



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, May 12, 2022
Board Room
5:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes
College Insurance

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, May 12, 2022 – 5:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – April 14, 2022 Board Meeting (Pages 1-6)
 - 6.2 Approval of Bills - \$2,323,948.34
 - 6.2.1 Education Fund - \$1,713,335.82
 - 6.2.2 Operations & Maintenance Fund - \$285,313.16
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$93,524.90
 - 6.2.4 Auxiliary Fund - \$55,581.68
 - 6.2.5 Restricted Fund - \$135,385.59
 - 6.2.6 Liability, Protection & Settlement Fund - \$40,807.19
 - 6.3 Treasurer’s Report (Pages 7-24)
 - 6.3.1 Financial Highlights (Page 8)
 - 6.3.2 Balance Sheet (Pages 9-10)
 - 6.3.3 Summary of FY22 Budget by Fund (Pages 11-18)
 - 6.3.4 Budget to Actual by Budget Officers (Page 19)
 - 6.3.5 Statement of Cash Flows (Page 20)
 - 6.3.6 Investment Status Report (Pages 21-23)
 - 6.3.7 Disbursements - \$5,000 or more (Page 24)
 - 6.4 Personnel – Stipends for Pay Periods Ending April 9, 2022 and April 23, 2022 & Part-Time Faculty and Staff Appointments April 2022 (Pages 25-27)

7. President's Report
8. Committee Reports
9. RFP – Counseling Services for Mental Health (Page 28)
10. Approval – Technology Purchases for Replacement Components (Pages 29-30)
11. Approval – Oglesby Police Officer Contract (Pages 31-44)
12. Staff Retirement – Bonnie Campbell, Associate Vice President for Academic Affairs (Pages 45-46)
13. Bid Results CETLA Program Renovation (Pages 47-49)
14. Bid Results – Asbestos Abatement – CETLA Band Room Renovation (Pages 50-53)
15. Bid Request – Cardiac Monitor for EMS Program (Page 54)
16. Purchase Request – Dental Equipment for Dental Lab (Page 55)
17. Approval – Renewal Blackboard Learn for 2022-2023 (Pages 56-57)
18. Approval – Ellucian Cloud Migration (Pages 58-60)
19. Board Policy Update – 4.13 Investments (Pages 61-68)
20. Items for Information (Pages 69-81)
 - 20.1 SEIU Notice to Open Negotiations for CBA (Page 69)
 - 20.2 Staff Retirement – Dave Dodge, Part-time Community Relations & Marketing Office Assistant (Page 70)
 - 20.3 Staff Retirement – Susan Martyn, Part-time Administrative Assistant, Adult Education (Page 71)
 - 20.4 Staff Resignation – Lori White, Part-time Enrollment Services Assistant (Page 72)
 - 20.5 Allied Universal Security Rate Increase Proposal (Pages 73-74)
 - 20.6 Enrollment Services Staffing (Page 75)
 - 20.7 Administrative Procedure 2.6 – Alternative Credit (Pages 76-81)
21. Trustee Comment
22. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes
23. Approval of Negotiated Retirement Agreement with Faculty Who Provide Instruction in the Area of English

24. Possible Approval of Collective Bargaining Agreements
25. Approval of Closed Session Minutes
26. Other
27. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
April 14, 2022

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, April 14, 2022 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Jane E. Goetz
William F. Hunt
Maureen O. Rebholz
Madison N. Miranda, Student Trustee
Austin F. Dille, Student Trustee Elect

Members Virtually Present: Amy L. Boyles

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Matthew Seaton, Vice President for Business Services & Finance
Gary Roberts, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

Others Virtually Present:

APPROVAL OF AGENDA

It was moved by Dr. Rebholz and seconded by Mr. McCracken to approve the agenda. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

Delores Robinson, English Instructor shared an AFT Local 1810 “spotlight” on the student organization Gender and Sexuality Alliance. Ms. Robinson noted that GSA serves the interests of

the LGBTQIA+ community and is a welcoming and safe space for all people supporting gender and sexual diversity. Ms. Robinson also recognized retiring English Instructor Randy Rambo. She noted that Professor Rambo developed the first online English courses at the college and during his career he has earned the respect of hundreds of students as well as his colleagues. She closed with a tribute from colleague Dr. Kimberly Radek-Hall: “Randy has proved himself a mentor, a leader, and a good friend, demonstrating his intelligence, professionalism, and caring for others every day, in the classroom and out of it, on campus and off. The department will be diminished by his absence.”

RECOGNITION – MADISON N. MIRANDA, STUDENT TRUSTEE

Mr. Solon read a resolution and presented it to Madison Miranda along with a gift on behalf of the Board of Trustees to express sincere appreciation that Madison has given generously of her time, energy, and talents in her responsibilities as Student Trustee to the College during 2021-2022. Board members thanked Ms. Miranda for her fine service and wished her well in her future endeavors.

CONSENT AGENDA ITEMS

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve the consent agenda, as presented. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – March 10, 2022 Board Meeting.

Approval of Bills - \$1,532,910.83

Education Fund - \$1,024,925.70; Operations & Maintenance Fund - \$225,921.51; Auxiliary Fund - \$29,404.94; Restricted Fund - \$101,468.68; Liability, Protection & Settlement Fund - \$48,693.30; and Grants, Loans & Scholarships - \$500.00.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending March 12, 2022 and March 26, 2022 & Part-time Faculty and Staff Appointments March 2022.

PRESIDENT’S REPORT

Dr. Corcoran reported that Judy Day and he visited with Austin Dille, our new student trustee, on Monday and we are excited about having him serve in this key role. Our custom and practice has always been to have the outgoing trustee work beside the incoming trustee which works very well to make sure that the transition of authority is seamless. Dr. Corcoran noted that Madison Miranda has been nothing short of outstanding to work with the past year so Austin, you have big shoes to fill however, we also know that you are up to the task and will do a great job! Dr. Corcoran informed that as noted is last week’s press release from Fran Brolley’s office, Nicolette Kendall is

the new SGA president; Ty Perin, vice president; Austin Dille, student trustee; Rilan Rosengren, treasurer; Sydnee Wright, secretary; Raven Bridges, sophomore representative; and Lauren Phillips sophomore programming board. Dr. Corcoran thanked our new Student Government members for stepping forward to serve in these leadership positions and to outgoing members Emme Bottom, Caroline Moskalewicz, Raven Bridges, Natalie Orozco, and Madison Miranda for a job well done. Dr. Corcoran expressed that it has been an honor to visit with and work beside all of you. Dr. Corcoran noted that Cory Tomasson does an excellent job of serving as coordinator of student activities. He reported that the college's first medical assistant graduation program went well on March 18 thanks to program coordinator, Kaity Ritter with assistance from Bonnie Campbell and Dr. Gary Roberts. Dr. Corcoran extended special thanks to Jane Goetz for her attendance and participation on behalf of the board of trustees. Dr. Corcoran informed that Samantha Manahan, Chad Brokaw, Fran Brolley, Dr. Seaton and David Dodge have all played a role in the behind-the-scenes work that has gone into bringing the electronic digital sign at the intersection of Moyle and Orlando Smith Road back to life. He noted that it looks fabulous. Dr. Corcoran added that the new scoreboard for our softball field is also functioning well, thus our players and coaches are pleased with the results and say thanks to the Board and administration. Dr. Corcoran reported that our new Viewbook marketing piece is very attractive. He expressed, Good job by the team made up of Aseret Loveland, Samantha Manahan, Jennifer Heredia, SGA president Emme Bottom and IVCC alumnus Kaitlyn Anthony on that project. Dr. Corcoran extended thanks to Lisa Witalka and our friends from the Business Employment Skills Team for partnering with the four area chambers on an April 2 drive-through job fair. He offered kudos to the leadership of IVAC, Ottawa, Princeton and Streator for working with BEST and IVCC to connect with folks from LaSalle, Bureau and Putnam Counties, most of the IVCC district. Dr. Corcoran reported that per Dr. Shane Lange and EMS Program Coordinator Nick Fish, if the weather is permitting, there will be an EMS medevac helicopter landing on the campus near the softball diamond tonight around 7:00 p.m. He noted that the purpose will be to provide simulation and training for the Paramedic students. The EMR and EMT-B students are invited, as well as some former students and EMS professionals working locally. The paramedic students and working professionals will receive a certificate at the end of the short training toward EMS continuing education. Dr. Corcoran noted that our hope is that we will receive some much-needed attention and increase local partnerships by participating in this kind of activity. Dr. Corcoran reported that around the same time as a nice story went out from Community Relations about fundraising efforts at the Ottawa Center on behalf of victims of the war in Ukraine, Chrissy Boughton and Tracey Antle spearheaded a successful local community service project in response to an Illinois Valley PADS donation drive. Dr. Corcoran extended thanks to students and employees for their generosity and support of the PADS mission to provide shelter, food and services to people in need. He noted that last week's Giving Day in support of IVCC's Foundation was a success. Thanks to the generosity of about 90 donors, including trustees, the event raised about \$27,000 so far. Dr. Corcoran noted that on behalf of Donna Swiskoski, Janice Corrigan, Samantha Manahan and Fran Brolley, many thanks to everyone who contributed to the cause! He added that Crystal Credi, Karen Gregorich, Kim Herout, Michelle Carboni and Sandy Beard prepared 70 food insecurity boxes that were recently distributed to students in need. Dr. Corcoran reported that the General Assembly approved HB 900, the fiscal year 2023 budget on Saturday, April 9. Dr. Corcoran informed that the good news for community colleges is it includes a **2022** supplemental 5% increase, which is also now in place for the **FY2023** budget; a 5% increase in

funding for Adult Education & Career and Technical Education; and more money for MAP grants which will now include students seeking short-term credentials and certificates, as well as increasing the maximum grant award for students. Dr. Corcoran noted that one thing everyone agrees upon in Springfield is the role community colleges play in transforming lives by offering high-quality programs at an affordable price, especially when you consider financial aid that is available, numerous scholarships, and financial-retention-incentives we have built in for those who persevere.

COMMITTEE REPORTS

None

APPROVAL – RESOLUTION AUTHORIZING PARTICIPATION IN ISDLA

It was moved by Mr. McCracken and seconded by Ms. Goetz to approve the resolution authorizing participation by the College in the Illinois School District Liquid Asset Fund Plan (ISDLAF), as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

BID RESULTS – PARKING LOT UPGRADES

It was moved by Mr. Hunt and seconded by Dr. Rebholz to approve to accept the base bid from Advanced Asphalt Company, Princeton, Illinois in the amount of \$446,785 for the Parking Lot Upgrades.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – FTIR AND HPLC SYSTEMS

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to authorize to purchase an FTIR and HPLC Hemp Analyzer System from Shimadzu Scientific Instruments in the amount of \$65,052.66.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL – PROPOSAL FOR TECHNOLOGY REPLACEMENT OF VARIOUS TECHNOLOGY COMPONENTS

It was moved by Dr. Rebholz and seconded by Mr. Hunt to approve the proposal from the IT Department for purchase of technology equipment at a cost not to exceed \$453,000, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – SUPPORTING ADULT LEARNER RETENTION/THE STRADA COLLABORATIVE

It was moved by Ms. Goetz and seconded by Mr. McCracken to authorize the purchase of the Strada Collaborative proposal for \$98,000 which includes implementation, support, and three years of licensing for the Credit Predictor Pro, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

FACULTY APPOINTMENT – GARRICK WHITEHEAD, COMPUTER NETWORKING & INFORMATION TECHNOLOGY INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Ms. Goetz to appoint Garrick Whitehead as Computer Networking and Information Technology Instructor effective August 17, 2022 at Step D-13, an annualized salary of \$70,232 on the 2021/2022 faculty salary schedule.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Mr. Whitehead joined the meeting virtually and was welcomed by the Board and congratulated on his appointment.

STAFF RETIREMENT – LESLIE HOFER – DIRECTOR OF HUMAN RESOURCES

It was moved by Ms. Goetz and seconded by Mr. McCracken to accept with regret the retirement of Leslie Hofer, Director of Human Resources effective August 31, 2022.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran and the Board thanked Ms. Hofer for her years of service and wished her well in her retirement.

BOARD TRAVEL

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the reimbursement of expenses in the amount of \$93.60 incurred by Ms. Goetz for attending the ICCTA Seminar and Meeting in March 2022.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. “Abstain” – Ms. Goetz. Motion carried.

ITEMS FOR INFORMATION

Mr. Solon pointed out the information items on pages 46-55 of the Board book.

TRUSTEE COMMENT

Ms. Goetz shared that she will be attending the next ICCTA meeting on April 29 and invited other Board members to join her. She noted that the ICCTA will also meet on June 10 and 11 with the Annual Awards Banquet on the 10th. Ms. Goetz provided the members with an ICCTA Board Evaluation Form in both a long and short version format for their review and consideration.

Dr. Rebholz noted that Madison Miranda did an exceptionally fine job as Student Trustee during a very difficult year and “Madison, we thank you and wish you the best.” Ms. Miranda commented that it was a pleasure to work with all of the Board members.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 5:55 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) pending litigation; 4) collective negotiations; 5) security procedures, school building safety and security; and 6) closed session minutes. Motion made by Ms. Stevenson and seconded by Ms. Goetz to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 5:58 p.m.

Motion made by Ms. Goetz and seconded by Ms. Stevenson to return to the regular meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:58 p.m.

CLOSED SESSION MINUTES

It was moved by Dr. Rebholz and seconded by Mr. McCracken to approve and retain the closed session minutes of the March 10, 2022 Board meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Dr. Corcoran informed of several items.

- Our friends from the maintenance and custodial staff have politely asked that we begin meetings to open negotiations on a soon-to-expire contract.
- Rep. Lance Yednock will be here to visit with us on Monday, April 25 in the board room 1 – 2:30 p.m.
- Thursday, April 28 Rep. David Welter will be here from 9 – 10:30 a.m.
- Monday, May 2 at 2 p.m. Sen Sue Rezin will join us.

He noted that Board members are welcome to join us informally at these visits as long as we are abiding by the Open Meetings Act.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 7:02 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

APRIL 2022

Dr. Matthew Seaton
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – April 2022

Revenues

- As of May 3, headcount for spring semester was 2,488 which is 4.93 percent less than at the same point in time last year. Credit hours were down 941.5, a 4.72 percent decrease from spring 2021. Traditional credit hours are down 5.84 percent. Dual credit and dual enrollments are up 2.08 percent. Budgeted credit hours for FY2021 were 47,400. Credit hours for FY2023 will be budgeted at 43,788.
- Corporate Personal Property Replacement Tax (CPPRT) receipts as of April 30 were \$2,294,754, an astonishing 228 percent above budget. This is verified and legitimate due to the state's ability to fund the payments on time and in full. As of March 31, tax increment finance district (TIF) receipts were \$420,145, or 105 percent of the budgeted \$400,000.
- The State continues to be current with monthly credit hour grant and equalization grant payments. The first installment and second installments of the \$210,000 CTE formula grant have also been received. The proposed budget from the governor's office is showing a 5% increase in funding for higher education.

Expenses

- Overall, expenses are running at 82.2 percent of budget.
- Expenses have been managed effectively all fiscal year, especially when considering that the College has paid for the Dental Lab Expansion out of Fund Balance and it was not budgeted for in the amount of \$411,415 to date. If that is removed from the expense chart, the spend rate is only 81.0 percent.
- Expense line items showing a significant variance from budget are 1) Shipping and Receiving expenditures – due to a budgeting issue that will be corrected in future budgets; 2) Tuition Waivers – up due to students using waivers this year that were granted during the Covid closure in 2020; and 3) GEER Expenses – nearly double due to additional GEER funding that was received later in the Fiscal Year.

Protection, Health & Safety and Other Projects

- Parking Lots 1 and 5 will be resealed/resurfaced this summer. Pre-work has already begun with the low bidder.
- The D201 project is in pre-construction phases. There are recommendations for the construction work as well as asbestos abatement contained in your packet.
- The CDB project for exterior water and air sealing is set to begin late summer.
- The Dental Lab Expansion project is stalled as the College awaits the dental chairs to be delivered. The project is still scheduled to be complete before Fall.

Other Grant Work

- A grant has been submitted to LaSalle County for approximately \$218,000 to fund a complete retiling of the College's Farm.
- The College has not heard the outcome of the Federal EDA grant submitted for \$4.6 million for the new Agriculture building (as of May 3).
- A grant has been submitted through Senator Duckworth's Office for \$1.8 million to fund the completion of the Nursing Simulation Lab.
- A grant has been submitted through Representative Kinzinger's Office for \$250,000 to partially fund the construction of a new Greenhouse on the Agriculture site south of the Main Campus.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2022
 Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General	General	
						Fixed Assets	Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 3,994,086	\$ 7,614,018	\$ 829,134	\$ (858,146)	\$ 1,079,698	\$ -	\$ -	12,658,791
Investments	7,190,890	6,468,077	19,055	-	761,753	-	-	14,439,774
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	73,938	-	-	8,381	-	-	82,319
Tuition and fees	1,376,148	-	-	277,837	-	-	-	1,653,984
Due from other funds	5,616,855	1,821	-	916,668	2,080	-	-	6,537,424
Due to/from student groups	-	-	-	-	(111,739)	-	-	(111,739)
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	242,258	148,282	-	14,285	-	-	-	404,825
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	27,466	-	61,396,703	-	61,424,169
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided								-
to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
Total assets and deferred outflows	\$ 28,782,296	\$ 16,737,179	\$ 848,189	\$ 775,457	\$ 1,740,172	\$ 61,396,703	\$ 14,695,871	\$ 124,975,868

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2022
 Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General	General	
						Fixed Assets	Long-Term Debt	
Liabilities								
Accounts payable	114,815	40,745	-	4,820	7,357	-	-	167,737
Accrued salaries & benefits	1,319,560	23,434	-	15,077	-	-	-	1,358,071
Post-retirement benefits & other	152,495	-	-	-	-	-	-	152,495
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	-	4,804,609	-	-	1,732,815	-	-	6,537,424
Due to student groups/deposits	95,151	-	-	-	-	-	-	95,151
Deferred inflows								-
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	1,475,559	-	-	113,990	-	-	-	1,589,549
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
Total Liabilities	8,341,142	6,084,873	-	133,887	1,740,172	-	14,695,871	30,995,947
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	61,396,703	-	61,396,703
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,652,305	-	-	-	-	-	10,652,305
Reserved for debt service	-	-	848,189	-	-	-	-	848,189
Unreserved	20,441,154	-	-	641,570	-	-	-	21,082,724
Total liabilities and net position	\$ 28,782,296	\$ 16,737,178	\$ 848,189	\$ 775,457	\$ 1,740,172	\$ 61,396,703	\$ 14,695,871	\$ 124,975,868

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended April 30, 2022
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 20,043,832	\$ 2,791,900	\$ 876,432	\$ 1,283	\$ 1,052,310	\$ 7,095,455	\$ 55,096	\$ 45,525	\$ 1,546,715	\$ 33,508,548
Actual Expenditures	15,488,719	2,514,546	589,487	-	1,441,836	7,468,602	-	35,500	649,358	28,188,048
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,555,112	277,354	286,945	1,283	(389,527)	(373,146)	55,096	10,025	897,356	5,320,500
Fund balances July 1, 2021	11,704,505	3,907,998	4,320,004	846,815	215,579	58,180	5,063,720	33,276	416,318	26,566,395
Fund balances April 30, 2022	\$ 16,259,617	\$ 4,185,352	\$ 4,606,949	\$ 848,098	\$ (173,948)	\$ (314,966)	\$ 5,118,816	\$ 43,301	\$ 1,313,674	\$ 31,886,895

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended April 30, 2022
 Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,894,794	\$ 8,713,650	102.1%	\$ 8,455,254	\$ 8,579,643	98.6%
Corporate Personal Property Replacement Tax	2,294,754	1,006,250	228.1%	849,164	900,513	94.3%
Tax Increment Financing Distributions	420,145	400,000	105.0%	404,364	387,250	104.4%
Total Local Government	<u>11,609,692</u>	<u>10,119,900</u>	114.7%	<u>9,708,781</u>	<u>9,867,406</u>	98.4%
State Government:						
ICCB Credit Hour Grant	1,627,853	1,733,248	93.9%	1,557,491	1,728,400	90.1%
Equalization Grant	41,667	50,000	83.3%	41,667	50,000	83.3%
Career/Technical Education Formula Grant	208,577	210,000	99.3%	105,577	200,000	52.8%
Other	-	-	-	-	-	-
Total Statement Government	<u>1,878,097</u>	<u>1,993,248</u>	94.2%	<u>1,704,735</u>	<u>1,978,400</u>	86.2%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,975</u>	0.0%
Student Tuition and Fees:						
Tuition	5,649,908	5,989,253	94.3%	5,729,331	6,586,152	87.0%
Fees	660,994	759,550	87.0%	661,854	837,700	79.0%
Total Tuition and Fees	<u>6,310,902</u>	<u>6,748,803</u>	93.5%	<u>6,391,185</u>	<u>7,423,852</u>	86.1%
Other Sources:						
Public Service Revenue	161,570	242,450	66.6%	18,994	341,879	5.6%
Other Sources:	83,570	155,442	53.8%	236,057	234,613	100.6%
Total Other Sources	<u>245,140</u>	<u>397,892</u>	61.6%	<u>255,051</u>	<u>576,492</u>	44.2%
TOTAL EDUCATION FUND REVENUE	<u>\$ 20,043,832</u>	<u>\$ 19,267,668</u>	104.0%	<u>\$ 18,059,752</u>	<u>\$ 19,815,125</u>	91.0%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	6,395,551	\$ 7,671,022	83.4%	6,431,178	\$ 8,239,344	78.1%
Employee Benefits	1,565,789	1,751,176	89.4%	1,514,218	1,705,720	88.8%
Contractual Services	65,320	119,415	54.7%	70,279	146,565	48.0%
Materials & Supplies	223,653	497,459	45.0%	224,095	404,772	55.4%
Conference & Meeting	35,020	163,405	21.4%	17,012	162,988	10.4%
Fixed Charges	36,278	58,000	62.5%	44,891	55,000	81.6%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	250	-	0.0%	-	-	0.0%
Total Instruction	<u>8,321,859</u>	<u>10,260,477</u>	81.1%	<u>8,301,674</u>	<u>10,714,389</u>	77.5%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended April 30, 2022
 Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
Academic Support:						
Salaries	843,126	1,094,032	77.1%	721,157	1,003,192	71.9%
Employee Benefits	179,550	216,560	82.9%	164,436	211,676	77.7%
Contractual Services	89,308	218,886	40.8%	222,326	197,118	112.8%
Materials & Supplies	142,202	270,468	52.6%	136,552	306,822	44.5%
Conference & Meeting	3,093	20,950	14.8%	2,083	20,595	10.1%
Utilities	13,500	26,445	51.0%	30,975	26,445	117.1%
Capital Outlay	-	-	0.0%	12,348	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	1,270,778	1,847,341	68.8%	1,289,877	1,765,848	73.0%
Student Services:						
Salaries	1,038,445	1,321,319	78.6%	985,221	1,121,572	87.8%
Employee Benefits	344,179	389,719	88.3%	339,813	385,992	88.0%
Contractual Services	8,601	33,981	25.3%	27,576	40,777	67.6%
Materials & Supplies	31,616	75,901	41.7%	38,924	77,202	50.4%
Conference & Meeting	6,999	41,925	16.7%	799	45,075	1.8%
Utilities	-	-	0.0%	562	-	0.0%
Total Student Services	1,429,840	1,862,845	76.8%	1,392,894	1,670,618	83.4%
Public Services/Continuing Education:						
Salaries	288,972	326,240	88.6%	257,345	344,429	74.7%
Employee Benefits	101,007	81,443	124.0%	73,940	77,863	95.0%
Contractual Services	54,931	82,500	66.6%	51,387	258,400	19.9%
Materials & Supplies	42,347	83,450	50.7%	30,484	92,800	32.8%
Conference & Meeting	2,584	5,650	45.7%	1,066	18,950	5.6%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
Total Public Services/Continuing Education	489,841	579,283	84.6%	414,222	792,742	52.3%
Institutional Support:						
Salaries	1,585,654	1,884,628	84.1%	1,487,973	1,856,317	80.2%
Employee Benefits	638,603	741,287	86.1%	654,503	691,890	94.6%
Contractual Services	579,174	734,799	78.8%	597,057	569,172	104.9%
Materials & Supplies	345,966	377,630	91.6%	343,907	381,678	90.1%
Conference & Meeting	21,733	67,925	32.0%	9,355	69,225	13.5%
Utilities	18,580	26,315	70.6%	6,879	26,315	26.1%
Capital Outlay	-	-	0.0%	12,348	176,381	7.0%
Other	6,715	29,550	22.7%	(68)	29,550	-0.2%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	3,196,425	4,107,722	77.8%	3,111,953	4,300,528	72.4%
Scholarships, Grants and Waivers	779,975	600,000	130.0%	623,619	600,000	103.9%
TOTAL EDUCATION FUND EXPENDITURES	\$ 15,488,719	\$ 19,257,668	80.4%	\$ 15,134,239	\$ 19,844,125	76.3%
INTERFUND TRANSFERS - NET	\$ -	\$ (10,000)	0.0%	\$ (10,000)	\$ (10,000)	100.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended April 30, 2022
Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,422,970	\$ 1,404,861	101.3%	\$ 1,363,183	\$ 1,383,200	98.6%
Corporate Personal Property Replacement Tax	404,957	175,000	231.4%	149,853	225,000	66.6%
Tax Increment Financing Disbursements	123,798	130,000	95.2%	134,788	130,000	103.7%
Total Local Government	<u>1,951,725</u>	<u>1,709,861</u>	114.1%	<u>1,647,823</u>	<u>1,738,200</u>	94.8%
State Government:						
ICCB Credit Hour Grant	276,634	305,023	90.7%	269,159	305,023	88.2%
Total State Government	<u>276,634</u>	<u>305,023</u>	90.7%	<u>269,159</u>	<u>305,023</u>	88.2%
Student Tuition and Fees						
Tuition	450,314	476,979	94.4%	463,938	512,448	90.5%
Total Tuition and Fees	<u>450,314</u>	<u>476,979</u>	94.4%	<u>463,938</u>	<u>512,448</u>	90.5%
Other Sources:						
Facilities Revenue	104,615	120,000	87.2%	79,055	133,500	59.2%
Investment Revenue	5,948	22,650	26.3%	7,025	50,000	14.1%
Other	2,664	4,000	66.6%	3,730	2,500	149.2%
Total Other Sources	<u>113,227</u>	<u>146,650</u>	77.2%	<u>89,810</u>	<u>186,000</u>	48.3%
TOTAL OPERATIONS & MAINTENANCE REVENUES	<u>\$ 2,791,900</u>	<u>\$ 2,638,513</u>	105.8%	<u>\$ 2,470,730</u>	<u>\$ 2,741,671</u>	90.1%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	809,909	995,322	81.4%	749,772	972,207	77.1%
Employee Benefits	289,971	319,272	90.8%	264,539	292,487	90.4%
Contractual Services	199,989	167,000	119.8%	98,503	169,100	58.3%
Materials & Supplies	143,076	271,204	52.8%	156,453	240,250	65.1%
Conference & Meeting	200	1,200	16.7%	200	1,175	17.0%
Fixed Charges	171,719	117,250	146.5%	189,379	117,250	161.5%
Utilities	513,376	753,450	68.1%	459,657	762,347	60.3%
Capital Outlay	334,970	19,000	1763.0%	-	102,832	0.0%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,463,209</u>	<u>2,606,298</u>	94.5%	<u>1,918,503</u>	<u>2,694,648</u>	71.2%
Institutional Support:						
Salaries	25,094	16,107	155.8%	12,911	31,342	41.2%
Employee Benefits	18,191	6,333	287.2%	5,373	6,076	88.4%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	1,237	3,275	37.8%	1,374	3,105	44.3%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	-	-	-	0.0%
Total Institutional Support	<u>51,337</u>	<u>32,215</u>	159.4%	<u>25,962</u>	<u>47,023</u>	55.2%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	<u>\$ 2,514,546</u>	<u>\$ 2,638,513</u>	95.3%	<u>\$ 1,944,464</u>	<u>\$ 2,741,671</u>	70.9%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended April 30, 2022
 Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	836,485	1,290,694	64.8%	1,358,575	1,556,066	87.3%
State Government Sources	-	-	0.0%	105,261	750,000	14.0%
Investment Revenue	39,947	48,000	83.2%	34,549	65,000	53.2%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 876,432	\$ 1,338,694	65.5%	\$ 1,498,386	\$ 2,371,066	63.2%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ 162,218	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	427,269	1,338,694	31.9%	1,475,777	2,250,000	65.6%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 589,487	\$ 1,338,694	44.0%	\$ 1,475,777	\$ 2,250,000	65.6%
DEBT SERVICE FUND						
Investment Revenue	\$ 1,283	\$ 2,500	51.3%	\$ 1,844	\$ 10,500	17.6%
TOTAL DEBT SERVICE FUND REVENUES	\$ 1,283	\$ 2,500	51.3%	\$ 1,844	\$ 10,500	17.6%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,043,256	\$ 1,442,584	72.3%	\$ 1,177,723	\$ 1,316,000	89.5%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	9,054	1,000	905.4%	12,169	4,000	304.2%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,052,310	\$ 1,469,584	71.6%	\$ 1,189,989	\$ 1,324,500	89.8%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 292,021	\$ 410,026	71.2%	\$ 263,571	\$ 346,958	76.0%
Employee Benefits	78,036	97,199	80.3%	79,448	118,699	66.9%
Contractual Services	52,856	60,175	87.8%	31,691	63,265	50.1%
Materials & Supplies	931,984	1,013,081	92.0%	946,913	1,014,882	93.3%
Conference & Meeting	26,407	25,780	102.4%	10,851	24,938	43.5%
Fixed Charges	41,947	50,000	83.9%	35,524	50,200	70.8%
Capital Outlay/Depreciation	17,084	11,600	147.3%	-	600	0.0%
Other	1,500	103,000	1.5%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,441,836	\$ 1,770,861	81.4%	\$ 1,369,498	\$ 1,722,542	79.5%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ -	\$ 61,414	0.0%	\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended April 30, 2022
Unaudited

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	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 192,602	\$ 288,331	66.8%	\$ 231,724	\$ 289,245	80.1%
Federal Government Sources	6,847,615	7,818,367	87.6%	4,537,564	4,437,598	102.3%
Nongovernmental Gifts or Grants	50,389	18,000	279.9%	44,631	2,500	1785.3%
Other Revenue	4,850	-	0.0%	1,810	-	0.0%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 7,095,455	\$ 8,124,698	87.3%	\$ 4,815,729	\$ 4,729,343	101.8%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 345,626	\$ 486,214	71.1%	\$ 421,358	\$ 363,617	115.9%
Employee Benefits	112,725	166,927	67.5%	113,184	122,265	92.6%
Contractual Services	56,621	52,163	108.5%	97,677	24,242	402.9%
Materials & Supplies	87,668	29,825	293.9%	63,256	24,388	259.4%
Conference & Meeting	4,696	14,847	31.6%	2,629	13,491	19.5%
Utilities	-	850	0.0%	1,026	450	228.0%
Capital Outlay	11,188	-	-	45,968	15,000	306.5%
Other	-	-	-	-	-	-
Total Instruction	618,522	750,826	82.4%	745,099	563,453	132.2%
Academic Support						
Salaries	\$ 2,680	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	50	-	0.0%	-	-	0.0%
Contractual Services	225	100,000	0.2%	-	-	0.0%
Materials and Supplies	114,842	150,000	76.6%	-	-	0.0%
Conference & Meeting	6,300	-	0.0%	-	-	0.0%
Total Academic Support	124,097	250,000	0.0%	-	-	0.0%
Student Services:						
Salaries	\$ 174,018	\$ 212,637	81.8%	\$ 166,136	\$ 203,035	81.8%
Employee Benefits	60,489	75,553	80.1%	58,648	71,700	81.8%
Contractual Services	100,595	259,467	38.8%	6,298	15,800	39.9%
Materials & Supplies	62,716	16,600	377.8%	77,403	15,440	501.3%
Conference & Meeting	8,059	11,500	70.1%	5,287	10,600	49.9%
Utilities	17,516	-	0.0%	9,307	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRiO Grant)	27,800	30,000	92.7%	25,900	18,425	140.6%
Total Student Services	451,192	613,757	73.5%	348,980	335,000	104.2%
Public Services/Continuing Education:						
Contractual Services	6,565	-	0.0%	-	-	0.0%
Total Public Services:	6,565	-	0.0%	-	-	0.0%
Operations & Maintenance of Plant:						
Maintenance supplies	71,121	-	0.0%	7,998	-	0.0%
Total Operations & Maintenance of Plant	71,121	-	0.0%	7,998	-	0.0%
Institutional Support:						
Salaries (Federal Work Study)	70,545	84,412	83.6%	38,964	90,390	43.1%
Contractual Services	21,761	50,000	43.5%	4,791	-	0.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
For the one month ended April 30, 2022
Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
Institutional Support	-	-	0.0%	1,374	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	364,253	2,000,000	0.0%	-	-	0.0%
Total Institutional Support	<u>456,558</u>	<u>2,134,412</u>	21.4%	<u>45,128</u>	<u>90,390</u>	49.9%
Student Grants and Waivers (PELL & SEOG & HEERF)	<u>5,740,546</u>	<u>4,383,703</u>	131.0%	<u>3,926,585</u>	<u>3,748,000</u>	104.8%
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 7,468,602</u>	<u>\$ 8,132,698</u>	91.8%	<u>\$ 5,073,790</u>	<u>\$ 4,736,843</u>	107.1%
RESTRICTED INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ 10,000</u>	0.0%	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	<u>\$ 55,096</u>	<u>\$ 55,000</u>	100.2%	<u>\$ 52,363</u>	<u>\$ 60,000</u>	87.3%
WORKING CASH INTERFUND TRANSFERS - NET	<u>\$ -</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	<u>\$ -</u>	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund
 For the one month ended April 30, 2022
 Unaudited

	4/30/2022	Annual Budget FY2022	Actual/Budget 83.3%	4/30/2021	Annual Budget FY2021	Actual/Budget 83.3%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 45,464	\$ 38,634	117.7%	\$ 38,088	\$ 41,840	91.0%
Investment Revenue	61	150	40.8%	56	150	37.5%
TOTAL AUDIT FUND REVENUES	45,525	38,784	117.4%	38,144	41,990	90.8%
AUDIT FUND EXPENDITURES						
Contractual Services	35,500	40,000	88.8%	41,850	39,050	107.2%
TOTAL AUDIT FUND EXPENDITURES	\$ 35,500	\$ 40,000	88.8%	\$ 41,850	\$ 39,050	107.2%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,542,975	\$ 1,522,557	101.3%	\$ 1,203,532	\$ 1,040,539	115.7%
Investment Revenue	3,740	2,000	187.0%	1,641	2,500	65.7%
Other Revenue	-	-		48,557	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,546,715	1,524,557	101.5%	\$ 1,253,730	\$ 1,043,039	120.2%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	65,639	77,160	85.1%	60,018	70,249	85.4%
Employee Benefits	25,546	28,585	89.4%	23,906	27,305	87.6%
Contractual Services	10,182	25,500	39.9%	12,070	23,000	52.5%
Materials & Supplies	270	3,400	7.9%	197	3,700	5.3%
Total Student Services	101,636	134,645	75.5%	96,191	124,254	77.4%
Operations & Maintenance of Plant:						
Contractual Services	296,364	531,600	55.7%	270,684	519,557	52.1%
Materials & Supplies	38	150	25.2%	36	170	21.1%
Utilities	345	500	69.1%	(79)	650	-12.1%
Total Operations & Maintenance of Plant	296,747	532,250	55.8%	270,642	520,377	52.0%
Institutional Support:						
Salaries	63,471	74,987	84.6%	59,136	66,197	89.3%
Employee Benefits	14,502	208,505	7.0%	12,644	208,438	6.1%
Contractual Services	41,722	37,750	110.5%	213,509	35,750	597.2%
Materials & Supplies	813	2,500	32.5%	9,485	2,100	451.7%
Conference & Meeting	6,320	4,500	140.4%	-	4,700	0.0%
Fixed Charges	124,148	257,200	48.3%	222,236	244,750	90.8%
Total Institutional Support	250,975	585,442	42.9%	517,011	561,935	92.0%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 649,358	\$ 1,252,337	51.9%	\$ 883,844	\$ 1,206,566	73.3%

Illinois Valley Community College District No. 513
Fiscal Year 2022 Budget to Actual Comparison
All Funds - By Budget Officer
as of April 30, 2022
Unaudited

Department	Actual FY2022	Annual Budget FY2022	Actual/ Budget 83.3%
President	309,307	369,634	83.7%
Board of Trustees	12,410	14,850	83.6%
Community Relations	251,951	346,706	72.7%
Foundation	77,872	92,742	84.0%
Continuing Education	489,841	579,283	84.6%
Facilities	3,052,696	4,007,992	76.2%
Information Technologies	1,497,382	2,010,518	74.5%
Institutional Research	96,740	111,029	87.1%
Academic Affairs	210,009	233,115	90.1%
Academic Affairs (AVPCE)	244,732	294,469	83.1%
Carl Perkins (Grant)	98,767	228,075	43.3%
CTE Leadership (Grant)	48,848	49,665	98.4%
GEER (Grant)	42,587	22,000	193.6%
HEERF (Grant)	3,478,341	3,234,228	107.5%
Adult Education	403,671	457,086	88.3%
Learning Resources	1,081,533	1,441,116	75.0%
61 Workforce Development Division	1,824,759	2,222,147	82.1%
Natural Sciences & Business Division	2,582,034	3,072,938	84.0%
Humanities & Fine Arts/Social Science Division	2,320,165	2,860,116	81.1%
Health Professions Division	1,309,465	1,765,763	74.2%
Admissions & Records	341,126	409,321	83.3%
Counseling	439,976	574,813	76.5%
Student Services	225,046	319,689	70.4%
Financial Aid	3,353,462	4,162,829	80.6%
Career Services	29,631	40,266	73.6%
Athletics	272,906	326,677	83.5%
TRiO (Student Success Grant)	284,598	344,090	82.7%
Ottawa Center	74,010	114,844	64.4%
Campus Security	295,147	530,650	55.6%
Business Services/General Institution	980,543	1,203,089	81.5%
Risk Management	273,597	587,042	46.6%
Tuition Waivers	779,975	600,000	130.0%
Purchasing	108,555	126,274	86.0%
Human Resources	115,900	135,108	85.8%
Bookstore	1,063,213	1,238,501	85.8%
Shipping & Receiving	51,337	32,215	159.4%
Copy Center	65,914	114,753	57.4%
Total FY22 Expenditures	<u>28,188,047</u>	<u>34,273,633</u>	82.2%

Illinois Valley Community College
Statement of Cash Flows
for the Month ended April 30, 2022

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 3,726,214.02	\$ 1,702,995.54	\$ 997,598.96	\$ 704,043.74	\$ (628,576.68)	\$ (254,831.94)	\$ 1,657,820.17	\$ 23,316.16	\$ 395,135.65	\$ 590,428.77	\$ 8,914,144.39
Total Receipts	207,096.74	13,689.80	401.06	90.52	33,532.44	8,000.00	1,925.68	10.34	150.59	12,818.80	\$ 277,715.97
Total Cash	3,933,310.76	1,716,685.34	998,000.02	704,134.26	(595,044.24)	(246,831.94)	1,659,745.85	23,326.50	395,286.24	603,247.57	9,191,860.36
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,933,389.92	(1,000,000.00)	-	(500,000.00)	-	-	(1,000,000.00)	-	-	-	(566,610.08)
Expenditures	(2,248,259.58)	(380,872.87)	(93,524.90)	-	(91,998.12)	(217,385.08)	-	-	(55,627.44)	-	(3,087,667.99)
ACCOUNT BALANCE	3,618,441.10	335,812.47	904,475.12	204,134.26	(687,042.36)	(464,217.02)	659,745.85	23,326.50	339,658.80	603,247.57	5,537,582.29
Deposits in Transit	(21,290.15)										(21,290.15)
Outstanding Checks	984,435.78										984,435.78
BANK BALANCE	4,581,586.73	335,812.47	904,475.12	204,134.26	(687,042.36)	(464,217.02)	659,745.85	23,326.50	339,658.80	603,247.57	6,500,727.92

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Certificates of Deposit	-	-	2,256,975.79	-	-	-	2,875,456.68	-	104,039.08	-	5,236,471.55
Illinois Funds	5,180,745.68	2,010,143.89	474,366.21	19,054.66	-	161,794.77	56,180.22	-	-	761,752.56	8,664,037.99
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	14,637.31	-	-	-	-	-	-	-	-	-	14,637.31
Capital Dev. Fund-MD			539,299.68								539,299.68
Total Investment	\$ 5,195,382.99	\$ 2,010,143.89	\$ 3,270,641.68	\$ 19,054.66	\$ -	\$ 161,794.77	\$ 2,931,636.90	\$ -	\$ 104,039.08	\$ 761,752.56	\$ 14,454,446.53

LaSalle State Bank	\$ 149,552.01
Midland States Bank	6,351,175.91
	<u>\$ 6,500,727.92</u>

Respectfully submitted,



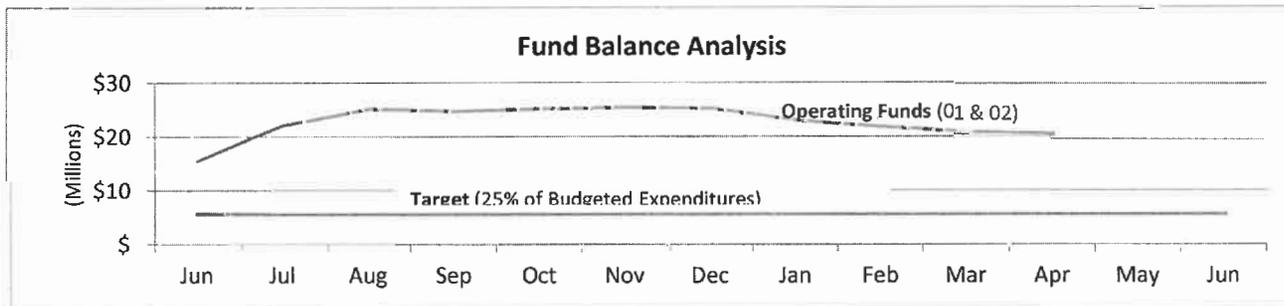
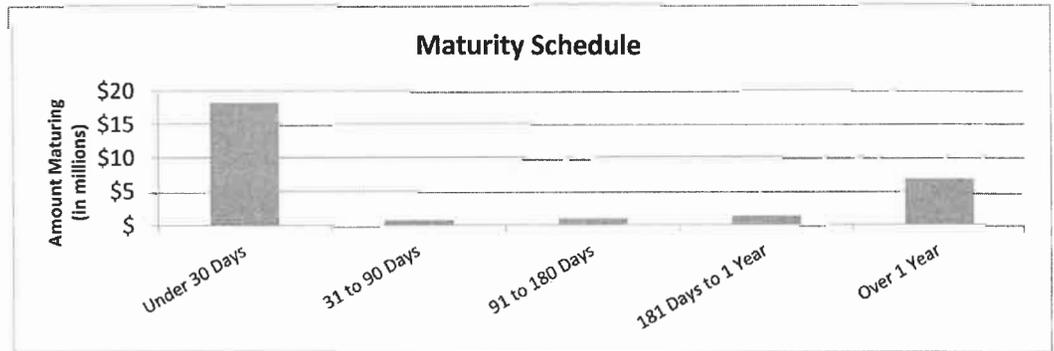
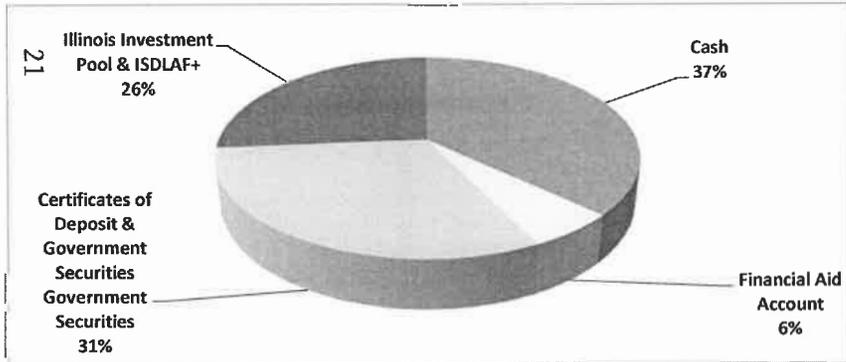
Kathy Ross
 Controller

jc

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
April 30, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	37.0%	\$ 12,216,202	0.350%
Financial Aid Account	5.8%	1,901,047	0.350%
Certificates of Deposit & Government Securities	31.0%	10,246,834	3.792%
Illinois Investment Pool & ISDLAF+	26.2%	8,664,038	0.089%
Total		\$ 33,028,121	1.349%

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 8,664,038	-	-	\$ 8,664,038	31%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	6,351,176	6,351,176	23%
Midland States-F/A	-	-	1,901,047	1,901,047	7%
Midland States-Bldg	-	-	539,300	539,300	2%
LaSalle State Bank	-	-	149,552	149,552	1%
Commerce Bank	-	1,018,884	-	1,018,884	4%
Multi Bank Securities	-	1,705,289	-	1,705,289	6%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	5,010,363	-	5,010,363	18%
Heartland Bank	-	-	165,812	165,812	1%
Marseilles Bank	-	2,299,975	-	2,299,975	8%
	\$ 8,664,038	\$ 10,246,834	\$ 9,106,886	\$ 28,017,758	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
April 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
5/3/2022						248,432		248,432	MBS	2.35%	2.35%	American Express
5/3/2022						248,432		248,432	MBS	2.35%	2.35%	Capital One
7/19/2022						248,324		248,324	MBS	2.25%	2.25%	Discover Bank
7/19/2022						248,287		248,287	MBS	2.30%	2.30%	Capital One
7/19/2022						248,314		248,314	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,284		151,284	MB	0.85%	0.85%	15192
11/23/2022			1,040,391					1,040,391	MB	2.65%	2.67%	17012
11/23/2022							104,039	104,039	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						203,724		203,724	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						203,742		203,742	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						203,872		203,872	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						203,660		203,660	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						203,886		203,886	CB	3.55%	3.55%	Comenity Capital
8/12/2024						236,107		236,107	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						227,394		227,394	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,256,975	-	-	2,875,456	104,039	5,236,471				

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CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

ILLINOIS VALLEY COMMUNITY COLLEGE
PMA INVESTMENT STATUS REPORT
April 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	1,985,363	21,442						2,006,805	Goldman Sachs	2.25%	Govt Treasuries
3/15/2025		978,558		623,974				1,602,531	Nomura Securities	1.75%	Govt Treasuries
3/31/2026				1,026		899,298		900,325	J.P. Morgan	0.75%	Govt Treasuries
3/31/2027						500,702		500,702	J.P. Morgan	2.50%	Govt Treasuries
Total PMA	1,985,363	1,000,000	-	625,000	-	1,400,000	-	5,010,363			

\$5,000 and Over Disbursements

04/01/22 - 04/30/22

24

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
772967	4/6/2022	209546	Allied Universal Security Services	7,334.23	Main Campus Security 03/11/22 - 03/17/22
772975	4/6/2022	1139	CDW Government, Inc	36,888.88	Eaton 9PX; Bright Signs HD; Bright Sign Series 3; DELL
772977	4/6/2022	214499	Constellation NewEnergy, Inc	28,762.36	Main Campus Electric Service 02/10/22 - 03/11/22
772984	4/6/2022	209567	Delta Dental of Illinois	11,158.72	Dental Insurance (March 2022)
773005	4/6/2022	149061	National Curriculum & Training	5,201.85	Driver Improvement Workbooks for CEC DIP Program
773031	4/6/2022	197558	Wright Express FSC	5,269.12	TDT/Athletics/Facilities/AG Dept Vehicle Supplies
773049	4/13/2022	209546	Allied Universal Security Services	7,044.40	Main Campus Security 03/18/22 - 03/24/22
773053	4/13/2022	99391	Blackboard, Inc	9,030.14	Software Maintenance Renewals
773056	4/13/2022	1139	CDW Government, Inc	18,773.49	Malwarebytes License; Laptop Parts; Keyboard
773063	4/13/2022	1335	Henricksen & Company, Inc	5,796.00	Sit to Stand Desks
773101	4/13/2022	126119	Vissering Construction Company	85,458.70	Project 21-051/Appl. 1 Dental Program Renovations
773104	4/13/2022	1927	Walter J Zukowski & Associates	15,996.35	Legal Services
773121	4/14/2022	82897	SURS	49,420.57	Payroll Deductions (04/14/22)
ACH	4/14/2022		CCHC	281,162.22	Health Insurance (April 2022)
ACH	4/14/2022		Internal Revenue Service	58,380.04	Federal Payroll Taxes
ACH	4/14/2022		Illinois Department of Revenue	22,391.39	State Payroll Taxes
ACH	4/14/2022		TSA EPARS	8,083.30	403(b) & 457(b)Payroll
773125	4/20/2022	209546	Allied Universal Security Services	8,186.99	Main Campus Security 03/25/22 - 03/31/22
773139	4/20/2022	234101	Dan Pilson Auto Center	12,504.24	2014 Ford Focus Electric Vehicle
773176	4/20/2022	115142	P & D Sign Company	23,977.50	Digital Display for IVCC
773179	4/20/2022	210438	Petty Cash	5,000.00	Bookstore Buy Back Funds
773180	4/20/2022	210438	Petty Cash	12,000.00	Bookstore Rental Return Funds
773201	4/20/2022	54880	University of Texas At Austin	8,375.00	CCSSE 2022 Administration Survey; CCFSSSE 2022 Survey
773204	4/20/2022	126119	Vissering Construction Company	133,830.07	Project 21-051/Appl. 1 Dental Program Renovations
773208	4/20/2022	233562	Wilpen Environmental Services, Inc	7,720.00	Chemical Waste Disposal
ACH	4/20/2022		Quadiant-USPS	5,000.00	Postage for Meter
774503	4/27/2022	209546	Allied Universal Security Services	7,938.67	Main Campus Security 04/01/22 - 04/07/22
774512	4/27/2022	1139	CDW Government, Inc	7,394.56	Digital 500 GB Memory Kit; Kingston Internal Memory
774514	4/27/2022	174412	Demonica Kemper Architects	100,021.70	Project 21-055 Band Room / Dental Renovation*
774524	4/27/2022	29614	GRAINCO FS, Inc.	5,612.08	Facilities and Grounds supplies
774546	4/27/2022	233618	Moran Technology Consulting, Inc	19,312.00	Assess IT environment; IT assessment startup
774567	4/27/2022	201725	Zoom Imaging Solutions Inc	15,000.00	Educational Annual Service; Webinar Annual Promo
775066	4/28/2022	82897	SURS	48,436.76	Payroll Deductions (04/28/22)
ACH	4/28/2022		Internal Revenue Service	56,794.11	Federal Payroll Taxes
ACH	4/28/2022		Illinois Department of Revenue	21,974.79	State Payroll Taxes
ACH	4/28/2022		TSA EPARS	8,083.30	403(b) & 457(b)Payroll
ACH	4/29/2022		Prudential	5,722.66	Life Insurance (May 2022)
				\$ 1,169,036.19	

*Protection, Health, & Safety (PHS) Projects



IVCC Stipend Board Report for Payroll Ending 04/09/22

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Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Arellano, Abby Christine	Beginning Macrame	03/22/2022	03/24/2022	04/14/2022	ST	205.80	014110394151320			
Boyle- Bruch, Ida Lee	Food Service Sanitation	04/04/2022	04/07/2022	04/14/2022	ST	500.00	014110394151320			
Carlson, James Edward	IT Interim Director	03/27/2022	04/09/2022	04/14/2022	ST	1500.00	012410595051110			
Carlson, James Edward	IT Interim Director	03/27/2022	04/09/2022	04/14/2022	ST	1500.00	018810595051110			
Fish, Nicholas R	Pleasant View CPR Classes	03/22/2022	03/24/2022	04/14/2022	ST	675.00	014210331051320			
Gibson, Stephen Benton	Covia Mfg Maint Refresher	01/19/2022	03/21/2022	04/14/2022	ST	400.00	014210331051320			
Jenrich, Chuck	TransWorld-Implemnt/Certify	03/23/2022	03/24/2022	04/14/2022	ST	1500.00	014210331051320			
Klieber, Tracie Marie	Yoga Unique to You InPerson/On	02/23/2022	04/04/2022	04/14/2022	ST	400.00	014110394151320			
Nestler, Thomas E	SP22 40 hr Equip Refresher	04/04/2022	04/08/2022	04/14/2022	ST	648.00	014210331051320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle Cnty	03/26/2022	03/26/2022	04/14/2022	ST	200.00	014110394251320			
Pytel, Kyle Edwin	Driver Imprvmt-LaSalle Cnty	04/02/2022	04/02/2022	04/14/2022	ST	200.00	014110394251320			
Schneider, Gregg A	DriverImprvmt-Bureau/Putm Cty	03/26/2022	03/26/2022	04/14/2022	ST	160.00	014110394351320			
Schneider, Gregg A	Driver Imprvmt-LaSalle Cnty	03/30/2022	03/30/2022	04/14/2022	ST	160.00	014110394251320			
Schneider, Gregg A	Driver Imprvmt-LaSalle Cnty	04/06/2022	04/06/2022	04/14/2022	ST	160.00	014110394251320			
Schweickert, Michael Brian	Clothing Allowance	03/31/2022	03/31/2022	04/14/2022	TF	127.49	027110471052900			
Smith, Sara E	Food Service Sanitation	03/15/2022	03/24/2022	04/14/2022	ST	600.00	014110394151320			
Sondgeroth, Anthony Lee	Gen Const AWS Prep/Grd/Test	03/25/2022	03/25/2022	04/14/2022	ST	450.00	014210331051320			
Taylor, David R	Fundamentals of Fabrication	03/31/2022	05/05/2022	05/12/2022	ST	900.00	014110394151320			

\$10,286.29



 Dr. Matthew Seaton
 Vice President of Business Services and Finance

 4/13/2022

 Dr. Jerry Corcoran
 President

*Earn Types
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
 MI=Miscellaneous, SS=Summer School



**IVCC Stipend Board Report for Payroll Ending
4/23/22**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balzarini, Doreen J	One-on-One Computer Session	04/23/2022	04/25/2022	04/28/2022	ST	105.00	014110394151320			
Carlson, James Edward	IT Interim Director	04/10/2022	04/23/2022	04/28/2022	ST	1500.00	018810595051110			
Carlson, James Edward	IT Interim Director	04/10/2022	04/23/2022	04/28/2022	ST	1500.00	012410595051110			
Dellinger, Douglas Albert	Beginning Photography	03/15/2022	04/19/2022	04/28/2022	ST	630.00	014110394151320			
Fitzpatrick, Sara Elizabeth	Appetizers & Grazing Boards	04/13/2022	04/13/2022	04/28/2022	ST	360.00	014110394151320			
Molin, Theresa Marie	Miller Trkng-AWS Weld Testing	04/20/2022	04/20/2022	04/28/2022	ST	275.00	014210331051320			
Retoff, Dan J	Breathing for Life	03/25/2022	04/22/2022	04/28/2022	ST	105.00	014110394151320			
Schifano, Cassandra C	Potter Badge(Brownie Troop)	04/06/2022	04/20/2022	04/28/2022	ST	200.00	014110394151320			
Schneider, Gregg A	Driver Imprvmt-LaSalle County	04/20/2022	04/20/2022	04/28/2022	ST	160.00	014110394251320			

\$4,835.00

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Dr. Matthew Seaton
Vice President of Business Services and Finance

Dr. Jerry Corcoran
President

4/29/2022

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments
April 2022**

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Park, Tiffany	PT Instructor - Speech	HFSS	688.00	N/A

27

*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Sciences & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran
President

5/3/2022

RFP – Counseling Services for Mental Health Early Action On Campus Act

The RFP for Counseling Services has been returned and the respondents have been ranked by a committee consisting of Vice President for Student Services Mark Grzybowski, IVCC Counselors, and IVCC Project Success Counselors.

The College received responses from the following vendors:

- North Central Behavioral Health Systems
- Transformative Growth Counseling Services

The respondents were ranked on the following categories:

- Therapeutic Behavioral Services
- Social Work Services & Community Involvement
- Food Insecurity
- Insecure Housing & Homelessness
- Legal Services & Compliance

Recommendation:

The review committee recommends that the Board of Trustees approve Transformative Growth Counseling Services as the college’s provider of Counseling Services as related to the Mental Health Early Action On Campus Act for an initial period of 3 years and total cost of \$315,000 primarily covered with TORT funds.

KPI 3: Support for Students

KPI 5: District Population Served

Approval – Additional Purchases for Technology Replacement of Various Technology Components

The IT Department is requesting the Board of Trustees approve the proposal for the purchase of the following additional items detailed in the attached memo:

- 50 Monitors
- 82 Hub Monitors

The expenditure will not exceed \$33,000 plus shipping costs. These expenditures can be paid from the HEERF fund.

These purchases are not subject to bid according to Illinois statutes as the equipment must be compatible and functional with our current systems.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from the IT Department for purchase of the above listed equipment at a cost not to exceed \$33,000 plus shipping.

KPI 6: Resource Management



MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: May 2, 2022
SUBJECT: Technology Purchases

The equipment below was not included in the purchases made last month.

50 regular monitors. The cost is \$221.99/monitor for a total of \$11,099.50.

82 hub monitors. The cost is \$263.99/monitor for a total cost of \$21,647.18.

The total cost of the purchases is \$32,746.68 plus shipping.

Please let me know if you have questions or concerns.

Approval – Contract with the City of Oglesby for a Full-Time Police Officer

The Operations Committee has reviewed a proposal from the City of Oglesby for a full-time police officer to be present on campus weekly. The contract is attached and has been reviewed by Mr. Zukowski.

Currently the College contracts with the City for a part-time officer to be present about 20 hours per week. Depending on the number of hours worked, the current annual contract is about \$33,600/year.

The full-time officer will cost about \$70,624 in 2023 and \$72,068 in 2024. This expense will be paid from the Tort Fund.

Recommendation:

It is recommended that the Board of Trustees approve the contract with the City of Oglesby for a Full-Time Police Officer, as presented.

KPI 5: District Population Served

RESOLUTION NO. 050222R1

**RESOLUTION OF THE CITY OF OGLESBY, LASALLE COUNTY, ILLINOIS,
AUTHORIZING THE MAYOR AND CLERK TO EXECUTE AN
INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF OGLESBY,
LASALLE COUNTY, ILLINOIS AND ILLINOIS VALLEY COMMUNITY COLLEGE
TO ESTABLISH A SCHOOL RESOURCE OFFICER PROGRAM**

WHEREAS, the CITY OF OGLESBY currently provides police services to ILLINOIS VALLEY COMMUNITY COLLEGE, which College falls within the City's corporate boundaries of the City; and

WHEREAS, the CITY OF OGLESBY and ILLINOIS VALLEY COMMUNITY COLLEGE have engaged in negotiations over the CITY OF OGLESBY supplying a school resource officer to ILLINOIS VALLEY COMMUNITY COLLEGE; and

WHEREAS, the CITY OF OGLESBY and ILLINOIS VALLEY COMMUNITY COLLEGE have reached an agreement on the terms and conditions of the CITY OF OGLESBY supplying a school resource officer to ILLINOIS VALLEY COMMUNITY COLLEGE, which agreement is set forth in an Intergovernmental Agreement between the CITY OF OGLESBY and ILLINOIS VALLEY COMMUNITY COLLEGE, a copy of said Agreement being marked "Exhibit A", attached hereto and incorporated herein by reference; and

WHEREAS, the corporate authorities of the CITY OF OGLESBY deem it to be in the best interest of the public health, safety and welfare of the residents of the CITY OF OGLESBY to authorize the Mayor and City Clerk of the City of Oglesby to execute said Intergovernmental Agreement on behalf of the CITY OF OGLESBY,

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COMMISSIONERS OF THE CITY OF OGLESBY, AS FOLLOWS:

1. The recitals contained in the preamble to this Resolution are incorporated by reference as if set out in full herein.

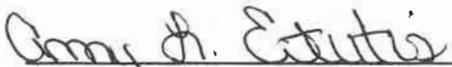
2. The Mayor and City Clerk of the CITY OF OGLESBY are hereby authorized to execute the INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF OGLESBY, LASALLE COUNTY, ILLINOIS AND ILLINOIS VALLEY COMMUNITY COLLEGE, a copy of which is marked "Exhibit A", attached hereto and made a part hereof).

3. This Resolution will be in full force and effect after its passage, approval and publication as provided by law.

PRESENTED, PASSED AND ADOPTED at a regular meeting of the City Council of the City of Oglesby, LaSalle County, Illinois, by an aye and nay roll call vote this 2nd day of May, 2022.

JASON CURRAN	<u>X</u>	AYE;	___	NAY;	___	ABSENT;	___	PASS
TERRY EUTIS	<u>X</u>	AYE;	___	NAY;	___	ABSENT;	___	PASS
JAMES CULLINAN	<u>X</u>	AYE;	___	NAY;	___	ABSENT;	___	PASS
THOMAS ARGUBRIGHT	<u>X</u>	AYE;	___	NAY;	___	ABSENT;	___	PASS
DOMINIC RIVARA	<u>X</u>	AYE;	___	NAY;	___	ABSENT;	___	PASS

APPROVED:



AMY EUTIS, City Clerk



DOMINIC RIVARA, Mayor

EXHIBIT A

INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF OGLESBY, LASALLE COUNTY, ILLINOIS
AND ILLINOIS VALLEY COMMUNITY COLLEGE
TO ESTABLISH A SCHOOL RESOURCE OFFICER PROGRAM

This Intergovernmental Agreement (hereinafter "Agreement") is made this _____ day of _____, 2022, by and between the CITY OF OGLESBY, LASALLE COUNTY, ILLINOIS, an Illinois Municipal Corporation (hereinafter "OGLESBY"), and ILLINOIS VALLEY COMMUNITY COLLEGE, an Illinois Community College (hereinafter "IVCC"), and is intended to formalize a Memorandum of Understanding previously agreed upon between the parties hereto:

WHEREAS, the parties hereto agree that it is mutually beneficial to both parties for an OGLESBY police officer to be assigned as School Resource Officer to IVCC, located within the City of Oglesby, LaSalle County, Illinois on the terms and conditions specified herein; and

WHEREAS, the OGLESBY Police Department recognizes and supports the need for safe schools and a safe learning environment for students and staff and in furtherance of that goal, the OGLESBY Police Department School Resource Officer shall work in partnership with IVCC school officials toward that end; and

WHEREAS, it is understood by all parties hereto that all officers of the OGLESBY Police Department assigned to IVCC shall be and remain employees of the City of OGLESBY; and

WHEREAS, the parties to this Agreement are authorized to enter into this Intergovernmental Agreement to provide and obtain the desired services pursuant to the state constitution (Ill. Const. 1970, art. VII §10) and state statute (5 ILCS 220/1 *et seq.*),

NOW, THEREFORE, in light of the mutually beneficial nature of providing a School Resource Officer under the terms and conditions specified herein, OGLESBY and IVCC agree as follows:

SECTION ONE

SELECTION OF RESOURCE OFFICER AND FINANCIAL COMPENSATION

The OGLESBY Police Department shall be responsible for the selection of a School Resource Officer (hereinafter collectively "SRO") to service the IVCC campus. Traits to be considered in that selection include the SRO candidate's willingness and

ability to work with youth, the candidate's level of maturity, patience, courtesy, tact, flexibility, approachability and verbal and written communication skills. A successful SRO must be a good role model for the youth and young adults of our community and the IMCC campus.

The SRO shall, as needed, attend IVCC activities outside of regular duty hours. The OGLESBY Police Department shall use its best efforts to have any requested services provided by the SRO outside of the SRO's regular duty hours in a manner which will not incur overtime for any SRO. IVCC shall pay OGLESBY on at least a monthly basis for all costs that OGLESBY incurs in providing any SRO service, including any overtime as requested by IVCC, knowing that OGLESBY is generally required to pay officers at least one and one-half (1.5) times their regular rate of pay for their overtime. OGLESBY agrees to provide an invoice to IVCC for SRO services and payment will be due to OGLESBY within thirty (30) day of the presentation of any such invoice. OGLESBY'S anticipated costs for furnishing an SRO to IVCC are estimated as follows:

	OGLESBY COST FOR IVCC SRO OFFICER		
Year	2022	2023	2024
Hourly Wage	\$27.85	\$28.69	\$29.55
Annually	\$60,824.40	\$62,658.96	\$64,537.20
*_Health Insurance	\$6,258	\$6,258-	\$6,258
*_Pension	\$4,718	\$4,718	\$4,718
*State	\$2,730	\$2,730	\$2,730
*_Federal	\$8,744	\$8,744	\$8,744
*_Medicare	\$830	\$830	\$830
* Work Comp.	\$888	\$888	\$888
Total for 52 Weeks	\$84,992.40	\$86,826.96	\$88,705.20
Per Week	\$1,634.47	\$1,669.75	\$1,705.87
40 Week Avg.	\$63,150.80	\$64,494.80	\$65,870.80
SRO Certification	\$1,134	\$1,134	\$1,134
Squad Maintenance	\$2,700	\$2,700	\$2,700
Per Year Total	\$69,212.80	\$70,624	\$72,068.80

*Rates are average based on 2021 figures

SECTION TWO

LIABILITIES AND INSURANCE:

A. Each party hereto agrees to maintain general liability and worker's compensation insurance coverage on their own employees in the amount reasonably sufficient to protect itself in the event any causes of action or claims are filed, but under no circumstances should the general liability limits be less than \$1 million per occurrence and \$2 million in the aggregate. Statutory limits for worker's compensation will apply to cover the employees of each party. The parties hereto will provide to the other at least thirty (30) days advance notice in writing of any proposed cancellation or termination of any such insurance.

B. It is understood and agreed by the parties that no party to this Agreement shall be legally liable for any negligent or wrongful acts (either of commission or omission) chargeable to the other (unless such liability is imposed by law) and this Agreement shall not be construed as seeking to either enlarge or diminish any obligation or duty owed by one party against the other or against third parties.

SECTION THREE

JOB ACCOUNTABILITY

Any SRO will be primarily accountable to the OGLESBY Police Department and report directly to its dayshift patrol sergeant or Assistant Chief of Police. Any SRO is required to maintain an accurate accounting of cases worked, training received, number and type of presentations made and to whom, overtime worked, specials details and all other information worthy of reporting. This reported information will be due on a quarterly basis and is to be forwarded to the Assistant Chief of Police for OGLESBY via the SRO's chain of command. IVCC and OGLESBY acknowledge that any SRO shall remain responsive to the chain of command of the OGLESBY Police Department.

SECTION FOUR

UNIFORM

Any SRO will wear the regular police patrol uniform of the OGLESBY Police Department and drive a fully equipped OGLESBY patrol vehicle. More casual attire may be worn by an SRO (with permission from the SRO's supervisor) when the SRO is participating in school activities and school athletics that make wearing a uniform impractical.

SECTION FIVE

ON-DUTY STATUS:

Any SRO will normally work from 7:30 AM to 3:30 PM, Monday through Friday. Alterations to the SRO schedule may be made hereafter as mutually agreed to by the parties to this Agreement. An SRO may adjust the work schedule, with the approval of the SRO's immediate supervisor, in order to accommodate school activities and requests. An SRO's supervisor may approve overtime in advance when schedule adjustments are not practical. An SRO shall report to their assigned post at 7:30 AM, unless other arrangements are made in advance with the supervisor. An SRO is expected to leave information for school officials and their supervisor regarding their whereabouts when off campus. When school is not in session (i.e., holidays, summer vacation, midyear breaks, etc.), an SRO will report to their supervisor for further assignment. All SRO's shall remain employees of the City of OGLESBY and shall not be considered an employee of IVCC.

SECTION SIX

SRO DUTIES AND RESPONSIBILITIES, GENERALLY:

An SRO shall:

- A. Attend extracurricular activities held at IVCC within the City of OGLESBY when feasible, and promote a positive relationship between students and law enforcement officials;
- B. Understand school policies regarding how to distinguish disciplinary infractions to be handled by school officials versus criminal activity that warrants SRO involvement;
- C. Work with IVCC personnel to advise concerning vehicular and traffic safety on and around the school campus;
- D. Become thoroughly familiar with the campus and learn of any troublesome locations on and off campus and otherwise learn a complete knowledge of the campus that helps develop preventative tactics and techniques to promote a safe school environment.
- E. Act swiftly and cooperatively when responding to disruptions and criminal offenses at school or on school grounds, such as disorderly conduct by trespassers, the possession and/or use of weapons on campus, the possession, sale, distribution or use of alcohol or controlled substances, rioting or dangerous demonstrations, serious acts of vandalism, etc.;

- F. Make reports of criminal offenses as per the OGLESBY Police Department's regulations as warranted, and investigate such acts that may occur at IVCC;
- G. Provide assistance to other officers of the OGLESBY Police Department or other law enforcement agencies in their investigations of criminal offenses which are alleged to have occurred off campus, but may be related to school activities;
- H. Familiarize themselves with the many issues confronting students, e.g., alcohol and drug use, gang involvement, weapons, bullying and suicide;
- I. Work collaboratively with IVCC, SROs from other jurisdictions within the surrounding area and the County Probation and Health Departments to create a safe and drug free school and promote healthy youth development;
- J. Provide direct intervention to students who are victims, witnesses, or perpetrators of violent crime;
- K. Participate in an SRO Program evaluation by providing data and assisting with analysis and recommendations through partnership meetings;
- L. Define safety and security measures, as needed, within IVCC and assist with implementation, but the services performed by the SRO are not intended to supplant those provided by existing IVCC security personnel;
- M. Handle the primary responsibility of responding to calls for service and investigating crimes on the IVCC campus;
- N. Conduct follow-ups on reports taken by patrol officers when appropriate;
- O. Establish genuine rapport between students, faculty, and parents while being available to students, parents and faculty before, during and after school;
- P. Provide a safe, healthy and secure environment on campus and in the immediate proximity of the campus;
- Q. Provide routine marked police car patrol and foot patrol during the most critical times to discourage unlawful and antisocial behavior;
- R. Provide intelligence to law enforcement and school officials relative to gang or drug activities and enforcement;
- S. Give educational presentations to the student body, faculty, administration and other school-based groups relative to laws, the role of law

enforcement and other appropriate subjects;

T. Serve as a resource for IVCC and the OGLESBY Police Department by providing safety programs, special drug education classes in the school and assisting staff with presentations.

U. Train school administrators and faculty on gangs, youth subcultures and substance abuse;

V. Encourage input from the school and community to inform ongoing policies that promote a safe and inclusive school environment;

W. Train other OGLESBY Police Department personnel on the role of the SRO and on school issues important for officers to know;

X. Be a liaison between the school, police and probation departments, and the community to keep all informed of the activities of others who may be at risk or inclined to cause problems or commit crimes;

Y. Assist police investigators with information that will help solve cases;

Z. Assist school staff in lessening campus tension and provide assistance to campus supervisors as needed;

AA. Consider diversion opportunities rather than arrest, when appropriate;

BB. Use discretion in handling confidential material and information;

CC. Use all resources provided for the prevention, observation, intervention, investigation and reporting of unlawful acts;

DD. Coordinate all activities with school officials and staff members concerned and seek permission, advice and guidance prior to enacting any program within the school;

EE. Submit a monthly activity report to the OGLESY Sergeant who shall submit an activity report to the OGLESBY Police Chief at the end of each school year; and

FF. Comply with IVCC Board Policies while performing services to the extent such Policies are not inconsistent with the Oglesby Police Department's policies, procedures or other requirements.

SECTION SEVEN

OBLIGATIONS OF IVCC

IVCC shall cooperate with and support an SRO and the City of Oglesby Police Department in a proactive manner to ensure that the SRO program meets the expectations of IVCC, the OGLESBY Police Department, students, parents and the community. IVCC shall provide a private office, office furnishings, telephone, access to the security camera system, and a computer to an SRO for the SRO's use in the school.

SECTION EIGHT

RELATIONSHIPS

It is most important that any SRO become acquainted with school officials and understand school priorities and procedures, as well as state and local laws relevant to school safety and order. An SRO should also attend faculty meetings, assemblies and classrooms as often as possible and work in cooperation with school officials in building positive relationships. Any SRO shall conduct himself/herself in a manner that will reflect favorably on the OGLESBY Police Department and IVCC. Conduct above reproach is mandatory. Any SRO must be a positive role model, serving as a good example of a professional law enforcement officer. Any SRO must show respect for all students and parents and display fairness and consistency in handling all issues that occur.

SECTION NINE

PREVENTATIVE STRATEGIES

SROs will provide information on drug use, underage drinking, drinking and driving, peer pressure, bullying, cyber bullying, gang awareness, sexual assault awareness, student privacy, search and seizure and other laws that apply to students, and shall provide information on careers in law enforcement and various other safety issues.

SECTION TEN

POLICE REPORTS

Staff members and site administrators shall only request police assistance: (1) when necessary to protect the physical safety of students and staff; (2) when required

by law; or (3) when appropriate to address criminal behavior of persons other than students. Police involvement should not be requested in a situation that can be safely and appropriately handled by IVCC's internal disciplinary procedures. In the event IVCC staff and/or any SRO is unclear as to how a situation should be handled, the Assistant Police Chief should be contacted immediately to make a determination as to how such situation should be handled. Calls for service at schools requiring or resulting in written crime reports will normally be the responsibility of the SRO if the reported incident is directly school-related and the SRO is readily available. When the SRO is not available, an OGLESBY patrol officer may handle the call for service. Crime reports needing additional follow up may be assigned to the OGLESBY Police Department's investigation division if the SRO is unable to complete the follow up.

SECTION ELEVEN

PROCEDURES FOR SCHOOL STAFF TO REQUEST POLICE ASSISTANCE WHEN REQUIREMENTS ARE MET

- A. Call 911, SRO, or any police officer in an emergency or crisis situation, and notify the site administrator as soon as possible;
- B. If there is no immediate danger to students or others, a staff member should always contact a site administrator to make the decision about whether to request police assistance for an incident involving potentially criminal behavior by a student; and
- C. A site administrator shall notify IVCC's Vice President for Business Services and create a written Incident Report the same day to detail police response to an incident involving a student as required by IVCC policy. Such reports should meet the disaggregated data requirements and, at the same time, protect the identity of students and refrain from revealing individualized information to the general public or relevant school community.

SECTION TWELVE

STUDENT DISCIPLINE

IVCC administrators shall have primary responsibility to ensure consistent enforcement of school rules and policies. If an administrator believes an incident is in violation of the law, he or she may contact the SRO to determine whether law enforcement action is appropriate. Pursuant to OGLESBY Police Department policy, IVCC administrators shall prioritize alternatives to school removals and police involvement, such as the use of restorative practices. Absent a real and immediate threat to student, teacher or public safety, incidents involving public order offenses, including disorderly conduct, disturbance/disruption of a school or public

assembly, trespass, loitering, profanity and fighting that does not involve physical injury or a weapon, shall be considered school discipline issues to be handled by school officials, rather than a criminal law issue warranting formal law enforcement intervention (e.g., issuance of a criminal citation, ticket or summons, or actual arrest).

SECTION THIRTEEN

ARRESTS ON IVCC CAMPUS

To minimize disruption to the learning environment, OGLESBY police officers should consider the reasonableness of making an arrest on campus or summoning a student from a classroom. When considering whether it is reasonable to arrest or summon a student on campus, an officer shall consider the following:

- A. Whether the arrest or summoning is in response to the commission of a school related offense;
- B. The seriousness of the offense;
- C. Whether there is an imminent threat to public safety;
- D. Federal, state and local requirements; and
- E. Whether the officer is able to accomplish the arrest by other means.

If the arrest is not reasonable given the considerations listed above, the arrest or summons of the student should be made at another time and/or place.

SECTION FOURTEEN

TRAINING ON AND DISTRIBUTION OF A MEMORANDUM OF UNDERSTANDING (MOU) FORMING THE BASIS OF THIS AGREEMENT

IVCC shall ensure that a Memorandum of Understanding (MOU) summarizing the basis of this Agreement is distributed to all IVCC staff and that appropriate training regarding the provisions of that MOU and staff responsibilities under the MOU are provided to its staff. SROs may, at the election of IVCC, participate in at least one such training session per year to include:

- A. School-related law enforcement best practices;
- B. Cultural competency in cross-cultural engagement between police

officers; and

C. Ongoing community intervention best practices and referral organizations.

An officer's effectiveness in the SRO program will be evaluated at the end of each school term. IVCC shall provide input into the evaluation. This may include a recommendation to the OGLESBY Chief of Police that the officer not be reassigned to the school the following year. The Chief of Police will seriously consider the evaluation and the input of IVCC when assigning an officer to the campus the following year and will make a good faith effort to address any concerns raised by IVCC. The final decision on which officer will be assigned as an SRO shall fall within the sole discretion of the OGLESBY Chief of Police.

SECTION FIFTEEN

EFFECTIVE DATE

This Agreement shall be effective as of the 1st day of June, 2022, or by such later date as when fully executed by both parties, whichever is later, and shall remain in effect through the 30th day of April, 2025, unless renewed by agreement of both parties or terminated as provided herein.

SECTION SIXTEEN

TERMINATION OF THIS AGREEMENT

Either party may terminate this Agreement upon sixty (60) days written notice to the other party.

SECTION SEVENTEEN

MODIFICATION, ENTIRE AGREEMENT

No modification of this Agreement shall be valid or binding unless the modification is in writing, duly dated and signed by both parties.

ILLINOIS VALLEY COMMUNITY COLLEGE

By: _____

Date: _____

CITY OF OGLESBY

By: Dominic Rivara

Date: 5/2/22

Staff Retirement – Bonnie Campbell – Associate Vice President for Academic Affairs

Bonnie Campbell, Associate Vice President for Academic Affairs, has submitted a notice of retirement effective October 1, 2022. Her retirement letter is attached.

Bonnie has served the college in many capacities including Associate Vice President, Dean, Division Chair, Nursing Instructor, and Interim Director of Nursing Programs in her 25 years of employment.

We sincerely thank Bonnie for her expertise, years of dedicated leadership and service, and wish her well in retirement.

Recommendation:

Accept with regret the retirement notice of Bonnie Campbell, Associate Vice President for Academic Affairs, effective October 1, 2022.

KPI 4: Support for Employees

April 29, 2022

Dear Dr. Corcoran:

I am writing this letter to inform you that I will be retiring from my position as Associate Vice-President for Academic Affairs, effective October 1, 2022.

Illinois Valley Community College has been my home away from home for over 25 years. While it will be difficult to leave, I do look forward to retirement. I would like to believe that I am leaving IVCC a bit better than I found it all those years ago. I am proud of the work that I have done in the health careers area, predominantly in nursing, and equally as proud of my unwavering support of both Career and Technical Education and the adult student. There is still much to do, but I feel confident that I am leaving those "worlds" in very good and capable hands.

During my years of employment at IVCC I have been provided opportunities for both professional and personal growth, of which I am very grateful. I have also been privileged to be involved, both directly and indirectly, with the education of literally hundreds of students. But most importantly, I have appreciated and treasure the time spent working with, and learning from my colleagues, past and present. I am both lucky and blessed to refer to so many of them as friends.

If I can be of assistance during the transition of my position, please ask. You know me well enough to know that I am not very good at walking away if I think I can help.

Sincerely,



Bonnie Campbell

Bid Results – CETLA Program Renovation

Bids for the CETLA Program Renovation were received and publicly opened on April 8, 2022.

Lo Destro Construction Company, Chicago, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

Contractor	Base Bid	Alternate No.1
Lo Destro Construction Company Chicago, IL	\$1,550,000	\$0
Vissering Construction Company Streator, IL	\$1,697,979	\$0
Construction Inc. Lombard, IL	\$2,475,000	\$10,000

Recommendation:

The administration recommends Board approval to accept the base bid from Lo Destro Construction Company, Chicago, Illinois, in the amount of \$1,550,000 for the CETLA Program Renovation.

KPI 6: Resource Management



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street Suite 301 Chicago, Illinois 60661 T 312.496.0000 F 312.496.0000
www.dka-design.com

April 25, 2022

Ms. Michelle Carboni, Director of Purchasing
Illinois Valley Community College
815 North Orlando Smith Rd.
Oglesby, IL 61348

Re: CETLA Program Renovation
DKA Project No. 21-055
Letter of Recommendation to Award a Construction Contract

Dear Ms. Carboni:

Bids were opened on the above referenced project at 2:00 pm on April 8th, 2022. Three bidders were bidders of record and three bids were received.

After reviewing the bids, Demonica Kemper Architects interviewed the apparent low bidder to ensure the bid documents were clear, without conflict, and no assumptions were made. Demonica Kemper Architects also confirmed the apparent low bidder understands the scope of work and has an appropriate plan to meet the schedule. Demonica Kemper Architects asked the apparent low bidder about their project teams to ensure they are assigning capable individuals who have the proper experience and knowledge needed for the project.

Based on this review, Demonica Kemper Architects has found no evidence which would disqualify the apparent low bidder from being awarded the contract for this work. Demonica Kemper Architects therefore recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

**Lo Destro Construction Company
211 E. Ontario, Suite 500
Chicago, Illinois 60611**

for the total contract amount of \$1,550,000.00. The contract amount is inclusive of the base bid and all Work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with Illinois Valley Community College toward the successful completion of this project.

Sincerely,

Frank Carello, Assoc. AIA, LEED AP
Senior Associate

Attachment(s): Bid Tabulation Form

Bidder	Includes	Bid Documents Submitted					Bid Amounts Submitted	
	Addendum 1	00 41 13	00 43 13	00 43 25	00 45 19	Base Bid	Alternate 1 (Deduct)	
Construction Inc.	X	X	X	X	X	\$ 2,475,000	\$ 10,000	
Lo Destro Construction	X	X	X	X	X	\$ 1,550,000	\$ -	
Vissering Construction	X	X	X	X	X	\$ 1,697,979	\$ -	

Alternate 1: DEDUCT amount to eliminate the liquidated damages clause from the contract.
 Alternate 2: N/A
 00 41 13: Bid Form 00 43 25: Substitution Sheet
 00 43 13: Bid Bond 00 45 19: Bidder Eligibility & Non-Collusion Affidavit

Bid Results – Asbestos Abatement – CETLA Band Room Renovation

Bids for the Asbestos Abatement – CETLA Band Room Renovation were received and publicly opened on April 29, 2022.

Colfax Corporation, Chicago, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Forensic Analytical Consulting Services. A summary of bids received is listed below.

Contractor	Base Bid #1	Base Bid #2	Alternate No.1
Colfax Corporation Chicago, IL	\$157,000	\$10,000	\$8,800
Valor Technologies, Inc. Bolingbrook, IL	\$179,000	\$10,000	\$14,000
Husar Abatement, Ltd, Franklin Park, IL	\$170,000	\$10,000	\$28,000
M & O Environmental Company Homewood, IL	\$255,000	\$10,000	\$17,000

Recommendation:

The administration recommends Board approval to accept the Base Bid # 1 and #2 and the Alternate Bid #1 Non-ACM Demolition from Colfax Corporation, Chicago, Illinois, in the amount of \$175,800 for the Asbestos Abatement – CETLA Band Room Renovation.

KPI 6: Resource Management

May 2, 2022

Illinois Valley Community College
815 Orlando Smith Avenue
Oglesby, Illinois 61348

Attn: Mr. Scott Curley, Director of Facilities

**Re: Bid Recommendation Letter for Asbestos Abatement Contractor
Asbestos Abatement Response Action Services – Summer 2022**

**Illinois Valley Community College – Building D – CETLA Band Room Renovation Project
815 Orlando Smith Avenue, Oglesby, Illinois 61348
FACS PJ#70045**

Dear Mr. Curley:

On April 29, 2022, four (4) sealed bids were received, opened, and read by Illinois Valley Community College (IVCC) regarding the project indicated above. A copy of the bid tabulation is attached. As specified, the current project scope will include the Base Bid #1 (Gross Removal of ACM Ceiling & Wall Materials), Base Bid #2 (\$10,000 NTE Fee Allowance for Window Removal/Replacement for Project) and Alternate #1 Bid (Demolition of specified Non-ACM Materials to facilitate abatement). The bid ranges, provided as a Total of Both the Base Bid #1/Base Bid #2, and for Base Bid #3, were as follows:

**Base Bid #1 (Asbestos Abatement) & Base Bid #2 (Window Allowance) Total: \$167,000 to \$265,000
Apparent Low Responsible Bidder – Colfax Corporation (Colfax)**

**Base Bid #3 (Non-ACM Demolition): \$8,800.00 to \$28,000
Apparent Low Responsible Bidder – Colfax Corporation (Colfax)**

The apparent low responsible bidder for both the Asbestos Abatement Project (Base Bid #1/Base Bid #2) and for the inclusion of the Non-ACM Demolition (Base Bid #3) was Colfax Corporation (Colfax), with submission of all required bid documents. Colfax attended the pre-bid walkthrough meeting on April 21, 2022. FACS' review of their bids finds all necessary certifications, schedules and bid bond included, as required in the project manual.

We have contacted the estimator for the apparent low bid, Mr. Bob Boll (Colfax) and reviewed the bid and scope of work. Mr. Boll stated that they fully understand the scope(s) of work at the facility, the time frames for the project, man-power needed for the project, current site conditions and liquidated damages. Mr. Boll noted that they were comfortable and confident with the bid and prepared to start the work on May 16, 2022. In addition, review of contractor's past work experience demonstrates that they are both competent and capable of performing the work as specified.

Therefore, FACS recommends award of the project to the apparent low responsible bidder:

Low Responsible Bidder Asbestos Abatement – Colfax Corporation (Colfax) - \$167,000

**Low Responsible Bidder Asbestos Abatement w/Non-ACM Demolition – Colfax Corporation
(Colfax) - \$175,800**

If you have any questions regarding the scope of work or the bids, please do not hesitate to contact our office. Thank you.

Sincerely,
Forensic Analytical Consulting Services, Inc. (FACS).

A handwritten signature in black ink, appearing to read "Thad Daniels". The signature is written in a cursive style with a long, sweeping underline.

Thad Daniels
Local Director

attachments - Bid Tabulation – 04/29/2022

cc: Michael Glenn (FACS), Frank Carello (DKA)

ILLINOIS VALLEY COMMUNITY COLLEGE – OFFICIAL BID RESULTS/TABULATION
 ASBESTOS ABATEMENT – CETLA RENOVATION, 815 ORLAND SMITH AVENUE, OGLESBY, IL
BID DATE: FRIDAY, APRIL 29, 2022 AT 1:00 P.M.
 PRE-BID MEETING DATE: THURSDAY, APRIL 21, 2022 AT 10:00 A.M.

FACS No. PJ70045

VOL NO.	CONTRACTOR'S NAME	ADDENDUM ACKNOWLEDGED (Yes or No)	BASE BID #1	BASE BID #2 Window Allowance (\$10,000.00)	ALTERNATE BID #1 Non-ACM Demo	UNIT PRICE BIDS Man-Day Cost \$ LF/SF	REQUIRED DOCUMENTS INCLUDED
1	Universal Asbestos Removal (UAR) (Bob Nelson)	NO BID					
2	Valor Technologies, Inc. (Valor) (Scott Montgomery)	YES	\$179,000.00	\$10,000.00	\$14,000.00		
3	Colfax Corporation (Colfax) (Bob Boll)	YES	\$157,000.00	\$10,000.00	\$8,800.00		
4	EHC Industries, Inc. (EHC) (Mike Foster)	NO BID					
5	Husar (Aaron Sanchez)	YES	\$170,000.00	\$10,000.00	\$28,000.00		
6	M&O Environmental Company (M&O) (Joe Schuman)	YES	\$255,000.00	\$10,000.00	\$17,000.00		

53

Bid Request – Cardiac Monitor for EMS Program

The EMS program is in need of a new cardiac monitor/defibrillator. During our recent accreditation site visit one of the recommendations was to update our current cardiac monitor/defibrillators to the current model being used by EMS agencies. Shortly after the site visit one of our monitor/defibrillators stopped working. Due to the age of the cardiac monitor it is no longer serviceable. The inability to use the monitor/defibrillator has decreased the effectiveness of the hands-on learning needed to successfully complete the paramedic course. The new monitor would allow the program to train and test students at double our current rate.

This purchase will be paid for by the Cares HEERF II Funds.

Recommendation:

The administration recommends Board authorization to seek bids for a cardiac monitor for the EMS program at an estimated cost of \$35,000.

KPI 1: Student Academic Success

Purchase Request – Dental Equipment for Dental Lab

During the Summer of 2021, the Audit Finance Committee had reviewed and approved a budget of \$852,237 for the Dental Program Renovation project.

We have a remaining list of equipment that will need purchased for the project. The remaining equipment will cost an estimated \$135,000.

Recommendation:

The administration recommends Board authorization to seek bids to purchase the remaining dental equipment needed for the Dental Program Renovation at an estimated cost of \$135,000.

KPI 1: Student Academic Success

Approval – Renewal of Blackboard Learn for 2022-2023

The IT Department and Learning Resources are recommending that the Board approve the renewal of the Blackboard Learn subscription for the 2022-2023 academic year for \$57,351.

This is IVCC's last annual license cost with Blackboard Learn. IVCC is running a startup version of Desire2Learn (D2L) during the 2022-2023 academic year. In May, 2023, IVCC will begin delivering summer term courses in D2L. As of 7/2/2023, IVCC will no longer use Blackboard Learn.

IVCC leveraged grant funding to pay for the licensing costs of D2L through June, 2025.

This cost will be paid for out of the HEERF Funds.

Recommendation:

It is recommended that the Board of Trustees approve the renewal of Blackboard Learn for 2022-2023 at a cost of \$57,351.

KPI 6: Resource Management



Blackboard Inc.
 11720 Plaza America Drive Fl 11
 Reston, VA 20190 USA
 Phone: +1 202.463.4860
 Fax: +1.312.236.7251
 Email: operations@blackboard.com
 Tax ID: 52-2081178

New Period or Contract Renewal Confirmation Notice

CUSTOMER INFORMATION:

Billing Address:

Illinois Valley Community College
 815 N Orlando Smith Ave
 Oglesby, IL 61348-9692
 USA

Date: 02/22/2022
Customer No: 146443
Document No: CSF000804253

Customer Primary Contact: Patrice Hess

PRODUCTS AND SERVICES SUBJECT TO NEW PERIOD OR RENEWAL:

Qty	Product Code	Product Description	Start Date	End Date	Price (USD)
1	SAAS2-LC-HE-P	Blackboard Learning Core Package - SaaS Plus	07/03/2022	07/02/2023	57,351.00
1	AS-LRN-SAAS2	- Blackboard Learn SaaS Plus			

Renewal Amount (USD) 57,351.00

CONFIRMATION:

Per the terms of your contract currently in place for Blackboard products and/or services, the next period or contract renewal period starts on **07/03/2022**. With respect to contract renewals, per the terms of your contract your license(s) may be automatically renewed 30 days prior to the renewal period start date, and **use of the product and/or services on or beyond 07/03/2022 may result in an automatic invoice from Blackboard for the renewal amount noted above.**

Any utilization beyond licensed quantities allowed under your current contract with Blackboard may result in license fees charged in addition to the new period or contract renewal amount noted above. Please reach out to Blackboard to adjust your current license quantity if applicable.

You will be invoiced for products and/or services for the total above upon receipt of this form unless other arrangements are made. Please note that taxes are not included in the total Amount Due and will be added, where applicable, when invoiced. If you are exempt from paying sales tax, include your current state tax exemption certificate or forward to exemptcerts@blackboard.com.

Please review the following to ensure accurate billing:

1. Provide updated billing information if inaccurate
2. Provide Purchase Order No., if required

3. Include current tax-exempt form for your institution, if applicable
4. Purchase Orders and/or Tax-Exempt Form can be sent via any one of the following methods by **07/03/2022**:
 - Email: operations@blackboard.com
 - Fax: +1.312.236.7251
 - Mail: Blackboard Inc., 11720 Plaza America Drive Fl 11, Reston, VA 20190, USA
5. If you do not require a Purchase Order, please provide confirmation via email that "No PO is required" to operations@blackboard.com or directly to your renewal representative.

Approval – Proposal for Ellucian Cloud Migration

The IT Department is requesting the Board of Trustees approve the proposal from Ellucian to migrate Colleague to the cloud-based system called “Experience.” The timeline for implementation is 18-24 months.

The contract and cost breakdown is attached, as well as a memo from Dr. Carlson. While the cost is significant in the first two years, the subsequent years are more in line with what we are used to expending for Colleague. There are a number of benefits for this proposal including:

- Enhanced security – the cloud model will provide for better security for all of the data included in the Colleague platform. Eventually, the College will be able to eliminate some servers on campus that are currently used to host Colleague.
- Fewer third party contracts to maintain servers and Colleague. Since the application will be hosted and maintained by Ellucian, there will be no need for these contracts in the future. The College could save tens of thousands in third party contracts following full implementation.
- Better accessibility to Colleague for Faculty, Staff, and Students. All stakeholders will have 24-hour access to Colleague remotely in a secure platform for work while people are away from campus. This is not available currently unless a person has a laptop with specialized software installed.

This transition comes at the recommendation of our Moran Technologies partners and has been vetted through the IT staff as well as a variety of committees over the past several months.

Ellucian has priced this at the “highest” possible level, but \$592,670 of the quote comes on an “as-needed” basis, meaning if we do not need to use the hours of support, they will be deducted from the overall price over time. The cost of the migration will not exceed \$1,280,139 over the normal costs of Colleague.

This transition will be paid from the Higher Education Emergency Relief Fund resources.

Recommendation:

It is recommended that the Board of Trustees approve the proposal from the IT Department for transition of Colleague to a cloud-based system over the course of the next two years as presented.

KPI 6: Resource Management



MEMORANDUM

TO: Dr. Matt Seaton
FROM: Dr. Jim Carlson
DATE: May 2, 2022
SUBJECT: Ellucian Cloud Modernization

Accompanying this memo is a modernization proposal from Ellucian to migrated Colleague to the cloud. As you can see, the proposal compares the cost of our current state (hosting Colleague on our servers) to the Colleague SaaS environment (moving to the cloud).

Years 1 and 2 show the cost of the migration and contains the most significant expenditures. If the proposal is accepted on or before May 31, 2022 (see contract proposal), a \$100,000 discount will be applied.

You should note that the time and materials section is billed if/when used.

Finally, the migration of Colleague to the cloud is addressed in the Strategic IT Assessment by Moran Technology Consultants (MTC).

MTC States: Conduct an evaluation of moving Colleague to the cloud to assist with management, free up resources and reduce risk. While this may not be possible immediately, it should at least be on the roadmap for future evaluation.

While the costs are significant, it seems that moving Colleague to the cloud is a prudent measure. I recommend moving forward, according to Board of Trustee policy and procedures, with the review and acceptance the Ellucian License Exchange and Enhancement Order Form.

Please let me know if you have questions or concerns.

Modernization proposal | April 28, 2022

	Year 1 (22/23)	Year 2 (23/24)	Year 3 (24/25)	Year 4 (25/26)	Year 5 (26/27)	Total
Current state No new solutions/services ¹	\$316,831	\$332,673	\$349,307	\$366,772	\$385,111	\$1,750,693
Proposal:						
Colleague SaaS Total modernized solution set w/ Colleague SaaS ²	\$567,340	\$601,952	\$442,871	\$456,157	\$469,842	\$2,538,162
Discount (expires June 30, 2022)	\$100,000					\$100,000
Implementation & Optimization Services	\$393,380	\$199,290				\$592,670
Annual Totals	\$860,720	\$801,242	\$442,871	\$456,157	\$469,842	\$3,030,832

¹Assumes 5 year term/5% escalation. Year 1 uses 2022-23 maintenance.

²Assumes 5 year term/3% escalation. SaaS license replaces perpetual licenses under maintenance with exception of a la carte product maintenance. Client pays 50% of proprietary maintenance replaced by Subscription, 100% of a la carte maintenance until migration completed. Assumed 2 year migration. INCLUDES \$100,000 MODERNIZATION CREDIT IN YEAR 1 IF CONTRACT SIGNED BY 30 JUN 22.



Board Policy Update – 4.13 Investments

Working with the new investment provider, PMA, an update to the College’s investment policy is needed. All of the investment tools described within are allowable under relevant State and Federal regulations.

With these investment tools in place, the College’s investment benchmark will be set at 2.77% with a mixture of short-term investments and 1 to 5-year term investments that will maximize returns on the College’s fund balances.

The review team included members from PMA, Kathy Ross, Nikki VanNielen, and Matt Seaton.

The Planning Committee will review this recommendation at their meeting prior to the regular Board of Trustees meeting.

Recommendation: (Pending Approval by the Planning Committee):

The Planning Committee is recommending the Board of Trustees approve an update to Board Policy 4.13 Investments to allow for maximum returns within State and Federal regulations.

KPI 5: District Population Served

Illinois Valley Community College Board Policy

Subject: Investments	Effective Date:	04/19/11
Number: 4.13	Last Reviewed:	02/25/16 5/12/22
	Last Revised:	02/25/16- 5/12/22

Scope

This investment policy applies to all funds of Illinois Valley Community College. These funds are accounted for in the College’s annual financial report and include all current funds and any other funds that may be created in the future. All transactions involving the funds and related activity of any funds shall be administered in accordance with the provisions of this policy and of the canons of the “prudent person rule.” The “prudent person” standard is understood to mean the following:

Investments shall be made with judgment and care which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Objectives

- Safety of Principal – Investments shall be undertaken in a manner that seeks to ensure the preservation of principal in the overall portfolio. To attain this objective, only appropriate investment instruments will be purchased and insurance or collateral may be required to ensure the return of principal.
- Liquidity – The College’s investment portfolio shall be structured in such a manner as to provide sufficient liquidity to pay obligations as they come due.
- Return on Investments – The investment portfolio should strive to provide a rate of return which approximates a market-average rate of return taking into account the risk constraints, the cash flow characteristics of the portfolio, and legal restrictions for return on investments.
- Maintaining the Public Trust – The College’s Board-appointed Treasurer or the Treasurer’s designee shall seek to act responsibly as custodian of the public trust and shall avoid any transaction that might impair public confidence in the College, the Board of Trustees, or the College Treasurer.

Investment Instruments

The College Treasurer may deposit funds within any financial institution that conforms to, complies with, and is within the statutory limits as applies to public funds.

Illinois Valley Community College may invest in any type of security allowed by the Public Funds Investment Act (Illinois Revised Statutes) (30 ILCS 235/2 et. Seq) of the State of Illinois as may be amended from time to time. ~~The College has chosen to limit its allowable investments to those instruments listed below.~~ **following list is intended only as a summary and may not reflect all allowable investments:**

1. Bonds, notes, certificates of indebtedness, treasury bills or other securities now or hereafter issued by the United States of America, its agencies, and allowable instrumentalities;
2. Interest-bearing savings accounts, interest-bearing certificates of deposit, or interest-bearing time deposits, or any other investments constituting direct obligations of any bank as defined by the Illinois Banking Act;
- ~~3. Certificates of deposit with federally insured institutions that are collateralized or insured in excess of the insurance provided by the Federal Deposit Insurance Corporation coverage limit;~~
3. in short-term obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature not later than 270 days from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations, and (iii) no more than one-third of the public agency's funds may be invested in short-term obligations of corporations under this paragraph (3);
4. in obligations of corporations organized in the United States with assets exceeding \$500,000,000 if (i) such obligations are rated at the time of purchase at one of the 3 highest classifications established by at least 2 standard rating services and which mature more than 270 days but not later than 3 years from the date of purchase, (ii) such purchases do not exceed 10% of the corporation's outstanding obligations, and (iii) no more than one-third of the public agency's funds may be invested in obligations of corporations under this paragraph (4); or
5. Money market mutual funds registered under the Investment Company Act of 1940, provided that the portfolio of any such money market mutual fund is limited to obligations described in paragraph (a) or (b) of this subsection and to agreements to repurchase such obligations;
6. Municipal bonds issued by a county, park district, sanitary district, or other municipal corporation, or bonds and other interest bearing obligations of the State of Illinois, or of any other state or of any political subdivision or agency of the State of Illinois or of any other state, whether the interest earned thereon is taxable or tax-exempt under federal law;
7. Collateralized repurchase agreements which conform to the requirements stated in 30 ILCS 235/2 (g) or (h) of the statutes.
8. The Illinois Public Treasurer's Investment Pool;
9. Illinois School District Liquid Asset Fund Plus

Investments may be made only in those savings banks or savings and loan associations, the shares or investment certificates of which are insured by the Federal Deposit Insurance Corporation.

Investment products that are considered as derivatives are specifically excluded from approved investments.

Diversification

It is the policy of the College to diversify its investment portfolio. Investments shall be diversified to reduce to a minimum the risk of loss resulting in over concentration in a

specific maturity, issuer, class of securities, or third party intermediary. Not more than 75 percent of the funds available for investment may be placed in a single allowable investment instrument nor with a single investment entity (e.g., bank, savings and loan, Illinois Funds, or intermediary).

Collateralization

Collateralization will be required on all investments deposits in excess of FDIC insurable limits. ~~except:~~

- ~~Illinois Public Treasurer's Investment Pool~~

Eligible collateral instruments are investment instruments acceptable under Investment Instruments per ILCS 235/6 (d). The collateral must be placed in safekeeping at or before the time the College buys the investments so that it is evident that the purchase of the investment is predicated on the securing of collateral.

Documentation of collateral will be done as follows:

- Safekeeping will be documented by a safekeeping agreement that complies with FDIC regulations; and
- Substitution or exchange of securities held in safekeeping for the College can be approved exclusively by either the Treasurer or his/her designee, provided the market value of the replacement securities is equal to or greater than the market value of the securities being replaced.

Safekeeping of Collateral

Third party safekeeping is required for all collateral. To accomplish this, the securities can be held at the following locations:

- A Federal Reserve Bank or its branch office;
- At another custodial facility in a trust or safekeeping department through book-entry at the Federal Reserve;
- By an escrow agent of the pledging institution; or
- By the trust department of the issuing bank.

Safekeeping will be documented by an approved written agreement. This may be in the form of a safekeeping agreement, collateral agreement, pledge agreement, and/or other similar agreement(s).

Original certificates of deposits will be held by the originating bank.

Safekeeping of Securities

Third party safekeeping is required for all securities. To protect against potential fraud or losses caused by collapse of individual securities dealers, all investment securities purchased by the College, including collateral on repurchase agreements, shall be held by the College or in safekeeping by the College's custodian bank or a third party bank trust department, acting as agent for the College under the terms of a custody or trustee agreement executed by the bank and by the College. The primary agent shall issue a safekeeping receipt to the College listing the specific instrument, rate, maturity, and other pertinent information.

All security transactions conducted by the custodian on behalf of the College are to be on a delivery-versus payment (DVP) only basis, to ensure that securities are deposited in an eligible custody account prior to the release of funds. Investment officials shall be bonded to protect the College against loss. To accomplish this, the securities can be held at the following locations:

- A Federal Reserve bank or its branch office;
- At another custodial facility in a trust of safekeeping department through book-entry at the Federal Reserve, unless physical securities are involved; or
- In an insured account at a primary reporting dealer.

Safekeeping will be documented by an approved written agreement. This may be in the form of a safekeeping agreement, trust agreement, escrow agreement, or custody agreement.

Original certificates of deposits will be held by the originating bank. A safekeeping receipt will be acceptable documentation.

Qualified Financial Institutions and Intermediaries

Depositories – Demand deposits

- Financial institutions for banking services will be selected by the Board through a competitive bidding process every four years. Those institutions must be chartered to conduct business in Illinois and listed with the Illinois Department of Banks, and maintain a branch office within the College District. Any financial institution selected by the College shall provide normal banking services, including, but not limited to, checking accounts, wire transfers, automated clearinghouse, and safekeeping services.
- The College will not maintain funds in any financial institution that is not a member of the FDIC system. In addition, the College will not maintain funds in any institution neither willing nor capable of posting required collateral for funds or purchasing private insurance in excess of FDIC insurable limits.
- To qualify as a depository, a financial institution must furnish the Treasurer with copies of the latest two statements of condition, which it is also required to furnish to the Comptroller of Currency as the case may be. While acting as a depository, a financial institution must continue to furnish such statements to the Treasurer annually.

Banks and Savings and Loans – Certificates of Deposit and other deposits

Any financial institution selected to be eligible for the College's competitive certificate of deposit purchase program must meet the following requirements:

- Provide wire transfer, automated clearinghouse, and certificate of deposit safekeeping services;
- Be a member of the FDIC ~~system~~ or National Credit Union Association (NCUA) and willing and capable of posting required collateral or private insurance for funds in excess of the FDIC or NCUA insurable limits; and
- Meet the minimum financial criteria as established by the College.

Intermediaries

Any financial intermediary selected to be eligible for the College's competitive investment program must meet the following requirements:

- Provide wire transfer, automated clearinghouse, and deposit safekeeping services;
- Be a member of a recognized U.S. Securities and Exchange Commission Self Regulatory Organization, such as the New York Stock Exchange, ~~National Association of Securities Dealers~~, Financial Industry Regulatory Authority, Municipal Securities Rule Making Board, etc.
- Provide an annual audit upon request;
- Have an office of Supervisory Jurisdiction within the State of Illinois and be licensed to conduct business in the State of Illinois;
- Be familiar with the College's policy and accept financial responsibility for any investment not appropriate according to the policy; and
- Furnish written reports/statements at least monthly that describe all investments held by the intermediary.

Management of the Program

The following individuals are authorized to purchase and sell investments, authorize wire transfers, authorize the release of pledged collateral, and execute any documents required under this procedure:

- College Treasurer (Chief Investment Officer)
- College Controller (Assistant Investment Officer)

These documents include:

- Wire Transfer
- Depository Agreement
- Safekeeping Agreement
- Custody Agreement
- Automated Clearinghouse Agreement
- Investment Advisory Agreement

Management responsibility for the investment program is hereby delegated to the College Treasurer and College Controller who shall establish a system of internal controls and written operational procedures designed to prevent the loss of funds that might arise from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees of the entity. Such procedures shall include explicit delegation of authority to persons responsible for investment transactions: check signing, check reconciliation, deposits, bond payments, report preparation, and wire transfers. No person may engage in any investment transaction except as provided for under the terms of this policy. The

College Treasurer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinates.

The wording of agreements necessary to fulfill the investment responsibilities is the responsibility of the College Treasurer who shall periodically review them for consistency with College policy and State law and who shall be assisted in this function by the College's legal counsel and external auditors. These agreements include, but are not limited to:

- Wire Transfer Agreement
- Depository Agreement
- Safekeeping Agreement
- Custody Agreement
- Automated Clearinghouse Agreement
- **Investment Advisory Agreement**

The College Treasurer may use financial intermediaries, brokers, and/or financial institutions to solicit bids for securities and certificates of deposit. These intermediaries shall be approved by the Board of Trustees.

All wire transfers made by the College Treasurer shall require a secondary authorization by the College Controller or College President.

Performance

The College Treasurer will seek to earn a rate of return appropriate for the type of investments being managed given the portfolio objectives. In general, the College Treasurer will strive to earn an average rate of return equal to or greater than the U.S. Treasury Bill rate for a given period of time for the College's average weighted maturity.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program or which could impair their ability to make impartial investment decisions. Failure to comply will lead to appropriate disciplinary action.

Indemnification

Investment officers and employees of the College acting in accordance with this investment policy and written operational procedures as have been or may be established and exercising due diligence shall be relieved of personal liability for an individual security's credit risk or market changes.

Reporting

The College Treasurer and College Controller shall submit to the Board of Trustees a monthly investment report, which shall include information regarding securities in the portfolio. The report shall indicate any areas of policy concern and planned revision of investment strategies.

Amendment

This policy shall be reviewed from time to time by the College Treasurer with regard to the policy's effectiveness in meeting the College's needs for safety, liquidity, rate of return, diversification, and general performance. Any substantive changes will be reported to the Board of Trustees.

Dear Dr. Jerry Corcoran and the IVCC Board of Trustees,

We would like to start by expressing our appreciation for the positions we hold at IVCC. It is with great pride and dedication that we contribute to the success of IVCC.

Our continued commitment, as essential employees, to maintaining and supporting IVCC has been evident by our service during the last 2 years of ever changing circumstances due to the pandemic for teachers, staff, students, and the community.

As an integral part of the IVCC team we would like to present this letter of intent to open negotiations on the soon to expire contract.

Thank you again for the opportunities here at IVCC and understanding the vital role we fulfill at IVCC during the upcoming contract renewal discussions.

Sincerely,



IVCC Maintenance and Custodial Staff of Local 138



From: David Dodge
To: Paula Hallock
Subject: Retirement
Date: Monday, April 18, 2022 9:39:33 AM

Hi Paula I am informing you of my retirement effective April 27. It has been a great 16 years.

Susan Martyn
429 N. 2579th Road
Oglesby, IL 61348
815-223-6565

Sara Escatel
Director of Adult Education
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

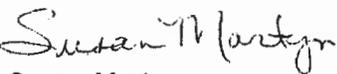
Dear Sara,

I am writing to notify you that I will be retiring from my position as Adult Education Administrative Assistant at the end of the fiscal year. My last day of employment will be June 30, 2022.

I can't begin to tell you how much I appreciate the opportunities that this position has provided me over the last eight years. I have truly enjoyed being a part of the Adult Ed department. While I look forward to new adventures in the next phase of my life, I will sincerely miss my colleagues and the friendship and professional support that you all have given me.

I will be happy to do what I can to prepare for a smooth transition for my successor. If I can be of any assistance after my retirement, please let me know. I wish IVCC and especially the Adult Education department all of the best.

Sincerely,


Susan Martyn

RECEIVING

APR 11 2022

HUMAN RESOURCES

From: Lori White
Sent: Wednesday, April 13, 2022 9:41 AM
To: Leslie Hofer
Subject: Resignation Letter

Leslie,

This is to inform you that I have recently accepted a position outside of the college.
My last day working will be Friday, April 29, 2022.

I have enjoyed working with

Lori White



Memorandum

To: Dr. Jerry Corcoran
From: Dr. Matt Seaton
Date: April 14, 2022
Subject: Allied Universal Security

Allied Universal Security (formerly G4S) has provided security services for IVCC since August of 2011. Security coverage is 24 hours per day, seven days a week, 365 days per year. They have provided a well-trained, professional staff. Allied management has been very responsive to requests from IVCC administrators and has provided great customer service and a secure environment.

As an add-on for the upcoming year, Allied will be providing a new service to the College by training a select group of officers to be Behavior Detection Officers (BDOs). These officers would be more highly trained in seeking out and detecting suspicious behaviors by patrons of the College to identify any risks and provide mitigation before any incidents would arise. With this added layer of training, a small increase will be anticipated. In addition, a cost of living increase has been proposed over the next two years for services rendered. I support all of these increases detailed below.

Current 2022 Rates

Title	Pay Rate	Bill Rate	Hours Per week	Annual Cost
USO	\$15.00	\$22.73	140	\$165,474.40
CPO	\$17.00	\$25.81	160	\$214,739.20
Supv	\$21.00	\$31.45	40	\$65,416.00
Holiday	\$25.21	\$35.29		\$2,938.22
Total			340	\$448,567.82

Fall 2022 Rates - Proposed

Title	Pay Rate	Bill Rate	Hours Per week	Annual Cost
USO	\$15.50	\$23.49	140	\$171,007.20
CPO / BDO	\$18.00	\$27.60	160	\$229,632.00
CPO / BDO Supv	\$22.00	\$33.28	40	\$69,222.40
Holiday	\$26.58	\$37.21		\$3,097.99
Total			340	\$472,959.59

January 2023 Rates - Proposed

Title	Pay Rate	Bill Rate	Hours Per week	Annual Cost
USO	\$16.00	\$24.25	140	\$176,540.00
CPO / BDO	\$19.00	\$29.13	160	\$242,361.60
CPO / BDO Supv	\$23.00	\$34.79	40	\$72,363.20
Holiday	\$27.79	\$50.02		\$3,201.00
Total			340	\$494,465.80

Unless you have concerns, I support moving forward with their proposed increases and additional training. Please let me know if you have any questions or concerns.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

Memorandum

To: President's Council
From: Mark Grzybowski, Vice President for Student Services *MG*
 Dr. Matt Seaton, Vice President for Business Services *MS*
Date: April 19, 2022
Subject: Enrollment Services Staffing

This memo is to inform President's Council of our intent to more efficiently staff Admissions & Records and the Cashier Department by combining four currently unfilled part-time positions to form two full-time positions.

Each department currently has two unfilled part-time staff positions. In recent months, it has become arduously time consuming and difficult to recruit qualified applicants and secure preferred candidates to serve the respective departments. In the past, when successfully filling said part-time positions, the employment longevity of the candidates has been brief; leading to a revolving cycle of inefficient open position searches.

Combining the part-time positions into full-time positions is a strategy we aim to employ to be able to attract a deeper pool of applicants and more efficiently identify a preferred candidate. Additionally, it also moves both departments closer to realizing a strategic vision for creating a true "one stop shop" in Enrollment Services for the students' benefit.

Our recommendation is to post one combined open position as quickly as possible to assist both areas with a more efficient level of staffing and to improve the student experience. An additional combination position will then be requested through the Budget Council process.

Illinois Valley Community College Board Policy

Subject: Alternative Credit	Effective Date: 1/11/18
Number: 2.6	Last Reviewed: 1/14/21
	Last Revised: 1/14/21

It is the policy of the Board of Trustees to award alternative credit to students documenting college-level learning in any combination of the methods listed below. Students may be awarded credit for up to a maximum of 75% of the credits for a degree and/or certificate based upon any combination of methods listed below. When applicable, individual credit limits are noted within each method's subsection in the accompanying Administrative Procedure.

- Advanced Placement (AP)
- College Level Examination Program (CLEP)
- Military Prior Learning Assessment (MPLA) and Defense Activity for Non-Traditional Education/DSST Credit by Exam (DANTES/DSST/DD-214)
- International Baccalaureate (IB)
- High School Equivalency/General Education Development (HSE/GED) Test results
- Credit for Prior Learning
 - Portfolio Assessment (work experience, technical/vocational training, industry certification, licensure, registry, or other learning experiences such as training evaluation, continuing education units (CEUs), or other competency-based equivalency reviews)
 - IVCC Proficiency Examination results

Illinois Valley Community College Administrative Procedure

Subject: Alternative Credit	Effective Date: 1/11/18
Number: 2.6	Last Reviewed: 5/12/22
	Last Revised: 5/12/22

Advanced Placement (AP)

Students will be awarded credit for scores of 3, 4, and 5 on the Educational Testing Services Advanced Placement Examinations. Credit will be awarded for those examinations which correspond to equivalent Illinois Valley Community College courses, which can be found in the table below. Students who have taken Advanced Placement Examinations must have their official score reports submitted to the Office of Admissions and Records to receive credit.

AP EXAMINATION	SCORE	IVCC COURSE	CREDIT GRANTED
CALCULUS	3	MTH 2001	5 hrs.
STATISTICS	3	MTH 1008	3 hrs.
CHEMISTRY	3	CHM 1004	4 hrs.
BIOLOGY	3	BIO 1001	4 hrs.
ENVIROMENTAL SCIENCE	3	P9 901	3 hrs.
PHYSICS 1 AND 2	3	P1 900	3 hrs.
EUROPEAN HISTORY	3	HIS 1000 and HIS 1001	6 hrs.
WORLD HISTORY	3	H2 906 and H2 907 or S2 912N and S2 913N	6 hrs.
ART HISTORY	3	ART 1000 and ART 1010	6 hrs.
MACROECONOMICS	3	ECN 2003	3 hrs.
MICROECONOMICS	3	ECN 2002	3 hrs.
US HISTORY	3	HIS 2000 AND HIS 2001	6 hrs.
HUMAN GEOGRAPHY	3	GEG 1003	3 hrs.
US GOVERNMENT	3	PSI 1000	3 hrs.
COMPARATIVE GOVERNMENT AND POLITICS	3	S5 905	3 hrs.
PSYCHOLOGY	3	PSY 1000	3 hrs.
SPANISH LANGUAGE AND CULTURE	4 or 5	SPN 2002	4 hrs.
	3	SPN 0000	3 hrs.
ENGLISH LANGUAGE/COMPOSITION*	3	ENG 1001 or ENG 0000	3 hrs.
ENGLISH LITERATURE/COMPOSITION*	3	ENG 1001 or ENG 0000	3 hrs.
ART 2D DESIGN	3	ART 1005	3 hrs.
MUSIC THEORY	3	MUS 0000	3 hrs.
COMPUTER SCIENCE	3	CSI 1011	4 hrs.
GERMAN	4 or 5	GER 2002	4 hrs.
	3	GER 0000	3 hrs.

*In the event a student receives a 3, 4, or 5 on both AP LANG/COMP and AP LIT/COMP, the student will get 6 course equivalency credits (for ENG 1001 and another elective class) but will be required to take ENG 1002.

College Level Examination Program (CLEP)

Students are able to earn a maximum of 12 credits through CLEP. Students will be awarded for those examinations which correspond to equivalent Illinois Valley Community College courses, which can be found in the table below.

General CLEP Exams Accepted by IVCC
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Exam	Required Min. Score	Credit Granted	Equivalent Course
Humanities	57	6 Hrs.	Humanities Elective
Mathematics	55	3 Hrs.	Math Elective
Natural Science	50	3 Hrs.	Geography Elective
Social Science & History	50	6 Hrs.	Sociology Elective (3) History Elective (3)

Specific CLEP Course Exams Offered by IVCC			
Exam	Required Min. Score	Credit Granted	Equivalent Course
American Government	50	3 Hrs.	PSI 1000
Principles of Microeconomics	52	3 Hrs.	ECN 2002
Principles of Macroeconomics	50	3 Hrs.	ECN 2003
Introductory Psychology	57	3 Hrs.	PSY 1000
Introductory Sociology	54	3 Hrs.	SOC 1000
Western Civilization I	51	3 Hrs.	HIS 1000
Western Civilization II	50	3 Hrs.	HIS 1001
College Algebra	50	3 Hrs.	MTH 1003
Biology	50	4 Hrs.	BIO 1001
Calculus	50	5 Hrs.	MTH 2001
Chemistry	50	5 Hrs.	CHM 1006
Financial Accounting	50	3 Hrs.	ACT 1010
Principles of Management	56	3 Hrs.	MGT 2010
Principles of Marketing	54	3 Hrs.	MKT 1210

Defense Activity for Non-Traditional Education/DSST Credit (DANTES/DSST)

Military veterans will be awarded a maximum of four hours of credit in physical education and two hours in health for completion of basic training on a Pass/Fail basis. Note: a maximum of 12 credit hours with grades of "P" (Pass) are allowed to be accepted by IVCC.

Additional credit will be available for veterans who request an evaluation of the military training programs they have completed while in the service. The request should be made to the Director of Admissions and Records supported by evidence of program completion such as the Joint Services Transcript (JST) or DD-214.

Credit will be awarded according to the American Council on Education’s Guide to the Evaluation of Educational Experiences in the Armed Services.

International Baccalaureate (IB)

Per SB 2505, IVCC will award credit to students who score a 4 or higher on the International Baccalaureate Diploma Program examination in order to satisfy degree requirements.

Similar to Advanced Placement, the International Baccalaureate (IB) Program offers a series of high school courses that are capped with examinations at the conclusion of the program. IVCC course equivalencies are currently under review.

High School Equivalency/General Education Development (HSE/GED)

Students who score in certain ranges within the last two years when taking subject areas for the High School Equivalency (HSE) through IVCC are eligible to use those scores for placement or for college credit. You will find IVCC’s HSE placement equivalency table below.

	GED	HiSET	Course Placement
LANGUAGE ARTS	165-174		ENG 1001 (Placement)
	175-200	15 with at least a 4 on the essay	ENG 1001 (Credit) – 3 hrs
READING		15	No reading requirement
MATH	165-174		MTH 1008 (Placement)
MATH	175-200	15	MTH 1003 (Credit) – 3 hrs *recommended to still take IVCC placement exam
SOCIAL SCIENCE	175-200	15	Soc/Humanity transfer elective (Credit) – 3 hrs
SCIENCE	175-200	15	PSC 1000 (Credit) – 3 hrs

<i>Score Lifetime – 2 years</i>	Test	GED	HiSET
COLLEGE LEVEL PLACEMENT			
English			
ENG1001 English Composition, ENG1205 Written Com for Bus and Industry	LANGUAGE ARTS	165-174	
Reading			
No reading requirement	READING	165-174	15
Math			
MTH0910, MTH0920, MTH1000, MTH1008, MTH1206, ECN2004	MATH	165-174	15

IVCC will award course credit for the following scores:

COURSE CREDIT	Test	GED	HiSET
ENG1001 English Composition or 1205 Written Com for Bus and Industry	LANGUAGE ARTS	175-200	15, 4+ on the essay
MTH1003 College Algebra (IVCC math placement test recommended)	MATH	175-200	
SOC1000 Intro to Sociology, PSY 1000 Intro to Psychology	SOCIAL SCIENCE	175-200	15
PSC1000 Intro to Physical Science	SCIENCE	175-200	15

Credit for Prior Learning

Students may be eligible to earn credit for prior learning, which refers to the evaluation and assessment of a student's life learning through employment, training, and experiences outside an academic environment from which skills that comprise terminal objectives are mastered to an acceptable degree of proficiency for college credit, certification, or advanced standing toward further education or training.

Students who have demonstrated a learned competency through his or her life experiences will have the opportunity to compile a portfolio demonstrating said competency, successfully complete an IVCC Proficiency Exam within the content area, and/or provide evidence of suitable and appropriate industry certification, licensure, or registry. review of said portfolio, credentials, or exam results by a content expert.

Note that acceptance of credit for prior learning varies among transfer institutions. Credit for prior learning experiences does not count toward residency requirement for a degree or certificate at IVCC except for credits by proficiency examination. Fifteen hours toward a degree or 25% of the required credits for a certificate must be completed at the college prior to awarding credit for prior learning for degree or certificate seeking students.

- **Portfolio Evaluation**

Students may be eligible to earn credit for prior learning through the development of a portfolio to demonstrate learned competency resulting from life learning through evaluation of work experience, technical/vocational training, work-based training, continuing education units (CEUs), or other appropriate professional development.

Students who have successfully completed state and/or national certification, licensing or registry examinations, and/or submit a transcript from the National College Credit Recommendation Service (NCCRS) may also request course credit. The credit requested must be applied in the program in which the student is currently enrolled. The portfolio will be evaluated by an appropriate faculty member/program coordinator and an academic dean to determine whether outcomes for the course have been met. Recommendations for the granting of credit will be based upon the results of the faculty/dean review and communicated to the Vice President for Academic Affairs.

- Proficiency Examinations

Proficiency examinations are available to students who, in the judgement of the faculty member/Program Coordinator and Dean, may potentially meet the course outcomes through previous course work, professional experience, or a combination of both. Proficiency credit can be earned through a comprehensive examination that tests the student's understanding of the course's learning outcomes. Testing methods include, but are not limited to: multiple-choice exams (paper/pencil or computer-based), written submissions/essays, short answer tests, etc. A "hands-on" demonstration of the necessary skills required to meet the core learning outcomes of the course may also apply. A maximum of 25% of the semester hours required to complete a certificate or a degree may be earned through proficiency examinations. Credit will be recorded as a "P" (pass) and will not be included in the grade point average.

A non-refundable fee of \$20/credit hour is due at the time the student makes application to receive credit for prior learning. Students must show proof of payment when turning in a portfolio for review or before taking a proficiency exam.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization’s work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.