



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, November 18, 2021  
Board Room  
6:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Authorize Budget Preparation  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Non-tenured Faculty Contracts  
President's Evaluation  
Student Fall Demographic Profile  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes  
College Insurance

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, November 18, 2021 – 6:30 p.m. – Board Room (C307)**

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The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – IVCC Foundation (Fran Brolley)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – October 14, 2021 Board Meeting (Pages 1-7)
  - 7.2 Approval of Bills - \$2,063,497.69
    - 7.2.1 Education Fund - \$1,765,895.79
    - 7.2.2 Operations & Maintenance Fund - \$88,448.44
    - 7.2.3 Operations & Maintenance (Restricted Fund) - \$47,706.12
    - 7.2.4 Auxiliary Fund - \$73,717.25
    - 7.2.5 Restricted Fund - \$53,169.37
    - 7.2.6 Liability, Protection & Settlement Fund - \$33,661.82
    - 7.2.7 Grants, Loans & Scholarships - \$898.90
  - 7.3 Treasurer’s Report (Pages 8-24)
    - 7.3.1 Financial Highlights (Page 9)
    - 7.3.2 Balance Sheet (Pages 10-11)
    - 7.3.3 Summary of FY22 Budget by Fund (Pages 12-19)
    - 7.3.4 Budget to Actual by Budget Officers (Page 20)
    - 7.3.5 Statement of Cash Flows (Page 21)
    - 7.3.6 Investment Status Report (Pages 22-23)
    - 7.3.7 Disbursements - \$5,000 or more (Page 24)
  - 7.4 Personnel – Stipends for Pay Periods Ending October 9, 2021; October 23, 2021; and November 6, 2021 & PT Faculty and Staff Appointments October 2021 (Pages 25-29)

8. President's Report
9. Committee Reports
10. Protection, Health and Safety Projects 2021 (Pages 30-32)
11. Tentative Tax Levy 2021 (Pages 33-36)
12. Schedule of Regular Meeting Dates and Times (Page 37)
13. Purchase Request – Customer Relationship Management Software (Page 38)
14. Board Policy 3.29 – Tuition Policies (Pages 39-42)
15. Staff Appointment – Dean of Humanities/Fine Arts/Social Sciences
16. Items for Information (Pages 43-58)
  - 16.1 Tenure Recommendation – Nicholas Fish (Pages 43-45)
  - 16.2 NJCAA Divisional Commitment Change & Addition of Sports (Page 46)
  - 16.3 IVCC Ag Cannabis Update Educational Program Update (Pages 47-48)
  - 16.4 Spring 2022 HEERF Funds (Page 49)
  - 16.5 Staff Appointment – Crystal Credi, Special Populations Transition Specialist (Page 50)
  - 16.6 Staff Appointment – Ashton Linson, Financial Aid Advisor (Page 51)
  - 16.7 Staff Resignation – Carey Burns, Administrative Assistant, Community Relations (Page 52)
  - 16.8 Staff Resignation – Terumi Scully, Part-time Administrative Assistant, TRiO (Page 53)
  - 16.9 Staff Resignation – Brandee Barroso, Part-time Information Specialist, Ottawa Center (Page 54)
  - 16.10 Staff Resignation – Elizabeth Small, Part-time Library Tech II, Cataloging (Page 55)
  - 16.11 Staff Resignation – Charles Walker, Part-time Truck Driver Training Instructor (Page 56)
  - 16.12 ICCB District Extension: Audit, Publication, Credit Hours Certifications (Page 57)
  - 16.13 “New” Flexible Delivery for Selected Spring 2022 IVCC Classes (Page 58)
17. Trustee Comment
18. Closed Session – 1) complaint lodged against an official or employee of the public body; 2) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body 3) collective negotiations; and 4) closed session minutes

19. Possible Approval of Negotiated Retirement Agreements with Faculty Who Provide Instruction in the Areas of English, Manufacturing, and Health and Wellness
20. Approval of Closed Session Minutes
21. Other
22. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**October 14, 2021**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, October 14, 2021 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Everett J. Solon, Chair  
Jay K. McCracken, Vice Chair  
Angela M. Stevenson, Secretary  
Amy L. Boyles  
Jane E. Goetz  
William F. Hunt  
Maureen O. Rebholz

**Members Virtually Present:** Madison N. Miranda, Student Trustee

**Members Telephonically Present:**

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Matthew Seaton, Vice President for Business Services & Finance  
Deb Anderson, Vice President for Academic Affairs  
Leslie Hofer, Director of Human Resources  
Walt Zukowski, Attorney

**Others Virtually Present:** Mark Grzybowski, Vice President for Student Services  
Bonnie Campbell, Associate Vice President for Academic Affairs

Mr. Solon informed of a couple of items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker's most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

**APPROVAL OF AGENDA**

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

## **PUBLIC COMMENT**

Delores Robinson, Instructor provided a “spotlight on the classroom” presentation and shared information on the college’s Center of Accessibility and Neurodiversity (CAN) and the One Book, One College program. Ms. Robinson reported that CAN provides students accommodations, coaching and study skills support. She informed that One Book, One College, a community reads program is discussing Eric Eyre’s “*Death in Mud Lick: A Coal Country Fight Against the Drug Companies that Delivered the Opioid Epidemic.*” Ms. Robinson noted that *Death in Mud Lick* Discussion Part 3 is set for Wednesday, October 20 at 6:00 p.m. and will be held in person at the IVCC Ottawa Center and the Perfectly Flawed Foundation in LaSalle and via Zoom.

Tracy Lee, Instructor and President of Local 1810 noted that the faculty union wholeheartedly supports reopening IVCC’s Fitness Center and returning Tony Ruda to Fitness Center director. Mr. Ruda, Instructor addressed the Board and informed that the center has a long-standing history and been a fixture at the college. He encouraged communication on both sides for a resolution to reopening the center.

## **CONSENT AGENDA ITEMS**

It was moved by Ms. Goetz and seconded by Dr. Rebholz to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – August 30, 2021 Special Board Meeting; September 2, 2021 Special Board meeting; and September 9, 2021 Board Meeting.

Approval of Bills - \$3,613.956.38

Education Fund - \$2,971,018.04; Operations & Maintenance Fund - \$134,236.85; Operations & Maintenance (Restricted Fund) - \$21,669.51; Auxiliary Fund - \$262,689.82; Restricted Fund - \$71,711.79; Audit Fund - \$1,500.00; Liability, Protection & Settlement Fund - \$146,645.37; and Grants, Loans & Scholarships – \$4,485.00.

Treasurer’s Report

Personnel

Approved stipends for pay periods ending August 28, 2021; September 11, 2021; and September 25, 2021 & Part-time Faculty and Staff Appointments September 2021.

Request for Proposal – Learning Management System (LMS)

The Board authorized seeking proposals for a Learning Management System (LMS).

## **PRESIDENT’S REPORT**

Dr. Corcoran reported that last week the college received good news that the Committee on Accreditation of Educational Programs for the Emergency Medical Services Profession has

determined that our annual report on the status of our Paramedic Certificate program met all thresholds in the three key areas of written exam, retention and positive job placement. Dr. Corcoran noted that Nicholas Fish, our program coordinator and Dr. Shane Lange, dean of workforce development, have done fine work and he was proud of them. He added that Emergency medical technicians who want to move into the Paramedic field have a great local option for doing so at IVCC. Dr. Corcoran offered kudos to Dr. Anderson and AVP Bonnie Campbell on their recommendation to launch and support this growing career field. Dr. Corcoran reported that the Agriculture Program field day activity held in the morning on September 17<sup>th</sup> was well attended by our ag students along with guest speakers from Stoller International, Sun Ag, and Illinois Extension. He noted that everyone who attended enjoyed themselves. Dr. Corcoran added that Willard Mott and Caitlinn Hubbell did a wonderful job. He noted that speaking of Illinois Extension, this event was the last one where our friend Russ Higgins would be able to join us and talk about the state of crop conditions in the IVCC district, so before he sails away Dr. Corcoran wanted to be sure to publicly thank Mr. Higgins, Daryle Wragge and Jill Guynn for their support of the partnership we have had since the moment we decided to relaunch the ag program at IVCC. Dr. Corcoran reported that enrollments appear to be trending in a more encouraging direction: As of Monday, the 36<sup>th</sup> day into the fall term, Headcount is up almost 4% and Credit Hours are down a bit over 2%. He noted that thankfully, every week things look better. As Dr Corcoran informed last month, IVCC's Vaccination and Testing Protocol Plan continues to evolve and he felt comfortable saying that based on feedback from other community colleges, we are doing a fine job of handling the matter responsibly and in-step with ICCB expectations. He noted that thankfully, we know we can rely upon Walt Zukowski to guide us on how to handle unique circumstances in the area of compliance. Dr. Corcoran noted that as you may recall, the ICCB recently published the Economic Impact and Student Employment Outcomes for the Illinois Community College system, but you may not be aware of the reports that were published for each specific community college district. Dr. Corcoran reported that a few of the takeaways from IVCC's report include:

- The district lost population each year from 2011 – 2019. The population change was -8,213 or 5.6%.
- The district population is projected to decline slightly in the next decade. Typical college-aged students will decrease by about 100 and the population ages 20 – 24 is projected to decline by over 600.
- High-demand occupations in our district for which IVCC can help one obtain a certificate and/or license are truck drivers, manufacturing and auto service technicians, nursing, medical assistants, EMTs and paramedics, computer networking administrators and cybersecurity experts.
- In 2020 there were over 4,300 different career and technical education program offerings across the Illinois Community College System.
- In 2010, **33%** of the district's population had some college or an associate degree compared to **34.9%** in 2019.
- In 2010, **15.8%** had a bachelor's degree or higher, compared to **18.4%** in 2019.
- More than 80% of completers of long-term certificate programs or AAS programs at IVCC are employed in career jobs within one year of graduation.

- The net present value of investing in an IVCC associate degree or long-term certificate is more than \$240,000 with a return on investment of 26.4 percent.

Dr. Corcoran noted that overall, he thought the report was very positive for IVCC and something we need to keep in mind for planning and marketing purposes moving forward. Dr. Corcoran informed that last but not least, in a few minutes our Board of Trustees will be asked to approve the recommendation to name Dr. Gary Roberts as IVCC's new vice president for academic affairs. He reported that seventeen people applied for the job, we interviewed five by Zoom, then narrowed the field to three outstanding candidates for a day's worth of activities. From the three, one emerged as the overwhelming top choice by the selection committee: Dr. Gary Roberts. Dr. Corcoran pointed out that Dr. Roberts' impressive areas of expertise are noted on page 57 of tonight's board agenda, so he would not read them, however, he was proud to say that his skills match perfectly what we need and he knew that Dr. Roberts is going to do a great job. Dr. Corcoran extended thanks to Dr. Roberts for applying and his thanks to the selection committee for the way they handled this extraordinary responsibility masterfully. Dr. Corcoran noted that from a succession-planning standpoint, with the team we now have in place, he is very confident in saying that IVCC is in good shape for many years to come.

#### **COMMITTEE REPORTS**

Mr. Solon appointed Bill Hunt to the Board Facilities Committee and the Closed Session Minutes Committee. He appointed Angela Stevenson Chair of the Facilities Committee. Mr. Solon noted that the Board Planning Committee would meet on Thursday, November 18 at 5:30 p.m.

#### **STAFF APPOINTMENT – DR. GARY ROBERTS, VICE PRESIDENT FOR ACADEMIC AFFAIRS**

It was moved by Ms. Goetz and seconded by Mr. McCracken to appoint Dr. Gary Roberts as Vice President for Academic Affairs at an annualized salary of \$130,000, effective January 1, 2022. Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Dr. Roberts was present virtually and was welcomed and congratulated by the Board on his appointment.

#### **RESOLUTION AUTHORIZING PREPARATION OF THE 2021 TAX LEVY**

It was moved by Dr. Rebholz and seconded by Dr. Boyles to authorize Dr. Jerry Corcoran to begin preparing the 2021 tax levy.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

#### **PROPERTY TAX APPEAL RESOLUTION – LA SALLE COUNTY**

It was moved by Ms. Goetz and seconded by Mr. Hunt to approve the adoption of the resolution authorizing Robbins Schwartz to represent the college in dispute of the PTAB complaint filed by Kohl's, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried

**PROPERTY TAX APPEAL RESOLUTION – PUTNAM COUNTY**

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve the settlement agreement in the PTAB case, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**HIGH DEDUCTIBLE HEALTH PLAN/HEALTH SAVINGS ACCOUNTS**

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the authorization to contribute to employee Health Savings Plans for employees electing the High Deductible Health Plan beginning January 1, 2022, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

It was moved by Dr. Boyles and seconded by Dr. Rebholz to approve the authorization to contribute to employee Health Reimbursement Accounts for employees electing the High Deductible Health Plan beginning January 1, 2022, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**TRiO MATCH FUNDS**

It was moved by Ms. Goetz and seconded by Ms. Stevenson to approve the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services (TRiO) grant for FY2022.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**BID RESULTS – REPLACEMENT OF DIGITAL DISPLAY FOR EXISTING SIGN**

It was moved by Dr. Rebholz and seconded by Dr. Boyles to approve to accept the bid in the amount of \$47,995.00 from P & D Sign Company, Inc., Peru, Illinois.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**BID RESULTS – CASH FARM LEASE**

It was moved by Ms. Stevenson and seconded by Mr. Hunt to approve to accept the bid in the amount of \$287.57 per acre from Kevin Newell, Mendota, Illinois, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Mr. McCracken extended thanks to Mr. Luke Holly for the very fine job that he has done with the farm for the past several years.

**PURCHASE REQUEST – PALO ALTO FIREWALL SOFTWARE & SUPPORT**

It was moved by Ms. Goetz and seconded by Dr. Boyles to authorize the renewal of software and support on the college’s two Palo Alto Firewalls for \$51,438.21 for a period of three years from the Burwood Group, Inc.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**PURCHASE REQUEST – SMART/CATALOG/CURRICULUM BY WATERMARK**

It was moved by Dr. Rebholz and seconded by Mr. McCracken to authorize the purchase of the SmartCatalog/Curriculum software for \$26,200 which includes licensing and curriculum and catalog implementation to Watermark Insights, LLC.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**PURCHASE REQUEST – PCS TO REPLACE DATED LAB & OFFICE MODELS**

It was moved by Ms. Stevenson and seconded by Dr. Boyles to authorize the purchase of 160 replacement PCs and monitors for multiple classroom labs and staff offices for \$149,748.80 from Dell.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**APPROVAL – INDUSTRIAL MAINTENANCE I CERTIFICATE**

It was moved by Dr. Rebholz and seconded by Ms. Stevenson to approve the Industrial Maintenance I Certificate, as presented.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

**FACULTY RESIGNATION – KEVIN HERMES, CRIMINAL JUSTICE INSTRUCTOR & PROGRAM COORDINATOR**

It was moved by Dr. Rebholz and seconded by Ms. Goetz to accept with regret the resignation of Kevin Hermes, Criminal Justice Instructor and Program Coordinator effective October 8, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. Dr. Corcoran thanked Kevin Hermes for his fine work and a job well done and wished him well in his future endeavors.

**ITEMS FOR INFORMATION**

Mr. Solon pointed out the information items on pages 65-79 of the Board book.

### **TRUSTEE COMMENT**

- Mr. McCracken thanked Dr. Deborah Anderson for her fine work and leadership during her tenure as Vice President for Academic Affairs. He extended special thanks for her great support of the College and Career Start programs.
- Ms. Goetz noted that she appreciated the sabbatical leave report provided by Dr. Jared Olesen.
- The Board agreed for IVCC Board of Trustee meetings of 2022 to begin at 5:30 p.m.

### **CLOSED SESSION**

Mr. Solon requested a motion and a roll call vote at 7:01 p.m. to enter into a closed session to discuss: 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) collective negotiations; and 4) closed session minutes. Motion made by Ms. Goetz and seconded by Dr. Rebholz to enter into a closed session.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The Board immediately entered closed session at 7:05 p.m.

Motion made by Dr. Boyles and seconded by Ms. Goetz to return to the regular meeting.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried. The regular meeting resumed at 8:23 p.m.

### **CLOSED SESSION MINUTES**

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve and retain the closed session minutes of August 30, 2021; September 2, 2021; and September 9, 2021.

Student Advisory Vote: – “Aye” – Ms. Miranda. Roll Call Vote: “Ayes”– Mr. McCracken, Dr. Rebholz, Dr. Boyles, Ms. Goetz, Mr. Hunt, Ms. Stevenson and Mr. Solon. “Nay” – none. Motion carried.

### **OTHER**

None

### **ADJOURNMENT**

Mr. Solon declared the meeting adjourned at 8:25 p.m.

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Everett J. Solon, Board Chair

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Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

NOVEMBER 2021

Dr. Matthew Seaton  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## **FINANCIAL HIGHLIGHTS – October 2021**

### **Revenues**

- As of October 31, the headcount for fall semester 2021 was 2,620, which is 94 students more than at the same point in time last year. Fall credit hours were at 21,310.5, a 2.32 percent decrease from one year ago. Traditional credit hours were down by 7.72 percent. Dual credit and the Ottawa Center have seen 30.39% and 47.88% increases respectively.
- The State continues to be current with monthly credit hour grant payments. Revenues have been tracking ahead of last year's revenues with nearly \$1.5 million in Education Funding coming in more quickly than this same time last year. This is in part due to the delay in receiving tax payments last year due to the COVID-19 pandemic.

### **Expenses**

- Education Fund expenditures are down nearly \$300,000 as compared to this same time last year and O&M expenditures are down over \$100,000 during the same time period. Due to some changes that we have made with regards to Electric and Gas suppliers, we are spending about \$20,000 less in utilities. We will, however, likely spend more over the course of the year due to the increasing costs of energy that everyone is experiencing.
- HEERF Funding continues to be a primary focus for the administration. Incentives for students to help with Spring enrollment, a new master scheduling system, and some potential HVAC upgrades are on the horizon for consideration.

### **Protection, Health & Safety Projects**

- Key Card Access Upgrade – project is complete pending punch list items;
- Fireplace Lounge Ramp Replacement – project is complete;
- The new PHS projects for the upcoming year are included in the Board packet. There is an increase in cost with one item, the D201 renovations, costing the most. If the PHS funding cannot be secured in one tax levy cycle, we will be able to levy for the remainder of the cost next year or use surplus PHS funding to cover the remainder.

### **Other Projects**

- The CDB project for Water and Air Infiltration (re-caulking of exterior joints in the concrete) has commenced. The project architects have been on site twice in preparation for the Spring time kick-off for work.
- We have been working to submit an Economic Development Administration grant that would accelerate our ability to build a new Agriculture Facility. This grant would cover 80% of the cost of the new building with the College covering the remaining 20%. More details on this project will be delivered to the Board at the December meeting.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 October 31, 2021  
 Unaudited

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	Governmental Funds Types			Proprietary	Fiduciary	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 10,320,342	\$ 5,522,930	\$ 703,554	\$ (405,324)	\$ 756,256	\$ -	\$ -	16,897,758
Investments	8,680,883	7,250,910	143,981	-	433,047	-	-	16,508,821
Receivables								-
Property Taxes	10,362,059	2,431,042	-	-	-	-	-	12,793,101
Governmental claims	-	25,089	-	-	2,995	-	-	28,085
Tuition and fees	195,820	-	-	255,842	-	-	-	451,662
Due from other funds	2,554,870	-	-	689,722	-	-	-	3,244,593
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	397,348	-	-	-	397,348
Other assets	163,311	148,282	-	8,731	-	-	-	320,324
Deferred Outflows	-	-	-	-	-	-	524,832	524,832
Fixed assets - net	-	-	-	23,960	-	59,786,846	-	59,810,806
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	13,919,226	13,919,226
<b>Total assets and deferred outflows</b>	<b>\$ 32,277,285</b>	<b>\$ 15,378,253</b>	<b>\$ 847,535</b>	<b>\$ 970,279</b>	<b>\$ 1,192,298</b>	<b>\$ 59,786,846</b>	<b>\$ 14,444,058</b>	<b>\$ 124,896,555</b>

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 October 31, 2021  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	23,637	18,208	-	-	7,357	-	-	49,202
Accrued salaries & benefits	1,315,064	23,434	-	13,698	-	-	-	1,352,196
Post-retirement benefits & other	152,495	-	-	1,278	-	-	-	153,773
Unclaimed property	378	-	-	-	-	-	-	378
Due to other funds	-	2,405,553	-	-	839,040	-	-	3,244,593
Due to student groups/deposits	55,211	-	-	-	345,901	-	-	401,112
Deferred inflows								
Property taxes	5,183,158	1,216,086	-	-	-	-	-	6,399,244
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
OPED	-	-	-	-	-	-	2,311,278	2,311,278
OPEB long term debt	-	-	-	-	-	-	12,132,780	12,132,780
<b>Total Liabilities</b>	<b>6,729,943</b>	<b>3,663,281</b>	<b>-</b>	<b>14,975</b>	<b>1,192,298</b>	<b>-</b>	<b>14,444,058</b>	<b>26,044,556</b>
<b>Net Position/Net Assets</b>								
Net investment in general fixed assets	-	-	-	-	-	59,786,846	-	59,786,846
Fund balance	-	-	-	-	-	-	-	-
Reserved for restricted purposes	-	11,714,972	-	-	-	-	-	11,714,972
Reserved for debt service	-	-	847,535	-	-	-	-	847,535
Unreserved	25,547,342	-	-	955,303	-	-	-	26,502,645
								-
<b>Total liabilities and net position</b>	<b>\$ 32,277,285</b>	<b>\$ 15,378,253</b>	<b>\$ 847,535</b>	<b>\$ 970,278</b>	<b>\$ 1,192,298</b>	<b>\$ 59,786,846</b>	<b>\$ 14,444,058</b>	<b>\$ 124,896,555</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended October 31, 2021  
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxiliary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 14,711,768	\$ 2,093,578	\$ 906,934	\$ 334	\$ 630,447	\$ 3,454,198	\$ 19,749	\$ 42,689	\$ 1,660,047	\$ 23,519,743
Actual Expenditures	6,347,666	696,710	132,098	-	701,092	3,841,483	-	5,500	282,899	12,007,449
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	8,364,102	1,396,868	774,836	334	(70,645)	(387,285)	19,749	37,189	1,377,148	11,512,294
Fund balances July 1, 2021 (est)	11,465,052	4,044,459	4,801,634	846,443	900,970	58,848	4,950,801	32,327	239,060	27,339,594
Fund balances October 31, 2021	\$ 19,829,154	\$ 5,441,327	\$ 5,576,470	\$ 846,777	\$ 830,325	\$ (328,437)	\$ 4,970,550	\$ 69,516	\$ 1,616,208	\$ 38,851,888

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended October 31, 2021  
 Unaudited

	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2021	FY2022	33.3%	10/31/2020	FY2021	33.3%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 9,532,092	\$ 8,713,650	109.4%	\$ 8,195,341	\$ 8,579,643	95.5%
Corporate Personal Property Replacement Tax	512,239	1,006,250	50.9%	261,838	900,513	29.1%
Tax Increment Financing Distributions	225,668	400,000	56.4%	209,672	387,250	54.1%
Total Local Government	<u>10,269,999</u>	<u>10,119,900</u>	101.5%	<u>8,666,851</u>	<u>9,867,406</u>	87.8%
State Government:						
ICCB Credit Hour Grant	660,498	1,733,248	38.1%	674,738	1,728,400	39.0%
Equalization Grant	16,667	50,000	33.3%	16,667	50,000	33.3%
Career/Technical Education Formula Grant	-	210,000	0.0%	105,577	200,000	52.8%
Other	-	-	-	-	-	-
Total State Government	<u>677,164</u>	<u>1,993,248</u>	34.0%	<u>796,982</u>	<u>1,978,400</u>	40.3%
Federal Government						
PELL Administrative Fees	-	7,825	0.0%	-	7,975	0.0%
Total Federal Government	<u>-</u>	<u>7,825</u>	0.0%	<u>-</u>	<u>7,975</u>	0.0%
Student Tuition and Fees:						
Tuition	3,301,369	5,989,253	55.1%	3,296,194	6,586,152	50.0%
Fees	349,222	759,550	46.0%	378,603	837,700	45.2%
Total Tuition and Fees	<u>3,650,591</u>	<u>6,748,803</u>	54.1%	<u>3,674,798</u>	<u>7,423,852</u>	49.5%
Other Sources:						
Public Service Revenue	67,193	242,450	27.7%	71,973	341,879	21.1%
Other Sources:	46,820	155,442	30.1%	37,147	234,613	15.8%
Total Other Sources	<u>114,013</u>	<u>397,892</u>	28.7%	<u>109,121</u>	<u>576,492</u>	18.9%
<b>TOTAL EDUCATION FUND REVENUE</b>	<b>\$ 14,711,768</b>	<b>\$ 19,267,668</b>	<b>76.4%</b>	<b>\$ 13,247,751</b>	<b>\$ 19,854,125</b>	<b>66.7%</b>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	2,488,517	\$ 7,671,022	32.4%	\$ 2,778,316	\$ 8,239,344	33.7%
Employee Benefits	519,573	1,751,176	29.7%	500,351	1,705,720	29.3%
Contractual Services	27,128	119,415	22.7%	25,231	146,565	17.2%
Materials & Supplies	78,430	497,459	15.8%	109,277	404,772	27.0%
Conference & Meeting	3,490	163,405	2.1%	3,435	162,988	2.1%
Fixed Charges	14,938	58,000	25.8%	19,102	55,000	34.7%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Instruction	<u>3,132,077</u>	<u>10,260,477</u>	30.5%	<u>3,435,711</u>	<u>10,714,389</u>	32.1%

Illinois Valley Community College District No. 513  
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 For the one month ended October 31, 2021  
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	10/31/2021	Annual Budget FY2022	Actual/Budget 33.3%	10/31/2020	Annual Budget FY2021	Actual/Budget 33.3%
<b>Academic Support:</b>						
Salaries	338,854	1,094,032	31.0%	310,911	1,003,192	31.0%
Employee Benefits	62,165	216,560	28.7%	55,322	211,676	26.1%
Contractual Services	80,782	218,886	36.9%	161,430	197,118	81.9%
Materials & Supplies	104,739	270,468	38.7%	85,829	306,822	28.0%
Conference & Meeting	411	20,950	2.0%	1,408	20,595	6.8%
Utilities	3,000	26,445	11.3%	15,675	26,445	59.3%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Academic Support	<u>589,950</u>	<u>1,847,341</u>	31.9%	<u>630,574</u>	<u>1,765,848</u>	35.7%
<b>Student Services:</b>						
Salaries	428,410	1,321,319	32.4%	443,265	1,121,572	39.5%
Employee Benefits	114,146	389,719	29.3%	118,917	385,992	30.8%
Contractual Services	3,358	33,981	9.9%	3,866	40,777	9.5%
Materials & Supplies	9,719	75,901	12.8%	14,458	77,202	18.7%
Conference & Meeting	880	41,925	2.1%	175	45,075	0.4%
Utilities	-	-	0.0%	334	-	0.0%
Total Student Services	<u>556,513</u>	<u>1,862,845</u>	29.9%	<u>581,015</u>	<u>1,670,618</u>	34.8%
<b>Public Services/Continuing Education:</b>						
Salaries	116,021	326,240	35.6%	114,019	344,429	33.1%
Employee Benefits	31,120	81,443	38.2%	24,265	77,863	31.2%
Contractual Services	16,616	82,500	20.1%	21,137	258,400	8.2%
Materials & Supplies	12,271	83,450	14.7%	14,596	92,800	15.7%
Conference & Meeting	1,062	5,650	18.8%	644	18,950	3.4%
Utilities	-	-	0.0%	-	-	0.0%
Other	-	-	0.0%	-	300	0.0%
Total Public Services/Continuing Education	<u>177,089</u>	<u>579,283</u>	30.6%	<u>174,662</u>	<u>792,742</u>	22.0%
<b>Institutional Support:</b>						
Salaries	667,796	1,884,628	35.4%	643,371	1,856,317	34.7%
Employee Benefits	238,297	741,287	32.1%	268,535	691,890	38.8%
Contractual Services	436,787	734,799	59.4%	454,206	569,172	79.8%
Materials & Supplies	154,639	377,630	40.9%	164,328	381,678	43.1%
Conference & Meeting	6,519	67,925	9.6%	6,355	69,225	9.2%
Utilities	8,999	26,315	34.2%	3,922	26,315	14.9%
Capital Outlay	-	-	0.0%	-	176,381	0.0%
Other	(34)	29,550	-0.1%	(47)	29,550	-0.2%
Provision for Contingency	-	245,588	0.0%	-	500,000	0.0%
Total Institutional Support	<u>1,513,005</u>	<u>4,107,722</u>	36.8%	<u>1,540,670</u>	<u>4,300,528</u>	35.8%
Scholarships, Grants and Waivers	<u>379,033</u>	<u>600,000</u>	63.2%	<u>303,939</u>	<u>600,000</u>	50.7%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<u>\$ 6,347,666</u>	<u>\$ 19,257,668</u>	33.0%	<u>\$ 6,666,572</u>	<u>\$ 19,844,125</u>	33.6%
<b>INTERFUND TRANSFERS - NET</b>	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%	<u>\$ -</u>	<u>\$ (10,000)</u>	0.0%

Illinois Valley Community College District No. 513  
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	10/31/2021	Annual Budget FY2022	Actual/Budget 33.3%	10/31/2020	Annual Budget FY2021	Actual/Budget 33.3%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,524,724	\$ 1,404,861	108.5%	\$ 1,321,285	\$ 1,383,200	95.5%
Corporate Personal Property Replacement Tax	90,395	175,000	51.7%	46,207	225,000	20.5%
Tax Increment Financing Disbursements	58,972	130,000	45.4%	69,891	130,000	53.8%
Total Local Government	<u>1,674,091</u>	<u>1,709,861</u>	97.9%	<u>1,437,383</u>	<u>1,738,200</u>	82.7%
State Government:						
ICCB Credit Hour Grant	115,991	305,023	38.0%	119,071	305,023	39.0%
Total State Government	<u>115,991</u>	<u>305,023</u>	38.0%	<u>119,071</u>	<u>305,023</u>	39.0%
Student Tuition and Fees						
Tuition	265,202	476,979	55.6%	272,472	512,448	53.2%
Total Tuition and Fees	<u>265,202</u>	<u>476,979</u>	55.6%	<u>272,472</u>	<u>512,448</u>	53.2%
Other Sources:						
Facilities Revenue	36,123	120,000	30.1%	34,226	133,500	25.6%
Investment Revenue	1,324	22,650	5.8%	2,935	50,000	5.9%
Other	846	4,000	21.2%	2,908	2,500	116.3%
Total Other Sources	<u>38,293</u>	<u>146,650</u>	26.1%	<u>40,069</u>	<u>186,000</u>	21.5%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 2,093,578</b>	<b>\$ 2,638,513</b>	<b>79.3%</b>	<b>\$ 1,868,995</b>	<b>\$ 2,741,671</b>	<b>68.2%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	322,040	995,322	32.4%	304,731	972,207	31.3%
Employee Benefits	92,683	319,272	29.0%	78,232	292,487	26.7%
Contractual Services	32,379	167,000	19.4%	29,200	169,100	17.3%
Materials & Supplies	47,863	271,204	17.6%	51,952	240,250	21.6%
Conference & Meeting	-	1,200	0.0%	-	1,175	0.0%
Fixed Charges	55,492	117,250	47.3%	189,207	117,250	161.4%
Utilities	126,074	753,450	16.7%	147,015	762,347	19.3%
Capital Outlay	-	19,000	0.0%	-	102,832	0.0%
Provision for Contingency	-	25,600	0.0%	-	100,000	0.0%
Other	-	(63,000)	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>676,531</u>	<u>2,606,298</u>	26.0%	<u>800,336</u>	<u>2,694,648</u>	29.7%
Institutional Support:						
Salaries	9,609	16,107	59.7%	5,234	31,342	16.7%
Employee Benefits	3,378	6,333	53.3%	1,727	6,076	28.4%
Contractual Services	2,615	2,700	96.9%	2,615	2,700	96.9%
Materials & Supplies	378	3,275	11.5%	904	3,105	29.1%
Fixed Charges	4,199	3,800	110.5%	3,688	3,800	97.1%
Other	-	-	0.0%	-	-	0.0%
Total Institutional Support	<u>20,179</u>	<u>32,215</u>	62.6%	<u>14,168</u>	<u>47,023</u>	30.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 696,710</b>	<b>\$ 2,638,513</b>	<b>26.4%</b>	<b>\$ 814,504</b>	<b>\$ 2,741,671</b>	<b>29.7%</b>

Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2022 Revenues & Expenditures by Fund  
 For the one month ended October 31, 2021  
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	10/31/2021	Annual Budget FY2022	Actual/Budget 33.3%	10/31/2020	Annual Budget FY2021	Actual/Budget 33.3%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	893,103	1,290,694	69.2%	1,316,828	1,556,066	84.6%
State Government Sources	-	-	0.0%	-	750,000	0.0%
Investment Revenue	13,831	48,000	28.8%	32,864	65,000	50.6%
Other	-	-	0.0%	-	-	0.0%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 906,934</b>	<b>\$ 1,338,694</b>	<b>67.7%</b>	<b>\$ 1,349,693</b>	<b>\$ 2,371,066</b>	<b>56.9%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%
Fixed Charges	-	-	0.0%	-	-	0.0%
Capital Outlay	132,098	1,338,694	9.9%	642,519	2,250,000	28.6%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 132,098</b>	<b>\$ 1,338,694</b>	<b>9.9%</b>	<b>\$ 642,519</b>	<b>\$ 2,250,000</b>	<b>28.6%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 334	\$ 2,500	13.4%	\$ 802	\$ 10,500	7.6%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 334</b>	<b>\$ 2,500</b>	<b>13.4%</b>	<b>\$ 802</b>	<b>\$ 10,500</b>	<b>7.6%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 628,222	\$ 1,442,584	43.5%	\$ 701,543	\$ 1,316,000	53.3%
Investment Revenue	-	26,000	0.0%	96	4,500	2.1%
Other Revenue	2,224	1,000	222.4%	8,660	4,000	216.5%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 630,447</b>	<b>\$ 1,469,584</b>	<b>42.9%</b>	<b>\$ 710,300</b>	<b>\$ 1,324,500</b>	<b>53.6%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 110,860	\$ 410,026	27.0%	\$ 110,861	\$ 346,958	32.0%
Employee Benefits	25,187	97,199	25.9%	27,557	118,699	23.2%
Contractual Services	27,427	60,175	45.6%	4,770	63,265	7.5%
Materials & Supplies	486,080	1,013,081	48.0%	443,890	1,014,882	43.7%
Conference & Meeting	13,396	25,780	52.0%	4,357	24,938	17.5%
Fixed Charges	27,062	50,000	54.1%	24,875	50,200	49.6%
Capital Outlay/Depreciation	9,580	11,600	82.6%	-	600	0.0%
Other	1,500	103,000	1.5%	1,500	103,000	1.5%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 701,092</b>	<b>\$ 1,770,861</b>	<b>39.6%</b>	<b>\$ 617,810</b>	<b>\$ 1,722,542</b>	<b>35.9%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 61,414</b>	<b>0.0%</b>

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	Annual Budget		Actual/Budget	Annual Budget		Actual/Budget
	10/31/2021	FY2022	33.3%	10/31/2020	FY2021	33.3%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 20,533	\$ 288,331	7.1%	\$ 15,000	\$ 289,245	5.2%
Federal Government Sources	3,428,179	7,818,367	43.8%	2,546,521	4,437,598	57.4%
Nongovernmental Gifts or Grants	5,065	18,000	28.1%	15,985	2,500	639.4%
Other Revenue	421	-	0.0%	1,168	-	0.0%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 3,454,198</b>	<b>\$ 8,124,698</b>	<b>42.5%</b>	<b>\$ 2,578,673</b>	<b>\$ 4,729,343</b>	<b>54.5%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 129,070	\$ 486,214	26.5%	\$ 111,386	\$ 363,617	30.6%
Employee Benefits	36,340	166,927	21.8%	30,685	122,265	25.1%
Contractual Services	16,475	52,163	31.6%	15,867	24,242	65.5%
Materials & Supplies	10,529	29,825	35.3%	21,237	24,388	87.1%
Conference & Meeting	662	14,847	4.5%	(995)	13,491	-7.4%
Utilities	-	850	0.0%	-	450	0.0%
Capital Outlay	-	-	-	36,470	15,000	243.1%
Other	-	-	-	-	-	-
<b>Total Instruction</b>	<b>193,075</b>	<b>750,826</b>	<b>25.7%</b>	<b>214,650</b>	<b>563,453</b>	<b>38.1%</b>
Academic Support						
Contractual Services	\$ -	\$ 100,000	0.0%	\$ -	\$ -	0.0%
Materials and Supplies	54,136	150,000	36.1%	-	-	0.0%
<b>Total Academic Support</b>	<b>54,136</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Student Services:						
Salaries	\$ 73,398	\$ 212,637	34.5%	\$ 71,032	\$ 203,035	35.0%
Employee Benefits	21,467	75,553	28.4%	20,732	71,700	28.9%
Contractual Services	19,998	259,467	7.7%	919	15,800	5.8%
Materials & Supplies	16,060	16,600	96.7%	46,566	15,440	301.6%
Conference & Meeting	2,523	11,500	21.9%	2,816	10,600	26.6%
Utilities	6,914	-	0.0%	1,568	-	0.0%
Capital Outlay	-	8,000	0.0%	-	-	0.0%
Tuition Waivers (TRiO Grant)	15,600	30,000	52.0%	14,300	18,425	77.6%
<b>Total Student Services</b>	<b>155,960</b>	<b>613,757</b>	<b>25.4%</b>	<b>157,933</b>	<b>335,000</b>	<b>47.1%</b>
Public Services/Continuing Education:						
Contractual Services	575	-	0.0%	-	-	0.0%
<b>Total Public Services:</b>	<b>575</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Operations & Maintenance of Plant:						
Maintenance supplies	7,574	-	0.0%	-	-	0.0%
<b>Total Operations &amp; Maintenance of Plant</b>	<b>7,574</b>	<b>-</b>	<b>0.0%</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
Institutional Support:						
Salaries (Federal Work Study)	26,971	84,412	32.0%	16,668	90,390	18.4%
Contractual Services	1,948	50,000	3.9%	-	-	0.0%
Institutional Support	44,432	-	0.0%	-	-	0.0%
SURS on-behalf	-	-	0.0%	-	-	0.0%
Other	1,694,300	2,000,000	0.0%	-	-	0.0%

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2022 Revenues & Expenditures by Fund**  
**For the one month ended October 31, 2021**  
 Unaudited

	10/31/2021	Annual Budget FY2022	Actual/Budget 33.3%	10/31/2020	Annual Budget FY2021	Actual/Budget 33.3%
Total Institutional Support	1,767,650	2,134,412	82.8%	16,668	90,390	18.4%
Student Grants and Waivers (PELL & SEOG)	1,662,512	4,383,703	37.9%	2,407,714	3,748,000	64.2%
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<b>\$ 3,841,483</b>	<b>\$ 8,132,698</b>	<b>47.2%</b>	<b>\$ 2,796,964</b>	<b>\$ 4,736,843</b>	<b>59.0%</b>
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ 10,000</b>	<b>0.0%</b>
<b>WORKING CASH FUND REVENUES</b>						
Investment Revenue	\$ 19,749	\$ 55,000	35.9%	\$ 15,572	\$ 60,000	26.0%
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>

**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2022 Revenues & Expenditures by Fund**  
**For the one month ended October 31, 2021**  
**Unaudited**

	10/31/2021	Annual Budget FY2022	Actual/Budget 33.3%	10/31/2020	Annual Budget FY2021	Actual/Budget 33.3%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 42,672	\$ 38,634	110.5%	\$ 36,917	\$ 41,840	88.2%
Investment Revenue	16	150	10.9%	25	150	16.7%
<b>TOTAL AUDIT FUND REVENUES</b>	<b>42,689</b>	<b>38,784</b>	<b>110.1%</b>	<b>36,942</b>	<b>41,990</b>	<b>88.0%</b>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services						
	5,500	40,000	13.8%	36,550	39,050	93.6%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 5,500</b>	<b>\$ 40,000</b>	<b>13.8%</b>	<b>\$ 36,550</b>	<b>\$ 39,050</b>	<b>93.6%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 1,658,440	\$ 1,522,557	108.9%	\$ 1,166,549	\$ 1,040,539	112.1%
Investment Revenue	1,608	2,000	80.4%	1,479	2,500	59.2%
Other Revenue	-	-		-	-	
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<b>1,660,047</b>	<b>1,524,557</b>	<b>108.9%</b>	<b>\$ 1,168,028</b>	<b>\$ 1,043,039</b>	<b>112.0%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	26,953	77,160	34.9%	25,964	70,249	37.0%
Employee Benefits	8,333	28,585	29.2%	7,978	27,305	29.2%
Contractual Services	3,508	25,500	13.8%	3,526	23,000	15.3%
Materials & Supplies	210	3,400	6.2%	536	3,700	14.5%
Total Student Services	39,004	134,645	29.0%	38,004	124,254	30.6%
Operations & Maintenance of Plant:						
Contractual Services	96,191	531,600	18.1%	93,753	519,557	18.0%
Materials & Supplies	15	150	10.0%	11	170	6.8%
Utilities	139	500	27.9%	(314)	650	-48.4%
Total Operations & Maintenance of Plant	96,346	532,250	18.1%	93,450	520,377	18.0%
Institutional Support:						
Salaries	27,430	74,987	36.6%	24,781	66,197	37.4%
Employee Benefits	5,062	208,505	2.4%	4,117	208,438	2.0%
Contractual Services	14,992	37,750	39.7%	3,717	35,750	10.4%
Materials & Supplies	607	2,500	24.3%	9,485	2,100	451.7%
Conference & Meeting	-	4,500	0.0%	-	4,700	0.0%
Fixed Charges	99,458	257,200	38.7%	222,236	244,750	90.8%
Total Institutional Support	147,550	585,442	25.2%	264,336	561,935	47.0%
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 282,899</b>	<b>\$ 1,252,337</b>	<b>22.6%</b>	<b>\$ 395,790</b>	<b>\$ 1,206,566</b>	<b>32.8%</b>

**Illinois Valley Community College District No. 513**  
**Fiscal Year 2022 Budget to Actual Comparison**  
**All Funds - By Budget Officer**  
**as of October 31, 2021**  
**Unaudited**

<b>Department</b>	<b>Actual FY2022</b>	<b>Annual Budget FY2022</b>	<b>Actual/ Budget 33.3%</b>
President	132,924	369,634	36.0%
Board of Trustees	6,055	14,850	40.8%
Community Relations	92,844	346,706	26.8%
Foundation	29,726	92,742	32.1%
Continuing Education	177,089	579,283	30.6%
Facilities	808,629	4,007,992	20.2%
Information Technologies	819,382	2,010,518	40.8%
Institutional Research	37,912	111,029	34.1%
Academic Affairs	81,079	233,115	34.8%
Academic Affairs (AVPCE)	92,587	294,469	31.4%
Carl Perkins (Grant)	22,713	228,075	10.0%
CTE Leadership (Grant)	9,488	49,665	19.1%
GEER (Grant)	2,136	22,000	9.7%
HEERF (Grant)	1,840,663	3,234,228	56.9%
Adult Education	157,371	457,086	34.4%
Learning Resources	490,205	1,441,116	34.0%
20 Workforce Development Division	672,407	2,222,147	30.3%
Natural Sciences & Business Division	1,002,544	3,072,938	32.6%
Humanities & Fine Arts/Social Science Division	906,414	2,860,116	31.7%
Health Professions Division	442,586	1,765,763	25.1%
Admissions & Records	125,420	409,321	30.6%
Counseling	181,171	574,813	31.5%
Student Services	85,321	319,689	26.7%
Financial Aid	1,797,570	4,162,829	43.2%
Career Services	12,070	40,266	30.0%
Athletics	126,772	326,677	38.8%
TRiO (Student Success Grant)	118,523	344,090	34.4%
Ottawa Center	29,756	114,844	25.9%
Campus Security	95,546	530,650	18.0%
Business Services/General Institution	417,250	1,203,089	34.7%
Risk Management	148,410	587,042	25.3%
Tuition Waivers	379,033	600,000	63.2%
Purchasing	42,436	126,274	33.6%
Human Resources	40,931	135,108	30.3%
Bookstore	538,600	1,238,501	43.5%
Shipping & Receiving	20,179	32,215	62.6%
Copy Center	23,706	114,753	20.7%
<b>Total FY22 Expenditures</b>	<b>12,007,449</b>	<b>34,273,633</b>	<b>35.0%</b>

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended October 31, 2021**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 7,805,136.33	\$ 2,830,632.96	\$ 1,029,010.51	\$ 703,280.15	\$ (313,738.18)	\$ (596,150.14)	\$ 1,628,815.17	\$ 43,484.60	\$ 587,598.46	\$ 125,633.24	\$ 13,843,703.10
Total Receipts	964,271.68	124,534.28	63,562.28	198.83	34,066.32	75.00	2,102.36	3,036.31	117,664.16	284,414.14	\$ 1,593,925.36
Total Cash	8,769,408.01	2,955,167.24	1,092,572.79	703,478.98	(279,671.86)	(596,075.14)	1,630,917.53	46,520.91	705,262.62	410,047.38	15,437,628.46
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(2,286,542.03)	(186,991.25)	(47,706.12)	-	(105,056.87)	(132,281.98)	-	-	(48,113.22)	(898.90)	(2,807,590.37)
ACCOUNT BALANCE	6,482,865.98	2,768,175.99	1,044,866.67	703,478.98	(384,728.73)	(728,357.12)	1,630,917.53	46,520.91	657,149.40	409,148.48	12,630,038.09
Deposits in Transit	(7,418.73)										(7,418.73)
Outstanding Checks	468,370.97										468,370.97
BANK BALANCE	6,943,818.22	2,768,175.99	1,044,866.67	703,478.98	(384,728.73)	(728,357.12)	1,630,917.53	46,520.91	657,149.40	409,148.48	13,090,990.33
Certificates of Deposit	-	-	2,237,094.00	-	-	-	2,877,641.67	-	102,667.56	-	5,217,403.23
Illinois Funds	7,097,197.19	1,583,685.86	473,949.65	143,980.63	-	177,015.82	455,947.53	-	-	433,047.39	10,364,824.07
Capital Dev. Fund-HTL	-	-	175,149.71	-	-	-	-	-	-	-	175,149.71
Capital Dev. Fund-MD			539,146.04								539,146.04
Total Investment	\$ 7,097,197.19	\$ 1,583,685.86	\$ 3,425,339.40	\$ 143,980.63	\$ -	\$ 177,015.82	\$ 3,333,589.20	\$ -	\$ 102,667.56	\$ 433,047.39	\$ 16,296,523.05

LaSalle State Bank	\$ 41,806.90
Midland States Bank	13,049,183.43
	<u>\$ 13,090,990.33</u>

Respectfully submitted,

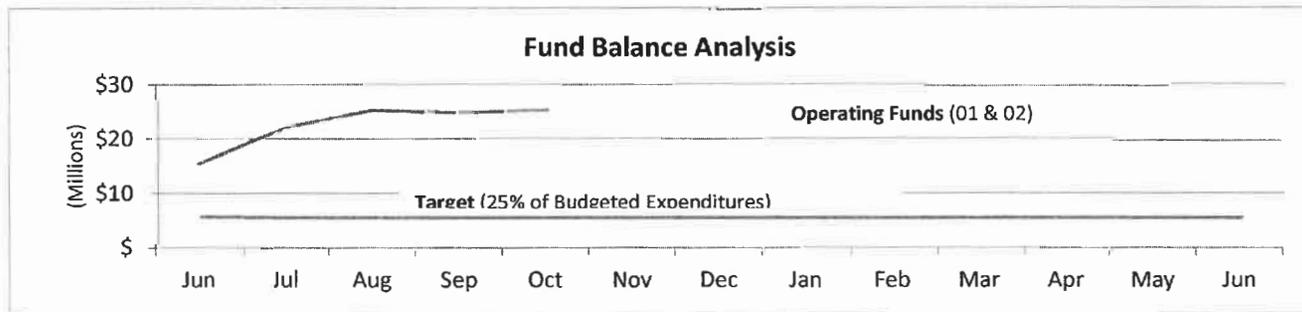
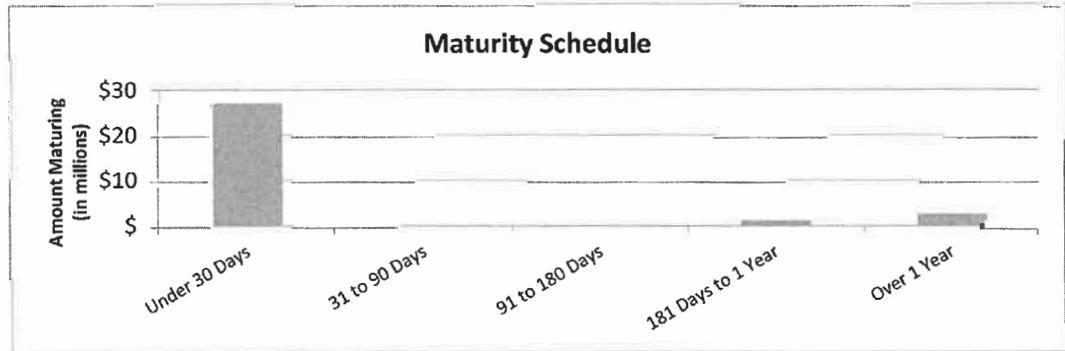
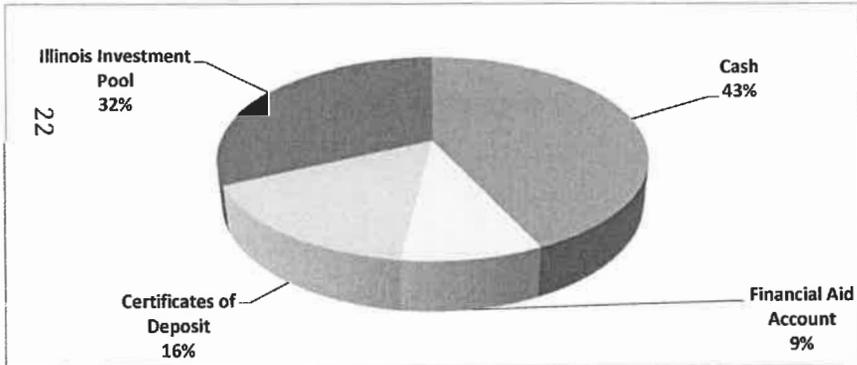


Kathy Ross  
Controller

**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
October 31, 2021**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	43.0%	\$ 13,973,095	0.350%
Financial Aid Account	9.0%	2,915,775	0.350%
Certificates of Deposit	16.1%	5,217,403	1.984%
Illinois Investment Pool	31.9%	10,364,824	0.089%
<b>Total</b>		<b>\$ 32,471,097</b>	<b>0.529%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,364,824	-	-	\$ 10,364,824	32%
IL Funds -Building	-	-	-	-	0%
Midland Sates Bank	-	-	13,049,183	13,049,183	40%
Midland States-F/A	-	-	2,915,775	2,915,775	9%
Midland States-Bldg	-	-	539,146	539,146	2%
LaSalle State Bank	-	-	41,807	41,807	0%
Commerce Bank	-	1,000,000	-	1,000,000	3%
Multi Bank Securities	-	1,727,000	-	1,727,000	5%
Hometown Ntl Bank	-	210,418	-	210,418	1%
Heartland Bank-Bldg	-	-	175,150	175,150	1%
Heartland Bank	-	-	167,809	167,809	1%
Marseilles Bank	-	2,279,985	-	2,279,985	7%
	<b>\$ 10,364,824</b>	<b>\$ 5,217,403</b>	<b>\$ 16,888,870</b>	<b>\$ 32,471,097</b>	<b>100%</b>



ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
October 31, 2021

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
11/7/2021						150,642		150,642	MB	0.85%	0.85%	15192
1/17/2022			210,418					210,418	HNB	0.60%	0.60%	600092-1002
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
10/26/2022			1,000,000					1,000,000	MB	0.85%	0.85%	17050
11/23/2022			1,026,676					1,026,676	MB	2.65%	2.67%	17012
11/23/2022							102,668	102,668	MB	2.65%	2.67%	17013
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
8/12/2024						245,000		245,000	MBS	0.70%	0.70%	Sallie Mae Bank
2/25/2026						245,000		245,000	MBS	0.65%	0.65%	State Bank of India
<b>Total CD</b>	-	-	2,237,094	-	-	2,877,642	102,668	5,217,403				

23

CB Commerce Bank  
CTB Central Bank  
HNB Hometown National Bank

LSB LaSalle State Bank  
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.  
MSB Midland States Bank

**\$5,000 and Over Disbursements  
10/01/21 - 10/31/21**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
769305	10/6/2021	214499	Constellation NewEnergy, Inc	\$ 39,727.47	Utilities : Electricity
769308	10/6/2021	174412	Demonica Kemper Architects	9,470.10	Key Card Access System Upgrade
769310	10/6/2021	102229	Elan Cardmember Services	6,233.24	Credit Card Purchases (October)
769315	10/6/2021	181795	G4S Secure Solutions (USA) Inc	5,960.80	Security Services- Main Campus (9/6/21-9/12/21)
ACH	10/8/2021		Prudential	5,214.54	Life Insurance (October 2021)
ACH	10/8/2021		CCHC	264,202.77	Health Insurance (October 2021)
770102	10/13/2021	181795	G4S Secure Solutions (USA) Inc	6,006.46	Security Services- Main Campus (9/13/21-9/19/21)
770109	10/13/2021	213868	Grit Digital Health, LLC	18,300.00	HEERF II CRSSA Inst Funds - License Fee for YOU at College
770137	10/13/2021	232702	resero Retail Technologies LLC	13,280.00	Bookstore : Computer Software
770157	10/13/2021	1927	Walter J Zukowski & Assoc	15,613.20	Legal Services
770169	10/14/2021	82897	SURS	47,509.46	Payroll Deductions (10/09/21)
ACH	10/14/2021		Internal Revenue Service	58,645.24	Federal Payroll Taxes
ACH	10/14/2021		Illinois Department of Revenue	21,872.64	State Payroll Taxes
ACH	10/14/2021		VALIC Retirement Services	7,539.08	403(b) & 457(b)Payroll
24 770189	10/21/2021	105972	Amazon.Com	8,929.35	Grant Funded (HEERF) - \$6,491.85 and Non-Grant Funded - \$2,437.50
770199	10/21/2021	1139	CDW Government, Inc	27,702.93	Computer Supplies-Grant Funded (\$318.39) and Computer Supplies (\$27,384.54)
770208	10/21/2021	117420	Dude Solutions, Inc	7,273.33	Annual fee for SchoolDude
770213	10/21/2021	181795	G4S Secure Solutions (USA) Inc	10,999.38	Security Services- Main Campus (9/20/21-9/26/21)
770218	10/21/2021	128916	Hagerty Steel and Aluminum	6,646.89	Supplies for Welding
770219	10/21/2021	128916	Hagerty Steel and Aluminum	7,274.60	Supplies for Welding
770260	10/21/2021	1450	Thyssenkrupp Elevator Corporate	7,632.29	Services (10/1/2021-12/31/2021)
770270	10/21/2021	228741	Watermark Insights, LLC	26,200.00	Watermark Curriculum 10/01/21 - 09/30/22
770311	10/27/2021	112536	Commercial Mechanical, Inc	38,236.02	Bldg G HVAC Replacement*
770323	10/27/2021	181795	G4S Secure Solutions (USA) Inc	6,171.37	Security Services- Main Campus (09/27/21-10/03/21)
770375	10/27/2021	66555	United States Postal Service	5,000.00	Postage meter reimbursement
770376	10/27/2021	232759	Varsity Scoreboards, LLC	9,580.00	Ath/Softball : Equipment
770391	10/28/2021	82897	SURS	47,228.66	Payroll Deductions (10/23/21)
ACH	10/28/2021		Internal Revenue Service	57,939.11	Federal Payroll Taxes
ACH	10/28/2021		Illinois Department of Revenue	21,755.22	State Payroll Taxes
ACH	10/28/2021		VALIC Retirement Services	7,658.30	403(b) & 457(b)Payroll
				<b>\$ 815,802.45</b>	

\*Protection, Health, & Safety (PHS) Projects

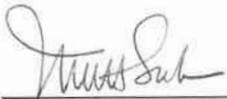
Stipends For Pay Period 10/09/21

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name
Balensiefen, Tara M	ALH-1214-02 LAB/CLI ADJUST	8/18/2021	10/11/2021	10/11/2021	ST	\$ 1,099.80	011420730051320	
Beetz, Lyndsey Nicole	DLAL-1201-01, 02 Lab Only	8/18/2021	12/16/2021	12/23/2021	ST	\$ 2,435.20	011420410051320	
Bokus, Michael Todd	CSP-2200-370	8/18/2021	12/16/2021	12/23/2021	ST	\$ 427.50	011320410051320	
Bray, Kristal A	ALH-1214-01 Lab/Cli Adjust	8/18/2021	10/11/2021	10/28/2021	ST	\$ 874.50	011420730051320	
Carboni, Christian James	IMT-1220-300	8/18/2021	12/16/2021	12/23/2021	ST	\$ 522.75	011320410051320	
Castaneda, Craig Alexander	BION 1007-300, 302	8/18/2021	12/16/2021	12/23/2021	ST	\$ 1,237.50	011120570051320	
Christmann, Mark Henry	ELE-1200-300	8/18/2021	12/16/2021	12/23/2021	ST	\$ 785.00	011320410051320	
Collins, Bret Edward	CSP-2200-350	8/18/2021	12/16/2021	12/23/2021	ST	\$ 396.50	011320410051320	
Dickey, Lisa	ECE 1205-100	10/13/2021	12/16/2021	12/23/2021	ST	\$ 2,283.00	011220650051320	
Eccles, Kimberly A	CSN-1200-100	8/18/2021	12/16/2021	12/23/2021	ST	\$ 440.00	011320410051320	
Elias, Gina Rae	CSI-1011-350, CSI-1011-351	9/7/2021	12/16/2021	12/18/2021	ST	\$ 9,280.00	011120410051320	
Fitzpatrick-Grabow, Colleen Marie	THM-2204-01	8/18/2021	12/16/2021	12/23/2021	ST	\$ 761.00	011420410051310	
Fogle, Kyle Kurt	BION 1007-301 Lab Ajust	8/18/2021	12/16/2021	12/23/2021	ST	\$ 570.75	011120570051320	
Furlan, Michael John	MET-2201-300	8/18/2021	12/16/2021	12/23/2021	ST	\$ 393.00	011320410051320	
Guzior, Steven J	ELE-1200-01	8/18/2021	12/16/2021	12/23/2021	ST	\$ 705.00	011320410051320	
Henkel, Katie Jean	DLAL-1204-02, 03, 04 Lab Only	8/18/2021	12/16/2021	12/23/2021	ST	\$ 913.20	011420410051310	
Jauch, Christian Martin	CSD-1210-170 Lab Adjust	8/18/2021	12/16/2021	12/23/2021	ST	\$ 425.00	011320410051320	
Jauch, Christian Martin	CSI-1002-01, 100 Lab Adjust	8/18/2021	12/16/2021	12/18/2021	ST	\$ 850.00	011120410051320	
Jauch, Mary Elizabeth	NUR-1200-07 Cli/Sem Adjust	8/18/2021	12/16/2021	12/23/2021	ST	\$ 814.27	011420730051320	
Johnson, D Scott	HVC-1210-300 Lab Adjustment	8/18/2021	12/16/2021	12/23/2021	ST	\$ 1,141.50	011320410051320	
Klieber, Tracie	Yoga Unique In Person & Online	8/18/2021	10/6/2021	10/14/2021	ST	\$ 520.00	014110394151320	
Leynaud, Donald Craig	BIO 1001-03 Lab Ajustment	8/18/2021	12/16/2021	12/23/2021	ST	\$ 393.00	011120570051320	
Lynch, Kevin Robert	WLD Series 312 Lab Adjustment	8/18/2021	11/18/2021	11/24/2021	ST	\$ 361.50	011320410051320	
Malavolti, Steven Otto	ELE-1206-300	8/18/2021	12/16/2021	12/23/2021	ST	\$ 412.50	011320410051320	
Nickel, Paul A	WLD Series 4 Lab Adjustment	8/18/2021	10/11/2021	12/23/2021	ST	\$ 412.50	011320410051320	
Oslanzi, Steve Joseph	WLD-2209-300 Lab Adjustment	8/18/2021	12/16/2021	12/23/2021	ST	\$ 361.50	011320410051320	
Ossola, Jyllian	Painted Wood Mason Jar Sign	9/25/2021	9/25/2021	10/14/2021	ST	\$ 125.00	014110394151320	
Pytel, Kyle Edwin	GDL Sat Driver Imprvmnt-LaSall	10/2/2021	10/2/2021	10/14/2021	ST	\$ 200.00	014110394251320	
Roach, Josh Joseph	WLD Series 301 Lab Adjustment	8/18/2021	10/11/2021	12/23/2021	ST	\$ 396.50	011320410051320	
Robson, Dolph M	WLD Series 311 Lab Adjustment	8/18/2021	10/11/2021	12/23/2021	ST	\$ 361.50	011320410051320	
Schifano, Cassandra C	ART 1002 02 Lab Adjustment	8/18/2021	12/16/2021	12/18/2021	ST	\$ 1,720.00	011120650051320	
Schneider, Gregg A	Driver Improvement-LaSalle	9/25/2021	9/25/2021	10/14/2021	ST	\$ 200.00	014110394251320	
Schneider, Gregg A	Driver Improvement-Bureau	10/13/2021	10/13/2021	10/14/2021	ST	\$ 160.00	014110394351320	

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Stipends For Pay Period 10/09/21

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name
Smith, Mary Helen	CAD-1202-100 Lab Adjustment	8/18/2021	12/16/2021	12/23/2021	ST	\$ 425.00	011320410051320	
Smith, Mary Helen	Eureka Excel 2019 & Office 365	9/13/2021	9/30/2021	10/14/2021	ST	\$ 800.00	014210331051320	
Smith, Sara E	Food Service Sanitation	9/21/2021	9/30/2021	10/14/2021	ST	\$ 600.00	014110394151320	
Sondgeroth, Anthony	Carus Welding	9/28/2021	10/5/2021	10/14/2021	ST	\$ 900.00	014210331051320	
Stevenson, Keith Howard	WHS-1200-01	8/21/2021	9/25/2021	10/14/2021	ST	\$ 212.50	014110394151320	
						\$ 34,916.97		



Dr. Matthew Seaton  
Vice President of Business Services and Finance



Dr. Jerry Corcoran  
President

10/25/2021

\*Earn Types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Stipends for Pay Period 10/23/21**

Name	Desc	Start Date	End Date	Last Pay Date	Earn	Amount	GL No	Section Name
Atkinson, Benjamin Scott	CRJ1000-01 Rplmnt for K.Hermes	10/13/2021	12/16/2021	12/23/2021	ST	1114.50	011120570051320	
Boyle- Bruch, Ida Lee	Food Service Sanitation	10/19/2021	10/19/2021	10/28/2021	ST	100.00	014110394151320	
Bray, Kristal A	ALH-1214-03 Lab/Cli	10/13/2021	12/16/2021	12/23/2021	ST	5156.25	011420730051320	
Bruch, Anna Marie Faletti	Covered Lab for Amber R.	09/26/2021	10/09/2021	10/28/2021	OV	92.50	011420730051340	
Dickey, Lisa Kay	ECE 1205 100	10/13/2021	12/16/2021	12/16/2021	ST	2283.00	011220650051320	
Dzurisin, Juliana Mae	ALH 1214-604 Lab	10/13/2021	12/16/2021	12/23/2021	ST	2062.50	011420730051320	
Fish, Nicholas R	Column Movement FY22	10/23/2021	10/23/2021	10/23/2021	MI	430.76	011420410051310	
Fitzpatrick, Sara Elizabeth	Fresh Picked! Cook w/fr herbs	10/20/2021	10/20/2021	10/28/2021	ST	150.00	014110394151320	
Gibson, Stephen Benton	Vactor Electrical Testing	09/23/2021	09/23/2021	10/28/2021	ML	44.80	014210331055212	
Greve, Mary Ann	ALH-1251-150, 151 Bln	10/13/2021	12/16/2021	12/23/2021	ST	2229.00	011420730051320	
Hermes, Kevin Michael	CRJ 2030-100/Prgm Coordntor	10/13/2021	12/16/2021	12/23/2021	ST	3424.50	011120570051320	
Nickel, Paul A	WLD Series 24/Multi-Preps 24	10/13/2021	12/16/2021	12/23/2021	ST	2887.50	011320410051320	
Pytel, Kyle Edwin	GDL Sat Driver Improvement-LC	10/16/2021	10/16/2021	10/28/2021	ST	200.00	014110394251320	
Roach, Josh Joseph	WLD Series 321/Multi Preps 321	10/13/2021	12/16/2021	12/23/2021	ST	2775.50	011320410051320	
Schneider, Gregg A	Mileage-Drvr Imprmt-BureauCnty	09/18/2021	10/09/2021	10/28/2021	ML	78.40	014110394355212	
Schneider, Gregg A	Driver Imprvmt-LaSalle County	10/06/2021	10/06/2021	10/28/2021	ST	160.00	014110394251320	
Schneider, Gregg A	CDV-6000-320 LaSalle County	10/20/2021	10/20/2021	10/28/2021	ST	160.00	014110394251320	
Schuerman, Patrick	ELE-1220-300	10/13/2021	12/16/2021	12/23/2021	ST	793.00	011320410051320	
Sondgeroth, Anthony Lee	Carus Welding Prgm 8/31-12/14	10/12/2021	10/19/2021	10/28/2021	ST	900.00	014210331051320	
						\$ 25,042.21		

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**Dr. Matthew Seaton**  
Vice President of Business Services and Finance



**Dr. Jerry Corcoran**  
President

10/25/2021

**\*Earn Types**

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

### Stipends for Pay Period 11/6/21

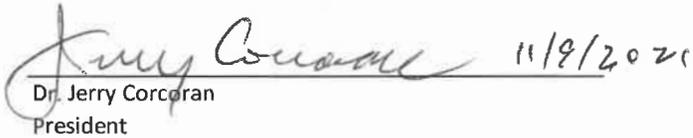
Name	Desc	Start Date	End Date	Last Pay Date	Base	Base Amount	GL No	Section Name	Section Title	Comments
Koudelka, Arthur Edward	Completion of summer projectns	05/24/2021	08/02/2021	11/10/2021	ST	1440.00	011320410051340			
Ossola, Jyllian	Putnam Cnty Picassos	10/25/2021	10/25/2021	11/10/2021	ST	405.00	014210331051320			
Smith, Paul C	Universal blueprint reading	10/14/2021	10/14/2021	11/10/2021	ST	1586.00	011320410051320			
Retoff, Dan J	Outdoor Beginner Yoga	09/14/2021	11/02/2021	11/10/2021	ST	280.00	014110394151320			
Sondgeroth, Anthony Lee	Carus Welding Prgm-10/26-11/2	10/26/2021	11/02/2021	11/10/2021	ST	900.00	014210331051320			

\$4,611.00

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Dr. Matthew Seaton  
Vice President of Business Services and Finance



Dr. Jerry Corcoran  
President

\*Earn Types  
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Part-time Faculty/Staff Appointments  
October 2021**

<b>Employee Name</b>	<b>Position</b>	<b>Department</b>	<b>Hourly/Lab* Rate</b>	<b>Credit Hour Rate</b>
Dzurisin, Juliana	PT Info Specialist - Ottawa	Student Services	15.40	
King, Kimber	Covid Coordinator	HEERF	21.00	
Fowler, David	Scoreboard Operator	Athletics	\$30 per game	
McManus, Doug	Shot Clock Operator	Athletics	\$30 per game	
Vogelgesang, Eugene	Scoreboard Keeper	Athletics	\$30 per game	
Whalen, Patrick	Announcer	Athletics	\$30 per game	
LaFollette, Richard	PT Life Drawing Model	HFSS	15.00	

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\*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Dr. Matt Seaton  
Vice President for Business Services & Finance

WFD - Workforce Development  
NSB - Natural Science & Business  
HFSS - Humanities, Fine Arts &  
Social Sciences  
CEBS - Continuing Ed & Business Services



Dr. Jerry Corcoran  
President

11/8/2021

**Protection, Health, and Safety Projects for Tax Year 2021**

The administration has been working with the Operations Committee, which is made up of administrators, staff, and faculty, on developing a list of Protection, Health, and Safety (PHS) projects for the tax year 2021 levy. The following projects are recommended for approval:

**Energy Upgrades and Piping Repairs**

The scope of the project includes the following:

- Removal of existing VFD's and motor starters within the Building C Boiler Room and replacement with new VFD's for twelve (12) hot water distribution pumps.
- Removal of leaking grooved fittings on hot water piping system within Building C and replacement with welding fittings.
- Addition of energy meter on 208V electrical service in Building B.

Cost Estimate:

New VFD's for Hot Water Pumps	\$96,000.00
Removal / replacement of grooved fittings	\$55,000.00
Addition of Energy Meter	<u>\$12,000.00</u>
<b>Sub Total:</b>	<b>\$163,000.00</b>
General Conditions/O & P @ 15%	<u>\$24,450.00</u>
<b>Subtotal:</b>	<b>\$187,450.00</b>
Contingency @ 10%	<u>\$18,745.00</u>
<b>Total:</b>	<b>\$206,195.00</b>

**Parking Lot Repairs/Resurfacing**

Parking Lot 1

The scope of work for this project includes the following:

- Route and clean out all cracks and joints within the existing asphalt
- Fill all cracks and joints with asphaltic material compatible with existing pavement
- Sealcoat surface of existing perimeter road to prevent further cracks from developing
- Re-paint all parking lot striping to match existing

Cost Estimate:

Crack Routing	\$ 4,000.00
Sealcoating	\$28,500.00
Pavement Striping	<u>\$ 9,500.00</u>
<b>Sub Total:</b>	<b>\$42,000.00</b>
General Conditions/O & P @ 15%	\$ 6,300.00
<b>Subtotal:</b>	<b>\$48,300.00</b>
Contingency @ 10%	<u>\$ 4,830.00</u>
<b>Total:</b>	<b>\$53,130.00</b>

Parking Lot 5

The scope of work for this project includes the following:

- Remove existing asphalt pavement throughout the entire parking lot
- Remove portion of existing concrete curb
- Re-build aggregate base course
- Re-build portion of concrete curb
- Provide new asphalt binder course and surface course
- Re-paint all parking lot striping to match existing

Cost Estimate:

Demolition of Existing	\$ 95,000.00
Aggregate Base Course	\$165,000.00
New Concrete Curb	\$ 3,000.00
New Pavement	\$296,700.00
Pavement Striping	<u>\$ 8,000.00</u>
<b>Sub Total:</b>	<b>\$567,700.00</b>
General Conditions/O & P @ 15%	\$ 85,200.00
<b>Subtotal:</b>	<b>\$652,900.00</b>
Contingency @ 10%	<u>\$ 65,300.00</u>
<b>Total:</b>	<b>\$718,200.00</b>

D201 Improvements

In order to create an accessible and functional space for the IVCC Band Room, Room D201 will require a complete renovation. This space is currently served by an elevator; however, the size of the existing elevator does not meet current Illinois Accessibility Code requirements. As a result, this project will include the replacement of the existing elevator at the southwest corner of the space. The elevator replacement will serve not only Room

D201, but the Lower Level and Upper Level spaces within this area, and will require the enlargement of the existing shaft which will, in turn, require minor modifications to the space adjacent to the existing elevator at all levels.

The renovation of D201 will include the following work:

- Abatement of asbestos containing materials as required to complete all work
- Demolition of walls, finishes, ceilings, and the existing raised floor
- Construction of new walls and doors around the perimeter of the space to mitigate sound transmission
- Installation of acoustical treatments (new ceiling systems, wall panels, etc.) within the space to ensure appropriate acoustical performance within the space
- New lighting required within the new ceiling systems
- New power / technology / audio-visual systems to support program needs
- Fire alarm system adjustments to accommodate new space
- HVAC adjustments to accommodate new space
- New finishes (carpeting, paint, etc.) to accommodate new space

Project Costs	\$ 1,482,866
Contingency	\$ 140,737
A/E Professional Fees	\$ 154,810
<b>Total</b>	<b><u>\$ 1,778,413</u></b>

These projects total \$2,755,938. The maximum amount of the Protection, Health, and Safety is dependent on the levy passed for Tax Year 2021. Any funding not obtained in Tax Year 2021 can be captured in Tax Year 2022 or can be used from surplus PHS funds currently held by the District.

**Recommendation:**

**The administration recommends Board approval of the three Protection, Health, and Safety projects as presented for a cost of \$2,755,938 and authorize the administration to include levy accordingly for the projects in coordination with the Tax Levy resolution.**

KPI 6: Resource Management

**2021 Tentative Tax Levy**

The Tax Levy for the upcoming tax cycle is based on an estimated 8.98% increase in Equalized Assessed Valuation (EAV) for all combined counties. Because the EAV is increasing by more than 5.0%, the Board of Trustees may elect to hold a Truth-in-Taxation Hearing to access all available funds to the District.

The administration is suggesting a levy of \$13,998,883 for tax year 2021. This is a 9.38 percent increase from the 2020 actual tax levy of \$12,578,546. This levy will result in a slight increase of 0.0018 cents in tax rate. The average \$100,000 home will realize an increase of approximately 57 cents in taxes.

**The Board of Trustees will need to conduct a Truth-in-Taxation hearing if this option is chosen.**

The levy request is based on the following rates and amounts:

<b>Payable 2022</b>	<b>Total Extension</b>	<b>Projected Tax</b>	
<b>Fund</b>	<b>2021</b>	<b>Rate</b>	<b>Levy Request</b>
Education	4,645,872.24	0.1300	5,072,059
Operations and Maint.	1,429,510.46	0.0400	1,560,634
Additional Education	4,250,990.63	0.1180	4,603,869
Tort	1,355,187.53	0.0346	1,349,948
Social Security/Medicare	199,695.04	0.0051	198,981
Audit	40,003.48	0.0011	42,917
PHS	837,286.45	0.0300	1,170,475
Other Special Tax	-	-	-
<b>Total w/o Bonds</b>	<b>12,758,545.83</b>	<b>0.3588</b>	<b>13,998,883.62</b>

The Education and Operations and Maintenance levies are at the maximum rates of .13 and .04, respectively. The Additional Tax rate authorized by the Illinois Community College Board (ICCB) has been set at .1207, however, the administration is recommending a levy at the lesser rate of .1180. The Additional Tax is used exclusively for educational purposes.

**Recommendation:**

**The administration recommends the Board adopt the Resolution approving a Tentative Tax Levy that would keep the tax rate nearly flat for all District stakeholders and schedule a Truth-in-Taxation hearing at the December Board of Trustees meeting.**

KPI 6: Resource Management

RESOLUTION APPROVING A TENTATIVE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND THE STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Tentative Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Tentative Certificate of Tax Levy and that the levy for the year 2021 be allocated 50 percent for FY 2022 and 50 percent for FY 2023.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Tentative Certificate and related documents.

APPROVED this 18th day of November, 2021.

\_\_\_\_\_  
Chairperson, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

TENTATIVE CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston

Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

- the sum of \$ 5,072,059 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$ 1,560,634 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 4,603,869 to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 1,349,948 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 198,981 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 42,917 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 1,170,475 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
- the sum of \$ -0- to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 20 \_\_\_\_.

Signed this 18<sup>th</sup> day of November, 2021

\_\_\_\_\_  
Chair of the Board of Said Community College District

\_\_\_\_\_  
Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 0.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of \_\_\_\_\_ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2021 was filed in the office of the County Clerk of this county on \_\_\_\_\_, 2021.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2021 is \$ \_\_\_\_\_.

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Clerk and County



September 20, 2021

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 North Orlando Smith road  
Oglesby, IL 61348

Dear Dr. Corcoran,

At the meeting held on September 17, 2021, the Illinois Community College Board authorized your district's eligibility for the special tax levy pursuant to 110 ILCS 805, Section 3-14.3. Please note the provisions of this section which specify that your board of trustees must adopt a resolution expressing its intent to levy the tax; and thereby, giving voters an opportunity to request a referendum on the proposed additional levy. The state average combined educational and operations and maintenance purposes tax rate is 29.07 cents, and Illinois Valley Community College can levy an additional 12.07 cents. The levy does not circumvent tax cap legislation.

If you have any questions, please contact Jennifer Franklin, Deputy Director for Finance and Administration, at (217)-785-0031 or at Jennifer.L.Franklin2@Illinois.gov.

Sincerely,

Brian Durham, PhD.  
Executive Director

cc: Cheryl Roelfsema, CFO

**Schedule of Regular Meeting Dates and Times**

In accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, the Board shall provide public notice of the schedule of regular meetings in the beginning of each calendar year.

**Recommendation:**

**The administration recommends Board approval of the following dates for 2022 and will provide public notice of this schedule. All meetings will take place at 5:30 p.m. in Room C-307, The Board Room, on the campus of Illinois Valley Community College, 815 North Orlando Smith Road, Oglesby, Illinois.**

**Thursday, January 13, 2022**

**Thursday, February 10, 2022**

**Thursday, March 10, 2022**

**Thursday, April 14, 2022**

**Thursday, May 12, 2022**

**Thursday, June 9, 2022**

**Thursday, July 14, 2022**

**Thursday, August 18, 2022**

**Thursday, September 8, 2022**

**Thursday, October 13, 2022**

**Thursday, November 10, 2022**

**Thursday, December 8, 2022**

KPI 5: District Population Served

**Purchase Request – Customer Relationship Management Software**

The College is seeking to add Customer Relationship Management (CRM) software, which is a tool utilized by many of our peer institutions that allows for streamlining of all communications and interactions with the campus community. The CRM will also allow the College to send targeted, personalized messages and enable real-time tracking and analysis of our overall communication strategy.

After thorough research, we have chosen Slate software by Technolutions, whose expenditure was included in the FY22 budget. The first-year funding for the Slate software purchase of \$50,000 will be covered by the Higher Education Emergency Relief Fund Act (HEERF).

**Recommendation:**

**The administration recommends the Board authorize the purchase of Slate by Technolutions in the amount of \$50,000.**

KPI 6: Resource Management

**Board Policy 3.9 – Tuition Policies**

Pending approval by the Board Planning Committee at a meeting on November 18, 2021, revised Board Policy 3.9 – Tuition Policies is presented for Board review and consideration.

**Recommendation:**

**The administration recommends the Board approve the changes to Board Policy 3.29 – Tuition Policies, as presented.**

KPI 5: District Population Served

Illinois Valley Community College Board Policy

Subject: **Tuition Policies**  
Number: **3.29**

Effective Date: 10/19/10  
Last Reviewed: **10/15/21**  
Last Revised: **10/15/21**

**Tuition Waiver/Reimbursement (Employee/Spouse/Dependent – Retiree/Spouse)**

Tuition for an IVCC credit course(s) will be waived for all full-time employees, their spouses, a party to a civil union and dependent children and dependent step-children of full-time employees, and retirees (all college retirees covered under SURS), spouses, a party to a civil union and dependent children and dependent step-children of retirees.

*All full-time employees will be eligible for up to \$1,000.00 tuition reimbursement per fiscal year for coursework at an accredited college.*

Illinois Valley Community College Administrative Procedure

Subject: **Tuition Policies**  
Number: **3.29**

Effective Date: 10/19/10  
Last Reviewed: **10/06/21**  
Last Revised: **10/18/21**

Tuition Waiver (Employee/Dependent/Retiree/Spouse)

Tuition for an IVCC credit course(s) will be waived (fees must be paid) for all full-time employees, their spouses and dependent children (as defined by the IRS and are under the age of 25); and retirees (all college retirees covered under SURS), including spouses and dependent children of retirees. Dependent children of deceased employees or deceased retirees qualify for the tuition waiver, as long as the dependent children meet the IRS definition of a dependent and are under the age of 25. Spouses of deceased employees or deceased retirees qualify for the tuition waiver.

Dependents of an employee are eligible for the tuition waiver if the employee's employment began prior to the 10<sup>th</sup> day of the semester.

An employee may attend class during his or her regularly scheduled work hours only with prior approval from the supervisor. Flextime is available for employees at IVCC as long as they meet all office needs and total work hours.

Tuition for regular part-time employees, other than student workers, will be waived on the following basis:

1. Any part-time employee who regularly works 10 or more hours per week or who teaches a credit course may take one class for each semester employed. Time limit: Employee

has one full year from the beginning date of the semester of employment to enroll in a course.

2. For purposes of this policy, summer term is included as a semester.
3. ~~With the exception of Fitness Center courses, tuition waivers do not apply toward audited classes.~~

#### Fitness Center Enrollment

~~Tuition and fees will be waived for all full-time employees and spouses, retirees (covered under SURS) and spouses, deceased employees' spouses and deceased retirees' spouses. Employees, retirees, and their spouses will enroll in one of a twenty sequence series of Fitness Center courses for credit, which may be taken for a letter or P/F grade. Upon successful completion of the sequence, enrollees may enroll in Fitness Center courses on an audit basis. Tuition is waived for dependent children of these groups, fees must be paid.~~

~~Part-time employees (who regularly work 10 or more hours per week or who teach a credit course) may take this course as their one tuition-free class for the semester. Tuition and fees are waived for the Fitness Center.~~

#### First Responder Classes

Tuition and fees will be waived for all full-time and part-time support staff and administrators for attending IVCC First Responder classes. This will be in addition to tuition waiver as outlined above. Employees may attend during normal work hours and will not be required to make up work hours.

#### Professional Development Course Enrollment

Employees may enroll free of charge in IVCC courses for professional development as approved by their supervisor.

#### **Tuition Reimbursement**

***IVCC will reimburse a full-time employee up to a maximum of \$1,000 per fiscal year for continuing education through an accredited program that either offers growth in an area related to his or her current position or that may lead to promotional opportunities. This education may include college credit courses, continuing education unit courses, seminars and certification tests that are job-related.***

***An employee must secure a passing grade of "B" or above to receive any reimbursement. Expenses must be validated by receipts and a copy of the final grade.***

***To receive reimbursement for educational expenses, employees should follow the procedures listed here:***

- ***Prior to enrolling in an educational course, the employee must provide his or her manager with information about the course for which he or she would like to receive reimbursement and discuss the job-relatedness of the continuing education.***

- *A tuition reimbursement request form should be completed by the employee, and the appropriate signatures obtained.*
- *A copy of the tuition reimbursement request form must be submitted to HR. The employee will maintain the original until he or she has completed the educational course.*
- *Once the course is successfully completed, the employee should resubmit the original tuition reimbursement request form with the reimbursement section filled out, including appropriate signatures, as well as receipts and evidence of a passing grade.*
- *The HR department will coordinate the reimbursement with the finance department.*



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

# Memorandum

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**To:** Jerry Corcoran, Ed.D., President

**From:** Deborah Anderson, Ph.D., Vice President for Academic Affairs *da*

**Date:** November 8, 2021

**Subject:** Fish Tenure Recommendation

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Typically, faculty eligible for tenure in August are recognized at the February meeting of the Board of Trustees. This year we have an exception: Nick Fish is eligible for tenure as of January 2022. It is customary that individuals eligible for tenure present their portfolios to the appropriate Dean or Director, Associate Vice-President, and Vice-President prior to the presentation to the Board to gain administrative approval and feedback to strengthen the portfolio and assure it accurately represents the faculty member's accomplishments.

To confirm that Mr. Fish met all requirements prior to his eligibility date, he met with Dr. Anderson, Ms. Campbell and Dr. Lange for the initial presentation of his portfolio on October 25, 2021. In addition to evaluation documents, items of recognition, student course feedback, professional development, community service, and examples of contributions to the institution, Mr. Fish's portfolio included artifacts from his classroom as evidence of his excellent teaching.

Mr. Fish began his career at IVCC as a part-time faculty member in the EMT program. He transitioned to his full-time role in January 2019. During his time in this role, Mr. Fish has guided the EMT and paramedic programs through a curriculum revision, a shift from state to national testing, an accreditation self-study, and an accreditation site visit. In addition, he has collaborated with other health programs and provided community training in CPR. He has proven to be a tremendous asset to the IVCC community. In the words of Dr. Lange, Nick "challenges students to become caring professionals by facilitating engaging learning opportunities."

Dr. Lange, Ms. Campbell, and Dr. Anderson were in unanimous agreement that Mr. Fish meets the requirements for tenure outlined in the *IVCC Guidelines for Non-tenured Faculty Evaluation System*.

**Recommendation for Tenure  
In a Teaching Position at  
Illinois Valley Community College**

Nicholas Fish is being recommended for tenure in his position as an Emergency Medical Services instructor and Program Coordinator at Illinois Valley Community College. The tenure appointment will commence with the spring 2022 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Nicholas began his teaching experience at IVCC as an adjunct faculty member. He stepped in to support the program as a part-time program coordinator prior to the creation of a full-time position. He applied for the full-time tenure track EMS position in the fall of 2018 and was hired by the committee at that time. He began teaching full-time in the spring of 2019. Nick spent several years as the EMS and Disaster Coordinator for Illinois Valley Community Hospital. Prior to that, he worked as a Registered Nurse and a Paramedic. Nicholas's work experience has given him a wealth of knowledge and has prepared him for the role that he excels in at IVCC.

Nicholas cares about the EMS program, the students, and the impact that students have on the community. He challenges students to become caring professionals by facilitating engaging learning opportunities. Students experience simulations, labs, and clinicals. He has incorporated tracking and learning software that prepares students for the workplace. Nicholas has made tremendous strides in building a professional, nationally accredited EMS program.

2. Contributions to the College

Nicholas has been an active member of the college by participating in committees, and he has made himself available for other programs and divisions. His participation has positively impacted the interdisciplinary relationships at IVCC. The following list illustrates examples of his participation:

- Active participant in Workforce Development Division Meetings
- Participant in the New Faculty Orientation Class
- Actively participates in the Career Expo held every spring
- Participates in program information sessions and recruiting efforts
- Facilitates CPR sections for Dental Assisting, Certified Nursing Assistant, and Medical Assisting programs
- Facilitated the reaccreditation process through the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions
- Reestablished working relationships with clinical sites to include hospitals, fire departments, and ambulance services

- Completed extensive research and realigned the entire curriculum for the EMS program
- Member of the Emergency Management and Assessment Committees

3. Contributions to the Community

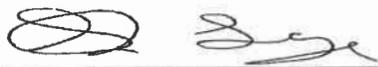
Nicholas recognizes the value of efforts and involvement in community activities. He is an active participant with the Illinois College of Emergency Physicians. He has been an endorsed instructor with them since 2003. Since then, he has taught or coordinated over 80 courses for practicing EMS professionals. Nicholas has also promoted healthcare professions by actively participating in healthcare pathway learning sessions for potential students. He also continues to work part-time in the medical field to remain relevant as an instructor and coordinator. He also joined several other health professionals in their volunteer participation in on-site vaccination clinics as a response to the Covid-19 Pandemic.

4. Professional Involvement

Nicholas’s professional involvement focuses on increasing his knowledge in health professions. During the pre-tenure process, he completed his Master’s degree in Nursing Education. The following is a listing of professional organizations and activities he is involved with:

- Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions
- Completed certification and training for curriculum and tracking with Platinum Education Group
- Acquired or maintains six health professional licenses with the Illinois Department of public health (ECRN, EMD, EMT-B, EMT-I, EMT-P, LI, Paramedic, and PHRN)
- OSF Life Flight training for himself and students
- Certified Instructor for the American Heart Association

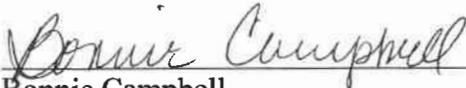
Nicholas Fish has proven himself to be a dedicated and skilled instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Nicholas is an asset to both the Division of Workforce Development and Illinois Valley Community College.



Dr. Shane Lange  
Dean of Workforce Development

11-8-21

Date



Bonnie Campbell  
Associate Vice President of Academic Affairs

11-8-21

Date



Dr. Deborah Anderson  
Vice President of Academic Affairs

11-8-21

Date



October 6, 2021  
 Mr. Rod Lovett  
 National Junior College Athletic Association  
 8801 J.M.Keynes Drive- Suite 450  
 Charlotte, NC 28262

Re: NJCAA Divisional Commitment Change Request and Addition of Sports

Dear Mr. Lovett,

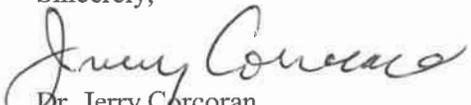
Illinois Valley Community College is requesting to move five (5) of its sports from Division III to Division II or Division I status beginning in the Fall 2022. The sports moving to Division II are men’s baseball, men’s soccer, and women’s soccer. The sports moving to Division I are men’s tennis, and women’s tennis. Additionally, IVCC would like to request the addition of 2 sports for the 2022-2023 school year. These sports would be Men’s and Women’s Division II Cross Country.

The rationale for this request is based on the following:

- Illinois Valley Community College is a member of the Arrowhead Conference. This Divisional change will bring all of these sports into alignment with the vast majority of teams within the conference. The Addition change will allow the Arrowhead Conference to sponsor cross country as a conference sport.
- This Divisional move will put all sports at Illinois Valley Community College the Division II or Division I level. This move will provide internal consistency for the athletic department.
- This will provide Illinois Valley Community College the ability to offer scholarships in order to recruit and retain high-quality student athletes, especially “in-district” players that may leave to pursue scholarship opportunities at other institutions.
- This will improve the scheduling opportunities for all of these teams. Currently, there are very few Division III programs in these sports within Region IV. Specifically, men’s and women’s Tennis had 2 teams compete at this level this year. Further, the only other Region IV women’s tennis team did not have a full team, so a Region Tournament was rather futile.
- Both moves will provide Illinois Valley Community College the ability to improve recruiting and increase roster sizes at a time when its enrollment has been declining.
- Offering athletic scholarships will help relieve the financial burden for students with financial needs.

Illinois Valley Community College provides competitive intercollegiate athletic opportunities, fosters academic success, and promotes personal, social, and leadership growth for all of its student-athletes. These changes support the mission, vision, and core values of Illinois Valley Community College, as well as the mission of the Illinois Valley Community College Athletic Department.

Sincerely,

  
 Dr. Jerry Corcoran  
 President, Illinois Valley Community College

  
 Cory Tomasson  
 Athletic Director, Illinois Valley Community College

CC: Berdy Kuiken, Region IV Women’s Director    Karen Wiley, Region IV Assistant Women’s Director  
 Arnie Chavera, Region IV Men’s Director        Wally Reynolds, Region IV Assistant Men’s Director

## MEMORANDUM

**TO:** Jerry Corcoran  
**FROM:** Reed Wilson  
**RE:** IVCC Ag Cannabis Educational Program Update  
**DATE:** November 3, 2021

### 1. Current IVCC Cannabis Education Programs

Currently, IVCC Ag offers both a Basic Cannabis Production Certificate and a newly introduced Advanced Cannabis Production Certificate. The Basic Cannabis Production Certificate features an Introduction to Cannabis Production class which is offered this Fall and has 23 enrolled students. A similar course featuring a lab component will be offered in support of the Advanced Cannabis Production Certificate next semester.

### 2. IDOA Licensing

A few weeks ago, the IDOA awarded IVCC a Community College Cannabis Vocational Pilot Program License. This official State recognition along with the new focus by IDOA on using industrial hemp instead of marijuana at community colleges will allow IVCC to strengthen its cannabis educational program without having to be concerned at all about violations of federal law or the expense of the massive security updates required by having marijuana on campus.

### 3. Advantages of IDOA Licensing

While the IDOA is preparing a webinar for IVCC and the other eight licensed Illinois community colleges to discuss the full range of its cannabis education support, the following advantages seem to be likely:

- IVCC will be awarded the same commercial licenses for hemp production and processing which are now required for the Illinois hemp industry. This step will provide enhanced lab opportunities and a better understanding for IVCC Ag students of the hemp business.
- IVCC Ag will be given access to the comprehensive BioTrackTHC software system. This is the State required seed to plant to sale verification inventory program which is a vital part of the Illinois cannabis production industry. IVCC Ag graduates equipped with operational knowledge of this system should be seen as considerably more employable by the local cannabis industry.
- The way is paved for IVCC Ag to develop new partnership with the Extension/University of Illinois College of ACES, the site of significant research into additional uses for hemp and the potential value of hemp as an Illinois field crop. The Extension's top hemp expert will soon be on campus to speak to the current cannabis class and to meet with our ag team. We will be discussing the creation of an enhanced cannabis educational program likely to be offered next Fall. Specifically, we expect to be focusing on topics such as obtaining hemp seeds from the College of ACES, hemp growing procedures, needed hemp lab equipment, hemp lab activities such as testing hemp for THC content, hemp processing, proper destruction of hemp plants at the end of the school year, etc.
- Official State recognition will position the IVCC Ag program to receive additional financial support from the Illinois cannabis industry.

### 4. Summary

State certification through the IDOA licensing will provide for the IVCC cannabis education program, already doing well, to thrive as it better prepares IVCC Ag graduates for employment and careers in the rapidly emerging cannabis industry in the IVCC District.

**State of Illinois**  
**DEPARTMENT OF AGRICULTURE**  
**Division of Cannabis Regulation**

**Licensee:**

**Illinois Valley Community College**

**Facility Location:**

**815 N. Orlando Smith Rd.  
Oglesby, IL 61348**

**License #:2107150010-CC**

**Issued Date: July 15, 2021**

**Expiration Date: July 14, 2022**

Licensee is hereby authorized to operate under the Community College Cannabis Vocational Pilot Program License as provided in their application and any Illinois Department of Agriculture approved modification and/or alteration at the address above in compliance with the Cannabis Regulation and Tax Act (410 ILCS 705) and associated rules.

**Sherri L. Baker**  
**Bureau Chief, Licensing and Administration**  
**Division of Cannabis Regulation**  
**Illinois Department of Agriculture**

**Sherri** Digitally signed  
by Sherri L.  
Baker  
**L.** Date:  
**Baker** 2021.10.12  
13:35:37 -05'00'

**COMMUNITY COLLEGE CANNABIS  
VOCATIONAL PILOT PROGRAM LICENSE**





**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

815 N. Orlando Smith Road  
Oglesby, IL 61348-9692  
Telephone: 815-224-2720  
Fax: 815-224-3033

# Memorandum

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**To:** Dr. Jerry Corcoran, President

**From:** Bonnie Campbell, Associate Vice President for Academic Affairs *BCC*  
Mark Grzybowski, Vice President for Student Services *MG*  
Dr. Matt Seaton, Vice President for Business Services *MS*

**Date:** November 1, 2021

**Subject:** Spring 2022 HEERF Funds

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This memo is to inform you of additional ways in which HEERF II Funds will be expensed for the end of the Fall 2021 and beginning of the Spring 2022 semesters.

- Anyone, with the exception of IVCC employees, who registers in any number of credit hours for the Spring semester (with the exception of Continuing Ed courses) by 4:30pm on December 20, 2021 will receive a \$100 gift card to the IVCC Bookstore for assistance with purchasing books, materials, and supplies.
- Anyone who registers in at least 6 credit hours for the Spring 2022 term (with the exception of IVCC employees, Continuing Ed only students, and Adult Ed students) will be eligible for an additional award to assist with education related expenses. Students who persist in at least 12 credit hours beyond April 7<sup>th</sup> 2022 will receive \$1,000 and those who persist between 6 – 11 credit hours beyond April 7<sup>th</sup> 2022 will receive \$500. Payments will be made after April 7<sup>th</sup>, 2022.
- All dual credit/dual enrollment tuition and fees will be waived for the Spring 2022 semester.
- Students who enroll and successfully complete a CTE dual credit/dual enrollment course during the Spring 2022 semester will qualify for a tuition waiver equivalent in the amount of 3 credit hours for the Summer or Fall 2022 semesters.

The College recognizes the importance in supporting students throughout the pandemic and is committed to assisting them in the pursuit of achieving their academic and career goals.

**RECOMMENDED FOR STAFF APPOINTMENT**

**2021-2022**

**GENERAL INFORMATION:**

POSITION TO BE FILLED: Special Populations Transition Specialist

NUMBER OF APPLICANTS: 6

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Ms. Campbell, Ms. Escatel, Mr. Koudelka, Dr. Lange, Ms. Seghi

APPLICANT RECOMMENDED:

Crystal Credi

**EDUCATIONAL PREPARATION:**

Lewis University, Romeoville, IL – Graduate Certificate in Higher Education Student Services May 2021; M.A., Organizational Leadership anticipated December 2021

Illinois State University, Normal, IL – B.S., Communication Studies

Illinois Valley Community College, Oglesby, IL – A.A. and A.S.

**EXPERIENCE:**

Illinois Valley Community College, Oglesby, IL – Interim Transition and Completion Specialist and Student Services Administrative Assistant;

Counseling Center Administrative Assistant; Enrollment Services Assistant

OfficeMax (Boise), Peru, IL – Sourcing Specialist

**NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Educational background and demonstrated understanding of position responsibilities and clear passion for the role.
2. Experience working with at risk students; experience working with, and referring students to, on-campus Student Support Services and to local community agencies.
3. Well-rounded approach to working with students utilizing innovative problem-solving techniques with special population, primarily adult students.
4. Personal history of being a first-generation adult student.
5. Knowledge of the community college system, specifically IVCC and the support services of the surrounding communities.

**RECOMMENDED SALARY: \$20.00 per hour, effective January 1, 2022**

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2021-2022**

**GENERAL INFORMATION:**

POSITION TO BE FILLED: Financial Aid Advisor

NUMBER OF APPLICANTS: 3

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Dr. Hart, Mr. Johnson, Ms. Quesse, Ms. Wohrley

APPLICANT RECOMMENDED:

Ashton Linson

**EDUCATIONAL PREPARATION:**

Aurora University, Aurora, IL – B.S., Business Administration; B.A., Sports Management  
Illinois Valley Community College, Oglesby, IL – A.A., Business

**EXPERIENCE:**

Illinois Valley Community College, Oglesby, IL – Enrollment Services Assistant  
Columbus Blue Jackets, Columbus, OH – Ticket Sales Consultant  
Chicago Steel, Geneva, IL – Ticket Sales Intern  
Woodforest National Bank, Montgomery, IL – Retail Banker

**NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:**

1. Bachelor's degree in Business Administration
2. Experience working with Colleague in Admissions and Records
3. Demonstrated knowledge of Excel and other office programs
4. Empathetic approach to working with students
5. Positive reference checks

**RECOMMENDED SALARY: \$15.25 per hour, effective November 8, 2021**

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources

Oct. 10, 2021

Dear Fran,

After much consideration, I have decided to resign my position as administrative assistant for Community Relations. My last day will be Wednesday, Oct. 27.

Nineteen years ago, I was hired as a receptionist/switchboard operator and through the years have learned so much, especially these last seven in this role. Thank you for your guidance, patience, and support.

I'm grateful for the opportunity IVCC has given me and am truly saddened to leave my work family. I wish nothing but the best for you all.

Sincerely,

A handwritten signature in black ink that reads "Carey Burns". The signature is written in a cursive style with a long horizontal flourish extending to the right.

Carey Burns

Terumi Scully  
1810 14<sup>th</sup> Street  
Peru, IL 61354  
815-503-0482  
Scully.k.terumicom@gmail.com

October 10, 2021

Mr. Chris Herman  
Director of Project Success  
Illinois Valley Community College  
815 N. Orlando Road  
Oglesby, IL 61348

Dear Mr. Herman,

I regret to inform you that I am resigning from my position as an Administrative Assistant to Project Success. My last day of employment will be October 29, 2021.

I will be relocating to Wheaton and look forward to the new direction of my career, even though I will miss my work with you and the team.

My appreciation for the opportunity that you have provided me during the last several years as a student and an administrative assistant is beyond words. I have genuinely enjoyed my time being a part of the Project Success team. Thank you for supporting my personal and professional development.

If I can do anything to help ease the transition for the team, please let me know.

I wish you, Project Success, and Illinois Valley Community College all the best.

Sincerely,

Terumi Scully

RECEIVED

OCT 11 2021

HUMAN RESOURCES

**From:** Leslie Hofer  
**Sent:** Tuesday, November 9, 2021 4:12 PM  
**To:** Mark Grzybowski <mark\_grzybowski@ivcc.edu>  
**Cc:** Judy Day <judy\_day@ivcc.edu>  
**Subject:** Brandee Barrosso - Ottawa Center

Mark,

Please be advised that Brandee Barrosso from the Ottawa Center has resigned from her position and wished her the best of luck in her future endeavors.

Regards,

Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources  
Illinois Valley Community College  
815 N. Orlando Smith Road  
Oglesby, Illinois 61348  
Phone: 815-224-0230  
Fax: 815-224-1437



[Click here for an exciting new career at IVCC](#)

**From:** Jayna LeipartGuttilla  
**Sent:** Tuesday, October 19, 2021 9:38 AM  
**To:** Leslie Hofer; Paula Hallock  
**Cc:** Patrice Hess  
**Subject:** Fw: Resignation

Please see below for Liz Small's Letter of Resignation.

Jayna

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**From:** Elizabeth Small <Elizabeth\_Small@ivcc.edu>  
**Sent:** Tuesday, October 19, 2021 9:16 AM  
**To:** Jayna LeipartGuttilla <Jayna\_LeipartGuttilla@ivcc.edu>  
**Subject:** Resignation

I am resigning from my position of Cataloging & Acquisitions Technician at Illinois Valley Community College.

My last day will be Friday, October 29.

I have decided to accept a position with a different company..

I am very grateful for having the opportunity to work with such great co-workers past and present, and everything I have learned in this position.

I will do my best to make my transition out as smooth as possible, and wish everyone here all the best for the future.

Sincerely,  
Elizabeth Small

**From:** Audrey Moreno  
**Sent:** Monday, October 11, 2021 8:42 AM  
**To:** Paula Hallock  
**Cc:** Leslie Hofer; Shane Lange; Thomas Nestler  
**Subject:** FW: Hello Audrey: Will you please commence the process necessary to terminate my employment. The date can be October 15th. I will bring by my keys and badge before that date. Thanks. Great working with you!!

**Good morning.**

**Charles Walker has taken a full time job and is resigning from TDT.  
Certainly a loss for Truck Driving Training as he filled a large role in the program.**

**Please reach out to Charles to let him know what the process to end employment here at IVCC.**

**Thank you.**

**Audrey Moreno**  
**Administrative Assistant**  
**IVCC Truck Driver Training**  
**815-224-0265**  
[audrey\\_moreno@ivcc.edu](mailto:audrey_moreno@ivcc.edu)  
<https://goo.gl/maps/xMX9mKCuXyutqVfcA>

**From:** Charles Walker  
**Sent:** Thursday, October 7, 2021 5:19 PM  
**To:** Audrey Moreno <[Audrey\\_Moreno@ivcc.edu](mailto:Audrey_Moreno@ivcc.edu)>  
**Subject:** Hello Audrey: Will you please commence the process necessary to terminate my employment. The date can be October 15th. I will bring by my keys and badge before that date. Thanks. Great working with you!!

RECEIVED

HUMAN RESOURCES



## MEMO

**DATE:** November 4, 2021  
**TO:** Community College Financial Officers  
**FROM:** Brian Durham, Ed.D., Executive Director  
**SUBJECT:** District extension: audit, publication, credit hours certifications

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Per section 1501.503 of the ICCB system rules, a copy of the annual external audit is to be submitted electronically to ICCB by December 30<sup>th</sup>. The rules permit extensions by approval of the Executive Director, if requested prior to November 15<sup>th</sup>. Credit hour certifications are a component of the audit. Due to a data disruption from a power outage, the ICCB team is working to reconcile all credit hour submissions, and we are unable to issue the certification forms until this process is complete. With the uncertainty regarding the timely availability of credit hour certifications, and approved extensions required in rules by November 15<sup>th</sup>, I am approving an extension for the annual external audit submission for each district until March 31, 2022.

This extension also applies to the requirement for publishing annual financial statements, which are due by December 31<sup>st</sup> and the notification of publication by January 15<sup>th</sup> per section 1501.506. The publication of annual financial statements is extended until March 31, 2022 and the notification of annual publication of financial statements to ICCB is extended until 10 business days after the date of publication.

Districts are encouraged to submit electronic copies of audits, and notifications of publication of annual financial statements as soon as they are available to [ICCB.finance@illinois.gov](mailto:ICCB.finance@illinois.gov). Please direct any questions or concerns to Jennifer Franklin, Deputy Director for Finance & Administration at [ICCB.finance@illinois.gov](mailto:ICCB.finance@illinois.gov).

cc: [ICCB.finance@illinois.gov](mailto:ICCB.finance@illinois.gov)

## **\*NEW\* FLEXIBLE DELIVERY for SELECTED SPRING 2022 IVCC Classes**

IVCC is introducing two new class delivery modes in “flexible” formats for the spring 2022 semester.

**These are in-person or blended classes with virtual meeting and/or flexible attendance options.**

**These classes are not identified in the class schedule. Contact the instructor with questions.**

IVCC still offers in-person, online, virtual class meeting, and blended classes. Visit [www.ivcc.edu/delivery](http://www.ivcc.edu/delivery)

**SUBJECT TO CHANGE. CONSULT WITH AN IVCC COUNSELOR OR FACULTY MEMBER, IF NEEDED.**

### **IP-VCM (In-Person/Virtual Class Meeting)**

*In-Person OR Virtual Class Meeting Classes;  
Attendance Required*

- An in-person or blended class held on campus and online, live (virtual class meeting) **at the same time** as scheduled.
- **Attendance** in-person or **participation** in the class online, live (virtual class meeting) **is required**.
- Students need a webcam and microphone to participate in the virtual class meeting.

#### **SPRING 2022 Classes:**

1. ACT 1010-01 Financial Accounting, Fox
2. ACT 1020-01 Managerial Accounting, Fox
3. ACT 1210-01 Fundamentals of Accounting, Fox
4. ACT 2230-01 Certified Bookkeeping, Fox
5. ANT-1000-01 Introduction to Anthropology, Spanbauer
6. ANT-1002-01 Cultural Anthropology, Spanbauer
7. ECN-1202-01 Fundamentals of Economics, Pretzsch
8. ECN-2002-01 Principles of Microeconomics, Pretzsch
9. ECN-2003-01 Principles of Macroeconomics, Pretzsch
10. ECN-2004-01 Business Statistics, Pretzsch
11. ENG-0900-01 Basic Composition II, Bubb
12. ENG-0900-02 Basic Composition II, Bubb
13. ENG-1001-04 English Composition I, Villarreal
14. ENG-1001-07 English Composition I, Villarreal
15. ENG-1002-07 English Composition II, Villarreal
16. ENG-1002-300 English Composition II, Villarreal
17. HIST-1000-01 History of Western Civilization, Spanbauer
18. HIST-2000-01 US History to 1865, Spanbauer
19. RED-0800-01 Basic Reading I, Bubb
20. RED-0900-01 Basic Reading II, Bubb
21. RED-0900-02 Basic Reading II, Bubb

### **FLEX-ATTEND (Flexible Attendance)**

*In-Person OR Virtual Class Meeting;  
Flexible Attendance and Participation*

- An in-person, on campus class held as scheduled.
- The class **may** also be offered online, live (virtual class meeting) at the same time, **at the instructor's discretion**.
- **Attendance** in-person is **not required**.
- **Participation** in the online, live (virtual class meeting), **if offered, is not required**.
- Students who do not attend/participate in class may be required to, **at the instructor's discretion**:
  - View class video and audio recordings.
  - Log in to the course website **at class time** to contribute to discussion.
  - Log in to the course website **at class time** to take quizzes or tests.
- Students need a webcam and microphone to participate in the online, live (virtual class meeting) if VCM is an option.

#### **SPRING 2022 Classes:**

1. ART-1010-150 Art Survey II, Olson
2. ART-1010-151 Art Survey II, Olson
3. ECE-1000-150 Introduction to Early Childhood Education, Landgraf
4. ECE-2202-150 Curriculum Programming, Landgraf
5. JRN-1002-01 Reporting, Cinotte
6. MTH-0910-01 Foundations of Algebra, M. Black
7. MTH-0920-01 Intermediate Algebra, Foundations of STEM Math, M. Black
8. PSI-1000-01 American National Government, Cook Fesperman
9. PSI-2000-01 International Relations, Cook Fesperman

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.