



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, November 12, 2020
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
Tenure Recommendations
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, November 12, 2020 – 6:30 p.m. – Board Room (C307)

The meeting can be accessed by the public at <https://zoom.us/j/6794788792>. Once logged in, use the meeting ID number 679 478 8792. For dial-in, call 1 (312) 626-6799.

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – IVCC Foundation (Fran Brolley)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – October 8, 2020 Closed Session Minutes Committee Meeting; October 8, 2020 Board Meeting; and October 28, 2020 Audit Finance Committee Meeting (Pages 1-11)
 - 7.2 Approval of Bills - \$1,880,362.52
 - 7.2.1 Education Fund - \$1,424,572.34
 - 7.2.2 Operations & Maintenance Fund - \$85,117.04
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$211,905.84
 - 7.2.4 Auxiliary Fund - \$47,995.80
 - 7.2.5 Restricted Fund - \$41,367.79
 - 7.2.6 Audit - \$25,000.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$44,403.71
 - 7.3 Treasurer’s Report (Pages 12-28)
 - 7.3.1 Financial Highlights (Page 13)
 - 7.3.2 Balance Sheet (Pages 14-15)
 - 7.3.3 Summary of FY20 Budget by Funds (Pages 16-22)
 - 7.3.4 Budget to Actual by Budget Officers (Page 23)
 - 7.3.5 Statement of Cash Flows (Page 24)
 - 7.3.6 Investment Status Report (Pages 25-26)
 - 7.3.7 Disbursements - \$5,000 or more (Pages 27-28)

- 7.4 Personnel – Stipends for Pay Periods Ending September 26, 2020; October 10, 2020; & October 24, 2020 and Part-time Faculty & Staff Appointments October 2020 (Pages 29-35)
8. President’s Report
9. 2020 Tentative Tax Levy (Pages 36-38)
10. Approval – AAS Degree: Dental Assisting (Pages 39-41)
11. Bid Request – Multi-stage Welders (Page 42)
12. Staff Appointment – Dr. Jennifer Grove, Director Nursing Programs (Pages 43-44)
13. Interim Transition & Completion Specialist (Pages 45-46)
14. Semi-annual Review Closed Session Minutes (Page 47)
15. Items for Information (Pages 48-52)
 - 15.1 Modification to 2021 Summer Class Schedule (Page 48)
 - 15.2 Staff Retirement – Scott Mercer, Custodian (Page 49)
 - 15.3 Staff Retirement – Ida Brown, Financial Aid Compliance Specialist (Page 50)
 - 15.4 Staff Retirement – Mary Beth Liss, Admin. Assistant, TDT (Page 51)
 - 15.5 Staff Resignation – Janna Stash, Admin. Assistant, Financial Aid (Page 52)
16. Trustee Comment
17. Closed Session – 1) pending or imminent litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 4) collective negotiations; and 5) closed session minutes
18. Approval of Closed Session Minutes
19. Other
20. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Closed Session Minutes Committee Meeting
October 8, 2020

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5:30 p.m. on Thursday, October 8, 2020 in the Board Room – C-307 at Illinois Valley Community College.

Committee Members Angela M. Stevenson, Committee Chair
Physically Present: Amy L. Boyles

Committee Members David O. Mallery
Absent:

Others Physically Present: Jane E. Goetz, Board Chair

The meeting was called to order at 5:30 p.m. by Ms. Stevenson.

PUBLIC COMMENT

None

CLOSED SESSION

It was moved by Dr. Boyles and seconded by Ms. Goetz to convene a closed session at 5:31 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Ms. Goetz, seconded by Dr. Boyles, and carried unanimously, the regular meeting resumed at 5:44 p.m.

ADJOURNMENT

It was moved by Dr. Boyles and seconded by Ms. Goetz to adjourn the meeting. Motion passed by voice vote. Ms. Stevenson declared the meeting adjourned at 5:45 p.m.

Angela M. Stevenson, Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
October 8, 2020

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, October 8, 2020 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
Angela M. Stevenson, Secretary
Amy L. Boyles

Members Virtually Present: David O. Mallery
Jay K. McCracken
Maureen O. Rebholz
Manuel "Tony" Galindo, Student Trustee

Members Telephonically Present:

Members Absent:

Others Physically Present: Jerry Corcoran, President
Deborah Anderson, Vice President for Academic Affairs
Chris Dunlap, Director of Information Technology Services
Walt Zukowski, Attorney
Nasrina Bellel, Paul Simon Student Essay Award Recipient
Jon Looney, ICCTA President
Stephanie Spann, ICCTA Director of Finance
Kim Villanueva, ICCTA Director of Communication

Others Virtually Present: Cheryl Roelfsema, Vice President for Business Services & Finance
Mark Grzybowski, Vice President for Student Services
Bonnie Campbell, Associate Vice President for Academic Affairs

Ms. Goetz informed of the following: 1) The provisions related to the Open Meetings Act allowing for Board meetings to be virtual continue due to Governor Pritzker's most recent disaster proclamation and 2) it is the custom and practice of the college to record Board meetings and the meeting was being recorded both audio and video.

APPROVAL OF AGENDA

It was moved by Ms. Stevenson and seconded by Mr. Solon to approve the agenda, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

RECOGNITION – NASRINA BELLEL

IVCC student Nasrina Bellel was honored for winning the Illinois Community College Trustees Association Paul Simon Student Essay Contest. Ms. Bellel read her essay “Hope Restored” to the Board. ICCTA President Jon Looney awarded Ms. Bellel with a certificate and a \$500 check and commented that Ms. Bellel’s essay was a “story of hope restored.” He added that “you are the reason why colleges like IVCC exist.” Mr. Looney was accompanied by ICCTA Director of Finance, Stephanie Spann and Director of Communication, Kim Villanueva. Ms. Goetz thanked the ICCTA representatives “for so graciously honoring Ms. Bellel this evening. The presence of three of the top ICCTA official says so much about your commitment to community college students and the life-enhancing impact of our institutions.” Ms. Goetz addressed the honoree, Nasrina: “Your essay is representative of the experience of so many of our students. You came to IVCC in search of hope, direction and a promising future. You received all three from our talented and supportive faculty and staff. Thank you for sharing your beautifully moving and inspirational story.”

PUBLIC COMMENT

Tracy Lee, AFT Local 1810 President, informed that during the past month faculty have taken the initiative to renew conversation about shared governance on campus. Ms. Lee added that faculty recently attended an excellent development day and she thanked those members involved in hosting the sessions and Dr. Hess for facilitating the day’s activities. Ms. Lee noted that to clarify her letter last month to the Board, there is a concern among faculty with the top leadership of the college and it is long standing. A foremost concern is that there is an institutional shift away from shared governance and that valued practices are slowing being diminished. Time and again the faculty union has made attempts to address the situation without seeing any meaningful change. The faculty leadership requests renewed conversation on the implementation of shared responsibility and shared governance in a concrete way.

CAMPUS UPDATE – IVCC INSTITUTIONAL LEARNING OUTCOMES

Dr. Anderson presented the Institutional Learning Outcomes that represent the attitudes, skills and abilities that IVCC faculty believe our students should possess. Dr. Anderson informed that during the most recent site visit by the Higher Learning Commission, the college was asked to develop program outcomes for its Associate of Arts and Associate of Science degrees. The Commission explained that general education goals were not the same as program outcomes resulting from specific programs. She reported that the Teaching and Learning Committee worked on this project, creating and approving program outcomes for the two degrees during the 2018-2019 academic year. Dr. Anderson noted that faculty worked over the course of several in-services and development days to review and revise the learning outcomes for students completing programs at the college. The Institutional Learning Outcomes – Communication, Inquiry, Social Consciousness and Responsibility – were approved last spring by the Teaching and Learning Committee and this fall by the Strategic Leadership Planning Council.

Ms. Goetz noted that undertaking this project of the college's Institutional Learning Outcomes was a tremendous amount of work and we appreciate all of the hours that went into it.

CONSENT AGENDA ITEMS

It was moved by Mr. Solon and seconded by Dr. Boyles to approve the consent agenda, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

The following items were approved in the consent agenda:

Approval of Minutes – September 10, 2020 Board Meeting.

Approval of Bills - \$2,265,069.88

Education Fund - \$1,602,152.41; Operations & Maintenance Fund - \$83,948.06; Operations & Maintenance (Restricted Fund) - \$322,868.05; Auxiliary Fund - \$139,476.64; Restricted Fund - \$21,297.84; Liability, Protection & Settlement Fund - \$93,746.45; and Grants, Loans & Scholarships - \$1,580.43.

Treasurer's Report

Personnel

Approved stipends for pay periods ending August 29, 2020 and September 12, 2020 & Part-time Faculty and Staff Appointments of September 2020.

PRESIDENT'S REPORT

Dr. Corcoran reported that the agriculture center grand opening was terrific. He noted that Jane Goetz and Jay McCracken did a fine job of representing the interests of the board of trustees. Dr. Corcoran added that if you have not seen the video created by Matthew Klein and would like to please let us know – one word describes Matthew and his work: awesome. Dr. Corcoran informed that last Friday's Giving Day Large Raffle Reboot raised over \$900. He extended many thanks to our outstanding Community Relations & Development staff on a job well done. Janice Corrigan, Donna Swiskoski, Carey Burns, David Dodge and Fran Brolley never stop thinking of creative ways to raise money in support of the Foundation. Dr. Corcoran informed that Fran and his staff are working on a 21st Century Scholars Society virtual ceremony to highlight this year's class of scholars and Society members. Dr. Corcoran thanked the Society members and our Foundation staff for their fine work. Dr. Corcoran noted that Fran's annual update regarding Foundation activities is tentatively scheduled to be a campus update during next month's board meeting to be held on November 12th. Dr. Corcoran thanked the Business Office staff for coordinating three days of health screening activities on campus – 153 people took advantage of the opportunity to check their health and, hopefully, get ahead of any surprises that may have come from the program. Dr. Corcoran noted that having the college become a member of the CCHC (Community College Health Consortium) several years ago was a good move and he is happy that we have a seat at the table with other members such as COD, McHenry, Triton, Waubensee, Moraine Valley, Oakton and recently-added Sauk Valley. Dr. Corcoran added that Cheryl Roelfsema and Leslie Hofer do

excellent work in this regard on our behalf. Dr. Corcoran reported that Cheryl and he had a nice visit with Oglesby Mayor Dominick Rivara last week where the mayor reiterated his intent to work with his team on preparing a proposal for IVCC Board Facilities Committee consideration that would involve the city providing electricity to any development taking place on the south end of the campus, including a possible solar energy-generating facility for training purposes, as well as possibly having the city provide electricity to the main campus in order to save the college money. Dr. Corcoran advised that for right now, all we need to do is wait and see what is brought forward by the mayor and his team. Dr. Corcoran informed that last week SIU's new chancellor, provost, director of admissions and assistant director of transfer services met virtually with Quintin Overocker, Aseret Loveland, Mark Grzybowski and him regarding some new and very attractive options for IVCC students to consider that would be a benefit and substantial cost-savings for students wishing to transfer to SIU after IVCC in a "3 + 1" arrangement. He added that what would make this partnership unique is the student's third year in pursuit of a four-year degree would pay IVCC tuition on route to their 4th year in pursuit of bachelor's degree. Dr. Corcoran advised to stay tuned for more to follow on that. Dr. Corcoran reported that the Association of Community College Trustees recently put out a publication entitled Diversity, Equity & Inclusion (2020): A Checklist and Implementation Guide for Community College Boards which we are hoping can be the focus of review by the college's Diversity, Equity and Inclusion Committee under the auspices of the Strategic Leadership and Planning Council. He added that our DEI committee co-chairs are Amanda Cooke Fesperman and Mark Grzybowski. Dr. Corcoran noted that a well-worded memo from Mark that lays out a solid plan for moving forward on this initiative has been shared with everyone for information purposes only and no action by the Board is necessary at this point. Dr. Corcoran noted that in the same way as our strategic plan received input from the Board byway of the Planning Committee, we hope that the Planning Committee will again speak on behalf of the BOT with DEI so that we create an equity-minded board and institution, monitor and evaluate college progress on equity goals, and annually evaluate board leadership, effectiveness and continuous improvement.

RESOLUTION, AUTHORIZING PREPARATION OF 2020 TAX LEVY

It was moved by Mr. Solon and seconded by Mr. McCracken to authorize Dr. Jerry Corcoran to begin preparing the 2020 tax levy.

Student Advisory Vote: – "Aye" – Mr. Galindo. Roll Call Vote: "Ayes" – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. "Nay" – none. Motion carried.

PROTECTION, HEALTH AND SAFETY PROJECTS FOR TAX YEAR 2020

It was moved by Ms. Stevenson and seconded by Dr. Boyles to approve the two Protection, Health, and Safety projects as presented for a cost of \$839,009 and authorize the administration to include \$839,009 in the tax year 2020 levy.

Student Advisory Vote: – "Aye" – Mr. Galindo. Roll Call Vote: "Ayes" – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. "Nay" – none. Motion carried

FARM LEASE RENEWAL 2021

It was moved by Mr. McCracken and seconded by Ms. Stevenson to approve the lease with Luke Holly at \$308.25 per acre on 146 acres for an annual lease payment of \$45,004.50 for 2021.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

TRiO MATCH FUNDS

It was moved by Mr. Solon and seconded by Dr. Rebholz to approve the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services (TRiO) grant for FY2021.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

HIGH DEDUCTIBLE HEALTH PLAN/HEALTH SAVINGS ACCOUNTS

Motion made by Dr. Boyles and seconded by Ms. Stevenson to authorize contribution to Employee Health Savings Plans for employees electing the High Deductible Health Plan beginning January 1, 2021, as presented

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

Motion made by Ms. Stevenson and seconded by Mr. Galindo to authorize contribution to Employee Health Reimbursement Accounts for employees electing the High Deductible Health Plan beginning January 1, 2021, as presented

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

457(b) DEFERRED COMPENSATION PLAN REVISION

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the revision of the College’s 457(b) Deferred Compensation Plan to allow for employees to participate in the SURS 457(b) Deferred Compensation Plan.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

APPROVAL OF CERTIFICATE – ADVANCED DENTAL OFFICE MANAGEMENT

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the Certificate in Advanced Dental Office Management, as presented.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

FACULTY RETIREMENT – DEBORAH J. PUMO, NURSING INSTRUCTOR

It was moved by Mr. McCracken and seconded by Dr. Rebholz to accept with regret the retirement of Dr. Deborah J. Pumo, Nursing Instructor, effective December 31, 2020. Dr. Rebholz noted that over the years many nursing students have commented that Dr. Pumo is an exceptional instructor and how well that she prepared them for the difficult job of being critical care nurses.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

COLLEGE CALENDARS FOR FALL 2021, SPRING 2022, SUMMER 2022, FALL 2022, SPRING 2023 & SUMMER 2023

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve the college calendars as presented for the following semesters: Fall 2021, Spring 2022, Summer 2022, Fall 2022, Spring 2023 and Summer 2023.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

TRUSTEE COMMENT

Ms. Goetz thanked the ICCTA representatives – Jon, Stephanie and Kim – for their presence at the meeting this evening. Ms. Goetz noted that she has had the opportunity to work with them and knows of their dedicated service to community colleges.

CLOSED SESSION

Ms. Goetz requested a motion and a roll call vote at 7:15 p.m. to enter into a closed session to discuss: 1) imminent or pending litigation; 2) complaint lodged against an official or employee of the public body; 3) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 4) closed session minutes. Motion made by Ms. Stevenson and seconded by Mr. Solon to enter into a closed session.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried. After a brief break, the Board entered closed session at 7:20 p.m.

Motion made by Ms. Stevenson and seconded by Dr. Boyles to return to the regular meeting.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried. The regular meeting resumed at 7:50 p.m.

DATA BREACH NOTIFICATION AND MONITORING SERVICES

It was moved by Dr. Boyles and seconded by Ms. Stevenson to approve entering into an engagement with Kroll for data breach services at a cost of \$259,157.93.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

CLOSED SESSION MINUTES

It was moved by Ms. Stevenson and seconded by Dr. Rebholz to approve and retain the closed session minutes of September 10, 2020.

Student Advisory Vote: – “Aye” – Mr. Galindo. Roll Call Vote: “Ayes” – Mr. Solon, Ms. Stevenson, Mr. Mallery, Mr. McCracken, Dr. Rebholz, Dr. Boyles and Ms. Goetz. “Nay” – none. Motion carried.

OTHER

None

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:52 p.m.

Jane E. Goetz, Board Chair

Angela M. Stevenson, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit Finance Committee Meeting
October 28, 2020

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:00 p.m. on Wednesday, October 28, 2020 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Everett J. Solon, Committee Chair
Physically Present:

Committee Members Jay K. McCracken
Virtually Present: Maureen O. Rebholz

Committee Members
Absent:

Board Members Jane E. Goetz, Board Chair
Physically Present:

Others Physically Jerry Corcoran, President
Present: Cheryl Roelfsema, Vice President for Business Services and Finance
 Chris Dunlap, Director of Information Technology Services
 Kathy Ross, Controller

Others Virtually Deborah Anderson, Vice President for Academic Affairs
Present: Bonnie Campbell, Associate Vice President for Academic Affairs
 Sara McKenna, Wipfli, LLP
 Heather Wrobleski, Wipfli, LLP

The meeting was called to order at 4:02 p.m. by Mr. Solon.

PUBLIC COMMENT

None

FY2020 ANNUAL FINANCIAL REPORT

The comprehensive annual financial report for fiscal year ending June 30, 2020 was reviewed by the committee and auditors Ms. Sara McKenna and Ms. Heather Wrobleski of Wipfli, LLP in Sterling. The opinion of the auditors is that IVCC earned an unmodified report meaning that the audit is “clean” with no material deficiencies or weaknesses. Ms. McKenna offered kudos to the IVCC accounting staff. The auditors advised that IVCC is one of the very few community colleges in Illinois that is debt-free. Ms. McKenna noted that this is something for IVCC to be very proud of.

Mr. Solon commended Ms. Roelfsema, Ms. Ross and the business office staff for the outstanding work that was presented. The committee members extended congratulations to the entire IVCC team for a job well done. Dr. Corcoran commented that once again Cheryl Roelfsema and her business office team have presented an impressive “clean” report. Dr Corcoran added that the IVCC Board is committed to prudent fiscal management.

Ms. McKenna and Ms. Wrobleski left the meeting at 4:30 p.m.

2020 TAX LEVY

Ms. Roelfsema reported that the District’s EAV (equalized assessed valuation) for tax year 2019 was \$3,434,489,813, up 5 percent from 2018. The actual tax levy for 2019 was \$12,436,989 though the levy request was \$12,506,170. Ms. Roelfsema advised that since the college’s tax rates for education and operations and maintenance are at the limit and have been for many years, a levy of \$12,825,300 for 2020 was suggested. The additional tax maximum rate set by the Illinois Community College Board (ICCB) is 12.09, up from 12.05 in 2019. The additional tax levy supplements the education fund. Ms. Roelfsema noted, however, that homeowners should not see an increase in the IVCC portion of their property tax bill. The committee reviewed the comparison of tax rates from 2019 actual to 2020 proposed. The proposed 2020 rates are 2.3 percent less than 2019 actual rates. The estimated 2020 tax rate of .3557 is down slightly from the 2019 rate of .3644 and the levy will not require a public notice or public hearing. It was moved by Mr. Solon and seconded by Mr. McCracken to recommend the 2020 Tax Levy to the full Board, as presented. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

FY2022 TUITION RATES

Dr. Corcoran noted that the administration recommends holding the tuition rate at \$125.60 per credit hour for FY2022. He added that the universal fee would also remain at \$7.40 for a combined tuition and universal fee of \$133 per credit hour. This would be the fourth consecutive year that the tuition and universal fee rate at Illinois Valley Community College would be frozen. It was moved by Mr. McCracken and seconded by Dr. Rebholz to recommend to the full Board the FY2022 Tuition Rates, as presented. Roll Call Vote: “Ayes” – Mr. McCracken, Dr. Rebholz, Mr. Solon and Ms. Goetz. “Nay” – none. Motion carried.

The Board is scheduled to vote on the FY2022 tuition rates at the February Board meeting. Dr. Corcoran advised that a proposal addressing course fee adjustments for FY2022 would also be presented at that time.

OTHER

None

ADJOURNMENT

Mr. Solon declared the meeting adjourned at 4:40 p.m.

Everett J. Solon
Audit Finance Committee Chair

Jane E. Goetz, Board Chair

Angela M. Stevenson, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

OCTOBER 2020

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – October 2020

Revenues

- As of October 30, the headcount for fall semester 2020 was 2,516, which is 442 students less than at the same point in time last year. Fall credit hours were at 21,750, an 11.13 percent decrease from one year ago. Traditional credit hours were down by 9.11 percent with the additional decrease coming from dual credit/dual enrollment and the Ottawa Center. Registration for spring semester began on November 5.
- A challenge to almost all colleges is a decrease in enrollments. Statewide, Illinois community colleges have seen headcount and FTE (full-time equivalent) drop as shown in the table below based on fall semester enrollments. IVCC's online enrollment increased by more than 169 percent over the past year while the state average increase for the past year was 119 percent.

	Headcount		FTE (15 credit hours per semester)	
	2016-2020	2019-2020	2016-2020	2019-2020
Statewide	(23.0%)	(13.7%)	(21.9%)	(12.5%)
Illinois Valley CC	(24.7%)	(15.0%)	(23.3%)	(10.1%)
Illinois Peer Colleges	(21.4%)	(13.0%)	(16.7%)	(9.2%)

- The State continues to be current with monthly credit hour grant payments. IVCC's operating portion of the State budget for FY2021 is \$2,083,423, which is \$44,635 less than the FY2020 budget. IVCC has been awarded several new grants this year including the Governor's Emergency Education Relief grant for \$130,981 and Integrated Education and Training grants totaling \$40,000. With the defeat of the graduated tax amendment, it is likely there will be a reduction in state funding for FY2021 and future years.

Expenses

- Expense line items showing a significant variance from budget are 1) Counseling overload and part-time salaries are running higher, 2) Financial Aid includes \$686,650 in CARES Act monies disbursed to students, 3) Legal fees are exceeding budget, 4) Risk Management due to the annual insurance payments, and 5) institutional waivers for the summer and fall semesters.
- An accounting change for FY2021 was to move the Ottawa Center rent from the Education Fund to the Operations and Maintenance Fund. The payment was \$115,500 listed as a fixed charge.

Protection, Health & Safety Projects

- Building G Air Handling Units Replacement – Commercial Mechanical has started work;
- Building F Air Handling Units Replacement – complete;
- Building J Exhaust System Upgrades –complete;
- Building G Bleacher Replacement – complete;
- Key Card Access – architect is working on specifications for bidding;
- Fireplace Lounge Ramp Replacement – architect is working on specifications for bidding.

Other Projects

- Roadway and Parking Lot Resealing Project – a CDB project – Bids will be solicited in November 2020 with an estimated start date of April 2021. This project has a budget of \$900,000 with \$675,000 in state funding and \$225,000 from local funds.

Illinois Valley Community College District No. 513
Combined Balance Sheet
All Fund Types and Account Groups
October 31, 2020
Unaudited

	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Assets and Other Debts								
Cash and cash equivalents	\$ 10,320,662	\$ 4,317,052	\$ 701,093	\$ 90,175		\$ -	\$ -	
Investments	5,474,264	7,572,041	143,899	-		-	-	13,190,204
Receivables								-
Property Taxes	9,833,025	2,603,964	-	-	-	-	-	12,436,989
Governmental claims	768,251	-	-	-	-	-	-	768,251
Tuition and fees	-	3,184	-	546,304	-	-	-	549,488
Due from other funds	2,307,008	7	-	-	-	-	-	2,307,015
Due to/from student groups	-	-	-	-	-	-	-	-
Bookstore inventories	-	-	-	484,295	-	-	-	484,295
Other assets	164,910	53,659	-	-	-	-	-	218,569
Deferred Outflows	-	-	-	-	-	-	524,832	524,832
Fixed assets - net	-	-	-	30,181	-	59,786,846	-	59,817,027
Other debits								-
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	13,919,226	13,919,226
Total assets and deferred outflows	\$ 28,868,120	\$ 14,549,907	\$ 844,992	\$ 1,150,955	\$ -	\$ 59,786,846	\$ 14,444,058	\$ 119,644,878

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 October 31, 2020
 Unaudited

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	Governmental Funds Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	74,393	-	-	4,017	-	-	-	78,410
Accrued salaries & benefits	1,687,162	22,375	-	13,703	-	-	-	1,723,240
Post-retirement benefits & other	144,090	-	-	-	-	-	-	144,090
Unclaimed property	207	-	-	-	-	-	-	207
Due to other funds	217,179	2,006,691	-	83,145	-	-	-	2,307,015
Due to student groups/deposits	60,308	-	-	-	-	-	-	60,308
Deferred inflows								-
Property taxes	4,916,513	1,301,982	-	-	-	-	-	6,218,495
Tuition and fees	-	-	-	-	-	-	-	-
Grants	-	-	-	-	-	-	-	-
OPEB	-	-	-	-	-	-	2,311,278	-
OPEB long term debt	-	-	-	-	-	-	12,132,780	12,132,780
Total Liabilities	7,099,852	3,331,048	-	100,865	-	-	14,444,058	24,975,823
Net Position/Net Assets								
Net investment in general fixed assets	-	-	-	-	-	59,786,846	-	59,786,846
Fund balance								-
Reserved for restricted purposes	-	11,218,859	-	-	-	-	-	11,218,859
Reserved for debt service	-	-	844,992	-	-	-	-	844,992
Unreserved	21,768,268	-	-	1,050,090	-	-	-	22,818,358
Total liabilities and net position	\$ 28,868,120	\$ 14,549,907	\$ 844,992	\$ 1,150,955	\$ -	\$ 59,786,846	\$ 14,444,058	\$ 119,644,878

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the four months ended October 31, 2020
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Restricted Fund	Debt Service Fund	Auxillary Enterprise Fund	Restricted Purposes Fund	Working Cash Fund	Audit Fund	Liability Protection & Settlement Fund	Total (Memorandum Only)
Actual Revenue	\$ 13,098,525	\$ 1,842,223	\$ 1,349,278	\$ 590	\$ 701,598	\$ 2,586,393	\$ 15,161	\$ 36,942	\$ 1,167,947	\$ 20,798,657
Actual Expenditures	6,561,714	814,496	642,519	-	616,398	2,795,200	-	36,550	375,946	11,842,823
Other Financing Sources (Uses)	(10,000)	-	-	-	-	10,000	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,526,811	1,027,727	706,759	590	85,200	(198,807)	15,161	392	792,001	8,955,834
Fund balances July 1, 2020	10,586,964	3,626,764	4,743,808	844,402	964,888	56,851	4,886,316	36,029	180,346	25,926,368
Fund balances October 31, 2020	\$ 17,113,775	\$ 4,654,491	\$ 5,450,567	\$ 844,992	\$ 1,050,088	\$ (141,956)	\$ 4,901,477	\$ 36,421	\$ 972,347	\$ 34,882,202

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the four months ended October 31, 2020
Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,579,643	\$ 8,195,341	95.5%	\$ 7,877,877	\$ 8,209,880	96.0%
Corporate Personal Property Replacement Tax	900,513	115,463	12.8%	301,650	905,250	33.3%
Tax Increment Financing Distributions	387,250	209,672	54.1%	151,606	387,250	39.1%
Total Local Government	<u>9,867,406</u>	<u>8,520,476</u>	86.3%	<u>8,331,133</u>	<u>9,502,380</u>	87.7%
State Government:						
ICCB Credit Hour Grant	1,728,400	674,738	39.0%	725,171	1,568,250	46.2%
Equalization Grant	50,000	16,667	33.3%	12,500	50,000	25.0%
Career/Technical Education Formula Grant	200,000	105,577	52.8%	-	200,000	0.0%
Other	-	-	-	-	-	-
Total Statement Government	<u>1,978,400</u>	<u>796,982</u>	40.3%	<u>737,671</u>	<u>1,818,250</u>	40.6%
Federal Government						
PELL Administrative Fees	7,975	-	0.0%	-	7,325	0.0%
Total Federal Government	<u>7,975</u>	<u>-</u>	0.0%	<u>-</u>	<u>7,325</u>	0.0%
Student Tuition and Fees:						
Tuition	6,586,152	3,296,195	50.0%	3,907,174	6,886,576	56.7%
Fees	837,700	378,603	45.2%	486,320	877,300	55.4%
Total Tuition and Fees	<u>7,423,852</u>	<u>3,674,798</u>	49.5%	<u>4,393,494</u>	<u>7,763,876</u>	56.6%
Other Sources:						
Public Service Revenue	341,879	71,973	21.1%	75,942	287,450	26.4%
Other Sources:	234,613	34,296	14.6%	54,154	233,839	23.2%
Total Other Sources	<u>576,492</u>	<u>106,269</u>	18.4%	<u>130,096</u>	<u>521,289</u>	25.0%
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,854,125</u>	<u>\$ 13,098,525</u>	66.0%	<u>\$ 13,592,394</u>	<u>\$ 19,613,120</u>	69.3%
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,239,344	\$ 2,778,316	33.7%	\$ 2,795,867	\$ 8,192,913	34.1%
Employee Benefits	1,705,720	499,904	29.3%	518,784	1,822,252	28.5%
Contractual Services	146,565	25,231	17.2%	27,962	161,549	17.3%
Materials & Supplies	404,772	108,321	26.8%	100,395	429,721	23.4%
Conference & Meeting	162,988	3,435	2.1%	12,499	142,376	8.8%
Fixed Charges	55,000	19,102	34.7%	133,157	189,000	70.5%
Capital Outlay	-	-	0.0%	-	-	0.0%
Other	-	-	-	-	-	-
Total Instruction	<u>10,714,389</u>	<u>3,434,309</u>	32.1%	<u>3,588,664</u>	<u>10,937,811</u>	32.8%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the four months ended October 31, 2020
 Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
Academic Support:						
Salaries	1,003,192	310,911	31.0%	335,605	982,326	34.2%
Employee Benefits	211,676	55,322	26.1%	49,745	172,141	28.9%
Contractual Services	197,118	149,441	75.8%	127,605	191,657	66.6%
Materials & Supplies	306,822	72,806	23.7%	89,124	278,128	32.0%
Conference & Meeting	20,595	1,408	6.8%	2,936	16,955	17.3%
Utilities	26,445	15,675	59.3%	12,825	25,650	50.0%
Capital Outlay	-	-		-	-	0.0%
Other	-	-		-	-	
Total Academic Support	<u>1,765,848</u>	<u>605,563</u>	34.3%	<u>617,840</u>	<u>1,666,857</u>	37.1%
Student Services:						
Salaries	1,121,572	446,765	39.8%	461,992	1,293,469	35.7%
Employee Benefits	385,992	118,535	30.7%	102,168	366,444	27.9%
Contractual Services	40,777	3,889	9.5%	10,132	22,778	44.5%
Materials & Supplies	77,202	17,021	22.0%	21,214	68,187	31.1%
Conference & Meeting	45,075	175	0.4%	4,260	45,075	9.5%
Utilities	-	334	0.0%	184	-	0.0%
Total Student Services	<u>1,670,618</u>	<u>586,719</u>	35.1%	<u>599,950</u>	<u>1,795,953</u>	33.4%
Public Services/Continuing Education:						
Salaries	344,429	114,019	33.1%	132,135	367,282	36.0%
Employee Benefits	77,863	24,265	31.2%	24,447	80,616	30.3%
Contractual Services	258,400	15,630	6.0%	89,415	248,250	36.0%
Materials & Supplies	92,800	14,481	15.6%	32,368	89,250	36.3%
Conference & Meeting	18,950	644	3.4%	2,078	20,550	10.1%
Utilities	-	-	0.0%	-	-	-
Other	300	-	0.0%	-	200	0.0%
Total Public Services/Continuing Education	<u>792,742</u>	<u>169,039</u>	21.3%	<u>280,443</u>	<u>806,148</u>	34.8%
Institutional Support:						
Salaries	1,856,317	643,371	34.7%	604,756	1,804,720	33.5%
Employee Benefits	691,890	268,020	38.7%	249,019	673,288	37.0%
Contractual Services	569,172	398,787	70.1%	373,089	634,007	58.8%
Materials & Supplies	381,678	145,326	38.1%	136,682	429,645	31.8%
Conference & Meeting	69,225	2,765	4.0%	10,650	68,285	15.6%
Utilities	26,315	3,922	14.9%	4,503	26,050	17.3%
Capital Outlay	176,381	-	0.0%	-	25,875	0.0%
Other	29,550	(46)	-0.2%	(75)	15,550	-0.5%
Provision for Contingency	500,000	-	0.0%	-	156,931	
Total Institutional Support	<u>4,300,528</u>	<u>1,462,145</u>	34.0%	<u>1,378,624</u>	<u>3,834,351</u>	36.0%
Scholarships, Grants and Waivers	<u>600,000</u>	<u>303,939</u>	50.7%	<u>244,628</u>	<u>577,000</u>	42.4%
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,844,125</u>	<u>\$ 6,561,714</u>	33.1%	<u>\$ 6,429,706</u>	<u>\$ 19,618,120</u>	32.8%
INTERFUND TRANSFERS - NET	<u>\$ (10,000)</u>	<u>\$ (10,000)</u>	100.0%	<u>\$ (10,000)</u>	<u>\$ 5,000</u>	-200.0%

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Illinois Valley Community College District No. 513
Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
For the four months ended October 31, 2020
Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,383,200	\$ 1,321,285	95.5%	\$ 1,255,061	\$ 1,307,306	96.0%
Corporate Personal Property Replacement Tax	225,000	20,376	9.1%	53,232	230,000	23.1%
Tax Increment Financing Disbursements	130,000	69,891	53.8%	50,331	130,000	38.7%
Total Local Government	<u>1,738,200</u>	<u>1,411,552</u>	<u>81.2%</u>	<u>1,358,624</u>	<u>1,667,308</u>	<u>81.5%</u>
State Government:						
ICCB Credit Hour Grant	305,023	119,071	39.0%	121,727	276,750	44.0%
Total State Government	<u>305,023</u>	<u>119,071</u>	<u>39.0%</u>	<u>121,727</u>	<u>276,750</u>	<u>44.0%</u>
Student Tuition and Fees						
Tuition	512,448	272,472	53.2%	308,062	535,702	57.5%
Total Tuition and Fees	<u>512,448</u>	<u>272,472</u>	<u>53.2%</u>	<u>308,062</u>	<u>535,702</u>	<u>57.5%</u>
Other Sources:						
Facilities Revenue	133,500	34,226	25.6%	34,615	138,941	24.9%
Investment Revenue	50,000	1,995	4.0%	17,994	45,000	40.0%
Other	2,500	2,907	116.3%	114	2,500	4.6%
Total Other Sources	<u>186,000</u>	<u>39,128</u>	<u>21.0%</u>	<u>52,723</u>	<u>186,441</u>	<u>28.3%</u>
TOTAL OPERATIONS & MAINTENANCE REVENUES	<u>\$ 2,741,671</u>	<u>\$ 1,842,223</u>	<u>67.2%</u>	<u>\$ 1,841,136</u>	<u>\$ 2,666,201</u>	<u>69.1%</u>
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	972,207	304,731	31.3%	312,067	968,783	32.2%
Employee Benefits	292,487	78,232	26.7%	84,550	326,311	25.9%
Contractual Services	169,100	29,200	17.3%	24,518	169,400	14.5%
Materials & Supplies	240,250	51,944	21.6%	35,620	277,787	12.8%
Conference & Meeting	1,175	-	0.0%	170	5,675	3.0%
Fixed Charges	117,250	189,207	161.4%	61,692	68,250	90.4%
Utilities	762,347	147,014	19.3%	192,346	762,600	25.2%
Capital Outlay	102,832	-	0.0%	-	84,000	0.0%
Provision for Contingency	100,000	-	0.0%	-	-	0.0%
Other	(63,000)	-	0.0%	-	(63,000)	0.0%
Total Operations & Maintenance of Plant	<u>2,694,648</u>	<u>800,328</u>	<u>29.7%</u>	<u>710,963</u>	<u>2,599,806</u>	<u>27.3%</u>
Institutional Support:						
Salaries	31,342	5,234	16.7%	16,024	45,186	35.5%
Employee Benefits	6,076	1,727	28.4%	3,123	11,846	26.4%
Contractual Services	2,700	2,615	96.9%	-	2,491	0.0%
Materials & Supplies	3,105	904	29.1%	898	3,050	29.4%
Fixed Charges	3,800	3,688	97.1%	3,688	3,820	96.5%
Other	-	-	-	-	-	-
Total Institutional Support	<u>47,023</u>	<u>14,168</u>	<u>30.1%</u>	<u>23,733</u>	<u>66,393</u>	<u>35.7%</u>
TOTAL OPERATIONS & MAINTENANCE EXPENDITURES	<u>\$ 2,741,671</u>	<u>\$ 814,496</u>	<u>29.7%</u>	<u>\$ 734,696</u>	<u>\$ 2,666,199</u>	<u>27.6%</u>

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the four months ended October 31, 2020
 Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources:						
Current Taxes	1,556,066	1,316,828	84.6%	1,381,150	1,518,973	90.9%
State Government Sources	750,000	-	0.0%	-	-	0.0%
Investment Revenue	65,000	32,450	49.9%	29,491	65,000	45.4%
Other	-	-	0.0%	-	-	0.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 2,371,066	\$ 1,349,278	56.9%	\$ 1,410,641	\$ 1,583,973	89.1%
OPERATIONS & MAINTENANCE FUND RESTRICTED EXPENDITURES						
Contractual Services	\$ -	\$ -		\$ -	\$ -	
Fixed Charges	-	-		-	-	
Capital Outlay	2,250,000	642,519	28.6%	120,317	1,500,000	8.0%
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,250,000	\$ 642,519	28.6%	\$ 120,317	\$ 1,500,000	8.0%
DEBT SERVICE FUND						
Investment Revenue	\$ 10,500	\$ 590	5.6%	\$ 1,249	\$ 3,600	34.7%
TOTAL DEBT SERVICE FUND REVENUES	\$ 10,500	\$ 590	5.6%	\$ 1,249	\$ 3,600	34.7%
TOTAL DEBT SERVICE FUND EXPENDITURES	-	-		-	-	
AUXILIARY ENTERPRISES FUND REVENUE						
Service Fees	\$ 1,316,000	\$ 692,890	52.7%	\$ 769,989	\$ 1,664,665	46.3%
Investment Revenue	4,500	48	1.1%	165	4,500	3.7%
Other Revenue	4,000	8,660	216.5%	4,110	8,000	51.4%
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	\$ 1,324,500	\$ 701,598	53.0%	\$ 774,264	\$ 1,677,165	46.2%
AUXILIARY ENTERPRISES FUND EXPENSES						
Salaries	\$ 346,958	\$ 110,861	32.0%	\$ 101,357	\$ 352,435	28.8%
Employee Benefits	118,699	27,557	23.2%	16,970	68,134	24.9%
Contractual Services	63,265	4,770	7.5%	36,981	66,198	55.9%
Materials & Supplies	1,014,882	442,478	43.6%	575,091	1,292,478	44.5%
Conference & Meeting	24,938	4,357	17.5%	11,975	24,679	48.5%
Fixed Charges	50,200	24,875	49.6%	28,061	49,700	56.5%
Capital Outlay/Depreciation	600	-	0.0%	6,070	1,322	459.2%
Other	103,000	1,500	1.5%	1,500	103,000	1.5%
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	\$ 1,722,542	\$ 616,398	35.8%	\$ 778,005	\$ 1,957,946	39.7%
AUXILIARY ENTERPRISES INTERFUND TRANSFERS - NET	\$ 61,414	\$ -	0.0%	\$ -	\$ 61,414	0.0%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the four months ended October 31, 2020
 Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
RESTRICTED PURPOSE FUND REVENUES						
State Government Sources	\$ 289,245	\$ 15,000	5.2%	\$ -	\$ 285,285	0.0%
Federal Government Sources	4,437,598	2,546,520	57.4%	2,013,041	4,951,574	40.7%
Nongovernmental Gifts or Grants	2,500	23,985	959.4%	-	32,000	0.0%
Other Revenue	-	888		1,008	4,700	21.4%
TOTAL RESTRICTED PURPOSE FUND REVENUES	\$ 4,729,343	\$ 2,586,393	54.7%	\$ 2,014,049	\$ 5,273,559	38.2%
RESTRICTED PURPOSE FUND EXPENDITURES						
Instruction:						
Salaries	\$ 363,617	\$ 111,386	30.6%	\$ 114,273	\$ 426,869	26.8%
Employee Benefits	122,265	30,685	25.1%	32,291	141,592	22.8%
Contractual Services	24,242	15,867	65.5%	1,484	23,293	6.4%
Materials & Supplies	24,388	20,718	85.0%	28,192	39,765	70.9%
Conference & Meeting	13,491	(995)	-7.4%	12,536	41,065	30.5%
Utilities	450	-	0.0%	446	949	47.0%
Capital Outlay	15,000	36,470	243.1%	30,362	22,000	138.0%
Other	-	-		-	-	
Total Instruction	563,453	214,131	38.0%	219,584	695,533	31.6%
Student Services:						
Salaries	\$ 203,035	\$ 71,032	35.0%	\$ 67,688	\$ 198,634	34.1%
Employee Benefits	71,700	20,732	28.9%	20,093	69,755	28.8%
Contractual Services	15,800	919	5.8%	5,579	6,000	93.0%
Materials & Supplies	15,440	45,320	293.5%	1,937	9,330	20.8%
Conference & Meeting	10,600	2,816	26.6%	2,193	9,300	23.6%
Utilities	-	1,568	0.0%	-	-	0.0%
Capital Outlay	-	-	0.0%	-	-	0.0%
Tuition Waivers (TRiO Grant)	18,425	14,300	77.6%	8,850	25,873	34.2%
Total Student Services	335,000	156,687	46.8%	106,340	318,892	33.3%
Institutional Support:						
Salaries (Federal Work Study)	90,390	16,668	18.4%	32,997	94,035	35.1%
SURS on-behalf	-	-		-	-	
Total Institutional Support	90,390	16,668	18.4%	32,997	94,035	35.1%
Student Grants and Waivers (PELL & SEOG)	3,748,000	2,407,714	64.2%	2,045,191	4,170,699	49.0%
TOTAL RESTRICTED FUND EXPENDITURES	\$ 4,736,843	\$ 2,795,200	59.0%	\$ 2,404,112	\$ 5,279,159	45.5%
RESTRICTED INTERFUND TRANSFERS - NET	\$ 10,000	\$ 10,000	100.0%	\$ 10,000	\$ 10,000	100.0%
WORKING CASH FUND REVENUES						
Investment Revenue	\$ 60,000	\$ 15,161	25.3%	\$ 20,013	\$ 70,000	28.6%
WORKING CASH INTERFUND TRANSFERS - NET	\$ -	\$ -	0.0%	\$ -	\$ -	0.0%

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2021 Revenues & Expenditures by Fund
 For the four months ended October 31, 2020
 Unaudited

	Annual Budget FY2021	10/31/2020	Actual/Budget 33.3%	10/31/2019	Annual Budget FY2020	Actual/Budget 33.3%
AUDIT FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 41,840	\$ 36,917	88.2%	\$ 35,773	\$ 38,150	93.8%
Investment Revenue	150	25	16.7%	41	100	41.0%
TOTAL AUDIT FUND REVENUES	41,990	36,942	88.0%	35,814	38,250	93.6%
AUDIT FUND EXPENDITURES						
Contractual Services	39,050	36,550	93.6%	20,250	38,150	53.1%
TOTAL AUDIT FUND EXPENDITURES	\$ 39,050	\$ 36,550	93.6%	\$ 20,250	\$ 38,150	53.1%
LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE						
Local Government Sources:						
Current Taxes	\$ 1,040,539	\$ 1,166,549	112.1%	\$ 950,563	\$ 1,136,999	83.6%
Investment Revenue	2,500	1,398	55.9%	533	2,000	26.7%
Other Revenue	-	-		-	-	
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUE	1,043,039	1,167,947	112.0%	\$ 951,096	\$ 1,138,999	83.5%
LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES						
Student Services:						
Salaries	70,249	25,964	37.0%	23,641	111,403	21.2%
Employee Benefits	27,305	7,978	29.2%	7,774	26,762	29.0%
Contractual Services	23,000	3,526	15.3%	4,025	23,000	17.5%
Materials & Supplies	3,700	522	14.1%	214	400	53.5%
Total Student Services	124,254	37,990	30.6%	35,654	161,565	22.1%
Operations & Maintenance of Plant:						
Contractual Services	519,557	93,753	18.0%	122,509	547,500	22.4%
Materials & Supplies	170	11	6.5%	149	150	99.3%
Utilities	650	(314)	-48.3%	117	425	27.5%
Total Operations & Maintenance of Plant	520,377	93,450	18.0%	122,775	548,075	22.4%
Institutional Support:						
Salaries	66,197	24,781	37.4%	23,831	70,825	33.6%
Employee Benefits	208,438	4,117	2.0%	4,009	202,997	2.0%
Contractual Services	35,750	3,716	10.4%	22,192	34,000	65.3%
Materials & Supplies	2,100	9,485	451.7%	1,863	4,700	39.6%
Conference & Meeting	4,700	-	0.0%	-	5,200	0.0%
Fixed Charges	244,750	202,407	82.7%	248,223	275,500	90.1%
Total Institutional Support	561,935	244,506	43.5%	300,118	593,222	50.6%
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND EXPENDITURES	\$ 1,206,566	\$ 375,946	31.2%	\$ 458,547	\$ 1,302,862	35.2%

Illinois Valley Community College District No. 513
Fiscal Year 2021 Budget to Actual Comparison
All Funds - By Budget Officer
as of October 31, 2020
Unaudited

Department	Annual Budget FY2021	Actual FY2021	Actual/ Budget 33.3%	
President	359,006	127,246	35.4%	
Board of Trustees	14,850	5,976	40.2%	
Community Relations	426,113	139,183	32.7%	
Continuing Education	792,742	169,040	21.3%	
Facilities	4,400,359	1,442,847	32.8%	
Information Technologies	1,978,064	822,272	41.6%	
Academic Affairs	232,682	71,252	30.6%	
Academic Affairs (AVPCE)	482,229	201,168	41.7%	
Adult Education	453,005	144,164	31.8%	
Learning Resources	1,321,356	470,198	35.6%	
Workforce Development Division	2,301,036	718,431	31.2%	
Natural Sciences & Business Division	3,162,592	1,018,909	32.2%	
Humanities & Fine Arts/Social Science Division	3,117,822	980,979	31.5%	
Health Professions Division	1,848,823	636,688	34.4%	
Admissions & Records	405,117	136,161	33.6%	
Counseling	401,226	184,152	45.9%	Counselor salaries running higher than budget
Student Services	289,261	87,733	30.3%	
Financial Aid	4,140,591	2,544,249	61.4%	includes \$686,560 of CARES Act funding
Career Services	40,209	11,790	29.3%	
Athletics	309,616	90,384	29.2%	
TRiO (Student Success Grant)	335,000	124,636	37.2%	
Campus Security	537,420	92,655	17.2%	
Business Services/General Institution	1,060,283	468,226	44.2%	Legal fees exceed budget
Risk Management	561,935	245,303	43.7%	Annual insurance premiums paid
Tuition Waivers	600,000	303,939	50.7%	Summer and fall waivers
Purchasing	122,831	40,452	32.9%	
Human Resources	135,665	37,339	27.5%	
Bookstore	1,255,451	485,539	38.7%	
Shipping & Receiving	47,023	14,168	30.1%	
Copy Center	114,475	27,744	24.2%	
Total FY21 Expenditures	31,246,782	11,842,823	37.9%	

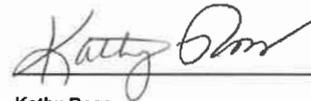
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Illinois Valley Community College
Statement of Cash Flows
for the Month ended October 31, 2020

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 8,645,853.45	\$ 2,980,318.26	\$ 1,124,163.66	\$ 701,093.44	\$ 65,317.07	\$ (389,785.57)	\$ 1,307,850.67	\$ 51,374.74	\$ 267,612.26	\$ 432,959.01	\$ 15,186,756.99
Total Receipts	909,305.34	142,373.86	135,951.00	-	63,465.39	8,000.00	2,394.95	2,527.85	80,466.11	4,692.11	\$ 1,349,176.61
Total Cash	9,555,158.79	3,122,692.12	1,260,114.66	701,093.44	128,782.46	(381,785.57)	1,310,245.62	53,902.59	348,078.37	437,651.12	16,535,933.60
Due To/From Accts	-	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,419,167.03	126,167.12	-	-	171,148.28	-	-	-	-	-	1,716,482.43
Expenditures	(2,235,568.88)	(212,750.70)	(211,905.84)	-	(94,015.11)	(141,007.93)	-	(25,000.00)	(65,575.55)	-	(2,985,824.01)
ACCOUNT BALANCE	8,738,756.94	3,036,108.54	1,048,208.82	701,093.44	205,915.63	(522,793.50)	1,310,245.62	28,902.59	282,502.82	437,651.12	15,266,592.02
Deposits in Transit	(25,265.09)										(25,265.09)
Outstanding Checks	349,491.87										349,491.87
BANK BALANCE	9,062,983.72	3,036,108.54	1,048,208.82	701,093.44	205,915.63	(522,793.50)	1,310,245.62	28,902.59	282,502.82	437,651.12	15,590,818.80
Certificates of Deposit	-	-	2,210,418.34	-	-	-	3,123,692.36	-	100,000.00	-	5,434,110.70
Illinois Funds	4,631,656.89	1,015,280.89	807,087.39	143,911.05	-	168,830.40	455,725.90	-	-	25,805.00	7,248,297.52
Bldg Reserve-ILLFund			460,770.54								460,770.54
Total Investment	\$ 4,631,656.89	\$ 1,015,280.89	\$ 3,478,276.27	\$ 143,911.05	\$ -	\$ 168,830.40	\$ 3,579,418.26	\$ -	\$ 100,000.00	\$ 25,805.00	\$ 13,143,178.76
LaSalle State Bank	\$ 154,323.24										
Midland States Bank	15,436,495.56										
	<u>\$ 15,590,818.80</u>										

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Respectfully submitted,



Kathy Ross
 Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
October 31, 2020

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
11/7/2020						151,692		151,692	MB	2.25%	2.26%	15192
10/26/2021			1,210,419					1,210,419	MB	0.85%	0.85%	17050
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
11/15/2022						245,000		245,000	MBS	0.70%	0.70%	JP Morgan Chase
11/22/2022						245,000		245,000	MBS	0.55%	0.55%	BMO Harris Bank
11/23/2022			1,000,000					1,000,000	MB	2.65%	2.67%	17012
11/23/2022							100,000	100,000	MB	2.65%	2.67%	17013
6/16/2023						245,000		245,000	MBS	0.70%	0.70%	Texas Exchange Bank
11/7/2023						200,000		200,000	CB	3.50%	3.50%	Goldman Sachs
11/7/2023						200,000		200,000	CB	3.50%	3.50%	UBS Bank USA
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley Bank
11/8/2023						200,000		200,000	CB	3.55%	3.55%	Morgan Stanley
11/15/2023						200,000		200,000	CB	3.55%	3.55%	Comenity Capital
Total CD	-	-	2,210,419	-	-	3,123,692	100,000	5,434,111				

CB Commerce Bank
CTB Central Bank
HNB Hometown National Bank

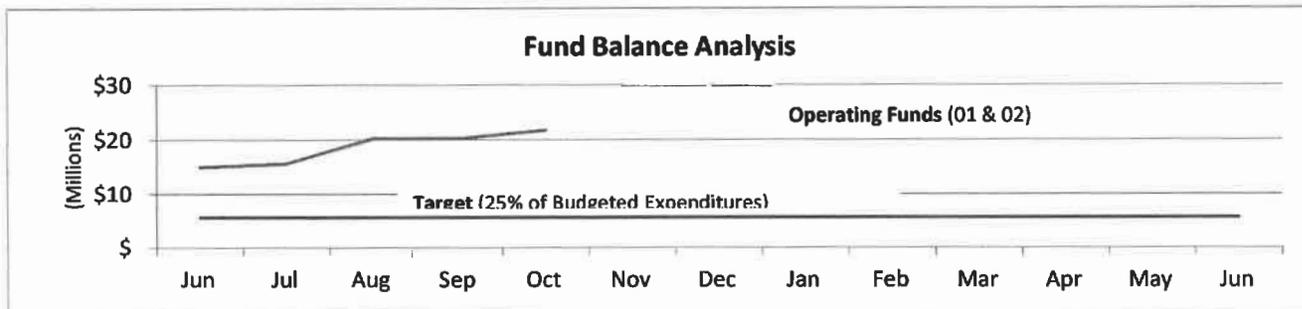
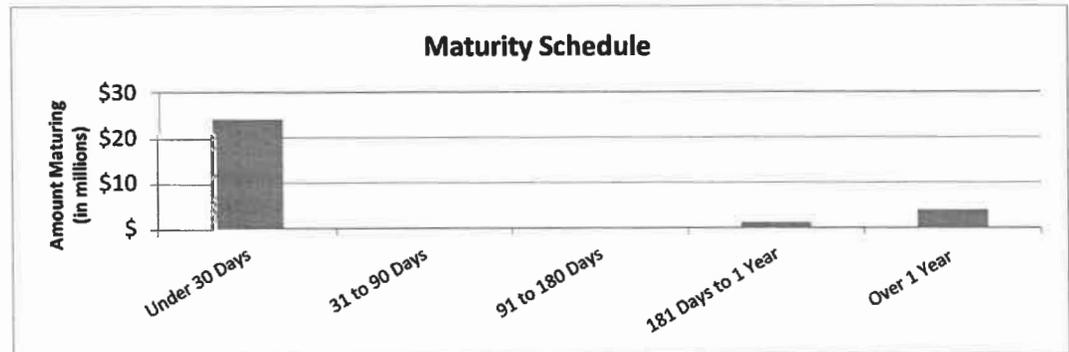
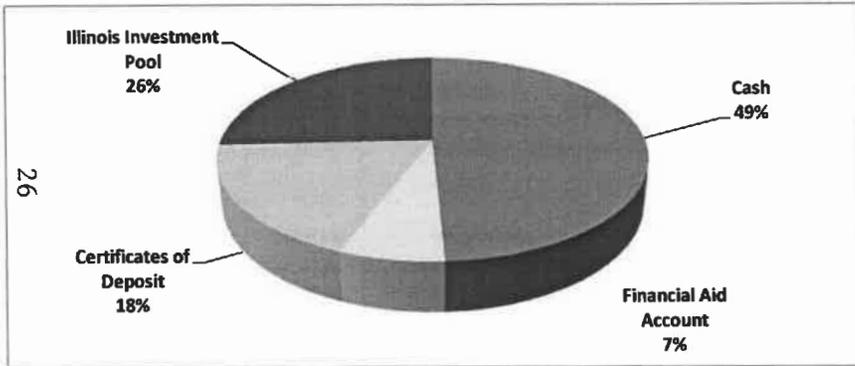
LSB LaSalle State Bank
MB Marseilles Bank

MBS Multi-Bank Securities, Inc.
MSB Midland States Bank

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
October 31, 2020**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	49.3%	\$ 14,516,052	0.350%
Financial Aid Account	6.7%	1,959,423	0.350%
Certificates of Deposit	18.5%	5,434,111	2.052%
Illinois Investment Pool	25.6%	7,536,226	0.095%
Total		\$ 29,445,812	0.599%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 7,075,494	-	-	\$ 7,075,494	24%
IL Funds -Building	460,732	-	0	460,732	2%
Midland Sates Bank	-	-	13,969,795	13,969,795	47%
Midland States-F/A	-	-	1,959,423	1,959,423	7%
Midland States-Bldg	-	-	20,603	20,603	-
LaSalle State Bank	-	-	154,525	154,525	
Commerce Bank	-	1,000,000	-	1,000,000	3%
Multi Bank Securities	-	1,972,000	-	1,972,000	7%
Heartland Bank-Bldg	-	-	225,070	225,070	1%
Heartland Bank	-	-	146,059	146,059	0%
Marseilles Bank	-	2,462,111	-	2,462,111	8%
	\$ 7,536,226	\$ 5,434,111	\$ 16,475,475	\$ 29,445,812	100%



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**\$5,000 and Over Disbursements
10/01/20 - 10/31/20**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
760720	10/1/2020	82897	SURS	46,925.27	Payroll (10/01/20)
760731	10/1/2020	227441	Carroll Seating Company, Inc	191,741.37	Bleacher Replacement*
760739	10/1/2020	209907	Ellucian Company, L.P.	293,460.79	Yearly Software Maintenance Contract
760743	10/1/2020	181795	G4S Secure Solutions (USA) Inc	6,277.51	Security Services Main Campus (8/31/20-9/6/20)
760784	10/1/2020	59578	University of Illinois	14,061.72	Electronic Library Reference Materials
760785	10/1/2020	1927	Walter J Zukowski & Associates	13,454.60	Legal Services
ACH	10/1/2020		Internal Revenue Service	62,487.78	Federal Payroll Taxes (10/01/20)
ACH	10/1/2020		Illinois Department of Revenue	22,079.48	State Payroll Taxes (10/01/20)
ACH	10/1/2020		VALIC	11,141.01	403 (b) & 457 (b) Payroll (10/01/20)
760821	10/7/2020	209567	Delta Dental of Illinois	10,997.87	Dental Insurance (September)
760824	10/7/2020	102229	Elan Cardmember Services	7,665.18	Credit Card Purchases (September)
760826	10/7/2020	1317	Elsevier, Inc	6,324.98	RN Case Studies- 2 Year Version
760828	10/7/2020	181795	G4S Secure Solutions (USA) Inc	6,839.00	Security Services Main Campus (9/7/20-9/13/20)
760839	10/7/2020	209375	Refurble	7,200.00	Laptops for Resale
760856	10/7/2020	228741	Watermark Insights, LLC	7,500.00	Annual Software License
760858	10/7/2020	201804	Wipfli LLP	25,000.00	Audit Billing
ACH	10/8/2020		CCHC	257,733.27	Health Insurance (October 2020)
ACH	10/8/2020		Prudential	5,038.47	Life Insurance (October 2020)
760888	10/14/2020	1139	CDW Government, Inc	36,393.54	Computer Hardware- Grant Funded (\$8,441.10) and Computer Supplies & Software Renewal (\$27,952.44)
760895	10/14/2020	181795	G4S Secure Solutions (USA) Inc	6,298.45	Security Services Main Campus (9/14/20-9/20/20)
760925	10/14/2020	221234	Thermosystems, LLC	7,546.00	Refrigerant Replacement
760944	10/15/2020	82897	SURS	47,536.69	Payroll (10/15/20)
ACH	10/15/2020		Internal Revenue Service	63,380.57	Federal Payroll Taxes (10/15/20)
ACH	10/15/2020		Illinois Department of Revenue	22,442.27	State Payroll Taxes (10/15/20)
ACH	10/15/2020		VALIC	11,141.01	403 (b) & 457 (b) Payroll (10/15/20)
760985	10/21/2020	228576	CHC Wellbeing, Inc	22,225.00	Wellness Screenings
760986	10/21/2020	112536	Commercial Mechanical, Inc	20,164.47	Bldg G HVAC Replacement*
760987	10/21/2020	214499	Constellation NewEnergy, Inc	36,318.03	Electricity (8/11/20-9/10/20)
760993	10/21/2020	1317	Elsevier, Inc	19,362.00	RN Custom Exam & PN Exit Exam Software
760996	10/21/2020	181795	G4S Secure Solutions (USA) Inc	6,156.20	Security Services Main Campus (9/21/20-9/27/20)
761001	10/21/2020	197465	iFiber	8,400.00	Quarterly Fiber Connection Fee

**\$5,000 and Over Disbursements
10/01/20 - 10/31/20**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
761019	10/21/2020	228841	Career Tech Media LLC	11,000.00	IVCC Career Guide Custom Magazine Copies
761030	10/21/2020	1450	Thyssenkrupp Elevator Corporation	7,389.47	Elevator Maintenance
761034	10/21/2020	66555	United States Postal Service	5,000.00	Postage Meter Reimbursement
761052	10/28/2020	1139	CDW Government, Inc	21,400.68	Computer Supplies-Grant Funded (\$14,541.80) and Computer Software (\$6,858.88)
761058	10/28/2020	181795	G4S Secure Solutions (USA) Inc	11,791.36	Security Services Main Campus (9/28/20-10/4/20) & (7/20/20-7/26/20)
761073	10/28/2020	1010	Newsbank, Inc	5,162.00	NewsTribune Subscription Renewal
761092	10/28/2020	1927	Walter J Zukowski & Associates	14,157.95	Legal Services
761102	10/29/2020	82897	SURS	46,606.37	Payroll (10/29/20)
ACH	10/29/2020		Internal Revenue Service	61,792.56	Federal Payroll Taxes (10/29/20)
ACH	10/29/2020		Illinois Department of Revenue	21,893.34	State Payroll Taxes (10/29/20)
ACH	10/29/2020		VALIC	11,127.79	403 (b) & 457 (b) Payroll (10/29/20)
ACH	10/30/2020		Prudential	5,046.57	Life Insurance (November 2020)

\$ 1,525,660.62

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 09/26/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Black, Mary A.	MTH 0910 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011520570051340			
Black, Mary A.	MTH 1206 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011520570051340			
Black, Mary A.	MTH 0108 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011520570051340			
Black, Mary A.	MTH 0920 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011520570051340			
Black, Wesley T.	MTH 1007 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Black, Wesley T.	MTH 2002 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Black, Wesley T.	MTH 1006 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Black, Wesley T.	MTH 1000 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Black, Wesley T.	MTH 1008 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Caley Opsal, Susan M.	BIO 1007 Lab 1st Time Online	08/14/2020	12/18/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Caley Opsal, Susan M.	BIO 1007 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Caley Opsal, Susan M.	Development online BIO 1007	08/14/2020	09/25/2020	09/26/2020	OV	\$ 2,160.00	011120570051340			
Caley Opsal, Susan M.	BIO 1007 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Carey, Lauri L.	BIO 1001 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Carey, Lauri L.	BIO 1004 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Carey, Lauri L.	BIO 1001 Lab 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Chambers, Dawn M.	MTH 1009 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Chambers, Dawn M.	MTH 1003 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Chambers, Dawn M.	MTH 2003 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Fesperman, Jeffrey N.	BIO 1000 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Fitzpatrick, Sara E.	Let's Taco About It	09/09/2020	09/09/2020	09/26/2020	ST	\$ 150.00	014110394151320	HLR-3933-309	Let's Taco About It	
Fox, Amber Rae	BUS 1201 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Fox, Amber Rae	FIN 1200 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Garrison, David M.	MTH 1206 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Garrison, David M.	MTH 0108 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011520570051340			
Hartford, Carmen N.	BIO 1007 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Hartford, Carmen N.	BIO 1007 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Hartwig, Paul R.	Clothing Allowance	09/26/2020	09/26/2020	09/26/2020	TF	\$ 132.00	027110471052900			
Hermes, Kevin M.	CRJ 2030 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Johll, Matthew E.	CRJ 1001 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Johll, Matthew E.	CHM 1000 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Johll, Matthew E.	CHM 1006 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Johll, Matthew E.	CHM 1006 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
King, Keith R.	BIO 1009 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Klieber, Tracie M.	Yoga Unique to You 09/09,09/14,09/16,09/21	08/31/2020	09/02/2020	09/26/2020	ST	\$ 160.00	014110394151320	HLR-6218-308	Yoga Unique To You	
Loger, Trisha M.	MTH 0017 Lecture 1st Time Online	08/14/2020	12/15/2020	12/19/2020	ST	\$ 774.00	011520570051320			
Mott, Willard D.	AGR 1005 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			

Stipends For Pay Period 09/26/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Mott, Willard D.	AGR 1212 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Mott, Willard D.	AGR 1002 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Mott, Willard D.	AGR 1200 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Mott, Willard D.	AGR 1202 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Ossola, Jyllian	Barn Quilt 2x2	09/12/2020	09/12/2020	09/26/2020	ST	\$ 125.00	014110394151320	HLR-2315-09	Barn Quilt 2 X 2	
Ossola, Jyllian	Barn Quilt 4x4	09/12/2020	09/12/2020	09/26/2020	ST	\$ 25.00	014110394151320	HLR-2315-19	Barn Quilt 4 X 4	
Phillips, Michael A.	GEL 1007 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Phillips, Michael A.	GEL 1008 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Pretzsch, Ricky D	ECN 2002 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Pretzsch, Ricky D	ECN 2003 Lecture 1st Time Online	08/14/2020	12/18/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Pretzsch, Ricky D	ECN 2004 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Rebholz, Matthew R.	Driver Improvement LaSalle County	09/26/2020	09/26/2020	09/26/2020	ST	\$ 175.00	014110394251320			
Reese, Robert C.	BUS 1201 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Ruda, Anthony J.	HPE 1020 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Ruda, Anthony J.	HPE 2020 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Ruda, Anthony J.	HPE 1004 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Ruda, Anthony J.	HPE 1021 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sabotta, Maria L.	Oncology Massage Mini Course	09/11/2020	09/11/2020	09/26/2020	ST	\$ 500.00	014110394151320	CPD-3161-09	Oncology Massage	
Sarsah, Dominic K.	TAM 2001 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sarsah, Dominic K.	PHY 2001 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sarsah, Dominic K.	PHY 2003 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sarsah, Dominic K.	PHY 2003 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sarsah, Dominic K.	PHY 2001 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Sarver, Gregory S.	Driver Improvement LaSalle County	09/16/2020	09/16/2020	09/26/2020	ST	\$ 150.00	014110394251320			
Schultz, Eugene C.	Clothing Allowance	09/26/2020	09/26/2020	09/26/2020	TF	\$ 132.00	027110471052900			
Seebruck, Kathryn J.	AGR 1218 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Seebruck, Kathryn J.	AGR 1208 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Seebruck, Kathryn J.	AGR 1000 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Seebruck, Kathryn J.	AGR 1209 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Seebruck, Kathryn J.	AGR 1220 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Seebruck, Kathryn J.	AGR 1207 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011320570051340			
Serafini, Daniel J.	MTH 2003 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Serafini, Daniel J.	MTH 1010 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Serafini, Daniel J.	MTH 1008 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Serafini, Daniel J.	MTH 2001 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Serafini, Richard J.	ACT 2200 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011220570051340			
Serafini, Richard J.	ACT 2221 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			

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Stipends For Pay Period 09/26/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Smith, Sara E.	Food Service Sanitation	09/08/2020	09/17/2020	09/26/2020	ST	\$ 600.00	014110394151320	CEU-1503-639	Food Service Sanitation-8 Hour	
Stevenor, Jane E.	FY21 Hourly Retro Pay	07/01/2020	09/26/2020	09/26/2020	MI	\$ 91.80	012920322251520			
Theisinger, Christine E.	German Prep/Tutoring Owens Corporation	09/08/2020	09/16/2020	09/26/2020	ST	\$ 200.00	014210331051320			
Thompson, Jason O.	Survival: Awareness & Nature	09/19/2020	09/19/2020	09/26/2020	ST	\$ 100.00	014110394151320	HLR-5312-09	Survival Awareness & Nature	
Tunnell, Thomas D.	MTH 1009 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Tunnell, Thomas D.	MTH 1004 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Tunnell, Thomas D.	MTH 1005 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Yong, Promise K.	CHM 2002 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Yong, Promise K.	CHM 1004 Lecture 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Yong, Promise K.	CHM 2002 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
Yong, Promise K.	CHM 1005 Seminar 1st Time Online	08/14/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011120570051340			
						\$ 55,874.80				

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Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran

Dr. Jerry Corcoran
President

10/2/2020

*Earn types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 10/10/20

Name	Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments	
Antle, Tracey A.	NUR 2202-155 Semester 1st Time Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Balensiefen, Tara M.	ALH 1214-154 Lab/Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 3,226.72	011420730051320	ALH-1214-154	Certified Nursing Assistant	
Balzarini, Doreen J.	One on One Computer Sessions	09/24/2020	09/24/2020	10/10/2020	ST	\$ 105.00	014210331051320	CEX-1218-09	One on One Computer Sessions	CARUS Corporation
Balzarini, Doreen J.	One on One Computer Sessions	09/25/2020	09/25/2020	10/10/2020	ST	\$ 105.00	014210331051320	CEX-1218-09	One on One Computer Sessions	CARUS Corporation
Boughton, Christina A.	NUR 1202-154 Seminar	10/08/2020	12/16/2020	12/19/2020	ST	\$ 344.00	011420730051320	NUR-1202-154	Fundamentals of Nursing II	
Boughton, Christina A.	NUR 1202-150 Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 1,871.36	011420730051320	NUR-1202-150	Fundamentals of Nursing II	
Boughton, Christina A.	NUR 1202-154 Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 1,871.36	011420730051320	NUR-1202-154	Fundamentals of Nursing II	
Boughton, Christina A.	NUR 1202-150 Seminar	10/08/2020	12/16/2020	12/19/2020	ST	\$ 344.00	011420730051320	NUR-1202-150	Fundamentals of Nursing II	
Bray, Kristal A.	ALH 1214-153 Lab/Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 4,177.95	011420730051320	ALH-1214-153	Certified Nursing Assistant	
Dzurisin, Juliana M.	ALH 1214-652, 654 Lecture	10/08/2020	12/16/2020	12/19/2020	ST	\$ 4,427.50	011420730051320	ALH-1214-652	Certified Nursing Assistant	
Dzurisin, Juliana M.	ALH 1214-652 Lab/Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 4,177.95	011420730051320	ALH-1214-652	Certified Nursing Assistant	
Francisco, Marjorie L.	NUR 1202-150, 151, 156, 157, 160 Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Gibson, Stephen B.	Electrical Test Development	08/01/2020	09/30/2020	10/10/2020	ST	\$ 300.00	014210331051320			CARUS Corporation
Greve, Mary A.	ALH 1251-152, 153 Blended/Clinical	10/08/2020	12/16/2020	12/19/2020	ST	\$ 2,175.00	011420730051320			
Jauch, Christian M.	Introduction Business Computers	10/08/2020	12/16/2020	12/19/2020	ST	\$ 2,905.00	011120410051320	CSI-1002-650	Introduction to Business Computer Systems	
Klieber, Tracie M.	Yoga Unique to You 09/23, 09/28 Session	08/19/2020	09/28/2020	10/10/2020	ST	\$ 80.00	014110394151320	HLR-6218-308	Yoga Unique To You	
Klieber, Tracie M.	Yoga Unique to You 10/05 Session	10/05/2020	10/05/2020	10/10/2020	ST	\$ 40.00	014110394151320	HLR-6218-310	Yoga Unique To You	
Knoblauch, Heather A.	NUR 2202-155, 156, 157, 158 Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Knowlton, Amber S.	NUR 2201-155, 156, 157, 158, 159 Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Knowlton, Amber S.	FY21 Retro Pay 08/02 - 09/26	10/10/2020	10/10/2020	10/10/2020	MI	\$ 322.96	011420730051310			
Mentgen, Danny L.	Multi Preps 353	10/08/2020	12/16/2020	12/19/2020	ST	\$ 352.50	011320410051320			
Mentgen, Danny L.	WLD Series 353	10/08/2020	12/16/2020	12/19/2020	ST	\$ 1,762.50	011320410051320			
Moore, Bernard A.	ACT Test Prep - Math Portion	09/26/2020	09/26/2020	10/10/2020	ST	\$ 170.00	014110394151320	YOU-3501-03	ACT Test Preparation	
Myers, Taylor M.	FY21 Retro Pay 08/02 - 09/26	10/10/2020	10/10/2020	10/10/2020	MI	\$ 302.20	011420730051310			
Naszke, Joseph M.	CEU 9906-10 Cannabis Dispensary	10/07/2020	11/18/2020	11/18/2020	ST	\$ 1,800.00	014110394151320	CEU-9906-10	Cannabis Dispensary & Patient Care	
Nickel, Paul A.	Multi Preps 158	10/08/2020	12/16/2020	12/19/2020	ST	\$ 402.50	011320410051320			
Nickel, Paul A.	WLD Series 158	10/08/2020	12/16/2020	12/19/2020	ST	\$ 2,012.50	011320410051320			
Ossola, Jyllian	Welcome Door Tags	09/28/2020	09/28/2020	10/10/2020	ST	\$ 50.00	014110394151320	HLR-2312-09	Welcome To Our Home Tags	
Ossola, Jyllian	Open Daily Pumpkin Patch Sign	09/28/2020	09/28/2020	10/10/2020	ST	\$ 48.00	014110394151320	HLR-2313-19	Open Daily Pumpkin Patch Sign	
Ossola, Jyllian	Pumpkin Patch Truck	09/28/2020	09/28/2020	10/10/2020	ST	\$ 48.00	014110394151320	HLR-2313-09	Framed Pumpkin Patch Truck Sign	
Ossola, Jyllian	Wizards Welcome Door Tags	09/28/2020	09/28/2020	10/10/2020	ST	\$ 25.00	014110394151320	YOU-4503-09	Wizards Welcome Door Tags	
Ossola, Jyllian	YOU 1120-09 Putnam Picassos	09/28/2020	10/10/2020	10/10/2020	ST	\$ 780.00	014210331051320	YOU-1120-09	Putnam County Picassos	NO Classroom Class; Grab & Go Kit
Pumo, Deborah J.	NUR 2201-156 Semester 1st Time Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Pytel, Kyle E.	Driver Improvement	10/10/2020	10/10/2020	10/10/2020	ST	\$ 175.00	014110394251320	CDV-6000-10		LaSalle County
Ritter, Kathryn R.	CMA 1270-350 Lecture Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Robertson, Amber L.	NUR 1202-153, 154, 155, 158, 159 Online	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420730051340			
Sarver, Gregory S.	Mileage Reimbursement	09/12/2020	10/10/2020	10/10/2020	ML	\$ 57.50	014110394355212			
Schneider, Gregg A.	Driver Improvement	09/30/2020	09/30/2020	10/10/2020	ST	\$ 140.00	014110394251320	CDV-6000-319		LaSalle County
Schneider, Gregg A.	Driver Improvement	10/10/2020	10/10/2020	10/10/2020	ST	\$ 150.00	014110394351320	CDV-7000-10		Bureau and Putnam County
Seghi, Heather N.	DLA 1229-100 1st Time Blended	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420410051340			
Seghi, Heather N.	DLA 1216-100 1st Time Blended	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420410051340			
Seghi, Heather N.	DLA 1210-150 1st Time Blended	10/08/2020	12/16/2020	12/19/2020	OV	\$ 720.00	011420410051340			

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Stipends For Pay Period 10/10/20

Name		Start Date	End Date	Last Pay	Earn	Amount	GL No.	Section Name	Section Title	Comments
Sondgeroth, Anthony L.	CARUS Welding Program Yr. 1 & Yr. 2	09/15/2020	09/15/2020	10/10/2020	ST	\$ 600.00	014210331051320			
Sondgeroth, Anthony L.	CARUS Welding Program Yr. 1 & Yr. 2	09/22/2020	09/22/2020	10/10/2020	ST	\$ 600.00	014210331051320			
Sondgeroth, Anthony L.	CARUS Welding Program Yr. 1 & Yr. 2	09/29/2020	09/29/2020	10/10/2020	ST	\$ 600.00	014210331051320			
Sondgeroth, Anthony L.	AWS Weld Grading	09/30/2020	09/30/2020	10/10/2020	ST	\$ 50.00	014210331051320			
Sondgeroth, Anthony L.	AWS Weld Test Mild Steel Vertical Position	09/30/2020	09/30/2020	10/10/2020	ST	\$ 150.00	014210331051320			
Stevenson, Keith H.	WHS 1200-02	10/10/2020	11/07/2020	11/07/2020	ST	\$ 1,245.00	014110394151320	WHS-1200-02	Basic Forklift Operation	
Swett, Steven A.	ALH 1221-301 Lecture	10/08/2020	12/16/2020	12/19/2022	ST	\$ 1,001.00	011420730051320	ALH-1221-301	Industrial First Aid	
Theisinger, Christine E.	German Tutoring	09/22/2020	09/30/2020	10/10/2020	ST	\$ 200.00	014210331051320			Owens Corporation
Thompson, Jason O.	Survival Series: HLR 5311-10	10/03/2020	10/03/2020	10/10/2020	ST	\$ 100.00	014110394151320			
						\$ 46,495.50				

*Earn types

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML=Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Cheryl Roelfsema

Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 10/21/2020

Dr. Jerry Corcoran
 President

Part-time Faculty/Staff Appointments
October 2020

Employee Name	Position	Department	Hourly/Lab* Rate	Credit Hour Rate
Pratt, Kathryn	Division Specialist, Learning Resources	Learning Resources	13.00	N/A

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*In lab settings, part-time faculty are paid an hourly rate rather than by credit hour.



Cheryl Roelfsema
Vice President for Business Services & Finance

WFD - Workforce Development
NSB - Natural Science & Business
HFSS - Humanities, Fine Arts &
Social Sciences
CEBS - Continuing Ed & Business Services



11/2/2020

Dr. Jerry Corcoran
President

2020 Tentative Tax Levy

The administration is suggesting a levy of \$12,825,500 for tax year 2020. This is a three percent increase from the 2019 actual tax levy of \$12,436,989. This levy is based on a five percent increase in the District's equalized assessed valuation (EAV) but a reduction in the rate from .3644 to .3557, a decrease of 2.3 percent. The District's EAV for tax year 2019 was \$3,434,489,813.

Since this increase is less than five percent there is no requirement for a public notice and public hearing.

The levy request is based on the following rates and amounts:

Fund	Tax Rate	Tax Levy
Education	.1300	\$4,687,600
Operations & Maintenance	.0400	1,442,300
Additional Tax	.1181	4,258,500
Social Security & Medicare	.0055	200,000
Protection, Health & Safety	.0233	839,100
Tort immunity	.0377	1,358,000
Audit	<u>.0011</u>	<u>40,000</u>
Totals	<u>.3557</u>	<u>\$12,825,500</u>

The Education and Operations and Maintenance levies are at the maximum rates of .13 and .04, respectively. The Additional Tax rate authorized by the Illinois Community College Board (ICCB) increased from .1205 to .1209, however, the administration is recommending a levy at the lesser rate of .1181. The Additional Tax is used exclusively for educational purposes.

Recommendation:

The administration recommends the Board adopt the Resolution approving a Tentative Tax Levy and Tentative Certificate of Tax Levy, as presented.

KPI 6: Resource Management

RESOLUTION APPROVING A TENTATIVE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND THE STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Tentative Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Tentative Certificate of Tax Levy and that the levy for the year 2019 be allocated 50 percent for FY 2021 and 50 percent for FY 2022.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Tentative Certificate and related documents.

APPROVED this 12th day of November, 2020.

Chairperson, Board of Trustees

ATTEST:

Secretary, Board of Trustees

TENTATIVE CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston

Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

- the sum of \$ 4,687,600 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$ 1,442,300 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 4,258,500 to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 1,358,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 200,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 40,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 839,100 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
- the sum of \$ -0- to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 20 ____.

Signed this 12th day of November, 2020

Chair of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 0.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2020 was filed in the office of the County Clerk of this county on _____, 2020.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2020 is \$ _____.

Date

County Clerk and County

Approval of AAS Degree: Dental Assisting

Heather Seghi, Dental Assisting Program Coordinator, and Shane Lange, Dean Workforce Development, have been working closely with local dentists and members of the Dental Assisting Advisory Committee to create a 60 credit hour Associate of Applied Science (AAS) Degree. After discussion with the Dental Assisting Advisory Board, as well as current and past students, it is apparent that the AAS in Dental Assisting is a degree that would be beneficial to our future, current, and past dental assisting students from both a continuing their education and employment perspective. The AAS in Dental Assisting curriculum has been aligned with Dental Hygiene program requirements at various educational institutions in Illinois to facilitate the completion of pre-admission requirements at IVCC versus having to transfer and then complete. The proposed AAS degree would utilize the general education package that has been developed for the CTE programs which gives students more flexibility in choosing which general education courses they may take to meet the requirement. To facilitate ease of transfer, included with the guidesheet will be a chart of courses required by each Dental Hygiene program in Illinois. The total AAS degree will vary, but will be attainable at 60 credit hours if the student does not plan to transfer.

The IVCC Curriculum Committee is recommending the Board of Trustees approval of the Associate of Applied Science degree in Dental Assisting, as presented.

Recommendation:

Approve the Associate of Applied Science degree in Dental Assisting, as presented.

KPI 1: Student Academic Success

KPI 5: District Population Served

Associate in Applied Science Degree in Dental Assisting

First Year Credits

	Fall	Spring	Summer
FALL SEMESTER			
DLA 1209 Infection Control Practices	1.50		
DLA 1200 Dental Science I	2		
DLA 1201 Dental Materials & Lab Procedures	4		
DLA 1203 Chairside Assisting I	4		
DLA 1204 Dental Radiography I	2		
DLA 1205 Preventive Dentistry I	1.50		
DLA 1206 Dental Office Management	3		

SPRING SEMESTER

DLA 1202 Supervised Dental Assisting Practice		1.50	
DLA 2200 Dental Science II		2	
DLA 2201 Dental Laboratory Procedures II		2	
DLA 2203 Chairside Assisting II		3	
DLA 2204 Dental Radiography II		2	
DLA 2207 Expanded Functions II- Restorative		1.50	
DLA 2205 Expanded Functions I- CP, ES, NM		1.50	

SUMMER SEMESTER

DLA 2202 Clinical Practice			5
DLA 1207 Preventative II- Coronal Scaling			1.50

SUGGESTED COURSES FOR TRANSFER TO HYGIENE- PLEASE SEE TABLE BELOW SPECIFIC TO THE SCHOOL YOU INTEND TO ATTEND.

FALL SEMESTER

BIO 1007 Anatomy & Physiology I	4
ENG 1001 English Composition I	3
PSY 1000 General Psychology	3
SPH 1001	3

SPRING SEMESTER

BIO 1008 Anatomy & Physiology II	4
BIO 1009 Microbiology	4
SOC 1000	3

Certificate Total: 38

A.A.S. Total: 62

Carl Sandburg College	BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
College of DuPage website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
College of Lake County website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
Fox College website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
Illinois Central College website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000; IAI Humanities or Fine Arts (BIOL 140 CAN BE TAKEN AT ICC INSTEAD OF BIO 1007/1008)
Lake Land College website	CHM1004*; BIO1007; BIO1008; ENG1001; SPH1001; SOC1000; PSY1000
Lewis & Clark Community College website	BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
Malcolm X College website	BIO 1003; BIO 1007; BIO 1008; BIO 1009; CHM 1004; ENG 1001; MTH 1000 or higher; SPH1001; SOC1000; PSY1000

Parkland College website	BIO1007; BIO1008; BIO1009; CHEM1004; ENG1001; SPH1001; SOC1000; PSY1000
Prairie State College website	BIO1007; BIO1008; BIO1009; CHM 1004; ENG1001; SPH1001; SOC1000; PSY1000; IAI Humanities or Fine Arts
Rock Valley College website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
Southern Illinois University Carbondale website	CHM1004*; BIO1007; BIO1008; BIO1009; ENG1001; SPH1001; SOC1000; PSY1000
William Rainey Harper College website	BIO1007; BIO1008; BIO1009; CHM 1004; ENG1001; SOC1000; PSY1000; SPH 1003

*differs from recommended degree contents

Bid Request –Multi-stage Welders

The Welding program is in need of new welders. The current welders have reached their end-of-life and are in continuous need of repair. AWS testing requires certified equipment. The cost of certifying current equipment will require a \$9,000 investment to repair issues with seven welders. This is proving to be a barrier to student enrollment, as it creates the need to individually enroll students due to the limited number of welders dedicated to each welding process. The addition of the multi-stage welders will enhance the laboratory environment and allow the instructor(s) to control, monitor, and track student and group training of specific skills, while providing a realistic environment for students to engage in creative problem solving.

Recommendation:

The administration recommends Board authorization to seek bids for twenty (20) Multi-stage welders at an estimated cost of \$60,000.

KPI 1: Student Academic Success

Staff Appointment – Dr. Jennifer Grobe, Director of Nursing Programs

The search advisory committee has selected Dr. Jennifer Grobe as Director of Nursing Programs to fill the vacancy created by the retirement of Julie Hogue. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of Dr. Jennifer Grobe as Director of Nursing Programs at an annualized salary of \$85,000, effective January 4, 2021.

KPI 3: Support for Students

KPI 4: Support for Employees

RECOMMENDED FOR STAFF APPOINTMENT
2020-2021

GENERAL INFORMATION:

POSITION TO BE FILLED: Director of Nursing Programs

NUMBER OF APPLICANTS: 2

NUMBER OF APPLICANTS INTERVIEWED: 1

APPLICANTS INTERVIEWED BY: Dr. Anderson, Ms. Bruch,
Ms. Campbell, Dr. Francisco, Mr. Groleau, Ms. Hodgson, Ms. Myers,
Ms. Ragazincky

APPLICANT RECOMMENDED:

Dr. Jennifer Grobe

EDUCATIONAL PREPARATION:

Capella University, Minneapolis, MN – Ph.D. in Education, Specialization in Nursing
Benedictine University, Lisle, IL – M.S. in Nursing Education
Rockford College, Rockford, IL – B.S. in Nursing

EXPERIENCE:

Highland Community College, Freeport, IL – Associate Dean, Nursing and Allied Health;
Nursing Program and Lab Coordinator
Rockford University, Rockford, IL – Assistant Professor of Nursing
Integrated Care Management/ICM3, Dixon, IL – Primary Nurse Advocate
Olivet Nazarene University, Sauk Valley Community College, George Williams College-
Aurora University, Northern Illinois Online Initiative for Nursing, Highland Community
College – Adjunct Nursing Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Has curriculum experience and a plan for developing new nursing curriculum.
2. Possesses experience with nursing and CMA accrediting bodies.
3. Her mentoring approach will help develop future leaders in the department.
4. Understands the relationship between a community college and community healthcare organizations in a rural community.
5. Appears to be a natural leader; will bring new ideas and enthusiasm to the position.

RECOMMENDED SALARY: \$85,000 annualized, effective January 4, 2021

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Interim Transition and Completion Specialist

The FY2021 CTE Improvement Grant, the CTE Adult Learner Initiative, includes the hiring of a Transition and Completion Specialist. This position is considered an interim position as it will end with the expiration of the grant in December, 2021. This new position was posted internally, to give current employees an opportunity to expand their skills and abilities, and a top candidate has been determined. Crystal Credi is currently the Administrative Assistant for Student Services. In her current position Crystal works with students of all ages and is proficient in effective communication with students, faculty, staff, and administrators.

The position of Interim Transitions and Completion Specialist is a non-exempt (hourly), part-time position, 20 hours per week, for the duration of the grant. It is proposed that Crystal's hourly rate of pay will be increased from \$13.55 to \$16.26 (increase of 20%) to accommodate the increased responsibilities. We anticipate that 50% of her current duties will be split out among several others within the division so that when the temporary assignment is complete the top candidate will resume those duties. The change will be effective November 16, 2020, and continue through the course of the grant, set to expire in December 2021. All other benefits would remain the same.

Recommendation:

The administration recommends appointing Crystal Credi as Interim Transition and Completion Specialist increasing her hourly wage by 20% to \$16.26 effective November 16, 2020, and continuing through December 2021.

KPI 1: Student Academic Success

KPI 4: Support for Employees



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

Memorandum

To: Deborah Anderson & Leslie Hofer

From: Bonnie Campbell *BCC*

Date: October 29, 2020

Subject: Transition and Completion Specialist

IVCC has been awarded a FY2021 CTE Improvement Grant, the CTE Adult Learner Initiative, which will focus on providing/improving Student-Centered Support Services specifically for adult students. We intend to enhance our ability to serve the adult learner population by attracting more adult students and subsequently enhancing the services available to them. Our plan is to target and serve specific adult special population students as defined by Perkins V: economically disadvantaged, individuals with disabilities, adults preparing for non-traditional fields, single parents, English learners, out of workforce, and homeless individuals. Recruitment of learners from this population will be increased by establishing and building upon existing partnerships with local community organizations, churches, and businesses as well as social media and radio ads. Retention will be a focus through an expansion of curricular options and learning modalities, including expansion of prior learning assessment and online/blended learning opportunities as well as a dedicated advising process. Finally, success will be enhanced for these students as they embark on their learning journey with properly trained and dedicated staff and faculty members who are both aware of the needs of the adult learner and the wealth of experience with which the adult learner comes to the institution.

If IVCC intends to be successful in its desire to serve these specific targeted adult special populations students, we will need to take proactive steps to not just increase the number of students served from within these populations, but enhance their retention to completion or attainment of their career goals. Key to this is the creation of the position of a Transition and Completion Specialist to facilitate and coordinate the CTE Adult Learner Initiative. IVCC has programs and initiatives in place to recruit and retain students, but these are often focused on the traditional aged student, not the returning adult juggling the demands of life outside of education. A position to coordinate the adult initiative and provide coordination between counseling, career services, and learning resources, among others, is crucial to the success of the CTE Adult Learner Initiative.

This will be a temporary, part-time position, twenty hours per week, for the duration of the grant which will complete in December, 2021. The position has been posted internally and the top candidate has been determined. We anticipate that we will split out 50% of the top candidate's duties among several others within the division so that when the temporary assignment is complete the top candidate will regain those duties.

Semi-annual Review of Closed Session Minutes

The Closed Session Minutes Committee met on Thursday, October 8, 2020 to discuss the minutes of meetings lawfully closed under the Open Meetings Act. The Committee's recommendation follows.

Recommendation:

The Closed Session Minutes Committee recommends Board approval to release the following closed session minutes:

November 14, 2019	Appointment of a Specific Employee
December 12, 2019	Closed Session Minutes Committee

KPI 5: District Population Served



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

MEMORANDUM

To: President's Council

From: Mark Grzybowski, Vice President for Student Services *MG*
Dr. Deb Anderson, Vice President for Academic Affairs *da*

Date: October 28, 2020

Subject: Modification to the 2021 Summer Class Schedule

Recently, the Summer 2021 class schedule was modified in an effort to appropriately meet student need and attempt to strategically optimize summer enrollments. The modification was based off of what was recently approved by the Board of Trustees for Summer 2022 and 2023 and will align Summer 2021 with those schedules.

Specifically, Summer 2021 will consist of the following:

- A three-week term (Summer A) from 5/24-6/15;
- An eight-week term (Summer B) from 6/7-8/2 and;
- A six-week term (Summer C) from 6/16-7/28.

This comes with the support of a variety of campus stakeholders as faculty, staff, and student feedback was collected prior to modifications being made.

Jon Scott Mercer
135 E Walnut St.
Oglesby, IL 61348

October 21, 2020

IVCC
Leslie Hofer
Director of Human Resources
815 N Orlando Smith Ave
Oglesby, IL 61348

Dear Ms. Hoffer,

Please accept this letter as formal notification that I intent to retire my position of Custodian with the IVCC Facilities Department on January 1, 2021.

Thank you for the oppotunities that you have provided me during my time with the department.

Sincerely,

A handwritten signature in cursive script, appearing to read "Jon S. Mercer".

Jon Scott Mercer

October 14, 2020

Eric Johnson
Financial Aid Director
Illinois Valley Community College

Dear Eric,

I regretfully submit this letter of resignation effective April 30, 2021. I have worked in a variety of capacities in the Financial Aid Office since I started as a student worker in 1996. I have enjoyed my time here and would like to thank you for your leadership and friendship since becoming the Financial Aid Director.

This also serves as notification of my intent to retire from SURS effective May 1, 2021. I look forward to starting my third career on or around May 30th!

Thank you,



Ida Brown

RECEIVED

OCT 20 2020

HUMAN RESOURCES

From: MaryBeth Liss

Sent: Monday, September 14, 2020 9:53 AM

To: Shane Lange <shane_lange@ivcc.edu>; Thomas Nestler <Thomas_Nestler@ivcc.edu>

Subject: Retirement Notification

For your information,

Please accept this letter as formal notification that I will be retiring from my position as Administrative Assistant at Truck Driver Training effective December 31, 2020.

I appreciate all the employment and education opportunities that IVCC has offered me in my 24 years here.

I am so looking forward to retirement and the ability to live a more relaxed lifestyle.

Mary Beth Liss

Administrative Assistant
IVCC Truck Driver Training
815-224-0265
marybeth_liss@ivcc.edu

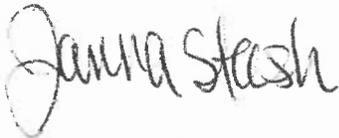
Friday, October 23, 2020

Dear IVCC and the Board of Trustees,

It is with great regret that I am notifying you of my resignation as Administrative Assistant I for Financial Aid effective November 12, 2020.

Thank you for your time and consideration.

Regards,

A handwritten signature in black ink that reads "Janna Stash". The signature is written in a cursive, flowing style.

Janna Stash

RECEIVED

OCT 29 2020

HUMAN RESOURCES

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Illinois Valley Community College is the preferred gateway to advance individual and community success.

Mission Statement

Illinois Valley Community College provides a high-quality, accessible, and affordable education that inspires individuals and our community to thrive.

Purposes of IVCC

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Raise community appreciation for post-secondary education and the opportunities it provides.
2. Provide resources and support systems that cultivate success for our students, employees, and community.
3. Serve as responsible stewards of college, community, state, and donor resources.