



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, October 8, 2015
Board Room
6:30 p.m.**

NOTE: If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Reduction in Force

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Student Fall Demographic Profile
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, October 8, 2015 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – September 10, 2015 Board Meeting (Pages 1-5)
 - 6.2 Approval of Bills - \$2,169,212.57
 - 6.2.1 Education Fund - \$1,348,261.59
 - 6.2.2 Operations & Maintenance Fund - \$130,084.07
 - 6.2.3 Operations & Maintenance (Restricted Fund) - \$14,072.60
 - 6.2.4 Auxiliary Fund - \$392,678.91
 - 6.2.5 Restricted Fund - \$42,261.01
 - 6.2.6 Audit Fund - \$10,750.00
 - 6.2.7 Liability, Protection & Settlement Fund - \$231,104.39
 - 6.3 Treasurer's Report (Pages 6-23)
 - 6.3.1 Financial Highlights (Pages 7-8)
 - 6.3.2 Balance Sheet (Pages 9-10)
 - 6.3.3 Summary of FY16 Budget by Fund (Page 11)
 - 6.3.4 Budget to Actual Comparison (Pages 12-18)
 - 6.3.5 Budget to Actual By Budget Officers (Page 19)
 - 6.3.6 Statement of Cash Flows (Page 20)
 - 6.3.7 Investment Status Report (Pages 21-22)
 - 6.3.8 Disbursements - \$5,000 or more (Pages 23)

- 6.4 Personnel - Stipends for Pay Periods Ending September 5, 2015 and September 19, 2015 (Pages 24-25)
- 6.5 Bid Results – Multi-purpose Paper (Page 26)
- 7. President’s Report
- 8. Committee Reports
- 9. Resolution Authorizing Preparation of 2015 Tax Levy (Pages 27-28)
- 10. Student Support Services – Project Success – Local Match (Pages 29-30)
- 11. Purchase Request – Building D Classroom Furniture (Page 31)
- 12. Items for Information (Pages 32-35)
 - 12.1 Staff Retirement – Mary Tully, Adult Education Grant Assistant (full-time) (Page 32)
 - 12.2 Staff Retirement – M. Christine Warren, Adult Education Literacy Specialist (part-time)(Page 33)
 - 12.3 2014 Tree Campus USA Recognition (Pages 34-35)
- 13. Trustee Comment
- 14. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) probable litigation; 3) collective negotiations; and 4) closed session minutes.
- 15. Other
- 16. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
September 10, 2015

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, September 10, 2015 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair (entered the meeting at 6:42 p.m.)
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery
Everett J. Solon
Austin M. Burnette, Student Trustee

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services
Walt Zukowski, Attorney

APPROVAL OF AMENDED AGENDA

It was moved by Mr. Solon and seconded by Dr. Huffman to approve the amended agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None.

CAMPUS UPDATE – EMPLOYEE DEMOGRAPHICS REPORT

Glenna Jones, Director of Human Resources, presented IVCC’s demographics for fiscal year 2015 along with fiscal years 2013 and 2014. She compared the percentages for each racial/ethnic group with IVCC’s district population, IVCC students, and IVCC employees. In fiscal year 2015, new hires were White/Non-Hispanic and predominantly female. The applicant pool was 8.9 percent minority with an increasingly larger number of applicants not responding. It is believed the percentage of “not responding” is high because applicants are not completing the entire application process. Applitrack (a new on-line applicant system) was implemented in February 2014 and since then the College has received 1460 applications. Human Resources has received no complaints on using Applitrack. IVCC’s exposure for potential retirees has been evaluated during the past

three years. Based on spring 2015 data for full-time faculty, 48 out of 83 employees have 10+ years of service and are age 45 or older. SURS provided data indicating 71 of 188 full-time employees are eligible to retire as of December 31, 2015. This included nine administrators, 29 faculty, and 32 support staff. Other services provided by the Human Resources department include professional development, employee evaluations, employee recognition, and wellness through programs, activities, and resources.

CONSENT AGENDA

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – August 13, 2015 Board meeting and August 26, 2015 Facilities Committee meeting

Approval of Bills - \$1,698,819.91

Education Fund - \$942,792.24; Operations & Maintenance Fund - \$131,039.38; Operations & Maintenance (Restricted Fund) - \$24,258.72; Auxiliary Fund - \$495,505.75; Restricted Fund - \$17,354.63; Audit Fund - \$3,675.00; and Liability, Protection and Settlement Fund - \$84,194.19

Treasurer's Report

Personnel

Approved the stipends for pay periods ending August 8, 2015 and August 22, 2015

Bid Results – Printing Supplies

Accepted the bid from The Office Pal – Lakewood, NJ for printing supplies in the amount of \$22,176.39

Consortium Purchase – Rock Salt

Approved to purchase 280 tons of rock salt from Cargill Incorporated Salt Division through the Illinois Department of Central Management Services at \$63.36 per ton, delivered, for a total of \$17,740.80

PRESIDENT'S REPORT

Dr. Corcoran reported Sue Isermann received wonderful news from the Illinois Manufacturers Association that the Department of Labor German Apprenticeship-model grant that the IMA submitted on behalf of approximately 10 community colleges and a number of manufactures in each college district has been approved for \$3.9 million. Details are still forthcoming and will be shared with everyone once everything is in the College's hands, but the goal of having an exemplary apprenticeship program for manufacturing careers up and running for the fall 2016 session is now very achievable and there is no doubt that this should help enrollments. Sue and her team of Dr. Anderson, Jamie Gahm, Jennifer Scheri and Tim Bias were commended for a job well done. The Ag program steering committee held its first meeting on August 24 and another meeting is being planned that will invite feedback and direction from high school ag program coordinators.

The response to this project has been very encouraging and exciting. The Foundation's 21st Century Scholars dinner on September 3 was successful thanks to the hard work of Fran Brolley, Donna Swiskoski, and Janice Corrigan. Next on the agenda for the Foundation is the annual scholarship recognition event on September 17—always a highlight of the year watching the magic that can instantly be sparked between the donors and their scholarship recipients. Dr. Corcoran recently told Bill and Dian Taylor--two of the Foundation's most loyal benefactors--Fran, Donna, Janice and the Foundation board of directors are really doing a fine job of developing a culture of giving that will benefit IVCC students for generations to come. Interact Communications staff will be on campus next week working with a number of employees on a new outreach approach and marketing plan. Wallethub.com recently announced their 2015's Best and Worst Community Colleges listing and IVCC scored favorably at No. 10 out of 48 Illinois community colleges based on cost and financing, classroom experience, education outcomes, and career outcomes. Chances are high that Interact Communications will be happy to show the College how to effectively incorporate these kinds of highlights into new marketing strategies.

COMMITTEE REPORTS

Mr. Mallery reported the Facilities Committee met and discussed the two PHS Projects for tax year 2015 which the Board will take action on later in this meeting. The Facilities Committee was led on a tour of the expansion of the library, cyber café, and student life space along with EMS and Forensics labs and classrooms. They received a brief update on the 911 communication center. The sanitary, sewer, and water costs will be higher than expected to the site that was discussed previously with the Board. The cost will probably be the same at whatever site is selected on campus. Mr. Mallery believes seeking other sources of funding might be a solution. There are now five entities in the communication center (LaSalle, Peru, Oglesby, Bureau County and Mendota). The plan is still taking shape. External way-finding signage was presented to the Committee to be placed around the campus which will match existing signs. This was an item for information since the cost is less than \$10,000. Ms. Bonucci was very impressed on the proposed upgrades for the Lecture Hall – D225. Upgrades include a larger smart board, ceiling material and wall covering material to improve room acoustics, along with lowering the ceiling. Reconfiguring the front of the room to better accommodate ADA accessibility will also result in additional seating. A center aisle will be added to facilitate better access to seating and ease in evacuating if needed. Mr. Mallery noted he is unable to attend the ICCTA meeting this weekend. One important issue as a result of the College of DuPage is a proposal to have mandatory regular state audits of community colleges.

FACULTY APPOINTMENT – AMBER KNOWLTON, NURSING INSTRUCTOR

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the appointment of Amber Knowlton as a Nursing Instructor assigned to the Division of Health Professions for the 2015-2016 academic year, with placement on the salary schedule at Step B-6, \$46,792. Ms. Bonnie Campbell, Director of Nursing noted she had a great pool of candidates and Amber is very excited to start her career at IVCC. Motion passed by voice vote.

BID RESULTS – TREASURER'S BOND

It was moved by Ms. Goetz and seconded by Dr. Huffman to accept the bond proposal from R. J. Galla through Liberty Surety First for three years at \$29,743. Motion passed by voice vote.

PROTECTION, HEALTH, AND SAFETY PROJECTS FOR TAX YEAR 2015

It was moved by Dr. Driscoll and seconded by Mr. Burnette to approve two Protection, Health, and Safety projects as presented for a combined total cost of \$1,576,454, (Building D Chiller/Air Handler Replacement - \$923,830 and Lecture Hall D225 Renovations - \$652,624) and authorize submission of the appropriate resolutions for each to the Illinois Community College Board. Funding will be \$1,497,000 from the PHS Levy plus \$80,000 from information technology reserves and student technology reserves for the Lecture Hall D225 Renovation. Motion passed by voice vote.

CASH FARM #8842 LEASE RENEWAL-2016

It was moved by Mr. Solon and seconded by Ms. Goetz to renew the lease with Chris Kolodziej at \$380.00 per acre on 149 acres for annual lease payment of \$56,620 for 2016. Motion passed by voice vote.

BID RESULTS – AUDIO-VISUAL OVER INTERNET PROTOCOL EQUIPMENT

It was moved by Dr. Driscoll and seconded by Ms. Goetz to accept the bid from Conference Technologies, Inc. – Maryland Heights, MO for audio-visual over internet protocol equipment in the amount of \$79,458.98. Motion passed by voice vote.

PURCHASE REQUEST – EXPANSION FOR THE COLLEAGUE STORAGE AREA NETWORK (SAN)

It was moved by Dr. Driscoll and seconded by Dr. Huffman to purchase a Dell EqualLogic PS6100X, 14.4TB disk array for the amount of \$24,068.34. Mr. Mallery had questions on the overall use of Colleague. The administration answered his questions and he believes the College needs to continue to move forward with its commitment. Motion passed by voice vote.

PURCHASE REQUEST – COLLEAGUE FA~LINK MODULE

It was moved by Mr. Burnette and seconded by Ms. Bonucci to purchase, from Trimdata Corp, the Colleague FA~Link Module for \$10,000, and installation, support, and startup services, including travel expenses, for \$6,000. Motion passed by voice vote.

PURCHASE REQUEST – OSHA SAFETY TRAINING CLASSES

It was moved by Dr. Driscoll and seconded by Mr. Solon to expend an estimated \$30,000 for OSHA safety training classes from 2BSafe, Inc. for fiscal year 2016. Motion passed by voice vote.

PURCHASE REQUEST – CYBER CAFÉ AND STUDENT LIFE SPACE FURNITURE

It was moved by Mr. Solon and seconded by Mr. Mallery to purchase the furniture for the Cyber Café and Student Life Space from KI through the IPHEC (Illinois Public Higher Education Cooperative) in the amount of \$88,846.12. Mr. Burnette is very excited about the furniture. He personally thinks it is very modern, unique, and forward looking. The Student Life Space is going to be a great addition and very conducive to student life at IVCC. Motion passed by voice vote.

ILLINOIS VALLEY FEDERATION OF SUPPORT STAFF LOCAL #6561 NOTICE TO BARGAIN

It was moved by Ms. Bonucci and seconded by Ms. Goetz to authorize the administration to begin contractual negotiations with the Illinois Valley Federation of Support Staff Local #6561. Mr. Mallery had concerns for the staff who are in the unit who did not want to be in it. Those who did not want to be in the unit need to have their interests represented. Motion passed by voice vote.

TRUSTEE COMMENT

Ms. Bonucci is happy to be a part of the Agriculture Education Steering Committee. The first meeting was held on Monday, August 24 and she was pleased to see a good turnout. Everyone had strong opinions and a lot of data was shared to take it on to the next phase.

CLOSED SESSION

It was moved by Ms. Goetz and seconded by Mr. Burnette to convene a closed session at 7:10 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) student discipline; 3) probable litigation; 4) collective negotiations; and 5) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 7:17p.m. On a motion by Dr. Driscoll and seconded by Ms. Bonucci, the regular meeting resumed at 8:36 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Mr. Solon and seconded by Ms. Bonucci to approve and retain the closed session minutes of the July 9, 2015 Board meeting. Motion passed by voice vote.

OTHER

Mr. Solon noted the credit hours are down according to the financial report in the Board Book. This amounts to a lot of money. He was concerned but applauded the administration on their recommendation to make cuts and still provide services. Mr. Mallery believes there needs to be discussion on reduction of faculty and programs. Those discussions will be taking place in the next few months and recommended action will be brought to the Board in February. Mr. Solon asked if the administration checked on the cost of the printing supplies through a consortium. The administration checked on the price through a consortium and also sought their own bids and the College's bidding process proved to be less expensive.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 8:40 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

SEPTEMBER 2015

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – September 2015

Revenues

- As of September 25, the headcount for fall semester is 3,516, which is 204 students less than at the same point in time last year. Credit hours for fall 2015 decreased by 2,499, or 7.65 percent, for a total of 30,043, from this point in time one year ago. Below is a chart of 10th day credit hours for the last ten years:

Term	Credit Hours	% Change
Fall 2006	36,137	(4.0%)
Fall 2007	37,350	3.4%
Fall 2008	37,968	.9%
Fall 2009	42,647	12.3%
Fall 2010	43,354	1.7%
Fall 2011	40,471	(5.1%)
Fall 2012	36,289	(10.3%)
Fall 2013	34,021	(6.2%)
Fall 2014	32,533	(4.4%)
Fall 2015	29,870	(8.18%)

- The State of Illinois Base Operating Grant and Equalization Grant payments have been paid through June 2015. Both the federal and state portions of Adult Education grants have been paid through June 2015.
- The State of Illinois continues to be without a FY2016 budget. The federal portions of the Adult Education and Perkins Career and Technical Grants have not been allocated. A memo from the ICCB said to be prepared for significant cuts particularly in the Adult Education allocations.

Expenditures

College operations are continuing as normal despite no State budget. State grant funds, as well as the federal grants that flow through state agencies, are being delayed, as well as MAP (Monetary Award Program) student aid. Some of the more significant variances in expenditures for the three months ending September 30, 2015 include the following:

Fund 01 – Education Fund – Instruction – Fixed Charges – the annual rent payment of \$132,000 for the Ottawa Center was paid;

Fund 01 – Education Fund – Academic Support – Contractual – library services - \$11,000; software renewals - \$11,700; Blackboard annual fee \$75,000;

Fund 01 – Education Fund – Institutional Support – Contractual – legal services \$11,100; computer services from Burwood Group - \$12,300; Ellucian annual fees \$215,575;

Protection, Health & Safety Projects:

- Building A Air Handler/Chiller Replacement – asbestos removal is scheduled to start the first week of December; plumbing contractor will mobilize the week of December 7.
- Building E Elevator – installed; working on entrances;
- Asbestos Removal – asbestos abatement for Phase 3 is complete;
- Building B Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2016;
- Exterior Door Replacement – bid submitted by Vissering Construction was approved and work will commence in October 2015;
- Building D Air Handler/Chiller Replacement – submitted to ICCB for approval;
- Lecture Hall D225 Renovation – submitted to ICCB for approval.

Community Instructional Center Project:

- Substantial completion scheduled for November 18;
- Building D – doors are stained; ambulance simulator is delivered;
- Building E – waiting on casework installation;
- Building C – drywall in progress; casework should be delivered by mid-October.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 September 30, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 151,454	2,740,392	319,743	\$ 658,995	\$ 144,165			\$ 4,014,749
Investments	8,762,770	12,420,665	1,584,262	480,107	-			23,247,804
Receivables								
Property taxes	7,911,385	1,797,330	1,261,600	-	-			10,970,315
Governmental claims	-	100,071	-	-	-			100,071
Tuition and fees	549,475	701	-	62,269	2,385			614,830
Due from other funds	2,421,916	15,512	23,289	38,378				2,499,095
Due from student groups								-
Bookstore inventories	-	-	-	1,008,000	-			1,008,000
Other assets	21,738	51,436	-	-	-		2,554,513	2,627,687
Fixed assets - net where applicable	-	-	-	8,358	-	61,977,676	-	61,986,034
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-	-	-	-
Amount to be provided to retire debt	-	-	-	-	-		(1,044,513)	(1,044,513)
Other Debits	<u>\$19,818,738</u>	<u>\$17,126,107</u>	<u>\$ 3,188,894</u>	<u>\$ 2,256,107</u>	<u>\$ 146,550</u>	<u>\$61,977,676</u>	<u>\$ 1,510,000</u>	<u>\$ 106,024,072</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 September 30, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 105,930	\$ -	\$ 3,146	\$ 23,546	\$ 8,137			\$ 140,759
Accrued salaries & benefits	1,496,296	25,328	-	20,198	-			1,541,822
Post-retirement benefits & other	62,839	-	-	-	-			62,839
Unclaimed property	1,659	2,407	-	-	18			4,084
Due to other funds	176,034	2,318,687	-	-	4,374			2,499,095
Due to student groups/deposits	80,385	-	-	-	134,021			214,406
Deferred revenue								-
Property taxes	3,958,411	899,275	631,235	-	-			5,488,921
Tuition and fees	-	-	-	-	-			-
Grants	-	-	-	-	-			-
Bonds payable	-	-	-	-	-		1,510,000	1,510,000
Total liabilities	<u>5,881,554</u>	<u>3,245,697</u>	<u>634,381</u>	<u>43,744</u>	<u>146,550</u>	<u>-</u>	<u>1,510,000</u>	<u>11,461,926</u>
Equity and Other Credits								
Investment in general fixed assets						61,977,676		61,977,676
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for restricted purposes		(731,759)						(731,759)
Reserved for building purposes		7,557,485						7,557,485
Reserved for audit		42,891						42,891
Reserves - working cash		4,741,068						4,741,068
Reserved for debt service			2,554,513					2,554,513
Reserved for Liab., Prot., Sett.		2,270,725						2,270,725
Unreserved	<u>13,937,184</u>	<u>-</u>	<u>-</u>	<u>2,212,363</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,149,547</u>
Total equity and other credits	<u>13,937,184</u>	<u>13,880,410</u>	<u>2,554,513</u>	<u>2,212,363</u>	<u>-</u>	<u>61,977,676</u>	<u>-</u>	<u>94,562,146</u>
Total Liabilities, Equity and Other Credits	<u>\$19,818,738</u>	<u>\$17,126,107</u>	<u>\$ 3,188,894</u>	<u>\$ 2,256,107</u>	<u>\$ 146,550</u>	<u>\$61,977,676</u>	<u>\$ 1,510,000</u>	<u>\$ 106,024,072</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the three months ended September 30, 2015

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 10,550,837	\$ 1,456,474	\$ 1,320,867	\$ 1,116,621	\$ 7,100	\$ 975,679	\$ 2,830,387	\$ 237,535	\$ 34,185	\$ 18,529,685
Actual Expenditures	(5,094,053)	(529,284)	(254,808)	-	-	(1,114,436)	(3,572,295)	(329,782)	(21,075)	(10,915,733)
Other Financing Sources (Uses)	-	-	-	-	-	-	-	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,456,784	927,190	1,066,059	1,116,621	7,100	(138,757)	(741,908)	(92,247)	13,110	7,613,952
Fund balances July 1, 2015	4,839,886	2,713,329	6,491,424	1,437,892	4,733,968	2,351,119	(10,821)	2,362,973	29,780	24,949,550
Fund balances September 30, 2015	<u>\$ 10,296,670</u>	<u>\$ 3,640,519</u>	<u>\$ 7,557,483</u>	<u>\$ 2,554,513</u>	<u>\$ 4,741,068</u>	<u>\$ 2,212,362</u>	<u>\$ (752,729)</u>	<u>\$ 2,270,726</u>	<u>\$ 42,890</u>	<u>\$ 32,563,502</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the three months ended September 30, 2015**

	<u>Annual Budget FY2016</u>	<u>Actual 9/30/15</u>	<u>Act/Budget 25.0%</u>	<u>Actual 9/30/14</u>	<u>Act/Budget 25.0%</u>	<u>Annual Budget FY2015</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,826,706	\$ 5,940,428	87.0%	\$ 6,464,608	95.6%	\$ 6,762,916
Corporate Personal Property Replacement Tax	873,556	24,206	2.8%	18,576	2.3%	798,556
TIF Revenues	381,000	157,787	41.4%	88,603	23.3%	381,000
Total Local Government	<u>8,081,262</u>	<u>6,122,421</u>	75.8%	<u>6,571,787</u>	82.7%	<u>7,942,472</u>
State Government:						
ICCB Credit Hour Grant	2,009,096	-	0.0%	-	0.0%	1,923,233
Equalization	50,000	-	0.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	165,000	-	0.0%	-	0.0%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,224,096</u>	<u>-</u>	0.0%	<u>-</u>	0.0%	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	8,300	345	4.2%	-	0.0%	10,000
Total Federal Government	<u>8,300</u>	<u>345</u>	4.2%	<u>-</u>	0.0%	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,451,219	3,909,820	52.5%	3,907,337	52.8%	7,399,631
Fees	897,300	454,719	50.7%	488,914	50.6%	966,527
Total Tuition and Fees	<u>8,348,519</u>	<u>4,364,539</u>	52.3%	<u>4,396,251</u>	52.5%	<u>8,366,158</u>
Other Sources:						
Public Service Revenue	428,950	50,750	11.8%	109,057	26.3%	413,960
Nongovernmental Gifts	-	-	0.0%	-	0.0%	40,000
Other	90,102	12,782	14.2%	15,169	13.9%	109,472
Total Other Sources	<u>519,052</u>	<u>63,532</u>	12.2%	<u>124,226</u>	22.0%	<u>563,432</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,181,229</u>	<u>10,550,837</u>	55.0%	<u>11,092,264</u>	58.3%	<u>19,020,295</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,915,712	2,316,934	26.0%	2,390,445	26.9%	8,893,252
Employee Benefits	1,585,859	349,426	22.0%	416,073	26.5%	1,567,960
Contractual Services	147,647	23,854	16.2%	22,702	16.1%	140,588
Materials & Supplies	461,421	60,040	13.0%	78,076	17.7%	441,166
Conference & Meeting Expenses	92,169	8,258	9.0%	5,251	7.4%	70,829
Fixed Charges	197,500	133,245	67.5%	171,874	78.3%	219,500
Utilities	-	-	0.0%	-	0.0%	600
Capital Outlay	4,094	-	0.0%	-	0.0%	3,245
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,404,402</u>	<u>\$ 2,891,757</u>	25.4%	<u>\$ 3,084,421</u>	27.2%	<u>\$ 11,337,140</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the three months ended September 30, 2015**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2016	Actual 9/30/15	Act/Budget 25.0%	Actual 9/30/14	Act/Budget 25.0%	Annual Budget FY2015
Academic Support:						
Salaries	\$ 692,859	\$ 179,271	25.9%	\$ 169,245	25.1%	\$ 672,958
Employee Benefits	144,988	32,907	22.7%	39,478	29.3%	134,630
Contractual Services	172,207	105,184	61.1%	95,174	56.9%	167,246
General Materials & Supplies	473,885	38,792	8.2%	69,173	28.4%	243,898
Conference & Meeting Expenses	11,445	381	3.3%	1,033	8.7%	11,885
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	25,343	5,012	19.8%	5,013	19.8%	25,283
Capital Outlay	78,750	31,890	40.5%	-	0.0%	850
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,599,477</u>	<u>393,437</u>	<u>24.6%</u>	<u>379,116</u>	<u>30.2%</u>	<u>1,256,750</u>
Student Services:						
Salaries	1,226,134	351,962	28.7%	305,372	25.6%	1,194,194
Employee Benefits	322,348	65,383	20.3%	78,812	26.5%	296,852
Contractual Services	7,400	1,850	25.0%	2,689	43.0%	6,250
Materials & Supplies	54,260	6,326	11.7%	11,794	22.0%	53,560
Conference & Meeting Expenses	22,955	1,879	8.2%	1,895	9.2%	20,675
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,633,097</u>	<u>427,400</u>	<u>26.2%</u>	<u>400,562</u>	<u>25.5%</u>	<u>1,571,531</u>
Public Services/Continuing Education:						
Salaries	453,520	134,340	0.0%	152,041	34.1%	445,953
Employee Benefits	51,310	17,163	33.4%	20,106	38.7%	51,932
Contractual Services	224,150	22,149	9.9%	33,507	12.7%	263,250
Materials & Supplies	78,350	27,516	35.1%	23,964	28.2%	85,025
Conference & Meeting Expenses	19,465	1,268	6.5%	2,541	20.3%	12,510
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Services/Continuing Education	<u>826,795</u>	<u>202,436</u>	<u>24.5%</u>	<u>232,159</u>	<u>27.0%</u>	<u>858,670</u>
Institutional Support:						
Salaries	1,792,349	463,157	25.8%	443,310	26.3%	1,686,123
Employee Benefits	486,552	118,651	24.4%	135,135	26.8%	505,137
Contractual Services	623,325	264,470	42.4%	272,768	51.0%	535,329
Materials & Supplies	502,230	117,277	23.4%	172,969	35.7%	484,584
Conference & Meeting Expenses	60,750	5,995	9.9%	5,135	7.7%	66,900
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	9,628	2,220	23.1%	1,967	17.5%	11,228
Capital Outlay	157,250	24,068	15.3%	358,901	47.8%	751,280
Other	24,375	(442)	-1.8%	(753)	-1.8%	41,000
Provision for Contingency	151,767	-	0.0%	-	0.0%	-
Total Institutional Support	<u>3,808,226</u>	<u>995,396</u>	<u>26.1%</u>	<u>1,389,432</u>	<u>34.0%</u>	<u>4,081,581</u>
Scholarships, Grants and Waivers	488,750	183,627	37.6%	189,671	32.2%	588,700
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,760,747</u>	<u>\$ 5,094,053</u>	<u>25.8%</u>	<u>\$ 5,675,361</u>	<u>28.8%</u>	<u>\$ 19,694,372</u>
INTERFUND TRANSFERS - NET	<u>\$ 580,268</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ (10,000)</u>	<u>0.0%</u>	<u>\$ 751,280</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the three months ended September 30, 2015**

	<u>Annual Budget FY2016</u>	<u>Actual 9/30/15</u>	<u>Act/Budget 25.0%</u>	<u>Actual 9/30/14</u>	<u>Act/Budget 25.0%</u>	<u>Annual Budget FY2015</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,197,142	\$ 1,055,820	88.2%	\$ 1,152,920	95.6%	\$ 1,206,048
Corporate Personal Property Replacement Tax	165,921	4,272	2.6%	3,278	2.3%	140,921
TIF	127,000	52,595	41.4%	29,534	23.3%	127,000
Total Local Government	<u>1,490,063</u>	<u>1,112,687</u>	<u>74.7%</u>	<u>1,185,732</u>	<u>80.4%</u>	<u>1,473,969</u>
State Government:						
ICCB Credit Hour Grant	174,704	-	0.0%	-	0.0%	339,394
Total State Government	<u>174,704</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>339,394</u>
Student Tuition and Fees:						
Tuition	610,408	319,716	52.4%	329,276	55.9%	589,134
Total Tuition and Fees	<u>610,408</u>	<u>319,716</u>	<u>52.4%</u>	<u>329,276</u>	<u>55.9%</u>	<u>589,134</u>
Other Sources:						
Facilities Revenue	125,000	23,753	19.0%	22,820	19.8%	115,000
Investment Revenue	1,500	318	21.2%	546	27.3%	2,000
Other	-	-	0.0%	3,497	-	-
Total Other Sources	<u>126,500</u>	<u>24,071</u>	<u>19.0%</u>	<u>26,863</u>	<u>23.0%</u>	<u>117,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,401,675</u>	<u>\$ 1,456,474</u>	<u>60.6%</u>	<u>\$ 1,541,871</u>	<u>61.2%</u>	<u>\$ 2,519,497</u>
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	\$ 870,560	\$ 223,301	25.7%	\$ 216,497	25.2%	\$ 858,848
Employee Benefits	261,511	50,164	19.2%	69,113	25.9%	266,394
Contractual Services	196,000	61,105	31.2%	114,396	64.1%	178,550
General Materials & Supplies	224,070	34,062	15.2%	42,099	19.3%	218,470
Conference & Meeting Expenses	5,675	-	0.0%	146	8.5%	1,725
Fixed Charges	69,750	942	1.4%	68,278	103.1%	66,250
Utilities	649,713	142,669	22.0%	148,752	20.5%	726,900
Capital Outlay	94,000	-	0.0%	-	0.0%	626,038
Provision for Contingency	25,000	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,333,279</u>	<u>512,243</u>	<u>22.0%</u>	<u>596,281</u>	<u>20.7%</u>	<u>2,880,175</u>
Institutional Support:						
Salaries	48,149	11,393	23.7%	11,148	22.5%	49,556
Employee Benefits	10,297	2,545	24.7%	2,696	27.9%	9,665
Contractual Services	1,500	2,491	166.1%	2,491	166.1%	1,500
Materials & Supplies	3,450	612	17.7%	656	18.2%	3,601
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	-	0.0%	-	0.0%	5,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>68,396</u>	<u>17,041</u>	<u>24.9%</u>	<u>16,991</u>	<u>24.5%</u>	<u>69,322</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,401,675</u>	<u>\$ 529,284</u>	<u>22.0%</u>	<u>\$ 613,272</u>	<u>20.8%</u>	<u>\$ 2,949,497</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2016 Budget to Actual Comparison
 For the three months ended September 30, 2015

	Annual Budget FY2016	Actual 9/30/15	Act/Budget 25.0%	Actual 9/30/14	Act/Budget 25.0%	Annual Budget FY2015
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,496,428	\$ 1,319,774	88.2%	\$ 1,421,644	94.9%	\$ 1,498,515
State Government Sources	235,000	-	0.0%	-	0.0%	2,000,000
Investment Revenue	3,572	1,093	30.6%	1,123	14.0%	8,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,735,000	1,320,867	76.1%	1,422,767	40.6%	3,506,515
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	41,850	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	2,977,071	254,808	8.6%	144,384	4.1%	3,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,977,071	254,808	8.6%	186,234	5.3%	3,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ 270,000
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,267,175	\$ 1,116,353	88.1%	\$ 1,208,754	95.5%	\$ 1,266,316
Investment Revenue	1,000	268	26.8%	363	10.4%	3,500
TOTAL BOND & INTEREST FUND REVENUES	1,268,175	1,116,621	88.0%	1,209,117	95.2%	1,269,816
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,245,000	-	0.0%	-	0.0%	1,215,000
Interest on Bonds	22,188	-	0.0%	-	0.0%	51,425
Fees	500	-	0.0%	-	0.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,267,688	\$ -	0.0%	\$ -	0.0%	\$ 1,266,925
WORKING CASH FUND						
Investment Revenue	\$ 20,000	\$ 7,100	35.5%	\$ 373	1.5%	\$ 25,000
TOTAL WORKING CASH REVENUES	20,000	7,100	35.5%	373	1.5%	25,000
Transfers In (Out)	\$ (70,000)	\$ -	0.0%	\$ -		\$ -

Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the three months ended September 30, 2015

	Annual Budget FY2016	Actual 9/30/15	Act/Budget 25.0%	Actual 9/30/14	Act/Budget 25.0%	Annual Budget FY2015
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 2,385,600	\$ 975,330	40.9%	\$ 1,091,621	49.0%	\$ 2,228,700
Other Revenue	-	20	0.0%	40	0.0%	-
Investment Revenue	3,000	329	11.0%	69	1.5%	4,500
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,388,600	975,679	40.8%	1,091,730	48.9%	2,233,200
AUXILIARY ENTERPRISES FUND						
Salaries	\$ 339,239	82,124	24.2%	73,000	21.7%	336,026
Employee Benefits	89,872	19,478	21.7%	20,346	22.0%	92,335
Contractual Services	42,230	7,217	17.1%	7,766	17.2%	45,050
Materials & Supplies	1,973,765	986,656	50.0%	1,138,355	57.6%	1,975,230
Conference & Meeting	28,430	8,749	30.8%	5,106	19.3%	26,456
Fixed Charges	45,150	10,212	22.6%	5,736	12.7%	45,150
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	5,748	-	0.0%	-	0.0%	3,838
Other	111,500	-	0.0%	63,038	600.4%	10,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,635,934	1,114,436	42.3%	1,313,347	51.8%	2,534,585
Transfer In (Out)	\$ (475,336)	\$ -	0.0%	\$ -	0.0%	\$ 338,586
RESTRICTED PURPOSES FUND						
Local Government Sources	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
State Government Sources	313,970	42,516	13.5%	373,941	95.7%	390,814
Federal Government Sources	5,826,932	2,658,347	45.6%	3,098,728	45.8%	6,765,584
Service Fees	3,000	4,385	146.2%	303,735	10124.5%	3,000
Nongovernmental gifts or grants	58,768	125,096	0.0%	-	0.0%	60,000
Other Revenue	-	43	0.0%	119	0.0%	-
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 6,202,670	2,830,387	45.6%	3,776,523	52.3%	7,219,398
RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 474,258	105,284	22.2%	84,742	17.1%	495,023
Employee Benefits	108,540	26,657	24.6%	22,419	20.0%	111,838
Contractual Services	25,135	493	2.0%	16,422	21.7%	75,830
Materials & Supplies	57,846	23,948	41.4%	46,801	37.5%	124,746
Conference & Meeting	24,339	4,901	20.1%	6,597	10.4%	63,266
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	2,500	-	0.0%	598	45.5%	1,314
Capital Outlay	-	38,195	0.0%	28,999	13.7%	211,541
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 692,618	\$ 199,478	28.8%	\$ 206,578	19.1%	\$ 1,083,558

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 For the three months ended September 30, 2015

RESTRICTED PURPOSES FUND	Annual Budget FY2016	Actual 9/30/15	Act/Budget 25.0%	Actual 9/30/14	Act/Budget 25.0%	Annual Budget FY2015
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	4,308	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>4,308</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	189,882	48,218	25.4%	45,883	24.5%	187,602
Employee Benefits	77,435	19,620	25.3%	18,070	26.4%	68,484
Contractual Services	2,150	696	32.4%	2,768	119.3%	2,320
Materials & Supplies	2,100	1,497	71.3%	1,007	18.6%	5,400
Conference & Meeting	3,071	932	30.3%	115	1.9%	6,112
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	16,014	3,000	18.7%	11,300	56.5%	20,000
Total Student Services	<u>290,652</u>	<u>73,963</u>	<u>25.4%</u>	<u>79,143</u>	<u>27.3%</u>	<u>289,918</u>
Public Service						
Salaries	149,970	28,805	19.2%	47,493	31.1%	152,530
Employee Benefits	39,999	6,160	15.4%	10,819	31.0%	34,845
Contractual Services	500	1,790	358.0%	1,760	293.3%	600
Materials & Supplies	1,731	30	1.7%	455	20.0%	2,275
Conference & Meeting	2,800	670	0.0%	4,327	91.1%	4,750
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	99	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>195,000</u>	<u>37,455</u>	<u>19.2%</u>	<u>64,953</u>	<u>33.3%</u>	<u>195,000</u>
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	73,600
Total Operations & Maintenance of Plant	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>73,600</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 88,364	\$ 21,202	24.0%	\$ 15,888	17.3%	\$ 91,689
Total Institutional Support	<u>88,364</u>	<u>21,202</u>	<u>24.0%</u>	<u>15,888</u>	<u>17.3%</u>	<u>91,689</u>
Student grants and waivers (PELL & SEOG)	<u>4,987,268</u>	<u>3,240,197</u>	<u>65.0%</u>	<u>3,649,480</u>	<u>66.4%</u>	<u>5,495,633</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u><u>6,253,902</u></u>	<u><u>\$ 3,572,295</u></u>	<u><u>57.1%</u></u>	<u><u>\$ 4,020,350</u></u>	<u><u>55.6%</u></u>	<u><u>\$ 7,229,398</u></u>
Transfer In (Out)	<u><u>\$ 26,482</u></u>	<u><u>\$ -</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 10,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ (15,000)</u></u>

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 For the three months ended September 30, 2015

	Annual Budget FY2016	Actual 9/30/15	Act/Budget 25.0%	Actual 9/30/14	Act/Budget 25.0%	Annual Budget FY2015
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 270,255	\$ 237,503	87.9%	\$ 238,811	91.6%	\$ 260,808
Investment Revenue	5,000	32	0.6%	(5,015)	-20.1%	25,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	<u>275,255</u>	<u>237,535</u>	86.3%	<u>233,796</u>	81.8%	<u>285,808</u>
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Operations & Maintenance of Plant						
Contractual Services	\$ 356,550	\$ 72,706	20.4%	\$ 69,774	19.9%	\$ 351,500
Material & Supplies	330	30	9.1%	318	127.2%	250
Conference & Meeting	500	210	42.0%	210	42.0%	500
Utilities	550	100	0.0%	95	0.0%	500
Capital Outlay	-	-	-	-	-	-
Total for Operations & Maintenance of Plant	\$ 357,930	\$ 73,046	20.4%	\$ 70,397	20.0%	\$ 352,750
Institutional Support						
Salaries	\$ 90,462	\$ 21,253	23.5%	\$ 18,774	25.5%	\$ 73,689
Employee Benefits	211,001	2,325	2.6%	1,979	0.9%	217,616
Contractual Services	23,150	17,828	77.0%	198	0.7%	29,000
Materials & Supplies	1,550	141	0.0%	24	2.4%	1,000
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	319,850	215,189	67.3%	287,190	79.4%	361,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>646,013</u>	<u>256,736</u>	39.7%	<u>308,165</u>	45.1%	<u>682,805</u>
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	<u>\$ 1,003,943</u>	<u>\$ 329,782</u>	32.8%	<u>\$ 378,562</u>	36.6%	<u>\$ 1,035,555</u>
AUDIT FUND						
Local Government Sources	\$ 37,708	\$ 34,183	90.7%	\$ 34,572	98.0%	\$ 35,277
Investment Revenue	250	2	0.0%	15	0.0%	-
TOTAL AUDIT FUND REVENUES	<u>37,958</u>	<u>34,185</u>	90.1%	<u>34,587</u>	98.0%	<u>35,277</u>
AUDIT FUND						
Contractual Services	35,000	21,075	60.2%	12,000	33.6%	35,700
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 35,000</u>	<u>\$ 21,075</u>	60.2%	<u>\$ 12,000</u>	33.6%	<u>\$ 35,700</u>

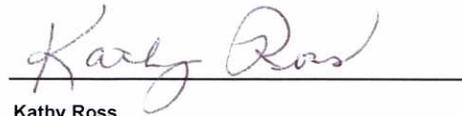
Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
All Funds - By Budget Officer
For the three months ended September 30, 2015

<u>Department</u>	<u>Annual Budget FY2016</u>	<u>Actual 9/30/2015</u>	<u>Act/Budget 25.0%</u>	<u>Explanation</u>
President	\$ 327,955	\$ 87,016	26.5%	
Board of Trustees	14,450	5,912	40.9%	Paid one-half annual ICCTA dues
Community Relations	471,445	100,137	21.2%	
Continuing Education	999,560	235,689	23.6%	
Facilities	5,285,350	707,050	13.4%	
Information Technologies	2,250,342	665,968	29.6%	
Academic Affairs	315,414	91,076	28.9%	
Academic Affairs (AVPCE)	663,320	360,763	54.4%	Paid annual Ottawa Center rent
Adult Education	498,204	97,618	19.6%	
Learning Technologies	686,110	180,296	26.3%	
Career & Tech Education Division	1,757,289	339,522	19.3%	
Natural Science & Business Division	2,356,277	586,094	24.9%	
Humanities & Fine Arts/Social Science Division	1,975,607	564,102	28.6%	
Health Professions Division	2,209,935	565,305	25.6%	
English, Mathematics, Education Division	2,776,921	668,091	24.1%	
Admissions & Records	390,144	91,791	23.5%	
Counseling	644,907	185,896	28.8%	
Student Services	170,125	39,788	23.4%	
Financial Aid	5,449,406	3,356,050	61.6%	Includes financial for summer and fall semesters
Athletics	248,628	50,018	20.1%	
TRiO (Student Success Grant)	290,652	73,963	25.4%	
Campus Security	355,780	72,076	20.3%	
Business Services/General Institution	2,257,524	224,852	10.0%	
Risk Management	638,163	257,705	40.4%	Includes annual workers' comp insurance premium
Tuition Waivers	553,750	183,627	33.2%	
Purchasing	87,443	22,460	25.7%	
Human Resources	128,966	27,991	21.7%	
Bookstore	2,201,887	1,031,032	46.8%	Purchases include books for fall and spring semesters
Shipping & Receiving	68,396	17,041	24.9%	
Copy Center	140,993	26,804	19.0%	
Total FY16 Expenditures	<u>\$ 36,214,943</u>	<u>\$ 10,915,733</u>	30.1%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended September 30, 2015

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 628,295.73	\$ 218,821.43	\$ 924,156.07	\$ 319,742.87	\$ 642,550.89	\$ (340,632.19)	\$ 438,399.29	\$ (1,817.17)	\$ (6,175.36)	\$ 2,823,341.56
Total Receipts	415,183.98	60,378.61	27,579.60	23,289.44	19,813.82	39,561.63	-	817.17	4,903.05	591,527.30
Total Cash	1,043,479.71	279,200.04	951,735.67	343,032.31	662,364.71	(301,070.56)	438,399.29	(1,000.00)	(1,272.31)	3,414,868.86
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	1,620,012.41	100,000.00	-	-	-	140,000.00	-	10,000.00	200,000.00	2,070,012.41
Expenditures	(2,115,069.78)	(213,944.16)	(14,072.60)	-	(463,345.41)	(136,203.85)	-	(10,750.00)	(237,845.72)	(3,191,231.52)
ACCOUNT BALANCE	548,422.34	165,255.88	937,663.07	343,032.31	199,019.30	(297,274.41)	438,399.29	(1,750.00)	(39,118.03)	2,293,649.75
Deposits in Transit	5,037.65									5,037.65
Outstanding Checks	496,469.06									496,469.06
BANK BALANCE	1,049,929.05	165,255.88	937,663.07	343,032.31	199,019.30	(297,274.41)	438,399.29	(1,750.00)	(39,118.03)	2,795,156.46
Certificates of Deposit	-	-	-	-	248,000.00	-	3,395,491.76	-	2,100,000.00	5,743,491.76
Illinois Funds	5,950,506.54	2,812,263.73	3,846,088.87	1,584,262.21	232,106.55	38,110.97	900,496.33	25,863.93	85,783.88	15,475,483.01
CDB Trust Fund CTC			612,440.43							612,440.43
Bldg Reserve-ILLFund			1,083,329.91							1,083,329.91
Total Investment	\$ 5,950,506.54	\$ 2,812,263.73	\$ 5,541,859.21	\$ 1,584,262.21	\$ 232,106.55	\$ 38,110.97	\$ 4,295,988.09	\$ 25,863.93	\$ 2,185,783.88	\$ 22,666,745.11
LaSalle State Bank	\$ 40,268.80									
Centrue Bank	2,754,887.66									
	<u>\$ 2,795,156.46</u>									

Respectfully submitted,



Kathy Ross
Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 September 30, 2015

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/24/2015							1,000,000	1,000,000	MB	0.60%	0.60%	916139
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2016							1,000,000	1,000,000	NCB	0.35%	0.35%	40419
3/31/2016						1,000,000		1,000,000	LSB	0.39%	0.39%	
4/22/2016							100,000	100,000	MB	0.45%	0.45%	914161
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	
7/18/2017						996,048		997,492	MBS	1.24%	1.24%	RMB-02732'
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	
Total CD	-	-	-	-	248,000	3,394,048	2,100,000	5,743,492				

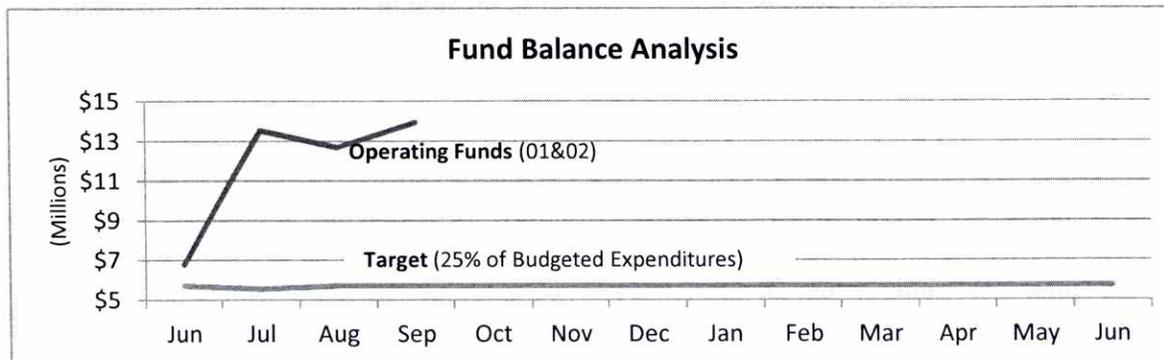
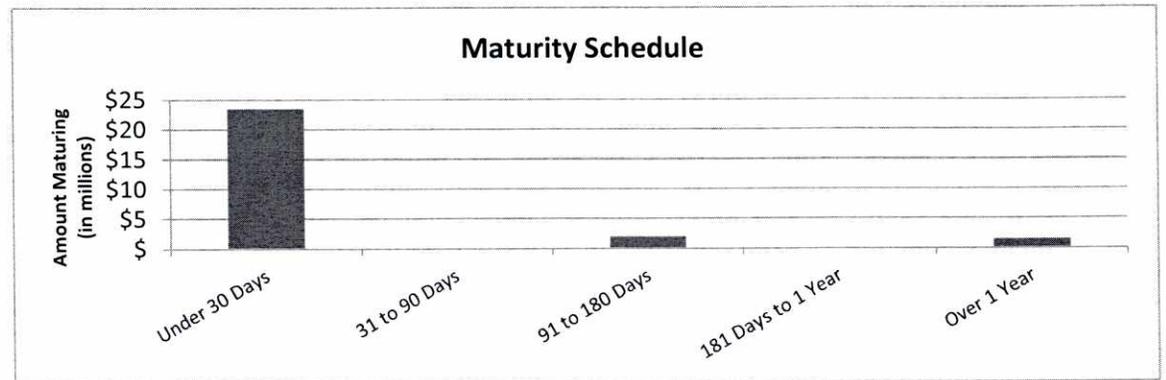
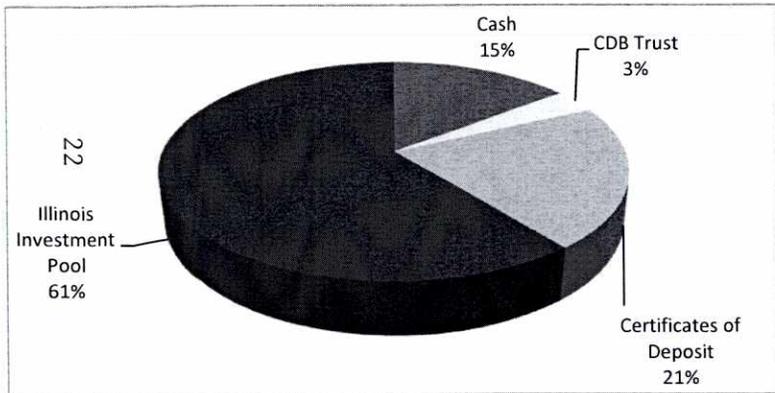
CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

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Illinois Valley Community College District No. 513
 Investment Status Report
 All Funds
 September 30, 2015

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	14.7%	\$ 4,011,495	0.34%
CDB Trust	3.5%	945,500	0.10%
Certificates of Deposit	21.1%	5,743,492	0.73%
Illinois Investment Pool	60.7%	16,558,813	0.01%
Total		\$ 27,259,300	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 16,558,813			\$ 16,558,813	61%
Centrue Bank			3,831,930	3,831,930	14%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			945,500	945,500	3%
LaSalle State Bank		1,000,000	35,400	1,035,400	4%
First State Bank		1,000,000		1,000,000	4%
Multi Bank Securities		1,493,492		1,493,492	5%
Heartland Bank			144,165	144,165	1%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 16,558,813	\$ 5,743,492	\$ 4,956,995	\$ 27,259,300	100%



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**\$5,000 and Over Disbursement
09/01/15 - 09/30/15**

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
721415	09/01/15	0142736	Central Illinois Trucks, Inc.	\$ 9,171.53	Truck Lease & Truck Rental
721417	09/01/15	0190646	CNE Gas Division, LLC	6,101.66	Natural Gas (July)
721438	09/01/15	0195242	K.K. Stevens Publishing Co.	8,100.05	Fall 2014 Mini Course Schedule
721466	09/01/15	0201694	TSI Commercial Floor Covering,	14,072.60	Cultural Centre Carpet Replacement*
721469	09/01/15	0203625	Utelogy Corporation	31,890.00	AV Management System
721472	09/01/15	0204085	Workplace Answers, LLC	8,000.00	Software License VAWA Training Courses
721474	09/03/15	0203387	Rescue Simulation Products	34,645.00	Ambulance Simulator (Carl Perkins)
721513	09/10/15	0001369	Ameren Illinois	53,630.79	Electricity (07/14/15-08/11/15)
721514	09/10/15	0081443	American Express	258,042.82	American Red Cross, CDW Government, Inc., Cengage Learning Inc., Elsevier Science, Goodheart-Wilcox Company, Inc., McGraw Hill Publishing, Minnesota's Bookstore, Pearson Education, Inc.
721536	09/10/15	0204127	Forrest Sherer Inc.	119,741.00	Worker's Compensation Insurance (09/01/15 - 09/01/16)
721577	09/10/15	0105687	R.J. Galla Company, Inc.	29,743.00	Treasurer's Bond Renewal
ACH	09/10/15		Internal Revenue Service	67,263.49	Federal Payroll Taxes (09/10/15)
ACH	09/10/15		Illinois Department of Revenue	16,753.06	State Payroll Taxes (09/10/15)
ACH	09/10/15		VALIC Retirement Services	13,564.53	403(b) & 457(b)Payroll (09/10/15)
721619	09/10/15	0082897	SURS	48,293.38	Payroll (09/10/15)
721624	09/15/15	0105972	Amazon.Com	5,507.83	Books for Resale
721627	09/15/15	0204246	Arthur Gallagher Risk Management	31,872.00	Property Casualty Insurance
721640	09/15/15	0199422	Daikin Applied	50,721.00	Annual Service Contract for Chillers
721643	09/15/15	0166442	Dexon Computer, Inc.	6,515.00	Fiber Optic Module
721665	09/15/15	0001658	McGraw Hill Publishing	57,881.69	Books for Resale
721733	09/23/15	0181795	G4S Secure Solutions (USA) Inc.	32,883.97	Security Services (August)
721817	09/23/15	0201804	Wipfli LLP	10,750.00	Financial Audit
ACH	09/24/15		Internal Revenue Service	67,688.83	Federal Payroll Taxes (09/24/15)
ACH	09/24/15		Illinois Department of Revenue	16,799.03	State Payroll Taxes (09/24/15)
ACH	09/24/15		VALIC Retirement Services	13,490.02	403(b) & 457(b)Payroll (09/24/15)
722782	09/24/15	0082897	SURS	48,340.04	Payroll (09/24/15)

\$ 1,061,462.32

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 09/05/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Baker, Kathryn J.	CSP 2204 100	08/17/15	12/16/15	12/26/15	ST	\$806.40	011320410051320	CSP-2204-100	Microsoft Office Pro III	
Bruessard, Tiffany M.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$800.00	011120650055210			
Carey, Lori A.	Clothing Allowance	08/28/15	09/05/15	09/05/15	TF	\$100.00	027210472052900			
Cox, Laurie A.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$400.00	011120650055210			
Dossett, Amy M.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$1,200.00	011120650055210			
Furlan, Patricia L.	Miscellaneous Supplies	05/09/15	08/26/15	09/05/15	MG	\$42.92	061620296354110			
Gillio, Susan M.	MUP 1012 01	08/17/15	12/16/15	12/26/15	ST	\$50.00	011120650051320	MUP-1012-01	Flute Ensemble	
Hartwig, Paul R.	Clothing Allowance	08/27/15	09/05/15	09/05/15	TF	\$99.96	027110471052900			
Johnson, D. S.	Program Coordinator HVAC	08/17/15	12/16/15	12/26/15	ST	\$662.00	011320410351320			
Kalis, Linda S.	MTH 0907 601 three classes	08/23/15	09/05/15	09/05/15	ST	\$62.01	011520910051320			
Kusek, Karl K.	Summer Lab Work	06/01/15	08/12/15	09/05/15	SS	\$1,378.00	011320410051320			
Maurice, Jeanette A.	ENG 1200 350	08/17/15	10/08/15	10/17/15	ST	\$500.00	011120910051320	ENG-1200-350	Grammar Skills for Workplace	
Michael, James N.	GER 1000 80 2001 80	08/17/15	12/16/15	12/26/15	ST	\$1,380.00	011120650051320	GER-1000-80	Conversational German	
Mills, Jennifer P.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$1,200.00	011120650055210			
Norlin, Marilyn K.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$800.00	011120650055210			
Padoan-Gallardo, Atti V.	FEN 2001 2 ITL 1000 3 SPN 1010	08/17/15	12/16/15	12/26/15	ST	\$850.00	011120650051320	FEN-2001-01	Foreign Languages	
Phillips, Alan G.	Mileage Reimbursement	08/17/15	12/16/15	12/26/15	ML	\$800.00	011120650055210			
Sarver, Gregory S.	LC Driver Improvement #989	08/19/15	08/19/15	09/05/15	ST	\$150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Serafini, Richard J.	Articulation Testing	08/26/15	08/26/15	09/05/15	SG	\$20.00	061320152751900			
Smith, Mary H.	CAD 1202 80	08/17/15	12/16/15	12/26/15	ST	\$175.00	011320410051320	CAD-1202-80	Civil Applications of CAD	
Smith, Sara E.	Food Service Sanitation	08/17/15	08/27/15	09/05/15	ST	\$600.00	014110394151320	CEU-1503-638	Food Service Sanitation-8 Hour	
Sonderoth, Anthony L.	WLD 2209 312	08/17/15	12/16/15	12/26/15	ST	\$250.00	011320410051320	WLD-2209-312	Fabrication	
Thompson, Eric S.	Water Supply	09/01/15	12/08/15	12/12/15	ST	\$1,890.00	014110394151320	PWS-1200-449	Water Supply Operation I	
Turchi, Mary L.	CSM 2240 80	08/17/15	12/16/15	12/26/15	ST	\$300.00	011320410051320	CSM-2240-80	Office Management	
Verucchi, Dorene M.	Articulation Testing	08/26/15	08/26/15	09/05/15	SG	\$50.00	061320152751900			

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 Cheryl Roelfsema, Vice President
 President


 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 09/19/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	Percussion Lessons / 4	08/17/15	09/14/15	09/19/15	ST	\$128.00	011120650051340	MUP-2025-01	Applied Music Drum Set	
Brayton, Hailee R.	Assistant Volleyball Coach	09/08/15	06/01/16	06/11/16	ST	\$3,075.00	056430361151900			
Bruner, Joseph W.	LC Driver Improvement/GDL #992	09/12/15	09/12/15	09/19/15	ST	\$175.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Christianson, Diane C.	NIU Consortium ECAP	08/13/15	09/19/15	09/19/15	ST	\$2,500.00	061220991051900			
Dzurisin, Juliana M.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Engstrom, Norman B.	Voice Lessons / 12	08/17/15	09/15/15	09/19/15	ST	\$384.00	011120650051340	MUP-2001-01	Applied Music Vocal	
Ewers, Kathryn C.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Freed, Timothy D.	Germany Black Forest	09/09/15	09/09/15	09/19/15	ST	\$210.00	014110394151320	HLR-3923-309	German Black Forest	
Jakubek, Kathleen A.	ALH 1215 301	09/15/15	10/08/15	10/17/15	ST	\$1,378.00	011420730051320	ALH-1215-301	Certified Nursing Assistant Refresher	
Klieber, Tracie M.	Yoga / Strength Cardio Core	08/11/15	09/03/15	09/19/15	ST	\$450.00	014110394151320	HLR-6218-08	Yoga Unique To You	
Lee, Matthew J.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Lesman, Emily E.	Meal Reimbursement	08/01/15	08/31/15	09/19/15	MI	\$14.67	011520910055210			
Matuszewski, Kari L.	Basic Jewelry	09/09/15	09/09/15	09/19/15	ST	\$120.00	014110394151320	HLR-2705-309	Basic Jewelry 101	
Parisot, Debora	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Rutkowski, Barbara A.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Sarver, Gregory S.	LC Driver Improvement #991	09/09/15	09/09/15	09/19/15	ST	\$150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Sarver, Gregory S.	BC Driver Improvement #305	09/12/15	09/12/15	09/19/15	ST	\$150.00	014110394351320	CDV-7000-03	Bureau Co Driver Improvement	
Sprong, Connie L.	Mileage Reimbursement	09/03/15	09/03/15	09/19/15	ML	\$18.45	013130030751210			
Turchi, Mary L.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Villarreal, Joseph	Dual Credit Workshop	09/08/15	09/08/15	09/09/15	ST	\$50.00	018120080051900			
Watson, Robb C.	Dual Credit Workshop	09/08/15	09/08/15	09/19/15	ST	\$50.00	018120080051900			
Wedekind, Ralph A.	Clothing Reimbursement	09/16/15	09/19/15	09/19/15	TF	\$69.95	027210472052900			
Total						9,223.07				

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Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 9/28/15
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Bid Results – Multi-Purpose Paper

Bids for multi-purpose paper were received and publicly opened on September 28, 2015. This paper is for campus-wide use in copy machines, fax machines, and printers. The paper must be certified by either the Forest Stewardship Council or the Rainforest Alliance. The following is a summary of bids received:

Bidder	880 Cartons 20 lb. 8-1/2" x 11" WHITE	56 Cartons 20 lb. 8-1/2" x 11" VARIOUS COLORS	15 Cartons 90 lb. 8-1/2" x 11" INDEX WHITE	5 Cartons 20 lb. 11" x 17" WHITE	TOTAL
(Option A) 1/30 Midland Paper Wheeling, IL	\$19,994.04	\$1,801.80	\$490.05	\$128.70	\$22,414.59
(Option B) Midland Paper Wheeling, IL	\$20,196.00	\$1,820.00	\$495.00	\$130.00	\$22,641.00
Unisource Worldwide, Inc. Addison, IL	\$20,064.00	\$1,842.40	\$510.00	\$135.00	\$22,551.40
(Option 1) Contract Paper Group, Inc. Uniontown, OH	\$21,287.20	\$1,876.00	\$567.00	\$126.00	\$23,856.20
(Option 2) Contract Paper Group, Inc. Uniontown, OH	\$20,090.40	\$1,876.00	\$567.00	\$126.00	\$22,659.40
Staples Advantage Broomfield, CO	\$20,169.60	\$2,060.80	\$789.00	\$155.60	\$23,175.00
School Specialty, Inc. Lancaster, PA	No Bid	No Bid	No Bid	No Bid	

Recommendation:

The administration recommends the Board accept the bid of \$22,414.59 from Midland Paper for multi-purpose paper.

KPI 5: Fiscal Responsibility/Affordability

Resolution Authorizing Preparation of the 2015 Tax Levy

The administration would like Board authorization to begin preparing the 2015 tax levy. In keeping with past practice, a tentative tax levy will be presented to the November Board for approval and the levy will be finalized in December.

Recommendation:

The administration recommends that the Board authorize Dr. Jerry Corcoran to begin preparing the 2015 tax levy.

RESOLUTION TO PREPARE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE, DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS, as follows:

SECTION 1: That Dr. Jerry Corcoran be and is hereby authorized and directed to prepare a tax levy for the calendar year 2015 to be collected in calendar year 2016.

ADOPTED this 8th day of October, 2015.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

Student Support Services – Project Success – Local Match

As part of the grant application the College agreed to provide a local match of \$10,000 annually for the five-year period of the grant FY2016 – FY2020 for the federal Student Support Services (TRiO) grant. One of the grant conditions requires a local match of one-third of the dollars provided for student aid (tuition waivers).

Recommendation:

The administration recommends Board approval of the annual \$10,000 transfer from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services grant for FY2016.

KPI 1 – Student Academic Success

INTEROFFICE MEMORANDUM

TO: CHERYL ROELFSEMA
FROM: CHRIS HERMAN
SUBJECT: FY2016 INSTITUTIONAL MATCH FOR PROJECT SUCCESS GRANT AID
DATE: SEPTEMBER 2, 2015
CC: MARK GRZYBOWSKI

Dear Cheryl,

I am submitting this memorandum to request that the college make the annual contribution of \$10,000 for the cost-share match amount to supplement federal grant aid to students in Project Success/Student Support Services.

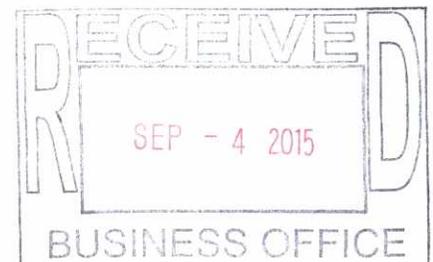
With the level-funding of TRIO Programs and the rising costs associated with operating Project Success, this institutional commitment demonstrated a level of support by the college that was beneficial in the recent Student Support Services Grant Writing Competition. This amount of institutional commitment has been instrumental in lessening loan burden and the cost of attendance for many of our participants. Please share with our administration and the College Board of Trustees how important these funds are to our program and students.

Thank you for your continued support of Project Success and our mission of assisting and empowering students from disadvantaged backgrounds!

Sincerely,



Chris Herman, Director
Project Success/Student Support Services
Illinois Valley Community College



Purchase Request – Building D Classroom Furniture

A group of IVCC faculty and staff have worked together to select furniture for the Building D classrooms and labs which were part of the Community Instructional Center Project Phase 3. The desks and chairs from the Building F classrooms will be repurposed for use in the classrooms in Building D. In addition, the following items will be purchased from several vendors:

Forensic lab tables and an EMS lab table from Henricksen, Peoria, IL, in the amount of \$6,521.08.

Four instructor stations for the classrooms and labs from Computer Comforts, Mokena, IL, in the amount of \$5,836.40.

Forensic lab stools and instructor station stools from Virco, Inc., Torrance, CA, in the amount of \$4,630.96.

The total price for the furniture for the Building D classrooms and labs is \$16,988.44.

This purchase will be paid for with CIC project funds.

Recommendation:

The administration recommends Board approval to purchase the furniture for the Building D classrooms and labs from multiple vendors in the amount of \$16,988.44.

KPI 3: Service Excellence

Mary Tully
8689 1725 E
Tiskilwa, IL, 61368

Date: September 28, 2015

Human Resource Department
Illinois Valley Community College
815 N. Orlando Smith Rd.
Oglesby, IL, 61348

Dear Ms. Jones:

With sadness I would like to inform you that I will be retiring effective December 31, 2015.

I have enjoyed working for Illinois Valley Community College's Adult Education Department and I sincerely appreciate the support provided to me during my years of service.

I have worked alongside some wonderful colleagues, and have had so many opportunities to grow not only in my professional life, but in my personal life. If I had one wish before I left, it would be to know this wonderful program will survive even though it is facing tough times. I can't stress enough how important this program is to the students who need their HSE and ESL classes to succeed. Over the years I have seen so many success stories and lives improved due to the opportunities the Adult Education Center has provided. I would hate to see this program be discontinued.

While I look forward to enjoying my retirement, I will miss being part of Illinois Valley Community College's family.

If I can be of any assistance before I leave and afterwards, please let me know. I'd be glad to give any assistance to provide a smooth transition.

Sincerely,

Mary Tully

RECEIVED

SEP 28 2015



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Avenue
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

M. Christine Warren
416 Thompson Street
Ottawa, IL 61350

September 28, 2015

Board of Trustees
Illinois Valley Community College
815 N. Orlando Smith Road
Oglesby, IL 61348

Dear Members of the Board of Trustees:

Due to my loss of status one year ago as a full-time employee and the current Illinois budget woes affecting Adult Education, I have applied for retirement. My termination date will be December 31. My last day of work will be December 17.

Thank you for the opportunity to work with adult learners throughout my tenure at IVCC. It has been one of the most rewarding experiences of my life, and I will always treasure it. Having worked with our Adult Education program since 1993, I have seen many changes. As part of my job responsibilities, I have worked with preschoolers, teen-agers, adults, and jail inmates, so each day was different. The variety of populations was enriching, inspiring, and heart-warming. To see the spark of hope appear in a student's eye made everything seem worthwhile. Along the way, I learned as much from our learners as they learned from me.

I wish our I-READ Adult Literacy Program the very best future possible. It is a very important and necessary grant funded program here in the Illinois Valley.

Respectfully,

M. Christine Warren



Arbor Day Foundation®

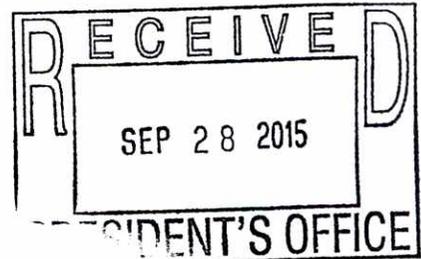
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We inspire people to plant, nurture, and celebrate trees.

143 T3 P1

September 25, 2015

Dr. Jerry Corcoran
Illinois Valley Community College District No. 513
815 N Orlando Smith St
Oglesby, IL 61348-9692



Dear Dr. Jerry Corcoran,

Congratulations Illinois Valley Community College District No. 513 on receiving Tree Campus USA® recognition in 2014! This special distinction sets your campus apart from other schools and shows your commitment to encouraging students and university personnel to care for our planet's tree resources.

Enclosed is a copy of the *Chronicle of Higher Education* ad which ran on September 25, 2015. The Arbor Day Foundation thanks you for your efforts and encourages you to apply for recertification by December 31, 2015. Together we can foster a sense of environmental stewardship in college students across the country. Congratulations again on your achievement!

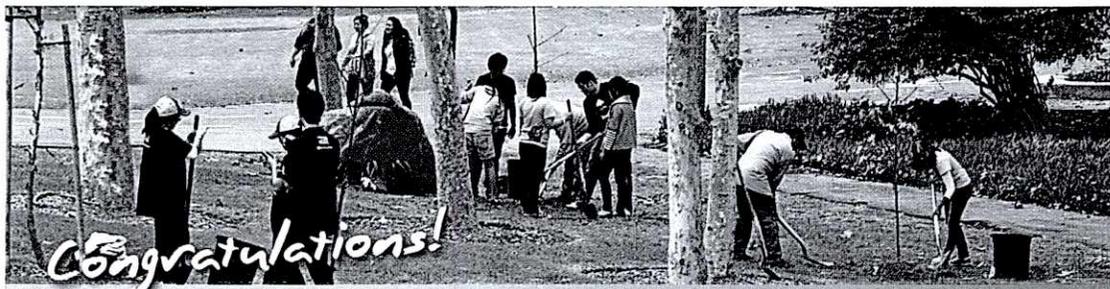
Sincerely,



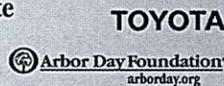
Dan Lambe
President

Congratulations and Thank You to the 2014 Tree Campus USA® Schools

As shown in the September 25, 2015, *Chronicle of Higher Education*



The Arbor Day Foundation and Toyota congratulate these colleges and universities for earning Tree Campus USA® recognition.



Abilene Christian University
Abraham Baldwin Agricultural College
Agnes Scott College
Alamance Community College
Albany Technical College
Allegany College of Maryland
American University
Appalachian State University
Arizona State University
Auburn University
Auburn University Montgomery
Baker University
Bard College
Belknap University
Belmont University
Berea College
Berry College
Bluegrass Community and Technical College
Brookhaven College
Bryn Mawr College
Butler University
California Baptist University
California Polytechnic State University
California State University Channel Island
California State University, Northridge
Calvin College
Cameron University
Carnegie Mellon University
Cazenovia College
Centre College
Chatham University
Clark College
Clarke University
Clayton State University
Clemson University
Cleveland State Community College
College of Central Florida
Colorado Mesa University
Colorado State University
Columbia Basin College
Cornell University
Creighton University
Dallas Baptist University
Delaware State University
Denison University
Drake University
Drury University
Duke University
Earlham College
Eastern Kentucky University
Eastfield College
Elmhurst College
Emory University
Emporia State University
Florida Atlantic University - John D. MacArthur Campus

Florida Gulf Coast University
Florida Institute of Technology
Florida International University
Franklin College
Frostburg State University
Furman University
Georgia Tech
Goshen College
Gwinnett Technical College
Hannibal-LaGrange University
Haverford College Arboretum
Hennepin Technical College
High Point University
Hobart & William Smith Colleges
Hocking College
Huntingdon College
Illinois College
Illinois Valley Community College
District No. 513
Indiana State University
Indiana University—Purdue University, Indianapolis
Indiana University, Bloomington
Inter American University of Puerto Rico—Metropolitan Campus
Ivy Tech Community College, Southern Indiana
Jacksonville State University
Jamestown Community College
Johnson & Wales University - North Miami Campus
Kansas State University
Kaskaskia College
Kent State University
Kent State University at Stark
Kent State University-Salem Campus
Kernon College
Kirkwood Community College
Lake Land College
Lander University
Lewis University
Lone Star College-Montgomery
Los Angeles Valley College
Louisiana State University
Louisiana State University Alexandria
Marietta College
McLennan Community College
Medical University of South Carolina
Metropolitan Community College
Middle Georgia State College
Middlebury College
Minnesota West Community and Technical College - Granite Falls Campus
Minnesota West Community and Technical College - Worthington Campus

Mississippi State University
Montana State University - Bozeman
Moraine Valley Community College
Morehead State University
Morrisville State College
Nebraska College of Technical Agriculture
Nebraska Wesleyan University
North Dakota State University
North Lake College
Northern Kentucky University
Northwest Missouri State University
Northwestern University
Northwood University Texas Campus
Nova Southeastern University
Oklahoma City Community College
Oklahoma State University
Old Dominion University
Oregon State University
Oxford College of Emory University
Pacific Lutheran University
Portland State University
Purdue University
Rhodes College
Richland Community College
Roosevelt University
Sacramento State University
Saint Charles Community College
Saint Louis University
Sam Houston State University
Sharidan College-NWCCD
South Dakota State University
Southeastern Community College
Southern Oregon University
Southern University and A&M College
Spelman College
St. Bonaventure University
St. John's River State College
St. John's University
St. Mary's College of Maryland
State University of New York College at Cortland
State University of New York College of Environmental Science & Forestry
State University of New York Upstate Medical University
Stetson University
Stony Brook University
Syracuse University
Tarrant County College SE
Tennessee State University
Tennessee Wesleyan College
Texas Southern University
Texas State University

The Catholic University of America
The College of Wooster
The Ohio State University
The Ohio State University Wooster Campus
The University of Alabama at Birmingham
The University of Georgia
The University of Kansas
The University of Southern Mississippi
The University of Texas
Rio Grande Valley
The University of West Alabama
The University of West Georgia
Trevecca Nazarene University
Troy University
Truman State University
Tulane University
Tulsa Community College - Northeast Campus
University of Alabama, Huntsville
University of Alaska Anchorage
University of Alaska Fairbanks
University of Arizona
University of Arkansas for Medical Science
University of Arkansas-Monticello
University of California Davis
University of California, Irvine
University of Central Florida
University of Colorado-Boulder
University of Connecticut
University of Florida
University of Hawaii
University of Houston—Clear Lake
Pearland Campus
University of Illinois at Chicago
University of Illinois at Springfield
University of Iowa
University of Kansas Medical Center
University of Kentucky
University of Louisiana at Lafayette
University of Louisville
University of Maryland
University of Maryland Baltimore
University of Miami
University of Michigan
University of Minnesota, Morris
University of Mississippi
University of Mount Union
University of Nebraska at Omaha
University of Nebraska Medical Center
University of Nebraska, Lincoln
University of Nevada, Las Vegas
University of Nevada, Reno

University of North Carolina at Charlotte
University of North Carolina at Greensboro
University of North Texas
University of Northern Colorado
University of Pennsylvania
University of Puget Sound
University of Redlands
University of Rochester
University of South Carolina
University of South Carolina Aiken
University of South Florida
University of Tennessee, Chattanooga
University of Texas at Austin
University of Utah
University of Vermont
University of Washington
University of Wisconsin—Fox Valley
University of Wisconsin—Stevens Point
University of Wisconsin—Oshkosh
University of Wisconsin—Baraboo/Sauk County
Urbana University
Ursinus College
Utah State University
Valdosta State University
Valencia College
Vassar College
Vincennes University
Virginia State University
Virginia Tech
Wabash Valley College
Wake Forest University
Washington & Jefferson College
Washington State University
Washington State University Vancouver
Washington University in St. Louis
Waubesa Community College
Weber State University
West Chester University
West Virginia State University
Western Illinois University
Western Kentucky University
Western Michigan University
Western State Colorado University
Western Technical College
Wilbur Wright College
William Marsh Rice University
William Woods University
Winona State University
Youngstown State University

Learn more about Tree Campus USA at arborday.org/TreeCampusUSA

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.