



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, June 10, 2021
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, June 10, 2021 – 6:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – May 3, 2021 Audit Finance Committee Meeting; May 3, 2021 Special Board Meeting; and May 13, 2021 Board Meeting (Pages 1-16)
 - 6.2 Approval of Bills - \$972,157.48
 - 6.2.1 Education Fund - \$765,836.28
 - 6.2.2 Operations & Maintenance Fund - \$81,911.91
 - 6.2.3 Auxiliary Fund - \$28,350.31
 - 6.2.4 Restricted Fund - \$23,323.26
 - 6.2.5 Liability, Protection & Settlement Fund - \$72,735.72
 - 6.3 Treasurer's Report (Pages 17-33)
 - 6.3.1 Financial Highlights (Page 18)
 - 6.3.2 Balance Sheet (Pages 19-20)
 - 6.3.3 Summary of FY21 Budget by Fund (Pages 21-28)
 - 6.3.4 Budget to Actual by Budget Officers (Page 29)
 - 6.3.5 Statement of Cash Flows (Page 30)
 - 6.3.6 Investment Status Report (Pages 31-32)
 - 6.3.7 Disbursements - \$5,000 or more (Page 33)
 - 6.4 Personnel - Stipends for Pay Periods Ending April 24, 2021; May 8, 2021; and May 22, 2021 & Part-time Faculty and Staff Appointments May 2021 (Pages 34-37)

7. President's Report
8. Committee Reports
9. Workers Comp Renewal (Pages 38-40)
10. RAMP Projects (Page 41)
11. G4S Contract Renewal (Page 42)
12. Trust Agreement CDB (Pages 43-46)
13. Authorization to Continue Operations (Page 47)
14. Approval – Dental Hygiene AAS Degree (Pages 48-50)
15. Vice Presidents' Contracts – (Page 51)
 - 15.1 Approve the FY2022 employment contract for Ms. Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$12,262 and duties, benefits, and other conditions as outlined in her contract.
<http://www.ivcc.edu/board/contracts/>
 - 15.2 Approve the FY2022 employment contract for Dr. Deborah Anderson, Vice President for Academic Affairs, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$64,583 and duties, benefits, and other conditions as outlined in her contract.
<http://www.ivcc.edu/board/contracts/>
 - 15.3 Approve the FY2022 employment contract for Mr. Mark Grzybowski, Vice President for Student Services, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$95,078 and duties, benefits, and other conditions as outlined in his contract.
<http://www.ivcc.edu/board/contracts/>
16. Items for Information (Pages 52-63)
 - 16.1 Distinguished Budget Presentation Award (Page 52)
 - 16.2 Certificate of Achievement Excellence in Financial Reporting (Page 53)
 - 16.3 Request for Leave of Absence – Sarah Trager (Page 54)
 - 16.4 Request for Leave of Absence – Ben Simpson (Page 55)
 - 16.5 Part-time Faculty Retirement – Barbara Bouxsein, CAD Instructor (Page 56)
 - 16.6 Staff Resignation – Rey Arteaga, Head Soccer Coach (Page 57)
 - 16.7 Staff Appointment – Andrea Sergeant, Accounts Receivable Specialist/Cashier (Page 58)
 - 16.8 Staff Appointment – Bret Rice, Custodian 3rd Shift (Page 59)

- 16.9 City of Oglesby – Proposed Annexation Benefits to IVCC (Page 60)
- 16.10 Library/Student Success Center (Page 61)
- 16.11 NRG Media Revised Contract – July 2021-January 2022 (Pages 62-63)
- 17. Trustee Comment
- 18. Closed Session – 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 4) collective negotiations; and 5) closed session minutes
- 19. Compensation FY22 – Employees Not Affected by a Negotiated Labor Agreement
- 20. Approval of Closed Session Minutes
- 21. Other
- 22. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit Finance Committee Meeting
May 3, 2021

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Monday, May 3, 2021 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Everett J. Solon, Committee Chair
Physically Present: Jay K. McCracken
 Maureen O. Rebholz

Committee Members
Virtually Present:

Committee Members
Absent:

Board Members Jane E. Goetz, Board Chair
Physically Present:

Board Members David O. Mallery
Virtually Present:

Others Physically Jerry Corcoran, President
Present: Cheryl Roelfsema, Vice President for Business Services and Finance
 Mark Grzybowski, Vice President for Student Services
 Chris Dunlap, Director of Information Technology Services

Others Virtually Deborah Anderson, Vice President for Academic Affairs
Present: Bonnie Campbell, Associate Vice President for Academic Affairs
 Leslie Hofer, Director of Human Resources
 Kathy Ross, Controller

The meeting was called to order at 4:05 p.m. by Mr. Solon.

PUBLIC COMMENT
None

REQUEST FOR PROPOSAL RESULTS – AUDIT SERVICES

Board Policy requires the College to perform a RFP for audit services at least every six years. For the last six years, Wipfli LLP was engaged to perform the annual audit of the College. Kathy Ross informed that complete proposals were received from three firms: Clifton Larson Allen, LLP;

Sikich, LLP, and Wipfli, LLP. All three proposals indicated that the firms have the necessary credentials and experience to perform a financial audit for the College, as required by Board Policy 4.6 – Audits. Ms. Ross noted that in addition to proposing the overall lowest cost for audit services for the College, Sikich currently audits more than 20 higher education institutions. In 2020, Sikich performed audits for the following six Illinois community colleges: Kishwaukee College, Elgin Community College, McHenry County College, Oakton Community College, Rock Valley College and Waubesa Community College. Ms. Ross added that Sikich understands the task in today’s environment is to keep up with the ever-changing standards from GASB and the Office of Management and Budget with the new Uniform Guidance.

Motion made by Mr. McCracken and seconded by Dr. Rebholz to recommend that the proposal results for audit services be presented to the full Board. Motion passed by voice vote.

HIGHER EDUCATION EMERGENCY RELIEF FUND (HEERF) STATUS UPDATE

Mr. Grzybowski provided an update on how the College has spent our allocation of the HEERF I (CARES Act I) Fund. He informed that IVCC received an allocation of \$1,373,121, half of which was passed on to our students as required. As of March 31, the College has spent \$913,411 on the following areas: student aid totaling \$686,561; faculty stipends; personal protective equipment; disinfectant, sanitizer, and other safety supplies; tools to support distance learning such as webcams and document cameras; transferring e-mail to the Office 365 platform; and virtual placement testing for the Assessment Center. Mr. Grzybowski reported that the College has also received a HEERF II (CRRSSA) allocation of \$3,234,229 and also received word that a HEERF III (ARPA) allocation is forthcoming. He advised that although there is ever-changing guidance for the HEERF funds, the second and third installments of HEERF have expanded to uses for the institutional funds to include lost revenue and have extended the deadlines to utilize the funds. Mr. Grzybowski noted that currently we are examining the possibility of student aid and academic support technology and software as ways to spend our HEERF II (CRRSSA) allocation.

GEER FUNDS STATUS UPDATE

Mr. Grzybowski detailed how the College has spent our allocation of the Governor’s Emergency Education Relief (GEER) Fund. He advised that the GEER Fund regulations are relatively general and state that funds can be used in any ways to prevent, prepare for, or respond to COVID-19. The allocation that IVCC received was \$130,981. Mr. Grzybowski informed that as of the end of March, the College has spent exactly \$103,193.32 in the following areas: supplies that included student laptops and masks; contractual services such as student Wi-Fi hotspots; and student aid (\$64,800). He advised that since March 31, 2021 we have encumbered additional expenses in the amounts of \$5,600 in facemasks for students and \$17,064 in aid that was dispersed to 108 students. Mr. Grzybowski noted that 108 students applied and all were awarded funds. The criteria were: 1) low income; 2) first generation; and 3) special populations. Mr. Grzybowski added that these figures and final expenditures will be included and reported at the end of June 2021. Mr. Solon inquired where most IVCC students fell in the categories. Mr. Grzybowski advised that most of our students were in the low income status with first generation students coming in next. He added that some students were in more than one category. Mr. McCracken asked if the college has been working closely with the high schools in regards to this information and Mr. Grzybowski

confirmed that it has, as usual. Ms. Goetz noted the committee's appreciation for the great work presented.

ATHLETICS UPDATE – CROSS COUNTRY RECOMMENDATION

Mr. Grzybowski informed that he and Cory Tomasson are recommending that the College add Men's and Women's Cross Country as intercollegiate sports to compete at the Division II Level for the 2022-23 academic year. Mr. Grzybowski noted that Mr. Tomasson and he strongly feel that our athletics program in general can be leveraged to enrich the student experience as well as serve as an enrollment incentive for students who may not have previously considered IVCC as a postsecondary option. He reported that through canvassing the six Arrowhead Conference colleges, they learned that the following offer cross country as an intercollegiate sport: Carl Sandburg, Kishwaukee and Sauk Valley. Further, conference member Highland Community College will be offering cross country in 2021. Additionally, conference member Black Hawk College has begun discussions about adding the sport as well. For reference, cross country is currently offered at the following Region IV Illinois Community Colleges: College of Dupage, College of Lake Country, Elgin, Harper, Truman, Joliet Junior, Malcom X., Moraine, Oakton, Prairie State and Waubensee. Mr. Grzybowski noted that we believe that there is an untapped demand that exists within our school district. Men's cross country is offered at 18 of 20 of IVCC's district high schools and is 17 of 20 for women. He advised that Mr. Tomasson anticipates a total roster size of between 10 to 20 additional student athletes all of whom would be required to enroll in at least 15 credit hours each semester in order to maintain athletic eligibility and graduate within four semesters. Mr. Grzybowski informed that expenses would be nominal and consist of uniforms, tuition waivers, coach stipend, and travel expenses as all meets are held at larger colleges or universities. The committee expressed appreciation for the willingness to bring these kinds of ideas forward.

ATHLETIC WAIVER RECOMMENDATION

Mr. Grzybowski noted that in an effort to utilize intercollegiate athletics as means of both providing an enriching student experience and as an enrollment incentive, Cory Tomasson and he recommend moving all athletic programs to Division II status. In conjunction with moving to Division II status for all sports, Mr. Tomasson and he recommend reallocating and restructuring athletic tuition waivers so that all IVCC sports would have the ability to offer a designated number of waiver hours to student athletes. The recommendation seeks to accomplish the following goals: 1) by moving to Division II status in all sports, IVCC will be more appropriately aligned with other Arrowhead Conference Teams; 2) it would allow for a student athlete to participate in more than one sport at IVCC with greater ease; and 3) the new structure would allow teams to more effectively recruit student athletes, and thus in turn would optimize the roster size of each team and increase credit hours. Mr. Grzybowski added that the enrolled credit hours, tuition and fee revenue and credit hour reimbursement would increase at a rate that would ultimately benefit IVCC. A spreadsheet was provided depicting how the proposed tuition waiver allocation and structuring method would compare to the previous waiver allocation methods. Mr. McCracken commented that getting more students in the pipeline and boosting credit hours provides a good solid plan.

FITNESS CENTER UPDATE

Mr. Grzybowski reported that Dr. Anderson, Mr. Groleau, Mr. Tomasson and he met on April 15 to explore options for future utilization of the IVCC Fitness Center. One potential model that the group felt warranted further exploration is one that is similar to what is in place at Oakton Community College. Oakton reported that its center is able to be utilized by students, employees and retirees while also providing health, wellness and immediate physical therapy options for their athletic teams and athletic trainers. Mr. Grzybowski informed that our group recommends that we further investigate the specifics of the Oakton model as well as those aspects that are appealing at the remaining 17 community colleges that had provided us with feedback regarding the operations of their respective fitness centers. Mr. Grzybowski noted that we are interested in reviewing exactly how our counterparts' centers are financed, operated, staffed and maintained. Tony Ruda, Health & Wellness Instructor, questioned why he was not involved in the discussions regarding the fitness center and given an opportunity to weigh-in. Dr. Corcoran pointed out that Mr. Ruda was a member of the committee that was looking into the degrees changing from 64 to 60 and he had an opportunity to provide input at that time. Dr. Corcoran noted that while he respects Mr. Ruda and his opinion, it is important that we work on degree attainment for our students and be in step with what is going on with other community colleges in our state. Ms. Goetz commented that the committee appreciated Mr. Ruda's perspective.

FY2022 PRELIMINARY BUDGET ASSUMPTIONS

Kathy Ross informed that the major operating funds of the college consist of the Education Fund and the Operation and Maintenance Fund. Ms. Ross noted that the major sources of revenue for these funds consist of property taxes, tuition, and state funding. The assumptions used for these categories are the following: property tax increase is at three percent; tuition rate remains the same with no increase at \$133, enrollment credit hours at 47,400; and state funding at \$2,298,000. Ms. Ross advised that tuition and fees are based on credit hours of 47,400 and the FY21 budget was based on 51,000 credit hours. However, due to the effects of COVID-19, the most recent enrollment report shows 45,053 credit hours for FY21. The FY22 budget for credit hours represents a five percent increase of the FY21 projected actual credit hours as the college is preparing to have more students back on campus starting in the fall. Ms. Ross noted that the largest expenditures are for personnel costs. Current assumptions for the FY22 budget compared to the FY21 budget include a 2.5 percent increase in salaries. Ms. Ross informed that benefits are budgeted with a five percent annual increase and health insurance rates for calendar year 2021 increased by four percent due to increases in overall health care costs. She advised that conference and training costs have come in at a five percent decrease. This is mainly due to COVID-19 and while some conferences are anticipating in-person options in the fall, there are still plenty that will continue to offer electronic delivery options at a lower cost. Ms. Ross informed that the Budget Council will be wrapping up its portion of the budget by mid-May with the Business Office completing the tentative budget for the July Board meeting and final budget for approval at the August Board meeting.

OTHER

Mr. Solon thanked the administration and staff for the outstanding information that was presented.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 4:45 p.m.

Everett J. Solon
Audit Finance Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Special Meeting
May 3, 2021

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 5:00 p.m. on Monday, May 3, 2021 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Board Chair
Everett J. Solon, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jay K. McCracken
Maureen O. Rebholz

Members Virtually Present:

Members Absent: David O. Mallery
Madison N. Miranda, Student Trustee

Members Elect: Maureen O. Rebholz
Everett J. Solon

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services & Finance
Mark Grzybowski, Vice President for Student Services
Chris Dunlap, Director of Information Technology Services
Walt Zukowski, Attorney

Others Virtually Present Deborah Anderson, Vice President for Academic Affairs
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources

Ms. Goetz called the meeting to order at 5:00 p.m.

PUBLIC COMMENT

None

RESOLUTION DECLARING RESULTS OF BOARD OF TRUSTEES
ELECTION HELD APRIL 2, 2019

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the resolution declaring results of the April 6, 2021 election in which the candidates receiving the highest number of votes for the two six-year terms were Dr. Maureen Rebholz and Mr. Everett J. Solon and were hereby elected as members of the Board of Trustees of Community College District No. 513.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

ADJOURNMENT SINE DIE

It was moved by Mr. McCracken and seconded by Dr. Boyles that the meeting adjourn sine die at 5:04 p.m.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 5:05 p.m. by Ms. Goetz with members Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, and Mr. Solon present.

REORGANIZATION OF THE BOARD

It was moved by Ms. Stevenson, seconded by Mr. Solon and carried unanimously that Dr. Corcoran be named Chair Pro-Tem and Judy Day be named Secretary Pro-Tem for the purpose of reorganizing the Board.

Dr. Corcoran requested a motion to nominate a Board Chair. It was moved by Ms. Goetz and seconded by Mr. McCracken to nominate Everett Solon for Board Chair. It was moved by Ms. Stevenson, seconded by Dr. Rebholz and carried unanimously to close the nominations. Motion made by Ms. Goetz and seconded by Mr. McCracken to name **Everett Solon as Board Chair**.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

Mr. Solon requested a motion to nominate a Board Vice Chair. It was moved by Ms. Goetz and seconded by Dr. Boyles to nominate Jay McCracken for Board Vice Chair. It was moved by Ms. Goetz, seconded by Dr. Rebholz and carried unanimously to close the nominations. Motion made by Ms. Goetz and seconded by Dr. Boyles to name **Jay McCracken as Board Vice Chair**.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Ms. Goetz and seconded by Mr. McCracken to nominate Angela Stevenson for Board Secretary. It was moved by Dr. Rebholz, seconded by Dr. Boyles and carried unanimously to close the nominations. Motion made by Ms. Goetz and seconded by Mr. McCracken to name **Angela Stevenson as Board Secretary**.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

BOARD APPOINTMENTS

It was moved by Mr. McCracken and seconded by Dr. Rebholz to appoint **Walter Zukowski & Associates as its Attorney**.

Roll Call Vote: – “Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to appoint **Ms. Cheryl Roelfsema as its Treasurer.**

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Boyles and seconded by Dr. Rebholz to appoint **Ms. Judy Day as Secretary to the Board.**

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

REGULAR MEETING DATES AND TIMES

It was moved by Ms. Stevenson and seconded by Ms. Goetz, to set the **second Thursday of each month as its regular meeting day**, at 6:30 p.m. in Room C307, the Board Room, on the campus of Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois.

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

TRUSTEE APPOINTMENTS

It was moved by Mr. Solon and seconded by Dr. Rebholz to appoint **Jane Goetz as the Illinois Community College Trustees Association Representative.**

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Ms. Goetz and seconded by Ms. Stevenson to appoint **Dr. Amy Boyles as the Illinois Community College Trustees Association Alternate Representative.**

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried.

Appointments to Board committees:

Audit/Finance Committee

Mr. Jay McCracken, Chair
Dr. Amy Boyles
Dr. Maureen Rebholz

Facilities Committee

Mr. David Mallery, Chair
Dr. Maureen Rebholz
Ms. Angela Stevenson

Planning Committee

Ms. Jane Goetz, Chair
Dr. Amy Boyles
Mr. Jay McCracken

Closed Session Minutes Committee

Ms. Angela Stevenson, Chair
Ms. Jane Goetz
Mr. David Mallery

APPOINTMENT – DR. MATTHEW SEATON, VICE PRESIDENT FOR BUSINESS SERVICES & FINANCE

It was moved by Mr. McCracken and seconded by Ms. Goetz to appoint Dr. Matthew Seaton as Vice President for Business Services and Finance at an annualized salary of \$147,500, effective June 17, 2021.

Roll Call Vote: —“Ayes” – Ms. Stevenson, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz and Mr. Solon. “Nay” – none. Motion carried. Dr. Seaton was physically present at the meeting and was welcomed to the College and congratulated on his appointment by the Board of Trustees.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 5:15 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
May 13, 2021

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, May 13, 2021 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Everett J. Solon, Chair
Jay K. McCracken, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jane E. Goetz
Maureen O. Rebholz

Members Virtually Present: David O. Mallery
Madison N. Miranda, Student Trustee

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Chris Dunlap, Director of Information Technology Services
Walt Zukowski, Attorney

Others Virtually Present: Cheryl Roelfsema, Vice President for Business Services & Finance
Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Leslie Hofer, Director of Human Resources

Mr. Solon informed of a couple of items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker’s most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Ms. Goetz and seconded by Mr. McCracken to approve the agenda, as presented. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

PUBLIC COMMENT

Ms. Goetz recognized Executive Secretary Judy Day for 35 years and Dr. Corcoran for 30 years of dedicated service to the College. Ms. Goetz commented that Ms. Day “has grown up with us” and Dr. Corcoran “exemplifies IVCC’s Core Values” of responsibility, caring, honesty, fairness and respect.

Mr. Martin Rue, Jr. and Mr. Eric Soderholm appeared in person and requested in writing the opportunity to speak at the June 10th Board meeting.

CONSENT AGENDA ITEMS

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – April 8, 2021 Board Meeting.

Approval of Bills - \$1,810,495.36

Education Fund - \$1,130,542.80; Operations & Maintenance Fund - \$94,578.68; Operations & Maintenance (Restricted Fund) - \$430,892.33; Auxiliary Fund - \$66,740.07; Restricted Fund - \$53,405.96; Audit Fund - \$1,700.00; Liability, Protection & Settlement Fund - \$32,565.52; and Grants, Loans & Scholarships - \$70.00.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending March 27, 2021 and April 10, 2021.

PRESIDENT’S REPORT

Dr. Corcoran began by thanking everyone for all the work that has gone into making our May 22 virtual commencement a special event. Dr. Corcoran noted that we have the best of all worlds going for us with Jennifer Heredia and Matthew Klein handling our technology needs, along with Mark Grzybowski and his student services team working collaboratively with Fran Brolley’s community relations staff. He added that because it is a virtual event, parts are understandably being recorded in advance and the bottom line is we think our students and their loved ones will be delighted with the finished product. Dr. Corcoran informed that in a similar way, Dr. Jennifer Grobe and the incomparable Laura Hodgson are putting together a tribute to our Nursing students in the way of a virtual pinning ceremony to also be streamed on Saturday, May 22nd. He noted that for social distancing purposes, seating for this event will be limited in order to have the safest possible environment for everyone. Dr. Corcoran added that as long as we are on the subject of virtual recognition events, our excellent adult education department led by Sara Escatel is pulling together a program for High School Equivalency (HSE), Integrated Career and Academic Preparation System (ICAP), Bridge and Citizenship students to be posted on May 19th. Dr.

Corcoran noted that like everything that Sara does, we are sure that it will be first-class. He informed that we will look forward to sending you the links for these three programs as soon as everything is available just like what we did for Paula Hallock and the team that she and Leslie have led every year for employee recognition based on years of service, awarding of tenure, faculty and staff outstanding service, and a tribute to retirees. Dr. Corcoran noted that as he said when he relayed the news about our manufacturing academy consortium's proposal not being funded by the DCEO, he is convinced that many of the activities we envisioned will still come to fruition because of the group's ability to work together. Dr. Corcoran reported that examples of collaborative efforts on the horizon include the sharing of curriculum and adjuncts, contract training commitments, and transitioning to a more modularized approach for delivering course content to meet specific and short-term needs of employers. He added that the bottom line is the friendships that have been cultivated with our counterparts at Illinois Central College, Lincoln Land Community College and Spoon River will live on and we will still work together to make good things happen for the region. Dr. Corcoran noted that as he shared with Trustee David Mallery yesterday, members of our faculty and staff would like to discuss with Dominick Demonica, our talented architect, some possible changes to our facilities which include (1) moving dental assisting to a new area with more space while launching dental hygiene; (2) expanding the biology lab; (3) repurposing an area of the college for a mock-courtroom setting as a complement to our criminal justice program; (4) converting our math lab into a nursing simulation lab; (5) building a new salt shed; and (6) making some improvements to the bid documents that will go out to people interested in leasing cropland on a cash-rent basis. Dr. Corcoran added that we also need to plan on some tiling work to be done on the cropland – nothing urgent, but we want to do what is right now and for the benefit of those who will follow us long-term. Dr. Corcoran informed that unless things change, the administration will find some dates and times that can work for Mr. Demonica to spend on campus visiting with stakeholder groups about the projects that he touched upon, then follow that up with a discussion with the Board's Facilities Committee for consideration.

COMMITTEE REPORTS

Mr. Mallery informed that he looked forward to a meeting of the Facilities Committee to discuss the items outlined by Dr. Corcoran in his report. He directed attention to page 43 of the May Board book and inquired if it is the only document that has been received from the City of Oglesby so far on the proposed solar energy facility. Dr. Corcoran confirmed that it is the only item. Mr. Mallery advised that more specific information would be needed in order to explore the possibility for the proposal other than a strong desire from the city to annex.

REQUEST FOR PROPOSALS – AUDIT SERVICES

It was moved by Mr. McCracken and seconded by Dr. Boyles to accept the proposal of Sikich, LLP for audit services, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

PURCHASE REQUEST – 2021 FORD F-350 TRUCK WITH DUMP BOX AND PLOW

It was moved by Ms. Goetz and seconded by Dr. Rebholz to authorize the purchase of a 2021 Ford F-350 truck using the State Contract Number 19-416CMS-BOSS4-P-11453 through the State of Illinois Central Management Services for Purchasing from Morrow Brothers Ford of Greenfield, Illinois at a cost of \$58,870.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

APPROVAL OF CERTIFICATE: ADVANCED CANNABIS PRODUCTION

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve the Advanced Cannabis Production Certificate, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

FACULTY APPOINTMENT – CHRISTINA BOUGHTON, NURSING INSTRUCTOR

It was moved by Ms. Goetz and seconded by Ms. Stevenson to appoint Christina Boughton as Nursing Instructor effective August 16, 2021 at Step B-5, an annualized salary of \$51,496, subject to terms and conditions of the 2021-2022 faculty contract to be negotiated.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Dr. Rebholz shared that Ms. Boughton was her intern when she was in training and noted that Christina is a delightful person. Ms. Boughton joined the meeting virtually and was welcomed and congratulated by the Board.

FACULTY APPOINTMENT – SAMANTHA WHITEAKER, NURSING INSTRUCTOR

It was moved by Mr. McCracken and seconded by Dr. Rebholz to appoint Samantha Whiteaker as Nursing Instructor effective August 16, 2021 at Step B-11, an annualized salary of \$61,572, subject to terms and conditions of the 2021-2022 faculty contract to be negotiated.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Ms. Whiteaker was present remotely and was welcomed and congratulated by the Board.

FACULTY APPOINTMENT – CAITLINN HUBBELL, AGRICULTURE INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Ms. Goetz to appoint Caitlinn Hubbell as Agriculture Instructor effective August 16, 2021 at Step B-1, an annualized salary of \$45,327, subject to terms and conditions of the 2021-2022 faculty contract to be negotiated.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Ms. Hubbell joined the meeting remotely and was congratulated and welcomed by the Board.

FACULTY APPOINTMENT – EMILY MORGAN, MATHEMATICS INSTRUCTOR

It was moved by Dr. Boyles and seconded by Dr. Rebholz to appoint Emily Morgan as Mathematics Instructor effective August 16, 2021 at Step B-5, an annualized salary of \$54,496, subject to terms and conditions of the 2021-2022 faculty contract to be negotiated.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Ms. Morgan was present virtually and was congratulated and welcomed by the Board.

FACULTY RETIREMENT– GINA ELIAS, COMPUTER NETWORKING INSTRUCTOR

It was moved by Ms. Stevenson and seconded by Mr. McCracken to accept with regret the retirement of Gina Elias, Computer Networking Instructor, effective July 2, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran thanked Gina for her many years of dedicated service and wished her well in retirement.

STAFF RESIGNATION – QUINTIN OVEROCKER, DIRECTOR OF ADMISSIONS, RECORDS AND TRANSFER SERVICES

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to accept with regret the resignation of Quintin Overocker, Director of Admissions, Records and Transfer Services, effective June 30, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Ms. Goetz noted that Mr. Overocker has been a true asset to the college. Dr. Corcoran added that we thank Quintin for his service and wish him well in his future endeavors.

STAFF RESIGNATION – DR. DEBORAH ANDERSON, VICE PRESIDENT FOR ACADEMIC AFFAIRS

It was moved by Dr. Rebholz and seconded by Mr. McCracken to accept with regret the resignation of Dr. Deborah Anderson, Vice President for Academic Affairs, effective January 1, 2022.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran noted that Dr. Anderson has served the College with distinction and is a true professional and we wish her well in her retirement.

PRESIDENT’S CONTRACT

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2021 to June 30, 2024 with a salary increase of 2.5 for FY2022, providing for an annual salary of \$216,047 as well as benefits and other conditions presented in the contract.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

Mr. Mallery thanked Dr. Corcoran for his many years of service as President of the College. Dr. Corcoran noted that it is an honor and privilege to serve IVCC and thanked the Board of Trustees for its continued support.

TRUSTEE COMMENT

Mr. McCracken thanked the administration for their work in bringing forward the great candidates that were presented this evening. He noted that he is aware of the tremendous amount of effort that this process requires and thanked all involved for their fine work. Mr. McCracken thanked all of the retirees for their service.

CLOSED SESSION

Mr. Solon requested a motion and a roll call vote at 6:58 p.m. to enter into a closed session to discuss: 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 4) collective negotiations; and 5) closed session minutes. Motion made by Dr. Boyles and seconded by Ms. Goetz to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 7:00 p.m.

Motion made by Dr. Boyles and seconded by Dr. Rebholz to return to the regular meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 8:48 p.m.

POSSIBLE RESIGNATION OF FACULTY

It was moved by Ms. Goetz and seconded by Ms. Stevenson to accept the resignation of Dr. Nora Hamilton, Nursing Instructor effective June 1, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve and retain the closed session minutes of April 8, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Ms. Stevenson, Mr. Mallery and Mr. Solon. “Nay” – none. Motion carried.

OTHER

Ms. Goetz reminded that the ICCTA Annual Conference is June 4 & 5 with trustee leadership training sessions in the morning and afternoon of June 4. She added that the conference will be held in Normal this year and encouraged all of our trustees to consider attending.

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 8:50 p.m.

Everett J. Solon, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MAY 2021

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – May 2021

Revenues

- As of May 28, headcount for summer semester was 875 which is 19 students, or 2.13 percent, less than at the same point in time last year. Credit hours were down 143, a 3.22 percent decrease from summer 2020. Traditional credit hours are down 7.51 percent. Categories showing significant increases were dual credit/dual enrollment, the Ottawa Center, and Online Blended classes.

According to the ICCB’s Spring Semester Enrollment Survey, the substantial drop IVCC has experienced in both headcount and credit hours is comparable to the rest of the community colleges. What is encouraging is our spring internet enrollment has more than tripled.

Credit Hour Comparison FY2020 to FY2021

	Summer	Fall	Spring	Total
2019/2020	4,638	23,985	22,894	51,517
2020/2021	3,995	21,013	20,045*	45,053
Difference	(643)	(2,972)	(2,849)	(6,464)
%	(13.9)	(12.4)	(12.4)	(12.5)

*estimated credit hours

Budgeted credit hours for FY2021 were 51,000. Credit hours for FY2022 will be budgeted at 47,400.

Expenses

- Overall, expenses are running at 90.0 percent of budget. Budget variances include the HEERF/CARES funding that was not budgeted. There are also three other grants that were awarded after the FY2021 budget was approved that do not have budgeted line items. In all cases, the grant revenue covers the expenses. Legal expenses are higher than budget and include \$35,000 in legal fees in connection with the data breach in April 2020.

Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – units are set in place with all completely piped and insulated; ductwork is complete; electrical is 95% complete; controls and programming are 95% complete;
- Key Card Access Upgrade – Tri-Electronics, Inc. from Hammond, IN is the contractor. Project should be complete by August.
- Fireplace Lounge Ramp Replacement – Lite Construction, Inc. from Montgomery, IL is the contractor. Project should be complete by August.

Other Projects

- Roadway and Parking Lot Resealing CBD Project – CDB approved the single bidder, Advanced Asphalt. Estimated project start date is September 2021. This project has a budget of \$900,000 with \$675,000 in state funding and \$280,400 from local funds.
- Air/Moisture Infiltration – if the trust account is in place by the end of July, architect/engineer selection for the project will be on the Capital Development Board’s August meeting agenda. This is a \$2.1-million-dollar project with the local match being \$539,000.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 May 31, 2021
 Unaudited

	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debts								
Cash and cash equivalents	\$ 4,629,254	\$ 2,501,110	\$ 702,479	\$ (194,652)	\$ 618,882	\$ -	\$ -	\$ 8,257,073
Investments	7,654,723	7,232,873	143,968	-	310,735	-	-	15,342,299
Receivables								-
Property Taxes	9,833,025	2,603,964	-	-	-	-	-	12,436,989
Governmental claims	-	-	-	-	72,861	-	-	72,861
Tuition and fees	1,404,356	3,184	-	396,448	-	-	-	1,803,988
Due from other funds	2,455,735	713,606	-	163,927	-	-	-	3,333,268
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	484,292	-	-	-	484,292
19 Other assets	84,251	33,830	-	-	-	-	-	118,081
Deferred Outflows	-	-	-	-	-	-	524,832	524,832
Fixed assets - net	-	-	-	30,181	-	59,786,846	-	59,817,027
Other debits								-
Amount available in								-
Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided								-
to retire debt	-	-	-	-	-	-	13,919,226	13,919,226
Total assets and deferred outflows	\$ 26,061,344	\$ 13,088,567	\$ 846,447	\$ 880,196	\$ 1,002,478	\$ 59,786,846	\$ 14,444,058	\$ 116,109,936

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 May 31, 2021
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	138,886	-	-	4,084	4,755	-	-	147,725
Accrued salaries & benefits	1,755,263	22,375	-	13,703	-	-	-	1,791,341
Post-retirement benefits & other	-	-	-	-	-	-	-	-
Unclaimed property	413	-	-	-	-	-	-	413
Due to other funds	819,572	1,716,463	-	-	797,233	-	-	3,333,268
Due to student groups/deposits	49,021	-	-	-	200,490	-	-	249,511
Deferred inflows								
Property taxes	4,916,513	1,301,982	-	-	-	-	-	6,218,495
Tuition and fees	2,080,779	-	-	115,663	-	-	-	2,196,442
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,311,278	-
OPEB long term debt	-	-	-	-	-	-	12,132,780	12,132,780
Total Liabilities	9,760,447	3,040,820	-	133,450	1,002,478	-	14,444,058	28,381,253
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	59,786,846	-	59,786,846
Fund balance								
Reserved for restricted purposes	-	10,047,747	-	-	-	-	-	10,047,747
Reserved for debt service	-	-	846,447	-	-	-	-	846,447
Unreserved	16,300,897	-	-	746,746	-	-	-	17,047,643
Total liabilities and net position	\$ 26,061,344	\$ 13,088,567	\$ 846,447	\$ 880,196	\$ 1,002,478	\$ 59,786,846	\$ 14,444,058	\$ 116,109,936

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxillary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 18,599,976	\$ 2,560,602	\$ 1,547,692	\$ 2,045	\$ 1,225,977	\$ 4,985,667	\$ 65,140	\$ 38,151	\$ 1,253,875	\$ 30,279,125
Actual Expenditures	16,925,564	2,137,843	1,485,452	-	1,444,117	5,274,591	-	41,850	954,236	28,263,653
Other Financing Sources (Uses)	(10,000)	-	-	-	-	10,000	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	1,664,412	422,759	62,240	2,045	(218,140)	(278,924)	65,140	(3,699)	299,639	2,015,472
Fund balances July 1, 2020	10,586,964	3,626,764	4,743,808	844,402	964,888	56,851	4,886,316	36,029	180,346	25,926,368
Fund balances May 31, 2021	<u>\$ 12,251,376</u>	<u>\$ 4,049,523</u>	<u>\$ 4,806,048</u>	<u>\$ 846,447</u>	<u>\$ 746,748</u>	<u>\$ (222,073)</u>	<u>\$ 4,951,456</u>	<u>\$ 32,330</u>	<u>\$ 479,985</u>	<u>\$ 27,941,840</u>

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,579,643	\$ 8,456,078	98.6%	\$ 8,172,544	\$ 8,209,880	99.5%
Corporate Personal Property Replacement Tax	900,513	1,241,155	137.8%	939,566	905,250	103.8%
Tax Increment Financing Distributions	387,250	405,988	104.8%	401,522	387,250	103.7%
Total Local Government	<u>9,867,406</u>	<u>10,103,221</u>	<u>102.4%</u>	<u>9,513,632</u>	<u>9,502,380</u>	<u>100.1%</u>
State Government:						
ICCB Credit Hour Grant	1,728,400	1,645,370	95.2%	1,602,969	1,568,250	102.2%
Equalization Grant	50,000	45,833	91.7%	29,167	50,000	58.3%
Career/Technical Education Formula Grant	200,000	105,577	52.8%	208,440	200,000	104.2%
Other	-	-	-	-	-	-
Total State Government	<u>1,978,400</u>	<u>1,796,780</u>	<u>90.8%</u>	<u>1,840,576</u>	<u>1,818,250</u>	<u>101.2%</u>
Federal Government						
PELL Administrative Fees	7,975	-	0.0%	5,760	7,325	78.6%
Total Federal Government	<u>7,975</u>	<u>-</u>	<u>0.0%</u>	<u>5,760</u>	<u>7,325</u>	<u>78.6%</u>
Student Tuition and Fees:						
Tuition	6,586,152	5,760,950	87.5%	6,480,669	6,886,576	94.1%
Fees	837,700	662,702	79.1%	816,979	877,300	93.1%
Total Tuition and Fees	<u>7,423,852</u>	<u>6,423,652</u>	<u>86.5%</u>	<u>7,297,648</u>	<u>7,763,876</u>	<u>94.0%</u>
Other Sources:						
Public Service Revenue	341,879	171,342	50.1%	210,195	287,450	73.1%
Other Sources:	234,613	104,981	44.7%	185,661	233,839	79.4%
Total Other Sources	<u>576,492</u>	<u>276,323</u>	<u>47.9%</u>	<u>395,856</u>	<u>521,289</u>	<u>75.9%</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,854,125</u>	<u>\$ 18,599,976</u>	<u>93.7%</u>	<u>\$ 19,053,472</u>	<u>\$ 19,613,120</u>	<u>97.1%</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,239,344	\$ 7,212,018	87.5%	\$ 7,524,362	\$ 8,192,913	91.8%
Employee Benefits	1,705,720	1,688,658	99.0%	1,684,616	1,822,252	92.4%
Contractual Services	146,565	79,406	54.2%	76,759	161,549	47.5%
Materials & Supplies	404,772	248,654	61.4%	273,616	429,721	63.7%
Conference & Meeting	162,988	22,512	13.8%	44,685	142,376	31.4%
Fixed Charges	55,000	48,610	88.4%	168,489	189,000	89.1%
Capital Outlay	-	58,073	0.0%	-	-	0.0%
Other	-	-	-	-	-	-
Total Instruction	<u>10,714,389</u>	<u>9,357,931</u>	<u>87.3%</u>	<u>9,772,527</u>	<u>10,937,811</u>	<u>89.3%</u>

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget fY2020	Actual/Budget 91.7%
Academic Support:	49021					
Salaries	1,003,192	826,887	82.4%	898,266	982,326	91.4%
Employee Benefits	211,676	182,158	86.1%	172,679	172,141	100.3%
Contractual Services	197,118	222,366	112.8%	147,063	191,657	76.7%
Materials & Supplies	306,822	164,329	53.6%	161,111	278,128	57.9%
Conference & Meeting	20,595	2,083	10.1%	5,832	16,955	34.4%
Utilities	26,445	32,475	122.8%	25,875	25,650	100.9%
Capital Outlay	-	12,348	-	-	-	0.0%
Other	-	-	-	-	-	-
Total Academic Support	<u>1,765,848</u>	<u>1,442,646</u>	81.7%	<u>1,410,826</u>	<u>1,666,857</u>	84.6%
Student Services:						
Salaries	1,121,572	1,128,981	100.7%	1,214,206	1,293,469	93.9%
Employee Benefits	385,992	378,270	98.0%	350,151	366,444	95.6%
Contractual Services	40,777	23,927	58.7%	84,271	22,778	370.0%
Materials & Supplies	77,202	43,779	56.7%	52,266	68,187	76.7%
Conference & Meeting	45,075	922	2.0%	16,815	45,075	37.3%
Utilities	-	562	0.0%	852	-	0.0%
Total Student Services	<u>1,670,618</u>	<u>1,576,441</u>	94.4%	<u>1,718,561</u>	<u>1,795,953</u>	95.7%
Public Services/Continuing Education:						
Salaries	344,429	296,360	86.0%	312,741	367,282	85.2%
Employee Benefits	77,863	84,396	108.4%	79,643	80,616	98.8%
Contractual Services	258,400	62,343	24.1%	153,002	248,250	61.6%
Materials & Supplies	92,800	32,651	35.2%	60,061	89,250	67.3%
Conference & Meeting	18,950	1,066	5.6%	5,022	20,550	24.4%
Utilities	-	-	0.0%	-	-	-
Other	300	-	0.0%	-	200	0.0%
Total Public Services/Continuing Education	<u>792,742</u>	<u>476,816</u>	60.1%	<u>610,469</u>	<u>806,148</u>	75.7%
Institutional Support:						
Salaries	1,856,317	1,697,768	91.5%	1,619,889	1,804,720	89.8%
Employee Benefits	691,890	719,172	103.9%	654,216	673,288	97.2%
Contractual Services	569,172	621,680	109.2%	442,179	634,007	69.7%
Materials & Supplies	381,678	370,201	97.0%	319,666	429,645	74.4%
Conference & Meeting	69,225	10,641	15.4%	23,553	68,285	34.5%
Utilities	26,315	7,050	26.8%	9,315	26,050	35.8%
Capital Outlay	176,381	12,348	7.0%	-	25,875	0.0%
Other	29,550	(73)	-0.2%	(80)	15,550	-0.5%
Provision for Contingency	500,000	-	0.0%	-	156,931	-
Total Institutional Support	<u>4,300,528</u>	<u>3,438,787</u>	80.0%	<u>3,068,738</u>	<u>3,834,351</u>	80.0%
Scholarships, Grants and Waivers	<u>600,000</u>	<u>632,943</u>	105.5%	<u>474,400</u>	<u>577,000</u>	82.2%
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,844,125</u>	<u>\$ 16,925,564</u>	85.3%	<u>\$ 16,445,052</u>	<u>\$ 19,618,120</u>	83.8%
INTERFUND TRANSFERS - NET	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	100.0%	<u>\$ (10,000)</u>	<u>\$ 5,000</u>	-200.0%

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,383,200	\$ 1,363,315	98.6%	\$ 1,301,999	\$ 1,307,306	99.6%
Corporate Personal Property Replacement Tax	225,000	219,027	97.3%	165,805	230,000	72.1%
Tax Increment Financing Disbursements	130,000	135,329	104.1%	133,636	130,000	102.8%
Total Local Government	<u>1,738,200</u>	<u>1,717,671</u>	98.8%	<u>1,601,440</u>	<u>1,667,309</u>	96.0%
State Government:						
ICCB Credit Hour Grant	305,023	284,667	93.3%	275,162	276,750	99.4%
Total State Government	<u>305,023</u>	<u>284,667</u>	93.3%	<u>275,162</u>	<u>276,750</u>	99.4%
Student Tuition and Fees						
Tuition	512,448	464,149	90.6%	516,812	535,702	96.5%
Total Tuition and Fees	<u>512,448</u>	<u>464,149</u>	90.6%	<u>516,812</u>	<u>535,702</u>	96.5%
Other Sources:						
Facilities Revenue	133,500	82,097	61.5%	118,952	138,941	85.6%
Investment Revenue	50,000	7,682	15.4%	44,345	45,000	98.5%
Other	2,500	4,336	173.4%	2,129	2,500	85.2%
Total Other Sources	<u>186,000</u>	<u>94,115</u>	50.6%	<u>165,426</u>	<u>186,441</u>	88.7%
TOTAL OPERATIONS & MAINTENANCE REVENUES	\$ 2,741,671	\$ 2,560,602	93.4%	\$ 2,558,840	\$ 2,666,202	96.0%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	972,207	850,305	87.5%	884,640	968,783	91.3%
Employee Benefits	292,487	292,730	100.1%	284,481	326,311	87.2%
Contractual Services	169,100	111,649	66.0%	55,725	169,400	32.9%
Materials & Supplies	240,250	175,429	73.0%	123,266	277,787	44.4%
Conference & Meeting	1,175	200	17.0%	412	5,675	7.3%
Fixed Charges	117,250	189,456	161.6%	61,859	68,250	90.6%
Utilities	762,347	479,518	62.9%	447,886	762,600	58.7%
Capital Outlay	102,832	10,200	9.9%	17,350	84,000	20.7%
Provision for Contingency	100,000	-	0.0%	-	-	0.0%
Other	(63,000)	-	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,694,648</u>	<u>2,109,487</u>	78.3%	<u>1,875,619</u>	<u>2,599,806</u>	72.1%
Institutional Support:						
Salaries	31,342	14,655	46.8%	34,124	45,186	75.5%
Employee Benefits	6,076	5,966	98.2%	7,340	11,846	62.0%
Contractual Services	2,700	2,615	96.9%	-	2,491	0.0%
Materials & Supplies	3,105	1,432	46.1%	2,074	3,050	68.0%
Fixed Charges	3,800	3,688	97.1%	3,688	3,820	96.5%
Other	-	-	-	-	-	-
Total Institutional Support	<u>47,023</u>	<u>28,356</u>	60.3%	<u>47,226</u>	<u>66,393</u>	71.1%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	\$ 2,741,671	\$ 2,137,843	78.0%	\$ 1,922,845	\$ 2,666,199	72.1%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the eleven months ended May 31, 2021
 Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,556,066	1,358,653	87.3%	1,432,797	1,518,973	94.3%
State Government Sources	750,000	150,000	0.0%	-	-	0.0%
Investment Revenue	65,000	39,039	60.1%	58,736	65,000	90.4%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 2,371,066	\$ 1,547,692	65.3%	\$ 1,491,533	\$ 1,583,973	94.2%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ -	\$ 9,675		\$ -	\$ -	
Fixed Charges	-	-		-	-	
Capital Outlay	2,250,000	1,475,777	65.6%	1,498,598	1,500,000	99.9%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,250,000	\$ 1,485,452	66.0%	\$ 1,498,598	\$ 1,500,000	99.9%
DEBT SERVICE FUND						
Investment Revenue	\$ 10,500	\$ 2,045	19.5%	\$ 15,990	\$ 3,600	444.2%
TOTAL DEBT SERVICE FUND REVENUES	\$ 10,500	\$ 2,045	19.5%	\$ 15,990	\$ 3,600	444.2%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,316,000	\$ 1,213,283	92.2%	\$ 1,367,066	\$ 1,664,665	82.1%
Investment Revenue	4,500	96	2.1%	3,047	4,500	67.7%
Other Revenue	4,000	12,598	315.0%	7,726	8,000	96.6%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,324,500	\$ 1,225,977	92.6%	\$ 1,377,839	\$ 1,677,165	82.2%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 346,958	\$ 303,617	87.5%	\$ 286,974	\$ 352,435	81.4%
Employee Benefits	118,699	88,462	74.5%	86,459	68,134	126.9%
Contractual Services	63,265	31,790	50.2%	52,541	66,198	79.4%
Materials & Supplies	1,014,882	969,858	95.6%	1,021,750	1,292,478	79.1%
Conference & Meeting	24,938	10,803	43.3%	17,954	24,679	72.8%
Fixed Charges	50,200	38,087	75.9%	48,071	49,700	96.7%
Capital Outlay/Depreciation	600	-	0.0%	6,070	1,322	459.2%
Other	103,000	1,500	1.5%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,722,542	\$ 1,444,117	83.8%	\$ 1,521,319	\$ 1,957,946	77.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ 61,414	\$ -	0.0%	\$ -	\$ 61,414	0.0%

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 289,245	\$ 258,815	89.5%	\$ 211,581	\$ 285,285	74.2%
Federal Government Sources	4,437,598	4,680,065	105.5%	4,136,347	4,951,574	83.5%
Nongovernmental Gifts or Grants	2,500	44,631	1785.2%	48,900	32,000	152.8%
Other Revenue	-	2,156		6,904	4,700	146.9%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 4,729,343	\$ 4,985,667	105.4%	\$ 4,403,732	\$ 5,273,559	83.5%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 363,617	\$ 549,730	151.2%	\$ 333,980	\$ 426,869	78.2%
Employee Benefits	122,265	137,030	112.1%	108,940	141,592	76.9%
Contractual Services	24,242	64,802	267.3%	33,114	23,293	142.2%
Materials & Supplies	24,388	59,580	244.3%	47,577	39,765	119.6%
Conference & Meeting	13,491	2,629	19.5%	20,834	41,065	50.7%
Utilities	450	1,026	228.0%	446	949	47.0%
Capital Outlay	15,000	45,968	306.5%	198,662	22,000	903.0%
Other	-	-		-	-	
Total Instruction	563,453	860,765	152.8%	743,553	695,533	106.9%
Academic Support:						
Contractual Services	-	39,376	-	-	-	-
Materials & Supplies	-	8,779	-	-	-	-
Other	-	-	-	-	-	-
Total Academic Support	-	48,155	-	-	-	-
Student Services:						
Salaries	\$ 203,035	\$ 189,915	93.5%	\$ 182,394	\$ 198,634	91.8%
Employee Benefits	71,700	65,703	91.6%	64,001	69,755	91.8%
Contractual Services	15,800	12,952	82.0%	6,016	6,000	100.3%
Materials & Supplies	15,440	82,738	535.9%	8,440	9,330	90.5%
Conference & Meeting	10,600	5,287	49.9%	4,793	9,300	51.5%
Utilities	-	11,182	0.0%	-	-	0.0%
Capital Outlay	-	-	0.0%	-	-	0.0%
Tuition Waivers (TRiO Grant)	18,425	25,900	140.6%	18,200	25,873	70.3%
Total Student Services	335,000	393,677	117.5%	283,844	318,892	89.0%
Operations & Maintenance of Plant:						
Contractual Services	-	445	-	-	-	-
Maintenance supplies	-	7,998	-	-	-	-
Total Operations & Maintenance of Plant	-	8,443	-	-	-	-

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
Institutional Support:						
Salaries (Federal Work Study)	90,390	42,662	47.2%	92,552	94,035	98.4%
SURS on-behalf	-	-		-	-	
Contractual Services	-	4,790		-	-	
Materials & Supplies	-	1,374		-	-	
Total Institutional Support	90,390	48,826	54.0%	92,552	94,035	98.4%
Student Grants and Waivers (PELL & SEOG)	3,748,000	3,914,725	104.4%	3,747,052	4,170,699	89.8%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 4,736,843	\$ 5,274,591	111.4%	\$ 4,867,001	\$ 5,279,159	92.2%
RESTRICTED INTERFUND TRANSFERS - NET	\$ 10,000	\$ 10,000	100.0%	\$ 10,000	\$ 10,000	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 60,000	\$ 65,140	108.6%	\$ 90,149	\$ 70,000	128.8%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 41,840	\$ 38,092	91.0%	\$ 37,099	\$ 38,150	97.2%
Investment Revenue	150	59	39.3%	172	100	172.0%
TOTAL AUDIT FUND REVENUES	41,990	38,151	90.9%	37,271	38,250	97.4%
AUDIT FUND EXPENDITURES						
Contractual Services	39,050	41,850	107.2%	36,150	38,150	94.8%
TOTAL AUDIT FUND EXPENDITURES	\$ 39,050	\$ 41,850	107.2%	\$ 36,150	\$ 38,150	94.8%

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the eleven months ended May 31, 2021
Unaudited

	Annual Budget FY2021	5/31/2021	Actual/Budget 91.7%	5/31/2020	Annual Budget FY2020	Actual/Budget 91.7%
LIABILITY, PROTECTION & SETTLEMENT FUND						
REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,040,539	\$ 1,203,677	115.7%	\$ 986,143	\$ 1,136,999	86.7%
Investment Revenue	2,500	1,641	65.6%	1,201	2,000	60.1%
Other Revenue	-	48,557		-	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND	1,043,039	1,253,875	120.2%	\$ 987,344	\$ 1,138,999	86.7%
LIABILITY, PROTECTION & SETTLEMENT FUND						
EXPENDITURES						
Student Services:						
Salaries	70,249	68,800	97.9%	58,819	111,403	52.8%
Employee Benefits	27,305	26,680	97.7%	25,879	26,762	96.7%
Contractual Services	23,000	14,206	61.8%	8,650	23,000	37.6%
Materials & Supplies	3,700	219	5.9%	396	400	99.0%
Total Student Services	124,254	109,905	88.5%	93,744	161,565	58.0%
Operations & Maintenance of Plant:						
Contractual Services	519,557	315,739	60.8%	320,085	547,500	58.5%
Materials & Supplies	170	38	22.4%	150	150	100.0%
Utilities	650	(45)	-6.9%	267	425	62.8%
Total Operations & Maintenance of Plant	520,377	315,732	60.7%	320,502	548,075	58.5%
Institutional Support:						
Salaries	66,197	67,614	102.1%	64,656	70,825	91.3%
Employee Benefits	208,438	14,207	6.8%	13,463	202,997	6.6%
Contractual Services	35,750	214,763	600.7%	54,678	34,000	160.8%
Materials & Supplies	2,100	9,485	451.7%	1,966	4,700	41.8%
Conference & Meeting	4,700	-	0.0%	-	5,200	0.0%
Fixed Charges	244,750	222,530	90.9%	253,942	275,500	92.2%
Total Institutional Support	561,935	528,599	94.1%	388,705	593,222	65.5%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND	\$ 1,206,566	\$ 954,236	79.1%	\$ 802,951	\$ 1,302,862	61.6%

Illinois Valley Community College District No. 513
Fiscal Year 2021 Budget to Actual Comparison
All Funds - By Budget Officer
as of May 31, 2021
Unaudited

Department	Annual Budget FY2021	Actual FY2021	Actual/ Budget 91.7%	
President	359,006	330,736	92.1%	
Board of Trustees	14,850	13,270	89.4%	
Community Relations	426,113	366,285	86.0%	
Continuing Education	792,742	476,816	60.1%	
Facilities	4,400,359	3,594,940	81.7%	
Information Technologies	1,978,064	1,798,760	90.9%	
Academic Affairs	232,682	194,815	83.7%	
Academic Affairs (AVPCE)	482,229	616,289	127.8%	No grant budgets - Integrated Ed & Training; GEER Grant; CTE Leadership;
Adult Education	453,005	433,534	95.7%	
Learning Resources	1,321,356	1,126,873	85.3%	
Workforce Development Division	2,301,036	2,037,783	88.6%	
Natural Sciences & Business Division	3,162,592	2,810,001	88.9%	
Humanities & Fine Arts/Social Science Division	3,117,822	2,605,779	83.6%	
Health Professions Division	1,848,823	1,645,995	89.0%	
Admissions & Records	405,117	373,920	92.3%	
Counseling	401,226	469,111	116.9%	P/T Counselors salaries \$60,000 over budget
Student Services	289,261	250,686	86.7%	
Financial Aid	4,140,591	4,537,584	109.6%	\$686,560 HEERF/CARES funds-no budget
Career Services	40,209	31,586	78.6%	
Athletics	309,616	225,427	72.8%	
TRiO (Student Success Grant)	335,000	315,498	94.2%	
Campus Security	537,420	314,142	58.5%	
Business Services/General Institution	1,060,283	1,088,993	102.7%	Legal services - Data Breach \$34,975; Zukowski \$89,335;
Risk Management	561,935	530,189	94.4%	
Tuition Waivers	670,000	632,938	94.5%	
Purchasing	122,831	113,630	92.5%	
Human Resources	135,665	117,272	86.4%	
Bookstore	1,255,451	1,100,709	87.7%	
Shipping & Receiving	47,023	28,356	60.3%	
Copy Center	114,475	81,736	71.4%	
Total FY21 Expenditures	31,316,782	28,263,653	90.3%	

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Illinois Valley Community College
Statement of Cash Flows
for the Month ended May 31, 2021

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 2,620,926.51	\$ 2,126,042.46	\$ 361,961.32	\$ 702,479.31	\$ (244,706.14)	\$ (941,519.66)	\$ 1,595,135.49	\$ 13,267.08	\$ (98,428.38)	\$ 191,095.24	\$ 6,326,253.23
Total Receipts	380,361.27	44,885.81	44,816.82	-	40,621.77	528.67	18,220.99	3.74	144.69	778.67	\$ 530,362.43
Total Cash	3,001,287.78	2,170,928.27	406,778.14	702,479.31	(204,084.37)	(940,990.99)	1,613,356.48	13,270.82	(98,283.69)	191,873.91	6,856,615.66
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	640,000.00	-	-	-	-	360,000.00	-	-	-	-	1,000,000.00
Expenditures	(1,204,885.74)	(168,124.49)	-	-	(61,843.50)	(174,614.20)	-	-	(86,877.82)	-	(1,696,345.75)
ACCOUNT BALANCE	2,436,402.04	2,002,803.78	406,778.14	702,479.31	(265,927.87)	(755,605.19)	1,613,356.48	13,270.82	(185,161.51)	191,873.91	6,160,269.91
Deposits in Transit	(32,525.18)										(32,525.18)
Outstanding Checks	196,142.48										196,142.48
BANK BALANCE	2,600,019.34	2,002,803.78	406,778.14	702,479.31	(265,927.87)	(755,605.19)	1,613,356.48	13,270.82	(185,161.51)	191,873.91	6,323,887.21
Certificates of Deposit	-	-	2,214,719.73	-	-	-	2,877,641.67	-	100,000.00	-	5,192,361.40
Illinois Funds	6,300,582.53	1,354,140.64	807,406.29	143,967.92	-	91,148.08	455,905.97	-	-	310,735.12	9,463,886.55
Bldg Reserve-ILLFund	-	-	405,552.62	-	-	-	-	-	-	-	405,552.62
Total Investment	\$ 6,300,582.53	\$ 1,354,140.64	\$ 3,427,678.64	\$ 143,967.92	\$ -	\$ 91,148.08	\$ 3,333,547.64	\$ -	\$ 100,000.00	\$ 310,735.12	\$ 15,061,800.57
LaSalle State Bank	\$ 378,548.12										
Midland States Bank	5,945,339.09										
	<u>\$ 6,323,887.21</u>										

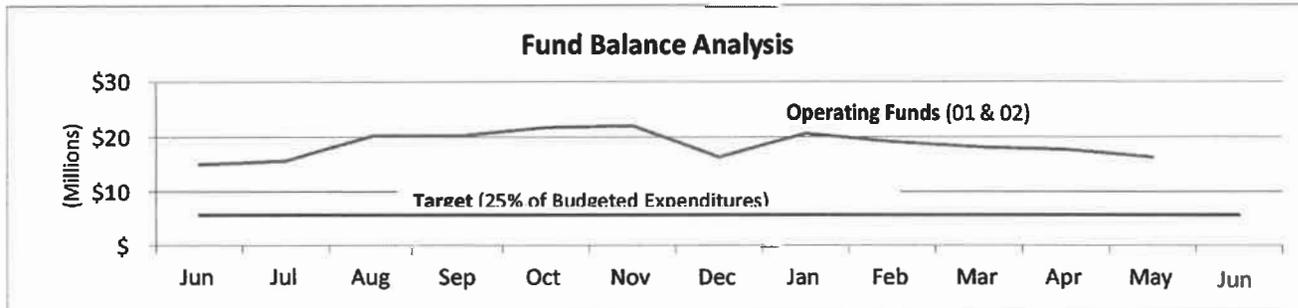
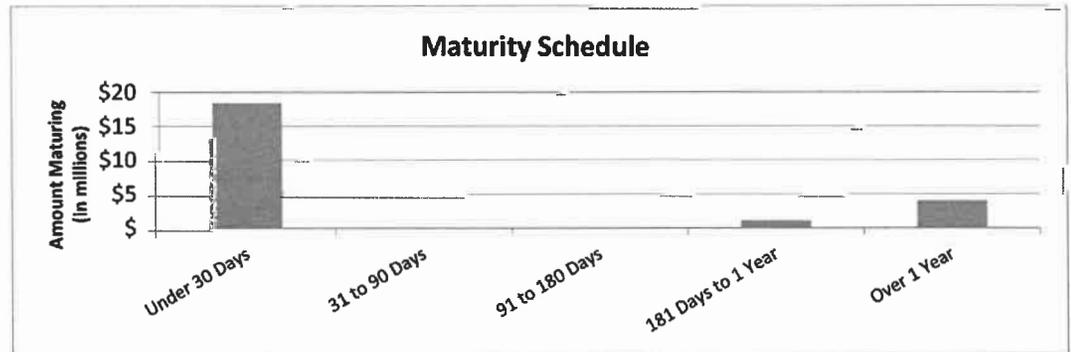
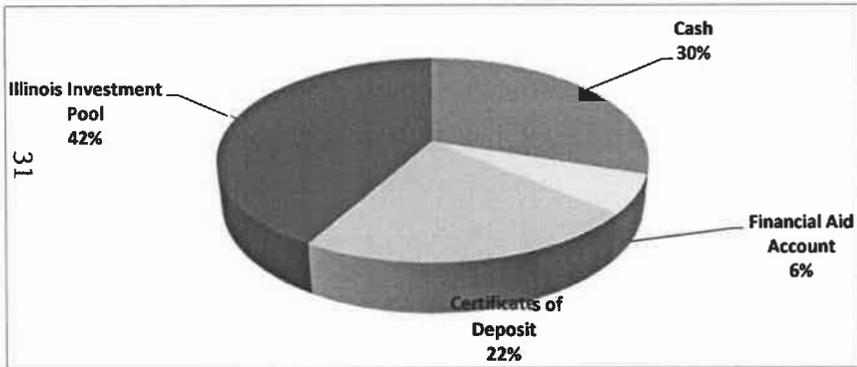
Respectfully submitted,


 Kathy Ross
 Controller

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
May 31, 2021**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	30.1%	\$ 7,107,969	0.350%
Financial Aid Account	6.0%	1,426,353	0.350%
Certificates of Deposit	22.0%	5,192,361	2.148%
Illinois Investment Pool	41.8%	9,869,440	0.089%
Total		\$ 23,596,123	0.637%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 9,463,887	-	-	\$ 9,463,887	40%
IL Funds -Building	405,553	-	-	405,553	2%
Midland Sates Bank	-	-	6,241,786	6,241,786	26%
Midland States-F/A	-	-	1,426,353	1,426,353	6%
Midland States-Bldg	-	-	-	-	-
LaSalle State Bank	-	-	391,947	391,947	
Commerce Bank	-	1,000,000	-	1,000,000	4%
Multi Bank Securities	-	1,972,000	-	1,972,000	8%
Heartland Bank-Bldg	-	-	280,499	280,499	1%
Heartland Bank	-	-	193,737	193,737	1%
Marseilles Bank	-	2,220,361	-	2,220,361	9%
	\$ 9,869,440	\$ 5,192,361	\$ 8,534,322	\$ 23,596,123	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
May 31, 2021

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/26/2021			1,004,301					1,004,301	MB	0.85%	0.85%	17050
11/7/2021						150,642		150,642	MB	0.85%	0.85%	15192
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/23/2022			1,210,418					1,210,418	MB	2.65%	2.67%	17012
11/23/2022							100,000	100,000	MB	2.65%	2.67%	17013
6/16/2023						245,000		245,000	MBS	0.70%	0.70%	Texas Exchange Bank
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
2/25/2026						245,000		245,000	MBS	0.65%	0.65%	State Bank of India
Total CD	-	-	2,214,719	-	-	2,877,642	100,000	5,192,361				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

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\$5,000 and Over Disbursements
5/01/21 - 5/31/21

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
764595	5/6/2021	214499	Constellation NewEnergy, Inc	\$ 21,461.83	Electricity (3/12/21-4/10/21)
764611	5/6/2021	229205	Kroll Associates, Inc	38,536.85	Services thru 3/31/21
764639	5/13/2021	82897	SURS	48,868.50	Payroll (5/13/21)
764643	5/13/2021	230800	Accessible Information Management	6,221.10	Implementation Services of AIM Online Services
764659	5/13/2021	99391	Blackboard, Inc	15,000.00	Ally for LMS Deployment & Adoption Planning SVC
764665	5/13/2021	1169	City of Oglesby	5,986.17	Water Service (3/22/21-4/22/21) & Police Protection (4/1/21-4/30/21)
764670	5/13/2021	209567	Delta Dental of Illinois	9,896.19	Dental Insurance (April 2021)
764678	5/13/2021	181795	G4S Secure Solutions (USA) Inc	12,998.46	Security Services- Main Campus (3/15/21-3/21/21) & (4/12/21-4/18/21)
764732	5/13/2021	1927	Walter J Zukowski & Associates	14,165.85	Legal Services
ACH	5/13/2021		CCHC	273,229.20	Health Insurance (May 2021)
ACH	5/13/2021		Internal Revenue Services	61,424.72	Federal Payroll Taxes (5/13/21)
ACH	5/13/2021		Illinois Department of Revenue	21,934.76	State Payroll Taxes (5/13/21)
ACH	5/13/2021		VALIC	10,311.21	403 (b) & 457 (b) Payroll (5/13/21)
764782	5/19/2021	181795	G4S Secure Solutions (USA) Inc	7,069.06	Security Services- Main Campus (4/19/21-4/25/21)
764801	5/19/2021	157675	Illinois Valley Excavating Inc	7,850.00	February 2021 Snow Removal Services
764828	5/19/2021	209375	Refurble	15,600.00	Dell Optiplex
764881	5/19/2021	214047	Symmetry Energy Solutions, LLC	15,262.29	Gas (March 2021)
764935	5/26/2021	1811795	G4S Secure Solutions (USA) Inc	7,063.13	Security Services- Main Campus (4/26/21-5/2/21)
764956	5/26/2021	82897	SURS	8,383.97	SURS Penalty- D. Kreiser
764973	5/27/2021	82897	SURS	57,232.00	Payroll (5/27/21)
ACH	5/27/2021		Internal Revenue Services	65,455.92	Federal Payroll Taxes (5/27/21)
ACH	5/27/2021		Illinois Department of Revenue	21,722.17	State Payroll Taxes (5/27/21)
ACH	5/27/2021		VALIC	10,311.21	403 (b) & 457 (b) Payroll (5/27/21)
ACH	5/27/2021		Prudential	5,452.63	Life Insurance (June 2021)

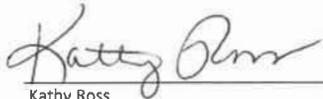
\$ 761,437.22

*Protection, Health, & Safety (PHS) Projects

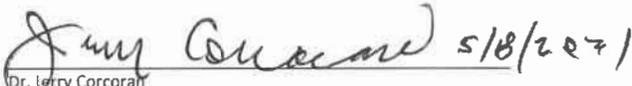
Stipends For Pay Period 04/24/2021

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Boyle- Bruch, Ida L.	Food Service Sanitation	04/12/2021	04/12/2021	04/24/2021	ST	\$ 100.00	014110394151320	CEU 1502-04 & CEU 1506-04	Food Service Sanitation	
Fitzpatrick, Sara E.	Baking & Pastry HLR 3207-304	04/14/2021	04/14/2021	04/24/2021	ST	\$ 150.00	014110394151320	HLR-3207-304	Baking & Pastry 101	
Jakubek, Kathleen A.	ALH 1215-631 Lecture	04/12/2021	04/28/2021	05/08/2021	ST	\$ 1,548.00	011420730051320			
Klieber, Tracie M.	Yoga Unique to You	02/22/2021	04/07/2021	04/24/2021	ST	\$ 400.00	014110394151320	HLR-6218-102	Online Yoga Unique To You	
Ossola, Jyllian	Barn Quilts 4x4 & 2x2	04/17/2021	04/17/2021	04/24/2021	ST	\$ 125.00	014110394151320	HLR-2315-14	4X4	
Ossola, Jyllian	Barn Quilts 4x4 & 2x2	04/17/2021	04/17/2021	04/24/2021	ST	\$ 125.00	014110394151320	HLR-2315-04	Barn Quilt 2X2	
Pytel, Kyle E.	Driver Improvement	04/24/2021	04/24/2021	04/24/2021	ST	\$ 175.00	014110394251320	CDV-6000-14	LaSalle County	
Schneider, Gregg A.	Driver Improvement	04/21/2021	04/21/2021	04/24/2021	ST	\$ 140.00	014110394251320	CDV-6000-304	LaSalle County	
Smith, Mary H.	One-on-One Computer	04/08/2021	04/08/2021	04/24/2021	ST	\$ 105.00	014110394151320	CEX-1218-01	One-on-one Computer Sessions	
Smith, Sara E.	Food Service Sanitation	04/08/2021	04/20/2021	04/24/2021	ST	\$ 600.00	014110394151320	CEU-1506-604	Online Food Service Sanitation	
Smith, Sara E.	Food Service Sanitation	04/08/2021	04/20/2021	04/24/2021	ST	\$ 600.00	014110394151320	CEU-1503-634	Food Service Sanitation-8 Hour	
Sondgeroth, Anthony L.	CARUS Welding Program	04/20/2021	04/20/2021	04/24/2021	ST	\$ 600.00	014210331051320			
Thompson, Jason O.	Survival Series: Bow Drill	04/17/2021	04/17/2021	04/24/2021	ST	\$ 100.00	014110394151320	HLR-5316-04	Survival Series: Bow Drill	
Zeilman, Karen E.	Virtual HS Art Show Spring 2021	03/08/2021	04/01/2021	04/24/2021	ST	\$ 750.00	011120650051900			
Zeilman, Karen E.	Virtual HS Art Show Fall 2020	11/02/2020	11/20/2020	04/24/2021	ST	\$ 750.00	011120650051900			
						\$ 6,268.00				

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Kathy Ross
Controller



Dr. Jerry Corcoran
President

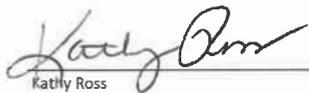
*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 05/08/2021

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Balzarini, Doreen J.	Intermediate Excel	04/08/2021	04/29/2021	05/08/2021	ST	\$ 420.00	014110394151320	CEU-4122-304	Intermediate Excel	
Black, Mary A.	Transitional Math Coordinator	01/14/2021	05/19/2021	05/22/2021	SG	\$ 1,400.00	061520521751900			
Bland, Tonya R.	Clothing Allowance	05/08/2021	05/08/2021	05/08/2021	TF	\$ 130.96	027110471052900			
Boughton, Christina A.	Online Tech Class	04/05/2021	05/05/2021	05/08/2021	ST	\$ 150.00	012420380151900			
Bruch, Anna M. Faletti	Coverage of three clinicals	04/20/2021	05/04/2021	05/08/2021	OV	\$ 1,382.40	011420730051340			
Data, Dorene M.	MIMIC	01/01/2021	04/30/2021	05/08/2021	SG	\$ 720.00	061320152751900			
Ewers, Kathryn C.	Dual Credit Meeting	02/25/2021	02/25/2021	05/08/2021	ST	\$ 50.00	018120080051900			
Fox, Amber R.	MIMIC	01/01/2021	04/30/2021	05/08/2021	SG	\$ 720.00	061320152751900			
Francisco, Marjorie L.	Coverage of three seminars	04/21/2021	05/05/2021	05/08/2021	OV	\$ 302.40	011420730051340			
Fritz, Bradley C.	Piano Accompanist Spring '21	04/26/2021	05/03/2021	05/08/2021	ST	\$ 200.00	011120650051900			
Gibson, Stephen B.	COVIA - Electrical Testing	05/01/2021	05/01/2021	05/08/2021	ST	\$ 300.00	014210331051320			
Gustafson, Janelle L.	Online Tech Class	04/05/2021	05/05/2021	05/08/2021	ST	\$ 150.00	012420380151900			
Hermes, Kevin M.	EOT facilitation OV	04/05/2021	05/05/2021	05/08/2021	OV	\$ 720.00	012420380151900			
Jauch, Christian M.	Online Tech Class	04/05/2021	05/05/2021	05/08/2021	ST	\$ 150.00	012420380151900			
Knowlton, Amber S.	Coverage of 1 Seminar	04/21/2021	04/21/2021	05/08/2021	OV	\$ 100.80	011420730051340			
Koesler, Zachary T.	Dual Credit Meeting	02/25/2021	02/25/2021	05/08/2021	ST	\$ 50.00	018120080051900			
Leonard, Bryan D.	Dual Credit Meeting - 1/2	02/25/2021	02/25/2021	05/08/2021	ST	\$ 25.00	018120080051900			
Myers, Taylor M.	Coverage two clinical and two seminars	04/27/2021	05/06/2021	05/08/2021	OV	\$ 1,123.20	011420730051340			
Pretzsch, Ricky D.	Online Tech Class	04/05/2021	05/05/2021	05/08/2021	ST	\$ 150.00	012420380151900			
Pytel, Kyle E.	Driver Improvement	05/01/2021	05/01/2021	05/08/2021	ST	\$ 175.00	014110394251320	CDV-6000-25	LaSalle County	
Pytel, Kyle E.	Driver Improvement	05/08/2021	05/08/2021	05/08/2021	ST	\$ 175.00	014110394251320			
Robertson, Amber L.	Dual Credit Meeting	02/25/2021	02/25/2021	05/08/2021	ST	\$ 50.00	018120080051900			
Seebrock, Kathryn J.	Curriculum Development	03/01/2021	05/03/2021	05/08/2021	SG	\$ 2,160.00	061320152751900			
Smith, Mary H.	One on One Computer	04/28/2021	04/28/2021	05/08/2021	ST	\$ 105.00	014110394151320	CEX-1218-01	One-on-one Computer Sessions	
Sondgeroth, Anthony L.	CARUS Welding Program	04/27/2021	05/04/2021	05/08/2021	ST	\$ 1,200.00	014210331051320			
Thompson, Jason O.	Survival Series: Throwing Stix	05/01/2021	05/01/2021	05/08/2021	ST	\$ 50.00	014110394151320	HLR-5308-05	Survival Series: Throwing Sticks	
Thompson, Jason O.	Survival Series: Hand Drill	05/01/2021	05/01/2021	05/08/2021	ST	\$ 50.00	014110394151320	HLR-5317-05	Survival Series: Hand Drill	
Urban-Bollis, Jill L.	EOT facilitationOV	04/05/2021	05/05/2021	05/08/2021	OV	\$ 720.00	012420380151900			
						\$ 12,929.76				

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Kathy Ross
Controller

 5/18/2021

Dr. Jerry Corcoran
President

*Earn Types
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 05/22/21

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Boughton, Christina A.	Summer Enrichment Module	05/19/2021	06/04/2021	06/05/2021	SG	\$ 720.00	061320152751900			
Bouxein, Jessie L.	Summer Enrichment Module	05/19/2021	06/04/2021	06/05/2021	SG	\$ 720.00	061320152751900			
Cherpeske, Roxanne G.	Spring 2021 Accreditation Duties	05/22/2021	05/22/2021	05/22/2021	ST	\$ 2,577.00	011420410051310			
Data, Dorene M.	CAD 2206-01 Additional Enrollment	01/14/2021	05/22/2021	05/22/2021	OV	\$ 237.60	011320410051340	CAD-2206-01	Design Technician Internship	
Dellinger, Douglas A.	Photography for Beginners: DSLR	04/06/2021	05/11/2021	05/22/2021	ST	\$ 630.00	014110394151320	HLR-2506-304	Photography for Beginners: DSLR	
Francisco, Marjorie L.	NCLEX Prep Module	05/19/2021	06/04/2021	06/05/2021	SG	\$ 1,440.00	061320152751900			
Killian, Melissa J.	7 Overload Sessions	05/09/2021	05/22/2021	05/22/2021	OV	\$ 252.00	013230030851540			
Klieber, Tracie M.	Yoga Unique to You	04/12/2021	05/19/2021	05/22/2021	ST	\$ 480.00	014110394151320	HLR-6218-304	Yoga Unique To You	
Koudelka, Arthur E.	Dual Credit Curriculum Development	01/14/2021	05/19/2021	05/22/2021	SG	\$ 1,440.00	061320152751900			
Landgraf, Tammy L.	Curriculum Revisions	05/20/2021	06/30/2021	07/03/2021	SG	\$ 2,880.00	061320152751900			
Mott, Willard D.	Dual Credit Curriculum Development	01/14/2021	05/19/2021	05/22/2021	SG	\$ 1,440.00	061320152751900			
Olivero, Luke C.	Career Navigator Duties	08/14/2020	05/07/2021	05/22/2021	SG	\$ 3,000.00	061320152751900			
Ossola, Jyllian	Barn Quilt 4 x 4 and 2 x 2	05/15/2021	05/15/2021	05/22/2021	ST	\$ 125.00	014110394151320			
Prine, Renee M.	13 Overload Sessions	05/09/2021	05/22/2021	05/22/2021	OV	\$ 468.00	013230030851540			
Pytel, Kyle E.	Driver Improvement	05/15/2021	05/15/2021	05/22/2021	ST	\$ 175.00	014110394251320	CDV-6000-15	LaSalle County	
Reese, Robert C.	Dual Credit Curriculum Development	01/14/2021	05/19/2021	05/22/2021	SG	\$ 1,440.00	061320152751900			
Retoff, Dan J.	Outdoor T'ai Chi	03/23/2021	05/11/2021	05/22/2021	ST	\$ 280.00	014110394151320	HLR-6104-03	Outdoor T'ai Chi	
Retoff, Dan J.	Outdoor Beginning Yoga	03/25/2021	05/13/2021	05/22/2021	ST	\$ 350.00	014110394151320	HLR-6101-03	Outdoor Beginning Yoga	
Schneider, Gregg A.	Driver Improvement	05/12/2021	05/12/2021	05/22/2021	ST	\$ 140.00	014110394251320	CDV-6000-305	LaSalle County	
Schneider, Gregg A.	Driver Improvement	05/15/2021	05/15/2021	05/22/2021	ST	\$ 140.00	014110394351320	CDV-7000-02	Bureau/Putnam County	
Schneider, Gregg A.	Driver Improvement	05/19/2021	05/19/2021	05/22/2021	ST	\$ 140.00	014110394251320	CDV-6000-315	LaSalle County	
Sondgeroth, Anthony L.	WLD 2250-01 Additional Enrollment	01/14/2021	05/22/2021	05/22/2021	OV	\$ 237.60	011320410051340	WLD-2250-01	Welding Internship	
Sondgeroth, Anthony L.	Meal Reimbursement - Travel Welding Competition	04/29/2021	04/29/2021	05/22/2021	TF	\$ 56.20	011320410055212			
Sondgeroth, Anthony L.	CARUS Welding Program	05/11/2021	05/18/2021	05/22/2021	ST	\$ 1,200.00	014210331051320			
Thompson, Jason O.	Survival Skills Series: Trap, Snare & Cord	05/01/2021	05/01/2021	05/22/2021	ST	\$ 100.00	014110394151320	HLR-5306-05	Survival Series: Trap, Snare & Cord	
Zellmer, Donald G.	Spring 2021 Theater Shows	02/01/2021	05/22/2021	05/22/2021	ST	\$ 1,500.00	013620620151900			
						\$ 22,168.40				

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Kathy Ross

Kathy Ross
Controller

D. Jerry Corcoran 6/1/2021

D. Jerry Corcoran
President

*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Insurance Renewals

The administration recommends accepting the renewal from Illinois Counties Risk Management Trust (ICRMT) for workers' compensation coverage at a premium of \$67,389 for the period of July 1, 2021 through June 30, 2022. The agent will continue to be Corkill Insurance Agency.

Also attached is a summary listing the expiring and renewal premium. The Workers' Compensation premium decreased by \$12,669 due to a decrease from 0.83 to 0.73 in our experience modification. The standard experience modification rate is 1.00.

It is the practice to bid the College insurance every three (3) years. In 2020 Corkill Insurance Agency ceased to be an agent for Erie Insurance, our carrier. Corkill submitted an alternate proposal from ICRMT which the College accepted. Considering the premium was lowered and the College has only been with ICRMT for one year, the recommendation is to accept the ICRMT proposal.

Recommendation:

The administration recommends accepting the quote from Illinois Counties Risk Management Trust (ICRMT) for workers' compensation insurance at a premium of \$67,389.

KPI 6: Resource Management



Bushue HR, Inc.
P.O. Box 89
Effingham, IL 62401

Phone: (217) 342-3046
Fax: (217) 342-5673
Email: info@bushuehr.com

April 7, 2021

Illinois Valley Community College (IVCC)
815 N. Orlando Smith Rd.
Oglesby, IL. 61348
Attention: Dr. Jerry Corcoran

Dear Dr. Corcoran,

RE: WORKERS' COMPENSATION INSURANCE RENEWAL

The attached summary illustrates the expiring and renewal coverage with the current Insurance Carrier, Illinois Counties Risk Management Trust (ICRMT), through Corkill Insurance Agency from Elk Grove Village, IL.

Our attached Renewal Worksheet Form shows the expiring and renewal coverage from ICRMT. The first column of the page is the expiring insurance coverage for the College. The second column is the renewal coverage as presented by the current Insurance Carrier and Agent.

Following are some changes from the expiring:

- The Workers' Compensation payrolls were increased for the renewal, per the College's request. The 8868 Class Code (Colleges or Schools, Teachers) payroll increased from \$14,400,000 to \$14,460,883 and the 9101 Class Code (All Other Employees) payroll increased from \$893,000 to \$921,026.
- The Workers' Compensation rates were modified for the renewal. The 8868 Class Code (Colleges or Schools, Teachers) rate increased from 0.36 to 0.37 and the 9101 Class Code (All Other Employees) rate decreased from 9.33 to 7.70.
- The Experience Modification Rating decreased from a 0.83 for 2020 to a .073 for 2021. The standard rating is 1.00.

We are pleased to see that the renewal reflects a savings in premium in the amount of \$12,669; which is 15.82% less than the expiring. We appreciate the opportunity to serve the College. If you have any questions, please feel free to contact our office.

Respectfully,

Travis J. Bushue
President, Bushue HR, Inc.

VSS

Illinois Valley Community College (IVCC) - Renewal Date: 07/01/2021
Workers' Compensation Renewal Form

Insurance Agency Name	Corkill Insurance Agency		Corkill Insurance Agency	
Insurance Carrier Name	ICRMT		ICRMT	
Employers Liability Limits	Current		Renewal	
Bodily Injury Accident	2,500,000		2,500,000	
Bodily Injury Disease	2,500,000		2,500,000	
Bodily Injury Disease - Employee	2,500,000		2,500,000	
Codes	Estimated Payroll	Rate Per \$100	Estimated Payroll	Rate Per \$100
8868: Colleges or Schools, Teachers	\$14,400,000	0.36	\$14,460,883	0.37
7380: Drivers, Chauffeurs, and Their Helpers	\$0	6.97	\$0	6.55
9101: All Other Employees	\$893,000	9.33	\$921,026	7.70
Total Workers' Compensation Premium	\$80,058.00		\$67,389.00	
Savings			\$12,669.00	
Percentage of Increase			-15.82%	
Experience Modification	0.83		Experience Modification	0.73

Note:

The Current Premium column (\$80,058) reflects an Annual Policy Term. The College paid the Short-Term Premium of \$66,459 for the pro-rated term of September 1, 2020 through July 1, 2021.

These Proposal worksheets were provided and prepared as a service to Illinois Valley Community College (IVCC). These worksheets or excerpts thereof contain information that (a) is or may be LEGALLY PRIVILEGED, CONFIDENTIAL, PROPRIETARY IN NATURE, OR OTHERWISE PROTECTED BY LAW FROM DISCLOSURE, and (b) is intended only for the use of Illinois Valley Community College (IVCC). You are hereby notified that using, copying, or distributing any part of these proposal worksheets is strictly prohibited. Copyright 2021 Bushue HR, Inc.

FY23 RAMP Capital Requests

The Community College Capital Resource Allocation Management Program (RAMP) is the official request of each college for state funding for capital improvements.

Three RAMP projects were discussed at the Board's Facilities Committee meeting on August 26, 2020 and approved by the Board of Trustees. The projects must be resubmitted to the Illinois Community College Board (ICCB) each year with escalated costs. For FY23 projects the escalation factor is six percent.

Library/Student Success Center

The goal is to create a one-stop shop for academic support services that include tutoring, the student help desk, and the library. Jacobs Library will be reconfigured to provide academic support services in one location. Total project cost is \$5,567,800 with the College providing \$1,391,900 in funding.

Professional Development Center

The Center for Excellence in Teaching, Learning and Assessment (CETLA) will relocate to what is now the Learning Commons. The area will become a resource center for faculty and staff training. Total project cost is \$3,083,200 with the College providing \$770,800 in funding.

Agriculture Center

This new classroom and laboratory facility will allow the IVCC agriculture program to continue to grow. Being located in close proximity to the farmland and equipment building will improve the overall learning experience. Total project cost is \$4,426,500 with the College providing \$1,106,700 in funding.

Recommendation:

The administration recommends Board approval of the RAMP capital requests for FY23:

- 1. Approve submittal of the Library/Student Success Center RAMP for a total cost of \$5,567,800 with local funding of \$1,391,900;**
- 2. Approve submittal of the Professional Development Center RAMP for a total cost of \$3,083,200 with local funding of \$770,800;**
- 3. Approve submittal of the Agriculture Center RAMP for a total cost of \$4,426,500 with local funding of \$1,106,700.**

KPI 6: Resource Management

Security Services Contract Extension

G4S Secure Solutions has provided security services for the College since August 8, 2011. There have been three extensions to the original contract with a current expiration date of June 30, 2021. G4S Secure Solutions has provided excellent service helping IVCC maintain a safe campus. All feedback has been positive. This type of service involves contracting with persons with a high degree of professional skill and thus is exempt from the State of Illinois bidding process. Therefore, the administration would recommend extending this professional service contract for three more years, ending June 30, 2024.

Section 19 of the original agreement provides that both parties have a 90-day “No Fault” cancellation period in which the agreement may be cancelled by written notice from either party.

The proposed amendment to the agreement includes a \$1.00 per hour increase for the first year and 3.0 percent for years two and three of the contract.

Recommendation:

The administration recommends Board approval of the extension to the security services contract with G4S Secure Solutions for three more years, ending June 30, 2024.

KPI 6: Resource Management

Transfer of Funds – Capital Development Board Trust Account

The College's deferred maintenance project, Upgrade Building Exteriors, is on the Capital Development Board (CDB) meeting agenda for August 10, 2021 for approval of the Architect/Engineering selection. The selection process will be led by the CDB and was posted at their website on May 12, 2021.

The total cost of the project is \$2,156,250 with the College's share being \$539,063 and the state contributing \$1,617,188. The project will seal the exterior of the older buildings to prevent air and moisture infiltration.

The CDB requires that a contributory trust agreement and funds be in place before the August 10, 2021 CDB meeting.

Recommendation:

The administration recommends Board approval to transfer \$539,063 to the Capital Development Board trust account at Midland States Bank to cover anticipated costs for Project No. 810-046-020 to begin the project specifications.

KPI 6: Resource Management

TRUST AGREEMENT

This Agreement is made and entered into by and between Illinois Valley Community College whose address is 815 N. Orlando Smith Rd, Oglesby IL 61348, hereinafter called the Using Educational Agency, and Midland States Bank whose address is 2825 Plaza Drive, Peru IL 61354, hereinafter called Bank.

WITNESSETH

WHEREAS the USING EDUCATIONAL AGENCY is required by law to pay a contribution to that certain project, known as Capital Development Board project number *CDB project # (810-046-020)*, in the amount of five hundred thirty-nine thousand sixty-three dollars; and

WHEREAS, the USING EDUCATIONAL AGENCY may elect to deposit the contribution under a Trust Agreement, with an Illinois Bank of the Using Educational Agency's choice, pursuant to 71 Illinois Administrative Code 30.110, as amended October 1, 1984.

NOW THEREFORE, the parties do hereby agree:

1. That the USING EDUCATIONAL AGENCY does simultaneously with execution hereof deposit with Bank funds totaling five hundred thirty-nine thousand sixty-three dollars (\$539,063).
2. That the funds so deposited with the Bank shall be described as the "contribution" and shall be held by the Bank in trust according to the terms of this agreement.
3. That the USING EDUCATIONAL AGENCY shall receive any interest thereon.
4. That earnings on the trust corpus shall be paid by the BANK to the USING EDUCATIONAL AGENCY not less frequently than quarterly.
5. That the Executive Director (in his or her official capacity) or the Administrator of Fiscal Management (in his or her official capacity) of the Capital Development Board are the only persons authorized to direct the BANK to make payment out of the trust, other than payment of earnings to the USING EDUCATIONAL AGENCY in accordance with Section 4 hereof.
6. The right of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board to direct payment is restricted in that any such funds so directed shall be made payable only to: "The Order of State Treasurer of Illinois, Capital Development Board, Contributory Trust Fund".
7. That the BANK shall pay such funds within two (2) working days upon the receipt of

the written direction of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board, and that any agreement between the BANK and the USING EDUCATIONAL AGENCY, shall, in no way, affect the duty of the BANK to so pay upon demand.

8. That the BANK, as Trustee, shall invest in securities of the type utilized to collateralize deposits by the Treasurer of the State of Illinois, or time deposits, open accounts, certificates of deposit, savings accounts or enter into a re-purchase agreement; however, all time deposits, open accounts, certificates of deposit, savings accounts shall be covered by a pledge of securities to cover the difference between the FDIC insurance and the total unsecured amount (of the type listed in Paragraph 2, below) on deposit with the depositor bank of the Trustee Bank. A “safekeeping receipt” for such deposits shall be submitted to the USING EDUCATIONAL AGENCY covering the securities pledged, and a certified statement to the effect that all monies invested have been adequately protected, shall be submitted to CDB by the BANK. Should the re-purchase agreement cover securities other than those listed in Paragraph 2 of this Section, such agreements shall also be subject to the pledge of securities provision as described in this Section. The term “securities of the type utilized to collateralize deposits by the Treasurer of the State of Illinois” means: direct obligations of the United States Government; general obligations of the State of Illinois; notes, bonds, debentures or participation certificates of the Federal Mortgage Association, Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Illinois Building Authority, Illinois Toll Highway Commission of Illinois State Toll Highway Authority; Public Housing Authority Notes; obligations of the Export-Import Bank of Washington, D.C.; general obligations municipal bonds (including school districts) within the State of Illinois rated “A” or better by Moodys; and Farmers Home Administration Insured Notes provided such notes are quoted and are non-amortized.

9. That the USING EDUCATIONAL AGENCY shall be responsible for obtaining the written execution of the Trust Agreement by the BANK. Any costs or service fees of the BANK shall be borne by the USING EDUCATIONAL AGENCY.

10. That when the total amount of the contribution has been paid from the account in accordance with the directions of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board, this Agreement shall be terminated and any accumulated interest or earnings thereon shall be paid over to the Using Educational Agency.

IN WITNESS WHEREOF the parties have hereunder set their hands and seals this

_____ day of _____, 20_____.

USING EDUCATIONAL AGENCY

_____ Name of School Phone number

By: _____
Printed Name Title

_____ ATTEST: _____
Signature

BANK

_____ Name of Bank Phone number

By: _____
Printed Name Title

_____ ATTEST: _____
Signature

**Acknowledgment of Receipt
Funds in the Amount**

\$ _____

_____ Bank Representative/Printed Name

By: _____
Signature Title

_____ Administrator of Fiscal Management
Paula Sorensen CAPITAL DEVELOPMENT BOARD

Authorization to Continue Payment for Standard Operating Expenditures

The administration is in the process of finalizing a tentative budget that will be presented for consideration at the July 8, 2021 Board of Trustees' meeting. Since the budget development process will continue into the next fiscal year, it has become the College's custom and practice to request authorization to continue operation of the College, beginning July 1, 2021 through budget adoption. The administration suggests that authorization include those expenditures required to maintain a normal operation, including salaries, approved contracts, utilities, routine maintenance, supplies, and regular activities.

Recommendation:

The administration recommends Board authorization to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2021 through budget adoption.

KPI 5: District Population Served

Approval of AAS Degree: Dental Hygiene

Heather Seghi, Dental Assisting Program Coordinator, Katie Henkel, Dental Assisting adjunct faculty member, and Shane Lange, Dean of Workforce Development, have been working closely with local stakeholders to create a Dental Hygiene curriculum. Stakeholders included leaders in the dental community, members of the Dental Assisting Advisory Committee, and past and present dental assisting students. The proposed Dental Hygiene Program has been developed as a 1 + 1 program designed to utilize the Dental Assisting program as the first year of coursework. To be a candidate for admission to the dental hygiene program, students must first complete the dental assisting program (or another Illinois ADA-CODA accredited dental assisting program).

Each year IVCC approves approximately 10 – 15 cooperative agreements with other community colleges so that students may pursue a career in dental hygiene. All of these programs are geographically located at least one hour away from the IVCC main campus. Our hope is that this program will meet the needs of local dentists, while assuring a quality education for those interested in pursuing this career close to home.

According to the Occupational Outlook Handbook, the projected percent change in employment in Dental Hygienists from 2019 to 2029 is 6%, with the average growth rate for all occupations at 4%. In addition, the Program Demand Gap Analysis, conducted by EMSi in April 2020 cited Dental Hygiene as a healthcare practitioner program IVCC should consider pursuing based on gap analysis. A dental hygiene program will promote dental health in our area. Local schools and youth programs will benefit from oral health education provided by the dental hygiene students. The program will also provide, through IVCC clinics, dental hygiene services to individuals of all ages who do not have ready access to dental care in our communities.

The IVCC Curriculum Committee is recommending that the Board of Trustees approve the Associate of Applied Science degree in Dental Hygiene, as presented in the attached curriculum guide.

Recommendation:

Approve the Associate of Applied Science degree in Dental Hygiene, as presented.

KPI 1: Student Academic Success

KPI 5: District Population Served

IVCC Dental Hygiene AAS Degree

Proposed Fall 2023

Prior to admission to the Dental Hygiene (DLH) Program:

Successful completion of an ADA-CODA accredited dental assisting program including 18.5 hours of the following courses or their equivalent: DLA 1200 Dental Science I; DLA 1210 Dental Science II; DLA 1201 Dental Materials I; DLA 1204 Dental Radiography; DLA 1205 Preventative; DLA 1206 Communication in Healthcare; DLA 1209 Infection Control; DLA 1226 Dental Software; DLA 1229 Dental and Medical Emergencies; DLA 2205 Expanded Functions I; DLA 2200 Body Systems; DLA 2210 Pharmacology; Oral Pathology

Successful completion of the Dental Assisting National Board Exam (DANB)

Year 1: Summer prior to start of DLH program (May-August)

Course ID	Course Name	Credit Hour	Course Length
*ENG 1001	English Comp I	3	8 weeks
**BIO 1007	Anatomy and Physiology I	4	10 weeks
Total Hours		7	

Year 1: Fall (August-December)

Course ID	Course Name	Credit Hour	Course Length
DLH 1200	Pre-Clinic	5	16 weeks
DLH 1204	Nutrition in Dental Health	1	8 weeks
**BIO 1009	Microbiology	4	16 weeks
**CHM 1004	General Chemistry	4	16 weeks
Total Hours		14	

Year 1: Spring (January- May)

Course ID	Course Name	Credit Hour	Course Length
DLH 1203	Periodontology	2	16 weeks
DLH 1205	Dental Hygiene I	1	16 weeks
DLH 1210	Clinic I	3	16 weeks
DLH 1207	Pain Management	1	8 weeks
DLH 1201	Pharmacology II	1	8 weeks
DLH 2215	Community Dental Health	2	16 weeks
**BIO 1008	Anatomy & Physiology II	4	16 weeks
Total Hours		14	

Year 2: Summer (June-August)

Course ID	Course Name	Credit Hour	Course Length
DLH 1215	Dental Hygiene II	1	10 weeks
DLH 2200	Clinic II	4	10 weeks
DLH 2202	Board Review	0.5	10 weeks
*PSY 1000	General Psychology	3	8 weeks
Total Hours		8.5	

Year 2: Fall (August-December)

Course ID	Course Name	Credit Hour	Course Length
DLH 2205	Dental Hygiene III	1	16 weeks
DLH 2210	Clinic III	4	16 weeks
DLH 2204	Oral Pathology	1	8 weeks
*SOC 1000	General Sociology	3	16 weeks
Total Hours		9	

*courses can be taken at any time prior to, or during the DLH program.

**Core Courses must be taken prior to the start of Year 2: Summer of the DLH program

All DLH courses are offered only during the semester listed on guide sheet

	Dental Assisting credit hours	General Education credit hours	Dental Hygiene credit hours	Dental Hygiene AAS Degree Total credit hours
Total Credit Hours	18.5	25	27.5	71

Vice Presidents' Contracts

Pursuant to the College's performance evaluation procedures, an annual evaluation for Ms. Cheryl Roelfsema, Dr. Deborah Anderson and Mr. Mark Grzybowski was conducted by their supervisor. As a result of the evaluations, a recommendation to receive salary increases for Fiscal Year 2022 and a recommendation for Board action follows.

Recommendation:

Approve the FY22 employment contract for Ms. Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$12,262 and duties, benefits and other conditions as outlined in her contract.

Approve the FY22 employment contract for Dr. Deborah Anderson, Vice President for Academic Affairs, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$64,583 and duties, benefits and other conditions as outlined in her contract.

Approve the FY22 employment contract for Mr. Mark Grzybowski, Vice President for Student Services, with a 2.5 percent increase for FY2022, resulting in an annualized salary of \$95,078 and duties, benefits and other conditions as outlined in his contract

KPI 4: Support for Employees



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**Illinois Valley Community College
Illinois**

For the Fiscal Year Beginning

July 01, 2020

Christopher P. Morill

Executive Director



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

5/20/2021

Jerry Corcoran
President
Illinois Valley Community College District No. 513

Dear Dr. Corcoran:

We are pleased to notify you that your comprehensive annual financial report for the fiscal year ended June 30, 2020 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

Michele Mark Levine
Director, Technical Services

Leave of Absence Request – Sarah Trager

Sarah has requested a leave of absence for medical reasons under Board Policy 3.22. Board Policy 3.22 provides for employees who are unable to return to work after exhausting their paid leave and/or FMLA benefits to request additional unpaid medical leave in increments of up to three months.

Ms. Trager's paid medical leave has been exhausted effective April 23, 2021 and she has requested a leave of absence through July 1, 2021. The administration is recommending the third and final leave of absence through June 30, 2021.

KPI 4: Support for Employees

Leave of Absence Request – Ben Simpson

Mr. Simpson has requested a leave of absence for medical reasons under Board Policy 3.22. Board Policy 3.22 provides for employees who are unable to return to work after exhausting their paid leave and/or FMLA benefits to request additional unpaid medical leave in increments of up to three months.

Mr. Simpson's paid medical leave was exhausted on May 5, 2021. The administration is recommending a second 30-day leave of absence through July 4, 2021.

KPI 4: Support for Employees

From: Leslie Hofer
Sent: Thursday, May 20, 2021 7:57 AM
To: Leslie Hofer
Subject: Barbara Bouxsein retirement notice

From: Bouxsein, Barbara (ABCIL) [<mailto:barbara.bouxsein@americanbuildings.com>]
Sent: Wednesday, April 21, 2021 10:57 AM
To: Shane Lange <shane_lange@ivcc.edu>
Cc: Dorene Data <dorene_data@ivcc.edu>
Subject: Barbara Bouxsein retirement notice

CAUTION: EXTERNAL EMAIL

Do not click links or open attachments unless you recognize and trust the sender's email address.

IVCC IT

Hello Shane,

I have enjoyed twenty years being an instructor at the college, yet it is time for me to resign my position. I would like to thank Dorene for the opportunity and good guidance through everything; to say thank you to the department and IVCC for supporting me while serving the students of the community.

Thank you,

Barbara Bouxsein
Project Coordinator

American Buildings Company - IL
2101 East Main • El Paso, IL 61738
Phone: 309-527-1508
Barbara.Bouxsein@AmericanBuildings.com



Rey A. Arteaga
815-326-183

Head Women's Soccer Coach
Illinois Valley Community College
rey_arteaga@ivcc.edu

May 2021

**Dr. Jerry Corcoran, Mark Grzybowski,
Cory Tomasson & Sue Harding
Illinois Valley Community College
815 North Orlando Smith Rd.
Oglesby, Illinois 61348**

To those listed and Illinois Valley Community College,

I am writing this letter of resignation to inform you that I will no longer be the IVCC women's head coach of soccer. I am incredibly thankful to have been given this honor as serving as the coach for the past 5 seasons. I have made great relationships with the players, surrounding area coaches, and referees to which made this decision very difficult. I have brought this program from only having 8 girls my first season as interim to a successful winning program from the FA2019 - SP2021 season with a stronger roster. I have finished my duties of this year's coaching by finishing the season out, scheduling for the fall season, and recruitment to which all the girls who go out for soccer should leave whoever my replacement might be with enough girls to continue the successful program. I have a few reasons why I will not be able to continue with this program; One of them being not being able to give my full commitment to this team and college. I wish I was able to make things work, but I must leave in hopes that my successor can keep making the program even stronger. I am thankful for this experience as in the view of athletics at IVCC, but I want this to be a positive start in my career as I am working on my short term goal to be an instructor at this college. If you have any questions, please feel free to call. Again I am proud to know I've been the coach here at IVCC for the majority of the program's existence and thank you all for all you've done for me and this program.

Sincerely,

Rey A. Arteaga

RECOMMENDED FOR STAFF APPOINTMENT
2020-2021

GENERAL INFORMATION:

POSITION TO BE FILLED: Accounts Receivable Specialist / Cashier

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Ms. Chapman, Mr. Johnson, Ms. Miller, Ms. Moore, Ms. Ross, Ms. Wohrley

APPLICANT RECOMMENDED:

Andrea Sergeant

EDUCATIONAL PREPARATION:

Illinois State University, Normal, IL – B.S., Art

Illinois Valley Community College, Oglesby, IL – A.A.

EXPERIENCE:

LSC Communications (formerly RR Donnelley), Pontiac, IL – Customer Service Representative;

Prelim Customer Service Representative; Administrative Assistant

MC Sporting Goods, Peru, IL – Cashier/Bookkeeper

Tonica Grade School, Tonica, IL – Cheerleading Sponsor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Twenty-eight years of strong customer service experience
2. Accounts receivable/bookkeeping experience
3. Cash handling experience
4. Top scores on assessment testing
5. Exceptional interview with thorough answers tying her skill set and work experience to the position
6. Interpersonal skills came across strongly throughout interview – she was friendly, thoughtful, and outgoing – combined with the above attributes will make her a great fit with both the cashier department and the college as a whole

RECOMMENDED SALARY: \$15.00 per hour, effective June 14, 2021

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

GENERAL INFORMATION:

POSITION TO BE FILLED: Custodian, 3rd Shift

NUMBER OF APPLICANTS: 10

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ms. Carboni, Mr. Curley, Ms. Smith

RECOMMENDED FOR STAFF APPOINTMENT
2020-2021

APPLICANT RECOMMENDED:

Bret Rice

EDUCATIONAL PREPARATION:

Eisenhower High School, Decatur, IL – High School Diploma

EXPERIENCE:

Decatur Mack Trucks, Decatur, IL – Custodian

Rush Truck Center, Decatur, IL – Porter Worker

Coziahr Harley-Davidson, Forsyth, IL – Service Detail

Decatur Truck Wash, Decatur, IL – Wash Bay Attendant

S.A. Lewis Construction, Mt. Zion, IL – Laborer

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Janitor/Porter/Detailer field experience of 10 years
2. Experience using commercial cleaning equipment
3. Interviewed well
4. Good references

RECOMMENDED SALARY: \$21.34 per hour, effective June 14, 2021

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources



110 E. Walnut St.
Oglesby, IL 61348
Tel. 815/883-3389
Fax 815/883-9858

www.oglesby.il.us
oglesbyclerk@gmail.com

May 28, 2021

Dear Mr. Corcoran:

The specific points/questions the IVCC board facilities committee chair requested be addressed before going forward:

- (1) What parcels the city wishes to annex?
- (2) What is the benefit to IVCC

The city of Oglesby is proposing to annex into the city, the land south of the IVCC parking lot to the stop and go lights at 251. The city would have access to the site.

Benefits to IVCC:

- (1) Construct a 1-megawatt solar array on a designated parcel of land. (10) acres
IVCC would be able to have 4 additional panels for training and to bring into their curriculum.
- (2) Establishes a statement that IVCC supports renewable energy, (solar) and the city of Oglesby's solar print.
- (3) Annexation would enable the city of Oglesby to serve IVCC with electricity, water, and sewer services at competitive rates today and in future development.
- (4) When a site is selected, the city of Oglesby would be able to integrate and service future development into its electric grid at competitive rates.
- (5) The city would install lighting along Orlando Road.

Sincerely,

Dominic Rivara
Mayor

June 1, 2021

To: Dr. Jerry Corcoran, Dr. Deborah Anderson

From: Dr. Patrice Hess

Re: Fiscal Year 2022 RAMP: Library/Student Success Center

Jerry and Deb: Thank you for visiting the Academic Support Center (ASC), which is the established name for the Library/Student Success Center project detailed in the FY22 RAMP proposal submitted to the ICCB September 2020. Per your request, here are highlights of the changes we made in anticipation of receiving RAMP funding for remodeling in the future.

1. Academic and technical support services are now in one footprint in the A and C buildings on the Oglesby Campus. The move of the tutoring and writing centers and the student help desk from D to A buildings created the current Academic Support Center which is inclusive of the Jacobs Library, the Tutoring and Writing Center, the Student Help Desk, and the Center for Accessibility and Neurodiversity (formerly Disability Services). While we have not remodeled these spaces significantly, we are now functioning as a comprehensive student success center with a one-stop center positioned near the main entrance of the campus buildings.
2. With this move, staff office space was repurposed from six private offices for 3 full-time and 3 part-time staff to six office spaces and four shared office spaces to house all full- and part-time staff working in the Academic Support Center.
3. We hope to create additional access to the center by opening access to the library and the center through the doors adjacent to the library and the doors on the west end of the A building. This change is pending elimination of the current security gates and implementing gate counting mechanisms necessary for the library.
4. With the move, we established more open computing spaces for students and library patrons. We also created more small group discussion, study, and tutoring spaces by repurposing existing library furniture.
5. A new tracking system was implemented for use in the tutoring and library service areas. We are also working on a tracking system for the help desk. These changes will help us quantify and report on our services.
6. We changed access protocol to the elevator on the west end of the library. This elevator was once secured and operated only by request. This elevator can now be freely operated by anyone. We look forward to having a new elevator installed, which would create greater access for all.
7. With the move and changes in office spaces, we maintained a commitment to semi-private, private, and small group workspace throughout the center. New "nook" spaces have been established in the library main stacks, tables were added between shelving in the reading room, and a study kiosk was added to the A building.
8. The remodeling already done in the interactive learning space on the east end of the library should help inform remodeling and furniture purchases for the center. We envision using more rolling, reconfigurable tables and chairs and additional collaboration tables with students and patrons.
9. The Academic Support Center staff have already assessed the need for updated signage. After we have updated department logos, we will work in purchasing banners, stands, and other wayfinding materials.



Exclusively created for:

Fran Brolley

&

Carey Burns

Prepared by:

Tammy L. Sondgeroth

General Sales Manager

NRG Media – Ottawa

WCMY 1430AM & 95.3 JACK FM

TSondgeroth@nrgmedia.com

Office: 815-434-6050 Ext. 213

Cell: 815-910-7919

216 W. Lafayette St.

Ottawa, Il. 61350





**ILLINOIS VALLEY
COMMUNITY COLLEGE**

July 2021 through January 2022

This contract includes the following:

Local High School Sports (Sept-Jan)	\$825
Freezin' for a Reason Sponsor	\$375
Website Display ad on WCMY	\$315
Tech Guy Show Sponsor Sat & Sun 1p-4p	\$279
WCMY ROS ads \$7 per :30 6a-9p (180 ads)	\$1,260
JACKfm ROS ads \$7 per :30 5a-11p (180 ads)	\$1,260
White Sox Sponsor July-Sept 2021	\$999

Total: \$5,313

Jenny Conner

Advertiser Approval

6/1/2021

Date



ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.