



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, April 9, 2020
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Fiscal Year & Budget Calendar
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, April 9, 2020 – 6:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/160600653>. Once logged in, use the meeting number 160 600 653.

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Meeting ID: 160 600 653

Find your local number: <https://zoom.us/u/abuXNtn83o>

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Recognition – Matthew H. Klein, Student Trustee
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – March 12, 2020 Board Meeting (Pages 1–5)
 - 7.2 Approval of Bills - \$1,053,403.40
 - 7.2.1 Education Fund - \$813,906.63
 - 7.2.2 Operations & Maintenance Fund - \$52,999.19
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$55,122.25
 - 7.2.4 Auxiliary Fund - \$63,698.55
 - 7.2.5 Restricted Fund - \$13,791.01
 - 7.2.6 Liability, Protection & Settlement Fund - \$50,561.34
 - 7.2.7 Grants, Loans & Scholarships - \$3,324.43
 - 7.3 Treasurer’s Report (Pages 6-22)
 - 7.3.1 Financial Highlights (Page 7)
 - 7.3.2 Balance Sheet (Pages 8-9)
 - 7.3.3 Summary of FY20 Budget by Fund (Page 10)

- 7.3.4 Budget to Actual Comparison (Pages 11-17)
- 7.3.5 Budget to Actual By Budget Officers (Page 18)
- 7.3.6 Statement of Cash Flows (Page 19)
- 7.3.7 Investment Status Report (Pages 20-21)
- 7.3.8 Disbursements - \$5,000 or more (Page 22)
- 7.4 Personnel - Stipends for Pay Periods Ending February 29, 2020 and March 14, 2020 & Part-time Faculty and Staff Appointments March 2020 (Pages 23-26)
- 8. President's Report
- 9. Sabbatical Leave Request – Dr. Jared Olesen (Pages 27-31)
- 10. Items for Information (Pages 32-40)
 - 10.1 Memorandum of Understanding 2020-01 (Page 32)
 - 10.2 Memorandum of Understanding 2020-01 Extension (Page 33)
 - 10.3 IVCC Temporary Pandemic Leave Procedure (Page 34)
 - 10.4 IVCC Temporary Pandemic Leave Procedure – SEIU (Page 35)
 - 10.5 2020 Outstanding Full-Time Faculty Award (Page 36)
 - 10.6 2020 Outstanding Part-Time Faculty Award (Page 37)
 - 10.7 Staff Appointment – Ashley Gonzales, Staff Accountant (Page 38)
 - 10.8 Staff Resignation – Abby Schenck, ABE/HSE Instructor (Page 39)
 - 10.9 Staff Retirement – Larry Vahle, Math Tutor & Part-time Mathematics Instructor (Page 40)
- 11. Trustee Comment
- 12. Other
- 13. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
March 12, 2020

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, March 12, 2020 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles
Jay K. McCracken
David O. Mallery
Maureen O. Rebholz
Matthew H. Klein, Student Trustee

Members Absent:

Members Telephonically Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

Tracy Lee informed that AFT Local 1810 had asked for a Board agenda item for faculty updates. Dr. Corcoran declined the request and thought that input from the faculty should be directed to public comment. Ms. Lee noted that as a result the faculty voice will be heard more often in public comment and hopefully will be viewed as a voice heard rather than as a conflict.

CAMPUS UPDATE – FALL 2019 STUDENT DEMOGRAPHIC REPORT

Mark Grzybowski presented the Fall 2019 Student Demographic Report. Mr. Grzybowski shared that the percentage measurements of enrollment status, gender, location of enrollment, permanent residence, ethnicity and reason for enrolling all remained relatively consistent when compared to those at the same point in time during recently completed Fall semesters. Mr. Grzybowski reported

that the amount of full-time students enrolled at IVCC as of the Fall 2019 tenth day census date increased over Fall 2018 tenth day. He added that as of February 28, Spring 2020 enrollment figures have surpassed Spring 2019 enrollment figures. Also, noteworthy is the percentage share of total enrollment accounted for by students aged 18. These students accounted for 22 percent of IVCC's total enrollments as of the tenth day Fall 2019. This figure represents a 1 percent increase from tenth day Fall 2018 and is reflective of a younger student body. Mr. Grzybowski noted that consistent with previous demographic reports is that many of our students continue to enroll with financial stressors. As of tenth day Fall 2019, 72 percent of all enrolled students who filed a FAFSA subsequently were awarded Pell or MAP Awards, which are both primarily income-based. Mr. McCracken thanked Mr. Grzybowski for an excellent report. Mr. McCracken inquired if there is data available of students starting with the Transfer Academy and the College and Career Start programs and then continuing on at IVCC. Mr. Mallery asked about the percentage of our students from the eastern part of the district. He recalled that it was 42 percent when we opened a satellite center and inquired what the measurement is at this time. Mr. Grzybowski noted that he would check for data regarding both questions and then make the information available.

CONSENT AGENDA ITEMS

It was moved by Mr. Solon and seconded by Dr. Rebholz to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – February 13, 2020 Board Meeting.

Approval of Bills - \$2,785,033.32

Education Fund - \$1,790,436.07; Operations & Maintenance Fund - \$80,143.59; Operations & Maintenance (Restricted Fund) - \$682,200.00; Auxiliary Fund - \$165,362.62; Restricted Fund - \$16,881.51; and Liability, Protection & Settlement Fund - \$50,009.53.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending February 1, 2020 and February 12, 2020 and the Part-time Faculty and Staff Appointments of February 2020.

PRESIDENT'S REPORT

Dr. Corcoran reported that as the Board and our employees know, so much of what we hear and read about regarding the coronavirus is alarming and new ground for many of us, however, he wanted to make sure that everyone knows we will continue monitoring the situation closely and do everything we can to lessen the likelihood of it being spread throughout the IVCC district. Dr. Corcoran noted to that end, it is reassuring to know that our Facilities staff is on top of the situation and quietly engaged in deep-cleaning activities on a regular basis and our Academic Affairs division has a continuity of operations plan in place that supplements the college's emergency response plan. Dr. Corcoran added that fortunately, the majority of our faculty are using Blackboard as a platform for delivering instruction--there is a Blackboard shell for all courses. He

informed that Dr. Anderson and Dr. Hess will be reaching out to faculty to update those shells, and provide those new to Blackboard with some basic training and assistance. Dr. Corcoran noted that we have wonderful staff in our Center for Teaching, Learning and Assessment who are always available to work one-on-one with folks to get this accomplished. Dr. Corcoran informed that Eric Johnson, our excellent director of financial aid, recently reported that our default rate for 2017 loans is 8.9%, the best it has been in three years and lower than the 2016 state average (the 2017 state average is not published yet by the federal government). He noted that this is great news and a credit to our Financial Aid staff, including Eric and his predecessor Patty Williamson. Dr. Corcoran reported that this year's Edible Car Contest was held on February 26 and thanks to a team led by Dorene Data it was another great success. Overall we had four high schools participate including LaSalle-Peru, St. Bede Academy, DePue and LaMoille; two junior high schools, Putnam County and Trinity Catholic Academy; and many IVCC students, faculty and staff. Dr. Corcoran thanked Dorene and extended special thanks to the local media for the great job they do every year of covering this event. Dr. Corcoran informed that last Friday we had our annual Career Expo on campus and the two people who deserve much credit for the event's success are Susan Monroe, our career and technical programs recruitment specialist and dual credit/dual enrollment coordinator and Dwayne Mentgen, director of the Area Career Center and Starved Rock Associates for Vocational and Technical Education. Dr. Corcoran reported that we had 1009 students on campus from 16 schools: 3 high schools and 13 grade schools. He noted that there were 75 career sessions facilitated by 80 faculty, staff, students and outside presenters. Dr. Corcoran thanked the outside presenters from the fields of law enforcement, manufacturing, banking, marketing, health care, social services, and of course, our long-time friends from the Building and Construction Trades. He added that the Area Career Center reported that 30% of the students were exposed to a nontraditional career--the definition of a non-traditional career is one in which 25% or less of one gender make up employment in that career. Dr. Corcoran reported that professional development activities were provided for members of the faculty who did not participate in the Career Expo or who only participated for part of the day. Dr. Corcoran informed that activities included a review of safety protocols; an introduction to the work of the diversity, equity, and inclusion committee; and a presentation followed by discussion about mental health issues on campus. He added that thirty-two faculty attended at least one session; average attendance (prior to the final session which was scheduled after the Career Expo activities) was seven. Dr. Corcoran noted that he and Judy Day thought it might be a good idea to remind folks that Kishwaukee College will be hosting this year's ICCTA NW Regional meeting on Wednesday, April 1st beginning at 5 p.m. Please let us know if you would like to attend and possibly carpool. Dr. Corcoran advised that with the number of cancellations across the district this event may be rescheduled and we will keep you updated. Dr. Corcoran thanked Paula and Leslie in HR as our annual employee recognition event will be held on Friday, April 17 with the social hour beginning at 4 p.m., and the presentation of awards beginning at 5:30 p.m.

APPROVAL – WELDING CERTIFICATES

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the Certificates in GMAW Intermediate Welding, GMAW Advanced Welding, SMAW Basic Welding, SMAW Intermediate Welding, and SMAW Advanced Welding, as presented. Motion passed by voice vote.

BID RESULTS – BUILDING F AHU & BUILDING J EXHAUST UPGRADES

It was moved by Mr. Mallery and seconded by Mr. Klein to accept the base bid and Alternate No. 2 from John’s Service & Sales, Inc., Oglesby, Illinois in the amount of \$608,000 for the Building F Air Handling Unit and Building J Exhaust Upgrades. Motion passed by voice vote.

BID RESULTS – BUILDING G BLEACHER REPLACEMENT

It was moved by Dr. Boyles and seconded by Dr. Rebholz to accept the base bid and Alternate No. 2 from Carroll Seating Company, Elk Grove Village, Illinois in the amount of \$267,750 for the Building G Bleacher Replacement. Motion passed by voice vote.

CENTRAL ILLINOIS POLICE MOBILE TRAINING UNIT (MTU) #7 AGREEMENT

It was moved by Mr. McCracken and seconded by Mr. Solon to approve the Central Illinois Police Training Center MTU #7 and Illinois Valley Community College agreement to establish an office for the MTU on the IVCC main campus to take effect June 1, 2020 through May 31, 2023, as presented. Motion passed by voice vote.

APPROVAL – CAREER AGREEMENT

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the CAREER Agreement, as presented. Motion passed by voice vote.

TRUSTEE COMMENT

Ms. Goetz directed attention to page 62 of the Board book on the outstanding IVCC Transfer Student Success. The report details how IVCC students perform academically after transferring to ISU and NIU. Ms. Goetz added that our students continue to excel academically after leaving IVCC and it is impressive. Kudos to everyone.

Mr. McCracken informed that the annual STEAM conference sponsored by LaMoille High School was held at IVCC this past Tuesday, March 10. Mr. McCracken noted that it was a wonderful event and thanked IVCC staff for being so very supportive and welcoming.

Ms. Goetz thanked the college for hosting the Master Gardener Educational Seminar in late February. The participants were most complimentary of IVCC.

CLOSED SESSION

Ms. Goetz requested a motion and a roll call vote at 7:00 p.m. to enter into a closed session to discuss: 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and 2) closed session minutes. Motion made by Ms. Stevenson and seconded by Dr. Boyles to enter into a closed session.

Student Advisory Vote: “Aye” – Mr. Klein. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, and Ms. Goetz. “Nay” – none. Motion carried. The Board immediately entered closed session at 7:01 p.m.

Motion made by Mr. Solon and seconded by Dr. Boyles to return to the regular meeting.

Student Advisory Vote: “Aye” – Mr. Klein. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, and Ms. Goetz. “Nay” – none. Motion carried. The regular meeting resumed at 7:27 p.m.

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Dr. Boyles and seconded by Mr. McCracken to approve and retain the Closed Session minutes of the February 13, 2020 Closed Session Meeting. Motion passed by voice vote.

OTHER

- Ms. Goetz pointed out the IVCC Board Self-Assessment for 2020 provided with the Board packet and noted that the Board Policy Manual is available online.
- Ms. Goetz informed that the ICCTA meeting on March 12-14 has been cancelled.
- Ms. Goetz reminded that Giving Day is April 2.
- Dr. Corcoran pointed out the new winter photo of the college compliments of Matthew Klein and placed on the Board Room wall.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:33 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

MARCH 2020

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – March 2020

Revenues

- As of March 27, the headcount for spring semester was 3,006, which is 70 students more than at the same point in time last year. Credit hours for spring 2020 were 23,504, an increase of 209 credit hours, or slightly less than one percent from one year ago. Traditional credit hours are up by 255 credit hours, or just over one percent. Online credit hours are up by 17.7 percent, or 543 credit hours. Dual credit hours are down by 25 percent or 543 credit hours over the same point in time one year ago. These hours and percentages reflect the status of the courses prior to the switch to all remote-learning.

Second 8-week classes began on March 23. Registration for summer and fall semesters begins on April 16.

- State base operating grant and equalization grant revenues have been paid on a regular basis but this could be impacted by the pandemic. Four monthly installments have been received for Adult Education. MAP (Monetary Award Program) funds of \$336,024 have been disbursed to students in anticipation of payments from the State.
- Several LaSalle County taxing bodies, including IVCC, are in negotiations with Exelon to extend the EAV (equalized assessed valuation) agreement for two more years, tax years 2020 and 2021, keeping the EAV at \$460 million. If the negotiations are successful, the amended agreement will be presented to IVCC's Board of Trustees for approval at the May 14 meeting.
- Overall, revenues are running 89 percent of budget and expenditures are running 73 percent of budget. One year ago revenues were 91 percent of budget and expenditures were at 71 percent of budget. Property tax revenues are at 97 percent of budget and 99 percent of the actual tax levy; tuition revenues are at 95 percent of budget.

Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – work is scheduled for December 2020.
- Building F Air Handling Units Replacements – project is to start in mid-May.
- Building J Exhaust System Upgrades – project is to start in mid-May.
- Building G Bleacher Replacement – project is scheduled to start in mid-May.

Other Projects

- Agriculture Complex Phase I – Groundbreaking started March 30.
- Agriculture Complex Phase II – Submitted Resource Allocation Management Plan (RAMP) to ICCB.
- Roadway and Parking Lot Resealing Project – Capital Development Board contract with ESI Consultants Ltd. from Naperville for A/E services was signed. Construction is scheduled for fall 2020.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 March 31, 2020
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 2,153,347	\$ 2,394,812	\$ 187,567	\$ 129,015	\$ 615,045	\$ -	\$ -	\$ 5,479,786
Investments	9,263,310	9,138,383	643,400	248,000	2,057	-	-	19,295,150
Receivables								
Property taxes	9,490,779	2,460,262	-	-	-	-	-	11,951,041
Governmental claims	-	-	-	-	102,068	-	-	102,068
Tuition and fees	228,333	-	-	197,559	-	-	-	425,892
Due from other funds	2,867,332	40,000	-	114,598	8,136	-	-	3,030,066
Due to/from student groups	-	-	-	-	211,335	-	-	211,335
Bookstore inventories	-	-	-	550,474	-	-	-	550,474
Other assets	114,374	51,381	2,554	571	-	-	-	168,880
Deferred Outflows	-	-	-	-	-	-	361,295	361,295
Fixed assets - net where applicable	-	-	-	30,380	-	59,879,059	-	59,909,439
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	13,438,349	13,438,349
Other Debits	<u>\$24,117,475</u>	<u>\$14,084,838</u>	<u>\$ 833,521</u>	<u>\$ 1,270,597</u>	<u>\$ 938,641</u>	<u>\$59,879,059</u>	<u>\$13,799,644</u>	<u>\$ 114,923,775</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 March 31, 2020

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 212,402	\$ -	\$ -	\$ 11,847	\$ 6,864	\$ -	\$ -	\$ 231,113
Accrued salaries & benefits	1,369,146	18,925	-	14,206	-	-	-	1,402,277
Post-retirement benefits & other	132,540	-	-	-	-	-	-	132,540
Unclaimed property	167	-	-	-	-	-	-	167
Due to other funds	129,788	1,968,466	-	35	931,777	-	-	3,030,066
Due to student groups/deposits	54,671	-	-	-	-	-	-	54,671
Deferred revenue								-
Property taxes	4,745,390	1,230,132	-	-	-	-	-	5,975,522
Tuition and fees	39,877	-	-	-	-	-	-	39,877
Grants	-	-	-	-	-	-	-	-
Deferred Inflows	-	-	-	-	-	-	1,930,561	1,930,561
OPEB Long term debt	-	-	-	-	-	-	11,869,083	11,869,083
Bonds Payable	-	-	-	-	-	-	-	-
Total liabilities	<u>6,683,981</u>	<u>3,217,523</u>	<u>-</u>	<u>26,088</u>	<u>938,641</u>	<u>-</u>	<u>13,799,644</u>	<u>24,665,877</u>
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	59,879,059	-	59,879,059
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								
Reserved for restricted purposes	-	10,867,315	-	-	-	-	-	10,867,315
Reserved for debt service	-	-	833,521	-	-	-	-	833,521
Unreserved	<u>17,433,494</u>	<u>-</u>	<u>-</u>	<u>1,244,509</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>18,678,003</u>
Total equity and other credits	<u>17,433,494</u>	<u>10,867,315</u>	<u>833,521</u>	<u>1,244,509</u>	<u>-</u>	<u>59,879,059</u>	<u>-</u>	<u>90,257,898</u>
Total Liabilities, Equity and Other Credits	<u>\$24,117,475</u>	<u>\$14,084,838</u>	<u>\$ 833,521</u>	<u>\$ 1,270,597</u>	<u>\$ 938,641</u>	<u>\$59,879,059</u>	<u>\$13,799,644</u>	<u>\$ 114,923,775</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2020 Revenues & Expenditures by Fund
 For the nine months ended March 31, 2020

Unaudited

	Education	Operations & Maintenance	Operations & Maintenance	Bond & Interest	Working Cash	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 18,105,238	\$ 2,413,426	\$ 1,474,445	\$ 2,845	\$ 72,980	\$ 1,317,466	\$ 4,176,941	\$ 987,033	\$ 37,224	\$ 28,587,598
Actual Expenditures	(14,120,378)	(1,551,552)	(1,251,937)	-	-	(1,409,958)	(4,430,413)	(733,272)	(36,150)	(23,533,660)
Other Financing Sources (Uses)			-	-	-	61,414	10,000	-	-	71,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,984,860	861,874	222,508	2,845	72,980	(31,078)	(243,472)	253,761	1,074	5,125,352
Fund balances July 1, 2019	9,592,961	3,111,583	5,519,443	829,725	4,783,043	1,249,000	60,630	184,127	34,405	25,364,917
Fund balance March 31, 2020	\$ 13,577,821	\$ 3,973,457	\$ 5,741,951	\$ 832,570	\$ 4,856,023	\$ 1,217,922	\$ (182,842)	\$ 437,888	\$ 35,479	\$ 30,490,269

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**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the nine months ended March 31, 2020**

	Annual Budget FY2020	Unaudited Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,209,880	\$ 8,170,298	99.5%	\$ 8,161,307	101.9%	\$ 8,006,010
Corporate Personal Property Replacement Tax	905,250	553,945	61.2%	350,990	33.0%	1,065,000
TIF Revenues	387,250	385,526	99.6%	368,172	99.5%	370,000
Total Local Government	9,502,380	9,109,769	95.9%	8,880,469	94.1%	9,441,010
State Government:						
ICCB Credit Hour Grant	1,568,250	1,258,075	80.2%	1,256,871	96.6%	1,301,458
Equalization	50,000	25,000	50.0%	37,503	75.0%	50,000
Career/Technical Education Formula Grant	200,000	-	0.0%	104,680	52.3%	200,000
Other	-	-	0.0%	-	-	-
Total State Government	1,818,250	1,283,075	70.6%	1,399,054	90.2%	1,551,458
Federal Government						
PELL Administrative Fees	7,325	255	3.5%	6,085	83.4%	7,300
Total Federal Government	7,325	255	3.5%	6,085	83.4%	7,300
Student Tuition and Fees:						
Tuition	6,886,576	6,510,276	94.5%	6,723,235	97.1%	6,925,880
Fees	877,300	831,495	94.8%	824,809	95.7%	862,025
Total Tuition and Fees	7,763,876	7,341,771	94.6%	7,548,044	96.9%	7,787,905
Other Sources:						
Public Service Revenue	287,450	204,010	71.0%	206,241	71.9%	287,000
Other	233,839	166,358	71.1%	163,007	123.2%	132,317
Total Other Sources	521,289	370,368	71.0%	369,248	88.1%	419,317
TOTAL EDUCATION FUND REVENUE	\$ 19,613,120	\$ 18,105,238	92.3%	\$ 18,202,900	94.8%	\$ 19,206,990
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,192,913	6,113,660	74.6%	5,930,838	73.0%	8,122,944
Employee Benefits	1,822,252	1,401,549	76.9%	1,375,180	78.1%	1,760,576
Contractual Services	161,549	70,732	43.8%	77,494	64.0%	121,005
Materials & Supplies	429,721	220,449	51.3%	208,979	50.7%	412,513
Conference & Meeting Expenses	142,376	37,623	26.4%	39,780	36.0%	110,606
Fixed Charges	189,000	160,338	84.8%	115,114	60.6%	190,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 10,937,811	\$ 8,004,351	73.2%	\$ 7,747,385	72.3%	\$ 10,717,644

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**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the nine months ended March 31, 2020**

	<u>Annual Budget FY2020</u>	<u>Unaudited Actual 3/31/20</u>	<u>Act/Budget 75.0%</u>	<u>Actual 3/31/19</u>	<u>Act/Budget 75.0%</u>	<u>Annual Budget FY2019</u>
EDUCATION FUND EXPENDITURES (continued)						
Academic Support:						
Salaries	\$ 982,326	\$ 687,077	69.9%	\$ 597,408	64.5%	\$ 926,210
Employee Benefits	172,141	141,478	82.2%	120,700	87.5%	138,002
Contractual Services	191,657	144,085	75.2%	153,415	80.0%	191,650
General Materials & Supplies	278,128	157,352	56.6%	90,165	33.3%	270,926
Conference & Meeting Expenses	16,955	6,707	39.6%	6,075	42.9%	14,175
Utilities	25,650	21,600	84.2%	17,100	69.3%	24,665
Capital Outlay	-	-	0.0%	92,477	80.4%	115,000
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,666,857</u>	<u>1,158,299</u>	69.5%	<u>1,077,340</u>	64.1%	<u>1,680,628</u>
Student Services:						
Salaries	1,293,469	945,473	73.1%	916,187	70.0%	1,308,889
Employee Benefits	366,444	287,296	78.4%	286,889	83.8%	342,482
Contractual Services	22,778	82,367	361.6%	10,738	58.7%	18,288
Materials & Supplies	68,187	45,305	66.4%	37,518	53.9%	69,552
Conference & Meeting Expenses	45,075	16,815	37.3%	12,634	37.5%	33,683
Utilities	-	759	0.0%	-	0.0%	-
Total Student Services	<u>1,795,953</u>	<u>1,378,015</u>	76.7%	<u>1,263,966</u>	71.3%	<u>1,772,894</u>
Public Services/Continuing Education:						
Salaries	367,282	260,337	70.9%	270,819	78.7%	343,940
Employee Benefits	80,616	66,580	82.6%	64,362	85.2%	75,574
Contractual Services	248,250	149,842	60.4%	219,519	105.0%	209,000
Materials & Supplies	89,250	57,501	64.4%	65,348	71.0%	92,100
Conference & Meeting Expenses	20,550	5,023	24.4%	10,763	53.9%	19,950
Other	200	-	0.0%	194	97.0%	200
Total Public Services/Continuing Education	<u>806,148</u>	<u>539,283</u>	66.9%	<u>631,005</u>	85.2%	<u>740,764</u>
Institutional Support:						
Salaries	1,804,720	1,262,541	70.0%	1,252,540	72.1%	1,737,749
Employee Benefits	673,288	562,130	83.5%	568,864	83.0%	685,412
Contractual Services	634,007	431,614	68.1%	463,197	76.0%	609,340
Materials & Supplies	429,645	284,744	66.3%	275,445	67.9%	405,704
Conference & Meeting Expenses	68,285	20,272	29.7%	26,301	41.9%	62,755
Utilities	26,050	7,815	30.0%	6,915	26.4%	26,200
Capital Outlay	25,875	-	0.0%	92,477	53.3%	173,500
Other	15,550	(72)	-0.5%	2,009	21.4%	9,400
Provision for Contingency	156,931	-	0.0%	-	0.0%	-
Total Institutional Support	<u>3,834,351</u>	<u>2,569,044</u>	67.0%	<u>2,687,748</u>	72.4%	<u>3,710,060</u>
Scholarships, Grants and Waivers	577,000	471,386	81.7%	458,025	83.9%	546,000
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,618,120</u>	<u>\$ 14,120,378</u>	72.0%	<u>\$ 13,865,469</u>	72.3%	<u>\$ 19,167,990</u>
INTERFUND TRANSFERS - NET	<u>\$ 5,000</u>	<u>\$ (10,000)</u>	0.0%	<u>\$ 5,000</u>	-2.0%	<u>\$ (250,000)</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the nine months ended March 31, 2020**

	Annual Budget FY2020	Unaudited Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,307,306	\$ 1,301,640	99.6%	\$ 1,270,993	102.2%	\$ 1,243,160
Corporate Personal Property Replacement Tax	230,000	97,755	42.5%	61,939	32.6%	190,000
TIF	130,000	128,304	98.7%	122,659	100.5%	122,000
Total Local Government	1,667,306	1,527,699	91.6%	1,455,591	93.6%	1,555,160
State Government:						
ICCB Credit Hour Grant	276,750	214,299	77.4%	213,072	93.2%	228,542
Total State Government	276,750	214,299	77.4%	213,072	93.2%	228,542
Student Tuition and Fees:						
Tuition	535,702	518,741	96.8%	530,381	72.8%	728,480
Total Tuition and Fees	535,702	518,741	96.8%	530,381	72.8%	728,480
Other Sources:						
Facilities Revenue	138,941	113,776	81.9%	109,554	78.8%	138,941
Investment Revenue	45,000	36,782	81.7%	41,292	258.1%	16,000
Other	2,500	2,129	85.2%	2,577	103.1%	2,500
Total Other Sources	186,441	152,687	81.9%	153,423	97.4%	157,441
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,666,199	\$ 2,413,426	90.5%	\$ 2,352,467	88.1%	\$ 2,669,623
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 968,783	\$ 673,536	69.5%	\$ 659,238	70.4%	\$ 935,842
Employee Benefits	326,311	236,845	72.6%	257,475	81.5%	316,108
Contractual Services	169,400	44,350	26.2%	107,909	49.3%	219,000
General Materials & Supplies	277,787	104,077	37.5%	153,711	52.6%	291,970
Conference & Meeting Expenses	5,675	412	7.3%	170	3.0%	5,675
Fixed Charges	68,250	61,803	90.6%	79,280	122.9%	64,500
Utilities	762,600	373,529	49.0%	488,691	64.9%	752,500
Capital Outlay	84,000	17,350	20.7%	11,969	14.4%	83,000
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	2,599,806	1,511,902	58.2%	1,758,443	67.5%	2,605,595
Institutional Support:						
Salaries	45,186	27,602	61.1%	32,374	73.1%	44,278
Employee Benefits	11,846	6,335	53.5%	9,668	81.5%	11,865
Contractual Services	2,491	-	0.0%	2,491	346.0%	720
Materials & Supplies	3,050	2,025	66.4%	1,586	53.7%	2,955
Fixed Charges	3,820	3,688	96.5%	3,689	87.6%	4,210
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	66,393	39,650	59.7%	49,808	77.8%	64,028
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 2,666,199	\$ 1,551,552	58.2%	\$ 1,808,251	67.7%	\$ 2,669,623

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Illinois Valley Community College District No. 513
 Fiscal Year 2020 Budget to Actual Comparison
 For the nine months ended March 31, 2020

	Unaudited			Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%			
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,518,973	\$ 1,432,414	94.3%	\$ 1,582,492	106.3%	\$ 1,488,019
State Government Sources	-	-	0.0%	-		-
Investment Revenue	65,000	42,031	64.7%	60,000	184.6%	32,500
Other Revenue	-	-	0.0%	141,169	56.5%	250,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,583,973	1,474,445	93.1%	1,783,661	100.7%	1,770,519
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	3,716	0.0%	-
Fixed Charges	-	-	0.0%	-		-
Capital Outlay	1,500,000	1,251,937	83.5%	1,403,319	38.4%	3,656,726
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,500,000	1,251,937	83.5%	1,407,035	38.5%	3,656,726
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
BOND & INTEREST FUND						
Investment Revenue	\$ 3,600	\$ 2,845	79.0%	\$ 2,768	173.0%	\$ 1,600
TOTAL BOND & INTEREST FUND REVENUES	\$ 3,600	\$ 2,845	79.0%	\$ 2,768	173.0%	\$ 1,600
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	\$ -	0.0%	-		-
Interest on Bonds	-	-	0.0%	-		-
Fees	-	-	0.0%	-		-
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ -		\$ -
	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
WORKING CASH FUND						
Investment Revenue	\$ 70,000	\$ 72,980	104.3%	\$ 72,700	207.7%	\$ 35,000
TOTAL WORKING CASH REVENUES	70,000	72,980	104.3%	72,700	207.7%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -		\$ -

**Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
For the nine months ended March 31, 2020**

	Annual Budget FY2020	Unaudited Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 1,664,665	\$ 1,306,693	78.5%	\$ 1,439,004	79.9%	\$ 1,801,765
Other Revenue	8,000	7,726	96.6%	5,999	152.3%	3,940
Investment Revenue	4,500	3,047	67.7%	3,439	76.4%	4,500
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	1,677,165	1,317,466	78.6%	1,448,442	80.0%	1,810,205

AUXILIARY ENTERPRISES FUND						
Salaries	\$ 352,435	224,768	63.8%	230,557	73.6%	313,439
Employee Benefits	70,612	68,319	96.8%	49,877	73.5%	67,816
Contractual Services	66,198	51,051	77.1%	51,178	78.9%	64,831
Materials & Supplies	1,291,728	995,614	77.1%	1,208,131	83.8%	1,442,162
Conference & Meeting	22,951	17,954	78.2%	16,932	63.7%	26,583
Fixed Charges	49,700	44,682	89.9%	33,799	65.9%	51,300
Capital Outlay/Depreciation	1,322	6,070	459.2%	-	0.0%	1,322
Other	103,000	1,500	1.5%	1,500	1.5%	103,000
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	1,957,946	1,409,958	72.0%	1,591,974	76.9%	2,070,453

Transfer In (Out)	\$ -	\$ 61,414	-	\$ 61,414	-30.9%	\$ (198,586)
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	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
RESTRICTED PURPOSES FUND						
State Government Sources	\$ 285,285	\$ 112,332	39.4%	83,092	29.7%	\$ 280,032
Federal Government Sources	4,951,874	4,043,758	81.7%	4,068,490	83.4%	4,876,221
Nongovernmental gifts or grants	36,700	2,351	6.4%	126,227	148.5%	85,000
Other Revenue	-	18,500	0.0%	4,471	127.7%	3,500
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 5,273,859	4,176,941	79.2%	4,282,280	81.6%	5,244,753

RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 426,869	\$ 252,658	59.2%	253,845	67.6%	375,521
Employee Benefits	141,592	88,006	62.2%	94,269	65.3%	144,268
Contractual Services	23,293	33,114	142.2%	29,860	119.0%	25,090
Materials & Supplies	39,765	45,864	115.3%	74,602	67.4%	110,679
Conference & Meeting	41,065	20,834	50.7%	23,985	69.7%	34,409
Utilities	949	446	47.0%	1,370	109.6%	1,250
Capital Outlay	22,000	30,362	138.0%	77,830	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 695,533	\$ 471,284	67.8%	\$ 555,761	80.4%	\$ 691,217

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Illinois Valley Community College District No. 513
 Fiscal Year 2020 Budget to Actual Comparison
 For the nine months ended March 31, 2020

	Annual Budget FY2020	Unaudited Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
RESTRICTED PURPOSES FUND						
Student Services						
Salaries	\$ 198,634	\$ 143,787	72.4%	\$ 140,501	73.1%	\$ 192,097
Employee Benefits	69,755	52,568	75.4%	51,484	72.3%	71,188
Contractual Services	6,000	6,016	100.3%	5,355	153.0%	3,500
Materials & Supplies	9,330	2,530	27.1%	13,228	228.6%	5,787
Conference & Meeting	9,300	4,793	51.5%	4,993	76.8%	6,500
Capital Outlay	-	-	-	-	0.0%	-
Tuition Waivers (TRiO Grant)	25,873	18,200	70.3%	33,600	168.0%	20,000
Total Student Services	<u>318,892</u>	<u>227,894</u>	<u>71.5%</u>	<u>249,161</u>	<u>83.3%</u>	<u>299,072</u>
Institutional Support						
Salaries (Federal Work Study)	94,035	76,772	81.6%	72,231	75.5%	95,683
SURS On-behalf	-	-	-	-	0.0%	-
Total Institutional Support	<u>94,035</u>	<u>76,772</u>	<u>81.6%</u>	<u>72,231</u>	<u>75.5%</u>	<u>95,683</u>
Student grants and waivers (PELL & SEOG)	<u>4,170,699</u>	<u>3,654,463</u>	<u>87.6%</u>	<u>3,626,699</u>	<u>87.1%</u>	<u>4,165,281</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 5,279,159</u>	<u>\$ 4,430,413</u>	<u>83.9%</u>	<u>\$ 4,254,691</u>	<u>81.0%</u>	<u>\$ 5,251,253</u>
Transfer In (Out)	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>-</u>	<u>\$ 10,000</u>	<u>100.0%</u>	<u>\$ 10,000</u>
	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	Annual Budget FY2019
AUDIT FUND						
Local Government Sources	\$ 38,150	\$ 37,088	97.2%	\$ 37,435	9.9%	\$ 379,528
Investment Revenue	100	136	136.0%	115	143.8%	80
TOTAL AUDIT FUND REVENUES	<u>38,250</u>	<u>37,224</u>	<u>97.3%</u>	<u>37,550</u>	<u>9.9%</u>	<u>379,608</u>
AUDIT FUND						
Contractual Services	38,150	36,150	94.8%	34,800	93.3%	37,300
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 38,150</u>	<u>\$ 36,150</u>	<u>94.8%</u>	<u>\$ 34,800</u>	<u>93.3%</u>	<u>\$ 37,300</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2020 Budget to Actual Comparison
 For the nine months ended March 31, 2020

	Unaudited					Annual Budget FY2019
	Annual Budget FY2020	Actual 3/31/20	Act/Budget 75.0%	Actual 3/31/19	Act/Budget 75.0%	
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 1,136,999	\$ 985,838	86.7%	\$ 549,745	66.5%	\$ 826,509
Investment Revenue	2,000	1,195	59.8%	1,708	28.5%	6,000
Other	-	-	0.0%	-	-	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	\$ 1,138,999	\$ 987,033	86.7%	\$ 551,453	66.2%	\$ 832,509
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	111,403	44,976	40.4%	68,454	66.9%	102,355
Employee Benefits	26,762	21,455	80.2%	22,677	86.3%	26,286
Contractual Services	23,000	8,500	37.0%	2,495	11.1%	22,500
Materials & Supplies	400	250	62.5%	479	73.7%	650
Total for Student Services	161,565	75,181	46.5%	94,105	62.0%	151,791
Operations & Maintenance of Plant						
Contractual Services	547,500	288,807	52.8%	344,757	68.6%	502,800
Material & Supplies	150	149	99.3%	162	81.0%	200
Utilities	425	243	57.2%	391	86.9%	450
Total for Operations & Maintenance of Plant	548,075	289,199	52.8%	345,310	68.6%	503,450
Institutional Support						
Salaries	70,825	50,974	72.0%	50,489	73.3%	68,917
Employee Benefits	202,997	11,173	15.8%	11,000	5.1%	214,823
Contractual Services	34,000	50,837	149.5%	32,764	80.9%	40,500
Materials & Supplies	4,700	1,966	41.8%	-	0.0%	5,000
Conference & Meeting	5,200	-	0.0%	-	0.0%	500
Fixed Charges	275,500	253,942	92.2%	259,810	87.5%	297,000
Total Institutional Support	593,222	368,892	62.2%	354,063	56.5%	626,740
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,302,862	\$ 733,272	56.3%	\$ 699,373	54.6%	\$ 1,281,981

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Illinois Valley Community College District No. 513
Fiscal Year 2020 Budget to Actual Comparison
All Funds - By Budget Officer
March 31, 2020
Unaudited

<u>Department</u>	<u>Annual Budget FY2020</u>	<u>Actual FY2020</u>	<u>Act/Budget 75.0%</u>	<u>Explanation</u>
President	\$ 356,966	\$ 258,291	72.4%	
Board of Trustees	14,825	13,344	90.0%	ICCTA annual dues \$11,550
Community Relations	422,032	284,329	67.4%	
Continuing Education	825,541	539,283	65.3%	
Facilities	4,099,806	2,763,839	67.4%	
Information Technologies	2,030,378	1,384,861	68.2%	
Academic Affairs	231,727	152,593	65.9%	
Academic Affairs (AVPCE)	700,194	515,658	73.6%	
Adult Education	467,386	322,375	69.0%	
Learning Resources	1,323,809	912,348	68.9%	
Career & Tech Education Division	2,265,590	1,671,235	73.8%	
Natural Science & Business Division	3,198,400	2,360,331	73.8%	
Humanities & Fine Arts/Social Science Division	3,226,936	2,327,082	72.1%	
Health Professions Division	1,823,278	1,342,229	73.6%	
Admissions & Records	360,719	306,825	85.1%	Additional printing, advertising and internet costs
Counseling	543,087	402,713	74.2%	
Student Services	281,511	263,614	93.6%	Includes \$62,157 for course schedule consulting
Financial Aid	4,666,455	3,982,338	85.3%	Includes financial aid for summer, fall and spring
Career Services	41,825	26,331	63.0%	
Athletics	306,602	230,714	75.2%	
TRIO (Student Success Grant)	318,892	227,895	71.5%	
Campus Security	545,575	285,909	52.4%	
Business Services/General Institution	1,052,321	749,923	71.3%	
Risk Management	595,722	372,182	62.5%	
Tuition Waivers	577,000	471,389	81.7%	
Purchasing	120,078	89,930	74.9%	
Human Resources	134,113	89,988	67.1%	
Bookstore	1,508,000	1,082,004	71.8%	
Shipping & Receiving	66,393	39,650	59.7%	
Copy Center	100,344	64,457	64.2%	
Total FY20 Expenditures	\$ 32,205,505	\$ 23,533,660	73.1%	

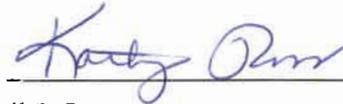
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Illinois Valley Community College
Statement of Cash Flows
for the Month ended March 31, 2020

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,569,605.54	\$ 677,109.08	\$ 486,670.53	\$ 187,567.19	\$ 57,438.98	\$ (359,347.14)	\$ 513,016.87	\$ 16,818.18	\$ (108,833.16)	\$ 75,847.17	\$ 3,115,893.24
Total Receipts	201,711.65	38,272.56	3,376.11	159.11	23,047.16	16,000.00	2,039.33	90.13	2,015.56	110,461.20	\$ 397,172.81
Total Cash	1,771,317.19	715,381.64	490,046.64	187,726.30	80,486.14	(343,347.14)	515,056.20	16,908.31	(106,817.60)	186,308.37	3,513,066.05
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	888,930.75	-	-	-	-	194,502.44	-	-	-	-	1,083,433.19
Expenditures	(1,352,856.65)	(146,591.20)	(55,122.25)	-	(97,210.85)	(82,347.28)	-	-	(62,923.77)	(3,324.43)	(1,800,376.43)
ACCOUNT BALANCE	1,307,391.29	568,790.44	434,924.39	187,726.30	(16,724.71)	(231,191.98)	515,056.20	16,908.31	(169,741.37)	182,983.94	2,796,122.81
Deposits in Transit	(2,672.21)										(2,672.21)
Outstanding Checks	114,251.44										114,251.44
BANK BALANCE	1,418,970.52	568,790.44	434,924.39	187,726.30	(16,724.71)	(231,191.98)	515,056.20	16,908.31	(169,741.37)	182,983.94	2,907,702.04
Certificates of Deposit	-	-	2,704,020.34	500,000.00	248,000.00	-	3,367,000.00	-	100,000.00	-	6,919,020.34
Illinois Funds	6,657,758.76	2,615,877.00	805,116.41	143,559.60	-	3,968.31	953,604.80	-	-	2,057.03	11,181,941.91
Bldg Reserve-ILLFund			459,687.16								459,687.16
Total Investment	\$ 6,657,758.76	\$ 2,615,877.00	\$ 3,968,823.91	\$ 643,559.60	\$ 248,000.00	\$ 3,968.31	\$ 4,320,604.80	\$ -	\$ 100,000.00	\$ 2,057.03	\$ 18,560,649.41

LaSalle State Bank	\$ 30,776.46
Midland States Bank	2,876,925.58
	<u>\$ 2,907,702.04</u>

Respectfully submitted,

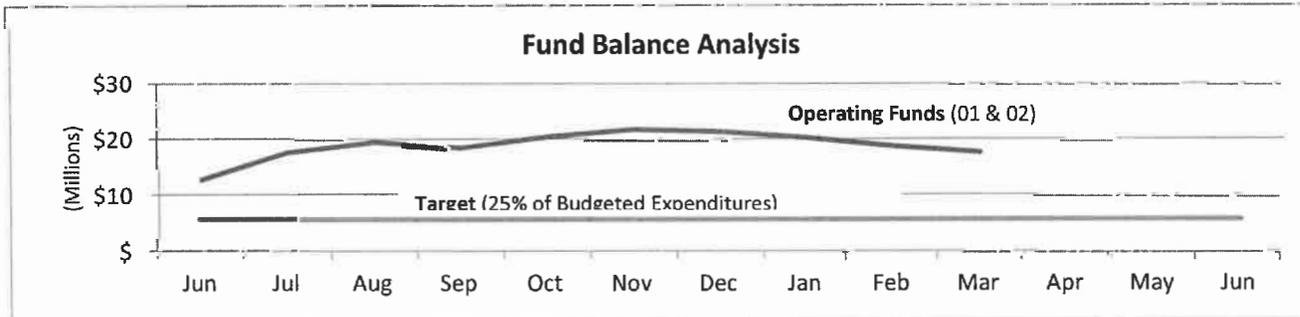
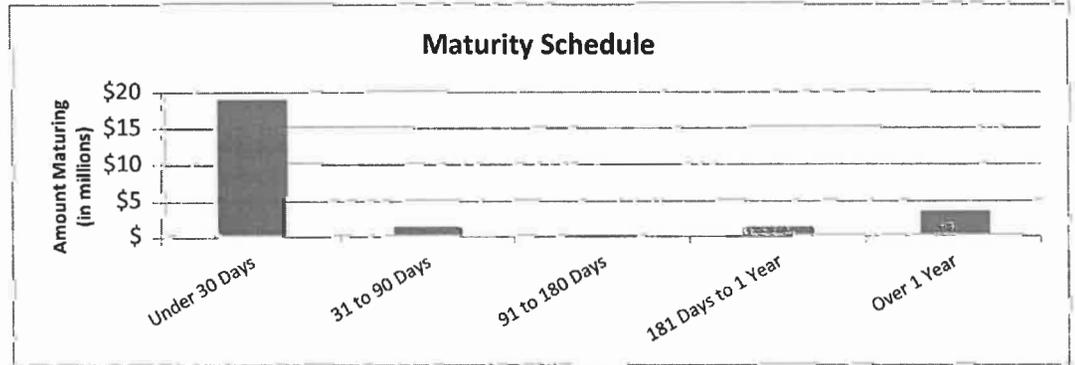
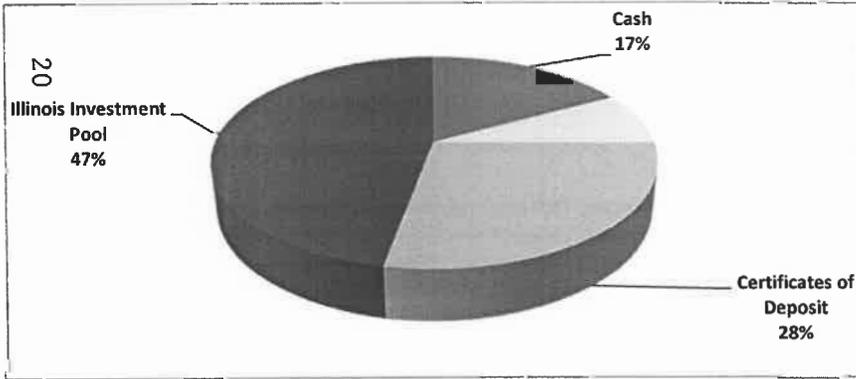


Kathy Ross
 Controller

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
March 31, 2020

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	17.2%	\$ 4,264,465	0.55%
Financial Aid Account	7.9%	1,959,497	0.55%
Certificates of Deposit	27.9%	6,919,020	2.60%
Illinois Investment Pool	46.9%	11,628,702	1.05%
Total		\$ 24,771,684	1.36%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 11,169,494	-	-	\$ 11,169,494	45%
IL Funds -Building	459,208	-	0	459,208	2%
Midland Sates Bank	-	-	3,092,341	3,092,341	12%
Midland States-F/A	-	-	1,959,497	1,959,497	8%
Midland States-Bldg	-	-	522,392	522,392	2%
LaSalle State Bank	-	-	325,800	325,800	1%
Central Bank	-	1,000,000	-	1,000,000	4%
Commerce Bank	-	1,000,000	-	1,000,000	4%
Hometown Bank	-	204,020	-	204,020	1%
Multi Bank Securities	-	2,465,000	-	2,465,000	10%
Heartland Bank-Bldg	-	-	225,036	225,036	1%
Heartland Bank	-	-	98,896	98,896	0%
Marseilles Bank	-	2,250,000	-	2,250,000	9%
	\$ 11,628,702	\$ 6,919,020	\$ 6,223,962	\$ 24,771,684	100%



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ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
March 31, 2020

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
4/13/2020			500,000	500,000				1,000,000	CTB	2.39%	2.40%	106342
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVI
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
7/17/2020			204,020					204,020	HNB	2.48%	2.50%	600092-1002
10/26/2020			1,000,000					1,000,000	MB	2.25%	2.26%	17050
11/7/2020						150,000		150,000	MB	2.25%	2.26%	15192
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/23/2022			1,000,000					1,000,000	MB	2.65%	2.67%	17012
11/23/2022							100,000	100,000	MB	2.65%	2.67%	17013
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
Total CD	-	-	2,704,020	500,000	248,000	3,367,000	100,000	6,919,020				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

OK

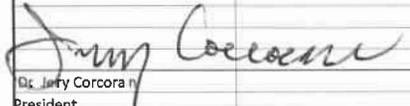
**\$5,000 and Over Disbursements
03/01/2020-03/31/2020**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Check Description
ACH	03/05/20		Internal Revenue Service	64,059.46	Federal Payroll Taxes (03/05/20)
ACH	03/05/20		Illinois Department of Revenue	22,747.71	State Payroll Taxes (03/05/20)
ACH	03/05/20		VALIC Retirement Services	13,301.74	403(b) & 457(b)Payroll (03/05/20)
754937	03/05/20	0082897	SURS	48,023.87	Payroll (03/05/20)
ACH	03/05/20		American Express	42,542.64	Credit Card Purchases
755052	03/06/20	0181795	G4S Secure Solutions (USA) Inc	24,743.56	Security Services Main (11/25/20-12/15/20), Main & Ottawa (02/03/20-02/09/20)
755125	03/11/20	0092185	Fisher Science Education	7,575.20	Agriculture Instructional Supplies (Grant Funds)
ACH	03/12/20		CCHC	261,672.02	Health Insurance (March)
755126	03/11/20	0181795	G4S Secure Solutions (USA) Inc	6,962.34	Security Services Main & Ottawa Campus (02/10/20-02/16/20)
755207	03/18/20	0214499	Constellation NewEnergy, Inc	25,885.15	Electricity (01/11/20-02/11/20)
755212	03/18/20	0174412	Demonica Kemper Architects	55,122.25	Building "C" Chiller/Air Handler Replacement*, Building "F" Chiller/Air Handler Replacement*, Building "G" Bleacher Replacement*
755257	03/18/20	0001927	Walter J Zukowski & Associates	9,818.00	Legal Services
	03/19/20		Internal Revenue Service	62,567.21	Federal Payroll Taxes (03/19/20)
	03/19/20		Illinois Department of Revenue	22,199.06	State Payroll Taxes (03/19/20)
	03/19/20		VALIC Retirement Services	13,305.48	403(b) & 457(b)Payroll (03/19/20)
2 755273	03/19/20	0082897	SURS	47,786.24	Payroll (03/19/20)
755434	03/24/20		Delta Dental of Illinois	9,880.68	Dental Insurance (February)
755456	03/24/20		NILRC	6,238.34	Electronic Database Renewals

\$ 744,430.95

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 02/29/20

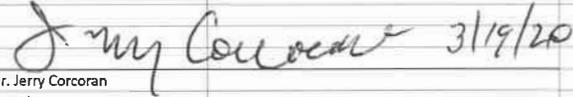
Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Alvin, Stephen R	Meal Reimbursement	1/8/2020	1/29/2020	2/29/2020	MI	60.78	011120650055210			
Anderson, Julie Kaye	Beginning Sewing	2/11/2020	2/11/2020	2/29/2020	ST	25.00	014110394151320	HLR-2409-302	Beginning Sewing: Tote Bag	
Black, Wesley Taylor	19/20 Overload	2/11/2020	2/29/2020	2/29/2020	OV	250.00	011120570051340			
Boyle- Bruch, Ida Lee	Food Service Sanitation	2/24/2020	2/24/2020	2/29/2020	ST	500.00	014110394151320	CEU-1503-02	Food Service Sanitation-8 Hour	
Haynes, Tricia Lynn	SAT Test Prep	2/15/2020	2/15/2020	2/29/2020	ST	225.00	014110394151320	YOU-3502-02	SAT Test Prep	
Haynes, Tricia Lynn	SAT Test Prep	2/22/2020	2/22/2020	2/29/2020	ST	225.00	014110394151320	YOU-3502-602	SAT Test Prep	
Hitchins, Robert James	Fabrication Class	1/15/2020	2/19/2020	2/29/2020	ST	900.00	014210331051320	CEU-5204-301	Fundamentals of Fabrication	
Jenrich, Chuck	PGI MFG Project AS9100	2/12/2020	2/13/2020	2/29/2020	ST	800.00	014210331051320			
Jenrich, Chuck	PGI MFG Project AS 9100	2/19/2020	2/20/2020	2/29/2020	ST	800.00	014210331051320			
Moore, Bernard A	SAT Test Prep	2/22/2020	2/22/2020	2/29/2020	ST	170.00	014110394151320	YOU-3502-02	SAT Test Prep	
Pytel, Kyle Edwin	Driver Improvement LaSalle	2/15/2020	2/15/2020	2/29/2020	ST	175.00	014110394251320	CDV-6000-08	LaSalle Co Driver Improvement	
Pytel, Kyle Edwin	Driver Improvement LaSalle	2/22/2020	2/22/2020	2/29/2020	ST	175.00	014110394251320	CDV-6000-18	LaSalle Co Driver Improvement	
Sarver, Gregory Stephen	Driver Improvement LaSalle	2/12/2020	2/12/2020	2/29/2020	ST	150.00	014110394251320	CDV-6000-09	LaSalle Co Driver Improvement	
Smith, Sara E	Food Service Sanitation	2/20/2020	2/20/2020	2/29/2020	ST	600.00	014110394151320	CEU-1503-632	Food Service Sanitation-8 Hour	
Taylor, David R	Fabrication Class-Assistant	1/22/2020	2/19/2020	2/29/2020	ST	375.00	014210331051320			
						5,430.78				
 Cheryl Roelfsema Vice President of Business Services and Finance										
 3/19/2020 Dr. Jerry Corcoran President							*Earntypes RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage MI=Miscellaneous, SS=Summer School			

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Stipends For Pay Period 03/14/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Anderson, Julie Kaye	Sew, Sew Simple II	3/3/2020	3/3/2020	3/14/2020	ST	\$ 90.00	014110394151320	HLR-2403-303	Sew Simple II	
Atkinson, Benjamin Scott	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Balzarini, Doreen J	Computer Basics	2/13/2020	3/5/2020	3/14/2020	ST	420.00	014110394151320	CEX-4411-302	Computer Basics	
Barrie, Michael Bruce	Scoreboard Men's BB 1 Game	1/4/2020	3/1/2020	3/14/2020	ST	30.00	056430360251900			
Barrie, Michael Bruce	Scoreboard Wmn's BB 1 Game	1/16/2020	2/29/2020	3/14/2020	ST	30.00	056430360351900			
Data, Dorene Marie	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Elias, Gina Rae	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Fowler, David Lee	Scoreboard Men's BB 10 Games	1/4/2020	3/1/2020	3/14/2020	ST	300.00	056430360251900			
Fowler, David Lee	Scoreboard Wmn's BB 8 Games	1/16/2020	2/29/2020	3/14/2020	ST	240.00	056430360351900			
Gibson, James A	Test Revision-COVIA Wedron	3/5/2020	3/5/2020	3/14/2020	ST	150.00	014210331051320			
Gibson, Stephen Benton	Electrical Test -COVIA Wedron	3/12/2020	3/12/2020	3/14/2020	ST	375.00	014210331051320			
Hanson, Brent Carl	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Haynes, Tricia Lynn	ACT Test Prep	3/7/2020	3/7/2020	3/14/2020	ST	225.00	014110394151320	YOU-3501-03	ACT Test Preparation	
Jenrich, Chuck	PGI MFG Project AS 9100	2/27/2020	3/5/2020	3/14/2020	ST	800.00	014210331051320			
Klieber, Tracie Marie	Yoga Unique to You	1/13/2020	2/26/2020	3/14/2020	ST	480.00	014110394151320	HLR-6218-301	Yoga Unique To You	
Koudelka, Arthur Edward	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Kuester, David A	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Landgraf, Tammy L	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Mandujano, James Edward	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Mangold, Richard F	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
McManus, Douglas Edward	Shot Clock Men's BB 11 Games	1/4/2020	3/1/2020	3/14/2020	ST	330.00	056430360251900			
McManus, Douglas Edward	Shot Clock Wmn's BB 9 Games	1/16/2020	2/29/2020	3/14/2020	ST	270.00	056430360351900			
Mentgen, Danny Lee	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Monterastelli, Cherie A	THM Presenter	2/18/2020	2/18/2020	3/14/2020	ST	320.60	011420410051320			
Moore, Bernard A	SAT Test Prep	2/29/2020	2/29/2020	3/14/2020	ST	170.00	014110394151320	YOU-3502-602	SAT Test Prep	
Mott, Willard D	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Ossola, Jyllian	Barn Quilt 4 X 4	3/7/2020	3/7/2020	3/14/2020	ST	125.00	014110394151320	HLR-2315-03	Barn Quilt 4X4	
Phillips, Michael Alan	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Pytel, Kyle Edwin	Driver Improvement LaSalle	3/7/2020	3/7/2020	3/14/2020	ST	140.00	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Schneider, Gregg A	Driver Improvement LaSalle	2/26/2020	2/26/2020	3/14/2020	ST	140.00	014110394251320	CDV-6000-317	LaSalle Co Driver Improvement	
Seghi, Heather Nicole	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Serafini, Daniel J	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			

Stipends For Pay Period 03/14/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Serafini, Richard Joseph	Explore IVCC	9/17/2019	9/17/2019	3/14/2020	ST	25.00	061320152751900			
Sondgeroth, Anthony Lee	Welding Curriculum Revisions & Development	12/16/2019	2/21/2020	3/14/2020	ST	2,100.00	061320152751900			
Theisinger, Christine Elisabeth	German Tutoring-Owens	2/12/2020	2/26/2020	3/14/2020	ST	280.00	014210331051320			
Tonioni, Nicole Heather	Spring Grapevine Wreath	3/6/2020	3/6/2020	3/14/2020	ST	40.00	014110394151320	HLR-2609-303	Spring Grapevine Wreath	
Vogelgesang, Eugene Edward	Scorebook Men's BB 11 Games	1/4/2020	3/1/2020	3/14/2020	ST	330.00	056430360251900			
Vogelgesang, Eugene Edward	Scorebook Wmn's BB 9 Games	1/16/2020	2/29/2020	3/14/2020	ST	270.00	056430360351900			
Volker, Todd D	You Can Uke	2/29/2020	2/29/2020	3/14/2020	ST	105.00	014110394151320	HLR-5114-02	You Can Uke	
Whalen, Patrick Eugene	Announcer Men's BB 11 Games	1/4/2020	3/1/2020	3/14/2020	ST	330.00	056430360251900			
Whalen, Patrick Eugene	Announcer Wmn's BB 9 Games	1/16/2020	2/29/2020	3/14/2020	ST	270.00	056430360351900			
						\$ 8,735.60				
 Cheryl Roelfsema Vice President of Business Services and Finance										
 Dr. Jerry Corcoran President										
							*Earntypes RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage MI=Miscellaneous, SS=Summer School			

Sabbatical Leave Request – Dr. Jared Olesen

Dr. Jared Olesen, sociology instructor, has requested a sabbatical leave for the 2020-2021 academic year, in accordance with the terms outlined in the current collective bargaining agreement.

Attached is the instructor's Request for Sabbatical leave, the Sabbatical Leave Agreement, the Recommendation of the Dean, and the Recommendation of the Vice President.

Recommendation:

Approve the sabbatical leave for Dr. Jared Olesen for the 2020-2021 academic year. Said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513.

KPI 3: Support for Students

KPI 4: Support for Employees



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Jerry Corcoran, Ed.D., President

From: Deborah Anderson, Ph.D., Vice President for Academic Affairs *da*

Date: March 10, 2020

Subject: Sabbatical Recommendation—Dr. Jared Olesen

Dr. Jared Olesen has submitted a sabbatical request for the 2020-2021 academic year. He hopes to combine the sabbatical with a fellowship award from the Mellon/ACLS Community College Faculty Fellows. Should he not be awarded the fellowship, he would take a sabbatical of one semester.

Dr. Olesen's project explores the role of political bias in the classroom. He hopes to complete research on the sociological underpinnings of the phenomenon, publish journal articles on the topic, and conduct a workgroup of interested IVCC faculty who may develop best practices and a handbook for other faculty. Given the polarized nature of politics in our current culture, this work seems timely indeed.

The sociology courses that would normally be part of Dr. Olesen's teaching load may be reassigned to other faculty who are qualified and competent to teach in this field. As a result, students will have sufficient sociology courses available to them during the course of Dr. Olesen's sabbatical.

The insight Dr. Olesen will gain from his research and work with faculty will undoubtedly improve his instruction as well as impact instruction across the campus. I recommend this sabbatical request be granted.

Illinois Valley Community College

Request for Sabbatical Leave

Name: Jared Olesen

Division: Humanities, Fine Arts, and Social Sciences

Semester(s) and dates of leave: Fall 2020 or Spring 2021

Type of Sabbatical: Full Pay (1 semester) Half-Pay (2 semesters)

Years of service at IVCC (include current year): 8

Number of semester hours of "non-traditional teaching:"*: 30

**Article VII-F of the Collective Bargaining Agreement uses "summer; weekend; evenings; extension centers; and classes in compressed, on-line, and blended formats" as examples on "non-traditional teaching."*

Dates of previous sabbatical leaves, if applicable: no previous sabbatical leave

Abstract of Sabbatical Leave Request: In the space provided below, please type a brief summary of your sabbatical request. Include a description of how your sabbatical will benefit the college.

Higher education instructors often struggle with the issue of politics in the classroom. Many hold strong beliefs about the good society and how to get there. These beliefs are often based on ideological commitments arrived at through philosophical and scientific inquiry. Meanwhile, the public increasingly believes that college and university instructors should refrain from bringing these commitments into the classroom. Many fear that today's institutions of higher education have become "too liberal," that political bias represents a problem both in research and in teaching. Research shows that conservative students feel uncomfortable sharing their thoughts in the classroom. As a response to these concerns, instructors often try with varying success to avoid appearing politically biased; but privately they feel as if their views are correct and important for their students to understand. How can we navigate these tensions? If it exists, where did all this bias come from? Is it bad? Should we strive to eliminate it? Is unbiased teaching possible?

Although a sizable body of research has examined whether there is a widespread liberal political bias among American colleges and university faculty (there is), no one so far has carefully explored its origins or its propriety. Conventional wisdom presumes that political bias in the classroom is relatively new, a product of leftist movements in the 1960's or more recent political polarization. Conventional wisdom also holds that bias constitutes a corruption of the honest pursuit of knowledge and truth. But a closer look at the history of higher education and the broader project of enlightenment thinking seems to contradict both of these assumptions.

This project will use secondary sources to construct a socio-historical account and defense of contemporary political bias in the classroom. My goals are both local and universal. Students at IVCC are increasingly conscious (and in many instances wary) of their instructors' worldview. During the past two years, I have begun informal discussions with colleagues about addressing the topic more formally on campus. During the course of this project and afterward, I plan to do just that and assemble a faculty work group whose objective is to utilize our own experience and the project's findings to develop of a statement of philosophy and a set of best practices concerning politics in the classroom. A tool like this would be eminently useful not only to IVCC instructors, but to peer institutions as well, who could look to the college as a model.

From a broader academic standpoint, the project will produce at least two publishable academic journal articles on the topic with an eye toward expansion into a book. The final products will serve as resources for classroom educators that help instructors and students avoid the frustration and confusion surrounding the issue of politics in the classroom in order to understand it in its fullest light and facilitate more honest and open pedagogical dialogue. I hope to show that an instructor's political bias in the classroom, when placed in proper context, is not a corruption of intellectual life; it is in fact the fulfillment of its very purpose.

The project described above has been submitted as a fellowship proposal to Mellon/ACLS Community College Faculty Fellows. I should hear whether or not the fellowship is funded any day now. The primary use of the funds will be a so-called "buyout" of one semester's full time teaching load. If awarded the fellowship as well as a one semester sabbatical leave, I would prefer to coordinate them across two consecutive semesters in order to maximize uninterrupted progress on the research project. If not awarded the fellowship, I would still like my sabbatical application to be considered, however within a more limited in scope. The project would focus on the background research, work group, statement of philosophy, best practices developed for higher education instructors, and one article publishable in a peer reviewed journal of pedagogy.

Sabbatical Leave Agreement

The interest of District 513 shall be protected by a written agreement providing that the faculty member will return to the service of the District and will render at least one year of service upon return from leave. If the faculty member wishes to receive compensation while on leave, the Board may request a bond or written agreement, as appropriate, indemnifying the Board for the total salary paid in the event the faculty member fails to return and render at least one year service in the employ of District 513 following the sabbatical leave.

Faculty members granted sabbatical leave for one semester shall be paid full salary during such leave. Faculty members granted leave for one full year shall be paid one-half salary for the year in which leave is taken. The salary shall be paid in the same manner as if the faculty member were teaching in District 513. The faculty member may accept a fellowship or grant-in-aid in accomplishment of the purpose for which the leave was granted. Time spent on sabbatical leave shall be credited toward salary increment and seniority as time spent in full-time service.

Upon completion of the sabbatical leave and within sixty (60) days of the faculty member's return to duty, he/she shall submit to the president one of the following:

- If the leave was for formal study, a transcript of credit and a brief description of the program studied, including a detailed evaluation of the program with respect to its contribution to the leave;
- If the leave was for travel, a written report setting forth the faculty member's reaction to the travel and a statement of the benefits received.

(Article VII-F of the Collective Bargaining Agreement)

Faculty Member Signature:  Date: 3/10/20

Dean Signature:  Date: 3/10/20

Sabbatical Leave Request Recommendation of the Dean

Faculty Member: Dr. Jared Olesen

A. How does the proposal address or fail to address the considerations for approval outlined in the "Sabbatical Leave Request"?

Dr. Olesen's project (at present articles but perhaps a book project and handbook) took the form of a very competitive proposal sent to a national fellowship competition by the American Council on Learned Societies' Community College Fellowship Program. I am a Peer Reviewer for this Program. Of course, I did not review Dr. Olesen's proposal, but I can say with certainty its central claim, inquiries, his suitability, and his ability to complete the project match those of proposals submitted nation wide. His proposal addresses whether or not faculty should present their political biases in the classroom. Is it a bad thing or a good thing, he asks, for faculty to express their personal opinions? His preliminary answer is that it is a good thing and the framing of this answer responds to a lack in the critical conversations around politics in the classroom and the hesitancy of higher education to even give this question serious space. Given IVCC's student body (its demographics, racial composition, and political leanings), and the widespread hypothesis that faculty are always liberal minded, Dr. Olesen's work has implications for our community and the ways in which productive conversation yields intellectual growth and curiosity. His interest in a handbook or other tool to use with his colleagues demonstrates how he will share his research and knowledge widely.

B. Comments

Dr. Olesen is well positioned to consider this project and complete it. He has long studied voice and agency --who gets to speak and why-- and teaches these concepts regularly and competently. The question of bias in the classroom becomes even more during a Presidential Election year.

We will rely on part-time faculty to teach SOC in Dr. Olesen's absence and will increase our online offerings. I will also shift the load of another full-time colleague who currently teaches a few SOC classes to pick up the need.

I fully support this sabbatical request and know that the results of his contributions will positively impact his teaching at IVCC and his colleagues across the college.

- Approved Return to faculty for revisions
- Denied. Faculty member may forward Sabbatical Leave Request to the President for further review.

Dean's Signature: _____



Date: _____

3/10/20

MEMORANDUM OF UNDERSTANDING

2020-01

Sick and Personal Leave Related to COVID-19 Alternative Content/Services Delivery

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) temporarily agree to the terms set forth in this document between the dates of March 16 and April 3, 2020. This agreement will not set future precedent.

Face-to-face attendance of division meetings will not be mandatory. Faculty members may choose to use alternative delivery of their otherwise face-to-face or blended class content without being required to use personal or sick pay leave for cancelling face-to-face class meeting time. Faculty members shall notify their dean/director of their intention to use the alternative delivery option. Faculty members can also choose to make face-to-face and/or blended class attendance optional.

Faculty members may choose to satisfy their currently scheduled on-campus office hours by means of online communication with students, including but not limited to personal phones, video conferencing, etc.

Counselors may choose to satisfy their originally scheduled 7-hour days of counseling service remotely without being required to use personal or sick pay leave. They may do so in various ways, including but not limited to personal phones, video conferencing, etc. Counselors shall notify their dean/director of their intention to work remotely from home.

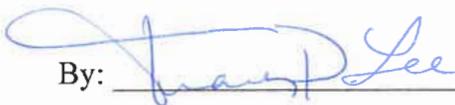
The means of alternative delivery of content or services is to be determined by the individual faculty member or counselor as long as the individual is making reasonable efforts to maintain communication and delivery of content or services.

Faculty members who choose not to provide alternative content delivery or counselors who choose not to work remotely from home will be required to use personal or sick pay leave for cancelling face-to-face class meeting times or failure to fulfill their scheduled obligation.

This agreement may be extended, if necessary, upon mutual agreement of both parties. Barring mutually agreed upon extension, beginning on April 4, 2020, both parties agree that faculty members and counselors will return to all previous Faculty Contract language, Board Policy, and Faculty Handbook expectations.

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By: 

By: 

Date: 3/16/2020

Date: 3/16/2020

MEMORANDUM OF UNDERSTANDING

2020-01

Sick and Personal Leave Related to COVID-19 Alternative Content/Services Delivery

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) temporarily agree to the terms set forth in this document between the dates of April 6 and April 24, 2020. This agreement will not set future precedent.

Face-to-face attendance of division meetings will not be mandatory. Faculty members may choose to use alternative delivery of their otherwise face-to-face or blended class content without being required to use personal or sick pay leave for cancelling face-to-face class meeting time. Faculty members shall notify their dean/director of their intention to use the alternative delivery option. Faculty members can also choose to make face-to-face and/or blended class attendance optional.

Faculty members may choose to satisfy their currently scheduled on-campus office hours by means of online communication with students, including but not limited to personal phones, video conferencing, etc.

Counselors may choose to satisfy their originally scheduled 7-hour days of counseling service remotely without being required to use personal or sick pay leave. They may do so in various ways, including but not limited to personal phones, video conferencing, etc. Counselors shall notify their dean/director of their intention to work remotely from home.

The means of alternative delivery of content or services is to be determined by the individual faculty member or counselor as long as the individual is making reasonable efforts to maintain communication and delivery of content or services.

Faculty members who choose not to provide alternative content delivery or counselors who choose not to work remotely from home will be required to use personal or sick pay leave for cancelling face-to-face class meeting times or failure to fulfill their scheduled obligation.

This agreement may be extended, if necessary, upon mutual agreement of both parties. Barring mutually agreed upon extension, beginning on April 24, 2020, both parties agree that faculty members and counselors will return to all previous Faculty Contract language, Board Policy, and Faculty Handbook expectations.

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810

PRESIDENT
COMMUNITY COLLEGE DISTRICT 513

By: Tracy D. Lee

By: Jerry Corcoran

Date: April 2, 2020

Date: April 2, 2020

Illinois Valley Community College Temporary Pandemic Leave Procedure

The College understands that in pandemic situations, employees are ordered to quarantine by federal, state, and local governmental agencies or they may wish to self-quarantine.

In an effort to support employees during this time, IVCC has created a temporary leave procedure. This procedure will be effective immediately and apply to all IVCC employees not affected by a collective bargaining agreement. The procedure will remain in effect through April 3, 2020.

Employees who prefer not to or are unable to report to campus during this time period will receive their regular wages. Part-time employees and student workers will be paid for their normally scheduled work hours.

Employees must work with their supervisors to cover any essential positions during this time period. If non-exempt (hourly) employees are requested by their supervisor to report to campus to work, they will receive pay at a rate of 1.5 times their regular rate. No one is required to report to campus, if they are uncomfortable doing so.

Exempt (salaried) employees are responsible for seeing that all essential services are covered during this time period.

April 2, 2020

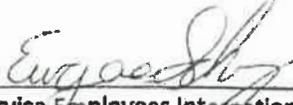
On April 1, 2020 Governor Pritzker signed an Executive Order to extend the state's stay-at-home order. Based on this information, the Temporary Pandemic Leave Procedure has been extended for an additional three-week period, through April 24, 2020.

Illinois Valley Community College Temporary Pandemic Leave Procedure - SEIU

The College understands that in pandemic situations, employees are ordered to shelter-in-place or quarantine by federal, state, and local governmental agencies or they may wish to self-quarantine.

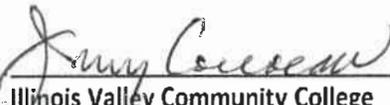
In an effort to support employees during this time, IVCC has created a temporary leave procedure for IVCC employees of the Service Employees International Union Local #138. This procedure will be effective as of March 23, 2020. The procedure will remain in effect through April 3, 2020.

Employees must work with their supervisor to cover any essential positions during this time period. If non-exempt (hourly) employees are requested by their supervisor to report to campus to work, they will receive pay at a rate of 1.5 times their regular rate. No one is required to report to campus, if they are uncomfortable doing so. Employees who are not considered essential, prefer not to or are unable to report to campus during this time period will receive their regular wages.

	<u>3/24/2020</u>		<u>3-24-2020</u>
Illinois Valley Community College	Date	Service Employees International #138	Date

April 2, 2020

On April 1, 2020 Governor Pritzker signed an Executive Order to extend the state's stay-at-home order. Based on this information, the Temporary Pandemic Leave Procedure has been extended for an additional three-week period, through April 24, 2020.

	<u>4/2/2020</u>		<u>4-2-2020</u>
Illinois Valley Community College	Date	Service Employees International #138	Date



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

March 24, 2020

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2020 Outstanding Full-Time Faculty Member Award

Dear ICCTA Selection Committee:

Illinois Valley Community College chemistry instructor Dr. Matthew Johll was selected by colleagues this spring as the recipient of our coveted Stephen Charry Memorial Award for Teaching Excellence.

Dr. Johll has taught 16 years at IVCC following three years at St. Norbert College in De Pere, Wis., and two years at Northeast Wisconsin Technical College. He teaches Introduction to Chemistry, Introduction to Forensic Science and General Chemistry I and II.

In addition, he has been Chem Club advisor all his years at IVCC. Under his leadership, the club has consistently earned "Outstanding" designations from the American Chemical Society. In fact, the club was invited to present at the March 22-26 ACS National Meeting and Expo in Philadelphia before it was cancelled.

Outside IVCC, Dr. Johll is a forensic chemistry consultant currently working with the La Salle County Coroner's office to identify a female victim in a 1991 cold case. He is also working with a criminal case review commission in Birmingham, England, on an appeal for what Dr. Johll believes is a woman unjustly convicted by poor analysis of scientific evidence.

On behalf of the IVCC Board of Trustees, I strongly recommend Dr. Matthew Johll for the 2020 Illinois Community College Trustees Association's Outstanding Faculty Member Award. You will see from his nomination that he demonstrates excellence in teaching, the preeminent goal of the Illinois community college system.

Sincerely,

Jane Goetz
Chair, Illinois Valley Community College Board of Trustees



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

March 24, 2020

Illinois Community College Trustees Association
401 E. Capitol, Suite 200
Springfield, IL 62701-1711

Re: 2020 Outstanding Part-Time Faculty Member Award

Dear ICCTA Selection Committee:

The Illinois Valley Community College Board of Trustees recommends Jennifer Mills for consideration for the Illinois Community College Trustees Association 2020 Outstanding Part-Time Faculty Member Award.

A music appreciation instructor, Jennifer earned IVCC's 2020 Outstanding Part-Time Faculty Member Award after being nominated by student William Strong. A retired educator, Strong said Jennifer's class led to a far greater appreciation of music for himself and other students. He noted that Jennifer strongly encourages students to attend local concerts and even offers them class credit for doing so.

"When students finish her class, they have a new love of music they had never experienced before," Strong said in his nomination.

Jennifer has taught part-time at IVCC for ten years while also working full-time as Director of Bands at Aurora University. In addition, as a gifted flute player, she has devoted the past 14 years performing for IVCC's Wind Ensemble.

She is highly qualified for the classroom. Aside from 17 years teaching experience, she holds an Associate in Arts degree from Lincoln Trail College in Robinson, Ill., a bachelor's in music from Eastern Illinois University in Charleston and a Master of Music in Music Education from Kent State University in Kent, Ohio.

Jennifer has demonstrated remarkable commitment to IVCC and its students. For these reasons and more, the IVCC Board of Trustees enthusiastically recommends Jennifer Mills for the ICCTA's 2020 Outstanding Part-Time Faculty Member Award.

Sincerely,

A handwritten signature in blue ink that reads "Jane Goetz".

Jane Goetz
Chair, Illinois Valley Community College Board

RECOMMENDED FOR STAFF APPOINTMENT
2019-2020

GENERAL INFORMATION:

POSITION TO BE FILLED: Staff Accountant

NUMBER OF APPLICANTS: 7

NUMBER OF APPLICANTS INTERVIEWED: 5

APPLICANTS INTERVIEWED BY:

Ms. Beard, Mr. Johnson, Ms. Kreiser, Ms. Ross, Mr. Serafini

APPLICANT RECOMMENDED:

Ashley Gonzales

EDUCATIONAL PREPARATION:

Purdue University Global, Indianapolis, IN – M. B.A., Business Administration
Columbia College, Columbia, MO – B.S., Finance

EXPERIENCE:

Ottawa Christian Academy, Ottawa, IL – Finance Manager
Community Lenders, Peru, IL – Collections Manager
Hometown National Bank, LaSalle, IL – Mortgage Loan Processor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Education: 3 years of banking experience; 4 years of collections experience
2. Two years of QuickBooks experience
3. Communicated very well throughout interview and asked good questions
4. Assessment center test scores sufficient to perform the job duties
5. Excellent comments from reference checks

RECOMMENDED SALARY: \$16.00 per hour, effective March 23, 2020

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

March 17, 2020

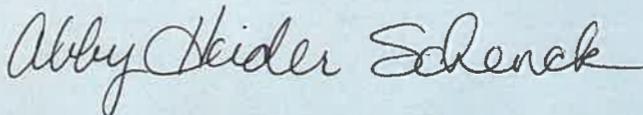
Sara Escatel
Director of Adult Education
Illinois Valley Community College
815 N. Orlando Smith Ave.
Oglesby, IL 61348

Dear Sara Escatel,

Please accept my letter of resignation from the position of part-time ABE/HSE instructor in the Adult Education program at Illinois Valley Community College, effective after my last scheduled class on May 6th, 2020. While I have greatly enjoyed working with your exceptional group of professionals and helping our adult learners make strides toward their goals, I have found the commitment to be a strain on my health and time with my young family. I know you also value time with family, especially during the first few years of our children's lives, and I appreciate your support and understanding.

I will greatly miss working with all of you and our learners! Please let me know if you are ever in need of volunteers for registrations or other classroom activities.

Sincerely,

A handwritten signature in cursive script that reads "Abby Heider Schenck".

Abby Heider Schenck

March 23, 2020

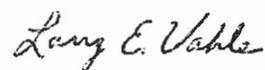
Ron, Mary, Angela, and Jeannette,

I am writing to inform you that I will be retiring at the end of the 2020 Spring semester. I have thoroughly enjoyed my ten years of teaching and tutoring mathematics part-time at the Illinois Valley Community College Ottawa Center. I have worked with many wonderful, dedicated professionals at the Ottawa Center and on the main campus. The core values of responsibility, caring, honesty, fairness, and respect are very evident at this institution.

I have been teaching mathematics for the past forty-seven years and although I will miss it very much, it is time to move on. I must say that because of covid-19, my final semester of teaching will be the most challenging and strangest one of all!

Thank you very much for the opportunity to work and teach at IVCC. Best wishes for a bright future!

Sincerely,

A handwritten signature in cursive script that reads "Larry E. Vahle".

Larry E. Vahle

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.