



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, October 13, 2022  
Board Room  
5:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### BOARD AGENDA ITEMS

#### **January**

#### **February**

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Non-tenured Faculty Contracts  
President's Evaluation  
Student Fall Demographic Profile  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, October 13, 2022 – 5:30 p.m. – Board Room (C307)**

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**The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.**

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Community Relations & Foundation Update - Fran Brolley & Samantha Manahan
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – September 8, 2022 Board Meeting (Pages 1-5)
  - 7.2 Approval of Bills - \$3,573,298.51
    - 7.2.1 Education Fund - \$2,141,126.34
    - 7.2.2 Operations & Maintenance Fund - \$295,748.74
    - 7.2.3 Operations & Maintenance (Restricted Fund) - \$442,358.80
    - 7.2.4 Auxiliary Fund - \$353,185.10
    - 7.2.5 Restricted Fund - \$259,170.85
    - 7.2.6 Audit Fund - \$13,561.00
    - 7.2.7 Liability, Protection & Settlement Fund - \$62,137.41
    - 7.2.8 Grants, Loans & Scholarships - \$6,010.27
  - 7.3 Treasurer’s Report (Pages 6-25)
    - 7.3.1 Financial Highlights (Page 7)
    - 7.3.2 Balance Sheet (Pages 8-9)
    - 7.3.3 Summary of FY23 Budget by Fund (Pages 10-17)
    - 7.3.4 Budget to Actual by Budget Officers (Page 18)
    - 7.3.5 Statement of Cash Flows (Page 19)
    - 7.3.6 Investment Status Report (Pages 20-23)
    - 7.3.7 Disbursements - \$5,000 or more (Pages 24-25)

- 7.4 Personnel – Stipends for Pay Periods Ending September 10, 2022 and September 24, 2022 & Part-Time Faculty and Staff Appointments September 2022 (Pages 26-28)
8. President’s Report
9. Committee Reports
10. PHS Projects for Tax Year 2022 (Pages 29-49)
11. Resolution Authorizing Preparation of the 2022 Tax Levy (Pages 50-51)
12. Academic Calendars 2023-2024 & 2024-2025 (Pages 52-60)
13. High Deductible Health Plan/Health Savings Accounts (Page 61)
14. Faculty Appointment - Lyndsey Beetz, Interim Dental Hygiene Instructor (Pages 62-64)
15. Proposal Results - Farm Tiling Project Phase I (Page 65)
16. Purchase Request - Consultation & Implementation of Colleague Student Retention Alert System (Page 66)
17. RFP - Textbook & Online Course Material Management Vendor (Page 67)
18. Board Travel (Page 68)
19. LaSalle Power Station Settlement Agreement (Page 69)
20. MOU with SEIU Local 138 (Pages 70-71)
21. Staff Promotion - Gerilynn Schultz, Facilities Supervisor (Pages 72-73)
22. Items for Information (Pages 74-83)
  - 22.1 Renewal of Lease for BEST (Page 74)
  - 22.2 PHS & Other Building Projects (Pages 75-76)
  - 22.3 Student Athletic Catastrophic Insurance Renewal (Page 77)
  - 22.4 Staff Appointment – Danielle Jackson, Administrative Assistant II, Division of Natural Sciences & Business (Page 78)
  - 22.5 Staff Appointment – Tina Lowande, Assessment Center Specialist (Page 79)
  - 22.6 Staff Appointment – Hunter Elias, Staff Accountant (Page 80)
  - 22.7 Staff Resignation – Ryan Schenck, Network/PC Specialist (Page 81)
  - 22.8 Letter of Understanding – Earnings & Incentive Clarifications (Page 82)
  - 22.9 Spring Enrollment Incentives (Page 83)
23. Trustee Comment
24. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiations; and 3) closed session minutes

25. Possible Approval of Pay Adjustment for Employees Affected by the Redistribution of Duties and Responsibilities within the Division of Academic Affairs
26. Approval of Closed Session Minutes
27. Other
28. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**September 8, 2022**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 5:30 p.m. on Thursday, September 8, 2022 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Jane E. Goetz  
William F. Hunt  
Maureen O. Rebholz

**Members Virtually Present:** Austin F. Dille, Student Trustee

**Members Telephonically Present:**

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Matthew Seaton, Vice President for Business Services & Finance  
Gary Roberts, Vice President for Academic Affairs  
Mark Grzybowski, Vice President for Student Services  
Bonnie Campbell, Associate Vice President for Academic Affairs  
Mary Beth Herron, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:**

Mr. Solon informed of the following: Provisions within Section 7(e) of the Open Meetings Act, allowing for Board meetings to be virtual and without requiring the physical presence of a quorum of the members, continue to apply to our Board meetings due to (a) Governor Pritzker's most recent disaster proclamation; and (b) my determination that in-person meetings are not practical or prudent (for all board members and members of the public) because of the disaster. It is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video. Anyone joining the meeting virtually, please mute until you are ready to speak.

### **APPROVAL OF AGENDA**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the agenda.

Student Advisory Vote: “Aye”– Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

### **PUBLIC COMMENT**

None

### **CONSENT AGENDA ITEMS**

It was moved by Mr. McCracken and seconded by Mr. Hunt to approve the consent agenda, as presented.

Student Advisory Vote: “Aye”– Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – August 15, 2022 Board Retreat; August 18, 2022 Closed Session Minutes Committee Meeting; and August 18, 2022 Board Meeting.

Approval of Bills - \$1,708,231.37

Education Fund - \$883,966.45; Operations & Maintenance Fund - \$174,002.46; Operations & Maintenance (Restricted Fund) - \$63,913.59; Auxiliary Fund - \$107,355.42; Restricted Fund - \$433,519.89; Liability, Protection & Settlement Fund - \$44,473.56; and Grants, Loans & Scholarships - \$1,000.00.

### Treasurer’s Report

#### Personnel

Approved stipends for pay periods ending August 13, 2022 and August 27, 2022 & Part-time Faculty and Staff Appointments August 2022.

### **PRESIDENT’S REPORT**

Dr. Corcoran reported that the college’s 26<sup>th</sup> annual scholarship recognition reception held on September 1st in the gymnasium was great thanks to the fine work of Foundation executive director Fran Brolley and his hardworking staff of Donna Swiskoski, Janice Corrigan and Samantha Manahan. Others who volunteered their time were Angie Dunlap, Peggy Schneider, Aseret Loveland, Gracelyn Quesse, Susan Monroe, Ashlee Fitzpatrick, Kim Herout, and Chad Brokaw. He added that we had a record 441 attend including 108 scholarship recipients and 78 donors. Dr. Corcoran noted that as he has said many times in the past, there is something magical about seeing generous donors and their scholarship recipients meet for the first time because it often leads to relationships that can last a lifetime. Dr. Corcoran extended special thanks also to Trustees Dr. Amy Boyles and William “Bill” Hunt and Foundation board directors Dr. Sue Schmitt, Dr. Kim Novak, Pat Seibert and O.J. Soutner for attending and congratulating honorees. He commented that although Fran is planning to provide a Foundation campus update for us in a month or two, keep in mind that the Foundation awards conservatively \$400,000 in scholarships

and assistance to specific populations of students. Dr. Corcoran noted that Fran and his team work hard and inspire all of us to do our best. Dr. Corcoran offered many thanks to Dr. Jim Carlson and all of the fine people who have worked with him in launching the Presidential Search website. He noted that everything looks great and we are exactly where we want to be in carrying out the plan to name IVCC's next president by the end of the semester. Dr. Corcoran extended a thank you as well to the folks who have agreed to work on behalf of the BOT with Dr. Carlson as members of the Presidential Search Advisory Committee. Dr. Corcoran reported that in the last few days we have received the excellent news that IVCC is part of a consortium that will share \$5 million in federal funding for a Strengthening Community Colleges Training grant to support the district's manufacturing and logistics-training needs. Dr. Corcoran added that our share will be \$540,000 over four years and he thanked Dr. Shane Lange, Bonnie Campbell, Jennifer Scheri and Gary Roberts for their work on the grant. Dr. Corcoran advised that we are also going to receive \$583,000 in this fiscal year to carry out the Pipeline for the Advancement of Healthcare Workforce initiative. He commented that we want to do everything we can to encourage individuals to select healthcare pathways to obtain credentials and degrees that allow people to enter or advance their careers in the healthcare industry. Dr. Corcoran noted that in both cases Bonnie Campbell played a key role in designing these programs and positioning the college favorably to receive the funding. Dr. Corcoran noted that this will be the last time that she will be attending our monthly meeting as associate VP for academic affairs and asked for everyone to join him in saying thank you, Bonnie, for a job well done. All present thanked Ms. Campbell for her years of service to the college and community and gave her a standing ovation.

## **COMMITTEE REPORTS**

None

### **STUDENT SUPPORT SERVICES – PROJECT SUCCESS – LOCAL MATCH**

It was moved by Dr. Boyles and seconded by Ms. Goetz to approve the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services (TRiO) grant for FY2023.

Student Advisory Vote: "Aye"– Mr. Dille. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. "Nay" – none. Motion carried.

### **MASTER PLAN UPDATE**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the proposal from DKA Architects for \$29,930 to facilitate a Facilities Master Plan Review and Update, as presented.

Student Advisory Vote: "Aye"– Mr. Dille. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. "Nay" – none. Motion carried.

### **REQUEST FOR PROPOSAL – FARM TILING PROJECT**

It was moved by Mr. Hunt and seconded by Dr. Boyles to approve the authorization for a Phase One – Farm Tiling Project not to exceed \$100,000.

Student Advisory Vote: "Aye"– Mr. Dille. Roll Call Vote: "Ayes" – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. "Nay" – none. Motion carried.

**FACULTY APPOINTMENT – SCOTT M. FOX, MANUFACTURING/ADVANCED MACHINING INSTRUCTOR**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the appointment of Scott Fox as Manufacturing/Advanced Machining Instructor effective September 9, 2022 at Step A-12, an annualized salary of \$60,331 on the 2022/2023 faculty salary schedule.

Student Advisory Vote: “Aye – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Mr. Fox joined the meeting virtually and was welcomed and congratulated on his appointment by the Board.

**FACULTY RESIGNATION – JESSIE BOUXSEIN, NURSING INSTRUCTOR**

It was moved by Dr. Rebholz and seconded by Ms. Goetz to accept with regret the resignation of Jessie Bouxsein, Nursing Instructor effective October 7, 2022.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried

**RESOLUTION DESIGNATING DATE, TIME AND PLACE FOR FILING BOARD OF TRUSTEES NOMINATING PETITIONS**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to adopt the Resolution Designating Date, Time and Place for Filing Board of Trustees Nominating Petitions for the April 4, 2023 Election, as presented.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**STAFF RETIRMENT – DR. JERRY CORCORAN, PRESIDENT**

It was moved by Dr. Rebholz and seconded by Mr. Hunt to accept with great regret the announcement of Dr. Jerry Corcoran’s intention to officially retire from the presidency of the college effective June 30, 2023.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**APPROVAL – PRESIDENTIAL SEARCH ADVISORY COMMITTEE**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the Resolution of the Board of Trustees as follows:

**Therefore, be it resolved, that the Board of Trustees appoints Austin Dille, Christopher Dvorak, Jane Goetz, Kathy Hart, Bill Hunt, Art Koudelka, Tracy Lee, Marlene Merkel, Mike Phillips, Gary Roberts, Jennifer Scheri and Susan Schmitt to serve as members of the Presidential Search Advisory Committee; and**

**Further be it resolved, that the Board of Trustees charges the Presidential Search Advisory Committee with the responsibilities and duties as set forth within the Charge to the Presidential Search Advisory Committee; and**

**Further be it resolved, that said Appointments and Charge shall be effective this 8<sup>th</sup> day of September 2022.**

Student Advisory Vote: “Aye – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

### **ITEMS FOR INFORMATION**

Mr. Solon pointed out the information items on pages 52-55 of the Board book.

### **TRUSTEE COMMENT**

Mr. McCracken thanked Bonnie Campbell for doing an amazing job during her tenure at IVCC to serve the needs of area students, faculty and staff.

Ms. Goetz noted that the college’s credit hours for Fall 2022 have increased 2.76 percent compared to last year at this time.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 5:50 p.m. to enter into a closed session to discuss: 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes. Motion made by Ms. Goetz and seconded by Ms. Stevenson to enter into a closed session.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 5:52 p.m.

Motion made by Ms. Goetz and seconded by Mr. McCracken to return to the regular meeting.

Student Advisory Vote: “Aye” – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 6:15 p.m.

### **CLOSED SESSION MINUTES**

It was moved by Mr. Hunt and seconded by Dr. Boyles to approve and retain the closed session minutes of the August 15, 2022 and August 18, 2022 Board meetings.

Student Advisory Vote: “Aye – Mr. Dille. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

### **OTHER**

None

### **ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 6:17 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT  
SEPTEMBER 2022

Dr. Matthew Seaton  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## **FINANCIAL HIGHLIGHTS – September 2022**

### **Revenues**

- As of October 3, the headcount for Fall semester stood at 2,693, which is 69 students more than at the same point in time last year. Credit hours for Fall 2022 were 22,715.50, which is an increase of 945 credit hours, or 4.34 percent from one year ago. We are very excited to be able to report to the Board of this increase. All of the College's staff has worked hard to make this happen!
- Budgeted credit hours are 43,788, so if enrollment holds steady, we will generate 59.7 percent of budgeted revenue from Summer and Fall terms to date.

### **Expenses**

- The Ottawa Center line is overbudget due to the lease payment being made out of a different account this year. This will be changed in budgets moving forward.
- Tuition Waivers are up due to the waiving of late-start class tuition for students. This effort helped generate approximately 3% growth in enrollment, so it is money well-invested in our students.
- Some individual lines in the budget detail for the Auxiliary fund show variances due to the spending of HEERF funds out of different accounts than which it was budgeted. This will balance out at the end of the Fiscal Year.
- Due to the investment climate currently in the country, we have experienced some loss on our investments recently. This is shown in the budget detail by Fund.

### **Protection, Health & Safety Projects**

- The D201 project is on track to be complete mid-Spring. We should be able to occupy the space as early as January while we wait on the elevator components that are on back order.
- The CDB project for exterior sealing has received the go-ahead from the CDB. Construction will begin soon.
- PHS Projects for FY2023 are included in your packet. The Operations Committee is pleased to present these items for your consideration.

### **Other Building and Grant Work**

- We have received the award letter from the EDA for our Ag Building funding. We have a kick-off meeting scheduled for soon.
- We will be receiving \$108,500 from the IGEN network in Illinois for construction of a solar farm and installation of EV chargers on campus. We hope to have that work completed by Spring.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 September 30, 2022  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 9,127,414	\$ 3,323,546	\$ 206,756	\$ (132,442)	\$ 771,079	\$ -	\$ -	13,296,352
Investments	11,589,304	6,787,531	632,642	-	66,297	-	-	19,075,774
Receivables								-
Property Taxes	10,750,087	2,752,230	-	-	-	-	-	13,502,317
Governmental claims	-	584,037	-	-	-	-	-	584,037
Tuition and fees	175,724	-	-	396,951	-	-	-	572,675
Due from other funds	2,841,730	-	-	105,297	1,986	-	-	2,949,013
Due to/from student groups	-	-	-	-	230,255	-	-	230,255
∞ Bookstore inventories	-	-	-	366,291	-	-	-	366,291
Other assets	302,923	278,107	2,546	629	-	-	-	584,205
Deferred Outflows	-	-	-	-	-	-	618,688	618,688
Fixed assets - net	-	-	-	42,040	-	58,821,568	-	58,863,608
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	14,077,183	14,077,183
<b>Total assets and deferred outflows</b>	<b>\$ 34,787,182</b>	<b>\$ 13,725,451</b>	<b>\$ 841,944</b>	<b>\$ 778,766</b>	<b>\$ 1,069,616</b>	<b>\$ 58,821,568</b>	<b>\$ 14,695,871</b>	<b>\$ 124,720,398</b>

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 September 30, 2022  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	234,860	8,563	-	1,640	13,205	-	-	258,268
Accrued salaries & benefits	1,357,755	29,189	-	14,456	-	-	-	1,401,400
Post-retirement benefits & other	132,132	-	-	-	-	-	-	132,132
Unclaimed property	404	-	-	-	-	-	-	404
Due to other funds	52,160	1,840,442	-	-	1,056,411	-	-	2,949,013
Due to student groups/deposits	-	-	-	-	-	-	-	-
Deferred inflows								
Property taxes	5,378,338	1,376,744	-	-	-	-	-	6,755,082
Tuition and fees	-	-	-	39,808	-	-	-	39,808
Grants	-	-	-	-	-	-	-	-
OPED	-	-	-	-	-	-	2,835,268	2,835,268
OPEB long term debt	-	-	-	-	-	-	11,860,603	11,860,603
<b>Total Liabilities</b>	<b>7,155,649</b>	<b>3,254,937</b>	<b>-</b>	<b>55,904</b>	<b>1,069,616</b>	<b>-</b>	<b>14,695,871</b>	<b>26,231,977</b>
<b>Net Position/Net Assets</b>								
Net investment in general fixed assets	-	-	-	-	-	58,821,568	-	58,821,568
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	10,470,514	-	-	-	-	-	10,470,514
Reserved for debt service	-	-	841,944	-	-	-	-	841,944
Unreserved	27,631,533	-	-	722,862	-	-	-	28,354,395
<b>Total liabilities and net position</b>	<b>\$ 34,787,182</b>	<b>\$ 13,725,451</b>	<b>\$ 841,944</b>	<b>\$ 778,766</b>	<b>\$ 1,069,616</b>	<b>\$ 58,821,568</b>	<b>\$ 14,695,871</b>	<b>\$ 124,720,398</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 11,240,159	\$ 1,500,815	\$ 795,442	\$ (4,135)	\$ 654,717	\$ 256,791	\$ (1,481)	\$ 28,777	\$ 1,034,445	\$ 15,505,532
Actual Expenditures	5,363,704	712,579	506,272	293	605,814	3,215,830	-	13,561	323,210	10,741,263
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,876,456	788,236	289,170	(4,428)	48,903	(2,959,039)	(1,481)	15,216	711,236	4,764,269
Fund balances July 1, 2022	15,745,140	3,956,385	4,407,233	848,220	(61,311)	(592,241)	5,119,919	43,312	1,116,921	30,583,578
Fund balances September 30, 2022	<u>\$ 21,621,596</u>	<u>\$ 4,744,621</u>	<u>\$ 4,696,403</u>	<u>\$ 843,792</u>	<u>\$ (12,408)</u>	<u>\$ (3,551,280)</u>	<u>\$ 5,118,438</u>	<u>\$ 58,528</u>	<u>\$ 1,828,157</u>	<u>\$ 35,347,847</u>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 6,205,170	\$ 9,530,789	65.1%	\$ 8,832,217	\$ 8,713,650	101.4%
Corporate Personal Property Replacement Tax	602,617	2,294,700	26.3%	36,324	1,006,250	3.6%
Tax Increment Financing Distributions	162,197	450,000	36.0%	132,317	400,000	33.1%
Total Local Government	<u>6,969,985</u>	<u>12,275,489</u>	56.8%	<u>9,000,858</u>	<u>10,119,900</u>	88.9%
State Government:						
ICCB Credit Hour Grant	456,646	1,798,075	25.4%	414,246	1,733,248	23.9%
Equalization Grant	12,500	50,000	25.0%	12,500	50,000	25.0%
Career/Technical Education Formula Grant	113,412	220,500	51.4%	-	210,000	0.0%
Other	-	-	-	-	-	-
Total Statement Government	<u>582,558</u>	<u>2,068,575</u>	28.2%	<u>426,746</u>	<u>1,993,248</u>	21.4%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,825	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,825</u>	0.0%
Student Tuition and Fees:						
Tuition	3,216,993	5,811,200	55.4%	3,173,593	5,989,253	53.0%
Fees	414,543	687,900	60.3%	336,793	759,550	44.3%
Total Tuition and Fees	<u>3,631,535</u>	<u>6,499,100</u>	55.9%	<u>3,510,386</u>	<u>6,748,803</u>	52.0%
Other Sources:						
Public Service Revenue	43,911	244,050	18.0%	53,101	242,450	21.9%
Other Sources:	12,170	151,361	8.0%	20,563	155,442	13.2%
Total Other Sources	<u>56,081</u>	<u>395,411</u>	14.2%	<u>73,664</u>	<u>397,892</u>	18.5%
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>\$ 11,240,159</u>	<u>\$ 21,246,400</u>	52.9%	<u>\$ 13,011,654</u>	<u>\$ 19,267,668</u>	67.5%
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	2,060,418	\$ 8,281,122	24.9%	1,949,366	\$ 7,671,022	25.4%
Employee Benefits	430,256	1,834,306	23.5%	401,936	1,751,176	23.0%
Contractual Services	21,384	120,175	17.8%	20,341	119,415	17.0%
Materials & Supplies	106,044	451,389	23.5%	45,793	497,459	9.2%
Conference & Meeting	6,810	169,594	4.0%	773	163,405	0.5%
Fixed Charges	131,454	58,000	226.6%	11,219	58,000	19.3%
Capital Outlay	93,668	114,000	0.0%	-	-	0.0%
Other	150	-	0.0%	-	-	0.0%
Total Instruction	<u>2,850,182</u>	<u>11,028,586</u>	25.8%	<u>2,429,428</u>	<u>10,260,477</u>	23.7%

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget 9/30/2022	Annual Budget FY2023	Actual/Budget 25.0%	9/30/2021	Annual Budget FY2022	Actual/Budget 25.0%
<b>Academic Support:</b>						
Salaries	297,976	1,161,476	25.7%	259,768	1,094,032	23.7%
Employee Benefits	48,715	189,892	25.7%	49,129	216,560	22.7%
Contractual Services	47,539	135,277	35.1%	60,304	218,886	27.6%
Materials & Supplies	79,000	246,620	32.0%	96,233	270,468	35.6%
Conference & Meeting	1,102	18,875	5.8%	-	20,950	0.0%
Utilities	3,000	26,445	11.3%	3,000	26,445	11.3%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>477,332</b>	<b>1,778,585</b>	<b>26.8%</b>	<b>468,433</b>	<b>1,847,341</b>	<b>25.4%</b>
<b>Student Services:</b>						
Salaries	352,379	1,527,744	23.1%	336,023	1,321,319	25.4%
Employee Benefits	83,444	431,688	19.3%	91,068	389,719	23.4%
Contractual Services	8,215	46,702	17.6%	1,848	33,981	5.4%
Materials & Supplies	19,330	93,215	20.7%	6,413	75,901	8.4%
Conference & Meeting	3,479	43,505	8.0%	285	41,925	0.7%
Utilities	-	-	0.0%	-	-	0.0%
<b>Total Student Services</b>	<b>466,847</b>	<b>2,142,854</b>	<b>21.8%</b>	<b>435,637</b>	<b>1,862,845</b>	<b>23.4%</b>
<b>Public Services/Continuing Education:</b>						
Salaries	97,347	339,647	28.7%	90,826	326,240	27.8%
Employee Benefits	25,095	105,920	23.7%	24,237	81,443	29.8%
Contractual Services	11,767	111,000	10.6%	10,448	82,500	12.7%
Materials & Supplies	21,017	75,300	27.9%	10,009	83,450	12.0%
Conference & Meeting	1,670	4,950	33.7%	453	5,650	8.0%
Utilities	-	-	0.0%	-	-	0.0%
Other	99	-	-	-	-	-
<b>Total Public Services/Continuing Education</b>	<b>156,995</b>	<b>636,817</b>	<b>24.7%</b>	<b>135,973</b>	<b>579,283</b>	<b>23.5%</b>
<b>Institutional Support:</b>						
Salaries	542,819	2,051,151	26.5%	522,930	1,884,628	27.7%
Employee Benefits	177,770	767,396	23.2%	188,006	741,287	25.4%
Contractual Services	93,555	691,913	13.5%	400,308	734,799	54.5%
Materials & Supplies	118,104	340,789	34.7%	93,263	377,630	24.7%
Conference & Meeting	6,084	67,370	9.0%	3,616	67,925	5.3%
Utilities	4,867	10,715	45.4%	4,656	26,315	17.7%
Capital Outlay	9,472	125,000	0.0%	-	-	0.0%
Other	209	(11,300)	-1.8%	(8)	29,550	0.0%
Provision for Contingency	-	621,083	0.0%	-	245,588	0.0%
<b>Total Institutional Support</b>	<b>952,880</b>	<b>4,664,117</b>	<b>20.4%</b>	<b>1,212,771</b>	<b>4,107,722</b>	<b>29.5%</b>
Scholarships, Grants and Waivers	459,467	698,000	65.8%	307,264	600,000	51.2%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 5,363,704</b>	<b>\$ 20,948,959</b>	<b>25.6%</b>	<b>\$ 4,989,507</b>	<b>\$ 19,257,668</b>	<b>25.9%</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ (297,441)</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ (10,000)</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 986,800	\$ 1,537,224	64.2%	\$ 1,412,357	\$ 1,404,861	100.5%
Corporate Personal Property Replacement Tax	106,344	404,900	26.3%	6,410	175,000	3.7%
Tax Increment Financing Disbursements	54,066	140,000	38.6%	44,106	130,000	33.9%
Total Local Government	1,147,210	2,082,124	55.1%	1,462,873	1,709,861	85.6%
State Government:						
ICCB Credit Hour Grant	75,746	307,029	24.7%	73,102	305,023	24.0%
Total State Government	75,746	307,029	24.7%	73,102	305,023	24.0%
Student Tuition and Fees						
Tuition	256,135	450,300	56.9%	256,678	476,979	53.8%
Total Tuition and Fees	256,135	450,300	56.9%	256,678	476,979	53.8%
Other Sources:						
Facilities Revenue	24,695	120,000	20.6%	31,319	120,000	26.1%
Investment Revenue	(3,703)	15,000	-24.7%	72	22,650	0.3%
Other	732	3,000	24.4%	846	4,000	21.2%
Total Other Sources	21,724	138,000	15.7%	32,237	146,650	22.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 1,500,815</b>	<b>\$ 2,977,453</b>	<b>50.4%</b>	<b>\$ 1,824,890</b>	<b>\$ 2,638,513</b>	<b>69.2%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	263,468	1,038,766	25.4%	245,913	995,322	24.7%
Employee Benefits	74,487	340,760	21.9%	72,105	319,272	22.6%
Contractual Services	17,256	219,900	7.8%	16,879	167,000	10.1%
Materials & Supplies	53,774	265,750	20.2%	38,313	271,204	14.1%
Conference & Meeting	-	1,200	0.0%	-	1,200	0.0%
Fixed Charges	2,161	172,300	1.3%	55,466	117,250	47.3%
Utilities	283,060	623,550	45.4%	116,658	753,450	15.5%
Capital Outlay	2,850	216,000	1.3%	-	19,000	0.0%
Provision for Contingency	-	50,000	0.0%	-	25,600	0.0%
Other	-	(56,700)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	697,056	2,871,526	24.3%	545,334	2,606,298	20.9%
Institutional Support:						
Salaries	8,285	52,384	15.8%	7,226	16,107	44.9%
Employee Benefits	6,400	42,894	14.9%	2,586	6,333	40.8%
Contractual Services	-	2,700	0.0%	2,615	2,700	96.9%
Materials & Supplies	838	3,750	22.3%	154	3,275	4.7%
Fixed Charges	-	4,199	0.0%	-	3,800	0.0%
Other	-	-	-	-	-	-
Total Institutional Support	15,523	105,927	14.7%	12,582	32,215	39.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 712,579</b>	<b>\$ 2,977,453</b>	<b>23.9%</b>	<b>\$ 557,916</b>	<b>\$ 2,638,513</b>	<b>21.1%</b>

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Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	780,593	1,115,918	70.0%	827,280	1,290,694	64.1%
State Government Sources	-	-	0.0%	-	-	0.0%
Investment Revenue	14,848	50,000	29.7%	13,434	48,000	28.0%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 795,442</b>	<b>\$ 1,165,918</b>	<b>68.2%</b>	<b>\$ 840,714</b>	<b>\$ 1,338,694</b>	<b>62.8%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ 21,462	\$ -	0.0%	\$ -	\$ -	0.0%
Materials and Supplies	\$ 18,921	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	465,889	2,874,558	16.2%	92,922	1,338,694	6.9%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 506,272</b>	<b>\$ 2,874,558</b>	<b>17.6%</b>	<b>\$ 92,922</b>	<b>\$ 1,338,694</b>	<b>6.9%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ (4,135)	\$ 2,000	-206.7%	\$ 7	\$ 2,500	0.3%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ (4,135)</b>	<b>\$ 2,000</b>	<b>-206.7%</b>	<b>\$ 2</b>	<b>\$ 2,500</b>	<b>0.1%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>293.31</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>0.0%</b>
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 653,801	\$ 1,288,125	50.8%	\$ 597,861	\$ 1,442,584	41.4%
Investment Revenue	-	25,500	0.0%	-	26,000	0.0%
Other Revenue	916	1,000	91.6%	2,224	1,000	222.4%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 654,717</b>	<b>\$ 1,314,625</b>	<b>49.8%</b>	<b>\$ 600,086</b>	<b>\$ 1,469,584</b>	<b>40.8%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 86,522	\$ 377,906	22.9%	\$ 85,043	\$ 410,026	20.7%
Employee Benefits	18,833	77,266	24.4%	19,573	97,199	20.1%
Contractual Services	45,185	53,149	85.0%	21,473	60,175	35.7%
Materials & Supplies	437,315	981,291	44.6%	428,977	1,013,081	42.3%
Conference & Meeting	12,470	28,788	43.3%	11,472	25,780	44.5%
Fixed Charges	5,489	44,380	12.4%	24,125	50,000	48.2%
Capital Outlay/Depreciation	-	-	0.0%	-	11,600	0.0%
Other	-	92,700	0.0%	1,500	103,000	1.5%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 605,814</b>	<b>\$ 1,655,480</b>	<b>36.6%</b>	<b>\$ 592,162</b>	<b>\$ 1,770,861</b>	<b>33.4%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 348,855</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ -	\$ 550,541	0.0%	\$ -	\$ 288,331	0.0%
Federal Government Sources	237,897	8,584,119	2.8%	1,905,658	7,818,367	24.4%
Nongovernmental Gifts or Grants	17,671	-	0.0%	5,065	18,000	28.1%
Other Revenue	1,223	34,000	0.0%	3	-	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 256,791</b>	<b>\$ 9,168,660</b>	<b>2.8%</b>	<b>\$ 1,910,727</b>	<b>\$ 8,124,698</b>	<b>23.5%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 108,051	\$ 622,412	17.4%	\$ 90,479	\$ 486,214	18.6%
Employee Benefits	37,554	202,001	18.6%	27,630	166,927	16.6%
Contractual Services	11,882	59,115	20.1%	10,902	52,163	20.9%
Materials & Supplies	5,896	63,704	9.3%	138	29,825	0.5%
Conference & Meeting	2,787	72,091	3.9%	342	14,847	2.3%
Utilities	-	900	0.0%	-	850	0.0%
Capital Outlay	50,160	-	-	-	-	0.0%
Other	-	-	-	-	-	0.0%
<b>Total Instruction</b>	<b>216,329</b>	<b>1,020,223</b>	<b>21.2%</b>	<b>129,491</b>	<b>750,826</b>	<b>17.2%</b>
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Employee Benefits	-	-	0.0%	-	-	0.0%
Contractual Services	-	-	0.0%	\$ -	100,000	0.0%
Materials and Supplies	-	-	0.0%	45,628	150,000	30.4%
Conference & Meeting	-	-	0.0%	-	-	0.0%
<b>Total Academic Support</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>45,628</b>	<b>250,000</b>	<b>18.3%</b>
Student Services:						
Salaries	\$ 57,172	\$ 222,081	25.7%	\$ 56,923	\$ 212,637	26.8%
Employee Benefits	17,499	80,328	21.8%	16,739	75,553	22.2%
Contractual Services	42,872	4,781	896.7%	3,005	259,467	1.2%
Materials & Supplies	3,838	2,800	137.1%	7,745	16,600	46.7%
Conference & Meeting	4,861	6,100	79.7%	1,313	11,500	11.4%
Utilities	5,004	-	0.0%	5,183	-	0.0%
Capital Outlay	-	-	0.0%	-	8,000	0.0%
Tuition Waivers (TRIO Grant)	19,772	28,000	70.6%	1,600	30,000	5.3%
<b>Total Student Services</b>	<b>151,017</b>	<b>344,090</b>	<b>43.9%</b>	<b>92,509</b>	<b>613,757</b>	<b>15.1%</b>
Public Services/Continuing Education:						
Contractual Services	2,995	-	0.0%	-	-	0.0%
<b>Total Public Services:</b>	<b>2,995</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Contractual Services	3,417	45,450	-	-	-	-
Capital Outlay	-	195,338	-	-	-	-
Maintenance supplies	-	-	0.0%	5,877	-	0.0%
<b>Total Operations &amp; Maintenance of Plant</b>	<b>3,417</b>	<b>240,788</b>	<b>0.0%</b>	<b>5,877</b>	<b>-</b>	<b>0.0%</b>
Institutional Support:						

Illinois Valley Community College District No. 513  
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 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
Salaries (Federal Work Study)	23,788	129,761	18.3%	16,446	84,412	19.5%
Contractual Services	343,973	2,006,361	17.1%	669	50,000	1.3%
Institutional Support	-	-	0.0%	41,986	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	849,928	501,881	169.3%	-	2,000,000	0.0%
Total Institutional Support	1,217,689	2,638,003	46.2%	59,101	2,134,412	2.8%
Student Grants and Waivers (PELL & SEOG & HEERF)	1,624,383	4,933,556	32.9%	1,905,659	4,383,703	43.5%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<b>\$ 3,215,830</b>	<b>\$ 8,935,872</b>	<b>36.0%</b>	<b>\$ 2,238,264</b>	<b>\$ 8,132,698</b>	<b>27.5%</b>
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 2,000</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>
<b>WORKING CASH FUND REVENUES</b>						
Investment Revenue	\$ (1,481)	\$ 55,000	-2.7%	\$ 7,942	\$ 55,000	14.4%
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2023 Revenues & Expenditures by Fund  
 For the one month ended September 30, 2022  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	9/30/2022	FY2023	25.0%	9/30/2021	FY2022	25.0%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 28,765	\$ 42,273	68.0%	\$ 39,529	\$ 38,634	102.3%
Investment Revenue	12	150	8.3%	-	150	0.0%
<b>TOTAL AUDIT FUND REVENUES</b>	<b>28,777</b>	<b>42,423</b>	<b>67.8%</b>	<b>39,529</b>	<b>38,784</b>	<b>101.9%</b>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services	13,561	41,000	33.1%	5,500	40,000	13.8%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 13,561</b>	<b>\$ 41,000</b>	<b>33.1%</b>	<b>\$ 4,000</b>	<b>\$ 40,000</b>	<b>10.0%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 1,033,013	\$ 1,525,695	67.7%	\$ 1,536,209	\$ 1,522,557	100.9%
Investment Revenue	1,433	2,000	71.6%	1,339	2,000	66.9%
Other Revenue	-	-		-	-	0.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<b>1,034,445</b>	<b>1,527,695</b>	<b>67.7%</b>	<b>1,537,548</b>	<b>1,524,557</b>	<b>100.9%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	21,998	81,824	26.9%	20,861	77,160	27.0%
Employee Benefits	6,639	28,819	23.0%	6,480	28,585	22.7%
Contractual Services	-	125,500	0.0%	2,098	25,500	8.2%
Materials & Supplies	803	200	401.5%	210	3,400	6.2%
Total Student Services	29,441	236,343	12.5%	29,648	134,645	22.0%
Operations & Maintenance of Plant:						
Contractual Services	118,079	461,600	25.6%	83,178	531,600	15.6%
Materials & Supplies	159	100	158.6%	15	150	10.0%
Utilities	159	500	31.8%	104	500	20.8%
Total Operations & Maintenance of Plant	118,397	462,200	25.6%	83,296	532,250	15.6%
Institutional Support:						
Salaries	23,642	81,940	28.9%	21,974	74,987	29.3%
Employee Benefits	4,621	218,974	2.1%	4,012	208,505	1.9%
Contractual Services	110,939	142,000	78.1%	14,572	37,750	38.6%
Materials & Supplies	-	1,500	0.0%	573	2,500	22.9%
Conference & Meeting	-	4,500	0.0%	-	4,500	0.0%
Fixed Charges	36,171	240,200	15.1%	89,075	257,200	34.6%
Total Institutional Support	175,373	689,114	25.4%	130,206	585,442	22.2%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 323,210</b>	<b>\$ 1,387,657</b>	<b>23.3%</b>	<b>\$ 243,150</b>	<b>\$ 1,252,337</b>	<b>19.4%</b>

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**Illinois Valley Community College District No. 513**  
**Fiscal Year 2022 Budget to Actual Comparison**  
**All Funds - By Budget Officer**  
**as of September 30, 2022**  
**Unaudited**

Department	Actual FY2023	Annual Budget FY2023	Actual/ Budget 25.0%
President	109,688	387,369	28.3%
Board of Trustees	6,367	14,875	42.8%
Community Relations	86,267	356,467	24.2%
Foundation	23,866	94,661	25.2%
Continuing Education	156,995	636,817	24.7%
Facilities	1,198,586	5,696,084	21.0%
Information Technologies	381,276	1,999,584	19.1%
Institutional Research	31,814	111,691	28.5%
Academic Affairs	82,404	269,430	30.6%
Academic Affairs (AVPCE)	70,934	292,201	24.3%
Carl Perkins (Grant)	42,302	233,057	18.2%
ECACE Early Childhood (Grant)	25,326	273,116	0.0%
GEER (Grant)	8,637	30,649	28.2%
HEERF (Grant)	1,268,495	4,152,631	30.5%
Adult Education	98,541	482,050	20.4%
Learning Resources	432,384	1,644,261	26.3%
Workforce Development Division	696,851	2,593,569	26.9%
Natural Sciences & Business Division	782,068	3,236,614	24.2%
Humanities & Fine Arts/Social Science Division	741,976	2,984,064	24.9%
Health Professions Division	439,459	1,952,000	22.5%
Admissions & Records	104,209	486,526	21.4%
Counseling	153,642	644,285	23.8%
Student Services	73,276	318,814	23.0%
Financial Aid	1,713,755	3,559,497	48.1%
Career Services	11,967	47,229	25.3%
Athletics	81,049	355,755	22.8%
TRiO (Student Success Grant)	103,956	344,090	30.2%
Ottawa Center	139,616	100,688	138.7%
Campus Security	91,866	460,600	19.9%
Business Services/General Institution	347,214	1,058,942	32.8%
College Bridge (Grant)	15,000	220,000	6.8%
DCEO-Ag Site work (Grant)	-	240,788	0.0%
Risk Management	175,373	690,714	25.4%
Tuition Waivers	459,467	723,000	63.6%
Purchasing	33,565	130,976	25.6%
Human Resources	66,015	204,938	32.2%
Bookstore	453,114	1,196,441	37.9%
Shipping & Receiving	15,054	105,927	14.2%
Copy Center	18,889	60,284	31.3%
<b>Total FY23 Expenditures</b>	<b>10,741,263</b>	<b>38,390,684</b>	<b>28.0%</b>

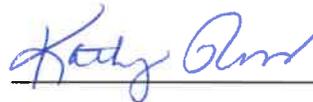
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**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended September 30, 2022**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 7,733,393.55	\$ 695,156.35	\$ 1,338,759.19	\$ 205,020.42	\$ 215,845.69	\$ (1,632,240.02)	\$ 1,934,695.63	\$ 49,099.08	\$ 676,369.96	\$ 116,122.73	\$ 11,332,222.58
Total Receipts	<u>2,773,757.34</u>	<u>424,280.16</u>	<u>324,065.04</u>	<u>249.36</u>	<u>43,820.26</u>	<u>-</u>	<u>5,787.49</u>	<u>11,965.48</u>	<u>428,130.38</u>	<u>299,184.05</u>	<u>\$ 4,311,239.56</u>
Total Cash	10,507,150.89	1,119,436.51	1,662,824.23	205,269.78	259,665.95	(1,632,240.02)	1,940,483.12	61,064.56	1,104,500.34	415,306.78	15,643,462.14
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	<u>(2,995,609.09)</u>	<u>(450,317.76)</u>	<u>(442,358.80)</u>	<u>-</u>	<u>(411,702.35)</u>	<u>(387,998.15)</u>	<u>-</u>	<u>(13,561.00)</u>	<u>(87,467.83)</u>	<u>(6,010.27)</u>	<u>(4,795,025.25)</u>
ACCOUNT BALANCE	7,511,541.80	669,118.75	1,220,465.43	205,269.78	(152,036.40)	(2,020,238.17)	1,940,483.12	47,503.56	1,017,032.51	409,296.51	10,848,436.89
Deposits in Transit	(2,740,446.04)										(2,740,446.04)
Outstanding Checks	<u>1,310,658.33</u>										<u>1,310,658.33</u>
<b>BANK BALANCE</b>	<u><b>6,081,754.09</b></u>	<u><b>669,118.75</b></u>	<u><b>1,220,465.43</b></u>	<u><b>205,269.78</b></u>	<u><b>(152,036.40)</b></u>	<u><b>(2,020,238.17)</b></u>	<u><b>1,940,483.12</b></u>	<u><b>47,503.56</b></u>	<u><b>1,017,032.51</b></u>	<u><b>409,296.51</b></u>	<u><b>9,418,649.18</b></u>
Certificates of Deposit	-	-	2,270,647.66	-	-	-	1,601,039.08	-	105,406.27	-	3,977,093.01
Illinois Funds	6,274,095.93	2,370,616.10	477,617.39	19,185.26	-	362,666.81	56,565.27	-	-	66,296.55	9,627,043.31
ISDLAF+ Funds	-	-	-	-	-	-	-	-	-	-	-
PMA Holdings- MM	11,947.80	-	-	-	-	-	-	-	-	-	11,947.80
Capital Dev. Fund-MD			539,508.04								539,508.04
Total Investment	<u>\$ 6,286,043.73</u>	<u>\$ 2,370,616.10</u>	<u>\$ 3,287,773.09</u>	<u>\$ 19,185.26</u>	<u>\$ -</u>	<u>\$ 362,666.81</u>	<u>\$ 1,657,604.35</u>	<u>\$ -</u>	<u>\$ 105,406.27</u>	<u>\$ 66,296.55</u>	<u>\$ 14,155,592.16</u>

LaSalle State Bank	\$ 171,844.78
Midland States Bank	<u>9,246,804.40</u>
	<u>\$ 9,418,649.18</u>

Respectfully submitted,

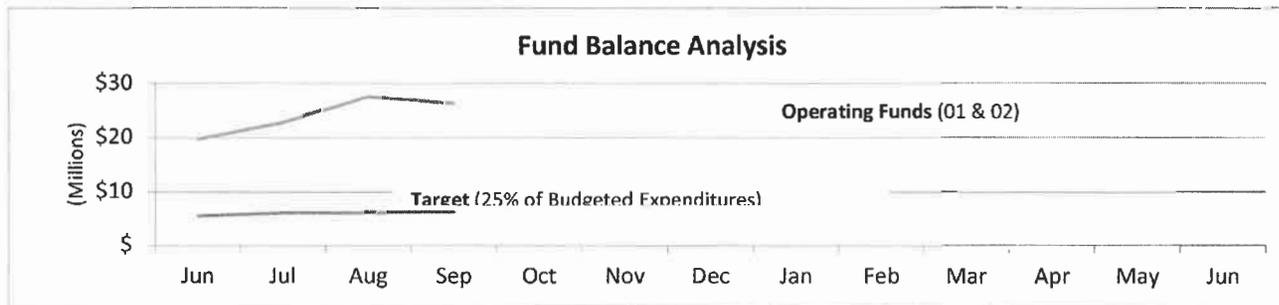
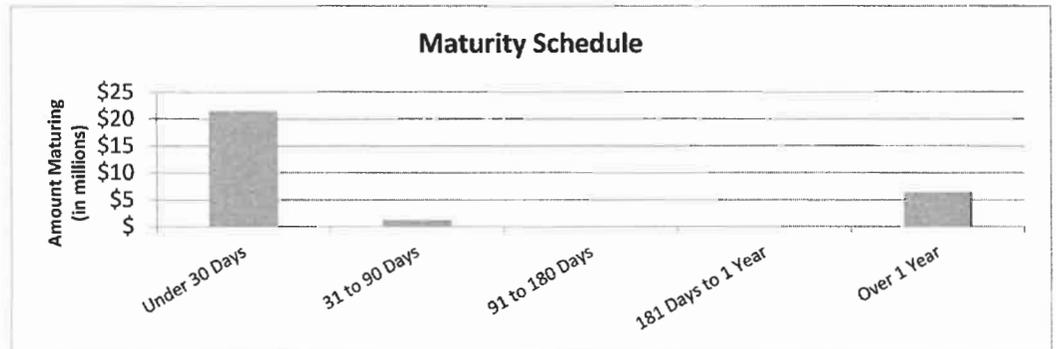
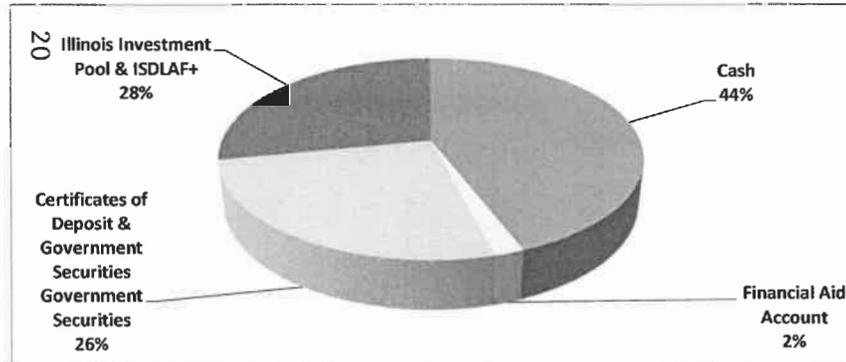


Kathy Ross  
Controller

**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
September 30, 2022**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	44.1%	\$ 15,114,543	0.350%
Financial Aid Account	1.9%	648,697	0.350%
Certificates of Deposit & Government Securities	26.0%	8,909,285	3.792%
Illinois Investment Pool & ISDLAF+	28.1%	9,627,043	0.089%
<b>Total</b>		<b>\$ 34,299,567</b>	<b>1.171%</b>

Institution	Illinois Investment Pool ISDLAF+	Certificates of Deposit Government Securities	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 9,627,043	-	-	9,627,043	33%
ISDLAF+ Funds	-	-	-	-	0%
Midland States Bank	-	-	9,246,804	9,246,804	31%
Midland States-F/A	-	-	648,697	648,697	2%
Midland States-Bldg	-	-	539,508	539,508	2%
LaSalle State Bank	-	-	171,845	171,845	1%
Commerce Bank	-	993,772	-	993,772	3%
Multi Bank Securities	-	455,342	-	455,342	2%
Hometown Ntl Bank	-	212,323	-	212,323	1%
PMA Holdings	-	4,932,192	25,895	4,958,087	17%
Heartland Bank	-	-	198,298	198,298	1%
Marseilles Bank	-	2,315,656	-	2,315,656	8%
	<b>\$ 9,627,043</b>	<b>\$ 8,909,285</b>	<b>\$ 10,831,047</b>	<b>\$ 29,367,375</b>	<b>100%</b>



*[Handwritten signature]*

ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
September 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2022			1,004,262					1,004,262	MB	0.85%	0.85%	17050
11/7/2022						151,925		151,925	MB	0.85%	0.85%	15192
11/23/2022			1,054,063					1,054,063	MB	2.65%	2.67%	17012
11/23/2022							105,406	105,406	MB	2.65%	2.67%	17013
7/17/2023			212,323					212,323	HNB	0.60%	0.60%	600092-1002
11/7/2023						198,725		198,725	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						198,724		198,724	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						198,830		198,830	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						198,680		198,680	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						198,813		198,813	CB	3.55%	3.55%	Comenity Capital
8/12/2024						232,669		232,669	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						222,673		222,673	MBS	0.65%	0.65%	State Bank of India
<b>Total CD</b>	<b>-</b>	<b>-</b>	<b>2,270,647</b>	<b>-</b>	<b>-</b>	<b>1,601,039</b>	<b>105,406</b>	<b>3,977,093</b>				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

ILLINOIS VALLEY COMMUNITY COLLEGE  
PMA INVESTMENT STATUS REPORT  
September 30, 2022

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Holder</u>	<u>Rate %</u>	<u>Investment Description</u>
3/31/2024	398,184	199,092		124,432		278,729		1,000,436	Goldman Sachs	2.25%	Govt Treasuries
7/25/2024	59,112	29,556		18,472		41,378		148,518	FHLMC	3.30%	Govt Treasuries
3/15/2025	265,054	132,527		82,829		185,538		665,949	Nomura Securities	1.75%	Govt Treasuries
9/25/2025	19,238	9,619		6,012		13,467		48,336	FHLMC	2.74%	Govt Treasuries
12/1/2025	39,622	19,811		12,382		27,736		99,551	FNMA	3.61%	Govt Treasuries
3/31/2026	159,123	79,562		49,726		111,386		399,797	J.P. Morgan	0.75%	Govt Treasuries
4/1/2026	35,094	17,547		10,967		24,566		88,174	FNMA	2.67%	Govt Treasuries
7/1/2026	51,576	25,788		16,117		36,103		129,584	FNMA	2.53%	Govt Treasuries
3/31/2027	159,811	79,905		49,941		111,868		401,525	J.P. Morgan	2.50%	Govt Treasuries
6/25/2027	96,558	48,279		30,174		67,591		242,603	FHLMC	3.12%	Govt Treasuries
12/25/2027	61,274	30,637		19,148		42,892		153,952	FNMA	2.99%	Govt Treasuries
3/15/2024	39,149	19,574		12,234		27,404		98,361	Goldman Sachs	3.00%	Corporate Issue
3/16/2024	39,061	19,530		12,206		27,342		98,140	J.P. Morgan	0.70%	Corporate Issue
6/27/2024	38,812	19,406		12,129		27,168		97,514	American Honda	2.40%	Corporate Issue
10/26/2024	39,035	19,518		12,199		27,325		98,076	Bb T Corporation	2.85%	Corporate Issue
2/4/2025	38,256	19,128		11,955		26,779		96,118	Bank of America	1.84%	Corporate Issue
2/15/2025	39,273	19,637		12,273		27,491		98,674	Comcast	3.38%	Corporate Issue
3/25/2025	39,317	19,659		12,287		27,522		98,785	Intel Corporation	3.40%	Corporate Issue
3/15/2025	39,143	19,571		12,232		27,400		98,346	Abbott Labs	2.95%	Corporate Issue
5/13/2025	39,263	19,632		12,270		27,484		98,649	Caterpillar	3.40%	Corporate Issue
3/10/2025	38,917	19,459		12,162		27,242		97,780	Charles Schwab	3.00%	Corporate Issue
5/3/2024	39,347	19,673		12,296		27,543		98,859	American Express	3.38%	Corporate Issue
11/15/2023	39,683	19,841		12,401		27,778		99,703	Delmarva Power	3.50%	Corporate Issue

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**PMA INVESTMENT STATUS REPORT**  
September 30, 2022

6/13/2025	39,319	19,660	12,287	27,524	98,790	Bank New York	3.43%	Corporate Issue
8/18/2025	39,422	19,711	12,319	27,595	99,048	Toyota Corp	3.65%	Corporate Issue
6/1/2027	35,464	17,732	11,083	24,825	89,104	Connecticut	1.50%	Municipal Issue
6/30/2027	34,953	17,477	10,923	24,467	87,820	Multnomah Co.	1.25%	Municipal Issue
<b>Total PMA</b>	<b>1,963,061</b>	<b>981,531</b>	<b>-</b>	<b>613,457</b>	<b>-</b>	<b>1,374,143</b>	<b>-</b>	<b>4,932,192</b>

**\$5,000 and Over Disbursements**  
**09/01/22 - 09/30/22**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
776538	9/1/2022	228741	Watermark Insights, LLC	8,034.00	Software Renewal : Annual License
776553	9/1/2022	82897	SURS	52,538.45	Payroll Deductions (09/01/22)
776579	9/1/2022	209546	Allied Universal Security Services	8,369.03	Security Services- Main Campus & OTC (8/5/22-8/11/22)
776583	9/1/2022	235388	Arbor Management	21,000.00	Food Service : Monthly Billing : Start Up Costs
776592	9/1/2022	214499	Constellation NewEnergy, Inc	88,398.97	Main Campus Monthly Electric Service
776607	9/1/2022	214093	Modern Campus	10,250.00	Campus Map : 2D map : interior floor plans
ACH	9/1/2022		Internal Revenue Service	62,096.89	Federal Payroll Taxes
ACH	9/1/2022		Illinois Department of Revenue	23,429.34	State Payroll Taxes
ACH	9/1/2022		TSA EPARS	8,219.14	403(b) & 457(b)Payroll
ACH	9/2/2022		Prudential	5,832.19	Life Insurance (September 2022)
776698	9/8/2022	1139	CDW Government, Inc	5,340.38	Misc. Supplies; HP LaserJet
776700	9/8/2022	214499	Constellation NewEnergy, Inc	167,379.89	Main Campus Monthly Electric Service
776703	9/8/2022	235389	Coursedog, Inc	110,550.00	Demand Analytics; Class & Event Scheduler
776707	9/8/2022	209567	Delta Dental of Illinois	12,604.42	Monthly Dental Insurance 08/01-08/31
776710	9/8/2022	102229	Elan Cardmember Services	8,456.74	Monthly Credit Card
776733	9/8/2022	233997	Sonnenberg Studios, LLC	11,350.00	Brand Guide and Deliverables
776752	9/9/2022	204397	Katom Restaurant Supply Inc	10,928.83	Food Service Oven and Kitchen Essentials
776759	9/15/2022	209546	Allied Universal Security Services	7,299.06	Security Services- Main Campus & OTC (8/19/22-8/25/22)
776809	9/15/2022	209375	Refurble	14,500.00	Refurbished Laptops
776834	9/15/2022	234204	Shimadzu Scientific Instrument	50,160.07	Hemp Analyzer - High Sensitivity
776846	9/15/2022	197558	Wright Express FSC	7,086.15	Monthly Fuel Card
776862	9/15/2022	82897	SURS	53,058.08	Payroll Deductions (09/15/22)
ACH	9/15/2022		Internal Revenue Service	63,637.28	Federal Payroll Taxes
ACH	9/15/2022		Illinois Department of Revenue	23,859.78	State Payroll Taxes
ACH	9/15/2022		TSA EPARS	8,219.14	403(b) & 457(b)Payroll
ACH	9/20/2022		Illinois Department of Revenue	11,938.00	Sales Tax
776899	9/22/2022	209546	Allied Universal Security Services	8,756.47	Security Services- Main Campus & OTC (8/26/22-9/1/22)
776915	9/22/2022	149548	Burwood Group	14,955.00	Professional Service WebEx Calling
776919	9/22/2022	1139	CDW Government, Inc	63,614.10	Software Renewal : Microsoft / vSphere; Epson PowerLite
776921	9/22/2022	223371	Central Truck Leasing LLC	7,661.76	Monthly Tractor Lease
776936	9/22/2022	209907	Ellucian Company, L.P.	8,333.00	Transition Services
776945	9/22/2022	230600	Forensic Analytical Consulting	23,935.50	Asbestos Project

**\$5,000 and Over Disbursements**  
**09/01/22 - 09/30/22**

Check	Check	Vendor	Check	Check
776960	9/22/2022	195242 K.K. Stevens Publishing Company	5,292.74	Fall 2022 Continuing Ed Publication
776980	9/22/2022	117010 Patterson Dental Supply, Inc	9,203.82	Dental Supplies; MCC North Carolina Mobile
776981	9/22/2022	228799 Pens, Etc	7,077.57	Misc. School Supplies for Bookstore
777001	9/22/2022	209296 Sikich LLP	13,561.00	Audit Services FY22
777007	9/22/2022	82897 SURS	6,727.31	#62 SURS Penalty - 6% & Government Cap
777024	9/22/2022	1927 Walter J Zukowski & Associates	15,615.50	Legal Services
ACH	9/22/2022	CCHC	277,560.93	Health Insurance (September 2022)
ACH	9/22/2022	American Express	18,905.85	Monthly Credit Card
777658	9/29/2022	235582 Intradyn	21,187.50	Intradyn Malware Virtual Appliance 5 year Agreement
777660	9/29/2022	120560 Advanced Asphalt Company	421,785.00	22-003.03 Parking Lot Improvements **
777664	9/29/2022	209546 Allied Universal Security Services	9,879.16	Security Services- Main Campus & OTC (9/2/22-9/8/22)
777666	9/29/2022	235388 Arbor Management	16,700.30	Food Service : Monthly Billing
777676	9/29/2022	173266 Xerox Business Solutions Midwest	5,502.54	Print Management Fees
777700	9/29/2022	234834 iSimulate	11,580.00	REALITi Defibrillator and Screens, CPR Module
777708	9/29/2022	117036 Liebovich Steel & Aluminum Company	13,569.96	Misc. Instructional Welding Supplies
25 777721	9/29/2022	942 NJCAA Region IV, NFP	6,125.00	Men's and Women's Annual Sports Dues
777753	9/29/2022	209294 Vital Source Technologies, Inc	189,805.82	Fall 2022 Inclusive : Books for resale
777755	9/29/2022	1458 Wenger Corporation	18,921.20	CETLA Band Room Renovation Project: Chairs & Cart **
777765	9/29/2022	82897 SURS	52,468.65	Payroll Deductions (09/29/22)
ACH	9/29/2022	Internal Revenue Service	62,840.05	Federal Payroll Taxes
ACH	9/29/2022	Illinois Department of Revenue	23,774.30	State Payroll Taxes
ACH	9/29/2022	TSA EPARS	8,419.14	403(b) & 457(b)Payroll
ACH	9/30/2022	EBC	5,185.92	H.R.A., F.S.A., Cobra (September 2022)
			<u>\$ 2,203,480.92</u>	

\*\*Protection, Health, & Safety (PHS) Projects





**IVCC Stipend Board Report for Payroll Ending  
9/10/2022**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Billings, Gabriel J	Fall 22' Head Wms Soccer Coach	08/28/2022	10/22/2022	10/27/2022	ST	8,000.00	056430360651900			
Brown, Jessica Ann	22' Assist Volleyball Coach	08/28/2022	10/22/2022	10/27/2022	ST	4,000.00	056430361151900			
Carlson, James Edward	Presidential Search Consultant	08/28/2022	09/10/2022	09/15/2022	ST	2,400.00	018440184051220			
Cottingham, Timothy Michael	Fall 22' Head Soccer Coach	08/28/2022	10/22/2022	10/27/2022	ST	8,000.00	056430360551900			
Cox, Anthony Wayne	Fall 22' Mens Asst SoccerCoach	08/28/2022	10/22/2022	10/27/2022	ST	4,000.00	056430360551900			
Fox, Scott Michael	PT to FT CNC Series 300	08/15/2022	09/09/2022	09/15/2022	ST	562.38	011320410051320			Minus previously paid amt of \$448.50
Fox, Scott Michael	PT to FT MET Series 300	08/15/2022	09/09/2022	09/15/2022	ST	589.68	011320410051320			
Francisco, Marjorie Lynn	Covrd until S.Legrenzi HiredFT	08/14/2022	08/27/2022	09/15/2022	OV	1,806.75	011420730051340			NUR 1200-06 Lab/Civ/Sem
Gillio, Susan M	MUP 1012 01	08/15/2022	12/14/2022	12/22/2022	ST	100.00	011120650051320			
Hartwig, Paul R.	Clothing Allowance	08/13/2022	08/13/2022	09/15/2022	TF	275.00	027110471052900			
Jenkins, Julie Osthus	Watercolor Pntg:Home Portraits	09/10/2022	09/10/2022	09/15/2022	ST	266.00	014110394151320			
Jenrich, Chuck	TransWrld ISO 9091-2015 Implnt	08/31/2022	08/31/2022	09/15/2022	ST	562.50	014210331051320			
Klieber, Tracie Marie	PM Yoga Unique 2 U/I-P & Onlin	08/15/2022	09/12/2022	09/15/2022	ST	320.00	014110394151320			
Klieber, Tracie Marie	AM Yoga Unique 2 U/I-P & Onlin	08/15/2022	09/12/2022	09/15/2022	ST	320.00	014110394151320			
Legrenzi, Sara Lyn	Adj Pay %-2 wks PT b4 FT 8/29	08/15/2022	08/27/2022	09/15/2022	ST	199.52	011420730051320			
Nestler, Thomas E	Fall 22' TDT 40 hrs Equip Refr	08/29/2022	09/01/2022	09/15/2022	ST	380.00	014210331051320			
Polte, Erin Riley	Fall 22' Head Volleyball Coach	08/28/2022	10/22/2022	10/27/2022	ST	8,000.00	056430361151900			
Pytel, Kyle Edwin	Driver Imprmnt-LaSalle County	09/10/2022	09/10/2022	09/15/2022	ST	200.00	014110394251320			
Schneider, Gregg A	Driver Imprmnt-LaSalle County	09/07/2022	09/07/2022	09/15/2022	ST	160.00	014110394251320			
Smith, Paul C	GNT-1209-350 1st time taught	08/15/2022	12/14/2022	12/14/2022	ST	825.00	011320410051320			
Sondgeroth, Anthony Lee	Carus Weld Pgrm-Year 4 #5643	08/29/2022	08/29/2022	09/15/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Weld Prgm-Year 1 #5641	08/30/2022	08/30/2022	09/15/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Weld Test	09/01/2022	09/01/2022	09/15/2022	ST	187.50	014210331051320			
Sondgeroth, Anthony Lee	Carus Weld Prgm-Year 1 #5641	09/06/2022	09/06/2022	09/15/2022	ST	450.00	014210331051320			
Thompson, Jason O	Survival Skills:Awareness ID	09/10/2022	09/10/2022	09/10/2022	ST	100.00	014110394151320			
Vecchia, Ryan Perry	Clothing Allowance	09/03/2022	09/03/2022	09/15/2022	TF	132.25	027110471052900			

26

\$42,736.58

Dr. Matthew Seaton  
Vice President of Business Services and Finance

Dr. Jerry Corcoran  
President

9/19/2022

\*Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School



**IVCC Stipend Board Reprt for Payroll Ending  
9/24/2022**

Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Balzarini, Doreen J	1 on 1 Computer Session	09/13/2022	09/13/2022	09/29/2022	ST	105.00	014110394151320			Class ID: 7038
Boyle- Bruch, Ida Lee	FSS 1 Day, 8 hrs In-Person	09/22/2022	09/22/2022	09/29/2022	ST	500.00	014110394151320			
Carlson, James Edward	Presidential Search Consultant	09/11/2022	09/24/2022	09/29/2022	ST	1800.00	018440184051220			
Griffin, Destiny Rae	FY/23 Clothing Reimbursement	09/23/2022	09/23/2022	09/29/2022	TF	275.00	027110471052900			
Hodgson, Laura Ann	Nursing Elsevier Package	08/08/2022	09/09/2022	09/29/2022	SG	1000.00	061320152751900			
Jenrich, Chuck	TransWrld ISO 9001: 2015 Implm	09/20/2022	09/20/2022	09/29/2022	ST	750.00	014210331051320			
Jenrich, Chuck	J.Hardie Lean6 Sigma GreenBelt	09/21/2022	09/21/2022	09/29/2022	ST	500.00	014210331051320			
Knowlton, Amber Sue	Nursing Circulum Revisions	07/01/2022	09/09/2022	09/29/2022	SG	1237.50	061320152751900			
Myers, Taylor Marie	Nursing Circulum Revisions	07/01/2022	09/09/2022	09/29/2022	SG	1237.50	061320152751900			
Schneider, Gregg A	Driver Imprvmt-LaSalle County	09/14/2022	09/14/2022	09/29/2022	ST	160.00	014110394251320			
Sondgeroth, Anthony Lee	Carus Welding Prgm Year 4	09/12/2022	09/12/2022	09/29/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm Year 1	09/13/2022	09/13/2022	09/29/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm Year 4	09/19/2022	09/19/2022	09/29/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm Year 1	09/20/2022	09/20/2022	09/29/2022	ST	450.00	014210331051320			
Sondgeroth, Anthony Lee	Carus Welding Prgm Year 4	09/21/2022	09/21/2022	09/29/2022	ST	450.00	014210331051320			

27

\$ 9,815.00

Dr. Matthew Seaton  
Vice President of Business Services and Finance

9/29/2022

Dr. Jerry Corcoran  
President

**\*Earn Types**

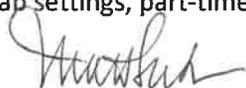
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

Part-time Faculty/Staff Appointments  
Sept 2022

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Branaman, Samantha	EMS Instructor	WFD	32.25	N/A

28

\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton  
Vice President for Business Services & Finance

WFD - Workforce Development  
NSB - Natural Sciences & Business  
HFSS - Humanities, Fine Arts &  
Social Sciences  
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran  
President

10/7/2022

**Protection, Health, and Safety Projects for Tax Year 2022**

The administration has been working with the Operations Committee, which is made up of administrators, staff, and faculty, on developing a list of Protection, Health, and Safety (PHS) projects for the tax year 2022 levy. The following projects are recommended for approval:

**Campus-Wide Lighting Upgrades**

The existing lighting systems throughout the majority of the original portions of the interior and exterior of the campus have not been replaced or upgraded in many years. As a result, the lighting systems are significantly less energy efficient and provide a significantly lower level of lighting quality than current, more modern LED lighting systems. The replacement of the lighting systems on campus will save energy, and subsequently reduce ongoing operating costs for the College.

Additionally, approximately (5) light poles that support the Truck Driver Training area on campus require replacement with taller poles to eliminate shadowing from trucks. This current shadowing is causing a safety concern for the students that utilize this area.

The scope of the project includes the removal and replacement of interior and exterior light fixtures throughout campus. Currently, there are approximately 3,100 interior light fixtures, 130 exterior light poles / lighting, and 5 existing light poles / lighting that require replacement with taller poles that exist on campus. Phase I lighting replacement will include the replacement of all 5 poles / lighting within the Truck Driver Training area and a combination of interior and exterior lighting based on prioritized needs. All light fixtures will be replaced with new LED fixtures.

It is important to note that additional lighting replacement will be required in subsequent phase(s) in order to complete the replacement of all fixtures throughout campus.

**Cost Estimate:**

Project Costs	\$559,255.00
Contingency @ 10%	\$55,925.00
A/E Professional Fees	<u>\$61,518.00</u>
<b>Total:</b>	<b>\$676,698.00</b>

**Parking Lot Cameras**

Recently, IVCC has implemented projects throughout the interior of its facilities to provide key card access as well as security cameras in an effort to improve overall security measures throughout campus. Security camera coverage of the existing parking lots and roadways on the exterior of the campus, however, have not yet been addressed. The implementation of this phase of work is a critical step in completing the overall security

system for the IVCC campus and to further promote safety and security for the students, staff, and visitors.

In order to provide adequate surveillance coverage, a total of (16) exterior security cameras are proposed to be installed on existing light poles throughout the parking lots and roadways at the IVCC campus, including:

- (8) 360 Degree Cameras
- (8) 90 Degree Cameras
- New Underground Raceway
- New Power and Fiber to each Camera
- Additional Data Storage
- Camera Licenses
- System Set-Up, Programming & Training

Cost Estimate:

Technology & Security Costs	\$256,000.00
General Conditions/Overhead & Profit	\$38,400.00
<u>Contingency @ 10%</u>	<u>\$29,440.00</u>
Total Construction Cost:	\$323,840.00
A/E Fees	\$35,622.00
Reimbursable Expenses	\$3,000.00
<b>Total:</b>	<b>\$362,462.00</b>

#### Medical Assisting Lab Upgrades

As a result of the work associated with the development of a new Medical Assisting Lab on campus, asbestos-containing materials will be abated from the site, creating a safer teaching and learning environment for students and faculty. Additionally, the replacement and re-orientation of casework, countertops, and sinks will allow the new lab space to become handicap accessible as the current configuration does not accommodate appropriate reach requirements, knee clearances, or countertop height requirements.

The scope of the project includes the following:

- Removal and replacement of existing island casework within the existing lab including asbestos-containing materials below and above floor

- Removal and replacement of existing countertops and sinks on existing casework to remain
- Removal and replacement of existing casework, countertops, and sinks within operatory spaces to accommodate handicap accessibility
- Removal and replacement of existing flooring as a result of casework and underfloor plumbing removal
- Installation of new GFCI electrical outlets within operatory spaces

Cost Estimate:

Trades Cost	\$92,215.00
General Conditions/Overhead & Profit	\$13,832.00
<u>Contingency</u>	<u>\$10,605.00</u>
Total Construction Cost Estimate	\$116,652.00
A/E Professional Fees	\$13,998.00
Reimbursable Expenses	\$3,000.00
Asbestos Abatement	\$25,000.00
Furnishings & Equipment	\$25,000.00
<b>Total</b>	<b>\$183,650.00</b>

These projects total \$1,222,810. The maximum amount of the Protection, Health, and Safety is dependent on the levy passed for Tax Year 2022. Any funding not obtained in Tax Year 2022 can be captured in Tax Year 2023 or can be used from surplus PHS funds currently held by the District.

**Recommendation:**

**The administration recommends Board approval of the three Protection, Health, and Safety projects as presented for a cost of \$1,222,810 and authorize the administration to include within the levy accordingly for the projects in coordination with the Tax Levy resolution.**

KPI 6: Resource Management

**CAPITAL PROJECT APPLICATION FORM**  
*(One Application Form per Project)*

District/College and District #: Illinois Valley Community College District #513  
 Contact Person: Dr. Matt Seaton, VP for Business Services & Finance Phone # 815.224.0419  
 Project: Campus-Wide Lighting Upgrades  
 Project Budget: \$676,698 ( ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 28, 2022

**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished *(complete the narration section and attach)*.
- C. A detailed description of the project’s programmatic justification *(complete the narration section and attach)*
- D. Board of Trustees approved budget *(use the appropriate format on Attachment #1)*
- E. Funding source *(use the appropriate format on Attachment #2)*

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.  
 Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation *(use Square Footage Summary Attachment)*
- C. Has the site been determined professionally to be suitable for construction purposes?  
 Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation *(use Square Footage Summary Attachment)*

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <b>X</b> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

## SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the removal and replacement of interior and exterior light fixtures throughout campus. Currently, there are approximately 3,100 interior light fixtures, 130 exterior light poles / lighting, and 5 existing light poles / lighting that require replacement with taller poles that exist on campus. Phase I lighting replacement will include the replacement of all 5 poles / lighting within the Truck Driver Training area and a combination of interior and exterior lighting based on prioritized needs. All light fixtures will be replaced with new LED fixtures.

It is important to note that additional lighting replacement will be required in subsequent phase(s) in order to complete the replacement of all fixtures throughout campus.

### **Programmatic Justification**

Provide an explanation of the programmatic impact of the proposed project.

The existing lighting systems throughout the majority of the original portions of the interior and exterior of the campus have not been replaced or upgraded in many years. As a result, the lighting systems are significantly less energy efficient and provide a significantly lower level of lighting quality than current, more modern LED lighting systems. The replacement of the lighting systems on campus will save energy, and subsequently reduce ongoing operating costs for the College.

Additionally, approximately (5) light poles that support the Truck Driver Training area on campus require replacement with taller poles to eliminate shadowing from trucks. This current shadowing is causing a safety concern for the students that utilize this area.

**Attachment #1  
Project Budget**

**Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)**  
**New Construction**  
**Remodeling**

**Project Name:** \_\_\_\_\_

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
<b>Total</b>	_____	_____

**Protection, Health, and Safety Project Name:** Illinois Valley Community College – Campus-Wide Lighting Upgrades

Budget Amounts

Project Costs	<u>\$ 559,255</u>
Contingency	<u>\$ 55,925</u>
A/E Professional Fees	<u>\$ 61,518</u>
<b>Total</b>	<b><u>\$ 676,698</u></b>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** Campus-Wide Lighting Upgrades

**Check the source(s) of funds:**

Available Fund Balance  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

\_\_\_\_\_ Fund name(s): \_\_\_\_\_

Bond Proceeds  
(Including protection, health,  
and safety bonds)

\_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_

Protection, Health, and  
Safety Tax Levy  
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: 2022 Tax Levy

Contract for Deed  
(ILCS 805/3-36)

\_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_

Lending Arrangement with a  
Financial Institution  
(ILC 805/3-37)

\_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_

Lease Agreement  
(ILCS 805/3-38)

\_\_\_\_\_ Term of Lease in months: \_\_\_\_\_

Capital Renewal Funding

\_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, NCARB, LEED AP  
Demonica Kemper Architects  
125 North Halsted Street, Suite 301  
Chicago, IL 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



\_\_\_\_\_  
Architect/Engineer's Signature

September 28, 2022  
Date



001-014368  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**CAPITAL PROJECT APPLICATION FORM**  
*(One Application Form per Project)*

District/College and District #: Illinois Valley Community College District #513  
Contact Person: Dr. Matt Seaton, VP for Business Services & Finance Phone # 815.224.0419  
Project: Parking Lot Security Cameras  
Project Budget: \$362,462 ( ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 28, 2022

**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
- C. A detailed description of the project’s programmatic justification (*complete the narration section and attach*)
- D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes \_\_\_\_\_ No \_\_\_\_\_

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.  
Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?  
Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Protection, Health, and Safety Signature/Certification Page**

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

## SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

In order to provide adequate surveillance coverage, a total of (16) exterior security cameras are proposed to be installed on existing light poles throughout the parking lots and roadways at the IVCC campus, including:

- (8) 360 Degree Cameras
- (8) 90 Degree Cameras
- New Underground Raceway
- New Power and Fiber to each Camera
- Additional Data Storage
- Camera Licenses
- System Set-Up, Programming & Training

# Illinois Valley Community College

Exterior Security Cameras  
Oglesby, Illinois

Prepared by:  
Demonica Kemper Architects

## Preliminary Cost Estimate

September 24, 2022

CSI	Description	Quantity	Unit	Unit Price	Subtotal	Total
	<b>Technology &amp; Security</b>					
	(8) 360 Degree Cameras					
	(8) 90 Degree Cameras					
	New Underground Raceway					
	New Power & Fiber to Each Camera					
	Additional Data Storage					
	Camera Licenses					
	System Set-Up, Programming & Training					
	5-Year Warranty					
	<b>Technology &amp; Security Total</b>					<b>\$256,000</b>
<hr/>						
	<b>Sub-total (Electrical/Technology Trades)</b>					<b>\$256,000</b>
	General Conditions and Overhead & Profit		15%			<b>\$38,400</b>
	Contingency		10%			<b>\$29,440</b>
	<b>Total Construction Cost Estimate</b>					<b>\$323,840</b>
	A/E Fees		11.0%			<b>\$35,622</b>
	Reimbursable Expenses (Printing, Mileage, Etc.)					<b>\$3,000</b>
<hr/>						
<b>TOTAL ESTIMATED PROJECT COST</b>						<b>\$362,462</b>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** Parking Lot Security Cameras

**Check the source(s) of funds:**

Available Fund Balance \_\_\_\_\_ Fund name(s): \_\_\_\_\_  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

Bond Proceeds \_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_  
(Including protection, health,  
and safety bonds)

Protection, Health, and \_\_\_\_\_ X Tax rate/fiscal year: 2022 Tax Levy  
Safety Tax Levy \_\_\_\_\_  
(ILCS 805/3-20.3.01)

Contract for Deed \_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_  
(ILCS 805/3-36)

Lending Arrangement with a \_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_  
Financial Institution \_\_\_\_\_  
(ILC 805/3-37)

Lease Agreement \_\_\_\_\_ Term of Lease in months: \_\_\_\_\_  
(ILCS 805/3-38)

Capital Renewal Funding \_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, NCARB, LEED AP  
Demonica Kemper Architects  
125 North Halsted Street, Suite 301  
Chicago, IL 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



\_\_\_\_\_  
Architect/Engineer's Signature

September 28, 2022  
Date



001-014368  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**CAPITAL PROJECT APPLICATION FORM**  
*(One Application Form per Project)*

District/College and District #: Illinois Valley Community College District #513  
Contact Person: Dr. Matt Seaton, VP for Business Services & Finance Phone # 815.224.0419  
Project: Medical Assisting Lab Upgrades / Asbestos Abatement  
Project Budget: \$183,650 (  ) check \* here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 28, 2022

**Application Type (check the appropriate application type and follow instruction):**

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

**Section I (submit for ALL project approval requests)**

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished *(complete the narration section and attach)*.
- C. A detailed description of the project’s programmatic justification *(complete the narration section and attach)*
- D. Board of Trustees approved budget *(use the appropriate format on Attachment #1)*
- E. Funding source *(use the appropriate format on Attachment #2)*

**Section II**

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes  No

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.  
Anticipated date of completion \_\_\_\_\_

- B. Submit the new square footage allocation *(use Square Footage Summary Attachment)*
- C. Has the site been determined professionally to be suitable for construction purposes?  
Yes  No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

**Section III**

- A. Submit the remodeled square footage allocation *(use Square Footage Summary Attachment)*

**Protection, Health, and Safety Signature/Certification Page**

Check if Applicable

Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date \_\_\_\_\_

Signed \_\_\_\_\_, Chairperson

\_\_\_\_\_, Secretary

**Illinois Valley Community College**

Medical Assisting Lab Renovation  
Oglesby, Illinois

**Preliminary Cost Estimate**

September 24, 2022

Prepared by:  
Demonica Kemper Architects

875 SF

CSI	Description	Quantity	Unit	Unit Price	Subtotal	Total
	<b>Selective Demolition</b>					
	Casework / Countertops	1 ls		\$ 6,500.00	\$6,500.00	
	Wall Base	200 lf		\$ 2.00	\$400.00	
	Flooring	875 sf		\$ 2.00	\$1,750.00	
	<b>Selective Demolition Total</b>					<b>\$8,650</b>
	<b>Rough Carpentry</b>					
	Miscellaneous Blocking and Curbing	1 ls		\$ 1,500.00	\$1,500.00	
	Miscellaneous Floor Patching Allowance	1 ls		\$ 2,500.00	\$2,500.00	
	<b>Rough Carpentry Total</b>					<b>\$4,000</b>
	<b>Interior Architectural Woodwork</b>					
	Base Cabinets / Upper Cabinets	27 lf		\$ 700.00	\$18,900.00	
	Solid Surface Countertops	100 sf		\$ 100.00	\$10,000.00	
	<b>Interior Architectural Woodwork Total</b>					<b>\$18,900</b>
	<b>Joint Sealants &amp; Expansion Control</b>					
	Caulking and Sealant	1 ea		\$ 2,000.00	\$2,000.00	
	<b>Joint Sealants &amp; Expansion Control Total</b>					<b>\$2,000</b>
	<b>Interior Partitions</b>					
	Miscellaneous Wall Patch	1 ls		\$ 7,500.00	\$7,500.00	
	<b>Interior Partitions Total</b>					<b>\$7,500</b>
	<b>Ceiling Systems</b>					
	Privacy Curtains	22 lf		\$ 120.00	\$2,640.00	
	<b>Ceiling Systems Total</b>					<b>\$2,640</b>
	<b>Flooring</b>					
	Sheet Vinyl Flooring	875 sf		\$ 9.00	\$7,875.00	
	Wall Base	200 lf		\$ 6.00	\$1,200.00	
	<b>Flooring Total</b>					<b>\$9,075</b>
	<b>Painting</b>					
	Paint - Walls	1,800 sf		\$ 2.00	\$3,600.00	
	<b>Painting Total</b>					<b>\$3,600</b>
	<b>Markerboards</b>					
	4' x 12' Markerboard	1 ea		\$ 2,000.00	\$2,000.00	
	<b>Markerboards Total</b>					<b>\$2,000</b>
	<b>Toilet Accessories</b>					
	Paper Towel / Soap / Sanitizer Dispensers	9 ea		\$ 350.00	\$3,150.00	
	<b>Toilet Accessories Total</b>					<b>\$3,150</b>
	<b>Sub-total (General Trades)</b>					<b>\$61,515</b>
	<b>Plumbing</b>					
	Undermount Sink / Fittings	5 ea		\$ 2,000.00	\$10,000.00	
	<b>Plumbing Total</b>					<b>\$10,000</b>
	<b>Electrical</b>					
	Demolition	1 ls		\$ 4,500.00	\$4,500.00	
	Power Outlets	15 ea		\$ 600.00	\$9,000.00	
	<b>Electrical Total</b>					<b>\$13,500</b>
	<b>Technology &amp; Security</b>					
	Data Ports	12 ea		\$ 600.00	\$7,200.00	
	<b>Technology &amp; Security Total</b>					<b>\$7,200</b>
	<b>Sub-total (MEP/FP/Technology Trades)</b>					<b>\$30,700</b>
	<b>Sub-total (All Trades)</b>					<b>\$92,215</b>
	General Conditions and Overhead & Profit	15%				<b>\$13,832</b>
	Contingency	10%				<b>\$10,605</b>
	<b>Total Construction Cost Estimate</b>					<b>\$116,652</b>
	A/E Fees	12.0%				<b>\$13,998</b>
	Reimbursable Expenses (Printing, Mileage, Etc.)					<b>\$3,000</b>
	<b>Abatement Allowance (To be confirmed with Asbestos Consultant)</b>					
	Asbestos Inspection	1 ls		\$5,000.00	\$5,000.00	
	Abatement	1 ls		\$15,000.00	\$15,000.00	
	Design and Monitoring	1 ls		\$5,000.00	\$5,000.00	
	<b>Abatement Allowance Total</b>					<b>\$25,000</b>
	<b>Furnishings &amp; Equipment Allowance (To be confirmed with IVCC)</b>					<b>\$25,000</b>
	<b>TOTAL ESTIMATED PROJECT COST</b>					<b>\$183,650</b>

## Attachment #2 Funding Source

**District/College Name:** Illinois Valley Community College District #513

**Project Name:** Medical Assisting Lab Upgrades / Asbestos Abatement

**Check the source(s) of funds:**

Available Fund Balance  
(Including excess funds from  
previously approved protection,  
health, and safety projects)

\_\_\_\_\_ Fund name(s): \_\_\_\_\_

Bond Proceeds  
(Including protection, health,  
and safety bonds)

\_\_\_\_\_ Type of bond issuance(s): \_\_\_\_\_

Protection, Health, and  
Safety Tax Levy  
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: 2022 Tax Levy

Contract for Deed  
(ILCS 805/3-36)

\_\_\_\_\_ Term of Contract for Deed in months: \_\_\_\_\_

Lending Arrangement with a  
Financial Institution  
(ILC 805/3-37)

\_\_\_\_\_ Term of Lending Arrangement in months: \_\_\_\_\_

Lease Agreement  
(ILCS 805/3-38)

\_\_\_\_\_ Term of Lease in months: \_\_\_\_\_

Capital Renewal Funding

\_\_\_\_\_ Proposed Fiscal Year Source(s): \_\_\_\_\_

**PROTECTION, HEALTH, AND SAFETY PROJECT**

**Budget and Certification**

Name and Address of architect/engineer providing the estimate:

**Dominick Demonica, AIA, NCARB, LEED AP  
Demonica Kemper Architects  
125 North Halsted Street, Suite 301  
Chicago, IL 60661**

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my direct supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.603 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



\_\_\_\_\_  
Architect/Engineer's Signature

September 28, 2022  
Date



001-014368  
Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

**Resolution Authorizing Preparation of the 2022 Tax Levy**

The administration requests Board authorization to begin preparing the 2022 tax levy. In keeping with past practice, a tentative tax levy will be presented to the November Board for approval and the levy will be finalized in December.

**Recommendation:**

**The administration recommends that the Board authorize Dr. Jerry Corcoran to begin preparing the 2022 tax levy.**

KPI 6: Resource Management

RESOLUTION TO PREPARE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE, DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS, as follows:

SECTION 1: That Dr. Jerry Corcoran be and is hereby authorized and directed to prepare a tax levy for the calendar year 2022 to be collected in calendar year 2023.

ADOPTED this 13th day of October, 2022.

\_\_\_\_\_  
Chair, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

**College Calendars for Fall 2023, Spring 2024, Summer 2024, Fall 2024, Spring 2025, & Summer 2025**

An ad-hoc committee made up of administrators, faculty, and support staff has completed work on the proposed college calendars for the next two years. Representatives of the committee met to build a calendar that would benefit all stakeholders of the college.

The following calendars meet the requirements of the ICCB, including at least 75 instructional days per term.

Noteworthy items:

1. The Commencement ceremony in May will remain on a Saturday afternoon for both calendar years.
2. New Student Convocation Day has been renamed as Fall Preview and will remain prior to the beginning of the Fall semester but after the faculty in-service for both calendar years.
3. During the Fall 2023 semester, classes will not be in session on October 6<sup>th</sup> so that all employees have the opportunity to participate in Development Day.
4. During the Fall 2023 semester, the college will be closed on November 10<sup>th</sup> in observance of Veterans Day.
5. During the Spring 2024 semester, minutes must be added to Monday courses that meet weekly due to days the college is closed or when classes are not in session.
6. During the Fall 2024 semester, classes will not be in session on October 4<sup>th</sup> so that all employees have the opportunity to participate in Development Day.
7. During the Fall 2024 semester, the college will be closed on November 5<sup>th</sup> for Election Day and November 11<sup>th</sup> for Veterans Day.
8. During the Fall 2024 semester, minutes must be added to Monday courses that meet weekly due to days the college is closed or when classes are not in session.
9. During the Spring 2025 semester, minutes must be added to Monday courses that meet weekly due to days the college is closed or when classes are not in session.
10. In an effort to better serve students of the college, both Summer terms were adjusted to include a 3-week "Pre-Summer" term, a 4-week "No Fridays" term, and an 8-week "No Fridays" term.

**Recommendation:**

**The administration recommends Board approval of the college calendars as presented for the following semesters: Fall 2023, Spring 2024, Summer 2024, Fall 2024, Spring 2025, and Summer 2025.**

KPI 5: District Population Served

**ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR  
LIST OF IMPORTANT DATES  
FALL 2023**

August 14 (M)	In-Service
August 15 (T)	Convocation/Fall Preview
August 16 (W)	Classes Begin
August 22 (T)	Last Day for Refund 1 <sup>st</sup> 8-Week Classes
August 29 (T)	Last Day for Refund 16-Week Classes
September 4 (M)	Labor Day (College Closed)
September 11 (M)	Midterm 1 <sup>st</sup> 8-Week Classes & 12-Week Classes Begin
September 20 (W)	Last Day for Refund 12-Week Classes
September 25 (M)	Last Day to Withdraw 1 <sup>st</sup> 8-Week Classes
October 6 (F)	Development Day (No Classes)
October 9 (M)	1 <sup>st</sup> 8-Week Classes End
October 10 (T)	Midterm 16-Week Classes
October 11 (W)	2 <sup>nd</sup> 8-Week Classes Begin
October 17 (T)	Last Day for Refund 2 <sup>nd</sup> 8-Week Classes
October 25 (W)	Midterm 12-Week Classes
November 3 (F)	Last Day to Withdraw 16-Week Classes
November 6 (M)	Midterm 2 <sup>nd</sup> 8-Week Classes
November 10 (F)	Veterans Day Observed (College closed)
November 17 (F)	Last Day to Withdraw 12-Week Classes
November 20 (M)	Last Day to Withdraw 2 <sup>nd</sup> 8-Week Classes
November 22, 23, 24, 25 (W, R, F, S)	Thanksgiving Break (College Closed)
Dec 5, 6, 7, 11 (T, W, R, M)	Evening Final Exams
December 7, 8, 11, 12 (R, F, M, T)	Day Final Exams
December 9 (S)	Saturday Final Exams
December 15 (F)	Final Grades Due By 10am
December 15 (F)	Faculty/Student Break Begins
December 19 (T)	College Closes at 7:00pm/Staff Break Begins

**ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR  
LIST OF IMPORTANT DATES  
SPRING 2024**

January 1 (M)	College Closed
January 2 (T)	College Reopens
January 10 (W)	In-Service
January 11 (R)	Classes Begin
January 15 (M)	Dr. Martin Luther King Jr. Day (College Closed)
January 18 (R)	Last Day for Refund 1 <sup>st</sup> 8-Week Classes
January 25 (R)	Last Day for Refund 16-Week Classes
February 6 (T)	Midterm 1 <sup>st</sup> 8-Week Classes & 12-Week Classes Begin
February 15 (R)	Last Day for Refund 12-Week Classes
February 19 (M)	President's Day (College Closed)
February 21 (W)	Last Day to Withdraw 1 <sup>st</sup> 8-Week Classes
March 5 (T)	1 <sup>st</sup> 8-Week Classes End
March 6 (W)	Midterm 16-Week Classes
March 8 (F)	Development Day (No Classes)
March 11-14 (M-R)	Spring Break for Faculty & Students (No Classes)
March 15-16 (F, S)	Spring Break for Faculty, Students, Staff (College Closed)
March 18 (M)	2 <sup>nd</sup> 8-Week Classes Begin
March 22 (F)	Last Day for Refund 2 <sup>nd</sup> 8-Week Classes
April 2 (T)	Midterm 12-Week Classes
April 9 (T)	Last Day to Withdraw 16-Week Classes
April 11 (R)	Midterm 2 <sup>nd</sup> 8-Week Classes
April 24 (W)	Last Day to Withdraw 2 <sup>nd</sup> 8-Week Classes
April 25 (R)	Last Day to Withdraw 12-Week Classes
May 2, 7, 8, 13 (R, T, W, M)	Evening Final Exams
May 4 (S)	Saturday Final Exams
May 7, 8, 9, 10 (T, W, R, F)	Day Final Exams
May 15 (W)	Final Grades Due By 10am
May 18 (S)	Commencement/Semester Ends

**SUMMER 2024**  
**SUMMER A**  
 May 20 – June 11

May 20 (M)	Summer A Begins
May 21 (T)	Last Day for Refund – Summer A
May 30 (R)	Midterm – Summer A
June 5 (W)	Last Day to Withdraw – Summer A
June 11 (T)	Summer A Ends
June 13 (R)	Grades Due – Summer A

**SUMMER B (No Fridays)**  
 June 12 – August 8

June 12 (W)	Summer B Begins
June 18 (T)	Last Day for Refund – Summer B
July 11 (R)	Midterm – Summer B
July 25 (R)	Last Day to Withdraw – Summer B
August 8 (R)	Summer B Ends
August 9 (F)	Grades Due – Summer B

**SUMMER C (No Fridays)**  
 June 12 – July 25

June 12 (W)	Summer C Begins
June 17 (M)	Last Day for Refund – Summer C
July 3 (W)	Midterm – Summer C
July 16 (T)	Last Day to Withdraw – Summer C
July 25 (R)	Summer C Ends
July 29 (M)	Grades Due – Summer C

**COLLEGE CLOSED:**

May 27<sup>th</sup>, June 14<sup>th</sup>, June 19<sup>th</sup>, June 21<sup>st</sup>, June 28<sup>th</sup>, July 4<sup>th</sup>, July 5<sup>th</sup>, July 12<sup>th</sup>, July 19<sup>th</sup>, July 26<sup>th</sup>, August 2<sup>nd</sup>

**FALL 2023**

<b>MONTH</b>	<b>DESCRIPTION</b>	<b>NON-INSTRUCTIONAL</b>	<b>INSTRUCTIONAL</b>	<b>TOTAL</b>
August	In-Service	1		1
	Fall Preview	1		1
	Instructional		12	12
September	Instructional		20	20
October	Development Day	1		1
	Instructional		21	21
November	Instructional		18	18
December	Instructional		4	4
	Final Exams	4		4
	Grading Days	3		3
		<b>10</b>	<b>75</b>	<b>85</b>

**SPRING 2024**

<b>MONTH</b>	<b>DESCRIPTION</b>	<b>NON-INSTRUCTIONAL</b>	<b>INSTRUCTIONAL</b>	<b>TOTAL</b>
January	In-Service	1		1
	Instructional		14	14
February	Instructional		20	20
March	Instructional		15	15
	Development Day	1		1
April	Instructional		22	22
May	Instructional		4	4
	Final Exams	4		4
	Grading Days	3		3
	Commencement	1		1
		<b>10</b>	<b>75</b>	<b>85</b>

**ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR  
LIST OF IMPORTANT DATES  
FALL 2024**

August 13 (T)	In-Service
August 14 (W)	Fall Preview
August 15 (R)	Classes Begin
August 21 (W)	Last Day for Refund 1 <sup>st</sup> 8-Week Classes
August 28 (W)	Last Day for Refund 16-Week Classes
September 2 (M)	Labor Day (College Closed)
September 10 (T)	Midterm 1 <sup>st</sup> 8-Week Classes & 12-Week Classes Begin
September 19 (R)	Last Day for Refund 12-Week Classes
September 24 (T)	Last Day to Withdraw 1 <sup>st</sup> 8-Week Classes
October 4 (F)	Development Day (No Classes)
October 8 (T)	1 <sup>st</sup> 8-Week Classes End
October 9 (W)	Midterm 16-Week Classes
October 10 (R)	2 <sup>nd</sup> 8-Week Classes Begin
October 16 (W)	Last Day for Refund 2 <sup>nd</sup> 8-Week Classes
October 24 (R)	Midterm 12-Week Classes
November 4 (M)	Last Day to Withdraw 16-Week Classes
November 5 (T)	Election Day (College Closed)
November 6 (W)	Midterm 2 <sup>nd</sup> 8-Week Classes
November 11 (M)	Veterans Day Observed (College closed)
November 14 (R)	Last Day to Withdraw 12-Week Classes
November 20 (W)	Last Day to Withdraw 2 <sup>nd</sup> 8-Week Classes
November 27, 28, 29, 30 (W, R, F, S)	Thanksgiving Break (College Closed)
Dec 5, 9, 10, 11 (R, M, T, W)	Evening Final Exams
December 9, 10, 11, 12 (M, T, W, R)	Day Final Exams
December 7 (S)	Saturday Final Exams
December 17 (T)	Final Grades Due By 10am
December 17 (T)	Faculty/Student Break Begins
December 19 (R)	College Closes at 4:30pm/Staff Break Begins

**ILLINOIS VALLEY COMMUNITY COLLEGE CALENDAR  
LIST OF IMPORTANT DATES  
SPRING 2025**

January 1 (W)	College Closed
January 2 (R)	College Reopens
January 8 (W)	In-Service
January 9 (R)	Classes Begin
January 15 (W)	Last Day for Refund 1 <sup>st</sup> 8-Week Classes
January 20 (M)	Dr. Martin Luther King Jr. Day (College Closed)
January 23 (R)	Last Day for Refund 16-Week Classes
February 4 (T)	Midterm 1 <sup>st</sup> 8-Week Classes & 12-Week Classes Begin
February 13 (R)	Last Day for Refund 12-Week Classes
February 17 (M)	President's Day (College Closed)
February 19 (W)	Last Day to Withdraw 1 <sup>st</sup> 8-Week Classes
March 4 (T)	1 <sup>st</sup> 8-Week Classes End
March 5 (W)	Midterm 16-Week Classes
March 7 (F)	Development Day (No Classes)
March 10-13 (M-R)	Spring Break for Faculty & Students (No Classes)
March 14-15 (F, S)	Spring Break for Faculty, Students, Staff (College Closed)
March 17 (M)	2 <sup>nd</sup> 8-Week Classes Begin
March 21 (F)	Last Day for Refund 2 <sup>nd</sup> 8-Week Classes
April 2 (W)	Midterm 12-Week Classes
April 8 (T)	Last Day to Withdraw 16-Week Classes
April 10 (R)	Midterm 2 <sup>nd</sup> 8-Week Classes
April 23 (W)	Last Day to Withdraw 2 <sup>nd</sup> 8-Week Classes
April 24 (R)	Last Day to Withdraw 12-Week Classes
May 1, 6, 7, 12 (R, T, W, M)	Evening Final Exams
May 3 (S)	Saturday Final Exams
May 6, 7, 8, 9 (T, W, R, F)	Day Final Exams
May 14 (W)	Final Grades Due By 10am
May 17 (S)	Commencement/Semester Ends

**SUMMER 2025**  
**SUMMER A**  
 May 19 – June 10

May 19 (M)	Summer A Begins
May 20 (T)	Last Day for Refund – Summer A
May 29 (R)	Midterm – Summer A
June 4 (W)	Last Day to Withdraw – Summer A
June 10 (T)	Summer A Ends
June 12 (R)	Grades Due – Summer A

**SUMMER B (No Fridays)**  
 June 11 – August 7

June 11 (W)	Summer B Begins
June 17 (T)	Last Day for Refund – Summer B
July 10 (R)	Midterm – Summer B
July 24 (R)	Last Day to Withdraw – Summer B
August 7 (R)	Summer B Ends
August 8 (F)	Grades Due – Summer B

**SUMMER C (No Fridays)**  
 June 11 – July 24

June 11 (W)	Summer C Begins
June 16 (M)	Last Day for Refund – Summer C
July 2 (W)	Midterm – Summer C
July 15 (T)	Last Day to Withdraw – Summer C
July 24 (R)	Summer C Ends
July 28 (M)	Grades Due – Summer C

**COLLEGE CLOSED:**

May 26<sup>th</sup>, June 13<sup>th</sup>, June 19<sup>th</sup>, June 20<sup>th</sup>, June 27<sup>th</sup>, July 3<sup>rd</sup>, July 4<sup>th</sup>, July 11<sup>th</sup>, July 18<sup>th</sup>, July 25<sup>th</sup>, August 1<sup>st</sup>

**FALL 2024**

<b>MONTH</b>	<b>DESCRIPTION</b>	<b>NON-INSTRUCTIONAL</b>	<b>INSTRUCTIONAL</b>	<b>TOTAL</b>
August	In-Service	1		1
	Fall Preview	1		1
	Instructional		12	12
September	Instructional		20	20
October	Development Day	1		1
	Instructional		22	22
November	Instructional		16	16
December	Instructional		5	5
	Final Exams	4		4
	Grading Days	3		3
		<b>10</b>	<b>75</b>	<b>85</b>

**SPRING 2025**

<b>MONTH</b>	<b>DESCRIPTION</b>	<b>NON-INSTRUCTIONAL</b>	<b>INSTRUCTIONAL</b>	<b>TOTAL</b>
January	In-Service	1		1
	Instructional		16	16
February	Instructional		19	19
March	Instructional		15	15
	Development Day	1		1
April	Instructional		22	22
May	Instructional		3	3
	Final Exams	4		4
	Grading Days	3		3
	Commencement	1		1
		<b>10</b>	<b>75</b>	<b>85</b>

**High Deductible Health Plan/ Health Savings Accounts**

The labor agreements with Service Employees International Union Local #138 and American Federation of Teachers Local #1810 provide for a contribution by the College to a Health Savings Account for each employee covered by the HDHP. Since 2014, employees not covered by a labor agreement and enrolled in the HDHP for health insurance coverage also received a contribution to a Health Savings Account (HSA).

Annual contributions for the Health Savings Account per employee would be:

Individual Coverage	\$2,500
Employee +1 Coverage	\$5,000
Family Coverage	\$5,000

Employees with additional health insurance coverage, such as Medicare and Medicaid, do not qualify for health savings accounts. Since 2015, these employees who enrolled in the HDHP were offered a Health Reimbursement Account (HRA). This is consistent with the language in the labor agreements with Service Employees International Union Local #138 and American Federation of Teachers Local #1810.

Annual reimbursement limits for the Health Reimbursement Account per employee would be:

Individual Coverage	\$2,500
Employee +1 Coverage	\$5,000
Family Coverage	\$5,000

**Recommendation:**

- 1) The administration requests authorization to contribute to employee Health Savings Plans as stated above for employees electing the High Deductible Health Plan beginning January 1, 2023.**
- 2) The administration requests authorization to contribute to employee Health Reimbursement Accounts as stated above for employees electing the High Deductible Health Plan beginning January 1, 2023.**

KPI 4: Support for Employees

**Faculty Appointment – Lyndsey Beetz, Interim Dental Hygiene Instructor (full-time)**

The search advisory committee has selected Lyndsey Beetz as Interim Dental Hygiene Instructor to comply with the requirements of the accrediting body (CODA). This interim appointment will end with AY2023 at which time a recruiting search will be conducted for a permanent full-time instructor for AY2024. Information on this candidate is attached.

**Recommendation:**

**The administration recommends the appointment of Lyndsey Beetz as Interim Dental Hygiene Instructor (full-time) effective October 17, 2022 at Step A-8, an annualized salary of \$54,390.00 on the 2022/2023 faculty salary schedule.**

KPI 4: Support for Employees

**RECOMMENDED FOR FACULTY APPOINTMENT**  
**2022-2023**

**GENERAL INFORMATION:**

<p><b>POSITION TO BE FILLED:</b> Interim Dental Hygiene Instructor (full-time)</p> <p><b>NUMBER OF APPLICANTS:</b> 1</p> <p><b>NUMBER OF APPLICANTS INTERVIEWED:</b> 1</p> <p><b>APPLICANTS INTERVIEWED BY:</b> Shane Lange, Heather Seghi, and Kim Herout</p>
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**APPLICANT RECOMMENDED:**

Lyndsey Beetz
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**EDUCATIONAL PREPARATION:**

Southern Illinois University, Carbondale, IL – Bachelor of Science, Dental Hygiene  
Illinois Central College, Peoria, IL – AAS, Dental Hygiene  
Illinois Valley Community College, Oglesby, IL – Certified Nursing Assistant

**EXPERIENCE:**

- IVCC, Oglesby, IL – Part-time Instructor
- Rick Dental Group, Sterling, IL – Dental Hygienist
- Alliance Dental Group, Oglesby, IL – Dental Hygienist
- Combat Readiness Health Services – Dental Assistant
- Alpha Dental Care – Dental Assistant

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. College-level teaching experience.
2. Ten years of practice in health professions including licensed dental hygienist, and dental assistant.
3. Excellent working knowledge of the onboarding process for the Dental Hygiene program with an expressed desire to develop and expand the program.

**RECOMMENDED SALARY:** A-8, \$54,390 annualized; effective 10/17/2022

Mary Beth Herron  
Director of Human Resources



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President  
Mary Beth Herron, Director, Human Resources

**From:** Gary Roberts, Ph.D., Vice President for Academic Affairs  
Shane Lange, Ed.D., Dean for Workforce Development

**Date:** September 30, 2022

**Subject:** Hiring Recommendation for Lyndsey Beetz (Interim Instructor, Dental Hygiene)

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The Search Committee, composed of Dr. Shane Lange, Dean for Workforce Development, Ms. Heather Seghi, Program Coordinator for Dental Assisting, and Ms. Kim Herout, Administrative Assistant for Workforce Development, recommends the appointment of Ms. Lyndsey Beetz as Interim Instructor for Dental Hygiene. Ms. Beetz comes with college-level teaching experience, licensure in both Dental Assisting and Dental Hygiene, 10-years of practice in Dental Hygiene, and knowledge of the onboarding process for the Dental Hygiene Program. Ms. Beetz is also completing her Master's degree with an anticipated completion date of March, 2023. In order to secure the Commission on Dental Accreditation (CODA), Illinois Valley Community College is required to have a full-time Dental Hygienist on staff.

**Proposal Results – Farm Tiling Project Phase I**

The administration issued a request for proposal for a farm tiling project phase I. Only one proposal was received from McCoy and Sons LLC.

**Recommendation:**

**The administration recommends the Board accept the proposal from McCoy and Sons LLC for the Farm Tiling Project Phase I at a cost not to exceed \$100,000.**

KPI 6: Resource Management

**Purchase Request – Consultation and Implementation for Ellucian’s Colleague Student Retention Alert System**

Ellucian's Colleague Student Retention Alert System allows IVCC to better support students both academically and socially. Studies have shown that early academic achievement is a predictor of persistence and success.

Through Retention Alert, we can better anticipate the needs of our students and reach out with timely and appropriate resources. The current retention alert system is managed through an online submission form and Excel files. This makes it difficult to see any patterns or use predictive modeling to offer supports that students might not know exist or where to obtain information about them. This type of timely information will be crucial to successful student intervention and assist with retention efforts.

The college currently owns Student Retention Alert and is ready for implementation with the assistance of an Ellucian programmer.

This project will be covered by the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant.

**Recommendation:**

**The administration recommends the Board authorize the purchase of consultation and implementation support from Ellucian for the Student Retention Alert system for \$29,456.00.**

KPI 1: Student Academic Success

KPI 5: District Population Served

**RFP – Textbook and Online Course Material Management Vendor**

The RFP for Textbook and Online Course Material Management Vendor has been returned and the respondents have been ranked by a committee consisting of Matt Seaton, Lauren Catalina, Gabby Sorenson, Kathy Ross, Gary Roberts, Ron Groleau, Shane Lange, Lirim Neziroski, and Michelle Carboni.

The College received responses from the following vendors:

- eCampus.com Higher Ed
- Barnes & Noble College
- Akademos
- Textbook Brokers
- Texas Book Company

The respondents were ranked on the following categories:

- Qualifications of Vendor
- Past Experience Implementing Similar Projects
- Ability to Meet the Needs of the College
- Scope of Plan
- References
- Stability of Firm (Financials)
- Cost/Payment for Program

**Recommendation:**

**The review committee recommends that the Board of Trustees approve eCampus.com Higher Ed as the college's provider for Textbook and Online Course Material Management Vendor for an initial period of five years at no cost to the College.**

KPI 3: Support for Students

KPI 6: Resource Management

**Approval – Board Travel**

Per the Illinois Community College Act (50 ILCS 150/15), travel expenses for any member of the Board of Trustees must be approved by a roll-call vote during an open meeting of the Board of Trustees.

Ms. Jane Goetz incurred expenses of \$310.28 in order to attend an ICCTA meeting on September 9 and 10, 2022. Ms. Goetz is the ICCTA Representative for Illinois Valley Community College.

**Recommendation:**

**The administration recommends approval for reimbursement of expenses in the amount of \$310.28 incurred by Ms. Goetz for attending the 2022 ICCTA meeting on September 9 and 10, 2022.**

KPI 6: Resource Management

**LaSalle Power Station Real Property Tax Assessment Settlement Agreement**

The 2021 agreement with Constellation (formerly Exelon) Generation Company setting the equalized assessed valuation (EAV) is expiring. Through negotiations with Constellation and the eleven taxing districts a new agreement for five years, tax years 2022 through 2026, is being proposed where the EAV for the LaSalle Power Station would increase by 15.2% to \$530,000,000 for all years of the agreement. The tax distribution to the College would increase to \$1,883,637 from the old rate of \$1,648,088, for an increase of \$235,549 each year for 5 years.

**Recommendation:**

**The administration recommends approval of the LaSalle Power Station Real Property Tax Assessment Settlement Agreement through tax year 2026, as presented.**

KPI 6: Resource Management

**MOU with SEIU Local 138**

As previously discussed, the College and the Service Employees International Union (SEIU) Local 138 have collaborated on shift changes resulting in this Memorandum of Understanding (MOU) that will modify the shifts to eliminate the traditional third shift. This will improve efficiency with the Custodial staff as well as make more employees available during “occupied” hours to assist with projects as they present.

**Recommendation:**

**The administration recommends approval of the MOU with the SEIU Local 138, as presented.**

KPI 6: Resource Management

**MEMORANDUM OF UNDERSTANDING**

**2022-01**

**Custodial Shift Schedule Changes**

Community College District 513 (the College) and the SEIU Local 138 agree to the terms set forth in this document effective on the full execution of this Memorandum of Understanding (MOU).

The Custodial shift schedule shall be adjusted, effective on October 24, 2022 and continuing thereafter for the duration of the existing Agreement, in the following manner:

First Shift	6:00 AM to 2:30 PM	5 Positions in Total
Second Shift	1:30 PM to 10:00 PM	2 Positions in Total
Third Shift	3:00 PM to 11:30 PM	4 Positions in Total

Union members whose current shifts will not change will not be subject to any seniority "bumping" by other members of the unit as a result of this MOU. Each Custodian shall complete the attached form prior to October 1, 2022. Forms shall be returned to the Vice President for Business Services and Finance (VP). Following October 1, 2022, the VP for Business Services and Finance shall, in consultation with the SEIU Local 138, review each Custodian's shift request and fill open shifts by seniority.

If at some point in the future the Third Shift is adjusted back to the hours of 10:00 PM – 6:30 AM, then employees not specifically hired for such 10:00 PM – 6:30 AM night shift (Third Shift) shall once again be required to work up to a maximum of eight (8) weeks of night shift in a contract year. In that event no more than four (4) consecutive weeks of Third Shift work shall be scheduled.

The Parties acknowledge that the terms of this MOU are based on the unique facts and circumstances set forth in this MOU. The Parties acknowledge that the arrangements set forth herein shall be non-precedential, and in no way can be construed to require either party to make the same, similar or other adjustment in future documents.

The Parties acknowledge that by agreeing to this MOU there is no need to re-open the current Collective Bargaining Agreement between the Parties.

The parties waive their rights to raise additional issues relating to the issues of modified working conditions discussed hereinabove. The Parties acknowledge that this MOU contains the entire agreement of the parties, and there are no promises, agreements or undertakings, oral or written, expressed or implied, between them other than as set forth herein. Any and all prior understandings or agreements inconsistent with the terms set forth herein are superseded by the terms of this MOU.

SERVICE EMPLOYEE INTERNATIONAL  
UNION LOCAL 138

PRESIDENT  
COMMUNITY COLLEGE DISTRICT 513

By: 

By:

Date: 9/28/22

Date:

**Staff Promotion – Gerilynn Schultz, Promotion to Facilities Supervisor**

Gerilynn Schultz, Administrative Assistant I – Facilities, is recommended for a promotion to Facilities Supervisor. This role will support custodial shift changes and provide increased supervisor visibility. Recommendation memo is attached.

**Recommendation:**

**The administration recommends the promotion of Gerilynn Schultz as Facilities Supervisor effective October 23, 2022 with a stepped increase. Effective October 23, 2022 annualized salary will increase to \$37,440. Effective April 23, 2023 annualized salary will increase to \$39,520; and effective October 22, 2023 annualized salary will increase to \$41,600.**

KPI 4: Support for Employees

## MEMO

**TO:** Dr. Jerry Corcoran, Dr. Matt Seaton  
**FROM:** Mary Beth Herron  
**DATE:** September 21, 2022  
**SUBJECT:** Facilities Supervisor

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Please consider a recommendation to change Gerilynn Schultz's position from Administrative Assistant I-Facilities to Facilities Supervisor. This change will support the upcoming custodial shift changes discussed at the September Board of Trustees meeting. These changes are being made in cooperation with the SEIU Local 138 and will provide for efficiencies in facility operations.

In this new position, Gerilynn will become an exempt employee with a stepped increase as follows:

Annual Salary	Effective Date:
\$37,440	10/23/2022
\$39,520	04/23/2023
\$41,600	10/22/2023



**ILLINOIS  
VALLEY**  
COMMUNITY  
COLLEGE

# MEMORANDUM

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**TO:** Dr. Jerry Corcoran  
**FROM:** Dr. Matt Seaton  
**DATE:** September 19, 2022  
**SUBJECT:** Renewal of Lease for BEST

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The Executive Director of Business Employment Skills Team, Inc. (BEST), Carrie Folken, has approved a renewal of their current lease for space with IVCC. Currently, BEST utilizes rooms C327 – C336 consisting of 1,485 square feet. The renewal consists of:

- Annual rent of \$20,790 per year; same \$14.00/sq. ft. rate
- Lease term is now January 1, 2023 through June 30, 2026, to align with our fiscal year.

With the Board’s consent, we will proceed with the lease agreement as described.

Thank you for your consideration on this matter.



**ILLINOIS  
VALLEY  
COMMUNITY  
COLLEGE**

# MEMORANDUM

TO: Dr. Jerry Corcoran  
 FROM: Dr. Matt Seaton  
 DATE: September 29, 2022  
 SUBJECT: PHS and Other Building Projects

The Operations Committee has met multiple times and is recommending the Board approve the following items as PHS projects for the upcoming tax levy cycle:

Project	Estimated Cost
Cameras in parking lots	362,462
Interior/Exterior Lighting Upgrade	676,698
Medical Assisting Lab Asbestos/Upgrade	183,650

The Camera Upgrade would place security cameras in exterior areas around campus that currently have no coverage. The Lighting Upgrade would facilitate a partial campus upgrade for interior and exterior lighting to new LED fixtures. This would likely be Phase 1 of a multiple phase project.

Finally, the “old” Dental Lab space is being repurposed as the “new” Medical Assisting Lab. This smaller project would abate any asbestos in the space and adjust the training pods away from a Dental Lab simulation to a Medical Office simulation.

Our PHS budget for this year is approximately \$1.2 million, so these three projects will be well within budget.

Next, we have been asked by the State of Illinois to once again submit Deferred Maintenance Projects for consideration for Capital Development Board funding for 2023. The three projects we submitted were as follows:

Local Priority	Est. Total Cost	Est. State \$	Est. Local \$	Description of Issue/Project
1	\$ 1,171,200	\$ 878,400	\$ 292,800	Parking Lot 7, 8 Reseal/Recoat, Lot 3 Removal, Access Roadway Resurface
2	\$ 519,360	\$ 389,520	\$ 129,840	Replace all parking lot lights Lots 1 through 8
3	\$ 250,000	\$ 187,500	\$ 62,500	Remove and Replace Utility Shed (Salt Shed)

We have a conference call scheduled with the CDB on October 24 to discuss these items more in depth as well as the possible timelines for completing them. The local matches would have to come from local funding, which the College is well positioned to meet at this time.

Finally, a project has begun to update the technology and furniture in the Board of Trustee's Board Room. A new table, new chairs, and new Zoom-ready technology is being ordered to make the space functional for the next several years. More details will be provided as the project advances. The goal of the project will be to provide flat screen panels for interactive presentations which will eliminate the need for all of the podiums and other technology currently situated near the projector making more room for visitors to the Board meetings. In addition, the new Conference Table will have "plug and play" capabilities in which someone could plug a laptop or tablet into the Board table to show presentations on the flat panels. We are excited to bring this room up to a modern technological state for functionality for future Board meetings at a cost that is in step with the College's purchasing policies.

**Student Athletic Catastrophic Insurance Renewal**

In July, the Board approved the renewal of student athletic catastrophic insurance from Gerber Life Insurance Company for coverage through Zevitz Student Accident Insurance Services for \$2,990 for the period of August 1, 2022 through July 31, 2023. We recently were informed that due to the addition of Cross Country, the premium has increased by \$260 to \$3,250.

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2022-2023**

**GENERAL INFORMATION:**

<b>POSITION TO BE FILLED:</b>	Administrative Assistant II – Division of Natural Sciences & Business
<b>NUMBER OF APPLICANTS:</b>	13
<b>NUMBER OF APPLICANTS INTERVIEWED:</b>	4
<b>APPLICANTS INTERVIEWED BY:</b>	Ron Groleau, Marlene Merkel, Polly Ragazincky, and Karen Talsky

**APPLICANT RECOMMENDED:**

Danielle Jackson

**EDUCATIONAL PREPARATION:**

Illinois Valley Community College, Oglesby, IL – Associates Degree in Liberal Arts

**EXPERIENCE:**

- IVCC, Oglesby, IL – Part-time Administrative Assistant I - TRIO
- Century 21, Ottawa, IL – Real Estate Agent
- Bill Walsh, Ottawa, IL – Customer Service
- Enterprise, Ottawa, IL – Customer Support

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Working knowledge of the college and its operations.
2. Strong computer skills that will be an asset to the division.
3. Several years of experience in customer service.

**RECOMMENDED SALARY:** \$16.14 per hour; effective 10/17/2022

Mary Beth Herron  
Director of Human Resources

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2022-2023**

**GENERAL INFORMATION:**

**POSITION TO BE FILLED:** Assessment Center Specialist

**NUMBER OF APPLICANTS:** 5

**NUMBER OF APPLICANTS INTERVIEWED:** 2 (scheduled 3; one withdrew)

**APPLICANTS INTERVIEWED BY:** Sarah Trager, Ashton Linson, Grace Norris

**APPLICANT RECOMMENDED:**

Tina Lowande

**EDUCATIONAL PREPARATION:**

Capella University, Minneapolis, MN – MBA, Specialization in Business Intelligence  
Bradley University, Peoria, IL – Bachelor's Degree, Psychology

**EXPERIENCE:**

- Freedom House, Princeton, IL – Teen & Adult Sexual Violence Counselor
- Golo Properties, LLC, Henry, IL – Property Manager
- Caterpillar, Inc., Peoria, IL – Senior Digital Project Manager, Electric Power Technical Representative, Commercial Warranty Analyst, Field Service Coordinator, Foundry Machine Repair Maintenance Technician
- Infosys BPO Limited, Peoria, IL – Senior Domain Team Lead

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Multiple years of experience in positions requiring high level of detail and organization.
2. Excellent communication skills
3. Personable; good culture fit.

**RECOMMENDED SALARY:** \$21.53 per hour effective 10/17/2022

Mary Beth Herron  
Director of Human Resources

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2022-2023**

**GENERAL INFORMATION:**

<b>POSITION TO BE FILLED:</b> Staff Accountant
<b>NUMBER OF APPLICANTS:</b> 2
<b>NUMBER OF APPLICANTS INTERVIEWED:</b> 1 (scheduled 2; one withdrew)
<b>APPLICANTS INTERVIEWED BY:</b> Kathy Ross, Matt Seaton, Michelle Carboni, Tracy Schwemlein

**APPLICANT RECOMMENDED:**

Hunter Elias
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**EDUCATIONAL PREPARATION:**

Northern Illinois University, Dekalb, IL – BS, Accounting  
Illinois Valley Community College, Oglesby, IL – IL Articulation Initiative

**EXPERIENCE:**

- IVCC, Oglesby, IL – Accounting Clerk/Payables/Cashier
- Vactor Manufacturing/Federal Signal, Streator, IL – Finance/Credits Department Intern
- Streator Onized Credit Union, Streator, IL – Scanning Project / Teller Line

**THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Previous experience will be an asset to the department.
2. Working knowledge of the IVCC accounting department and accounts payable.
3. Education provides potential and future growth within the Business Services & Finance division.

**RECOMMENDED SALARY:** \$47,340.80 annually; effective 10/03/2022

Mary Beth Herron  
Director of Human Resources

**From:** [Ryan Schenck](#)  
**To:** [Terry Wallin](#)  
**Cc:** [Justin Denton](#); [Human Resources](#)  
**Subject:** Resignation Letter  
**Date:** Wednesday, September 21, 2022 10:04:00 AM

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Terry,

I would like to submit my resignation from the Network/Computer Systems Specialist position at IVCC, effective October 7, 2022.

I appreciate the opportunities for personal and professional growth during my time at IVCC and thank you for the guidance and support. My experience at IVCC will benefit me in my new position. Please advise on how I can help transition my responsibilities to other team members.

Human Resources, please pull my application from the IT Infrastructure Operations Engineer position.

Sincerely,

**Ryan Schenck**

Network/Computer Systems Specialist  
Illinois Valley Community College  
815 North Orlando Smith Road, Oglesby, IL 61348  
Phone: 815.224.0532 | Email: [Ryan\\_Schenck@ivcc.edu](mailto:Ryan_Schenck@ivcc.edu)

**Letter of Understanding**

**2022-01**

**Earnings and Incentive Clarifications**

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) agree to make the following clarifying statements regarding the language within Article XIII Section P Retirement Planning Program:

1. Any selection by a Faculty member to receive salary enhancements under this provision shall be considered as Earnings as defined under Section 15-111 of the Code, unless such Earnings result in excess of 6 percent during the employee's final average earnings period.
2. In the event that the Earnings are in excess of 6 percent, any amount above 6 percent shall be considered an Incentive, and may shall be paid post-retirement in a manner so as not to constitute Earnings according to the State University Retirement System if necessary, and shall not be considered Earnings as defined above.
3. This understanding shall be in effect for the term of the current collective bargaining agreement.
4. This understanding shall also be applied to individual retirement agreements with full-time Faculty members who previously agreed to terms prior to ratification of the current collective bargaining agreement, but not before July 1, 2021.

AMERICAN FEDERATION OF  
TEACHERS LOCAL 1810

By: *Thomas D. Lee*

Date: *Sept. 29, 2022*

PRESIDENT  
COMMUNITY COLLEGE DISTRICT 513

By: *Jany C. ...*

Date: *9/29/2022*

September 20, 2022

To: Jerry Corcoran  
From: Mark Grzybowski and Matt Seaton  
Re.: Spring enrollment incentives

Dear Jerry,

To build momentum for the start of spring semester registration November 1, our plan is to offer early enrollment incentives to current and new students.

In addition to encouraging students to register for spring before fall ends, we are rewarding students who enroll in more than 15 credit hours.

Specifically, incentives include:

- A \$100 gift card for the IVCC Bookstore, IVCC Food Service, or other local vendors to any student paying tuition or making payment arrangements by December 15;
- Any student registering for at least 15 hours will have additional hours tuition-waived;
- HEERF reimbursement checks to students will be mailed around November 15. Releasing HEERF in mid-November will allow students to use it for spring enrollment. The amount a student receives will depend on several factors.

In a time of fierce competition among colleges and universities, these measures reward students who have chosen IVCC and motivates them to recommit well before spring classes begin January 9.

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.