



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, November 12, 2015
Board Room
6:30 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Student Fall Demographic Profile

February

Authorize Budget Preparation
Reduction in Force
Non-tenured Faculty Contracts
Tuition and Fee Review
Five-year Financial Forecast
ICCTA Award Nominations
(Alumnus, Student Trustee, Ethical)

March

Tenure Recommendations
President's Evaluation
ICCTA Award Nominations
(FT/PT Faculty, Student Essay,
Business/Industry)

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses
Semi-annual Review of Closed Session Minutes

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing
Athletic Insurance

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance

September

Protection, Health, and Safety Projects
Cash Farm Lease
Approval of College Calendar (even years)
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times
Semi-annual Review of Closed Session Minutes

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, November 12, 2015 – 6:30 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Student Recognition – IVCC Women’s Tennis Team
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – September 29, 2015 Finance Committee Meeting and October 8, 2015 Board Meeting (Pages 1-8)
 - 7.2 Approval of Bills - \$1,164,909.27
 - 7.2.1 Education Fund - \$863,650.32
 - 7.2.2 Operations & Maintenance Fund - \$107,446.97
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$8,100.00
 - 7.2.4 Auxiliary Fund - \$20,035.53
 - 7.2.5 Restricted Fund - \$37,151.53
 - 7.2.6 Audit Fund - \$3,400.00
 - 7.2.7 Liability, Protection & Settlement Fund - \$125,124.92
 - 7.3 Treasurer’s Report (Pages 9-26)
 - 7.3.1 Financial Highlights (Pages 10-11)
 - 7.3.2 Balance Sheet (Pages 12-13)
 - 7.3.3 Summary of FY16 Budget by Fund (Page 14)
 - 7.3.4 Budget to Actual Comparison (Pages 15-21)
 - 7.3.5 Budget to Actual By Budget Officers (Page 22)
 - 7.3.6 Statement of Cash Flows (Page 23)
 - 7.3.7 Investment Status Report (Pages 24-25)
 - 7.3.8 Disbursements - \$5,000 or more (Page 26)

- 7.4 Personnel - Stipends for Pay Periods Ending October 3, 2015 and October 17, 2015 (Pages 27-29)
8. President's Report
9. Committee Reports
10. 2015 Tentative Tax Levy (Pages 30-32)
11. Purchase Request - Upgrade for Blackboard Analytics (Page 33)
12. Purchase Request – IP Phone System/Unified Communications Upgrade (Page 34)
13. Bid Results – Asbestos Abatement for Bldg. A Chiller/Air Handler Replacement (Pages 35-37)
14. Request for Proposal Results – Health Insurance (Page 38)
15. High Deductible Health Plan/Health Savings Accounts (Page 39)
16. Items for Information (Pages 40-47)
 - 16.1 Staff Retirement – Sue Mertel, Learning Technologist Specialist (full-time) (Page 40)
 - 16.2 Staff Appointment – Cory Tomasson, Athletic Director (part-time) (Page 41)
 - 16.3 Staff Appointment – Mary Ann Wisniewski, Accounts Receivable Specialist/Cashier (full-time) (Page 42)
 - 16.4 Staff Resignation – Connie Sprong, Enrollment Services/ID Specialist (part-time) (Page 43)
 - 16.5 Thank you – Adam Kinzinger, Representative in Congress (Pages 44-45)
 - 16.6 Thank you – Amber Killian, Freedom House (Page 46)
 - 16.7 Thank you – Bruce McVety, Freedom House (Page 47)
17. Trustee Comment
18. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) probable litigation; 3) collective negotiations; and 4) closed session minutes.
19. Other
20. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Audit/Finance Committee Meeting
September 29, 2015

The Audit/Finance Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5 p.m. on Tuesday, September 29, 2015 in the Board Room (C307) at Illinois Valley Community College.

Committee Members Larry D. Huffman, Chair
Physically Present: Jane Goetz
Everett J. Solon (entered the meeting at 5:20 p.m.)

Other Board members
Physically Present: Austin Burnette, Student Trustee

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Kathy Ross, Controller
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Associate Vice President for Student Services

The meeting was called to order at 5 p.m. by Dr. Huffman.

FY2014 AUDIT

A draft of the comprehensive annual financial report for fiscal year ending June 30, 2015, was distributed. Mr. Dick Wells of Wipfli, LLP of Sterling reviewed portions of the report with the Committee and the auditors' opinion is "unmodified" meaning the audit is clean with no reportable findings. It was noted that the College does not have much debt and this is something it should be proud of. The net assets of the College had a nice growth over the last ten years and illustrates the financial strength of the College. Mr. Dan Row reviewed two letters – Communication with Those Charged with Governance and the Business Advice letter. There were six adjusting entries noted during the audit and were corrected by management. From an auditing standpoint, six adjusting entries is very respectable. The Business Advice letter included constructive suggestions to be considered as part of the ongoing process of modifying and improving the College's practices and procedures. In addition to the Board receiving a final copy of the audit after it is submitted to the Illinois Community College Board (ICCB), there will be an administrative response to address the issues in the two letters.

Mr. Wells and Mr. Row left the meeting at 5:34 p.m.

2015 TAX LEVY

It is the College's custom and practice to adopt a tentative levy in November and finalize it in December. The proposed tax levy is presented to make sure the Board is comfortable in the

direction the administration is proceeding. In order to capture all of the revenue available in property taxes, the administration is recommending a \$10.3 million tax levy for 2015, up less than five percent over the 2014 tax levy of \$9.8 million. The College has not yet received the tax rate for the additional tax. The overall tax levy may drop by approximately 3.5 cents. There was consensus among the Committee to proceed as presented.

BASEBALL FIELD LEASE RENEWAL

IVCC's baseball field is not high quality, but the team is doing well. Head baseball coach, Jason Goode, has worked closely with Cory Tomasson and Mark Grzybowski on a plan for leasing the baseball field in Oglesby. They would like to enter into a three-year agreement in place of one year to allow IVCC to plan ahead provided language be included to allow the College or the City of Oglesby to break the lease if any changes should arise. A multi-year agreement would maintain a constant lease rate rather than running the risk of increased rates after one year. There was consensus to move forward with the three-year lease.

AMERICAN ASSOCIATION OF COMMUNITY COLLEGES (AACC) MEMBERSHIP

At a time when the College is very mindful of every expense and if Dr. Corcoran had to make a choice between membership in the Illinois Community College Trustees Association (ICCTA) or AACC, he would do away with the AACC membership. There is value to being a member of AACC and discussion on this topic took place at the President's Council meeting. Deb Anderson and Sue Isermann are not sure they can argue that the value of national conferences and resources obtained through the membership rises to the level of \$4,428 a year. Deb noted there are other ways to obtain the data and resources. There was consensus to accept the recommendation to discontinue the membership in AACC.

OTHER

State funding for the credit hour grant is estimated to be \$2.4 million. MAP funds are approximately \$600,000 - \$300,000 for each semester and the Adult Education grant is \$400,000. As time goes on with no state budget, ICCB is becoming very cautious in saying that it is likely the community colleges will receive money based on previous years. IVCC does have the cash reserves to cover operating costs without funding from the state but it will cut into its fund balances. The College is trying to follow the budget and not use any contingency that was built into the FY2016 budget. For the 2015 fall semester, the College agreed to cover the cost for MAP grants. The College will be liable for those monies if the state does not come through. What does IVCC do for the 2016 spring semester? ICCB has cautioned community colleges that there will be cuts in the Adult Education funding. Adult Education has made plans on how to reduce its expenses. For the MAP funds the College needs to advise its students in October as to what their financial aid package will be. A decision needs to be made soon on how this will be addressed with the students. Most community colleges in the state have decided not to cover MAP funds for its students for the spring semester. Dr. Huffman noted it is not the students fault and he would hate to penalize the students. The College already has a decline in enrollments and this could negatively affect the enrollment even more. Mr. Burnette questioned if the effect of students not enrolling due to the lack of MAP funds would be more costly than covering the MAP funds. Based on fall disbursements, 1,000 students received PELL of which 446 also received MAP. Without MAP 25 percent of the 446 students would now owe a balance to cover their tuition. Part-time students would be the hardest hit group with 31 percent of the 446 students owing a balance. Dr.

Corcoran suggested proceeding cautiously but somewhat optimistically that there will be a budget that will include MAP to offset the money in the spring semester. In discussion with student trustees across the state, Mr. Burnette noted the fact that the IVCC Board is having this conversation is quite impressive. Most of the community colleges have already decided not to cover MAP for spring. Ms. Goetz noted the investment that the College is making is a lot more than what it would lose if the students did not come back and continue their education. Dr. Huffman noted IVCC qualifies for equalization and can, therefore, levy for an additional tax of approximately \$3 million each year. If IVCC's enrollment were to decline to a point where it could no longer qualify for equalization, the administration would be preparing a budget for \$3 million less for FY2017. Dr. Huffman would like to bring this issue to the next board meeting for all board members to discuss.

Dr. Corcoran noted as it is getting close to the spring semester and this is typically the time when the College receives requests for sabbatical leaves. Sabbatical leave opportunities must be looked at through several lenses – the benefit to the students, institution, and most definitely the faculty member. Dr. Huffman believes sabbatical leaves are good, but can the College afford it. Sometimes when a faculty member is on sabbatical leave for a year and being replaced, it can actually save the College some money, but in another situation it may cost the College money and he would probably not look favorably at the request. Ms. Goetz would like to look at each case individually and review it. Mr. Solon noted if the sabbatical impacts the students, and especially with a tight budget, he would need to look at it carefully.

ADJOURNMENT

Dr. Huffman declared the meeting adjourned at 6:03 p.m.

Larry D. Huffman
Audit/Finance Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
October 8, 2015

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Thursday, October 8, 2015 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci (entered the meeting at 6:37 p.m.)
Jane E. Goetz
Everett J. Solon
Austin M. Burnette, Student Trustee (entered the meeting at 7:04 p.m.)

Members Absent: David O. Mallery

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Sue Isermann, Associate Vice President for Academic Affairs
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

Kelly Klobucher, Boyd Palmer, and Jay Baxter were present to support the Small Business Development Center (SBDC) at Illinois Valley Community College. Kelly handed out letters from other businesses expressing their concerns of the possible closure of the SBDC. The presenters believe the program is vital to the economic recovery of the region and fills a niche for community members starting entrepreneurs or small businesses. These people are looking for someone to help them get started and that is where the SBDC comes in. The program has been in existence for over thirty years and if there ever was a time that the SBDC was needed, it is now.

CONSENT AGENDA

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – September 10, 2015 Board meeting

Approval of Bills - \$2,169,212.57

Education Fund - \$1,348,261.59; Operations & Maintenance Fund - \$130,084.07; Operations & Maintenance (Restricted Fund) - \$14,072.60; Auxiliary Fund - \$392,678.91; Restricted Fund - \$42,261.01; Audit Fund - \$10,750.00; and Liability, Protection and Settlement Fund - \$231,104.39

Treasurer's Report

Personnel

Approved the stipends for pay periods ending September 5, 2015 and September 19, 2015

Bid Results – Multi-purpose Paper

Accepted the bid of \$22,414.59 from Midland Paper – Wheeling, IL for multi-purpose paper

PRESIDENT'S REPORT

Dr. Corcoran reported Jamie Gahm was the 2015 recipient of the weTRaIN Joan Simon Lifetime Achievement Award. weTRaIN is the Illinois Community College **T**aining **R**esource and **I**nformation **N**etwork. Although Jamie has been involved with this specific organization for a number of years, she has been serving business and industry in the IVCC district since 1985 when her career began in IVCC's Dislocated Center; after four years at the DWC, she was named director for business and industry services, then director of continuing education. Jamie is one of the most recognized faces of the college across the district, very active with chambers of commerce and economic development groups. Under her leadership, the business training center has flourished providing customized training to many industries, meeting both initial start-up and ongoing training needs. Jamie also helped spearhead the development of the Chief Manufacturing Executive (CME) Group which was instrumental in obtaining the \$500,000 Illinois Network for Advanced Manufacturing (iNAM) Grant to promote advanced training in high wage, high demand manufacturing fields. She also played a key role in IVCC receiving a NSF Advanced Technological Education \$563,000 Grant titled "Preparing A New Workforce for a Sustainable Economy" which drove the development of two renewable wind energy certificates and a capstone AAS degree in Engineering Technology. She is the past president of the Streator Area Chamber of Commerce and Industry, treasurer for the LaSalle County Economic Development Committee, secretary of the North Central Illinois Council of Governments and has served on three chamber boards. She was the 2000 winner of the weTRaIN Professional of the Year Award and is a member of the Illinois Council for Continuing Education and Training. As Jamie prepares for her retirement at the end of the calendar year, we thank Jennifer Scheri, her protégé, for nominating her for this well-deserved recognition. Dr. Corcoran noted the College has a team of eight attending a three-day strategy forum event in Oak Brook this week, part of the requirement that goes with choosing AQIP as our pathway to accreditation. Along with Board chair, Melissa Olivero, other members include Dr. Deborah Anderson, Bonnie Campbell, Jill Urban-Bollis, Mark Grzybowski, Glenna Jones, Kathy Ross and Dr. Corcoran. Dr. Anderson is the College's resident expert on this subject and Dr. Corcoran is pleased with her knowledge and leadership. The team will be discussing matters pertaining to accreditation with the Board Planning Committee when that group meets later in the month. The Council of Presidents assembled in Champaign for two days last week and Dr. Corcoran can say without any reservations that the concern they shared

with the Audit/Finance Committee on September 29 regarding State of Illinois budget-impasse implications for IVCC is the same across the Illinois Community College System. With no budget IVCC has received no state funding and, worse yet, once a budget is approved community colleges have been told to be prepared not to see any funds for five to six months. The situation is not good and Dr. Corcoran is concerned that IVCC may not see any state funding in fiscal year 2016. He is not comfortable sending a message to those most in need that some of their financial aid for the spring is in jeopardy and just like the Audit/Finance Committee chair said so well last week, the students should not suffer because of a problem that is not their fault. Other community colleges may not be in a position to cover MAP grants for the spring semester and Dr. Corcoran fully understands that, however, he thinks the focus should always be doing everything the College can to provide access to high-quality programs and services that positively change peoples' lives. Giving people a chance is what it's all about in life and access to financial aid is one of the key reasons why students choose to enroll at IVCC. They need what the College has to offer and the College needs the credit hours. Dr. Corcoran noted later in the meeting, the process will begin of preparing a 2015 tax levy for action next month and he would respectfully ask that the Board allows the administration to prepare it with the state's financial situation in mind and the need for access to working cash. Dr. Corcoran noted Cory Tomasson recently reported that Sarah Tipton has been elected to the SGA as Freshman Representative and Ellen Herrmann and Lexi Scarpaci will handle Freshman Programming Board responsibilities. Dr. Corcoran congratulated Sarah, Ellen and Lexi on the election results and thanked them for their leadership.

COMMITTEE REPORTS

Dr. Larry Huffman reported the Audit/Finance Committee met on September 29 with the auditors, Wipfli, LLP of Sterling. He referred to several pages of the Financial Report where the history of expenses and revenues are identified over the past ten years. The audit is "clean" or "unmodified" which means no reportable findings. Included with the audit was a Business Advice Letter. The letter contained suggestions from the auditors to avoid future problems. The Committee asked Dr. Corcoran and his staff to respond to these suggestions which were also included. The College stood behind the MAP awards for the fall semester. It is the Board's understanding that some colleges will not cover MAP awards for the spring semester. The Committee suggested that IVCC cover the MAP awards for the spring semester. The College needs enrollments and does not want to abandon the students. The problem that exists with state funding and the fact that it could get worse, the need for working cash is evident. The Board has a fiduciary responsibility of raising funds to operate a comprehensive, quality institution. Local taxes are restricted on what the College can levy. Working cash may be the only place to provide the Board the flexibility to do what they are statutorily charged to do.

Austin Burnette asked Dr. Corcoran to read his letter: "In my discussions with student trustees across the state (not just at the community college-level, but at the public university-level as well), I have seen much anger at the disruption in MAP Grant funds. The strength of these feelings has swelled to such a level that a statewide day of action is planned in Springfield later this month. Many of my colleagues are angry at their administrations for faltering on the provision of these funds, and I do not blame them. While I do not pretend to know the financial situation of all public colleges in Illinois, I am very familiar with the financial situation of college students in the state. These funds are essential to countless students. It is because of this that I support the extension of MAP funding through the spring.

If IVCC pledges to continue funding MAP, it will have far-reaching effects. At a time when nearly all public bodies of higher education remain undecided on this matter, IVCC has the opportunity to set the tone, to be a model and a leader. Our decision would not simply be the best decision for our district, our students, and our bottom-line in the long-run, but also for students across the state. A decision to fund MAP is a strong statement that has the potential to exert peer pressure on other public institutions, and student governments from Cairo to Chicago would applaud our efforts. We have the opportunity to make a difference and stand up for our students, and I trust that we will do the right thing, especially with Dr. Corcoran's initiative on this issue.

Secondly, my opposition to large tuition hikes is well-known. But, when combined with budget tightening at the administrative level and with reaching our maximum tax levy, asking **all** stakeholders, including students, to do a little more is not unreasonable; however, cutting MAP funding would render any such request for a tuition increase baseless. To take away a large portion of financial aid and then to ask those students who were not turned away because of socioeconomic status to pay more is adding insult to injury. I echo Dr. Huffman's sentiments that it would be grossly unfair to punish students for the state's inaction.

For the reasons I have laid out, I could not more emphatically agree with the recommendation of both the Audit-Finance Committee and of Dr. Corcoran that MAP Grant funding must be continued. If, when action is brought before us on the matter, the Board approves the continuation of MAP funding, the leadership and vision shown would make the sentence "I am an IVCC Eagle" more worthy of pride than it already is. Thank you for all the thought and consideration that this issue duly deserves.

The Board Planning Committee will meet on Tuesday, November 3 at 5:45 p.m. in the Board Room.

RESOLUTION AUTHORIZING PREPARATION OF THE 2015 TAX LEVY

It was moved by Mr. Solon and seconded by Dr. Huffman to authorize Dr. Jerry Corcoran to begin preparing the 2015 tax levy. Motion passed by voice vote.

STUDENT SUPPORT SERVICES – PROJECT SUCCESS – LOCAL MATCH

It was moved by Ms. Bonucci and seconded by Mr. Solon to approve the annual \$10,000 transfer from the Education Fund (Fund 01) to the Restricted Fund (Fund 06) for the Student Support Services grant for FY2016. Motion passed by voice vote.

PURCHASE REQUEST – BUILDING D CLASSROOM FURNITURE

It was moved by Dr. Driscoll and seconded by Ms. Bonucci to purchase the furniture for the Building D classrooms and labs from multiple vendors in the amount of \$16,988.44. Motion passed by voice vote.

TRUSTEE COMMENT

None.

CLOSED SESSION

It was moved by Ms. Bonucci and seconded by Ms. Goetz to convene a closed session at 6:58 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) probable litigation; 3) collective negotiations; 4) student discipline; and 5) closed session minutes. Student discipline was added to the reasons to go into closed session. Motion passed by voice vote.

After a short break, the Board entered closed session at 7:05 p.m. On a motion by Ms. Goetz and seconded by Dr. Driscoll, the regular meeting resumed at 7:50 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Goetz and seconded by Ms. Bonucci to approve and retain the closed session minutes of the September 10, 2015 Board meeting. Motion passed by voice vote.

OTHER

None.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 7:51 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

OCTOBER 2015

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – October 2015

Revenues

- As of October 23, the headcount for fall semester is 3,590, which is 218 students less than at the same point in time last year. Credit hours for fall 2015 decreased by 2,522, or 7.93 percent, for a total of 29,296, from this point in time one year ago. The fall second eight-week classes began on October 12. Spring semester registration starts November 3. Total credit hours for the FY2016 budget were level with FY2015. It will take an additional 32,140 credit hours to make this goal which means spring semester credit hours need to increase 7.3 percent over spring semester FY2015. Below is a chart comparing FY2016 credit hours to FY2015 (as reported to ICCB):

	FY2015	FY2016	Difference	
Summer	6,020	6,166	146	2.4%
Fall	31,533	29,296	(2,237)	(7.1%)
Spring	30,049		(30,049)	
Total	67,602	35,462	(32,140)	

- There are no outstanding FY2015 payments due from the State of Illinois. Since the State has not adopted a FY2016 budget, there have been no payments for MAP (Monetary Assistance Program) grants, Adult Education programs, base operating grants or equalization grants for FY2016. The College has covered these expenditures with reserve funds.
- Preliminary reports from the LaSalle, Grundy, and Livingston county assessors show an increase in EAV (equalized assessed valuation):
 - Grundy 2.90%
 - LaSalle .60%
 - Livingston .16%

Expenditures

College operations are continuing as normal despite no State budget. Some of the more significant variances in expenditures for the four months ending October 31, 2015 include the following:

Fund 01 – Education Fund – Instruction – Fixed Charges – the annual rent payment of \$132,000 for the Ottawa Center was paid;

Fund 01 – Education Fund – Academic Support – Contractual – library services - \$11,000; software renewals - \$36,775; Blackboard annual fee - \$75,000;

Fund 01 – Education Fund – Institutional Support – Contractual – legal services \$24,800; computer services from Burwood Group - \$58,000; Ellucian administrative software annual fees - \$220,575;

Fund 12 – Liability, Protection, and Safety – Fixed Charges – Property casualty insurance - \$63,750; athletic insurance - \$39,400; catastrophic athletic insurance - \$3,250; treasurers' bonds - \$19,825; workers' comp insurance annual premium - \$119,750.

Protection, Health & Safety Projects:

- Building A Air Handler/Chiller Replacement – asbestos removal is submitted for approval with work scheduled to start at the end of November; the plumbing contractor will begin work on December 7
- Building E Elevator – installed; waiting for inspection
- Building B Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2016
- Exterior Door Replacement – work is started and should be completed by the end of November
- Building D Air Handler/Chiller Replacement – approved by ICCB with installation planned for winter 2017
- Lecture Hall D225 Renovation – approved by ICCB; architects and engineers are continuing to work on plans.

Community Instructional Center Project:

- Substantial completion scheduled for November 23;
- Building D – working on punch list items;
- Building E – carpeting is done; glass door delivery in early November;
- Building C – casework delivery in early November.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 October 31, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 1,087,959	1,263,714	343,136	\$ 648,898	\$ 150,307			\$ 3,494,014
Investments	9,089,229	12,183,892	1,593,471	480,114	-			23,346,706
Receivables								
Property taxes	7,911,385	1,797,330	1,261,600	-	-			10,970,315
Governmental claims	-	412,241	-	-	-			412,241
Tuition and fees	275,085	676	-	115,646	85			391,492
Due from other funds	917,976	84,310	76,341		278			1,078,905
Due from student groups								-
Bookstore inventories	-	-	-	1,008,000	-			1,008,000
Other assets	21,738	51,436	-	-	-		2,640,167	2,713,341
Fixed assets - net where applicable	-	-	-	8,358	-	61,977,676	-	61,986,034
Other debits								
Amount available in Debt Service Fund	-		-		-	-	-	-
Amount to be provided to retire debt	-		-		-		(1,130,167)	(1,130,167)
Other Debits	<u>\$19,303,372</u>	<u>\$15,793,599</u>	<u>\$ 3,274,548</u>	<u>\$ 2,261,016</u>	<u>\$ 150,670</u>	<u>\$61,977,676</u>	<u>\$ 1,510,000</u>	<u>\$ 104,270,881</u>

OK

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 October 31, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 126,891	\$ -	\$ 3,146	\$ 23,854	\$ 6,864			\$ 160,755
Accrued salaries & benefits	1,484,880	25,328	-	20,198	-			1,530,406
Post-retirement benefits & other	62,839	-	-	-	18			62,857
Unclaimed property	1,249	2,407	-	-	-			3,656
Due to other funds	156,447	894,768	-	27,690	-			1,078,905
Due to student groups/deposits	79,898	-	-	-	143,788			223,686
Deferred revenue								-
Property taxes	3,958,411	899,275	631,235	-	-			5,488,921
Tuition and fees	-	-	-	-	-			-
Grants	-	-	-	-	-			-
Bonds payable	-	-	-	-	-		1,510,000	1,510,000
Total liabilities	<u>5,870,615</u>	<u>1,821,778</u>	<u>634,381</u>	<u>71,742</u>	<u>150,670</u>	<u>-</u>	<u>1,510,000</u>	<u>10,059,186</u>
Equity and Other Credits								
Investment in general fixed assets						61,977,676		61,977,676
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for restricted purposes		(284,960)						(284,960)
Reserved for building purposes		7,318,013						7,318,013
Reserved for audit		42,449						42,449
Reserves - working cash		4,741,229						4,741,229
Reserved for debt service			2,640,167					2,640,167
Reserved for Liab., Prot., Sett.		2,155,090						2,155,090
Unreserved	13,432,757	-		2,189,274				15,622,031
Total equity and other credits	<u>13,432,757</u>	<u>13,971,821</u>	<u>2,640,167</u>	<u>2,189,274</u>	<u>-</u>	<u>61,977,676</u>	<u>-</u>	<u>94,211,695</u>
Total Liabilities, Equity and Other Credits	<u>\$19,303,372</u>	<u>\$15,793,599</u>	<u>\$ 3,274,548</u>	<u>\$ 2,261,016</u>	<u>\$ 150,670</u>	<u>\$61,977,676</u>	<u>\$ 1,510,000</u>	<u>\$ 104,270,881</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2016 Revenues & Expenditures by Fund
 For the four months ended October 31, 2015

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 11,535,442	\$ 1,609,309	\$ 1,422,553	\$ 1,202,273	\$ 7,261	\$ 1,018,159	\$ 3,709,649	\$ 255,550	\$ 37,143	\$ 20,797,339
Actual Expenditures	(6,480,001)	(775,203)	(595,967)	-	-	(1,180,005)	(4,014,758)	(463,433)	(24,475)	(13,533,842)
Other Financing Sources (Uses)	(10,000)	-	-	-	-	-	10,000	-	-	-
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	5,045,441	834,106	826,586	1,202,273	7,261	(161,846)	(295,109)	(207,883)	12,668	7,263,497
Fund balances July 1, 2015	4,839,886	2,713,329	6,491,424	1,437,892	4,733,968	2,351,119	(10,821)	2,362,973	29,780	24,949,550
Fund balances October 31, 2015	<u>\$ 9,885,327</u>	<u>\$ 3,547,435</u>	<u>\$ 7,318,010</u>	<u>\$ 2,640,165</u>	<u>\$ 4,741,229</u>	<u>\$ 2,189,273</u>	<u>\$ (305,930)</u>	<u>\$ 2,155,090</u>	<u>\$ 42,448</u>	<u>\$ 32,213,047</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the four months ended October 31, 2015**

	<u>Annual Budget FY2016</u>	<u>Actual 10/31/15</u>	<u>Act/Budget 33.3%</u>	<u>Actual 10/31/14</u>	<u>Act/Budget 33.3%</u>	<u>Annual Budget FY2015</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,826,706	\$ 6,401,449	93.8%	\$ 6,513,033	96.3%	\$ 6,762,916
Corporate Personal Property Replacement Tax	873,556	204,757	23.4%	189,752	23.8%	798,556
TIF Revenues	381,000	222,636	58.4%	208,544	54.7%	381,000
Total Local Government	<u>8,081,262</u>	<u>6,828,842</u>	84.5%	<u>6,911,329</u>	87.0%	<u>7,942,472</u>
State Government:						
ICCB Credit Hour Grant	2,009,096	-	0.0%	316,494	16.5%	1,923,233
Equalization	50,000	-	0.0%	-	0.0%	50,000
Career/Technical Education Formula Grant	165,000	-	0.0%	98,465	59.7%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,224,096</u>	<u>-</u>	0.0%	<u>414,959</u>	19.4%	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	8,300	345	4.2%	-	0.0%	10,000
Total Federal Government	<u>8,300</u>	<u>345</u>	4.2%	<u>-</u>	0.0%	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,451,219	4,080,515	54.8%	4,064,542	54.9%	7,399,631
Fees	897,300	474,303	52.9%	501,945	51.9%	966,527
Total Tuition and Fees	<u>8,348,519</u>	<u>4,554,818</u>	54.6%	<u>4,566,487</u>	54.6%	<u>8,366,158</u>
Other Sources:						
Public Service Revenue	428,950	115,157	26.8%	146,925	35.5%	413,960
Nongovernmental Gifts	-	-	0.0%	-	0.0%	40,000
Other	90,102	36,280	40.3%	35,119	32.1%	109,472
Total Other Sources	<u>519,052</u>	<u>151,437</u>	29.2%	<u>182,044</u>	32.3%	<u>563,432</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 19,181,229</u>	<u>11,535,442</u>	60.1%	<u>12,074,819</u>	63.5%	<u>19,020,295</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,915,712	2,947,668	33.1%	3,057,834	34.4%	8,893,252
Employee Benefits	1,585,859	451,467	28.5%	536,482	34.2%	1,567,960
Contractual Services	147,647	40,895	27.7%	25,871	18.4%	140,588
Materials & Supplies	461,421	92,763	20.1%	98,432	22.3%	441,166
Conference & Meeting Expenses	92,169	16,758	18.2%	8,766	12.4%	70,829
Fixed Charges	197,500	133,753	67.7%	176,300	80.3%	219,500
Utilities	-	-	0.0%	-	0.0%	600
Capital Outlay	4,094	-	0.0%	-	0.0%	3,245
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,404,402</u>	<u>\$ 3,683,304</u>	32.3%	<u>\$ 3,903,685</u>	34.4%	<u>\$ 11,337,140</u>

Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the four months ended October 31, 2015

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Academic Support:						
Salaries	\$ 692,859	\$ 231,425	33.4%	\$ 219,141	32.6%	\$ 672,958
Employee Benefits	144,988	45,291	31.2%	50,103	37.2%	134,630
Contractual Services	172,207	124,373	72.2%	148,703	88.9%	167,246
General Materials & Supplies	473,885	45,075	9.5%	83,934	34.4%	243,898
Conference & Meeting Expenses	11,445	1,750	15.3%	1,048	8.8%	11,885
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	25,343	8,867	35.0%	5,013	19.8%	25,283
Capital Outlay	78,750	31,890	40.5%	27,533	3239.2%	850
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,599,477</u>	<u>488,671</u>	30.6%	<u>535,475</u>	42.6%	<u>1,256,750</u>
Student Services:						
Salaries	1,226,134	444,078	36.2%	394,930	33.1%	1,194,194
Employee Benefits	322,348	84,187	26.1%	101,382	34.2%	296,852
Contractual Services	7,400	3,073	41.5%	2,689	43.0%	6,250
Materials & Supplies	54,260	10,709	19.7%	15,319	28.6%	53,560
Conference & Meeting Expenses	22,955	4,068	17.7%	3,168	15.3%	20,675
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,633,097</u>	<u>546,115</u>	33.4%	<u>517,488</u>	32.9%	<u>1,571,531</u>
Public Services/Continuing Education:						
Salaries	453,520	174,122	0.0%	182,427	40.9%	445,953
Employee Benefits	51,310	21,990	42.9%	24,254	46.7%	51,932
Contractual Services	224,150	74,583	33.3%	58,327	22.2%	263,250
Materials & Supplies	78,350	31,450	40.1%	25,981	30.6%	85,025
Conference & Meeting Expenses	19,465	3,350	17.2%	4,477	35.8%	12,510
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Services/Continuing Education	<u>826,795</u>	<u>305,495</u>	36.9%	<u>295,466</u>	34.4%	<u>858,670</u>
Institutional Support:						
Salaries	1,792,349	594,417	33.2%	577,638	34.3%	1,686,123
Employee Benefits	486,552	146,737	30.2%	166,771	33.0%	505,137
Contractual Services	623,325	338,875	54.4%	338,646	63.3%	535,329
Materials & Supplies	502,230	153,054	30.5%	205,639	42.4%	484,584
Conference & Meeting Expenses	60,750	12,889	21.2%	7,974	11.9%	66,900
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	9,628	3,504	36.4%	2,125	18.9%	11,228
Capital Outlay	157,250	40,941	26.0%	364,926	48.6%	751,280
Other	24,375	(481)	-2.0%	(753)	-1.8%	41,000
Provision for Contingency	151,767	-	0.0%	-	0.0%	-
Total Institutional Support	<u>3,808,226</u>	<u>1,289,936</u>	33.9%	<u>1,662,966</u>	40.7%	<u>4,081,581</u>
Scholarships, Grants and Waivers	488,750	166,480	34.1%	190,328	32.3%	588,700
TOTAL EDUCATION FUND EXPENDITURES	<u>\$ 19,760,747</u>	<u>\$ 6,480,001</u>	32.8%	<u>\$ 7,105,408</u>	36.1%	<u>\$ 19,694,372</u>
INTERFUND TRANSFERS - NET	<u>\$ 580,268</u>	<u>\$ (10,000)</u>	0.0%	<u>\$ 5,000</u>	0.0%	<u>\$ 751,280</u>

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**Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
For the four months ended October 31, 2015**

	<u>Annual Budget FY2016</u>	<u>Actual 10/31/15</u>	<u>Act/Budget 33.3%</u>	<u>Actual 10/31/14</u>	<u>Act/Budget 33.3%</u>	<u>Annual Budget FY2015</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,197,142	\$ 1,136,767	95.0%	\$ 1,161,556	96.3%	\$ 1,206,048
Corporate Personal Property Replacement Tax	165,921	36,134	21.8%	33,486	23.8%	140,921
TIF	127,000	74,212	58.4%	69,515	54.7%	127,000
Total Local Government	<u>1,490,063</u>	<u>1,247,113</u>	83.7%	<u>1,264,557</u>	85.8%	<u>1,473,969</u>
State Government:						
ICCB Credit Hour Grant	174,704	-	0.0%	55,852	16.5%	339,394
Total State Government	<u>174,704</u>	<u>-</u>	0.0%	<u>55,852</u>	16.5%	<u>339,394</u>
Student Tuition and Fees:						
Tuition	610,408	330,393	54.1%	341,608	58.0%	589,134
Total Tuition and Fees	<u>610,408</u>	<u>330,393</u>	54.1%	<u>341,608</u>	58.0%	<u>589,134</u>
Other Sources:						
Facilities Revenue	125,000	31,162	24.9%	28,497	24.8%	115,000
Investment Revenue	1,500	459	30.6%	614	30.7%	2,000
Other	-	182	0.0%	8,163	-	-
Total Other Sources	<u>126,500</u>	<u>31,803</u>	25.1%	<u>37,274</u>	31.9%	<u>117,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,401,675</u>	<u>\$ 1,609,309</u>	67.0%	<u>\$ 1,699,291</u>	67.4%	<u>\$ 2,519,497</u>
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 870,560	\$ 288,875	33.2%	\$ 277,048	32.3%	\$ 858,848
Employee Benefits	261,511	64,539	24.7%	88,947	33.4%	266,394
Contractual Services	196,000	72,456	37.0%	154,716	86.7%	178,550
General Materials & Supplies	224,070	44,469	19.8%	63,223	28.9%	218,470
Conference & Meeting Expenses	5,675	-	0.0%	146	8.5%	1,725
Fixed Charges	69,750	942	1.4%	68,458	103.3%	66,250
Utilities	649,713	268,786	41.4%	201,270	27.7%	726,900
Capital Outlay	94,000	9,846	10.5%	-	0.0%	626,038
Provision for Contingency	25,000	-	0.0%	-	0.0%	-
Other	(63,000)	-	0.0%	(63,000)	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,333,279</u>	<u>749,913</u>	32.1%	<u>790,808</u>	27.5%	<u>2,880,175</u>
Institutional Support:						
Salaries	48,149	14,622	30.4%	14,715	29.7%	49,556
Employee Benefits	10,297	3,268	31.7%	3,480	36.0%	9,665
Contractual Services	1,500	2,491	166.1%	2,491	166.1%	1,500
Materials & Supplies	3,450	699	20.3%	720	20.0%	3,601
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	4,210	84.2%	4,210	84.2%	5,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>68,396</u>	<u>25,290</u>	37.0%	<u>25,616</u>	37.0%	<u>69,322</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 2,401,675</u>	<u>\$ 775,203</u>	32.3%	<u>\$ 816,424</u>	27.7%	<u>\$ 2,949,497</u>

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Illinois Valley Community College District No. 513
 Fiscal Year 2016 Budget to Actual Comparison
 For the four months ended October 31, 2015

	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,496,428	\$ 1,420,958	95.0%	\$ 1,432,293	95.6%	\$ 1,498,515
State Government Sources	235,000	-	0.0%	-	0.0%	2,000,000
Investment Revenue	3,572	1,595	44.7%	1,409	17.6%	8,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 1,735,000	1,422,553	82.0%	1,433,702	40.9%	3,506,515
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	(41,850)	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	2,977,071	595,967	20.0%	344,274	9.8%	3,500,000
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 2,977,071	595,967	20.0%	302,424	8.6%	3,500,000
INTERFUND TRANSFERS - NET	\$ -	\$ -		\$ -		\$ 270,000
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,267,175	\$ 1,201,851	94.8%	\$ 1,217,805	96.2%	\$ 1,266,316
Investment Revenue	1,000	422	42.2%	486	13.9%	3,500
TOTAL BOND & INTEREST FUND REVENUES	1,268,175	1,202,273	94.8%	1,218,291	95.9%	1,269,816
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,245,000	-	0.0%	-	0.0%	1,215,000
Interest on Bonds	22,188	-	0.0%	-	0.0%	51,425
Fees	500	-	0.0%	-	0.0%	500
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,267,688	\$ -	0.0%	\$ -	0.0%	\$ 1,266,925
WORKING CASH FUND						
Investment Revenue	\$ 20,000	\$ 7,261	36.3%	\$ 5,766	23.1%	\$ 25,000
TOTAL WORKING CASH REVENUES	20,000	7,261	36.3%	5,766	23.1%	25,000
Transfers In (Out)	\$ (70,000)	\$ -	0.0%	\$ -		\$ -

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Illinois Valley Community College District No. 513
 Fiscal Year 2016 Budget to Actual Comparison
 For the four months ended October 31, 2015

AUXILIARY ENTERPRISES FUND	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Service Fees	\$ 2,385,600	\$ 1,017,742	42.7%	\$ 1,141,907	51.2%	\$ 2,228,700
Other Revenue	-	20	0.0%	40	0.0%	-
Investment Revenue	3,000	397	13.2%	132	2.9%	4,500
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,388,600	1,018,159	42.6%	1,142,079	51.1%	2,233,200

AUXILIARY ENTERPRISES FUND	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Salaries	\$ 339,239	106,365	31.4%	97,046	28.9%	336,026
Employee Benefits	89,872	25,195	28.0%	26,599	28.8%	92,335
Contractual Services	42,230	14,327	33.9%	10,431	23.2%	45,050
Materials & Supplies	1,973,765	1,008,466	51.1%	1,215,877	61.6%	1,975,230
Conference & Meeting	28,430	11,993	42.2%	6,283	23.7%	26,456
Fixed Charges	45,150	13,659	30.3%	5,736	12.7%	45,150
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	5,748	-	0.0%	-	0.0%	3,838
Other	111,500	-	0.0%	63,038	600.4%	10,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,635,934	1,180,005	44.8%	1,425,010	56.2%	2,534,585

Transfer In (Out)	\$ (475,336)	\$ -	0.0%	\$ 61,414	0.0%	\$ 338,586
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RESTRICTED PURPOSES FUND	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Local Government Sources	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
State Government Sources	313,970	376,968	120.1%	435,925	111.5%	390,814
Federal Government Sources	5,826,932	2,994,903	51.4%	3,406,046	50.3%	6,765,584
Service Fees	3,000	810	27.0%	314,888	10496.3%	3,000
Nongovernmental gifts or grants	58,768	336,888	0.0%	-	0.0%	60,000
Other Revenue	-	80	0.0%	120	0.0%	-
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 6,202,670	3,709,649	59.8%	4,156,979	57.6%	7,219,398

RESTRICTED PURPOSES FUND	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Instruction:						
Salaries	\$ 474,258	151,473	31.9%	127,566	25.8%	495,023
Employee Benefits	108,540	36,164	33.3%	31,141	27.8%	111,838
Contractual Services	25,135	3,445	13.7%	16,422	21.7%	75,830
Materials & Supplies	57,846	46,850	81.0%	54,292	43.5%	124,746
Conference & Meeting	24,339	7,172	29.5%	8,333	13.2%	63,266
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	2,500	586	23.4%	598	45.5%	1,314
Capital Outlay	-	38,195	0.0%	146,949	69.5%	211,541
Other	-	-	0.0%	-	0.0%	-
Total Instruction	\$ 692,618	\$ 283,885	41.0%	\$ 385,301	35.6%	\$ 1,083,558

Illinois Valley Community College District No. 513
 Fiscal Year 2016 Budget to Actual Comparison
 For the four months ended October 31, 2015

RESTRICTED PURPOSES FUND	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	5,000	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>5,000</u>	<u>0.0%</u>	<u>-</u>
Student Services						
Salaries	189,882	62,999	33.2%	60,568	32.3%	187,602
Employee Benefits	77,435	25,445	32.9%	23,343	34.1%	68,484
Contractual Services	2,150	696	32.4%	2,768	119.3%	2,320
Materials & Supplies	2,100	1,922	91.5%	1,369	25.4%	5,400
Conference & Meeting	3,071	1,064	34.6%	911	14.9%	6,112
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	16,014	3,000	18.7%	11,300	56.5%	20,000
Total Student Services	<u>290,652</u>	<u>95,126</u>	<u>32.7%</u>	<u>100,259</u>	<u>34.6%</u>	<u>289,918</u>
Public Service						
Salaries	149,970	37,140	24.8%	61,201	40.1%	152,530
Employee Benefits	39,999	7,994	20.0%	13,841	39.7%	34,845
Contractual Services	500	1,790	358.0%	1,820	303.3%	600
Materials & Supplies	1,731	30	1.7%	1,108	48.7%	2,275
Conference & Meeting	2,800	796	0.0%	6,672	140.5%	4,750
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	99	0.0%	99	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Public Service	<u>195,000</u>	<u>47,849</u>	<u>24.5%</u>	<u>84,741</u>	<u>43.5%</u>	<u>195,000</u>
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	73,600
Total Operations & Maintenance of Plant	<u>-</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>73,600</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 88,364	\$ 37,383	42.3%	\$ 27,881	30.4%	\$ 91,689
Total Institutional Support	<u>88,364</u>	<u>37,383</u>	<u>42.3%</u>	<u>27,881</u>	<u>30.4%</u>	<u>91,689</u>
Student grants and waivers (PELL & SEOG)	<u>4,987,268</u>	<u>3,550,515</u>	<u>71.2%</u>	<u>3,944,675</u>	<u>71.8%</u>	<u>5,495,633</u>
TOTAL RESTRICTED FUND EXPENDITURES	<u><u>6,253,902</u></u>	<u><u>\$ 4,014,758</u></u>	<u><u>64.2%</u></u>	<u><u>\$ 4,547,857</u></u>	<u><u>62.9%</u></u>	<u><u>\$ 7,229,398</u></u>
Transfer In (Out)	<u><u>\$ 26,482</u></u>	<u><u>\$ 10,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ 10,000</u></u>	<u><u>0.0%</u></u>	<u><u>\$ (15,000)</u></u>

ck

Illinois Valley Community College District No. 513
 Fiscal Year 2016 Budget to Actual Comparison
 For the four months ended October 31, 2015

	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
LIABILITY, PROTECTION, & SETTLEMENT FUND						
Local Government Sources	\$ 270,255	\$ 255,516	94.5%	\$ 240,601	92.3%	\$ 260,808
Investment Revenue	5,000	34	0.7%	5,003	20.0%	25,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	<u>275,255</u>	<u>255,550</u>	92.8%	<u>245,604</u>	85.9%	<u>285,808</u>

	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES						
Operations & Maintenance of Plant						
Contractual Services	\$ 356,550	\$ 110,133	30.9%	\$ 103,979	29.6%	\$ 351,500
Material & Supplies	330	41	12.4%	331	132.4%	250
Conference & Meeting	500	210	42.0%	210	42.0%	500
Utilities	550	134	0.0%	143	0.0%	500
Capital Outlay	-	55,151		-		-
Total for Operations & Maintenance of Plant	\$ 357,930	\$ 165,669	46.3%	\$ 104,663	29.7%	\$ 352,750

Institutional Support						
Salaries	\$ 90,462	\$ 27,326	30.2%	\$ 24,920	33.8%	\$ 73,689
Employee Benefits	211,001	2,995	3.3%	2,697	1.2%	217,616
Contractual Services	23,150	18,233	78.8%	5,801	20.0%	29,000
Materials & Supplies	1,550	154	0.0%	24	2.4%	1,000
Conference & Meeting	-	2,000	0.0%	-	0.0%	-
Fixed Charges	319,850	247,056	77.2%	287,296	79.5%	361,500
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>646,013</u>	<u>297,764</u>	46.1%	<u>320,738</u>	47.0%	<u>682,805</u>

TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	<u>\$ 1,003,943</u>	<u>\$ 463,433</u>	46.2%	<u>\$ 425,401</u>	41.1%	<u>\$ 1,035,555</u>
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	Annual Budget FY2016	Actual 10/31/15	Act/Budget 33.3%	Actual 10/31/14	Act/Budget 33.3%	Annual Budget FY2015
AUDIT FUND						
Local Government Sources	\$ 37,708	\$ 37,140	98.5%	\$ 34,832	98.7%	\$ 35,277
Investment Revenue	250	3	0.0%	17	0.0%	-
TOTAL AUDIT FUND REVENUES	<u>37,958</u>	<u>37,143</u>	97.9%	<u>34,849</u>	98.8%	<u>35,277</u>

AUDIT FUND						
Contractual Services	35,000	24,475	69.9%	27,000	75.6%	35,700
TOTAL AUDIT FUND EXPENDITURES	<u>\$ 35,000</u>	<u>\$ 24,475</u>	69.9%	<u>\$ 27,000</u>	75.6%	<u>\$ 35,700</u>

Illinois Valley Community College District No. 513
Fiscal Year 2016 Budget to Actual Comparison
All Funds - By Budget Officer
For the four months ended October 31, 2015

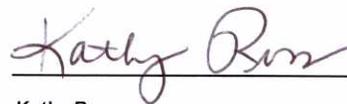
<u>Department</u>	<u>Annual Budget FY2016</u>	<u>Actual 10/31/2015</u>	<u>Act/Budget 33.3%</u>	<u>Explanation</u>
President	\$ 327,955	\$ 111,472	34.0%	
Board of Trustees	14,450	6,198	42.9%	
Community Relations	471,445	126,803	26.9%	
Continuing Education	999,560	345,813	34.6%	
Facilities	5,285,350	1,205,781	22.8%	
Information Technologies	2,250,342	835,363	37.1%	
Academic Affairs	315,414	115,705	36.7%	
Academic Affairs (AVPCE)	663,320	507,443	76.5%	Paid annual Ottawa Center rent
Adult Education	498,204	137,895	27.7%	
Learning Technologies	686,110	229,255	33.4%	
Career & Tech Education Division	1,757,289	458,553	26.1%	
Natural Science & Business Division	2,356,277	749,596	31.8%	
Humanities & Fine Arts/Social Science Division	1,975,607	717,662	36.3%	
Health Professions Division	2,209,935	719,860	32.6%	
English, Mathematics, Education Division	2,776,921	864,780	31.1%	
Admissions & Records	390,144	119,285	30.6%	
Counseling	644,907	231,792	35.9%	
Student Services	170,125	51,782	30.4%	
Financial Aid	5,449,406	3,708,329	68.1%	Includes financial for summer and fall semesters
Athletics	248,628	67,310	27.1%	
TRiO (Student Success Grant)	290,652	95,126	32.7%	
Campus Security	355,780	164,699	46.3%	\$55,000 final payment for DAS project
Business Services/General Institution	2,257,524	307,406	13.6%	
Risk Management	638,163	298,735	46.8%	Includes annual workers' comp insurance premium
Tuition Waivers	553,750	166,480	30.1%	
Purchasing	87,443	28,799	32.9%	
Human Resources	128,966	37,988	29.5%	
Bookstore	2,201,887	1,063,849	48.3%	Purchases include books for fall and spring semesters
Shipping & Receiving	68,396	25,290	37.0%	
Copy Center	140,993	34,793	24.7%	
Total FY16 Expenditures	<u>\$ 36,214,943</u>	<u>\$ 13,533,842</u>	37.4%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended October 31, 2015

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 842,386.08	\$ 165,914.25	\$ 937,945.29	\$ 343,135.56	\$ 223,085.49	\$ (402,071.71)	\$ 438,531.24	\$ (1,750.00)	\$ (38,778.58)	\$ 2,508,397.62
Total Receipts	845,009.63	129,798.55	103,110.06	86,988.68	87,803.61	21,292.37	110.51	2,992.30	18,317.08	1,295,422.79
Total Cash	1,687,395.71	295,712.80	1,041,055.35	430,124.24	310,889.10	(380,779.34)	438,641.75	1,242.30	(20,461.50)	3,803,820.41
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	751,911.37	142,403.86	-	-	404,374.43	-	-	-	-	1,298,689.66
Expenditures	(1,641,798.48)	(191,091.35)	(8,100.00)	-	(52,085.38)	(138,793.41)	-	(3,400.00)	(131,867.77)	(2,167,136.39)
ACCOUNT BALANCE	797,508.60	247,025.31	1,032,955.35	430,124.24	663,178.15	(519,572.75)	438,641.75	(2,157.70)	(152,329.27)	2,935,373.68
Deposits in Transit	(1,772.92)									(1,772.92)
Outstanding Checks	235,600.20									235,600.20
BANK BALANCE	1,031,335.88	247,025.31	1,032,955.35	430,124.24	663,178.15	(519,572.75)	438,641.75	(2,157.70)	(152,329.27)	3,169,200.96
Certificates of Deposit	-	-	-	-	248,000.00	-	3,395,491.76	-	2,100,000.00	5,743,491.76
Illinois Funds	6,236,623.94	2,852,950.00	3,857,141.01	1,593,531.11	232,122.90	121,147.79	900,559.76	26,144.53	87,731.34	15,907,952.38
CDB Trust Fund CTC			416,381.01							416,381.01
Bldg Reserve-ILLFund			1,083,412.89							1,083,412.89
Total Investment	\$ 6,236,623.94	\$ 2,852,950.00	\$ 5,356,934.91	\$ 1,593,531.11	\$ 480,122.90	\$ 121,147.79	\$ 4,296,051.52	\$ 26,144.53	\$ 2,187,731.34	\$ 23,151,238.04

LaSalle State Bank	\$ 80,252.67
Centrue Bank	3,088,948.29
	<u>\$ 3,169,200.96</u>

Respectfully submitted,



Kathy Ross
Controller

ILLINOIS VALLEY COMMUNITY COLLEGE
 INVESTMENT STATUS REPORT
 October 31, 2015

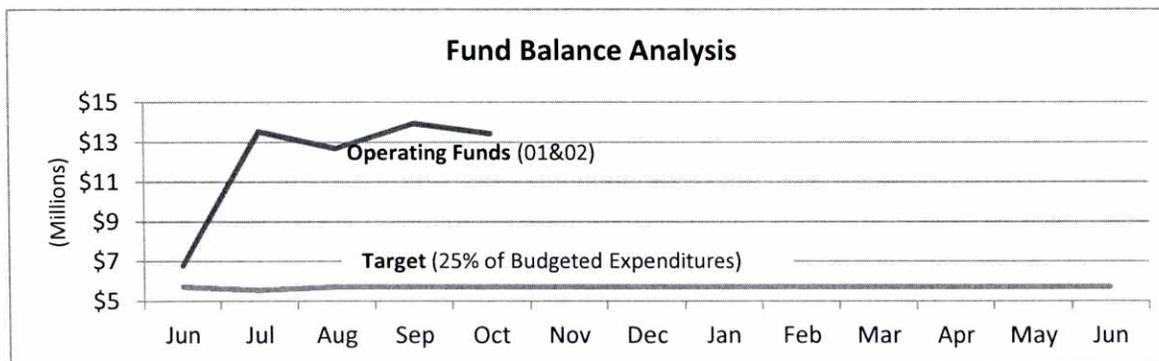
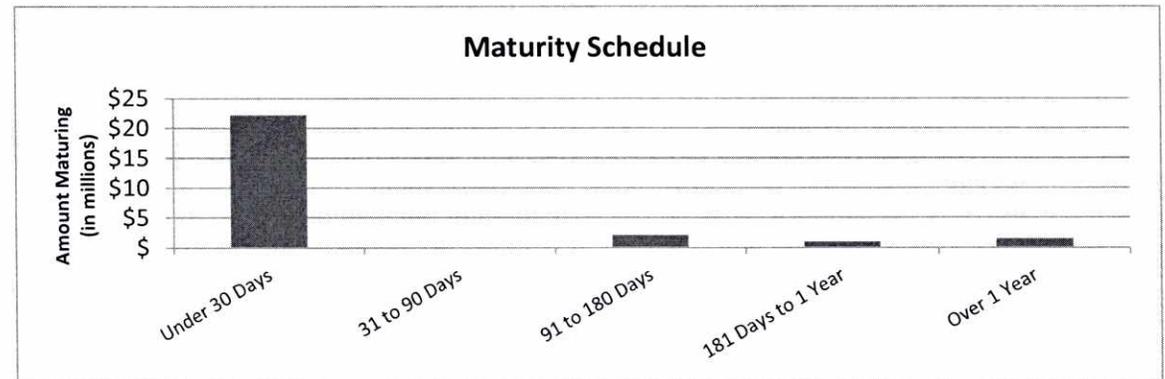
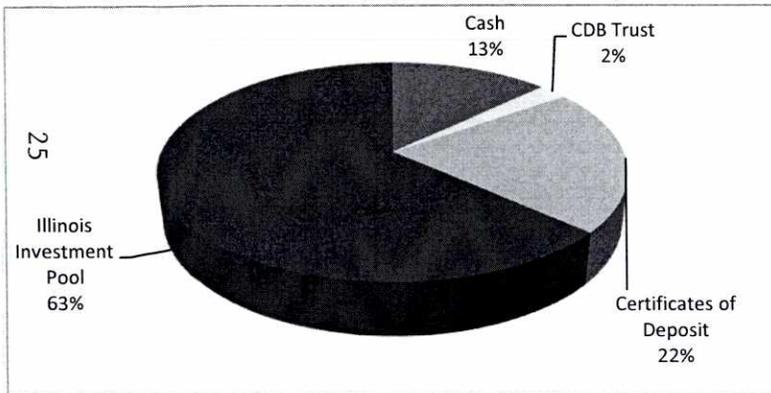
<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
3/26/2016							1,000,000	1,000,000	NCB	0.35%	0.35%	40419
3/31/2016						1,000,000		1,000,000	LSB	0.39%	0.39%	
4/22/2016							100,000	100,000	MB	0.45%	0.45%	914161
10/29/2016							1,000,000	1,000,000	MB	0.60%	0.60%	916139
4/10/2017						248,000		248,000	MBS	0.85%	0.85%	
7/18/2017						996,048		997,492	MBS	1.24%	1.24%	RMB-02732'
5/20/2020					248,000			248,000	MBS	2.05%	2.05%	
Total CD	-	-	-	-	248,000	3,394,048	2,100,000	5,743,492				

CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

Illinois Valley Community College District No. 513
Investment Status Report
All Funds
October 31, 2015

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	13.0%	\$ 3,490,762	0.34%
CDB Trust	2.3%	612,494	0.10%
Certificates of Deposit	21.4%	5,743,492	0.73%
Illinois Investment Pool	63.3%	16,990,720	0.01%
Total		\$ 26,837,468	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 16,990,720			\$ 16,990,720	63%
Centrue Bank			3,273,547	3,273,547	12%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			612,494	612,494	2%
LaSalle State Bank		1,000,000	66,908	1,066,908	4%
First State Bank		1,000,000		1,000,000	4%
Multi Bank Securities		1,493,492		1,493,492	6%
Heartland Bank			150,307	150,307	1%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 16,990,720	\$ 5,743,492	\$ 4,103,256	\$ 26,837,468	100%



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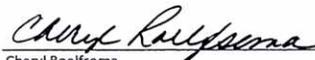
**\$5,000 and Over Disbursement
10/01/15 - 10/31/15**

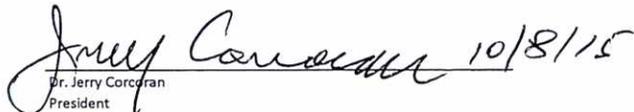
Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
722799	10/01/15	0108916	CCIC	\$ 235,545.83	Heath Insurance (October)
722837	10/01/15	0199805	Marco, Inc.	5,280.29	Copier Usage
722906	10/07/15	0034159	Aidex Corporation	5,144.85	Belt Conveyor Learning System (Program Improvement Grant)
722914	10/07/15	0149548	Burwood Group	45,750.00	Consulting-Network Refresh Project, DAS Vendor Selection, Wi-Fi Network Upgrade
722918	10/07/15	0001169	City of Oglesby	5,083.00	Water/Sewer and Police Protection
722920	10/07/15	0190646	CNE Gas Division, LLC	7,258.65	Natural Gas (August)
722925	10/07/15	0001111	Dell Computers	26,396.00	Extra Storage-Colleague, Instructor Stations, Privacy Filter
722966	10/07/15	0105687	R.J. Galla Company, Inc.	29,743.00	Treasurer's Bond
722970	10/07/15	0201522	Seamless Cellular, LLC	75,873.53	DAS and Wireless Access Expansion
ACH	10/08/15		Internal Revenue Service	70,509.63	Federal Payroll Taxes (10/08/15)
ACH	10/08/15		Illinois Department of Revenue	17,131.57	State Payroll Taxes (10/08/15)
ACH	10/08/15		VALIC Retirement Services	13,487.52	403(b) & 457(b)Payroll (10/08/15)
723002	10/08/15	0082897	SURS	50,115.61	Payroll (10/08/15)
723078	10/15/15	0001369	Ameren Illinois	58,223.75	Electricity (08/11/15-09/10/15)
723104	10/15/15	0189588	Imagine U Studio IN Visual Tech	5,638.00	Video Production and Marketing Materials (INAM Grant)
723145	10/15/15	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
ACH	10/22/15		Internal Revenue Service	69,126.53	Federal Payroll Taxes (10/22/15)
ACH	10/22/15		Illinois Department of Revenue	17,163.54	State Payroll Taxes (10/22/15)
ACH	10/22/15		VALIC Retirement Services	13,921.72	403(b) & 457(b)Payroll (10/22/15)
723162	10/21/15	0082897	State Universities	49,055.91	Payroll (10/22/15)
723197	10/22/15	0130732	Dodson Plumbing, Heating and AC	8,100.00	Building A Chiller/Air Handler Replacement*
723201	10/22/15	0181795	G4S Secure Solutions (USA) Inc.	34,204.62	Security Services (September)
723212	10/22/15	0041932	IVCC Tuition	13,017.00	Veteran's Rehabilitation Funds
723249	10/22/15	0001450	Thyssenkrupp Elevator Corporation	5,730.40	Elevator Maintenance/Repair
723282	10/28/15	0147539	Anaca Technologies Ltd.	15,000.00	Software (Inspire Illinois Grant)
723331	10/28/15	0117008	Spirit of Peoria	16,600.00	Road Scholar Program
723342	10/28/15	0001927	Walter J Zukowski & Associates	13,712.50	Legal Services
				\$ 912,813.45	

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 10/03/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	Percussion Lessons / 4	8/24/2015	9/21/2015	10/3/2015	ST	128.00	011120650051340	MUP-2015-01	Applied Music Percussion	
Balzarini, Doreen J.	Basic Email/Computer Basics	9/8/2015	9/30/2015	10/3/2015	ST	560.00	014110394151320	CEX-4408-309	Welcome To Windows 7	
Balzarini, Doreen J.	Computer Email Basics/Microsoft Word	9/16/2015	9/23/2015	10/3/2015	ST	210.00	014110394151320		Computer Email Basics/Microsoft Word	
Bennett-Campbell, Bonnie L.	Co-Teaching Intro Nutrition	8/17/2015	10/8/2015	10/17/2015	ST	1,114.50	011420730051310	ALH-1000-01	Introduction To Nutrition	
Bias, Timothy J.	iNAM Summer Lab Work	10/3/2015	10/3/2015	10/3/2015	SG	4,480.00	061320182051900			
Bolelli, Joseph A.	Clothing Allowance	9/22/2015	9/22/2015	10/3/2015	TF	39.84	027110471052900			
Bruner, Joseph W.	LC Driver Improvement #993	9/23/2015	9/23/2015	10/3/2015	ST	140.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Chaffee, Candice S.	Energy Anatomy / Vibration	9/16/2015	9/16/2015	10/3/2015	ST	500.00	014110394151320	HLR-6316-09	Energy Anatomy / Vibrational	
Fitzpatrick, Sara E.	Where's The Beef? Burgers	9/16/2015	9/16/2015	10/3/2015	ST	190.00	014110394151320	HLR-3425-309	Where's The Beef? Burgers	
Freed, Timothy D.	Knife Skills and Food Preparation	9/23/2015	9/23/2015	10/3/2015	ST	210.00	014110394151320	HLR-3405-309	Knife Skills and Food Preparation	
Leadingham, Paul	Orchid Monroe WI Weld Testing	8/28/2015	9/14/2015	10/3/2015	ST	2,383.00	014210331051320			
Leadingham, Paul	iNAM Summer Lab Work	10/3/2015	10/3/2015	10/3/2015	SG	4,480.00	061320182051900			
Renn, Kristine M.	Additional NSB Lab Hours	10/7/2015	10/8/2015	10/17/2015	ST	193.78	011120570051320			
Retoff, Dan J.	Breathing For Life	9/2/2015	9/16/2015	10/3/2015	ST	105.00	014110394151320	HLR-6108-309	Breathing for Life	
Sarver, Gregory S.	LC Driver Improvement #994	9/26/2015	9/26/2015	10/3/2015	ST	187.50	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Serafini, Daniel J.	MTH 0017 71	8/17/2015	8/28/2015	10/3/2015	ST	640.00	011520910051340	MTH-0017-70	Fast Track To College Math	
Sondgeroth, Anthony L.	WLD 2209 312 Additional Student	8/17/2015	12/16/2015	12/26/2015	ST	125.00	011320410051320			
Stacy, Stephanie	Fall Into Autumn Wreath Making	9/19/2015	9/19/2015	10/3/2015	ST	75.00	014110394151320	HLR-5233-409	Fall Into Autumn Wreath Making	
Thompson, Jason	Native Tracking	9/26/2015	9/26/2015	10/3/2015	ST	100.00	014110394151320	HLR-5311-09	Native Tracking	
Wiltse, Nicole C.	iPhone Tips/Tricks	9/24/2015	9/24/2015	10/3/2015	ST	75.00	014110394151320	CEX-1210-309	Iphone Tips & Tricks	
Wolf, Miranda L.	Understanding Cyber Security	9/15/2015	9/17/2015	10/3/2015	ST	175.00	014110394151320	CEX-1213-639	Understanding Cyber Security	
Total						16,111.62				


 Cheryl Roelfsema
 Vice President of Business Services and Finance


 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 10/17/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	Percussion Lessons / 3	08/17/15	09/15/15	10/17/15	ST	96.00	011120650051340	MUP-2015-01	Applied Music Percussion	
Balzarini, Doreen J.	Beginning Excel 2013	09/10/15	10/01/15	10/17/15	ST	420.00	014110394151320	CEU-4118-309	Beginning Excel 2013	
Boyle- Bruch, Ida L.	Food Service Sanitation	10/05/15	10/08/15	10/17/15	ST	475.00	014110394151320	CEU-1503-10	Food Service Sanitation 8 Hour	
Brown, Paula A.	NUR 1202 03 Clinic Seminar Lab	10/12/15	12/16/15	12/26/15	ST	3,032.62	011420730051320	NUR-1202-03	Fundamentals of Nursing II	
Bruner, Joseph W.	LC Driver Improvement #996	10/10/15	10/10/15	10/17/15	ST	175.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Cherpeske, Roxanne G.	THM 1200 300 Lecture / lab	10/12/15	12/16/15	12/26/15	ST	1,253.00	011420730051320	THM-1200-300	Introduction To Therapeutic Massage	
Coonan, James J.	Windsor Stool	10/10/15	10/11/15	10/17/15	ST	480.00	014110394151320	HLR-2305-410	Windsor Stool	
Deffenbaugh, Gloria R.	ALH 1214 05 Lab Clinic	10/12/15	12/16/15	12/26/15	ST	3,435.78	011420730051320	ALH-1214-05	Certified Nursing Assistant	
Dzurisin, Juliana M.	ALH 1214 607 Lab Clinic	10/12/15	12/16/15	12/26/15	ST	3,575.91	011420730051320	ALH-1214-607	Certified Nursing Assistant	
Engelman, John A.	WLD Series 22 Multi-Prep	10/12/15	12/16/15	12/26/15	ST	1,986.00	011320410051320			
Engstrom, Norman B.	Voice Lessons / 8	09/21/15	10/14/15	10/17/15	ST	256.00	011120650051340	MUP-2001-01	Applied Music Vocal	
Engstrom, Norman B.	Directing Fee	10/01/15	10/17/15	10/17/15	ST	1,000.00	011120650051340			
Ferguson, William C.	Gourd Art Workshop	10/10/15	10/10/15	10/17/15	ST	160.00	014110394151320			
Freed, Timothy D.	Everything is Better With Bacon	10/07/15	10/07/15	10/17/15	ST	210.00	014110394151320	HLR-3419-310	Everything's Better With Bacon	
Gibson, James A.	PLC Consulting Advantage Logistics	10/10/15	10/10/15	10/17/15	ST	400.00	014210331051320			
Jacobson, Justin E.	Assistant Mens Basketball Coach	10/05/15	06/01/16	06/11/16	ST	4,510.00	056430360251900			
Jauch, Christian M.	CSP 1210 01	10/12/15	12/16/15	12/26/15	ST	892.50	011320410051320	CSP-1210-01	Basic Computer Skills Workplace	
Kowalski, Dena L.	ALH 1250 301	10/12/15	12/16/15	12/26/15	ST	1,986.00	011420730051320	ALH-1250-301	Principle/Practice Phlebotomy	
Kromm, Samantha J.	Assistant Womens Basketball Coach	10/05/15	06/01/16	06/11/16	ST	4,510.00	056430360251900			
Kuester, David A.	Directing Fee plus 4 additional Students	10/01/15	10/17/15	10/17/15	ST	400.00	011120650051340			
Lau, Michael S.	PSY 1000 05	10/12/15	12/16/15	12/26/15	ST	2,229.00	011120650051320	PSY-1000-05	General Psychology	
Lesman, Emily E.	Mileage Reimbursement	09/01/15	09/30/15	10/17/15	ML	101.44	011520910055210			
Mahoney, James J.	WLD Series 321	10/12/15	12/16/15	12/26/15	ST	1,986.00	011320410051320			
Paul, Kristine	SDT 1201 01	10/12/15	12/16/15	12/26/15	ST	689.00	011320410051320	SDT-1201-01	Career Exploration	
Reif, Cynthia L.	DLA 1205 01	10/12/15	12/16/15	12/26/15	ST	1,071.00	011420730051320	DLA-1205-01	Preventive Dentistry I	

Stipends For Pay Period 10/17/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments	
Sarver, Gregory S.	Mileage Reimbursement	08/15/15	10/10/15	10/17/15	ML	86.25	014110394355212				
Sarver, Gregory S.	LC Driver Improvement #995	10/07/15	10/07/15	10/17/15	ST	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement		
Sarver, Gregory S.	BC Driver Improvement # 306	10/10/15	10/10/15	10/17/15	ST	150.00	014110394351320	CDV-7000-01	Bureau Co Driver Improvement		
Schulte, Glen W.	WLD Series 21 Multi Prep	10/12/15	12/16/15	12/26/15	ST	1,986.00	011320410051320				
Schultz, Kim A.	ALH 1214 606 Lab Clinic Lecture	10/12/15	12/16/15	12/26/15	ST	7,365.41	011420730051320	ALH-1214-606	Certified Nursing Assistant		
Smith, Paul C.	GNT 1235 01	10/12/15	12/16/15	12/26/15	ST	1,722.50	011320410351320	GNT-1235-01	Introduction to Manufacture Maintenance		
Smith, Sara E.	Food Service Sanitation	09/28/15	10/08/15	10/17/15	ST	600.00	014110394151320	CEU-1503-639	Food Service Sanitation 8 Hour		
Sprong, Connie L.	Mileage Reimbursement	09/23/15	09/23/15	10/17/15	ST	18.45	013130030755211				
Swett, Steven A.	ALH 1221 300 LECTURE	10/12/15	12/16/15	12/26/15	ST	892.00	011420730051320	ALH-1221-300	Industrial First Aid		
Vogt, Jane A.	Learn to Crochet	09/17/15	10/01/15	10/17/15	ST	225.00	014110394151320	HLR-2769-309	Learn To Crochet		
Volker, Richard H.	It's Decision Time Medicare	09/16/15	09/30/15	10/17/15	ST	157.00	014110394151320	SRS-1113-309	It's Decision Time Medicare		
Wasmer, Susan M.	ALH 1251 01 01	10/12/15	12/16/15	12/26/15	ST	2,067.00	011420730051320	ALH-1251-02	Phlebotomy Practicum		
Total						50,749.86					

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 10/28/15

Dr. Jerry Corcoran
President

***Earntypes**

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

2015 Tentative Tax Levy

The 2015 tax levy is based on an estimated equalized assessed valuation (EAV) of \$3,024,327,000, a one percent increase from 2014. The levy request for corporate and special purpose property taxes is \$11,163,204, a 13.5 percent increase from tax year 2014 and will require a public hearing. The levy request for debt service is \$265,000, a decrease of \$1,001,624 from the 2014 levy request. In total the levy request is increasing \$328,026, a 3.0 percent increase from 2014.

The levy request is based on the following rates and amounts:

Fund	Tax Rate	Tax Levy
Education	.1300	\$ 3,931,600
Operations & Maintenance	.0400	1,209,700
Additional Tax	.1263	3,819,700
Social Security & Medicare	.0091	275,000
Protection, Health & Safety	.0521	1,576,454
Tort immunity	.0104	315,000
Audit	.0012	35,750
Bonds	.0088	<u>265,000</u>
Totals	.3779	\$11,428,204

The Education and Operations and Maintenance levies are at the maximum rates of .13 and .04, respectively. The Additional Tax rate was increased from .0981 to .1263 as the average operating fund levies for community colleges throughout the state increased to .2963. The Additional Tax is used exclusively for educational purposes and will help offset the shortfall in state funding.

Recommendation:

The administration recommends the Board adopt the Resolution approving a Tentative Tax Levy and Tentative Certificate of Tax Levy, as presented.

KPI 5: Fiscal Responsibility/Affordability

RESOLUTION APPROVING A TENTATIVE TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, AND THE STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Tentative Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Tentative Certificate of Tax Levy and that the levy for the year 2015 be allocated 50 percent for FY 2016 and 50 percent for FY 2017.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Tentative Certificate and related documents.

APPROVED this 12th day of November, 2015.

Chairperson, Board of Trustees

ATTEST:

Secretary, Board of Trustees

TENTATIVE CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston

Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

- the sum of \$ 3,931,600 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$ 1,209,700 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 3,819,700 to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 315,000 to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 275,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 35,750 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 1,576,454 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
- the sum of \$ -0- to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 20 ____.

Signed this 12th day of November, 2015

Chair of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2015 was filed in the office of the County Clerk of this county on _____, 2015.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2015 is \$ _____.

Date

County Clerk and County

Purchase Request – Upgrade for Blackboard Analytics

IVCC is currently in the process of expanding the use of analytics on campus. This requires the upgrade of our current business intelligence tool from Proclarity, which is no longer supported, to Pyramid, to allow for secure and timely deployment of reports and dashboards to faculty and administrators. This dovetails with the new AQIP action project which addresses the need for timely access to data and information to enhance data-based decision making.

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid from the IT fund balance.

Recommendation:

The administration recommends Board approval to purchase the Pyramid upgrade for the Blackboard Analytics system and installation, support and startup services from Blackboard Incorporated for \$36,395.00.

KPI 5: Fiscal Responsibility/Affordability

Purchase Request – IP Phone System/Unified Communications Upgrade

The current Cisco IP phone system was installed in 2007 and needs to be upgraded. This upgrade will ensure a current, stable, and supported messaging environment. The Cisco Unified Communications (UC) features will also be deployed to allow users to flexibly access and manage voice and email messages from an email inbox, web browser, IP phone, smartphone, or tablet by including support for voice commands, speech-to-text transcription, and video.

This upgrade will involve the:

- Upgrade of the Cisco Unified Communications Manager, Cisco Emergency Responder, and Cisco Unity Connection software and associated hardware
- Deployment of the Prime Licensing Manager
- Build out of InformaCast to the latest stable release required for functionality with the upgraded unified communications system
- Provision of training to the IT team on the Prime Licensing Manager.

\$29,688.00	Hardware, Software and Maintenance
\$32,735.00	Professional services, Burwood Group
<u>\$3,000.00</u>	Projected expenses for travel
\$65,423.00	

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid from the IT fund balance.

Recommendation:

The administration recommends Board approval to contract with the Burwood Group Inc. for the hardware and software upgrade, installation, training and startup services for the Cisco IP phone system in the amount of \$65,423.00.

KPI 5: Fiscal Responsibility/Affordability

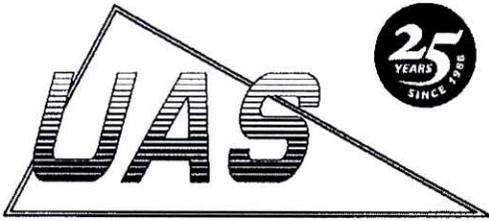
Bid Results – Asbestos Abatement for Building A Chiller/Air Handler Unit Replacement Project

Bids for the Asbestos Abatement for Building A Chiller/Air Handler Unit Replacement Project were received and opened on October 29, 2015. EHC Industries, Inc. – Wauconda, IL, submitted the low bid and met all bidding requirements and specifications. Attached are a letter of recommendation from United Analytical Services, Inc. and the summary of bids received.

Recommendation:

The administration recommends Board approval to accept the base bid from EHC Industries, Inc. – Wauconda, IL, in the amount of \$13,300, for the Asbestos Abatement for Building A Chiller/Air Handler Unit Replacement Project.

KPI 5: Fiscal Responsibility/Affordability



1429 Centre Circle Drive
Downers Grove, IL 60515
PHONE: (630) 691-8271
FAX: (630) 691-1819
E-Mail: uasinc@uas1.com

UNITED ANALYTICAL SERVICES, INC.

October 30, 2015

Illinois Valley Community College
Facilities
815 N. Orlando Smith Avenue
Oglesby, Illinois 61348

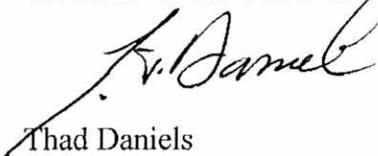
Attn: Mr. Scott Curley, Facilities Supervisor
Re: Bid Recommendation Letter for Environmental Hazard Control (EHC)
Asbestos Abatement for Illinois Valley Community College - Building A
Chiller Air Handling Unit Replacement Project
815 N. Orlando Smith Avenue, Oglesby, Illinois 61348

Dear Mr. Curley:

On October 29, 2015, seven (7) bids were received, opened, and read by Illinois Valley Community College regarding the project indicated above. All bids were complete and responsive. A copy of the bid tabulation from the submitted bids is attached. The seven (7) bids ranged from \$13,300 to \$27,800. The apparent low bidder was Environmental Hazard Control (EHC) of Wauconda, Illinois at \$13,300. In accordance with the bid specifications, EHC attended the pre-bid meeting and viewed the proposed scope of work on October 15, 2015.

We have contacted Andy DeLuca, Project Estimator, of EHC and reviewed his bid and scope of work. Mr. DeLuca stated that he fully understands the scope of work, the time frame for this project, manpower needed for the project, current site conditions and liquidated damages. Mr. DeLuca stated that he was comfortable and confident with the bid. In addition, UAS' review of EHC's past work experience demonstrates that they are both competent and capable of performing the work as specified. Therefore, United Analytical Services, Inc. (UAS) recommends award of the project to the apparent low responsible bidder, EHC.

Sincerely,
UNITED ANALYTICAL SERVICES, INC.



Thad Daniels
Director of Field Services

attachment - Bid Tabulation

cc: Mike Glenn (UAS), Kevin Aikman (UAS)

Asbestos Abatement For
IVCC Building A Chiller Air Handling Unit Replacement Project
BID DATE: THURSDAY, Oct. 29, 2015 @ 1:00 p.m.
UAS Project 1591407-02

Bid Opening Tabulation
UAS No. 1591407-02

VOL NO.	CONTRACTOR'S NAME AND ADDRESS/PHONE/E-MAIL	HAS BIDDING DOCS	10% BID BOND	ADDENDA ACKNOWLEDGED	BASE BID	REQUIRED DOCUMENTS INCLUDED
1	Environmental Assurance	Yes	✓	NA	\$ 14,246 ⁻	✓
2	EHC Industries	Yes	✓	NA	\$ 13,300 ⁻	✓
3	Holian Asbestos Removal & Encapsulation Corp.	Yes	✓	NA	\$ 23,800 ⁻	✓
³⁷ 4	Colfax Corporation	Yes	✓	NA	\$ 27,300 ⁻	✓
5	La Grange Crane	Yes	—	NA	No Bid	—
6	Valor Technologies, Inc.	Yes	✓	NA	\$ 15,615 ⁻	✓
7	Sheet Metal	Yes	—	NA	No Bid	—
8	The Luse Companies	Yes	✓	NA	\$ 21,970	✓
9	Dynamic Contracting	Yes	✓	NA	\$ 13,333	—

J. P. Acme
10/29/15

Proposal Results - Health Insurance

In July 2015, IVCC's Board of Trustees approved the insurance consultant proposal submitted by Northwest Comprehensive. Since that time, Northwest Comprehensive has solicited proposals for employees' health insurance from fully-insured programs and a self-insured program. For the last 12 years, IVCC has been a member of the Community College Insurance Cooperative (CCIC) with Benefit Administrative Systems (BAS) as the third-party administrator – their latest renewal rates are also included.

Proposal results include the following options:

Company	Estimated annual cost
Aeta- Managed Choice OA POS (Fully insured)	\$ 3,033,370.56
Cigna-Level Funded- Open Access Network (Fully insured)	3,266,022.96
Blue Cross/Blue Shield PPO (Fully insured)	3,346,963.92
Self-insured option*	3,336,775.00
CCIC (Current coverage)	2,722,056.00

*The self-insured option includes the following estimated costs:

Administration Fee (Third Party Administrator)	Stop Loss Fees	Claim Liability	Total Estimated Annual Cost
\$65,000	\$475,737	\$2,796,038	\$3,336,775.00

With a self-insured plan, the College would also need the services of a consultant, which is estimated to be \$30,000 to \$40,000 annually. This cost is not included in the estimate.

All of the estimates are based on 165 employees enrolled in high-deductible health plans.

The health insurance committee, made up of representation from administration, faculty, service employees, and support staff, recommend staying with the current employee health insurance coverage through the CCIC.

Recommendation:

The administration recommends Board approval to continue with the current employee health insurance coverage through the Community College Insurance Cooperative.

KPI 6: Job Satisfaction

High Deductible Health Plan/ Health Savings Accounts

As of January 1, 2016, only the High Deductible Health Plan (HDHP) will be available to employees as an option for health insurance benefits.

The labor agreements with Service Employees International Union Local #138 and American Federation of Teachers Local #1810 provide for a contribution by the College to a Health Savings Account for each employee covered by the HDHP. In 2014 and 2015, employees not covered by a labor agreement and enrolled in the HDHP for health insurance coverage also received a contribution to a Health Savings Account (HSA).

Annual contributions for the Health Savings Account per employee would be:

Individual	\$2,500
Employee +1	\$5,000
Family	\$5,000

Employees with additional health insurance coverage such as Medicare and Medicaid do not qualify for health savings accounts. In 2015 these employees who enrolled in the HDHP were offered a Health Reimbursement Account (HRA). This was consistent with the language in the labor agreements with Service Employees International Union Local #138 and American Federation of Teachers Local #1810.

Annual reimbursement limits for the Health Reimbursement Account per employee would be:

Individual	\$2,500
Employee +1	\$5,000
Family	\$5,000

Recommendation:

- 1) The administration requests authorization to contribute to employee Health Savings Plans as stated above for employees electing the High Deductible Health Plan beginning January 1, 2016.**
- 2) The administration requests authorization to contribute to employee Health Reimbursement Accounts as stated above for employees electing the High Deductible Health Plan beginning January 1, 2016.**

KPI 6: Job Satisfaction

Glenna Jones

From: Emily Vescogni
Sent: Tuesday, October 20, 2015 7:23 AM
To: Glenna Jones
Subject: FW: Upcoming Retirement

-----Original Message-----

From: Sue Mertel [mailto:mertel56@hotmail.com]
Sent: Monday, October 19, 2015 5:24 PM
To: Emily Vescogni <Emily_VESCOGNI@ivcc.edu>
Subject: Upcoming Retirement

Emily,

Because of recent changes in my life, I sadly need to inform you that I will be retiring December 1, 2015.

I have been at IVCC for a long time and will miss interacting with the students and the amazing group of people who make up the IVCC family. I will also miss the people in the Learning Technologies Department. They are a very talented individuals who always work hard at serving the needs of the college.

Most of all, Emily, I will miss you. You are a very caring person and an asset to IVCC. I feel honored to have had you as my boss and as my friend.

Please let me know if there is anything I can do to make the transition easier.

Sue Mertel

Sent from my iPad

RECEIVED

OCT 20 2015

HUMAN RESOURCES

RECOMMENDED FOR STAFF APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Athletic Director

NUMBER OF APPLICANTS: 3

NUMBER OF APPLICANTS INTERVIEWED: 3

APPLICANTS INTERVIEWED BY:

Mr. Grzybowski, Ms. Harding, Mr. Herman, Mr. Reese, Ms. Stoddard

APPLICANT RECOMMENDED:

Cory J. Tomasson

EDUCATIONAL PREPARATION:

Illinois State University - M.S. in Communications

St. Ambrose University - B.A. in Speech and Communications

Illinois Central College - A.A.

Illinois Online Network/University of Illinois – Master Online Teacher Certificate

EXPERIENCE:

Illinois Valley Community College – Interim Athletic Director, Women’s Head Softball Coach, Coordinator of Student Activities, Speech Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Success as a head softball coach and athletic administrator
2. Displayed a true belief and demonstrated a track record of student-athlete academic success.
3. Demonstrated a well thought out fundraising plan.
4. Displayed an understanding of the positive correlation between student engagement and student success.

RECOMMENDED SALARY: \$15,000 Annualized Salary

Glenna Jones, SPHR
Director of Human Resources

RECOMMENDED FOR STAFF APPOINTMENT
2015-2016

GENERAL INFORMATION:

POSITION TO BE FILLED: Accounting Clerk-Payables/Cashier

NUMBER OF APPLICANTS: 56

NUMBER OF APPLICANTS INTERVIEWED: 5

APPLICANTS INTERVIEWED BY:

Ms. Avila, Ms. Chapman, Ms. Roelfsema, Ms. Ross, Ms. Twardowski

APPLICANT RECOMMENDED:

Mary Ann Wisniewski

EDUCATIONAL PREPARATION:

Reavis High School, Burbank, IL – H.S. Diploma

EXPERIENCE:

Illinois Valley Community College, Oglesby, IL – Accounts Receivable
Specialist/Cashier

Bergner's, Peru, IL – Cash Office Associate

Fidelity Motor Group, Lake Barrington, IL – Assistant Office Manager/Biller/License
and Title

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE
FOLLOWING REASONS:

1. Experience in accounts payable and accounts receivable
2. Experience handling large cash transactions
3. Experience with Colleague system and as IVCC cashier
4. Outstanding data entry assessment results

RECOMMENDED SALARY: \$11.89 per hour

Ms. Glenna Jones, SPHR
Director of Human Resources

Connie L. Sprong

1054 Creve Coeur Street

LaSalle, IL 61301

815-223-4731

conniesprong@gmail.com

10/14/2015

Illinois Valley Community College

815 N. Orlando Smith Road

Oglesby, IL 61348

Attn: Human Resources Department

*Please accept my letter of resignation in the position of ID/Enrollment
Services Assistant, effective Friday, November 6, 2015.*

Sincerely,

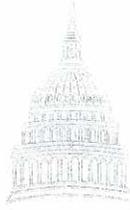


Connie L. Sprong

RECEIVED

OCT 15 2015

HUMAN RESOURCES



ADAM KINZINGER
MEMBER OF CONGRESS
WASHINGTON, D.C. 20515

October 1, 2015

Dr. Jerry Corcoran
President
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, Illinois 61348

Dear President Corcoran,

I am writing to express my appreciation for the hospitality shown to me and my District Congressional Office staff as we sponsored our Federal and State Contracting Seminar at Illinois Valley Community College.

The event focused on teaching small businesses how to do business with the state and federal agencies which spend billions of dollars to purchase all types of products and services. This information is especially important to businesses located in HUBZones - which include Putnam and LaSalle Counties - designed to direct more federal government business to areas which have above average rates of unemployment and larger numbers of low income households.

Not only did those in attendance learn a great deal about federal and state procurement, it is my understanding some of the local economic development professionals present at the Seminar plan to further work with small businesses in the area which they believe could especially benefit from selling their products to the federal government.

NOT PAID FOR AT TAXPAYER EXPENSE

As always, the conference room facilities in the Community Technology Center were outstanding. I commend the College for its willingness to readily support educational efforts such as the Contracting Seminar.

I want to particularly express my gratitude to Ms. Dawn Watson who very quickly and efficiently handled all the event arrangements -- even to the point of being on site to ensure the Seminar got off to a smooth start. In addition, my District Office staff tells me it was a pleasure to work with her.

Again, Dr. Corcoran, thank you for the opportunity to once again work with Illinois Valley Community College. Please be sure to let me know whenever you believe I may be of service.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Kinzinger", with a long horizontal line extending to the right.

Adam Kinzinger
Representative in Congress
16th District, Illinois

cc: Ms. Dawn Watson

Freedom House

P.O. Box 544 • Princeton, IL 61356

Dear Dr. Corcoran,

My name is Amber Killian (ICDVP) and I am the shelter advocate at Freedom House in Princeton IL. As you know Freedom House provides services and shelter to victims of Domestic Violence and their families. This year we received a grant which allowed us to do a community outreach awareness project during the month of October. We were fortunate to have been able to partner up with your IVCC theater group, lead by Dr. Kuester and Don Zellmer.

During collaboration it was decided that selected individuals would put on one performance in each of the 5 counties we serve, which would be followed by a talk/discussion of barriers women face. I was only able to meet twice with Dr. Kuester, Don Zellmer, and the cast, to discuss the dynamics of domestic violence, and the feelings and struggles that these families face.

I'm writing this letter to you because I feel very strongly that this group, faculty included, deserves a lot of recognition for all the hard work they have put into this. They listened to me talk about a lot of hard subject matter, they studied, they researched, they read client journal entries, they practiced, they sacrificed time and energy out of their own very busy schedules....and they took all of that, absorbed it, and beautifully crafted a performance into a visual piece for service agencies in our communities. They are remarkable students, and their leaders have done an amazing job teaching and guiding them in the concepts and construction of each piece of the performance. I was blown away by the power and passion that they packed into each performance. They have a high level of understanding and an amazing ability to project emotions and feelings into the crowd and I was thoroughly impressed!

The goal was to produce thought and awareness to our sister agencies who may also be working with people affected by domestic violence, but who may not understand the dynamics and barriers that these families face after they have left. Our goal was successful. The crowd left each performance with a better understanding, higher level of awareness, and a deeper empathy for the clients that we serve. I cannot say enough about the IVCC Theater group. I am just so proud and blessed to have been able to work with them for this years Domestic Violence Awareness Month Program. They are intelligent, timely, professional, understanding, and kind. It was my pleasure to work with them all. I just wanted you to know what an amazing group of people they are and I thank you for always showing support to Freedom House and domestic violence awareness. Thank you for your support in letting me work with this team of individuals. I hope to continue our relationship with IVCC for many, many years to come ☺

Amber Killian

Illinois Certified Domestic Violence Professional





Freedom House

A NEW BEGINNING

respect ~ dignity ~ compassion

November 2, 2015

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 N. Orlando Smith Rd.
Oglesby, IL 61348

Dr. Corcoran,

I am writing to express my gratitude to IVCC and your Theater program for the wonderful presentation they developed for domestic violence awareness during the month of October. I had the privilege of viewing two of the six presentations and was deeply moved by the creativity of the performers under the direction of Dr. David Kuester. Their innovative method of presenting the struggles of victims/survivors trying to navigate the social service network was provocative and insightful. One could not help but be moved to thoughtful action.

Thank you again for working with Freedom House as we address the issues of domestic and sexual violence in our community.

Sincerely,

Bruce McVety
Executive Director

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.