593 is the result of using fund balance reserves for PHS Project expenses for ongoing projects. The operating budget is balanced with revenue and expenditures at \$24,223,853. This represents an increase of eleven percent over last year’s budget. Ms. Ross highlighted some areas of the FY2023 Budget and directed attention to page 37 focusing on financing uses and sources in which money would be pulled away from the education fund for the first time to cover athletics. She noted page 42 of the budget that indicated the impact that HEERF funding along with other federal dollars are having on areas of the budget. Ms. Ross pointed out page 59 that showed the operating expenditures for FY2023 with a contingency of 2.8 percent compared to FY2022 with a contingency of 1.2 percent.

Highlights of the tentative budget were shared and included:

- Property Taxes are budgeted at 98% of levied amount.
- CPPRT is budgeted at a “normal” rate based on the College’s experience over the past three years. For FY2022, CPPRT revenues were abnormally high and we are not anticipating that continuing.
- Budgeted Credit Hours are set at 43,788 which is 7.6 percent less than last year’s budgeted Credit Hours of 47,400.
- The overall headcount for staff at the College is reduced by 8 going from 374 to 366.
- Athletics is paid for via a transfer from the Education Fund instead of being paid for from the Auxiliary Fund.
- The Education Fund has a \$671,083 Contingency, an increase from FY2022’s contingency of \$271,188. The O&M Fund has a \$50,000 contingency, up from \$25,600 in FY2022.

Dr. Seaton thanked Kathy Ross, Nikki Vannielen, the entire Business Office staff, and Dr. Corcoran for their contributions in the budget preparation process; he noted that it was a team effort. Mr. McCracken commented that it was an excellent job from both Dr. Seaton and Ms. Ross as well as the whole team and we are honored to have such great leadership and expertise from all levels.

CONSTRUCTION PROJECT FUNDING & UPDATES

Dr. Seaton updated on a number of construction projects that are ongoing that included:

- Dental Lab Renovation with expected completion date August 1, 2022. This project should be completed within a few days.
- Exterior Water and Air Sealing (CDB) with expected completion date of Summer 2023. This project involves providing regular maintenance that needed to be done.
- Parking Lots 1 & 5 (PHS) with completion date of August 1, 2022. Work on these lots are both completed and next summer we will look to work on Lots 7 and 8.
- D201 – CETLA/Band Room (PHS) with a completion date of January 1, 2023. The asbestos abatement is done and we are now getting prepared to install the elevator shaft.
- Mechanical Upgrades (PHS) with a pre-construction status and completion TBD. This project is for new boiler controls, HVAC control system and replacement of a series of piping.

BOOKSTORE TRANSITION PLAN

Due to staff turnover in the Bookstore, the Business Office, in cooperation with Lauren Catalina, Bookstore Manager, Dr. Seaton informed that we have been exploring options for subcontracting the textbook portion of the Bookstore operations. He added that it is common practice across other colleges to go in this direction and we are, in fact the anomaly at this point.

PROPOSED RETIREMENT PLANNING PROGRAM

Ms. Hofer informed of a proposed retirement planning program that is being considered for all employees to ensure consistency with the recently signed Faculty IFT 1810 Contract. She noted that participation would run through December 31, 2023 for a 1, 2, or a 3-year package which would provide a 5.9 increase each year until retirement or in lieu of the 5.9 increase the employee may select to have up to three years of post-retirement health benefits paid by the college at a rate equal to 80 percent of the then-current single plan rate. In addition to the premium contribution, the college would deposit a one-time HSA contribution of \$2,500 into the member's HSA in January following the member's retirement.

OTHER

None

ADJOURNMENT

Motion made by Dr. Boyles and seconded by Dr. Rebholz to adjourn the meeting. Motion carried by voice vote. Mr. McCracken declared the meeting adjourned at 4:55 p.m.

Jay K. McCracken
Audit Finance Committee Chair

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
July 14, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, July 14, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Maureen O. Rebholz

Members Virtually Present: Jane E. Goetz
William F. Hunt
Austin F. Dille, Student Trustee

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
Kathy Ross, Controller
Walt Zukowski, Attorney

Others Virtually Present:

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

APPROVAL OF AGENDA

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the amended agenda. Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – June 9, 2022 Board Meeting.

Approval of Bills - \$1,480,226.85

Education Fund - \$776,331.25; Operations & Maintenance Fund - \$84,872.90; Operations & Maintenance (Restricted Fund) - \$43,896.73; Auxiliary Fund - \$18,262.20; Restricted Fund - \$277,465.15; and Liability, Protection & Settlement Fund - \$279,398.62.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending June 4, 2022 and June 18, 2022 & Part-time Faculty and Staff Appointments June 2022.

Purchase Request – ICCTA Annual Dues.

PRESIDENT’S REPORT

Dr. Corcoran reported that IVCC was well represented at the ICCTA Awards Banquet held in downtown Chicago on Friday, June 10, 2022. Those in attendance with him included Ty Perin, Paul Simon Student Essay contest entrant; Dr. Holly Novak, our college’s distinguished alumnus award nominee and her sister Dr. Kim Novak one of our Foundation board of directors; and Jane Goetz, trustee education award recipient for having participated in 15 or more professional development ICCTA seminars. Dr. Corcoran extended thanks to the Trustees Association for all of the time and effort that was put into planning and delivering an excellent event. Dr. Corcoran noted that the annual National Electrical Contractors Association and International Brotherhood of Electrical Workers graduation banquet for those who have fulfilled apprenticeship-completion recognition while also earning their applied associate degrees from IVCC, will be held next month and several administrators will be in attendance with him to congratulate this year’s class of **28**

students. This is a program that has been in place for a number of years thanks to Drs Jean Goodnow, Harriet Custer, John Allen, Shane Lange and our friend Sue Isermann. Dr. Corcoran noted that we are proud of its tradition and success. Dr. Corcoran informed that our Nursing Department's LPN Pinning ceremony will be held in the Dr. Mary Margaret Weeg Cultural Centre one week from tonight on July 21 at 5 p.m. He added that we have 10 LPN graduates. He thanked Laura Hodgson and Polly Ragazinsky for coordinating this event. Dr. Corcoran commented that if there are any Board members who would like to join us that would be great. He noted that we would love to recognize you for your ever-present support. Dr. Corcoran informed that the Ottawa Chamber of Commerce will be sponsoring a Business Before Hours event at the IVCC Ottawa Center on August 9 from 7:30 until 9 a.m. He added that if you can join us please do so. Dr. Corcoran informed that Justin Denton and his staff have produced an excellent departmental newsletter they are calling IT Tech Tidbits that will go a long way toward enhanced communication within the IT Department and with IT end-users across the campus. He noted that included within the first letter is a farewell from Dr. Jim Carlson, who has done an incredible job of addressing a number of IT objectives in a short amount of time. Dr. Corcoran thanked Jim for his dedicated professional service. Dr. Corcoran noted that Yesterday's Explore IVCC event was successful with 35 prospects and parents in attendance thanks to VP Mark Grzybowski and his Student Services Division Team. Dr. Corcoran informed that Dr. Seaton and Reed Wilson have been working very closely with Kevin Lindeman and Duane Calbow from the North Central Illinois Council of Governments on an EDA grant proposal to substantially support our Agriculture program. Dr. Corcoran noted that the first wave of feedback has been very encouraging so thanks very much to these four gentlemen on their fine work.

COMMITTEE REPORTS

Mr. McCracken noted that the Audit Finance Committee met today prior to the regular Board meeting and covered a variety of topics, many of which will be covered at this meeting.

FY2023 TENTATIVE BUDGET

It was moved by Dr. Rebholz and seconded by Mr. McCracken to approve the FY2023 Tentative Budget, as presented and authorize publication of the Notice of Public Hearing.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

STUDENT ATHLETIC INSURANCE RENEWALS

It was moved by Ms. Stevenson and seconded by Dr. Boyles to accept the recommendation of the insurance consultant to accept the proposal from Berkley Life and Health for the student athletic insurance coverage with 1st Agency at \$25,064.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Rebholz and seconded by Mr. McCracken to accept the recommendation of the insurance consultant to accept the renewal from Gerber Life Insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$2,990.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

RISK MANAGEMENT PLAN UPDATE

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the updated Risk Management Program Policy, as presented. The Audit Finance Committee approved the Risk Management Plan at its meeting on July 14.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

STAFF APPOINTMENT – MARY BETH HERRON, DIRECTOR OF HUMAN RESOURCES

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve the appointment of Mary Beth Herron as Director of Human Resources at an annualized salary of \$86,500, effective August 8, 2022.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. Ms. Herron was present and was welcomed and congratulated on her appointment by the Board.

FACULTY APPOINTMENT – SHANNON SLAIGHT-BROWN, ART INSTRUCTOR

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the appointment of Shannon Slaight-Brown as Art Instructor, effective August 11, 2022 at Step B-4, an annualized salary of \$49,874 on the 2022/2023 faculty salary schedule.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. Ms. Slaight-Brown was in attendance and was welcomed and congratulated on her appointment by the Board.

FACULTY RETIREMENT – TIM BIAS, MANUFACTURING TECHNOLOGY INSTRUCTOR & PROGRAM COORDINATOR

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the retirement of Tim Bias, Manufacturing Technology Instructor and Program Coordinator, effective August 10, 2022.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran thanked Mr. Bias for his years of service and wished him well in his retirement.

BID RESULTS – UPGRADE BUILDING EXTERIORS

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the bid totaling \$1,050,000 for Upgrade Building Exteriors from P. J. Hoerr, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

FURNITURE PURCHASE – D201 RENOVATION

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve to accept the quotes from KI and Wenger for a total of \$98,199.32 for D201 furniture purchases.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

BOARD TRAVEL

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve reimbursement of expenses in the amount of \$236.02 incurred by Ms. Goetz for attending the 2022 ICCTA Annual Convention on June 10 and 11, 2022.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 47-62 of the Board book.

TRUSTEE COMMENT

Ms. Stevenson thanked Dr. Seaton for conducting a tour of our new dental assisting and hygiene lab prior to the Board meeting. Dr. Rebholz added that the dental lab area was very impressive.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:50 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) security procedures, school building safety and security; and 5) closed session minutes. Motion made by Ms. Stevenson and seconded by Dr. Rebholz to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. After a brief break the Board entered closed session at 5:55 p.m.

Motion made by Ms. Stevenson and seconded by Dr. Rebholz to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:32 p.m.

CLOSED SESSION MINUTES

It was moved by Mr. McCracken and seconded by Dr. Rebholz to approve and retain the closed session minutes of the June 9, 2022 Board meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Mr. Hunt, Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 6:35 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

JULY 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – July 2022

Revenues

- As of August 8, the headcount for Fall semester stood at 2,243, which is 71 students more than at the same point in time last year. Credit hours for Fall 2022 were 21,590, an increase of 1,160.5 credit hours, or 5.68 percent from one year ago.
- Budgeted credit hours are 43,788, so if enrollment holds steady, we will generate 57.1 percent of budgeted revenue from Summer and Fall terms to date. This does not include any late-start enrollments or additional Dual Credits that the College picks up this Fall.

Expenses

- This early in the fiscal year, the Board of Trustees line item shows a significant variance due to the semi-annual payment of ICCTA dues. In addition, the Ottawa Center line is overbudget due to the lease payment being made out of a different account this year. This will be changed in budgets moving forward.

Protection, Health & Safety Projects

- Parking Lots 1 and 5 are complete.
- The D201 project has been stalled due to labor shortages and timing. It is still scheduled to be complete on time however.
- The CDB project for exterior water and air sealing is set to begin this Fall.
- The Dental Lab Expansion project is finishing with the College IT staff and Maintenance staff putting the final touches on the newly renovated space.

Other Grant Work

- A grant has been submitted to LaSalle County for approximately \$218,000 to fund a complete retiling of the College's Farm. We are awaiting word from the County on the status of the grant.
- We are still awaiting the final Award Letter from the EDA for our Ag Building Project.
- There have been no updates as well on the Nursing Simulation Lab grant written through Senator Duckworth's Office for \$1.8 million.
- Similarly, there have been no updates on the Agriculture Greenhouse grant submitted through Representative Kinzinger's Office for \$250,000.
- The RISE grant project to connect 11 high schools to the College via Zoom-ready rooms is beginning. We hope to submit the \$1 million grant by December.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 July 31, 2022
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 4,315,779	\$ 2,690,813	\$ 266,343	\$ 240,478	\$ 620,057	\$ -	\$ -	8,133,471
Investments	10,025,026	6,505,744	578,905	-	357,441	-	-	17,467,115
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	17,781	-	-	33,929	-	-	51,710
Tuition and fees	2,450,189	-	-	284,600	-	-	-	2,734,789
Due from other funds	2,120,895	8,328	-	13,473	2,438	-	-	2,145,134
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	194,391	315,570	593	17,805	-	-	-	528,360
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 29,468,339	\$ 11,969,278	\$ 845,841	\$ 981,170	\$ 1,013,866	\$ 61,396,703	\$ 14,695,871	\$ 120,371,068

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
July 31, 2022
Unaudited

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	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General	General	
						Fixed Assets	Long-Term Debt	
Liabilities								
Accounts payable	74,357	53,510	-	1,640	8,645	-	-	138,152
Accrued salaries & benefits	1,250,632	23,354	-	14,795	-	-	-	1,288,781
Post-retirement benefits & other	132,132	-	-	-	-	-	-	132,132
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	56,875	1,600,010	-	-	786,871	-	-	2,443,756
Due to student groups/deposits	-	-	-	-	218,350	-	-	218,350
Deferred inflows								-
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	-	-	-	289,724	-	-	-	289,724
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	6,697,558	2,892,960	-	306,159	1,013,865	-	14,695,871	25,606,414
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	9,076,318	-	-	-	-	-	9,076,318
Reserved for debt service	-	-	845,841	-	-	-	-	845,841
Unreserved	22,770,781	-	-	675,011	-	-	-	23,445,792
Total liabilities and net position	\$ 29,468,339	\$ 11,969,278	\$ 845,841	\$ 981,170	\$ 1,013,865	\$ 61,396,703	\$ 14,695,871	\$ 120,371,068

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended July 31, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 5,288,563	\$ 559,157	\$ 214,826	\$ 129	\$ 345,123	\$ 180,229	\$ 5,555	\$ 7,893	\$ 282,900	\$ 6,884,374
Actual Expenditures	1,862,569	121,015	19,810	-	90,164	798,465	-	-	181,628	3,073,649
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,425,994	438,142	195,017	129	254,959	(618,235)	5,555	7,893	101,272	3,810,725
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances July 31, 2022	\$ 19,171,134	\$ 4,394,527	\$ 4,602,250	\$ 848,349	\$ 193,648	\$ (1,210,476)	\$ 5,125,474	\$ 51,205	\$ 1,218,193	\$ 34,394,303

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended July 31, 2022
Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,737,999	\$ 9,530,789	18.2%	\$ 4,207,392	\$ 8,713,650	48.3%
Corporate Personal Property Replacement Tax	-	2,294,700	0.0%	-	1,006,250	0.0%
Tax Increment Financing Distributions	-	450,000	0.0%	40,335	400,000	10.1%
Total Local Government	<u>1,737,999</u>	<u>12,275,489</u>	14.2%	<u>4,247,727</u>	<u>10,119,900</u>	42.0%
State Government:						
ICCB Credit Hour Grant	239,833	1,798,075	13.3%	-	1,733,248	0.0%
Equalization Grant	4,167	50,000	8.3%	-	50,000	0.0%
Career/Technical Education Formula Grant	-	220,500	0.0%	-	210,000	0.0%
Other	-	-	-	-	-	-
Total State Government	<u>244,000</u>	<u>2,068,575</u>	11.8%	<u>-</u>	<u>1,993,248</u>	0.0%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,825	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,825</u>	0.0%
Student Tuition and Fees:						
Tuition	2,879,250	5,811,200	49.5%	2,791,936	5,989,253	46.6%
Fees	385,113	687,900	56.0%	307,930	759,550	40.5%
Total Tuition and Fees	<u>3,264,363</u>	<u>6,499,100</u>	50.2%	<u>3,099,866</u>	<u>6,748,803</u>	45.9%
Other Sources:						
Public Service Revenue	15,124	244,050	6.2%	13,504	242,450	5.6%
Other Sources:	27,077	151,361	17.9%	19,614	155,442	12.6%
Total Other Sources	<u>42,201</u>	<u>395,411</u>	10.7%	<u>33,118</u>	<u>397,892</u>	8.3%
TOTAL EDUCATION FUND REVENUE	<u>\$ 5,288,563</u>	<u>\$ 21,246,400</u>	24.9%	<u>\$ 7,380,711</u>	<u>\$ 19,267,668</u>	38.3%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	669,919	\$ 8,281,122	8.1%	588,439	\$ 7,671,022	7.7%
Employee Benefits	115,373	1,834,306	6.3%	114,462	1,751,176	6.5%
Contractual Services	7,624	120,175	6.3%	6,857	119,415	5.7%
Materials & Supplies	49,952	451,389	11.1%	11,392	497,459	2.3%
Conference & Meeting	2,389	169,594	1.4%	1,812	163,405	1.1%
Fixed Charges	123,162	58,000	212.3%	2,520	58,000	4.3%
Capital Outlay	2,059	114,000	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Instruction	<u>970,477</u>	<u>11,028,586</u>	8.8%	<u>725,482</u>	<u>10,260,477</u>	7.1%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended July 31, 2022
Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
Academic Support:						
Salaries	86,004	1,161,476	7.4%	72,880	1,094,032	6.7%
Employee Benefits	14,809	189,892	7.8%	14,969	216,560	6.9%
Contractual Services	35,369	135,277	26.1%	38,232	218,886	17.5%
Materials & Supplies	51,356	246,620	20.8%	35,426	270,468	13.1%
Conference & Meeting	-	18,875	0.0%	-	20,950	0.0%
Utilities	-	26,445	0.0%	1,500	26,445	5.7%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	<u>187,538</u>	<u>1,778,585</u>	10.5%	<u>163,008</u>	<u>1,847,341</u>	8.8%
Student Services:						
Salaries	102,368	1,527,744	6.7%	94,517	1,321,319	7.2%
Employee Benefits	25,584	431,688	5.9%	27,092	389,719	7.0%
Contractual Services	5,840	46,702	12.5%	1,104	33,981	3.2%
Materials & Supplies	3,728	93,215	4.0%	1,982	75,901	2.6%
Conference & Meeting	1,384	43,505	3.2%	-	41,925	0.0%
Utilities	-	-	0.0%	-	-	0.0%
Total Student Services	<u>138,903</u>	<u>2,142,854</u>	6.5%	<u>124,695</u>	<u>1,862,845</u>	6.7%
Public Services/Continuing Education:						
Salaries	24,994	339,647	7.4%	25,221	326,240	7.7%
Employee Benefits	7,058	105,920	6.7%	6,976	81,443	8.6%
Contractual Services	1,923	111,000	1.7%	2,037	82,500	2.5%
Materials & Supplies	5,560	75,300	7.4%	4,525	83,450	5.4%
Conference & Meeting	103	4,950	2.1%	243	5,650	4.3%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Public Services/Continuing Education	<u>39,637</u>	<u>636,817</u>	6.2%	<u>39,002</u>	<u>579,283</u>	6.7%
Institutional Support:						
Salaries	152,982	2,051,151	7.5%	153,465	1,884,628	8.1%
Employee Benefits	55,066	767,396	7.2%	70,728	741,287	9.5%
Contractual Services	28,149	691,913	4.1%	27,849	734,799	3.8%
Materials & Supplies	54,851	340,789	16.1%	43,244	377,630	11.5%
Conference & Meeting	460	67,370	0.7%	454	67,925	0.7%
Utilities	4,200	10,715	39.2%	4,371	26,315	16.6%
Capital Outlay	-	125,000	0.0%	-	-	0.0%
Other	-	(11,300)	0.0%	-	29,550	0.0%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
Total Institutional Support	<u>295,709</u>	<u>4,664,117</u>	6.3%	<u>300,110</u>	<u>4,107,722</u>	7.3%
Scholarships, Grants and Waivers	<u>230,304</u>	<u>698,000</u>	33.0%	<u>236,894</u>	<u>600,000</u>	39.5%
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 1,862,569</u>	<u>\$ 20,948,959</u>	8.9%	<u>\$ 1,589,190</u>	<u>\$ 19,257,668</u>	8.3%
INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ (297,441)</u>	0.0%	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended July 31, 2022
 Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 277,776	\$ 1,537,224	18.1%	\$ 672,371	\$ 1,404,861	47.9%
Corporate Personal Property Replacement Tax	-	404,900	0.0%	-	175,000	0.0%
Tax Increment Financing Disbursements	-	140,000	0.0%	13,445	130,000	10.3%
Total Local Government	<u>277,776</u>	<u>2,082,124</u>	13.3%	<u>685,816</u>	<u>1,709,861</u>	40.1%
State Government:						
ICCB Credit Hour Grant	42,323	307,029	13.8%	-	305,023	0.0%
Total State Government	<u>42,323</u>	<u>307,029</u>	13.8%	<u>-</u>	<u>305,023</u>	0.0%
Student Tuition and Fees						
Tuition	228,190	450,300	50.7%	228,025	476,979	47.8%
Total Tuition and Fees	<u>228,190</u>	<u>450,300</u>	50.7%	<u>228,025</u>	<u>476,979</u>	47.8%
Other Sources:						
Facilities Revenue	7,019	120,000	5.8%	6,651	120,000	5.5%
Investment Revenue	3,117	15,000	20.8%	-	22,650	0.0%
Other	732	3,000	24.4%	846	4,000	21.2%
Total Other Sources	<u>10,868</u>	<u>138,000</u>	7.9%	<u>7,497</u>	<u>146,650</u>	5.1%
TOTAL OPERATIONS & MAINTENANCE REVENUES	<u>\$ 559,157</u>	<u>\$ 2,977,453</u>	18.8%	<u>\$ 921,338</u>	<u>\$ 2,638,513</u>	34.9%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	72,540	1,038,766	7.0%	68,487	995,322	6.9%
Employee Benefits	20,966	340,760	6.2%	19,082	319,272	6.0%
Contractual Services	10,242	219,900	4.7%	8,420	167,000	5.0%
Materials & Supplies	5,112	265,750	1.9%	9,548	271,204	3.5%
Conference & Meeting	-	1,200	0.0%	-	1,200	0.0%
Fixed Charges	27	172,300	0.0%	28	117,250	0.0%
Utilities	8,164	623,550	1.3%	42,019	753,450	5.6%
Capital Outlay	-	216,000	0.0%	-	19,000	0.0%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>117,051</u>	<u>2,871,526</u>	4.1%	<u>147,584</u>	<u>2,606,298</u>	5.7%
Institutional Support:						
Salaries	2,140	52,384	4.1%	1,509	16,107	9.4%
Employee Benefits	1,824	42,894	4.3%	612	6,333	9.7%
Contractual Services	-	2,700	0.0%	2,615	2,700	96.9%
Materials & Supplies	-	3,750	0.0%	108	3,275	3.3%
Fixed Charges	-	4,199	0.0%	-	3,800	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Institutional Support	<u>3,964</u>	<u>105,927</u>	3.7%	<u>4,844</u>	<u>32,215</u>	15.0%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	<u>\$ 121,015</u>	<u>\$ 2,977,453</u>	4.1%	<u>\$ 152,428</u>	<u>\$ 2,638,513</u>	5.8%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended July 31, 2022
 Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	213,724	1,115,918	19.2%	393,822	1,290,694	30.5%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	1,102	50,000	2.2%	13,389	48,000	27.9%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 214,826	\$ 1,165,918	18.4%	\$ 407,212	\$ 1,338,694	30.4%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 19,810	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	-	2,874,558	0.0%	-	1,338,694	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 19,810	\$ 2,874,558	0.7%	\$ -	\$ 1,338,694	0.0%
DEBT SERVICE FUND						
Investment Revenue	\$ 129	\$ 2,000	6.4%	\$ -	\$ 2,500	0.0%
TOTAL DEBT SERVICE FUND REVENUES	\$ 129	\$ 2,000	6.4%	\$ -	\$ 2,500	0.0%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	0.0%
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 345,075	\$ 1,288,125	26.8%	\$ 185,151	\$ 1,442,584	12.8%
Investment Revenue	-	25,500	0.0%	-	26,000	0.0%
Other Revenue	47	1,000	4.7%	2,053	1,000	205.3%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 345,123	\$ 1,314,625	26.3%	\$ 187,204	\$ 1,469,584	12.7%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 19,234	\$ 377,906	5.1%	\$ 20,498	\$ 410,026	5.0%
Employee Benefits	5,021	77,266	6.5%	5,447	97,199	5.6%
Contractual Services	-	53,149	0.0%	17,743	60,175	29.5%
Materials & Supplies	64,603	981,291	6.6%	103,539	1,013,081	10.2%
Conference & Meeting	595	28,788	2.1%	-	25,780	0.0%
Fixed Charges	711	44,380	1.6%	20,571	50,000	41.1%
Capital Outlay/Depreciation	-	-	0.0%	-	11,600	0.0%
Other	-	92,700	0.0%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 90,164	\$ 1,655,480	5.4%	\$ 169,297	\$ 1,770,861	9.6%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 348,855	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended July 31, 2022
Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	7/31/2022	FY2023	8.33%	7/31/2021	FY2022	8.33%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ -	\$ 550,541	0.0%	\$ -	\$ 288,331	0.0%
Federal Government Sources	180,003	8,584,119	2.1%	3,173	7,818,367	0.0%
Nongovernmental Gifts or Grants	-	-	0.0%	2,500	18,000	13.9%
Other Revenue	227	34,000	0.0%	-	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 180,229	\$ 9,168,660	2.0%	\$ 5,673	\$ 8,124,698	0.1%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 13,859	\$ 622,412	2.2%	\$ 13,611	\$ 486,214	2.8%
Employee Benefits	8,938	202,001	4.4%	7,163	166,927	4.3%
Contractual Services	10,406	59,115	17.6%	277	52,163	0.5%
Materials & Supplies	(18,558)	63,704	-29.1%	2,219	29,825	7.4%
Conference & Meeting	(232)	72,091	-0.3%	-	14,847	0.0%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	-	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
Total Instruction	14,413	1,020,223	1.4%	23,270	750,826	3.1%
Academic Support						
Salaries	\$ 15,648	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	4,945	-	0.0%	-	-	0.0%
Contractual Services	814	-	0.0%	-	100,000	0.0%
Materials and Supplies	461	-	0.0%	1,631	150,000	1.1%
Conference & Meeting	2,914	-	0.0%	-	-	0.0%
Total Academic Support	24,782	-	-	1,631	250,000	0.7%
Student Services:						
Salaries	\$ 1,834	\$ 149,208	1.2%	\$ 15,319	\$ 212,637	7.2%
Employee Benefits	1,893	80,328	2.4%	4,748	75,553	6.3%
Contractual Services	176,285	77,654	227.0%	2,945	259,467	1.1%
Materials & Supplies	395,891	2,800	14139.0%	-	16,600	0.0%
Conference & Meeting	-	6,100	0.0%	-	11,500	0.0%
Utilities	-	-	0.0%	1,688	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRIO Grant)	2,500	28,000	8.9%	1,600	30,000	5.3%
Total Student Services	578,403	344,090	168.1%	26,300	613,757	4.3%
Public Services/Continuing Education:						
Contractual Services	-	-	0.0%	-	-	0.0%
Total Public Services:	-	-	0.0%	6,565	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	-	-	0.0%	-	-	0.0%
Total Operations & Maintenance of Plant	-	-	0.0%	71,121	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	-	129,761	0.0%	-	84,412	0.0%
Contractual Services	-	2,006,361	0.0%	-	50,000	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
For the one month ended July 31, 2022
Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
Institutional Support	-	-	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	-	501,881	0.0%	-	2,000,000	0.0%
Total Institutional Support	-	2,638,003	0.0%	-	2,134,412	0.0%
Student Grants and Waivers (PELL & SEOG & HEERF)	180,866	4,933,556	3.7%	215,019	4,383,703	4.9%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 798,465	\$ 8,935,872	8.9%	\$ 266,220	\$ 8,132,698	3.3%
RESTRICTED INTERFUND TRANSFERS - NET	\$ -	\$ 2,000	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 5,555	\$ 55,000	10.1%	\$ 1,159	\$ 55,000	2.1%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	#DIV/0!

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund
 For the one month ended July 31, 2022
 Unaudited

	7/31/2022	Annual Budget FY2023	Actual/Budget 8.33%	7/31/2021	Annual Budget FY2022	Actual/Budget 8.33%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 7,881	\$ 42,273	18.6%	\$ 18,819	\$ 38,634	48.7%
Investment Revenue	12	150	8.3%	-	150	0.0%
TOTAL AUDIT FUND REVENUES	7,893	42,423	18.6%	18,819	38,784	48.5%
AUDIT FUND EXPENDITURES						
Contractual Services						
	-	41,000	0.0%	-	40,000	0.0%
TOTAL AUDIT FUND EXPENDITURES	\$ -	\$ 41,000	0.0%	\$ -	\$ 40,000	0.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 282,834	\$ 1,525,695	18.5%	\$ 731,330	\$ 1,522,557	48.0%
Investment Revenue	66	2,000	3.3%	1,339	2,000	66.9%
Other Revenue	-	-		-	-	0.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	282,900	1,527,695	18.5%	732,669	1,524,557	48.1%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	6,087	81,824	7.4%	5,762	77,160	7.5%
Employee Benefits	1,894	28,819	6.6%	1,848	28,585	6.5%
Contractual Services	-	125,500	0.0%	801	25,500	3.1%
Materials & Supplies	-	200	0.0%	77	3,400	2.3%
Total Student Services	7,981	236,343	3.4%	8,488	134,645	6.3%
Operations & Maintenance of Plant:						
Contractual Services	31,928	461,600	6.9%	18,755	531,600	3.5%
Materials & Supplies	-	100	0.0%	-	150	0.0%
Utilities	-	500	0.0%	33	500	6.6%
Total Operations & Maintenance of Plant	31,928	462,200	6.9%	18,788	532,250	3.5%
Institutional Support:						
Salaries	6,161	81,940	7.5%	6,874	74,987	9.2%
Employee Benefits	1,120	218,974	0.5%	1,239	208,505	0.6%
Contractual Services	109,173	142,000	76.9%	13,818	37,750	36.6%
Materials & Supplies	-	1,500	0.0%	-	2,500	0.0%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	25,264	240,200	10.5%	3,366	257,200	1.3%
Total Institutional Support	141,719	689,114	20.6%	25,297	585,442	4.3%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 181,628	\$ 1,387,657	13.1%	\$ 52,574	\$ 1,252,337	4.2%

Illinois Valley Community College District No. 513
 Fiscal Year 2022 Budget to Actual Comparison
 All Funds - By Budget Officer
 as of July 31, 2022
 Unaudited

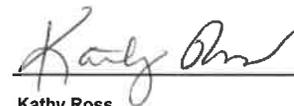
Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 8.33%
President	32,370	387,369	8.4%
Board of Trustees	6,017	14,875	40.5%
Community Relations	21,385	347,368	6.2%
Foundation	6,825	103,760	6.6%
Continuing Education	39,637	636,817	6.2%
Facilities	136,860	5,746,084	2.4%
Information Technologies	96,714	3,768,936	2.6%
Institutional Research	7,337	111,691	6.6%
Academic Affairs	21,309	542,546	3.9%
Academic Affairs (AVPCE)	20,105	555,907	3.6%
Carl Perkins (Grant)	(3,748)	-	0.0%
CTE Leadership (Grant)	-	-	0.0%
GEER (Grant)	1,853	-	0.0%
HEERF (Grant)	574,913	2,398,386	24.0%
Adult Education	18,161	482,050	3.8%
Learning Resources	174,004	1,641,484	10.6%
22 Workforce Development Division	178,997	2,411,321	7.4%
Natural Sciences & Business Division	254,662	3,334,541	7.6%
Humanities & Fine Arts/Social Science Division	237,809	3,103,601	7.7%
Health Professions Division	158,676	1,916,084	8.3%
Admissions & Records	30,104	486,526	6.2%
Counseling	45,180	644,825	7.0%
Student Services	23,591	319,689	7.4%
Financial Aid	206,050	5,393,248	3.8%
Career Services	4,766	40,266	11.8%
Athletics	6,421	368,755	1.7%
TRIO (Student Success Grant)	27,282	334,090	8.2%
Ottawa Center	121,537	114,844	105.8%
Campus Security	31,928	393,510	8.1%
Business Services/General Institution	112,009	884,361	12.7%
Risk Management	141,719	435,329	32.6%
Tuition Waivers	230,304	444,938	51.8%
Purchasing	9,532	130,976	7.3%
Human Resources	15,238	204,938	7.4%
Bookstore	75,487	1,196,441	6.3%
Shipping & Receiving	3,964	36,433	10.9%
Copy Center	4,651	129,778	3.6%
Total FY23 Expenditures	<u>3,073,649</u>	<u>39,061,767</u>	7.9%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended July 31, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 4,992,361.52	\$ 123,008.20	\$ 863,068.29	\$ 204,326.72	\$ (22,315.94)	\$ (1,024,533.22)	\$ 1,181,861.75	\$ 16,037.26	\$ 1,849.89	\$ 232,972.08	\$ 6,568,636.55
Total Receipts	2,212,950.41	328,284.58	230,643.16	103.32	47,933.07	1,500.00	1,080.35	8,499.01	304,663.59	38,400.00	\$ 3,174,057.49
Total Cash	7,205,311.93	451,292.78	1,093,711.45	204,430.04	25,617.13	(1,023,033.22)	1,182,942.10	24,536.27	306,513.48	271,372.08	9,742,694.04
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	747,039.99	-	-	-	747,039.99
Expenditures	(1,612,569.51)	(175,068.88)	(157,000.00)	-	(90,136.26)	(1,139,382.02)	-	-	(181,730.55)	-	(3,355,887.22)
ACCOUNT BALANCE	5,592,742.42	276,223.90	936,711.45	204,430.04	(64,519.13)	(2,162,415.24)	1,929,982.09	24,536.27	124,782.93	271,372.08	7,133,846.81
Deposits in Transit	(46,381.48)										(46,381.48)
Outstanding Checks	632,389.97										632,389.97
BANK BALANCE	6,178,750.91	276,223.90	936,711.45	204,430.04	(64,519.13)	(2,162,415.24)	1,929,982.09	24,536.27	124,782.93	271,372.08	7,719,855.30
Certificates of Deposit	-	-	2,256,975.79	-	-	-	1,611,398.58	-	104,039.08	-	3,972,413.45
Illinois Funds	5,507,250.36	2,317,180.53	475,774.65	19,111.24	-	171,474.53	56,347.03	-	-	357,441.32	8,904,579.66
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	25,895.21	-	-	-	-	-	-	-	-	-	25,895.21
Capital Dev. Fund-MD			539,408.43								539,408.43
Total Investment	\$ 5,533,145.57	\$ 2,317,180.53	\$ 3,272,168.87	\$ 19,111.24	\$ -	\$ 171,474.53	\$ 1,667,745.61	\$ -	\$ 104,039.08	\$ 357,441.32	\$ 13,442,296.75

LaSalle State Bank \$ 243,544.13
Midland States Bank 7,476,311.17
\$ 7,719,855.30

Respectfully submitted,

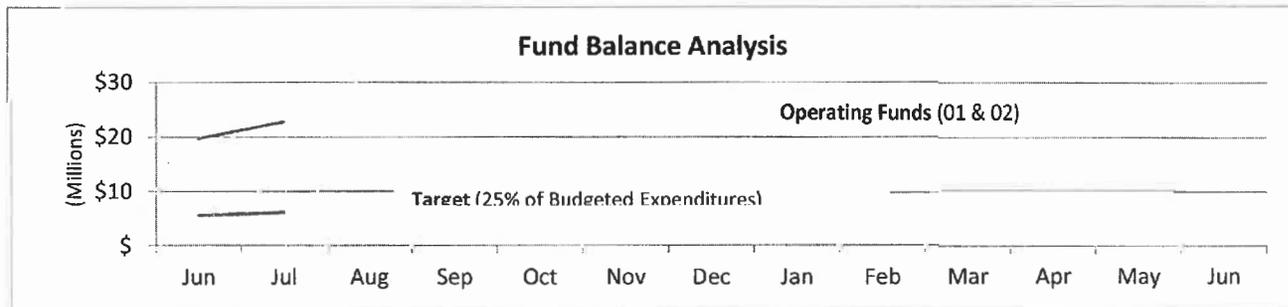
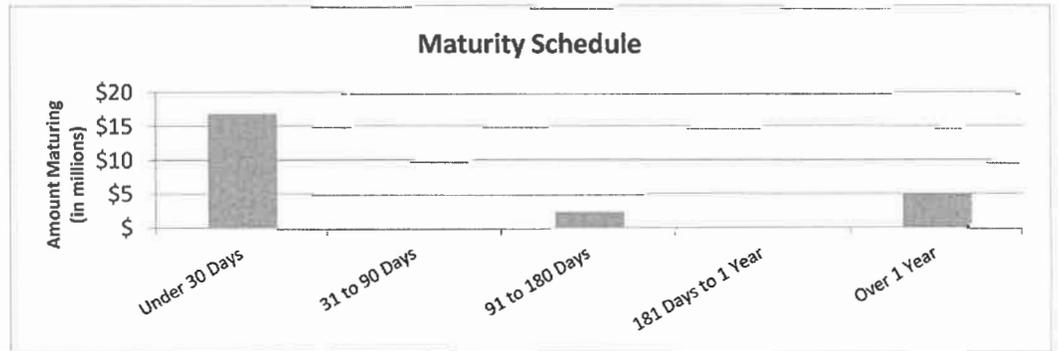
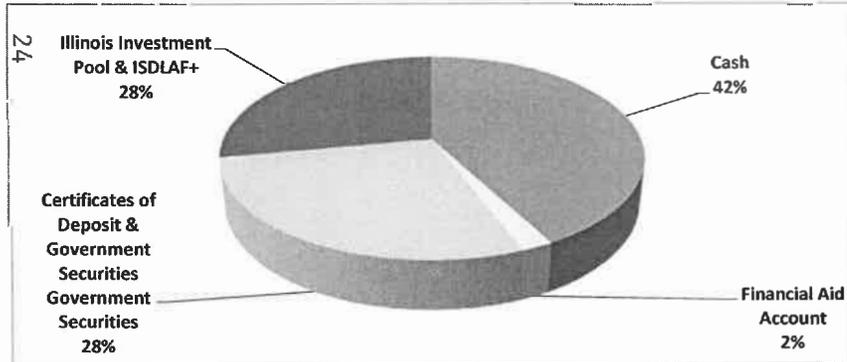


Kathy Ross
Controller

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
July 31, 2022

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	42.1%	\$ 13,472,941	0.350%
Financial Aid Account	2.0%	648,697	0.350%
Certificates of Deposit & Government Securities	28.0%	8,961,897	3.792%
Illinois Investment Pool & ISDLAF+	27.8%	8,904,580	0.089%
Total		\$ 31,988,115	1.242%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 8,904,580	-	-	\$ 8,904,580	33%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	7,476,311	7,476,311	28%
Midland States-F/A	-	-	648,697	648,697	2%
Midland States-Bldg	-	-	539,408	539,408	2%
LaSalle State Bank	-	-	243,544	243,544	1%
Commerce Bank	-	1,005,168	-	1,005,168	4%
Multi Bank Securities	-	454,306	-	454,306	2%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,989,484	25,895	5,015,379	19%
Heartland Bank	-	-	198,298	198,298	1%
Marseilles Bank	-	2,300,617	-	2,300,617	9%
	\$ 8,904,580	\$ 8,961,897	\$ 9,132,154	\$ 26,998,631	100%



ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
July 31, 2022

	<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Rate %</u>	<u>Investment Description</u>
	3/31/2024				385,903		820,043		1,205,946	Goldman Sachs	2.25%	Govt Treasuries
	7/25/2024		149,888						149,888	FHLMC	3.30%	Govt Treasuries
	3/15/2025	797,163							797,163	Nomura Securities	1.75%	Govt Treasuries
	3/31/2026		408,976						408,976	J.P. Morgan	0.75%	Govt Treasuries
	7/1/2026	7,981							7,981	FNMA	2.53%	Govt Treasuries
	7/1/2026		125,029						125,029	FNMA	2.53%	Govt Treasuries
	3/31/2027	388,291	24,785		-		-		413,076	J.P. Morgan	2.50%	Govt Treasuries
	6/25/2027				124,829		124,829		249,658	FHLMC	3.11%	Govt Treasuries
	12/25/2027	157,902							157,902	FNMA	2.99%	Govt Treasuries
	3/15/2024	99,072							99,072	Goldman Sachs	3.00%	Corporate Issue
	3/16/2024	98,220							98,220	J.P. Morgan	0.70%	Corporate Issue
25	6/27/2024	98,270							98,270	American Honda	2.40%	Corporate Issue
	10/26/2024	99,123							99,123	Bb T Corporation	2.85%	Corporate Issue
	2/4/2025	96,866							96,866	Bank of America	1.84%	Corporate Issue
	2/15/2025						100,424		100,424	Comcast	3.38%	Corporate Issue
	3/25/2025						100,328		100,328	Intel Corporation	3.40%	Corporate Issue
	3/15/2025	99,681							99,681	Abbott Labs	2.95%	Corporate Issue
	5/13/2025						100,527		100,527	Caterpillar	3.40%	Corporate Issue
	3/10/2025				99,267				99,267	Charles Schwab	3.00%	Corporate Issue
	5/3/2024	99,837							99,837	American Express	3.38%	Corporate Issue
	11/15/2023		100,391						100,391	Delmarva Power	3.50%	Corporate Issue
	6/13/2025				49,855		49,855		99,710	New York Mellon	3.43%	Corporate Issue
	6/1/2027		91,898						91,898	Connecticut	1.50%	Municipal Issue
	6/30/2027						90,253.00		90,253	Multnomah County	1.25%	Municipal Issue
Total PMA		2,042,406	900,966	-	659,853	-	1,386,259	-	4,989,484			

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
July 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,925		151,925	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						200,990		200,990	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,999		200,999	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						201,115		201,115	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,939		200,939	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						201,126		201,126	CB	3.55%	3.55%	Comenity Capital
8/12/2024						232,005		232,005	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						222,301		222,301	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,256,975	-	-	1,611,399	104,039	3,972,413				

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CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

\$5,000 and Over Disbursements

07/01/22 - 07/31/22

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	7/1/2022		Prudential	5,639.64	Life Insurance (July 2022)
775750	7/6/2022	209546	Allied Universal Security Service	10,273.50	Main Campus Security 06/10 - 06/16
775761	7/6/2022	233490	D2L Ltd	92,340.92	Brightspace Learning
775762	7/6/2022	209567	Delta Dental of Illinois	9,578.07	Dental Insurance (June 2022)
775769	7/6/2022	200072	Hurst Review Services, Inc	14,916.00	Nursing 3 Day Live
775773	7/6/2022	155100	NMTC, Inc	6,463.11	6s 2Bay 25" toolboxes for Ag Department
775780	7/6/2022	170561	Respondus, Inc	8,102.00	software renewal Respondus
775791	7/6/2022	1927	Walter J Zukowski & Associates	18,207.50	Legal Services
ACH	7/7/2022		Internal Revenue Service	67,306.71	Federal Payroll Taxes
ACH	7/7/2022		Illinois Department of Revenue	22,472.23	State Payroll Taxes
ACH	7/7/2022		TSA EPARS	8,033.30	403(b) & 457(b)Payroll
775748	7/7/2022	82897	SURS	51,856.29	Payroll (07/07/2022)
775794	7/13/2022	209546	Allied Universal Security Service	6,604.80	Main Campus Security 06/17/22 -06/23/22
775800	7/13/2022	179756	Colfax Corporation	157,000.00	2022 Asbestos Abatement **
27 775803	7/13/2022	214499	Constellation NewEnergy, Inc	50,922.55	Main Campus Electric Service 04/09/22 - 05/11/22
775806	7/13/2022	1111	Dell Marketing LP	298,100.34	OptiPlex 5000 Desktop / Mobile Precision 5570
775808	7/13/2022	102229	Elan Cardmember Services	5,989.37	Credit Card Purchases (June)
775826	7/13/2022	227621	Midway Dental Supply LLC	14,540.00	Dental Program Equipment - Crown Virtu & Operator
775835	7/13/2022	234722	Transformative Growth	100,000.00	MOU Counseling Services
ACH	7/14/2022		Quadient-USPS	5,000.00	Postage for Meter
ACH	7/18/2022		CCHC	272,423.78	Health Insurance (July 2022)
ACH	7/21/2022		Internal Revenue Service	65,402.12	Federal Payroll Taxes
ACH	7/21/2022		Illinois Department of Revenue	22,522.14	State Payroll Taxes
ACH	7/21/2022		TSA EPARS	7,508.30	403(b) & 457(b)Payroll
775979	7/21/2022	82897	SURS	52,382.54	Payroll (07/21/2022)
775992	7/21/2022	209546	Allied Universal Security Service	7,298.64	Main Campus & OTC Security 06/24-06/30
776004	7/21/2022	115159	City of Ottawa	115,500.00	Building Rental Lease for OTC
776011	7/21/2022	1111	Dell Marketing LP	92,237.85	DELL Latitude 5520 / Networking Cable
776014	7/21/2022	209907	Ellucian Company, LP	475,674.00	Ellucian Upgrade and Cloud Transition
776024	7/21/2022	5259	ICCTA	5,775.00	1st half of Association Dues

**\$5,000 and Over Disbursements
07/01/22 - 07/31/22**

Check	Check	Vendor	Check		
776031	7/21/2022	218866	Link Media Outdoor	5,095.00	Billboard Advertising
776037	7/21/2022	1010	Newsbank, Inc	5,497.00	Renewal NewsTribune & America's News
776038	7/21/2022	1011	Network of Illinois Learning	24,291.04	ProQuest Research / FY23 College Complete / Nursing
776051	7/21/2022	1450	Thyssenkrupp Elevator Corporation	7,882.89	Elevator Maintenance - Quarterly Billing
776053	7/21/2022	96904	The Higher Learning Commission	5,771.45	FY23 Base and FTE Dues
776056	7/21/2022	209294	Vital Source Technologies, Inc	33,189.45	Books for resale
776065	7/27/2022	209546	Allied Universal Security Service	7,854.14	Main Campus Security 07/01-07-07
776066	7/27/2022	147539	Anaca Technologies Ltd	10,115.00	Subscription Renewal
776067	7/27/2022	204246	Arthur J. Gallagher Risk Management	25,064.00	Student Athletic Insurance
776068	7/27/2022	99391	Blackboard, Inc	57,351.00	Blackboard Learning Core
776071	7/27/2022	1111	Dell Marketing LP	20,591.22	DELL 24 USB-C Hub Monitor / OptiPlex 5090 Small Forum
776073	7/27/2022	212441	Educational Assessments Corporation	9,122.00	Software Renewal: EAC Visual Data
776075	7/27/2022	162907	Engineerica Systems, Inc	5,690.00	Accudemia cloud-based software / Annual License
776079	7/27/2022	235135	HappyFox Inc	19,094.40	HappyFox Help Desk Annual Dues
776107	7/27/2022	212686	Scenario Learning, LLC	8,813.43	Safe Colleges Subscription
				<u>\$ 2,315,492.72</u>	

**Protection, Health, & Safety (PHS) Projects

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**IVCC Stipend Board Report for Payroll Ending
7/02/22**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Ault, Richard L	Chemical Hygiene Officer	06/27/2022	06/26/2023	06/26/2023	ST	3000.00	128640090151900			
Bias, Timothy John	AWS Audit	09/01/2021	12/16/2021	07/07/2022	ST	1150.00	011320417551900			
Bruch, Anna Marie Faletti	1st yr Mtg & Prep/Audits	06/05/2022	06/18/2022	07/07/2022	OV	1250.60	011420730051340			
Carlson, James Edward	IT Interim Director	06/19/2022	07/02/2022	07/02/2022	ST	1050.00	012410595051110			
Carlson, James Edward	IT Interim Director	06/19/2022	07/02/2022	07/02/2022	ST	1050.00	018810595051110			
Dellinger, Douglas Albert	Landscape Photography	06/16/2022	06/30/2022	07/07/2022	ST	262.50	014110394151320			
Fish, Nicholas R	EMS-1203-01	06/28/2022	06/28/2022	06/28/2022	ST	740.00	011420410051340			
Fitzpatrick, Sara Elizabeth	Kids in Kitchen/Jr Chef/Camp	06/29/2022	06/29/2022	07/07/2022	ST	150.00	014110394151320			
Gibson, Stephen Benton	Summer STEM Academy	06/30/2022	06/30/2022	07/07/2022	SG	200.00	061320152751900			
Goslin, Vanessa Marie	Pixels& Painting-Art for Gamrs	06/23/2022	06/23/2022	07/07/2022	ST	75.00	014110394151320			
Goslin, Vanessa Marie	Mythical Creat Paint/Drw Age8+	06/27/2022	06/27/2022	07/07/2022	ST	75.00	014110394151320			
Groleau, Ronald W	First Responder FY23	06/20/2022	06/19/2023	06/29/2023	ST	3000.00	128640090151900			
Grubar, Scott James	Spark Jr Welding Academy Camp	06/22/2022	06/23/2022	07/07/2022	ST	120.00	014110394151800			
Jenrich, Chuck	Riverfront Mach/Internal Audit	06/15/2022	06/29/2022	07/07/2022	ST	1500.00	014210331051320			
Jenrich, Chuck	JamesHardie Lean6 Sigma Trng	06/22/2022	06/22/2022	07/07/2022	ST	400.00	014210331051320			
Kargle, Kearra S	Spark Jr Welding Academy Camp	06/13/2022	06/23/2022	07/07/2022	ST	354.00	014110394151800			
Killian, Melissa J	Overload x 28 hrs	06/19/2022	07/02/2022	07/07/2022	OV	1036.00	013230030851540			
Klieber, Tracie Marie	Strength Cardio Core Class	06/02/2022	06/28/2022	07/07/2022	ST	320.00	014110394151320			
Klieber, Tracie Marie	Yoga Uniqueto You In-Pers&Onln	06/06/2022	06/29/2022	07/07/2022	ST	560.00	014110394151320			
Kowalski, Andrea Beth	SPH 1001 422/522	06/27/2022	07/21/2022	07/21/2022	SS	2502.00	011120650051320			
Marko, Richard Edward	Summer STEM Academy	06/29/2022	06/29/2022	07/07/2022	SG	200.00	061320152751900			
Molln, Theresa Marie	Summer STEM Academy	06/21/2022	06/23/2022	07/07/2022	SG	900.00	061320152751900			
Nestler, Thomas E	40hr Equip Refreh-J.Manning	06/21/2022	07/01/2022	07/07/2022	ST	630.00	014210331051320			
Ossola, Jyllian	S'More Camp Please	06/21/2022	06/21/2022	07/07/2022	ST	150.00	014110394151320			
Prine, Renee Marie	Overload x 14 hours	06/19/2022	07/02/2022	07/02/2022	OV	518.00	013230030851540			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	06/25/2022	06/25/2022	07/07/2022	ST	200.00	014110394251320			
Raimondi, Charles E	Summer STEM Academy	06/27/2022	06/27/2022	07/07/2022	SG	200.00	061320152751900			
Smith, Mary Helen	Summer STEM Academy	06/27/2022	06/30/2022	07/07/2022	SG	420.00	061320152751900			
Smith, Mary Helen	Sumr STEM Acad/Repl D.Data	06/28/2022	06/28/2022	07/07/2022	SG	200.00	061320152751900			
Songderoth, Anthony Lee	Summer STEM Academy	06/21/2022	06/23/2022	07/07/2022	SG	900.00	061320152751900			

\$23,113.10

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

8/2/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Report for Payroll Ending 7/16/2022

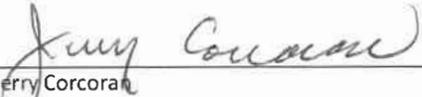
Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Black, Wesley Taylor	PDC Disc Golf	06/09/2022	06/21/2022	07/21/2022	ST	185.00	018440184051900			
Brittingham, Rose Marie	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Bruch, Anna Marie Faletti	1st yr Reg&Meet w/Stu Hdbk Rev	06/19/2022	07/02/2022	07/21/2022	OV	836.20	011420730051340			
Bruch, Anna Marie Faletti	Nurse NewHires/Plcnnt/Grid Rev	07/03/2022	07/16/2022	07/21/2022	OV	1280.20	011420730051340			
Chambers, Dawn M	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Cinotte, Lori Maret	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Credi, Crystal Lynne	Retro Pay Board Apprvd 7/14/22	07/03/2022	07/03/2022	07/21/2022	MI	3.20	061320152751510			Retro Pay for 7/1/22 8 hrs x \$.40
Fish, Nicholas R	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Fish, Nicholas R	Summer STEM Academy	07/12/2022	07/12/2022	07/21/2022	SG	150.00	061320152751900			
Fish, Nicholas R	EMS-1201-01	07/16/2022	07/16/2022	07/21/2022	ST	740.00	011420410051340			
Forst, Jean M	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Francisco, Marjorie Lynn	Prep for ACEN Site Visit/SurvM	07/03/2022	07/16/2022	07/21/2022	OV	2220.00	011420730051340			
George, Charles Thomas	Summer STEM Academy	07/13/2022	07/13/2022	07/21/2022	SG	150.00	061320152751900			
Klopcic, Elizabeth Ann	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Knowlton, Amber Sue	Summer STEM Academy	07/14/2022	07/14/2022	07/21/2022	SG	150.00	061320152751900			
Leipart Guttilla, Jayna Morgan	Retro Pay- Wrong Rate of Pay	06/19/2022	07/02/2022	07/21/2022	MI	257.87	012120321251510			Wrong rate of pay on 50 hrs
Lenkaitis, Cathy Jo	Summer STEM Academy	07/14/2022	07/14/2022	07/21/2022	SG	150.00	061320152751900			
Molln, Theresa Marie	LP Area Career Center - 7 hrs	04/30/2022	04/30/2022	07/21/2022	ST	323.75	011320410051900			
Molln, Theresa Marie	LP Area Carerr Center - 7 hrs	05/06/2022	05/06/2022	07/21/2022	ST	323.75	011320410051900			
Norris, Grace Elizabeth	Retro Pay-Wrng Rate Pd on 56hr	06/19/2022	07/02/2022	07/21/2022	MI	273.76	012120321251510			Wrong rate paid on 56 hrs
Ossola, Jyllian	Ahoy Ye Mermaids & Pirates	07/14/2022	07/14/2022	07/21/2022	ST	150.00	014110394151320			
Prine, Renee Marie	Overload x 3 hrs	06/13/2022	06/13/2022	07/21/2022	OV	199.78	013230030851540			
Prine, Renee Marie	Overload x 16 hrs	06/22/2022	07/01/2022	07/21/2022	OV	680.78	013230030851540			
Prine, Renee Marie	Overload x 3 hrs	07/05/2022	07/05/2022	07/21/2022	OV	259.00	013230030851540			
Prine, Renee Marie	Overload x 28.5 hours	07/06/2022	07/14/2022	07/21/2022	OV	1897.90	013230030851540			
Radek, Kimberly M	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Reese, Robert C	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Scheibenreif, Katherine	Faculty Summer Institute	05/23/2022	05/26/2022	07/21/2022	SS	150.00	012420380151900			
Schneider, Gregg A	Driver Imprvmnt-LaSaile Cnty	07/13/2022	07/13/2022	07/13/2022	ST	160.00	014110394251320			
Seghi, Heather Nicole	Summer STEM Academy	07/11/2022	07/11/2022	07/21/2022	SG	150.00	061320152751900			
Sondgeroth, Anthony Lee	LP Area Career Center - 7 hrs	04/30/2022	04/30/2022	07/21/2022	ST	323.75	011320410051900			
Sondgeroth, Anthony Lee	LP Area Career Center-7 hrs	05/06/2022	05/06/2022	05/06/2022	ST	323.75	011320410051900			
Tomasson, Cory J	FY23 Athletic Director	07/01/2022	06/17/2023	06/22/2023	ST	18319.00	056430361451220			
Tomasson, Cory J	FY/23 Student Athletics Dirtr	07/01/2022	06/17/2023	06/22/2023	ST	15000.00	013830030051900			
Young, Katharine Irene	Sumr Camp-YouTubc Content Crea	07/11/2022	07/14/2022	07/21/2022	ST	350.00	014110394151320			

30

\$ 46,207.69



Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

7/25/2020

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Report for Payroll Ending 7/30/22

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Bruch, Ann	LPN Grad;New Hires/Adv Picmt;Grid Rev	07/01/2022	07/30/2022	08/04/2021	OV	1,887.00	11420730051340			
Dellinger, Douglas Albert	Potrait Photography Course	06/07/2022	07/19/2022	08/04/2022	ST	525.00	014110394151320			
Fish, Nicholas R	IVCC Dental Students-CPR Class	07/13/2022	07/13/2022	08/04/2022	ST	150.00	014210331051320			
Gibson, Stephen Benton	UNFI Consulting & Training	07/07/2022	07/07/2022	08/04/2022	ST	187.50	014210331051320			
Gibson, Stephen Benton	UNFI Consulting & Training	07/21/2022	07/21/2022	08/04/2022	ST	187.50	014210331051320			
Hanson, Brent Carl	IVCC Dental Students-CPR Class	07/13/2022	07/13/2022	08/04/2022	ST	150.00	014210331051320			
Hejl, Jill Ellen	Kids in Kitch:No-Bk Snk/Dessrt	07/21/2022	07/21/2022	08/04/2022	ST	150.00	014110394151320			
Jenkins, Julie Osthus	Kids 22SUCamp: Fire it up/Clay	07/13/2022	07/26/2022	08/04/2022	ST	240.00	014110394151320			
Landgraf, Tammy L	ECACE Grant Work	07/01/2022	07/31/2022	08/04/2022	SG	11,007.50	061220939451900			
Marko, Richard Edward	PDC Tire Change Course	07/19/2022	07/28/2022	08/04/2022	ST	185.00	018440184051900			
Moskalewicz, James P	Addendum x 3 days @ \$579.70	07/18/2022	07/20/2022	08/04/2022	AD	1,739.10	013230030851540			
Ossola, Jyllian	Camp Kindness	07/26/2022	07/28/2022	08/04/2022	ST	300.00	014110394151320			
Prine, Renee Marie	Addendum x 19.5hrs @ \$69.01/hr	07/21/2022	07/31/2022	08/04/2022	AD	1,345.71	013230030851540			
Pytel, Kyle Edwin	Driver Imprvement-LaSalle Cnty	07/30/2022	07/30/2022	08/04/2022	ST	160.00	014110394251320			
Retoff, Dan J	PDC Tai Chi Class	06/28/2022	07/14/2022	08/04/2022	ST	185.00	018440184051900			
Schneider, Gregg A	Drivr Imprvmt-Bureau/Put Cnty	07/16/2022	07/16/2022	08/04/2022	ST	160.00	014110394351320			
Schneider, Gregg A	Driver Imprvmnt-LaSalle Cnty	07/20/2022	07/20/2022	08/04/2022	ST	160.00	014110394251320			
Sondgeroth, Anthony Lee	Carus Welding Testing	07/11/2022	07/11/2022	08/04/2022	ST	325.00	014210331051320			
Thompson, Jason O	Survival Skills:Wild/Medicinal	05/07/2022	07/30/2022	08/04/2022	ST	250.00	014110394151320			
Timmers, Jennifer Nichole	KY to IL Moving Expenses	07/07/2022	07/17/2022	08/04/2022	TF	990.46	018440184055400			
Young, Katharine Irene	Summer Camp:YouTube FX Masters	07/18/2022	07/21/2022	08/04/2022	ST	350.00	014110394151320			

\$ 20,634.77

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

8/9/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
July 2022**

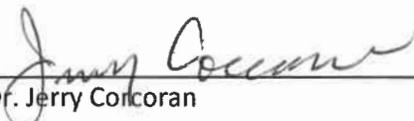
Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Brittingham, Rose	PT Instructor - Dev. English	HFSS	N/A	791.00
Weber, Lynn	PT Instructor - ECE	HFSS	N/A	834.00
Angell, Molly	PT Instructor - 'CNA	Nursing	N/A	688.00
Arjes, Kendra	PT Instructor - EMS	WFD	32.25	N/A
Greenwell, Kayla	PT Instructor - English	HFSS	N/A	688.00
Suarez, Ann	PT Instructor - HSE	Adult Ed	32.25	N/A
Hauser, Jennifer	PT Instructor - 'CNA	Nursing	N/A	688.00
Billings, Gabriel	Head Coach, Women's Soccer	Athletics	8,000 per season	N/A
Legrenzi, Sara	PT Instructor - Nursing	Nursing	N/A	688.00
Rios, Lorena	PT Instructor - Nursing	Nursing	N/A	688.00
Smith, Mkenzee	PT Instructor - Nursing	Nursing	N/A	688.00
Zamora, Rebecca	PT Instructor - ESL	Adult Ed	32.25	N/A
Guilfoyle, Patrick	Golf Coach	Athletics	8,000 per season	N/A
Sieg, Jessica	PT Instructor - EMS	WFD	32.25	N/A
Hulstrom, Natalie	PT Instructor - Music	HFSS	N/A	697.00

*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



Dr. Jerry Concoran
President

8/9/2022

Purchase Request – Fuel for Truck Driver Training Program

The Truck Driver Training Program will expend an estimated \$50,000 in FY2023 on fuel for its vehicles. Fuel is purchased at the pump, so it is not realistic to conduct a bidding process. IVCC has been using WEX Inc. for fuel cards for all College vehicles. With WEX Inc., IVCC is earning a 1.05 percent credit rebate on all fuel purchases made.

Recommendation:

The administration recommends Board approval to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX Inc. fuel cards.

KPI 1: Student Academic Success

KPI 6: Resource Management

Purchase Request – Consortia Purchases

The College has joined several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase the following through buying consortia:

- **Janitorial supplies from Home Depot Pro, formerly SupplyWorks, Peoria, Illinois, at an estimated annual cost of \$35,000 through the Illinois Public Higher Education Cooperative (IPHEC).**
- **Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$31,531.56.**

KPI 6: Resource Management

FY2023 Budget – Resolution to Adopt the Budget

A notice of Public Hearing was published designating August 18, 2022 at 5:30 pm in the Board Room (C307) on the campus of Illinois Valley Community College for a public hearing. The tentative FY2023 budget has been on display in the Business Office for 30 days.

Recommendation:

The administration requests approval of the resolution to adopt the FY2023 Budget, as presented.

KPI 5: District Population Served

**ILLINOIS VALLEY COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 513
STATE OF ILLINOIS
BUDGET RESOLUTION FOR FISCAL YEAR 2022-2023**

The budget for Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, for the fiscal year beginning July 1, 2022, and ending on June 30, 2023.

WHEREAS the Board of Trustees of Illinois Valley Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President of Business Services and Finance has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS a public hearing was held on such budget on the 18th day of August, 2022, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1: That the fiscal year of Illinois Valley Community College be and the same hereby is fixed and declared to be beginning July 1, 2022, and ending June 30, 2023.

Section 2: That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Illinois Valley Community College for the same fiscal year.

Motion for the adoption was made by _____ and seconded by _____ . On roll, _____ members present, the vote was:

AYES

NAYS

The ayes being _____ and the nays being _____ the absentees being _____ and those voting present being _____, the Chairman declared the budget adopted this 18th day of August 2022.

Secretary, Board of Trustees, Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois

**ILLINOIS VALLEY COMMUNITY COLLEGE
CERTIFICATION OF BUDGET/APPROPRIATION
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, Chair of the Board of Trustees of Illinois Valley Community College, Illinois, Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, and the Vice President of Business Services and Finance/Treasurer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Illinois Valley Community College District 513 for its 2022-23 fiscal year, adopted on August 18, 2022.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this 18th day of August, 2022.

Chair, Board of Trustees, Illinois Valley Community
College, Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Vice President of Business Services and Finance/
Treasurer, Illinois Valley Community College,
Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Filed this ____ day of _____, 20__

County Clerk

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513
SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (SUMMARY)
FISCAL YEAR Ending June 30, 2023

	General Fund		Special Revenue Funds					Debt Service Fund	Proprietary Fund	Total (Memorandum Only)
	Education Fund	Operations and Maintenance Fund	Operations and Maintenance Fund (Restricted)	Restricted Purposes Fund	Working Cash Fund	Liability, Protection, and Settlement Fund	Audit Fund	Bond and Interest Fund	Auxiliary Enterprises Fund	
Budgeted Revenues	\$ 21,246,400	\$ 2,977,453	\$ 1,165,918	\$ 9,168,660	\$ 55,000	\$ 1,527,695	\$ 42,423	\$ 2,000	\$ 1,314,625	\$ 37,500,174
Budgeted Expenditures	(20,948,959)	(2,977,453)	(2,874,558)	(9,176,660)	-	(1,387,657)	(41,000)	-	(1,655,480)	(39,061,767)
Other Financing Sources	-	-	-	10,000	-	-	-	-	348,855	358,855
Other Financing Uses	(297,441)	-	-	-	-	-	-	-	-	(297,441)
Excess of Revenues and other financing sources over expenditures and other financing uses	-	-	(1,708,640)	2,000	55,000	140,038	1,423	2,000	8,000	(1,500,179)
Fund balances July 1, 2022 (estimated)	14,556,512	3,980,079	4,510,197	63,522	5,020,284	913,377	38,813	848,463	768,914	30,700,161
Fund balance June 30, 2023	\$ 14,556,512	\$ 3,980,079	\$ 2,801,557	\$ 65,522	\$ 5,075,284	\$ 1,053,415	\$ 40,236	\$ 850,463	\$ 776,914	\$ 29,199,982

Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Faculty Appointment – Dr. Camden Parks, Chemistry Instructor

The search advisory committee has selected Dr. Camden Parks as Chemistry Instructor to fill the vacancy created by the resignation of Dr. Promise Yong. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Dr. Camden Parks as Chemistry Instructor effective August 11, 2022 at Step G-7, an annualized salary of \$66,693.00 on the 2022/2023 faculty salary schedule.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Chemistry Instructor

NUMBER OF APPLICANTS: 6

NUMBER OF APPLICANTS INTERVIEWED: 1

APPLICANTS INTERVIEWED BY:

Mr. Ault, Mr. Groleau, Dr. Johl, Ms. Scoma

APPLICANT RECOMMENDED:

Camden Parks

EDUCATIONAL PREPARATION:

Grand Valley State University, Allendale, MI – M.Ed. (ABD)

Brandeis University, Waltham, MA – Ph.D., Chemistry; MSE, Software Engineering

Michigan State University, East Lansing, MI – B.S., Chemistry

EXPERIENCE:

Grand Rapids Community College, Grand Rapids, MI – Adjunct Professor

Grand Valley State University, Allendale, MI – Adjunct, then Visiting Professor

Lee High School, Wyoming, MI – Student Teacher

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Excellent academic record and teaching experience at both the university and community college level with both general chemistry and organic chemistry courses including lecture and laboratory sections.
2. Solid interview and articulated sound teaching and assessment techniques he will employ in his courses.
3. Exhibits an excitement for community college teaching and has a strong interest in becoming a member of the IVCC chemistry program.
4. Very good teaching demonstration in which the delivery of content demonstrated a thorough understanding of a complex topic and effective methods of material delivery.
5. Excellent student feedback from those attending the teaching demonstration and positive reference checks.

RECOMMENDED SALARY: G-7, \$66,693 annualized, effective August 11, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Staff Appointment – Miguel Hermosillo, Interim Bursar

Carolyn Chapman's resignation as Assistant Controller/Bursar effective July 8, 2022 has led the administration to determine how best to move forward to suit our needs for the institution and serving our students. It was determined to accept letters of interest from qualified individuals who would like to fill the position of Bursar on an interim basis.

Three individuals interviewed with Miguel Hermosillo emerging as the best candidate to fill this interim position. While continuing to serve as Financial Aid Specialist, Miguel has the capacity to do an effective job as interim Bursar until December 31, 2022 at which time administration will determine how best to fill this position on a more permanent basis.

The position of Interim Bursar is an exempt (salaried) position and consistent with past practice the agreed-upon increase will be an annual salary of \$50,336.00 (increase of 20%) to accommodate the increased responsibilities. We anticipate that 60% of his current duties will be split among several others within the division. All other benefits will remain the same.

Recommendation:

The administration recommends Board approval of the appointment of Miguel Hermosillo, with an annual salary of \$50,336.00 effective August 1, 2022 until December 31, 2022.

KPI 6: Resource Management

Purchase Request – Coursedog

The Administration recommends the purchase of Coursedog, a course and room scheduling platform that will enable the College to move ahead with master scheduling. After exploring Courseleaf, Ad Astra, and Coursedog, the Committee found that the capabilities of what Coursedog offers are more in line with what the College needs (as far as predictive analytics and event scheduling). Our IT department also met with Coursedog and feels comfortable with how it will integrate with Colleague as well. The Committee reached out to Illinois Central College and received very positive feedback, as far as the performance of the software and the support needed to integrate it.

A team of Staff and Faculty including, (Patrice Hess, Dawn Watson, Nikki Van Nielen, Ron Groleau, Shane Lange, Karen Gregorich, Michelle Story, Sue Monroe, Gerilynn Schultz, Matt Seaton, and Gary Roberts), reviewed all of the platforms presented. The cost analysis of both (all) platforms is below:

Coursedog	\$110,550 (Year 1)
Ad Astra	\$111,000 (Year 1)

This project will be paid for with HEERF funds for year 1 and then will be budgeted for moving forward.

Recommendation:

It is recommended that the Board of Trustees approve the purchase of Coursedog for \$110,550 for master scheduling.

KPI 6: Resource Management

Purchase Request – Microsoft Software Maintenance and Support

The Microsoft Software agreement allows us to use Microsoft office in our labs and offices, and provide it for use at home by our students and staff. This agreement also includes licensing for our server software used by the back-end systems at the College.

This is a technology maintenance purchase that must be compatible with our existing systems and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$37,051.87 from CDW.

KPI 6: Resource Management

Purchase Request – Interact Communications Agreement

The Community Relations office and Strategic Marketing Committee recommend the hiring of Interact Communications to assist the college with marketing and planning.

Interact is a full-service marketing and strategic enrollment management agency that has worked with over 700 community colleges over the past 25 years including IVCC. Interact serves two-year colleges exclusively.

In the 18-month database campaign, Interact will coordinate outreach and engagement of targeted audiences including:

- Nursing, EMS and healthcare students
- Dual-credit students and parents
- High school prospects
- First-generation students
- Underemployed adults looking to upskill.

Further, Interact will provide IVCC a custom messaging plan that includes production of 40 marketing pieces such as emails, texts and ads to move students from prospects to enrollees.

In addition, the plan includes the data analytics consulting service CollegeAPP to find, reach, recruit and enroll District 513 prospects. CollegeAPP, the Adult Prospect Pipeline, is working with Harper, Kankakee and Lewis & Clark, among dozens of other colleges across the nation.

The \$42,000 campaign will be financed through a \$220,000 ICCB grant to provide minority, first generation and low-income students the skills and resources needed to transition into IVCC.

Recommendation:

The administration recommends the Board approve the hiring of Interact Communications to conduct an 18-month marketing campaign for IVCC for \$42,000. The cost will be covered by an ICCB Bridge Grant.

KPI 3: Support for Students

KPI 5: District Population Served

Request for Bids – Ag Program

Inductively Coupled Plasma Optical Emission Spectrometer

The Agriculture program is in need of updating its soil nutrient testing equipment. A recent evaluation of laboratory exercises and equipment revealed the current laboratory equipment in use is outdated and does not meet today's industry standards. Currently, state approved soil nutrient testing laboratories are using an Inductively Coupled Plasma (ICP) machine. The updated soil nutrient testing equipment will allow the program to train students using current equipment, increase the number of nutrients tested, and decrease the run time allowing for faster results and more tests to be run. Estimated cost for an Inductively Coupled Plasma Optical Emission Spectrometer is \$64,000.

Handheld / Portable X-ray Fluorescence (XRF) Analyzer

The Agriculture program is also in need of a portable x-ray fluorescent (XRF) analyzer. The purchase of a handheld XRF analyzer will provide students with cutting edge hands-on laboratory experience. This new equipment will provide in-field real time analysis of agricultural soils, analysis of crops and food, as well as fuels and oil. This equipment will support hands-on laboratory instruction further preparing students for current and future careers in agriculture. Estimated cost for a handheld XRF analyzer is \$30,000.

Recommendation:

The administration recommends Board authorization to seek bids for the following capital equipment for the Agriculture Program:

- 1. Inductively Coupled Plasma Optical Emission Spectrometer for an estimated cost of \$64,000; and**
- 2. Handheld / Portable X-ray Fluorescence (XRF) Analyzer for an estimated cost of \$30,000.**

KPI 1: Student Academic Success

Request for Proposal – Bookstore Textbook and Online Course Material Management Vendor

With staff turnover, the Business Office in collaboration with the Bookstore management would like to seek proposals for a vendor to manage Textbook and Online Course Material purchases for IVCC students. The Bookstore will retain the management of non-textbook products.

Recommendation:

The administration recommends Board authorization to seek proposals for a Bookstore Textbook and Online Course Material Management Vendor.

KPI 6: Resource Management

Approval – Staff Compensation Enhancements

The Administration has reviewed its practice for providing compensation enhancements for paid leave increments, remote work options, and retirement planning incentives for full-time administrative and support staff. The Administration supports the recommendation that the paid leave increments be lessened to two hours effective FY23 (the current practice for paid leave increments for exempt employees is four hours); offer work options of four non-accruing remote days per fiscal year provided that the individual's work can be successfully completed off-campus; and a retirement planning program, as outlined in the attached memo from Human Resources and the Administrative Procedure for Retirement Planning Program.

Recommendation:

Approve for full-time Administrative and Support Staff the following: (a) lessening paid leave increments to two (2) hours; (b) offer the opportunity for remote work options of four (4) non-accruing remote days per fiscal year provided that the staff member's work can be successfully completed off-campus; and (c) approve the Administrative Procedure for the Retirement Planning Program, as presented.

KPI: Support for Employees

Memo

To: Dr. Jerry Corcoran, Dr. Matt Seaton
From: Leslie Hofer 
Date: August 3, 2022
Subject: Staff Compensation Enhancements: Paid Leave Increments; Remote Work Options; Retirement Planning Incentives

Our current practice for paid leave increments for exempt employees is four (4) hours. With today's need for work life balance, I propose that we lessen paid leave increments to two (2) hours effective FY23.

To further engage our dedicated support and administrative staff, I recommend we offer up to four (4) non-accruing remote days per fiscal year provided that their work can be successfully be completed off campus. Supervisors will be responsible for documenting work expectations and outcomes.

Attached is the Planned Administrative Procedure for the Retirement Planning Program that mirrors the Faculty IFT 1810 Contract to be approved and rolled out to allow ample time for submissions to be reviewed and processed.

Administrative Procedure – Retirement Planning Program

In order to be eligible for the Retirement Planning Program, the Employee must have a minimum of ten (10) years of service to the College immediately preceding retirement. The Board of Trustees can waive the 10 - year requirement on a case-by-case and nonprecedential-setting basis.

1. The Employee must be at least fifty-five (55) years old, during the final year of employment, (first legal day of school through June 30) or have thirty (30) years of service in SURS.
2. The Employee will state their irrevocable intention to retire and participate in the Retirement Program in writing by December 31, 2022 or December 31, 2023 for a 1, 2, or 3-year package. The Employee may choose up to a three (3) year retirement program as outlined below. The Employee will sign a Retirement Agreement stating their intention and detailing compensation and benefits.
3. Should any limitations be put on Community Colleges with regard to retirement benefits by the state legislature which result in additional payments by the College to the State of Illinois, State University Retirement System, or any other entity, the college may modify this Article.
4. All participating Employees will have their gross base salary increase 5.9 percent each year until retirement.
5. In lieu of selecting the 5.9 percent increase(s), an Employee who chooses this retirement option may instead select to have up to three (3) years of post-retirement health benefits paid for by the College at a rate equal to 80 percent of the then-current Employee Single Plan rate. The Employee may continue on the College's health plan or may select a plan outside of the College. The Employee shall provide documentation

to the College of any purchase of insurance outside of the College's plan to avoid any IRS issues. This provision will expire for any retired Employee upon their 65th birthday at which time they become eligible for Medicare. In addition to the premium contribution, the College will deposit a one-time HSA contribution of \$2,500 into the Employee's HSA in January following the member's retirement.

6. This retirement program shall sunset at the conclusion of the 2025-2026 school term.

7. The retirement program will be granted to a maximum of three to five individuals per year during the course of this agreement. The Board of Trustees may grant this program to more than five individuals at their sole discretion. In the event that more than three to five individuals submit for this program during the same fiscal year, the priority list will be determined by these criteria:

- a. Years of Service to College
- b. Age in Years, Months, and Days at time of retirement (oldest will be given priority)
- c. Years of Service in SURS and all reciprocal State retirement systems.

Summer 2022 Graduation

There were 140 graduating students earning a total of 167 degrees and certificates in the following areas:

- 18 Associate in Arts degree
- 24 Associate in Science degree
- 8 Associate in Applied Science degree
- 2 Associate in General Studies degree
- 115 Certificates of Completion

The Summer LPN graduates are included in the total number of certificates. There were 9 graduates who earned this certificate.

By comparison, in Summer 2021, we graduated 167 students with a total of 187 degrees and certificates.

State of Illinois
DEPARTMENT OF AGRICULTURE
Division of Cannabis Regulation

Licensee:
Illinois Valley Community College **License #:2107150010-CC**
Facility Location: **Issued Date: July 15, 2022**
815 N. Orlando Smith Rd. **Expiration Date: July 14, 2023**
Oglesby, IL 61348

Licensee is hereby authorized to operate under the Community College Cannabis Vocational Pilot Program License as provided in their application and any Illinois Department of Agriculture approved modification and/or alteration at the address above in compliance with the Cannabis Regulation and Tax Act (410 ILCS 705) and associated rules.

Sherri L. Baker
Bureau Chief, Licensing and Administration
Division of Cannabis Regulation
Illinois Department of Agriculture

Sherri Digitally signed
L. Baker by Sherri L. Baker
Date: 2022.07.13
16:36:43 -05'00'

***COMMUNITY COLLEGE CANNABIS
VOCATIONAL PILOT PROGRAM LICENSE***





**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Avenue
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

MEMORANDUM

To: Dr. Jerry Corcoran
From: Jennifer Scheri, Director, Continuing Education and Business Services
Date: July 28, 2022
Subject: Continuing Education FY 22 NI Report

Attached, please find the N1 report summarizing the activity of Continuing Education and Business Services in FY 2022. I am proud of the fine work of my colleagues as they strive to successfully meet the mission of IVCC by offering community enrichment, continuing education, and professional development opportunities to both residents of the district, as well as to our business and industry partners.

To summarize, in FY 22:

- 2268 students served; 2653 duplicated students served
- 372 courses offered
 - 56 customized training classes offered at a company site
 - 133 online classes
 - 152 classes at the Oglesby campus
 - 25 classes at the Ottawa Center
 - 2 dance classes at Oglesby Lincoln School
 - 3 art classes at Habitat for Humanity, Peru

Upon review, please reach out with any questions you may have.
Thank you.

Cyber Liability

The College currently carries the Cyber Liability through CFC at a Limit of \$1,000,000 with a \$25,000 Deductible Per Occurrence with an effective date of January 4th. The College's insurance consultant advised that the carrier would be willing to extend the current policy for an additional premium of \$9,850 through July 1st in order to get this coverage in line with the general and Worker's Compensation packages.

Updated Information for Upgraded Phone System

Following continued review of the phone upgrade approved at the June Board Meeting, Mr. Denton and the IT Department have modified the plan for the new system that will result in our phone lines staying on campus versus going to the cloud and when we go live enabling a smoother transition.

The new BYO PSTN solution would initially cost \$4,036.54 more than the already approved PSTN solution, but would save IVCC \$13,974 annually in fees. The positive about this direction is that we would save close to \$14,000 per year without changing the type of services being delivered and recoup the cost difference in the first 4 months.

Campus Map Upgrades

The College has initiated a project with Modern Campus to draw 2D maps for the College of all buildings, the campus layouts, and the floor plans for each building.

Modern Campus will assist in keeping these updated as changes are made. The cost is \$10,250 for the first year and \$6,000 annually thereafter.

This project will help the College be in compliance with our maps from an ADA standpoint as well as provide high-quality maps for directional purposes throughout campus.

Voltus Electricity Savings Program

The College has partnered with Voltus Energy on a MISO Demand Response Program to curb electricity use at peak demand times throughout the year. The College will receive \$22,000 annually in a cash payment to participate in the program.

In the event of a high-demand time for Ameren, the College will be asked to curb electricity use for up to 4 hours at a time a few times a year. If we are able to reduce electric use during these specific times, the College will receive an additional \$16,000 payment per reduction event.

There is no cost to the College for this program. Other institutions in our area that use this program include the United Center, Illinois State University, and a number of larger K-12 districts. This program came highly recommended by our electricity consultant Twin City Energy Services.

From: Leslie Hofer
Sent: Tuesday, July 26, 2022 1:00 PM
To: Leslie Hofer
Subject: Resignation - E. Frobish

From: Ethan Frobish <Ethan_Frobish@ivcc.edu>
Sent: Sunday, July 24, 2022 9:05 PM
To: Laura Kilmartin <Laura_Kilmartin@ivcc.edu>
Cc: Angie Dunlap <angie_dunlap@ivcc.edu>
Subject: Re: End of Summer

Laura,

I officially resign the position of writing tutor at IVCC, effective 7/26/22. Thanks again for everything.

Ethan Frobish

From: Katie Henkel
Sent: Tuesday, July 5, 2022 10:20 AM
To: Leslie Hofer
Subject: Resignation

Hi Leslie,

This email is to notify you that I am resigning from my position here at IVCC as a part-time dental assisting instructor. I have already discussed this with Heather, but she said I should notify you for additional steps to take. Let me know if you need anything from me.

Thanks,
Katie

Katie Henkel BSDH RDH CDA
Dental Assisting Instructor
Illinois Valley Community College
Oglesby, Illinois
815-224-0632

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Early Childhood Education Support Coordinator

NUMBER OF APPLICANTS: 6

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ms. Hardy, Ms. Landgraf, Ms. Loveland, Dr. Neziroski, Ms. Wohrley

APPLICANT RECOMMENDED:

Kira Pfeffinger

EDUCATIONAL PREPARATION:

National-Louis University, Wheeling, IL – Master of Education, Early Childhood Administration

Franklin University, Columbus, OH – Bachelor’s in Business Administration

Illinois Valley Community College, Oglesby, IL – A.A., ECE

EXPERIENCE:

T.C.O.C. Early Head Start//Head Start, Streator, IL – Center Director

Step By Step Child Care Center, Ottawa, IL – Center Director; Lead Teacher

Lighthouse Academy, Yorkville, IL – Lead Teacher

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Education and background in Early Childhood Education.
2. Very thorough understanding of the curriculum and standards for ECE.
3. 15 years of leadership experience in the field; 5 years of teaching experience.
4. Broad professional network to draw on to recruit future students in the ECE Program.

RECOMMENDED SALARY: \$22.00 per hour, effective August 8, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2022-2023

GENERAL INFORMATION:

POSITION TO BE FILLED: Accounting Clerk-Payables/Cashier

NUMBER OF APPLICANTS: 3

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Ms. Carboni, Ms. Ewing-Teegardin, Mr. Hermosillo, Ms. Ross

APPLICANT RECOMMENDED:

Hunter Elias

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – B.S., Accountancy
Illinois Valley Community College, Oglesby, IL – IAI

EXPERIENCE:

Streator Onized Credit Union, Streator, IL – Teller/Special Projects
Federal Signal, Streator, IL – Finance/Credits Department Intern
Kroger, Streator, IL – Produce Department

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Bachelor's degree in Accounting provides potential and future growth within IVCC.
2. Six years' experience at Streator Onized Credit Union, teller position, special projects.
3. Internship at Federal Signal/Vactor for Finance/Credit department.
4. Documented computer skills in Excel, MS Office, Quickbooks.
5. Exemplary reference checks.
6. Interviewed extremely well.

RECOMMENDED SALARY: \$18.50 per hour, effective August 8, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Illinois Valley Community College Board Policy

Subject: Refund of Tuition and Fees	Effective Date:	10/19/10
Number: 2.20	Last Reviewed:	10/19/10 8/18/22
	Last Revised:	10/19/10 8/18/22

It is the policy of the Board of Trustees of Illinois Valley Community College if a student withdraws officially through the Records Office on or before 12.8% of a class' length, 100 percent of all tuition and fees (excluding the non-refundable registration fee) will be refunded. Pursuant to Public Act 102-0998, in the case of financial hardship, student can submit a late refund request to be evaluated by the late refund committee.

When a class is canceled by the college, a full refund will be given.

Students receiving Title IV financial aid may contact the Financial Aid Office for additional procedures related to refunds.

Illinois Valley Community College Board Policy			
Subject:	Withdrawal from Class	Effective Date:	10/19/10
Number:	2.26	Last Reviewed:	05/12/16 8/18/22
		Last Revised:	05/12/16 8/18/22

It is the policy of the Board of Trustees of Illinois Valley Community College that to withdraw from a class while continuing to carry other courses, a student must initiate a withdrawal request with the instructor whose class he/she wishes to withdraw. The instructor will complete a withdrawal form and submit it to the Office of Admissions and Records for processing. The student's record will not be changed until the signed, validated withdrawal form is received by the Office of Admissions and Records.

Deadline dates for withdrawal shall be determined and published for each semester or term.

Any student who stops attending classes without officially withdrawing may receive the grade of "F" for the course(s).

Faculty may withdraw students from their class (es) without prior notice if, in the opinion of the faculty member, the student is in jeopardy of failing due to excessive absences.

Students desiring to withdraw completely from the College, (i.e., all classes), must initiate this request with the Vice President for Student Services.

A student may initiate a withdrawal in the case of a financial hardship pursuant to Public Act 102-0998.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.