



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, September 10, 2020
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, September 10, 2020 – 6:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Public Hearing
2. Call to Order
3. Pledge of Allegiance
4. Roll Call
5. Approval of Agenda
6. Public Comment
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – August 13, 2020 Board Meeting and August 26, 2020 Facilities Committee Meeting (Pages 1-8)
 - 7.2 Approval of Bills - \$1,321,775.44
 - 7.2.1 Education Fund - \$836,039.93
 - 7.2.2 Operations & Maintenance Fund - \$144,856.63
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$22,500.00
 - 7.2.4 Auxiliary Fund - \$194,566.91
 - 7.2.5 Restricted Fund - \$26,261.26
 - 7.2.6 Liability, Protection & Settlement Fund - \$93,465.71
 - 7.2.7 Grants, Loans and Scholarships - \$4,085.00
 - 7.3 Treasurer's Report (Pages 9-24)
 - 7.3.1 Financial Highlights (Page 10)
 - 7.3.2 Balance Sheet (Pages 11-12)
 - 7.3.3 Summary of FY20 Budget by Funds (Pages 13-19)
 - 7.3.4 Budget to Actual by Budget Officers (Page 20)
 - 7.3.5 Statement of Cash Flows (Page 21)
 - 7.3.6 Investment Status Report (Page 22)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 23-24)
 - 7.4 Personnel – Stipends for Pay Periods Ending August 1, 2020 & August 15, 2020 and Part-time Faculty & Staff Appointments August 2020 (Pages 25-30)

8. President's Report
9. FY2021 Budget – Resolution to Adopt the Budget (Pages 31-34)
10. Purchase Request – Replacement Palo Alto Firewalls (Page 35)
11. Purchase Request – Ellucian Colleague Management and Support (Page 36)
12. FY2022 RAMP Capital Requests (Page 37)
 - 12.1 Library/Student Success Center
 - 12.2 Professional Development Center
 - 12.3 Agriculture Center
13. Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions (Pages 38-39)
14. Items for Information (Pages 40-71)
 - 14.1 Summer 2020 Graduation (Page 40)
 - 14.2 Staff Resignation – John Delaney, Custodian (Page 41)
 - 14.3 Memorandum of Understanding 2020-02 – Full-Time Counselor Alternative Service Delivery (Pages 42-48)
 - 14.4 Administrative Procedure 6.13 – Sexual Misconduct, Sexual and Other Harassment (Pages 49-71)
15. Trustee Comment
16. Closed Session – 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 4) closed session minutes
17. Approval of Closed Session Minutes
18. Other
19. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 13, 2020

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, August 13, 2020 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
Amy J. Boyles

Members Virtually Present: Angela M. Stevenson, Secretary
David O. Mallery
Jay K. McCracken
Maureen O. Rebholz
Manuel “Tony” Galindo, Student Trustee

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Chris Dunlap, Director of Information Technology Services
Walt Zukowski, Attorney

Others Virtually Present: Deb Anderson, Vice President for Academic Affairs
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Services
Kathy Ross, Controller

Ms. Goetz informed of a couple of items: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker’s most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Dr. Boyles to approve the agenda, as presented.
Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none.
Motion carried

PUBLIC COMMENT

None

CONSENT AGENDA ITEMS

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – July 9, 2020 Board Meeting and July 28, 2020 Audit Finance Committee Meeting.

Approval of Bills - \$2,564,355.78

Education Fund - \$2,036,424.55; Operations & Maintenance Fund - \$47,608.45; Operations & Maintenance (Restricted Fund) - \$223,344.35; Auxiliary Fund - \$143,403.95; Restricted Fund - \$18,482.99; and Liability, Protection & Settlement Fund - \$95,091.49.

Treasurer's Report

Personnel

Approved stipends for pay periods ending June 20, 2020; July 4, 2020; and July 18, 2020 & Part-time Faculty and Staff Appointments of July 2020.

Purchase Requests:

- Approved to purchase an estimated \$50,000 in fuel for the Truck Driving Training Program using WEX Inc. fuel cards.
- Approved to purchase OSHA safety training classes from 2B Safe, Inc. in an estimated amount of \$25,000 and IT and Business Solutions Training from AristaHire, LLC in the estimated amount of \$25,000 for Fiscal Year 2021.

Consortia Purchases

Approved to purchase the following through buying consortia:

- Janitorial supplies from Home Depot Pro, formerly SupplyWorks, Peoria, Illinois, at an estimated annual cost of \$40,000 through the Illinois Public Higher Education Cooperative (IPHEC).
- Elevator maintenance services from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA) at an annual cost of \$29,554.80.

PRESIDENT'S REPORT

Dr. Corcoran expressed appreciation for the fine work that has been done by our Facilities staff all spring, summer and especially since the storm Monday afternoon in preparing the campus for tonight's meeting and the first day of fall semester classes tomorrow morning. Scott Curley's custodians and maintenance workers take great pride in keeping everyone comfortable, safe and secure. The campus looks great!

Dr. Corcoran congratulated Sara Escatel and our Adult Education staff on the July 23rd drive-through recognition event for adult education honorees including GED-High School Equivalency graduates, U.S. Citizenship passers, completers of the Bridge to Careers program and completers

of our new ICAP program (Integrated Career and Academic Preparation System). Dr. Corcoran offered congratulations as well to Roxanne Cherpeske on the fine job that she and her faculty did in coordinating the August 7 massage therapy graduation ceremony. He added that like our virtual commencement, nursing faculty video-tribute to our ADN program graduates, and the Adult Education ceremony, our staff do a wonderful job of demonstrating our core value of **Caring** by prioritizing well-deserved recognition for students and staff at IVCC. Dr. Corcoran reported that because of the power outage, we had to pivot and not move forward with our all-staff program yesterday as planned. Now that power has been restored we will circle back and offer it virtually. Dr. Corcoran noted that Fran Brolley and his colleagues have produced a beautiful notice regarding the Agriculture Center grand opening scheduled for Thursday, September 24 at 8 a.m. Although attendance is limited to 50 people, special guests we anticipate joining us include Brian Michel, financial advisor for Barb Davis whom you may recall made a donation of \$50,000 toward the project and just this morning agreed to provide two more \$4,500 scholarships for agriculture students, a total of 10 per year. He added that this is fabulous news and reflective of the fine work done by Willard Mott, Kathryn Seebruck, and everyone affiliated with the IVCC Agriculture movement. Dr. Corcoran reported that Reed Wilson has also lined up Senator Sue Rezin and Representative Lance Yednock to join us. Dr. Corcoran noted that he wanted to publicly thank Julie Kerestes, LaSalle County Health Department administrator, who has reviewed and provided tremendous feedback on IVCC's COVID – 19 Operations and Safety Plan. He added that in fact, Julie and several members of her staff were the lead presenters during a program on COVID – 19 facilitated this morning by our friends at the local regional Office of Education. Dr. Corcoran noted that this topic is new ground for many of us and we are lucky to have such a strong group of superintendents who work closely with the ROE by inviting outstanding guest speakers like Julie to address matters of mutual concern. He added that he learned a lot from the discussion today and knew that Cheryl Roelfsema did as well. And finally, Dr. Corcoran reported that he has heard from his counterparts at peer Illinois community colleges, enrollments are down from where they were one year ago beginning the fall term, although Mark Grzybowski remains optimistic based on feedback he and his Student Services team are receiving. Dr. Corcoran noted that he knew one thing for sure: we have a lot of good people who have been working hard on marketing and outreach efforts and doing their best under difficult circumstances. Dr. Corcoran added that as he said to some friends a few days ago, other than a pandemic, directive to close the campus in the middle of a semester and move everything online, cyberattack, derecho and two-day power outage, 2020 has been a routine year.

APPOINT SECRETARY PRO-TEM

Ms. Goetz appointed Dr. Boyles as Secretary Pro-Tem in the physical absence of Ms. Stevenson.

FY2021 TENTATIVE BUDGET

It was moved by Mr. McCracken and seconded by Dr. Rebholz to adopt the Resolution approving the FY2021 Tentative Budget and authorize publication of the Notice of Public Hearing, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

PURCHASE REQUEST – MICROSOFT SOFTWARE MAINTENANCE AND SUPPORT

It was moved by Ms. Stevenson and seconded by Mr. Solon to authorize the renewal of the Microsoft Software Maintenance and Support Agreement in the amount of \$27,303.30 from CDW, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried

STAFF RETIREMENT – JULIE HOGUE – DIRECTOR OF NURSING PROGRAMS

Motion made by Mr. McCracken and seconded by Dr. Rebholz to accept with regret the retirement of Julie Hogue, Director of Nursing Programs, effective December 31, 2020.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried. Dr. Rebholz commented that Ms. Hogue has always been a pleasure to work with. Dr. Corcoran noted that it has been an honor to work with Julie Hogue and we owe her a debt of gratitude for her years of service.

INSURANCE RENEWAL

Motion made by Dr. Boyles and seconded by Mr. Solon to accept the renewal for all coverages with Wright Specialty Insurance and Travelers at a premium of \$137,822 and accept the quote from Illinois Counties Risk Management Trust (ICRMT) for workers’ compensation insurance at a premium of \$80,058, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

TRUSTEE COMMENT

Ms. Goetz thanked Ms. Roelfsema and her staff for the great amount of work involved to produce the FY2021 Budget document.

CLOSED SESSION

Ms. Goetz requested a motion and a roll call vote at 6:45 p.m. to enter into a closed session to discuss: 1) imminent or pending litigation; 2) complaint lodged against an official or employee of the public body; 3) collective negotiations; and 4) closed session minutes. Motion made by Dr. Boyles and seconded by Mr. McCracken to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried. The Board immediately entered closed session at 6:46 p.m.

Motion made by Dr. Boyles and seconded by Ms. Stevenson to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried. The regular meeting resumed at 7:32 p.m.

CLOSED SESSION MINUTES

It was moved by Dr. Rebholz and seconded by Mr. Solon to approve and retain the closed session minutes of July 9, 2020.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

OTHER

Dr. Corcoran noted that documents reviewed by the Board included a Memorandum of Understanding (MOU) with the American Federation of Teachers (AFT) Local 1810 entitled, “Full-Time Counselor Alternative Service Delivery.” He added that the document would be included as an information item at the September Board meeting.

Ms. Goetz noted that IVCC fall classes begin tomorrow, Friday, August 14 and extended best wishes to all for a great start to the semester.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:35 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Facilities Committee Meeting
August 26, 2020

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Wednesday, August 26, 2020 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Secretary
Physically Present:

Committee Members
Absent:

Committee Members David O. Mallery, Committee Chair
Virtually Present: Maureen O. Rebholz

Other Board Members Jane E. Goetz, Board Chair
Physically Present:

Others Physically Present: Jerry Corcoran, President
Chris Dunlap, Director of Information Technology
Dominic Rivara, Mayor, City of Oglesby
Jason Curran, Commissioner, City of Oglesby
Michael Genin, Illinois Municipal Electric Agency (IMEA)
Sean McCarthy, Illinois Municipal Electric Agency (IMEA)
Dominick Demonica, Demonica/Kemper Architects

Others Virtually Present: Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Patrice Hess, Director of Learning Resources

Mr. Mallery called the meeting to order at 4:30 p.m.

PUBLIC COMMENT

None

PROTECTION, HEALTH AND SAFETY (PHS) PROJECTS

Two projects are being recommended for the 2020 tax levy: Door Access Upgrade and Fireplace Lounge ADA.

- **Door Access Upgrade**

Mr. Demonica informed that the software for the college's current door access system is outdated and no longer supported by its manufacturer. The project will upgrade this software and add eight additional doors for the key card system. There are 170 door locations for this comprehensive plan and no cost has been assigned to the project yet. Mr.

Mallery inquired if the stakeholder groups have been included in the process to rank and prioritize the PHS projects. Ms. Roelfsema noted that the Operations Committee has discussed the projects and is of the opinion that they are high priority.

- **Fireplace Lounge ADA**

This project is for the removal of the ADA lift in the Fireplace Lounge and replacement with a ramp. The lift is close to 20 years old. Mr. Demonica advised that if the maximum capacity of the room is 50 occupants or more, an additional door and stairs would need to be added for the space at an increased cost of approximately \$10,000. Dr. Anderson informed that the room is utilized for classes and assembly events with typically 40 people.

The committee was in agreement to move forward with the PHS projects and present them to the whole Board. Mr. Demonica noted that both projects would be complete for presentation to the Board on October 8 or November 12.

RAMP DOCUMENTS

Mr. Demonica informed that the Community College Capital Resource Allocation Management Program (RAMP) is the request of each college for state funding for capital improvements. RAMP provides an opportunity for state funds along with college funds to be used locally and make enhancements to the college. Submitting the RAMP projects would get the college on the list for capital requests. The three RAMP projects were discussed at the June 4, 2019 Facilities Committee Meeting. The Board later voted to submit the New Agriculture Center RAMP to the Illinois Community College Board (ICCB). The Library/Student Success Center and the Professional Development Center (previously referred to as the Technology Commons) projects were held for further discussion.

- **New Agriculture Center**

The New Agriculture Center RAMP has been updated and resubmittal of this project to the ICCB is recommended. Mr. Demonica informed that the Agriculture Center would include a lab, classroom, faculty offices and student space and would be located south of campus in an AG Complex adjacent to a recently completed storage facility.

- **Library/Student Success Center**

The Library/Student Success Center RAMP has some minor changes but no additional cost implications. Changes were made to now include the Student Technology Help Desk in the building A section of the Library. The project involves moving the Help Desk, Writing Center and Peer Tutoring Center from the Learning Commons to Jacobs Library. Mr. Demonica noted that the changes would make the space much more inviting for students and that other colleges are going in this direction with similar designs.

- **Professional Development Center**

The Professional Development Center RAMP also has some minor changes but no additional cost implications. The Center of Excellence in Teaching, Learning and Assessment would relocate to what is now the Learning Commons to become a resource site for faculty and staff training.

Mr. Demonica advised that projects from last year would have no escalation factors and would be at status quo with the dollars submitted from last year remaining the same. Mr. Mallery inquired about the priority of the RAMP projects. Mr. Demonica referred to Table 1 of each proposal with the ranking: 1) Library/Student Success Center; 2) Professional Development Center; and 3) New Agriculture Center. Ms. Goetz expressed appreciation for the great amount of work involved in preparation of the RAMP documents and Ms. Stevenson added that the projects are impressive. The committee recommended that the RAMP proposals be presented to the full Board.

SOLAR FARM FEASIBILITY

Initial discussion on partnering with the City of Oglesby on a solar farm located on the college campus was introduced by Oglesby Mayor Rivara. The Mayor informed that the city needs a solar farm to increase its renewable energy and locating the farm at IVCC could provide an educational opportunity for the college's renewable energy program and save the college money on utilities. This would involve IVCC properties annexing into the city first in order to be served by the city. Illinois Municipal Electric Agency (IMEA) is willing to work with the college and the city to evaluate best means to create a solar installation training center. This would include working with IVCC and the city to assist in securing outside funding sources and coordinated metering and data sharing from the proposed facility. Mr. Mallery noted that there is merit in further discussion of this proposal and thought that the full Board would be interested in hearing about the benefits and proposed opportunity. Committee members were in agreement. Ms. Goetz thanked the participants for the presentation and noted that we will need to continue to study the proposal.

OTHER

Mr. Mallery expressed appreciation to all who participated in the Facilities Committee meeting both physically and virtually.

ADJOURNMENT

Mr. Mallery declared the meeting adjourned at 5:42 p.m.

David O. Mallery, Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT
AUGUST 2020

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – August 2020

Revenues

- As of August 28, the headcount for fall semester 2020 was 2,434, which is 402 students less than at the same point in time last year. Fall credit hours were at 22,830, a 9.8 percent decrease from one year ago. Traditional credit hours were down by 6.85 percent with the additional decrease coming from dual credit/dual enrollment and the Ottawa Center.
- Below is a comparison for credit hours as reported to the Illinois Community College Board:

Fiscal Year	Summer	Fall	Spring	Total
2020	4,310	24,696	22,512	51,518
2019	4,325	24,470	22,850	51,645

- The State is current with the monthly credit hour grant payments. IVCC's operating portion of the State budget for FY2021 is \$2,083,423, which is \$44,635 less than the FY2020 budget. Our three-year financial plan estimated \$2,030,000 and the FY2020 budget was built using \$1,895,000. IVCC was also awarded \$130,981 from the Governor's Emergency Education Relief grant.
- The tax year 2019 levy was finalized at \$12,436,989, an increase of \$485,948, or four percent, from tax year 2018. Equalized assessed valuation (EAV) increased by \$163,820,362, or five percent, from tax year 2018. Though most counties extended the date of the first installment of real estate tax, \$6,751,412, or 54 percent, has been collected

Expenses

- This early in the fiscal year, only three expense line items show a significant variance, those being the Board of Trustees due to the semi-annual payment of ICCTA dues; Risk Management due to the annual insurance payments; and institutional waivers for the summer and fall waivers.

Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – Commercial Mechanical was the successful bidder.
- Building F Air Handling Units Replacement – work in progress;
- Building J Exhaust System Upgrades – work in progress;
- Building G Bleacher Replacement – waiting for end curtain installation.

Other Projects

- Agriculture Complex Phase I – a CDB Project - Substantial completion date was July 16.
- Agriculture Complex Phase II – submitted Resource Allocation Management Plan (RAMP) to ICCB.
- Roadway and Parking Lot Resealing Project – a CDB project – construction is scheduled for spring 2021. Bids will be solicited in November 2020.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2020
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debts								
Cash and cash equivalents	\$ 9,250,823	\$ 3,024,945	\$ 700,844	\$ 231,005	\$ 298,676	\$ -	\$ -	
Investments	4,638,403	7,542,391	143,850	289,536	79,521	-	-	12,693,701
Receivables								-
Property Taxes	9,833,025	2,603,964	-	-	-	-	-	12,436,989
Governmental claims	-	1,415	-	-	27,044	-	-	28,459
Tuition and fees	1,637,593	3,184	-	-	-	-	-	1,640,777
Due from other funds	1,781,273	5	-	-	3,058	-	-	1,784,336
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	484,292	-	-	-	484,292
Other assets	159,053	53,659	-	-	-	-	-	212,712
Deferred Outflows	-	-	-	-	-	-	361,295	361,295
Fixed assets - net	-	-	-	30,181	-	60,573,103	-	60,603,284
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	13,438,349	13,438,349
Total assets and deferred outflows	\$ 27,300,170	\$ 13,229,563	\$ 844,694	\$ 1,035,014	\$ 408,299	\$ 60,573,103	\$ 13,799,644	\$ 117,190,487

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2020
 Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	272,896	-	-	3,890	6,864	-	-	283,650
Accrued salaries & benefits	1,518,006	21,744	-	13,703	-	-	-	1,553,453
Post-retirement benefits & other	144,090	-	-	-	-	-	-	144,090
Unclaimed property	167	-	-	-	27	-	-	194
Due to other funds	169,326	1,327,382	-	153,999	133,629	-	-	1,784,336
Due to student groups/deposits	61,298	-	-	-	263,859	-	-	325,157
Deferred inflows								-
Property taxes	4,916,513	1,301,982	-	-	-	-	-	6,218,495
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	3,920	-	-	3,920
OPED	-	-	-	-	-	-	1,930,561	-
OPEB long term debt	-	-	-	-	-	-	11,869,083	11,869,083
Total Liabilities	7,082,296	2,651,108	-	171,592	408,299	-	13,799,644	24,112,939
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	60,573,103	-	60,573,103
Fund balance								-
Reserved for restricted purposes	-	10,578,455	-	-	-	-	-	10,578,455
Reserved for debt service	-	-	844,694	-	-	-	-	844,694
Unreserved	20,217,874	-	-	863,422	-	-	-	21,081,296
								-
Total liabilities and net position	\$ 27,300,170	\$ 13,229,563	\$ 844,694	\$ 1,035,014	\$ 408,299	\$ 60,573,103	\$ 13,799,644	\$ 117,190,487

Illinois Valley Community College District No. 513
Summary of Fiscal Year 2020 Revenues & Expenditures by Fund
For the two months ended August 31, 2020
Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxillary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 8,404,676	\$ 1,071,587	\$ 772,312	\$ 291	\$ 273,070	\$ 641,067	\$ 9,692	\$ 20,717	\$ 656,996	\$ 11,850,408
Actual Expenditures	3,038,894	433,191	361,146	-	374,535	1,020,189	-	-	201,949	5,429,904
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,365,782	638,396	411,166	291	(101,465)	(379,122)	9,692	20,717	455,047	6,420,504
Fund balances July 1, 2020 (est)	10,586,937	3,626,765	4,901,415	844,403	1,020,816	203,110	4,886,316	36,029	180,348	26,286,139
Fund balances August 31, 2020	<u>\$ 15,952,719</u>	<u>\$ 4,265,161</u>	<u>\$ 5,312,581</u>	<u>\$ 844,694</u>	<u>\$ 919,351</u>	<u>\$ (176,012)</u>	<u>\$ 4,896,008</u>	<u>\$ 56,746</u>	<u>\$ 635,395</u>	<u>\$ 32,706,643</u>

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the two months ended August 31, 2020
 Unaudited

	Annual Budget		Actual/Budget		Annual Budget		Actual/Budget	
	FY2021	8/31/2020	16.7%	8/31/2019	FY2020	16.7%		
EDUCATION FUND REVENUES								
Local Government Sources:								
Current Taxes	\$ 8,579,643	\$ 4,596,714	53.6%	\$ 4,695,943	\$ 8,209,880	57.2%		
Corporate Personal Property Replacement Tax	900,513	-	0.0%	19,451	905,250	2.1%		
Tax Increment Financing Distributions	387,250	51,935	13.4%	52,281	387,250	13.5%		
Total Local Government	<u>9,867,406</u>	<u>4,648,649</u>	47.1%	<u>4,767,675</u>	<u>9,502,380</u>	50.2%		
State Government:								
ICCB Credit Hour Grant	1,728,400	249,491	14.4%	344,894	1,568,250	22.0%		
Equalization Grant	50,000	-	0.0%	8,333	50,000	16.7%		
Career/Technical Education Formula Grant	200,000	-	0.0%	-	200,000	0.0%		
Other	-	-	-	-	-	-		
Total Statement Government	<u>1,978,400</u>	<u>249,491</u>	12.6%	<u>353,227</u>	<u>1,818,250</u>	19.4%		
Federal Government								
PELL Administrative Fees	7,975	-	0.0%	-	7,325	0.0%		
Total Federal Government	<u>7,975</u>	<u>-</u>	0.0%	<u>-</u>	<u>7,325</u>	0.0%		
Student Tuition and Fees:								
Tuition	6,586,152	3,106,094	47.2%	3,649,445	6,886,576	53.0%		
Fees	837,700	368,520	44.0%	469,660	877,300	53.5%		
Total Tuition and Fees	<u>7,423,852</u>	<u>3,474,614</u>	46.8%	<u>4,119,105</u>	<u>7,763,876</u>	53.1%		
Other Sources:								
Public Service Revenue	341,879	24,828	7.3%	29,547	287,450	10.3%		
Other Sources:	234,613	7,094	3.0%	25,936	233,839	11.1%		
Total Other Sources	<u>576,492</u>	<u>31,922</u>	5.5%	<u>55,483</u>	<u>521,289</u>	10.6%		
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,854,125</u>	<u>\$ 8,404,676</u>	42.3%	<u>\$ 9,295,490</u>	<u>\$ 19,613,120</u>	47.4%		
EDUCATION FUND EXPENDITURES								
Instruction:								
Salaries	\$ 8,239,344	\$ 1,338,662	16.2%	\$ 1,327,732	\$ 8,192,913	16.2%		
Employee Benefits	1,705,720	221,082	13.0%	230,588	1,822,252	12.7%		
Contractual Services	146,565	12,209	8.3%	11,852	161,549	7.3%		
Materials & Supplies	404,772	25,462	6.3%	41,425	429,721	9.6%		
Conference & Meeting	162,988	2,562	1.6%	935	142,376	0.7%		
Fixed Charges	55,000	5,201	9.5%	124,329	189,000	65.8%		
Capital Outlay	-	-	0.0%	-	-	0.0%		
Other	-	-	-	-	-	-		
Total Instruction	<u>10,714,389</u>	<u>1,605,178</u>	15.0%	<u>1,736,861</u>	<u>10,937,811</u>	15.9%		

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the two months ended August 31, 2020
Unaudited

	<u>Annual Budget</u> <u>FY2021</u>	<u>8/31/2020</u>	<u>Actual/Budget</u> <u>16.7%</u>	<u>8/31/2019</u>	<u>Annual Budget</u> <u>FY2020</u>	<u>Actual/Budget</u> <u>16.7%</u>
Academic Support:						
Salaries	1,003,192	131,680	13.1%	140,704	982,326	14.3%
Employee Benefits	211,676	24,569	11.6%	21,894	172,141	12.7%
Contractual Services	197,118	116,803	59.3%	99,845	191,657	52.1%
Materials & Supplies	306,822	44,931	14.6%	48,948	278,128	17.6%
Conference & Meeting	20,595	221	1.1%	647	16,955	3.8%
Utilities	26,445	2,250	8.5%	7,425	25,650	28.9%
Capital Outlay	-	-	-	-	-	0.0%
Other	-	-	-	-	-	-
Total Academic Support	<u>1,765,848</u>	<u>320,454</u>	<u>18.1%</u>	<u>319,463</u>	<u>1,666,857</u>	<u>19.2%</u>
Student Services:						
Salaries	1,121,572	212,941	19.0%	206,696	1,293,469	16.0%
Employee Benefits	385,992	55,321	14.3%	45,929	366,444	12.5%
Contractual Services	40,777	1,571	3.9%	1,986	22,778	8.7%
Materials & Supplies	77,202	10,808	14.0%	6,989	68,187	10.2%
Conference & Meeting	45,075	32	0.1%	486	45,075	1.1%
Utilities	-	174	0.0%	27	-	0.0%
Total Student Services	<u>1,670,618</u>	<u>280,847</u>	<u>16.8%</u>	<u>262,113</u>	<u>1,795,953</u>	<u>14.6%</u>
Public Services/Continuing Education:						
Salaries	344,429	49,554	14.4%	58,361	367,282	15.9%
Employee Benefits	77,863	10,494	13.5%	10,614	80,616	13.2%
Contractual Services	258,400	10,700	4.1%	56,599	248,250	22.8%
Materials & Supplies	92,800	10,432	11.2%	26,938	89,250	30.2%
Conference & Meeting	18,950	506	2.7%	349	20,550	1.7%
Utilities	-	-	0.0%	-	-	-
Other	300	-	0.0%	-	200	0.0%
Total Public Services/Continuing Education	<u>792,742</u>	<u>81,686</u>	<u>10.3%</u>	<u>152,861</u>	<u>806,148</u>	<u>19.0%</u>
Institutional Support:						
Salaries	1,856,317	283,958	15.3%	273,703	1,804,720	15.2%
Employee Benefits	691,890	144,068	20.8%	127,178	673,288	18.9%
Contractual Services	569,172	47,142	8.3%	340,539	634,007	53.7%
Materials & Supplies	381,678	75,790	19.9%	64,158	429,645	14.9%
Conference & Meeting	69,225	10	0.0%	3,004	68,285	4.4%
Utilities	26,315	906	3.4%	2,576	26,050	9.9%
Capital Outlay	176,381	-	0.0%	-	25,875	0.0%
Other	29,550	(36)	-0.1%	(42)	15,550	-0.3%
Provision for Contingency	500,000	-	0.0%	-	156,931	-
Total Institutional Support	<u>4,300,528</u>	<u>551,838</u>	<u>12.8%</u>	<u>811,116</u>	<u>3,834,351</u>	<u>21.2%</u>
Scholarships, Grants and Waivers	<u>600,000</u>	<u>198,891</u>	<u>0.0%</u>	<u>124,498</u>	<u>577,000</u>	<u>21.6%</u>
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,844,125</u>	<u>\$ 3,038,894</u>	<u>15.3%</u>	<u>\$ 3,254,051</u>	<u>\$ 19,618,120</u>	<u>16.6%</u>
INTERFUND TRANSFERS - NET	<u>\$ (10,000)</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>\$ 5,000</u>	<u>0.0%</u>

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the two months ended August 31, 2020
 Unaudited

	Annual Budget FY2021	8/31/2020	Actual/Budget 16.7%	8/31/2019	Annual Budget FY2020	Actual/Budget 16.7%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,383,200	\$ 741,077	53.6%	\$ 748,156	\$ 1,307,306	57.2%
Corporate Personal Property Replacement Tax	225,000	-	0.0%	3,433	230,000	1.5%
Tax Increment Financing Disbursements	130,000	17,312	13.3%	17,222	130,000	13.2%
Total Local Government	<u>1,738,200</u>	<u>758,389</u>	43.6%	<u>768,811</u>	<u>1,667,307</u>	46.1%
State Government:						
ICCB Credit Hour Grant	305,023	44,028	14.4%	60,864	276,750	22.0%
Total State Government	<u>305,023</u>	<u>44,028</u>	14.4%	<u>60,864</u>	<u>276,750</u>	22.0%
Student Tuition and Fees						
Tuition	512,448	262,820	51.3%	295,245	535,702	55.1%
Total Tuition and Fees	<u>512,448</u>	<u>262,820</u>	51.3%	<u>295,245</u>	<u>535,702</u>	55.1%
Other Sources:						
Facilities Revenue	133,500	3,497	2.6%	10,428	138,941	7.5%
Investment Revenue	50,000	677	1.4%	9,366	45,000	20.8%
Other	2,500	2,176	87.0%	114	2,500	4.6%
Total Other Sources	<u>186,000</u>	<u>6,350</u>	3.4%	<u>19,908</u>	<u>186,441</u>	10.7%
TOTAL OPERATIONS & MAINTENANCE REVENUES	<u>\$ 2,741,671</u>	<u>\$ 1,071,587</u>	39.1%	<u>\$ 1,144,828</u>	<u>\$ 2,666,200</u>	42.9%
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	972,207	141,260	14.5%	135,309	968,783	14.0%
Employee Benefits	292,487	34,648	11.8%	38,201	326,311	11.7%
Contractual Services	169,100	16,408	9.7%	9,933	169,400	5.9%
Materials & Supplies	240,250	27,308	11.4%	9,450	277,787	3.4%
Conference & Meeting	1,175	-	0.0%	-	5,675	0.0%
Fixed Charges	117,250	187,895	160.3%	61,470	68,250	90.1%
Utilities	762,347	19,640	2.6%	85,037	762,600	11.2%
Capital Outlay	102,832	-	0.0%	-	84,000	0.0%
Provision for Contingency	100,000	-	0.0%	-	-	0.0%
Other	(63,000)	-	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,694,648</u>	<u>427,159</u>	15.9%	<u>339,400</u>	<u>2,599,806</u>	13.1%
Institutional Support:						
Salaries	31,342	2,096	6.7%	8,352	45,186	18.5%
Employee Benefits	6,076	757	12.5%	1,608	11,846	13.6%
Contractual Services	2,700	2,615	96.9%	-	2,491	0.0%
Materials & Supplies	3,105	564	18.2%	720	3,050	23.6%
Fixed Charges	3,800	-	0.0%	-	3,820	0.0%
Other	-	-	0.0%	-	-	0.0%
Total Institutional Support	<u>47,023</u>	<u>6,032</u>	12.8%	<u>10,680</u>	<u>66,393</u>	16.1%
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	<u>\$ 2,741,671</u>	<u>\$ 433,191</u>	15.8%	<u>\$ 350,080</u>	<u>\$ 2,666,199</u>	13.1%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the two months ended August 31, 2020
 Unaudited

	Annual Budget FY2021	8/31/2020	Actual/Budget 16.7%	8/31/2019	Annual Budget FY2020	Actual/Budget 16.7%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,556,066	738,599	47.5%	823,313	1,518,973	54.2%
State Government Sources	750,000	-	0.0%	-	-	0.0%
Investment Revenue	65,000	33,713	51.9%	11,204	65,000	17.2%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 2,371,066	\$ 772,312	32.6%	\$ 834,517	\$ 1,583,973	52.7%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ -	\$ -		\$ -	\$ -	
Fixed Charges	-	-		-	-	
Capital Outlay	2,250,000	361,146	16.1%	1,742	1,500,000	0.1%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,250,000	\$ 361,146	16.1%	\$ 1,742	\$ 1,500,000	0.1%
DEBT SERVICE FUND						
Investment Revenue	\$ 10,500	\$ 291	2.8%	\$ 670	\$ 3,600	18.6%
TOTAL DEBT SERVICE FUND REVENUES	\$ 10,500	\$ 291	2.8%	\$ 670	\$ 3,600	18.6%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,316,000	\$ 272,023	20.7%	\$ 393,304	\$ 1,664,665	23.6%
Investment Revenue	4,500	40	0.9%	146	4,500	3.2%
Other Revenue	4,000	1,007	25.2%	80	8,000	1.0%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,324,500	\$ 273,070	20.6%	\$ 393,530	\$ 1,677,165	23.5%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 346,958	\$ 49,697	14.3%	\$ 46,033	\$ 352,435	13.1%
Employee Benefits	118,699	13,194	11.1%	7,205	68,134	10.6%
Contractual Services	63,265	1,540	2.4%	21,169	66,198	32.0%
Materials & Supplies	1,014,882	307,152	30.3%	302,860	1,292,478	23.4%
Conference & Meeting	24,938	(408)	-1.6%	5,747	24,679	23.3%
Fixed Charges	50,200	1,860	3.7%	23,069	49,700	46.4%
Capital Outlay/Depreciation	600	-	0.0%	-	1,322	0.0%
Other	103,000	1,500	1.5%	-	103,000	0.0%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,722,542	\$ 374,535	21.7%	\$ 406,083	\$ 1,957,946	20.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ 61,414	\$ -		\$ -	\$ 61,414	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the two months ended August 31, 2020
 Unaudited

	Annual Budget FY2021	8/31/2020	Actual/Budget 16.7%	8/31/2019	Annual Budget FY2020	Actual/Budget 16.7%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 289,245	\$ 6,822	2.4%	\$ -	\$ 285,285	0.0%
Federal Government Sources	4,437,598	631,505	14.2%	296,291	4,951,574	6.0%
Nongovernmental Gifts or Grants	2,500	2,500	100.0%	-	32,000	0.0%
Other Revenue	-	240		369	4,700	7.9%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 4,729,343	\$ 641,067	13.6%	\$ 296,660	\$ 5,273,559	5.6%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 363,617	\$ 32,679	9.0%	\$ 33,896	\$ 426,869	7.9%
Employee Benefits	122,265	12,589	10.3%	13,000	141,592	9.2%
Contractual Services	24,242	4,927	20.3%	521	23,293	2.2%
Materials & Supplies	24,388	5,429	22.3%	8,799	39,765	22.1%
Conference & Meeting	13,491	(770)	-5.7%	3,160	41,065	7.7%
Utilities	450	-	0.0%	-	949	0.0%
Capital Outlay	15,000	27,395	182.6%	6,592	22,000	30.0%
Other	-	-		-	-	
Total Instruction	563,453	82,249	14.6%	65,968	695,533	9.5%
Student Services:						
Salaries	\$ 203,035	\$ 30,232	14.9%	\$ 29,877	\$ 198,634	15.0%
Employee Benefits	71,700	9,109	12.7%	8,919	69,755	12.8%
Contractual Services	15,800	459	2.9%	1,063	6,000	17.7%
Materials & Supplies	15,440	2,770	17.9%	235	9,330	2.5%
Conference & Meeting	10,600	38	0.4%	744	9,300	8.0%
Capital Outlay	-	-		-	-	0.0%
Tuition Waivers (TRiO Grant)	18,425	-	0.0%	-	25,873	0.0%
Total Student Services	335,000	42,608	12.7%	40,838	318,892	12.8%
Institutional Support:						
Salaries (Federal Work Study)	90,390	2,661	2.9%	4,585	94,035	4.9%
SURS on-behalf	-	-		-	-	
Total Institutional Support	90,390	2,661	2.9%	4,585	94,035	4.9%
Student Grants and Waivers (PELL & SEOG)	3,748,000	892,671	23.8%	259,427	4,170,699	6.2%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 4,736,843	\$ 1,020,189	21.5%	\$ 370,818	\$ 5,279,159	7.0%
RESTRICTED INTERFUND TRANSFERS - NET	\$ 10,000	\$ -	0.0%	\$ -	\$ 10,000	0.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 60,000	\$ 9,692	16.2%	\$ 12,803	\$ 70,000	18.3%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -	\$ -	

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the two months ended August 31, 2020
 Unaudited

	Annual Budget FY2021	8/31/2020	Actual/Budget 16.7%	8/31/2019	Annual Budget FY2020	Actual/Budget 16.7%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 41,840	\$ 20,708	49.5%	\$ 21,326	\$ 38,150	55.9%
Investment Revenue	150	9	6.0%	20	100	20.0%
TOTAL AUDIT FUND REVENUES	41,990	20,717	49.3%	21,346	38,250	55.8%
AUDIT FUND EXPENDITURES						
Contractual Services	39,050	-	0.0%	-	38,150	0.0%
TOTAL AUDIT FUND EXPENDITURES	\$ 39,050	\$ -	0.0%	\$ -	\$ 38,150	0.0%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,040,539	\$ 654,314	62.9%	\$ 566,636	\$ 1,136,999	49.8%
Investment Revenue	2,500	2,682	107.3%	509	2,000	25.5%
Other Revenue	-	-		-	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,043,039	656,996	63.0%	\$ 567,145	\$ 1,138,999	49.8%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	70,249	11,439	16.3%	10,426	111,403	9.4%
Employee Benefits	27,305	3,543	13.0%	3,454	26,762	12.9%
Contractual Services	23,000	500	2.2%	2,431	23,000	10.6%
Materials & Supplies	3,700	450	12.2%	99	400	24.8%
Total Student Services	124,254	15,932	12.8%	16,410	161,565	10.2%
Operations & Maintenance of Plant:						
Contractual Services	519,557	29,545	5.7%	61,144	547,500	11.2%
Materials & Supplies	170	51	30.0%	149	150	99.3%
Utilities	650	-	0.0%	75	425	17.6%
Total Operations & Maintenance of Plant	520,377	29,596	5.7%	61,368	548,075	11.2%
Institutional Support:						
Salaries	66,197	10,734	16.2%	10,895	70,825	15.4%
Employee Benefits	208,438	1,811	0.9%	1,787	202,997	0.9%
Contractual Services	35,750	361	1.0%	3,220	34,000	9.5%
Materials & Supplies	2,100	7,567	360.3%	1,863	4,700	39.6%
Conference & Meeting	4,700	-	0.0%	-	5,200	0.0%
Fixed Charges	244,750	135,948	55.5%	245,233	275,500	89.0%
Total Institutional Support	561,935	156,421	27.8%	262,998	593,222	44.3%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 1,206,566	\$ 201,949	16.7%	\$ 340,776	\$ 1,302,862	26.2%

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Illinois Valley Community College District No. 513
Fiscal Year 2021 Budget to Actual Comparison
All Funds - By Budget Officer
as of August 31, 2020
Unaudited

Department	Annual Budget FY2021	Actual FY2021	Actual/ Budget 16.7%	
President	359,006	55,172	15.4%	
Board of Trustees	14,850	5,865	39.5%	Semi-annual ICCTA Dues
Community Relations	426,113	60,614	14.2%	
Continuing Education	792,742	81,686	10.3%	
Facilities	4,400,359	788,306	17.9%	
Information Technologies	1,978,064	284,932	14.4%	
Academic Affairs	232,682	34,909	15.0%	
Academic Affairs (AVPCE)	482,229	80,105	16.6%	
Adult Education	453,005	40,141	8.9%	
Learning Resources	1,321,356	227,272	17.2%	
Workforce Development Division	2,301,036	314,948	13.7%	
Natural Sciences & Business Division	3,162,592	490,459	15.5%	
Humanities & Fine Arts/Social Science Division	3,117,822	473,275	15.2%	
Health Professions Division	1,848,823	299,304	16.2%	
Admissions & Records	405,117	64,203	15.8%	
Counseling	401,226	94,913	23.7%	
Student Services	289,261	38,162	13.2%	
Financial Aid	4,140,591	949,539	22.9%	
Career Services	40,209	5,220	13.0%	
Athletics	309,616	33,958	11.0%	
TRiO (Student Success Grant)	335,000	42,608	12.7%	
Campus Security	537,420	28,801	5.4%	
Business Services/General Institution	1,060,283	202,507	19.1%	
Risk Management	561,935	157,217	28.0%	Annual insurance premiums paid
Tuition Waivers	600,000	198,891	33.1%	Summer and fall waivers
Purchasing	122,831	17,963	14.6%	
Human Resources	135,665	16,119	11.9%	
Bookstore	1,255,451	325,010	25.9%	
Shipping & Receiving	47,023	6,032	12.8%	
Copy Center	114,475	11,773	10.3%	
Total FY21 Expenditures	31,246,782	5,429,904	17.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended August 31, 2020

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,234,939.58	\$ 316,521.30	\$ 462,730.49	\$ 700,843.94	\$ 192,703.60	\$ (267,178.45)	\$ 797,378.70	\$ 23,133.83	\$ (408,498.18)	\$ 86,416.10	\$ 3,138,990.91
Total Receipts	3,719,670.00	559,510.16	514,997.23	-	206,301.60	883.20	7,554.94	14,432.52	456,230.61	63,580.62	\$ 5,543,160.88
Total Cash	4,954,609.58	876,031.46	977,727.72	700,843.94	399,005.20	(266,295.25)	804,933.64	37,566.35	47,732.43	149,996.72	8,682,151.79
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	3,000,000.00	1,960,000.00	-	-	-	40,000.00	500,000.00	-	-	-	5,500,000.00
Expenditures	(1,434,718.45)	(236,086.69)	(22,500.00)	-	(227,260.86)	(75,431.40)	-	-	(107,542.67)	(4,085.00)	(2,107,625.07)
ACCOUNT BALANCE	6,519,891.13	2,599,944.77	955,227.72	700,843.94	171,744.34	(301,726.65)	1,304,933.64	37,566.35	(59,810.24)	145,911.72	12,074,526.72
Deposits in Transit	(5,500,000.00)										(5,500,000.00)
Outstanding Checks	356,361.49										356,361.49
BANK BALANCE	1,376,252.62	2,599,944.77	955,227.72	700,843.94	171,744.34	(301,726.65)	1,304,933.64	37,566.35	(59,810.24)	145,911.72	6,930,888.21
Certificates of Deposit	-	-	2,221,637.52	-	-	-	3,123,692.36	-	100,000.00	-	5,445,329.88
Illinois Funds	3,861,377.06	914,227.27	806,939.56	143,884.69	-	6,031.31	455,642.42	-	-	79,521.00	6,267,623.31
Bldg Reserve-ILLFund			460,638.75								460,638.75
Total Investment	\$ 3,861,377.06	\$ 914,227.27	\$ 3,489,215.83	\$ 143,884.69	\$ -	\$ 6,031.31	\$ 3,579,334.78	\$ -	\$ 100,000.00	\$ 79,521.00	\$ 12,173,591.94

LaSalle State Bank \$ 386,924.80
Midland States Bank 6,543,963.41
\$ 6,930,888.21

Respectfully submitted,



Kathy Ross
Controller

**Illinois Valley Community College
Investment Status Report
August 31, 2020**

<u>Maturity Date</u>	<u>Funds</u>						<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate #</u>
	<u>Education</u>	<u>Operations & Maintenance</u>	<u>O&M Restricted</u>	<u>Bond & Interest</u>	<u>Auxiliary</u>	<u>Working Cash</u>						
10/26/2020			1,000,000				1,000,000	MB	2.25%	2.26%	17050	
11/7/2020						150,000	150,000	MB	2.25%	2.26%	15192	
5/3/2022						248,000	248,000	MBS	2.35%	2.35%	American Express	
5/3/2022						248,000	248,000	MBS	2.35%	2.35%	Capital One	
7/19/2022						247,000	247,000	MBS	2.25%	2.25%	Discover Bank	
7/19/2022						247,000	247,000	MBS	2.30%	2.30%	Capital One	
7/19/2022						247,000	247,000	MBS	2.30%	2.30%	Wells Fargo	
11/15/2022						245,000	245,000	MBS	0.70%	0.70%	JP Morgan Chase	
11/22/2022						245,000	245,000	MBS	0.55%	0.55%	BMO Harris Bank	
11/23/2022			1,000,000				1,000,000	MB	2.65%	2.67%	17012	
11/23/2022							100,000	MB	2.65%	2.67%	17013	
6/16/2023						245,000	245,000	MBS	0.70%	0.70%	Texas Exchange Bank	
11/7/2023						200,000	200,000	CB	3.50%	3.50%	Goldman Sachs	
11/7/2023						200,000	200,000	CB	3.50%	3.50%	UBS Bank USA	
11/8/2023						200,000	200,000	CB	3.55%	3.55%	Morgan Stanley	
11/8/2023						200,000	200,000	CB	3.55%	3.55%	Morgan Stanley	
11/15/2023						200,000	200,000	CB	3.55%	3.55%	Comenity Capital	
Total CDs	-	-	2,000,000	-	-	3,122,000	100,000	5,222,000				

CB Commerce Bank
HNB Hometown National Bank
MB Marseilles Bank
MBS Multi-Bank Securities, Inc.

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**\$5,000 and Over Disbursements
08/01/20-08/31/20**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
759139	8/6/2020	82897	SURS	\$ 49,129.78	Payroll (8/6/20)
759154	8/6/2020	214499	Constellation NewEnergy Inc	28,074.59	Electricity (5/12/20-6/11/20)
759160	8/6/2020	181795	G4S Secure Solutions (USA) Inc	5,442.40	Security Services Main Campus (7/6/20-7/12/20)
759178	8/6/2020	183070	Rittenhouse Book Distributors	14,558.41	Books for Resale
759179	8/6/2020	1060	Roaring Spring Blk Bk Co	5,863.57	Supplies for Resale
ACH	8/6/2020		Internal Revenue Service	70,199.89	Federal Payroll Taxes (8/6/2020)
ACH	8/6/2020		Illinois Department of Revenue	22,198.68	State Payroll Taxes (8/6/2020)
ACH	8/6/2020		VALIC	10,507.72	403(b) & 457(b) Payroll (8/6/2020)
759200	8/14/2020	105972	Amazon.Com	6,153.64	Books/Supplies for Resale
759205	8/14/2020	140960	EMSI	5,500.00	Subscription Renewal: County-Level Data for Illinois
759209	8/14/2020	130732	Dodson Plumbing, Heating and A	22,500.00	HVAC Bldg C- AHU-Chiller*
759214	8/14/2020	181795	G4S Secure Solutions (USA) Inc	5,320.32	Security Services Main Campus (7/13/20-7/19/20)
759224	8/14/2020	1469	John's Service & Sales Inc	13,791.00	Pump Replacement
759245	8/14/2020	59578	University of Illinois	14,061.72	FY21 Chronicle of Higher Education (7/1/20-6/30/21)
ACH	8/17/2020		CCHC	258,558.28	Health Insurance (August 2020)
759277	8/19/2020	1520	Cengage Learning Inc	7,424.50	Books for Resale
23 759281	8/19/2020	209567	Delta Dental of Illinois	13,025.78	Dental Insurance (July)
759284	8/19/2020	109033	Elsevier Science	42,303.78	Books for Resale
759285	8/19/2020	1317	Elsevier Inc	6,216.00	Complete RN Case Studies- 2 year Version
759298	8/19/2020	133143	Laerdal Medical Corporation	13,593.60	Books for Resale
759303	8/19/2020	209375	Refurble	6,000.00	Dell OptiPlex 7010
759309	8/19/2020	214093	OmniUpdate Inc	20,000.00	Campus Hosting & Support (6/1/20-5/31/21)
759330	8/19/2020	848	The Radio Group	5,480.00	Advertising
759353	8/20/2020	82897	SURS	53,229.63	Payroll (8/20/20)
ACH	8/20/2020		Internal Revenue Service	76,139.60	Federal Payroll Taxes (8/20/2020)
ACH	8/20/2020		Illinois Department of Revenue	24,331.65	State Payroll Taxes (8/20/2020)
759539	8/27/2020	214060	Advance Auto Parts	6,152.19	AC Machine/Refrigerant Leak Detector
759548	8/27/2020	1520	Cengage Learning Inc	5,512.50	Books for Resale
759553	8/27/2020	218515	Corkill Insurance Agency Inc	138,805.00	Property/Casualty Insurance Premiums
759558	8/27/2020	117420	Dude Solutions Inc	6,612.12	Maintenance Essentials
759563	8/27/2020	181795	G4S Secure Solutions (USA) Inc	5,765.80	Security Services Main Campus (7/27/20-8/2/20)
759584	8/27/2020	133143	Laerdal Medical Corporation	10,020.10	SimPad PLUS System/Nursing/MegaCode Manikin Virtual Orientation
759588	8/27/2020	204384	McGraw-Hill Global Education H	23,101.44	Books for Resale
759623	8/27/2020	1450	Thyssenkrupp Elevator Corporation	7,389.47	Elevator Maintenance
ACH	8/20/2020		VALIC	10,764.03	403 (b) & 457(b) Payroll (8/20/2020)

\$5,000 and Over Disbursements
08/01/20-08/31/20

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	8/29/2020		Prudential	<u>5,055.67</u>	Life Insurance (September 2020)

\$ 1,018,782.86

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 08/15/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Antle, Tracey Ann	Nursing Remediation	08/02/2020	08/15/2020	08/15/2020	OV	\$ 350.00	011420730051340			
Atkinson, Benjamin	CRJ 2010-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,175.00	011220570051320	CRJ-2010-100		Criminal Investigation
Atkinson, Benjamin	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 725.00	011220570051320			
Atkinson, Benjamin	CRJ 1210-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,175.00	011220570051320	CRJ-1210-100		Policing in America
Atkinson, Benjamin	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 725.00	011220570051320			
Balensiefen, Tara M	ALH 1214-151 Lab/Clinical	08/14/2020	10/06/2020	10/10/2020	ST	\$ 3,226.72	011420730051320	ALH-1214-151		Certified Nursing Assistant
Battles, Jane Ann	THM 1212-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,415.00	011420410051310	THM-1212-150		Pathology for Massage Therapy
Battles, Jane Ann	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 805.00	011420410051310			
Beetz, Lyndsey Nicole	DLAL 1203-02	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011420410051310	DLAL-1203-02		Chairside Assisting I Lab
Beetz, Lyndsey Nicole	DLAL 1201-02	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011420410051310	DLAL-1201-02		Dental Materials & Lab Procedures
Beetz, Lyndsey Nicole	DLAL 1201-01	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011420410051310	DLAL-1201-01		Dental Materials & Lab Procedures
Beetz, Lyndsey Nicole	DLAL 1203-01	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011420410051310	DLAL-1203-01		Chairside Assisting I Lab
Bhattacharya, Abhijeet	ECN 2002-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,415.00	011120570051320	ECN-2002-100		Principles of Microeconomics
Bhattacharya, Abhijeet	ECN 1202-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,415.00	011120570051320	ECN-1202-100		Fundamentals of Economics
Blaydes, Christine	IET Grant Support Course Coordination	08/15/2020	08/15/2020	08/15/2020	SG	\$ 2,100.00	061320130051900			
Bokus, Michael Todd	CSO 2202-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,919.00	011320410051320	CSO-2202-350		Comprehensive Windows
Bokus, Michael Todd	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011320410051320			
Boughton, Christina A.	NUR 1201-158 Seminar	08/14/2020	10/06/2020	10/10/2020	ST	\$ 688.00	011420730051320	NUR-1201-158		Fundamental of Nursing I
Boughton, Christina A.	NUR 1201-159 Seminar	08/14/2020	10/06/2020	10/10/2020	ST	\$ 688.00	011420730051320	NUR-1201-159		Fundamental of Nursing I
Boughton, Christina A.	NUR 1201-158 Clinical	08/14/2020	10/06/2020	10/10/2020	ST	\$ 1,809.44	011420730051320	NUR-1201-158		Fundamental of Nursing I
Boughton, Christina A.	NUR 1201-159 Clinical	08/14/2020	10/06/2020	10/10/2020	ST	\$ 1,809.44	011420730051320	NUR-1201-159		Fundamental of Nursing I
Bray, Kristal A	ALH 1214-150 Lab/Clinical	08/14/2020	10/06/2020	10/10/2020	ST	\$ 4,177.95	011420730051320	ALH-1214-150		Certified Nursing Assistant
Brittingham, Rose Marie	ENG 0909-101	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011520650051320	ENG-0909-101		English Lab
Brittingham, Rose Marie	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011520650051320			
Brittingham, Rose Marie	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011520650051320			
Brittingham, Rose Marie	ENG 0909-100	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011520650051320	ENG-0909-100		English Lab
Brittingham, Rose Marie	ENG 0900-100	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,226.00	011520650051320	ENG-0900-100		Basic Composition II
Castaneda, Craig Alexander	BIO 1007-351	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,415.00	011120570051320	BIO-1007-351		Anatomy & Physiology I
Cherpeske, Roxanne Gay	THM 1204-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 4,810.40	011420410051310	THM-1204-150		Therapeutic Massage Tech. I
Cherpeske, Roxanne Gay	Program Coordinator	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,577.00	011420410051310			
Cherpeske, Roxanne Gay	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 839.00	011420410051310			
Chianakas, Joseph L.	SPH 1001-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,115.00	011120650051320	SPH-1001-100		Fundamentals of Speech
Chianakas, Joseph L.	SPH 1001-101	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,115.00	011120650051320	SPH-1001-101		Fundamentals of Speech
Collins, Bret Edward	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 774.00	011320410051320			
Collins, Bret Edward	CSC 2204-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,709.00	011320410051320	CSC-2204-350		Security+
Corrigan, Kevin J	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011120570051320			
Corrigan, Kevin J	GEG 1005-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 3,753.00	011120570051320	GEG-1005-150		Introduction To Astronomy
Czubachowski, Brandon	MUP 1004-300	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,322.00	011120650051320	MUP-1004-300		Jazz Ensemble
Czubachowski, Gina Lynn	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 742.00	011220570051320			

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Stipends For Pay Period 08/15/20

Name		Start Date	End Date	Last Pay	Earn	Amount	Gl. No.	Section Name	Section Title	Comments
Czubachowski, Gina Lynn	MGT 1230-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011220570051320	MGT-1230-100		Owning & Operating Small Business
Dickey, Lisa Kay	ECE 1205-100	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,226.00	011220650051320	ECE-1205-100		Mathematics for Young Children
Dickey, Lisa Kay	ECE 2207-100	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,226.00	011220650051320	ECE-2207-100		Observation and Assessment
Dickey, Lisa Kay	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011120650051320			
Dickey, Lisa Kay	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011220650051320			
Dickey, Lisa Kay	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 742.00	011220650051320			
Dickey, Lisa Kay	ECE 2005-150	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,226.00	011120650051320	ECE-2005-150		The Exceptional Learner
Dzurisin, Juliana Mae	ALH 1214-150,151,650,651 Lecture	08/14/2020	10/06/2020	10/10/2020	ST	\$ 4,427.50	011420730051320	ALH-1214-150		Certified Nursing Assistant
Eccles, Kimberly A	CSN 1200-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 3,006.50	011320410051320	CSN-1200-100		Using Internet/World Wide Web
Fitzpatrick-Grabow, Colleen	THM 1208-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,968.00	011420410051310	THM-1208-150		Professional & Business Ethics
Fitzpatrick-Grabow, Colleen	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 742.00	011420410051310			
Fogle, Kyle Kurt	BIO 1007-351	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,669.50	011120570051320	BIO-1007-351		Anatomy & Physiology I
Furlan, Michael John	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 767.00	011120410051320			
Furlan, Michael John	EGR 1000-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 3,835.00	011120410051320	EGR-1000-150		Engineering Graphics I
Gibbs, Kathryn Ann	Online Tech Class	07/08/2020	07/29/2020	08/15/2020	ST	\$ 150.00	012420380151900			
Gibbs, Kathryn Ann	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 859.00	011520650051320			
Gibbs, Kathryn Ann	ENG 0900-101	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,577.00	011520650051320	ENG-0900-101		Basic Composition II
Gibbs, Kathryn Ann	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 859.00	011520650051320			
Gibbs, Kathryn Ann	RED 0900-150	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,577.00	011520650051320	RED-0900-150		Basic Reading II
Gibbs, Kathryn Ann	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 859.00	011520650051320			
Gibbs, Kathryn Ann	RED 0800-150	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,577.00	011520650051320	RED-0800-150		Basic Reading I
Gibson, Stephen Benton	Program Coordinator	06/10/2020	08/06/2020	08/15/2020	ST	\$ 1,400.00	011320410051340			
Greve, Mary Ann	ALH 1250-300 Lecture	08/14/2020	10/06/2020	10/10/2020	ST	\$ 2,175.00	011420730051320	ALH-1250-300		Principle/Practice Phlebotomy
Greve, Mary Ann	Phlebotomy Program Coordinator	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,175.00	011420730051320			
Groleau, Ronald W	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011120570051320			
Groleau, Ronald W	BIO 1200-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,502.00	011120570051320	BIO-1200-100		Human Body Structure & Function
Hartford, Carmen Nichole	Online Tech Class	07/08/2020	07/29/2020	08/15/2020	ST	\$ 150.00	012420380151900			
Henkel, Katie Jean	DLA 1204-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,484.00	011420410051310	DLA-1204-150		Dental Radiography I
Henkel, Katie Jean	DLA 1206-01	08/14/2020	10/06/2020	10/10/2020	ST	\$ 742.00	011420410051310	DLA-1206-01		Communication in Healthcare
Henkel, Katie Jean	DLAL 1204-03	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,187.20	011420410051310	DLAL-1204-03		Dental Radiography I Lab
Henkel, Katie Jean	DLA 1205-150	08/14/2020	10/06/2020	10/10/2020	ST	\$ 1,113.00	011420410051310	DLA-1205-150		Preventive Dentistry I
Henkel, Katie Jean	DLA 1206-02	08/14/2020	10/06/2020	10/10/2020	ST	\$ 742.00	011420410051310	DLA-1206-02		Communication in Healthcare
Henkel, Katie Jean	DLAL 1204-01	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,187.20	011420410051310	DLAL-1204-01		Dental Radiography I Lab
Henkel, Katie Jean	DLAL 1204-02	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,187.20	011420410051310	DLAL-1204-02		Dental Radiography I Lab
Henkel, Katie Jean	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 742.00	011420410051310			
Henkel, Katie Jean	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 742.00	011420410051310			
Hinterlong, James Edward	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011120570051320			
Hinterlong, James Edward	BUL 2000-150	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,502.00	011120570051320	BUL-2000-150		The Legal Environment of Business
Hogue, Julie Ann	IET Grant Support Course Coordination	08/15/2020	08/15/2020	08/15/2020	SG	\$ 700.00	061320130051900			

Stipends For Pay Period 08/15/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Jauch, Christian Martin	CSI 1002-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,905.00	011120410051320	CSI-1002-100		Intro To Business Computer Systems
Johnson, D Scott	HVC 1220-350, 351 Lecture	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,484.00	011320410051320	HVC-1220-350		Basic Refrigeration
Johnson, D Scott	HVC 1220-350 Lab	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,113.00	011320410051320	HVC-1220-350		Basic Refrigeration
Johnson, D Scott	HVC 1220-351 Lab	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,113.00	011320410051320	HVC-1220-351		Basic Refrigeration
Johnson, D Scott	HVC 1210-350, 351 Lecture	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,484.00	011320410051320	HVC-1210-350		Basic Heating
Johnson, D Scott	HVC 1230-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,597.00	011320410051320	HVC-1230-350		Sheet Metal Fabrication
Johnson, D Scott	Program Coordinator	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,226.00	011320410051320			
Johnson, D Scott	HVC 1210-351 Lab	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,113.00	011320410051320	HVC-1210-351		Basic Heating
Johnson, D Scott	HVC 1210-350 Lab	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,113.00	011320410051320	HVC-1210-350		Basic Heating
Johnson, LeeAnn	Online Tech Class	07/08/2020	07/29/2020	08/15/2020	ST	\$ 150.00	012420380151900			
Killian, Melissa J	Addendum 28 Sessions	08/02/2020	08/15/2020	08/15/2020	AD	\$ 1,651.16	013230030851540			
Koudelka, Arthur Edward	Program Coordinator	06/10/2020	08/06/2020	08/15/2020	ST	\$ 1,400.00	011320410051340			
Kusek, Karl Kenneth	ELE 1202-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,213.75	011320410051320	ELE-1202-350		Motors and Controls I
Lau, Michael F	Online Tech Class	07/08/2020	07/29/2020	08/15/2020	ST	\$ 150.00	012420380151900			
Lau, Michael F	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011120650051320			
Lau, Michael F	PSY 1000-707	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,502.00	011120650051320	PSY-1000-707		General Psychology
Lau, Michael F	PSY 1000-560	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,502.00	011120650051320	PSY-1000-560		General Psychology
Leynaud, Donald Craig	Open Lab Hours	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,301.00	011120570051320			
Lynch, Kevin Robert	Multi-Preps 352	08/14/2020	12/15/2020	12/19/2020	ST	\$ 352.50	011320410051320			
Lynch, Kevin Robert	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 705.00	011320410051320			
Lynch, Kevin Robert	WLD Series 352	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,762.50	011320410051320			
Malavolti, Steven Otto	ELE 1200-300	08/14/2020	12/15/2020	12/19/2020	ST	\$ 4,025.00	011320410051320	ELE-1200-300		Basic Industrial Electricity
Mandujano, James Edward	CRJ 1030-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,415.00	011120570051320	CRJ-1030-100		Juvenile Delinquency
Mandujano, James Edward	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 805.00	011120570051320			
Mentgen, Danny Lee	Multi-Preps 350	08/14/2020	10/06/2020	10/10/2020	ST	\$ 352.50	011320410051320			
Mentgen, Danny Lee	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 705.00	011320410051320			
Mentgen, Danny Lee	WLD Series 350	08/14/2020	10/06/2020	10/10/2020	ST	\$ 1,762.50	011320410051320			
Molln, Theresa Marie	Multi-Preps 151	08/14/2020	10/06/2020	10/10/2020	ST	\$ 371.00	011320410051320			
Molln, Theresa Marie	WLD Series 151	08/14/2020	10/06/2020	10/10/2020	ST	\$ 1,855.00	011320410051320			
Molln, Theresa Marie	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 742.00	011320410051320			
Moskalewicz, James P	Addendum 49 Sessions	08/02/2020	08/15/2020	08/15/2020	AD	\$ 3,774.26	013230030851540			
Myers, Taylor Marie	Nursing Remediation	08/02/2020	08/15/2020	08/15/2020	OV	\$ 350.00	011420730051340			
Newburn, Rebecca L	MUS 1000-530	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,115.00	011120650051320	MUS-1000-530		Music Appreciation
Newburn, Rebecca L	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 705.00	011120650051320			
Nickel, Paul A	WLD Series 153	08/14/2020	10/06/2020	10/10/2020	ST	\$ 2,012.50	011320410051320			
Nickel, Paul A	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 805.00	011320410051320			
Nickel, Paul A	Multi-Preps 153	08/14/2020	10/06/2020	10/10/2020	ST	\$ 402.50	011320410051320			
Olivero, Luke C	IET Grant Support Course Coordination	08/15/2020	08/15/2020	08/15/2020	SG	\$ 2,064.00	061320130051900			
Prine, Renee Marie	Addendum 28 Sessions	08/02/2020	08/15/2020	08/15/2020	AD	\$ 1,806.56	013230030851540			

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Stipends For Pay Period 08/15/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Pytel, Kyle Edwin	Driver Improvement GDL LaSalle County	08/08/2020	08/08/2020	08/15/2020	ST	\$ 175.00	014110394251320			
Reardon, Emily Elyse	SPH 1001-350	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,226.00	011120650051320	SPH-1001-350		Fundamentals of Speech
Retoff, Dan J	ALH 1030-01 Lecture	08/14/2020	12/15/2020	12/19/2020	ST	\$ 1,668.00	011420730051320	ALH-1030-01		Yoga
Robinson, Delores R.	Development Pay SPH1001 Online	06/10/2020	08/06/2020	08/15/2020	ST	\$ 2,100.00	011120650051340			
Roether, Jenilyn E	MUP 1001-300	08/14/2020	12/15/2020	12/19/2020	ST	\$ 838.46	011120650051320	MUP-1001-300		Collegiate Chorale
Sarver, Gregory Stephen	Driver Improvement Bureau & Putnam	08/15/2020	08/15/2020	08/15/2020	ST	\$ 150.00	014110394251320	CDV 7000-08		
Schuerman, Patrick	SDT 1203-350	08/14/2020	10/06/2020	10/10/2020	ST	\$ 774.00	011320410051320	SDT-1203-350		Job Seeking Skills
Schuerman, Patrick	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 774.00	011320410051320			
Schuerman, Patrick	First Time Online Offering	08/14/2020	10/06/2020	10/10/2020	ST	\$ 774.00	011320410051320			
Schuerman, Patrick	ELE 1220-350	08/14/2020	10/06/2020	10/10/2020	ST	\$ 774.00	011320410051320	ELE-1220-350		Electrical Safety
Serafini, Daniel J	Online Tech Class	07/08/2020	07/29/2020	08/15/2020	ST	\$ 150.00	012420380151900			
Smith, Paul C	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 774.00	011320410051320			
Smith, Paul C	WED 2200-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,322.00	011320410051320	WED-2200-350		Welding Blueprint Reading
Sondgeroth, Anthony	Program Coordinator	06/10/2020	08/06/2020	08/15/2020	ST	\$ 1,400.00	011320410051340			
Story, Michelle M	Program Coordinator	06/10/2020	08/06/2020	08/15/2020	ST	\$ 1,400.00	011220410051340			
Swett, Steven A	MKT 2210-80 Independent Study	08/14/2020	12/15/2020	12/19/2020	ST	\$ 150.00	011220570051320	MKT-2210-80		Principles of Advertising
Theisinger, Christine	German Tutoring - Owen Corporation	07/27/2020	08/04/2020	08/15/2020	ST	\$ 240.00	014210331051320			
Towne, Brian J	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 834.00	011220570051320			
Towne, Brian J	CRJ 1250-100	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,502.00	011220570051320	CRJ-1250-100		Seminar: Drugs Across America
Weber, Lynne Suzanne	First Time Online Offering	08/14/2020	12/16/2020	12/19/2020	ST	\$ 859.00	011220650051320			
Weber, Lynne Suzanne	ECE 1201-100	08/14/2020	12/16/2020	12/19/2020	ST	\$ 2,577.00	011220650051320	ECE-1201-100		Child Guidance/Child Study
Whaley, Philip A	MUP 1002-300	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,115.00	011120650051320	MUP-1002-300		Wind Ensemble
Whightsil, Greg Allen	ELT 1200-350	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,213.75	011320410051320	ELT-1200-350		Beginning Industrial Electronics
Whightsil, Greg Allen	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 805.00	011320410051320			
Whightsil, Greg Allen	ELT 1200-351	08/14/2020	12/15/2020	12/19/2020	ST	\$ 2,213.75	011320410051320	ELT-1200-351		Beginning Industrial Electronics
Whightsil, Greg Allen	First Time Online Offering	08/14/2020	12/15/2020	12/19/2020	ST	\$ 805.00	011320410051320			
						\$ 224,311.74				

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Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 9/11/2020
 Dr. Jerry Corcoran
 President

*Earn Types
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
 AD=Addendum, MI=Miscellaneous, SS=Summer School

FY2021 Budget – Resolution to Adopt the Budget

A notice of Public Hearing was published designating September 10, 2020 at 6:30 p.m. in the Board Room (C307) on the campus of Illinois Valley Community College for a public hearing. The tentative FY2021 budget has been on display in the Business Office for 30 days.

Recommendation:

The administration requests approval of the resolution to adopt the FY2021 Budget, as presented.

KPI 5: District Population Served

**ILLINOIS VALLEY COMMUNITY COLLEGE
ILLINOIS COMMUNITY COLLEGE DISTRICT NO. 513
STATE OF ILLINOIS
BUDGET RESOLUTION FOR FISCAL YEAR 2020-2021**

The budget for Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, for the fiscal year beginning July 1, 2020, and ending on June 30, 2021.

WHEREAS the Board of Trustees of Illinois Valley Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, caused to be prepared in tentative form a budget, and the Vice President of Business Services and Finance has made the same conveniently available for public inspection for at least thirty days prior to final action thereon; and

WHEREAS a public hearing was held on such budget on the 10th day of September, 2020, notice of said hearing was given at least thirty days prior thereto as required by law, and all other legal requirements have been complied with;

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of said district as follows:

Section 1: That the fiscal year of Illinois Valley Community College be and the same hereby is fixed and declared to be beginning July 1, 2020, and ending June 30, 2021.

Section 2: That the following budget, containing an estimate of amounts available in each Fund, separately, and of expenditures from each be and the same is hereby adopted as the budget of Illinois Valley Community College for the same fiscal year.

Motion for the adoption was made by _____ and seconded by _____ . On roll, _____ members present, the vote was:

<u>AYES</u>	<u>NAYS</u>
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

The ayes being _____ and the nays being _____ the absentees being _____ and those voting present being _____, the Chairman declared the budget adopted this 10th day of September 2020.

Secretary, Board of Trustees, Illinois Valley Community College, Illinois Community College District No. 513, Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois

**ILLINOIS VALLEY COMMUNITY COLLEGE
CERTIFICATION OF BUDGET/APPROPRIATION
IN ACCORDANCE WITH CHAPTER 35 SECTION 200/18-50
ILLINOIS COMPILED STATUTES**

The undersigned, Chair of the Board of Trustees of Illinois Valley Community College, Illinois, Community College District No. 513. Counties of Bureau, DeKalb, Grundy, LaSalle, Lee, Livingston, Marshall, and Putnam, State of Illinois, and the Vice President of Business Services and Finance/Treasurer of said taxing district, do hereby certify that the attached hereto is a true and correct copy of the Budget/Appropriation of said Illinois Valley Community College District 513 for its 2020-21 fiscal year, adopted on September 10, 2020.

We further certify that the estimate of revenues, by source, anticipated to be received by said taxing district, either set forth in said document or attached hereto separately, is a true statement of said estimate.

Dated this 10th day of September, 2020.

Chair, Board of Trustees, Illinois Valley Community
College, Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Vice President of Business Services and Finance/
Treasurer, Illinois Valley Community College,
Illinois Community College District No. 513,
Counties of Bureau, DeKalb, Grundy, LaSalle, Lee,
Livingston, Marshall, and Putnam, State of Illinois

Filed this ____ day of _____, 20__

County Clerk

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513
 SCHEDULE OF BUDGETED REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES (SUMMARY)
 FISCAL YEAR Ending June 30, 2021

	General Fund		Special Revenue Funds					Debt Service Fund	Proprietary Fund	Total (Memorandum Only)
	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Restricted Purposes Fund	Working Cash Fund	Liability Protection & Settlement Fund	Audit Fund	Debt Service Fund	Auxillary Enterprise Fund	
Actual Revenue	\$ 19,854,125	\$ 2,741,671	\$ 2,371,066	\$ 4,729,343	\$ 60,000	\$ 1,043,039	\$ 41,990	\$ 10,500	\$ 1,324,500	\$ 32,176,234
Actual Expenditures	19,844,125	2,741,671	2,250,000	4,736,843	-	1,206,566	39,050		1,722,542	32,540,797
Other Financing Sources (Uses)	(10,000)	-	-	10,000					61,414	61,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	-	-	121,066	2,500	60,000	(163,527)	2,940	10,500	(336,628)	(303,149)
Fund balances July 1, 2020	9,532,960	3,063,113	5,521,145	60,630	4,780,760	163,527	34,405	830,676	1,275,586	25,262,802
Fund balances June 30, 2021	\$ 9,532,960	\$ 3,063,113	\$ 5,642,211	\$ 63,130	\$ 4,840,760	\$ -	\$ 37,345	\$ 841,176	\$ 938,958	\$ 24,959,653

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Official Budget was approved by the BOARD OF TRUSTEES:

DATE: _____

ATTEST: _____

Purchase Request – Replacement Palo Alto Firewalls

The pair of firewalls that provide internet connectivity and security for the College are nearing end of support by the vendor.

The administration is recommending replacement of the firewalls with a new pair of Palo Alto Firewalls and all required software with increased speed and performance to serve the campus through the next five to seven years.

This is a technology purchase that is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the purchase of two replacement Palo Alto Firewalls and required software at a cost of \$44,154 from VDA Labs.

KPI 6: Resource Management

Purchase Request – Ellucian Colleague Maintenance and Support

The Ellucian Colleague software is the ERP system the campus uses for all Administrative, Registration, and Business functions for the college. The annual renewal increased by 3.1 percent from FY2020 to \$286,114.00.

This is a technology maintenance purchase that allows us to continue use of our campus ERP system and is exempted from bidding per 110 ILCS 805/3-27(f).

Recommendation:

The administration recommends the Board authorize the renewal of Ellucian Colleague Maintenance and Support in the amount of \$286,114.00 from Ellucian Company, L.P. for a period of one year.

KPI 6: Resource Management

FY22 RAMP Capital Requests

The Community College Capital Resource Allocation Management Program (RAMP) is the official request of each college for state funding for capital improvements.

Three RAMP projects were discussed at the Board's Facilities Committee meeting on August 26, 2020:

Library/Student Success Center

The goal is to create a one-stop shop for academic support services that include tutoring, the student help desk, and the library. Jacobs Library will be reconfigured to provide academic support services in one location. Total project cost is \$5,175,000 with the College providing \$1,293,800 in funding.

Professional Development Center

The Center for Excellence in Teaching, Learning and Assessment (CETLA) will relocate to what is now the Learning Commons. The area will become a resource center for faculty and staff training. Total project cost is \$2,865,700 with the College providing \$716,400 in funding.

Agriculture Center

This new classroom and laboratory facility will allow the IVCC agriculture program to continue to grow. Being located in close proximity to the farmland and equipment building will improve the overall learning experience. Total project cost is \$4,114,200 with the College providing \$1,028,600 in funding.

Recommendation:

The administration recommends Board approval of the RAMP capital requests for FY22:

- 1. Approve submittal of the Library/Student Success Center RAMP for a total cost of \$5,175,00 with local funding of \$1,293,800**
- 2. Approve submittal of the Professional Development Center RAMP for a total cost of \$2,865,700 with local funding of \$716,400**
- 3. Approve submittal of the Agriculture Center RAMP for a total cost of \$4,114,200 with local funding of \$1,208,600.**

KPI 5: District Population Served

Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions

The following resolution designating date, time and place for filing nominating petitions and designating the Secretary's representative to receive and file nominating petitions conforms to guidelines established for the 2021 election of community college district trustees.

RESOLUTION

WHEREAS, an election is to be held in Community College District No. 513 on April 6, 2021 for the election of two trustees to the Board for a full term of six years each; and,

WHEREAS, the Election Code and the Public Community College Act direct the Board Secretary to perform certain functions with respect to the receipt and filing of nominating petitions and statements of candidacy, or to designate a representative to perform such functions; and,

WHEREAS, the Board finds it convenient and necessary to designate a member of the College staff to represent the Board Secretary in the performance of such functions, and at the request of and with the concurrence of the Board Secretary, the Board desires to designate the Secretary to the Board of Trustees as such representative;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, PUTNAM, DEKALB, MARSHALL, GRUNDY, LEE, AND LIVINGSTON, as follows:

Section 1. The place for receiving and filing nominating petitions and statements of candidacy for the election to be held on April 6, 2021 is hereby designated as Room Number C301, Illinois Valley Community College, 815 N. Orlando Smith Road, Oglesby, Illinois 61348.

Section 2. Pursuant to the authority conferred by the Public Community College Act, the Board hereby designates Judy Day, Secretary to the Board of Trustees of Illinois Valley Community College, to represent the Secretary in the performance of the Secretary's duties with respect to the receipt and filing of nominating petitions and statements of candidacy.

Section 3. The designated representative's office will be open for the receipt and filing of nominating petitions and statements of candidacy between 8 a.m. and 4:30 p.m., Monday through Friday from December 14 through December 18, 2020 and between 8 a.m. and 5 p.m. on Monday, December 21, 2020.

Section 4. The procedure to be followed by the designated representative of the Secretary for the receipt and filing of nominating petitions and statements of candidacy shall be substantially as follows:

- a) The designated representative of the Secretary shall receive petitions in the order presented. She will mark upon each the date and hour received and the numerical order in which they were received. All petitions filed by persons waiting in line as of 8 a.m. on December 14, 2020, shall be deemed filed as of 8 a.m. Petitions filed by mail and received in the office of the local election official in the first mail delivery or pickup on the first day of filing shall be deemed simultaneously filed as of 8 a.m. on December 14, 2020. All petitions received thereafter shall be deemed filed in the order of actual receipt.
Two or more petitions filed within the last hour of the filing deadline (between 4 p.m. and 5 p.m. on the last filing day) shall be deemed filed simultaneously and are included in the lottery drawing to determine the final ballot position.
- b) Where two or more petitions are received simultaneously at the opening hour of the filing period or filed within the last hour of the filing deadline, the designated representative of the Secretary shall break ties and determine the order of filing by means of a lottery, as provided by the Election Code.

Recommendation:

The administration recommends adoption of the Resolution Designating Date, Time and Place for Filing Board of Trustee Nominating Petitions for the April 6, 2021 election, as presented.

KPI 5: District Population Served

Summer 2020 Graduation

There were 132 graduating students earning a total of 142 degrees and certificates in the following areas:

- 16 Associate in Arts degree
- 37 Associate in Science degree
- 4 Associate in Applied Science degree
- 2 Associate in Engineering Science
- 5 Associate in General Studies degree
- 78 Certificates of Completion

The Summer LPN graduates are included in the total number of certificates. There were 14 graduates who earned this certificate.

By comparison, in Summer 2019, we graduated 167 students with a total of 177 degrees and certificates.

Dear Scott Curley (Director of IVCC Facilities) and all whom this may concern,

I, John Delaney, am hereby giving my two week's notice of resignation. I wanted to thank you for taking a chance on me and providing me with the opportunity presented. I've learned a lot and have enjoyed my time here. Everyone here has been great to work with and very kind. I am leaving in order to pursue my own personal career goals more. I've been doing a lot of thinking and praying, and this is what I feel is right for me and my life right now.

It has been a pleasure to work here these past six months and it was time and new knowledge I will continue to take with me. I appreciate what I've learned here and how it's helped develop my own skills.

I intend to keep providing the same quality work from now until my last day of employment. If there is anything I can do to help during this transition time, please let me know. My last day will be that of Friday the 11th, 2020.

Sincerely,
John Delaney.

RECEIVED

SEP -1 2020

HUMAN RESOURCES

MEMORANDUM OF UNDERSTANDING

2020-02

Full-Time Counselor Alternative Service Delivery

Community College District 513 (the College) and the American Federation of Teachers Local 1810 (the Federation) temporarily agree to the terms set forth in this document between the dates of August 4, 2020 and the earlier of December 16, 2020 or the date upon which the entire jurisdiction of the College either (a) enters "Phase 5" of Governor Pritzker's "Restore Illinois" plan as currently written (or achieves the functional equivalence of such status); or (b) enters "Phase 3" or a lower Phase of Governor Pritzker's "Restore Illinois" plan as currently written (or achieves the functional equivalence of such status) (hereinafter, the "Memorandum Termination Date"). This agreement, will be applicable only to full-time Counselors (hereinafter, "Counselors").

The Parties agree that there will be full-time Counselors on campus as set forth on the attached Exhibits, unless superseded by the limitation set forth above. Modifications to the Exhibits shall be proposed by the Counselors, but subject to the determination of the Vice President for Student Services. When not working on campus Counselors shall satisfy their originally scheduled 7-hour days of counseling service remotely. They may do so in various ways, including but not limited to personal phones, video conferencing, etc.

The College shall make reasonable efforts to discourage face-to-face meetings on campus and to encourage the use of remote online meetings and phone conferences. The College shall make a computer lab available to students who do not have access to other electronic devices for purposes of participating in remote online (e.g. "Zoom") meetings with Counselors.

The College shall make a classroom available for face-to-face meetings between Counselors and students such that meetings shall not be required to take place in the office of a Counselor. Such classroom will be cleaned between meetings by persons other than the Counselor, in accordance with the College's room-cleaning protocol. Students and Counselors will be required to wear masks and to maintain social distance during such meetings.

The College will provide access to computers, to be used by the Counselors only for work-related purposes, which shall provide access to the "Colleague" software system at the College. Such computers shall remain the property of the College and the College may take whatever security precautions regarding such computers from time to time as it deems appropriate.

This Agreement may be extended upon mutual written agreement of both Parties. Upon the Memorandum Termination Date the Parties shall return to the resumption of

the working conditions, Board Policies, Employee Handbook, and College custom which existed immediately prior to the first Covid related MOU on or about March 16, 2020.

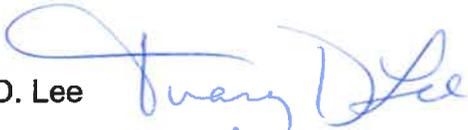
The Parties acknowledge that the terms of this MOU are based on the unique facts and circumstances set forth in this MOU. The Parties acknowledge that the arrangements set forth herein shall be non-precedential, and in no way can be construed to require either party to make the same, similar or other adjustment in future documents.

The Parties acknowledge that by agreeing to this MOU: (a) there is no need to re-open the current Collective Bargaining Agreement between the Parties.

The parties waive their rights to raise additional issues relating to modified working conditions and modes of education delivery for full-time faculty which are in the process of being implemented through this document, and: 1) the Fall Planning Committee Instructional Mode Survey and 2) discussions between the Deans and impacted faculty members (all of which culminated in the current fall 2020 class schedule).

AMERICAN FEDERATION OF
TEACHERS LOCAL 1810
513

By: Tracy D. Lee



Date: August 11, 2020

Aug 11, 2020

PRESIDENT
COMMUNITY COLLEGE DISTRICT

By:



Date:

August 12, 2020

AUGUST 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 Renee 9-5 Jim 8-4 Missy 8-4	4 Renee 12-7 Jim 12-7 Missy 8-4	5 Jim 8-4	6 Missy 8-4	7 Renee 8-4 Jim 8-4 Missy 8-4	8
9	10 Renee 9-5 Jim 8-4 Missy 8-4	11 Renee 12-7	12 In-Service All Remote	13 Missy 8-4	14 Renee 8-4 Jim 8-4 Missy 8-4	15
16	17 Renee 9-5 Jim 8-4 Missy 8-4	18 Renee 12-7	19 Jim 8-4	20 Missy 8-4	21 Renee 9-5 Jim 8-4 Missy 8-4	22
23	24 Renee 9-5 Jim 8-4 Missy 8-4	25 Renee 12-7	26 Jim 8-4	27 Missy 8-4	28 Renee 9-5 Jim 8-4 Missy 8-4	29 *9 Ends
30 *5 Begins	31 Missy 8-4	1	2	3	4	5

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SEPTEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1 Renee 12-7	2 Jim 8-4	3 Missy 8-4	4 Renee 9-5	5
6	7 LABOR DAY COLLEGE CLOSED	8 Jim 12-7	9 Missy 12-7	10 Renee 9-5	11 Jim 8-4	12
13	14 Missy 8-4	15 Renee 12-7	16 Jim 8-4	17 Missy 8-4	18 Renee 9-5	19
20	21 Jim 8-4	22 Missy 8-4	23 Renee 9-5	24 Jim 8-4	25 Missy 8-4	26
27	28 Renee 9-5	29 Jim 12-7	30 Missy 12-7	1	2	3 *5 Ends

OCTOBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
27 *7 Begins	28	29	30	1 Renee 9-5	2 DEVELOPMENT DAY	3
4	5 Renee 9-5 Jim 8-4	6 Missy 8-4	7 Renee 9-5	8 Jim 8-4	9 Renee 9-5 Missy 8-4	10
11	12 Columbus Day Trade for 11/5 All Remote	13 Jim 12-7	14 Missy 12-7	15 Renee 9-5	16 Jim 8-4 Missy 8-4	17
18	19 Renee 9-5 Jim 8-4	20 Missy 8-4	21 Renee 9-5	22 Jim 8-4	23 Renee 9-5 Missy 8-4	24
25	26 Jim 8-4 Missy 8-4	27 Renee 12-7	28 Jim 8-4	29 Missy 8-4	30 Renee 9-5 Jim 8-4	31 *7 Ends

NOVEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 *9 Begins	2 Renee 9-5 Jim 8-4 Missy 8-4	3 ELECTION DAY COLLEGE CLOSED	4 Jim 8-4	5 Renee 9-5 Jim 8-4 Missy 8-4	6 Renee 9-5 Jim 8-4 Missy 8-4	7
8	9 Renee 9-5 Jim 8-4 Missy 8-4	10 Renee 12-7	11 VETERANS DAY COLLEGE CLOSED	12 Missy 8-4	13 Renee 9-5 Jim 8-4 Missy 8-4	14
15	16 Renee 9-5 Jim 8-4 Missy 8-4	17 Renee 12-7	18 Jim 8-4	19 Missy 8-4	20 Renee 9-5 Jim 8-4 Missy 8-4	21
22	23 Renee 9-5 Jim 8-4 Missy 8-4	24 Renee 12-7	25 COLLEGE CLOSED	26 COLLEGE CLOSED	27 COLLEGE CLOSED	28
29	30 Renee 9-5 Jim 8-4 Missy 8-4	1	2	3	4	5

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DECEMBER 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
29	30	1 Renee 12-7	2 Jim 8-4	3 Missy 8-4	4 Renee 9-5 Jim 8-4 Missy 8-4	5
6	7 Renee 9-5 Jim 8-4 Missy 8-4	8 Renee 12-7	9 Jim 8-4	10 Missy 8-4	11 Renee 9-5 Jim 8-4 Missy 8-4	12
13	14 Renee 9-5 Jim 8-4 Missy 8-4	15 Renee 12-7	16 Jim 8-12 GRADES DUE	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2

Illinois Valley Community College Administrative Procedure

Subject:	Sexual Misconduct, Sexual and Other Harassment	Effective Date:	1/17/12
		Last Reviewed:	08/14/20
Number:	6.13	Last Revised:	08/14/20

I. Purpose

The College is committed to maintaining a safe and healthy educational and employment environment that is free from discrimination, harassment and misconduct on the basis of sex, which includes sexual orientation or gender-related identity. The purpose of these Procedures is to implement the College’s Affirmative Action policy, Policy Prohibiting Sex-Based Misconduct (Board Policy 3.2 and Board Policy 6.13) and Student Code of Conduct, ensure a safe and healthy educational and employment environment, and meet legal requirements in accordance with: Title IX of the *Education Amendments of 1972* (“Title IX”), which prohibits discrimination on the basis of sex in the College’s education programs or activities; relevant sections of the *Violence Against Women Reauthorization Act* (“VAWA”); Title VII of the *Civil Rights Act of 1964* (“Title VII”), which prohibits discrimination on the basis of sex in employment; relevant sections of the *Illinois Human Rights Act*, which prohibits discrimination on the basis of sex or sexual orientation, including gender-related identity; the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (“Clery Act”), which requires timely warning to the community of certain immediate threats; the *Preventing Sexual Violence in Higher Education Act*; and other applicable law and local ordinances.

The College has an affirmative duty to take immediate and appropriate action once it knows or its management should know of an act of sex-based discrimination, sexual harassment or other sex-based misconduct in any of its educational or employment programs or activities. The College will promptly and thoroughly investigate any complaints of sexual discrimination, harassment and/or misconduct in accordance with the procedures set forth below.

II. Jurisdiction

The College’s Policy Prohibiting Sex-Based Misconduct and these implementing Procedures apply to students, faculty, staff, appointees, or third parties, regardless of sexual orientation or gender-identity, whenever the misconduct occurs:

A. On College property; or

B. Off College property if:

1. The conduct was in connection with a College or College-recognized program or activity; or
2. The conduct may have the effect of creating a hostile environment for a member of the College community.

III. Scope

These Procedures govern sex-based misconduct in various forms, many of which may trigger legal obligations under one or more state and federal laws. In no case does the inapplicability of a particular legal framework require the College not to address an act of misconduct falling within the scope of these Procedures.

Sections I-VII and IX-X include provisions relevant to sex-based misconduct in all its forms.

Sections VI.A and VI.B address specific reporting procedures for students and employees, respectively. Section VIII, which describes a grievance process with a required live hearing, applies only to formal Title IX complaints and complaints alleging sexual violence, domestic violence, dating violence or stalking.

Appendix A provides definitions for these Procedures.

IV. Administration

A. Title IX Coordinator

The College has designated the Vice President for Student Services as the Title IX Coordinator. Contact information for the Title IX Coordinator(s) is as follows:

Mark Grzybowski
Vice President for Student Services
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348
Telephone: 815-224-0393
Email: mark_grzybowski@ivcc.edu

Responsibilities of the Title IX Coordinator(s) include, but are not limited to:

- Overseeing the College's response to all Title IX reports and complaints and identifying and addressing any patterns or systemic problems revealed by such reports or complaints.
- Being informed of all reports and complaints raising Title IX issues, including those initially filed with another individual or office or if the investigation will be conducted by another individual or office.
- Conducting and/or assigning Title IX investigations, including the investigation of facts relative to a complaint.
 - o With respect to Title IX complaints that relate to a College employee as the complainant or as the respondent, the Title IX

Coordinator(s) will partner with the Department of Human Resources to manage the investigation into the allegations and recommend any appropriate sanctions against an employee.

- o The Title IX Coordinator must not be the decision-maker for a determination of responsibility in response to a formal Title IX complaint of sexual harassment.
- Coordinating any appropriate supportive measures and ensuring the effective implementation of any remedies.
- Ensuring that appropriate policies and procedures are in place for working with law enforcement and coordinating services with local victim advocacy organizations and services providers, including rape crisis centers.
- Ensuring that adequate training is provided to students, faculty and staff on Title IX issues.
- Monitoring students' participation in athletics and across academic fields to ensure that sex discrimination is not causing any disproportionate enrollment based on sex or otherwise negatively affecting a student's access to equal educational opportunities.
- Developing a method to survey the school climate and coordinating the collection and analysis of information from that survey.
- Promoting an educational and employment environment which is free of sex discrimination and gender bias.

Inquiries concerning the application of Title IX may be referred to the Title IX Coordinator(s) or to the Assistant Secretary for Civil Rights at the United States Department of Education:

Office for Civil Rights, Chicago Office
U.S. Department of Education
Citigroup Center
500 W. Madison Street, Suite 1475
Chicago, IL 60661-4544
Telephone: (312) 730-1560
Email: OCR.Chicago@ed.gov

B. IVCC's Department of Human Resources

The Department of Human Resources will partner with the Title IX Coordinator with respect to any complaints of sex-based misconduct that involve a College employee as the complainant or as the respondent. For any such complaints that involve a College employee as the respondent and fall outside the scope of Title IX, the Department of Human Resources will manage

the investigation into the allegations and issue a decision and any appropriate sanction(s).

For complaints of sex-based misconduct that involve a College employee as the respondent, investigatory and disciplinary procedures required by any applicable collective bargaining agreement will apply in addition to these Procedures.

V. Options for Assistance Following an Incident of Sex-Based Discrimination, Harassment or Misconduct

A. On- and Off-Campus Counselors and Advocates

The advocate, available both on and off-campus, can provide an immediate confidential* response in a crisis situation, as well as ongoing assistance and support:

Rose Vasquez
Legal Advocate
Safe Journeys Illinois – Domestic Violence & Sexual Assault Services
815-434-8328
1-800-892-3375
rosev@safejourneysillinois.org
<http://www.advsas.org/>

*Indicates Confidential Advisors, as defined in Appendix A.

Note: While the above-listed counselors and advocates may maintain a reporting person's confidentiality vis-à-vis the College, they may have reporting or other obligations under State law.

B. Emergency Response

Anyone who experiences or observes an emergency situation should immediately call 911 and/or one of the phone numbers listed below:

Local Law Enforcement Options:

Emergency	911
Oglesby Police Department 128 W. Walnut St. Oglesby, IL 61348	815-883-8404
Ottawa Police Department 301 W Lafayette St. Ottawa, IL 61350	815-433-2131
Illinois State Police, District 17 HQ 2971 E 350th Rd. LaSalle, IL 61301	815-224-1171

LaSalle County Sheriff's Department
707 E Etna Rd. Ottawa, IL 61350 815-433-2161

IVCC On-Campus Options:

G4S Campus Security
815 N. Orlando Smith Rd. Rm. C103 Oglesby, IL 61348 815-224-0314

C. Off-Campus Health Care Options

Individuals may seek treatment for injuries, preventative treatment for sexually transmitted disease, and/or other health services by contacting one of the following health care providers:

Local Health Care Options:

*Illinois Valley Community Hospital
925 West St. Peru, IL 61354 815-223-3300

*St. Margaret's Hospital
600 E. 1st St. Spring Valley, IL 61362 815-664-5311

*OSF St. Elizabeth Hospital
1100 E. Norris Dr. Ottawa, IL 61350 815-433-3100

*Indicates health care options which provide medical forensic services (rape kits) and/or Sexual Assault Nurse Examiners at no cost, pursuant to the Sexual Assault Survivors Emergency Treatment Act (410 ILCS 70).

Seeking medical treatment also serves to preserve physical evidence of sexual violence.

Off-campus health care providers will generally maintain confidentiality and not share information with the College unless the reporting person requests the disclosure and signs a consent or waiver form. Note, however, that while these health care providers may maintain a reporting person's confidentiality vis-à-vis the College, they may have other reporting obligations under State law.

D. State of Illinois Sexual Harassment and Discrimination Helpline

The Illinois Department of Human Rights has established a helpline for individuals to obtain information about their reporting options and referrals to other resources. The helpline is available Monday through Friday, from 8:30 a.m. to 5:00 p.m., at (877) 236-7703.

VI. Making a Report of Alleged Sex-Based Misconduct

Any student, employee or community member who wishes to avail himself or herself of these Procedures may do so by making a report to the Title IX Coordinator or

Director of Human Resources. Students may also make a report to any Responsible Employee, as defined below. Detailed information concerning student and employee reporting follows below.

A. Student Reporting

The College encourages students who have experienced sex-based misconduct to talk with someone about what happened so that they can get the support they need and so that the College can respond appropriately. Different employees on campus have different reporting obligations with regard to alleged sex-based misconduct. Some College employees (referred to as “Responsible Employees”) are required to report all incidents of sex-based misconduct to the Title IX Coordinator, including the identities of the persons involved in the incident. While only designated Responsible Employees are required to report all incidents of sex-based misconduct to the Title IX Coordinator, all members of the College community (including students) are encouraged to report such incidents to the Title IX Coordinator.

The various reporting options available are set forth in further detail below. Regardless of to whom a report is made, the College will provide the person alleged to be the victim, if identified, with concise information, written in plain language, of the person’s rights and options pursuant to these Procedures.

Immunity for Good-Faith Reporting: Students who in good faith report an alleged violation of the College’s Policy Prohibiting Sex-Based Misconduct will be granted immunity and will not receive a disciplinary sanction for a student conduct violation (such as underage drinking) revealed during the course of reporting. Immunity will not be provided for student conduct violations which the College determines are egregious, including without limitation misconduct which places the health or safety of another person at risk.

1. Student Reporting to the Title IX Coordinator(s)

Students are encouraged to report alleged incidents of sex-based misconduct to the Title IX Coordinator(s) directly. The College’s Title IX Coordinator is:

Mark Grzybowski
Vice President for Student Services
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348
Telephone: 815-224-0393
Email: mark_grzybowski@ivcc.edu

2. Student Reporting to Responsible Employees

A Responsible Employee, as defined in Appendix A, must report to the Title IX Coordinator all relevant details about an alleged incident of sex-based misconduct shared by a student, including the date, time and specific location of the alleged incident, and the names of all involved individuals. To the extent possible, information shared with a Responsible Employee will be disclosed only to the Title IX Coordinator and/or those individuals responsible for handling the College's response to the report.

The following categories of employees are the College's Responsible Employees:

- Title IX Coordinator(s)
- College Administrators
- Supervisors and Managerial Staff
- Faculty
- Staff
- Campus Police
- Coaches

Before a student reveals any information to Responsible Employee, the employee should ensure that the student understands the employee's reporting obligations. If the student wants to make a confidential report, the Responsible Employee should direct the student to the confidential resources listed in Section VI.A.3 below.

If the student wants to tell the Responsible Employee what happened but also maintain confidentiality, the employee should tell the student that the College will consider the request, but that the College cannot guarantee it will be able to honor it. In reporting the details of the incident to the Title IX Coordinator, the Responsible Employee will also inform the Title IX Coordinator of the student's request for confidentiality.

3. Confidential Reporting

Students who wish to confidentially report an incident of sex-based misconduct may make a confidential report to:

- Rose Vasquez
Legal Advocate
Safe Journeys Illinois – Domestic Violence & Sexual Assault
Services
815-434-8328
1-800-892-3375
rosev@safejourneysillinois.org
<http://www.advsas.org/>

The individual in this list is a Confidential Advisor, as defined in Appendix A. Professional, licensed counselors who provide mental health counseling to students (including counselors who act in that role under the supervision of a licensed counselor) are not required to report any information about an alleged incident to the Title IX Coordinator without a student's permission.

Note: While the individuals listed above may maintain a student's confidentiality vis-à-vis the College, they may have reporting or other obligations under State law. Any College employee who suspects or receives knowledge that a minor student may be an abused or neglected child or, for a student aged 18 through 21, an abused or neglected individual with a disability, is required to: 1) immediately report or cause a report to be made to the Illinois Department of Children and Family Services (DCFS) on its Child Abuse Hotline; and 2) follow directions given by DCFS concerning filing a written report within 48 hours with the nearest DCFS field office.

Also Note: If the College determines that a person alleged to be the perpetrator of sexual misconduct poses a serious and immediate threat to the College community, College Police may be called upon to issue a timely warning to the College community. Any such warning will not include any information that identifies the person alleged to be the victim.

4. Electronic and/or Anonymous Reporting

The College maintains an online system for electronic reporting. The reporter may choose to provide his/her identity or may choose to report anonymously. The system will notify the user, before he/she enters information, that entering personally identifying information may serve as notice to the College for the purpose of triggering an investigation. Anonymous reports can be filed at <https://www.ivcc.edu/studentservices/titleix.php>. Where a reporter chooses to provide his/her identity and contact information, the College will respond to the reporter within 12 hours.

5. Note Regarding Student Participation in Public Awareness Events

Public awareness events such as "Take Back the Night," the Clothesline Project, candlelight vigils, protests, "survivor speak outs" or other forums in which students disclose incidents are not considered notice to the College of sex-based discrimination, harassment or misconduct for purposes of triggering an obligation to investigate any particular incident(s). Such events may, however, inform the need for campus-wide education and prevention efforts, and the College will provide information about students' rights at these events.

B. Employee Reporting

1. Alleged Sex-Based Misconduct of a Student

In addition to the reporting requirements for Responsible Employees (see Section VI.A), all College employees who have information regarding sex-based misconduct of a student should report it to the Title IX Coordinator or any Responsible Employee.

2. Alleged Sex-Based Misconduct of an Employee

An employee should notify the Title IX Coordinator or Department of Human Resources if he or she believes that the College or a member of the College community has engaged in sex discrimination, sexual harassment or other sex-based misconduct in violation of the College's Affirmative Action policy and/or Policy Prohibiting Sex-Based Misconduct.

3. Knowingly False Reporting

A person who knowingly makes a false report of sex-based misconduct may be subject to disciplinary action, up to and including suspension, expulsion, or termination. A determination regarding responsibility, alone, is not sufficient to conclude that a person knowingly made a false report.

C. Board Member Reporting

Members of the College's Board of Trustees and other elected officials should promptly report claims of sex-based misconduct against a Board member. Board members and elected officials should report claims of sex-based misconduct against a Board member to the Board Chair or College President. If the report is made to the College President, the President shall promptly notify the Board Chair, or if the Board Chair is the subject of the complaint, the Board Vice Chair. When a complaint of sex-based misconduct is made against a member of the Board of Trustees, the Board Chair shall consult with legal counsel for the College to arrange for an independent review of the allegations. If the allegations concern the Board Chair, or the Board Chair is a witness or otherwise conflicted, the Board Vice Chair shall so consult with legal counsel. If the allegations concern both the Board Chair and the Board Vice Chair, and/or they are witnesses or otherwise conflicted, the Board Secretary shall so consult with legal counsel. The investigator shall prepare a written report and submit it to the Board.

VII. College Response to Reports of Alleged Sex Discrimination, Harassment or Other Misconduct

A. Processing of Report

Upon receipt of a report, the Title IX Coordinator will analyze the report to determine the appropriate method for processing and reviewing it.

For any report alleging sexual harassment, as defined under Title IX, and/or alleging sexual violence, domestic violence, dating violence or stalking pursuant to the Preventing Sexual Violence in Higher Education Act, the Title IX Coordinator will promptly contact the person alleged to be the victim (hereinafter “complainant”) to:

1. Discuss the availability of supportive measures (see Section VII.B below);
2. Consider the complainant’s wishes with respect to supportive measures;
3. Inform the complainant of the availability of supportive measures with or without the filing of a formal complaint; and
4. Explain to the complainant the process for filing a formal complaint.

B. Supportive Measures

Supportive measures (also referred to as “interim protective measures”) are non-disciplinary, non-punitive individualized services offered as appropriate, as reasonably available, and without fee or charge to a complainant or respondent, irrespective of whether a formal complaint has been filed.

Examples of supportive measures that the College may offer include, but are not limited to:

- Counseling and mental health support;
- Extensions of deadlines or other course-related adjustments;
- Leaves of absence;
- Changes to academic, living, dining, transportation and/or working schedules or situations;
- Increased security and monitoring of certain areas of campus;
- Issuance and enforcement of mutual campus no contact orders; and
- Enforcement of an order of protection or no contact order entered by a State civil or criminal court.

A report of alleged sex-based misconduct may also prompt the College to consider broader remedial action, such as increased monitoring, supervision or security at locations where the alleged incident occurred; increased education and prevention efforts, including to targeted population groups; the use of climate assessments and/or victimization surveys; and/or revisions to the College’s policies and practices.

The College will maintain as confidential any supportive measures provided to a complainant or respondent, to the extent that maintaining such confidentiality would not impair the College's ability to provide the supportive measures.

The Title IX Coordinator is responsible for coordinating the College's implementation of supportive measures.

C. Emergency Removals and/or Administrative Leave

Prior to initiating or completing the Grievance Process in response to a formal complaint, described further in Section VIII below, or in the absence of a formal complaint, the College may remove a respondent from the College's education program or activity on an emergency basis. Where the alleged conduct, if proven, would constitute sexual harassment as defined under Title IX, the College will effectuate an emergency removal only where the College has determined, based on an individualized safety and risk analysis, that an immediate threat to the physical health or safety of any student or other individual arising from the allegations of sexual harassment justifies removal. In such cases, the College will provide the respondent with notice and an opportunity to challenge the decision immediately following the removal.

In addition, the College may place an employee on administrative leave during the pendency of the Grievance Process in response to a formal complaint.

D. Clery Act Reporting Obligations

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act ("Clery Act"), 20 U.S.C. § 1092(f), the College will issue timely warnings to the campus community about crimes that have already occurred but may continue to pose a serious or ongoing threat to students and employees. The Clery Act also requires the College to maintain a public crime log and publish an Annual Security Report ("ASR") available to all current students and employees. The ASR documents three calendar years of select campus crime statistics (including statistics regarding incidents of dating violence, domestic violence, and stalking), security policies and procedures, and information on the basic rights guaranteed to victims of sexual assault.

VIII. Grievance Process for Complaints Alleging Title IX Sexual Harassment and/or Alleging Sexual Violence, Domestic Violence, Dating Violence or Stalking

For purposes of this Grievance Process, a formal complaint is a document filed by a complainant or signed by the Title IX Coordinator, alleging (a) sexual harassment in violation of Title IX and/or (b) sexual violence, domestic violence, dating violence or stalking in violation of the Preventing Sexual Violence in Higher Education Act; and requesting that the College investigate the allegation. At the time of filing a formal complaint pursuant to this Grievance Process, the

complainant must be participating in or attempting to participate in the College's education programs or activities, either as a student or an employee. Should a formal complaint be filed, the Title IX Coordinator will investigate the formal complaint or appoint a qualified person to undertake the investigation on his or her behalf.

The College as it deems appropriate may extend the time provided in this Grievance Process to comply with a requirement and may postpone the scheduled date for any proceeding, meeting, or hearing, provided that the extended deadline or postponed date would not exceed a time limit required by law. If one of the parties requested the extension or postponement, that it is available on an equal basis to both parties.

A. Notice of Allegations

Within 10 business days after signing a formal complaint or receiving a formal complaint filed by a complainant, the Title IX Coordinator will provide written notice to the parties who are known of the following:

1. This Grievance Process, including the informal resolution process, where applicable.
2. The allegations potentially constituting sexual harassment under Title IX and/or sexual violence, domestic violence, dating violence or stalking under the Preventing Sexual Violence in Higher Education Act, including sufficient details known at the time and with sufficient time to prepare a response before any initial interview.
3. That the respondent is presumed not responsible for the alleged conduct and that a determination regarding responsibility is made at the conclusion of the grievance process.
4. That the parties may have an advisor of their choice, who may be, but is not required to be, an attorney.
5. That the parties may inspect and review any evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, including evidence upon which the College does not intend to rely in reaching a determination regarding responsibility, and inculpatory or exculpatory evidence, whether obtained from a party or other source.
6. The College Code of Conduct provision(s) that prohibit knowingly making false statements or knowingly submitting false information during the grievance process.

If, during the course of an investigation, the College decides to investigate allegations that are not included in the initial written notice of allegations, the

Title IX Coordinator will provide subsequent written notice of the additional allegations to all known parties.

B. Informal Resolution

At any time after receiving the initial notice of allegations (See Section VIII.A above), and prior to a determination regarding responsibility being reached, the complainant and respondent may request to participate in an informal resolution process. Informal resolution will only occur with both parties' voluntary, written consent. At any time prior to agreeing to a resolution, any party will have the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

The College does not permit informal resolution in cases involving alleged sexual harassment, sexual violence, domestic violence, dating violence or stalking by a College employee toward a student.

C. Consolidation of Formal Complaints

The Title IX Coordinator may consolidate formal complaints as to allegations against more than one respondent, or by more than one complainant against one or more respondents, or by one party against the other party, where the allegations of sexual misconduct arise out of the same facts or circumstances.

D. Dismissal of Formal Complaints

If, during the course of an investigation or following an investigation into a formal complaint, the Title IX Coordinator or designated Investigator determines that the conduct alleged in the formal complaint would not constitute sexual harassment as defined in 34 C.F.R. § 106.30 (Title IX) even if proved, did not occur in the District's education program or activity, or did not occur against a person in the United States, then the Title IX Coordinator will dismiss the formal complaint with regard to that conduct for purposes of Title IX. In cases where the College determines that Title IX is not applicable but the College still intends to apply this Grievance Process to resolve the alleged misconduct, the College will inform the parties that Title IX is inapplicable but that such Process will nevertheless be applied. In addition, dismissal of a formal complaint for purposes of Title IX does not preclude action under other College policies and procedures.

The Title IX Coordinator may dismiss a formal complaint, or any allegations therein, at any time during an investigation if: (1) the complainant notifies the Title IX Coordinator in writing that the complainant would like to withdraw the formal complaint or any allegations therein; (2) the respondent is no longer enrolled or employed by the College; or (3) specific circumstances prevent the College from gathering evidence sufficient to reach a determination as to the formal complaint or allegations therein.

Upon dismissal—either of a complaint altogether, or of a complaint for purposes of Title IX—the Title IX Coordinator or Investigator will promptly send written notice of the dismissal and reason(s) for the dismissal simultaneously to the parties. Dismissal of a formal complaint under this Process does not preclude action under other College policies and procedures.

E. Investigation of Formal Complaint

The Title IX Coordinator will appoint one or more trained investigators to undertake an investigation into a formal complaint. Throughout the investigation, the parties will be afforded an equal opportunity to present witnesses including fact and expert witnesses, and other inculpatory and exculpatory evidence. The Investigator will not restrict the ability of either party to discuss the allegations under investigation or to gather and present relevant evidence. Any proceeding, meeting, or hearing held to resolve formal complaints pursuant to this Grievance Process will protect the privacy of the participating parties and witnesses.

Both parties will be afforded an opportunity to be accompanied to any meeting or proceeding by an advisor of their choice, who may be, but is not required to be, an attorney. The advisor's role is limited to providing support, guidance and/or advice, and to conducting cross-examination during the live hearing (see Section VIII.F below). A party's advisor may not speak on behalf of the party during any meeting, interview or hearing and must comply with all behavioral rules and expectations set forth in these Procedures. If a party's advisor violates these Procedures or engages in behavior that harasses, abuses or intimidates a party, witness or individual resolving a complaint, that advisor may be prohibited from further participation.

When a party's participation is invited or expected at an investigative interview or other meeting, the Investigator will provide that party with written notice of the date, time, location, participants, and purpose of said interview or meeting at least three (3) business days prior to the interview or meeting.

At the conclusion of the investigation and prior to the Investigator's completion of his/her investigative report, the Investigator will send to each party (and the party's advisor, if any) the evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint, in both electronic format and hard copy. The parties will have 10 business days to submit a written response to the evidence, which the Investigator will consider prior to completion of his/her investigative report.

After receiving and reviewing the parties' written responses, if any, the Investigator will create an investigative report that fairly summarizes the relevant evidence, and will forward a copy of his/her report to the Title IX Coordinator. Upon receipt of the Investigator's Report, the Title IX Coordinator will schedule a hearing. At least 10 business days prior to the hearing, the Title IX Coordinator will:

1. Provide both parties with written notice of the hearing date, time, location, participants (including the name of the appointed Hearing Officer) and purpose of the hearing; and
2. Send to each party (and the party's advisor, if any) the investigative report in both electronic format and hard copy for their review and written response.

F. Hearings

A hearing will be conducted by a Hearing Officer appointed by the College. Both parties will have the opportunity to request a substitution if the participation of the appointed Hearing Officer poses a conflict of interest. A party wishing to request a substitution must contact the Title IX Coordinator within three (3) business days after the party's receipt of the notice of hearing to make such a request.

At the request of either party, the College will arrange for the live hearing to occur with the parties located in separate rooms, with technology enabling the Hearing Officer and parties to simultaneously see and hearing the party or witness answering questions. A party wishing to request that the live hearing occur with the parties located in separate rooms must contact the Title IX Coordinator to request such an arrangement at least three (3) business days in advance of the hearing. The College may conduct any live hearing virtually, with the participants in one or more separate geographical locations, and with technology enabling participants simultaneously to see and hear each other.

At the live hearing, each party's advisor will be permitted to ask the other party and any witnesses all relevant questions and follow-up questions, including those challenging credibility. Such cross-examination will be conducted directly, orally, and in real time by the party's advisor of choice and may never be conducted by a party personally.

If a party does not have an advisor who is available to conduct cross-examination on behalf of that party at the live hearing, then the College will provide the party with an advisor of the College's choice, free of charge, to conduct cross-examination on behalf of that party. To invoke this right, the party must notify the Title IX Coordinator at least three (3) business days in advance of the hearing that the party does not have an advisor to conduct cross-examination. A party who fails to notify the College that he/she does not have an advisor within the required three (3) business day timeframe will waive the right to request that an advisor be appointed.

Only relevant questions, as determined by the Hearing Officer, may be asked of a party or witness. Questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant and will not be permitted, except where:

1. The questions and evidence about the complainant's prior sexual behavior are offered to prove that someone other than the respondent committed the conduct alleged by the complainant; or
2. The questions and evidence concern specific incidents of the complainant's prior sexual behavior with respect to the respondent and are offered to prove consent.

If a party or witness does not submit to cross-examination at the live hearing, either due to absence from the hearing or due to the party's or witness's refusal to answer cross-examination or other questions, the Hearing Officer will not rely on any statement of that party or witness in reaching a determination regarding responsibility; however, the Hearing Officer will not draw an inference about the determination regarding responsibility based solely on a party's or witness's absence from the live hearing or refusal to answer cross-examination or other questions.

The College will make all evidence obtained as part of the investigation that is directly related to the allegations raised in the formal complaint available for the parties' inspection and review during the hearing. In addition, the College will create an audio or audiovisual recording, or transcript, of the live hearing, which the Title IX Coordinator will make available to the parties for inspection and review upon request.

G. Determination Regarding Responsibility

Within ten (10) business days after the conclusion of the hearing, the Hearing Officer will make a decision regarding responsibility. The Hearing Officer will apply a preponderance of the evidence standard when determining responsibility. Within seven (7) business days of reaching his/her decision, the Hearing Officer will issue a written determination to both parties simultaneously. The written determination will include:

1. Identification of the allegations potentially constituting sexual harassment as defined in 34 C.F.R. § 106.30 (Title IX) and/or constituting sexual violence, domestic violence, dating violence or stalking pursuant to the Preventing Sexual Violence in Higher Education Act;
2. A description of the procedural steps taken from the receipt of the formal complaint through the determination, including any notifications to the parties, interviews with parties and witnesses, site visits, methods used to gather other evidence, and hearings held;
3. Findings of fact supporting the determination;
4. Conclusions regarding the application of the College Code of Conduct or other conduct standards to the facts;

5. A statement of, and rationale for, the result as to each allegation, including a determination regarding responsibility, any disciplinary sanctions the College imposes on the respondent, and whether remedies designed to restore or preserve equal access to the College's education program or activity will be provided by the College to the complainant; and
6. The procedures and permissible bases for the complainant and respondent to appeal.

H. Appeals

Both parties will have the right to appeal any determination regarding responsibility, and any dismissal of a formal complaint or allegations therein, to Dr. Jerry Corcoran, President of IVCC or designee. An appeal must be based on one or more of the following grounds:

1. A procedural irregularity occurred;
2. New evidence or information exists that could affect the outcome of the matter;
3. The Title IX Coordinator, Investigator or Hearing Officer had a conflict of interest or bias for or against complainants or respondents generally, or the individual complainant or respondent, that affected the outcome of the matter; and/or
4. The sanction is disproportionate with the violation.

A party who wishes to appeal a determination regarding responsibility or a dismissal of a formal complaint or allegations therein must submit a written appeal request to the Title IX Coordinator within seven (7) business days of the party's receipt of the written determination or written dismissal notice. The written appeal request must identify the ground(s) on which the party seeks to appeal the determination or dismissal.

Within seven (7) business days of the Title IX Coordinator's receipt of an appeal request, the Title IX Coordinator will forward the appeal request to the President or designee and will notify the other party in writing that an appeal has been filed. Before reaching a determination regarding the appeal, the President or designee will afford both parties an equal opportunity to submit a statement in support of, or challenging, the determination or responsibility or dismissal that is the subject of the appeal. Within seven (7) business days after the President or designee has concluded his/her review of the appeal, the President or designee will issue a written decision simultaneously to both parties, describing the outcome of the appeal and the rationale for the outcome. The President or designee's decision is final.

IX. Prevention and Education for Students

The College will review on an ongoing basis, its sexual discrimination, harassment and misconduct prevention and education programming to ensure students and employees are provided substantive opportunities to learn about sexual discrimination, harassment and misconduct, including primary prevention, bystander intervention, risk reduction, consent, reporting methods, relevant College policies and procedures, retaliation, survivor-centered and trauma-informed response, relevant definitions, and other pertinent topics.

The College, in conjunction with its campus task force established pursuant to the Campus Security Enhancement Act of 2008 (110 ILCS 12/10), will annually review its prevention and education offerings to identify ways in which to enhance its effectiveness.

X. Training

The Title IX Coordinator(s), G4S campus security, and anyone else involved in the receipt of reports of, responding to, investigating or adjudicating alleged incidents of sexual discrimination, harassment or other misconduct, or involved in the referral or provision of services to survivors receive annual education and training on primary prevention, bystander intervention, risk reduction, consent, reporting obligations, investigation procedures, confidentiality requirements, relevant College policies and procedures, retaliation, survivor-centered and trauma-informed response, relevant definitions, and other pertinent topics.

In addition to the above training, individuals who investigate or resolve complaints, including through informal resolutions, receive at least 8-10 hours of annual training on issues related to Preventing Sexual Violence in Higher Education Act offenses including sexual violence, domestic violence, dating violence, and stalking; the scope of the College's education program or activity; the Title IX and College definitions of sexual harassment; how to serve impartially, including by avoiding prejudgment of the facts at issue, conflicts of interest, and bias; and how to conduct the College's Grievance Process outlined in Section VIII, above. Decision-makers in particular receive training on any technology to be used at live hearings and on issues of relevance of questions and evidence, including when questions and evidence about the complainant's sexual predisposition or prior sexual behavior are not relevant. Investigators in particular receive training on issues of relevance so as to enable them to create an investigative report that fairly summarizes relevant evidence.

All Confidential Advisors receive 40 hours of training on sexual violence before being designated a Confidential Advisor. Annually thereafter, Confidential Advisors attend a minimum of six (6) hours of ongoing educational training on issues related to sexual violence. Confidential Advisors also receive periodic training on the College administrative process, interim protective measures and accommodations, and the College's Grievance Process pursuant to Section VIII above.

The College, in conjunction with its campus task force established pursuant to the Campus Security Enhancement Act of 2008 (110 ILCS 12/10), will annually review its training offerings to identify ways in which to enhance its effectiveness.

Any materials used to train Title IX Coordinators, investigators, decision-makers, and any person who facilitates an informal resolution process, will not rely on sex stereotypes and will promote impartial investigations and adjudications of formal complaints of sexual harassment.

APPENDIX A

Definitions for the College's Sex-Based Misconduct Procedures

- A. Bystander Intervention:** see Section 5 of the Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/5.
- B. Complainant:** an individual who is alleged to be the victim of conduct that could constitute sex-based misconduct.
- C. Confidential Advisor:** a person who is employed or contracted by the College to provide emergency and ongoing support to student survivors of sexual violence. Confidential Advisors may include persons employed by a community-based sexual assault crisis center with whom the College partners. Individuals designated as "Responsible Employees" in Section VI of these Procedures are not Confidential Advisors.
- D. Consent:** knowing and voluntary agreement to engage in sexual activity. Coercion, force, or the threat of either invalidates consent. Consent may not be inferred from silence, passivity, or a lack of verbal or physical resistance. A person's manner of dress does not constitute consent. Past consent to sexual activities does not imply ongoing or future consent. Consent to engage in sexual activity with one person does not constitute consent to engage in sexual activity with another person. Consent may be withdrawn at any time. A person cannot consent to sexual activity if that person is unable to understand the nature of the activity or give knowing consent due to circumstances, including without limitation the following: 1) the person is incapacitated due to the use or influence of alcohol or drugs; 2) the person is asleep or unconscious; 3) the person is under age; or 4) the person is incapacitated due to a mental disability.
- E. Dating Violence:** violence committed by a person: 1) who is or has been in a social relationship of a romantic or intimate nature with the victim; and 2) where the existence of such a relationship shall be determined based on a consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
- F. Domestic Violence:** includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the State of Illinois, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the State of Illinois.
- G. Education Program or Activity:** a location, event, or circumstance over which the College exercised substantial control over both the respondent and the context in which the sex-based misconduct occurs, and also includes any building owned or controlled by a student organization that is officially

recognized by the College.

- H. Hate Crime:** an act or an attempted act that violates a criminal statute by any person that in any way constitutes an expression of hostility toward the victim because of his or her sex, race, ethnicity, religion, age, disability, national origin, sexual orientation, or gender-related identity, color, marital status, military status or unfavorable military discharge.
- I. Hostile Environment Caused by Sexual Harassment:** a sexually harassing hostile environment is created when conduct by an individual is so severe, pervasive or persistent that it denies or limits an individual's ability to participate in or receive the benefits, services or opportunities of the College's educational programs or activities or the individual's employment access, benefits or opportunities. In determining whether a hostile environment has been created, the conduct in question will be considered from both a subjective and an objective perspective of a reasonable person in the alleged victim's position, considering all the circumstances.
- J. Incapacitation:** when a person is incapable of giving consent due to the person's age, use of drugs or alcohol, or because an intellectual or other disability which prevents the person from having the capacity to give consent.
- K. Intimidation:** to intentionally make another timid or fearful, to compel or deter by or as if by threats. Intimidation is a form of retaliation prohibited by the College's Policy Prohibiting Sex-Based Misconduct and these Procedures.
- L. Preponderance of the Evidence:** when considering all the evidence in the case, the decision-maker is persuaded that the allegations are more probably true than not true.
- M. Respondent:** an individual who has been reported to be the perpetrator of conduct that could constitute sex-based misconduct.
- N. Responsible Employee:** a College employee who has the authority to redress sex-based misconduct, who has the duty to report incidents of such misconduct or other student misconduct, or whom a student could reasonably believe has this authority or duty. Section VI of these Procedures lists categories of employees who are Responsible Employees for the College.
- O. Retaliation:** Any form of retaliation, including intimidation, threats, harassment and other adverse action taken or threatened against any complainant or person reporting or filing a complaint alleging sexual discrimination, harassment or misconduct or any person cooperating in the investigation of such allegations (including testifying, assisting or participating in any manner in an investigation) is strictly prohibited and may violate the protections of the State Employees and Officials Ethics Act, the Whistleblower Act, and the Illinois Human Rights Act. Action is generally deemed adverse if it would deter a reasonable person in the same circumstances from opposing practices prohibited by the College's Sex-Based Misconduct Policy and these

Procedures. Retaliation may result in disciplinary or other action independent of the sanctions or supportive measures imposed in response to the allegations of sexual discrimination, harassment or misconduct.

- P. Sexual Assault:** any type of sexual contact or behavior that occurs by force or coercion, without consent of the recipient of the unwanted sexual activity, or in a familial relationship of a degree that would prohibit marriage. It includes sexual acts against a person who is unable to consent either due to age or lack of capacity or impairment. Examples include forcible sexual intercourse, forcible sodomy, forcible fondling, child molestation, incest, attempted rape, statutory rape and rape. Sexual assault can occur between members of the same or opposite sex. Sexual assault includes any forced act against one's will where sex is the weapon.
- Q. Sex-Based Misconduct:** Misconduct on the basis of sex, sexual orientation or gender-related identity. Such misconduct includes sex discrimination, sexual harassment, sexual assault, sexual exploitation, dating violence, domestic violence, sexual violence and stalking.
- R. Sexual Exploitation:** when a person takes non-consensual or abusive sexual advantage of another for anyone's advantage or benefit other than the person being exploited, and that behavior does not meet the definition of sexual assault. Sexual exploitation includes prostituting another person, non-consensual visual or audio recording of sexual activity, non-consensual distribution of photos or other images of an individual's sexual activity or intimate body parts with an intent to embarrass such individual, non-consensual voyeurism, knowingly transmitting HIV or a sexually transmitted disease to another, or exposing one's genitals to another in non-consensual circumstances.
- S. Sexual Harassment:** Unwelcome sexual advances, requests for sexual acts or favors, and other verbal, non-verbal or physical conduct of a sexual nature when:
- Submission to such conduct is made explicitly or implicitly a term or condition of an individual's employment, academic advancement, evaluation, or grades;
 - Submission to or rejection of such conduct by an individual is used as a basis for employment, academic advancement, evaluation, or grading decisions affecting that individual;
 - Such conduct has the purpose or effect of substantially interfering with an individual's employment or educational performance or creating an intimidating, hostile, or offensive employment or educational environment; or

- Such conduct denies or limits an individual's ability to participate in or receive the benefits, services or opportunities of the College's educational programs or activities or the individual's employment access, benefits or opportunities.

Examples of conduct of a sexual nature may include:

- Verbal: Specific demands for sexual favors, sexual innuendoes, sexually suggestive comments, jokes of a sexual nature, sexual propositions, or sexual threats, whether spoken or in emails, articles, documents, or other writings.
- Non-Verbal: Sexually suggestive objects or pictures, graphic commentaries, suggestive or insulting sounds or gestures, leering, whistling, or obscene gestures.
- Physical: Touching, pinching, brushing the body, or any unwelcome or coerced sexual activity, including sexual assault.

- T. Sexual Violence:** physical sexual acts attempted or perpetuated against a person's will or where a person is incapable of giving consent (e.g., due to the person's age, use of drugs or alcohol, or because an intellectual or other disability prevents the person from having the capacity to give consent). Sexual violence includes, but is not limited to, rape, sexual assault, sexual battery, sexual abuse and sexual coercion. All such acts of sexual violence are forms of sex discrimination prohibited by Title IX.
- U. Survivor:** an individual who has experienced sexual violence, domestic violence, dating violence, or stalking while enrolled, employed, or attending an event at a higher education institution.
- V. Survivor-Centered:** See Section 5 of the Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/5.
- W. Stalking:** engaging in a course of conduct directed at a specific person that would cause a reasonable person to: 1) fear for his or her safety or the safety of others; or 2) suffer substantial emotional distress.
- X. Threat:** any oral or written expression or gesture that could be interpreted by a reasonable person as conveying an intent to cause harm to persons or property.
- Y. Trauma-Informed Response:** See Section 5 of the Preventing Sexual Violence in Higher Education Act, 110 ILCS 155/5.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.