



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, May 10, 2018
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

February

Authorize Budget Preparation
Reduction in Force
Tuition and Fee Review
Three-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
Non-tenured Faculty Contracts
President's Evaluation
Student Fall Demographic Profile
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session
Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
IVCC Foundation Update

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, May 10, 2018 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Strategic Plan 2018 - 2023 (Dr. Deborah Anderson)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – April 12, 2018 Board Meeting (Pages 1 – 6)
 - 7.2 Approval of Bills - \$1,126,400.65
 - 7.2.1 Education Fund - \$897,782.81
 - 7.2.2 Operations & Maintenance Fund - \$98,736.37
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$30,124.96
 - 7.2.4 Auxiliary Fund - \$52,868.39
 - 7.2.5 Restricted Fund - \$5,793.29
 - 7.2.6 Liability, Protection & Settlement Fund - \$40,568.54
 - 7.2.7 Grants, Loans & Scholarships - \$436.29
 - 7.3 Treasurer’s Report (Pages 7 - 24)
 - 7.3.1 Financial Highlights (Pages 8 - 9)
 - 7.3.2 Balance Sheet (Pages 10 - 11)
 - 7.3.3 Summary of FY18 Budget by Fund (Page 12)
 - 7.3.4 Budget to Actual Comparison (Pages 13 - 19)
 - 7.3.5 Budget to Actual By Budget Officers (Page 20)
 - 7.3.6 Statement of Cash Flows (Page 21)
 - 7.3.7 Investment Status Report (Pages 22 - 23)
 - 7.3.8 Disbursements - \$5,000 or more (Page 24)

- 7.4 Personnel - Stipends for Pay Periods Ending March 31, 2018 and April 14, 2018 (Pages 25 - 29)
- 7.5 Bid Request – Haas ST-10 Lathe (Page 30)
- 7.6 Purchase Request – Auto Shop Equipment – Tire Changer and Tire Balancer (Page 31)
- 7.7 Request for Proposals – Managed Print Services (Page 32)
8. President’s Report
9. Faculty Appointment – David Barnes, Economics Instructor (Pages 33 - 35)
10. Approval of Certificate: Leadership Elevation Framework (LEF) (Pages 36 - 37)
11. President’s Contract – Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2018 to June 30, 2021 with a salary increase of 2.0 percent for FY2019, providing for an annual salary of \$200,133.00 as well as benefits and other conditions presented in the contract.
(<https://www.ivcc.edu/board.aspx?id=28906>) (Page 38)
12. Vice Presidents’ Contracts (Page 39)
 - 12.1 Approve the FY2019 employment contract for Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 2.0 percent increase for FY2019, resulting in an annualized salary of \$133,057.00 and duties, benefits, and other conditions as outlined in her contract.
(<https://www.ivcc.edu/board.aspx?id=28906>)
 - 12.2 Approve the FY2019 employment contract for Dr. Deborah Anderson, Vice President for Academic Affairs, with a 2.0 percent increase for FY2019, resulting in an annualized salary of \$119,651.00 and duties, benefits, and other conditions as outlined in her contract.
(<https://www.ivcc.edu/board.aspx?id=28906>)
13. Faculty Resignation – Dr. Patricia Pence, Nursing Instructor (Pages 40 - 41)
14. Tenure Recommendation – Amber Knowlton, Nursing Instructor (Pages 42 – 45)
15. Bid Results – Full-Sized 4 x 4 Utility Vehicle (Page 46)
16. Proposal Results – Information Security Audit (Page 47)
17. Intergovernmental Agreement – Village of Tonica (Pages 48 -54)
18. Intergovernmental Agreement – City of Oglesby (Pages 55 - 61)
19. Items for Information (Pages 62 - 70)
 - 19.1 Staff Appointment – Lorri Foockle, Financial Aid Reconciliation and Compliance Specialist (Page 62)

- 19.2 Staff Resignation – Susan Markwell, Collection Development and Access Librarian (Page 63)
- 19.3 Staff Resignation – Justin Fundell, Library Technician (Page 64)
- 19.4 University of Illinois Lease Agreement (Pages 65 - 66)
- 19.5 Recognition – 2017 Tree Campus USA – Arbor Day Foundation (Page 67)
- 19.6 Foundation Initiative: 15 to Finish for Illinois State Scholars (Page 68)
- 19.7 IVCC Master Plan Proposal (Pages 69 – 70)
- 20. Trustee Comment
- 21. Closed Session – 1) collective negotiations and 2) closed session minutes
- 22. Approval of Closed Session Minutes
- 23. Other
- 24. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
April 12, 2018

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, April 12, 2018 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Jane E. Goetz, Chair
Everett J. Solon, Vice Chair
Amy L. Boyles
Jay K. McCracken
Melissa M. Olivero
Angela M. Stevenson
Matthew F. Pehoski, Student Trustee (2017 – 2018)
Joseph M. Marendia, Student Trustee (2018 – 2019)

Members Absent:

Members Telephonically Present: David O. Mallery, Secretary

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Bonnie Campbell, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Leslie Hofer, Director of Human Resources
Walt Zukowski, Attorney

APPOINTMENT OF SECRETARY PRO TEM

Ms. Goetz appointed Ms. Stevenson as secretary pro tem in the absence of Mr. Mallery.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Mr. McCracken to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None

RECOGNITION – MATTHEW F. PEHOSKI, STUDENT TRUSTEE

Ms. Goetz read a resolution and presented it to Matthew Pehoski along with a gift on behalf of the Board of Trustees to express sincere appreciation that he has given generously of his time, energy, and talents in his responsibilities to the College as a student trustee. Ms. Goetz noted that Matt

has been a delight to work with and he has provided dedicated and enthusiastic representation of students. Mr. Pehoski thanked the Board of Trustees for an amazing experience as Student Trustee and stated that he would enjoy doing it all again.

Ms. Goetz welcomed Joseph Marena, Student Trustee for 2018 – 2019, to the Board.

CONSENT AGENDA ITEMS

It was moved by Ms. Olivero and seconded by Mr. Solon to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – March 8, 2018 Board Meeting.

Approval of Bills - \$1,308,070.82

Education Fund - \$785,692.41; Operations & Maintenance Fund - \$81,052.40; Operations & Maintenance (Restricted Fund) - \$271,264.67; Auxiliary Fund - \$28,880.32; Restricted Fund - \$5,121.36; and Liability, Protection & Settlement Fund - \$136,059.66.

Treasurer's Report

Personnel

Approved the stipends for pay periods ending March 3, 2018 and March 17, 2018.

Purchase Request

Approved to purchase repair parts to replace the existing key switch on eight elevators in the amount of \$4,696 and electronic door edges in five elevators in the amount of \$14,798 from ThyssenKrupp Elevator Corporation, Peoria, Illinois, through National Joint Powers Alliance (NJPA).

Purchase Request

Approved to purchase technology maintenance Citrix App Layering Maintenance and Support in the amount of \$13,440 from Citrix Systems, Inc. for a period of three years.

PRESIDENT'S REPORT

Dr. Corcoran reported that in the items for information section of tonight's board agenda, we have included letters sent to the ICCTA regarding Amanda Cook Fesperman being the winner of the Stephen Charry Award for Teaching Excellence and Chris Jauch as the local winner of the outstanding part-time faculty award. In both cases, they are now candidates for statewide recognition. Dr. Corcoran noted that at tomorrow night's employee recognition event, Diane Kreiser will be recognized locally as this year's recipient of the Connie Skerston Memorial Award for Distinguished Service. He offered congratulations to Amanda, Chris and Diane on their well-deserved recognition. Dr. Corcoran informed that Student Government Association leaders have been elected for the 2018/2019 year and they include Xavier Braboy, president; Julia Browning, vice president; Joseph Marena, student trustee; Ricky Martinez, treasurer, Lauren Giordano,

secretary; Teresa Sajuan, sophomore representative; Braidy Shipp and Dash Burgess, sophomore programming board members. Dr. Corcoran extended congratulations and thanks to these leaders for stepping forward to serve their fellow students. Dr. Corcoran recognized the outgoing SGA members Nick Needs, Lauren Tomasson, Matt Pehoski, Parker Weber, Brianna Lenger, Brianna Lau, Adrian Perez, Quincie Weber, Lauren Giordano and Nico Martinez. Dr. Corcoran expressed thanks to Cory Tomasson for the fine work he does year in and year out in supporting our student clubs and organizations. Dr. Corcoran noted that the status of our Early Childhood Education program continues to grow thanks to the leadership of Tammy Landgraf. IVCC has been approved for ECE Gateways Credential Level 4, Infant/Toddler Gateways Credential Level 4, and Director Gateways Credential Level 1 (level 1 is the highest one can have). Gateways Credentials are symbols of professional achievement that validate knowledge, skills and experience. They are awarded and recognized by the Illinois Department of Human Services (IDHS) Bureau of Child Care and Development. Dr. Corcoran informed that the Department of Veterans Affairs recently notified Patty Williamson, Director of Financial Aid, that all of our VA records were accurate and complete. No discrepancies were found on any of the VA beneficiary records, even though it had been quite some time since the last audit. Dr. Corcoran thanked Ida Brown and extended congratulations to Ida, Patty, and everyone in Financial Aid on a job well done. He reported that the U.S. Department of Education review of IVCC's Project Success program yielded great results: we exceeded all performance standards in the areas of persistence, good academic standing, degrees or certificates earned, and transfer rates. Dr. Corcoran congratulated Chris Herman, Cynthia Cardosi, Diane Scoma and Terumi Scully on a job well done (the highest score a college can earn). Dr. Corcoran informed that our spring open house is now being called Explore IVCC and no matter how you refer to it, the event held on March 27 was very successful thanks to the planning and hard work of Quintin Overocker and Aseret Loveland. We had over 200 visitors on campus that night. A tremendous number of faculty and staff pitched in to help – feedback from attendees was very positive. Dr. Corcoran noted that he was pleased that Oglesby Police Chief Jim Knoblauch was able to attend the most recent meeting of our Emergency Management Committee in order to comment on our emergency preparedness plan, particularly if we were to have an active shooter incident on campus. Chief Knoblauch made it a point to emphasize that since we are part of the 911 Dispatch Center that is tied to four police departments, all departments would respond with Oglesby being here first in 2-5 minutes if, God forbid, there were an incident. After looking at our whole plan he said that although “there is no perfect plan, but what we have in place now is the best you can have.” Dr. Corcoran noted that the reason he was bringing this up tonight is that Oglesby, LaSalle and Peru are talking about someday consolidating services, and after being contacted recently about the college's possible continuing interest in having such a facility on our campus like we were considering a few years ago when it sounded like a grant from the Quinn Administration was forthcoming, his feelings about that matter are the same as they were back then: any time there's a way to enhance the safety and security of our students, faculty staff and visitors, his feelings are count us in! He noted that the closer these folks are to our campus, the better he feels. Dr. Corcoran reported that last night, Eric Schroeder, Aseret Loveland and he had the privilege of watching three of IVCC's top-tier students recognized in Springfield at the PTK All-Illinois Academic Team Awards Banquet. The students honored were Martha Hoffman, Akari Oya, and Lisa Chounard. They did a great job and we are proud of them. Dr. Corcoran noted that he is pleased and appreciative of the fine work done by Eric and Aseret in supporting our PTK students. Dr. Corcoran informed that the April 4th Academic Awards banquet was a memorable

evening for our 175 honor students. Amanda Cook Fesperman did a great job of addressing attendees. Mark Grzybowski and his team, especially Crystal Credi and Karen Gregorich, had everything planned exceptionally well. He extended thanks to Board Chair Jane Goetz and Trustees Angie Stevenson and Jay McCracken for attending. Dr. Corcoran reported that the following night, Dr. Anderson and he were joined by Jane Goetz, Jay McCracken and Dr. Amy Boyles for the meeting of the NW Regional Trustees group at Sauk Valley Community College. The focus was on strategic planning and quality initiatives. The timing for such a discussion was ideal from our standpoint since Dr. Anderson has been doing an excellent job of leading us in the development of a new strategic plan that is perfectly aligned with the college's academic plan. This will be the topic for a campus update by Dr. Anderson at our next meeting on May 10th. Dr. Corcoran informed that the Nursing Honor Society induction ceremony on Monday, April 9 was well handled by our Alpha Delta Nu advisor, Dr. Margie Francisco, Director Julie Hogue and other members of the Nursing faculty. He thanked Margie and our chapter's co-advisor Pam Mammano on all of the work they put into honoring this year's newest inductees—eight exceptional nursing students. Look for these students to be wearing the chords they were presented at our nurse pinning ceremony and commencement on May 19th. Dr. Corcoran extended thanks to Fran Brolley's Community Relations and Development staff for their excellent work in support of the most recent One IVCC Giving Day program, which yielded tremendous support for student scholarships. More donors than ever before are now recognizing the need and stepping forward to support this noble cause.

BID REQUEST – FULL-SIZED 4x4 UTILITY VEHICLE

It was moved by Dr. Boyles and seconded by Ms. Stevenson to authorize the bid request for a full-sized 4x4 utility vehicle at an estimated cost of \$14,000. The utility vehicle will be utilized by the agriculture program to facilitate data collection (field mapping and soil sampling) and equipment simulation in the field. The purchase will be paid for by the Ralph Scriba donation. Motion passed by voice vote.

BID REQUEST – SLOPE AND ROAD WORK TO ALLEVIATE DRAINAGE ISSUES

It was moved by Mr. Solon and seconded by Mr. McCracken to authorize the bid request for slope and road work to alleviate drainage issues. There are three areas on campus that require reworking in order to improve drainage: the south side of the gym, south of the parking lots, and the north side of Building D. Motion passed by voice vote.

BID RESULTS – EXTERIOR STAIR UPGRADES

It was moved by Mr. Pehoski and seconded by Dr. Boyles to accept the base bid from Vanguard Contractors, Inc., Pekin, Illinois, in the amount of \$107,200 for the exterior stair upgrades. Motion passed by voice vote.

SABBATICAL LEAVE REQUEST – DR. PATRICIA PENCE

It was moved by Mr. Solon and seconded by Ms. Stevenson to approve the sabbatical leave for Dr. Patricia Pence for the Fall 2018 semester with said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Dr. Pence will be participating in training and mentoring in active learning strategies through the Flipped Learning

Global Initiative (FLGI) during her sabbatical. Dr. Pence is one of 30 educators worldwide who has been selected for this opportunity. Motion passed by voice vote.

SABBATICAL LEAVE REQUEST – DELORES ROBINSON

It was moved by Ms. Stevenson and seconded by Mr. McCracken to approve the sabbatical leave for Delores Robinson for the Spring 2019 semester with said leave to be governed by the conditions stipulated in the agreement between the American Federation of Teachers Local 1810 and the Board of Trustees of Illinois Valley Community College District No. 513. Ms. Robinson will pursue work on her doctoral dissertation during her sabbatical. Motion passed by voice vote.

FACULTY RESIGNATION – MADDALENA DAVENPORT

It was moved by Dr. Boyles and seconded by Mr. Solon to accept the resignation of Maddalena Davenport, nursing instructor, effective July 31, 2018. Motion passed by voice vote.

ASSOCIATE OF ARTS IN TEACHING (A.A.T.) – INACTIVATION

It was moved by Ms. Stevenson and seconded by Mr. Pehoski to approve the inactivation of the Associate of Arts in Teaching (A.A.T.) effective May 19, 2018, as presented. Motion passed by voice vote.

TRUSTEE COMMENT

Ms. Goetz congratulated Melissa Olivero on her upcoming guest speaker engagement for Women Inspired Network which is scheduled later this month.

CLOSED SESSION

It was moved by Ms. Olivero and seconded by Ms. Stevenson to convene a closed session at 6:50 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) litigation; 3) collective negotiations; and 4) closed session minutes. Motion passed by voice vote.

After a brief break, the Board entered closed session at 6:55 p.m. On a motion by Dr. Boyles and seconded by Mr. Solon, the regular meeting resumed at 7:18 p.m. Motion passed by voice vote

APPROVAL OF CLOSED SESSION MINUTES

It was moved by Mr. McCracken and seconded by Ms. Olivero to approve and retain the Closed Session minutes of the March 8, 2018 Closed Session Meeting. Motion passed by voice vote.

OTHER

The Audit Finance Committee will meet on Thursday, June 7, at 4:00 p.m. in Room C-307 of Illinois Valley Community College.

ADJOURNMENT

Ms. Goetz declared the meeting adjourned at 7:20 p.m.

Jane E. Goetz, Board Chair

David O. Mallery, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

APRIL 2018

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – April 2018

Revenues

- As of April 27, the headcount for spring semester was 3,301 which is 292 students less than at the same point in time last year. Credit hours for spring 2018 were 25,090, a decrease of 1,947 credit hours, or 7.2 percent, from this point in time one year ago.

Credit Hour Comparison FY2017 to FY2018

	Summer	Fall	Spring	Total
2016/2017	5,522	28,892	27,614	62,028
2017/2018	5,400	27,174	*25,414	*57,988
Difference	122	1,718	2,200	4,040
%	(2.2%)	(5.9%)	(8.0%)	(6.5%)

*estimated as of spring midterm

Budgeted credit hours for FY18 are 57,000, a number that is likely to be achieved. Credit hours for the FY19 budget will be increased to 58,000 based on increased marketing efforts.

Registration for summer semester began on April 5. As of April 27, the headcount for summer semester 2018 was 938 and credit hours were 4,532, an 8.4 percent decrease from one year ago.

Registration for fall semester 2018 began on April 11. As of April 27, the headcount was 996, and credit hours were 11,180, an 11.5 percent decrease from one year ago.

- The FY18 base operating grant monies received are now at \$1,630,604; well over the \$1,000,000 that was budgeted. The first half (\$101,000) of the Career Technical grant monies have been released. The Corporate Personal Property Replacement Tax (CPPRT) is estimated to be \$300,000 less than the FY18 budget of \$1,288,000.

The ICCB (Illinois Community College Board) is projecting flat funding for FY19.

Pursuant to PA 100-23, the State Finance Act (30 ILCS 105/(m) was amended to allow FY2017 unpaid bills to be carried over with the consent of the Governor and Comptroller. This allows the \$604,000 still due from our FY2017 credit hour grant likely to be paid before June 30, 2018. The remaining FY18 state funds will be paid but might not be until after December 2018.

- Of the four counties that have reported EAV, DeKalb, Grundy, Lee, and Livingston, the increase for tax year 2017 over tax year 2016 is 2.6 percent. In these counties farmland EAV (which is the majority of the EAV for these counties) has increased by over 4.0 percent. For all eight counties the estimated EAV has increased by less than 1.0 percent from tax year 2016.

New Tax Increment Financing Districts (TIFs) are being proposed by the municipalities of Oglesby, Ottawa, Peru, Sheffield, and Tonica. The Village of Tonica and the City of Oglesby have offered “make whole” agreements to the College for their new TIF districts and the Board is being asked to approve those agreements at the May meeting. The Village of North Utica is asking to extend a TIF district. There have been no formal discussions with Ottawa, Peru, Sheffield or Utica regarding intergovernmental agreements for the new TIF districts.

Expenditures

- Fund 01 – Education Fund – Institutional Support – Capital – includes \$28,452 to iFactory for website design; \$51,500 to OmniUpdate for the new content management system for the website; and \$26,130 to Ellucian for the Student Planner Module which is paid in part from a donation by Bill and Dian Taylor.

Other capital purchases include agriculture equipment from the Ralph Scriba donation.

- Fund 12 – Liability, Protection, and Settlement Fund – Institutional Support – Fixed Charges – includes annual insurance premiums for athletics (\$42,266), workers’ compensation (\$137,825), liability insurance (\$80,825) and treasurer bonds (\$19,829).

Protection, Health & Safety Projects

- Building D Air Handler/Chiller Replacement – waiting for punch list items to be completed;
- Building G Temperature Controls – project is complete;
- Campus-Wide Security Camera Upgrade – preconstruction meeting was held on March 29; work will commence as soon as possible with a completion date of early August.
- Cultural Centre Accessibility Upgrades – preconstruction meeting was held on March 29; work will commence on May 21 and be completed prior to fall semester. A portion of this project is being paid with monies from the Boyle Estate.
- Exterior Stair Upgrades – preconstruction meeting was held on May 1.
- Building E Air Handler/Chiller Replacement – construction documents are at 100 percent review stage.

Technology Projects

- Website redesign project is approximately 50 percent complete having developed a site map, an outline of the home page, a visual design, and moving on to key pages. Anticipated “go-live” date is September or October 2018.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2018
 Unaudited

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 2,086,811	\$ 954,040	\$ 172,599	\$ 754,197	\$ 155,216	\$ -	\$ -	\$ 4,122,863
Investments	6,734,525	9,749,169	637,758	248,000		-	-	17,369,452
Receivables								
Property taxes	9,202,742	2,118,426	-	-	-	-	-	11,321,168
Governmental claims	302,672	-	-	-	-	-	-	302,672
Tuition and fees	1,997,215	-	-	52,426	-	-	-	2,049,641
Due from other funds	414,358	-	-	-	750	-	-	415,108
Due to/from student groups	521,062	-	-	-	298	-	-	521,360
Bookstore inventories	-	-	-	769,117	-	-	-	769,117
Other assets	19,191	23,115	1,207	2,563	-	-	-	46,076
Fixed assets - net where applicable	-	-	-	62,113	-	60,935,285	-	60,997,398
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-	-	-	-
Other Debits	<u>\$21,278,576</u>	<u>\$12,844,750</u>	<u>\$ 811,564</u>	<u>\$ 1,888,416</u>	<u>\$ 156,264</u>	<u>\$60,935,285</u>	<u>\$ -</u>	<u>\$ 97,914,855</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 April 30, 2018

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 234,341	\$ -	\$ -	\$ 10,253	\$ 13,064	\$ -	\$ -	\$ 257,658
Accrued salaries & benefits	1,356,755	14,295	-	12,123	-	-	-	1,383,173
Post-retirement benefits & other	115,994	-	-	-	-	-	-	115,994
Unclaimed property	2,038	1,986	-	-	27	-	-	4,051
Due to other funds	84,839	248,573	-	81,696	-	-	-	415,108
Due to student groups/deposits	-	-	-	-	143,173	-	-	143,173
Deferred revenue								
Property taxes	4,603,015	1,059,597	-	-	-	-	-	5,662,612
Tuition and fees	2,059,730	-	-	13,025	-	-	-	2,072,755
Grants	-	-	-	-	-	-	-	-
Leases Payable	-	-	-	41,182	-	-	-	-
Bonds payable	-	-	-	-	-	-	-	-
Total liabilities	<u>8,456,712</u>	<u>1,324,451</u>	<u>-</u>	<u>158,279</u>	<u>156,264</u>	<u>-</u>	<u>-</u>	<u>10,095,706</u>
Equity and Other Credits								
Investment in general fixed assets	-	-	-	-	-	60,935,285	-	60,935,285
Contributed capital	-	-	-	-	-	-	-	-
Retained earnings	-	-	-	-	-	-	-	-
Fund balance								
Reserved for restricted purposes	-	11,520,299	-	-	-	-	-	11,520,299
Reserved for debt service	-	-	811,564	-	-	-	-	811,564
Unreserved	12,821,864	-	-	1,730,137	-	-	-	14,552,001
Total equity and other credits	<u>12,821,864</u>	<u>11,520,299</u>	<u>811,564</u>	<u>1,730,137</u>	<u>-</u>	<u>60,935,285</u>	<u>-</u>	<u>87,819,149</u>
Total Liabilities, Equity and Other Credits	<u>\$21,278,576</u>	<u>\$12,844,750</u>	<u>\$ 811,564</u>	<u>\$ 1,888,416</u>	<u>\$ 156,264</u>	<u>\$60,935,285</u>	<u>\$ -</u>	<u>\$ 97,914,855</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2018 Revenues & Expenditures by Fund
 For the ten months ended April 30, 2018
 Unaudited

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 18,620,451	\$ 2,259,434	\$ 1,802,000	\$ 1,680	\$ 41,584	\$ 1,613,707	\$ 4,697,798	\$ 686,549	\$ 36,628	\$ 29,759,831
Actual Expenditures	(14,606,947)	(1,805,066)	(1,246,829)	-	-	(1,832,350)	(4,865,484)	(1,010,908)	(34,250)	(25,401,834)
Other Financing Sources (Uses)	5,000	-	-	-	-	61,414	10,000	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,018,504	454,368	555,171	1,680	41,584	(157,229)	(157,686)	(324,359)	2,378	4,434,411
Fund balances July 1, 2017	5,702,856	2,646,011	5,481,312	809,885	4,608,361	1,887,399	31,496	1,248,615	33,429	22,449,364
Fund balances April 30, 2018	<u>\$ 9,721,360</u>	<u>\$ 3,100,379</u>	<u>\$ 6,036,483</u>	<u>\$ 811,565</u>	<u>\$ 4,649,945</u>	<u>\$ 1,730,170</u>	<u>\$ (126,190)</u>	<u>\$ 924,256</u>	<u>\$ 35,807</u>	<u>\$ 26,883,775</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2018 Budget to Actual Comparison
 For the ten months ended April 30, 2018
 Unaudited

	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 8,026,700	\$ 7,953,770	99.1%	\$ 7,631,647	99.0%	\$ 7,708,916
Corporate Personal Property Replacement Tax	1,101,797	361,033	32.8%	760,559	69.2%	1,098,835
TIF Revenues	365,700	399,820	109.3%	382,245	100.3%	381,000
Total Local Government	9,494,197	8,714,623	91.8%	8,774,451	95.5%	9,188,751
State Government:						
ICCB Credit Hour Grant	920,000	1,503,237	163.4%	862,216	60.8%	1,419,017
Equalization	50,000	37,500	75.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	195,000	91,561	47.0%	189,069	99.5%	190,000
Other	-	-	0.0%	-	-	-
Total State Government	1,165,000	1,632,298	140.1%	1,051,285	63.4%	1,659,017
Federal Government						
PELL Administrative Fees	7,215	6,299	87.3%	7,389	92.4%	8,000
Total Federal Government	7,215	6,299	87.3%	7,389	92.4%	8,000
Student Tuition and Fees:						
Tuition	6,882,640	7,104,649	103.2%	7,071,141	96.3%	7,344,081
Fees	906,850	845,022	93.2%	801,512	94.7%	846,132
Total Tuition and Fees	7,789,490	7,949,671	102.1%	7,872,653	96.1%	8,190,213
Other Sources:						
Public Service Revenue	282,109	163,861	58.1%	168,475	39.4%	427,800
Other	118,891	153,699	129.3%	105,483	98.4%	107,163
Total Other Sources	401,000	317,560	79.2%	273,958	51.2%	534,963
TOTAL EDUCATION FUND REVENUE	\$ 18,856,902	\$ 18,620,451	98.7%	\$ 17,979,736	91.8%	\$ 19,580,944
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,348,942	6,696,632	80.2%	6,996,218	79.3%	8,822,920
Employee Benefits	1,680,827	1,483,494	88.3%	1,480,382	89.4%	1,655,386
Contractual Services	188,269	57,082	30.3%	54,923	29.5%	186,403
Materials & Supplies	424,327	208,420	49.1%	229,012	51.6%	444,189
Conference & Meeting Expenses	96,840	40,533	41.9%	23,182	21.6%	107,169
Fixed Charges	197,000	155,590	79.0%	179,084	90.7%	197,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	15,999
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 10,936,205	\$ 8,641,751	79.0%	\$ 8,962,801	78.4%	\$ 11,429,566

Illinois Valley Community College District No. 513
Fiscal Year 2018 Budget to Actual Comparison
For the ten months ended April 30, 2018

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
Academic Support:						
Salaries	\$ 652,484	\$ 473,898	72.6%	\$ 523,491	78.1%	\$ 669,903
Employee Benefits	154,279	115,901	75.1%	124,924	96.6%	129,256
Contractual Services	192,544	171,683	89.2%	151,805	82.4%	184,276
General Materials & Supplies	229,247	114,343	49.9%	78,799	34.0%	232,080
Conference & Meeting Expenses	8,920	6,082	68.2%	359	4.0%	9,010
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	23,700	20,925	88.3%	19,848	75.9%	26,160
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,261,174	902,832	71.6%	899,226	71.9%	1,250,685
Student Services:						
Salaries	1,225,294	911,199	74.4%	990,844	79.5%	1,245,962
Employee Benefits	338,817	262,578	77.5%	287,210	87.7%	327,463
Contractual Services	8,735	5,380	61.6%	5,406	65.1%	8,300
Materials & Supplies	55,972	39,444	70.5%	33,550	54.0%	62,129
Conference & Meeting Expenses	26,260	17,089	65.1%	13,464	43.6%	30,895
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,655,078	1,235,690	74.7%	1,330,474	79.4%	1,674,749
Public Services/Continuing Education:						
Salaries	395,571	271,824	68.7%	306,284	59.5%	514,353
Employee Benefits	69,659	64,473	92.6%	59,419	68.8%	86,351
Contractual Services	203,900	150,368	73.7%	147,965	59.0%	250,600
Materials & Supplies	87,275	59,941	68.7%	69,709	77.2%	90,320
Conference & Meeting Expenses	17,150	7,896	46.0%	6,224	32.1%	19,375
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	510	360	70.6%	510	102.0%	500
Total Public Services/Continuing Education	774,065	554,862	71.7%	590,111	61.4%	961,499
Institutional Support:						
Salaries	1,803,308	1,347,414	74.7%	1,481,543	80.8%	1,834,609
Employee Benefits	637,253	606,935	95.2%	678,145	116.9%	580,295
Contractual Services	513,288	442,548	86.2%	481,245	88.7%	542,830
Materials & Supplies	436,870	289,830	66.3%	260,657	58.2%	447,585
Conference & Meeting Expenses	56,480	26,269	46.5%	21,944	29.9%	73,390
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	26,370	8,060	30.6%	8,132	30.8%	26,395
Capital Outlay	87,000	106,082	121.9%	-	0.0%	237,000
Other	29,400	(373)	-1.3%	(265)	-0.4%	59,200
Provision for Contingency	217,661	-	0.0%	-	0.0%	222,092
Total Institutional Support	3,807,630	2,826,765	74.2%	2,931,401	72.9%	4,023,396
Scholarships, Grants and Waivers	499,750	445,047	89.1%	404,090	81.9%	493,400
TOTAL EDUCATION FUND EXPENDITURES	\$ 18,933,902	\$ 14,606,947	77.1%	\$ 15,118,103	76.2%	\$ 19,833,295
INTERFUND TRANSFERS - NET	\$ 77,000	\$ 5,000	6.5%	\$ 5,000	2.0%	\$ 252,352

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Illinois Valley Community College District No. 513
Fiscal Year 2018 Budget to Actual Comparison
For the ten months ended April 30, 2018
Unaudited

	<u>Annual Budget FY2018</u>	<u>Actual 4/30/18</u>	<u>Act/Budget 83.3%</u>	<u>Actual 4/30/17</u>	<u>Act/Budget 83.3%</u>	<u>Annual Budget FY2017</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,236,300	\$ 1,228,200	99.3%	\$ 1,190,931	99.2%	\$ 1,200,000
Corporate Personal Property Replacement Tax	187,981	63,712	33.9%	134,216	75.2%	178,500
TIF	122,000	133,068	109.1%	127,415	100.3%	127,000
Total Local Government	<u>1,546,281</u>	<u>1,424,980</u>	<u>92.2%</u>	<u>1,452,562</u>	<u>96.5%</u>	<u>1,505,500</u>
State Government:						
ICCB Credit Hour Grant	80,000	127,367	159.2%	-	0.0%	218,833
Total State Government	<u>80,000</u>	<u>127,367</u>	<u>159.2%</u>	<u>-</u>	<u>0.0%</u>	<u>218,833</u>
Student Tuition and Fees:						
Tuition	722,820	563,315	77.9%	566,773	96.7%	585,844
Total Tuition and Fees	<u>722,820</u>	<u>563,315</u>	<u>77.9%</u>	<u>566,773</u>	<u>96.7%</u>	<u>585,844</u>
Other Sources:						
Facilities Revenue	138,941	122,836	88.4%	80,454	59.6%	135,000
Investment Revenue	10,000	19,179	191.8%	10,196	509.8%	2,000
Other	-	1,757	0.0%	86,507	-	-
Total Other Sources	<u>148,941</u>	<u>143,772</u>	<u>96.5%</u>	<u>177,157</u>	<u>129.3%</u>	<u>137,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,498,042</u>	<u>\$ 2,259,434</u>	<u>90.4%</u>	<u>\$ 2,196,492</u>	<u>89.8%</u>	<u>\$ 2,447,177</u>
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 923,374	\$ 688,603	74.6%	\$ 693,599	0.0%	\$ 898,774
Employee Benefits	301,674	262,479	87.0%	243,819	0.0%	256,648
Contractual Services	242,276	130,230	53.8%	110,573	0.0%	214,300
General Materials & Supplies	225,070	145,486	64.6%	229,993	0.0%	230,070
Conference & Meeting Expenses	5,675	499	8.8%	512	0.0%	5,675
Fixed Charges	64,500	80,598	125.0%	73,422	0.0%	64,500
Utilities	733,413	441,489	60.2%	554,939	0.0%	776,250
Capital Outlay	-	-	0.0%	-	0.0%	-
Provision for Contingency	-	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,432,982</u>	<u>1,749,384</u>	<u>71.9%</u>	<u>1,906,857</u>	<u>0.0%</u>	<u>2,383,217</u>
Institutional Support:						
Salaries	46,489	34,536	74.3%	36,804	0.0%	43,808
Employee Benefits	10,758	11,569	107.5%	9,522	0.0%	10,103
Contractual Services	750	2,491	332.1%	2,491	0.0%	2,500
Materials & Supplies	2,853	2,876	100.8%	1,829	0.0%	3,340
Conference & Meeting Expenses	-	-	0.0%	38	0.0%	-
Fixed Charges	4,210	4,210	100.0%	4,210	100.0%	4,210
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>65,060</u>	<u>55,682</u>	<u>85.6%</u>	<u>54,894</u>	<u>0.0%</u>	<u>63,961</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,498,042</u>	<u>\$ 1,805,066</u>	<u>72.3%</u>	<u>\$ 1,961,751</u>	<u>0.0%</u>	<u>\$ 2,447,178</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2018 Budget to Actual Comparison
 For the ten months ended April 30, 2018
 Unaudited

	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,545,381	\$ 1,403,732	90.8%	\$ 1,488,664	0.0%	\$ 1,576,454
State Government Sources	-	-	0.0%	11,850	0.0%	-
Investment Revenue	30,600	52,501	171.6%	25,997	0.0%	-
Other Revenue	-	345,767	0.0%	-	0.0%	8,500
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,575,981	1,802,000	114.3%	1,526,511	0.0%	1,584,954
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	1,180	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	1,500,000	1,246,829	83.1%	1,359,752	0.0%	1,450,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 1,500,000	1,246,829	83.1%	1,360,932	0.0%	1,450,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ -
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ -	\$ -	0.0%	\$ 265,379	0.0%	\$ 265,000
Investment Revenue	3,200	1,680	52.5%	3,088	0.0%	1,400
TOTAL BOND & INTEREST FUND REVENUES	3,200	1,680	52.5%	268,467	0.0%	266,400
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ -	\$ -	0.0%	265,000	0.0%	265,000
Interest on Bonds	-	-	0.0%	2,760	0.0%	3,313
Fees	-	-	0.0%	500	0.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ -	\$ -	0.0%	\$ 268,260	99.8%	\$ 268,813
WORKING CASH FUND						
Investment Revenue	\$ 32,000	\$ 41,584	130.0%	\$ 31,515	157.6%	\$ 20,000
TOTAL WORKING CASH REVENUES	32,000	41,584	130.0%	31,515	157.6%	20,000
Transfers In (Out)		\$ -	0.0%	\$ -		\$ (20,000)

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Illinois Valley Community College District No. 513
 Fiscal Year 2018 Budget to Actual Comparison
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AUXILIARY ENTERPRISES FUND	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
Service Fees	\$ 2,268,600	\$ 1,604,118	70.7%	\$ 1,799,352	79.7%	\$ 2,257,200
Other Revenue	5,700	5,648	0.0%	7,783	0.0%	-
Investment Revenue	2,800	3,941	140.8%	3,925	230.9%	1,700
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,277,100	1,613,707	70.9%	1,811,060	80.2%	2,258,900

AUXILIARY ENTERPRISES FUND	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
Salaries	\$ 321,509	257,534	80.1%	244,960	76.4%	320,725
Employee Benefits	67,134	50,327	75.0%	54,528	58.6%	93,123
Contractual Services	49,922	49,943	100.0%	39,172	85.2%	46,000
Materials & Supplies	1,817,195	1,432,287	78.8%	1,489,879	80.2%	1,857,965
Conference & Meeting	25,909	21,113	81.5%	23,091	84.7%	27,255
Fixed Charges	40,075	21,082	52.6%	36,228	56.4%	64,282
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	19,832	-	0.0%	27,711	83.0%	33,391
Other	103,000	64	0.1%	1,711	1.6%	104,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,444,576	1,832,350	75.0%	1,917,280	75.3%	2,547,241

Transfer In (Out)	\$ (25,586)	\$ 61,414	-240.0%	\$ 61,414	-33.9%	\$ (180,938)
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RESTRICTED PURPOSES FUND	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
State Government Sources	\$ 292,545	\$ 199,907	0.0%	78,365	0.0%	\$ -
Federal Government Sources	4,839,519	4,413,186	91.2%	4,695,377	81.9%	5,731,194
Service Fees	-	1,400	0.0%	3,035	202.3%	1,500
Nongovernmental gifts or grants	-	79,720	0.0%	65,711	0.0%	-
Other Revenue	34,000	3,585	0.0%	1,906	2.9%	65,857
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 5,166,064	4,697,798	90.9%	4,844,394	83.5%	5,798,551

RESTRICTED PURPOSES FUND	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
Instruction:						
Salaries	\$ 454,373	\$ 320,467	70.5%	277,034	125.3%	221,132
Employee Benefits	129,112	114,227	88.5%	96,576	155.3%	62,178
Contractual Services	25,260	19,135	75.8%	15,032	78.1%	19,235
Materials & Supplies	29,946	66,606	222.4%	33,272	145.8%	22,822
Conference & Meeting	18,660	12,906	69.2%	9,054	39.8%	22,749
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	2,500	1,370	0.0%	-	0.0%	-
Capital Outlay	-	8,597	0.0%	65,096	0.0%	14,023
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 659,851	\$ 543,308	82.3%	\$ 496,064	137.0%	\$ 362,139

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Illinois Valley Community College District No. 513
 Fiscal Year 2018 Budget to Actual Comparison
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 Unaudited

	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
RESTRICTED PURPOSES FUND						
Student Services						
Salaries	\$ 188,414	\$ 150,486	79.9%	158,280	80.6%	196,440
Employee Benefits	69,834	54,598	78.2%	68,271	77.8%	87,705
Contractual Services	2,500	32,741	1309.6%	1,352	54.1%	2,500
Materials & Supplies	5,926	14,909	251.6%	1,066	55.3%	1,926
Conference & Meeting	7,978	4,477	56.1%	218	14.5%	1,500
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	16,000	27,180	169.9%	11,400	126.7%	9,000
Total Student Services	<u>290,652</u>	<u>284,391</u>	97.8%	<u>240,587</u>	80.4%	<u>299,071</u>
Public Service						
Salaries	-	-	0.0%	35,809	67.5%	53,038
Employee Benefits	-	-	0.0%	8,502	52.1%	16,319
Contractual Services	-	-	0.0%	1,459	291.8%	500
Materials & Supplies	-	-	0.0%	537	107.4%	500
Conference & Meeting	-	-	0.0%	2,770	554.0%	500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	198	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>-</u>	<u>-</u>	0.0%	<u>49,275</u>	69.5%	<u>70,857</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 80,632	\$ 81,680	101.3%	\$ 89,554	100.0%	\$ 89,554
Total Institutional Support	<u>80,632</u>	<u>81,680</u>	101.3%	<u>89,554</u>	100.0%	<u>89,554</u>
Student grants and waivers (PELL & SEOG)	<u>4,142,929</u>	<u>3,956,105</u>	95.5%	<u>4,138,219</u>	83.0%	<u>4,986,429</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>\$ 5,174,064</u>	<u>\$ 4,865,484</u>	94.0%	<u>\$ 4,773,112</u>	82.2%	<u>\$ 5,808,050</u>
Transfer In (Out)	<u>\$ 10,000</u>	<u>\$ 10,000</u>	100.0%	<u>\$ 10,000</u>	100.0%	<u>\$ 10,000</u>
AUDIT FUND						
Local Government Sources	\$ 38,480	\$ 36,535	94.9%	\$ 35,427	98.1%	\$ 36,125
Investment Revenue	80	93	116.3%	77	77.0%	100
TOTAL AUDIT FUND REVENUES	<u>38,560</u>	<u>36,628</u>	95.0%	<u>35,504</u>	98.0%	<u>36,225</u>
AUDIT FUND						
Contractual Services	<u>36,500</u>	<u>34,250</u>	93.8%	<u>29,825</u>	83.4%	<u>35,750</u>
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 36,500</u>	<u>\$ 34,250</u>	93.8%	<u>\$ 29,825</u>	83.4%	<u>\$ 35,750</u>

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Illinois Valley Community College District No. 513
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LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2018	Actual 4/30/18	Act/Budget 83.3%	Actual 4/30/17	Act/Budget 83.3%	Annual Budget FY2017
Local Government Sources	\$ 751,210	\$ 673,308	89.6%	\$ 583,231	0.0%	\$ 868,950
Investment Revenue	9,500	12,076	127.1%	3,981	0.0%	10,000
Other	-	1,165	0.0%	5,558	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	760,710	686,549	90.3%	592,770	67.4%	878,950
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Student Services						
Salaries	109,334	79,868	73.0%	-	-	-
Employee Benefits	25,832	24,278	94.0%	-	-	-
Contractual Services	-	15,665	0.0%	-	-	-
Materials & Supplies	-	566	0.0%	-	-	-
Total for Student Services	135,166	120,377	89.1%	-	-	-
Operations & Maintenance of Plant						
Contractual Services	\$ 547,700	\$ 382,390	69.8%	\$ 403,051	93.9%	\$ 429,075
Material & Supplies	175	41	23.4%	168	84.0%	200
Conference & Meeting	-	-	0.0%	-	0.0%	305
Utilities	500	309	61.8%	313	69.6%	450
Capital Outlay	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	\$ 548,375	\$ 382,740	69.8%	\$ 403,532	93.8%	\$ 430,030
Institutional Support						
Salaries	\$ 76,673	\$ 63,155	82.4%	\$ 65,558	0.0%	\$ 80,332
Employee Benefits	206,121	12,853	16.8%	14,821	0.0%	210,660
Contractual Services	30,500	59,501	195.1%	27,324	0.0%	111,950
Materials & Supplies	200	4,398	2199.0%	114	0.0%	300
Conference & Meeting	2,000	470	0.0%	1,411	0.0%	-
Fixed Charges	264,500	285,734	108.0%	269,317	78.2%	344,600
Utilities	-	-	-	-	0.0%	-
Capital Outlay	-	6,680	-	40,510	0.0%	-
Other	-	75,000	-	-	0.0%	-
Total Institutional Support	579,994	507,791	87.6%	419,055	56.0%	747,842
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	1,263,535	1,010,908	80.0%	822,587	69.8%	1,177,872

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**Illinois Valley Community College District No. 513
Fiscal Year 2018 Budget to Actual Comparison
All Funds - By Budget Officer
For the ten months ended April 30, 2018
Unaudited**

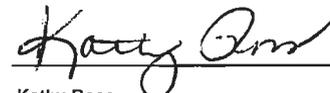
<u>Department</u>	<u>Annual Budget FY2018</u>	<u>Actual FY2018</u>	<u>Act/Budget 83.3%</u>	<u>Explanation</u>
President	\$ 351,341	\$ 285,188	81.2%	
Board of Trustees	14,750	10,834	73.5%	
Community Relations	408,609	314,857	77.1%	
Continuing Education	738,989	554,862	75.1%	
Facilities	3,932,982	2,996,213	76.2%	
Information Technologies	2,022,068	1,513,979	74.9%	
Academic Affairs	284,300	167,096	58.8%	
Academic Affairs (AVPCE)	588,332	462,758	78.7%	
Adult Education	503,875	388,003	77.0%	
Learning Resources	578,747	455,334	78.7%	
Career & Tech Education Division	1,749,190	1,289,922	73.7%	
Natural Science & Business Division	2,355,576	1,930,027	81.9%	
Humanities & Fine Arts/Social Science Division	2,004,241	1,670,419	83.3%	
Health Professions Division	2,089,921	1,589,246	76.0%	
English, Mathematics, Education Division	2,398,053	2,008,135	83.7%	
Admissions & Records	395,783	324,744	82.1%	
Counseling	607,779	445,494	73.3%	
Student Services	185,487	139,105	75.0%	
Financial Aid	4,632,717	4,355,446	94.0%	Includes all academic year 2017/2018 financial aid
Career Services	37,953	28,684	75.6%	
Athletics	284,437	233,494	82.1%	
TRiO (Student Success Grant)	290,652	256,301	88.2%	
Campus Security	548,375	381,170	69.5%	
Business Services/General Institution	979,332	824,405	84.2%	
Risk Management	715,160	509,362	71.2%	
Tuition Waivers	499,750	444,445	88.9%	Includes fall and spring waivers
Purchasing	123,801	93,880	75.8%	
Human Resources	130,935	99,748	76.2%	
Bookstore	2,018,529	1,505,669	74.6%	
Shipping & Receiving	65,060	55,683	85.6%	
Copy Center	96,234	67,331	70.0%	
Total FY17 Expenditures	<u>\$ 31,632,958</u>	<u>\$ 25,401,834</u>	80.3%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended April 30, 2018

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	GRNTS, LNS & SCHOLARSHIPS	TOTAL
Balance on Hand	\$ 1,998,047.40	\$ 560,164.51	\$ 32,467.65	\$ 172,577.03	\$ 747,418.29	\$ (638,490.51)	\$ 320,430.81	\$ 15,144.35	\$ (452,730.14)	\$ 7,293.12	\$ 2,762,322.51
Total Receipts	404,726.93	30,224.70	1,025,537.19	5,722.07	29,338.09	28,500.00	693.16	5.80	2,455.14	250.00	\$ 1,527,453.08
Total Cash	2,402,774.33	590,389.21	1,058,004.84	178,299.10	776,756.38	(609,990.51)	321,123.97	15,150.15	(450,275.00)	7,543.12	4,289,775.59
Due To/From Accts	28,090.00	-	-	-	-	(28,090.00)	-	-	-	-	-
Transfers/Bank CDs	383,254.85	-	(1,000,000.00)	-	-	539,500.00	31,633.64	-	-	-	(45,611.51)
Expenditures	(1,429,947.70)	(189,580.54)	(30,124.96)	-	(82,999.68)	(78,179.29)	-	-	(59,068.97)	(436.29)	(1,870,337.43)
ACCOUNT BALANCE	1,384,171.48	400,808.67	27,879.88	178,299.10	693,756.70	(176,759.80)	352,757.61	15,150.15	(509,343.97)	7,106.83	2,373,826.65
Deposits in Transit	(29,709.42)										(29,709.42)
Outstanding Checks	136,822.43										136,822.43
BANK BALANCE	1,491,284.49	400,808.67	27,879.88	178,299.10	693,756.70	(176,759.80)	352,757.61	15,150.15	(509,343.97)	7,106.83	2,480,939.66
Certificates of Deposit	-	-	2,200,000.00	500,000.00	248,000.00	-	3,368,428.74	-	1,100,000.00	-	7,416,428.74
Illinois Funds	5,177,078.05	2,196,233.42	1,998,666.01	137,952.18	-	105,034.20	916,357.01	2,357.41	45.68	332,889.54	10,866,613.50
Bldg Reserve-ILLFund			1,102,324.27								1,102,324.27
Total Investment	\$ 5,177,078.05	\$ 2,196,233.42	\$ 5,300,990.28	\$ 637,952.18	\$ 248,000.00	\$ 105,034.20	\$ 4,284,785.75	\$ 2,357.41	\$ 1,100,045.68	\$ 332,889.54	\$ 19,385,366.51

LaSalle State Bank	\$ 135,289.89
Midland States Bank	<u>2,345,649.77</u>
	<u>\$ 2,480,939.66</u>

Respectfully submitted,


 Kathy Ross
 Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
April 30, 2018

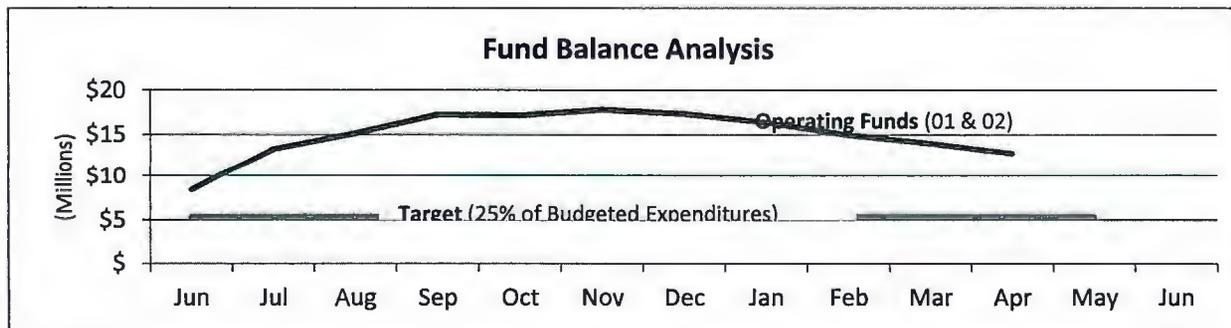
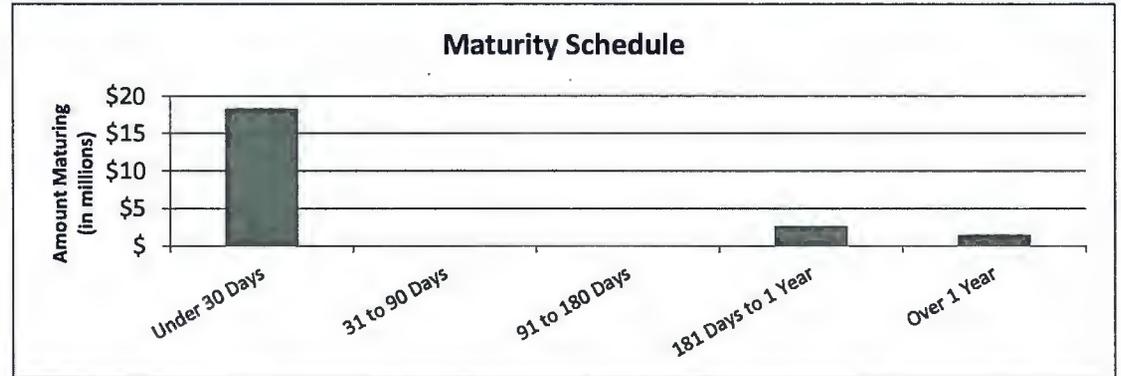
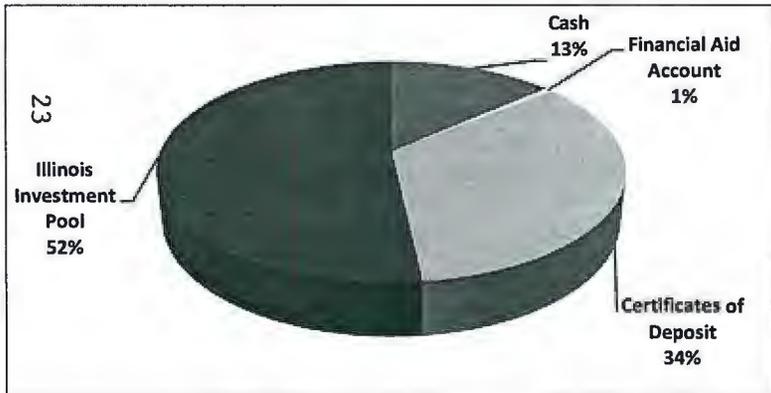
<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/24/2018							1,000,000	1,000,000	MB	1.21%	1.21%	916139
10/26/2018			500,000					500,000	MB	1.21%	1.21%	16716
10/31/2018						200,000		200,000	MBS	1.45%	1.45%	ZB Bank
11/1/2018						200,000		200,000	MBS	1.45%	1.45%	Goldman Sachs
11/1/2018						200,000		200,000	MBS	1.45%	1.45%	Discover
11/1/2018						200,000		200,000	MBS	1.45%	1.45%	Safra National
11/7/2018						200,000		200,000	MBS	1.45%	1.45%	Beal Bank USA
11/7/2018						151,428		151,428	MB	1.10%	1.10%	915192
4/13/2019			500,000	500,000				1,000,000	CTB	1.50%	1.51%	105233
4/16/2019			200,000					200,000	HNB	2.00%	2.01%	600092
7/13/2019			1,000,000					1,000,000	MB	2.00%	2.01%	16776
7/22/2019							100,000	100,000	MB	2.00%	2.01%	16783
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Morgan Stanley PVT
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	CitiBank NA
5/4/2020						245,000		245,000	MBS	2.70%	2.70%	Israel Discount Bank
5/4/2020						245,000		245,000	MBS	2.75%	2.75%	Morgan Stanley NA
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	American Express
5/3/2022						248,000		248,000	MBS	2.35%	2.35%	Capital One
7/19/2022						247,000		247,000	MBS	2.25%	2.25%	Discover Bank
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Capital One
7/19/2022						247,000		247,000	MBS	2.30%	2.30%	Wells Fargo
Total CD	-	-	2,200,000	500,000	248,000	3,368,428	1,100,000	7,416,428				

CB	Commerce Bank	LSB	LaSalle State Bank	MBS	Multi-Bank Securities, Inc.
CTB	Central Bank	MB	Marseilles Bank	MSB	Midland States Bank
HNB	Hometown National Bank				

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
April 30, 2018**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	13.5%	\$ 2,937,742	0.35%
Financial Aid Account	0.7%	147,868	0.35%
Certificates of Deposit	34.1%	7,416,428	1.42%
Illinois Investment Pool	51.7%	11,247,124	1.61%
Total		\$ 21,749,162	1.37%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds -General	\$ 10,146,304	-	-	\$ 10,146,304	47%
IL Funds -Building	1,100,820			\$ 1,100,820	5%
Midland States Bank	-	-	2,672,476	\$ 2,672,476	12%
Midland States F/A			147,868	147,868	1%
LaSalle State Bank	-	-	114,481	114,481	1%
Central Bank	-	1,000,000	-	1,000,000	5%
Hometown Bank	-	200,000	-	200,000	1%
Multi Bank Securities	-	3,465,000	-	3,465,000	16%
Heartland Bank	-	-	150,785	150,785	1%
Marseilles Bank	-	2,751,428	-	2,751,428	13%
	\$ 11,247,124	\$ 7,416,428	\$ 3,085,610	\$ 21,749,162	100%



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\$5,000 and Over Disbursements

04/01/18-04/30/18

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
741407	04/04/18	0149548	Burwood Group	\$ 36,640.00	Firewall Maintenance and Support (3yr Renewal)
741409	04/04/18	0214499	Constellation NewEnergy, Inc.	12,729.34	Electricity (02/13/18-03/12/18)
741416	04/04/18	0181795	G4S Secure Solutions (USA) Inc.	9,270.50	Security Services (03/19/18-03/25/18)
741428	04/04/18	0157675	Illinois Valley Excavating Inc.	8,265.00	Snow Removal
ACH	04/05/18		Internal Revenue Service	62,471.46	Federal Payroll Taxes (04/05/18)
ACH	04/05/18		Illinois Department of Revenue	22,095.24	State Payroll Taxes (04/05/18)
ACH	04/05/18		VALIC Retirement Services	13,693.16	403(b) & 457(b) Payroll (04/05/18)
741489	04/05/18	0082897	SURS	46,955.57	Payroll (04/05/18)
ACH	04/10/18		CCHC	251,355.07	Health Insurance (April)
741594	04/11/18	0001369	Ameren Illinois	9,611.26	Electricity (02/13/18-03/12/18)
741631	04/11/18	0001011	NILRC	7,055.83	Electronic Database Renewals
ACH	04/12/18		American Express	25,992.55	Credit Card Purchases (March)
741673	04/18/18	0214047	CenterPoint Energy Services	9,362.77	Gas (02/01/18-02/28/18)
741687	04/18/18	0181795	G4S Secure Solutions (USA) Inc.	10,563.80	Security Services (03/26/18-04/01/18)
741701	04/18/18	0079038	IVCC Student Activity	50,159.92	Student Activity Fees
741708	04/18/18	0138734	Krueger International	14,179.04	Tables and Chairs
24 741712	04/18/18	0191857	Martin Equipment of IL Inc.	9,295.77	Generator Repair
741725	04/18/18	0210438	Petty Cash	6,500.00	Rental Book Buyback
ACH	04/19/18		Internal Revenue Service	59,177.10	Federal Payroll Taxes (04/19/18)
ACH	04/19/18		Illinois Department of Revenue	21,533.47	State Payroll Taxes (04/19/18)
ACH	04/19/18		VALIC Retirement Services	13,693.16	403(b) & 457(b) Payroll (04/19/18)
741762	04/19/18	0082897	SURS	45,466.04	Payroll (04/19/18)
741802	04/25/18	0209567	Delta Dental of Illinois	6,586.12	Dental Insurance (March)
741804	04/25/18	0174412	Demonica Kemper Architects	30,124.96	Chiller/Air Handler Replacement Building "D"*, Controls Replacement Building "G"*, Cultural Centre Access Upgrade*, & Campus Wide Security Upgrade*, Exterior Stair Upgrades*
741812	04/25/18	0181795	G4S Secure Solutions (USA) Inc.	17,128.03	Security Services (04/02/18-04/15/18)
741843	04/25/18	0210438	Petty Cash	9,180.00	Rental Book Refunds
741851	04/25/18	0209460	Ferrilli	5,250.00	Consulting
741864	04/25/18	0001450	Thyssenkrupp Elevator Corporation	6,706.98	Elevator Maintenance/Repair
ACH	04/30/18		Prudential	5,105.94	Life Insurance (May)

\$ 826,148.08

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 03/31/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Antle, Tracey Ann	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Antle, Tracey Ann	Barb Bancroft Clinical Day	03/22/18	03/31/18	03/31/18	OV	125.64	011420730051340			
Ault, Richard L	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Balzarini, Doreen J	Computer Basics Windows 10	03/06/18	03/27/18	03/31/18	ST	300.00	014110394151320	CEX-4411-303	Computer Basics Windows 10	
Batson-Turner, Jean	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Beem, Jessica Anne	Putnam County Picassos	03/19/18	04/30/18	05/12/18	ST	450.00	014210331051320	YOU-1120-03	Putnam County Picassos	
Beetz, Lyndsey Nicole	Career Expo	03/09/18	03/09/18	03/31/18	SG	150.00	061320152751900			
Beyer, Jason Adam	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Bhattacharya, Abhijeet	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Biagi, Dorothy A	Gnocchi & Polenta	03/19/18	03/19/18	03/31/18	ST	200.00	014110394151320	HLR-3941-303	Gnocchi & Polenta	
Boyle- Bruch, Ida Lee	Food Service Sanitation	03/20/18	03/20/18	03/31/18	ST	500.00	014110394151320	CEU-1503-03	Food Service Sanitation	
Bray, Kristal A	ALH 1214 06 Lab/Clinical	03/19/18	05/19/18	05/26/18	ST	3,721.23	011420730051320	ALH-1214-06	Certified Nursing Assistant	
Brolley, Vincent Depaul	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Bruch, Anna Marie Faletti	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Bubb, Jennifer Lee	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Chaffee, Candice Sue	Stress and Life Management	03/14/18	03/14/18	03/31/18	ST	700.00	014110394151320	CPD-3244-03	Stress and Life Management	
Cherpeske, Roxanne Gay	THM 1200 01 Lab/Lecture	03/19/18	05/19/18	05/26/18	ST	1,352.75	011420730051320			
Cinotte, Lori Maret	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Data, Dorene Marie	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Davenport, Maddalena Lucia	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Dzurisin, Juliana Mae	ALH 1214 604 Lab/Clinical	03/19/18	05/19/18	05/26/18	ST	3,721.23	011420730051320	ALH-1214-604	Certified Nursing Assistant	
Ebner-Landgraf, Tammy L	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Ebner-Landgraf, Tammy L	Development of ECE 1205	06/01/17	03/23/18	03/31/18	OV	2,560.00	011220910051340			
Elias, Gina Rae	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Engelman, John Arthur	WLD Series 22 Multi Prep	03/19/18	05/19/18	05/26/18	ST	2,064.00	011320410051320			
Freed, Timothy Daniel	Cooking With Vino	03/14/18	03/14/18	03/31/18	ST	340.00	014110394151320	HLR-3417-303	Cooking With Vino	

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Stipends For Pay Period 03/31/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Gibson, James A	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Hamilton, Nora Beth	Subbed for Nur 2211 02 03	02/27/18	03/31/18	03/31/18	OV	659.62	011420730051340			
Hamilton, Nora Beth	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Hartford, Carmen Nichole	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Hartman, Bruce Charles	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Hodgson, Laura Ann	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Hoelzer, Jaquelyne Camille	Career Expo	03/09/18	03/09/18	03/31/18	SG	150.00	061320152751900			
Johll, Matthew E	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Johnson, LeeAnn	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Killian, Melissa J	Career Expo	03/09/18	03/09/18	03/31/18	SG	25.00	061320152751900			
Kirk, Janet M	ALH 1214 07 Lab/Clinical	03/19/18	05/19/18	05/26/18	ST	3,570.72	011420730051320	ALH-1214-07	Certified Nursing Assistant	
Klopjic, Elizabeth Ann	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Knowlton, Amber Sue	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Koudelka, Arthur Edward	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Kowalski, Dena Louise	ALH 1250 301 Lecture	03/19/18	05/19/18	05/26/18	ST	2,151.00	011420730051320	ALH-1250-301	Principle/Practice Phlebotomy	
Kuester, David A	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Leadingham, Paul	WLD Series 321	03/19/18	03/31/18	03/31/18	OV	1,984.00	011320410051340			
Leadingham, Paul	17/18 Overload	03/19/18	03/31/18	03/31/18	OV	4,224.00	011320410051340			
Leadingham, Paul	Steel Solutions Evaluations	03/27/18	03/27/18	03/31/18	ST	1,760.00	014210331051320			
Mammano, Pamela M	Barb Bancroft Clinical Day	03/22/18	03/31/18	03/31/18	OV	125.64	011420730051340			
Mangold, Richard F	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Mills, Melissa S	CSP 1210 300	03/19/18	05/19/18	05/26/18	ST	860.00	011320410051320	CSP-1210-350	Basic Computer Skills In The Workplace	
Mize, Adam	ALH 1214 605 Lab/Clinical	03/19/18	05/19/18	05/26/18	ST	3,570.72	011420730051320	ALH-1214-605	Certified Nursing Assistant	
Molln, Theresa Marie	Career Expo	03/09/18	03/09/18	03/31/18	SG	150.00	061320152751900			
Moskalewicz, James P	Career Expo	03/09/18	03/09/18	03/31/18	SG	25.00	061320152751900			
Mott, Willard D	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			

Stipends For Pay Period 03/31/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Myers, Taylor Marie	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Nelson, Walter Kevin	Agriculture Operators Certificate	02/06/18	03/06/18	03/31/18	ST	1,350.00	014110394151320	CEU-1702-302	Agriculture Operators Certificate	
Oldaker, Adam Gregory	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Pecherek, Michael John	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Phillips, Michael Alan	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Prine, Renee Marie	Career Expo	03/09/18	03/09/18	03/31/18	SG	25.00	061320152751900			
Pytel, Kyle Edwin	LC Driver Improvement GDL	03/17/18	03/17/18	03/31/18	ST	175.00	014110394251320	CDV-6000-13	LaSalle Co Driver Improvement	
Radek, Kimberly M	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Rambo, Randy R	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Retoff, Dan J	Breathing For Life	02/21/18	03/07/18	03/31/18	ST	105.00	014110394151320	HLR-6108-302	Breathing for Life	
Robinson, Delores R	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Ruda, Anthony J	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Ruda, Anthony J	17/18 Overload	03/09/18	03/31/18	03/31/18	OV	1,280.00	011120570051340			
Sankovich, Michael W	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Sarsah, Dominic K	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Sarver, Gregory Stephen	Mileage Reimbursement	01/13/18	03/10/18	03/31/18	ML	54.50	014110394355212			
Sarver, Gregory Stephen	LC Driver Improvement	03/21/18	03/21/18	03/31/18	ST	150.00	014110394251320	CDV-6000-313	LaSalle Co Driver Improvement	
Schomas, Jane Elizabeth	Beginners Swing	02/08/18	03/15/18	03/31/18	ST	360.00	014110394151320	HLR-5123-402	Beginners Swing	
Schroeder, Eric Steven	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Schultz, Kim Ann	ALH 1251 03 04 Lecture/Clinical	03/19/18	05/19/18	05/26/18	ST	3,943.50	011420730051320		ALH 1251 03 04 Lecture/Clinical	
Seghi, Heather Nicole	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Serafini, Daniel J	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Serafini, Richard Joseph	Career Expo	03/09/18	03/09/18	03/31/18	SG	50.00	061320152751900			
Skoffanc, Francie A	Career Expo	03/09/18	03/09/18	03/31/18	SG	25.00	061320152751900			
Sondgeroth, Anthony Lee	Career Expo	03/09/18	03/09/18	03/31/18	SG	150.00	061320152751900			
Sorce, Adrianna Lyn	Spring Is For The Birds Window	03/20/18	03/20/18	03/31/18	ST	150.00	014110394151320	HLR-1115-303	Spring Is For The Birds Window	

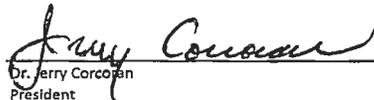
27

Stipends For Pay Period 04/14/18

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn June	Intermediate Excel 2016	03/30/18	03/30/18	04/14/18	ST	280.00	014110394151320	CEU-4122-603	Intermediate Excel 2016	
Bias, Timothy John	SABIC/FLEXCO Setup & Testing	03/23/18	04/10/18	04/14/18	ST	950.00	014210331051320			
Chaffee, Candice Sue	Detoxifying Your Body	03/29/18	03/29/18	04/14/18	ST	500.00	014110394151320	CPD-3236-02	Detoxifying Your Body	
Crawley, Heather A	ACT Test Preparation	04/07/18	04/07/18	04/14/18	ST	225.00	014110394151320	YOU-3501-03	ACT Test Preparation	
Dellinger, Douglas Albert	Beginning Photography & Photoshop	02/15/18	04/10/18	04/14/18	ST	1,032.50	014110394151320	HLR-2506-303	Beginning Photography & Photoshop	
Freed, Timothy Daniel	Home Classics Like Grandma	03/28/18	03/28/18	04/14/18	ST	250.00	014110394151320	HLR-3415-303	Home Classics Like Grandma	
Klieber, Tracie Marie	Yoga Unique To You	02/27/18	04/10/18	04/14/18	ST	450.00	014110394151320	HLR-6218-302	Yoga Unique To You	
LaManna, Mary Beth	Define & Connect With Your Sixth Sense	04/04/18	04/04/18	04/14/18	ST	150.00	014110394151320	HLR-6504-304	Define & Connect With Your Sixth Sense	
Leadingham, Paul	FLEXCO Training & Testing	03/23/18	03/30/18	04/14/18	ST	4,700.00	014210331051320			
Leadingham, Paul	Greatness Steel Welding Tests	04/06/18	04/06/18	04/14/18	ST	980.00	014210331051320			
Matuszewski, Kari Leigh	Repurposed Jewelry Workshop	04/09/18	04/09/18	04/14/18	ST	120.00	014110394151320	HLR-2749-304	Repurposed Jewelry Workshop	
Molin, Theresa Marie	Additional Pay for Job Completed	01/07/18	03/17/18	04/14/18	ST	1,285.13	011320410051320		Additional Pay for Job Completed	
Moore, Bernard A	ACT Test Preparation	03/31/18	03/31/18	04/14/18	ST	170.00	014110394151320	YOU-3501-03	ACT Test Preparation	
Rebholz, Matthew Richard	LC Driver Improvement GDL	04/07/18	04/07/18	04/14/18	ST	175.00	014110394251320	CDV-6000-04	LC Driver Improvement GDL	
Smith, Sara E	Food Service Sanitation-8 Hour	03/26/18	04/05/18	04/14/18	ST	600.00	014110394151320	CEU-1503-633	Food Service Sanitation-8 Hour	
Sorce, Adrianna Lyn	Spring Is For The Birds Window	04/03/18	04/03/18	04/14/18	ST	150.00	014110394151320	HLR-1115-304	Spring Is for The Birds Window	
Vogl, Robert	Basics of Solar Electricity	03/24/18	03/24/18	04/14/18	ST	50.00	014110394151320	HLR-5522-03	Basics of Solar Electricity	

Total	12,067.63
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 Cheryl Roelfsema
 Vice President of Business Services and Finance

 4/25/18
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,
 OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Bid Request – Haas ST-10 Lathe

The administration requests authorization to seek bids for a Haas ST-10 Lathe at a total estimated cost of \$52,000.

Based on input from local employers and advisory committee meetings, the administration is recommending the purchase of a Haas ST-10 lathe to replace our outdated 1985 Okuma CNC lathe. The Haas lathe will allow us to use our existing simulators with the new lathe.

This purchase will be paid for with capital campaign funds.

Recommendation:

The administration recommends Board authorization to seek bids for a Haas ST-10 Lathe.

KPI 3: Support for Students

Purchase Request – Tire Changer and Tire Balancer

The administration requests authorization to purchase a Hunter Tire Changer and Tire Balancer and accessories in the amount of \$15,378.41 from Tri-State Technologies – New Lenox, IL. A summary of quotes received is listed below.

Supplier	Total Cost
Tri-State Technologies New Lenox, IL	\$15,378.41
Automotive Lift Service & Equipment Co Hebron, IL	\$16,420.00
Myers Tire Supply Akron, OH	\$16,595.46
Snap-on Industrial Crystal Lake, IL	\$21,557.40

This purchase will be paid for from the Auxiliary Enterprise Fund (05) from the operation of the student auto lab.

Recommendation:

The administration recommends the Board authorize the purchase of a Hunter Tire Changer and Tire Balancer in the amount of \$15,378.41 from Tri-State Technologies – New Lenox, Illinois.

KPI 3: Support for Students

Request for Proposals – Managed Print Services

Per the recommendation of the IT Director, the administration would like to seek proposals for Managed Print Services.

These services will include:

- On-site printer repair
- Printer replacement
- Black and color toner for all covered printers
- Automated ordering of all toner

Recommendation:

The administration recommends Board authorization to seek proposals for a Managed Print Services solution.

KPI 6: Resource Management

Faculty Appointment – David Barnes, Economics Instructor

The search advisory committee has selected David Barnes as Economics Instructor to fill the vacancy created by the resignation of Abhijeet Bhattacharya. Information on this candidate is attached.

Recommendation:

The administration recommends the appointment of David Barnes as Economics Instructor effective August 13, 2018 at Step G-1, an annualized salary of \$50,730 on the 2017/2018 faculty salary schedule, subject to terms and conditions of the 2018-2019 contract to be negotiated.

KPI 4: Support for Employees

RECOMMENDED FOR FACULTY APPOINTMENT
2018-2019

GENERAL INFORMATION:

POSITION TO BE FILLED: Economics Instructor

NUMBER OF APPLICANTS: 20

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Dr. Bhattacharya, Mr. Black, Mr. Groleau, Mr. Reese

APPLICANT RECOMMENDED:

David Barnes

EDUCATIONAL PREPARATION:

University of Delaware, Newark, DE – Ph.D. candidate, Urban Affairs and Public Policy
Lutheran School of Theology at Chicago, IL – M.Div., Ordained Ministry
The University of North Carolina at Chapel Hill – M.C.R.P., Economic Development
The University of Tennessee, Knoxville – B.S., Business Administration, Economics

EXPERIENCE:

Hampshire Colony Congregation, Princeton, IL – Pastor
United States Air Force Reserves, Wright-Patterson AFB, OH – Chaplain / Major
University of Delaware-School of Public Policy and Administration, Newark, DE –
Instructor/Teaching Assistant
Howard Community College, Columbia, MD – Adjunct Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Excellent interview with solid answers to all questions, including those on teaching pedagogy, assessment of student learning, and working with special needs students.
2. Excellent teaching demonstration on the micro and macroeconomic topics of tax review and deadweight loss. Mr. Barnes was knowledgeable and well prepared. Active learning took place with beautiful power point text and graphs, very effective white board work, and checking for understanding of material being presented by asking student questions and engaging all in classroom discussion.

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

3. An articulated desire to not only teach Economics, but to become actively involved with campus activities and community events and organizations. Mr. Barnes enthusiastically looks forward to recruitment activities such as College Night and Explore IVCC. He also plans to connect with community economic development directors and organizations.
4. A tremendous display of excitement and passion for becoming a member of the IVCC faculty. Students will be motivated to do well in economics courses when they see the enthusiasm of an instructor who wants them to do well and to learn economic principles to be used in future courses and also everyday life.

RECOMMENDED SALARY: G-1, \$50,730 annualized, effective August 13, 2018

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Approval of Certificate: Leadership Elevation Framework

Jennifer Scheri, Director and Jennifer Sowers, Training Specialist, both of the Continuing Education and Business Services Division, have been working closely with local as well as national business leaders to create an online, credit-based leadership certificate program. As the aging workforce retires and employers' backfill positions with rising talent, numerous companies are finding that their mid- to upper-level management is lacking the experience needed to be successful leaders. Many of these newly promoted managers have advanced into leadership positions without having the essential skill set, let alone a college certificate or industry recognized credential.

In addition to individuals that are currently in the workforce, the Leadership Elevation Framework is designed for those seeking to change their career or for those interested in beginning a career in leadership and organizational development.

The Leadership Elevation Framework is designed to enhance productivity from understanding how to bring out the best in teams, increase employee engagement through managers who know how to effectively lead people, create a more positive and nurturing corporate culture where learning is embraced by all, and provide better decision-making skills based on strategy and planning vs. reacting to problems.

Leadership Elevation Framework will be brought to the IVCC Curriculum Committee for approval on May 7, 2018. Pending approval, approval will be asked of the Board of Trustees at the May 10th meeting.

Recommendation:

Approve the Certificate in Leadership Elevation Framework, as presented.

KPI 1: Student Academic Success

KPI 5: District Population Served

Leadership Elevation Framework (LEF) Certificate

WHAT FOLLOWS IS THE PROGRAM OUTLINE. This program is not designed for students transferring to other colleges or universities. As a rule, courses with a second digit "0" are designed to transfer. Students planning to transfer should consult a Counselor to verify the transferability of courses. Prerequisites for courses are noted in the IVCC Catalog.

First Semester	Credits
<u>CCE 1407</u> Advanced Problem Solving	1.0
<u>CCE 1411</u> Negotiate for Business Leaders	1.5
<u>CCE 1412</u> Change Management Foundation	1.5
<u>CCE 1414</u> DevOps Foundation*	1.0
<u>CCE 1415</u> Certified Agile Service Manager*	1.0
<u>CCE 1416</u> Scrum Master*	1.0
	7.0

***The above class can substituted with the following:**

<u>CCE 1408</u> Design Thinking for Business Innovators	0.5
<u>CCE 1409</u> IT Root Cause Analysis	1.5
<u>CCE 1410</u> Strategic Decision Making for High Velocity Teams	1.0
<u>CCE 1413</u> Change Management Practitioner	0.5
<u>CCE 1332</u> Project Management for Professionals	2.0
<u>CCE 1333</u> Project Rescue	1.5

Please note, you are allowed to substitute any of the asterisked classes, but in order to earn the LEF Certificate you must obtain a total of 16.5 credit hours over the course of two semesters.

Second Semester	Credits
<u>CCE 1417</u> Big Data Fundamentals	1.0
<u>CCE 1418</u> Data Analytics – R*	1.0
<u>CCE 1419</u> Cloud Technology Associate*	1.5
<u>CCE 1420</u> Security +/- Network Security & Risk Management	1.5
<u>CCE 1434</u> COBIT 5 Foundation	2.0
<u>CCE 1435</u> Capstone Project	2.5
	9.5

***The above class can substituted with the following:**

<u>CCE 1421</u> Certified Advanced Security Practitioner	1.5	<u>CCE 1428</u> Service Strategy	2.0
<u>CCE 1422</u> Certified Ethical Hacker	1.5	<u>CCE 1429</u> Service Transition	2.0
<u>CCE 1423</u> Continual Service Improvement	2.0	<u>CCE 1430</u> Release, Control, & Validation	2.0
<u>CCE 1424</u> Managing Across the Lifecycle	2.5	<u>CCE 1431</u> Service Design	2.0
<u>CCE 1425</u> Operational, Support, & Analysis	2.0	<u>CCE 1432</u> Service Operations	2.0
<u>CCE 1426</u> Planning, Protection, & Optimization	2.0	<u>CCE 1433</u> IT Service Management 101	1.0
<u>CCE 1427</u> Service Offerings & Agreements	2.0		

Please note, you are allowed to substitute any of the asterisked classes, but in order to earn the LEF Certificate you must obtain a total of 16.5 credit hours over the course of two semesters.

Total Credit Hours: 16.5

For additional information contact Jennifer Scheri at (815) 224-0390 or Jennifer_Scheri@ivcc.edu.

President's Contract

Pursuant to the Board's performance evaluation procedures, an annual evaluation for Dr. Jerry Corcoran was conducted by the Board of Trustees. As a result of the evaluation, a recommendation for Board action follows.

Recommendation:

Approve a three-year employment contract for President Dr. Jerry Corcoran from July 1, 2018 to June 30, 2021 with a salary increase of 2.0 percent for FY2019, providing for an annual salary of \$200,133 as well as benefits and other conditions presented in the contract, a copy of which shall be made a part of the minutes.

KPI 6: Resource Management

Vice Presidents' Contracts

Pursuant to the College's performance evaluation procedures, an annual evaluation for Ms. Cheryl Roelfsema and Dr. Deborah Anderson was conducted by their supervisor, Dr. Jerry Corcoran. As a result of the evaluations, they have been recommended to receive 100 percent of the allowable salary increase, 2.0 percent for Fiscal Year 2019, and a recommendation for Board action follows.

Recommendation:

Approve the FY19 employment contract for Cheryl E. Roelfsema, Vice President for Business Services and Finance, with a 2.0 percent increase for FY2019, resulting in an annualized salary of \$133,057 and duties, benefits, and other conditions as outlined in her contract, a copy of which shall be made a part of this motion.

Approve the FY19 employment contract for Dr. Deborah Anderson, as Vice President for Academic Affairs, with a 2.0 percent increase for FY2019, resulting in an annualized salary of \$119,651 and duties, benefits, and other conditions as outlined in her contract, a copy of which shall be made a part of this motion.

KPI 4: Support for Employees

Faculty Resignation – Dr. Patricia Pence, Nursing Instructor

Dr. Patricia Pence, Nursing instructor, has submitted her resignation effective July 31, 2018. Her resignation letter is attached.

Recommendation:

Accept the resignation of Dr. Patricia Pence, Nursing instructor, effective July 31, 2018.

KPI 4: Support for Employees

April 30, 2018
Julie Hogue
Director of Nursing
Illinois Valley Community College

Dear Julie,

I am writing to inform you that I have accepted a full-time tenure track nursing faculty position at Illinois State University (ISU), Mennonite College of Nursing (MCN) that begins in August 2018. I will let you know of the exact date.

I regret that I need to decline the Sabbatical for the fall semester at IVCC. I am very grateful to you, Dr. Anderson, Dr. Corcoran, and the IVCC Board Members for the acceptance of my Sabbatical request. I was very much looking forward to the opportunity to explore Flipped Learning and share my experience with the faculty at IVCC. I hope that the third person who applied can move forward with their Sabbatical. I know how important that is!

However, the position at ISU MCN will offer me a teaching position with the ongoing support and time to further my research and scholarship on Flipped Learning and use of active learning in the classroom.

Part of my teaching will be in the RN-to-BSN online program. If I can be of any assistance in moving forward with a workable agreement between IVCC and MCN, please let me know. I would love to see IVCC RN graduates further their education at MCN!

Part of my work with Flipped Learning is contracting to reach out to schools for workshops of varying lengths, whether it be 45 minutes, 1 hour, or half-day, full-day presentations. Please let me know if I can be of assistance with helping other faculty learn about active learning. Flipped Learning is my passion for helping students succeed!

For almost 18 years I have enjoyed teaching at IVCC. This is where I began my nursing career in 1976! I have learned so much! It will be sad to leave IVCC, the nursing program, faculty, and students. I have loved teaching students at IVCC, especially since many students become the future nurses at our clinical sites that eventually help me! They are a true representation of our nursing program's success!

Recently, I surveyed 3 years of first-year nursing students on academic motivation and retention. This was a follow-up study to my dissertation at University of Phoenix. I have met with Matt previously, and need to complete the analysis of this study. I would like to request permission to complete the analysis and publish the research. I would acknowledge IVCC nursing program in a publication. Please let me know if I can follow thru with this research.

Respectively submitted,

Dr. Patricia Pence
IVCC Nursing Professor

Faculty Tenure Recommendation – Amber Knowlton, Nursing Instructor

Dr. Deborah Anderson, Vice President for Academic Affairs, Bonnie Campbell, Associate Vice President for Academic Affairs and Julie Hogue, Director of Nursing, have completed their evaluations of Amber Knowlton, Nursing Instructor. The tenure recommendation is attached.

Recommendation:

The administration recommends the approval of tenure for Amber Knowlton, Nursing Instructor.

KPI 5: District Population Served



ILLINOIS VALLEY
COMMUNITY COLLEGE

Memorandum

To: Jerry Corcoran, Ed.D., President

From: Deborah Anderson, Ph.D., Vice President for Academic Affairs *da*

Date: May 1, 2018

Subject: Knowlton Tenure Recommendation

Typically, faculty eligible for tenure in August are recognized at the March meeting of the Board of Trustees. This year we have an exception: Amber Knowlton is eligible for tenure as of October 2018. It is customary that individuals eligible for tenure present their portfolios to the appropriate Dean or Director, Associate Vice-President, and Vice-President prior to the presentation to the Board to gain administrative approval and feedback to strengthen the portfolio and assure it accurately represents the faculty member's accomplishments.

To confirm that Ms. Knowlton met all requirements prior to her eligibility date, she met with Dr. Anderson, Ms. Campbell and Director Hogue for the initial presentation of her portfolio on April 30, 2018. In addition to evaluation documents, items of recognition, student course feedback, professional development, community service, and examples of contributions to the institution, Ms. Knowlton's portfolio included artifacts from her classroom as evidence of her excellent teaching.

Ms. Knowlton began her career at IVCC as a part-time member of the nursing faculty. She transitioned to her full-time role in October 2015 when a sudden vacancy in the nursing department needed to be filled. The outstanding performance of her duties as a part-time faculty member quickly distinguished her from the other candidates in the pool at the time. Since then, Ms. Knowlton has grown in her ability as an instructor. She sets high expectations and helps students achieve them. She is innovative in the classroom, recording her lectures so that students may access them at any time over the course of the semester, developing critical thinking tools such as journaling, and providing essential feedback during the clinical experience. Director Hogue noted in her recommendation that Ms. Knowlton "has proven herself to be a dedicated instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College."

Director Hogue, Ms. Campbell, and Dr. Anderson were in unanimous agreement that Ms. Knowlton meets the requirements for tenure outlined in the IVCC Guidelines for Non-tenured Faculty Evaluation System.

**Recommendation for Tenure
In a Teaching Position at
Illinois Valley Community College**

Amber Knowlton is being recommended for tenure in her position as Nursing Instructor at Illinois Valley Community College. This tenure appointment will commence during the fall 2018 semester.

This recommendation is based on the following:

1. Exemplary Teaching Performance:

Amber Knowlton has demonstrated her commitment to the IVCC nursing program in a multitude of ways. She initially began her time at IVCC as an Adjunct faculty member, filling in at various points throughout the nursing program, depending on need. The flexibility that she exhibited concerning changes in dates and times of classes and different clinical sites earned her the respect of her peers. Amber challenges herself to improve and modify her style of lecturing in the classroom. She is very dedicated to her students, and her goal is to get evidence-based knowledge to her students in the most efficient way possible. She currently tapes all of her lectures then posts a link to Blackboard so that students have the ability to revisit a lecture should they need to. In the clinical setting, Amber has a firm approach. She lets the students know in the beginning what the expectations are, and she does not waver from those. She is also a caring, warm, individual who realizes that everyday life can affect expectations. She sees the individuality in each student and assists each to perform at their best. Amber developed a new manner for students' journals, using the NCLEX Test Plan as a guide. This new procedure was then adopted by all second year nursing faculty as a means to increase student knowledge and success. She is now lead instructor for NUR 1221 LPN Nursing, NUR 2201, Holistic Nursing II, and NUR 2212, Holistic Nursing IV. She also teaches clinical sections in these same nursing classes. One of Amber's students wrote, "Thank you for making learning fun and the material easier to understand." This is certainly validation that Amber is meeting the challenges she has set for herself.

2. Contribution to the College:

As a result of Amber Knowlton's active participation in committees and teams, she has demonstrated her commitment to not just the Nursing Department but IVCC as well. She extends herself to assist students through involvement in departmental, division and college initiatives. The following list illustrates examples of her participation:

- Active participant in monthly Health Professions Division Meetings
- Participant in New Faculty Orientation class
- Precepted two MSN students in the summer and fall of 2016
- Active participant in weekly Nursing Faculty Meetings
- Active participant in rotating committee to review Nursing Appeals
- Served on a New Employee Hiring committee during the summer of 2017

3. Contributions to the Community:

Amber recognizes the importance of promoting IVCC in the community. The following list illustrates examples of her contributions and participation:

- Active participant in annual Nursing/CNA Advisory Council
- Current in practice; employed part-time in the Emergency Department at OSF St. Paul's Hospital in Mendota, IL.
- Participates annually in a 5K race that raises money for a scholarship at Mendota High School for a senior student in memory of a student who passed away.
- Active participant with the LaMoille Athletic Boosters
- Regularly participates in fund raisers for the LaMoille Ambulance Service and the Center for Youth & Family Solutions.

4. Professional Involvement:

Amber's professional involvement focuses on increasing her knowledge in nursing education and in trauma nursing which will ultimately enhance her teaching practice, interaction with students, and evaluation of student performance in the classroom and clinical settings. The following is a listing of professional organizations and activities she is involved with:

- Member of the National Association of Associate Degree Nursing
- Member of the Illinois Association of Associate Degree Nursing
- Member of the National League for Nursing
- Maintains certification in Advanced Cardiovascular Life Support (ACLS), Basic Life Support (BLS), and as a Pediatric Emergency Room Nurse

Amber Knowlton has proven herself to be a dedicated instructor who exemplifies the Mission, Vision, and Core Values of Illinois Valley Community College. Amber is an asset to both the institution and our community.

Julie Hogue 5/1/18
Director of Nursing Date

Deborah L. Anderson 5-1-18
Vice President for Academic Affairs Date

Bid Results – Full-Sized 4 x 4 Utility Vehicle

Bids were received and publicly opened on April 26, 2018 for a full-sized 4 x 4 Utility Vehicle with a steel roof and windshield. The bid specifications did include an adjustable seat. A summary of the bids received is below.

Vendor	Year/Make/Model	Total Cost
Talty Polaris, Inc. Streator, IL	2018 Polaris R18RTE87AM + steel roof and windshield (with adjustable seat)	\$12,852.98
Talty Polaris, Inc. Streator, IL	2018 Polaris R18RTE87A1 + steel roof and windshield (w/o adjustable seat)	\$12,567.78
Leone's Peru, IL	2018 Polaris R18RTE87A1 + steel roof and windshield (w/o adjustable seat)	\$12,490.00

This purchase will be paid for by the Ralph Scriba donation.

Recommendation:

The administration recommends the Board accept the bid from Talty Polaris, Inc., Streator, Illinois, as the lowest, most responsible bid for a Full-Sized 4 x 4 Utility Vehicle in the amount of \$12,852.98.

KPI 3: Support for Students

Proposal Results – Information Security Audit

Proposals for the Information Security Audit were received and publicly opened on March 29th, 2018. Seven proposals were received and reviewed by IT staff members. The initial proposals were all priced over the budgeted amount of \$15,000. The two lowest proposals were very comparable in content and presentation, so we chose to remove the General Controls Review line item from them both as a cost reduction.

The proposal submitted by Rehmann Robson, LLC of Saginaw, MI was lowered to \$12,000 for services and travel not to exceed \$2,500 for a maximum cost of \$14,500. They provide Red Flag training in a video format that can be used by the College on an ongoing basis.

The Wipfli, LLP proposal was brought down to \$14,450 plus travel expenses. They provide Red Flag training as a one-time in person session.

Company	Fee
Wipfli, LLP	\$28,800.00
Rehmann Robson, LLC	32,750.00
TraceSecurity, Inc.	34,543.80
CampusWerks	35,000.00
VDA Labs	61,000.00
SeNet International Corporation	67,500.00
Moran Technology Consulting	92,940.00

Recommendation:

The administration recommends the Board accept the proposal from Rehmann Robson, LLC for an Information Security Audit in the amount not to exceed \$14,500.

KPI 6: Resource Management

Intergovernmental Agreement With the Village of Tonica

The Village of Tonica has established a new Commercial TIF district. An intergovernmental agreement has been negotiated between the College and the Village of Tonica, whereby the Village will reimburse the College from the real estate tax increment all of the College's tax rate, subject to a maximum operating tax rate of .5000. The 2017 tax rate is estimated to be .3647.

The Village of Tonica has one other TIF District which expires in 2019. There is an identical intergovernmental agreement for the existing TIF District.

Recommendation:

The administration recommends Board approval of the intergovernmental agreement with the Village of Tonica, as presented.

KPI 6: Resource Management

**VILLAGE OF TONICA COMMERCIAL TIF DISTRICT
INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN
THE VILLAGE OF TONICA, ILLINOIS
and
ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513**

This Intergovernmental Agreement is entered into by and between the Village of Tonica, an Illinois Municipal Corporation, and Illinois Valley Community College District No. 513, pursuant to the 1970 Illinois Constitution and Illinois Compiled Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The Village of Tonica (“Village”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District No. 513, (“Community College District”), is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The Village has the authority under the Expenses for Economic Development Act, 65 ILCS 5/8-1-2.5, to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity that is deemed necessary or desirable for the promotion of economic development within the municipality.
4. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes 2012, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by taxing districts and municipalities as well as other public bodies politic.
5. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes 2012, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
6. The Village is proposing to adopt a Redevelopment Plan and Projects and designate a Redevelopment Area pursuant to the TIF Act for the Tonica Commercial TIF District (“TIF District”) which is an area located within the Community College District and which will impact the growth of the Community College District’s taxing base.
7. The Village has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation of the TIF District.
8. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and any other applicable statutes.

NOW, THEREFORE, the Parties agree to implement these policies as follows:

I. REIMBURSEMENT

A. REIMBURSEMENT CALCULATION

During the term of this Agreement, the Village agrees to reimburse the Community College District from the real estate tax increment created by any development or increase in equalized assessed valuation within the TIF District, all of the Community College District's operating tax rate, as shown below, subject to a maximum operating tax rate of 0.50000%. The reimbursed sum is to be used for expenditures of capital costs, as set forth in the TIF Act.

As a result of the information provided annually by the LaSalle County Clerk, the Parties will compute the payment required as set forth below. In the event that such office fails to provide the information requested, the Parties will use their own best efforts to obtain the necessary information.

An example of this computation is as follows:

- a) Community College District's tax rate = 0.36854 %
- b) The County Clerk will certify that the increase in EAV in the TIF District over the base year and within the Community College District's boundaries:

For example: Real Estate Tax Increment = \$100,000
- c) Resulting payment: Item a) x Item b) = \$368.54

B. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and report such increment to the Parties.

C. IMPACT FEE

The Village will pay the sum above described in Paragraph A to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) and (10) of the TIF Act, and the Community College District shall provide the Village with a list of the expenditures annually.

The payments made as an impact fee under this paragraph may be used for the following purposes:

1. Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, fixtures, and leasehold improvements; and the costs of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment, pursuant to current Section 4-3(q)(3) and (10) of the TIF Act.

2. Costs of construction of public works or improvements, pursuant to current Section 4-3(q)(4) of the TIF Act.

For purposes of this Agreement, the term "Capital" shall include all real property, and all personal property having a value in excess of \$500 and, having a useful life of at least six (6) months and otherwise meeting the definition of "Capital" as set forth by the applicable governing body. Examples of Capital Costs are, but not limited to:

1. Acquisition of land;
2. Improvement to any existing government building;
3. Development of classrooms, parking lots, sidewalks, traffic signals, internal roadways, connections with water, sewer and electrical lines, playgrounds, recreation grounds and athletic fields;
4. Remodeling or renovation of existing facilities of the Community College District;
5. Maintenance, equipment, office equipment, Community College District vehicles; or
8. Any other piece of capital equipment deemed necessary by the Community College District.

It is understood by the parties that the Community College District, upon receiving the funds as impact fee distributions, may use those funds for any purpose as permitted by law. The Community College District agrees to indemnify, hold harmless, and defend, at its sole cost, the Village from any and all challenges that may be brought regarding use of such distributions. The Village agrees that it will not challenge the purposes for which said distributed funds are used by the Community College District. All distributions shall be treated as project costs of the TIF District.

D. REIMBURSEMENT TIMING

The Village shall pay the sum determined above to the Community College District within sixty (60) days of the Village's receipt of the real estate tax increment generated as a preference and in the same proportions as actually received by the Village provided that the Community College District has filed periodically with the Village a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District under the terms of this Agreement.

II. GENERAL

A. Binding Effect:

This Agreement shall be binding on the Parties and their respective successors, including successors in office. Should the Community College District merge or otherwise experience a jurisdictional change, the Agreement shall apply to the successor Community College District.

B. Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

C. Term:

The TIF District shall terminate upon completion of all redevelopment projects or on December 31 of the twenty-third (23rd) year following the creation of the TIF District, or upon expiration of any legislative extension of the TIF, whichever occurs first. Whether the TIF District exists for the entire term, or terminates earlier, the Village will pay in the following year thereafter, the sums due to the Community College District for the prior year or years.

D. Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

E. Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment or administration of the Tonica Commercial TIF District including the Redevelopment Plan, Projects and Area. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Project. Further, the Community College District or its agents, employees, or officers shall not aid or assist in any manner any other party or entity seeking to challenge the TIF District.

F. Enlargement of the TIF District:

The Village agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least sixty (60) days prior to the adoption of ordinances changing the TIF District boundaries.

G. Amending the TIF District:

The Village will not otherwise amend the TIF Plan except after providing prior written notice to the Community College District and holding such public hearings as required by statute.

H. Real Estate Tax Increment Information:

1. The Administrators of the TIF Plan and Village agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District.
2. The Village agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the Village Board of Trustees. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; (c) all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

I. Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter.

J. Severability:

In the event that any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

K. Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

[Remainder of Page Intentionally Left Blank.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day of _____, 2018.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT NO. 513**

**VILLAGE OF TONICA, an Illinois
Municipal Corporation**

By: _____
Board President

By: _____
Village President

Attest: _____
Board Secretary

Attest: _____
Village Clerk

Intergovernmental Agreement with the City of Oglesby

The City of Oglesby is in the process of establishing TIF District VI for commercial development. An intergovernmental agreement has been negotiated between the College and the City of Oglesby, whereby the City will reimburse the College from the real estate tax increment all of the College's tax rate, subject to a maximum operating tax rate of .5000. The 2017 tax rate is estimated to be .3647.

The City of Oglesby has five other TIF Districts, three of which have expired, another will expire in 2020, and one has been extended to 2021. A similar intergovernmental agreement is in place for the extended TIF District.

Recommendation:

The administration recommends Board approval of the intergovernmental agreement with the City of Oglesby, as presented.

KPI 6: Resource Management

**CITY OF OGLESBY TIF DISTRICT VI
INTERGOVERNMENTAL AGREEMENT**

BY AND BETWEEN

THE CITY OF OGLESBY, ILLINOIS

and

ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513

This Intergovernmental Agreement is entered into by and between the City of Oglesby, an Illinois Municipal Corporation, and Illinois Valley Community College District No. 513, pursuant to the 1970 Illinois Constitution and Illinois Compiled Statutes.

In consideration of their mutual promises, the Parties hereto agree as follows:

1. The City of Oglesby (“City”) is an Illinois Municipal Corporation organized under the Constitution and Statutes of the State of Illinois.
2. The Illinois Valley Community College District No. 513, (“Community College District”), is an Illinois Community College District organized under the Statutes of the State of Illinois.
3. The City has the authority under the Expenses for Economic Development Act, 65 ILCS 5/8-1-2.5, to appropriate and expend funds for economic development purposes, including, without limitation, the making of grants to any other governmental entity that is deemed necessary or desirable for the promotion of economic development within the municipality.
4. The 1970 Illinois Constitution, Article VII, Section 10, and the Illinois Compiled Statutes 2012, Ch. 5 Section 220/1 et seq. provide legal authority for intergovernmental privileges and authority to be enjoyed jointly by taxing districts and municipalities as well as other public bodies politic.
5. The Tax Increment Allocation Redevelopment Act (“TIF Act”), Illinois Compiled Statutes 2012, as amended, Ch. 65 Section 5/11-74.4-1 et seq. authorizes a municipality to enter into all contracts necessary or incidental to the implementation and furtherance of its redevelopment plan and project.
6. The City is proposing to adopt a Redevelopment Plan and Projects and designate a Redevelopment Area pursuant to the TIF Act for the Oglesby TIF District VI (“TIF District”) which is an area located within the Community College District and which will impact the growth of the Community College District’s taxing base.
7. The City has determined that it wishes to reduce some of the negative impact on the real estate tax base of the Community College District caused by the creation of the TIF District.
8. The Parties declare that this Agreement is adopted pursuant to the 1970 Illinois Constitution, Article VII, Section 10 and Chapter 65 Section 5/11-74.4-4(b) of the TIF Act and any other applicable statutes.

NOW, THEREFORE, the Parties agree to implement these policies as follows:

I. REIMBURSEMENT

A. REIMBURSEMENT CALCULATION

During the term of this Agreement, the City agrees to reimburse the Community College District from the real estate tax increment created by any development or increase in equalized assessed valuation within the TIF District, all of the Community College District's operating tax rate, as shown below, subject to a maximum operating tax rate of 0.50000%. The reimbursed sum is to be used for expenditures of capital costs, as set forth in the TIF Act.

As a result of the information provided annually by the LaSalle County Clerk, the Parties will compute the payment required as set forth below. In the event that such office fails to provide the information requested, the Parties will use their own best efforts to obtain the necessary information.

An example of this computation is as follows:

a) Community College District's tax rate = 0.36854 %

b) The County Clerk will certify that the increase in EAV in the TIF District over the base year and within the Community College District's boundaries:

For example: Real Estate Tax Increment = \$100,000

c) Resulting payment: Item a) x Item b) = \$368.54

B. TAX INCREMENT

The Parties agree that the LaSalle County Clerk will provide to the Parties the actual annual gross real estate tax increment generated within the TIF District and report such increment to the Parties.

C. IMPACT FEE

The City will pay the sum above described in Paragraph A to the Community College District from the Special Tax Allocation Fund as an impact fee to be used for capital costs, pursuant to current Section 4-3(q)(7) and (10) of the TIF Act, and the Community College District shall provide the City with a list of the expenditures annually.

The payments made as an impact fee under this paragraph may be used for the following purposes:

1. Costs of rehabilitation, reconstruction or repair or remodeling of existing public or private buildings, fixtures, and leasehold improvements; and the costs of replacing an existing public building if pursuant to the implementation of a redevelopment project the existing public building is to be demolished to use the site for private investment or devoted to a different use requiring private investment, pursuant to current Section 4-3(q)(3) and (10) of the TIF Act.

2. Costs of construction of public works or improvements, pursuant to current Section 4-3(q)(4) of the TIF Act.

For purposes of this Agreement, the term “Capital” shall include all real property, and all personal property having a value in excess of \$500 and, having a useful life of at least six (6) months and otherwise meeting the definition of “Capital” as set forth by the applicable governing body. Examples of Capital Costs are, but not limited to:

1. Acquisition of land;
2. Improvement to any existing government building;
3. Development of classrooms, parking lots, sidewalks, traffic signals, internal roadways, connections with water, sewer and electrical lines, playgrounds, recreation grounds and athletic fields;
4. Remodeling or renovation of existing facilities of the Community College District;
5. Maintenance, equipment, office equipment, Community College District vehicles; or
8. Any other piece of capital equipment deemed necessary by the Community College District.

It is understood by the parties that the Community College District, upon receiving the funds as impact fee distributions, may use those funds for any purpose as permitted by law. The Community College District agrees to indemnify, hold harmless, and defend, at its sole cost, the City from any and all challenges that may be brought regarding use of such distributions. The City agrees that it will not challenge the purposes for which said distributed funds are used by the Community College District. All distributions shall be treated as project costs of the TIF District.

D. REIMBURSEMENT TIMING

The City shall pay the sum determined above to the Community College District within sixty (60) days of the City’s receipt of the real estate tax increment generated as a preference and in the same proportions as actually received by the City provided that the Community College District has filed periodically with the City a list of eligible project costs equal to or exceeding the calculated sum to be paid to the Community College District under the terms of this Agreement.

II. GENERAL

A. Binding Effect:

This Agreement shall be binding on the Parties and their respective successors, including successors in office. Should the Community College District merge or otherwise experience a jurisdictional change, the Agreement shall apply to the successor Community College District.

B. Governing Law:

This Agreement is governed by and shall be construed in accordance with the laws of the State of Illinois.

C. Term:

The TIF District shall terminate upon completion of all redevelopment projects or on December 31 of the twenty-third (23rd) year following the creation of the TIF District, or upon expiration of any legislative extension of the TIF, whichever occurs first. Whether the TIF District exists for the entire term, or terminates earlier, the City will pay in the following year thereafter, the sums due to the Community College District for the prior year or years.

D. Amendments, Waivers, Modifications:

No amendment, waiver or modification of any term or condition of this Agreement shall be binding or effective for any purpose unless expressed in writing and adopted by each of the Parties as required by law.

E. Waiver of All Rights to Contest TIF District:

The Community College District by its execution and approval of this Agreement hereby waives forever any and all right to directly or indirectly set aside, modify or contest in any manner the establishment or administration of Oglesby TIF District VI including the Redevelopment Plan, Projects and Area. Nothing contained herein is to be construed to give the Community College District any right to participate in the administration of the TIF District or Plan or Project. Further, the Community College District or its agents, employees, or officers shall not aid or assist in any manner any other party or entity seeking to challenge the TIF District.

F. Enlargement of the TIF District:

The City agrees that it will notify the Community College District of any proposed enlargement of the TIF District at least sixty (60) days prior to the adoption of ordinances changing the TIF District boundaries.

G. Amending the TIF District:

The City will not otherwise amend the TIF Plan except after providing prior written notice to the Community College District and holding such public hearings as required by statute.

H. Real Estate Tax Increment Information:

1. The Administrators of the TIF Plan and City agree to provide the Community College District with information developed to establish the initial equalized assessed valuation of the TIF District and the calculations for successive years' computation of the real estate tax increment for the TIF District.
2. The City agrees that its Administrators shall provide the Community College District with a copy of the TIF Annual Report when it is presented to the City Council. Such Report shall set forth: (a) the balance in the Special Tax Allocation Fund ("Fund") at the beginning of the year; (b) all amounts deposited in the Fund by source; (c) all expenditures from the Fund by categories; and (d) the balance in the Fund at the end of the year by source.

I. Complete Agreement:

This Agreement expresses the complete and final understanding of the Parties with respect to the subject matter.

J. Severability:

In the event that any provision of this Agreement shall be held invalid or unenforceable by any court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision hereof.

K. Authority to Execute:

The undersigned represent that they have the authority of their respective governing authorities to execute this Agreement.

[Remainder of Page Intentionally Left Blank.]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the _____ day of _____, 2018.

**ILLINOIS VALLEY COMMUNITY
COLLEGE DISTRICT NO. 513**

**CITY OF OGLESBY, an Illinois
Municipal Corporation**

By: _____
Board President

By: _____
City Mayor

Attest: _____
Board Secretary

Attest: _____
City Clerk

GENERAL INFORMATION:

POSITION TO BE FILLED: Financial Aid Reconciliation and Compliance Specialist

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Ms. Brown, Ms. Chapman, Mr. Grzybowski, Ms. Williamson

RECOMMENDED FOR STAFF APPOINTMENT
2017-2018

APPLICANT RECOMMENDED:

Lorri Foockle

EDUCATIONAL PREPARATION:

Colorado State University, Fort Collins, CO – B.S., Computer Science
Illinois Valley Community College – A.A.S., Data Processing

EXPERIENCE:

Illinois Valley Community College – Financial Aid Advisor, Associate Director of Administrative Applications
MBL USA Corporation, Ottawa, IL – Systems Analyst/Programmer
Eastman Kodak Company, Windsor, CO – Systems Analyst

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Bachelor's degree with over 8 years of direct experience as financial aid advisor
2. 18 years of experience in community college system working with Colleague/Datatel
3. Has balanced/reconciled Pell, SEOG and MAP grants
4. Direct experience working with federal and state financial aid regulations
5. Strong knowledge of Excel and SQL; detail oriented

RECOMMENDED SALARY: \$24.75 per hour, effective April 16, 2018

Ms. Leslie Hofer, SHRM-CP, PHR
Director of Human Resources

Susan Markwell
25428 W Willow Dr
Plainfield, IL 60544

April 26, 2018

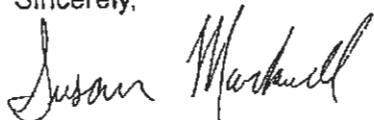
Frances Whaley
Head Librarian, Jacobs Library
Illinois Valley Community College
815 N Orlando Smith Rd
Oglesby, IL 61348

Ms. Whaley,

Please accept this letter as a formal notification that I am leaving my position as Collection Development and Access Librarian at Illinois Valley Community College. My last day will be May 11th, 2018. *It is with a heavy heart that I make this decision to pursue opportunities elsewhere.* The faculty, staff, and students at IVCC have made the past three and a half years a joy, and I hope for the continuing success of the college and the library in service to the Illinois River Valley.

Thank you so much for all of the wonderful opportunities you have provided me as a member of the Jacobs Library team.

Sincerely,

A handwritten signature in cursive script that reads "Susan Markwell".

Susan Markwell

4/23/2018

Dear Frances Whaley,

I am writing to inform you of my resignation from my position as Library Technician at IVCC. I was offered a position at the Princeton Elementary school district. It is closer to my home and it is also a full-time position. My last day will be Friday April 27th.

I am glad I had the opportunity to work for Illinois Valley Community College. I also appreciate the high quality of people that work for IVCC.

Sincerely,

Justin D. Fundell

UNIVERSITY OF ILLINOIS SYSTEM
Urbana-Champaign • Chicago • Springfield

**LEASE AGREEMENT/ INTERGOVERNMENTAL AGREEMENT
UNIVERSITY OF ILLINOIS EXTENSION
SUMMARY STATEMENT OF LEASE TERMS**

This Summary Statement of Lease Terms (the "Summary ") is attached to and made a part of the Lease Agreement (the "Lease") dated as of the Effective Date referenced below by and between the Landlord and Tenant referenced below. In the event of a conflict between the terms of the Summary and the terms of the Lease, the terms of the Lease shall control.

1.	Effective Date of Lease:	As of the date of the last signature												
2.	Landlord:	Illinois Valley Community College Dr. Jerry Corcoran												
3.	Landlord's Address:	815 North Orlando Smith Road Oglesby, IL 61348												
4.	Landlord's FEIN and Legal Entity Certification:	FEIN: 36-2614257 <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td><input type="checkbox"/> Individual</td> <td><input type="checkbox"/> Real Estate Agent</td> </tr> <tr> <td><input type="checkbox"/> Sole Proprietorship</td> <td><input checked="" type="checkbox"/> Government Entity</td> </tr> <tr> <td><input type="checkbox"/> Partnership</td> <td><input type="checkbox"/> Tax Exempt Org</td> </tr> <tr> <td><input type="checkbox"/> Corporation</td> <td style="text-align: center;">[IRC 501(a) only]</td> </tr> <tr> <td><input type="checkbox"/> Not-for-Profit Corp</td> <td><input type="checkbox"/> Trust or Estate</td> </tr> <tr> <td><input type="checkbox"/> Medical/Health Care</td> <td><input type="checkbox"/> Limited Liability Company</td> </tr> </table>	<input type="checkbox"/> Individual	<input type="checkbox"/> Real Estate Agent	<input type="checkbox"/> Sole Proprietorship	<input checked="" type="checkbox"/> Government Entity	<input type="checkbox"/> Partnership	<input type="checkbox"/> Tax Exempt Org	<input type="checkbox"/> Corporation	[IRC 501(a) only]	<input type="checkbox"/> Not-for-Profit Corp	<input type="checkbox"/> Trust or Estate	<input type="checkbox"/> Medical/Health Care	<input type="checkbox"/> Limited Liability Company
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<input type="checkbox"/> Medical/Health Care	<input type="checkbox"/> Limited Liability Company													
5.	Managing Agent:													
6.	Tenant:	The Board of Trustees of the University of Illinois, a body corporate and politic of the State of Illinois												
7.	Unit/Department: Contact Person:	University of Illinois Extension Wayne Mosser												
8.	Building:	Illinois Valley Community College 815 North Orlando Smith Road Oglesby, IL 61348.												
9.	Premises:	Rooms - C217, C218, C220, C221, C222, C223 at 815 N Orlando Smith Road, Oglesby, IL 61348												
10.	Exclusive parking areas:	Non-exclusive parking												

11.	Initial Term:	1 Year Commencement Date: July 1, 2018 Termination Date: June 30, 2019
12.	Renewal Option(s):	Automatic Renewal (2) per Article 4
13.	Base Rent Schedule:	\$18,204.00 Annual Rent payable in Quarterly installments of \$4,551.00
14.	Renewal Terms Rent Schedule	Renewal Term 1: \$18,204.00 Annual Rent payable in Quarterly installments of \$4,551.00 Renewal Term 2: \$18,204.00 Annual Rent payable in Quarterly installments of \$4,551.00
15.	Rent Abatement:	None
16.	Permitted Use:	Tenant will use the Premises for office and meeting space for U of I Extension.
17.	Security Deposit:	None
18.	Broker:	
19.	Notice Addresses: To Landlord To Tenant	Illinois Valley Community College Dr. Jerry Corcoran 815 North Orlando Smith Road Oglesby, IL 61348 University of Illinois Real Estate Services Attention: Director 506 S. Wright Street, Suite 208 Urbana, IL 61822 And Wayne M Mosser Office of Extension and Outreach 111 Mumford Hall, MC-710 1301 W. Gregory Dr. Urbana, IL 61801 With a copy to Tenant at Premises.

STANDARD FORM-UI EXTENSION APPROVED BY REAL ESTATE SERVICES & LEGAL COUNSEL
(BKW & JAS 1/23/18)

April 9, 2018

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 N Orlando Smith Road
Oglesby, IL 61348

Dear President Corcoran,

On behalf of the Arbor Day Foundations, I write to congratulate Illinois Valley Community College for achieving recognition as a 2017 Tree Campus USA. Tree Campus USA, a national program launched in 2008 by the Arbor Day Foundation, honors colleges and universities and their leaders for promoting healthy trees and engaging students and staff in the spirit of conservation.

To obtain this distinction, Illinois Valley Community College met the five core standards for an effective campus forest management including, establishment of a tree advisory committee, evidence of a campus tree-care plan, dedicated annual expenditures for its campus tree program, an Arbor Day observance and the sponsorship of student service-learning projects. Your entire campus community should be proud of your sustained commitment to environmental stewardship.

If ever there was a time for trees, now is that time. Worldwide we are facing issues with air quality, water resources, personal health and well-being, and energy use. By earning Tree Campus USA recognition, your campus has shown its commitment to protecting and preserving its valuable tree resources and will reap their benefits for generations of students to come.

Again, we celebrate your diligence in improving the environment and quality of life at Illinois Valley Community College. Thank you for contributing to a healthier planet for all of us.

Best regards,



Dan Lambe
President

May 2, 2018

To: Jerry Corcoran

From: Fran Brolley

Re. Foundation initiative: 15 to Finish for Illinois State Scholars

Beginning this spring, the IVCC Foundation will automatically award incoming Illinois State Scholars a \$1,000 scholarship (\$500 fall, \$500 spring) if they enroll in a minimum 30 credit hours over the fall and spring semesters combined – or 15 credits each semester. The program follows a Kankakee Community College model that has helped attract top students.

In addition, the “15 to Finish” initiative will help students complete IVCC quicker and begin their careers sooner. Students who take more credits generally earn higher grades and, on average, those who take 15 credit hours per semester:

- Earn higher GPAs;
- Complete an associate’s degree in two years;
- Get accepted into 4-year institutions at a higher rate; and
- Enter the workforce four months earlier and begin earning in their field.

Recipients can renew the award their second year by completing 30 credits their first year and maintaining a minimum 2.5 GPA.

Funding for the awards will come from the Scholarship Campaign Endowment of 2015-17.



DEMONICA KEMPER ARCHITECTS

1000 North 10th Street, Suite 1000, Peoria, Illinois 61603
Phone: 309.691.1111 Fax: 309.691.1112

May 1, 2018

Ms. Cheryl Roelfsema, VP of Business Services & Finance
Illinois Valley Community College
815 North Orlando Smith Avenue
Oglesby, Illinois 61348

Re: Illinois Valley Community College
Campus Master Plan Update
Fee Proposal

Dear Ms. Roelfsema:

Pursuant to your request, Demonica Kemper Architects (DKA) is pleased to submit the following proposal to provide Planning Services as they relate to the development of a Master Plan Update for Illinois Valley Community College.

PROJECT SCOPE

Per our conversations, it is our understanding that the Master Plan Update will focus on the College's Main Campus in Oglesby and will create a framework for growth and space use over the next five years.

SCOPE OF SERVICES

In order to develop a Master Plan Update as described above, we propose to provide the following Scope of Services:

Project Start-Up

- Confirmation of Project Goals & Objectives
- Refine Work Plan and Project Timeline

Inventory & Analysis

- Update Base Site Plan
- Update Existing CAD Plans of Existing Facilities
- Update Existing Space Use in Graphic Format
- Update Site Adjacency Diagram
- Update Campus Zoning Diagram
- Update Vehicular Analysis
- Update Parking Analysis
- Update Pedestrian Circulation Analysis

Meeting with Leadership Team / Information Gathering

- Conduct One Meeting to Review Programmatic Needs

Preparation of Final Document

- Creation of Draft Document
 - Executive Summary
 - General Overview
 - Existing Conditions
 - Program Needs and Prioritization
 - Concept Development
 - The Master Plan
 - Project Phasing
 - Project Cost Evaluation



- Review Required Modifications with the College
- Coordinate Printing of Final Document

Board of Trustees Presentation

- Development of Final Board Presentation
- Presentation at regularly scheduled Board Meeting or Workshop Session

FEE PROPOSAL

We propose to provide the above services for a Lump Sum Fee of **\$9,280.00**, exclusive of reimbursable expenses such as printing and messenger / delivery costs which shall be invoiced at 1.0 times their direct costs.

Invoicing for our services indicated above shall be forwarded to the College on a monthly basis for work completed within the previous month, and payment is appreciated within thirty (30) days from date of invoice.

Please do not hesitate to contact me should you have any questions regarding this proposal or if you require any further clarification.

We thank you for this opportunity to continue to work with Illinois Valley Community College and look forward to working with you on this project.

Sincerely

Dominick A. Demonica, AIA, LEED AP
Principal

Accepted:

Illinois Valley Community College

Signed

Date

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.