



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, June 9, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, June 9, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Financial Aid (Eric Johnson & Miguel Hermosillo)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – May 12, 2022 Planning Committee Meeting & May 12, 2022 Board Meeting (Pages 1-11)
 - 7.2 Approval of Bills - \$1,204,960.12
 - 7.2.1 Education Fund - \$878,857.63
 - 7.2.2 Operations & Maintenance Fund - \$180,997.58
 - 7.2.3 Auxiliary Fund - \$22,613.42
 - 7.2.4 Restricted Fund - \$71,743.02
 - 7.2.5 Liability, Protection & Settlement Fund - \$50,748.47
 - 7.3 Treasurer’s Report (Pages 12-29)
 - 7.3.1 Financial Highlights (Page 13)
 - 7.3.2 Balance Sheet (Pages 14-15)
 - 7.3.3 Summary of FY22 Budget by Fund (Pages 16-23)
 - 7.3.4 Budget to Actual by Budget Officers (Page 24)
 - 7.3.5 Statement of Cash Flows (Page 25)
 - 7.3.6 Investment Status Report (Pages 26-28)
 - 7.3.7 Disbursements - \$5,000 or more (Page 29)
 - 7.4 Personnel – Stipends for Pay Periods Ending May 7, 2022 and May 21, 2022 & Part-Time Faculty and Staff Appointments May 2022 (Pages 30-33)

8. President's Report
9. Committee Reports
10. Staff Appointment – Anna Bruch, Interim Director of Nursing (Pages 34-35)
11. Faculty Appointment – Dr. Jennifer Timmers, Agriculture Instructor (Pages 36-37)
12. Request Inactivation – Leadership Elevation Framework Certificate (Pages 38-39)
13. Authorization to Continue Operations for Standard Operating Expenditures (Page 40)
14. FY2024 RAMP Capital Requests (Pages 41-42)
 - 14.1 Library/Student Success Center
 - 14.2 Nursing Program Expansion
 - 14.3 Agriculture Center
15. President's Contract – Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2022 to June 30, 2025 with a salary increase of 4 percent for FY2023, providing for an annual salary of \$224,689 as well as benefits and other conditions presented in the contract. (Page 43)
<https://www.ivcc.edu/board/contracts/Employment-Agreement-Dr-Corcoran-FY23.pdf>
16. Vice Presidents' Contracts (Page 44)
 - 16.1 Approve the FY2023 employment contract for Dr. Matthew Seaton, Vice President for Business Services and Finance, with a 4 percent increase for FY2023, resulting in an annualized salary of \$153,400 and duties, benefits and other conditions presented in the contract.
https://www.ivcc.edu/board/contracts/Administrative_Contract-M-Seaton-FY23.pdf
 - 16.2 Approve the FY2023 employment contract for Dr. Gary Roberts, Vice President for Academic Affairs, with a 4 percent increase for FY2023, resulting in an annualized salary of \$135,200 and duties, benefits and other conditions presented in the contract.
https://www.ivcc.edu/board/contracts/Administrative_Contract-G-Roberts-FY23.pdf
 - 16.3 Approve the FY2023 employment contract for Mr. Mark Grzybowski, Vice President for Student Services, with a 4 percent increase for FY2023, resulting in an annualized salary of \$98,881 and duties, benefits and other conditions presented in the contract.
https://www.ivcc.edu/board/contracts/Administrative_Contract-M-Grzybowski-FY23.pdf

17. Insurance Renewals (Pages 45-54)
18. Approval – Proposal for Phone System Upgrade (Pages 55-59)
19. Bid Results – Dental Lab Equipment (Page 60)
20. Bid Results – Cardiac Monitor (Page 61)
21. Bid Results – Mechanical Upgrades (Pages 62-64)
22. Approval – Proposal for Server Purchase (Pages 65-68)
23. Approval – Proposal for Slate Implementation (Pages 69-75)
24. Staff Appointment – Justin Denton, Director of Information Technology Services (Pages 76-77)
25. Information Items (Pages 78-85)
 - 25.1 2023 Calendar Update – Juneteenth (Page 78)
 - 25.2 Spring 2022 Graduation (Page 79)
 - 25.3 Staff Retirement – Diane Bishop, Part-time Utility Clerk (Page 80)
 - 25.4 Staff Resignation – Maryann Kettman, Accounting Clerk (Page 81)
 - 25.5 Staff Resignation – Sean Kennedy, Part-time Golf Coach (Page 82)
 - 25.6 Faculty Resignation – Kathy Jakubek, Part-time CNA Instructor (Page 83)
 - 25.7 Faculty Resignation – Christine Dove, Part-time Sociology Instructor (Page 84)
 - 25.8 Illinois Valley Chamber of Commerce – Note Celebrating 48 Years of Membership (Page 85)
26. Trustee Comment
27. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes
28. Ratification of American Federation of Teachers Local 1810 Contract
29. Compensation FY23 – Employees Not Affected by a Negotiated Labor Agreement
30. Approval of Closed Session Minutes
31. Other
32. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Planning Committee Meeting
May 12, 2022

The Planning Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Thursday, May 12, 2022 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Jane E. Goetz, Committee Chair
Physically Present: Amy L. Boyles
 Jay K. McCracken, Board Vice Chair

Committee Members
Virtually Present:

Committee Members
Absent:

Board Members
Present:

Others Physically Jerry Corcoran, President
Present: Gary Roberts, Vice President for Academic Affairs
 Matthew Seaton, Vice President for Business Services & Finance
 Mark Grzybowski, Vice President for Student Services
 Bonnie Campbell, Associate Vice President for Academic Affairs
 Matt Suerth, Director of Institutional Research
 Leslie Hofer, Director of Human Resources

Others Virtually
Present:

The meeting was called to order at 4:30 p.m. by Ms. Goetz.

PUBLIC COMMENT
None

ACCREDITATION UPDATE

Dr. Roberts provided updates on re-accreditation for the college. He informed that the Interim Report on Assessment and Strategic Enrollment Plan for Persistence, Retention, and Completion would be submitted to the Higher Learning Commission (HLC) prior to November, 2023. Dr. Roberts noted that members of the Student Services team led by Mark Grzybowski plan to enroll

in the Student Success Academy scheduled Summer 2022. He added that the Quality Initiative Proposal is due by June 2024 and the Comprehensive Evaluation will be 2026-2027. Dr. Roberts informed that programmatic reaccreditation will occur or has occurred during 2022-2024 for the following programs: Automotive (Fall, 2022), Dental Assisting (February, 2022), EMS (January, 2022), Medical Assisting (Spring, 2024), and Nursing (February, 2023).

INTEGRATED POSTSECONDARY EDUCATION DATA SYSTEM (IPEDS) 2021 DATA FEEDBACK REPORT

Dr. Roberts informed that IVCC uses the IPEDS Feedback Report for benchmarking against a group of nine Illinois peer institutions and for tracking IVCC statistical trends over time. The nine colleges are Highland, Logan, Kankakee, Kishwaukee, Lake Land, Lewis and Clark, McHenry, Richland and Sauk Valley. He noted that as far as enrollments, our numbers are comparable to our peer institutions. Regarding enrollments, Mr. Suerth informed of data available in a new report just made available today from the National Student Clearinghouse Research Center. Mr. Suerth shared that the study deals with students who dropped out before earning a certificate or degree. NSCRC found that of the more than half-million former community-college attendees who re-enrolled at an institution of higher education in the 2020-21 academic year, 44 percent returned to the community college they had attended the most recently before dropping out. Dr. Roberts noted that the feedback report reveals that the percent by race/ethnicity composition of IVCC has changed dramatically since fall 2011. The fall 2020 Hispanic/Latino population remains at 16 percent for the second year after holding steady at 15 percent the previous years. He reported that more females are coming to college. The percent of women enrolled remains steady at 58 percent and this percentage has remained consistent since fall 2014. The cost of attendance at IVCC is much lower in comparison to others as the college held the line on tuition thus providing a competitive advantage. The college along with four peer institutions experienced decreases in net price of attendance for FY2019-20, which includes tuition, fees, books, supplies, room and board, and travel expenses. Dr. Roberts informed that the college experienced a two-year span of increased graduation rates. Mr. Grzybowski commented that we have been proactive in reaching out to students and working with them for degree completion. Mr. Grzybowski added that going to a 60-credit hour degree at IVCC has also been a positive contributing factor. Graduation rates by financial aid type also show improvement for Pell Grant recipients. In addition, Dr. Roberts informed that the college's transfer-out rate increased from 18 to 21 percent and IVCC now ranks third in this category among its peers.

HIGH SCHOOL MARKET PENETRATION REPORT (Class of 2021)

Dr. Roberts reported on the high school market penetration rates and trends. The pandemic's onset in spring 2020 forced many colleges and high schools to rapidly convert to online instruction which continued into the fall 2021 and spring 2022 semesters. It was thought that this rapid and unprecedented shift would immediately impact IVCC's spring 2020 penetration rate, however spring 2020 had a rate of 27.6 percent. Despite this major disruption in spring 2020, six schools led by LaSalle-Peru, with 45.4 percent, achieved rates in the 30 percent and above range. St. Bede led private schools with a 38.5 percent penetration rate. Six schools attained rates in the twenty percent range. Dual Credit enrollment, as a percent of total enrollment experienced a relatively small surge (22.4 percent) above fall 2018 numbers (20.4 percent), the last year the college achieved this high a percentage. Data from the National Student Clearinghouse indicates that 51.1 percent of spring 2021 high school graduates did not attend college in the first three semesters after spring high

school graduation. Since 2019, non-college attendance has increased from 45.3 to 51.1 percent. Of spring 2021 graduates who attended community colleges, 71 percent (80 percent in 2020) attended Illinois Valley Community College. An additional 24 percent enrolled in the seven neighboring community colleges adjacent to District 513's boundary. Dr. Roberts commented that there seems to be a tone that higher education is not needed which is affecting college populations. There are contributing factors as a number of students after graduating are going into the workforce. Competitive wages currently exist and employers indicate that workers do not need a college degree for employment. That is the environment at this time, however, as the economy changes college enrollments will also change.

Dr. Roberts provided information on the Early Middle College model, which is also known as the fifth-year model. This is an opportunity for full programs that allow students to complete an associate degree or college certificate in full while still in high school. Dr. Roberts noted that these programs are extremely rigorous, with a competitive admissions process and typically require a three-year commitment from the student, as the individual will enter in grade eleven and continue in the program for three years, adding one more year of high school. Mr. McCracken noted that this model seemed very similar to the College Start program. Dr. Seaton explained that the difference is that Early Middle College is a cohort model with students together from start to finish. Further, the same cohort does not have to be at the same high school and it opens the opportunity to share coursework and access that coursework in the same sequence. Dr. Seaton added that we are applying for a grant that would involve ten Zoom-ready classrooms at the college that could then share work with other schools. This option would be ideal for Early Middle College. Dr. Roberts noted that there are incentives with Early Middle College, for example if the students drop out or fail, the parents would repay the state for the expenses involved. Further, students are interviewed for entry into the program, monitored through the program, and coaching is built in. He added that on recent visits to the campus Rep. Yednock and Sen. Rezin both expressed great interest in the Early Middle College model. Mr. McCracken commented that the opportunity appears to be very promising.

TRANSFER PROGRAMS

Dr. Roberts pointed out in the information provided on grade distribution that the college has success in the transfer areas as indicated by our students receiving a grade of a "C" or better in the mid-70 percent range during Fall 2019 through Fall 2021. Student completion falls in the 80 percent range during that timeframe as well. Transfer success is seen when we look at the number of degrees that were awarded and the large number of students that moved on to four-year institutions. Data reveals that our students are doing very well after transferring to Eastern Illinois University, Illinois State University, Northern Illinois University, Southern Illinois University, University of Illinois at Urbana-Champaign and Western Illinois University. He commented that while our enrollments are down currently we are working to grow our enrollments, and we are still the "best ticket in town." Dr. Roberts noted that we have top-notch programs in the transfer areas, we have top-notch instructors who are devoted to their students and devoted to the mission of the college, and we are getting that message out. He added that we are fortunate to have a supportive community, a good tax base, aid from the state, and HEERF funding. We are in a good position to grow our enrollments as we come out of this pandemic with marketing and with Fran Brolley's leadership we will be getting that message out that will turn us around in the next couple of years. He added that we can look to explore new programs as well, perhaps with the Early Middle College

model. Ms. Goetz thanked Dr. Roberts for the presentation and noted that we are very proud of the work that all of you are doing at the college on behalf of our students.

BOARD POLICY 4.13 – INVESTMENTS

Dr. Seaton reported that in working with the new investment provider, PMA an update to the college’s investment policy is needed. He informed that the investment tools described in the proposed updated policy are allowable under relevant state and federal regulations. Dr. Seaton noted that with these investment tools in place the college’s investment benchmark will be set at 2.77% with a mixture of short-term investments and one to five-year term investments that will maximize returns on the college’s fund balances. The committee recommended that the updated Board Policy 4.13 – Investments be shared with the full Board.

INTER-DISTRICT COOPERATIVE AGREEMENT UPDATE

Mr. Grzybowski informed that the administration is reviewing and considering providing a recommendation to exit two longstanding Inter-District Cooperative Agreements which allow students enrolled at split district high schools to attend either community college at the in-district tuition rate. He noted that the spirit of the agreements was to potentially generate greater enrollments by allowing out-of-district high school students the opportunity to enroll at IVCC at the in-district rate. In actuality, the college has not realized an enrollment increase from the split district high schools as a result of the agreements being in place. Mr. Grzybowski informed that this potential action will not affect the students’ ability to enter into a programmatic cooperative agreement and enroll at an out-of-district community college at the in-district rate so long as IVCC does not offer the program of study.

OTHER

Dr. Boyles commented that she appreciated all of the work that went into producing the reports as well as the presentation provided to the committee. She expressed many thanks to all involved.

Mr. McCracken thanked all for the great work.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 5:07 p.m.

Jane E. Goetz, Planning Committee Chair

Everett J. Solon, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
May 12, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, May 12, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
William F. Hunt
Austin F. Dille, Student Trustee

Members Virtually Present: Maureen O. Rebholz (joined the meeting at 5:33 p.m.)

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources
David Stinnett, Ellucian Representative
Walt Zukowski, Attorney

Others Virtually Present:

Mr. Solon informed of a couple items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker's most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the agenda.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Ms. Stevenson and seconded by Mr. Hunt to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – April 14, 2022 Board Meeting.

Approval of Bills - \$2,323,948.34

Education Fund - \$1,713,335.82; Operations & Maintenance Fund - \$285,313.16; Operations & Maintenance (Restricted Fund) - \$93,524.90; Auxiliary Fund - \$55,581.68; Restricted Fund - \$135,385.59; and Liability, Protection & Settlement Fund - \$40,807.19.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending April 9, 2022 and April 23, 2022 & Part-time Faculty and Staff Appointments April 2022.

PRESIDENT’S REPORT

Dr. Corcoran extended congratulations to Dorene Data and her students on the very successful Making Industry Meaningful in College (MIMIC) fair that was held on April 20. He noted that along with Dorene, the student who really asserted herself in a leadership role for the program was Lydia Walker of Seneca. Our MIMIC students spent a lot of time working on their capstone projects and were pleased with the results. Dr. Corcoran reported that a few days later we were able to resume having our annual in-person Recognition Awards event at Grand Bear Resort in Utica. Dr. Corcoran extended kudos to the Recognition Committee of Gerilynn Schultz, Crystal Credi, Tina Hardy, Paula Hallock, Leslie Hofer and Taylor Browder for all the time and effort they obviously put into presenting an excellent event. He noted that turnout was great including Vice Chair Jay McCracken and trustees Dr. Rebholz and Bill Hunt as well as Foundation directors Brayton, Zavada and Stoutner. Dr. Corcoran commented that it was nice having both Boards represented. Dr. Corcoran extended kudos to Reed Wilson for handling all of the arrangements to have three key legislators on campus recently including Senator Rezin and Representatives Yednock and Welter. He noted that although he never regretted attending Lobby Day activities at the Capitol in the past, it is always nice to have our representatives and senators who work so hard on IVCC’s behalf on campus to so that everyone’s clear as to where we are and where we would like to go with their help. Dr. Corcoran noted that in speaking of leveraging our resources so that

IVCC can benefit from State and Federal grants, a few days ago he mentioned to a group of employees that he was in awe of how resourceful our administration has been in terms of pursuing grants this year including: \$3 million+ from the EDA for the Ag Complex; \$1.8 million from Senator Duckworth for the nursing lab expansion; \$250,000 from Representative Kinzinger for a new greenhouse; \$218,000 from LaSalle County for the tiling project; \$3.225 million in HEERF resources for IT enhancements and security; and an exciting project that Dr. Seaton is lining up for us as we speak in pursuit of a \$1 million USDA grant for distance learning purposes to share coursework with 10 district high schools. Dr. Corcoran informed that Tammy Landgraf, our excellent Early Childhood Education program coordinator, is working with her dean, Dr. Lirim Neziroski, on a plan that is in-step with goals set forth in the Early Childhood Access Consortium for Equity Pay project. IVCC's allocation for this new program is \$650,500 over three years. Dr. Corcoran noted that Dr. Gary Roberts did an excellent job of reporting on measures of success and areas for improvement to the Planning Committee this evening. He added that Dr. Roberts has brought some fresh new ideas to the table regarding the success of a Middle College concept that worked well for him in Michigan and what he would like to do to take that same program to scale in the IVCC district. Dr. Corcoran commented that this is a doable gamechanger, and something we foresee will take root with his leadership. He added that our local legislators loved the idea. Dr. Corcoran reported that Mark Grzybowski and his outstanding Student Services division have everything ready to go for Saturday's Commencement following Bonnie Campbell and the Nursing department's Pinning ceremony. Dr. Corcoran noted that everyone is looking forward to Saturday where this year's graduating class will include two students from Marquette Academy and one student from LaMoille High School who have earned their associate degrees and high school diplomas simultaneously.

COMMITTEE REPORTS

None

RFP – COUNSELING SERVICES FOR MENTAL HEALTH EARLY ACTION ON CAMPUS ACT

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve Transformative Growth Counseling Services as the college's provider of Counseling Services as related to the Mental Health Early Action On-Campus Act for an initial period of three years and total cost of \$315,000 primarily covered with TORT funds.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. Ms. Goetz commented that this will provide an opportunity for a service that is much needed.

APPROVAL – ADDITIONAL PURCHASES FOR TECHNOLOGY REPLACEMENT OF VARIOUS TECHNOLOGY COMPONENTS

It was moved by Mr. Hunt and seconded by Ms. Goetz to approve the proposal from the IT Department for purchase of monitors and hub monitors equipment at a cost not to exceed \$33,000 plus shipping, as requested.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – CONTRACT WITH THE CITY OF OGLESBY FOR A FULL-TIME POLICE OFFICER

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the contract with the City of Oglesby for a Full-Time Police Officer, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

STAFF RETIRMENT – BONNIE CAMPBELL, ASSOCIATE VICE PRESIDENT FOR ACADEMIC AFFAIRS

It was moved by Mr. McCracken and seconded by Dr. Rebholz to accept with regret the retirement notice of Bonnie Campbell, Associate Vice President for Academic Affairs, effective October 1, 2022.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. Dr. Rebholz thanked Ms. Campbell for her contributions to the college and noted that she has made a tremendous difference and has been a wonderful representative of IVCC.

BID RESULTS – CETLA PROGRAM RENOVATION

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve to accept the base bid from Lo Destro Construction Company, Chicago, Illinois, in the amount of \$1,550,000 for the CETLA Program Renovation.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

BID RESULTS – ASBESTOS ABATEMENT – CETLA BAND ROOM RENOVATION

It was moved by Mr. McCracken and seconded by Mr. Hunt to approve to accept the Base Bid #1 and #2 and the Alternate Bid #1 Non-ACM Demolition from Colfax Corporation, Chicago, Illinois, in the amount of \$175,800 for the Asbestos Abatement – CETLA Band Room Renovation.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

BID REQUEST – CARDIAC MONITOR FOR EMS PROGRAM

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to authorize seeking bids for a cardiac monitor for the EMS program at an estimated cost of \$35,000.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – DENTAL EQUIPMENT FOR DENTAL LAB

It was moved by Ms. Goetz and seconded by Dr. Boyles to authorize seeking bids to purchase the remaining dental equipment needed for the Dental Program Renovation at an estimated cost of \$35,000.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – RENEWAL OF BLACKBOARD LEARN FOR 2022-2023

It was moved by Mr. Hunt and seconded by Ms. Stevenson to approve the renewal of Blackboard Learn for 2022-2023 at a cost of \$57,351.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran noted that Dr. Patrice Hess took the lead on this project and we thank her.

APPROVAL – PROPOSAL FOR ELLUCIAN CLOUD MIGRATION

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to approve the proposal from the IT Department for transition of Colleague to a cloud-based system over the course of the next two years, as presented. Dr. Seaton noted that the cost of the migration would not exceed \$1,280,139 over the normal costs of Colleague and that this transition would be paid from the Higher Education Emergency Relief Fund resources. Dr. Seaton introduced David Stinnett, representative of Ellucian to answer any questions that the Board may have regarding this project.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

BOARD POLICY UPDATE – 4.13 - INVESTMENTS

It was moved by Mr. McCracken and seconded by Ms. Goetz to approve the update to Board Policy 4.13 - Investments to allow for maximum returns within State and Federal regulations, as presented. Ms. Goetz, Chair of the Planning Committee noted that the committee recommended approval of the Board Policy update at its meeting on May 12.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 69-81 of the Board book.

TRUSTEE COMMENT

Dr. Boyles noted that four of the action items approved at this meeting were supported by the Higher Education Emergency Relief Fund (HEERF). She expressed appreciation to the administration and staff for being proactive with using our resources so well.

Mr. McCracken noted that as a Board Trustee and a high school superintendent he has had an opportunity to work with Bonnie Campbell and she has done a phenomenal job. He thanked Ms. Campbell for her tremendous contributions to the college.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:54 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes. Motion made by Ms. Stevenson and seconded by Mr. Hunt to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 5:55 p.m.

Motion made by Ms. Stevenson and seconded by Mr. Hunt to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:55 p.m.

APPROVAL OF NEGOTIATED RETIREMENT AGREEMENT WITH FACULTY WHO PROVIDE INSTRUCTION IN THE AREA OF ENGLISH

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the retirement letter and agreement with Jennifer Bubb, English/Reading Instructor, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL OF COLLECTIVE BARGAINING AGREEMENT

Motion made by Dr. Boyles and seconded by Dr. Rebholz to approve the five-year contract 2022-2027 with the Service Employees International Union Local 138, as presented.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Dr. Rebholz and seconded by Mr. McCracken to approve and retain the closed session minutes of the April 14, 2022 Board meeting.

Student Advisory Vote: – “Aye” – Mr. Dille. Roll Call Vote: “Ayes”– Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson, Mr. McCracken and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Ms. Goetz thanked the administration for the Quick Facts. She informed that the ICCTA Northwest Region Meeting hosted by Highland Community College is set for Wednesday, June 8 at 4:30 p.m. and the meeting may be open to a Zoom link. Ms. Goetz noted that she will attend the regional meeting in person and encouraged other Trustees to join her in attending.

Dr. Corcoran announced that the first Trustee Education Award will be given to Ms. Goetz at the annual ICCTA Awards Banquet on June 10. Ms. Goetz earned the award through her participation in 15 or more seminars offered by ICCTA.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:00 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MAY 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – May 2022

Revenues

- As of May 31, headcount for summer semester was 691, which is 18.8 percent less than at the same point in time last year. Credit hours were down to 3392, an 18.45 percent decrease from summer 2021. Traditional credit hours are down 14.75 percent. Fall semester headcount and credit hours appear to be encouraging.

Budgeted credit hours for FY2022 were 47,400. Credit hours for FY2023 will be budgeted at 43,788.

Expenses

- Overall, expenses are running at 85.8 percent of budget. Budget variances include the GEER/HEERF/CARES funding that was hard to budget last year due to the unknown needs. Tuition waivers and Shipping and Receiving also show variances, but those are due to underbudgeting those line items. That will be corrected in the upcoming budget cycle.

Protection, Health & Safety and Other Projects

- Parking Lots 1 and 5 will be resealed/resurfaced this summer. Pre-work has already begun with the low bidder.
- The D201 project is in full swing. Asbestos abatement has commenced and will likely be complete by the Board meeting.
- The CDB project for exterior water and air sealing is still set to begin late summer.
- The Dental Lab Expansion project is still on hold as the College awaits the dental chairs to be delivered. The project is still scheduled to be complete before Fall.

Other Grant Work

- A grant has been submitted to LaSalle County for approximately \$218,000 to fund a complete retiling of the College's Farm. We have not received word on its status as of May 31.
- The College has received some positive motion with regards to the Federal EDA grant submitted for \$4.6 million for the new Agriculture building. The EDA is reviewing the grant and is asking for additional information. This is a very positive sign.
- A grant has been submitted through Senator Duckworth's Office for \$1.8 million to fund the completion of the Nursing Simulation Lab. We have received no new news on this grant.
- A grant has been submitted through Representative Kinzinger's Office for \$250,000 to partially fund the construction of a new Greenhouse on the Agriculture site south of the Main Campus. We have also received no new word on this grant.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
May 31, 2022
Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 5,311,961	\$ 7,340,614	\$ 829,134	\$ (626,703)	\$ 1,067,556	\$ -	\$ -	13,922,562
Investments	7,269,470	6,038,225	19,055	-	688,913	-	-	14,015,662
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	25,090	-	-	8,381	-	-	33,471
Tuition and fees	1,546,903	-	-	437,092	-	-	-	1,983,995
Due from other funds	4,944,151	3,679	-	787,815	1,938	-	-	5,737,583
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	248,788	148,282	-	-	-	-	-	397,070
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 29,683,332	\$ 15,986,932	\$ 848,189	\$ 1,023,017	\$ 1,766,788	\$ 61,396,703	\$ 14,695,871	\$ 125,400,833

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 May 31, 2022
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	109,114	8,563	-	4,820	7,363	-	-	129,859
Accrued salaries & benefits	1,541,629	23,434	-	15,371	-	-	-	1,580,433
Post-retirement benefits & other	152,495	-	-	-	-	-	-	152,495
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	-	4,078,628	-	-	1,658,956	-	-	5,737,583
Due to student groups/deposits	43,746	-	-	-	100,470	-	-	144,216
Deferred inflows								-
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	2,071,732	-	-	160,952	-	-	-	2,232,684
Grants	-	-	-	-	-	-	-	-
OPED	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	9,102,277	5,326,710	-	181,143	1,766,788	-	14,695,871	31,072,789
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,660,222	-	-	-	-	-	10,660,222
Reserved for debt service	-	-	848,189	-	-	-	-	848,189
Unreserved	20,581,055	-	-	841,874	-	-	-	21,422,929
Total liabilities and net position	\$ 29,683,332	\$ 15,986,932	\$ 848,189	\$ 1,023,017	\$ 1,766,788	\$ 61,396,703	\$ 14,695,871	\$ 125,400,832

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,894,794	\$ 8,713,650	102.1%	\$ 8,456,078	\$ 8,579,643	98.6%
Corporate Personal Property Replacement Tax	3,045,983	1,006,250	302.7%	1,241,155	900,513	137.8%
Tax Increment Financing Distributions	420,145	400,000	105.0%	405,988	387,250	104.8%
Total Local Government	<u>12,360,921</u>	<u>10,119,900</u>	122.1%	<u>10,103,221</u>	<u>9,867,406</u>	102.4%
State Government:						
ICCB Credit Hour Grant	1,713,458	1,733,248	98.9%	1,645,370	1,728,400	95.2%
Equalization Grant	45,833	50,000	91.7%	45,833	50,000	91.7%
Career/Technical Education Formula Grant	208,577	210,000	99.3%	105,577	200,000	52.8%
Other	-	-		-	-	
Total State Government	<u>1,967,869</u>	<u>1,993,248</u>	98.7%	<u>1,796,780</u>	<u>1,978,400</u>	90.8%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,975</u>	0.0%
Student Tuition and Fees:						
Tuition	5,667,466	5,989,253	94.6%	5,760,950	6,586,152	87.5%
Fees	657,887	759,550	86.6%	662,702	837,700	79.1%
Total Tuition and Fees	<u>6,325,353</u>	<u>6,748,803</u>	93.7%	<u>6,423,652</u>	<u>7,423,852</u>	86.5%
Other Sources:						
Public Service Revenue	175,408	242,450	72.3%	171,342	341,879	50.1%
Other Sources:	91,235	155,442	58.7%	104,981	234,613	44.7%
Total Other Sources	<u>266,642</u>	<u>397,892</u>	67.0%	<u>276,323</u>	<u>576,492</u>	47.9%
TOTAL EDUCATION FUND REVENUE	<u>\$ 20,920,785</u>	<u>\$ 19,267,668</u>	108.6%	<u>\$ 18,599,976</u>	<u>\$ 19,854,125</u>	93.7%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	6,666,642	\$ 7,671,022	86.9%	\$ 7,212,018	\$ 8,239,344	87.5%
Employee Benefits	1,627,296	1,751,176	92.9%	1,688,658	1,705,720	99.0%
Contractual Services	76,201	119,415	63.8%	79,406	146,565	54.2%
Materials & Supplies	259,963	497,459	52.3%	248,654	404,772	61.4%
Conference & Meeting	40,993	163,405	25.1%	22,512	162,988	13.8%
Fixed Charges	38,798	58,000	66.9%	48,610	55,000	88.4%
Capital Outlay	-	-	0.0%	58,073	-	0.0%
Other	299	-	0.0%	-	-	0.0%
Total Instruction	<u>8,710,192</u>	<u>10,260,477</u>	84.9%	<u>9,357,931</u>	<u>10,714,389</u>	87.3%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
Academic Support:						
Salaries	886,586	1,094,032	81.0%	826,887	1,003,192	82.4%
Employee Benefits	185,878	216,560	85.8%	182,158	211,676	86.1%
Contractual Services	107,308	218,886	49.0%	222,366	197,118	112.8%
Materials & Supplies	159,213	270,468	58.9%	164,329	306,822	53.6%
Conference & Meeting	5,479	20,950	26.2%	2,083	20,595	10.1%
Utilities	13,500	26,445	51.0%	32,475	26,445	122.8%
Capital Outlay	-	-	0.0%	12,348	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	<u>1,357,964</u>	<u>1,847,341</u>	73.5%	<u>1,442,646</u>	<u>1,765,848</u>	81.7%
Student Services:						
Salaries	1,091,055	1,321,319	82.6%	1,128,981	1,121,572	100.7%
Employee Benefits	355,932	389,719	91.3%	378,270	385,992	98.0%
Contractual Services	10,485	33,981	30.9%	23,927	40,777	58.7%
Materials & Supplies	43,097	75,901	56.8%	43,779	77,202	56.7%
Conference & Meeting	9,668	41,925	23.1%	922	45,075	2.0%
Utilities	-	-	0.0%	562	-	0.0%
Total Student Services	<u>1,510,236</u>	<u>1,862,845</u>	81.1%	<u>1,576,441</u>	<u>1,670,618</u>	94.4%
Public Services/Continuing Education:						
Salaries	304,170	326,240	93.2%	296,360	344,429	86.0%
Employee Benefits	104,756	81,443	128.6%	84,396	77,863	108.4%
Contractual Services	62,328	82,500	75.5%	62,343	258,400	24.1%
Materials & Supplies	44,008	83,450	52.7%	32,651	92,800	35.2%
Conference & Meeting	3,186	5,650	56.4%	1,066	18,950	5.6%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
Total Public Services/Continuing Education	<u>518,448</u>	<u>579,283</u>	89.5%	<u>476,816</u>	<u>792,742</u>	60.1%
Institutional Support:						
Salaries	1,660,498	1,884,628	88.1%	1,697,768	1,856,317	91.5%
Employee Benefits	657,684	741,287	88.7%	719,172	691,890	103.9%
Contractual Services	593,278	734,799	80.7%	621,680	569,172	109.2%
Materials & Supplies	388,136	377,630	102.8%	370,201	381,678	97.0%
Conference & Meeting	24,499	67,925	36.1%	10,641	69,225	15.4%
Utilities	18,738	26,315	71.2%	7,050	26,315	26.8%
Capital Outlay	-	-	0.0%	12,348	176,381	7.0%
Other	6,715	29,550	22.7%	(73)	29,550	-0.2%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	<u>3,349,547</u>	<u>4,107,722</u>	81.5%	<u>3,438,787</u>	<u>4,300,528</u>	80.0%
Scholarships, Grants and Waivers	789,144	600,000	131.5%	632,943	600,000	105.5%
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 16,235,531</u>	<u>\$ 19,257,668</u>	84.3%	<u>\$ 16,925,564</u>	<u>\$ 19,844,125</u>	85.3%
INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	100.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,422,970	\$ 1,404,861	101.3%	\$ 1,363,315	\$ 1,383,200	98.6%
Corporate Personal Property Replacement Tax	537,526	175,000	307.2%	219,027	225,000	97.3%
Tax Increment Financing Disbursements	123,798	130,000	95.2%	135,329	130,000	104.1%
Total Local Government	<u>2,084,295</u>	<u>1,709,861</u>	121.9%	<u>1,717,671</u>	<u>1,738,200</u>	98.8%
State Government:						
ICCB Credit Hour Grant	291,741	305,023	95.6%	284,667	305,023	93.3%
Total State Government	<u>291,741</u>	<u>305,023</u>	95.6%	<u>284,667</u>	<u>305,023</u>	93.3%
Student Tuition and Fees						
Tuition	450,854	476,979	94.5%	464,149	512,448	90.6%
Total Tuition and Fees	<u>450,854</u>	<u>476,979</u>	94.5%	<u>464,149</u>	<u>512,448</u>	90.6%
Other Sources:						
Facilities Revenue	106,942	120,000	89.1%	82,097	133,500	61.5%
Investment Revenue	6,095	22,650	26.9%	7,682	50,000	15.4%
Other	3,156	4,000	78.9%	4,336	2,500	173.4%
Total Other Sources	<u>116,193</u>	<u>146,650</u>	79.2%	<u>94,115</u>	<u>186,000</u>	50.6%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,943,082	\$ 2,638,513	111.5%	\$ 2,560,602	\$ 2,741,671	93.4%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	846,540	995,322	85.1%	850,305	972,207	87.5%
Employee Benefits	300,796	319,272	94.2%	292,730	292,487	100.1%
Contractual Services	200,928	167,000	120.3%	111,649	169,100	66.0%
Materials & Supplies	152,354	271,204	56.2%	175,429	240,250	73.0%
Conference & Meeting	200	1,200	16.7%	200	1,175	17.0%
Fixed Charges	171,745	117,250	146.5%	189,456	117,250	161.6%
Utilities	525,001	753,450	69.7%	479,518	762,347	62.9%
Capital Outlay	402,910	19,000	2120.6%	10,200	102,832	9.9%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,600,475</u>	<u>2,606,298</u>	99.8%	<u>2,109,487</u>	<u>2,694,648</u>	78.3%
Institutional Support:						
Salaries	26,286	16,107	163.2%	14,655	31,342	46.8%
Employee Benefits	19,106	6,333	301.7%	5,966	6,076	98.2%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	3,241	3,275	99.0%	1,432	3,105	46.1%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	-	-	-	0.0%
Total Institutional Support	<u>55,447</u>	<u>32,215</u>	172.1%	<u>28,356</u>	<u>47,023</u>	60.3%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,655,922	\$ 2,638,513	100.7%	\$ 2,137,843	\$ 2,741,671	78.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	836,485	1,290,694	64.8%	1,358,653	1,556,066	87.3%
State Government Sources	-	-	0.0%	150,000	750,000	20.0%
Investment Revenue	40,348	48,000	84.1%	39,039	65,000	60.1%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 876,833	\$ 1,338,694	65.5%	\$ 1,547,692	\$ 2,371,066	65.3%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 228,854	\$ -	0.0%	\$ 9,675	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	427,269	1,338,694	31.9%	1,475,777	2,250,000	65.6%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 656,123	\$ 1,338,694	49.0%	\$ 1,485,452	\$ 2,250,000	66.0%
DEBT SERVICE FUND						
Investment Revenue	\$ 1,374	\$ 2,500	55.0%	\$ 2,045	\$ 10,500	19.5%
TOTAL DEBT SERVICE FUND REVENUES	\$ 1,374	\$ 2,500	55.0%	\$ 2,045	\$ 10,500	19.5%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,217,430	\$ 1,442,584	84.4%	\$ 1,213,283	\$ 1,316,000	92.2%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	9,054	1,000	905.4%	12,598	4,000	315.0%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,226,484	\$ 1,469,584	83.5%	\$ 1,225,977	\$ 1,324,500	92.6%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 305,442	\$ 410,026	74.5%	\$ 303,617	\$ 346,958	87.5%
Employee Benefits	80,816	97,199	83.1%	88,462	118,699	74.5%
Contractual Services	54,689	60,175	90.9%	31,790	63,265	50.2%
Materials & Supplies	949,668	1,013,081	93.7%	969,858	1,014,882	95.6%
Conference & Meeting	26,557	25,780	103.0%	10,803	24,938	43.3%
Fixed Charges	42,251	50,000	84.5%	38,087	50,200	75.9%
Capital Outlay/Depreciation	17,084	11,600	147.3%	-	600	0.0%
Other	1,500	103,000	1.5%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,478,007	\$ 1,770,861	83.5%	\$ 1,444,117	\$ 1,722,542	83.8%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 61,414	0.0%	\$ -	\$ 61,414	0.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	5/31/2022	FY2022	91.7%	5/31/2021	FY2021	91.7%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 220,117	\$ 288,331	76.3%	\$ 258,815	\$ 289,245	89.5%
Federal Government Sources	7,106,816	7,818,367	90.9%	4,680,065	4,437,598	105.5%
Nongovernmental Gifts or Grants	58,389	18,000	324.4%	44,631	2,500	1785.2%
Other Revenue	5,339	-	0.0%	2,156	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 7,390,661	\$ 8,124,698	91.0%	\$ 4,985,667	\$ 4,729,343	105.4%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 371,723	\$ 486,214	76.5%	\$ 549,730	\$ 363,617	151.2%
Employee Benefits	118,558	166,927	71.0%	137,030	122,265	112.1%
Contractual Services	56,874	52,163	109.0%	64,802	24,242	267.3%
Materials & Supplies	101,638	29,825	340.8%	59,580	24,388	244.3%
Conference & Meeting	5,309	14,847	35.8%	2,629	13,491	19.5%
Utilities	-	850	0.0%	1,026	450	228.0%
Capital Outlay	19,173	-	-	45,968	15,000	306.5%
Other	-	-	-	-	-	-
Total Instruction	673,274	750,826	89.7%	860,765	563,453	152.8%
Academic Support						
Salaries	\$ 2,830	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	71	-	0.0%	-	-	0.0%
Contractual Services	225	100,000	0.2%	39,376	-	0.0%
Materials and Supplies	114,842	150,000	76.6%	8,779	-	0.0%
Conference & Meeting	6,300	-	0.0%	-	-	-
Total Academic Support	124,268	250,000	0.0%	48,155	-	0.0%
Student Services:						
Salaries	\$ 182,387	\$ 212,637	85.8%	\$ 189,915	\$ 203,035	93.5%
Employee Benefits	62,886	75,553	83.2%	65,703	71,700	91.6%
Contractual Services	100,595	259,467	38.8%	12,952	15,800	82.0%
Materials & Supplies	66,085	16,600	398.1%	82,738	15,440	535.9%
Conference & Meeting	9,357	11,500	81.4%	5,287	10,600	49.9%
Utilities	19,300	-	0.0%	11,182	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRIO Grant)	27,800	30,000	92.7%	25,900	18,425	140.6%
Total Student Services	468,410	613,757	76.3%	393,677	335,000	117.5%
Public Services/Continuing Education:						
Contractual Services	6,565	-	0.0%	445	-	0.0%
Total Public Services:	6,565	-	0.0%	445	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	71,121	-	0.0%	7,998	-	0.0%
Total Operations & Maintenance of Plant	71,121	-	0.0%	7,998	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	71,153	84,412	84.3%	42,662	90,390	47.2%
Contractual Services	25,985	50,000	52.0%	-	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
Institutional Support	-	-	0.0%	4,790	-	0.0%
SURS on-behalf	-	-	0.0%	1,374	-	0.0%
Other	492,238	2,000,000	0.0%	-	-	0.0%
Total Institutional Support	<u>589,376</u>	<u>2,134,412</u>	27.6%	<u>48,826</u>	<u>90,390</u>	54.0%
Student Grants and Waivers (PELL & SEOG & HEERF)	<u>5,738,752</u>	<u>4,383,703</u>	130.9%	<u>3,914,725</u>	<u>3,748,000</u>	104.4%
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 7,671,766</u>	<u>\$ 8,132,698</u>	94.3%	<u>\$ 5,274,591</u>	<u>\$ 4,736,843</u>	111.4%
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 10,000</u>	0.0%	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	<u>\$ 43,436</u>	<u>\$ 55,000</u>	79.0%	<u>\$ 65,140</u>	<u>\$ 60,000</u>	108.6%
WORKING CASH INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	5/31/2022	Annual Budget FY2022	Actual/Budget 91.7%	5/31/2021	Annual Budget FY2021	Actual/Budget 91.7%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 45,464	\$ 38,634	117.7%	\$ 38,092	\$ 41,840	91.0%
Investment Revenue	71	150	47.7%	59	150	39.3%
TOTAL AUDIT FUND REVENUES	45,536	38,784	117.4%	38,151	41,990	90.9%
AUDIT FUND EXPENDITURES						
Contractual Services						
	35,500	40,000	88.8%	41,850	39,050	107.2%
TOTAL AUDIT FUND EXPENDITURES	\$ 35,500	\$ 40,000	88.8%	\$ 41,850	\$ 39,050	107.2%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,542,975	\$ 1,522,557	101.3%	\$ 1,203,677	\$ 1,040,539	115.7%
Investment Revenue	3,890	2,000	194.5%	1,641	2,500	65.6%
Other Revenue	-	-		48,557	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,546,865	1,524,557	101.5%	\$ 1,253,875	\$ 1,043,039	120.2%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	68,678	77,160	89.0%	68,800	70,249	97.9%
Employee Benefits	26,493	28,585	92.7%	26,680	27,305	97.7%
Contractual Services	11,169	25,500	43.8%	14,206	23,000	61.8%
Materials & Supplies	589	3,400	17.3%	219	3,700	5.9%
Total Student Services	106,928	134,645	79.4%	109,905	124,254	88.5%
Operations & Maintenance of Plant:						
Contractual Services	325,760	531,600	61.3%	315,739	519,557	60.8%
Materials & Supplies	189	150	125.9%	38	170	22.4%
Utilities	378	500	75.6%	(45)	650	-6.9%
Total Operations & Maintenance of Plant	326,327	532,250	61.3%	315,732	520,377	60.7%
Institutional Support:						
Salaries	66,345	74,987	88.5%	67,614	66,197	102.1%
Employee Benefits	15,041	208,505	7.2%	14,207	208,438	6.8%
Contractual Services	42,292	37,750	112.0%	214,763	35,750	600.7%
Materials & Supplies	813	2,500	32.5%	9,485	2,100	451.7%
Conference & Meeting	6,320	4,500	140.4%	-	4,700	0.0%
Fixed Charges	124,148	257,200	48.3%	222,530	244,750	90.9%
Total Institutional Support	254,958	585,442	43.5%	528,599	561,935	94.1%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 688,214	\$ 1,252,337	55.0%	\$ 954,236	\$ 1,206,566	79.1%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended May 31, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 20,920,785	\$ 2,943,082	\$ 876,833	\$ 1,374	\$ 1,226,484	\$ 7,390,661	\$ 43,436	\$ 45,536	\$ 1,546,865	\$ 34,995,057
Actual Expenditures	16,235,531	2,655,922	656,123	-	1,478,007	7,671,766	-	35,500	688,214	29,421,064
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,685,254	287,160	220,710	1,374	(251,523)	(281,105)	43,436	10,036	858,651	5,573,993
Fund balances July 1, 2021	11,704,505	3,907,998	4,320,004	846,815	215,579	58,180	5,063,720	33,276	416,318	26,566,395
Fund balances May 31, 2022	\$ 16,389,759	\$ 4,195,158	\$ 4,540,714	\$ 848,189	\$ (35,944)	\$ (222,925)	\$ 5,107,156	\$ 43,312	\$ 1,274,969	\$ 32,140,388

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of Mar 31, 2022
Unaudited

Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 91.7%
President	324,628	369,634	87.8%
Board of Trustees	13,531	14,850	91.1%
Community Relations	262,368	346,706	75.7%
Foundation	81,032	92,742	87.4%
Continuing Education	518,448	579,283	89.5%
Facilities	3,256,598	4,007,992	81.3%
Information Technologies	1,604,879	2,010,518	79.8%
Institutional Research	101,515	111,029	91.4%
Academic Affairs	219,882	233,115	94.3%
Academic Affairs (AVPCE)	255,481	294,469	86.8%
Carl Perkins (Grant)	113,812	228,075	49.9%
CTE Leadership (Grant)	48,848	49,665	98.4%
GEER (Grant)	45,833	22,000	208.3%
HEERF (Grant)	3,633,153	3,234,228	112.3%
Adult Education	421,395	457,086	92.2%
Learning Resources	1,132,230	1,441,116	78.6%
Workforce Development Division	1,924,106	2,222,147	86.6%
Natural Sciences & Business Division	2,697,679	3,072,938	87.8%
Humanities & Fine Arts/Social Science Division	2,427,720	2,860,116	84.9%
Health Professions Division	1,366,659	1,765,763	77.4%
Admissions & Records	361,814	409,321	88.4%
Counseling	463,300	574,813	80.6%
Student Services	240,150	319,689	75.1%
Financial Aid	3,367,497	4,162,829	80.9%
Career Services	31,011	40,266	77.0%
Athletics	287,698	326,677	88.1%
TRiO (Student Success Grant)	295,912	344,090	86.0%
Ottawa Center	77,751	114,844	67.7%
Campus Security	324,727	530,650	61.2%
Business Services/General Institution	1,053,657	1,203,089	87.6%
Risk Management	241,366	587,042	41.1%
Tuition Waivers	789,144	600,000	131.5%
Purchasing	113,688	126,274	90.0%
Human Resources	122,071	135,108	90.4%
Bookstore	1,077,404	1,238,501	87.0%
Shipping & Receiving	55,447	32,215	172.1%
Copy Center	68,628	114,753	59.8%
Total FY22 Expenditures	<u>29,421,064</u>	<u>34,273,633</u>	85.8%

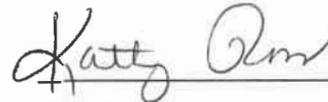
Illinois Valley Community College

Statement of Cash Flows for the Month ended May 31, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 3,658,834.38	\$ 341,877.88	\$ 904,346.90	\$ 204,134.26	\$ (512,243.79)	\$ (644,766.63)	\$ 659,745.85	\$ 23,326.50	\$ 350,660.02	\$ 583,631.36	\$ 5,569,546.73
Total Receipts	319,872.33	22,866.46	-	-	103,292.87	8,000.00	12,154.27	-	-	5,100.00	471,285.93
Total Cash	3,978,706.71	364,744.34	904,346.90	204,134.26	(408,950.92)	(636,766.63)	671,900.12	23,326.50	350,660.02	588,731.36	6,040,832.66
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,000,000.00	-	-	-	-	-	501,780.10	-	-	-	1,501,780.10
Expenditures	(1,406,902.69)	(280,522.42)	-	-	(55,158.50)	(165,071.95)	-	(7,398.72)	(58,162.97)	-	(1,973,217.25)
ACCOUNT BALANCE	3,571,804.02	84,221.92	904,346.90	204,134.26	(464,109.42)	(801,838.58)	1,173,680.22	15,927.78	292,497.05	588,731.36	5,569,395.51
Deposits in Transit	-	-	-	-	-	-	-	-	-	-	-
Outstanding Checks	463,156.97	-	-	-	-	-	-	-	-	-	463,156.97
BANK BALANCE	4,034,960.99	84,221.92	904,346.90	204,134.26	(464,109.42)	(801,838.58)	1,173,680.22	15,927.78	292,497.05	588,731.36	6,032,552.48
Certificates of Deposit	-	-	2,256,975.79	-	-	-	2,372,889.62	-	104,039.08	-	4,733,904.49
Illinois Funds	5,111,649.42	2,157,820.42	474,366.21	19,054.66	-	234,509.59	56,180.22	-	-	688,913.16	8,742,493.68
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	14,637.31	-	-	-	-	-	-	-	-	-	14,637.31
Capital Dev. Fund-MD	-	-	539,299.68	-	-	-	-	-	-	-	539,299.68
Total Investment	\$ 5,126,286.73	\$ 2,157,820.42	\$ 3,270,641.68	\$ 19,054.66	\$ -	\$ 234,509.59	\$ 2,429,069.84	\$ -	\$ 104,039.08	\$ 688,913.16	\$ 14,030,335.16

LaSalle State Bank	\$ 374,282.42
Midland States Bank	5,658,270.06
	<u>\$ 6,032,552.48</u>

Respectfully submitted,

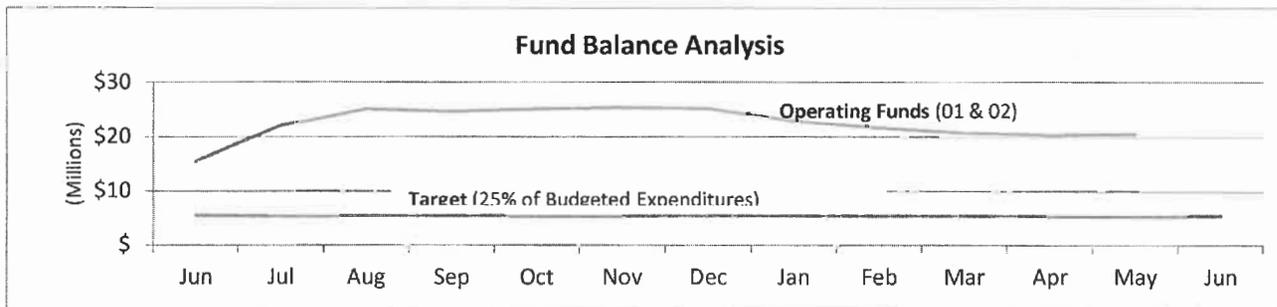
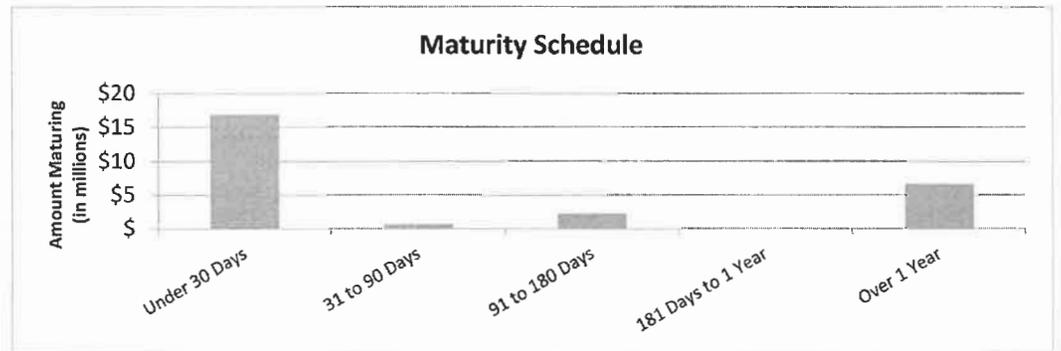
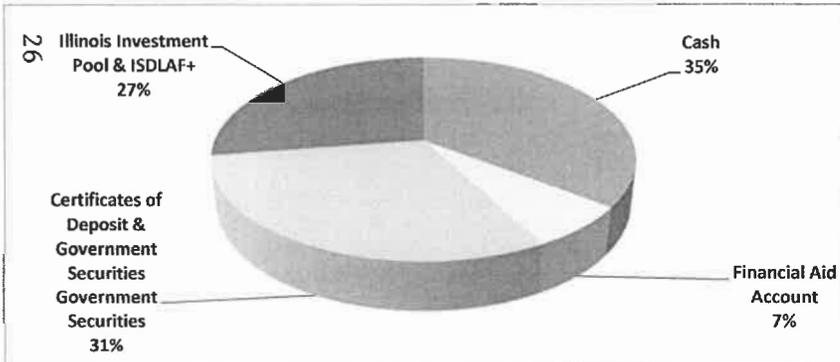


Kathy Ross
Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
May 31, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	35.4%	\$ 11,299,507	0.350%
Financial Aid Account	6.8%	2,158,918	0.350%
Certificates of Deposit & Government Securities	30.5%	9,744,267	3.792%
Illinois Investment Pool & ISDLAF+	27.4%	8,742,494	0.089%
Total		\$ 31,945,185	1.328%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 8,742,494	-	-	\$ 8,742,494	32%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	5,200,116	5,200,116	19%
Midland States-F/A	-	-	2,158,918	2,158,918	8%
Midland States-Bldg	-	-	539,300	539,300	2%
LaSalle State Bank	-	-	369,280	369,280	1%
Commerce Bank	-	1,018,884	-	1,018,884	4%
Multi Bank Securities	-	1,202,080	-	1,202,080	4%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	5,010,363	14,637	5,025,000	19%
Heartland Bank	-	-	165,812	165,812	1%
Marseilles Bank	-	2,300,617	-	2,300,617	9%
	\$ 8,742,494	\$ 9,744,267	\$ 8,448,062	\$ 26,934,822	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
May 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	1,985,363	21,442						2,006,805	Goldman Sachs	2.25%	Govt Treasuries
3/15/2025		978,558		623,974				1,602,531	Nomura Securities	1.75%	Govt Treasuries
3/31/2026				1,026		899,298		900,325	J.P. Morgan	0.75%	Govt Treasuries
3/31/2027						500,702		500,702	J.P. Morgan	2.50%	Govt Treasuries
Total PMA	1,985,363	1,000,000	-	625,000	-	1,400,000	-	5,010,363			

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
May 31, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
7/19/2022						247,929		247,929	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,902		247,902	MBS	2.30%	2.30%	Capital One
7/19/2022						247,919		247,919	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,925		151,925	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						203,724		203,724	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						203,742		203,742	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						203,872		203,872	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						203,660		203,660	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						203,886		203,886	CB	3.55%	3.55%	Comenity Capital
8/12/2024						233,755		233,755	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						224,577		224,577	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,256,975	-	-	2,372,889	104,039	4,733,904				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

\$5,000 and Over Disbursements
05/01/22 - 05/31/22

Check Number	Check Date	Vendor Number	Payee	Check Amount	Check Description
775070	5/4/2022	209546	Allied Universal Security Services	7,533.36	Main Campus & OTC Security 04/08/22 - 04/14/22
775082	5/4/2022	214499	Constellation NewEnergy, Inc	29,128.84	Main Campus Electric Service 02/10/22 - 03/11/22
775087	5/4/2022	102229	Elan Cardmember Services	5,849.45	Credit Card Purchases (April)
775095	5/4/2022	157675	Illinois Valley Excavating Inc	6,250.00	Debris Removal Lot 3 and grounds building
ACH	5/10/2022		CCHC	277,958.18	Health Insurance (May 2022)
775142	5/11/2022	209546	Allied Universal Security Services	7,551.85	Main Campus & OTC Security 04/15/22 - 04/21/22
775152	5/11/2022	1169	City of Oglesby	5,418.96	Main Campus Police Patrol 04/01/22-04/30/22
775156	5/11/2022	209567	Delta Dental of Illinois	10,061.91	Dental Insurance (April 2022)
775159	5/11/2022	228006	DiaMedical USA Equipment LLC	12,979.88	Nursing Department Equipment
775174	5/11/2022	79038	IVCC Student Activity	53,121.88	FA21 Student Activity Fees
775184	5/11/2022	221267	McKesson Medical-Surgical Gove	6,281.77	Nursing Department Equipment
775187	5/11/2022	214093	Modern Campus	24,000.00	Omni CMS Software; DataBank; Basic Support
ACH	5/12/2022		Internal Revenue Service	59,870.91	Federal Payroll-Taxes
ACH	5/12/2022		Illinois Department of Revenue	22,693.68	State Payroll Taxes
ACH	5/12/2022		TSA EPARS	8,083.30	403(b) & 457(b)Payroll
775229	5/12/2022	82897	SURS	50,707.65	Payroll Deductions (05/12/22)
775238	5/18/2022	209546	Allied Universal Security Services	23,977.48	Main Campus & OTC Security 04/22/22 - 05/12/22
775285	5/18/2022	204397	Katom Restaurant Supply Inc	6,233.01	Open Display 3-Shelf White
775308	5/18/2022	234390	SmartDeploy	18,540.00	1 Year SmartDeploy Subscription
775326	5/18/2022	102932	The College Board	6,851.50	Accuplacer Test Units - Computer Software
775330	5/18/2022	126119	Vissering Construction Company	67,940.87	Project 21-051/Appl. 1 Dental Program Renovations
775334	5/18/2022	187805	ZOHO Corporation	6,610.00	Manage Engine Patch Subscription
ACH	5/19/2022		Quadient-USPS	5,000.00	Postage for Meter
775339	5/20/2022	201725	Zoom Imaging Solutions Inc	15,000.00	Educational Annual Zoom Service
775365	5/25/2022	214499	Constellation NewEnergy, Inc	44,126.51	Main Campus Electric Service 04/09/22 - 05/11/22
775367	5/25/2022	228006	DiaMedical USA Equipment LLC	7,984.89	Nursing Department Equipment
775405	5/26/2022	82897	SURS	52,548.01	Payroll Deductions (05/26/22)
ACH	5/26/2022		Internal Revenue Service	62,285.04	Federal Payroll Taxes
ACH	5/26/2022		Illinois Department of Revenue	22,642.65	State Payroll Taxes
ACH	5/26/2022		TSA EPARS	8,033.30	403(b) & 457(b)Payroll
ACH	5/27/2022		Prudential	5,637.62	Life Insurance (May 2022)
ACH	5/27/2022		Quadient-USPS	5,000.00	Postage for Meter
				\$ 945,902.50	

*Protection, Health, & Safety (PHS) Projects



**IVCC Stipend Board Report for Payroll Ending
05/07/2022**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Antle, Tracey Ann	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Boughton, Christina A.	ACEN	01/10/2022	05/04/2022	05/14/2022	SG	740.00	061320152751900			
Bouxsein, Jessie Lynn	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Bruch, Anna Marie Faletti	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Carlson, James Edward	IT Interim Director	04/24/2022	05/07/2022	05/12/2022	ST	1500.00	018810595051110			
Carlson, James Edward	IT Interim Director	04/24/2022	05/07/2022	05/12/2022	ST	1500.00	012410595051110			
Cinotte, Lori Maret	Leganto Workshop	02/01/2022	05/05/2022	05/12/2022	SG	150.00	062430238451900			
Data, Dorene Marie	MIMIC	01/01/2022	04/30/2022	05/12/2022	SG	740.00	061320152751900			
Francisco, Marjorie Lynn	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Jenrich, Chuck	TransWorld Implmntn/Insp/Cert	04/13/2022	04/13/2022	05/12/2022	ST	750.00	014210331051320			
Knoblauch, Heather Anne	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Knowlton, Amber Sue	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Molln, Theresa Marie	Miller Trkng-AWS Weld Testing	05/03/2022	05/03/2022	05/12/2022	ST	375.00	014210331051320			
Myers, Taylor Marie	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Olson, Rachael Z	Coordinate Spring 22 Showcase	04/04/2022	04/23/2022	05/12/2022	ST	500.00	011120650051900			
Ossola, Jyllian	Painted Barn Quilt Workshop	04/30/2022	04/30/2022	05/12/2022	ST	125.00	014110394151320			
Ossola, Jyllian	Painted Barn Quilt Workshop	05/07/2022	05/07/2022	05/12/2022	ST	175.00	014110394151320			
Padilla, Michael John	Private Pilot Ground Training	02/05/2022	04/30/2022	05/12/2022	ST	1300.00	014110394151320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle County	04/30/2022	04/30/2022	05/12/2022	ST	200.00	014110394251320			
Retoff, Dan J	Outdoor Tai Chi Class	03/15/2022	05/03/2022	05/12/2022	ST	280.00	014110394151320			
Retoff, Dan J	Indoor Tai Chi Class	03/18/2022	04/29/2022	05/12/2022	ST	150.00	014110394151320			
Robertson, Amber Lynn	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			
Sabotta, Maria Lucia	Oncology Massage	04/29/2022	04/29/2022	05/12/2022	ST	500.00	014110394151320			
Schifano, Cassandra C	Coordinate Spring 22 Showcase	04/04/2022	04/23/2022	05/12/2022	ST	500.00	011120650051900			
Schneider, Gregg A	Dr Imprvmt-Bureau & PutnamCnty	05/07/2022	05/07/2022	05/12/2022	ST	160.00	014110394351320			
Smith, Mary Helen	1-on-1 Computer Sessions	05/04/2022	05/04/2022	05/12/2022	ST	105.00	014110394151320			City of Peru
Smith, Sara E	In-Person Food Serv Sanitation	04/19/2022	04/28/2022	05/12/2022	ST	600.00	014110394151320			
Sondgeroth, Anthony Lee	Carus Welding Testing/Grading	04/25/2022	04/25/2022	05/12/2022	ST	325.00	014210331051320			
Whiteaker, Samantha D	ACEN	01/10/2022	05/04/2022	05/12/2022	SG	740.00	061320152751900			

\$17,335.00

30

Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

5/11/2022

***Earn Types**

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School



IVCC Stipend Board Report for Payroll Ending 5/21/22

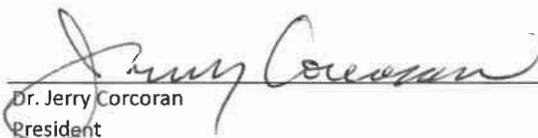
Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Bennett-Campbell, Bonnie L	Interim Dean of Nursing Progrm	05/15/2022	08/14/2022	08/18/2022	ST	4220.00	011420730051900			
Black, Mary A	Faculty Liaison Program	01/10/2022	05/14/2022	05/26/2022	ST	75.00	018120080051900			
Boyle- Bruch, Ida Lee	Online 8hr FSS w/In-Person Exm	05/10/2022	05/13/2022	05/26/2022	ST	500.00	014110394151320			
Brittingham, Rose Marie	ENG-0909-100	05/16/2022	07/27/2022	08/04/2022	SS	761.00	011120650051320			
Brolley, Vincent Depaul	PSY 1000-01 SUMR Overload	05/16/2022	06/07/2022	06/09/2022	ST	2220.00	011120650051340			
Bruch, Anna Marie Faletti	Nursing Orientation/Prep/NCLEX	05/08/2022	05/21/2022	05/26/2022	OV	377.40	011420730051340			
Carlson, James Edward	IT Interim Director	05/08/2022	05/21/2022	05/26/2022	ST	1500.00	018810595051110			
Carlson, James Edward	IT Interim Director	05/08/2022	05/21/2022	05/26/2022	ST	1500.00	012410595051110			
Czubachowski, Brandon Lee	Wind Ensemble Commencemnt '22	05/14/2022	05/14/2022	05/26/2022	ST	25.00	013830030054900			
Data, Dorene Marie	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Data, Dorene Marie	CAD-2206-01/Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	244.20	011320410051340			
Fish, Nicholas R	EMS-2241-01Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	658.60	011420410051340			
Fish, Nicholas R	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011420410051340			
Fox, Amber Rae	Faculty Liaison Program	01/10/2022	05/14/2022	05/26/2022	ST	75.00	018120080051900			
Fox, Amber Rae	Program Coordinator	05/16/2022	07/27/2022	07/27/2022	SS	740.00	011120570051340			
Francisco, Marjorie Lynn	NCLEX Prep Module	05/21/2022	05/26/2022	05/26/2022	SG	1480.00	061320152751900			Begins on 5/23 Ends on 6/3/22
Gibson, Stephen Benton	Carus Elec Grdng/Prep/Test	05/10/2022	05/11/2022	05/26/2022	ST	375.00	014210331051320			
Gibson, Stephen Benton	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Hess, Patrice Marie	Program Assessment	09/01/2021	05/04/2022	05/26/2022	SG	5500.00	061320152751900			
Hodgson, Laura Ann	Nursing Elsevier Package	03/01/2022	05/06/2022	05/26/2022	SG	1000.00	061320152751900			
Hubbell, Jonathan M	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011120570051340			
Jenrich, Chuck	TransWorld AS Implmnt/Ins/Cert	05/05/2022	05/05/2022	05/26/2022	ST	625.00	014210331051320			
Killian, Melissa J	Overload x 26 hrs	05/09/2022	05/20/2022	05/26/2022	OV	962.00	013230030851540			
Koudelka, Arthur Edward	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Koudelka, Arthur Edward	ATO-2253-01 Overload	05/16/2022	06/07/2022	06/23/2022	OV	2960.00	011320410051340			
Koudelka, Arthur Edward	ATO-2250-01 Overload	05/16/2022	06/07/2022	06/23/2022	OV	2960.00	011320410051340			
Kuester, David A	SPH 1001-04 SUMR Overload	05/16/2022	06/07/2022	06/09/2022	OV	2220.00	011120650051340			
Kuester, David A	THE 2002-01 SUMR Overload	05/16/2022	06/07/2022	06/09/2022	OV	2220.00	011120650051340			
Lange, Shane Wilson	ICCB Program of Study	07/01/2021	05/13/2022	05/26/2022	SG	2220.00	061320152751900			
McDonnell, Nancy Ann	CSC-2222-01/Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	244.20	011320410051340			
McDonnell, Nancy Ann	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Mills, Jennifer P	Wind Ensemble '22 Commencemnt	05/14/2022	05/14/2022	05/26/2022	ST	25.00	013830030054900			
Molln, Theresa Marie	WLD/WSP Series 01 Multi Prep	05/16/2022	06/07/2022	06/23/2022	OV	370.00	011320410051340			
Molln, Theresa Marie	WLD/WSP Series 01	05/16/2022	06/07/2022	06/23/2022	OV	2220.00	011320410051340			
Molln, Theresa Marie	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Monroe, Susan Marie	CTE Recruitment Activities	09/01/2021	05/05/2022	05/26/2022	SG	740.00	061320152751900			
Moskalewicz, James P	Overload x 14 hrs	05/09/2022	05/20/2022	05/26/2022	OV	518.00	013230030851540			
Mott, Willard D	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011120570051340			
Prine, Renee Marie	Overload x 26 hrs	05/09/2022	05/20/2022	05/26/2022	OV	962.00	013230030851540			

Prine, Renee Marie	Student Planner & Degree Audit	08/15/2021	05/13/2022	05/26/2022	SG	4440.00	063230238451540			Ongoing 3 cr hrs 21/FA & 22/SP @ Closed lab rate
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	05/14/2022	05/14/2022	05/26/2022	ST	200.00	014110394251320			
Pytel, Kyle Edwin	Driver Imprvmnt-LaSalle County	05/21/2022	05/21/2022	05/26/2022	ST	200.00	014110394251320			
Raimondi, Charles E	ELT-2209-01/Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	495.80	011320410051340			
Reese, Robert C	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011120570051340			
Retoff, Dan J	Breathing for Life	05/06/2022	05/20/2022	05/26/2022	ST	50.00	014110394151320			
Ruda, Anthony J	HPE 1003-101 Overload	05/16/2022	06/07/2022	06/23/2022	OV	1480.00	011120570051340			
Ruda, Anthony J	HPE 1000-101 Overload	05/16/2022	06/07/2022	06/23/2022	OV	740.00	011120570051340			
Schneider, Gregg A	Driver Imprvmnt-LaSalle County	05/18/2022	05/18/2022	05/26/2022	ST	160.00	014110394251320			
Schomas, Jane Elizabeth	Beg 2 Swing& Intmdte Swing Dan	03/29/2022	05/10/2022	05/26/2022	ST	450.00	014110394151320			
Schomas, Jane Elizabeth	Wedding Reception Survival	03/29/2022	05/10/2022	05/26/2022	ST	450.00	014110394151320			
Seghi, Heather Nicole	Faculty Liaison Program	01/10/2022	05/14/2022	05/26/2022	ST	75.00	018120080051900			
Seghi, Heather Nicole	DLA-2202-350/Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	3714.80	011420410051340			
Seghi, Heather Nicole	DLA-2202-150	05/16/2022	08/01/2022	08/18/2022	SS	2960.00	011420410051340			
Seghi, Heather Nicole	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011420410051340			
Sondgeroth, Anthony Lee	Carus Welding Grdng/Prep/Test	05/16/2022	05/16/2022	05/26/2022	ST	325.00	014210331051320			
Sondgeroth, Anthony Lee	WLD-2250-01/Interim Pract	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Sondgeroth, Anthony Lee	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Spanbauer, Jeffrey A	Catalog/Identify Foundation	05/04/2022	09/01/2022	09/01/2022	OV	2220.00	011120650051340			Native American Artifacts; to be repaid by Foundation
Story, Michelle M	Faculty Liaison Program	01/10/2022	05/14/2022	05/26/2022	ST	75.00	018120080051900			
Story, Michelle M	Program Coordinator	05/16/2022	07/27/2022	08/04/2022	SS	740.00	011320410051340			
Tomasson, Cory J	SPH 1001-01 SUMR Overload	05/16/2022	06/07/2022	06/09/2022	OV	2220.00	011120650051340			
Whitehead, Garrick	CSN-2222-01	05/16/2022	07/27/2022	08/04/2022	SS	921.92	011320410051320			

\$71,294.92



Dr. Matthew Seaton
Vice President of Business Services and Finance



Dr. Jerry Corcoran
President

5/25/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
May 2022**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Whitehead, Garrick	PT Instructor - Computer Networking	WFD	N/A	688.00
Beck, Nathan	Temporary Summer IT Help	Business Office	12.00	N/A
Sadnick, Adam	PT Instructor - Welding	WFD	N/A	688.00
Park, Tiffany	PT Instructor - Speech	HFSS	N/A	688.00

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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran
President

5/31/2022

Staff Appointment – Anna Bruch, MSN, RN, Interim Director of Nursing

The resignation of Dr. Jennifer Grobe as Dean of Nursing in August 2022 created a gap in the administration of the nursing programs. Bonnie Campbell, Associate Vice President for Academic Affairs has been functioning in the Interim Dean of Nursing role since Dr. Grobe's resignation. The college has actively attempted, through multiple searches, to fill the dean position to no avail. The administration has determined that the most prudent thing to do at the moment is to open an Interim Director of Nursing position to the nursing faculty while the college is considering restructuring its academic divisions. Per college policy, the administration has reached out to the Nursing Department for individuals who may have an interest in serving in an Interim Director capacity. Interested employees submitted a letter of interest to Human Resources. A committee consisting of Dr. Gary Roberts, Vice President for Academic Affairs; Bonnie Campbell, Associate Vice President for Academic Affairs; and Heather Seghi, Dental Assisting Program Coordinator met with each individual and discussed the role of the Interim Director of Nursing, including the responsibilities of the position. Anna Bruch, MSN, RN, full-time nursing faculty member and current Nursing Program Coordinator, has been identified as the most appropriate individual to serve in this interim capacity. This will not compromise her employment status as a full-time faculty member.

Anna Bruch will assume the responsibilities of the Interim Director of the Nursing Programs as outlined in the job description at the agreed upon compensation for her assumption of additional duties beginning on May 16, 2022.

Recommendation:

The administration recommends Board approval for the appointment of Anna Bruch, MSN, RN, as Interim Director of Nursing with additional compensation as noted on the May 23, 2022 memorandum from Dr. Gary Roberts and Bonnie Campbell, as presented.

KPI 6: Resource Management



Memorandum

To: Dr. Jerry Corcoran, President

From: Dr. Gary Roberts, Vice President for Academic Affairs *GR*
 Bonnie Campbell, Associate Vice President for Academic Affairs *BC*

Date: May 23, 2022

Re: Interim Director of Nursing

We are recommending the appointment of Anna Bruch, MSN, RN, faculty member in Nursing, to serve as Interim Director of Nursing.

Period	Responsibilities	Compensation
Summer Session 2022	Director responsibilities as outlined in position description	Anticipated approximately 3-6 hours release or overload credit hour (dependent upon previous contractual load) or 12-15 hours per week.
Fall semester 2022	Director responsibilities as outlined in position description	Reduce regular teaching load by 12 credit hours (TBA*) with the expectation to be in the Nursing Office 25-30 hours per week (TBA*) with flexibility to meet department needs.
Spring semester 2023	Director responsibilities as outlined in position description	Reduce regular teaching load by 12 credit hours (TBA*) with expectation to be in the Nursing Office 25-30 hours per week (TBA*) with flexibility to meet department needs.
Summer Session 2023 (if needed)	Director responsibilities as outlined in position description	Will need to determine need at that time.

* Anna Bruch and Bonnie Campbell agree to develop a mutually-agreed upon schedule for Ms. Bruch's classes, and her hours as Interim Director, based upon the Fall 2022 and Spring 2023 Nursing course schedule.

Ms. Bruch will assume all of the Interim Director's responsibilities that do not compromise her employment status as a member of the full-time faculty. She will retain and accrue seniority status and will return, at the close of this assignment, to her full-time faculty status.

Faculty Appointment – Dr. Jennifer Timmers, Agriculture Instructor

The search advisory committee has selected Dr. Jennifer Timmers as Agriculture Instructor to fill the vacancy created by the resignation of Caitlinn Hubbell. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Dr. Jennifer Timmers as Agriculture Instructor effective August 11, 2022 at Step G-5, an annualized salary of \$62,738 on the 2021/2022 faculty salary schedule.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT

2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Agriculture Instructor

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Dr. Cardosi, Mr. Groleau, Mr. Mott, Mr. Schroeder

APPLICANT RECOMMENDED:

Jennifer Timmers

EDUCATIONAL PREPARATION:

University of Florida, Gainesville, FL – Ph.D., Agronomy

Western Kentucky University, Bowling Green, KY – M.S., Agriculture

Berea College, Berea, KY – B.A., Biology; minor in Agriculture Natural Resources

EXPERIENCE:

Kenton County School District, Fort Wright, KY – Certified Substitute Teacher

University of Florida, Gainesville, FL – Postdoctoral Associate - Agronomy;

Graduate Research Assistant - Agronomy

Western Kentucky University, Bowling Green, KY – Graduate Research and Teaching Assistant, Dept. of Agriculture

Berea College, Berea, KY – Student Farm Manager

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Excellent interview in which a true passion for teaching and becoming a member of the growing IVCC agriculture program was articulated including a desire to play a lead role in the continued development and growth of the cannabis program.
2. Well prepared, organized, knowledgeable teaching demonstration displaying sound use of the room's instructional technology with the inclusion of a current events article.
3. Excellent academic record and experience as a teaching assistant for several graduate level courses.
4. Reference checks verify that Dr. Timmers will work collaboratively with Willard Mott, Mr. Groleau, IVCC agriculture students, and the IVCC agriculture community.

RECOMMENDED SALARY: G-5, \$62,738* annualized, effective August 11, 2022

*Subject to terms and conditions of the 2022-2023 contract being negotiated.

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Request for Inactivation: Leadership Elevation Framework (LEF) Certificate

Jennifer Scheri, Director Continuing Education and Business Services, is requesting the inactivation of the Leadership Elevation Framework (LEF) Certificate. In 2018 IVCC entered into a contractual agreement with Ominikron Systems, Inc. to offer the LEF Certificate, a fully on-line, cutting-edge IT Leadership certificate. Unfortunately, the certificate never fully transpired, for in 2019 Ominikron Systems, Inc. ceased operation. An attempt was made to partner with AristaLearn to offer the on-line curriculum to no avail. As a result, the IVCC Curriculum Committee is recommending to the Board of Trustees that the Leadership Elevation Framework Certificate be inactivated. No teach out is necessary as students have already completed any necessary coursework pre-pandemic.

Recommendation:

The administration recommends the Leadership Elevation Framework Certificate be inactivated.

KPI 5: District Population Served



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Avenue
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

MEMORANDUM

To: Bonnie Campbell, Curriculum Committee *BC*
From: Jennifer Scheri, Director, Continuing Education and Business Services *JS*
Date: March 22, 2022
Subject: Deactivation of the Leadership Elevation Framework Certificate

In 2018 the Higher Learning Commission and the Illinois Community College Board granted permission for Illinois Valley Community College Continuing Education and Business Services to enter into a contractual agreement with Omnikron Systems, Inc. to offer the Leadership Elevation Framework (LEF) Certificate. The fully online, cutting edge, IT Leadership certificate never fully transpired, for in 2019, Omnikron Systems Inc. ceased operation. An attempt was made to partner with the spin-off company, AristaLearn, to no avail. Therefore, at this time, I am requesting the deactivation of the Leadership Elevation Framework Certificate and all LEF courses.

Please let me know if you have any questions or concerns.

Thank you.

Authorization to Continue Payment for Standard Operating Expenditures

The administration is in the process of finalizing a tentative budget that will be presented for consideration at the July 14, 2022 Board of Trustees' meeting. Since the budget development process will continue into the next fiscal year, it has become the College's custom and practice to request authorization to continue operation of the College, beginning July 1, 2022 through budget adoption. The administration suggests that authorization include those expenditures required to maintain a normal operation, including salaries, approved contracts, utilities, routine maintenance, supplies, and regular activities.

Recommendation:

The administration recommends Board authorization to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2022 through budget adoption.

KPI 5: District Population Served

FY24 RAMP Capital Requests

The Community College Capital Resource Allocation Management Program (RAMP) is the official request of each college for state funding for capital improvements.

Three RAMP projects have been prepared for the Board's consideration. Two of them have been reviewed at the Board's Facilities Committee meeting on August 26, 2020 and approved by the Board of Trustees. The projects must be resubmitted to the Illinois Community College Board (ICCB) each year with escalated costs. For FY24 projects the escalation factor is seventeen percent.

The D201 Project has been removed from the list and in its place has been submitted a renovation of B201 as a Nursing Simulation Lab. The College currently has grants submitted for both the Agriculture Center and the Nursing Simulation Lab, so those two projects are listed lower in the priority list for funding from the State of Illinois.

Library/Student Success Center

The goal is to create a one-stop shop for academic support services that include tutoring, the student help desk, and the library. Jacobs Library will be reconfigured to provide academic support services in one location. Total project cost is \$6,514,300 with the College providing \$1,628,500 in funding.

Nursing Program Expansion

This renovation will provide a Nursing Simulation Lab in the current B201 space. The simulation lab will mimic a hospital wing that will provide our students with simulation of real-life events that could occur in a hospital or clinic setting. Total project cost is \$2,699,000 with the College providing \$674,800 in funding.

Agriculture Center

This new classroom and laboratory facility will allow the IVCC agriculture program to continue to grow. Being located in close proximity to the farmland and equipment building will improve the overall learning experience. Total project cost is \$5,179,000 with the College providing \$1,294,800 in funding.

Recommendation:

The administration recommends Board approval of the RAMP capital requests for FY24:

- 1. Approve submittal of the Library/Student Success Center RAMP for a total cost of \$6,514,300 with local funding of \$1,628,500;**

- 2. Approve submittal of the Nursing Program Expansion RAMP for a total cost of \$2,699,000 with local funding of \$674,800;**
- 3. Approve submittal of the Agriculture Center RAMP for a total cost of \$5,179,000 with local funding of \$1,294,800.**

KPI 6: Resource Management

President's Contract

Pursuant to the Board's performance evaluation procedures, an annual evaluation for Dr. Jerry Corcoran was conducted by the Board of Trustees. As a result of the evaluation, a recommendation for Board action follows.

Recommendation:

Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2022 to June 30, 2025 with a salary increase of 4 percent for FY2023, providing for an annual salary of \$224,689 as well as benefits and other conditions presented in the contract.

KPI 5: District Population Served

Vice Presidents' Contracts

Pursuant to the College's performance evaluation procedures, an annual evaluation for Dr. Matthew Seaton, Dr. Gary Roberts and Mr. Mark Grzybowski was conducted by their supervisor. As a result of the evaluations, a recommendation to receive salary increases for Fiscal Year 2023 and a recommendation for Board action follows.

Recommendation:

- 1. Approve the FY23 employment contract for Dr. Matthew Seaton, Vice President for Business Services and Finance, with a 4 percent increase for FY2023, resulting in an annualized salary of \$153,400 and duties, benefits and other conditions as presented in the contract.**
- 2. Approve the FY23 employment contract for Dr. Gary Roberts, Vice President for Academic Affairs, with a 4 percent increase for FY2023, resulting in an annualized salary of \$135,200 and duties, benefits and other conditions as presented in the contract.**
- 3. Approve the FY23 employment contract for Mr. Mark Grzybowski, Vice President for Student Services, with a 4 percent increase for FY2023, resulting in an annualized salary of \$98,881 and duties, benefits and other conditions as presented in the contract.**

KPI 4: Support for Employees

Insurance Renewals

All lines of insurance coverage have been reviewed by the College's insurance consultant, Bushue HR. They are recommending that the College renew all the following policies with current carriers.

- Property
- General Liability
- Commercial Auto
- Workers' Compensation
- School Board Legal Liability
- Umbrella
- Law Enforcement
- Media Liability
- Student Malpractice
- Foreign Liability

Illinois Counties Risk Management Trust (ICRMT) is the carrier for workers' compensation and Wright Specialty Insurance for all other lines.

Also attached is a summary listing the expiring and renewal premiums. Overall there was an increase of \$20,473, or 10.3 percent. The Workers' Compensation premium decreased slightly due to a positive change in our experience modification. The standard experience modification rate is 1.00. The insurance market is very "hard" right now with the economic pressures being put on all financial industries. This increase seems significant, but was not unexpected.

It is the practice to bid the College insurance every three (3) years. It was last bid in 2021; therefore, all lines of insurance will be rebid in 2024 for coverage beginning July 1, 2024.

Recommendation:

The administration recommends the Board accept the recommendation of the insurance consultant to renew all coverages with the same carriers at \$219,198.

KPI 6: Resource Management



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

May 18, 2022

Illinois Valley Community College (IVCC)
815 N. Orlando Smith Rd.
Oglesby, IL. 61348
Attention: Dr. Jerry Corcoran

Dear Dr. Corcoran,

RE: PROPERTY/CASUALTY/LIABILITY INSURANCE RENEWALS

The attached summary illustrates the expiring and renewal coverages with the current Insurance Carriers, Wright Specialty Insurance (WSI) and Illinois Counties Risk Management Trust (ICRMT) through AssuredPartners from Elk Grove Village, IL.

Our attached Renewal Worksheet Forms show the expiring and renewal coverage from WSI and ICRMT. The first column of each page is the expiring insurance coverage for the College. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent.

Following are some changes from the expiring:

- The Blanket Limit and Statement of Values (SOV) have been reviewed with Administration, and the values have been increased to better reflect Replacement Cost Values. The Blanket Limit increased from \$128,342,400 to \$132,192,589.
- The following increases were made to the Inland Marine, per the College's request.
 - The value for the Contractors Equipment increased from \$463,500 to \$479,259.
 - The value for the Electronic Scoreboard increased from \$12,000 to \$12,360.
 - The value for the Audio/Visual, Cameras, Projection Machines, Films, and Similar/Related Equipment increased from \$257,500 to \$265,225.
 - The value for the Athletic Equipment, and Similar/Related Equipment increased from \$50,000 to \$51,500.
 - The value for the Case New Holland Planter increased from \$76,000 to \$78,280.
 - The value for the Case IH Magnum, 340 Tractor, S/N ZLRF01422 increased from \$5,000 to \$5,150.
 - The value for the Case IH 33VT Tiller increased from \$50,000 to \$51,500.
 - The value for the Electronic Data Processing (EDP) Equipment (Including Software) increased from \$1,545,000 to \$1,591,350.
 - The Workers' Compensation payrolls decreased for the renewal, per the College's request. The 8868 Class Code (Colleges or Schools, Teachers) payroll decreased from \$14,460,883 to \$12,787,561 and the 9101 Class Code (All Other Employees) payroll decreased from \$921,026 to \$810,068.
 - The Workers' Compensation rates decreased for the renewal. The 8868 Class Code (Colleges or Schools, Teachers) rate decreased from .037 to 0.33 and the 9101 Class Code (All Other Employees) rate decreased from 7.70 to 6.30.



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- The Workers' Compensation Experience Modification Rating increased from 0.73 in 2021 to 0.74 for 2022. The standard rating is 1.00.

This renewal reflects an increase in premium in the amount of \$20,473.00, which is 10.30% above the expiring. The increase in premium is attributable to the exposure increases, claims history, and overall rate increases due to the current economic conditions.

The College filed six (6) claims with Wright Specialty Insurance (WSI) over the last three (3) years. WSI has paid \$145,481.84 on the claims. Currently, there is one (1) claim open and WSI has set an Open Reserve Limit of \$47,471.23 on this claim. The College currently has an open Workers' Compensation claim with ICRMT. The Insurance Carrier has paid \$2,777.74 on the claim and has \$112,118.46 in Open Reserves.

We appreciate the opportunity to serve the College. If you have any questions, please feel free to contact our office.

Respectfully,

A handwritten signature in black ink, appearing to read "Travis J. Bushue".

Travis J. Bushue
President, Bushue HR, Inc.

VSS

Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Property & General Liability Renewal Form

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance	Wright Specialty Insurance
Property	Current	Renewal
Blanket, All Risk	128,342,400	132,192,589
Overall Building Limit	Included	Included
College Personal Property	Included	Included
Replacement Cost/ACV	RC	RC
Deductible Per Occurrence	5,000	5,000
Coinsurance %	None	None
Earthquake Coverage Limit	5,000,000	5,000,000
Earthquake Coverage Deductible Per Occurrence	5% of the Building & Personal Property Value	5% of the Building & Personal Property Value
Rate Level Guaranteed (If yes, how long)	-	One (1) Year
Total Property Premium	\$61,170.00	\$72,724.00

Will the policy provide full coverage, up to maximum policy Limits, for Backup of Sewer/Surface Water coverage?	No	No
<i>If no, please state the Limit.</i>	100,000	100,000
Does the policy provide coverage for Flood Coverage?	Yes	Yes
<i>If yes, please state the Limit.</i>	5,000,000	5,000,000
<i>If yes, please state the Flood Coverage Deductible Per Occurrence.</i>	100,000	100,000
Does the policy provide coverage for Mine Subsidence?	Yes	Yes
<i>If yes, please state the Limit.</i>	750,000	750,000
<i>Blanket Limit, If Applicable.</i>	-	-
Does the policy provide Ordinance or Law coverage?	Yes	Yes
<i>Limit Per Coverage A.</i>	Building Value	Building Value
<i>Limit Per Coverage B.</i>	1,000,000	1,000,000
<i>Limit Per Coverage C.</i>	1,000,000	1,000,000
<i>Limit Per Building, If Applicable.</i>	-	-
<i>Blanket Limit, If Applicable.</i>	-	-
Does the policy have Time Element (Extra Expense) Coverage, if so please state the Limit(s)?	Yes	Yes
<i>Blanket Limit, If Applicable.</i>	4,400,000	4,400,000
<i>Per Location Limit, If Applicable.</i>	-	-
Does the policy have Business Income Coverage, if so please state the Limit(s)?	Yes	Yes
<i>Blanket Limit, If Applicable.</i>	Included	Included
<i>Per Location Limit, If Applicable.</i>	-	-

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
General Liability		
General Aggregate	3,000,000	3,000,000
Products Completed Ops.	3,000,000	3,000,000
Personal & Advertising Injury	1,000,000	1,000,000
Each Occurrence Limit	1,000,000	1,000,000
Fire Damage Limit	1,000,000	1,000,000
Medical Expense Limit	10,000	10,000
Deductible Per Occurrence	0	0
Employee Benefits Liability	-	-
Aggregate Limit	2,000,000	2,000,000
Occurrence Limit	1,000,000	1,000,000
Deductible Per Occurrence	0	0
Retroactive Date	4/17/2006	4/17/2006
Sexual Abuse or Molestation		
Aggregate Limit	2,000,000	2,000,000
Occurrence Limit	1,000,000	1,000,000
Special Supplementary Payment Limit	10,000	10,000
Abuse or Molestation Alleged Participant Defense Only Coverage	-	-
Aggregate Limit	1,000,000	1,000,000
Each Act Limit	500,000	500,000
Crisis Management and Public Relations Expense Coverage		
Crisis Management and Public Relations Expense Aggregate Limit	300,000	300,000
Crisis Management Expense - Each Crisis Event Limit	300,000	300,000
Public Relations Expense		
Resulting From A Crisis Event - Each Crisis Event Limit	50,000	50,000
Resulting From An Adverse Event - Each Adverse Event Limit	25,000	25,000
Public Relations Expense Resulting From Adverse Event - Each Adverse Event Deductible Per Occurrence	2,500	2,500
Counseling Professional Liability Coverage		
Aggregate Limit	3,000,000	3,000,000
Each Wrongful Act	1,000,000	1,000,000
<i>The General Liability includes coverage for Media Liability, Student Medical Malpractice Liability, Foreign Liability, and Law Enforcement Liability</i>		
Total Liability Premium	\$26,555.00	\$32,372.00

Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Property & General Liability Renewal Form

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Crime		
Employee Theft - Blanket Limit	100,000	100,000
Forgery or Alteration	100,000	100,000
Inside the Premises - Theft of Money & Securities	100,000	100,000
Inside the Premises - Robbery/Safe Burglary	100,000	100,000
Outside the Premises	100,000	100,000
Computer Fraud	100,000	100,000
Money Orders or Fraudulent Impersonation	100,000	100,000
Deductible Per Occurrence	1,000	1,000
Total Crime Premium	\$333.00	\$402.00

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Boiler & Machinery		
Per Accident	128,342,400	132,192,589
Deductible Per Occurrence	5,000	5,000
Extra Expense	Included	Included
Total Boiler & Machinery Premium	\$5,460.00	\$6,774.00

Insurance Carrier Name	Wright Specialty Insurance	
	Current	Renewal
Inland Marine		
Contractors Equipment	463,500	479,259
Electronic Scoreboard	12,000	12,360
Audio/Visual, Cameras, Projection Machines, Films, and Similar/Related Equipment	257,500	265,225
Athletic Equipment, Uniforms, and Similar/Related Equipment	50,000	51,500
Case New Holland Planter	76,000	78,280
Case IH Magnum, 340 Tractor, S/N ZLRF01422	5,000	5,150
Case IH 33VT Tiller	50,000	51,500
Electronic Data Processing (EDP) Equipment (Including Software)	1,545,000	1,591,350
Deductible Per Occurrence	500	500
Total Inland Marine Premium	\$3,431.00	\$5,322.00

Premium	Wright Specialty Insurance	
	Current	Renewal
Total Property Premium	61,170.00	72,724.00
Total Liability Premium	26,555.00	32,372.00
Total Crime Premium	333.00	402.00
Total Boiler & Machinery Premium	5,460.00	6,774.00
Total Inland Marine Premium	3,431.00	5,322.00
Total Premium	\$96,949.00	\$117,594.00

Does the coverages and premiums include Terrorism Risk Insurance Act (TRIA) coverage? Yes Yes

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**Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Automobile Renewal Form**

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance Current	Wright Specialty Insurance Renewal
Auto Liability		
Number of Vehicles	13	13
Bodily Injury and Property Damage Liability	1,000,000	1,000,000
Medical Payments	5,000	5,000
Uninsured Motorist	1,000,000	1,000,000
Underinsured Motorists	1,000,000	1,000,000
Hired Auto	1,000,000	1,000,000
Non-Owned Auto	1,000,000	1,000,000
Garage Liability	1,000,000	1,000,000
Garage Keepers Legal Liability	300,000	300,000
Deductible Per Occurrence	-	-
Comprehensive	500 / 1,000	500 / 1,000
Collision	1,000	1,000
Total Automobile Premium	\$12,259.00	\$13,033.00

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?	No	No
Will the insurance carrier grant permission to operate the buses under conditions where a charge would be made to the students?	No Exposure	No Exposure
Will the insurer provide coverage for all additional insured's, including coverage for Board of Trustee Members, Employees, and Volunteers while using their own vehicles on behalf of the College?	Yes - Excess Basis	Yes - Excess Basis
Does the medical payments coverage include students as passengers in vehicles?	Yes	Yes
Will the company accept this coverage without other lines?	No	No
Will the insurer furnish "special trips" coverage for tours, outings, picnics, games, and similar activities? The carrier will confirm that coverage shall be available for these activities and indicate the audit charge per trip in the proposal.	Yes	Yes
Will the insurance carrier provide coverage for rental vehicles?	Yes	Yes
Please advise if the insurance carrier provides coverage for Truck Driver Training Programs?	Yes	Yes

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**Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Umbrella Renewal Form**

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance Current	Wright Specialty Insurance Renewal
Umbrella		
General Aggregate Limit	10,000,000	10,000,000
Self-Insured Retention (SIR)	0	0
	The Occurrence Limit is stated for each of the Underlying Coverages	
General Liability (Includes Media Liability, Student Medical Malpractice Liability, Foreign Liability, and Law Enforcement Liability)	1,000,000	1,000,000
Employee Benefits Liability	1,000,000	1,000,000
Sexual Misconduct & Molestation	1,000,000	1,000,000
Counseling Professional Liability	1,000,000	1,000,000
Automotive Liability	1,000,000	1,000,000
Legal Liability	1,000,000	1,000,000
Employers Liability - Workers' Compensation	2,500,000	2,500,000
Total Umbrella Premium	\$12,566.00	\$12,712.00

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?

Yes

Yes

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022

Legal Liability Renewal Form

Insurance Agency Name Insurance Carrier Name	AssuredPartners	
	Wright Specialty Insurance	Wright Specialty Insurance
Legal Liability	Current	Renewal
Educators Legal Liability for Monetary Damages	-	-
Aggregate Limit	3,000,000	3,000,000
Each Wrongful Act or Offense	1,000,000	1,000,000
Deductible Per Occurrence	50,000	50,000
Employment Practices Liability Insurance (EPLI) Deductible Per Occurrence	50,000	50,000
Defense Expense for Injunctive or Declaratory Relief	-	-
Aggregate Limit	300,000	300,000
Each Action	100,000	100,000
Deductible Per Occurrence	5,000	5,000
Total Legal Liability Premium	\$9,562.00	\$9,505.00

** All taxes, surplus line charges, fees, etc. must be included in the Annual Premium.*

Does the coverage and premium include Terrorism Risk Insurance Act (TRIA) coverage?	Yes	Yes
Does a Retroactive Date apply? <i>If yes, please advise the date.</i>	No -	No -
Please indicate whether coverage is on Claims Made or Occurrence Basis.	Claims Made	Claims Made
For Claims Made policies, is Prior Acts coverage available? <i>If yes, please indicate the additional cost.</i>	Full Prior Acts Included	Full Prior Acts Included
If additional requirements must be met prior to binding please indicate.	N/A	None
Does the above proposal provide full coverage for Sexual Misconduct/Abuse/Molestation/Harassment?	Covered Under General Liability	Covered Under General Liability
Does the policy provide coverage for Defense Costs, even if not successful?	Yes	Yes
Does the policy provide a Consent to Settle Provision?	Yes	Yes
Are Defense Expenses within the Limit of Liability? <i>State Sub-Limit for Defense Expenses, if any.</i>	Outside -	Outside -
Please Describe any policy Sub-Limits: (Please list other Sub-Limits not included in this list below)		
Limit/Sub-Limit for Breach of Contract.	-	-
Limit/Sub-Limit for Sexual Abuse/Molestation.	Covered Under General Liability	Covered Under General Liability

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Workers' Compensation Renewal Form

Insurance Agency Name	AssuredPartners		AssuredPartners	
Insurance Carrier Name	ICRMT		ICRMT	
Employers Liability Limits	Current		Renewal	
Bodily Injury Accident	2,500,000		2,500,000	
Bodily Injury Disease	2,500,000		2,500,000	
Bodily Injury Disease - Employee	2,500,000		2,500,000	
Codes	Estimated Payroll	Rate Per \$100	Estimated Payroll	Rate Per \$100
8868: Colleges or Schools, Teachers	\$14,460,883	0.37	\$12,787,561	0.33
7380: Drivers, Chauffeurs, and Their Helpers	\$0	6.55	\$0	6.24
9101: All Other Employees	\$921,026	7.70	\$810,068	6.30
Total Workers' Compensation Premium	\$67,389.00		\$66,354.00	

Experience Modification 0.73

Experience Modification 0.74

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Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2022
Totals

Insurance Agency Name	AssuredPartners	
	Wright Specialty Insurance / ICRMT	Wright Specialty Insurance / ICRMT
Insurance Carrier Name	Current	Renewal
Coverage		
Total Property Premium	61,170.00	72,724.00
Total Liability Premium	26,555.00	32,372.00
Total Crime Premium	333.00	402.00
Total Boiler & Machinery Premium	5,460.00	6,774.00
Total Inland Marine Premium	3,431.00	5,322.00
Commercial Auto	12,259.00	13,033.00
Umbrella	12,566.00	12,712.00
Legal Liability	9,562.00	9,505.00
Workers' Compensation	67,389.00	66,354.00
Total Premium	\$198,725.00	\$219,198.00
Savings		-20,473.00
Percentage of Increase		10.30%

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For your review, we have prepared an illustrative summary which provides a brief outline of coverages provided. This summary is for illustrative purposes only, and does not provide a comprehensive overview of your complete policies, please refer to your complete policy for review of all endorsements, limitations, and exclusions. If you feel that any of these coverages or limits are not correct, inadequate, please let us know.

Approval – Proposal for Upgraded Phone System

The IT Department is requesting that the Board of Trustees approve the proposal from Burwood Group for an upgraded phone system. Our current phone system will reach its end-of-life date in November 2022.

This new system will be cloud-hosted, meaning there will be no on-premises server to run it. In addition, all offices will receive new phones with enhanced capabilities. Since communication has been essential during the pandemic, this project will be funded with the Higher Education Emergency Relief Fund resources.

The upfront cost for the project is \$129,805.94 with a monthly reoccurring cost of \$2,885 for three years.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from Burwood Group as presented for the purchase and implementation of a new phone system.

KPI 6: Resource Management



MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: May 24, 2022
SUBJECT: WebEx Calling

Accompanying this memo is a proposal from the Burwood Group web-hosted telephone services.

In discussions on license renewal for our Cisco phone system maintenance last year, Burwood Group recommended a hardware refresh and software upgrade since our servers are fairly old. Additionally, Cisco is changing their model for phone licensing. Presently, we own the server, but pay for the support. This is being phased out in our next renewal cycle, which is November 22, 2022. Cisco is going to an annual subscription fee.

After receiving the quote for a new on-premises system, you requested that IT explore moving our phone system to the cloud. While WebEx Calling Hosted is slightly higher in cost, it is our belief that in the long run, we are better served to migrate to the cloud.

The IT Department recommends approving the Burwood Group proposal for WebEx Calling Hosted as presented.

Please let me know if you have questions or concerns.



1. On Premise Upgrade
2. Web Ex Calling Hosted PSTN
3. Web Ex Calling BYO-PSTN

On-Premise Upgrade

- Timeline – 6 Weeks
- Estimated Costs
 - Professional Services – \$37,378.95
 - Hardware/Software/License Upfront - \$89,148.90
 - Yearly Costs - \$21,165.12

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WebEx Calling Hosted PSTN

- Timeline – 6 Weeks
- Estimated Costs
 - Professional Services – \$28,171.05
 - Hardware/Software/License Upfront - \$81,619.89
 - Informacast - \$20,015.00 (3 year)
 - MRC - \$2,885.00

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WebEx Calling BYO-PSTN

- Timeline – 6 Weeks
- Estimated Costs
 - Professional Services – \$29,909.77
 - Hardware/Software/License Upfront - \$92,264.08
 - Informacast - \$20,015.00 (3 year)
 - MRC - \$1,803.00

Bid Results – Dental Lab Equipment

Bids for dental lab equipment were received and publicly opened on May 26, 2022. A summary of the bids received is shown below.

Bidder	Total for All Equipment
Midway Dental Livonia, MI	\$99,254
Patterson Dental Wooddale, IL	\$108,314
Henry Schein Inc. Melville, NY	\$117,695

Recommendation:

The administration recommends Board approval to accept the bid from Midway Dental, Livonia, Michigan, in the amount of \$99,254 for the Dental Lab Equipment.

KPI 6: Resource Management

Bid Results – Cardiac Monitor

Bids for a new Lifepak cardiac monitor were received and publicly opened on May 26, 2022. A summary of the bids received is shown below.

Bidder	Bid	Trade In	Total Bid
Stryker Sales LLC Portage, MI	\$39,201.45	\$4,000	\$35,201.45
Southwest Medical Broken Arrow, OK			Bid did not meet specifications.

This purchase will be paid for by the CARES HEERF II Funds.

Recommendation:

The administration recommends Board approval to accept the bid from Stryker Sales LLC, Portage, Michigan, in the amount of \$35,201.45 for a new Lifepak Cardiac Monitor.

KPI 6: Resource Management

Bid Results – Mechanical Upgrades

Bids for the Mechanical Upgrades were received and publicly opened on May 26, 2022. Dodson Plumbing, Heating & Air Conditioning, Inc., Pontiac, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

<u>Contractor</u>	<u>Base Bid</u>	<u>Alternate # 1 (Deduct)</u>
Dodson Plumbing, Heating & Air Conditioning, Inc., Pontiac, IL	\$335,500	\$0
John’s Service and Sales, Inc. Oglesby, IL	\$335,777	\$777
Lo Destro Construction Company Chicago, IL	\$365,500	\$0
Commercial Mechanical, Inc. Dunlap, IL	\$464,000	\$123,000

Recommendation:

The administration recommends Board approval to accept the Base Bid from Dodson Plumbing, Heating & Air Conditioning, Inc., Pontiac, Illinois, in the amount of \$335,500 for the Mechanical Upgrades.

KPI 6: Resource Management



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60661 T 312.496.0000 | F 312.496.0001
www.dka-design.com

May 27th, 2022

Ms. Michelle Carboni, Director of Purchasing
Illinois Valley Community College
815 North Orlando Smith Rd.
Oglesby, IL 61348

Re: 2022 Mechanical Upgrades
DKA Project No. 22-004
Letter of Recommendation to Award a Construction Contract

Dear Ms. Carboni:

Bids were opened on the above referenced project at 2:00 pm on May 26th, 2022. Five bidders were bidders of record and Four bids were received.

After reviewing the bids, Demonica Kemper Architects interviewed the apparent low bidder to ensure the bid documents were clear, without conflict, and no assumptions were made. Demonica Kemper Architects also confirmed the apparent low bidder understands the scope of work and has an appropriate plan to meet the schedule. Demonica Kemper Architects asked the apparent low bidder about their project teams to ensure they are assigning capable individuals who have the proper experience and knowledge needed for the project.

Based on this review, Demonica Kemper Architects has found no evidence which would disqualify the apparent low bidder from being awarded the contract for this work. Demonica Kemper Architects therefore recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

Dodson Plumbing, Heating & Air Conditioning, Inc.
823 N. Ladd St., P.O. Box 560
Pontiac, Illinois 61764

for the total contract amount of \$335,500.00. The contract amount is inclusive of the base bid only and all work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with Illinois Valley Community College toward the successful completion of this project.

Sincerely,

Frank Carello, Assoc. AIA, LEED AP
Senior Associate

Attachment(s): Bid Tabulation Form

Approval – Proposal for New Dell Server

The IT Department is requesting that the Board of Trustees approve the proposal from Dell for a new server. This new server purchase includes all of the fees associated with installation and implementation. This server is a state-of-the-art server that contains upgrades for better security. The addition of this server will provide the College with significant improvements in redundancy, allowing for back-up of all systems. In the event that one server went down, there would be back-ups to allow all of the College's critical systems (phones, WiFi, Colleague, etc.) to continue running.

This will be paid from the Higher Education Emergency Relief Fund resources.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from Dell for \$241,019.10 for the purchase and implementation of a new server.

KPI 6: Resource Management



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: May 24, 2022
SUBJECT: Server Upgrade

Accompanying this memo is a proposal from Dell to install new servers. The proposal upgrades the servers and includes a provision for redundancy should we experience a failure.

As you know, during the spring semester our current servers required repairs. We discovered that a server cluster is no longer being supported, requiring us to purchase refurbished parts.

It is the recommendation of the IT Department that the Dell proposal for upgrading servers be approved as presented.

Please let me know if you have questions or concerns.



A quote for your consideration

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your [Premier page](#), or, if you do not have Premier, use this [Quote to Order](#).

Quote No.	3000119767707.2	Sales Rep	Carter Casper
Total	\$241,019.10	Phone	(800) 456-3355, 6180171
Customer #	131807	Email	Carter_Casper@Dell.com
Quoted On	May. 24, 2022	Billing To	ACCOUNTS PAYABLE
Expires by	Jun. 23, 2022		ILLINOIS VALLEY COMMUNITY
Contract Name	Dell Midwestern Higher Education Compact (MHEC) Master Agreement		COLL
Contract Code	C000000181093		815 N ORLANDO SMITH ST
Customer Agreement #	MHEC-07012015		OGLESBY, IL 61348-9692
Solution ID	16087808.3		
Deal ID	21885014		

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Carter Casper

Shipping Group

Shipping To	Shipping Method	Install At
RECEIVING DEPT ILLINOIS VALLEY COMMUNITY COLL 815 N ORLANDO SMITH ST OGLESBY, IL 61348-9692 (815) 224-2720	Standard Delivery	RECEIVING DEPT ILLINOIS VALLEY COMMUNITY COLL DEAN OF BUSINESS SERVICES 815 N ORLANDO SMITH AVE OGLESBY, IL 61348-1099 (815) 224-2720

Solution Name:

IVCC VxRail

Product	Unit Price	Quantity	Subtotal
VxRail E660/F/N - AMER	\$47,841.73	5	\$239,208.65

Recoverpoint for Virtual Machines - AMER	\$0.01	5	\$0.05
Dell Networking Cable, OM4 LC/LC Fiber Cable, (Optics required), 3 Meter, Customer kit	\$90.52	20	\$1,810.40
			<hr/>
	Subtotal:		\$241,019.10
	Shipping:		\$0.00
	Environmental Fee:		\$0.00
	Non-Taxable Amount:		\$241,019.10
	Taxable Amount:		\$0.00
	Estimated Tax:		\$0.00
			<hr/>
	Total:		\$241,019.10

Special pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Approval – Proposal for Slate Implementation Contract

The IT Department and Student Services Department are requesting the Board of Trustees approve the proposal from RHB to assist with implementation of Slate, our new CRM service. As described in the proposal, this service will assist the College in student application tracking, scheduling of events, and dashboards to monitor the onboarding process for new and returning students. It is anticipated that this project will better assist Admissions in monitoring student applications, and will help increase student engagement and retention through the application process.

This service will be paid from the Higher Education Emergency Relief Fund resources.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from RHB for \$65,000 for the implementation services for Slate.

KPI: Resource Management



MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: May 24, 2022
SUBJECT: Slate Implementation

Accompanying this memo is a professional services proposal from RHB to provide consulting services to Illinois Valley Community College for the implementation of Slate. At its November 2021 meeting, the Board of Trustees approved the purchase of Slate, a Customer Relationship Management (CRM) platform for admissions and enrollment management.

Members of the IT Department worked with the Admissions Team to select a consultant to shepherd the implementation of Slate. Three consultant groups were interviewed and RHB was ultimately selected for recommendation to the Board of Trustees.

On behalf of Tom Quigley, Director of Admissions & Records I recommend approving the proposal for professional service with RHB as presented.

Please let me know if you have questions or concerns.



WE HELP GREAT CAUSES SUCCEED.

PROPOSAL FOR:

Illinois Valley Community College

SUBMITTED TO

Chris Dunlap

Director of Information Technology

April 6, 2022

PROPOSAL FOR PROFESSIONAL SERVICES

UNDERGRADUATE IMPLEMENTATION

\$ 65,000.00

The undergraduate implementation begins with a strategic consultation about existing processes and recommendations for modification. Modules are implemented on a weekly basis and a project plan will be provided after the initial consultation. The implementation covers the foundational elements of Slate necessary to be up-and-running with the system within an expedited time frame. RHB will kick off the implementation with a 1.5 day visit to campus or virtual session.

Modules included:

- One core application
 - The RHB approach to building applications involves an initial assessment of existing applications, documentation of similarities, and execution of customized sections and pages. It is not in our practice (or best practice) to create multiple pages per program or college when considering system maintenance. The RHB process includes methods for capturing application and checklist items and developing streamlined approaches for different requirements across programs. You will find Slate to be a sufficiently pliable tool. RHB will bring to bear our significant experience with like-institutions to identify efficiencies in building these processes.
- Two additional application creation application forms (re-entry/non-degree)
- Application checklist items (does not include pre-enrollment items)
- Up to three custom recommendation forms and processes, if needed.
- All admission-centric materials (excludes financial aid items)
- Two custom workflows in reader (reader bins, tab groups, materials, automation)
- Two reader review forms per process (total four) without calculations
- Two calculation forms (GPA or cumulative college GPA conversions to include custom translation table)

- One custom reader dashboard portal
- One custom application status page with the following elements: banner image, welcome message, checklist configuration, material upload configuration, payment configuration, Facebook page timeline embed, two custom elements (content development not included).
 - The applicant portal leverages Slate's portal editor and includes the ability for applicants to view checklists, upload materials, view decision letters and respond to offers of admission, as well as help text, staff assignments/contacts, and social media feeds. This does not include any custom design. For more information on customized applicant portals (with full front-end development, please email Alex Williams, awilliams@rhb.com).
- One external inquiry form, conditional logic included
- One internal inquiry form with interaction configuration
- Up to ten event/scheduler templates (e.g., Open House, Campus Tours, High School Visit, Virtual Info Session) and shells for five associated transactional communications
- Up to five event landing pages
- All communications copy to be provided by client for the following communication configurations
 - Two drip campaigns (one inquiry, one application with up to seven emails each and excludes liquid markup or snippets)*
 - Up to ten additional ad hoc email configurations (excluding application-specific communications, liquid markup and snippets)
 - Application submitted, missing materials, decision notification communications
- Up to five distinct decision letters. All communications provided by the client. RHB will use best judgment on liquid markup, consolidation recommendations and snippets.
- Import of all fields and prompts
- Import of all custom interactions

- Import of all users
- Creation of any custom permissions to meet needs of above processes
 - In complex instances of Slate, there is a necessity for complex permissions, roles and realms. Our work in this implementation encompasses guidance around those based on team composition, end users, and eventual access to core areas of the system. RHB will also guide in general database governance and best practices. RHB will also implement realms to wall off configuration elements of the system between colleges.
- Buildout of up to ten custom population permissions (for both materials and user experience)
- Creation of following rule sets:
 - Staff assignment/territory management
 - Application status customizations
 - Bin movement and reader automation
 - Up to five custom field setting rules
- Application and person header customizations
- Payment and deposit rule sets
- Up to two distinct reply forms and associated rules
- Data export configuration within Slate. This does not include the configuration of the export method or the script to bring into another system – this excludes custom sql export configuration.
 - It is important to note that our work together begins and end within Slate. While RHB will build appropriate export(s) to send data from Slate to your SIS, it is the responsibility of the institution to identify an internal team who will aid in the ingestion of data from Slate or invest in a middleware solution. If the institution is

interested in exploring middleware solutions, RHB regularly partners with
Constitutio who provides an exceptional, expeditious and cost-effective solution.

- Three custom queries
- Two base reports: holistic funnel split over six segments (major, term, citizenship, etc.).
One application funnel status report.
- Origin source initial configuration (umbrella option to capture all leads)
- Addition of all standard source formats and creation of two custom source formats, if needed.
- Addition of all test types
- One custom person-scoped details form
- One custom application-scoped details form
- One person and one application base dashboard
- Import of current data in tandem with team

Staff Appointment – Justin Denton, Director of Information Technology Services

The search advisory committee has selected Justin Denton as Director of Information Technology Services to fill the vacancy created by the resignation of Chris Dunlap as Director. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Justin Denton as Director of Information Technology Services effective June 20, 2022 at an annualized salary of \$96,000, as presented.

KPI 4: Support for Employees

RECOMMENDED FOR STAFF APPOINTMENT
2021-2022

GENERAL INFORMATION:

POSITION TO BE FILLED: Director of Information Technology Services

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY: Mr. Carlson, Ms. Evancheck,
Dr. Neziroski, Mr. Schenck, Dr. Seaton, Ms. Story, Ms. Young

APPLICANT RECOMMENDED:

Justin Denton

EDUCATIONAL PREPARATION:

Keller Graduate School of Management, Oakbrook, IL – M.S., Network and
Communications Management

DeVry Institute of Technology, Addison, IL – B.S., Telecommunications Management

EXPERIENCE:

Collegis Education, Oak Brook, IL – Senior Director of IT Support Services

Rasmussen College, Oak Brook, IL – Program Chair and Interim Dean – School of
Technology

Centrue Bank / Union Bank, Streator, IL – IT Infrastructure & Operations Manager

IBM, Naperville, IL – IT Operations Team Lead

**NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE
FOLLOWING REASONS:**

1. Experience and diversity of experience was above and beyond what others brought to the table.
2. Has managed large projects at a high level and has transformed teams in previous positions.
3. Strong technological knowledge and experience in higher-education.
4. Performed well during the interview, articulating his leadership style that is flexible and the ability to adapt his department to meet the ever-changing day-to-day needs of IT.

RECOMMENDED SALARY: \$96,000 annualized, effective June 20, 2022

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Memorandum

To: President's Council
From: Mark Grzybowski, Vice President for Student Services **MG**
Date: May 20, 2022
Subject: 2023 Calendar Update - Juneteenth

Recently, the Summer 2023 class schedule was modified so that the College is closed on June 19, 2023 in order to observe the Juneteenth National Independence Day.

As a result, the 2023 Summer B and Summer C terms have been adjusted accordingly.

Spring 2022 Graduation

There were 372 graduating students earning a total of 477 degrees and certificates in the following areas:

- 72 Associate in Arts degree
- 71 Associate in Science degree
- 109 Associate in Applied Science degree
- 2 Associate in Engineering Science
- 2 Associate in General Studies degree
- 221 Certificates of Completion

By comparison, in Spring 2021, we graduated 420 students with a total of 520 degrees and certificates.

May 9, 2022

Ms. Leslie Hofer
Director of Human Resources
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

Dear Leslie:

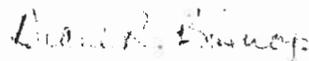
Please accept this letter as my notice of retirement from IVCC. My last day of employment will be May 12, 2022. That date will then finish my scheduled assignment in the Cashiers Department.

Thank you for the opportunity to work as a Utility Assistant. I truly enjoyed the variety of the assignments and that I was able to work in many different areas of the college. I always thought I had the best job at IVCC.

I have really enjoyed working here and it was the people that made it so special. I was able to meet and work with so many employees, instructors and students through my 16+ years here.

Thank you to all for the opportunity and for all my many happy memories.

Sincerely,



Diane R. Bishop

May 5th, 2022

To: Kathy Ross

I, Maryann Kettman am resigning my position as Accounting Clerk-Payables/Cashier at Illinois Valley Community College. My last day of employment will be Friday, May 20th 2022.

I am grateful for everything I have learned here but will mostly miss the many friends I have made at the college.

Best wishes to all in the future.

Sincerely,

A handwritten signature in black ink that reads "Maryann Kettman". The signature is written in a cursive style with a long horizontal flourish at the end.

Maryann Kettman

From: Cory Tomasson
Sent: Friday, May 6, 2022 9:15 AM
To: Leslie Hofer; Paula Hallock; Mark Grzybowski
Subject: FW: Kennedy Letter of Resignation effective May 26, 2022

Please accept Sean Kennedy's resignation. We will need to fill to replace that position. Can we please start that process and post the position as soon as possible. We would put the start date as July 1.

Thanks,
Cory

From: Sean Kennedy
Sent: Monday, March 14, 2022 5:01 PM
To: Cory Tomasson <cory_tomasson@ivcc.edu>
Cc: Sue Harding <sue_harding@ivcc.edu>
Subject: Kennedy Letter of Resignation effective May 26, 2022

Cory and Sue,

I resign my position of IVCC Mens Golf Coach effective Thursday, May 26, 2022. Thank you for the opportunity and support the IVCC Athletic Department has provided me with.

Respectfully,

Sean Kennedy
Men's Golf Coach
Illinois Valley Community College
(309) 838 -5641 (cell)
(815) 224-0474 (office)
(815)-224-0251 (fax)
sean_kennedy@ivcc.edu

May 12, 2022

Nursing Department,

I have recently retired from my part-time position at Morris Hospital. I have given considerable thought as to if I want to continue my Adjunct Instructor position with IVCC. I have made the decision to submit my resignation. It was not any easy decision to make as I have enjoyed working with the recertification students. I want to be able to spend time my family and traveling.

I want to Thank You for the opportunities that you have given me. I have enjoyed working with everyone and wish you all continued success with the much needed Nursing and CNA programs.

Thanks again,

Kathy Jakubek

From: Christine Dove
Sent: Wednesday, May 11, 2022 5:35 PM
To: Lirim Neziroski; Leslie Hofer
Cc: Marlene Merkel
Subject: Resignation - Christine Dove

Good Evening,

Please accept this message as my formal resignation from my position as an adjunct instructor at Illinois Valley Community College. My termination date will be May 19, 2022. I believe that will leave enough time for students or employees to reach out with questions about this semester's grades.

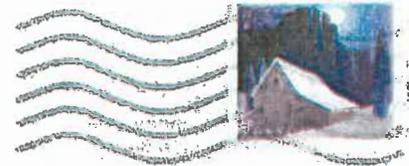
It has truly been a pleasure working at IVCC. I appreciate the knowledge I've gained in my time here. As I move into the next chapter, professionally, I'll be taking many fond memories.

After May 19th, I can be reached at my personal email address (chrisedove@gmail.com) or on my cell phone (815) 878-5220.

Again, thank you for the support I've received from the institution, and my colleagues, over the past fifteen years.

Sincerely,
Christine Dove

Dr. Corcoran,
PEORIA IL 616
HAPPY Member Versary!
03 MAY 2022 PM 2 T



We are excited to celebrate
48 Years of Membership
with you.

Looking Forward to working
together to serve our
communities for years to
come!

Go Eagles,
Bill & Pammy

IVCC - Illinois Valley Community College
Dr. Jerry Corcoran
815 N. Orlando Smith Road
Oglesby, IL 61348



ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.