

**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, March 12, 2015
Board Room
6 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Reduction in Force

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Student Fall Demographic Profile
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, March 12, 2015 – 6 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 6.1 Approval of Minutes – February 12, 2015 Board Meeting (Pages 1-7)
 - 6.2 Approval of Bills - \$2,737,571.84
 - 6.2.1 Education Fund - \$2,062,523.89
 - 6.2.2 Operations & Maintenance Fund - \$442,227.70
 - 6.2.3 Operations & Maintenance Fund (Restricted) – \$9,736.88
 - 6.2.4 Auxiliary Fund - \$185,319.50
 - 6.2.5 Restricted Fund - \$4,106.43
 - 6.2.6 Liability, Protection & Settlement Fund - \$33,657.44
 - 6.3 Treasurer’s Report (Pages 8-25)
 - 6.3.1 Financial Highlights (Pages 9-10)
 - 6.3.2 Balance Sheet (Pages 11-12)
 - 6.3.3 Summary of FY15 Budget by Fund (Page 13)
 - 6.3.4 Budget to Actual Comparison (Pages 14-20)
 - 6.3.5 Budget to Actual by Budget Officers (Page 21)
 - 6.3.6 Statement of Cash Flows (Page 22)
 - 6.3.7 Investment Status Report (Pages 23-24)
 - 6.3.8 Disbursements - \$5,000 or more (Page 25)
 - 6.4 Personnel - Stipends for Pay Period Ending February 7, 2015 and February 21, 2015 (Pages 26-31)

7. President's Report
8. Committee Reports
9. Faculty Retirement – Anna Marie Pietrolonardo, World Languages Instructor (Pages 32-33)
10. Faculty Resignation – Cynthia Schultz, Mathematics Instructor (Pages 34-35)
11. 2015 ICCTA Outstanding Full-time Faculty Award Nomination – Dr. Rebecca Donna (Pages 36-37)
12. 2015 ICCTA Outstanding Part-time Faculty Award Nomination – Dan Serafini (Page 38)
13. Purchase Request – Cell Phone Distributed Antenna System (Pages 39-42)
14. Regional Dispatch Center (Page 43)
15. Items for Information (Pages 44-45)
 - 15.1 Staff Appointment – Tina Hardy, Disability Services Coordinator (Page 44)
 - 15.2 Resignation – Lyle Guenther, Volunteer Assistant Coach for Men's and women's Tennis Program (Page 45)
16. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) student discipline; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes.
17. Closed Session Minutes – February 12, 2015 Board Meeting
18. Other
19. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE

Board of Trustees

Minutes of Regular Meeting

February 12, 2015

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6 p.m. on Thursday, February, 2015 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair (entered the meeting at 6:16 p.m.)
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery
Everett J. Solon
Amy M. Rogowski, Student Trustee

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Interim Associate Vice President for Student Services
Walt Zukowski, Attorney

In the absence of Melissa Olivero, Dr. Driscoll called the meeting to order.

APPROVAL OF AGENDA

Mr. Mallery requested to amend the agenda by moving Action Item 14. – Staff Appointment of Mr. Mark J. Grzybowski, Associate Vice President for Student Services after closed session. It was moved by Mr. Solon and seconded by Dr. Huffman to approve the amended agenda, as requested. Motion passed by voice vote with Dr. Huffman voting “naye.”

PUBLIC COMMENT

None.

CONSENT AGENDA

It was moved by Mr. Mallery and seconded by Mr. Solon to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – January 15, 2015 Board Meeting; January 26, 2015 Facilities Committee Meeting, and January 27, 2015 Audit/Finance Committee Meeting

Approval of Bills - \$1,452,209.49

Education Fund - \$1,041,062.88; Operations & Maintenance Fund - \$93,679.91; Operations & Maintenance (Restricted Fund) - \$16,704.00; Auxiliary Fund - \$215,316.29; Restricted Fund - \$48,963.95; and Liability, Protection and Settlement Fund - \$36,482.46

Treasurer's Report

Personnel

Approved the stipends for the pay periods ending December 13, 2014; December 27, 2014; January 10, 2015; and January 24, 2015

PRESIDENT'S REPORT

On January 29, Dr. Corcoran received an email from Bonnie Campbell, dean of health professions and director of nursing, which began with the statement, "I'm doing the big happy dance because our site visit team is recommending full, eight-year accreditation status with no reporting." What she was referring to was the very good news that the Accreditation Commission for Education in Nursing had just wrapped up 2.5 days on campus after reviewing the 340-page self-study report and interviewing faculty and staff which concluded that Nursing at IVCC—our flagship program, is in very good "health." It was then very fitting that a few days later, February 4 to be exact, Bonnie informed Dr. Corcoran the RN and LPN NCLEX pass rates for 2014 are 96 percent each, which compares very favorably to the national average of 82 percent and state average of 84 percent. All in all, it was a big week for Bonnie and the Nursing faculty. Dr. Corcoran congratulated them on a job very well done. On February 3, Dr. Anderson and Dr. Corcoran visited with three members of the interim board of directors for the Economic Development Corporation of North Central Illinois. They were given a tour of the area now occupied by the Small Business Development Center which is much larger than what is needed for SBDC purposes; thus, the College would support a partnership with this group that would include their renting 443 square feet at an annual cost of \$14 per square foot, i.e., \$6,202/year. The space would include three offices, utilities, telephone and security. As the board will recall from past correspondence, the EDCNCI is a not-for-profit agency that has been established to conduct programs of development and improvement of trade, commerce, and industry in Bureau, LaSalle and Putnam Counties. There is no action being recommended tonight. Dr. Corcoran's purpose in bringing this matter up is simply to make everyone aware of these discussions and receive any feedback anyone might offer if the agency decides there is enough momentum underway for having the program up and going on the campus for a June 1, 2015 start. And finally, on January 30, Glenna Jones and Paula Hallock announced this year's group of nominees for the Stephen A. Charry Memorial Award for Teaching Excellence: the nominees were Steve Alvin, Sue Caley-Opsal, Dr. Rebecca Donna, Keith King, Betsy Kloplic, Steve Nett, Adam Oldaker, and Kimberly Radek. The votes are in and Dr. Deborah Anderson, vice president for academic affairs made the announcement. Dr. Rebecca Donna is the recipient of the 2015 Stephen A. Charry Memorial Award for Teaching Excellence.

COMMITTEE REPORTS

Mr. Mallery reported the Facilities Committee met on January 26, 2015 with the Oglesby, LaSalle, and Peru Police Chiefs and LaSalle Fire Chief to discuss the location of a Regional Dispatch Center. Mr. Doug Bernabei, Peru Police Chief, gave a summary of the meeting with the Facilities Committee. Currently, the cities of LaSalle, Peru, and Oglesby operate their own independent 911 dispatch centers. In recent years the centers have been faced with major technology upgrades and are being mandated to migrate to “next generation” 911, which is extremely expensive. Dispatch centers across the state are being encouraged to consolidate when practical and appropriate. The three communities came together and an Illinois Valley Regional Dispatch Center (IVRD) Planning Board was formed with LaSalle, Peru, Oglesby police chiefs, fire chiefs, mayors, and Joe Hogan, Don Aleksy, and Oglesby Commissioner Tom Porter as members. Consolidation would provide a more affordable service and a better public safety service. IVRD met with a 911 outside consulting firm and the recommendation was to pursue a regional dispatch center. The local police departments are not big enough or new enough to handle a dispatch center. The IVRD board lobbied for funds from the state and was awarded a \$1.5 million grant to construct a regional dispatch center. With the change in governor, the IVRD board has been assured that it is a public safety grant and the money should still be there. The board started looking for a location and the IVCC campus and grounds seemed to be ideal. The IVRD board met with the Facilities Committee and asked for IVCC to partner with them. Mr. Bernabei formally asked the IVCC Board to enter into a partnership and continue working together to make this a reality. He believes that this will not only be for LaSalle, Peru, and Oglesby but wide spread across the IVCC district. He has received inquiries from other communities. He asked the IVCC Board for available land to proceed with the construction of a new Regional Dispatch Center. The construction project would bring water and sewer to the site and then this would be accessible to IVCC. The site that is being considered is on the south side of the campus where the barn is located. The IVRD has toured other facilities to see what space would be needed and it was determined a free-standing building, approximately 5,000 square feet, would house the Regional Dispatch Center. Along with an operations room/dispatch room, office space, break room, restrooms, public lobby, classroom facility, technology-based control room, and a sally port garage space, there will be a prisoner booking room and prisoner holding room until the prisoner can be transferred to a jail. Mr. Bernabei reassured the Board that this will not be a jail, just a holding room until the prisoner can be transferred to a jail. The state is currently considering legislation to increase the requirements to be a tele-communicator. This could potentially lead to the College offering classes for tele-communicators. A map of the campus was distributed with how the building would fit into the Master Plan. A child care center has a place holder around that area. Diane Christianson provided information that it is unlawful for a child sex offender to knowingly reside within 500 feet of a playground, child care institution, day care center, part-day child care facility, day care home, group day care home, or a facility providing programs or services exclusively directed toward persons under 18 years of age. Mr. Mallery would welcome all stakeholders of the College to address their concerns. Mr. Bernabei would like a commitment from the College in 30 days. He realizes it would not be a final commitment.

Mr. Mallery noted that a movement is underway due to one community college’s issues with their president’s compensation package. Legislation is being introduced to form a committee to look into salaries and benefits for all presidents and vice presidents at Illinois community colleges and universities in the state.

TENURE RECOMMENDATIONS

Dr. Deborah Anderson explained that the tenure process is a rigorous and comprehensive process which requires three years of employment with the option of a one-year extension. All three instructors being recommended for tenure have served three years and served them admirably with the components of the IVCC tenure process. Their portfolios were on display this evening. The instructors were observed 11 times by their deans, vice president, and associate vice president. They have the option of having a peer come to observe them, also. They are evaluated by their students every semester. They are required to complete professional development coordinated with their dean. They are asked to serve on committees and various projects. The tenure process is a highpoint in a teaching career. Dr. Anderson had the opportunity to observe the three instructors and noted that all are outstanding and excellent and the instructors speak well to the future of teaching and learning at IVCC.

It was moved by Ms. Bonucci and seconded by Dr. Larry Huffman to approve tenure for Mary A. Black, Laboratory Instructor in Developmental Mathematics. Dr. Robyn Schiffman, Dean of English, Math, and Education introduced Ms. Mary A. Black. Dr. Schiffman noted she has written many letters, memos, and emails since she has been at IVCC, but the best letter she wrote was the one about Mary Black. Tenure is a highpoint of a dean's life. Dr. Schiffman did not want to talk about Math, but wanted to mention a few fun items about Mary. She likes to vacuum, an obsessive compulsive disorder habit. Mary and her husband, Wes, will be celebrating 20 years of wedded bliss this year and will be vacationing in Hawaii. On April 19, Mary will be making her debut at Stage 212 in "Always a Bridesmaid" which speaks well of her interest and support of the community. With a recent teenage driver in their family, Mary has displayed a calmness and ability to manage her anxiety during this transition. Mary recently was voted "Mother of the Year" as she was able to secure Idina Menzel tickets for her family. Dr. Schiffman highly recommended tenure for Mary Black. Motion passed by voice vote.

It was moved by Dr. Huffman and seconded by Mr. Solon to approve tenure for Carmen N. Hartford, Anatomy and Physiology Instructor. Mr. Ron Groleau, Dean of Natural Sciences and Business introduced Ms. Carmen Hartford. Ms. Hartford is active in the IVCC community and college. She serves on the curriculum committee and is the Phi Theta Kappa faculty advisor. She is active in a professional society, Human Anatomy and Physiology Society known as HAPS. She attended the HAPS conference and has incorporated case studies and also implemented the use of flip classroom techniques into her classes. As an adjunct and now a full-time faculty member, Carmen has worked as a laboratory supervisor. She teaches environmental biology, taught micro lab, currently teaches second semester of general biology and primarily teaches anatomy and physiology. When students are in the lab, she can help with a variety of disciplines. She is current in her discipline and in the pedagogy in delivering her discipline. She is excellent as a smart classroom user. With pleasure, Mr. Ron Groleau recommended Ms. Carmen Hartford for tenure. Motion passed by voice vote.

It was moved by Ms. Goetz and seconded by Dr. Driscoll to approve tenure for Shane W. Lange, Automotive Technology Instructor/Program Coordinator. Sue Isermann, Associate Vice President for Academic Affairs and Dean of Workforce Development, introduced Shane W. Lange. Sue was fortunate to serve on the selection committee which was instrumental in the hiring of Shane. Shane is an IVCC graduate earning an AAS in the auto department. He earned his bachelor's degree

from Southern Illinois in automotive technology. He then worked as a service technician at a Chrysler/Chevrolet dealership and as a quality control engineer for a tire manufacturer. He then jumped ship to teach science to junior high school students specializing in STEM. That is what has impressed Sue the most about Shane. His teaching ability is phenomenal. You can tell he is a trained teacher. Since coming to IVCC, he has completed his master's degree in education. This came about as Shane was actually educating his advisor in how to turn things to a career and technical focus. He has embraced technology in his classroom. His students are using online textbooks, completing activities and practicing online before going into the live lab. His teaching is enthusiastic and infectious. Sue Isermann has had the pleasure of evaluating all the tenure recommendations. They are the cream of the crop. Shane plans to start a student auto club on campus. Sue was happy and proud to recommend Shane Lange for tenure. Motion passed by voice vote.

RESOLUTIONS DESIGNATING THE FISCAL YEAR AND A PERSON TO PREPARE THE TENTATIVE BUDGET

It was moved by Mr. Solon and seconded by Dr. Huffman to adopt the resolution designating the fiscal year be from July 1, 2015 to June 30, 2016. Motion passed by voice vote.

It was moved by Dr. Driscoll and seconded by Ms. Goetz to adopt the resolution designating Dr. Jerry Corcoran as the District's officer appointed to prepare the tentative budget. Motion passed by voice vote.

It was moved by Mr. Solon and seconded by Mrs. Goetz to approve the budget calendar, as presented. Motion passed by voice vote.

TUITION ADJUSTMENT

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve to increase tuition by \$8.00 from \$103.60 to \$111.60 per credit hour beginning with the summer 2015 semester. Mr. Mallery noted an increase of \$7.00 would result in a balanced budget if all projections are correct. Dr. Huffman expressed the concern of the members of the Audit/Finance committee on whether the College could rely on state money and the assessed valuation of the district. In the budget last year there was no contingency and if needed would have to tap into the reserves. The \$8.00 increase provides a little cushion. The Audit/Finance did not want to compromise the quality of the institution. Mr. Mallery noted that revenue is going down because of lower enrollments. Tuition increases could be affecting the enrollments. Mr. Mallery is concerned about the middle class students who do not receive financial aid. Mr. Mallery noted if the recommended tuition is approved, the College would be above its peer group and ahead of its super peer group. Motion passed by voice vote with Mr. Mallery opposed.

EARLY ENTRY COLLEGE (E²C) TUITION ADJUSTMENT

It was moved by Dr. Driscoll and seconded by Ms. Goetz to increase tuition for Early Entry College (E²C) dual credit high school students to 75 percent of the standard tuition rate, effective with the summer 2015 semester. Mr. Mallery stated the dual credit for high school students is an opportunity to introduce students to IVCC. It is one of the tools of increasing enrollment. He suggested having the IVCC Foundation help to keep the percentage lower. Dr. Huffman noted that last year the tuition increased from 50 percent to 60 percent with the intention of slightly

increasing it again. It is still a good deal. The students do not have to pay the activity fee. The Audit/Finance Committee did not feel the increase was significant enough to be a detriment. The College needs to look at every cost with a fair and equitable eye. The Board has made a lot of tough financial decisions. They have taken a hard look in balancing the budget with the financial situation across the state and country to keep IVCC as a first class institution. To maintain what IVCC has, there is a need to increase revenues. Motion passed by voice vote with Mr. Mallery opposed.

COURSE FEES/ADJUSTMENTS

It was moved by Dr. Driscoll and seconded by Dr. Huffman to increase fees for 122 courses and decrease fees for 47 courses plus the assignment of a course fee to two existing courses, as presented. Motion passed by voice vote.

BID RESULTS – BUILDING A CHILLER/AIR HANDLER REPLACEMENT

It was moved by Mr. Solon and seconded by Ms. Goetz to allow Amber Mechanical, Inc. to withdraw their bid with no penalty. Mr. Mallery noted the College has other options and withdrawing a bid with no penalty is uncommon in the industry. The bid bond is to insure that the company does accurate work and able to perform the job for the bid amount stated. There is a difference of \$237,000 which the College could save. If Amber Mechanical refused to do the job, they would lose \$56,000 which would go a long way for the College. Mr. Mallery believes it is important to consider this option. He went on to say that the College has professionals that charge a percentage of the bid to perform work. If the price increases, their revenue increases. When the professionals are a part of the decision making, they are going to make about \$20,000 more. He suggested keeping the bid bond or asking Amber Mechanical to do the work. Ms. Olivero expressed her opinion. She does not believe that Basalay, Cary & Alstadt would make a recommendation for their own gain. When you call a bid bond and force a company to do work, it is not always of the highest quality and creates bad feelings with the contractor. This appears to be an honest mistake and she does not want to penalize the company. Dr. Driscoll believes it would be a disastrous project and would create an adversarial relationship. It would not be good business. Motion passed by voice vote.

It was moved by Ms. Bonucci and seconded by Mrs. Goetz to accept the base bid and Alternate No. 1 from Dodson Plumbing, Heating & Air Conditioning, Pontiac, Illinois, in the amount of \$799,100 for the Building A Chiller/Air Handler Replacement. Motion passed by voice vote.

REQUEST FOR FULL-TIME BUSINESS SPECIALIST POSITION, SMALL BUSINESS DEVELOPMENT CENTER

It was moved by Mr. Solon and seconded by Ms. Goetz to approve the recommendation that the temporary full-time business specialist position in the Small Business Development Center (SBDC) become a regular full-time position, contingent upon grant funds. Motion passed by voice vote.

APPROVAL OF EARLY CHILDHOOD EDUCATION CERTIFICATES

It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the Early Childhood Education Gateways Credential Level 2 Certificate and the Early Childhood Education Gateways Credential Level 3 Certificate, as presented. Motion passed by voice vote.

ITEMS FOR INFORMATION

It was noted that Heather Seghi was omitted from the list of non-tenured faculty for renewal of their contracts for 2015/2016.

TRUSTEE COMMENT

None.

CLOSED SESSION

It was moved by Ms. Bonucci and seconded by Dr. Driscoll to convene a closed session at 7:15 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) student discipline; 3) collective negotiations; 4) pending litigation; and 5) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 7:20 p.m. On a motion by Dr. Huffman and seconded by Dr. Driscoll, the regular meeting resumed at 8:55 p.m. Motion passed by voice vote.

STAFF APPOINTMENT – MR. MARK J. GRZYBOWSKI, ASSOCIATE VICE PRESIDENT FOR STUDENT SERVICES

It was moved by Mr. Mallery and seconded by Ms. Bonucci to appoint Mark J. Grzybowski as the Associate Vice President for Student Services with an annualized salary of \$78,500, effective February 13, 2015. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Goetz and seconded by Ms. Bonucci to approve and retain the closed session minutes of the January 15, 2015 board meeting. Motion passed by voice vote.

OTHER

None.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 8:58 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

FEBRUARY 2015

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – February 2015

Revenues

- As of February 20, the headcount for Spring Semester 2015 was 3,808, which is 187 students less than at the same point in time last year. Credit hours for Spring 2015 decreased by 1,047, or 3.26 percent, for a total of 31,061, from this point in time one year ago. The Early Entry College credit hours are at 2,282, an increase of 5.84 percent from last spring. Traditional credit hours are down 6.85 percent, or 1,842 credit hours. Credit hours at the Ottawa Center are down 13.57 percent, or 315 credit hours. Below is a comparison of 10th day credit hours for FY2014 and FY2015:

Semester	Fiscal Year 2014	Fiscal Year 2015	% Difference
Summer	7,055	6,330	(10.3)
Fall	34,021	32,533	(4.4)
Spring	31,338	29,958	(4.4)
Total	72,414	68,821	(5.0)

- The State of Illinois Base Operating Grant payment has been paid through December 2014 and the Equalization Grant payment has been paid through October 2014. At this time the ICCB is anticipating that the performance based funding will be part of the state budget cuts. This funding was \$360,000 for the entire community college system and will have little impact on operations.
- The federal and state portions of Adult Education grants have been paid through November 2014. The Fiscal Year 2015 Adult Education funding is \$400,933, an increase of \$16,639 from Fiscal Year 2014,

Expenditures

Some of the more significant variances in expenditures for the eight months ending February 28, 2015 include the following:

- Employee Benefits – in January the employees’ annual health savings accounts contributions were made. The total contribution for all employees was \$550,000. Of 169 eligible employees, 132 chose the high deductible health plan resulting in a savings of \$732,868 in health insurance premiums for calendar year 2015, a net of \$182,868 after the health savings account contributions.
- Fund 01 – Education Fund – Instruction – Fixed Charges – includes Ottawa Center annual rent of \$154,000 and semi/trailer leases for Truck Driver Training of \$30,982.
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$225,600 to Ellucian for annual software support and \$10,000 to Ektron for maintenance services on audio/visual equipment; IT consultants for the

software conversion to a Windows product at \$19,500; IT consulting services from Burwood Group at \$45,965 for a network upgrade; and legal expenses of \$155,250.

- Fund 02 – Operations & Maintenance Fund – Contractual Services – includes \$56,675 to Daiken for annual chiller maintenance; \$19,550 to Thyssenkrupp for elevator maintenance; \$39,500 to Chamlin & Associates for the design and construction management of the parking lot project; \$26,800 for tree removal; and \$18,650 for sealing and stripping the roadways.
- Fund 06 – Restricted Purposes Fund – Instruction – Capital Outlay – includes \$184,050 for CTC equipment purchases with capital campaign funds; \$196,850 of equipment purchased with INAM grant funds, \$7,775 Program Improvement Grant purchase, \$5,426 National Science Foundation grant purchase, and \$29,000 of nursing department equipment purchased with donor funds.
- Fund 06 – Restricted Purposes Fund – Student Grants and Waivers – accounting change was made with FY2015 and this line item now includes MAP grants which were included in the Trust and Agency Fund previously.

Protection, Health & Safety Projects:

- Building A Air Handler/Chiller Replacement – Budget modification request has been forwarded to ICCB
- Building E Elevator – approved by ICCB; will be installed during the Community Instructional Center Project Phase 3
- Asbestos Removal – Asbestos abatement will start March 10
- Building B Air Handler/Chiller Replacement – approved by ICCB; installation planned for winter 2016
- Exterior Door Replacement – approved by ICCB; installation planned for fall 2015
- Cultural Centre Carpet Replacement – installation planned for July 2015.

Capital Renewal Project:

- Building C Lobby Remodel – approved by ICCB; will be done at the same time as the Community Instructional Center Project Phase 3.

Other Projects:

- Community Instructional Center Project –
 - Phase 3 – received Authorization to Proceed from the State of Illinois. Electrical contractor started work March 2.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 28, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ 322,921	2,522,722	174,785	\$ 1,649,907	\$ 231,156			\$ 4,901,491
Investments	5,868,050	12,597,436	655,096	232,065	-			19,352,647
Receivables								
Property taxes	7,981,051	1,775,132	1,266,013	-	-			11,022,196
Governmental claims	-	73,590	-	-	9,266			82,856
Tuition and fees	605,008	756	-	58,008	2,900			666,672
Due from other funds	2,446,513	20,593	-	160,502	4,615			2,632,223
Due from student groups	-	-	-	-	-			-
Bookstore inventories				420,820				420,820
Other assets	11,876	-	-	3,167	-		1,456,181	1,471,224
Fixed assets - net where applicable	-	-	-	14,412	-	61,020,335		61,034,747
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-			-
Amount to be provided to retire debt	-	-	-	-	-		53,819	53,819
Other Debits	<u>\$17,235,419</u>	<u>\$16,990,229</u>	<u>\$ 2,095,894</u>	<u>\$ 2,538,881</u>	<u>\$ 247,937</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 101,638,695</u>

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 February 28, 2015

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 53,108	\$ 165	\$ 5,424	\$ 10,499	\$ 6,864			\$ 76,060
Accrued salaries & benefits	1,350,698	19,338	-	20,019				1,390,055
Post-retirement benefits & other	127,667	-	-					127,667
Unclaimed property	1,658	401	-		18			2,077
Due to other funds	507,938	2,026,948	1,067		96,270			2,632,223
Due to student groups/deposits	60,506	-	-	-	144,785			205,291
Deferred revenue								-
Property taxes	3,991,867	887,865	633,222	-	-			5,512,954
Tuition and fees	481	-	-	-	-			481
Grants	-	-	-	-	-			-
Bonds payable	-	-	-	-	-		1,510,000	1,510,000
Total liabilities	<u>6,093,923</u>	<u>2,934,717</u>	<u>639,713</u>	<u>30,518</u>	<u>247,937</u>	<u>-</u>	<u>1,510,000</u>	<u>11,456,808</u>
Equity and Other Credits								
Investment in general fixed assets						61,020,335		61,020,335
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for grant purposes								-
Reserved for building purposes								-
Reserved for debt service			1,456,181					1,456,181
Reserved for Liab.,Prot.,Settl.								-
Unreserved	<u>11,141,496</u>	<u>14,055,512</u>		<u>2,508,363</u>				<u>27,705,371</u>
Total equity and other credits	<u>11,141,496</u>	<u>14,055,512</u>	<u>1,456,181</u>	<u>2,508,363</u>	<u>-</u>	<u>61,020,335</u>	<u>-</u>	<u>90,181,887</u>
Total Liabilities, Equity and Other Credits	<u>\$17,235,419</u>	<u>\$16,990,229</u>	<u>\$ 2,095,894</u>	<u>\$ 2,538,881</u>	<u>\$ 247,937</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 101,638,695</u>

12

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2015 Revenues & Expenditures by Fund
 For the eight months ended February 28, 2015

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 16,449,968	\$ 2,181,989	\$ 1,489,788	\$ 1,265,305	\$ 7,247	\$ 1,988,849	\$ 7,985,716	\$ 244,947	\$ 36,190	\$ 31,649,999
Actual Expenditures	(13,054,134)	(1,871,937)	(567,304)	(1,248,044)	-	(2,222,634)	(8,534,543)	(593,022)	(28,700)	(28,120,318)
Other Financing Sources (Uses)	(14,805)					(61,414)	(29,805)	-	-	(106,024)
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	3,381,029	310,052	922,484	17,261	7,247	(295,199)	(578,632)	(348,075)	7,490	3,423,657
Fund balances July 1, 2014	4,602,374	3,118,043	5,375,189	1,438,917	4,712,037	2,680,741	268,337	3,331,746	23,966	25,551,350
Fund balances February 28, 2015	\$ 7,983,403	\$ 3,428,095	\$ 6,297,673	\$ 1,456,178	\$ 4,719,284	\$ 2,385,542	\$ (310,295)	\$ 2,983,671	\$ 31,456	\$ 28,975,007

ck

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

	<u>Annual Budget FY2015</u>	<u>Actual 2/28/15</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/28/14</u>	<u>Act/Budget 66.7%</u>	<u>Annual Budget FY2014</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,762,916	\$ 6,762,867	100.0%	\$ 6,629,788	99.8%	\$ 6,646,368
Corporate Personal Property Replacement Tax	798,556	387,190	48.5%	389,026	48.7%	798,556
TIF Revenues	381,000	343,804	90.2%	330,502	86.7%	381,000
Total Local Government	<u>7,942,472</u>	<u>7,493,861</u>	<u>94.4%</u>	<u>7,349,316</u>	<u>93.9%</u>	<u>7,825,924</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	791,234	41.1%	959,656	49.9%	1,923,233
Equalization	50,000	16,667	33.3%	20,833	41.7%	50,000
Career/Technical Education Formula Grant	165,000	98,465	59.7%	92,819	56.3%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,138,233</u>	<u>906,366</u>	<u>42.4%</u>	<u>1,073,308</u>	<u>50.2%</u>	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	-	0.0%	10,000
Total Federal Government	<u>10,000</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,399,631	6,832,071	92.3%	6,429,612	95.0%	6,766,042
Fees	966,527	858,759	88.8%	908,153	93.5%	971,730
Total Tuition and Fees	<u>8,366,158</u>	<u>7,690,830</u>	<u>91.9%</u>	<u>7,337,765</u>	<u>94.8%</u>	<u>7,737,772</u>
Other Sources:						
Public Service Revenue	413,960	288,510	69.7%	184,137	43.6%	421,850
Nongovernmental Gifts	40,000	-	0.0%	77,070	7.4%	1,048,000
Other	88,472	70,401	79.6%	36,425	213.0%	17,100
Total Other Sources	<u>542,432</u>	<u>358,911</u>	<u>66.2%</u>	<u>297,632</u>	<u>20.0%</u>	<u>1,486,950</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 18,999,295</u>	<u>16,449,968</u>	<u>86.6%</u>	<u>16,058,021</u>	<u>83.6%</u>	<u>19,198,879</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,893,252	5,845,956	65.7%	6,028,691	71.0%	8,492,966
Employee Benefits	1,567,960	1,246,120	79.5%	1,164,133	75.8%	1,535,040
Contractual Services	140,588	53,503	38.1%	59,321	47.0%	126,219
Materials & Supplies	441,166	225,778	51.2%	197,660	49.1%	402,788
Conference & Meeting Expenses	70,829	24,800	35.0%	20,230	37.8%	53,514
Fixed Charges	219,500	185,262	84.4%	194,294	88.4%	219,700
Utilities	600	-	0.0%	447	89.4%	500
Capital Outlay	3,245	-	0.0%	230,448	23.0%	1,000,000
Other	-	20	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,337,140</u>	<u>\$ 7,581,439</u>	<u>66.9%</u>	<u>\$ 7,895,224</u>	<u>66.7%</u>	<u>\$ 11,830,727</u>

ck

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Academic Support:						
Salaries	\$ 672,958	\$ 413,803	61.5%	\$ 433,658	63.6%	\$ 681,604
Employee Benefits	134,630	110,223	81.9%	99,475	75.5%	131,760
Contractual Services	167,246	124,883	74.7%	153,378	92.9%	165,102
General Materials & Supplies	243,898	114,882	47.1%	292,623	96.2%	304,326
Conference & Meeting Expenses	11,885	1,371	11.5%	1,098	15.4%	7,115
Fixed Charges	-	300	0.0%	-	0.0%	-
Utilities	25,283	16,837	66.6%	19,061	37.6%	50,700
Capital Outlay	850	16,595	1952.4%	93,510	46.6%	200,763
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,256,750	798,894	63.6%	1,092,803	70.9%	1,541,370
Student Services:						
Salaries	1,194,194	732,174	61.3%	794,559	67.5%	1,177,829
Employee Benefits	296,852	228,428	77.0%	214,628	74.0%	290,105
Contractual Services	6,250	4,565	73.0%	3,251	63.7%	5,100
Materials & Supplies	53,560	26,970	50.4%	24,629	46.6%	52,895
Conference & Meeting Expenses	20,675	8,590	41.5%	5,662	37.4%	15,125
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,571,531	1,000,727	63.7%	1,042,729	67.7%	1,541,054
Public Services/Continuing Education:						
Salaries	445,953	313,163	70.2%	275,846	65.0%	424,443
Employee Benefits	51,932	51,289	98.8%	39,865	71.3%	55,924
Contractual Services	263,250	131,842	50.1%	99,802	36.1%	276,800
Materials & Supplies	85,025	51,178	60.2%	53,169	67.2%	79,175
Conference & Meeting Expenses	12,510	5,956	47.6%	7,864	78.9%	9,970
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	534	0.0%	498	0.0%	-
Total Public Services/Continuing Education	858,670	553,962	64.5%	477,044	56.4%	846,312
Institutional Support:						
Salaries	1,686,123	1,102,173	65.4%	1,190,519	71.2%	1,672,936
Employee Benefits	505,137	399,082	79.0%	376,909	80.0%	471,283
Contractual Services	535,329	488,672	91.3%	419,496	83.0%	505,516
Materials & Supplies	484,584	348,434	71.9%	582,841	104.4%	558,267
Conference & Meeting Expenses	66,900	17,227	25.8%	17,898	30.2%	59,305
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	11,228	10,297	91.7%	6,661	34.2%	19,500
Capital Outlay	751,280	386,434	51.4%	324,601	104.4%	310,829
Other	41,000	(910)	-2.2%	(7,170)	-18.9%	38,000
Provision for Contingency	77,203	-	0.0%	-	0.0%	-
Total Institutional Support	4,158,784	2,751,409	66.2%	2,911,755	80.1%	3,635,636
Scholarships, Grants and Waivers	588,700	367,703	62.5%	430,500	75.0%	574,200
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,771,575	\$ 13,054,134	66.0%	\$ 13,850,055	69.4%	\$ 19,969,299
INTERFUND TRANSFERS - NET	\$ 751,280	\$ (14,805)	0.0%	\$ 5,000	0.0%	\$ -

ck

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

	<u>Annual Budget FY2015</u>	<u>Actual 2/28/15</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/28/14</u>	<u>Act/Budget 66.7%</u>	<u>Annual Budget FY2014</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,206,048	\$ 1,206,113	100.0%	\$ 1,214,644	99.4%	\$ 1,221,821
Corporate Personal Property Replacement Tax	140,921	68,328	48.5%	68,652	48.7%	140,921
TIF	127,000	114,602	90.2%	110,167	86.7%	127,000
Total Local Government	<u>1,473,969</u>	<u>1,389,043</u>	<u>94.2%</u>	<u>1,393,463</u>	<u>93.5%</u>	<u>1,489,742</u>
State Government:						
ICCB Credit Hour Grant	339,394	139,629	41.1%	169,821	50.0%	339,394
Total State Government	<u>339,394</u>	<u>139,629</u>	<u>41.1%</u>	<u>169,821</u>	<u>50.0%</u>	<u>339,394</u>
Student Tuition and Fees:						
Tuition	589,134	569,900	96.7%	737,891	133.9%	551,081
Total Tuition and Fees	<u>589,134</u>	<u>569,900</u>	<u>96.7%</u>	<u>737,891</u>	<u>133.9%</u>	<u>551,081</u>
Other Sources:						
Facilities Revenue	115,000	73,987	64.3%	90,714	73.2%	124,000
Investment Revenue	2,000	886	44.3%	1,492	74.6%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	8,544	0.0%	(46,870)	-	-
Total Other Sources	<u>117,000</u>	<u>83,417</u>	<u>71.3%</u>	<u>45,336</u>	<u>36.0%</u>	<u>126,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	\$ 2,519,497	\$ 2,181,989	86.6%	\$ 2,346,511	93.6%	\$ 2,506,217
OPERATIONS & MAINTENANCE FUND						
Operations & Maintenance of Plant:						
Salaries	\$ 858,848	\$ 531,703	61.9%	\$ 609,860	72.6%	\$ 840,042
Employee Benefits	266,394	229,955	86.3%	164,660	74.2%	221,972
Contractual Services	178,550	200,823	112.5%	151,177	67.8%	222,820
General Materials & Supplies	218,470	103,372	47.3%	156,049	62.4%	250,000
Conference & Meeting Expenses	1,725	451	26.1%	708	17.7%	4,000
Fixed Charges	66,250	69,295	104.6%	63,229	120.4%	52,500
Utilities	726,900	384,495	52.9%	430,573	54.2%	794,980
Capital Outlay	626,038	371,015	59.3%	28,371	27.3%	104,000
Provision for Contingency	100,000	-	0.0%	-	0.0%	-
Other	(63,000)	(63,000)	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,980,175</u>	<u>1,828,109</u>	<u>61.3%</u>	<u>1,604,627</u>	<u>66.1%</u>	<u>2,427,314</u>
Institutional Support:						
Salaries	49,556	27,277	55.0%	30,639	62.4%	49,065
Employee Benefits	9,665	8,414	87.1%	6,585	30.3%	21,738
Contractual Services	1,500	2,491	166.1%	-	0.0%	2,400
Materials & Supplies	3,601	1,436	39.9%	1,582	93.1%	1,700
Conference & Meeting Expenses	-	-	0.0%	-	0.0%	-
Fixed Charges	5,000	4,210	84.2%	4,851	121.3%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>69,322</u>	<u>43,828</u>	<u>63.2%</u>	<u>43,657</u>	<u>55.3%</u>	<u>78,903</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	\$ 3,049,497	\$ 1,871,937	61.4%	\$ 1,648,284	65.8%	\$ 2,506,217

cl

Illinois Valley Community College District No. 513
 Fiscal Year 2015 Budget to Actual Comparison
 For the eight months ended February 28, 2015

	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,498,515	\$ 1,487,237	99.2%	\$ 1,356,642	99.6%	\$ 1,362,330
State Government Sources	2,000,000	-	0.0%	4,013,193	54.6%	7,350,000
Investment Revenue	8,000	2,551	31.9%	5,785	38.6%	15,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 3,506,515	1,489,788	42.5%	5,375,620	61.6%	8,727,330
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,500,000	567,304	16.2%	7,081,630	81.1%	8,727,330
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,500,000	567,304	16.2%	7,081,630	81.1%	8,727,330
INTERFUND TRANSFERS - NET	\$ 270,000	\$ 270,000		\$ -		\$ -
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,266,316	\$ 1,264,531	99.9%	\$ 1,256,409	99.8%	\$ 1,258,919
Investment Revenue	3,500	774	22.1%	2,699	54.0%	5,000
TOTAL BOND & INTEREST FUND REVENUES	1,269,816	1,265,305	99.6%	1,259,108	99.6%	1,263,919
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,215,000	1,215,000	100.0%	1,185,000	100.0%	1,185,000
Interest on Bonds	51,425	32,544	63.3%	45,875	0.0%	78,419
Fees	500	500	100.0%	500	100.0%	500
					0.0%	
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,266,925	\$ 1,248,044	98.5%	\$ 1,231,375	97.4%	\$ 1,263,919

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
WORKING CASH FUND						
Investment Revenue	\$ 25,000	\$ 7,247	29.0%	\$ 11,861	33.9%	\$ 35,000
TOTAL WORKING CASH REVENUES	25,000	7,247	29.0%	11,861	33.9%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ (120,000)

ck

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

AUXILIARY ENTERPRISES FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Service Fees	\$ 2,228,700	\$ 1,987,771	89.2%	\$ 2,134,807	86.3%	\$ 2,472,700
Other Revenue	-	1,028	0.0%	60	6.0%	1,000
Investment Revenue	4,500	50	1.1%	3,591	44.9%	8,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	2,233,200	1,988,849	89.1%	2,138,458	86.2%	2,481,700

AUXILIARY ENTERPRISES FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Salaries	\$ 336,026	199,104	59.3%	231,173	68.1%	339,281
Employee Benefits	92,335	66,387	71.9%	65,356	69.1%	94,629
Contractual Services	45,050	28,222	62.6%	15,103	33.3%	45,300
Materials & Supplies	1,975,230	1,820,995	92.2%	1,816,652	90.9%	1,998,478
Conference & Meeting	26,456	12,717	48.1%	17,195	73.6%	23,363
Fixed Charges	45,150	30,671	67.9%	28,656	67.6%	42,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,838	-	0.0%	-	0.0%	3,840
Other	104,500	64,538	61.8%	3,250	2.9%	111,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	2,628,585	2,222,634	84.6%	2,177,385	81.9%	2,658,791
Transfer In (Out)	\$ (338,586)	\$ (61,414)	0.0%	\$ 61,414	0.0%	\$ -

18

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Local Government Sources	\$ -	\$ 4,117	0.0%	\$ -	0.0%	\$ -
State Government Sources	390,814	932,446	238.6%	439,203	121.7%	360,972
Federal Government Sources	6,765,584	6,610,428	97.7%	5,231,638	77.6%	6,743,340
Service Fees	3,000	90,327	3010.9%	2,265	75.5%	3,000
Nongovernmental gifts or grants	60,000	352,385	0.0%	12,750	0.0%	-
Other Revenue	-	130	0.0%	49	0.3%	15,700
TOTAL RESTRICTED PURPOSES FUND REVENUES	\$ 7,219,398	7,985,716	110.6%	5,685,905	79.8%	7,123,012

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Instruction:						
Salaries	\$ 495,023	267,001	53.9%	292,554	60.2%	486,019
Employee Benefits	111,838	81,565	72.9%	73,683	63.8%	115,559
Contractual Services	75,830	56,408	74.4%	36,237	42.5%	85,284
Materials & Supplies	124,746	78,991	63.3%	33,376	23.2%	144,092
Conference & Meeting	63,266	16,609	26.3%	21,995	32.7%	67,273
Fixed Charges	-	-	0.0%	-	0.0%	500
Utilities	1,314	1,176	89.5%	-	0.0%	3,500
Capital Outlay	211,541	423,096	200.0%	18,849	8.9%	212,723
Other (P-16 Grant Waivers)	-	300	0.0%	-	0.0%	-
Total Instruction	\$ 1,083,558	\$ 925,146	85.4%	\$ 476,694	42.8%	\$ 1,114,950

ck

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,000	0.0%	2,150	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	-	5,000	0.0%	2,150	0.0%	-
Student Services						
Salaries	187,602	118,614	63.2%	126,082	67.3%	187,260
Employee Benefits	68,484	51,689	75.5%	45,323	69.6%	65,102
Contractual Services	2,320	5,089	219.4%	2,190	66.0%	3,320
Materials & Supplies	5,400	1,670	30.9%	1,207	23.2%	5,200
Conference & Meeting	6,112	1,881	30.8%	1,097	24.4%	4,500
Fixed Charges	-	-	0.0%	121	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRiO Grant)	20,000	34,300	171.5%	16,100	66.6%	24,175
Total Student Services	289,918	213,243	73.6%	192,120	66.3%	289,557
Public Service						
Salaries	152,530	110,284	72.3%	102,914	68.1%	151,098
Employee Benefits	34,845	31,494	90.4%	27,124	91.3%	29,701
Contractual Services	600	2,608	434.7%	1,700	340.0%	500
Materials & Supplies	2,275	3,045	133.8%	8,754	138.3%	6,330
Conference & Meeting	4,750	10,380	218.5%	9,714	122.5%	7,931
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	99	0.0%	31	3.1%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	360	0.0%	-
Total Public Service	195,000	157,910	81.0%	150,597	76.6%	196,560
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	73,600	-	0.0%	-	0.0%	-
Total Auxiliary Services	-	-	0.0%	-	0.0%	-
Institutional Support						
Salaries (Federal Work Study)	\$ 91,689	\$ 68,094	74.3%	\$ 77,184	84.6%	\$ 91,245
Total Institutional Support	91,689	68,094	74.3%	77,184	84.6%	91,245
Student grants and waivers (PELL & SEOG)	5,495,633	7,165,150	130.4%	4,915,433	89.6%	5,485,000
TOTAL RESTRICTED FUND EXPENDITURES	7,155,798	\$ 8,534,543	119.3%	\$ 5,814,178	81.0%	\$ 7,177,312
Transfer In (Out)	\$ (15,000)	\$ (29,805)	0.0%	\$ 10,000	0.0%	\$ -

ca

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the eight months ended February 28, 2015**

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Local Government Sources	\$ 260,808	\$ 249,824	95.8%	\$ 248,629	99.3%	\$ 250,473
Investment Revenue	25,000	(4,877)	-19.5%	10,710	35.7%	30,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	285,808	244,947	85.7%	259,339	92.5%	280,473

Fiscal Year 2015 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Operations & Maintenance of Plant						
Contractual Services	\$ 351,500	\$ 236,581	67.3%	\$ 191,108	54.4%	\$ 351,500
Material & Supplies	250	437	174.8%	131	131.0%	100
Conference & Meeting	500	282	56.4%	490	98.0%	500
Utilities	500	286	0.0%	280	0.0%	-
Total for Operations & Maintenance of Plant	\$ 352,750	\$ 237,586	67.4%	\$ 192,009	54.5%	\$ 352,100
Institutional Support						
Salaries	\$ 73,689	\$ 48,582	65.9%	\$ 58,531	82.5%	\$ 70,929
Employee Benefits	217,616	7,770	10.5%	10,141	4.2%	240,849
Contractual Services	29,000	11,399	39.3%	11,952	82.4%	14,500
Materials & Supplies	1,000	35	3.5%	748	27.2%	2,750
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	361,500	287,650	79.6%	333,009	89.2%	373,250
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	682,805	355,436	52.1%	414,381	59.0%	702,278
TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,035,555	\$ 593,022	57.3%	\$ 606,390	57.5%	\$ 1,054,378

Fiscal Year 2015 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2015	Actual 2/28/15	Act/Budget 66.7%	Actual 2/28/14	Act/Budget 66.7%	Annual Budget FY2014
Local Government Sources	\$ 35,277	\$ 36,167	102.5%	\$ 34,974	100.2%	\$ 34,900
Investment Revenue	-	23	0.0%	2	0.0%	-
TOTAL AUDIT FUND REVENUES	35,277	36,190	102.6%	34,976	100.2%	34,900
AUDIT FUND						
Contractual Services	35,700	28,700	80.4%	32,900	94.3%	34,900
TOTAL AUDIT FUND EXPENDITURES	\$ 35,700	\$ 28,700	80.4%	\$ 32,900	94.3%	\$ 34,900

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
All Funds
For the eight months ended February 28, 2015**

<u>Department</u>	<u>Annual Budget FY2015</u>	<u>Actual 2/28/2015</u>	<u>Act/Budget 66.7%</u>	<u>Explanation</u>
President	\$ 320,600	\$ 218,449	68.1%	
Board of Trustees	16,000	13,329	83.3%	ICCTA Dues
Community Relations	399,207	243,809	61.1%	
Continuing Education	1,001,064	706,334	70.6%	
Facilities	6,380,175	2,610,209	40.9%	
Information Technologies	2,484,810	1,568,177	63.1%	
Academic Affairs	327,945	172,632	52.6%	
Academic Affairs (AVPCE)	1,130,619	719,339	63.6%	
Adult Education	486,555	317,693	65.3%	
Learning Technologies	676,994	447,536	66.1%	
Career & Tech Education Division	1,807,419	1,053,953	58.3%	
Natural Science & Business Division	2,258,167	1,596,082	70.7%	
Humanities & Fine Arts/Social Science Division	2,184,124	1,509,010	69.1%	
Health Professions Division	2,156,899	1,491,095	69.1%	
English, Mathematics, Education Division	2,527,729	1,708,148	67.6%	
Admissions & Records	382,679	275,676	72.0%	
Student Development	627,789	426,812	68.0%	
Student Services	154,530	43,959	28.4%	
Financial Aid	5,944,270	7,461,338	125.5%	MAP is now included in this total
Athletics	240,349	168,368	70.1%	
TRiO (Student Success Grant)	289,918	213,107	73.5%	
Campus Security	350,650	236,514	67.5%	
Business Services/General Institution	2,283,856	1,970,146	86.3%	Annual bond payment
Risk Management	684,905	356,509	52.1%	
Tuition Waivers	588,700	367,703	62.5%	
Purchasing	98,229	79,499	80.9%	
Human Resources	130,065	75,630	58.1%	
Bookstore	2,199,721	1,972,469	89.7%	Books and supplies for fall and spring semester
Shipping & Receiving	69,322	43,828	63.2%	
Copy Center	136,742	52,971	38.7%	
Total FY14 Expenditures	<u>\$ 38,340,032</u>	<u>\$ 28,120,324</u>	73.3%	

ch

Illinois Valley Community College
Statement of Cash Flows
for the Month ended February 28, 2015

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ (493,039.18)	\$ 253,597.85	\$ 585,814.01	\$ 174,732.57	\$ 1,437,922.38	\$ (617,776.18)	\$ 424,927.05	\$ 5,341.86	\$ 124,650.77	\$ 1,896,171.13
Total Receipts	174,473.05	18,385.60	61.17	52.02	16,993.14	56,560.00	5,848.12	1.47	216.27	272,590.84
Total Cash	(318,566.13)	271,983.45	585,875.18	174,784.59	1,454,915.52	(561,216.18)	430,775.17	5,343.33	124,867.04	2,168,761.97
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	3,343,969.03	300,000.00	-	-	-	650,000.00	-	-	-	4,293,969.03
Expenditures	(3,152,548.14)	(527,939.76)	(9,736.88)	-	(250,637.65)	(100,828.36)	-	-	(40,230.77)	(4,081,921.56)
ACCOUNT BALANCE	(127,145.24)	44,043.69	576,138.30	174,784.59	1,204,277.87	(12,044.54)	430,775.17	5,343.33	84,636.27	2,380,809.44
Deposits in Transit	107,249.98									107,249.98
Outstanding Checks	1,835,921.51									1,835,921.51
BANK BALANCE	1,816,026.25	44,043.69	576,138.30	174,784.59	1,204,277.87	(12,044.54)	430,775.17	5,343.33	84,636.27	4,323,980.93
Certificates of Deposit	-	-	-	-	-	-	2,394,048.28	-	2,100,000.00	4,494,048.28
Illinois Funds	3,741,511.55	2,126,538.54	2,747,603.96	655,096.27	232,065.15	57,946.64	1,900,308.74	8,195.86	687,671.68	12,156,938.39
CDB Trust Fund CTC			1,618,522.32							1,618,522.32
Bldg Reserve-ILLFund			1,083,138.40							1,083,138.40
Total Investment	\$ 3,741,511.55	\$ 2,126,538.54	\$ 5,449,264.68	\$ 655,096.27	\$ 232,065.15	\$ 57,946.64	\$ 4,294,357.02	\$ 8,195.86	\$ 2,787,671.68	\$ 19,352,647.39

LaSalle State Bank	\$ 391,559.60
Centrue Bank	3,932,421.33
	<u>\$ 4,323,980.93</u>

Respectfully submitted,

Cheryl Roelfsema

Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
February 28, 2015

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
3/26/2015							1,000,000	1,000,000	NCB	0.35%	0.35%	
3/31/2015						248,000		248,000	MBS	0.40%	0.40%	
4/22/2015							100,000	100,000	MB	0.45%	0.45%	914161
10/24/2015							1,000,000	1,000,000	MB	0.60%	0.60%	916139
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
7/18/2017						996,048		996,048	MBS	1.24%	1.24%	RMB-02732'
Total CD	-	-	-	-	-	2,394,048	2,100,000	4,494,048				

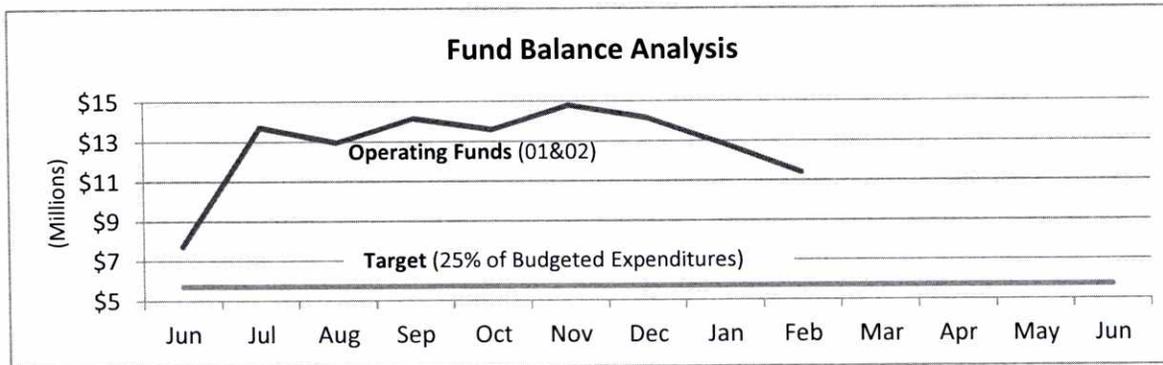
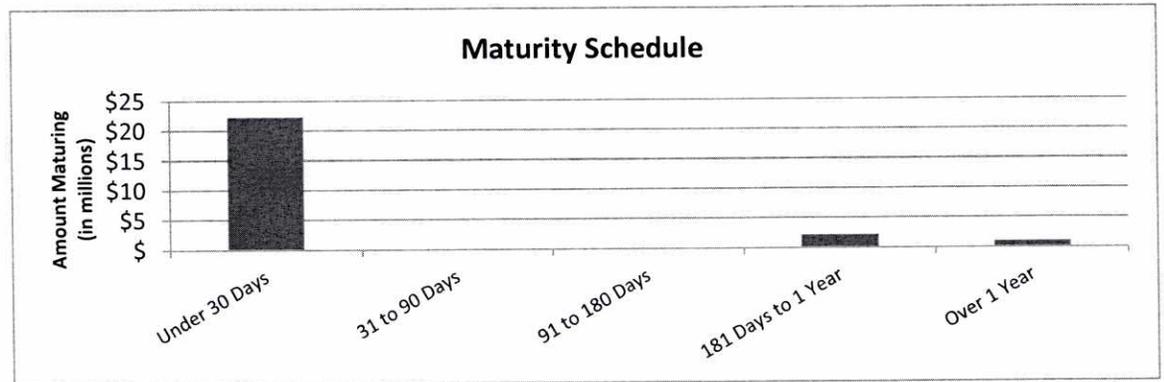
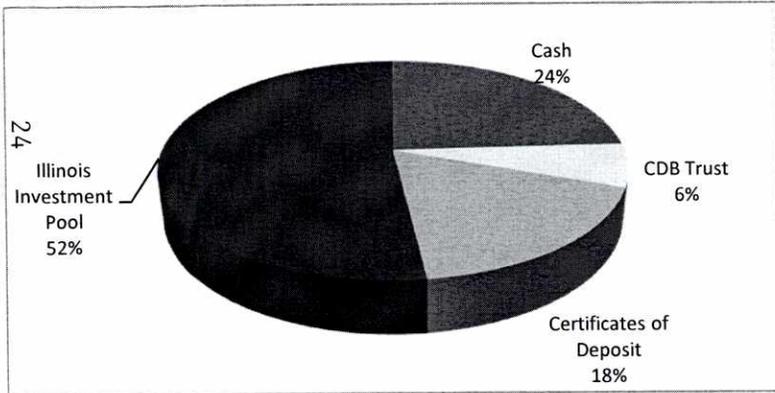
CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

** Current IL Funds interest rate: 0.010%

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
February 28, 2015**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	24.2%	\$ 6,192,309	0.34%
CDB Trust	6.3%	1,618,522	0.10%
Certificates of Deposit	17.6%	4,494,048	0.71%
Illinois Investment Pool	51.8%	13,240,076	0.01%
Total		\$ 25,544,955	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 13,240,076			\$ 13,240,076	52%
Centrue Bank			5,564,625	5,564,625	22%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			1,618,522	1,618,522	6%
LaSalle State Bank			396,505	396,505	2%
First State Bank		1,000,000		1,000,000	4%
Multi Bank Securities		1,244,048		1,244,048	5%
Heartland Bank			231,179	231,179	1%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 13,240,076	\$ 4,494,048	\$ 7,810,831	\$ 25,544,955	100%



ck

\$5,000 and Over Disbursements

02/01/15 - 02/28/15

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
717040	02/04/15	0108916	CCIC	\$ 237,185.28	Health Insurance (January)
717056	02/04/15	0141104	iSupport Software	5,105.00	Helpdesk Software-Maintenance & Renewal
717120	02/06/15	0081443	American Express	130,223.08	American Red Cross, CDW Government, Inc., Cengage learning, Inc., Elsevier, Inc., Goodheart-Wilcox Company, Inc., McGraw Hill Publishing, Minnesota's Bookstore, Pearson Education, Inc., W.W. Norton Inc.
717122	02/10/15	0001369	Ameren Illinois	26,244.24	Electricity (12/10/14-1/13/15)
ACH	02/12/15		Internal Revenue Service	129,612.37	Federal Payroll Taxes (02/12/15)
ACH	02/12/15		Illinois Department of Revenue	28,486.39	State Payroll Taxes (02/12/15)
ACH	02/12/15		VALIC Retirement Services	13,306.18	403(b) & 457(b)Payroll (02/12/15)
717205	02/13/15	0082897	SURS	79,837.65	Payroll (02/12/15)
717209	02/18/15	0105972	Amazon.Com	10,105.53	Books for Resale
717220	02/18/15	0108916	CCIC	232,986.06	Health Insurance (February)
717224	02/18/15	0140900	CollegeNET, Inc.	5,665.50	License Fees for R25/Schedule25
717238	02/18/15	0181795	G4S Secure Solutions (USA) Inc.	31,200.42	Security Services (January)
717266	02/18/15	0082897	SURS	5,628.24	SURS Affected Annuitants
ACH	02/24/15		Prudential Insurance Company	5,011.20	Life & Disability Insurance (March)
717301	02/25/15	0126547	Basalay, Cary, & Alstadt Architects	9,736.88	Building "A" Chiller/Air Handler Replacement,* Exterior Door Replacement,* Cultural Center Carpet Replacement*
717302	02/25/15	0099391	Blackboard, Inc.	5,677.88	Software Renewals
717306	02/25/15	0190646	CNE Gas Division, LLC	16,060.23	Natural Gas (January)
717308	02/25/15	0001317	Elsevier, Inc.	5,948.00	Computer Software-Nursing
717329	02/25/15	0077827	Len Trovero Construction	371,015.36	ADA Parking Lot/Lot 1 Reconstruction
717338	02/25/15	0001011	NILRC	5,381.25	Database Subscription
717353	02/25/15	0200417	Johns Paint and Body	21,103.55	Repair Costs for Shuttle
718417	02/25/15	0111726	Midwest Transit Equipment, Inc.	17,132.00	Lease Payment-2 Shuttles
ACH	02/27/15		Internal Revenue Service	67,541.82	Federal Payroll Taxes (02/26/15)
ACH	02/27/15		Illinois Department of Revenue	16,944.65	State Payroll Taxes (02/26/15)
ACH	02/27/15		VALIC Retirement Services	12,922.34	403(b) & 457(b)Payroll (02/26/15)
718434	02/27/15	0082897	SURS	47,817.25	Payroll (02/26/15)

\$ 1,537,878.35

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 02/07/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Batson-Turner, Jean	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$5,734.80	011220650051340	HSR-1200-01	Portfolio Development	
Bergsieker, David E.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,456.00	011120650051340	ART-1000-01	Art Survey	
Bhattacharya, Abhijeet	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$9,600.00	011120570051340	BUS-1230-300	Math for Business & Finance	
Bias, Timothy J.	14/15 Overload	1/12/2015	2/7/2015	2/7/2015	OV	\$10,167.20	011320410051340		F/IMT F/CAD S/MET S/GNT	
Bias, Timothy J.	AWS Certification Test	1/29/2015	1/29/2015	2/7/2015	ST	\$250.00	014210331051320			
Black, Mary A.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$720.00	011520910051340		MLC FA SP	
Black, Wesley T.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,944.00	011520910051340		MLC FA SP	
Blaydes, Christine A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$10,681.60	011420730051340	ALH-1214-301	Certified Nursing Assistant	
Blood, Trisha M.	MTH-1003-70	1/27/2015	5/16/2015	5/16/2015	ST	\$5,376.00	011120910051320	MTH-1003-70	College Algebra	
Brolley, Vincent D.	14/15 overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,920.00	011120650051340	PSY-2005-01	Human Sexuality	
Bruch, Anna M.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$3,782.16	011420730051340	NUR-1202-09	Fundamentals of Nursing II	
Bruessard, Tiffany M.	Mileage Reimbursement Spring	1/12/2015	5/16/2015	5/16/2015	ML	\$1,200.00	011120650055210			
Bugelhoff, Theresa R.	MTH 2002-500/Independent Study	1/12/2015	5/16/2015	5/16/2015	ST	\$1,000.00	011120910051320	MTH-2002-500	Calculus & Analytic Geometry II	
Caley Opsal, Susan M.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$704.00	011120570051340		Open Lab Hours	
Carey, Lauri L.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$5,664.00	011120570051340		Open Lab Hours	
Christianson, Diane C.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$7,150.00	011220910051340	ECE-2203-150	Supervision and Administration	ECE Program Coordinator SP FA
Cinotte, Lori M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$220.40	011120650051340	JRN-1003-80	Advanced Reporting	
Cook Fesperman, Amanda P.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,920.00	011120650051340	PSI-2000-01	International Relations	
Donna, Rebecca S.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$10,326.00	011120650051340	SOC-1000-100	Introduction To Sociology	
Dossett, Amy M.	PT Faculty Orientation	1/3/2015	1/3/2015	2/7/2015	ST	\$75.00	011120080151900			
Dossett, Amy M.	Mileage Reimbursement Spring	1/12/2015	5/16/2015	5/16/2015	ML	\$800.00	011120650055210			
Elias, Gina R.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$4,223.20	011320410051340			
Engstrom, Norman B.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,430.00	011120650051340	MUP-1001-02	Collegiate Chorale	
Fesperman, Jeffrey N.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$6,720.00	011120570051340	GEG-1001-600	Weather & Climate	
Francisco, Marjorie L.	14/15 Overload	10/13/2014	2/7/2015	2/7/2015	OV	\$7,411.84	011420730051340	NUR-1201-06	Fundamental of Nursing I	Program Coordinator
Gibson, James A.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$19,528.20	011320410051340			
Gibson, James A.	Project Work-Allegion	1/24/2015	1/24/2015	2/7/2015	ST	\$260.00	014210331051320			
Gillio, Susan M.	MUP 1012 01	1/12/2015	5/16/2015	5/16/2015	ST	\$100.00	011120650051320	MUP-1012-01	Flute Ensemble	

Stipends For Pay Period 02/07/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Hamilton, Nora B.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$10,880.00	011420730051340	NUR-2211-04	Holistic Nursing III	
Hanley, Linda C.	14/15 Overload	1/12/2015	2/7/2015	2/7/2015	OV	\$4,793.84	011420730051340	NUR-1210-10	Mental Health Nursing	
Hartford, Carmen N.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$5,440.00	011120570051340	BIO-1000-600	The Global Environment	Open Lab hours
Hodgson, Laura A.	Mileage-ACEN -Site Visits	1/26/2015	1/29/2015	2/7/2015	ML	\$97.17	011420734755212			
Hodgson, Laura A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$6,400.00	011420730051340	ALH-1202-100	ALH Dosage Calculations	Program Coordinator
Hogue, Julie A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$5,671.70	011420730051340	NUR-1211-01	Holistic Nursing I	
Jagasia, Kaushalya G.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,560.00	011120910051340			Writing Center FA/SP
Jakubek, Kathleen A.	ALH 1215 301	2/3/2015	2/26/2015	3/7/2015	ST	\$1,292.00	011420730051320	ALH-1215-301	Certification Nursing Assistant Refresher	
Jenrich, Chuck	ZIP-PAK	1/22/2015	1/28/2015	2/7/2015	ST	\$7,250.00	014210331051320			
Johill, Matthew E.	14/15 Overload	1/12/2015	2/7/2015	2/7/2015	OV	\$160.00	011120570051340		Open Lab Hours	
Johnson, D. S.	Program Coordinator-HVAC	1/12/2015	2/7/2015	2/7/2015	ST	\$646.00	011320410351320			
King, Keith R.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$4,928.00	011120570051340		Open Lab Hours	
Koehler, Richard A.	LC Driver Improvement #962	1/28/2015	1/28/2015	2/7/2015	ST	\$150.00	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Koehler, Richard A.	Mileage Reimbursement	12/6/2014	1/10/2015	2/7/2015	ML	\$57.50	014110394355212			
Koudelka, Arthur E.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$14,882.00	011320410051340		F/ATO S/ATO	
Kuester, David A.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,870.00	011120650051340	HFA-1007-80	Playwriting	
Kwiatkowski, Charles S.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$5,120.00	011120410051340	CSI-1002-01	Introduction To Business Computer Systems	
Landgraf, Tammy L.	Mileage Reimbursement	1/1/2015	1/30/2015	2/7/2015	ML	\$51.75	011220946155210			
Lange, Shane W.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$7,552.00	011320410051340		F/ATO S/ATO	
Leadingham, Paul	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,984.00	011320410051340		F/WLD	
Leadingham, Paul	AWS Certification Tests	1/29/2015	1/29/2015	2/7/2015	ST	\$1,050.00	014210331051320			
Lesman, Emily E.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$720.00	011520910051340		MLC FA SP	
Lockwood, Kirk D.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,720.00	011120910051340	ENG-2000-100	Technical & Business Writing	Writing Center
Mangold, Richard F.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$5,760.00	011120650051340	SOC-1000-600	Introduction To Sociology	
Michael, James N.	GER 1002 01	1/12/2015	5/16/2015	5/16/2015	ST	\$1,200.00	011120650051320	GER-1002-01	Elementary German II	
Monterastelli, Cherie A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$10,752.00	011420730051340	THM-1222-01	Therapeutic Massage Capstone	
Nett, Steve A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$1,536.00	011120570051340	BIOD-1009-03	Microbiology Day Lab	
Nink, Tina M.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$4,800.00	011420730051340	NUR-2201-01	Holistic Nursing II	

27

ck

Stipends For Pay Period 02/07/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Oldaker, Adam G.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$7,680.00	011120910051340	HON-1001-150	Honors Orientation	Writing Center Ottawa Honors Dept Coordinator SP
Olesen, Jared J.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,920.00	011120650051340	SOC-2001-01	Social Problems	
Padoan-Gallardo, Atti V.	ITL-1000-300	1/1/2015	2/7/2015	2/7/2015	ST	\$3,550.00	011120650051320	ITL-1000-300	Conversational Italian I	
Panizzi, Gerald W.	LC/GDL Driver Improvement #961	1/24/2015	1/24/2015	2/7/2015	ST	\$187.50	014110394251320			
Pecherek, Michael J.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,048.00	011120650051340	MUS-1002-01	Music Theory I	
Pence, Patricia L.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$10,099.84	011420730051340	ALH-1002-100	Human Growth & Development	
Phillips, Michael A.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$4,266.67	011120570051340	GEL-1006-140	Introduction To Oceanography	Union President/Open Lab Hours
Pietrolonardo, Anna M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$6,550.00	011120650051340	SPN-1001-150	Elementary Spanish I	
Pumo, Deborah J.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$8,160.00	011420730051340	NUR-2201-10	Holistic Nursing II	
Radek, Kimberly M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,840.00	011120650051340	FLM-2009-100	The Art of The Film	
Reese, Robert C.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$11,481.60	011220570051340	MKT-1210-100	Principles of Marketing	
Renn, Kristine M.	Open Lab Hours	1/12/2015	5/16/2015	5/16/2015	ST	\$2,083.20	011120570051320			
Robinson, Delores R.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,880.00	011120910051340			Fall and Spring Writing Center
Ruda, Anthony J.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$7,039.97	011120570051340	HPE-1000-100	Wellness	
Sankovich, Michael W.	14/15 Overload	1/12/2015	2/7/2015	2/7/2015	OV	\$428.80	011120570051340			Program Coordinator
Sarsah, Dominic K.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$5,888.00	011120570051340	TAM-2001-01	Theory/Applied Mechanical Statistics	
Savoia, Jennifer L.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$13,360.02	011420730051340	NUR-2202-10	Maternal Child Nursing I	
Schroeder, Eric S.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$7,200.00	011120570051340	BIO-1000-504	The Global Environment	Open Lab Hours
Schultz, Cynthia L.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,200.00	011120910051340	MTH-1007-01	Calculus for Business & Social Science	AFT Treasurer FA
Schultz, Cynthia L.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,024.00	011520910051340			MLC FA SP
Serafini, Richard J.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$5,888.00	011120570051340	ACT-1020-100	Managerial Accounting	Program Coordinator
Skoflanc, Francie A.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$3,212.80	011320650051340	GDT-1204-01	Web Design for Graphic Design	
Smith, Sara E.	Food Service	1/20/2015	1/29/2015	2/7/2015	ST	\$600.00	014110394151320	CEU-1503-631	Food Service Sanitation-8 Hour	
Spanbauer, Jeffrey A.	14/15 Orientation	1/1/2015	2/7/2015	2/7/2015	OV	\$1,920.00	011120650051340	HIS-1000-600	History of Western Civilization I	
Stecken, Karie J.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$6,967.68	011420730051340	NUR-1202-08	Fundamentals of Nursing II	
Stevenson, Keith H.	WHS 1200 01	1/31/2015	2/28/2015	3/7/2015	ST	\$871.25	011320410351320	WHS-1200-01	Basic Forklift Operation	
Story, Michelle M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,660.00	011320410051340			F/CSP F/Program Coordinator
Thomas, Linda A.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,920.00	011520910051340	RED-1008-300	Power Reading	

Stipends For Pay Period 02/07/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Tunnell, Thomas D.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$6,144.00	011120910051340	MTH-1009-300	Structure of Number Systems I	
Turchi, Mary L.	SSK 0902-100/Ind Study	1/12/2015	5/16/2015	5/16/2015	ST	\$450.00	011520910051320	SSK-0902-100	Test Taking Techniques	
Urban-Bollis, Jill L.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,067.20	011220910051340	EDC-2000-01	Educational Psychology	EDC Program Coordinator
Verucchi, Dorene M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$8,439.00	011320410051340		F/CAD F/DFT S/CAD S/IMT S/CAD	
Villarreal, Nora L.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$2,560.00	011120910051340	LIT-2013-01	Fiction	Honors Program Coordinator FA
Whiteaker, Samantha D.	14/15 Overload	10/13/2014	2/7/2015	2/7/2015	OV	\$5,600.00	011420730051340	NUR-2202-08	Maternal Child Nursing I	
Wiggins, Dawn M.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$1,024.00	011520910051340			MLC FA SP
Yong, Promise K.	14/15 Overload	8/18/2014	2/7/2015	2/7/2015	OV	\$7,414.00	011120570051340	CHM-1000-01	Introduction To Chemistry	
Zeilman, Karen E.	14/15 Overload	1/1/2015	2/7/2015	2/7/2015	OV	\$5,760.00	011120650051340			
Zellmer, Donald G.	THE 1005 03	1/12/2015	5/16/2015	5/16/2015	ST	\$450.00	011120650051320	THE-1005-03	Theatre Play Production	
TOTAL						404,523.89				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jerry Corcoran 3/2/15
 Dr. Jerry Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Stipends For Pay Period 02/21/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Black, Mary A.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	100.00	061120990051900			
Boyle- Bruch, Ida L.	Food Service	2/9/2015	2/9/2015	2/21/2015	ST	500.00	014110394151320	CEU-1503-02	Food Service Sanitation-8 Hour	
Bruessard, Tiffany M.	SPH-1001-705	1/12/2015	5/16/2015	5/16/2015	ST	5,814.00	011120650051320	SPH-1001-705	Fundamentals of Speech	
Carey, Lauri L.	Horticulturist Work	2/21/2015	2/21/2015	2/21/2015	ST	3,840.00	011120116051900			
Carter, John J.	CNC-Fryer Training	2/13/2015	2/13/2015	2/21/2015	SG	287.66	061320182051320			
Chaffee, Candice S.	Reclaim Your Health	2/11/2015	2/11/2015	2/21/2015	ST	700.00	014110394151320	CPD-3233-02	Reclaim Your Health	
Cornwall, Mary E.	Accompany Norm Engstrom 2/7/15	2/7/2015	2/7/2015	2/21/2015	ST	200.00	011120650051900			
Dossett, Amy M.	ART 1000 502	1/12/2015	5/16/2015	5/16/2015	ST	1,938.00	011120650051320	ART-1000-502	Art Survey	
Engstrom, Norman B.	Voice Lessons/8	1/14/2015	2/6/2015	2/21/2015	ST	640.00	011120650051340			
Freed, Timothy D.	Oysters, Clams and Mussels	2/11/2015	2/11/2015	2/21/2015	ST	175.00	014110394151320	HLR-3408-302	Oysters, Clams and Mussels	
Gibbs, Kathryn A.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	100.00	061120990051900			
Jenrich, Chuck	ZIP PAK	2/10/2015	2/17/2015	2/21/2015	ST	800.00	014210331051320			
Killian, Melissa J.	4 Sessions	1/8/2015	1/8/2015	2/21/2015	ST	182.14	013230030851540			
Kozell, Denise C.	Basic Dog Grooming	2/5/2015	2/5/2015	2/21/2015	ST	245.00	014110394151320	HLR-5612-302	Basic Dog Grooming	
Lee, Matthew J.	CNC-Fryer Training	2/13/2015	2/13/2015	2/21/2015	SG	333.08	061320182051320			
Lesman, Emily E.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	100.00	061120990051900			
Oldaker, Adam G.	Facilitator Bridging Gap Mtg	1/29/2015	1/29/2015	2/21/2015	ST	300.00	061120990051900			
Panizzi, Gerald W.	LC/GDL Driver Improvement #964	2/7/2015	2/7/2015	2/21/2015	ST	187.50	014110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Robinson, Delores R.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	50.00	061120990051900			
Ruda, Anthony J.	Scoreboard (5M 3W)	1/10/2015	2/17/2015	2/21/2015	ST	480.00	056430360251900			
Sarver, Gregory S.	BC Driver Improvement #298	2/7/2015	2/7/2015	2/21/2015	ST	150.00	014110394351320	CDV-7000-02	Bureau Co Driver Improvement	
Schiffman, Robyn L.	Bridging the Gap Advisor	1/29/2015	1/29/2015	2/21/2015	ST	162.00	061120990051900			
Schroeder, Eric S.	Meal Reimbursement	1/14/2015	2/4/2015	2/21/2015	MI	15.00	011120570055211			
Schultz, Cynthia L.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	50.00	061120990051900			
Serafini, Daniel J.	Facilitator Bridging Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	600.00	061120990051900			

30

OK

Stipends For Pay Period 02/21/15

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sobin, Betsy L.	Facilitator Bridging Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	100.00	061120990051900			
Story, Michelle M.	Bridging the Gap Meeting	1/29/2015	1/29/2015	2/21/2015	ST	100.00	061120990051900			
Tomasson, Cory J.	Scorebook (2M 2W)	1/10/2015	2/17/2015	2/21/2015	ST	120.00	056430360251900			
Urban-Bollis, Jill L.	Meal Reimbursement	1/30/2015	1/30/2015	2/21/2015	MI	10.00	011120910055212			
Whaley, Frances A.	Meal Reimbursement	2/4/2015	2/4/2015	2/21/2015	MI	5.87	012120321255211			
TOTAL						18,285.25				

Cheryl Roelfsema
 Cheryl Roelfsema
 Vice President of Business Services and Finance

Jeffrey Corcoran 3/2/15
 Dr. Jeffrey Corcoran
 President

*Earntypes
 RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
 Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
 MI=Miscellaneous, SS=Summer School

Faculty Retirement – Anna Marie Pietrolonardo, World Languages Instructor

Anna Marie Pietrolonardo, World Languages Instructor, has submitted her request to retire effective August 7, 2015. Her retirement letter is attached.

Anna Marie began her employment with IVCC in August 2004 as a laboratory instructor in the Foreign Languages lab. In 2006, Anna Marie became the World Languages Instructor in the Humanities, Fine Arts, and Social Sciences division. Over the past 11 years, Anna Marie has been the faculty advisor for the very active World Language Student Organization and Zeta of Illinois, our chapter of Sigma Delta Mu, the two-year National Honor Society for Spanish.

Recommendation:

Accept Anna Marie Pietrolonardo request for retirement effective August 7, 2015 and wish her a long, happy, and healthy retirement.

-----Original Message-----

From: Anna Pietrolonardo

Sent: Friday, February 27, 2015 4:49 PM

To: Brian Holloway

Subject: Retirement

Brian,

After considerable deliberation, I have come to the decision that I need to plan for retirement from teaching at IVCC. I have enjoyed my eleven years here, and have had many memorable and enriching experiences with my colleagues and with my students. I would like to continue here through Summer B 2015 when I am scheduled to teach SPN-1001-100 and SPN-2001-100 the first four weeks and SPN-1002-100 and SPN-2002-100 the second four weeks. My last day of work will be Friday, August 7, 2015.

That schedule will allow me to complete my work for Summer B semester and have a few days to clear out my office. More importantly, this will allow you to cover the fully-online Spanish course for SU15 with me and also have time now to search for an appropriate new faculty for World Languages. Beginning in fall semester will allow the new person to start strong with a new textbook, new students, etc.

I hope that you will encourage any candidates for the teaching position to also advise Zeta of Illinois, IVCC's chapter of Sigma Delta Mu, the National Honor Society for the first two years of Spanish, and the World Language Student Organization which - until the recent, rapid deterioration of my health, has been one of the most active student service organizations at IVCC.

After so many years of stressful turnover of deans and the lack of steady leadership in our division, it saddens me to leave now, when you are here as our dean. Your intelligent, calm, kind manner of managing people and challenges has had a transformative effect on our division's faculty. I am happy that you have come to IVCC and I wish you continuing success.

Please direct me to any necessary forms, procedures, etc. that I need to complete in order to retire on Friday, August 7, 2015.

Thank you.

Anna Marie Pietrolonardo

Professor of World Languages

Faculty Advisor - World Language Organization Faculty Advisor - Zeta of IL Chapter, Sigma Delta Mu Vice

President - Midwest Region, Sigma Delta Mu anna_pietrolonardo@ivcc.edu

"The meaning of life is to find your gift. The purpose of life is to give it away." - Pablo Picasso

Faculty Resignation – Cynthia Schultz, Mathematics Instructor

Cynthia Schultz, Mathematics Instructor in the English, Mathematics, and Education division has submitted her resignation effective August 7, 2015. Her resignation letter is attached.

Cynthia began her employment with IVCC in August 1997 as an instructor of Mathematics. She has been involved in the Illinois Council of Teachers of Mathematics for many years and conducts a math competition on campus for local high school students each year.

Recommendation:

Accept with regret Cynthia Schultz's resignation effective August 7, 2015 and wish her success in her new farming venture.

March 4, 2015

Dr. Robyn Schiffman
Illinois Valley Community College
815 N. Orlando Smith Ave
Oglesby IL 61348

Dear Dr. Robyn Schiffman:

Please accept this letter as notice of my resignation as a mathematics professor at Illinois Valley Community College effective August 7, 2015. I have appreciated the opportunities that I have had while employed at the college. I have grown professionally, academically, and personally as a result.

I am leaving my position at IVCC as my husband has accepted a job in Minnesota. This is an excellent opportunity for us, as we can return to Minnesota to be near our families and to pursue a sustainable farming business on my husband's family's farm.

Sincerely,



Cynthia Schultz

RECEIVED

MAR 4 - 2015

FILED

113

2015 ICCTA Outstanding Faculty Award Nomination – Dr. Rebecca Donna

Dr. Rebecca Donna, Coordinator of the Criminal and Forensics Programs, was selected by the faculty as the 2015 award recipient of IVCC’s Stephen Charry Memorial Award for Teaching Excellence. The award recipient is determined by receiving nominations from students, faculty, and counselors, along with Project Success counselors and academic and student services administrators, as well as the President. Eight nominations were received and scored by the faculty members. Faculty members were asked to score the nominee as the kind of person who...

1. Challenges students to pursue goals
2. Improves students’ skills for employment and/or success in academic endeavors
3. Motivates students to be an active and concerned citizen of the community
4. Is engaged on campus and/or in the community

Dr. Donna was nominated by a group of her colleagues – Vince Brolley, Diane Christianson, Sue Caley-Opsal, and Dr. Jared Olesen – and two of her students – Becki Kohr, and Sabrina Smith. These colleagues noted Dr. Donna’s service to the institution over many years as well as her dedication to her students as her primary strengths. Colleague nominations noted her service to the institution, with one colleague noting, “Our campus union is extremely fortunate to have just voted Rebecca our new union President...Prior to the election this fall, Rebecca served on our negotiating team for our current contract and provided tremendous leadership to our team...Rebecca has also served on countless committees at IVCC, including many hiring committees, which can often be a great time commitment. Now that she is serving as union President this automatically puts her on the Strategic Leadership and Planning Council and the Educational Excellence Council.”

Student nominations displayed enthusiasm about the experience in Dr. Donna’s classrooms. One noted, “Because of the internships, she has provided us with the ability to see how the real world of criminal justice really works. I had the ability to do two internships and each has given me direction into a new aspect of criminal justice. She also tells us about how we can apply for jobs, and what certain requirements there are for the career that we want. Another thing she does is she tries to talk about all aspects of the criminal justice field. More than just the courts and law enforcement. She talks about probation, social work, and security. All you have to do is come to her with a question about a job, and she will tell you everything she knows about it. She makes sure that she is accessible to all her students as much as possible.”

Dr. Donna is in her 24th year of teaching at IVCC and had previously taught at Murray State University, Illinois State University, Rend Lake Community College, and Lincoln College. Dr. Donna earned an Associate of Applied Science Degree in Forensics, a

Bachelor of Science Degree from Illinois State University (Corrections), a Master of Science Degree from Illinois State University (Criminal Justice), and a Doctorate from Southern Illinois University (Sociology).

Dr. Donna has been very active at IVCC coordinating the Criminal Justice and Forensics Programs and currently represents the faculty as the Local 1810 Association President on the Strategic Leadership Planning Committee and Education Excellence Council. She is also the faculty advisor to the student Criminal Justice Association.

Recommendation:

The administration takes great pride in recommending the Board of Trustees nominate Dr. Rebecca Donna, Criminal Justice and Forensics Instructor and Program Coordinator and the 2015 recipient of IVCC's *Stephen Charry Memorial Award for Teaching Excellence*, to represent IVCC for the Illinois Community College Trustee Association's Outstanding Faculty Award.

2015 ICCTA Outstanding Part-time Faculty Award Nomination

The Administration recommends the Board of Trustees nominate Math Instructor Dan Serafini for the Illinois Community College Trustees Association 2015 ICCTA Outstanding Part-time Faculty Member Award. Dan Serafini was selected as the 2015 IVCC Outstanding Part-time Member Award recipient. Part-time faculty were nominated by their deans based on their service and classroom performance. Mr. Serafini teaches developmental math for IVCC. He has been instrumental in the development and implementation of the college's hugely successful Fast Track Math. Students receive four weeks of intensive review; upon completion they are eligible to enroll in an accelerated version of the next level Math course, thus allowing them to complete the developmental math sequence more quickly. Students note Mr. Serafini's approachability and ability to make math understandable; they also note that they are treated with respect in his classroom. This strong student support is coupled with strong completion rates.

In addition to his work in the math classroom, Mr. Serafini has served as the math discussion leader for our Bridging the Gap initiative since its inception two years ago. In this work with local high school math instructors, Mr. Serafini has been a tremendous asset. He is open to new ideas and brings a strong, analytical mind to his work with our high school partners. He is respectful of the great work that our feeder school employees are doing, and he creates a culture of mutual respect and understanding between the college and high school faculty. Beyond the work with the area high schools, Mr. Serafini has volunteered to reach out to area middle schools in a continued effort to help promote college readiness in the Illinois Valley. He proposes to have the Jr High teachers identify specific areas within the standards with which they could use assistance. He then envisions offering regional teacher's meetings held in the fall and spring.

Dan's years of teaching experience, strong work ethic, and respectful personality make him a natural leader of other faculty. IVCC is proud to have him as a member of its teaching community.

Recommendation:

The Administration takes great pride in recommending the Board of Trustees nominate Dan Serafini, Math Instructor, for the Illinois Community College Trustee Association's Outstanding Part-time Faculty Member Award.

Purchase Request – Cell Phone Distributed Antenna System

Due to the escalating number and gravity of crisis situations, such as active shooter events and natural disasters, colleges and universities constantly need to evolve their emergency notification strategy in order to effectively adapt to current trends and better ensure the safety of their students, faculty, and staff.

Cellular telephones have become nearly ubiquitous on college campuses. Faculty, staff, and students use them for personal, educational and work purposes. They view poor cellular availability in campus buildings as a major security concern. Educators realize that seamless cellular communications that allows administrators to maintain contact with faculty, students, and staff is paramount for the safety and well-being of all during emergency situations. Additionally, campus-wide cellular coverage via multi carriers and building-to-building roaming allows first responders and administrators to stay connected during critical events.

Dense building materials, older construction, large complex facility footprints and high-performance glass make it very difficult to get a usable cellular signal in any of IVCC's buildings (438,000 ft²). The solution to this is to install a campus-wide indoor cellular distributed antenna system (DAS) - a system that will provide high quality voice and data cellular service for multiple carriers.

The Burwood Group Inc. was contracted to provide consulting and services for the cell phone DAS vendor selection. Four vendors submitted proposals ranging from \$210,000 to \$1,759,000. The vendor selected was Seamless Cellular, which quoted a cost of \$356,286.42.

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid for as follows:

School Security Grant	\$ 73,600.00
IT Fund Balance (Fund 05)	\$282,686.42

Recommendation:

The administration recommends Board approval to contract with Seamless Cellular for the installation of a cell phone distributed antenna system (DAS) in the amount of \$356,286.42.

Illinois Valley Community College

DAS Vendor Score Card

Vendor Solution Costs

407

Vendor List	Equipment and Installation	Costs	Notes
Air Packet	Main A,B,C,D,E Gymnasium Technology Center Welding/Auto Shop Total project estimate	\$1,142,200 \$ 74,000 \$ 476,000 \$ 66,000 \$1,759,000	Travel and Expenses not included Shipping and Handling not included
RF Connect	Hardware Services Total Project Estimate	\$261,627 \$204,368 \$465,995	Offer managed services for \$28,664/year Travel and Expenses not included
Seamless Cellular	Verizon/ ATT 3G/4G T-Mobile 3G/4G Sprint 3G add-on Sprint 4G add-on Fiber installation add-on Total project cost	\$246,577.91 \$ 31,292.29 \$ 54,557.51 \$ 23,858.71 \$356,286.42	\$95/hour as needed Support packages available Travel and Expenses included Shipping and Handling included
Powerful Signal	Gymnasium Main A,B,C,D,E Technology Center Welding/Auto Shop Total project estimate	\$ 30,000-\$ 33,000 \$110,000-\$120,000 \$ 37,000-\$ 40,000 \$ 14,000-\$ 17,000 \$191,000-\$210,000	Does not include cabling

Critical Project Requirements

Vendor	Meets 6/30 Install Date	Supports Verizon & ATT	Options for Sprint/T-Mobile	Coverage Commitment	Supports Central IL
Air Packet	Assumes Carrier Compliance	X	X	X	X
RF Connect	X	X	T-Mobile, no Sprint	X	X
Seamless Cellular	X	X	X	X	X
Powerful Signal	Pending Cable Vendor	X	X	X	X

17

Score Card

Vendor	Quality of Response or Presentation	Completeness of Solution	Technical Expertise	Field Experience	Vendor Average
Air-Packet	3	3	5	5	4
RF Connect	5	4	5	5	4.75
Seamless Cellular	4	5	5	5	4.75
Powerful Signal	2	2	4	5	3.25

Top two Vendor Comparison

Vendor	Pros	Cons	Costs	
RF Connect	<ul style="list-style-type: none"> • Best overall solution/design • Enterprise grade technology • Extensible technology architecture to be leveraged for other solutions • Highly recommended by Central Illinois customer • Support services are organized part of overall solution 	<ul style="list-style-type: none"> • Did not conduct a preliminary site survey • Package does not include the gymnasium • Higher end technology with features/options not needed by IVCC • Package does not include services for Sprint • Higher cost than Seamless • No expressed flexibility in work schedule • Details regarding travel expenses were not included in proposal • Response was delayed – didn't receive until morning of 3/3 	Hardware Services Total Project Estimate	\$261,627 \$204,368 \$465,995
Seamless Cellular	<ul style="list-style-type: none"> • Conducted a preliminary site survey • Lowest price for full solution • Includes add-on Sprint option • Expressed flexibility in work schedule • Professional/organized throughout process • Travel expenses included in bid 	<ul style="list-style-type: none"> • Lower end technology • Did not provide signal coverage maps • Ongoing support and maintenance seems ad hoc 	Verizon/ ATT 3G/4G T-Mobile 3G/4G Sprint 3G add- on Sprint 4G add-on Fiber installation add-on Total project cost	\$246,577.91 \$ 31,292.29 \$ 54,557.51 \$ 23,858.71 \$356,286.42

42

Regional Dispatch Center

Representatives from Oglesby, LaSalle and Peru's Illinois Valley Regional Dispatch Center Planning Board have met on several occasions with College officials and the Board's Facilities Committee in order to share the group's vision for establishing a regional dispatch center. Dispatch centers across the state are being encouraged to consolidate when practical and appropriate; to further that goal, a \$1.5 million public safety grant was awarded to the Planning Board by the state of Illinois. The Planning Board would like to partner with IVCC on this project by allowing the proposed 5,000 square foot facility to be built on College property near the area now occupied by a storage barn. Along with a technology-based control room, the facility could include an operations room/dispatch room, office space, a classroom, prisoner booking and holding room, and a sally-port garage space. Although the Planning Board is continuing to explore the possibility of having other potential partners in the IVCC District join the initiative, the group would like a statement of assuredness from the IVCC Board that having an Illinois Valley Regional Emergency Dispatch Center located on IVCC's campus can benefit all parties.

Recommendation:

Support the request from the Illinois Valley Regional Dispatch Center Planning Board for discussions to continue on a plan that would involve the construction of a 5,000 square feet emergency dispatch center on IVCC's south campus, as presented.

RECOMMENDED FOR STAFF APPOINTMENT
2014-2015

GENERAL INFORMATION:

POSITION TO BE FILLED: Disability Services Coordinator

NUMBER OF APPLICANTS: 13

NUMBER OF APPLICANTS INTERVIEWED: 4

APPLICANTS INTERVIEWED BY:

Dr. Donna, Ms. Lesman, Mr. Rambo, Dr. Sack, Dr. Schiffman, Ms. Vescogni

APPLICANT RECOMMENDED:

Tina Hardy

EDUCATIONAL PREPARATION:

Northern Illinois University, DeKalb, IL – M.S. Ed., emphasis on learning and behavior disorders
Carroll University, Waukesha, WI – B.A. in Psychology
University of Wisconsin, LaCrosse, WI – graduate course work in College Student Personnel
Minnesota State College & University, Winona, MN – graduate course work in Counseling
JST Coaching – 30 hours ADHD coach training specific to high school and college age students

EXPERIENCE:

Illinois Valley Community College – Interim Disability Services Coordinator
Illinois Valley Community College – Disability Services Co-coordinator
Illinois Valley Community College – Adjunct Instructor

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Fourteen years of commendable disability services experience at IVCC
2. Strong relationships with community members and high schools
3. Familiarity with recent, significant Office of Civil Rights court cases
4. Excellent in service and training/workshop ideas for faculty and staff

RECOMMENDED SALARY: \$50,000

Ms. Glenna Jones, SPHR
Director of Human Resources

February 7, 2015

Dr. Corcoran and the IVCC Board,

Thank you for keeping the men's and women's tennis program active at the college. The program has returned to its respected status as shown by the results in the conference and national tournaments. Coach Milota has helped the players improve their tennis skills as well as grow as young adults. Offering a respected program like this may help bring tennis playing students to the school.

Thank you for allowing me to be a volunteer coach for the past 2 years. I have enjoyed working with the young men and women and I hope I have been a positive influence in their college experience. However, I will not be able to continue as an assistant coach.

I attended LPO, participated in all of the sports offered at that time, played on what might have been the first tennis team at the school, and now have been able to return as a volunteer coach. It has been a great cycle! Thanks again for the many opportunities. Please accept my resignation.

Respectfully,

A handwritten signature in cursive script that reads "Lyle Guenther".

Lyle Guenther

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.