



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Thursday, June 11, 2020  
Board Room  
6:30 p.m.**

**NOTE:**

**If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.**

## **IVCC'S MISSION STATEMENT**

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

### **BOARD AGENDA ITEMS**

#### **January**

#### **February**

Fiscal Year & Budget Calendar  
Reduction in Force  
Tuition and Fee Review  
Three-year Financial Forecast  
Tenure Recommendations  
ICCTA Award Nominations  
(Alumnus, Student Trustee, Ethical)

#### **March**

Non-tenured Faculty Contracts  
President's Evaluation  
Student Fall Demographic Profile  
ICCTA Award Nominations  
(FT/PT Faculty, Student Essay,  
Business/Industry)

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
Authorization of Continued Payment for  
Standard Operating Expenses  
Semi-annual Review of Closed Session  
Minutes

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Athletic Insurance

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Approval of College Calendar (even years)  
Employee Demographics Report

#### **October**

Authorize Preparation of Levy  
Audit Report  
IVCC Foundation Update

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times  
Semi-annual Review of Closed Session Minutes

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Thursday, June 11, 2020 – 6:30 p.m. – Board Room (C307)**

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The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items – Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 6.1 Approval of Minutes – May 18, 2020 Board Meeting (Pages 1-5)
  - 6.2 Approval of Bills - \$714,202.76
    - 6.2.1 Education Fund - \$540,842.63
    - 6.2.2 Operations & Maintenance Fund - \$47,804.66
    - 6.2.3 Operations & Maintenance (Restricted Fund) - \$99,646.12
    - 6.2.4 Auxiliary Fund - \$15,764.39
    - 6.2.5 Liability, Protection & Settlement Fund - \$10,144.96
  - 6.3 Treasurer's Report (Pages 6-19)
    - 6.3.1 Financial Highlights (Page 7)
    - 6.3.2 Balance Sheet (Pages 8-9)
    - 6.3.3 Summary of FY20 Budget by Fund (Pages 10-15)
    - 6.3.4 Budget to Actual Comparison (Page 16)
    - 6.3.5 Statement of Cash Flows (Page 17)
    - 6.3.6 Investment Status Report (Page 18)
    - 6.3.7 Disbursements - \$5,000 or more (Page 19)
  - 6.4 Purchase Request – Radio Advertising Contracts (Page 20)
7. President's Report
8. Request for Proposal Results – Banking Services (Page 21)

9. Student Athletic & Catastrophic Student Athletic Insurance Renewals (Page 22)
10. LaSalle Power Station Real Property Tax Assessment Settlement Agreement (Page 23)
11. Authorization to Continue Operations for Standard Operating Expenditures (Page 24)
12. Bid Results – Building G AHU Replacement (Pages 25-27)
13. President’s Contract – Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2020 to June 30, 2023 with a salary increase of 2.5 percent for FY2021 providing for an annual salary of \$210,778.00 as well as benefits and other conditions presented in the contract. <http://www.ivcc.edu/board/contracts/> (Page 28)
14. Vice Presidents’ Contracts (Page 29)
  - 14.1 Approve the FY2021 employment contract for Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 5 percent increase for FY2021, resulting in an annualized salary of \$143,552.00 and duties, benefits, and other conditions as outlined in her contract. <http://www.ivcc.edu/board/contracts/>
  - 14.2 Approve the FY2021 employment contract for Dr. Deborah Anderson, Vice President for Academic Affairs, with a 2.5 percent increase for FY2021, resulting in an annualized salary of \$126,015.00 and duties, benefits and other conditions as outlined in her contract. <http://www.ivcc.edu/board/contracts/>
  - 14.3 Approve the FY2021 employment contract for Mark Grzybowski, Vice President for Student Services, with a 2.5 percent increase for FY2021, resulting in an annualized salary of \$92,759.00 and duties, benefits, and other conditions as outlined in his contract. <http://www.ivcc.edu/board/contracts/>
15. Information Items (Pages 30-39)
  - 15.1 Staff Appointment–Thomas Nestler, Truck Driver Training Coordinator (Page 30)
  - 15.2 Staff Resignation–Matthew Phillips, Enrollment Services Assistant (Page 31)
  - 15.3 Staff Resignation–Sarah Tipton, Enrollment Services Assistant (Page 32)
  - 15.4 Staff Resignation–Marie Ortiz, Utility Clerk (Page 33)
  - 15.5 Staff Retirement–Marilyn Lange, Math Tutor/Mathematics Instructor (Page 34)
  - 15.6 Faculty Resignation–Atti Padoan, Spanish/Italian/French Instructor (Pages 35-36)
  - 15.7 Staff Resignation–Jon Murphy, Men’s Basketball Assistant Coach (Page 37)
  - 15.8 Staff Retirement–Dennis Arbuckle, Custodian (Page 38)
  - 15.9 Staff Retirement–Kathy Arbuckle, Custodian (Page 39)
16. Trustee Comment

IVCC Board of Trustees Meeting Agenda

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June 11, 2020

17. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) litigation; and 3) security procedures, school building safety and security
18. Compensation for FY21 – Employees Not Affected by Negotiated Labor Agreement
19. Other
20. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**

**Minutes of Regular Meeting**  
**May 18, 2020**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Monday, May 18, 2020 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Jane E. Goetz, Chair  
Everett J. Solon, Vice Chair

**Members Virtually Present:** Angela M. Stevenson, Secretary  
Amy J. Boyles  
Jay K. McCracken  
David O. Mallery  
Manuel “Tony” Galindo, Student Trustee

**Members Telephonically Present:** Maureen O. Rebholz (joined the meeting at 6:56 p.m.)

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Chris Dunlap, Director of Information Technology

**Others Virtually Present:** Cheryl Roelfsema, Vice President for Business Services and Finance  
Deborah Anderson, Vice President for Academic Affairs  
Mark Grzybowski, Vice President for Student Services  
Bonnie Campbell, Associate Vice President for Academic Affairs  
Walt Zukowski, Attorney

Ms. Goetz informed that it is the custom and practice of the College to record Board meetings and all present were informed that the meeting was being recorded both audio and video.

**APPOINTMENT OF SECRETARY PRO-TEM**

Ms. Goetz appointed Mr. Solon as secretary pro-tem in the physical absence of Ms. Stevenson.

**APPROVAL OF AGENDA**

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the agenda, as presented. Motion passed by voice vote.

## **PUBLIC COMMENT**

Tracy Lee informed that the AFT Local 1810 executive board wanted to publicly acknowledge the unprecedented amount of work involved in a short amount of time undertaken by the faculty in placing the courses online to finish the end of the spring semester. Ms. Lee thanked the faculty for looking after the students with such compassion and thanked the faculty, staff, students, and deans for the role that each played in stepping up to the challenge. Congratulations and appreciation were extended to Matt Klein and his team for the excellent IVCC commencement.

## **CONSENT AGENDA ITEMS**

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – March 12, 2020 Board Meeting; April 22, 2020 Board Planning Committee Meeting; and April 25, 2020 Special Emergency Board Meeting.

### Treasurer's Report

#### Personnel

Approved the stipends for pay periods ending March 28, 2020 and April 11, 2020.

## **PRESIDENT'S REPORT**

Dr. Corcoran began by thanking the incomparable Matthew Kline for all of the work that he put into producing our 2020 Virtual Commencement to be presented on Saturday May 16 at 1:30 p.m. Dr. Corcoran reported that when it first became apparent to all of the community colleges that we were going to need a back-up plan for a traditional commencement, it was comforting to know that we had a person like Matthew who was ready to step up to the plate and work closely with Mark Grzybowski's Student Services team (especially Aseret Loveland and Crystal Credi) and Fran Brolley's staff on something that would make everyone proud, and they, along with our outstanding keynote speaker, Melissa Olivero, have exceeded everyone's expectations in that regard. He added that we had 160 students participate in the program. Dr. Corcoran advised to check it out at the temporary homepage and he thought that everyone would be impressed. Dr. Corcoran extended kudos as well to our Nursing Faculty and staff on the heartfelt YouTube video tribute to this year's nursing students. He noted that he has often stated that our nurse pinning ceremony is one of his favorites of the year so while he will miss it, the video turned out just fine and that is a credit to Julie Hogue and her colleagues. Many of our nursing graduates chose to participate in the virtual commencement. Dr. Corcoran expressed that he was also happy with the way in which the college's faculty, staff and students have handled probably one of the most trying times in IVCC's history this semester beginning with the coronavirus pandemic which led to the direction of Governor Pritzker to close all Illinois community college campuses to the public and move the delivery of instruction to online platforms followed by a cyber-attack on our servers. He noted that you could not make this up! Dr. Corcoran commented that instead of bemoaning our situation, our faculty and staff did everything they could to serve students in new and different ways, and we are still holding out hope that our governor will grant ICCB permission to allow

community colleges a bit of leeway in how to finish up spring semester-student needs, particularly in the career and technical fields, at the same time as we begin the first of two summer sessions on May 26th. Dr. Corcoran added that prior to all of these developments, we were on track for meeting mid-term budgeted credit hours and revenues, and he remained optimistic that our early assumptions for fiscal year 2021 credit hours should be unchanged. Dr. Corcoran noted that community colleges have an excellent reputation for preparing college-bound students to enter the workforce or move on to a four-year college or university. Dr. Corcoran informed that although he loves his alma mater in Champaign, Illinois, the credit-hour cost-difference choice between online and blended instruction at IVCC versus UI/ISU/NIU is seismic and a no-brainer. Dr. Corcoran advised students and parents to think twice about the possibility of starting at a four-year institution in the fall, only to be told to stay home and learn online for the full-cost of tuition. He added that despite the staggering high unemployment rates we are seeing right now this is also a time for the community college system to excel at what we do best in the way of workforce training. Dr. Corcoran advised to think back to what community college record enrollments looked like following the 2007-2008 recession and one cannot help but think we have the opportunity to turn a negative into a positive because of the good people we have employed at IVCC and how we are going to need every one of them to do all that they can for the people in our district who can benefit from what we have to offer in the next fiscal year. Dr. Corcoran noted that Chris Dunlap and his IT staff have been working awfully hard behind the scenes the past few weeks on some challenging IT-server issues that had to be addressed and he hoped that everyone will thank them when the opportunity presents itself as we move forward into the new fiscal year.

**FACULTY APPOINTMENT – RICK PRETZSCH, ECONOMICS INSTRUCTOR**

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the appointment for Rick Pretzsch as Economics Instructor effective August 12, 2020 at Step B-13, an annualized salary of \$64,892 on the 2020-2021 faculty salary schedule. Motion passed by voice vote. Mr. Pretzsch joined the meeting remotely and was welcomed to the college and congratulated by the Board on his appointment.

**FACULTY APPOINTMENT – CHARLES RAIMONDI, ELECTRICITY/ELECTRONICS INSTRUCTOR**

It was moved by Mr. McCracken and seconded by Dr. Boyles to approve the appointment for Charles Raimondi as Electricity and Electronics Instructor effective August 12, 2020 at Step B-13, an annualized salary of \$64,892 on the 2020-2021 faculty salary schedule. Motion passed by voice vote. Mr. Raimondi was present virtually and was welcomed to the college and congratulated by the Board on his appointment.

**BOARD POLICIES**

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the changes to Board Policies: 3.11 – Employment at Will; 3.31 – Discipline; 3.1 – Classification of Employees; 6.7 – Cannabis; 3.22 – Medical Leave/Termination; 3.5 – Certification of Health; and 6.5 – Drug-Free Work Campus, as presented. Motion passed by voice vote.

### **OTTAWA CENTER LEASE AGREEMENT**

It was moved by Ms. Stevenson and seconded by Mr. Solon to approve the three-year lease with the City of Ottawa, as presented. Mr. Mallery noted that while he recognized that the center has provided a convenience for the residents of the eastern part of the district, there is not sufficient evidence to demonstrate that we have increased our market share and that stretching our human and financial resources are warranted. Motion passed by voice vote with Mr. Mallery voting “nay.”

### **APPROVAL OF CANNABIS PRODUCTION CERTIFICATE**

It was moved by Mr. Mallery and seconded by Dr. Boyles to approve the Cannabis Production Certificate, as presented. Mr. Solon inquired if this would in any way impact our federal monies. Dr. Corcoran confirmed that it would not. Motion passed by voice vote.

### **FACULTY RETIREMENT – STEVE ALVIN, HISTORY INSTRUCTOR**

It was moved by Mr. McCracken and seconded by Ms. Stevenson to accept with regret the resignation of Steve Alvin, History Instructor, effective May 31, 2020. Motion passed by voice vote.

### **TRUSTEE COMMENT**

Ms. Goetz congratulated the college administration, faculty and students on the outstanding commencement. It was a wonderful event and beyond what she could have imagined it would be. Special thanks were extended to Matt Klein for his expertise and to Aseret Loveland and Crystal Credi for their assistance. Ms. Stevenson added that the commencement was thoroughly impressive and extremely well done. She thanked all of the speakers for participating with special thanks extended to Tony Galindo for his role in the ceremony and noted that he did a fine job speaking.

### **CLOSED SESSION**

Ms. Goetz requested a motion and a roll call vote at 6:50 p.m. to enter into a closed session to discuss: 1) litigation; 2) collective negotiations; and 3) security procedures, school building safety and security. Motion made by Mr. Solon and seconded by Ms. Stevenson to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried. After a brief break the Board entered closed session at 6:56 p.m.

Motion made by Ms. Stevenson and seconded by Mr. McCracken to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried. The regular meeting resumed at 7:45 p.m.

**POSSIBLE APPROVAL OF AGREEMENT WITH REHMANN TECHNOLOGY SOLUTIONS, LLC**

It was moved by Mr. Solon and seconded by Dr. Rebholz to authorize the administration to approve the Master Services Agreement and related documents with Rehmann Technology Solutions, LLC, as presented. Motion passed by voice vote.

**OTHER**

- Dr. Corcoran directed attention to information items on pages 58-60 of the Board book containing consecutive MOUs with the AFT Local 1810 regarding sick and personal leave related to COVID-19 for Alternative Content/Services Delivery procedures from March 16 through May 15. He noted that the spirit of the MOU with our faculty has been carried out precisely as both parties envisioned and he commended the faculty in doing so and on what they have accomplished under these circumstances in a very professional manner. Also in the information items are the temporary pandemic leave procedures over the same period with our service employees and other non-exempt staff not affected by a labor agreement. Dr. Corcoran noted that the spirit of the arrangement was fulfilled and he is proud of the way that our administrators and support staff worked together in a collaborative way.
- Dr. Corcoran informed that now that the spring term has ended our focus must be on 1) what we can do to boost credit hours in the new fiscal year (beginning with the summer term) and 2) making sure that employees who are working remotely have an approved plan in place with their supervisors on what will be the expected deliverables from each situation when and if any support staff or administrators are working temporarily from remote locations. Dr. Corcoran noted that his hope is that the stay-at-home executive order will end at the end of May and people can come back to work to do the job for which they were hired, while still practicing all of the CDC guidelines such as social distancing, Personal Protective Equipment such as face masks and gloves, deep cleaning, go home if a person is sick rules, staggering shifts and breaks and so forth. Dr. Corcoran informed that Leslie Hofer, Director of Human Services, has set a meeting to talk with supervisors about this tomorrow so that everyone is on the same page going forward.

**ADJOURNMENT**

Ms. Goetz declared the meeting adjourned at 7:52 p.m.

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Jane E. Goetz, Board Chair

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Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MAY 2020

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Kathy Ross  
Controller

## FINANCIAL HIGHLIGHTS – May 2020

### Revenues

- The State budget for FY2020 has not been reduced, however, the State Comptroller, Susanna Mendoza, warns that payments will be late. Even before the Covid-19 pandemic, the State had a backlog of \$7 billion in unpaid bills. The FY2021 budget for community colleges is at the FY2020 level,
- For most counties the property tax payment due dates are not changing but taxpayers will not be charged interest on the first installment amount if the total tax is paid by the second payment date. LaSalle County, our largest county, announced their real estate tax bills will be mailed later than usual this year. Fortunately, IVCC has cash reserves to cover expenses while waiting for both tax payments and state funding.
- As of June 1, the headcount for summer semester was 768, which is 245 students less than at the same point in time last year. Credit hours for summer 2020 are 3,989, a decrease of 892 credit hours, or 22.4 percent from one year ago. Traditional credit hours are down by 15.2 percent. The start date for summer classes is June 10 versus a start date in 2019 of May 20. The later start date combined with a period when we could not register students has contributed to the lower enrollments as of this date.

It is too early to compare fall 2020 enrollments at this point.

### Expenses

- Expenses for FY2020 have been well within the budget parameters. Information Technology (IT) expenses will be high but we should not exceed our total budget for FY2020.
- All major IT functions have been restored. The IT staff continues to work on restoring files and services. In this rebuilding phase many improvements that were scheduled to be done over the next year have been accomplished such as moving staff email to Office 365, finishing the installation of Windows 10 on every computer, and moving our website to a cloud-hosted environment. Rehmann finished securing and rebuilding our system approximately May 8 after which Ferrilli has continued to work with us and fully restoring our ERP, Ellucian's Colleague.

### Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – bids are presented for approval.
- Building F Air Handling Units Replacement – work started on May 18.
- Building J Exhaust System Upgrades – project is underway.
- Building G Bleacher Replacement – bleachers were delivered June 3 and 4 for installation.

### Other Projects

- Agriculture Complex Phase I – exterior walls are up and roof is being installed. Substantial completion is scheduled for June 30.
- Agriculture Complex Phase II – submitted Resource Allocation Management Plan (RAMP) to ICCB.
- Roadway and Parking Lot Resealing Project – construction is scheduled for fall 2020.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 May 31, 2020  
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debts</b>								
Cash and cash equivalents	\$ (38,010)	\$ 2,815,867	\$ 699,781	\$ 88,721	\$ 635,454	\$ -		
Investments	10,345,671	8,725,393	143,560	248,000	297,486	-		19,760,110
Receivables								
Property Taxes	9,490,779	2,460,262	-	-	-	-		11,951,041
Governmental claims	-	-	-	-	-	-		-
Tuition and fees	1,113,680	-	-	197,432	-	-		1,311,112
Due from other funds	3,288,980	40,000	-	126,674	8,101	-		3,463,755
Due to/from student groups					242,264			242,264
Bookstore inventories				550,474	-	-		550,474
Other assets	114,374	51,381	2,554	571	-	-		168,880
Deferred Outflows	-	-	-	-	-	-	361,295	361,295
Fixed assets - net	-	-	-	30,380	-	59,879,059		59,909,439
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-		-
Amount to be provided to retire debt	-	-	-	-	-	-	13,438,349	13,438,349
<b>Total assets and deferred outflows</b>	<b>\$ 24,315,474</b>	<b>\$ 14,092,903</b>	<b>\$ 845,895</b>	<b>\$ 1,242,252</b>	<b>\$ 1,183,305</b>	<b>\$ 59,879,059</b>	<b>\$ 13,799,644</b>	<b>\$ 115,358,532</b>

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**Illinois Valley Community College District No. 513**  
**Combined Balance Sheet**  
**All Fund Types and Account Groups**  
**May 31, 2020**  
**Unaudited**

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	104,035	-	-	11,616	203,836	-	-	319,487
Accrued salaries & benefits	1,564,945	18,925	-	14,206	-	-	-	1,598,076
Post-retirement benefits & other	132,541	-	-	-	-	-	-	132,541
Unclaimed property	167	-	-	-	27	-	-	194
Due to other funds	183,746	2,300,567	-	-	979,442	-	-	3,463,755
Due to student groups/deposits	56,749	-	-	35	-	-	-	56,784
Deferred inflows								-
Property taxes	4,745,390	1,230,132	-	-	-	-	-	5,975,522
Tuition and fees	1,085,739	-	-	39,263	-	-	-	1,125,002
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	1,930,561	-
OPEB long term debt	-	-	-	-	-	-	11,869,083	11,869,083
<b>Total Liabilities</b>	<b>7,873,312</b>	<b>3,549,624</b>	<b>-</b>	<b>65,120</b>	<b>1,183,305</b>	<b>-</b>	<b>13,799,644</b>	<b>26,471,005</b>
<b>Net Position/Net Assets</b>								
Net investment in general fixed assets	-	-	-	-	-	59,879,059	-	59,879,059
Fund balance								-
Reserved for restricted purposes	-	10,543,279	-	-	-	-	-	10,543,279
Reserved for debt service	-	-	845,895	-	-	-	-	845,895
Unreserved	16,442,162	-	-	1,177,132	-	-	-	17,619,294
<b>Total liabilities and net position</b>	<b>\$ 24,315,474</b>	<b>\$ 14,092,903</b>	<b>\$ 845,895</b>	<b>\$ 1,242,252</b>	<b>\$ 1,183,305</b>	<b>\$ 59,879,059</b>	<b>\$ 13,799,644</b>	<b>\$ 115,358,532</b>

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**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2020 Revenues & Expenditures by Fund**  
**For the eleven months ended May 31, 2020**  
**Unaudited**

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 8,209,880	\$ 8,171,282	99.5%	\$ 8,153,847	\$ 8,006,010	101.8%
Corporate Personal Property Replacement Tax	905,250	939,566	103.8%	851,292	1,065,000	79.9%
Tax Increment Financing Distributions	387,250	401,521	103.7%	368,902	370,000	99.7%
Total Local Government	<u>9,502,380</u>	<u>9,512,369</u>	100.1%	<u>9,374,041</u>	<u>9,441,010</u>	99.3%
State Government:						
ICCB Credit Hour Grant	1,568,250	1,602,969	102.2%	1,581,880	1,301,458	121.5%
Equalization Grant	50,000	29,167	58.3%	45,837	50,000	91.7%
Career/Technical Education Formula Grant	200,000	208,440	104.2%	209,360	200,000	104.7%
Other	-	-		-	-	
Total Statement Government	<u>1,818,250</u>	<u>1,840,576</u>	101.2%	<u>1,837,077</u>	<u>1,551,458</u>	118.4%
Federal Government						
PELL Administrative Fees	7,325	255	3.5%	6,085	7,300	83.4%
Total Federal Government	<u>7,325</u>	<u>255</u>	3.5%	<u>6,085</u>	<u>7,300</u>	83.4%
Student Tuition and Fees:						
Tuition	6,886,576	6,480,058	94.1%	6,788,352	6,925,880	98.0%
Fees	877,300	817,011	93.1%	830,174	862,025	96.3%
Total Tuition and Fees	<u>7,763,876</u>	<u>7,297,069</u>	94.0%	<u>7,618,526</u>	<u>7,787,905</u>	97.8%
Other Sources:						
Public Service Revenue	287,450	209,413	72.9%	293,264	287,000	102.2%
Other Sources:	233,839	175,055	74.9%	235,747	132,317	178.2%
Total Other Sources	<u>521,289</u>	<u>384,468</u>	73.8%	<u>529,011</u>	<u>419,317</u>	126.2%
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>\$ 19,613,120</u>	<u>\$ 19,034,737</u>	97.1%	<u>\$ 19,364,740</u>	<u>\$ 19,206,990</u>	100.8%
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 8,192,913	\$ 6,968,223	85.1%	\$ 7,405,409	\$ 8,122,944	91.2%
Employee Benefits	1,822,252	1,571,512	86.2%	1,665,771	1,760,576	94.6%
Contractual Services	161,549	76,759	47.5%	94,589	121,005	78.2%
Materials & Supplies	429,721	252,940	58.9%	277,424	412,513	67.3%
Conference & Meeting	142,376	45,425	31.9%	54,654	110,606	49.4%
Fixed Charges	189,000	168,489	89.1%	163,943	190,000	86.3%
Capital Outlay	-	-		-	-	
Other	-	-		-	-	
Total Instruction	<u>10,937,811</u>	<u>9,083,348</u>	83.0%	<u>9,661,790</u>	<u>10,717,644</u>	90.1%

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Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2020 Revenues & Expenditures by Fund  
 For the eleven months ended May 31, 2020  
 Unaudited

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>Academic Support:</b>						
Salaries	982,326	816,571	83.1%	768,057	926,210	82.9%
Employee Benefits	172,141	160,187	93.1%	148,790	138,002	107.8%
Contractual Services	191,657	147,063	76.7%	160,388	191,650	83.7%
Materials & Supplies	278,128	158,673	57.1%	161,368	270,926	59.6%
Conference & Meeting	16,955	6,707	39.6%	9,592	14,175	67.7%
Utilities	25,650	25,875	100.9%	19,350	24,665	78.5%
Capital Outlay	-	-		92,477	115,000	80.4%
Other	-	-		-	-	
<b>Total Academic Support</b>	<b>1,666,857</b>	<b>1,315,076</b>	<b>78.9%</b>	<b>1,360,022</b>	<b>1,680,628</b>	<b>80.9%</b>
<b>Student Services:</b>						
Salaries	1,293,469	1,105,468	85.5%	1,174,080	1,308,889	89.7%
Employee Benefits	366,444	324,988	88.7%	343,540	342,482	100.3%
Contractual Services	22,778	84,212	369.7%	13,461	18,288	73.6%
Materials & Supplies	68,187	46,443	68.1%	53,244	69,552	76.6%
Conference & Meeting	45,075	16,815	37.3%	21,077	33,683	62.6%
Utilities	-	852		-	-	
<b>Total Student Services</b>	<b>1,795,953</b>	<b>1,578,778</b>	<b>87.9%</b>	<b>1,605,402</b>	<b>1,772,894</b>	<b>90.6%</b>
<b>Public Services/Continuing Education:</b>						
Salaries	367,282	294,844	80.3%	348,514	343,940	101.3%
Employee Benefits	80,616	74,636	92.6%	77,993	75,574	103.2%
Contractual Services	248,250	153,002	61.6%	239,543	209,000	114.6%
Materials & Supplies	89,250	58,707	65.8%	74,882	92,100	81.3%
Conference & Meeting	20,550	5,022	24.4%	12,785	19,950	64.1%
Other	200	-	0.0%	195	200	97.5%
<b>Total Public Services/Continuing Education</b>	<b>806,148</b>	<b>586,211</b>	<b>72.7%</b>	<b>753,912</b>	<b>740,764</b>	<b>101.8%</b>
<b>Institutional Support:</b>						
Salaries	1,804,720	1,475,584	81.8%	1,588,434	1,737,749	91.4%
Employee Benefits	673,288	617,178	91.7%	663,316	685,412	96.8%
Contractual Services	634,007	441,909	69.7%	483,408	609,340	79.3%
Materials & Supplies	429,645	311,008	72.4%	344,025	405,704	84.8%
Conference & Meeting	68,285	20,681	30.3%	42,773	62,755	68.2%
Utilities	26,050	9,315	35.8%	8,018	26,200	30.6%
Capital Outlay	25,875	-	0.0%	92,477	173,500	53.3%
Other	15,550	(80)	-0.5%	1,999	9,400	21.3%
Provision for Contingency	156,931	-	0.0%	-	-	
<b>Total Institutional Support</b>	<b>3,834,351</b>	<b>2,875,595</b>	<b>75.0%</b>	<b>3,224,450</b>	<b>3,710,060</b>	<b>86.9%</b>
Scholarships, Grants and Waivers	577,000	474,400	82.2%	459,281	546,000	84.1%
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<b>\$ 19,618,120</b>	<b>\$ 15,327,197</b>	<b>78.1%</b>	<b>\$ 16,310,945</b>	<b>\$ 19,167,990</b>	<b>85.1%</b>
<b>INTERFUND TRANSFERS - NET</b>	<b>\$ 5,000</b>	<b>\$ (10,000)</b>	<b>-200.0%</b>	<b>\$ 5,000</b>	<b>\$ (250,000)</b>	<b>-2.0%</b>

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**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2020 Revenues & Expenditures by Fund**  
**For the eleven months ended May 31, 2020**  
**Unaudited**

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,307,306	\$ 1,301,797	99.6%	\$ 1,284,479	\$ 1,243,160	103.3%
Corporate Personal Property Replacement Tax	230,000	165,805	72.1%	150,228	190,000	79.1%
Tax Increment Financing Disbursements	130,000	133,636	102.8%	122,902	122,000	100.7%
Total Local Government	<u>1,667,306</u>	<u>1,601,238</u>	96.0%	<u>1,557,609</u>	<u>1,555,163</u>	100.2%
State Government:						
ICCB Credit Hour Grant	276,750	275,162	99.4%	270,426	228,542	118.3%
Total State Government	<u>276,750</u>	<u>275,162</u>	99.4%	<u>270,426</u>	<u>228,542</u>	118.3%
Student Tuition and Fees						
Tuition	535,702	516,812	96.5%	530,582	728,480	72.8%
Total Tuition and Fees	<u>535,702</u>	<u>516,812</u>	96.5%	<u>530,582</u>	<u>728,480</u>	72.8%
Other Sources:						
Facilities Revenue	138,941	116,875	84.1%	124,288	138,941	89.5%
Investment Revenue	45,000	40,173	89.3%	51,834	16,000	324.0%
Other	2,500	2,129	85.2%	3,474	2,500	139.0%
Total Other Sources	<u>186,441</u>	<u>159,177</u>	85.4%	<u>179,596</u>	<u>157,441</u>	114.1%
<b>TOTAL OPERATIONS &amp; MAINTENANCE REVENUES</b>	<b>\$ 2,666,199</b>	<b>\$ 2,552,389</b>	<b>95.7%</b>	<b>\$ 2,538,213</b>	<b>\$ 2,669,626</b>	<b>95.1%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>						
Operations & Maintenance of Plant:						
Salaries	968,783	802,242	82.8%	835,957	935,842	89.3%
Employee Benefits	326,311	265,443	81.3%	307,037	316,108	97.1%
Contractual Services	169,400	55,681	32.9%	132,748	219,000	60.6%
Materials & Supplies	277,787	123,130	44.3%	193,355	291,970	66.2%
Conference & Meeting	5,675	412	7.3%	170	5,675	3.0%
Fixed Charges	68,250	61,858	90.6%	79,557	64,500	123.3%
Utilities	762,600	447,886	58.7%	577,760	752,500	76.8%
Capital Outlay	84,000	17,350	20.7%	111,970	83,000	134.9%
Other	(63,000)	-	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,599,806</u>	<u>1,774,002</u>	68.2%	<u>2,238,554</u>	<u>2,605,595</u>	85.9%
Institutional Support:						
Salaries	45,186	31,604	69.9%	40,773	44,278	92.1%
Employee Benefits	11,846	6,940	58.6%	11,543	11,865	97.3%
Contractual Services	2,491	-	0.0%	2,491	720	346.0%
Materials & Supplies	3,050	2,073	68.0%	2,215	2,955	75.0%
Fixed Charges	3,820	3,688	96.5%	3,688	4,210	87.6%
Other	-	-	-	-	-	-
Total Institutional Support	<u>66,393</u>	<u>44,305</u>	66.7%	<u>60,710</u>	<u>64,028</u>	94.8%
<b>TOTAL OPERATIONS &amp; MAINTENANCE EXPENDITURES</b>	<b>\$ 2,666,199</b>	<b>\$ 1,818,307</b>	<b>68.2%</b>	<b>\$ 2,299,264</b>	<b>\$ 2,669,623</b>	<b>86.1%</b>

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**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2020 Revenues & Expenditures by Fund**  
**For the eleven months ended May 31, 2020**  
**Unaudited**

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources:						
Current Taxes	1,518,973	1,432,586	94.3%	1504942	1,488,019	101.1%
State Government Sources	-	-		-	-	
Investment Revenue	65,000	56,150	86.4%	101,315	32,500	311.7%
Other	-	-		141,169	250,000	56.5%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>\$ 1,583,973</b>	<b>\$ 1,488,736</b>	<b>94.0%</b>	<b>\$ 1,747,426</b>	<b>\$ 1,770,519</b>	<b>98.7%</b>
<b>OPERATIONS &amp; MAINTENANCE FUND RESTRICTED EXPENDITURES</b>						
Contractual Services	\$ -	\$ -		\$ 3,716	\$ -	
Fixed Charges	-	-		0	-	
Capital Outlay	1,500,000	1,351,583	90.1%	1,677,711	3,656,726	45.9%
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>\$ 1,500,000</b>	<b>\$ 1,351,583</b>	<b>90.1%</b>	<b>\$ 1,681,427</b>	<b>\$ 3,656,726</b>	<b>46.0%</b>
<b>DEBT SERVICE FUND</b>						
Investment Revenue	\$ 3,600	\$ 15,218	422.7%	\$ 10,988	\$ 1,600	686.8%
<b>TOTAL DEBT SERVICE FUND REVENUES</b>	<b>\$ 3,600</b>	<b>\$ 15,218</b>	<b>422.7%</b>	<b>\$ 10,988</b>	<b>\$ 1,600</b>	<b>686.8%</b>
<b>TOTAL DEBT SERVICE FUND EXPENDITURES</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	
<b>AUXILIARY ENTERPRISES FUND REVENUE</b>						
Service Fees	\$ 1,664,665	\$ 1,312,344	78.8%	\$ 1,517,961	\$ 1,801,765	84.2%
Investment Revenue	8,000	3,047	38.1%	6,250	3,940	158.6%
Other Revenue	4,500	7,726	171.7%	7,358	4,500	163.5%
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>\$ 1,677,165</b>	<b>\$ 1,323,117</b>	<b>78.9%</b>	<b>\$ 1,531,569</b>	<b>\$ 1,810,205</b>	<b>84.6%</b>
<b>AUXILIARY ENTERPRISES FUND EXPENSES</b>						
Salaries	\$ 352,435	\$ 262,032	74.3%	\$ 293,516	\$ 313,439	93.6%
Employee Benefits	70,612	79,216	112.2%	60,814	67,816	89.7%
Contractual Services	66,198	52,541	79.4%	54,736	64,831	84.4%
Materials & Supplies	1,291,728	1,015,602	78.6%	1,205,106	1,442,162	83.6%
Conference & Meeting	22,951	17,954	78.2%	19,481	26,583	73.3%
Fixed Charges	49,700	48,071	96.7%	38,144	51,300	74.4%
Capital Outlay/Depreciation	1,322	6,070	459.2%	-	1,322	0.0%
Other	103,000	1,500	1.5%	1,500	103,000	1.5%
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>\$ 1,957,946</b>	<b>\$ 1,482,986</b>	<b>75.7%</b>	<b>\$ 1,673,297</b>	<b>\$ 2,070,453</b>	<b>80.8%</b>
<b>AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ 61,414</b>		<b>\$ 61,414</b>	<b>\$ (198,586)</b>	<b>-30.9%</b>

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**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2020 Revenues & Expenditures by Fund**  
**For the eleven months ended May 31, 2020**  
**Unaudited**

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>RESTRICTED PURPOSE FUND REVENUES</b>						
State Government Sources	\$ 285,285	\$ 196,581	68.9%	\$ 193,882	\$ 280,032	69.2%
Federal Government Sources	4,951,874	4,136,347	83.5%	4,328,630	4,876,221	88.8%
Nongovernmental Gifts or Grants	36,700	32,900	89.6%	136,227	85,000	160.3%
Other Revenue	-	2,356		4,861	3,500	138.9%
<b>TOTAL RESTRICTED PURPOSE FUND REVENUES</b>	<b>\$ 5,273,859</b>	<b>\$ 4,368,184</b>	<b>82.8%</b>	<b>\$ 4,663,600</b>	<b>\$ 5,244,753</b>	<b>88.9%</b>
<b>RESTRICTED PURPOSE FUND EXPENDITURES</b>						
Instruction:						
Salaries	\$ 426,869	\$ 309,307	72.5%	\$ 346,827	\$ 375,521	92.4%
Employee Benefits	141,592	101,262	71.5%	117,261	144,268	81.3%
Contractual Services	23,293	33,114	142.2%	33,252	25,090	132.5%
Materials & Supplies	39,765	45,700	114.9%	78,151	110,679	70.6%
Conference & Meeting	41,065	20,834	50.7%	27,271	34,409	79.3%
Utilities	949	446	47.0%	1,370	1,250	109.6%
Capital Outlay	22,000	198,662	903.0%	77,830	-	
Other	-	-		-	-	
<b>Total Instruction</b>	<b>695,533</b>	<b>709,325</b>	<b>102.0%</b>	<b>681,962</b>	<b>691,217</b>	<b>98.7%</b>
Student Services:						
Salaries	\$ 198,634	\$ 166,957	84.1%	\$ 178,317	\$ 192,097	92.8%
Employee Benefits	69,755	59,430	85.2%	62,356	71,188	87.6%
Contractual Services	6,000	6,016	100.3%	5,460	3,500	156.0%
Materials & Supplies	9,330	5,965	63.9%	17,275	5,787	298.5%
Conference & Meeting	9,300	4,794	51.5%	8,271	6,500	127.2%
Capital Outlay	-	-		5,550	-	
Tuition Waivers (TRIO Grant)	25,873	18,200	70.3%	33,600	20,000	168.0%
<b>Total Student Services</b>	<b>318,892</b>	<b>261,362</b>	<b>82.0%</b>	<b>310,829</b>	<b>299,072</b>	<b>103.9%</b>
Institutional Support:						
Salaries (Federal Work Study)	94,035	89,588	95.3%	92,134	95,683	96.3%
SURS on-behalf	-	-		-	-	
<b>Total Institutional Support</b>	<b>94,035</b>	<b>89,588</b>	<b>95.3%</b>	<b>92,134</b>	<b>95,683</b>	<b>96.3%</b>
Student Grants and Waivers (PELL & SEOG)	4,170,699	3,747,052	89.8%	3,760,951	4,165,281	90.3%
<b>TOTAL RESTRICTED PURPOSE FUND EXPENDITURES</b>	<b>\$ 5,279,159</b>	<b>\$ 4,807,327</b>	<b>91.1%</b>	<b>\$ 4,845,876</b>	<b>\$ 5,251,253</b>	<b>92.3%</b>
<b>RESTRICTED INTERFUND TRANSFERS - NET</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>100.0%</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>	<b>100.0%</b>
<b>WORKING CASH FUND REVENUES</b>						
Investment Revenue	\$ 70,000	\$ 75,524	107.9%	\$ 110,032	\$ 35,000	314.4%
<b>WORKING CASH INTERFUND TRANSFERS - NET</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	

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**Illinois Valley Community College District No. 513**  
**Summary of Fiscal Year 2020 Revenues & Expenditures by Fund**  
**For the eleven months ended May 31, 2020**  
**Unaudited**

	Annual Budget FY2020	5/31/2020	91.7%	5/31/2019	Annual Budget FY2019	91.7%
<b>AUDIT FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 38,150	\$ 37,093	97.2%	37,210	\$ 37,928	98.1%
Investment Revenue	100	150	150.0%	127	80	158.8%
<b>TOTAL AUDIT FUND REVENUES</b>	<b>38,250</b>	<b>37,243</b>	<b>97.4%</b>	<b>37,337</b>	<b>38,008</b>	<b>98.2%</b>
<b>AUDIT FUND EXPENDITURES</b>						
Contractual Services	38,150	36,150	94.8%	34,800	37,300	93.3%
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<b>\$ 38,150</b>	<b>\$ 36,150</b>	<b>94.8%</b>	<b>\$ 34,800</b>	<b>\$ 37,300</b>	<b>93.3%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>						
Local Government Sources:						
Current Taxes	\$ 1,136,999	\$ 985,957	86.7%	\$ 767,477	\$ 826,509	92.9%
Investment Revenue	2,000	1,195	59.8%	2,715	6,000	45.3%
Other Revenue	-	-		-	-	
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUE</b>	<b>1,138,999</b>	<b>987,152</b>	<b>86.7%</b>	<b>\$ 770,192</b>	<b>\$ 832,509</b>	<b>92.5%</b>
<b>LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>						
Student Services:						
Salaries	111,403	53,107	47.7%	81,729	102,355	79.8%
Employee Benefits	26,762	24,107	90.1%	27,038	26,286	102.9%
Contractual Services	23,000	8,650	37.6%	2,495	22,500	11.1%
Materials & Supplies	400	250	62.5%	505	650	77.7%
Total Student Services	<u>161,565</u>	<u>86,114</u>	<u>53.3%</u>	<u>111,767</u>	<u>151,791</u>	<u>73.6%</u>
Operations & Maintenance of Plant:						
Contractual Services	547,500	320,085	58.5%	403,222	502,800	80.2%
Materials & Supplies	150	149	99.3%	165	200	82.5%
Utilities	425	267	62.8%	509	450	113.1%
Total Operations & Maintenance of Plant	<u>548,075</u>	<u>320,501</u>	<u>58.5%</u>	<u>403,896</u>	<u>503,450</u>	<u>80.2%</u>
Institutional Support:						
Salaries	70,825	59,215	83.6%	63,776	68,917	92.5%
Employee Benefits	202,997	12,547	6.2%	13,234	214,823	6.2%
Contractual Services	34,000	54,678	160.8%	36,962	40,500	91.3%
Materials & Supplies	4,700	1,966	41.8%	-	5,000	0.0%
Conference & Meeting	5,200	-	0.0%	-	500	0.0%
Fixed Charges	275,500	253,942	92.2%	259,810	297,000	87.5%
Total Institutional Support	<u>593,222</u>	<u>382,348</u>	<u>64.5%</u>	<u>373,782</u>	<u>626,740</u>	<u>59.6%</u>
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND EXPENDITURES</b>	<b>\$ 1,302,862</b>	<b>\$ 788,963</b>	<b>60.6%</b>	<b>\$ 889,445</b>	<b>\$ 1,281,981</b>	<b>69.4%</b>

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**Illinois Valley Community College District No. 513**  
**Fiscal Year 2020 Budget to Actual Comparison**  
**All Funds - By Budget Officer**  
**as of May 31, 2020**  
**Unaudited**

<b>Department</b>	<b>Annual Budget FY2020</b>	<b>Actual FY2020</b>	<b>Actual/ Budget 91.7%</b>
President	356,966	295,334	82.7%
Board of Trustees	14,825	13,344	90.0%
Community Relations	422,032	336,426	79.7%
Continuing Education	825,541	586,212	71.0%
Facilities	4,099,806	3,293,886	80.3%
Information Technologies	2,030,378	1,503,166	74.0%
Academic Affairs	231,727	174,294	75.2%
Academic Affairs (AVPCE)	700,194	568,763	81.2%
Adult Education	467,386	379,011	81.1%
Learning Resources	1,323,809	1,057,176	79.9%
Workforce Development Division	2,265,590	1,902,311	84.0%
Natural Sciences & Business Division	3,198,400	2,680,442	83.8%
Humanities & Fine Arts/Social Science Division	3,226,936	2,650,923	82.1%
Health Professions Division	1,823,278	1,509,861	82.8%
Admissions & Records	360,719	350,008	97.0%
Counseling	543,087	469,473	86.4%
Student Services	281,511	293,790	104.4%
Financial Aid	4,666,455	4,129,022	88.5%
Career Services	41,825	30,303	72.5%
Athletics	306,602	251,828	82.1%
TRiO (Student Success Grant)	318,892	261,362	82.0%
Campus Security	545,575	317,211	58.1%
Business Services/General Institution	1,052,321	837,785	79.6%
Risk Management	595,722	385,638	64.7%
Tuition Waivers	577,000	474,400	82.2%
Purchasing	120,078	103,134	85.9%
Human Resources	134,113	103,415	77.1%
Bookstore	1,508,000	1,120,245	74.3%
Shipping & Receiving	66,393	44,305	66.7%
Copy Center	100,344	75,656	75.4%
<b>Total FY20 Expenditures</b>	<b>32,205,505</b>	<b>26,198,724</b>	<b>81.3%</b>

OK

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended May 31,2020**

	EDUCATION	OP/MAINT.	OP/MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 825,290.11	\$ 364,416.17	\$ 809,447.79	\$ 699,621.72	\$ (62,774.18)	\$ (501,512.63)	\$ 516,148.03	\$ 16,895.49	\$ (233,344.17)	\$ 182,983.94	\$ 2,617,172.27
Total Receipts	224,137.41	-	-	-	-	-	-	-	-	-	224,137.41
Total Cash	1,049,427.52	364,416.17	809,447.79	699,621.72	(62,774.18)	(501,512.63)	516,148.03	16,895.49	(233,344.17)	182,983.94	2,841,309.68
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(1,037,058.61)	(150,604.66)	(99,646.12)	-	(48,111.80)	(66,490.00)	-	-	(24,044.96)	-	(1,425,956.15)
ACCOUNT BALANCE	12,368.91	213,811.51	709,801.67	699,621.72	(110,885.98)	(568,002.63)	516,148.03	16,895.49	(257,389.13)	182,983.94	1,415,353.53
Deposits in Transit	(22,684.60)										(22,684.60)
Outstanding Checks	254,043.04										254,043.04
BANK BALANCE	243,727.35	213,811.51	709,801.67	699,621.72	(110,885.98)	(568,002.63)	516,148.03	16,895.49	(257,389.13)	182,983.94	1,646,711.97
Certificates of Deposit	-	-	2,204,020.00	-	248,000.00	-	3,367,000.00	-	100,000.00	-	5,919,020.00
Illinois Funds	6,610,661.45	2,748,728.95	806,281.75	143,767.39	-	88,298.26	954,985.08	-	-	297,486.20	11,650,209.08
Bldg Reserve-ILL Fund			460,353.81								460,353.81
Total Investment	\$ 6,610,661.45	\$ 2,748,728.95	\$ 3,470,655.56	\$ 143,767.39	\$ 248,000.00	\$ 88,298.26	\$ 4,321,985.08	\$ -	\$ 100,000.00	\$ 297,486.20	\$ 18,029,582.89

LaSalle State Bank      \$ 83,902.43  
Midland States Bank    1,562,809.54  
\$ 1,646,711.97

Respectfully Submitted,

  
Kathy Ross  
Controller

Illinois Valley Community College  
Investment Status Report  
May 31, 2020

Funds												
<u>Maturity Date</u>	<u>Education</u>	<u>Operations &amp; Maintenance</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Interest</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate #</u>
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
7/17/2020			204,020					204,020	HNB	2.48%	2.50%	600092-1002
10/26/2020			1,000,000					1,000,000	MB	2.25%	2.26%	17050
11/7/2020						150,000		150,000	MB	2.25%	2.26%	15192
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/15/2022						245,000		245,000	MBS	0.70%	0.70%	JP Morgan Chase
11/22/2022						245,000		245,000	MBS	0.55%	0.55%	BMO Harris Bank
11/23/2022			1,000,000					1,000,000	MB	2.65%	2.67%	17012
11/23/2022							100,000	100,000	MB	2.65%	2.67%	17013
6/16/2023						245,000		245,000	MBS	0.70%	0.70%	Texas Exchange Bank
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
<b>Total CDs</b>	-	-	<b>2,204,020</b>	-	<b>248,000</b>	<b>3,367,000</b>	<b>100,000</b>	<b>5,919,020</b>				

18

CB Commerce Bank  
HNB Hometown National Bank  
MB Marseilles Bank  
MBS Multi-Bank Securities, Inc.

**Illinois Valley Community College  
\$5,000 and over Disbursements  
for the period May 1- May 31, 2020**

	<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Payee</b>	<b>Check Amount</b>	<b>Description</b>
	ACH	5/14/2020		Prudential	\$ 5,432.00	Life Insurance- May
	ACH	5/14/2020		CCHC	263,407.23	Health Insurance- May
	ACH	5/14/2020		Internal Revenue Service	62,297.28	5/14/20 Payroll
	ACH	5/14/2020		Illinois Department of Revenue	22,464.87	5/14/20 Payroll
	ACH	5/14/2020		Valic	13,327.54	5/14/20 Payroll
	ACH	5/28/2020		Prudential	5,432.00	Life Insurance- June
	ACH	5/28/2020		Internal Revenue Service	60,050.35	5/28/20 Payroll
	ACH	5/28/2020		Illinois Department of Revenue	21,609.33	5/28/20 Payroll
	ACH	5/28/2020		Valic	13,327.54	5/28/20 Payroll
	756150	5/29/2020		Carroll Seating Company, Inc.	18,900.00	Bleacher Replacement*
	756151	5/29/2020		CenterPoint Energy Services, Inc.	10,113.25	Natural Gas (12/1/19-3/31/20)
	756156	5/29/2020		Constellation NewEnergy, Inc.	21,259.42	Natural Gas (3/12-4/10/20)
	756170	5/29/2020		G4S Secure Solutions	9,920.96	Secuirty (3/30-4/12/20)
	756184	5/29/2020		John's Service & Sales Inc.	78,637.50	Building F AHU/ Building J Exhaust work*
19	756216	5/29/2020		The Radio Group	<u>11,460.00</u>	Advertising
				<b>Total</b>	<b>\$ 617,639.27</b>	

\*Protection, Health & Safety Project

**Purchase Request – Radio Advertising Contracts**

Each year Community Relations and Marketing enters into several one-year radio advertising contracts. The payments are expended monthly. The contracts for FY2021 which require Board approval are listed below:

- Studstill Media – Peru, Illinois - **\$19,980**  
Includes advertising on Q 97.7, 100.9 FM Rocks and WAL5102 stations.
- Starved Rock Media – Oglesby, Illinois - **\$15,600**  
Includes advertising on 96.5 The Wolf and 99.3 WAJK stations.
- NRG Media – Ottawa, Illinois - **\$9,500**  
Includes advertising on 95.3 Jack FM and 1430 WCMY stations.

**Recommendation:**

**The administration recommends Board approval to purchase annual radio advertising in the amount of \$45,080 for Fiscal year 2021 from Studstill Media, Starved Rock Media, and NRG Media.**

KPI 6: Resource Management

**Request for Proposal Results – Banking Services**

Board Policy requires that IVCC seek proposals for banking services for the main operating account every four years. The College has partnered with Midland States Bank (formerly Centru Bank) since July 2012. Prior to Centru Bank, Peru Federal provided banking services from July 2000 to June 2012.

Midland States Bank and First Midwest Bank submitted proposals. Heartland Bank and Trust responded that they could not provide all the services IVCC was requesting of their banking partner.

The following table represents a summary of the proposals:

	<b>Midland States Bank</b>	<b>First Midwest Bank</b>
Interest Rate	Variable .35% minimum	Fixed .02%
Variable index used	Fed Funds Rate + .10%	Average daily balance
Anticipated monthly earnings	\$3,500	\$900
Anticipated monthly fees	(\$275)	(\$300)
Net interest/fees	\$3,225	\$600
Remote Deposit	Yes	Yes
Positive Pay	Yes	Yes
Relevant locations	Peru	Seneca (nearest)
Interactive website	Yes	Yes

Midland States Bank offers the best interest, has a nearby location, and a wide range of services.

First Midwest Bank offers a wide range of services but has a lower interest rate, and the nearest location is over 20 miles from campus.

Therefore, it is the administration's opinion that Midland States Bank offers the College the most favorable arrangement.

**Recommendation:**

**The administration recommends Board approval to accept the proposal of Midland States Bank for banking services for the College's operating account, as presented.**

KPI 6: Resource Management

**Student Athletic and Catastrophic Student Athletic Insurance Renewals**

The College's insurance consultant has been advised by our student athletic insurance agent, 1<sup>st</sup> Agency, that our current carrier, Guarantee Trust Life, will renew our policy at the rate of \$28,802 for another year, which is \$1,516, or five percent less than last year. This is the third year of decreasing premiums.

We have also been advised by Zevitz Student Accident Insurance Services that the student athletic catastrophic insurance premium will remain the same, \$2,990 for the period August 1, 2020 through July 31, 2021.

**Recommendation:**

**The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Guarantee Trust Life for the student athletic insurance coverage with 1<sup>st</sup> Agency at \$28,802.**

**The administration recommends the Board accept the recommendation of the insurance consultant to accept the renewal from Gerber Life Insurance Company for the student athletic catastrophic insurance coverage with Zevitz Student Accident Insurance at \$2,990.**

KPI 6: Resource Management

**LaSalle Power Station Real Property Tax Assessment Settlement Agreement**

The 2014 agreement with Exelon Generation Company setting the equalized assessed valuation (EAV) expired as of December 31, 2019. Through negotiations with Exelon and the eleven taxing districts a new agreement for two years, tax years 2020 and 2021, is being proposed where the EAV for the LaSalle Power Station would remain at \$460,000,000, the value as of tax year 2019. The tax distribution to the College would also remain at the 2019 level of \$1,648,088.

**Recommendation:**

**The administration recommends approval of the LaSalle Power Station Real Property Tax Assessment Settlement Agreement through tax year 2021, as presented.**

KPI 6: Resource Management

**Authorization to Continue Payment for Standard Operating Expenditures**

The administration is in the process of finalizing a tentative budget that will be presented for consideration at the July 9, 2020 Board of Trustees' meeting. Since the budget development process will continue into the next fiscal year, it has become the College's custom and practice to request authorization to continue operation of the College, beginning July 1, 2020 through budget adoption. The administration suggests that authorization include those expenditures required to maintain a normal operation, including salaries, approved contracts, utilities, routine maintenance, supplies, and regular activities.

**Recommendation:**

**The administration recommends Board authorization to continue the operation of the College by making those expenditures required for normal operations, including salaries, approved contracts, utilities, maintenance, supplies, and regular activities for the period July 1, 2020 through budget adoption.**

KPI 6: Resource Management

**Bid Results –Building G AHU Replacement**

Bids for the Building G AHU Replacement were received and publicly opened on June 2, 2020.

Commercial Mechanical, Inc., Dunlap, Illinois, submitted the low bid and met all bidding requirements and specifications. Attached is a letter of recommendation from Demonica Kemper Architects. A summary of bids received is listed below.

<b>Contractor</b>	<b>Bid</b>
Commercial Mechanical, Inc. Dunlap, IL	\$642,429
Loescher Heating & Air Conditioning, Co. Sterling, IL	\$646,000
JB Contracting Corporation LaSalle, IL	\$674,000
The PIPCO Companies, Ltd. Peoria, IL	\$697,920
Amber Mechanical Contractors, Inc. Alsip, IL	\$725,000
Regan Heating, Inc. Justice, IL	\$773,516
Bee Liner Lean Services Oak Lawn, IL	\$788,000
John's Service and Sales, Inc. Oglesby, IL	\$824,000

**Recommendation:**

**The administration recommends Board approval to accept the bid from Commercial Mechanical, Inc., Dunlap, Illinois, in the amount of \$642,429 for the Building G AHU Replacement, as presented.**

KPI 6: Resource Management

Bidder	Includes		Bid Documents Submitted				Bid Amounts Submitted				
	Addendum 1	Addendum 2	Bid Form	Bid Bond	Subst. Sheet	Non-Collusion	Rank	Base Bid	Alternate Bid 1	Alternate Bid 2	
Amber Mechanical Contr Inc	X	--	X	X	X	X		5	\$ 725,000	\$ -	\$ -
Bee Liner Lean Services	X	--	X	X	X	X		7	\$ 788,000	\$ -	\$ -
Commercial Mechanical Inc	X	--	X	X	X	X		1	\$ 642,429	\$ -	\$ -
Cyril Regan Heating Inc	X	--	X	X	X	X		6	\$ 773,516	\$ -	\$ -
JB Contracting	X	--	X	X	X	X		3	\$ 674,000	\$ -	\$ -
Loescher Htg & AC	X	--	X	X	X	X		2	\$ 646,000	\$ -	\$ -
The PIPCO Companies Ltd	X	--	X	X	X	X		4	\$ 697,920	\$ -	\$ -
Johns Service and Sales, Inc.	X	--	X	X	X	X		8	\$ 824,000	\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -
										\$ -	\$ -

Alternate 1: Not Applicable.  
 Alternate 2: Not Applicable.



DEMONICA KEMPER ARCHITECTS

125 North Halsted Street, Suite 301 Chicago, Illinois 60651 T 312.496.0001 F 312.496.0001  
www.dka-design.com

June 3, 2020

Ms. Michelle Carboni, Director of Purchasing  
Illinois Valley Community College  
815 N. Orlando Smith Street  
Oglesby, IL 61348

Re: **Building G AHU Replacement**  
**Letter of Recommendation to Award a Construction Contract**

Dear Ms. Carboni,

Bids were received on the above referenced project at 2:00 PM on June 2, 2020. Seven (7) bidders were Bidders of Record and eight (8) bids were received.

Upon review of the bid submittals and project scope with the low bidder, Commercial Mechanical Inc., it is clear that they met the bidding requirements for the project and included all of the required work per the Bidding Documents within their bid. Additionally, we have found no evidence which would disqualify them from being awarded the contract for this work. Therefore, Demonica Kemper Architects recommends that the Board of Trustees of Illinois Valley Community College consider awarding the contract for construction to:

Commercial Mechanical, Inc.  
50 N. First Street  
Dunlap, Illinois 61525

The contract amount shall include their Base Bid only for a total contract amount of \$642,429.00. There are no alternate bids on this project. Work shall be substantially complete as indicated in the bidding documents.

If you have any questions regarding the bidding of this project, please do not hesitate to call. Demonica Kemper Architects looks forward to working with the college toward the successful completion of this project.

Sincerely,

Mr. Dominick Demonica, AIA, LEED AP  
Principal

cc: Cheryl Roelfsema, IVCC  
Scott Curley, IVCC

**President's Contract**

Pursuant to the Board's performance evaluation procedures, an annual evaluation for Dr. Jerry Corcoran was conducted by the Board of Trustees. As a result of the evaluation, a recommendation for Board action follows.

**Recommendation:**

**Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2020 to June 30, 2023 with a salary increase of 2.5 percent for FY2021, providing for an annual salary of \$210,778 as well as benefits and other conditions presented in the contract.**

KPI 6: Resource Management

**Vice Presidents' Contracts**

Pursuant to the College's performance evaluation procedures, an annual evaluation for Ms. Cheryl Roelfsema, Dr. Deborah Anderson and Mr. Mark Grzybowski was conducted by their supervisor. As a result of the evaluations, a recommendation to receive salary increases for Fiscal Year 2021 and a recommendation for Board action follows.

**Recommendation:**

**Approve the FY21 employment contract for Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 5 percent increase for FY2021, resulting in an annualized salary of \$143,552 and duties, benefits and other conditions as outlined in her contract.**

**Approve the FY21 employment contract for Dr. Deborah Anderson, Vice President for Academic Affairs, with a 2.5 percent increase for FY2021, resulting in an annualized salary of \$126,015 and duties, benefits and other conditions as outlined in her contract.**

**Approve the FY21 employment contract for Mark Grzybowski, Vice President for Student Services, with a 2.5 percent increase for FY2021, resulting in an annualized salary of \$92,759 and duties, benefits and other conditions as outlined in her contract**

KPI 4: Support for Employees

**RECOMMENDED FOR STAFF APPOINTMENT**  
**2019-2020**

GENERAL INFORMATION:

POSITION TO BE FILLED: Truck Driver Training Coordinator

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Hartman, Mr. Lange, Ms. Scheri

APPLICANT RECOMMENDED:

Thomas Nestler

EDUCATIONAL PREPARATION:

Hall High School, Spring Valley, IL – Diploma

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Truck Driver Training Specialist

Olsen Trucking, Peru, IL – Driver

Walmart Transportation, Spring Valley, IL – Over the Road Driver

Yellow-Roadway Corporation, Montgomery, IL – Driver, Dock Worker

Owner/Operator of own Trucking Business, Standard, IL

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Truck driving experience of 44 years, with over 2.8 million miles of safe driving, accident and violation free.
2. Extensive state driving awards including 4 first place in the Illinois Truck Driving Championships.
3. Experience with many vehicle combinations including hazmat, tanker, double and triple combination trailers.
4. Logistics experience as a terminal manager with Roadway Express
5. Successful teaching experience at IVCC and great teaching demonstration.

RECOMMENDED SALARY: \$43,483 annualized, effective June 1, 2020

Ms. Leslie Hofer, SHRM-CP, PHR  
Director of Human Resources

05/20/2020

Matthew Phillips

I will resign effective July 23, 2020.

I am grateful for my opportunity to work here at IVCC. I worked in the Admissions & Records Department from 2019 to 2020. My experience here was great and I gained many friendships. My position as an Enrollment Services Assistant allowed me to give back to the college which propelled me into my future. I am excited for the next chapter in my life as I will become a first year teacher at Woodland CUSD 5 in Streator, IL teaching Social Studies.



RECEIVED

MAY 21 2020

HUMAN RESOURCES

05/20/2020

Please accept this letter as my formal resignation from my position as Enrollment Services Assistant. I will resign effective Thursday, July 9th 2020.

While it is difficult to leave IVCC, I have decided to return to school to pursue an advanced degree in college student affairs. I truly appreciate the opportunity of growth and development the college has provided me during my time here. Between the mentorship and tremendous support from my supervisors and colleagues, I was able to discover a passion that I will carry far into the future.

Thank you.

Sarah Tipton

A handwritten signature in black ink that reads "Sarah Tipton". The signature is written in a cursive style with a large, stylized initial "S".

RECEIVED

MAY 21 2020

HUMAN RESOURCES

**From:** Marie Ortiz(Contact)  
**Sent:** Monday, May 11, 2020 10:52 AM  
**To:** Leslie Hofer  
**Subject:** Utility position

Hi Leslie,

I want to thank you and the Illinois Valley Community College for all the wonderful opportunities you've given me in the past 10 years. I've met many marvelous folks and I enjoyed seeing, firsthand, the impact such an institution can make in a community. I feel at this time, it is a good point for me to resign from my utility position. Thank you for the opportunities, the friendships and the integrity I've seen in the folks with whom I've associated. IVCC will always have my respect and support for the fine work it gives to our community. Marie Ortiz

Sent from my iPhone

**From:** marilyn lange <m\_s\_lange@yahoo.com>  
**Sent:** Friday, May 29, 2020 10:19 AM  
**To:** Leslie Hofer  
**Cc:** m\_s\_lange@yahoo.com  
**Subject:** Retirement questions

Leslie,  
I am retiring from SURS as of June 1st. The campus is closed; so, I can't come in yet. I do not have internet access at home. I do not know what has to be done. Could you please let me know what I have to do. The best way to contact me is to text me at 815- 878-8886.

Thanks Leslie,

Marilyn Lange

**From:** Robyn Schiffman <K0030712@office365.ivcc.edu>  
**Sent:** Tuesday, May 26, 2020 3:56 PM  
**To:** Jerry Corcoran  
**Cc:** Deborah Anderson; Leslie Hofer  
**Subject:** Re: Fall: Atti Padoan

**CAUTION: EXTERNAL EMAIL**

Do not click links or open attachments unless you recognize and trust the sender's email address.  
**IVCC IT**

Thank you.

We are to understand this as her letter of resignation and it should then be a notice in the Board meeting.

Thank you.  
Robyn

---

**From:** Jerry Corcoran <jerry\_corcoran@ivcc.edu>  
**Sent:** Tuesday, May 26, 2020 3:50 PM  
**To:** Robyn Schiffman <K0030712@office365.ivcc.edu>  
**Cc:** Deborah Anderson <deborah\_anderson@ivcc.edu>  
**Subject:** Fw: Fall: Atti Padoan

Robyn, per your request, below is the correspondence that I had with Atti Padoan.

Have a nice day.

JC

---

**From:** Jerry Corcoran <jerry\_corcoran@ivcc.edu>  
**Sent:** Tuesday, April 21, 2020 3:47 PM  
**To:** Atti Padoan  
**Cc:** Deborah Anderson  
**Subject:** RE: Fall: Atti Padoan

Dear Atti Padoan:

To simply say that I've enjoyed working with you all these years and been proud of your accomplishments would be an understatement. You epitomize all of the good things we have to say about IVCC.

I sincerely hope that enrollments bounce back soon so that we have plenty of students in your area of expertise who can benefit from having you as their instructor.

This is not the end, however, for now, I wish you great health and much happiness.

Sincerely,

Dr. Jerry Corcoran, President  
Illinois Valley Community College  
815 N. Orlando Smith Avenue  
Oglesby, IL 61348  
Tel. 815.224.0404  
Fax. 815.224.8530  
Cell: 815.739.1301  
Jerry\_Corcoran@ivcc.edu

Get social with IVCC!

-----Original Message-----

From: Atti Padoan  
Sent: Tuesday, April 21, 2020 3:17 PM  
To: Jerry Corcoran <JERRY\_CORCORAN@ivcc.edu>  
Subject: FW: Fall: Atti Padoan

Dear Dr. Corcoran,  
With reference to the note sent to me by Robyn, I wish to thank you for your support and kindness through the years. I will vacate my office around the end of May.  
All the best to you and the College.  
Sincerely,  
Atti

---

From: Robyn Schiffman  
Sent: Wednesday, March 11, 2020 1:34 PM  
To: Atti Padoan  
Subject: Fall

Atti,

We will not be offering ITL, FEN, or Spanish for medical professionals moving forward. We will not be offering them even as independent studies. I am sorry to tell you this. The enrollment might turn around and then we might begin to be able to offer these courses again.

Robyn

**From:** Cory Tomasson  
**Sent:** Monday, April 13, 2020 10:35 AM  
**To:** Leslie Hofer; Mark Grzybowski  
**Subject:** FW: Resignation Letter  
**Attachments:** image001.png

Attached is the email resignation from Jon Murphy as the Men's Basketball Assistant Coach.

---

**From:** Chris Herman  
**Sent:** Sunday, April 05, 2020 4:10 PM  
**To:** Cory Tomasson  
**Subject:** FW: Resignation Letter

Chris Herman

Chris Herman, Director  
Project Success Student Support Services Head Men's Basketball Coach Illinois Valley Community College  
Cell: 815-780-0068 Office: 815-224-0593

[cid:image001.png@01D60B64.BDD004D0]

**From:** Laurie Murphy [mailto:murf1009@yahoo.com]  
**Sent:** Sunday, April 05, 2020 7:39 AM  
**To:** Chris Herman  
**Subject:** Resignation Letter

{CAUTION: EXTERNAL EMAIL Do not click links or open attachments unless you recognize and trust the sender's email address.} \_\_\_\_\_

To Whom It May Concern:

I, Jon Murphy, resign from the position of Asst. Men's Basketball Coach at IVCC. Thank you very much for this opportunity.

Sincerely,  
Jon Murphy

Sent from Yahoo Mail for iPhone<<https://overview.mail.yahoo.com/?src=iOS>>

Dennis Arbuckle  
1030 Bluff St.  
Peru, IL 61354

June 2, 2020

IVCC  
Leslie Hofer  
Director of Human Resources  
815 N Orlando Smith Ave  
Oglesby, IL 61348

Dear Ms. Hoffer,

Please accept this letter as formal notification that I intent to retire my position of Custodian with the IVCC Facilities Department on June 24, 2020.

Thank you for the opportunities that you have provided me during my time with the department.

Sincerely,



Dennis Arbuckle

RECEIVED

JUN - 3 2020

HUMAN RESOURCES

Kathy Arbuckle  
1030 Bluff St.  
Peru, IL 61354

June 2, 2020

IVCC  
Leslie Hofer  
Director of Human Resources  
815 N Orlando Smith Ave  
Oglesby, IL 61348

Dear Ms. Hoffer,

Please accept this letter as formal notification that I intent to retire my position of Custodian with the IVCC Facilities Department on June 24, 2020.

Thank you for the opportunities that you have provided me during my time with the department.

Sincerely,



Kathy Arbuckle

RECEIVED

JUN - 3 2020

HUMAN RESOURCES

# ILLINOIS VALLEY COMMUNITY COLLEGE

## College Core Values

**Responsibility   Caring   Honesty   Fairness   Respect**

## Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

## Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

## Purposes of IVCC

- \* The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- \* Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- \* Courses and academic support services designed to prepare students to succeed in college-level coursework.
- \* Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- \* Student support services to assist in developing personal, social, academic and career goals.
- \* Academic and student support programs designed to supplement and enhance teaching and learning.

## Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

## College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.