

**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, September 10, 2015
Board Room
6:30 p.m.**

NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Reduction in Force

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Student Fall Demographic Profile
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Employee Demographics Report (Glenna Jones)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – August 13, 2015 Board Meeting and August 26, 2015 Facilities Committee Meeting (Pages 1-7)
 - 7.2 Approval of Bills - \$1,698,819.91
 - 7.2.1 Education Fund - \$942,792.24
 - 7.2.2 Operations & Maintenance Fund - \$131,039.38
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$24,258.72
 - 7.2.4 Auxiliary Fund - \$495,505.75
 - 7.2.5 Restricted Fund - \$17,354.63
 - 7.2.6 Audit Fund - \$3,675.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$84,194.19
 - 7.3 Treasurer’s Report (Pages 8-26)
 - 7.3.1 Financial Highlights (Pages 9-10)
 - 7.3.2 Balance Sheet (Pages 11-12)
 - 7.3.3 Summary of FY15 Budget by Fund (Page 13)
 - 7.3.4 Budget to Actual Comparison (Pages 14-20)
 - 7.3.5 Budget to Actual By Budget Officers (Page 21)
 - 7.3.6 Statement of Cash Flows (Page 22)
 - 7.3.7 Investment Status Report (Pages 23-24)
 - 7.3.8 Disbursements - \$5,000 or more (Pages 25-26)
 - 7.4 Personnel - Stipends for Pay Periods Ending August 8, 2015 and August 22, 2015 (Pages 27-36)
 - 7.5 Bid Results – Printing Supplies (Page 37)

- 7.6 Consortium Purchase – Rock Salt (Page 38)
8. President’s Report
9. Committee Reports
10. Faculty Appointment – Amber Knowlton, Nursing Instructor (Pages 39-40)
11. Treasurer’s Bond for College’s Controller (Page 41)
12. Protection, Health, and Safety Projects for Tax Year 2015 (Pages 42-57)
 - 12.1 Building D Chiller/Air Handler Replacement (Pages 44-49)
 - 12.2 Lecture Hall D225 Renovations (Pages 50-57)
13. Cash Farm #8842 Lease Renewal (Pages 58-65)
14. Bid Results – Audio-Visual over Internet Protocol Equipment (Page 66)
15. Purchase Request – Expansion for the Colleague Storage Area Network (SAN) (Page 67)
16. Purchase Request – Colleague Financial~Aid Link Module (Page 68)
17. Purchase Request – OSHA Safety Training Classes (Page 69)
18. Purchase Request – Cyber Café and Student Life Space Furniture (Page 70)
19. Illinois Valley Federation of Support Staff Local #6561 Notice to Bargain (Pages 71-72)
20. Items for Information (Pages 73-80)
 - 20.1 Staff Appointment – Sandra Safranske, Custodian (full-time) (Page 73)
 - 20.2 Faculty Retirement – Ronald Nadolny, Welding Instructor (part-time) (Page 74)
 - 20.3 Staff Resignation – Casey Loving, Assessment Center Assistant (part-time) (Page 75)
 - 20.4 Staff Resignation – Danyelle Higgerson, Assessment Center Assistant (part-time) (Page 76)
 - 20.5 Staff Resignation – Ron Carlson, Assistant Women’s Basketball Coach (Page 77)
 - 20.6 Statement of Final Construction Compliance – Cultural Centre Carpet Replacement (Page 78)
 - 20.7 ICCB Approval of Certificate Programs – ECE Gateways Credential Level 2 and Level 3 (Page 79)
 - 20.8 Summer 2015 Graduation (Page 80)
21. Trustee Comment
22. Closed Session – 1) **the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body**; 2) student discipline; 3) probable litigation; 4) collective negotiations; and 5) closed session minutes.
23. Other
24. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
August 13, 2015

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, August 13, 2015 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
Everett J. Solon
Austin M. Burnette, Student Trustee

Members Absent: David O. Mallery

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Walt Zukowski, Attorney

PUBLIC HEARING

This being the time and place published for a Public Hearing regarding the FY2016 Budget, Board Chair, Melissa Olivero, called for questions and/or comments from the audience. Since there were no questions and/or comments, Ms. Olivero called for a motion to close the Public Hearing. It was moved by Dr. Driscoll and seconded by Ms. Goetz to close the Public Hearing. Motion passed by voice vote.

APPROVAL OF AGENDA

It was moved by Mr. Solon and seconded by Dr. Huffman to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None.

CONSENT AGENDA

It was moved by Dr. Driscoll and seconded by Ms. Goetz to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – July 9, 2015 Board Meeting.

Approval of Bills - \$1,428,693.58

Education Fund - \$945,584.83; Operations & Maintenance Fund - \$95,829.38; Operations & Maintenance (Restricted Fund) - \$28,952.22; Auxiliary Fund - \$59,042.79; Restricted Fund - \$83,809.90; Audit Fund - \$6,650.00; and Liability, Protection and Settlement Fund - \$208,824.46

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending June 27, 2015; July 11, 2015; and July 25, 2015.

PRESIDENT'S REPORT

Dr. Corcoran congratulated Jamie Gahm, Kim Koehler and their colleagues in Continuing Education for effectively serving 246 students in youth camps this summer in a fun-filled-yet-instructive environment. This is great awareness across the community for what the college has to offer and a terrific first step forward in helping youth explore academic and career options. On April 9 Chris Herman provided a campus update on the history of the very effective Project Success program. At that time he stated that a grant application had recently been submitted to the U.S. Department of Education for another five-year commitment of funding. According to Chris, 1,700 colleges applied for grants but only approximately 1,000 would be funded. Fortunately, thanks to Chris and his team of Cynthia Cardosi, Diane Scoma, and Teresa Bowen and staff across the college, IVCC's application received a score of 104 out of a possible 106 points (one of the highest scores in the nation!) and IVCC's program, which serves 160 students per year, is good to go for another five year-funding cycle. Dr. Corcoran congratulated and thanked everyone who helped with the application on a job well done. Last week Dr. Corcoran received a thoughtful note from the director of development for Easter Seals of LaSalle and Bureau Counties regarding how impressed she was with students from IVCC's Phi Theta Kappa Rho Omega Chapter who volunteered during a recent 5K Run/Walk for Kids and Riverfest fundraiser that ended up raising \$10,000 to help children in the community. Dr. Corcoran noticed that the Easter Seals employee copied many of IVCC's PTK officers on the correspondence, including student trustee, Austin Burnette, so Dr. Corcoran expressed congratulations to everyone who contributed to this very worthy cause. Austin, PTK officers and faculty advisors—Eric Schroeder and Carmen Hartford—are a source of pride to all at IVCC. Dr. Corcoran thanked them for their efforts and encouraged them to keep up the fine work. Reed Wilson asked Dr. Corcoran to be sure to recognize Jeannette Frahm for the excellent job she did recently of facilitating a tour of the IVCC Ottawa Center for America in Bloom judges on July 20 and 21. According to Reed, the judges were impressed with the Center inside and out including the landscaping, expertly maintained by a number of volunteers like Trustee Jane Goetz and Foundation Board director Karen Nussbaum. Dr. Corcoran thanked Jeannette, Jane and Karen for always keeping the Ottawa Center facility on the east side of the district looking first-class. Mark Grzybowski and many of his Student Service Division colleagues have held several express registration events lately, starting in Ottawa and ending in Princeton, which netted 183 credit hours. Dr. Corcoran wanted to be sure to mention how much everyone appreciated the hospitality shown to IVCC by folks at the Bureau County Metro Center Tuesday

afternoon and evening. Everyone was very accommodating. And finally, regarding a project that's near and dear to Dr. Corcoran's heart, he wanted everyone to know that an IVCC and University of Illinois Extension Agriculture Education Development Steering Committee has been formed and is scheduled to hold its first meeting on August 24. Twenty-nine individuals have agreed to provide feedback on the agriculture-educational opportunities in place and on the horizon at IVCC as it looks to expand its agriculture-educational offerings. One of Dr. Corcoran's goals for the new fiscal year was to design and implement a plan to increase student enrollment and he thinks (1) partnering with the University of Illinois Extension on the development of a comprehensive mix of agriculture-related course offerings and (2) entering into an agreement with Interact Communications for marketing and retention services for one year (an agenda item for Board consideration this evening) are two enormous steps forward in achieving that goal. With Dr. Anderson, Sue Isermann, Reed Wilson and Jill Guynn working together on Ag program course offerings while Fran Brolley and Mark Grzybowski provide leadership on marketing and outreach, this is an exciting time to be at IVCC. Dr. Corcoran hopes that one year from now everyone will be impressed with the results.

COMMITTEE REPORTS

Ms. Olivero reported an AQIP Pathway Strategy Forum is scheduled on October 7 – 9, 2015 at the Hilton Oak Brook Hills Resort & Conference Center. It is important for a board member to attend at least one day, preferably Thursday, October 8. Ms. Olivero believes she will be able to attend, but if another board member would like to attend, they are to contact Ms. Olivero. October 8 is also the night of a board meeting.

Ms. Olivero also reported the Audit/Finance Committee will meet on Tuesday, September 29 at 5 p.m.

FISCAL YEAR 2016 BUDGET

It was moved by Dr. Huffman and seconded by Ms. Bonucci to approve the Resolution to adopt the FY2016 Budget, as presented.

Student Advisory Vote: "Aye" – Mr. Burnette. Roll Call Vote: "Ayes" – Ms. Bonucci, Ms. Goetz, Dr. Huffman, Dr. Driscoll, Mr. Solon, and Ms. Olivero. "Naye" – None. Motion carried.

FACULTY RESIGNATION – JENNIFER SAVOIA, NURSING INSTRUCTOR

It was moved by Mr. Solon and seconded by Dr. Driscoll to accept with deep regret Jennifer Savoia's resignation effective August 12, 2015 and wish her success in her new endeavor. Motion passed by voice vote.

STAFF RETIREMENT – JAMIE GAHM, DIRECTOR OF CONTINUING EDUCATION AND BUSINESS SERVICES

It was moved by Dr. Huffman and seconded by Dr. Driscoll to accept with regret the retirement of Jamie Gahm, Director of Continuing Education and Business Services, effective December 31, 2015. Motion passed by voice vote.

REQUEST FOR FULL-TIME ACCOUNTING CLERK POSITION, ACCOUNTING DEPARTMENT, BUSINESS SERVICES & FINANCE DIVISION

It was moved by Ms. Goetz and seconded by Dr. Driscoll to restore the part-time accounting clerk position to a full-time accounting clerk position. Motion passed by voice vote.

BID RESULTS – PROPERTY/CASUALTY AND WORKERS’ COMPENSATION INSURANCE

It was moved by Dr. Huffman and seconded by Ms. Goetz to accept the proposal submitted by Arthur J. Gallagher with Hanover Insurance for property/casualty insurance and Forrest Sherer, Inc. for workers’ compensation insurance. Motion passed by voice vote.

BID RESULTS – TREASURER’S BOND

It was moved by Ms. Bonucci and seconded by Mr. Burnette to accept the bond proposal from R. J. Galla through Liberty Surety First for three years at \$29,743. Motion passed by voice vote.

PROPOSAL RESULTS – ATHLETIC TRAINER SERVICES

It was moved by Dr. Driscoll and seconded by Ms. Bonucci to accept the proposal of Illinois Valley Community Hospital and St. Margaret’s Hospital to provide Athletic Trainer services to the College for the next two academic years at a total cost of \$10,000 per year (\$5,000 for each hospital). Mr. Solon questioned the change since the two hospitals had been providing the service at no charge. Mr. Grzybowski noted the hospitals approached the College because of an increase in costs. They had partnered with a local high school and the charges are in line with that partnership and wanted to be fair with everyone. Motion passed by voice vote.

PROPOSAL RESULTS – MARKETING CONSULTANT

It was moved by Ms. Goetz and seconded by Mr. Solon to enter into a one-year agreement with Interact Communications for marketing and retention services at a cost to the district of \$70,500. Motion passed by voice vote.

TRUSTEE COMMENT

Mr. Burnette thanked Dr. Corcoran for his recognition of Phi Theta Kappa’s work with the Easter Seals Run. It reaffirmed PTK’s commitment to services, so much, that PTK has established an officer position for the sole purpose of coordinating service events. The person in this position is Matthew Phillips, a student worker in the counseling center and a tireless worker. Mr. Burnette recently spoke with Dr. Corcoran regarding the recent discussions in Springfield about a potential property tax freeze. The Board will have a property tax levy coming up in November. After speaking with Cheryl Roelfsema, Mr. Burnette was assured that this would not affect the College much since it has reached the maximum levy in its education and operating funds. Mr. Burnette does worry about the potential risk for relying on tuition increases to balance the budget. He assumes there will be discussions on budget increases in the spring and he would like everyone to keep this in mind. He would like to avoid using tuition increases as the first resort to balance the budget.

Ms. Goetz noted that there is another connection to the landscaping project at the Ottawa Center. Jane Norem, retired IVCC librarian, has also participated in the project and is a good worker.

Ms. Bonucci noted she is very pleased to be working with Reed Wilson and the other members of the Ag Education voluntary committee. It is an honor to be asked and a good project to start. She is looking forward to it.

OTHER

None.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 6:46 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Facilities Committee Meeting
August 26, 2015

The Facilities Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 4:30 p.m. on Wednesday, August 26, 2015 in the Board Room (C307) at Illinois Valley Community College.

Committee Members David O. Mallery, Chair
Physically Present: Laurie A. Bonucci
Larry D. Huffman

Committee Members
Absent:

Other Board Members Austin M. Burnette
Present:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Mark Grzybowski, Interim Associate Vice President for Student Services
Fran Brolley, Director of Community Relations and Development
Dominick Demonica, Demonica/Kemper Architects

The meeting was called to order at 4:30 p.m. by Mr. Mallery.

OTHER

The administration has looked into way-finding signage for both entrances to the College and at each “Y” in the roads on campus for a total of six different signs. The College has received three quotes and the cost is below \$10,000. The signs will be dark gray in color with white reflective lettering. This project is long overdue and will be very helpful for those who are unfamiliar with the campus. This is an item for information and requires no action.

In regard to the Regional Dispatch Center (RDC), the cost associated with installing water and sewer from the east side of the road to the west side of the road is more than the RDC Planning Board had anticipated. The Planning Board has had discussions with Dominick Demonica on other possible locations on campus that would minimize the costs and not be detrimental to the College’s Master Plan. The Planning Board has expanded for a total of five partners – LaSalle, Peru, Oglesby, Bureau County, and Mendota.

The College barn located south of the campus is in need of a new roof and a coat of paint or authorization for the administration to look into taking the barn down. There is a cost associated with maintenance and the administration would like to know at what degree they should budget on a regular basis for maintenance of the barn. The administration is open to various solutions and encouraged the facilities committee to think about it.

A tour was conducted of the construction on the third phase of the Community Instructional Center project which included the cybercafé, the library expansion, the new student life space, and EMS and forensic labs. The tour concluded with a preview of the planned renovation of the elevated lecture hall – D225. The renovation will update the lecture hall by lowering the ceilings for better acoustics, replace the lighting for energy savings as well as better lighting, and creating a new center aisle down the middle of the seats. The hall will be wired to accommodate the new AV over IP technology. The storage closets will be reconfigured in order to accommodate another row of seating and a larger instructor’s area in the front of the room. Wall finishes and carpeting will be replaced to make the hall a more attractive teaching and learning space.

PROTECTION, HEALTH, AND SAFETY PROJECTS FOR TAX YEAR 2015

The administration recommended two projects in preparation for the Tax Year 2015 levy: Building D Air Handler/Chiller Replacement and the D225 Lecture Hall Renovation.

Building D Air Handler/Chiller project is third in a series of five to replace the air handler/chiller equipment for each of the five original buildings at an estimated cost of \$923,819. Mr. Mallery questioned if the College is saving anything on the maintenance contract for the new air/handler chillers. Mr. Scott Curley did not expect much on lower maintenance costs, but noted the maintenance contract this year decreased by \$9,000 because Building A air handler/chiller was not included in the contract since it is being replaced in December 2015.

D225 Lecture Hall Renovation will take place over the summer of 2016 with a substantial completion date of August 5 at a cost of \$659,624. This price includes the cost of the technology equipment which may be partially funded by Information Technology and student technology fee reserves. Dominick hopes to bid the project after the first of the year and award the contract at the February meeting. It was moved by Ms. Bonucci and seconded by Mr. Burnette to recommend to the Board the two Protection, Health, and Safety projects for tax year 2015, as presented.

ADJOURNMENT

Mr. Mallery declared the meeting adjourned at 5:40 p.m.

David O. Mallery, Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

AUGUST 2015

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – August 2015

Revenues

- As of August 28, the headcount for fall semester is 3,310, which is 215 students less than at the same point in time last year. Credit hours for fall 2015 decreased by 2,663, or 8.18 percent, for a total of 29,870, from this point in time one year ago. These numbers are from 10th day of classes which is after the deadline to drop a class and still receive a refund. Below is a chart of 10th day credit hours for the last ten years:

Term	Credit Hours	% Change
Fall 2006	36,137	(4.0%)
Fall 2007	37,350	3.4%
Fall 2008	37,968	.9%
Fall 2009	42,647	12.3%
Fall 2010	43,354	1.7%
Fall 2011	40,471	(5.1%)
Fall 2012	36,289	(10.3%)
Fall 2013	34,021	(6.2%)
Fall 2014	32,533	(4.4%)
Fall 2015	29,870	(8.18%)

- The State of Illinois Base Operating Grant payment has been paid through May 2015 and the Equalization Grant has been paid through April 2015. The FY16 State of Illinois budget presented to the legislature provided for flat funding for community colleges after the FY15 2.25 percent reduction.
- Both the federal and state portions of Adult Education grants have been paid through June 2015.

Expenditures

College operations are continuing as normal despite no State budget. State grant funds, as well as the federal grants that flow through state agencies, are being delayed, as well as MAP (Monetary Award Program) student aid. Some of the more significant variances in expenditures for the two months ending August 31, 2015 include the following:

Fund 01 – Education Fund – Instruction – Fixed Charges – the annual rent payment of \$132,000 for the Ottawa Center was paid;

Fund 01 – Education Fund – Academic Support – Contractual – library services - \$11,000; software renewals - \$11,700; Blackboard annual fee \$75,000;

Fund 01 – Education Fund – Institutional Support – Contractual – legal services \$11,100; computer services from Burwood Group - \$12,300; Ellucian annual fees \$215,575;

Protection, Health & Safety Projects:

- Building A Air Handler/Chiller Replacement – a pre-construction meeting with Dodson Plumbing, Heating and Air Conditioning was held April 22; Contractor will mobilize the first half of December;
- Building E Elevator – in progress as part of the Phase 3 project;
- Asbestos Removal – asbestos abatement is complete;
- Building B Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2016;
- Exterior Door Replacement – bid submitted by Vissering Construction was approved and work will commence in September 2015;

Community Instructional Center Project:

- Building D –floors ready for painting; doors being hung; ceiling tile is installed;
- Building E – casework is started, painting is nearly complete; glass installation has begun;
- Building C – library addition is being painted; waiting on casework for cyber café; and started installing ceiling tile.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 637,457	1,115,600	201,041	\$ 907,047	\$ 155,636			\$ 3,016,781
Investments	6,869,649	12,199,013	1,201,098	480,096	-			20,749,856
Receivables								
Property taxes	7,911,385	1,797,330	1,261,600	-	-			10,970,315
Governmental claims	143,115	105,906	-	-	-			249,021
Tuition and fees	2,171,903	476	-	65,119	85			2,237,583
Due from other funds	669,331	102,580	118,580	-	2,186			892,677
Due from student groups								-
Bookstore inventories	-	-	-	1,008,000	-			1,008,000
Other assets	21,738	31,608	-	-	-		2,147,938	2,201,284
Fixed assets - net where applicable	-	-	-	8,358	-	61,307,560	-	61,315,918
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-		(637,938)	(637,938)
Other Debits	<u>\$18,424,578</u>	<u>\$15,352,513</u>	<u>\$ 2,782,319</u>	<u>\$ 2,468,620</u>	<u>\$ 157,907</u>	<u>\$61,307,560</u>	<u>\$ 1,510,000</u>	<u>\$ 102,003,497</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 August 31, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 201,653	\$ -	\$ 3,146	\$ 23,537	\$ 7,114			\$ 235,450
Accrued salaries & benefits	1,297,410	25,328	-	20,198	-			1,342,936
Post-retirement benefits & other	62,839	-	-	-	45			62,884
Unclaimed property	1,659	2,379	-	-	-			4,038
Due to other funds	126,803	243,806	-	522,068	-			892,677
Due to student groups/deposits	83,424	-	-	-	150,748			234,172
Deferred revenue								-
Property taxes	3,958,411	899,275	631,235	-	-			5,488,921
Tuition and fees	-	-	-	-	-			-
Grants	-	-	-	-	-			-
Bonds payable	-	-	-	-	-		1,510,000	1,510,000
Total liabilities	<u>5,732,199</u>	<u>1,170,788</u>	<u>634,381</u>	<u>565,803</u>	<u>157,907</u>	<u>-</u>	<u>1,510,000</u>	<u>9,771,078</u>
Equity and Other Credits								
Investment in general fixed assets						61,307,560		61,307,560
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for restricted purposes		14,181,725						14,181,725
Reserved for building purposes								-
Reserved for debt service			2,147,938					2,147,938
Reserved for Liab., Prot., Sett.								-
Unreserved	12,692,379	-		1,902,817				14,595,196
Total equity and other credits	<u>12,692,379</u>	<u>14,181,725</u>	<u>2,147,938</u>	<u>1,902,817</u>	<u>-</u>	<u>61,307,560</u>	<u>-</u>	<u>92,232,419</u>
Total Liabilities, Equity and Other Credits	<u>\$18,424,578</u>	<u>\$15,352,513</u>	<u>\$ 2,782,319</u>	<u>\$ 2,468,620</u>	<u>\$ 157,907</u>	<u>\$61,307,560</u>	<u>\$ 1,510,000</u>	<u>\$ 102,003,497</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 8,247,351	\$ 1,042,727	\$ 839,883	\$ 710,045	\$ 6,890	\$ 234,321	\$ 412,805	\$ 150,953	\$ 21,958	\$ 11,666,933
Actual Expenditures	(3,779,429)	(371,479)	(254,808)	-	-	(682,626)	(489,424)	(124,506)	(10,325)	(5,712,597)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	4,467,922	671,248	585,075	710,045	6,890	(448,305)	(76,619)	26,447	11,633	5,954,336
Fund balances July 1, 2015 (est)	4,835,943	2,713,326	6,491,426	1,437,892	4,733,968	2,351,119	14,091	2,362,973	29,781	24,970,519
Fund balances August 31, 2015	\$ 9,303,865	\$ 3,384,574	\$ 7,076,501	\$ 2,147,937	\$ 4,740,858	\$ 1,902,814	\$ (62,528)	\$ 2,389,420	\$ 41,414	\$ 30,924,855

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,826,706	\$ 3,782,050	55.4%	\$ 3,797,433	56.2%	\$ 6,762,916
Corporate Personal Property Replacement Tax	873,556	24,205	2.8%	18,576	2.3%	798,556
TIF Revenues	381,000	78,471	20.6%	-	0.0%	381,000
Total Local Government	8,081,262	3,884,726	48.1%	3,816,009	48.0%	7,942,472
State Government:						
ICCB Credit Hour Grant	2,009,096	-	0.0%	-	0.0%	1,923,233
Equalization	50,000	-	0.0%	(16,667)	-33.3%	50,000
Career/Technical Education Formula Grant	165,000	-	0.0%	-	0.0%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	2,224,096	-	0.0%	(16,667)	-0.8%	2,138,233
Federal Government						
PELL Administrative Fees	8,300	-	0.0%	-	0.0%	10,000
Total Federal Government	8,300	-	0.0%	-	0.0%	10,000
Student Tuition and Fees:						
Tuition	7,451,219	3,863,562	51.9%	3,858,664	52.1%	7,399,631
Fees	897,300	449,715	50.1%	479,950	49.7%	966,527
Total Tuition and Fees	8,348,519	4,313,277	51.7%	4,338,614	51.9%	8,366,158
Other Sources:						
Public Service Revenue	428,950	37,301	8.7%	60,287	14.6%	413,960
Nongovernmental Gifts	-	-	0.0%	-	0.0%	40,000
Other	90,102	12,047	13.4%	11,091	10.1%	109,472
Total Other Sources	519,052	49,348	9.5%	71,378	12.7%	563,432
TOTAL EDUCATION FUND REVENUE	\$ 19,181,229	8,247,351	43.0%	8,209,334	43.2%	19,020,295
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,915,712	1,697,466	19.0%	1,738,645	19.6%	8,893,252
Employee Benefits	1,585,859	251,475	15.9%	291,726	18.6%	1,567,960
Contractual Services	147,647	15,218	10.3%	10,608	7.5%	140,588
Materials & Supplies	461,421	30,511	6.6%	43,994	10.0%	441,166
Conference & Meeting Expenses	92,169	1,971	2.1%	2,250	3.2%	70,829
Fixed Charges	197,500	132,561	67.1%	167,278	76.2%	219,500
Utilities	-	-	0.0%	-	0.0%	600
Capital Outlay	4,094	-	0.0%	-	0.0%	3,245
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 11,404,402	\$ 2,129,202	18.7%	\$ 2,254,501	19.9%	\$ 11,337,140

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
Academic Support:						
Salaries	\$ 692,859	\$ 127,673	18.4%	\$ 121,755	18.1%	\$ 672,958
Employee Benefits	144,988	23,881	16.5%	29,275	21.7%	134,630
Contractual Services	172,207	104,468	60.7%	93,129	55.7%	167,246
General Materials & Supplies	473,885	31,213	6.6%	45,679	18.7%	243,898
Conference & Meeting Expenses	11,445	67	0.6%	173	1.5%	11,885
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	25,343	2,700	10.7%	2,700	10.7%	25,283
Capital Outlay	78,750	31,890	40.5%	-	0.0%	850
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,599,477</u>	<u>321,892</u>	20.1%	<u>292,711</u>	23.3%	<u>1,256,750</u>
Student Services:						
Salaries	1,226,134	256,027	20.9%	220,924	18.5%	1,194,194
Employee Benefits	322,348	47,219	14.6%	56,333	19.0%	296,852
Contractual Services	7,400	1,850	25.0%	2,350	37.6%	6,250
Materials & Supplies	54,260	2,734	5.0%	8,807	16.4%	53,560
Conference & Meeting Expenses	22,955	304	1.3%	721	3.5%	20,675
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,633,097</u>	<u>308,134</u>	18.9%	<u>289,135</u>	18.4%	<u>1,571,531</u>
Public Services/Continuing Education:						
Salaries	453,520	107,113	23.6%	120,011	26.9%	445,953
Employee Benefits	51,310	12,604	24.6%	15,773	30.4%	51,932
Contractual Services	224,150	19,960	8.9%	11,910	4.5%	263,250
Materials & Supplies	78,350	15,222	19.4%	21,433	25.2%	85,025
Conference & Meeting Expenses	19,465	830	4.3%	1,890	15.1%	12,510
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Services/Continuing Education	<u>826,795</u>	<u>155,729</u>	18.8%	<u>171,017</u>	19.9%	<u>858,670</u>
Institutional Support:						
Salaries	1,792,349	330,910	18.5%	327,961	19.5%	1,686,123
Employee Benefits	486,552	91,725	18.9%	101,144	20.0%	505,137
Contractual Services	623,325	259,670	41.7%	191,233	35.7%	535,329
Materials & Supplies	502,230	77,451	15.4%	77,651	16.0%	484,584
Conference & Meeting Expenses	60,750	3,614	5.9%	3,269	4.9%	66,900
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	9,628	1,273	13.2%	1,041	9.3%	11,228
Capital Outlay	157,250	-	0.0%	38,038	5.1%	751,280
Other	24,375	(422)	-1.7%	(749)	-1.8%	41,000
Provision for Contingency	151,767	-	0.0%	-	0.0%	-
Total Institutional Support	<u>3,808,226</u>	<u>764,221</u>	20.1%	<u>739,588</u>	18.1%	<u>4,081,581</u>
Scholarships, Grants and Waivers	488,750	100,251	20.5%	116,036	19.7%	588,700
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,760,747</u>	<u>\$ 3,779,429</u>	19.1%	<u>\$ 3,862,988</u>	19.6%	<u>\$ 19,694,372</u>
INTERFUND TRANSFERS - NET	<u>\$ 580,268</u>	<u>\$ -</u>	0.0%	<u>\$ -</u>	0.0%	<u>\$ 751,280</u>

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,197,142	\$ 671,531	56.1%	\$ 677,248	56.2%	\$ 1,206,048
Corporate Personal Property Replacement Tax	165,921	4,272	2.6%	3,278	2.3%	140,921
TIF	127,000	26,157	20.6%	-	0.0%	127,000
Total Local Government	1,490,063	701,960	47.1%	680,526	46.2%	1,473,969
State Government:						
ICCB Credit Hour Grant	174,704	-	0.0%	-	0.0%	339,394
Total State Government	174,704	-	0.0%	-	0.0%	339,394
Student Tuition and Fees:						
Tuition	610,408	318,743	52.2%	329,028	55.8%	589,134
Total Tuition and Fees	610,408	318,743	52.2%	329,028	55.8%	589,134
Other Sources:						
Facilities Revenue	125,000	21,896	17.5%	11,221	9.8%	115,000
Investment Revenue	1,500	128	8.5%	416	20.8%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	296	-	-
Total Other Sources	126,500	22,024	17.4%	11,933	10.2%	117,000
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,401,675	\$ 1,042,727	43.4%	\$ 1,021,487	40.5%	\$ 2,519,497

	Annual Budget FY2016	Actual 08/31/15	Act/Budget 16.7%	Actual 08/31/14	Act/Budget 16.7%	Annual Budget FY2015
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 870,560	\$ 157,867	18.1%	\$ 154,184	18.0%	\$ 858,848
Employee Benefits	261,511	35,635	13.6%	48,959	18.4%	266,394
Contractual Services	196,000	8,869	4.5%	38,709	21.7%	178,550
General Materials & Supplies	224,070	19,962	8.9%	14,747	6.8%	218,470
Conference & Meeting Expenses	5,675	-	0.0%	146	8.5%	1,725
Fixed Charges	69,750	942	1.4%	107	0.2%	66,250
Utilities	649,713	135,350	20.8%	84,469	11.6%	726,900
Capital Outlay	94,000	-	0.0%	-	0.0%	626,038
Provision for Contingency	25,000	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	2,333,279	358,625	15.4%	278,321	9.7%	2,880,175
Institutional Support:						
Salaries	48,149	8,044	16.7%	7,869	15.9%	49,556
Employee Benefits	10,297	1,814	17.6%	1,923	19.9%	9,665
Contractual Services	1,500	2,491	166.1%	2,491	166.1%	1,500
Materials & Supplies	3,450	505	14.6%	512	14.2%	3,601
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	-	0.0%	-	0.0%	5,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	68,396	12,854	18.8%	12,795	18.5%	69,322
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 2,401,675	\$ 371,479	15.5%	\$ 291,116	9.9%	\$ 2,949,497

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,496,428	\$ 839,418	56.1%	\$ 835,123	55.7%	\$ 1,498,515
State Government Sources	235,000	-	0.0%	-	0.0%	2,000,000
Investment Revenue	3,572	465	13.0%	774	9.7%	8,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,735,000	839,883	48.4%	835,897	23.8%	3,506,515
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	(41,850)	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	2,977,071	254,808	8.6%	(52,035)	-1.5%	3,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,977,071	254,808	8.6%	(93,885)	-2.7%	3,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ 270,000

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,267,175	\$ 709,956	56.0%	\$ 710,038	56.1%	\$ 1,266,316
Investment Revenue	1,000	89	8.9%	219	6.3%	3,500
TOTAL BOND & INTEREST FUND REVENUES	1,268,175	710,045	56.0%	710,257	55.9%	1,269,816
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,245,000	-	0.0%	-	0.0%	1,215,000
Interest on Bonds	22,188	-	0.0%	-	0.0%	51,425
Fees	500	-	0.0%	-	0.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,267,688	\$ -	0.0%	\$ -	0.0%	\$ 1,266,925

Summary of Fiscal Year 2016 Revenues & Expenditures by Fund

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
WORKING CASH FUND						
Investment Revenue	\$ 20,000	\$ 6,890	34.5%	\$ (535)	-2.1%	\$ 25,000
TOTAL WORKING CASH REVENUES	20,000	6,890	34.5%	(535)	-2.1%	25,000
Transfers In (Out)	\$ (70,000)	\$ -	0.0%	\$ -		\$ -

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 2,385,600	\$ 234,127	9.8%	\$ 488,749	21.9%	\$ 2,228,700
Other Revenue	-	10	0.0%	10	0.0%	-
Investment Revenue	3,000	184	6.1%	62	1.4%	4,500
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,388,600	234,321	9.8%	488,821	21.9%	2,233,200
AUXILIARY ENTERPRISES FUND						
Salaries	\$ 339,239	58,215	17.2%	54,685	16.3%	336,026
Employee Benefits	89,872	13,797	15.4%	14,521	15.7%	92,335
Contractual Services	42,230	5,192	12.3%	3,907	8.7%	45,050
Materials & Supplies	1,973,765	598,575	30.3%	650,042	32.9%	1,975,230
Conference & Meeting	28,430	1,732	6.1%	1,528	5.8%	26,456
Fixed Charges	45,150	5,115	11.3%	-	0.0%	45,150
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	5,748	-	0.0%	-	0.0%	3,838
Other	111,500	-	0.0%	63,038	600.4%	10,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,635,934	682,626	25.9%	787,721	31.1%	2,534,585
Transfer In (Out)	\$ (475,336)	\$ -	0.0%	\$ -	0.0%	\$ 338,586
	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
RESTRICTED PURPOSES FUND						
Local Government Sources	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
State Government Sources	313,970	25,586	8.1%	(542)	-0.1%	390,814
Federal Government Sources	5,826,932	297,279	5.1%	259,679	3.8%	6,765,584
Service Fees	3,000	275	9.2%	1,760	58.7%	3,000
Nongovernmental gifts or grants	58,768	89,644	0.0%	-	0.0%	60,000
Other Revenue	-	21	0.0%	72	0.0%	-
TOTAL RESTRICTED PURPOSES FUND REVENUES	6,202,670	412,805	6.7%	260,969	3.6%	7,219,398
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 474,258	65,451	13.8%	53,607	10.8%	495,023
Employee Benefits	108,540	18,374	16.9%	14,266	12.8%	111,838
Contractual Services	25,135	493	2.0%	-	0.0%	75,830
Materials & Supplies	57,846	17,621	30.5%	36,982	29.6%	124,746
Conference & Meeting	24,339	1,975	8.1%	5,416	8.6%	63,266
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	2,500	-	0.0%	-	0.0%	1,314
Capital Outlay	-	3,550	0.0%	-	0.0%	211,541
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 692,618	\$ 107,464	15.5%	\$ 110,271	10.2%	\$ 1,083,558

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
RESTRICTED PURPOSES FUND						
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	2,104	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>2,104</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	189,882	33,556	17.7%	31,703	16.9%	187,602
Employee Benefits	77,435	13,811	17.8%	12,815	18.7%	68,484
Contractual Services	2,150	695	32.3%	1,432	61.7%	2,320
Materials & Supplies	2,100	116	5.5%	728	13.5%	5,400
Conference & Meeting	3,071	860	28.0%	675	11.0%	6,112
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	16,014	-	0.0%	-	0.0%	20,000
Total Student Services	<u>290,652</u>	<u>49,038</u>	<u>16.9%</u>	<u>47,353</u>	<u>16.3%</u>	<u>289,918</u>
Public Service						
Salaries	149,970	20,575	13.7%	31,802	20.8%	152,530
Employee Benefits	39,999	4,334	10.8%	7,921	22.7%	34,845
Contractual Services	500	1,095	219.0%	1,760	293.3%	600
Materials & Supplies	1,731	-	0.0%	289	12.7%	2,275
Conference & Meeting	2,800	412	14.7%	2,899	61.0%	4,750
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>195,000</u>	<u>26,416</u>	<u>13.5%</u>	<u>44,671</u>	<u>22.9%</u>	<u>195,000</u>
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	73,600
Total Operations & Maintenance of Plant	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>73,600</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 88,364	\$ 5,846	6.6%	\$ 3,694	4.0%	\$ 91,689
Total Institutional Support	<u>88,364</u>	<u>5,846</u>	<u>6.6%</u>	<u>3,694</u>	<u>4.0%</u>	<u>91,689</u>
Student grants and waivers (PELL & SEOG)	<u>4,987,268</u>	<u>300,660</u>	<u>6.0%</u>	<u>209,499</u>	<u>3.8%</u>	<u>5,495,633</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u>6,253,902</u>	<u>\$ 489,424</u>	<u>7.8%</u>	<u>\$ 417,592</u>	<u>5.8%</u>	<u>\$ 7,229,398</u>
Transfer In (Out)	<u>\$ 26,482</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ (15,000)</u>

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the two months ended August 31, 2015

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 270,255	\$ 150,931	55.8%	\$ 140,315	53.8%	\$ 260,808
Investment Revenue	5,000	22	0.4%	(5,040)	-20.2%	25,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	<u>275,255</u>	<u>150,953</u>	54.8%	<u>135,275</u>	47.3%	<u>285,808</u>

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Operations & Maintenance of Plant						
Contractual Services	\$ 356,550	\$ 36,866	10.3%	\$ 33,938	9.7%	\$ 351,500
Material & Supplies	330	-	0.0%	75	30.0%	250
Conference & Meeting	500	-	0.0%	210	42.0%	500
Utilities	550	67	0.0%	48	0.0%	500
Capital Outlay	-	-	-	-	-	-
Total for Operations & Maintenance of Plant	\$ 357,930	\$ 36,933	10.3%	\$ 34,271	9.7%	\$ 352,750
Institutional Support						
Salaries	\$ 90,462	\$ 15,180	16.8%	\$ 13,241	18.0%	\$ 73,689
Employee Benefits	211,001	1,657	1.8%	1,273	0.6%	217,616
Contractual Services	23,150	17,201	74.3%	159	0.5%	29,000
Materials & Supplies	1,550	140	9.0%	24	2.4%	1,000
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	319,850	53,395	16.7%	200,137	55.4%	361,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>646,013</u>	<u>87,573</u>	13.6%	<u>214,834</u>	31.5%	<u>682,805</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	<u>\$ 1,003,943</u>	<u>\$ 124,506</u>	12.4%	<u>\$ 249,105</u>	24.1%	<u>\$ 1,035,555</u>

Summary of Fiscal Year 2016 Revenues & Expenditures by Fund

	Annual Budget FY2016	Actual 8/31/15	Act/Budget 16.7%	Actual 8/31/14	Act/Budget 16.7%	Annual Budget FY2015
AUDIT FUND						
Local Government Sources	\$ 37,708	\$ 21,957	58.2%	\$ 20,355	57.7%	\$ 35,277
Investment Revenue	250	1	0.0%	12	0.0%	-
TOTAL AUDIT FUND REVENUES	<u>37,958</u>	<u>21,958</u>	57.8%	<u>20,367</u>	57.7%	<u>35,277</u>
AUDIT FUND						
Contractual Services	35,000	10,325	29.5%	-	0.0%	35,700
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 35,000</u>	<u>\$ 10,325</u>	29.5%	<u>\$ -</u>	0.0%	<u>\$ 35,700</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
All Funds
For the two months ended August 31, 2015**

<u>Department</u>	<u>Annual Budget FY2016</u>	<u>Actual 8/31/2015</u>	<u>Act/Budget 16.7%</u>	<u>Explanation</u>
President	\$ 327,955	\$ 62,709	19.1%	
Board of Trustees	14,450	5,819	40.3%	Paid one-half annual ICCTA dues
Community Relations	471,445	65,988	14.0%	
Continuing Education	999,560	182,054	18.2%	
Facilities	5,285,350	553,432	10.5%	
Information Technologies	2,250,342	555,150	24.7%	
Academic Affairs	315,414	67,555	21.4%	
Academic Affairs (AVPCE)	663,320	288,668	43.5%	Paid annual Ottawa Center rent
Adult Education	498,204	57,604	11.6%	
Learning Technologies	686,110	135,883	19.8%	
Career & Tech Education Division	1,757,289	232,564	13.2%	
Natural Science & Business Division	2,356,277	428,737	18.2%	
Humanities & Fine Arts/Social Science Division	1,975,607	415,397	21.0%	
Health Professions Division	2,209,935	417,120	18.9%	
English, Mathematics, Education Division	2,776,921	476,109	17.1%	
Admissions & Records	390,144	64,257	16.5%	
Counseling	644,907	137,401	21.3%	
Student Services	170,125	28,622	16.8%	
Financial Aid	5,449,406	374,038	6.9%	
Athletics	248,628	28,271	11.4%	
TRiO (Student Success Grant)	290,652	49,038	16.9%	
Campus Security	355,780	36,173	10.2%	
Business Services/General Institution	2,257,524	162,401	7.2%	
Risk Management	638,163	88,333	13.8%	
Tuition Waivers	553,750	100,251	18.1%	
Purchasing	87,443	16,184	18.5%	
Human Resources	128,966	20,390	15.8%	
Bookstore	2,201,887	632,774	28.7%	Purchases include books for fall and spring semesters
Shipping & Receiving	68,396	12,854	18.8%	
Copy Center	140,993	16,821	11.9%	
Total FY16 Expenditures	<u>\$ 36,214,943</u>	<u>\$ 5,712,597</u>	15.8%	

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Illinois Valley Community College
Statement of Cash Flows
for the Month ended August 31, 2015

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 302,917.29	\$ 202,129.68	\$ 794,680.39	\$ 190,067.46	\$ 764,143.17	\$ (303,298.09)	\$ 431,487.64	\$ (2,629.48)	\$ 57,483.33	\$ 2,436,981.39
Total Receipts	1,802,931.06	229,398.71	153,734.40	129,675.41	398,860.31	59,010.89	6,911.65	4,487.31	27,302.06	2,812,311.80
Total Cash	2,105,848.35	431,528.39	948,414.79	319,742.87	1,163,003.48	(244,287.20)	438,399.29	1,857.83	84,785.39	5,249,293.19
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	260,221.59	-	-	-	-	-	-	-	-	260,221.59
Expenditures	(1,725,077.66)	(212,683.14)	(24,258.72)	-	(534,706.88)	(94,427.34)	-	(3,675.00)	(90,930.85)	(2,685,759.59)
ACCOUNT BALANCE	640,992.28	218,845.25	924,156.07	319,742.87	628,296.60	(338,714.54)	438,399.29	(1,817.17)	(6,145.46)	2,823,755.19
Deposits in Transit	(31,126.11)									(31,126.11)
Outstanding Checks	445,210.90									445,210.90
BANK BALANCE	1,055,077.07	218,845.25	924,156.07	319,742.87	628,296.60	(338,714.54)	438,399.29	(1,817.17)	(6,145.46)	3,237,839.98
Certificates of Deposit	-	-	-	-	248,000.00	-	3,395,491.76	-	2,100,000.00	5,743,491.76
Illinois Funds	4,340,321.06	2,529,653.06	3,393,312.36	1,201,154.79	232,106.55	152,649.80	900,496.33	24,455.24	204,115.56	12,978,264.75
CDB Trust Fund CTC			775,941.05							775,941.05
Bldg Reserve-ILLFund			1,083,329.91							1,083,329.91
Total Investment	\$ 4,340,321.06	\$ 2,529,653.06	\$ 5,252,583.32	\$ 1,201,154.79	\$ 232,106.55	\$ 152,649.80	\$ 4,295,988.09	\$ 24,455.24	\$ 2,304,115.56	\$ 20,333,027.47

LaSalle State Bank	\$ 761,821.53
Centrue Bank	<u>2,476,018.45</u>
	<u>\$ 3,237,839.98</u>

Respectfully submitted,



Kathy Ross
Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 August 31, 2015

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/24/2015							1,000,000	1,000,000	MB	0.60%	0.60%	916139
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2016							1,000,000	1,000,000	NCB	0.35%	0.35%	40419
3/31/2016						1,000,000		1,000,000	LSB	0.39%	0.39%	
4/22/2016							100,000	100,000	MB	0.45%	0.45%	914161
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	
7/18/2017						996,048		997,492	MBS	1.24%	1.24%	RMB-02732'
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	
Total CD	-	-	-	-	248,000	3,394,048	2,100,000	5,743,492				

CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

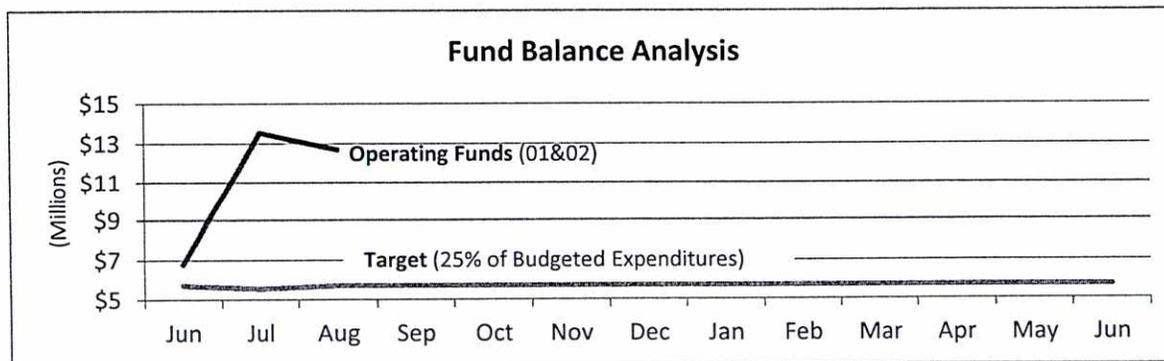
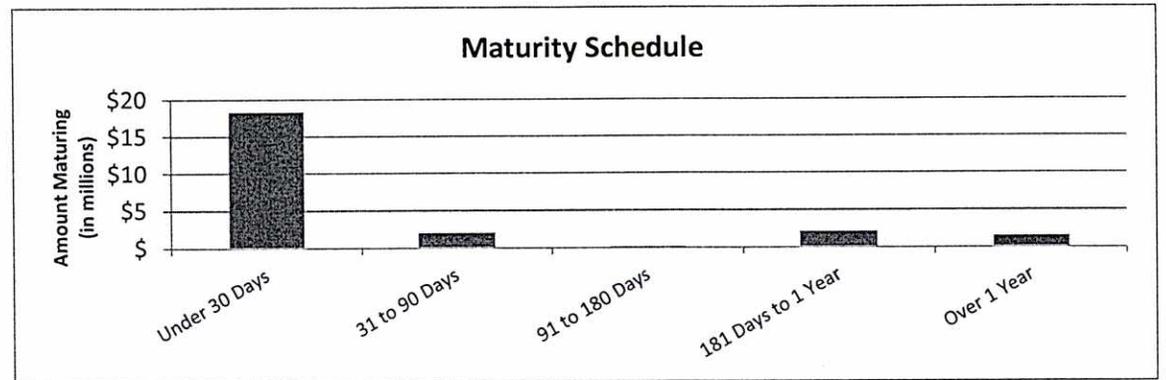
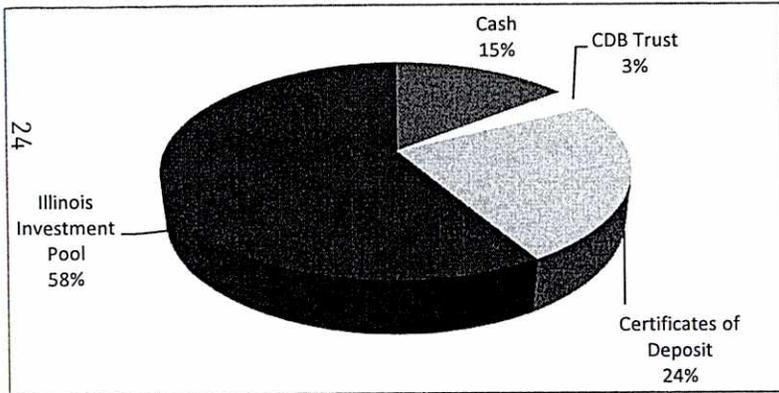
** Current IL Funds interest rate: 0.010%

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 All Funds
 August 31, 2015

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.5%	\$ 3,481,827	0.34%
CDB Trust	3.2%	775,941	0.10%
Certificates of Deposit	23.9%	5,743,492	0.73%
Illinois Investment Pool	58.4%	14,061,595	0.01%
Total		\$ 24,062,855	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 14,061,595			\$ 14,061,595	58%
Centrue Bank			2,476,018	2,476,018	10%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			775,941	775,941	3%
LaSalle State Bank		1,000,000	761,822	1,761,822	7%
First State Bank		1,000,000		1,000,000	4%
Multi Bank Securities		1,493,492		1,493,492	6%
Heartland Bank			243,987	243,987	1%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 14,061,595	\$ 5,743,492	\$ 4,257,768	\$ 24,062,855	100%



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\$5,000 and Over Disbursements

08/01/15 - 08/31/15

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
720981	08/03/15	0153694	IVCC Bookstore	\$ 8,000.00	Rental Book Refunds
720985	08/05/15	0081443	American Express	187,497.14	CDW Government, Inc., Cengage Learning Inc., McGraw Hill Publishing, Pearson Education, Inc.
720999	08/05/15	0115159	City of Ottawa	132,000.00	Facility Rental (07/01/15-06/30/16)
721003	08/05/15	0130732	Dodson Plumbing, Heating & AC	20,700.00	Building A Chiller/Air Handler Replacement*
721009	08/05/15	0001276	First Agency, Inc.	39,400.00	Insurance - Student Athletics
721018	08/05/15	0001530	Key Outdoor Inc.	5,520.00	Billboard Advertising
721025	08/05/15	0033873	NAEYC	6,500.00	Accreditation Site Visit Fee
721038	08/05/15	0170561	Respondus, Inc.	8,340.00	License Renewal
721039	08/05/15	0001060	Roaring Spring Bulk Book Co.	8,190.96	Supplies for Resale
721069	08/12/15	0108916	CCIC	222,940.75	Health Insurance (August)
ACH	08/13/15		Internal Revenue Service	69,361.22	Federal Payroll Taxes (08/13/15)
ACH	08/13/15		Illinois Department of Revenue	16,254.17	State Payroll Taxes (08/13/15)
ACH	08/13/15		VALIC Retirement Services	13,301.92	403(b) & 457(b) Payroll (08/13/15)
721086	08/14/15	0082897	SURS	47,196.44	Payroll (08/13/15)
721104	08/14/15	0105972	Amazon.Com	7,960.62	Books for Resale
721105	08/14/15	0001369	Ameren Illinois	56,311.37	Electricity (06/11/15-07/14/15)
721117	08/14/15	0109033	Elsevier Science	75,182.16	Books for Resale
721120	08/14/15	0001112	Gear for Sports	5,610.00	Soft Goods for Resale
721133	08/14/15	0077827	Len Trovero Construction	47,531.93	Parking Lot 1 Reconstruction
721141	08/14/15	0001634	MPS	20,039.00	Books for Resale
721143	08/14/15	0000948	Nebraska Book Co., Inc.	60,970.19	Books for Resale
721164	08/14/15	0096904	The Higher Learning Commission	6,000.00	Strategy Forum
721178	08/18/15	0099391	Blackboard, Inc.	74,879.00	Licensing Renewal
721180	08/18/15	0203806	Brookfield Limited	5,000.00	Fall Faculty In-Service Presenter
721195	08/18/15	0185245	El Dorado Trading Group	7,835.01	Supplies for Resale
721196	08/18/15	0001515	Ellucian, Inc.	5,000.00	ODS Data Orchestrator Reporting-Annual License
721232	08/18/15	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
721237	08/18/15	0001927	Walter J Zukowski & Associates	14,738.75	Legal Services
721289	08/26/15	0108916	CCIC	231,647.69	Health Insurance (September)
721307	08/26/15	0181795	G4S Secure Solutions (USA) Inc.	31,735.03	Security Services (July)
721339	08/26/15	0183070	Rittenhouse Book Distributors	17,721.27	Books for Resale

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\$5,000 and Over Disbursements

08/01/15 - 08/31/15

721343	08/26/15	0140477	Tequipment.net	5,843.70	LCD Projectors
721344	08/26/15	0168528	TestOut Corporation	7,492.00	Books for Resale
ACH	08/27/15		Internal Revenue Service	71,233.73	Federal Payroll Taxes (08/27/15)
ACH	08/27/15		Illinois Department of Revenue	17,293.57	State Payroll Taxes (08/27/15)
ACH	08/27/15		VALIC Retirement Services	13,503.52	403(b) & 457(b)Payroll (08/27/15)
721367	08/27/15	0082897	SURS	<u>49,705.10</u>	403(b) & 457(b)Payroll (08/27/15)

\$ 1,624,436.24

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 08/08/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Amor, Stephanie Y.	4th Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$214.50	014110394151320			
Ault, Richard L.	Percussion Lessons / 6	07/02/15	07/23/15	08/08/15	SS	\$192.00	011120650051340	MUP-2025-01	Applied Music Drum Set	
Bach, Monica M.	CSI The Valley	07/20/15	07/23/15	08/08/15	SS	\$350.00	014110394151320	YOU-8001-07	CSI The Valley	
Balzarini, Doreen J.	Goodwill Workshop Email / Word	07/22/15	07/29/15	08/08/15	SS	\$210.00	014110394151320			
Bruch, Anna M.	Nursing Orientation	07/28/15	08/05/15	08/08/15	SS	\$722.43	011420730051340			
Delgado, Leticia F.	First Year Assistant	07/20/15	07/23/15	08/08/15	SS	\$100.00	014110394151320			
Duttlinger, Victoria A.	Black Rocket/Minecraft Design	07/10/15	07/16/15	08/08/15	SS	\$750.00	014110394151320	YOU-2119-07	Black Rocket/Minecraft Design	
Francisco, Marjorie L.	Nursing Orientation	07/28/15	08/05/15	08/08/15	SS	\$800.96	011420730051340			
Goslin, Vanessa M.	Abstract Painting / Fake Cake	07/20/15	07/23/15	08/08/15	SS	\$500.00	014110394151320	YOU-8001-04	Imagination Animation	
Haynes, Tricia L.	Camp Homestead Bubble Palooza	07/20/15	07/23/15	08/08/15	SS	\$500.00	014110394151320	YOU-8193-03	Mad Science	
Haywood, Mary M.	Happy Folding / Follow Dreams	07/20/15	07/23/15	08/08/15	SS	\$281.50	014110394151320	YOU-8186-02	Happy Folding / Follow Dreams	
Heredia, Hugo	Wild and Crazy Classes	07/20/15	07/23/15	08/08/18	SS	\$500.00	014110394151320	YOU-8119-01	Wild & Crazy Music	
Hodgson, Laura A.	Nursing Orientation	07/28/15	08/06/15	08/08/15	SS	\$1,374.19	011420730051340			
Hogue, Julie A.	Nursing Orientation	08/04/15	08/05/15	08/08/15	SS	\$439.74	011420730051340			
Killian, Melissa J.	35 Sessions	07/26/15	08/08/15	08/08/15	SS	\$1,868.70	013230030851540			
Kozell, Denise C.	K-9 Kids 01 02	07/20/15	07/23/15	08/08/15	SS	\$100.00	014110394151320	YOU-8194-02	K-9 Kids	
Lewis, Olivia K.	First Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$214.50	014110394151320			
Moriarty, Alexa M.	First Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$214.50	014110394151320			
Moskalewicz, James P.	14 CNS / 35 ACD Sessions	07/26/15	08/08/15	08/08/15	SS	\$2,644.40	013230030851540			
Neff, Andrea E.	First Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$214.50	014110394151320			
Nink, Tina M.	Nursing Orientation	08/04/15	08/05/15	08/08/15	SS	\$533.97	011420730051340			
Panizzi, Gerald W.	LC Driver Improvement #986	07/25/15	07/25/15	08/08/15	SS	\$187.50	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Paraf, Noah Z.	First Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$214.50	014110394151320			
Prine, Renee M.	35 ACD Sessions	07/26/15	08/08/15	08/08/15	SS	\$2,024.45	013230030851540			
Sack, Jane E.	35 Sessions	07/26/15	08/08/15	08/08/15	SS	\$2,461.50	013230030851540			
Sarver, Gregory S.	LC Driver Improvement #985	07/22/15	07/22/15	08/08/15	SS	\$150.00	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Savoia, Jennifer L.	Remediation	05/18/15	07/20/15	08/08/15	SS	\$2,010.24	011420730051340			
Smith, Mary H.	Black Rocket Instruct Training	07/29/15	07/29/15	08/08/15	SS	\$50.00	014110394151320			
Smith, Tanya A.	Dream Design Discover / Art	07/20/15	07/23/15	08/08/15	SS	\$500.00	014110394151320	YOU-8189-03	Pallet Art What Wood You Make?	

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Stipends For Pay Period 08/08/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sparr, Dennis E.	Blast Off Rocketry	07/20/15	07/23/15	08/08/15	SS	\$350.00	014110394151320	YOU-8001-06	Blast Off Rocketry	
Staranowicz, Miranda A.	2nd Year Camp Assistant	07/20/15	07/23/15	08/08/15	SS	\$222.75	014110394151320			
Stecken, Karie J.	Nursing Orientation	08/04/15	08/04/15	08/08/15	SS	\$125.64	011420730051340			
Stevenson, Nicole E.	First Year Assistant	07/20/15	07/23/15	08/08/15	SS	\$100.00	014110394151320			
Swanson, Ashley S.	Good Eats & Healthy Treats	07/20/15	07/23/15	08/08/15	SS	\$500.00	014110394151320	YOU-8175-01	Good Eats & Healthy Treats	
Whiteaker, Samantha D.	Nursing Orientation	08/04/15	08/05/15	08/08/15	SS	\$533.97	011420730051340			
Wiltse, Nicole C.	Making Math Fun and Easy	07/27/15	07/30/15	08/08/15	SS	\$300.00	014110394151320	YOU-2204-07	Making Math Fun and Easy	
Total						13,337.92				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 8/18/15

Dr. Jerry Corcoran
President

*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 08/22/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abbott, Mark	MTH 1000 600	08/17/15	12/16/15	12/26/15	ST	\$2,142.00	011120910051320	MTH-1000-600	Math for Liberal Arts	
Aleksy, Donald	MGT 1230 300 2010 01	08/17/15	12/16/15	12/26/15	ST	\$4,296.00	011220570051320	MGT-1230-300		
Alvarado, Ruben	SPN 1001 02	08/17/15	12/16/15	12/26/15	ST	\$2,756.00	011120650051320	SPN-1001-02	Elementary Spanish I	
Anderson, Jeanette	DLA 1201 01 1203 01 02	08/17/15	12/16/15	12/26/15	ST	\$6,355.20	011420730051320	DLA-1201-01	Dental Material & Laboratory Procedure	
Arbuckle, Dennis	Clothing Allowance	08/07/15	08/22/15	08/22/15	TF	\$83.35	027210472052900			
Arbuckle, Kathleen	Clothing Allowance	08/07/15	08/22/15	08/22/15	TF	\$97.61	027210472052900			
Ault, Richard	Percussion Lessons / 2	07/28/15	07/30/15	08/22/15	ST	\$64.00	011120650051340	MUP-2025-01	Applied Music: Drum Set	
Bach, Monica	FRS 2040 300	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120570051320	FRS-2040-300	Forensic Photography	
Baker, Kathryn	CSP 1203 2203 100 600 ACT 1210 01	08/17/15	12/16/15	12/26/15	ST	\$7,680.00	011320410051320	CSP-1203-600	Microsoft Office Professional I	
Baracani, Del	Clothing Allowance	08/10/15	08/22/15	08/22/15	TF	\$75.88	027210472052900			
Batson-Turner, Jean	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Battles, Jane	THM 2214 01 lec lab sem	08/17/15	12/16/15	12/26/15	ST	\$5,155.20	011420730051320	THM-2214-01	Clinical Massage II:Chronic Health	
Bettner, Kaitlyn	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$12.51	012120321255211			
Bhattacharya, Abhijeet	Fac Sal Sched	08/13/15	08/22/15	08/22/15	ST	\$742.00	011120570051310			
Bias, Timothy	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Blood, Trisha	MTH 1008 01 70	08/17/15	12/16/15	12/26/15	ST	\$4,134.00	011120910051320	MTH-1008-70	General Elementary Statistics	
Bokus, Michael	CSD 1210 300	08/17/15	12/16/15	12/26/15	ST	\$2,600.50	011320410051320	CSD-1210-300	Comprehensive Access	
Borkowski, Andrew	EMS 2200 2201 Prgm Coor	08/17/15	12/16/15	12/26/15	ST	\$5,033.48	011420730051320	EMS-2200-01	Emergency Medical Responder	
Bouxsein, Barbara	CAD 2202 300	08/17/15	12/16/15	12/26/15	ST	\$2,506.00	011320410051320	CAD-2202-300	Architectural CAD	
Bray, Kristal	ALH 1214 02 LAB CLI	08/17/15	10/08/15	10/17/15	ST	\$3,575.91	011420730051320	ALH-1214-02	Certified Nursing Assistant	
Bruch, Anna	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Bruessard, Tiffany	SPH 1001 300 504 600	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120650051320	SPH-1001-300	Fundamentals of Speech	
Bruner, Joseph	BC Driver Improvement Observation	08/15/15	08/15/15	08/22/15	ST	\$100.00	014110394351320			
Bubb, Jennifer	Lab work	06/10/15	08/04/15	08/22/15	ST	\$1,290.00	011520910051340			
Buck, Catherine	SDT 1203 01	08/17/15	10/08/15	10/17/15	ST	\$662.00	011320410051320	SDT-1203-01	Job Seeking Skills	
Burke, Ryan	EMS 2200 01 2201 300	08/17/15	12/16/15	12/26/15	ST	\$2,667.86	011420730051320	EMS-2201-300	EMT - Basic	
Carter, John	CNC Series 300 Multi Prep	08/17/15	12/16/15	12/26/15	ST	\$3,100.50	011320410051320			

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Castaneda, Craig	BIO 1007 304 BION 1007 301 304	08/17/15	12/16/15	12/26/15	ST	\$6,717.75	011120570051320	BION-1007-303	Anatomy/Physiology Night Lab	
Cherpeske, Roxanne	THM 1224 01 LAB LEC	08/17/15	12/16/15	12/26/15	ST	\$4,654.00	011420730051320	THM-1224-01	Therapeutic Massage Technician III	
Christmann, Mark	ELE 1200 300	08/17/15	12/16/15	12/26/15	ST	\$3,580.00	011320410051320	ELE-1200-300	Basic Indus. Electricity I	
Collins, Bret	CSN 1231 300	08/17/15	12/16/15	12/26/15	ST	\$2,317.00	011320410051320	CSN-1231-300	Network Administration II	
Cooper, Debra	MTH 0906 07 0907 09	08/17/15	12/16/15	12/26/15	ST	\$6,669.00	011520910051320	MTH-0907-09	Intermediate Algebra	
Corrigan, Kevin	GEG 1005 300	08/17/15	12/16/15	12/26/15	ST	\$3,343.50	011120570051320	GEG-1005-300	Introduction To Astronomy	
Cox, Laurie	ART 1000 630	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120650051320	ART-1000-630	Art Survey	
Czubachowski, Brandon	MUP 1004 300	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120650051320	MUP-1004-300	Jazz Ensemble	
Deffenbaugh, Gloria	ALH 1214 01 Lab Clinic	08/17/15	10/08/15	10/17/15	ST	\$3,435.78	011420730051320	ALH-1214-01	Certified Nursing Assistant	
Depaz, Veronica	ALH 1214 300 Lab Clinic	08/17/15	10/08/15	10/17/15	ST	\$3,435.78	011420730051320	ALH-1214-300	Certified Nursing Assistant	
Dossett, Amy	ART 1000 03 04 560	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120650051320	ART-1000-560	Art Survey	
Dove, Christine	ANT 1002 100	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120650051320	ANT-1002-100	Cultural Anthropology	
Durning, Matthew	MET 2201 300 /PT Fac Orientation	08/17/15	12/16/15	12/26/15	ST	\$2,392.00	011320410051320	MET-2201-300	Statistical Quality Control Technician	
Duttlinger, Victoria	YOU 2120 08 2120 18	08/03/15	08/06/15	08/22/15	ST	\$600.00	014110394151320	YOU-2120-18	Minecraft Modders	
Dzurisin, Juliana	ALH 1214 300 301 lecture	08/17/15	10/08/15	10/17/15	ST	\$3,789.50	011420730051320	ALH-1214-301	Certified Nursing Assistant	
Dzwonnik, Marian	ENG 1001 516 1002 630 0900 01	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120910051320	ENG-1001-516	English Composition I	
Eccles, Kimberly	CSN 1200 300 100 1203 300 100	08/17/15	12/16/15	12/26/15	ST	\$10,402.00	011320410051320	CSN-1200-300	Using Internet/World Wide Web	
Elias, Gina	CSN 2222 01/Additional Summer Duties / Prgrm Coor Wrkshp	05/18/15	08/04/15	08/22/15	ST	\$1,061.20	011320410051340	CSN-2222-01	Computer Networking Internship	Additional Summer Duties
Engelman, John	WLD Series 02 Multi Prep	08/17/15	10/08/15	10/17/15	ST	\$1,986.00	011320410051320			
Ennenbach, William	HIS 1000 706	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120650051320	HIS-1000-706	History of Western Civilization I	
Ewers, Kathryn	BIO 1001 500	08/17/15	12/16/15	12/26/15	ST	\$2,979.00	011120570051320	BIO-1001-500	General Biology I	
Fogle, Kyle	BIO 1007 12 BION 1007 300 302 / PT Fac Orientation	08/18/15	12/16/15	12/26/15	ST	\$4,543.50	011120570051320	BIO-1007-12	Anatomy & Physiology I	

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Forkner, Zachariah	ENG 1002 03 08 LIT 2001 01	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120910051320	ENG-1002-03	English Composition II	
Forst, Jean	ENG 1001 506 1002 02 06	08/17/15	12/16/15	12/26/15	ST	\$6,201.00	011120910051320	ENG-1002-06	English Composition II	
Fox, Amber	ACT 1210 100	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011220570051320	ACT-1210-100	Fundamentals of Accounting	
Francisco, Marjorie	Fac Sal Sched / Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	ST	\$886.00	011420730051310			
Gibbs, Kathryn	RED 0800 0900 600 601	08/17/15	12/16/15	12/26/15	ST	\$9,216.00	011520910051320	RED-0900-601	Basic Reading II	
Gibson, James	Prgm Coor Wrkshp	08/09/15	08/22/15	08/22/15	ST	\$790.00	011320410051340			
Gillio, Steve	Clothing Allowance	07/24/15	08/22/15	08/22/15	TF	\$52.51	027210472052900			
Gnidovec, Gary	CRJ 2030 01 2050 01	08/17/15	12/16/15	12/26/15	ST	\$4,296.00	011120570051320	CRJ-2030-01	Evidence and Criminal Procedures	
Goode, Jason	Head Baseball Coach	08/15/15	06/01/16	06/11/16	ST	\$6,722.00	056430360151900			
Groleau, Ronald	BIO 1007 09 01 11 12 1200 01	08/17/15	12/16/15	12/26/15	ST	\$8,358.75	011120570051320	BIO-1200-01	Human Body Structure & Functionality	
Guttilla, Thomas	REA 1200 350	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	014110394151320	REA-1200-350	Real Estate Broker Pre-License I	
Harding, Suzanne	Coor Academic Progress	08/01/15	06/01/16	06/11/16	ST	\$1,500.00	056430361451900			
Hauger, Elizabeth	MLC Princeton	08/17/15	12/16/15	12/26/15	ST	\$2,864.00	011520910051320			
Herman, Christopher	Head Coach Men's Basketball	08/15/15	06/01/16	06/11/16	ST	\$7,295.00	056430360251900			
Hinterlong, James	PSI 1000 500 701 / BUL 2000 01	08/17/15	12/16/15	12/26/15	ST	\$6,687.00	011120650051320	PSI-1000-500	American National Government	
Hodgson, Laura	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Jakubek, Kathleen	ALH 1214 301 clinic	08/17/15	10/08/15	10/17/15	ST	\$2,197.91	011420730051320	ALH-1214-301	Certified Nursing Assistant	
Jalley, Joanne	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$10.34	012120321255211			
Jauch, Christian	CSI 1002 02 100	08/17/15	12/16/15	12/26/15	ST	\$4,998.00	011320410051320	CSI-1002-100	Introduction To Business Computer Systems	
Jenrich, Chuck	Zip-Pak	08/06/15	08/06/15	08/22/15	ST	\$200.00	014210331051320			
Johnson, D.	HVC 1210 300 1220 300	08/17/15	12/16/15	12/26/15	ST	\$4,634.00	011320410351320	HVC-1220-300	Basic Refrigeration	
Kalis, Linda	MTH 0907 601	08/17/15	08/22/15	08/22/15	ST	\$206.70	011520910051320	MTH-0907-601	Intermediate Algebra	End of current employment. Last pay 62.01

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Kelly, Amy	ALH 1000 100	08/17/15	12/16/15	12/26/15	ST	\$2,067.00	011420730051320	ALH-1000-100	Introduction To Nutrition	
Killian, Melissa	7 Sessions	08/09/15	08/22/15	08/22/15	ST	\$373.74	013230030851540			
Kilmartin, Laura	RWSS Lab	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011520910051320			
King, Stephanie	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$10.34	012120321255211			
Klieber, Tracie	Yoga Unique to You	07/07/15	07/30/15	08/22/15	SS	\$300.00	014110394151320	HLR-6218-07	Yoga Unique To You	
Knowlton, Amber	NUR 1201 02 clinic seminar	08/17/15	10/08/15	10/17/15	ST	\$2,631.45	011420730051320	NUR-1201-02	Fundamental of Nursing I	
Koudelka, Arthur	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Kowalski, Andrea	SPH 1001 514 701	08/17/15	12/16/15	12/26/15	ST	\$4,296.00	011120650051320	SPH-1001-701	Fundamentals of Speech	
Kreier, Rodney	DFT 1203 300 IMT 1205 300	08/17/15	12/16/15	12/26/15	ST	\$4,478.50	011320410051320	IMT-1205-300	Industrial Hydraulics	
Kusek, Karl	ELE 1202 300	08/17/15	12/16/15	12/26/15	ST	\$1,894.75	011320410051320	ELE-1202-300	Motors and Controls I	
Landgraf, Tammy	ECE 1000 01 1005 01 Prgm Coor Wrkshp	08/17/15	12/16/15	12/26/15	ST	\$4,446.00	011220910051320	ECE-1005-01	Health, Safety and Nutrition	
Lange, Marilyn	MTH 0906 08 0907 08	08/17/15	12/16/15	12/26/15	ST	\$6,669.00	011520910051320	MTH-0906-08	Basic Algebra	
Leadingham, Paul	SABIC Welding Tests Prgm Coor Wrkshp	08/04/15	08/06/15	08/22/15	ST	\$3,460.00	014210331051320			
Lee, Matthew	CNC Series	08/17/15	12/16/15	12/26/15	SG	\$2,482.50	061320182051320			
Lockwood, DawnAnne	EDC 1203 150	08/17/15	12/16/15	12/26/15	ST	\$2,304.00	011220910051320	EDC-1203-150	Educational Technology	
Lukosus, James	Head Golf Coach	08/01/15	06/01/16	06/11/16	ST	\$6,126.00	056430360451900			
Mahoney, James	WLD Series 301 Multi Prep	08/17/15	10/08/15	10/17/15	ST	\$1,986.00	011320410051320			
Malavolti, Steven	ELE 1220 300	08/17/15	12/16/15	12/26/15	ST	\$689.00	011320410051320	ELE-1220-300	Electrical Safety	
Markwell, Susan	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$12.30	012120321255211			
Martin, Todd	HIS 1000 502 500 PSI 1000 705	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120650051320	PSI-1000-705	American National Government	
McCabe-Pinn, Linda	ALH 1002 300 lecture	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	011420730051320	ALH-1002-300	Human Growth & Development	
McCarthy, Melissa	PHL 1001 600 PSY 1000 500	08/17/15	12/16/15	12/26/15	ST	\$4,134.00	011120650051320	PSY-1000-500	General Psychology	
McDonnell, Nancy	CSM 1209 100	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011320410051320	CSM-1209-100	Management Information Systems	
McKee, Larry	MLC IVCC	08/17/15	12/16/15	12/26/15	ST	\$4,296.00	011520910051320			
Mellott, Carmen	HIS 2007 600	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011120650051320	HIS-2007-600	History & Civilization China	
Michael, James	GER 1001 01	08/17/15	12/16/15	12/26/15	ST	\$3,480.00	011120650051320	GER-1001-01	Elementary German I	

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Mills, Jennifer	MUS 1000 509 600 931 705	08/17/15	12/16/15	12/26/15	ST	\$8,268.00	011120650051320	MUS-1000-705	Music Appreciation	
Mills, Michael	EMS 2200 01 2201 300 partial	08/17/15	12/16/15	12/26/15	ST	\$2,776.67	011420730051320	EMS-2201-300	EMT - Basic	
Milota, Julie	Head Tennis Coach Mens/Womens	08/01/15	06/01/16	06/11/16	ST	\$3,075.00	056430360851900			
Montgomery, D	MUP 1002 300	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	011120650051320	MUP-1002-300	Wind Ensemble	
Moskalewicz, James	21 Sessions / RACD / ACD	08/09/15	08/22/15	08/22/15	ST	\$1,379.20	013230030851540			
Nelson, Catherine	Completed CON 1305 01	05/28/14	09/30/14	08/22/15	ST	\$150.00	011520910051900			
Newell, Leonard	Assistant Baseball Coach	08/01/15	06/01/16	06/11/16	ST	\$4,510.00	056430360151900			
Norlin, Marilyn	PSY 1000 580 572	08/17/12	12/16/15	12/26/15	ST	\$4,296.00	011120650051320	PSY-1000-572	General Psychology	
O'Brien, Tina	MLC Streater / Ottawa	08/17/15	12/16/15	12/26/15	ST	\$5,728.00	011520910051320			
O'Connor, Daniel	ATO 2210 01	08/17/15	12/16/15	12/26/15	ST	\$5,798.00	011320410051320	ATO-2210-01	Advanced Engine Performance & Drivability	
Oldaker, Adam	Fac Sal Sched	08/13/15	08/22/15	08/22/15	ST	\$574.00	011120910051310			
Olesen, Jared	Fac Sal Sched	08/13/15	08/22/15	08/22/15	ST	\$730.00	011120650051310			
Opsal, James	BIO 1007 11 1200 300	08/17/15	12/16/15	12/26/15	ST	\$3,475.50	011120570051320	BIO-1007-11	Anatomy & Physiology I	
O'Shea, Dennis	Clothing Allowance	07/18/15	08/22/15	08/22/15	TF	\$100.00	027210472052900			
Padoan-Gallardo, Atti	FEN 1001 01	08/17/15	12/16/15	12/26/15	ST	\$2,972.00	011120650051320	FEN-1001-01	Elementary French I	
Paul, Kristine	SDT 1203 300	08/17/15	12/16/15	12/26/15	ST	\$689.00	011320410051320	SDT-1203-300	Job Seeking Skills	
Petersen, Bonnie	HPE 1003 01 600 1004 600 1000 01 03 0600	08/17/15	12/26/15	12/26/15	ST	\$6,444.00	011120570051320	HPE-1003-01	Personal and Community Health	
Phillips, Alan	ANT 1000 01 600 1002 75	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011120650051320	ANT-1002-75	Cultural Anthropology	
Phillips, Michael	Fac Sal Sched	08/13/15	08/22/15	08/22/15	ST	\$392.00	011120570051310			
Pitsenbarger, William	Clothing Allowance	03/13/15	08/22/15	08/22/15	ST	\$62.90	027210472052900			
Polte, Erin	Head Volleyball Coach Volleyball Scrimmage	08/01/15	06/01/16	06/11/16	ST	\$6,369.00	056430361151900			
Popurella, Sheryl	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$11.75	012120321255211			
Prine, Renee	7 Sessions	08/09/15	08/22/15	08/22/15	ST	\$404.89	013230030851540			
Ptak, Thomas	Head Womens Basketball Coach	08/01/15	06/01/16	06/11/16	ST	\$7,878.00	056430360351900			
Quincer, Mark	Clothing Allowance	08/19/15	08/22/15	08/22/15	TF	\$85.49	027110471052900			
Rambo, Randy	Fac Sal Sched	08/13/15	08/22/15	08/22/15	ST	\$2,451.00	011120910051310			

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Reardon, Emily	SPH 1001 711 PT Fac Orientation	08/17/15	12/16/15	12/26/15	ST	\$2,061.00	011120650051320	SPH-1001-711	Fundamentals of Speech	
Reese, Robert	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Reif, Cynthia	DLA 1204 01 02 03 lab	08/17/15	12/16/15	12/26/15	ST	\$4,868.80	011420730051320	DLA-1204-01	Dental Radiography I	
Renn, Kristine	BIO 1007 304 Open Lab Hours	08/17/15	12/16/15	12/26/15	ST	\$3,782.61	011120570051320	BIO-1007-304	Anatomy & Physiology I	
Retoff, Dan	ALH 1002 01 1030 01 1031 01 BIO 1007 301	08/17/15	12/16/15	12/26/15	ST	\$9,659.00	011420730051320	ALH-1002-101	Human Growth & Development	
Reynolds, Tod	HVC 1230 300	08/17/15	12/16/15	12/26/15	ST	\$2,317.00	011320410351320	HVC-1230-300	Sheet Metal Fabrication	
Rodda, Jeanna	FRS 1000 01 300	08/17/15	12/16/15	12/26/15	ST	\$4,134.00	011120570051320	FRS-1000-300	Introduction Forensic Science	
Sack, Jane	21 Sessions	08/09/15	08/22/15	08/22/15	ST	\$1,476.90	013230030851540			
Sankovich, Michael	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Sarver, Gregory	BC Driver Improvement #304	08/15/15	08/15/15	08/22/15	ST	\$150.00	014110394351320	CDV-7000-03	Bureau Co. Driver Improvement	
Sarver, Gregory	LC Driver Improvement #987 #988	08/05/15	08/05/15	08/22/15	ST	\$337.50	014110394251320	CDV-6000-03	LaSalle Co Driver Improvement	
Savoia, Jennifer	Case Studies Remediation	07/10/15	07/23/15	08/22/15	ST	\$1,256.40	011420730051340			
Schuerman, Patrick	GNT 1220 01	08/17/15	12/16/15	12/26/15	ST	\$2,979.00	011320410351320	GNT-1220-01	Introduction Manual & OSHA 10-hr Safety	
Schulte, Glen	WLD Series 01 Multi Preparation	08/17/15	10/08/15	10/17/15	ST	\$1,986.00	011320410051320			
Schultz, Kim	ALH 1214 601 602	08/17/15	10/08/15	10/17/15	ST	\$7,365.41	011420730051320	ALH-1214-602	Certified Nursing Assistant	
Seghi, Heather	Mileage Reimbursement	06/02/15	07/20/15	08/22/15	ML	\$288.65	011420736955210			
Seghi, Heather	Verified Fulltime Load / Prgm Coor Wrkshp	05/18/15	07/21/15	08/22/15	SS	\$1,935.60	011420730051320			
Serafini, Richard	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Shearer, Leah	ENG 1001 300	08/17/15	10/08/15	10/17/15	ST	\$1,986.00	011120910051320	ENG-1001-300	English Composition I	
Skeen, Janice	ENG 0900 04 05 06	08/17/15	12/16/15	12/26/15	ST	\$5,958.00	011520910051320	ENG-0900-06	Basic Composition II	
Skoflanc, Francie	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Smith, Paul	GNT 1230 01	08/17/15	10/08/15	10/17/15	ST	\$2,411.50	011320410351320	GNT-1230-01	Manufacturing Processes	

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Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Smith, Sara	Food Service Sanitation	07/20/15	07/30/15	08/22/15	ST	\$600.00	014110394151320	CEU-1503-637	Food Service Sanitation-8 Hour	
Sobin, Betsy	SSK 0904 200	08/17/15	12/16/15	12/26/15	ST	\$2,223.00	011520910051320	SSK-0904-200	College Study Skills	
Sondgeroth, Anthony	WLD 2209 311	08/17/15	12/16/15	12/26/15	ST	\$1,655.00	011320410051320			
Sorrentino, Jane	THM 1226 01 Lecture	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011420730051320	THM-1226-01	Therapeutic Massage Business Practice/Ethics	
Spayer, Rodney	ELE 1200 01	08/17/15	12/16/15	12/26/15	ST	\$3,310.00	011320410051320	ELE-1200-01	Basic Industries Electricity I	
Sprong, Connie	Mileage Reimbursement	07/29/15	08/05/15	08/22/15	ML	\$55.35	013130030751210			
Sramek, Katherine	CSO 1202 100	08/17/15	12/16/15	12/26/15	ST	\$1,722.50	011320410051320	CSO-1202-100	Microsoft Windows	
Stevenson, Keith	WHS 1200 01	08/22/15	09/26/15	10/03/15	ST	\$892.50	011320410351320	WHS-1200-01	Basic Forklift Operation	
Stevenson, Nicole	YOU 2120 08 2120 18	08/03/15	08/06/15	08/22/15	SS	\$115.50	014110394151320	YOU-2120-18	Minecraft Modders	
Stockley, Douglas	AGR 1005 01	08/17/15	12/16/15	12/26/15	ST	\$4,014.00	011120570051320	AGR-1005-01	Introductory Soil Science	
Stone, Donna	SPH 1001 530	08/17/15	12/16/15	12/26/15	ST	\$2,067.00	011120650051320	SPH-1001-530	Fundamentals of Speech	
Story, Michelle	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	ST	\$150.00	061320152751900			
Swett, Steven	MKT 2210 300 Ind Study /SFC 1000 02	08/17/15	12/16/15	12/26/15	ST	\$2,234.00	011220570051320	MKT-2210-300	Principles of Advertising	
Templeton, Thomas	CRJ 2010 01	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	011120570051320	CRJ-2010-01	Criminal Investigation	
Thatcher, Fred	Clothing Allowance	07/31/15	08/22/15	08/22/15	TF	\$100.00	027110471052900			
Tieman, Ryan	Paramedic Clinical Coor	08/17/15	12/16/15	12/26/15	ST	\$1,986.00	011420730051320			
Tiggelaar, David	Exelon HVAC Classes	08/10/15	08/20/15	08/22/15	ST	\$6,120.00	014210331051320	CEU-5314-08	HVAC	
Tomasson, Cory	Head Softball Coach	08/01/15	06/01/16	06/11/16	ST	\$8,754.00	056430360751900			
Torbeck, Joel	ECN 2002 300	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	011120570051320	ECN-2002-300	Principles of Microeconomics	
Towne, Brian	CRJ 2050 300	08/17/15	12/16/15	12/26/15	ST	\$2,229.00	011120570051320	CRJ-2050-300	Issues in Criminal Justice	
Trench, Michael	GNT 1225 01	08/17/15	12/16/15	12/26/15	ST	\$1,655.00	011320410351320	GNT-1225-01	Quality & Measurement	
Turchi, Mary	CSP 1203 101 SFC 1000 100	08/17/15	12/16/15	12/26/15	ST	\$4,086.50	011320410051320	CSP-1203-101	Microsoft Office Profess I	
Urban-Bollis, Jill	Prgm Coor Wrkshp	08/13/15	08/22/15	08/22/15	SG	\$150.00	061320152751900			
Vahle, Larry	MLC Ottawa	08/17/15	12/16/15	12/26/15	ST	\$4,134.00	011520910051320			
Verucchi, Dorene	CAD 2206 01 / Prgm Coor Wrkshp	05/18/15	08/04/15	08/22/15	ST	\$360.20	011320410051340	CAD-2206-01	Design Technician Internship	
Vetos, Kevin	MTH 0900 02	08/17/15	12/16/15	12/26/15	ST	\$2,061.00	011520910051320	MTH-0900-02	Pre-Algebra	
Wagner, Ronald	ELT 1200 300 / PT Fac Orientation	08/17/15	12/16/15	12/26/15	ST	\$1,895.50	011320410051320	ELT-1200-300	Beginning Industrial Electronics	

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ck

Stipends For Pay Period 08/22/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Walczynski, Mark	CRJ 1000 300 1210 01 02	08/17/15	12/16/15	12/26/15	ST	\$6,444.00	011120570051320	CRJ-1000-300	Introduction To Criminal Justice	
Wasmer, Susan	ALH 1250 300 lecture Prgrm Coor	08/17/15	10/08/15	10/17/15	ST	\$2,067.00	011420730051320	ALH-1250-300	Principle/Practice Phlebotomy	
Weber, Lynne	ECE 1201 150 2208 150	08/21/15	12/16/15	12/26/15	ST	\$4,608.00	011220910051320	ECE-2208-150	Language Development	
Weitl, Jamie	ENG 0909 100	08/17/15	12/16/15	12/26/15	ST	\$689.00	011520910051320	ENG-0909-100	English Lab	
Whaley, Frances	Meal Reimbursement	08/12/15	08/22/15	08/22/15	MI	\$10.34	012120321255211			
Whited, Barry	ACT 1210 300 BUS 1010 300	08/17/15	12/16/15	12/26/15	ST	\$2,148.00	011220570051320	ACT-1210-300	Fundamentals of Accounting	
Wiltse, Nicole	YOU 2204 08 YOU 2205 08	08/03/15	08/06/15	08/22/15	SS	\$300.00	014110394151320	YOU-2205-08	Pre-algebra	
Wlodarchak, Carol	REA 1200 350 / PT Fac Orientation	08/17/15	12/16/15	12/26/15	ST	\$2,061.00	011320410351320	REA-1200-350	Real Estate Broker Pre-License I	
Zellmer, Donald	1st 1/2 Fall Show Choir	08/09/15	08/22/15	08/22/15	ST	\$1,310.00	011120650051900			
Total						504,171.96				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 9/1/15
Dr. Jerry Corcoran
President

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS
Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting
Mileage
MI=Miscellaneous, SS=Summer School

Bid Results – Printing Supplies

Bids for printing supplies were received and publicly opened on August 25, 2015. The supplies consist of OEM toner cartridges for campus-wide use in printers. The Office Pal of Lakewood, NJ submitted the lowest, most responsible bid in the amount of \$22,176.39. The following is a summary of the bids received.

The Office Pal – Lakewood, NJ	\$ 22,176.39
Rasix Computer Center, Inc. – Chula Vista, CA	\$ 22,874.06
Saitech Inc. – Fremont, CA	\$ 23,434.77
Beyond Technology – Centennial, CO	\$ 23,569.90
Connecting Point Computer Centers – Peru, IL	\$ 24,481.19
MNJ Technologies Direct, Inc. – Buffalo Grove, IL	\$ 24,594.27
Warehouse Direct, Inc. – Des Plaines, IL	\$ 25,634.83
Blackhawk, Inc. – Eagan, MN	\$ 25,646.08
CDW-G – Vernon Hills, IL	\$ 26,668.48
Toshiba Business Solutions – Arlington Heights, IL	\$ 27,066.47

Recommendation:

The administration recommends the Board accept the bid from The Office Pal – Lakewood, NJ for printing supplies in the amount of \$22,176.39.

KPI 5: Fiscal Responsibility/Affordability

Consortium Purchase – Rock Salt

The College is part of several purchasing consortia with the State of Illinois, the Illinois Community College System, and other higher education institutions. Membership in these consortia allows IVCC to purchase items that have already been through a bidding process by the consortia.

Recommendation:

The administration recommends Board approval to purchase 280 tons of rock salt from Cargill Incorporated Salt Division through the Illinois Department of Central Management Services at \$63.36 per ton, delivered, for a total of \$17,740.80.

KPI 5: Fiscal Responsibility/Affordability

Action Item 10.

Faculty Appointment – Amber Knowlton, Nursing Instructor

A hiring committee has recommended Amber Knowlton be named as the Nursing Instructor to fill the vacancy created by the resignation of Jennifer Savoia. Information on this candidate is attached.

Recommendation:

Approve the appointment of Amber Knowlton as the Nursing Instructor assigned to the Division of Health Professions for the 2015-2016 academic year, with placement on the salary schedule at Step B-6, \$46,792.

KPI 5: Fiscal Responsibility/Affordability

RECOMMENDED FOR FACULTY APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Nursing Instructor

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY: Ms. Campbell, Ms. Hanley,
Dr. Hamilton, Ms. Hodgson, Ms. Hogue, Ms. Mammano, Ms. Nink,
Ms. Stecken, and Ms. Whiteaker

APPLICANT RECOMMENDED:

Ms. Amber Knowlton

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – M.S., in Nursing
Lake Land Community College, Mattoon, IL – A.A.S., in Nursing

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Part-time Nursing Instructor
OSF St. Paul Medical Center, Mendota, IL – Registered Nurse

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Very good teaching demonstration
2. Previous clinical work experience, primarily in the area of emergency room and critical care nursing
3. Formal teaching experience (clinical and didactic) at IVCC
4. Passion for teaching was very obvious in the formal interview process.

RECOMMENDED SALARY: B-6, \$46,792 annualized

Ms. Glenna Jones, SPHR
Director of Human Resources

Bid Results – Treasurer’s Bond

A request for proposals for a Treasurer’s bond for the College’s Controller, Kathy Ross, was prepared by Bushue Human Resources, Inc. The following proposals were received:

Term	Nixon Insurance Agency	R. J. Galla
One year	\$11,034	\$11,016
Two years	No option	20,380
Three years	No option	29,743

R. J. Galla Company submitted the lowest proposal in the amount of \$29,743 for three years with Liberty Surety First as the carrier.

Recommendation:

The administration recommends Board approval to accept the bond proposal from R. J. Galla through Liberty Surety First for three years at \$29,743.

KPI 5: Fiscal Responsibility/Affordability

Protection, Health, and Safety Projects for Tax Year 2015

The administration has been working with the architect and Operations Committee on developing a list of Protection, Health, and Safety (PHS) projects for the Tax Year 2015 levy. It is anticipated that the 2015 PHS levy will generate approximately \$1.497 million in revenue. Following is a summary of the projects recommended for approval.

Building D Chiller/Air Handler Replacement

The chiller at Building D was replaced in 1996 and is nearing the end of its 20-year expected useful life; it is starting to require additional maintenance and parts are becoming more difficult to find. The iNet protocol building automation components used by the current chiller are no longer produced. Component production ceased on December 31, 2013. Conversion to BACnet protocol is a priority.

The air handler in Building D was installed when the building was built in the early 1970s. The air handler housing has deteriorated over time. Deterioration is causing issues with fan/motor assembly performance.

Following are the cost estimates for this project:

Project costs	\$770,500
Contingency	77,050
A/E fees	<u>76,280</u>
Total	\$923,830

Lecture Hall D225 Renovations

A number of improvements are needed in this 115-seat lecture hall to improve the learning environment, meet ADA requirements, and provide a savings in utility costs:

- Remove asbestos-containing materials within existing ceiling system along with all associated fluorescent lighting.
- Install new ceiling system and LED lighting system to reduce operating costs.
- Eliminate the ramping and raised platform at the front of the room to better accommodate ADA accessibility into the room.
- Replace/reverse door swing for two doors leading to the Lecture Hall in order to increase distance between doors to address code requirements.
- Install new wall finishes to improve room acoustics. Install new carpeting.
- Install new technology equipment including projectors, screens, speakers, and control equipment.

Following are cost estimates for this project:

Project costs	\$537,157
Contingency	53,716
A/E fees	<u>61,751</u>
Total	\$652,624

Recommendation:

The administration recommends Board approval for the two Protection, Health, and Safety projects as presented for a combined total cost of \$1,576,454, and authorize submission of the appropriate resolutions for each to the Illinois Community College Board. Funding will be \$1,497,000 from the PHS Levy plus \$80,000 from information technology reserves and student technology reserves for the Lecture Hall D225 Renovation.

KPI 3: Service Excellence

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District #: Illinois Valley Community College District #513
Contact Person: Ms. Cheryl Roelfsema, VP for Business Services & Finance Phone # 815.224.0419
Project: AHU / Chiller Replacement – Building D
Project Budget: \$923,830 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 1, 2015

Application Type (check the appropriate application type and follow instruction):

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
- C. A detailed description of the project’s programmatic justification (*complete the narration section and attach*)
- D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.
Anticipated date of completion _____
- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?

Yes _____ No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following:

- Removal and disposal of chiller, air handler, and associated components.
- Installation of new air-cooled chiller and air handling unit including replacement of associated piping, valves, coils, water pump, expansion tank, chilled water buffer tanks, mounts and related controls.
- Replacement of remaining iNet mechanical controls throughout Building “D” to complete transition to BACnet protocol.

Cost Estimate:

Demolition Work	\$ 15,000.00
Air Handling Unit Work	\$300,000.00
Chiller Work	\$290,000.00
Temperature Controls Work:	<u>\$ 65,000.00</u>
Sub Total:	\$670,000.00
General Conditions/O & P @ 15%	<u>\$100,500.00</u>
Subtotal:	\$770,500.00
Contingency @ 10%	<u>\$ 77,050.00</u>
Total:	\$847,550.00

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

The existing air cooled chiller at Building D was last replaced in 1996. The unit is nearing the end of its 20 year expected useful life, is starting to require additional maintenance and parts are becoming more difficult to find. The College is concerned that failure of the chiller would leave Building D without air-conditioning for occupant comfort. In addition, the iNet protocol building automation components used by the current chiller are no longer being produced. Component production ceased on December 31, 2013. Conversion to BACnet protocol components is a priority before iNet replacement components are completely sold out.

The air handler at Building D was installed when the building was built in the 1970's and is past the expected years of useful life (30 years). The air handler housing has deteriorated over time. Deterioration is causing issues with fan/motor assembly performance. Unit mounts have also deteriorated over time leading to vibration issues in the system.

The College would like to replace the chiller, air handler, associated components and controls to ensure comfort levels of students, faculty and staff.

**Attachment #1
Project Budget**

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)

New Construction

X Remodeling

Project Name: _____

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	N/A _____
Site Development	_____	N/A _____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

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Protection, Health, and Safety Project Name **Illinois Valley Community College – AHU / Chiller Replacement – Building D**

Budget Amounts

Project Costs	<u>\$ 770,500</u>
Contingency	<u>\$ 77,050</u>
A/E Professional Fees	<u>\$ 76,280</u>
Total	<u>\$ 923,830</u>

Attachment #2 Funding Source

District/College Name: Illinois Valley Community College District #513

Project Name: AHU / Chiller Replacement – Building D

Check the source(s) of funds:

Available Fund Balance
(Including excess funds from
previously approved protection,
health, and safety projects) Fund name(s): _____

Bond Proceeds
(Including protection, health,
and safety bonds) Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01) Tax rate/fiscal year: 2016 _____

Contract for Deed
(ILCS 805/3-36) Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILC 805/3-37) Term of Lending Arrangement in months: _____

Lease Agreement
(ILCS 805/3-38) Term of Lease in months: _____

Capital Renewal Funding Proposed Fiscal Year Source(s): _____

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Energy Conservation Certification (see attachment, if applicable)	_____
Structural Integrity Certification (see attachment, if applicable)	_____
Budget Certification (see attachment, always required)	_____ <u>X</u> _____
Feasibility Study Identifying Need of the Project	_____
Other Documentation which May Support the Justification of this Project	_____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

CAPITAL PROJECT APPLICATION FORM
(One Application Form per Project)

District/College and District #: Illinois Valley Community College District #513

Contact Person: Ms. Cheryl Roelfsema, VP for Business Services & Finance Phone # 815.224.0419

Project: Lecture Hall D225 Renovations

Project Budget: \$652,624 () check * here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc.

and disclose on funding attachment 2

Date September 1, 2015

Application Type (check the appropriate application type and follow instruction):

- Locally Funded New Construction-complete/submit Sections I, II, and III.
- Locally Funded Remodeling-complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling-complete/submit Sections I, II, and III.
- Protection, Health, and Safety-complete/submit Section I and Attachment PHS.
- Capital Renewal Project-complete/submit Section I and the Architect Recommendation Form
- ADA Project-complete/submit Section I, Attachment ADA, and Architect Recommendation Form.

Section I (submit for ALL project approval requests)

- A. Board of Trustees action-attach a copy of the local board’s resolution and certified minutes
- B. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*).
- C. A detailed description of the project’s programmatic justification (*complete the narration section and attach*)
- D. Board of Trustees approved budget (*use the appropriate format on Attachment #1*)
- E. Funding source (*use the appropriate format on Attachment #2*)

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes _____ No _____

If no, please update your District’s Site and Construction Master Plan and submit to the ICCB.
Anticipated date of completion _____

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*)
- C. Has the site been determined professionally to be suitable for construction purposes?
Yes _____ No _____

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the remodeled square footage allocation (*use Square Footage Summary Attachment*)

SCOPE OF WORK

Provide an explanation of the specific work to be performed as part of this project.

The scope of the project includes the following within the existing 1,200 sf Lecture Hall in Building D:

- Remove, modify, and re-install existing built-in seating in order to be able to access asbestos-containing materials in existing ceiling system above tiered seating area.
- Remove and properly dispose of existing asbestos-containing materials within existing ceiling system along with all associated fluorescent lighting.
- Re-install new ceiling system and LED lighting system to reduce ongoing operating costs and to increase dimmability / controllability.
- Install step lighting along the edges of the tiered seating to allow occupants to more easily see these steps when room lights are dimmed.
- Eliminate the ramping and raised platform at the front of the room to better accommodate ADA accessibility into the room.
- Remove existing technology rack between Lecture Hall and Storage Room and relocate / rebuild common room to create a fire rating between these two spaces.
- Replace / reverse door swing for two doors and hardware leading to the Lecture Hall in order to increase distance between doors to address code requirements.
- Replace handrails leading up tiers to meet ADA requirements.
- Install new demonstration casework with sink with appropriate acid dilution equipment and technology casework.
- Install new wall finishes to improve room acoustics.
- Install new carpeting.
- Install new HVAC supply diffusers and relocate return air ductwork / grilles in order to accommodate above items.
- Install new technology equipment including projectors, screens, speakers, and control equipment

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project.

- Modifications to the existing built-in seating will allow an aisle to be installed up the center allowing faculty to more easily interface with students and will allow student group work to more easily occur.
- The new ceiling system will allow the space to be asbestos-free for the students and faculty using the space.
- New LED lighting will reduce ongoing operating costs for the College and will be easier to dim and control for various presentation types.
- In order to accommodate handicap accessibility with the existing configuration, two ramps have been installed which limit the flexibility of use at the teaching area of the space. The removal of these ramps and relocation of the teaching wall will improve the teaching environment and create more flexibility for faculty.
- Relocation of the technology equipment to a built-in podium will remove this equipment from the teaching wall and provide a more secure condition for this sensitive equipment.
- Replacement of doors and reversal of door swings will move door openings further apart from each other in order to address the code-required distance between exits.
- The handrails leading up the steps along each side of the tiered seating do not meet ADA requirements in terms of profile and gripping surface.
- The existing sink within the demonstration table does not currently accommodate an acid dilution system. The new plumbing will address this issue.
- The existing wall treatment within the room does not adequately address the acoustics within this high-volume space. New wood slat wall treatment will reduce reverberation within the space and improve the learning environment.

Protection, Health, and Safety Signature/Certification Page

Check if Applicable

Energy Conservation Certification (see attachment, if applicable) _____

Structural Integrity Certification (see attachment, if applicable) _____

Budget Certification (see attachment, always required) _____ X

Feasibility Study Identifying Need of the Project _____

Other Documentation which May Support the Justification of this Project _____

We certify that we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above, and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment#2 (Funding Source).

Further, we certify the Board has approved the architect’s recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the **Illinois Valley Community College District No. 513** Board of Trustees

Date _____

Signed _____, Chairperson

_____, Secretary

Attachment #2 Funding Source

District/College Name: Illinois Valley Community College District #513

Project Name: Lecture Hall D225 Renovations

Check the source(s) of funds:

Available Fund Balance
(Including excess funds from
previously approved protection,
health, and safety projects)

X Fund name(s): Education

Bond Proceeds
(Including protection, health,
and safety bonds)

_____ Type of bond issuance(s): _____

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01)

X Tax rate/fiscal year: 2016

Contract for Deed
(ILCS 805/3-36)

_____ Term of Contract for Deed in months: _____

Lending Arrangement with a
Financial Institution
(ILC 805/3-37)

_____ Term of Lending Arrangement in months: _____

Lease Agreement
(ILCS 805/3-38)

_____ Term of Lease in months: _____

Capital Renewal Funding

_____ Proposed Fiscal Year Source(s): _____

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED – other than Protection, Health, and Safety – see below)
New Construction
Remodeling

Project Name: _____

Budget Amounts

	<u>New Construction</u>	<u>Remodeling</u>
Land	_____	_____
Site Development	_____	_____
Construction (including Fixed Equipment)	_____	_____
Mechanical	_____	_____
Electrical	_____	_____
General Conditions	_____	_____
Contingency	_____	_____
A/E Professional Fees	_____	_____
Total	_____	_____

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Protection, Health, and Safety Project Name **Illinois Valley Community College – Lecture Hall D225 Renovations**

Budget Amounts

Project Costs	\$ 537,157
Contingency	\$ 53,716
A/E Professional Fees	\$ 61,751
Total	<u>\$ 652,624</u>

Illinois Valley Community College

Lecture Hall Renovations
Oglesby, Illinois

Prepared by:
Demonica Kemper Architects

Preliminary Cost Estimate August 25, 2015

CSI	Description	Quantity	Unit	Unit Price	Subtotal	Total
Structure Demolition						
024119	Selective Demolition	1	ls	\$ 15,000.00	\$15,000.00	
	Remove / Re-Install Existing Tables	1	ls	\$ 10,000.00	\$10,000.00	
Selective Structure Demolition Total						\$25,000
Cast in Place Concrete						
033000	Miscellaneous Patch	1	ls	\$ 2,000.00	\$2,000.00	
Cast in Place Concrete Total						\$2,000
Rough Carpentry						
061000	Miscellaneous Blocking and Curbing	1	ls	\$ 2,000.00	\$2,000.00	
Rough Carpentry Total						\$2,000
Interior Architectural Woodwork						
064116	Science Millwork	14	lf	\$ 500.00	\$7,000.00	
	Wood Wall Treatment	2,000	sf	\$ 32.00	\$64,000.00	
	Wood Base	180	lf	\$ 10.00	\$1,800.00	
	Handrails	66	lf	\$ 30.00	\$1,980.00	
	Built-In Desks / Seating	1	ls	\$ 40,000.00	\$40,000.00	
Interior Architectural Woodwork Total						\$114,780
Joint Sealants & Expansion Control						
079200	Caulking and Sealant	1	ls	\$ 1,000.00	\$1,000.00	
Joint Sealants & Expansion Control Total						\$1,000
Doors / Frames / Hardware						
081113	Interior Door / Frame / Hardware / Glazing	2	ea	\$ 5,000.00	\$10,000.00	
	Double Door / Frame / Hardware (corridor)	1	ea	\$ 3,500.00	\$3,500.00	
Doors / Frames / Hardware Total						\$13,500
Interior Partitions						
092216	Interior Gypsum Board Partitions - 2 sided	450	sf	\$ 8.00	\$3,600.00	
	Interior Gypsum Board Partitions - 1 sided / Plywood Backer	2,300	sf	\$ 2.50	\$5,750.00	
	Gypsum Board Ceiling	2,600	sf	\$ 15.00	\$39,000.00	
Gypsum Board Partitions Total						\$48,350
Ceiling Systems						
095113	Acoustical Panel Ceiling Systems	60	sf	\$ 4.00	\$240.00	
Ceiling Systems Total						\$240

CSI	Description	Quantity	Unit	Unit Price	Subtotal	Total
096813	Carpet Carpet	2,000	sf	\$ 5.50	\$11,000.00	
	Carpet Total					\$11,000
099100	Painting & Wallcovering Interior Paint - Partitions / Soffits / Bulkheads	5,500	sf	\$ 1.25	\$6,875.00	
	Painting & Wallcovering Total					\$6,875
101100	Visual Display Boards Markerboard Wallcovering	200	sf	\$ 25.00	\$5,000.00	
	Visual Display Boards Total					\$5,000
104413	Fire Protection Specialties Fire extinguishers and cabinets	2	ea	\$ 300.00	\$600.00	
	Fire Protection Specialties Total					\$600
Sub-total (General Trades)						\$230,345
	Mechanical					
	Relocate Return Air Ductwork	1	ls	\$ 15,000	\$15,000.00	
	New Linear Diffuser	1	ls	\$ 12,000	\$12,000.00	
	Temperature Controls	1	ls	\$ 8,000	\$8,000.00	
	Plumbing to Demonstration Sink	1	ls	\$ 10,000	\$10,000.00	
	Mechanical Total					\$45,000
	Electrical					
	Power	2,000	sf	\$ 3	\$6,000.00	
	Lighting	2,000	sf	\$ 21.50	\$43,000.00	
	Fire Alarm	2,000	ls	\$ 1.25	\$2,500.00	
	Electrical Total					\$51,500
	Technology & Security					
	Technology & Security	1	ls	\$ 125,000	\$125,000.00	
	Technology & Security Total					\$125,000
Sub-total (All Trades)						\$451,845
	General Contractor's OH&P			12.00%		\$54,221
	Contingency			10.00%		\$50,607
Total Construction Cost Estimate						\$556,673
	A/E Fees			9.00%		\$50,101
	Asbestos Abatement (including professional fees)					\$45,850
Total Project Cost Estimate						\$652,624

Cash Farm #8842 Lease Renewal – 2016

The College entered into a four-year cash farm lease with Chris Kolodziej on November 19, 2013. The lease is for 149 acres @ \$380/acre, an annual lease payment of \$56,620. This is the third year of the lease. The lease is renewed annually to reserve both the rights of the College and the lessee.

Recommendation:

The administration recommends Board approval to renew the lease with Chris Kolodziej at \$380.00 per acre on 149 acres for an annual lease payment of \$56,620 for 2016.

KPI 5: Fiscal Responsibility/Affordability

EXHIBIT I

CASH FARM LEASE

This indenture made and entered into this 10th day of September 2015 between the BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT 513, COUNTIES OF LA SALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND STATE OF ILLINOIS, a body politic party of the first part, hereinafter called Owner and Chris Kolodziej, Party of the second part, hereinafter called Operator WITNESSETH the following:

- I. Owner, for and in consideration of the covenants and agreements hereinafter mentioned to be kept and performed by Operators, has by these presents demised and leased to Operator, the following described land, to be used for agricultural purposes only, to wit:

These portions of the Duncan and Trovero properties lying in La Salle and Peru Townships, La Salle County, Illinois, east of Federal Aid Route No. 178, as set forth in the diagram marked EXHIBIT II, ATTACHED HERETO AND MADE A PART HEREOF, AND BEING DESIGNATED AS FIELD NUMBERS 1, 2, 3, 5, 6, 7, 9, 10, 11, 12, and 13 containing approximately (149) acres, more or less, together with ingress to said tracts and egress therefrom over presently existing methods of ingress and egress,

To have and to hold said above described real estate to Operator from **January 1, 2016, to December 31, 2016**. The failure of the parties to execute a written extension of this Lease at least six (6) months prior to the end of the then current term shall constitute constructive notice of the parties' intent to allow this lease to expire.

- II. Operator, in consideration of the leasing of the premises as above set forth, covenants and agrees with the Owner to pay to Owner, at the offices of Illinois Valley Community College, 815 North Orlando Smith Avenue, Oglesby, Illinois 61348-9692, as rent for the same, at \$380.00 (Dollars) per acre for a total of \$56,620.00 (Dollars), payable as follows: One-half (1/2) of said sum to be payable on or before March 1, 2016, and the balance of said rental to be payable on or before December 1, 2016 or as soon as practical after receipt of government or crop insurance payment.
- III. Operator shall receive all crops raised on said premises.
- IV. Operator covenants and agrees with Owner to cultivate said demised real estate in a husband like manner, and agrees to furnish all work and labor and machinery in connection with the farming, cultivating, and harvesting crops from said demised premises, and to furnish all combining, threshing, corn picking, haying, and baling equipment which might be necessary for said farm operation. Operator further agrees to plant said fields as follows:
 - A. Fields No. 1, 2, and 3, consisting of approximately 42.53 tillable acres, shall be no-tilled or farmed in such a manner that will leave greater than fifty percent (50%) of the field surface covered by residue after planting and planted in continuous corn or a three-year rotation of corn, soybeans, and wheat, or a four-year rotation of corn, soybeans, wheat, and alfalfa.

- B. Field No. 4 has been seeded into native prairie grasses and wild flowers. Operator further agrees to maintain this field by leaving it undisturbed, controlling only noxious weeds by spot herbicide treatment, and by working with college personnel to perform a controlled burn of this acreage during the early spring of each year.
- C. Field Nos. 5 and 6, consisting of approximately 28.29 acres, will be farmed in an east and west direction and planted in corn or soybeans, with chisel plowing or disking of cornstalks, leaving thirty percent (30%) residue after planting and no-till planting into soybean stubble.
- D. Field Nos. 9, 10 and 11, consisting of approximately 7.09 acres, shall be utilized for soybeans, oats, wheat, and alfalfa or short height, short season corn with conventional tillage. Field 9 will be approximately 1.66 acres instead of the 2.16 noted on the map. The College will be using about a half-acre for a garden project.
- E. Field Nos. 7, 12, and 13 consisting of approximately 71.09 acres, shall be planted in corn or soybeans with conventional tillage.
- F. Field Nos. 1, 2, 3, 5, 6, 7, 9, 10, 11, 12, and 13 will not be moldboard plowed unless written permission is received from Owner.

V Additional conditions shall be per the following:

- A. Operator further covenants and agrees to cooperate with Owner in providing educational opportunities to employees and students attending school at the college of Owner. Said activities that shall be hereinafter coordinated by and between the parties are to include, but are not limited to, the following:
 - 1. Farm record information must be shared.
 - 2. Owner's agricultural staff must be consulted pertaining farm planning operations.
 - 3. Owner's agricultural students may be used in performing farming tasks requiring additional labor.
- B. Operator further agrees not to assign or sublet all or any portion of the herein demised premises without the written consent of Owner.
- C. Operator further covenants and agrees that upon the termination of this lease, or any extension thereof, he, or she, will yield up possession hereof without further demand or notice, leaving the soil in a state of fertility at the termination of the lease being equal to or better than it was at the time he, or she, acquired possession. The Owner and Operator agree that each shall pay one-half (1/2) of the cost of soil testing at the commencement of this Lease. A copy of the recommendation plan and soil tests shall be provided to the Owner within seven (7) days of receipt by the Operator. When soil samples

are required and taken, samples will be taken at an intensity of five 2.5 acres per sample. The cost for soil sampling and testing will be invoiced to the Operator. The Operator will deduct one-half (1/2) of this cost from the second (December 1) farm payment and submit a copy of the invoice. The Operator agrees to pay for and apply any maintenance amounts of fertilizer to the demised premises consistent with the recommendations of the soil fertility recommendation plan. The soil tests will indicate levels of phosphorus, potassium, and pH, and will be tested by a soil test laboratory that is approved by the University of Illinois Soil Science Department. The Operator will report to the Owner, all fertilizer applications using Form #1, Chemical/Fertilizer Application Form. Copies of custom spread logs by field in addition to fertilizer bills will be attached to Form #1

- D. Operator will be responsible for tile repair labor if the damage occurs during the course of tillage operations; otherwise, it will be the responsibility of Owner to repair tiles. It will be the responsibility of Owner to provide materials for all tile construction and repair.
- E. Operator further covenants and agrees to follow soil conservation practices as recommended by the LaSalle County Soil Conservation Department as interpreted by Owner.
- F. Operator further covenants and agrees to keep open the following: ditches, tile drains and tile outlets, and to keep grass waterways in good repair. In EXHIBIT II, the symbols T-1, T-2, T-3, T-4, T-5 and T-6 identify installed terraces. Operator is responsible for any damage to these terraces and their draining systems, including tiling, inlets and outlets. Furthermore, the symbol W-1 indicates an established waterway, which Operator shall keep and maintain. The Operator will provide the Owner with a report on or before December 1, 2016 using Form No. 2, FSA/NRCS Practices Checklist.
- G. The cost of any limestone and the hauling and spreading of the same and the seeding of hay, including the cost of the seed, shall be paid by Operator but depreciated over a period up to four (4) years, with the year of application being the first year of depreciation. Owner agrees that upon the termination of all or part of the leased acres, it will reimburse Operator for undepreciated lime and seeding costs. Operator must keep Owner aware of these costs and submit a yearly report. **Failure to submit a yearly report will void any payment required by Owner.** Fields where variable rate spreading of lime is used will be reimbursed based upon a percentage of the undepreciated amount of lime applied to entire field. The percentage will be arrived at by the following formula: $\frac{\text{terminated field acres}}{\text{total field acres}} \times 100$.
- H. Operator further agrees to prevent any unnecessary waste or loss, or damage to the property of Owner, comply with all rules and regulations of the Illinois Pollution Control Board, practice fire prevention, follow safety rules, and abide by restrictions in Owner's insurance contracts. No chemicals or chemical containers will be disposed of on the property.

- I. Operator agrees with Owner to not permit any hunting or fishing of any kind upon any of the demised premises, nor will he, or she, discharge or permit the discharge of firearms on said demised premises.
- J. Operator further covenants and agrees that he, or she, will furnish and pay for the following items of expense, to-wit: all seed, legume and grass, oats, corn, soybean, and other grains sowed during the term of this lease, together with all materials for all insecticides and herbicides used for insect and weed control in crops, and all fertilizers to maintain soil pH and fertility.
- K. It is covenanted and agreed between the parties hereto that "no-till" farming requires close supervision but is desirable for the purposes of soil conservation and erosion prevention. It is agreed between the parties hereto that Owner shall have the privilege of supervising all "no-till" farming on any portion of the demised premises.
- L. It is further agreed between the parties hereto that in the fall preceding the termination of this lease, Owner may have possession of the demised premises after the crop has been removed for fall tillage and planting, and Owner reserves for itself, its agents and servants, the right to enter the demised premises at any time to view the same, or to enforce any provisions of this lease.
- M. Operator takes possession of the above demised premises subject to the hazards of operating a farm and assumes all risks of accidents to himself, or herself; his, or her, family, agents, employees, and/or servants in pursuance of his, or her, farming operations, or in performing repairs to improvements, fences, and other items of a like nature. In addition thereto, Operator covenants and agree that he, or she, will save harmless and indemnify Owner against all lawsuits, demands, claims, judgments, liens, costs, and expenses resulting from his or her leasing of the demised premises, whether the result of his, or her, activities or the activities of his, or her, agents, employees and servants.
- N. Operator further covenants and agrees with Owner not to place any livestock of any kind on the demised premises, it being the understanding that the premises shall be operated as a grain farm only.
- O. Operator further covenants and agrees not to erect or construct any improvements, structures, or buildings on the leased premises without the written permission of Owner.
- P. Owner will provide water for the purpose of pesticide application on the leased premises.

Q. Any chemicals for weed or insect control or other use shall be applied. at levels not to exceed the manufacturer's recommendation for the soil types involved. No chemicals will be stored on the property (farm). No chemicals or chemical containers will be disposed of on the property. Any excess chemicals or chemical containers or other hazardous wastes will be removed immediately.

All chemicals used by the Operator on the Owner's property shall be applied by a licensed operator (whenever such is required by the laws of the State of Illinois), in a prudent and proper manner, including the use of equipment which is in good working order. The application of any chemicals on the Owners property, shall at all times, be in a manner which is generally consistent with prudent farming practices, and any rules and regulations of the Environmental Protection Agency. Each chemical container shall be used in a manner that minimizes the risk of an accidental spill and discharge.

During the life of this lease, Operator shall record all applications of chemicals and fertilizer by field, including the name and source of each item applied, the quantity applied and the date of the application using Form #1. Operator shall furnish a copy of this record. Operator agrees to make such record available for inspection by the Owner at any reasonable time during the year.

Operator shall pay for the cleanup of any hazardous chemical spill occurring on the Owner's property when said spill is the direct or indirect result of the Operator's farming activities and operations. Operator shall keep the Owner safe, harmless and indemnified as to any claims, fees, damages, legal fees, causes of action including all costs of cleanup, and others costs and expenses resulting from said spill.

R. Operator further covenants and agrees to maintain liability insurance with the following liability limits:

General Liability:	<u>\$ 1,000,000</u>
General Aggregate:	<u>\$ 2,000,000</u>
Each Occurrence (Bodily Injury and Property Damage)	<u>\$ 1,000,000</u>

Operator shall list Owner as an additional insured on all such insurance.

S. The Operator shall be deemed the owner of the said corn and soybeans from planting until sale and shall at the Operator's expense insure said crops with insurance acceptable to Owner hereunder for amounts sufficient to cover the highest anticipated losses and shall at planting time, as to crop insurance and at harvest as to fire, theft and wind insurance, all as to crops, deliver to Owner proof of insurance coverage each year.

- VI. It is agreed between the parties hereto that this instrument is not to be construed as giving rise to a partnership or any other type of relationship other than a landlord and tenant relationship; that, neither of the parties hereto shall be liable for any of the obligations or indebtedness incurred by the other in connection with the execution of this instrument.
- VII. It is agreed between the parties hereto that if on or after the end of the **2016** lease term, Owner desires to lease the real estate herein demised upon the same terms as herein contained or upon different terms, Operator herein shall have the first right of refusal of said lease for a further period or periods, not to exceed, in the aggregate, three (3) additional years from the end of then current lease term.
- VIII. It is further agreed between the parties hereto that if, during the term of this lease, Owner should require the use of any portion of the herein-demised premises in connection with its community college program, Owner shall have the right to withdraw such portion or portions of the demised premises from the agreement herein and retake possession thereof, provided, however, Operator shall be reimbursed for his, or her, loss of crop thereon had he, or she, been permitted to farm said real estate so withdrawn. Said reimbursement to be agreed upon between the parties hereto, or in the event they cannot agree, a third party, being the then acting Extension educator, Crop Systems, Rockford Education Center, Cooperative Extension Service, shall determine the damage, if any, due to Operator. Operator will be given due notice in writing sixty (60) days in advance of withdrawal.
- IX. It is agreed between the parties hereto that this agreement shall be binding upon the successors and assign of Owner and upon the heirs, executor's administrators, and assign of Operator.
- X. The Owner's lien provided by statute on crops grown or growing, together with any other security agreement(s) created by Operator in favor of Owner, shall be the security for the rent herein specified and for the faithful performance of the terms of the Lease. The Operator shall provide the Owner with the names of persons to whom the Operator intends to sell crops grown on these premises at least thirty (30) days prior to the sale of such crops.

Additionally, the Operator agrees to cooperate fully in enabling the Owner to timely "perfect" its interest in any lien which may be provided by law, as such laws now exist and as they may be altered or amended in the future. The Operator agrees to timely provide the Owner or the Owner's attorney with the information that is considered necessary in order to protect and preserve Owner's rights as provided by law. If the laws affecting this paragraph are changed in any manner, then the Operator agrees to cooperate fully with any efforts of the Owner to protect its interest.

- XI. If the Operator shall fail to keep any of the covenants in this lease contained, or shall assign this lease, or shall underlet any part of said premises, or shall otherwise fail to adhere to the terms and conditions of this lease, then this lease shall, at the election of the Owner, be null and void, and the Owner or its agents or legal representatives, shall have the right to take immediate possession of the premises, using such force as may be necessary, with or without

process of law; and all damage growing out of a failure to perform any of the covenants in this lease, shall be added to and become a part of the rent, recoverable to the Owner as such; and the Operator hereby waives and relinquishes all right of exemption from sale or seizure under distress or execution, that they now have or may hereafter have, by virtue of any law in this state excepting personal property from seizure and sale on execution or distress for rent, and hereby gives the Owner full power, authority and right, to take and seize any personal property excluding machinery upon the premises, and sell the same or any part thereof, in satisfaction of said rent hereby agreed to be paid the Owner, or covenants hereby agreed to be performed for said Owner. Further, if the Operator fails to pay the rent due or fails to keep any of the agreements of this lease or makes any misrepresentation regarding any matter relating to this lease, then the Owner may exercise any or all rights and remedies available to it under law or equity, including but not limited to, eviction of Operator for monetary damages. Further, all costs and attorney fees of the Owner in enforcing collection shall be added to and become a part of the obligations payable by the Operator.

IN WITNESS WHEREOF, Owner has caused these presents to be executed in its corporate name by its Chairman, with corporate seal affixed and attested to by its Secretary, and Operator has hereunto set his, or her, as of the day and year first above written.

BOARD OF TRUSTEES OF ILLINOIS VALLEY
COMMUNITY COLLEGE, DISTRICT 513,
COUNTIES OF LA SALLE, BUREAU, MARSHALL,
LEE, PUTNAM, DE KALB, GRUNDY, AND
LIVINGSTON AND STATE OF ILLINOIS

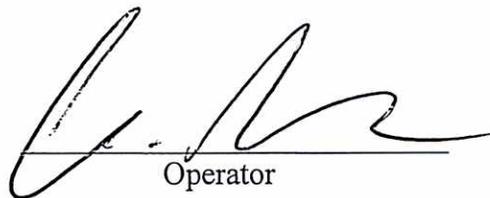
OWNER

BY: _____
Its Chairman

ATTEST:

BY: _____
Its Secretary

(CORPORATE SEAL)


Operator

Bid Results – Audio-Visual Over Internet Protocol Equipment

Bids for audio-visual over internet protocol equipment were received and publicly opened on August 31, 2015. The equipment consists of a list of items needed for the classroom control and management software project for the initial 12 rooms, which include D-225, the new classrooms in Building D, and the new student life space. The estimated cost for this equipment was \$81,100. Conference Technologies, Inc. of Maryland Heights, MO submitted the lowest, most responsible bid in the amount of \$79,458.98. The following is a summary of the bids received.

Conference Technologies, Inc. – Maryland Heights, MO	\$ 79,458.98
OSA Integrated Solutions, LLC -	\$ 85,053.66

Recommendation:

The administration recommends the Board accept the bid from Conference Technologies, Inc. – Maryland Heights, MO for audio-visual over internet protocol equipment in the amount of \$79,458.98.

KPI 8: Utilization of Technology for Teaching and Learning

Purchase Request – Expansion for the Colleague Storage Area Network (SAN)

The storage needs of the Colleague administrative software system continue to increase every year. Colleague is structured to retain all historical data in the production database instead of archiving prior year data. For reporting and analysis purposes, snapshots of this database are retained for important census dates such as beginning of term, 10th day, end of term, end of fiscal year, end of calendar year, and so forth. There are also several copies of the Colleague database used for testing software patches, updates, and new modules. As the size of the production database grows, so do the other databases. Due to the need for several copies of the production database, the present SAN needs to be expanded. The present SAN can be expanded with the addition of a Dell EqualLogic PS6100X, 14.4TB disk array.

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid from the IT fund balance.

Recommendation:

The administration recommends Board approval for the purchase of a Dell EqualLogic PS6100X, 14.4TB disk array for the amount of \$24,068.34.

KPI 5: Fiscal Responsibility/Affordability

Purchase Request – Colleague FA~Link Module

FA~Link is a software system that interfaces the Nebraska Bookstore Point-of-Sale (POS) System to Colleague, linking the IVCC Bookstore to the Financial Aid office and the Cashier office. This will eliminate the time-consuming manual re-entry of financial aid and third-party sponsorship transactions in the Bookstore and the distribution of paper book vouchers. Students will be able to go directly to the IVCC Bookstore without having to stop at Financial Aid for a paper book voucher, making it easier for students to use financial aid and third-party sponsorship funds.

The standard annual license fee for FA~Link is \$7,000 (the minimum fee) plus one-half of one percent (0.005) of the total annual net sales processed through FA~Link in excess of \$500,000. For FY2016, the expected annual dollar volume of transactions through FA~Link for IVCC is projected to be approximately \$1,100,000. Thus, the license fee for FY2016 would be $\$7,000 + \$3,000 = \$10,000$. At the end of the fiscal year, if the actual usage turns out to be somewhat different, the annual license fee will be adjusted to conform to the actual sales usage volume.

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid from the IT fund balance.

Recommendation:

The administration recommends Board approval to purchase, from Trimdata Corp, the Colleague FA~Link Module for \$10,000, and installation, support, and startup services, including travel expenses, for \$6,000.

KPI 3: Service Excellence

Purchase Request – OSHA Safety Training Classes provided by 2BSafe, Inc.

Each year, the IVCC Continuing Education Center offers OSHA safety training classes for companies in our district. The majority of these classes are provided by Jeff Clark, owner of 2BSafe, Inc. Mr. Clark is an expert in his field and an OSHA-certified trainer. The College's corporate clients choose the training vendor because they pay the full cost of the training program. All expenses are recovered by IVCC. The estimated annual cost for these classes from 2BSafe, Inc. is \$30,000.

Recommendation:

The administration recommends Board approval to expend an estimated \$30,000 for OSHA safety training classes from 2BSafe, Inc. for fiscal year 2016.

KPI 3: Service Excellence

Purchase Request – Cyber Café and Student Life Space Furniture

On February 19, 2013, the Board granted the administration permission to work with Krueger International (KI), through the Illinois Public Higher Education Cooperative (IPHEC), to determine the furniture needs for the Community Instructional Center Project. This project had three phases and the furniture for Phase 3, which includes the Cyber Café and Student Life Space, is now being selected. A committee of IVCC faculty, staff, and students worked closely with KI in selecting the colors, fabrics, and products for the areas in Phase 3. The total price for the furniture for the Cyber Café and Student Life Space is \$88,846.12.

This purchase will be paid for with CIC project and student activities funds.

Recommendation:

The administration recommends Board approval to purchase the furniture for the Cyber Café and Student Life Space from KI through the IPHEC (Illinois Public Higher Education Cooperative) in the amount of \$88,846.12.

KPI 3: Service Excellence

Action Item 19.

Illinois Valley Federation of Support Staff Local #6561 Notice to Bargain

The Illinois Valley Federation of Support Staff Local #6561 has submitted its request to commence negotiations with Illinois Valley Community College District 513. A memo from the president of the Local is attached.

Recommendation:

Authorize the administration to begin contractual negotiations with the Illinois Valley Federation of Support Staff Local #6561.

KPI 6: Job Satisfaction



Illinois Federation of Teachers
A Union of Professionals

Illinois Valley Federation of Support Staff
Local # 6561
Illinois Valley Community College
815 N Orlando Smith Road
Oglesby, IL 61348

August 31, 2015

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 N Orlando Smith Road
Oglesby, IL 61348

Dear Dr. Corcoran

The Federation of Support Staff respectfully submits this demand to begin the negotiating process for the first contract for the 2015-2016 academic year and beyond.

I will be chairing the negotiating committee, which is Polly Ragazincky, Marlene Merkel, Theresa Carranco, Cynthia Cardosi, Diane Scoma and Walt Waligora. We look forward to meeting with the administration to create a contract that is fair and equitable for both parties.

In order to determine a mutually agreeable date for the initial meeting, please contact myself at extension 458, or Polly at extension 485.

Sincerely,

Lorri Foockle, President
Local 6561, Illinois Federation of Teachers

RECOMMENDED FOR STAFF APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Custodian, 3rd shift

NUMBER OF APPLICANTS: 12

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Mr. Baracani, Mr. Curley, Ms. Smith, Mr. Thatcher

APPLICANT RECOMMENDED:

Ms. Sandra Safranske

EDUCATIONAL PREPARATION:

LaSalle Peru Township High School, Peru, IL – High School diploma
Illinois Valley Community College, Oglesby, IL – Certified Nursing Assistant

EXPERIENCE:

Plano School District #88, Plano, IL - Custodian
Y.S. Organic and Honey Farm, Sheridan, IL – Quality Control Inspector

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Previous custodial/janitorial experience in a school environment
2. Previous experience using floor scrubbers and cleaning chemicals
3. Good attendance record

RECOMMENDED SALARY: \$18.75 per hour

Ms. Glenna Jones, SPHR
Director of Human Resources

August 1, 2015

To Whom It May Concern,

After ten wonderful years of working at IVCC, I'm going to retire. I really enjoyed working with Paul Leadingham in the welding department, as well as the other instructors. I learned so much from Paul and was able to pass that knowledge on to all the students I had the pleasure to teach.

The ten years that I have worked at IVCC went by very fast; I guess that is because of the wonderful environment I worked in.

I was honored to be an employee of IVCC and want to thank everyone who gave me the opportunity to help all the students who took the welding class's achieve their goal.

My last day worked was June 22, 2015.

My retirement date is August 1, 2015.

Ronald R Nadolny



RECEIVED

AUG 11 2015

HUMAN RESOURCES

August 10th, 2015

Mrs. Sarah Traeger
Assessment Center Director
Illinois Valley Community College
815 North Orlando Smith St.
Oglesby, IL 61348

Dear Sarah,

Please accept this letter as two weeks formal notice of my resignation from the position of Assessment Center Assistant at Illinois Valley Community College. My final date of employment in this position will be August 24th.

While I have enjoyed the experience of working in this position, I now have an opportunity to further develop my career path towards education in a full-time position at LaSalle Peru High School.

During the next two weeks, I will continue to carry out my duties and can do any other additional tasks to prepare for a transfer of my position. I am willing to help in any way necessary to make the process of filling my vacancy as easy as possible. If desired, I can assist with recruiting and training my replacement as Assessment Center Assistant.

I sincerely value the experience I gained working in higher education as this is a field I would like to continue to pursue. It was rewarding to have you as a kind, understanding and attentive supervisor.

If you are so willing, I would appreciate it if you could write a letter of recommendation for me. I will hopefully continue taking classes at IVCC, wishing it only continued success and will remain an advocate as a community member and student for advancement of the institution.

All the best,



Casey Loving

RECEIVED

AUG 10 2015

HUMAN RESOURCES

August 24, 2015

Glenna Jones
Director of Human Recourses
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, IL 61348

Dear Ms. Jones,

Please accept this letter as formal notification that I am resigning from my position Assessment Center assistant. My last day will be Thursday, September 10, 2015.

Sincerely,



Danyelle Higerson

RECEIVED

AUG 25 2015

HUMAN RESOURCES

August 20, 2015

Mr. Cory Tomasson
Athletic Director
Illinois Valley Community College
815 Orlando Smith Drive
Oglesby, Illinois 61348

Dear Cory,

I am writing this letter to inform you that I am resigning from my position as Assistant Women's Basketball Coach for Illinois Valley Community College.

Thank you for the opportunities for professional and personal development that the college has provided me during the last two years. I have enjoyed working for Illinois Valley Community College.

At this time, due to a recent transition in my professional career, I am regretfully submitting this letter. If I can be of any help during this transition, please let me know.

Again, thank you for the opportunity with Illinois Valley Community College.

Sincerely,

A handwritten signature in cursive script that reads "Ron Carlson". The signature is written in black ink and is positioned to the right of the word "Sincerely,".

Ron Carlson

RECEIVED

AUG 26 2015

HUMAN RESOURCES

Protection, Health, and Safety Project

Statement of Final Construction Compliance

Cultural Centre Carpet Replacement
(ICCB #513-T-2323-0914)

Name and address of Architect/Engineer providing the Statement of Final Construction Compliance:

Kurt H. Rimmele
Basalay, Cary & Alstadt Architects, Ltd.
620 W. Lafayette St.
Ottawa, IL 61350

Final cost of the project: (including A/E fees and reimbursables)

Approved Budget \$65,872.00 Actual Cost \$46,647.50

I have reviewed the originally recommended construction program, cost estimate, actual construction work in place, and contractor's pay records, and hereby certify that to the best of my knowledge the project has been constructed within the original or amended budget and has met applicable plans, codes, and specifications.

Kurt H. Rimmele
Architect/Engineer's Signature

August 24, 2015
Date

001-016097



Approved by the _____ Board of Trustees

Date _____

Signed _____, Chairperson

Signed _____, Secretary

Lazaro Lopez, Ed.D.
Acting Chair



Karen Hunter Anderson, Ph.D.
Executive Director

July 31, 2015

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 North Orlando Smith Avenue
Oglesby, Illinois 61348-9691

Dear Dr. Corcoran:

This letter is notification that the following Certificate programs were granted approval effective July 30, 2015:

- ECE Gateways Credential Level 2 Certificate (16 credit hours)
- ECE Gateways Credential Level 3 Certificate (27 credit hours)

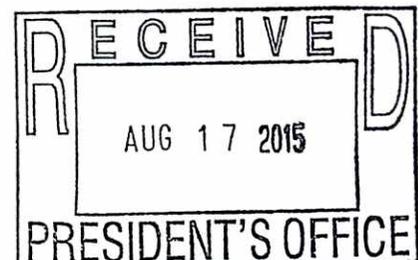
Because certificates do not require approval of the Illinois Board of Higher Education, these basic certificate programs may be implemented immediately. If you have not already done so, please submit the appropriate curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Durham".

Brian Durham
Deputy Director for Academic Affairs

cc: Deborah Anderson, Vice President-Academic Affairs – Illinois Valley Community College
Sue Isermann, Associate Vice President-Academic Affairs – Illinois Valley Community College
Tricia Broughton, ICCB



ILLINOIS COMMUNITY COLLEGE BOARD

401 East Capitol Avenue • Springfield, Illinois 62701 • (217)735-0123 • www.iccb.org

Summer 2015 Graduation

There were 190 graduating students earning a total of 222 degrees and certificates in the following areas:

29	Associate in Arts Degree
59	Associate in Science Degree
17	Associate in Applied Science Degree
1	Associate in General Studies Degree
1	Associate of Arts in Teaching
115	Certificates of Completion

The LPN July graduates are included in the total number of certificates. There were 17 graduates who earned this certificate.

By comparison, in Summer 2014, 170 students graduated with a total of 189 degrees and certificates.

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization’s work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC’s core values through an inclusive and collaborative environment.