



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

**815 North Orlando Smith Road
Oglesby, IL 61348-9692**

**Board Meeting
A G E N D A**

**Thursday, December 11, 2014
Board Room
6 p.m.**

NOTE:

If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

BOARD AGENDA ITEMS

January

Reduction in Force

February

Authorize Budget Preparation
Tenure Recommendations
Non-tenured Faculty Contracts
Student Fall Demographic Profile
Tuition and Fee Review
Five-year Financial Forecast

March

Strategic Plan Update
President's Evaluation

April

Board of Trustees Election (odd years)
Organization of Board (odd years)

May

Budget Adjustments
President's Contract Review
Vice Presidents' Contract Renewals

June

RAMP Reports
IT Strategic Plan
Prevailing Wage Resolution
Authorization of Continued Payment for
Standard Operating Expenses

July

Tentative Budget
a. Resolution Approving Tentative Budget
b. Authorization to Publish Notice of
Public Hearing

August

Budget
a. Public Hearing
b. Resolution to Adopt Budget
College Insurance (every 3 years)

September

Protection, Health, and Safety Projects
Cash Farm Lease
Program Review Report
Approval of College Calendar (even years)
Student Accomplishments
Employee Demographics Report

October

Authorize Preparation of Levy
Audit Report
Update Key Performance Indicators
ICCTA Award Nominations

November

Adopt Tentative Tax Levy

December

Adopt Tax Levy
Schedule of Regular Meeting Dates and Times

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees Meeting
Thursday, December 11, 2014 – 6 p.m. – Board Room (C307)

A G E N D A

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Closed Session – the purchase or lease of real property for the use of the public body
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
 - 7.1 Approval of Minutes – November 13, 2014 Closed Session Minutes Committee Meeting and November 13, 2014 Board Meeting (Pages 1-7)
 - 7.2 Approval of Bills - \$2,225,950.38
 - 7.2.1 Education Fund - \$809,585.64
 - 7.2.2 Operations & Maintenance Fund - \$69,557.32
 - 7.2.3 Operations & Maintenance (Restricted Fund) - \$24,194.40
 - 7.2.4 Bond & Interest Fund - \$1,248,043.75
 - 7.2.5 Auxiliary Fund - \$45,459.82
 - 7.2.6 Restricted Fund - \$23,719.94
 - 7.2.7 Audit Fund - \$1,700.00
 - 7.2.8 Liability, Protection & Settlement Fund - \$3,689.51
 - 7.3 Treasurer's Report (Pages 8-25)
 - 7.3.1 Financial Highlights (Pages 9-10)
 - 7.3.2 Balance Sheet (Pages 11-12)
 - 7.3.3 Summary of FY15 Budget by Fund (Page 13)
 - 7.3.4 Budget to Actual Comparison (Pages 14-20)
 - 7.3.5 Budget to Actual by Budget Officers (Page 21)
 - 7.3.6 Statement of Cash Flows (Page 22)
 - 7.3.7 Investment Status Report (Pages 23-24)
 - 7.3.8 Disbursements - \$5,000 or more (Page 25)

- 7.4 Personnel - Stipends for Pay Periods Ending November 1, 2014 and November 15, 2014 (Pages 26-36)
8. President's Report
9. Committee Reports
10. 2014 Tax Levy (Pages 37-45)
11. Faculty Appointment – Ms. Heather Seghi, Dental Assistant Instructor/Program Coordinator (Pages 46-47)
12. Bid Results – Phase 3 of the Community Instructional Center Project (Page 48)
13. Approval to Lower the Contingency for Phase 3 of the CIC Project (Pages 49-50)
14. Ottawa Center Lease (Pages 51-56)
15. High Deductible Health Plan/Health Reimbursement Accounts (Page 57)
16. Purchase Request – Nursing NCLEX Review Services (Page 58)
17. Purchase Request – Network Fiber Optic Equipment (Page 59)
18. Schedule of Regular Meeting Dates and Times (Page 60)
19. Semi-annual Review of Closed Session Minutes (Page 61)
20. Authorization for Destruction of Verbatim Recordings of Closed Session Meetings (Page 62)
21. Items for Information (Pages 63-70)
 - 21.1 Staff Retirement – Mary Shea, Assessment Center Assistant (part-time) (Page 63)
 - 21.2 Staff Resignation – Janell Blanco, GED Test Proctor (part-time) (Page 64)
 - 21.3 Staff Resignation – Todd Mesewicz, Academic Support Technologist (part-time) (Page 65)
 - 21.4 Staff Resignation – Wayne Zebron, Part-time Instructor, EME Division (Page 66)
 - 21.5 Change Order #1 – PHS Project: Cultural Centre Sound System (Page 67)
 - 21.6 Administrative Procedure – Distribution of Materials and Signage (Page 68)
 - 21.7 2014 Youth Leadership Conference (Pages 69-70)
22. Trustee Comment
23. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
24. Possible Employee Suspension
25. Closed Session Minutes – June 9 and November 13, 2014 Closed Session Minutes Committee Meetings and November 13, 2014 Board Meeting
26. Other
27. Adjournment

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Closed Session Minutes Committee Meeting
November 13, 2014

The Closed Session Minutes Committee of the Board of Trustees of Illinois Valley Community College District No. 513 met at 5 p.m. on Thursday, November 13, 2014 in the Board Room - C307 at Illinois Valley Community College.

Members Present: Larry D. Huffman, Chair
Laurie A. Bonucci (entered the meeting at 5:10 p.m.)
Everett J. Solon

Members Absent:

The meeting was called to order at 5 p.m. by Dr. Huffman.

CLOSED SESSION

It was moved by Mr. Solon and seconded by Dr. Huffman to convene a closed session at 5:02 p.m. to discuss the minutes of meetings lawfully closed under the Open Meetings Act. Motion passed by voice vote.

On a motion by Ms. Bonucci, seconded by Mr. Solon, and carried unanimously, the regular meeting resumed at 5:47 p.m.

ADJOURNMENT

Dr. Huffman declared the meeting adjourned at 5:47 p.m.

Larry D. Huffman, Committee Chair

Melissa M. Olivero, Board Chair

Larry D. Huffman, Board Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
Board of Trustees

Minutes of Regular Meeting
November 13, 2014

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6 p.m. on Thursday, November 13, 2014 in the Board Room (C307) at Illinois Valley Community College.

Members Physically Present: Melissa M. Olivero, Chair
Michael C. Driscoll, Vice Chair
Larry D. Huffman, Secretary
Laurie A. Bonucci
Jane E. Goetz
David O. Mallery (entered the meeting 6:25 p.m.)
Everett J. Solon
Amy M. Rogowski, Student Trustee

Members Absent:

Others Physically Present: Jerry Corcoran, President
Cheryl Roelfsema, Vice President for Business Services and Finance
Deborah Anderson, Vice President for Academic Affairs
Sue Isermann, Associate Vice President for Academic Affairs
Mark Grzybowski, Interim Associate Vice President for Student Services
Walt Zukowski, Attorney

APPROVAL OF AGENDA

It was moved by Dr. Huffman and seconded by Ms. Goetz to approve the agenda, as presented. Motion passed by voice vote.

PUBLIC COMMENT

None.

RECOGNITION – IVCC WOMEN’S TENNIS TEAM

Mark Grzybowski, Interim Associate Vice President for Student Services and Cory Tomasson, Interim Athletic Director presented a banner to the women’s tennis team commemorating their 4th place in the NJCAA Division III National Tournament in Rolling Meadows, New York. Team members Ashley Ainsely, Katie Wellner, Kayla Guenther, Bianca Sutton, Carly Haywood, Tara Ketner, and Kaylee Sienza were accompanied by their head coach, Julie Milota, and assistant coach, Lyle Guenther. The banner will hang in the IVCC gym.

CONSENT AGENDA

It was moved by Dr. Driscoll and seconded by Mr. Solon to approve the consent agenda with corrections in the October 7, 2014 Audit/Finance Committee Minutes and in the October 9, 2014 Board Meeting Minutes, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – September 25, 2014 Board Planning Committee Meeting; October 7, 2014 Audit/Finance Committee Meeting (correction: the Operations and Maintenance Fund had a surplus of about \$106,000, not \$160,000); and October 9, 2014 Board Meeting (correction: under Committee Reports, first paragraph, delete the last two sentences and replace with: Despite the College’s enrollment being below what was projected for revenue generation in the FY2014 budget, careful management of expenditures by the administration allowed the College’s Operating Funds to have a slight surplus at year’s end. A slight deficit in the Education Fund was offset by a surplus in the Operations & Maintenance Fund, resulting in a surplus for these two Operating Funds of about \$80,000 for the year.

Approval of Bills - \$1,373,745.24

Education Fund - \$713,565.04; Operations & Maintenance Fund - \$129,109.02; Operations & Maintenance (Restricted Fund) - \$202,130.62; Auxiliary Fund - \$110,121.82; Restricted Fund - \$163,822.61; Audit Fund - \$15,000.00 and Liability, Protection and Settlement Fund - \$39,996.13

Treasurer’s Report

Personnel

Approved the stipends for the pay periods ending October 4, 2014 and October 18, 2014.

PRESIDENT’S REPORT

Dr. Corcoran reported the National Council Licensure Examination (NCLEX) third quarter pass rates for 2014 are in and according to Bonnie Campbell, dean of health professions and director of nursing, 55 of 57 students, or 97 percent, passed the NCLEX-RN exam, a 10 percent improvement over last year, and 18 of 19, or 95 percent, passed the NCLEX-PN exams, compared to 85 percent last year. Bonnie noted she is blessed to work with a fabulous group of nurse educators and students. Dr. Corcoran congratulated the Nursing Program faculty, staff and students on a job well done. On October 9, IVCC hosted a College night program with 53 colleges and universities participating. Dr. Corcoran was not able to attend because it happened to take place at the same time as the monthly meeting of the Board; however, he wanted to be sure to recognize Connie Skerston, assistant director of admissions, and her Student Services team of Mark Grzybowski, Karen Gregorich and Kathy Sramek, for coordinating this very popular event. Dr. Corcoran reported there are several stories in the latest edition of IV LEADER that he encouraged everyone to read: along with student trustee Amy Rogowski’s excellent article on student clubs, organizations, and wrap-around services that help ensure student success, this year’s PTK Commit to Complete campaign is very impressive; several of Jean Batson-Turner’s Human Services program students did a fine job of facilitating an excellent domestic violence awareness event; and Don Grant Zellmer, Norm Engstrom and Dr. David Kuester’s production of Dames at Sea was outstanding. Dr. Corcoran thanked St. Bede Academy for being able to perform in their theatre

while work on the College's Cultural Centre sound system was being completed. The Manufacturing Expo held on October 22 was a great success thanks to the North Central Regional Betterment Coalition, Area Career Center and district high schools working closely with the college's team of Sue Isermann, Mark Grzybowski, Cheryl Roelfsema, Danielle Stoddard, Jamie Gahm, Jennifer Scheri, and Fran Brolley. Approximately 300 students attended and the feedback was outstanding as evidenced by the thoughtful note on page 66 of tonight's agenda. Dr. Corcoran thanked the Board members who attended the Northwest Regional Trustees meeting held in the new Community Technology Center on November 3. The trustees and administrators from IVCC's peer colleges were very impressed with the facilities and fine presentations by Dr. Robyn Schiffman, Adam Oldaker and Cory Tomasson. On November 4, Cheryl Roelfsema and Dr. Corcoran met with the chiefs of police from Oglesby, LaSalle and Peru regarding plans for constructing a regional emergency dispatch center in Oglesby. The chiefs recently met with the consultant who worked with them on the concept and the College is looking forward to follow-up meetings with them soon and working with the IVCC Board of Trustees on options to consider for the extent of the college's involvement with the project. The bottom line is by partnering with these entities, the College could very well end up with a center that could provide extraordinary learning opportunities for its students and employees tied to many of its programs including Criminal Justice, Forensics and EMS. This year's Breakfast of Champions program, sponsored by the Small Business Development Center, was held on November 6. Director Bev Malooley and business specialist Gina Czubachowski did a great job of recognizing 20 entrepreneurs and small business owners who are having a profound effect upon the Illinois Valley, as well as 10 students from local high schools enrolled in the Illinois Valley Entrepreneurship Class taught by the Career Center's Marty Makransky. Dr. Corcoran thanked Trustee Laurie Bonucci for representing the Board at the November 6 meeting of taxing bodies in Bureau County. The group discussed community wants and needs and consensus was reached on a top ten list of goals for the community. Dr. Corcoran and Ms. Bonucci appreciated the opportunity to contribute to the discussion and look forward to more of these meetings in the future. [The College's five goals were building its endowment, growing its enrollments, supporting its hospitals, being a key player in the regional economic development movement and adding to the number of internships.] Congressman Adam Kinzinger's youth leadership conference held on Friday, November 7 was well received by 180 local students. Dr. Corcoran thanked the Business Office and Humanities, Fine Arts and Social Sciences Division for their expertise and support. The LPO-IVCC hall of fame induction ceremony on November 8 was very well done. The many family members and friends of this year's inductees had a spectacular evening thanks to Vince and Fran Brolley, Rosie Lynch, Donna Swiskoski and Sue Monroe. The Illinois Community College Board released a report yesterday regarding the economic impact of community colleges throughout Illinois, as well as specific reports for each district. He encouraged everyone to review IVCC's report with pride as it validates the point that a certificate or degree from IVCC is a credential of great value. The lifetime earnings gain for an AAS or long-term certificate program graduate is extraordinary and one of the best investments a person can make in their lifetime.

COMMITTEE REPORTS

Dr. Huffman noted the Closed Session Minutes Committee met at 5 p.m. prior to the board meeting and recommendations for release of closed session minutes will be presented at the December board meeting.

2014 TENTATIVE TAX LEVY

It was moved by Dr. Huffman and seconded by Ms. Goetz to adopt the Resolution approving a Tentative Tax Levy and Tentative Certificate of Tax Levy, as presented. Motion passed by voice vote.

STAFF APPOINTMENT – MR. MATTHEW P. SUERTH, DIRECTOR OF INSTITUTIONAL RESEARCH

It was moved by Mr. Solon and seconded by Dr. Driscoll to approve the appointment of Mr. Matthew P. Suerth as the Director of Institutional Research at an annualized salary of \$70,000. Motion passed by voice vote.

NEW POSITION – FULL-TIME CUSTODIAN

It was moved by Ms. Goetz and seconded by Dr. Huffman to add a full-time custodian as per the wage schedule in the labor agreement with the SEIU Local #138. Motion passed by voice vote.

HIGH DEDUCTIBLE HEALTH PLAN/HEALTH SAVINGS ACCOUNTS

It was moved by Dr. Driscoll and seconded by Ms. Bonucci to authorize the administration to contribute to employee Health Savings Plans for employees electing the High Deductible Health Plan beginning January 1, 2015. Annual contributions for the Health Savings Account per employee will be: Individual - \$2,500; Employee +1 - \$5,000; and Family - \$5,000. Motion passed by voice vote.

STUDENT SUPPORT SERVICES – PROJECT SUCCESS – MATCHING FUNDS

It was moved by Ms. Goetz and seconded by Dr. Huffman to approve the transfer of \$19,805 from the Education Fund (Fund 01) to Restricted Funds (Fund 06) for the Student Support Services grant pursuant to the Fiscal Year 2013 audit findings and the request of the Department of Education. Motion passed by voice vote.

STREATOR/IVCC NORTH CENTRAL AREA TRANSIT (NCAT) COMMITMENT

It was moved by Mr. Solon and seconded by Ms. Goetz to authorize the administration to provide \$2,500 to NCAT in order to develop a dedicated route from Streator to the IVCC Main Campus four days per week for one year. This commitment is contingent upon NCAT providing the appropriate levels of insurance. IVCC has been working with its attorney and insurance consultant on the appropriate levels. Mr. Solon moved the motion be amended to include “contingent upon the appropriate levels of insurance” and was seconded by Ms. Goetz. Motion passed by voice vote.

BID RESULTS – TWO (2) 15-PASSENGER SHUTTLE BUSES

It was moved by Dr. Driscoll and seconded by Ms. Goetz to accept the bid from Midwest Transit to lease two (2) 2015 Ford/Starcraft-Starquest buses for 36 months, at an annual lease payment of \$8,566 per bus. Motion passed by voice vote.

PURCHASE RESULTS – REQUIRED ELEVATOR UPGRADES

It was moved by Ms. Goetz and seconded by Dr. Huffman to approve the purchase and installation of repair parts in the amount of \$14,110 to bring the elevators into compliance with Illinois Public Act 096-0054. Motion passed by voice vote.

TRUSTEE COMMENT

Amy Rogowski reported the on-the-spot admissions for transferring to state universities took place on October 24 and was a success. Forty-four students were accepted into one of the state universities and Amy was accepted at Illinois State University. October 21 was the last home game for women’s IVCC volleyball team and the annual Dig Pink Rally. Dig Pink is a fundraiser for Breast Cancer Awareness and \$1,100 was raised. ICCB is holding “Illinois Community College Day of Service” on February 24. The theme this year is promoting student success and college preparedness. Colleges were encouraged to work with Project Success students. The Student Government Association’s Vice President is raising awareness to high school students of what IVCC has to offer in regard to student organizations. Student advocacy day’s goal will be to pass legislation on college affordability. Nine students will travel to Lewis & Clark Community College for a conference and check out their student life space and hopefully bring back some good ideas.

Dr. Huffman suggested bringing high school students in their student organization groups out to the College. In regard to the “Dames at Sea” production, people of all ages enjoyed it. Dr. Huffman enjoyed the presentation on remedial education by Dr. Schiffman and Mr. Oldaker at the ICCTA Northwest Region Trustees meeting. He believes the less remediation classes the students are in the better the students are and the better IVCC is. He also commended Country Catering on a great job. One of the biggest issues to overcome for community colleges of IVCC’s size is food service. Country Catering’ service is above and beyond. He would like the College to continue to work collaboratively with them.

Ms. Bonucci noted the meeting of all taxing bodies in Princeton was a strategic planning session. Many different organizations attended. She was pleased to be there and proud that Dr. Corcoran was there and spoke up. She attended the Foundation Hall of Fame induction ceremony and found it to be very heartwarming. She commended the staff on a wonderful evening.

CLOSED SESSION

It was moved by Dr. Driscoll and seconded by Ms. Bonucci to convene a closed session at 6:30 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes. Motion passed by voice vote.

After a short break, the Board entered closed session at 6:37 p.m. On a motion by Mr. Solon and seconded by Dr. Driscoll, the regular meeting resumed at 8:11 p.m. Motion passed by voice vote.

CLOSED SESSION MINUTES

It was moved by Ms. Goetz and seconded by Ms. Bonucci to approve and retain the closed session minutes of the October 9, 2014 board meeting. Motion passed by voice vote.

OTHER

The Board Facilities Committee will meet at 6 p.m. on Wednesday, December 3 in the Board Room.

ADJOURNMENT

Ms. Olivero declared the meeting adjourned at 8:17 p.m.

Melissa M. Olivero, Board Chair

Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

NOVEMBER 2014

Cheryl Roelfsema, CPA
Vice President for Business Services and Finance/Treasurer

Kathy Ross
Controller

FINANCIAL HIGHLIGHTS – November 2014

Revenues

- As of November 14, the headcount for Fall Semester 2014 is 3,779, which is 376 students less than at the same point in time last year. Credit hours for Fall 2014 decreased by 2,102, or 6.48 percent, from this point in time one year ago, for a total of 30,315. The Early Entry College credit hours are at 2,167, a decrease of 6.72 percent from this time last year. As of November 20, the headcount for Spring Semester 2015 is 1,995, which is 298 students less than at the same point in time last year. Credit hours for Spring 2015 decreased by 2,817, or 11.66 percent, for a total of 21,343, from this point in time one year ago. Level enrollment (no increase or decrease in credit hours) was assumed for the proposed budget for Fiscal Year 2015.

The Illinois Community College Board recently announced that systemwide, the most similar headcount enrollments to Fall 2014 over the last fifteen years occurred in Fall 2000, Fall 2001 and Fall 2007.

- LaSalle County Board of Review hearings are scheduled for December 18. So far we have received five objections asking for reductions in excess of \$1.5 million in assessed valuation.
- The State of Illinois Base Operating Grant payment has been paid through September 2014. Fiscal Year 2015 ICCB system grants are \$2,234,072, a decrease of \$52,213 from Fiscal Year 2014. Both years included \$88,700 to offset the state-mandated Veterans Grant and \$50,000 for the Equalization Grant. In addition, IVCC received a special appropriation of \$300,000 for the Community Instructional Center Project Phase 3.
- The federal portions of Adult Education grants have been paid through September 2014. The Fiscal Year 2015 Adult Education funding is \$400,933, an increase of \$16,639 from Fiscal Year 2014, yet still below the Fiscal Year 2013 funding level of \$428,224. The state basic grant increased by \$7,500 for Fiscal Year 2015 and the federal basic grant increased by \$5,700 for Fiscal Year 2015.

Expenditures

Some of the more significant variances in expenditures for the five months ending November 30, 2014 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes Ottawa Center annual rent of \$154,000 and semi/trailer leases for Truck Driver Training of \$22,130
- Fund 01 – Education Fund – Academic Support – Contractual Services – Blackboard annual fees \$73,411; Starfish retention program \$30,600; library services \$10,686; and \$30,00 in other software renewals

- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$224,750 to Ellucian for annual software support and \$10,000 to Ektron for maintenance services on audio/visual equipment; IT consultants for the software conversion to a Windows product at \$16,500; IT consulting services from Burwood Group at \$45,966 for a network upgrade; and legal expenses of \$63,300
- Fund 02 – Operations & Maintenance Fund – Contractual Services – includes \$56,675 to Daiken for annual chiller maintenance; \$12,375 to Thyssenkrupp for elevator maintenance; \$32,625 to Chamlin & Associates for the design of and bid documents for the parking lot project; \$26,800 for tree removal; and \$18,650 for sealing and stripping the roadways.

Protection, Health & Safety Projects:

- Cultural Centre Sound System – contractor is working on punch list items; Percussion Ensemble, Wind Ensemble and Jazz Ensemble will perform in the Cultural Centre the during the first two weeks of December
- Building A Air Handler/Chiller Replacement – a budget modification was approved in September; architect is working on bid documents
- Building E Elevator – approved by ICCB; will be installed during the Community Instructional Center Project Phase 3; and,
- Asbestos Removal – CIC Phase 3 – approved by ICCB; will occur prior to the Community Instructional Center Project Phase 3; bids were received October 29 and are being evaluated by the Capital Development Board.

Capital Renewal Project:

- Building C Lobby Remodel – approved by ICCB; will be done at the same time as the Community Instructional Center Project Phase 3.

Other Projects:

- Community Instructional Center Project –
 - **Phase 3** – bids for plumbing, ventilation, and electrical were received October 29 and are being evaluated by the Capital Development Board. General contractor bids were opened November 6 and are being evaluated by the Capital Development Board.
- ADA Parking Lot & Parking Lot #1 Repairs
 - Final striping and clean up should occur this week and parking lots will be ready for use by December 8.

Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 November 30, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Assets and Other Debits								
Cash and cash equivalents	\$ (1,548,802)	1,004,569	1,408,481	\$ 310,081	\$ 1,987,238			\$ 3,161,567
Investments	9,027,012	12,416,050	622,422	232,060	-			22,297,544
Receivables								
Property taxes	7,981,051	1,775,132	1,266,013	-	-			11,022,196
Governmental claims	-	380,293	-	-	27,501			407,794
Tuition and fees	2,757,833	476	-	22,547	-			2,780,856
Due from other funds	2,480,695	20,592	-	1,454,462	-			3,955,749
Bookstore inventories		-	-	420,820	-			420,820
Other assets	9,323	-	-	3,167	-		1,413,435	1,425,925
Fixed assets - net where applicable	-	-	-	14,412	-	61,020,335		61,034,747
Other debits								
Amount available in Debt Service Fund	-	-	-	-	-			-
Amount to be provided to retire debt	-	-	-	-	-		96,565	96,565
Other Debits	<u>\$20,707,112</u>	<u>\$15,597,112</u>	<u>\$ 3,296,916</u>	<u>\$ 2,457,549</u>	<u>\$ 2,014,739</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 106,603,763</u>

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Illinois Valley Community College District No. 513
 Combined Balance Sheet
 All Fund Types and Account Groups
 November 30, 2014

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
Liabilities								
Accounts payable	\$ 22,960	\$ 111,498	\$ 5,424	\$ (46,649)	\$ 6,864			\$ 100,097
Accrued salaries & benefits	1,452,703	19,338	-	17,895	-			1,489,936
Post-retirement benefits & other	127,667	-	-					127,667
Unclaimed property	1,659	401	-		41			2,101
Due to other funds	266,011	522,057	1,244,835	77,250	1,845,596			3,955,749
Due to student groups/deposits	50,042		-		162,238			212,280
Deferred revenue								-
Property taxes	3,991,867	887,865	633,222					5,512,954
Tuition and fees	-							-
Grants	-							-
Bonds payable	-						1,510,000	1,510,000
Total liabilities	<u>5,912,909</u>	<u>1,541,159</u>	<u>1,883,481</u>	<u>48,496</u>	<u>2,014,739</u>	<u>-</u>	<u>1,510,000</u>	<u>12,910,784</u>
Equity and Other Credits								
Investment in general fixed assets						61,020,335		61,020,335
Contributed capital								-
Retained earnings								-
Fund balance								-
Reserved for grant purposes								-
Reserved for building purposes								-
Reserved for debt service			1,413,435					1,413,435
Reserved for Liab., Prot., Sett.								-
Unreserved	<u>14,794,203</u>	<u>14,055,953</u>		<u>2,409,053</u>				<u>31,259,209</u>
Total equity and other credits	<u>14,794,203</u>	<u>14,055,953</u>	<u>1,413,435</u>	<u>2,409,053</u>	<u>-</u>	<u>61,020,335</u>	<u>-</u>	<u>93,692,979</u>
Total Liabilities, Equity and Other Credits	<u>\$20,707,112</u>	<u>\$15,597,112</u>	<u>\$ 3,296,916</u>	<u>\$ 2,457,549</u>	<u>\$ 2,014,739</u>	<u>\$61,020,335</u>	<u>\$ 1,510,000</u>	<u>\$ 106,603,763</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513
 Summary of Fiscal Year 2015 Revenues & Expenditures by Fund
 For the five months ended November 30, 2014

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 14,691,368	\$ 1,926,577	\$ 1,438,753	\$ 1,222,559	\$ 6,753	\$ 1,161,419	\$ 3,859,070	\$ 236,450	\$ 34,974	\$ 24,577,923
Actual Expenditures	(8,597,512)	(932,023)	(436,856)	(1,248,044)	-	(1,490,352)	(3,301,305)	(436,205)	(28,700)	(16,470,997)
Other Financing Sources (Uses)	(14,805)					61,414	29,805	-	-	76,414
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	6,079,051	994,554	1,001,897	(25,485)	6,753	(267,519)	587,570	(199,755)	6,274	8,183,340
Fund balances July 1, 2014	4,602,374	3,118,043	5,375,189	1,438,917	4,712,037	2,680,741	268,337	3,331,746	23,966	25,551,350
Fund balances November 30, 2014	\$ 10,681,425	\$ 4,112,597	\$ 6,377,086	\$ 1,413,432	\$ 4,718,790	\$ 2,413,222	\$ 855,907	\$ 3,131,991	\$ 30,240	\$ 33,734,690

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

	<u>Annual Budget FY2015</u>	<u>Actual 11/30/14</u>	<u>Act/Budget 41.7%</u>	<u>Actual 11/30/13</u>	<u>Act/Budget 41.7%</u>	<u>Annual Budget FY2014</u>
EDUCATION FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 6,762,916	\$ 6,535,833	96.6%	\$ 6,413,902	96.5%	\$ 6,646,368
Corporate Personal Property Replacement Tax	798,556	189,752	23.8%	162,181	20.3%	798,556
TIF Revenues	381,000	263,934	69.3%	266,549	70.0%	381,000
Total Local Government	<u>7,942,472</u>	<u>6,989,519</u>	<u>88.0%</u>	<u>6,842,632</u>	<u>87.4%</u>	<u>7,825,924</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	474,740	24.7%	311,875	16.2%	1,923,233
Equalization	50,000	-	0.0%	4,167	8.3%	50,000
Career/Technical Education Formula Grant	165,000	98,466	59.7%	92,818	56.3%	165,000
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,138,233</u>	<u>573,206</u>	<u>26.8%</u>	<u>408,860</u>	<u>19.1%</u>	<u>2,138,233</u>
Federal Government						
PELL Administrative Fees	10,000	-	0.0%	-	0.0%	10,000
Total Federal Government	<u>10,000</u>	<u>-</u>	<u>0.0%</u>	<u>-</u>	<u>0.0%</u>	<u>10,000</u>
Student Tuition and Fees:						
Tuition	7,399,631	6,137,842	82.9%	5,828,626	86.1%	6,766,042
Fees	966,527	782,063	80.9%	816,464	84.0%	971,730
Total Tuition and Fees	<u>8,366,158</u>	<u>6,919,905</u>	<u>82.7%</u>	<u>6,645,090</u>	<u>85.9%</u>	<u>7,737,772</u>
Other Sources:						
Public Service Revenue	413,960	173,500	41.9%	123,059	29.2%	421,850
Nongovernmental Gifts	40,000	-	0.0%	-	0.0%	1,048,000
Other	88,472	35,238	39.8%	15,504	90.7%	17,100
Total Other Sources	<u>542,432</u>	<u>208,738</u>	<u>38.5%</u>	<u>138,563</u>	<u>9.3%</u>	<u>1,486,950</u>
TOTAL EDUCATION FUND REVENUE	<u>\$ 18,999,295</u>	<u>14,691,368</u>	<u>77.3%</u>	<u>14,035,145</u>	<u>73.1%</u>	<u>19,198,879</u>
EDUCATION FUND EXPENDITURES						
Instruction:						
Salaries	\$ 8,893,252	3,719,181	41.8%	3,558,318	41.9%	8,492,966
Employee Benefits	1,567,960	655,560	41.8%	645,138	42.0%	1,535,040
Contractual Services	140,588	27,534	19.6%	31,404	24.9%	126,219
Materials & Supplies	441,166	127,866	29.0%	134,375	33.4%	402,788
Conference & Meeting Expenses	70,829	13,061	18.4%	11,423	21.3%	53,514
Fixed Charges	219,500	176,300	80.3%	99,269	45.2%	219,700
Utilities	600	-	0.0%	245	49.0%	500
Capital Outlay	3,245	-	0.0%	121,496	12.1%	1,000,000
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 11,337,140</u>	<u>\$ 4,719,502</u>	<u>41.6%</u>	<u>\$ 4,601,668</u>	<u>38.9%</u>	<u>\$ 11,830,727</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

EDUCATION FUND EXPENDITURES (continued)	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
Academic Support:						
Salaries	\$ 672,958	\$ 269,349	40.0%	\$ 265,289	38.9%	\$ 681,604
Employee Benefits	134,630	60,921	45.3%	57,087	43.3%	131,760
Contractual Services	167,246	148,752	88.9%	143,309	86.8%	165,102
General Materials & Supplies	243,898	88,578	36.3%	261,221	85.8%	304,326
Conference & Meeting Expenses	11,885	1,250	10.5%	628	8.8%	7,115
Fixed Charges	-	300	0.0%	-	0.0%	-
Utilities	25,283	13,367	52.9%	10,367	20.4%	50,700
Capital Outlay	850	16,595	1952.4%	93,527	46.6%	200,763
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	1,256,750	599,112	47.7%	831,428	53.9%	1,541,370
Student Services:						
Salaries	1,194,194	480,673	40.3%	495,736	42.1%	1,177,829
Employee Benefits	296,852	123,902	41.7%	124,025	42.8%	290,105
Contractual Services	6,250	3,819	61.1%	1,178	23.1%	5,100
Materials & Supplies	53,560	16,266	30.4%	14,862	28.1%	52,895
Conference & Meeting Expenses	20,675	4,925	23.8%	4,624	30.6%	15,125
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	1,571,531	629,585	40.1%	640,425	41.6%	1,541,054
Public Services/Continuing Education:						
Salaries	445,953	223,510	50.1%	172,878	40.7%	424,443
Employee Benefits	51,932	29,409	56.6%	23,826	42.6%	55,924
Contractual Services	263,250	83,331	31.7%	78,640	28.4%	276,800
Materials & Supplies	85,025	30,406	35.8%	26,102	33.0%	79,175
Conference & Meeting Expenses	12,510	4,956	39.6%	6,138	61.6%	9,970
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	339	0.0%	498	0.0%	-
Total Public Services/Continuing Education	858,670	371,951	43.3%	308,082	36.4%	846,312
Institutional Support:						
Salaries	1,686,123	703,702	41.7%	724,083	43.3%	1,672,936
Employee Benefits	505,137	201,530	39.9%	213,138	45.2%	471,283
Contractual Services	535,329	371,235	69.3%	324,569	64.2%	505,516
Materials & Supplies	484,584	222,533	45.9%	452,957	81.1%	558,267
Conference & Meeting Expenses	66,900	9,846	14.7%	10,520	17.7%	59,305
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	11,228	5,016	44.7%	3,667	18.8%	19,500
Capital Outlay	751,280	386,434	51.4%	281,162	90.5%	310,829
Other	41,000	(777)	-1.9%	(7,137)	-18.8%	38,000
Provision for Contingency	77,203	-	0.0%	-	0.0%	-
Total Institutional Support	4,158,784	1,899,519	45.7%	2,002,959	55.1%	3,635,636
Scholarships, Grants and Waivers	588,700	193,793	32.9%	230,234	40.1%	574,200
TOTAL EDUCATION FUND EXPENDITURES	\$ 19,771,575	\$ 8,597,512	43.5%	\$ 8,614,796	43.1%	\$ 19,969,299
INTERFUND TRANSFERS - NET	\$ 751,280	\$ (14,805)	0.0%	\$ 15,000	0.0%	\$ -

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

	<u>Annual Budget FY2015</u>	<u>Actual 11/30/14</u>	<u>Act/Budget 41.7%</u>	<u>Actual 11/30/13</u>	<u>Act/Budget 41.7%</u>	<u>Annual Budget FY2014</u>
OPERATIONS & MAINTENANCE FUND REVENUES						
Local Government Sources:						
Current Taxes	\$ 1,206,048	\$ 1,165,623	96.6%	\$ 1,175,091	96.2%	\$ 1,221,821
Corporate Personal Property Replacement Tax	140,921	33,486	23.8%	28,620	20.3%	140,921
TIF	127,000	87,978	69.3%	88,850	70.0%	127,000
Total Local Government	<u>1,473,969</u>	<u>1,287,087</u>	87.3%	<u>1,292,561</u>	86.8%	<u>1,489,742</u>
State Government:						
ICCB Credit Hour Grant	339,394	83,778	24.7%	55,507	16.4%	339,394
Total State Government	<u>339,394</u>	<u>83,778</u>	24.7%	<u>55,507</u>	16.4%	<u>339,394</u>
Student Tuition and Fees:						
Tuition	589,134	514,375	87.3%	672,837	122.1%	551,081
Total Tuition and Fees	<u>589,134</u>	<u>514,375</u>	87.3%	<u>672,837</u>	122.1%	<u>551,081</u>
Other Sources:						
Facilities Revenue	115,000	32,535	28.3%	25,624	20.7%	124,000
Investment Revenue	2,000	640	32.0%	1,305	65.3%	2,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	8,162	0.0%	(46,905)	-	-
Total Other Sources	<u>117,000</u>	<u>41,337</u>	35.3%	<u>(19,976)</u>	-15.9%	<u>126,000</u>
TOTAL OPERATIONS & MAINTENANCE FUND REVENUES	<u>\$ 2,519,497</u>	<u>\$ 1,926,577</u>	76.5%	<u>\$ 2,000,929</u>	79.8%	<u>\$ 2,506,217</u>
OPERATIONS & MAINTENANCE FUND EXPENDITURES						
Operations & Maintenance of Plant:						
Salaries	\$ 858,848	\$ 338,208	39.4%	\$ 368,360	43.9%	\$ 840,042
Employee Benefits	266,394	110,972	41.7%	97,028	43.7%	221,972
Contractual Services	178,550	163,027	91.3%	114,346	51.3%	222,820
General Materials & Supplies	218,470	74,123	33.9%	85,303	34.1%	250,000
Conference & Meeting Expenses	1,725	281	16.3%	518	13.0%	4,000
Fixed Charges	66,250	68,459	103.3%	481	0.9%	52,500
Utilities	726,900	210,936	29.0%	218,936	27.5%	794,980
Capital Outlay	626,038	-	0.0%	18,376	17.7%	104,000
Provision for Contingency	100,000	-	0.0%	-	0.0%	-
Other	(63,000)	(63,000)	0.0%	-	0.0%	(63,000)
Total Operations & Maintenance of Plant	<u>2,980,175</u>	<u>903,006</u>	30.3%	<u>903,348</u>	37.2%	<u>2,427,314</u>
Institutional Support:						
Salaries	49,556	17,213	34.7%	19,136	39.0%	49,065
Employee Benefits	9,665	4,258	44.1%	3,993	18.4%	21,738
Contractual Services	1,500	2,491	166.1%	-	0.0%	2,400
Materials & Supplies	3,601	845	23.5%	1,280	75.3%	1,700
Conference & Meeting Expenses	-	4,210	0.0%	-	0.0%	-
Fixed Charges	5,000	-	0.0%	4,851	121.3%	4,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>69,322</u>	<u>29,017</u>	41.9%	<u>29,260</u>	37.1%	<u>78,903</u>
TOTAL OPERATIONS & MAINTENANCE FUND EXPENDITURES	<u>\$ 3,049,497</u>	<u>\$ 932,023</u>	30.6%	<u>\$ 932,608</u>	37.2%	<u>\$ 2,506,217</u>

Illinois Valley Community College District No. 513
 Fiscal Year 2015 Budget to Actual Comparison
 For the five months ended November 30, 2014

	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Local Government Sources						
Current Taxes	\$ 1,498,515	\$ 1,437,303	95.9%	\$ 1,312,415	96.3%	\$ 1,362,330
State Government Sources	2,000,000	-	0.0%	2,387,332	32.5%	7,350,000
Investment Revenue	8,000	1,450	18.1%	3,094	20.6%	15,000
Other Revenue	-	-	0.0%	-	0.0%	-
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) REVENUES	\$ 3,506,515	1,438,753	41.0%	3,702,841	42.4%	8,727,330
OPERATIONS & MAINTENANCE FUND (RESTRICTED)						
Operations & Maintenance						
Contractual Services	\$ -	(41,850)	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	3,500,000	478,706	13.7%	4,946,313	56.7%	8,727,330
TOTAL OPERATIONS & MAINTENANCE FUND (RESTRICTED) EXPENDITURES	\$ 3,500,000	436,856	12.5%	4,946,313	56.7%	8,727,330
INTERFUND TRANSFERS - NET	\$ 270,000	\$ -		\$ -		\$ -

	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
BOND & INTEREST FUND						
Local Government Sources						
Current Taxes	\$ 1,266,316	\$ 1,222,066	96.5%	\$ 1,215,499	96.6%	\$ 1,258,919
Investment Revenue	3,500	493	14.1%	645	12.9%	5,000
TOTAL BOND & INTEREST FUND REVENUES	1,269,816	1,222,559	96.3%	1,216,144	96.2%	1,263,919
BOND & INTEREST FUND						
Institutional Support:						
Debt Principal Retirement	\$ 1,215,000	1,215,000	100.0%	1,185,000	100.0%	1,185,000
Interest on Bonds	51,425	32,544	63.3%	45,875	0.0%	78,419
Fees	500	500	100.0%	500	100.0%	500
					0.0%	
TOTAL BOND & INTEREST EXPENDITURES	\$ 1,266,925	\$ 1,248,044	98.5%	\$ 1,231,375	97.4%	\$ 1,263,919

Fiscal Year 2015 Budget to Actual Comparison

	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
WORKING CASH FUND						
Investment Revenue	\$ 25,000	\$ 6,753	27.0%	\$ 1,245	3.6%	\$ 35,000
TOTAL WORKING CASH REVENUES	25,000	6,753	27.0%	1,245	3.6%	35,000
Transfers In (Out)	\$ -	\$ -	0.0%	\$ -	0.0%	\$ (120,000)

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

	<u>Annual Budget FY2015</u>	<u>Actual 11/30/14</u>	<u>Act/Budget 41.7%</u>	<u>Actual 11/30/13</u>	<u>Act/Budget 41.7%</u>	<u>Annual Budget FY2014</u>
AUXILIARY ENTERPRISES FUND						
Service Fees	\$ 2,228,700	\$ 1,161,245	52.1%	\$ 1,253,175	50.7%	\$ 2,472,700
Other Revenue	-	40	0.0%	50	5.0%	1,000
Investment Revenue	4,500	134	3.0%	2,918	36.5%	8,000
TOTAL AUXILIARY ENTERPRISES FUND REVENUES	<u>2,233,200</u>	<u>1,161,419</u>	<u>52.0%</u>	<u>1,256,143</u>	<u>50.6%</u>	<u>2,481,700</u>

AUXILIARY ENTERPRISES FUND						
Salaries	\$ 336,026	125,943	37.5%	139,383	41.1%	339,281
Employee Benefits	92,335	33,200	36.0%	38,801	41.0%	94,629
Contractual Services	45,050	15,391	34.2%	6,018	13.3%	45,300
Materials & Supplies	1,975,230	1,237,041	62.6%	1,117,624	55.9%	1,998,478
Conference & Meeting	26,456	7,215	27.3%	11,273	48.3%	23,363
Fixed Charges	45,150	8,524	18.9%	23,792	56.1%	42,400
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,838	-	0.0%	-	0.0%	3,840
Other	104,500	63,038	60.3%	-	0.0%	111,500
TOTAL AUXILIARY ENTERPRISES EXPENDITURES	<u>2,628,585</u>	<u>1,490,352</u>	<u>56.7%</u>	<u>1,336,891</u>	<u>50.3%</u>	<u>2,658,791</u>
 Transfer In (Out)	 \$ (338,586)	 \$ 61,414	 0.0%	 \$ 61,414	 0.0%	 \$ -

	<u>Annual Budget FY2015</u>	<u>Actual 11/30/14</u>	<u>Act/Budget 41.7%</u>	<u>Actual 11/30/13</u>	<u>Act/Budget 41.7%</u>	<u>Annual Budget FY2014</u>
RESTRICTED PURPOSES FUND						
State Government Sources	\$ 390,814	\$ 439,155	112.4%	\$ 33,921	9.4%	\$ 360,972
Federal Government Sources	6,765,584	3,413,490	50.5%	2,849,350	42.3%	6,743,340
Service Fees	3,000	6,305	210.2%	2,060	68.7%	3,000
Nongovernmental gifts or grants	60,000	-	0.0%	-	0.0%	-
Other Revenue	-	120	0.0%	27	0.2%	15,700
TOTAL RESTRICTED PURPOSES FUND REVENUES	<u>\$ 7,219,398</u>	<u>3,859,070</u>	<u>53.5%</u>	<u>2,885,358</u>	<u>40.5%</u>	<u>7,123,012</u>

RESTRICTED PURPOSES FUND						
Instruction:						
Salaries	\$ 495,023	158,000	31.9%	179,909	37.0%	486,019
Employee Benefits	111,838	39,002	34.9%	43,498	37.6%	115,559
Contractual Services	75,830	16,881	22.3%	18,818	22.1%	85,284
Materials & Supplies	124,746	56,172	45.0%	22,256	15.4%	144,092
Conference & Meeting	63,266	14,176	22.4%	17,030	25.3%	67,273
Fixed Charges	-	-	0.0%	-	0.0%	500
Utilities	1,314	598	45.5%	-	0.0%	3,500
Capital Outlay	211,541	347,672	164.4%	18,849	8.9%	212,723
Other (P-16 Grant Waivers)	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 1,083,558</u>	<u>\$ 632,501</u>	<u>58.4%</u>	<u>\$ 300,360</u>	<u>26.9%</u>	<u>\$ 1,114,950</u>

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

RESTRICTED PURPOSES FUND	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
Academic Support						
Salaries	\$ -	\$ -	0.0%	\$ -	0.0%	\$ -
Employee Benefits	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,000	0.0%	2,150	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	-	5,000	0.0%	2,150	0.0%	-
Student Services						
Salaries	187,602	75,123	40.0%	76,371	40.8%	187,260
Employee Benefits	68,484	28,603	41.8%	27,165	41.7%	65,102
Contractual Services	2,320	4,868	209.8%	2,190	66.0%	3,320
Materials & Supplies	5,400	1,369	25.4%	818	15.7%	5,200
Conference & Meeting	6,112	911	14.9%	595	13.2%	4,500
Fixed Charges	-	-	0.0%	121	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	20,000	11,300	56.5%	11,300	46.7%	24,175
Total Student Services	289,918	122,174	42.1%	118,560	40.9%	289,557
Public Service						
Salaries	152,530	74,073	48.6%	62,883	41.6%	151,098
Employee Benefits	34,845	16,865	48.4%	14,509	48.9%	29,701
Contractual Services	600	2,608	434.7%	(319)	-63.8%	500
Materials & Supplies	2,275	1,240	54.5%	3,419	54.0%	6,330
Conference & Meeting	4,750	8,373	176.3%	8,095	102.1%	7,931
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	99	0.0%	31	3.1%	1,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	360	0.0%	-
Total Public Service	195,000	103,258	53.0%	88,978	45.3%	196,560
Operations and Maintenance of Plant						
Contractual Services	-	-	0.0%	-	0.0%	-
Capital Outlay	73,600	-	0.0%	-	0.0%	-
Total Auxiliary Services	-	-	0.0%	-	0.0%	-
Institutional Support						
Salaries (Federal Work Study)	\$ 91,689	\$ 40,302	44.0%	\$ 44,238	48.5%	\$ 91,245
Total Institutional Support	91,689	40,302	44.0%	44,238	48.5%	91,245
Student grants and waivers (PELL & SEOG)	5,495,633	2,582,120	47.0%	2,724,002	49.7%	5,485,000
TOTAL RESTRICTED FUND EXPENDITURES	7,155,798	\$ 3,301,305	46.1%	\$ 3,278,288	45.7%	\$ 7,177,312
Transfer In (Out)	\$ (15,000)	\$ 29,805	0.0%	\$ -	0.0%	\$ -

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
For the five months ended November 30, 2014**

LIABILITY, PROTECTION, & SETTLEMENT FUND	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
Local Government Sources	\$ 260,808	\$ 241,445	92.6%	\$ 240,527	96.0%	\$ 250,473
Investment Revenue	25,000	(4,995)	-20.0%	3,695	12.3%	30,000
Other	-	-	0.0%	-	0.0%	-
TOTAL LIABILITY, PROTECTION & SETTLEMENT FUND REVENUES	285,808	236,450	82.7%	244,222	87.1%	280,473

Fiscal Year 2015 Budget to Actual Comparison

LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 41.7%	Annual Budget FY2014
Operations & Maintenance of Plant		-				
Contractual Services	\$ 351,500	\$ 107,341	30.5%	\$ 107,001	30.4%	\$ 351,500
Material & Supplies	250	356	142.4%	110	110.0%	100
Conference & Meeting	500	282	56.4%	490	98.0%	500
Utilities	500	191	0.0%	241	0.0%	-
Total for Operations & Maintenance of Plant	\$ 352,750	\$ 108,170	30.7%	\$ 107,842	30.6%	\$ 352,100

Institutional Support						
Salaries	\$ 73,689	\$ 30,749	41.7%	\$ 32,102	45.3%	\$ 70,929
Employee Benefits	217,616	3,400	4.6%	5,457	2.3%	240,849
Contractual Services	29,000	6,066	20.9%	6,638	45.8%	14,500
Materials & Supplies	1,000	24	2.4%	643	23.4%	2,750
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	361,500	287,796	79.6%	393,327	105.4%	373,250
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	682,805	328,035	48.0%	438,167	62.4%	702,278

TOTAL LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES	\$ 1,035,555	\$ 436,205	42.1%	\$ 546,009	51.8%	\$ 1,054,378
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Fiscal Year 2015 Budget to Actual Comparison

AUDIT FUND	Annual Budget FY2015	Actual 11/30/14	Act/Budget 41.7%	Actual 11/30/13	Act/Budget 0.0%	Annual Budget FY2014
Local Government Sources	\$ 35,277	\$ 34,957	99.1%	\$ 33,835	96.9%	\$ 34,900
Investment Revenue	-	17	0.0%	1	0.0%	-
TOTAL AUDIT FUND REVENUES	35,277	34,974	99.1%	33,836	97.0%	34,900

AUDIT FUND						
Contractual Services	35,700	28,700	80.4%	32,900	94.3%	34,900
TOTAL AUDIT FUND EXPENDITURES	\$ 35,700	\$ 28,700	80.4%	\$ 32,900	94.3%	\$ 34,900

**Illinois Valley Community College District No. 513
Fiscal Year 2015 Budget to Actual Comparison
All Funds
For the five months ended November 30, 2014**

<u>Department</u>	<u>Annual Budget FY2015</u>	<u>Actual 11/30/2014</u>	<u>Act/Budget 41.7%</u>	<u>Explanation</u>
President	\$ 320,600	\$ 135,658	42.3%	
Board of Trustees	16,000	6,920	43.3%	
Community Relations	399,207	152,030	38.1%	
Continuing Education	1,001,064	451,986	45.2%	
Facilities	6,380,175	1,554,657	24.4%	
Information Technologies	2,484,810	1,274,876	51.3%	
Academic Affairs	327,945	111,138	33.9%	
Academic Affairs (AVPCE)	1,130,619	523,110	46.3%	
Adult Education	486,555	205,955	42.3%	
Learning Technologies	676,994	300,081	44.3%	
Career & Tech Education Division	1,807,419	635,507	35.2%	
Natural Science & Business Division	2,258,167	971,166	43.0%	
Humanities & Fine Arts/Social Science Division	2,184,124	932,734	42.7%	
Health Professions Division	2,156,899	905,508	42.0%	
English, Mathematics, Education Division	2,527,729	1,065,725	42.2%	
Admissions & Records	382,679	166,836	43.6%	
Student Development	627,789	275,875	43.9%	
Student Services	154,530	27,111	17.5%	
Financial Aid	5,944,270	2,764,843	46.5%	
Athletics	240,349	87,343	36.3%	
TRiO (Student Success Grant)	289,918	122,174	42.1%	
Campus Security	350,650	107,863	30.8%	
Business Services/General Institution	2,283,856	1,662,051	72.8%	Annual bond payment
Risk Management	684,905	328,342	47.9%	
Tuition Waivers	588,700	193,793	32.9%	
Purchasing	98,229	47,622	48.5%	
Human Resources	130,065	46,337	35.6%	
Bookstore	2,199,721	1,348,068	61.3%	Books and supplies for fall and spring semester
Shipping & Receiving	69,322	29,017	41.9%	
Copy Center	136,742	36,671	26.8%	
Total FY14 Expenditures	<u><u>\$ 38,340,032</u></u>	<u><u>\$ 16,470,997</u></u>	43.0%	

Illinois Valley Community College
Statement of Cash Flows
for the Month ended November 30, 2014

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 848,758.13	\$ 181,632.89	\$ 739,442.45	\$ 408,480.89	\$ 276,272.97	\$ (190,377.67)	\$ 423,506.97	\$ 6,631.72	\$ 3,984.71	\$ 2,698,333.06
Total Receipts	328,456.15	39,317.26	3,531.63	3,003.58	38,234.87	5,425.71	970.81	86.26	593.40	419,619.67
Total Cash	1,177,214.28	220,950.15	742,974.08	411,484.47	314,507.84	(184,951.96)	424,477.78	6,717.98	4,578.11	3,117,952.73
Due To/From Accts	-	-	-	-	-	-	-	-	-	-
Transfers/Bank CDs	-	-	-	1,000,000.00	-	-	-	-	-	1,000,000.00
Expenditures	(1,605,803.72)	(155,782.85)	(24,194.40)	(1,248,043.75)	(84,385.64)	(110,147.85)	-	(1,700.00)	(13,161.07)	(3,243,219.28)
ACCOUNT BALANCE	(428,589.44)	65,167.30	718,779.68	163,440.72	230,122.20	(295,099.81)	424,477.78	5,017.98	(8,582.96)	874,733.45
Deposits in Transit	(35,113.99)									(35,113.99)
Outstanding Checks	260,812.44									260,812.44
BANK BALANCE	(202,890.99)	65,167.30	718,779.68	163,440.72	230,122.20	(295,099.81)	424,477.78	5,017.98	(8,582.96)	1,100,431.90
Certificates of Deposit	-	-	-	-	-	-	2,394,048.28	-	2,100,000.00	4,494,048.28
Illinois Funds	6,252,355.64	2,774,656.82	3,439,149.55	622,421.96	232,059.72	59,289.12	1,900,264.24	7,268.58	931,208.36	16,218,673.99
CDB Trust Fund CTC			501,709.20							501,709.20
Bldg Reserve-ILLFund			1,083,112.83							1,083,112.83
Total Investment	\$ 6,252,355.64	\$ 2,774,656.82	\$ 5,023,971.58	\$ 622,421.96	\$ 232,059.72	\$ 59,289.12	\$ 4,294,312.52	\$ 7,268.58	\$ 3,031,208.36	\$ 22,297,544.30

LaSalle State Bank	\$ 245,177.65
Centrue Bank	855,254.25
	<u>\$ 1,100,431.90</u>

Respectfully submitted,



Cheryl Roelfsema
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE
INVESTMENT STATUS REPORT
November 30, 2014

<u>DUE</u>	<u>Education</u>	<u>Oper & Maint</u>	<u>O&M Restricted</u>	<u>Bond & Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection & Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
3/26/2015							1,000,000	1,000,000	NCB	0.35%	0.35%	
3/31/2015						248,000		248,000	MBS	0.40%	0.40%	
4/22/2015							100,000	100,000	MB	0.45%	0.45%	914161
10/24/2015							1,000,000	1,000,000	MB	0.60%	0.60%	916139
10/29/2015						1,000,000		1,000,000	FSB	0.76%	0.76%	
11/7/2015						150,000		150,000	MB	0.65%	0.65%	915192
7/18/2017						996,048		996,048	MBS	1.24%	1.24%	RMB-02732
Total CD	-	-	-	-	-	2,394,048	2,100,000	4,494,048				

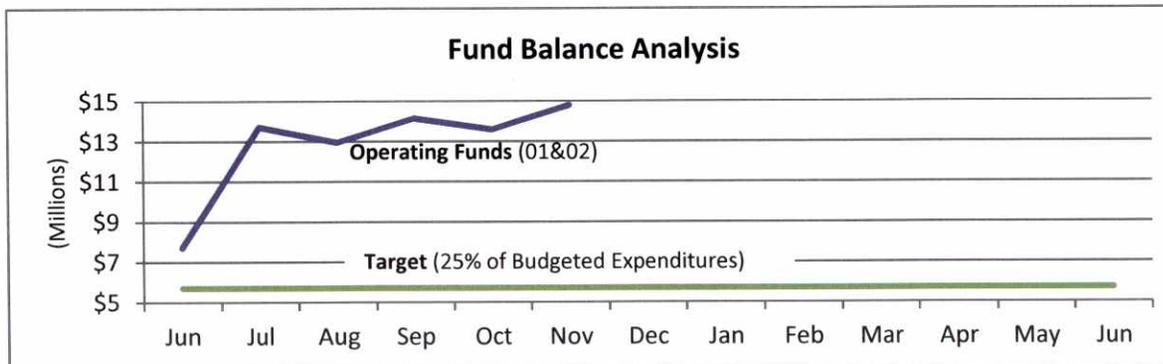
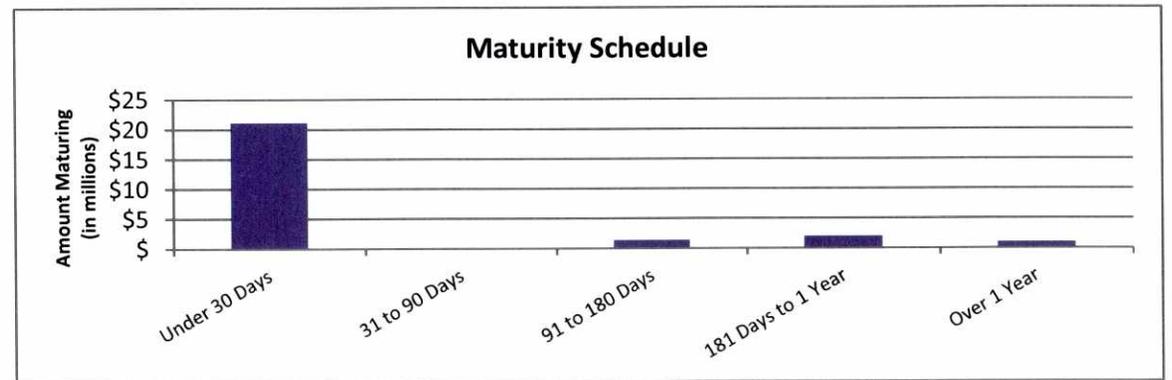
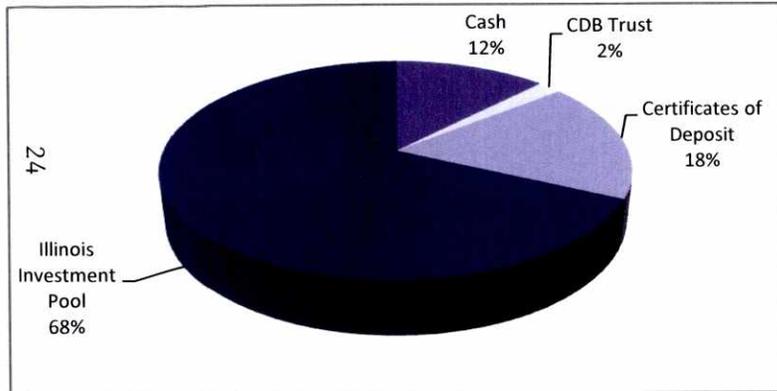
CB	Centrue Bank	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MBS	Multi-Bank Securities, Inc.
FSB	First State Bank of Mendota	MSB	Midland State Bank
HNB	Hometown National Bank	NCB	North Central Bank - Ladd
LSB	LaSalle State Bank	PFS	Peru Federal Savings

** Current IL Funds interest rate: 0.010%

**Illinois Valley Community College District No. 513
Investment Status Report
All Funds
November 30, 2014**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	12.4%	\$ 3,162,545	0.34%
CDB Trust	2.0%	501,709	0.10%
Certificates of Deposit	17.7%	4,494,048	0.71%
Illinois Investment Pool	68.0%	17,301,787	0.01%
Total		\$ 25,460,089	0.29%

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 17,301,787			\$ 17,301,787	68%
Centrue Bank			922,891	922,891	4%
North Central Bank		1,000,000		1,000,000	4%
Heartland Trust Acct			501,709	501,709	2%
LaSalle State Bank			252,416	252,416	1%
First State Bank		1,000,000		1,000,000	4%
Multi Bank Securities		1,244,048		1,244,048	5%
Heartland Bank			1,987,238	1,987,238	8%
Marseilles Bank		1,250,000		1,250,000	5%
	\$ 17,301,787	\$ 4,494,048	\$ 3,664,254	\$ 25,460,089	100%



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\$5,000 and Over Disbursements

11/01/14 - 11/30/14

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
715609	11/05/14	0001369	Ameren Illinois	\$ 36,204.84	Electricity (09/10/14-10/09/14), Gas (09/11/14-10/09/14)
715613	11/05/14	0002577	AT&T	7,162.56	Telephone
715624	11/05/14	0108916	CCIC	262,807.76	Health Insurance (November)
715659	11/05/14	0079038	IVCC Student Activity	89,665.69	Student Activity Fees
715728	11/06/14	0082897	SURS	49,066.15	Payroll (11/01/14)
ACH	11/06/14		Internal Revenue Service	72,140.01	Federal Payroll Taxes (11/06/14)
ACH	11/06/14		Illinois Department of Revenue	23,243.28	State Payroll Taxes (11/06/14)
ACH	11/06/14		VALIC Retirement Services	12,922.58	403(b) & 457(b)Payroll (11/06/14)
715734	11/13/14	0001420	Advanced Technologies Consultants	184,050.00	SMC Mechatronics Trainers
715762	11/13/14	0115940	First State Bank of Mendota	1,248,043.75	Annual Bond Payment & Interest
715763	11/13/14	0029614	GRAINCO FS, Inc.	6,394.50	Ice Melt
715838	11/19/14	0108962	Carquest	5,595.22	Instructional & Auto Shop Supplies
715840	11/19/14	0132827	Chamlin & Associates, Inc.	5,126.50	ADA Parking Lot Design
715842	11/19/14	0155694	Condensed Curriculum International	6,714.40	Pharmacy Technician -CEC Workshop
715853	11/19/14	0001296	Follett Higher Education Group	17,855.74	Books for Resale
25 715868	11/19/14	0148440	Illinois Tool Works, Inc.	6,506.75	Pipe Beveler (Program Improvement Grant)
715874	11/19/14	0041932	IVCC Tuition	10,838.72	Veteran's Rehabilitation Funds
715903	11/19/14	0199843	Technology, Inc.	8,687.50	Legal Services-Putnam County
715905	11/19/14	0199979	Ted Whitmer	5,311.00	Legal Services-Putnam County
715914	11/19/14	0001406	Ward's Natural Science	6,315.50	Biology Supplies
715937	11/21/14	0082897	SURS	47,444.28	Payroll (11/20/14)
ACH	11/21/14		Internal Revenue Service	68,709.37	Federal Payroll Taxes (11/20/14)
ACH	11/21/14		Illinois Department of Revenue	22,292.93	State Payroll Taxes (11/20/14)
ACH	11/21/14		VALIC Retirement Services	13,393.02	403(b) & 457(b)Payroll (11/20/14)
715943	11/25/14	0001420	Advanced Technologies Consultants	5,426.00	SCADA Software FMS-200 (NSF Sustainability Grant)
715951	11/25/14	0126547	Basalay, Cary, & Alstadt Architects	24,194.40	Building "A" Chiller/Air Handler Replacement, * Cultural Center Sound System*
715975	11/25/14	0199975	Law Office of Mark C. Metzger	12,405.75	Legal Services-Putnam County
715992	11/25/14	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter

\$ 2,264,518.20

*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abbott, Mark	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$64.00	011520910051320			
Aleksy, Donald	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011220570051320			
Aleksy, Donald	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011120570051320			
Alfano, Maddalena	Retro Pay FY 15	08/18/14	10/09/14	11/01/14	MI	\$127.36	011420730051320			
Alvarado, Ruben	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$64.00	011120650051320			
Anderson, Jeanette	Retro Pay FY 15	08/18/14	11/01/14	11/01/14	MI	\$193.60	011420730051320			
Anderson, Michael	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$56.00	011320410051320			
Andree, Christopher	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011320410051320			
Arbuckle, Dennis	Clothing Allowance	11/01/14	11/01/14	11/01/14	TF	\$79.31	027210472052900			
Baker, Kathryn	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$189.00	011320410051320			
Blood, Trisha	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$112.00	011120910051320			
Booras, Pamela	10 Step Canine Companion	10/23/14	10/23/14	11/01/14	ST	\$70.00	014110394151320	HLR-5611-630	10 Step Program for Canine	
Borkowski, Andrew	Retro Pay FY 15	08/18/14	11/01/14	11/01/14	MI	\$144.00	011420730051320			
Bouxsein, Barbara	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$59.50	011320410051320			
Bowen, Teresa	Retro Pay FY15	09/01/14	10/04/14	11/01/14	MI	\$58.00	063230530151610			
Bray, Kristal	Retro Pay FY 15	08/18/14	11/01/14	11/01/14	MI	\$166.08	011420730051320			
Brown, Paula	Retro Pay FY 15	10/13/14	11/01/14	11/01/14	MI	\$73.28	011420730051320			
Burke, Ryan	Retro Pay FY 15	08/18/14	11/01/14	11/01/14	MI	\$64.00	011420730051320			
Carey, Lori	Clothing Allowance	11/01/14	11/01/14	11/01/14	TF	\$125.00	027210472052900			
Carter, John	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$72.00	011320410051320			
Castaneda, Craig	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$156.00	011120570051320			
Chaffee, Candice	Aromatherapy	09/17/14	10/15/14	11/01/14	ST	\$1,150.00	014110394151320	CPD-3235-09	Aromatherapy for Health & Wellness	
Chaffee, Candice	Detox Your Body	09/17/14	10/15/14	11/01/14	ST	\$1,150.00	014110394151320	CPD-3240-10	Detoxifying Your Body & Living	
Cherpeske, Roxanne	Retro Pay FY 15	08/18/14	10/09/14	11/01/14	MI	\$59.50	011420730051320			

Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Christmann, Mark	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$242.75	011320410051320			
Cinotte, Lori	Essays Read/Substitute	09/01/14	11/01/14	11/01/14	ST	\$1,320.00	011120910051340			
Cooper, Debra	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$72.00	011520910051320			
Cornwall, Mary	Piano for Dames at Sea	09/01/14	11/01/14	11/01/14	ST	\$400.00	013620620151900			
Corrigan, Kevin	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$81.00	011120570051320			
Cox, Laurie	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120650051320			
Curtin, Walter	Retro Pay FY 15	08/18/14	11/01/14	11/01/14	MI	\$182.72	011420730051320			
Czubachowski, Brandon	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Deffenbaugh, Gloria	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$166.08	011420730051320			
Dellatori, Beth	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011120910051320			
Depaz, Veronica	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$83.04	011420730051320			
Dittle, Kristina	Learn to Relax with Reiki	10/25/14	10/25/14	11/01/14	ST	\$400.00	014110394151320	HLR-6419-10	Learn To Relax With Reiki	
Dittmer, Alejandro	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120650051320			
Dove, Christine	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Dunlap, Angela	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011520910051320			
Dzierzynski, Amber	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011120650051320			
Dzurisin, Juliana	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$171.04	011420730051320			
Dzwonnik, Marian	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			
Dzwonnik, Marian	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120910051320			
Eccles, Kimberly	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$63.00	011320410051320			
Ellis, Susan	Cup Cakes New	10/14/14	10/21/14	11/01/14	ST	\$180.00	014110394151320			
Engstrom, Norman	Directing THE 1005	09/01/14	11/01/14	11/01/14	ST	\$1,000.00	011120650051340	THE-1005-02	Theatre Play Production	
Engstrom, Norman	Voice Lessons / 12	09/16/14	10/09/14	11/01/14	ST	\$384.00	011120650051340	MUP-2001-01	Applied Music- Vocal	
Engstrom, Norman	Voice Lessons / 8	09/19/14	11/01/14	11/01/14	ST	\$256.00	011120650051340	MUP-2001-01	Applied Music- Vocal	

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ennenbach, William	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Ewers, Kathryn	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$72.00	011120570051320			
Foemmel, Mary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$93.50	011420730051320			
Forst, Jean	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			
Forst, Jean	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120910051320			
Forst, Jean	Substitute for Villarreal	08/18/14	09/26/14	11/01/14	ST	\$756.00	011120910051320			
Fox, Amber	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011220570051320			
Frahm, Jeannette	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$32.00	011120910051320			
Fuller, Susan	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Gibbs, Kathryn	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011520910051320			
Glenn, Mary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$32.00	011420730051320			
Gnidovec, Gary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$102.00	011120570051320			
Goodwin, Charles	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Grenda, Amber	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Groleau, Ronald	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$162.00	011120570051320			
Gustafson, Janelle	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011220910051320			
Guttilla, Thomas	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$108.00	014110394151320			
Hardy, Tina	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011220910051320			
Hauger, Elizabeth	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$68.00	011520910051320			
Haynes, Tricia	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011520910051320			
Hinterlong, James	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011120570051320			
Hinterlong, James	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$108.00	011120650051320			
Jakubek, Kathleen	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$32.00	011420730051320			
Jauch, Christian	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$192.00	011320410051320			

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Jenrich, Chuck	U.S. Silica Six Sigma	10/28/14	10/28/14	11/01/14	ST	\$500.00	014210331051320	CEU-6242-26	Six Sigma Green Belt Trng	
Jenrich, Chuck	US Silica Zip Pak	10/14/14	10/14/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-6242-26	Six Sigma Green Belt Trng	
Jenrich, Chuck	US Silica Zip Pak	10/14/14	10/14/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-8238-10	Adaptive Leadership	
Jenrich, Chuck	US Silica Zip Pak	10/14/14	10/14/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-6235-10	Customer Focused Manufacturing	
Jenrich, Chuck	ZIP PAK Level II IV	10/21/14	10/28/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-8238-20	Adaptive Leadership	
Jenrich, Chuck	ZIP PAK Level II IV	10/21/14	10/28/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-6235-20	Customer Focused Manufacturing	
Jenrich, Chuck	ZIP PAK Level II IV	10/21/14	10/28/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-8029-10	Achieving Supervisory Success	
Jenrich, Chuck	ZIP PAK Level II IV	10/21/14	10/28/14	11/01/14	ST	\$1,000.00	014210331051320	CEU-8291-10	Optimizing Team Performance	
Johnson, D.	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$112.00	011320410351320			
Johnson, D.	Reviewing Lab Procedures	08/18/14	11/01/14	11/01/14	ST	\$969.00	011320410351320			
Johnson, Laura	Hot Glass Experience	10/11/14	10/11/14	11/01/14	ST	\$160.00	014110394151320	HLR-2772-410	Hot Glass Experience II Ornaments	
Kalis, Linda	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$72.00	011520910051320			
Kelly, Amy	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011420730051320			
Kilmartin, Laura	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			
Klieber, Tracie	Yoga / Cardio Strength	09/15/14	10/23/14	11/01/14	ST	\$702.00	014110394151320	HLR-6218-309	Yoga Unique To You	
Klieber, Tracie	Yoga / Cardio Strength	09/15/14	10/23/14	11/01/14	ST	\$702.00	014110394151320	HLR-6217-09	Strength, Cardio and Core	
Klieber, Tracie	Yoga for Volleyball Team	08/11/14	08/15/14	11/01/14	ST	\$100.00	011120570051900			
Klobucher, Courtney	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Koehler, Richard	LC Drive Improvement #947	10/15/14	10/15/14	11/01/14	ST	\$150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Kowalski, Dena	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011420730051320			
Kreier, Rodney	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011320410051320			
Kuester, David	Directing THE 1005	09/01/14	11/01/14	11/01/14	ST	\$250.00	011120650051340	THE-1005-01	Theatre Play Production	
Landgraf, Tammy	Retro Pay	09/01/14	11/01/14	11/01/14	MI	\$224.00	011220910051320			
Lange, Marilyn	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$153.00	011520910051320			

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Lau, Michael	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011120650051320			
Lau, Michael	Retro Pay FY 15	10/13/14	11/01/14	11/01/14	ST	\$54.00	011120650051320			
Lockwood, DawnAnne	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011320410051320			
Lockwood, DawnAnne	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011220910051320			
Loebach, Nancy	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$216.00	011520910051320			
Lukosus, James	Retro Pay FY 15	10/19/14	05/15/15	11/01/14	ST	\$59.00	056430360451900			
Mahoney, James	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011320410051320			
Malavolti, Steven	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$108.00	011320410051320			
Manaligod, John	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120910051320			
Martin, Todd	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$192.00	011120650051320			
McCabe-Pinn, Linda	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011420730051320			
McCarthy, Melissa	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011120650051320			
McKee, Larry	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$102.00	011520910051320			
Mellott, Carmen	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Michael, James	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$88.00	011120650051320			
Mika, Judyann	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			
Mills, Jennifer	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Mills, Michael	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$64.00	011420730051320			
Milota, Julie	Head Womens Tennis Coach	10/19/14	11/01/14	11/01/14	ST	\$1,500.00	056430360851900			
Montgomery, D	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011120650051320			
O'Brien, Tina	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$136.00	011520910051320			
O'Connor, Daniel	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$143.00	011320410051320			
Opsal, James	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$156.00	011120570051320			
Padoan-Gallardo, Atti	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$72.00	011120650051320			

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Panizzi, Gerald	LC Driver Improvement 948 949	10/18/14	10/25/14	11/01/14	ST	\$375.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Paul, Kristine	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$32.00	011320410051320			
Perkins, Roger	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$59.50	011320410051320			
Petersen, Bonnie	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$153.00	011120570051320			
Polte, Duwayne	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$44.00	011320410051320			
Ponder, Monica	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$166.08	011420730051320			
Reeder, Brennan	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$36.00	011120570051320			
Reif, Cynthia	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$220.80	011420730051320			
Renn, Kristine	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$126.08	011120570051320			
Retoff, Dan	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$119.00	011420730051320			
Retoff, Dan	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$89.25	011120570051320			
Reynolds, Tod	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$56.00	011320410351320			
Rodda, Jeanna	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120570051320			
Schomas, Jane	Beginning Foxtrot	09/09/14	10/14/14	11/01/14	ST	\$720.00	014110394151320	HLR-5121-409	Foxtrot	
Schomas, Jane	Wedding Reception Survival	09/09/14	10/14/14	11/01/14	ST	\$720.00	014110394151320	HLR-5108-409	Wedding Reception Survival	
Schuerman, Patrick	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$56.00	011320410351320			
Schulte, Glen	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011320410051320			
Schultz, Kim	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$171.04	011420730051320			
Serafini, Daniel	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011120910051320			
Sherbeyn, Julie	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$34.00	011120570051320			
Skeen, Janice	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011520910051320			
Smith, Mary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$56.00	011320410051320			
Smith, Paul	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011320410351320			
Sobin, Betsy	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Sorrentino, Jane	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011420730051320			
Spayer, Rodney	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$176.00	011320410051320			
Spears Johnson, Chaya	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011120650051320			
Sphar, Ronald	Reviewing Lab Procedures	08/11/14	08/15/14	11/01/14	ST	\$349.50	011320410351320			
Spires, Summer	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011420730051320			
Sramek, Katherine	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$20.00	011320410051320			
Stevens, Shannon	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120910051320			
Stevenson, Keith	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$20.00	011320410351320			
Stoddard, Danielle	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011120650051320			
Strickler, Andrew	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011520910051320			
Swett, Steven	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$22.00	011420730051320			
Swett, Steven	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$44.00	011120910051320			
Templeton, Thomas	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011120570051320			
Theodosopoulos, Vasilios	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$56.00	011320410051320			
Torbeck, Joel	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$54.00	011120570051320			
Towne, Brian	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$51.00	011120570051320			
Trench, Michael	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$40.00	011320410351320			
Turchi, Mary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$49.50	011320410051320			
Turchi, Mary	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$36.00	011120910051320			
Vesper, Kathy	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$93.42	011420730051320			
Vetos, Kevin	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011520910051320			
Vogt, Jane	Learn to Knit	09/24/14	10/08/14	11/01/14	ST	\$225.00	014110394151320	HLR-2712-639	Learn to Knit Basics	
Walczynski, Mark	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011220570051320			
Walker, Amie	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$48.00	011420730051320			

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Stipends For Pay Period 11/01/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Wasmer, Susan	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$144.00	011420730051320			
Weber, Lynne	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$162.00	011220910051320			
Weise, Edith	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$96.00	011520910051320			
Weitl, Jamie	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$16.00	011520910051320			
Whightsil, Greg	Retro Pay FY 15	09/01/14	11/01/14	11/01/14	MI	\$80.00	011320410051320			
			TOTAL			\$33,840.93				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

Jerry Corcoran 12/1/14
Dr. Jerry Corcoran
President

Stipends For Pay Period 11/15/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type	Amount	GL No.	Section Name	Section Title	Comments
Ault, Richard L.	Chemical Hygiene Officer	10/19/14	06/27/15	06/27/15	ST	1,961.46	128640090151900			
Baker, Kathryn J.	QuickBooks Pro 2014 NEW	09/15/14	11/03/14	11/15/14	ST	840.00	014110394151320	CEU-4710-309	QuickBooks Pro 2014	
Baker, Kathryn J.	Beginning Excel 2013	10/17/14	11/07/14	11/15/14	ST	420.00	014110394151320	CEU-4118-610	Beginning Excel 2013	
Balzarini, Doreen J.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	28.12	061620269051320			
Balzarini, Doreen J.	Intermediate Excel 2010	10/09/14	10/30/14	11/15/14	ST	420.00	014110394151320			
Bennett-Campbell, Bonnie	Exposure Control Officer	10/19/14	06/27/15	06/27/15	ST	2,550.00	128640090251900			
Best, Melody	Landscape Oil & Acrylic Paint	09/17/14	11/05/14	11/15/14	ST	800.00	014110394151320	HLR-1111-409	Landscape Oil & Acrylic Paint	
Bock, Kenneth D.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	72.89	061620269051320			
Booras, Pamela H.	Facial Massage Techniques	11/07/14	11/07/14	11/15/14	ST	500.00	014110394151320	CPD-3138-10	Facial Massage Techniques To Fight Age Lines Wrinkles Premature Aging	
Borkowsky, Frank M.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	104.41	061620296351320			
Boyd, Helen L.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	30.41	061620296351320			
Boyd, Helen L.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	30.42	061620281851320			
Boyle- Bruch, Ida L.	Food Service	10/18/14	10/25/14	11/15/14	ST	500.00	014110394151320	CEU-1503-10	Food Service Sanitation-8 Hour	
Carranco, Theresa L.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	11.88	061620269051320			
Chaffee, Candice S.	Advanced Aromatherapy	11/05/14	11/05/14	11/15/14	ST	700.00	014110394151320	CPD-3239-11	Advanced Aromatherapy for Healthcare	
Drapa, Katherine	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	60.57	061620269051320			
Drapa, Katherine	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	60.56	061620296351320			
Drapa, Maria B.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	40.29	061620296351320			
Dunlap, Angela J.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	23.70	061620269051320			
Engstrom, Norman B.	Voice Lessons / 12	10/14/14	11/06/14	11/15/14	ST	384.00	011120650051340	MUP-2001-01	Applied Music- Vocal	
Engstrom, Norman B.	Mileage Reimbursement	11/05/14	11/05/14	11/15/14	ML	11.20	011120650055210			
Ennenbach, William R.	Substitute Pay PSI 1000 02	11/03/14	12/17/14	12/27/14	ST	1,226.34	011120650051320	PSI-1000-02	American National Government	
Fesperman, Jeffrey N.	Substitute Pay HIS 2008 01	11/04/14	12/17/14	12/27/14	ST	1,215.00	011120650051340			
Furlan, Patricia L.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	87.75	061620296351320			

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Stipends For Pay Period 11/15/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type	Amount	GL No.	Section Name	Section Title	Comments
Groleau, Ronald W.	First Responder Coordinator	11/06/14	06/27/15	06/27/15	ST	1,961.46	128640090151900			
Gross, Mary H.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	60.50	061620269051320			
Hovi, Michael	Assessing & Treating Conditions	11/09/14	11/09/14	11/15/14	ST	500.00	014110394151320	CPD-3147-11	Assessing & Treating Conditions	
Jakubek, Kathleen A.	ALH Lab/Clinical	11/04/14	11/25/14	11/29/14	ST	1,260.00	011420730051320			
Jaquins, Clayton P.	Podcasting	10/23/14	11/06/14	11/15/14	ST	150.00	014110394151320	CEX-4620-310	Podcasting 101	
Jenrich, Chuck	US Silica Company	11/11/14	11/11/14	11/15/14	ST	500.00	014210331051320	CEU-6242-26	Six Sigma Green Belt Training	
Klieber, Tracie M.	Retro Pay FY 15	11/13/14	11/13/14	11/15/14	ST	23.00	014110394151320			
Koehler, Richard A.	LC Driver Improvement #951	11/05/14	11/05/14	11/15/14	ST	150.00	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Landgraf, Tammy L.	Mileage Reimbursement	10/01/14	10/31/14	11/15/14	ML	288.00	011120946155210			
Leonard, Bryan D.	Dual Credit Workshop	08/01/14	11/01/14	11/15/14	ST	50.00	018120080051900			
Loebach, Joyce A.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	4.62	061620269051320			
Makransky, Tracy R.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	24.75	014220271051320			
McManus, Edna M.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	66.36	061620269051320			
Moore, Lynn A.	On going pay for ADM	10/19/14	06/27/15	06/27/15	ST	869.55	013130030751210			
Natt, Denise E.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	76.50	061620269051320			
Oldaker, Adam G.	Substitute for HON 1002 150	08/01/14	11/01/14	11/15/14	ST	640.00	011120910051340			
Panizzi, Gerald W.	LC Driver Improvement #950	11/01/14	11/01/14	11/15/14	ST	187.50	014110394251320	CDV-6000-01	LaSalle Co Driver Improvement	
Retoff, Dan J.	Beginning T'ai Chi	09/26/14	10/31/14	11/15/14	ST	262.50	014110394151320	HLR-6104-609	Beginning Tai Chi Level I	
Sarver, Gregory S.	Mileage Reimbursement	10/11/14	11/08/14	11/15/14	ST	56.00	014110394355212			
Sarver, Gregory S.	BC Driver Improvement #295	11/08/14	11/08/14	11/15/14	ST	150.00	014110394351320	CDV-7000-01	Bureau Co. Driver Improvement	
Skerston, Connie M.	Ongoing Pay for ADM	10/19/14	06/27/15	06/27/15	MI	1,303.73	013130030751210			
Smith, Sara E.	Food Service Sanitation	10/28/14	11/06/14	11/15/14	ST	600.00	014110394151320	CEU-1503-630	Food Service Sanitation-8 Hour	
Spanbauer, Jeffrey A.	Substitute Pay PSI 1000 01	11/04/14	12/17/14	12/27/14	ST	1,215.00	011120650051340			
Spelich, John N.	Podcasting	10/23/14	11/06/14	11/15/14	ST	150.00	014110394151320	CEX-4620-310	Podcasting 101	

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ck

Stipends For Pay Period 11/15/14

Name	Description	Start Date	End Date	Last Pay Date	Earn Type	Amount	GL No.	Section Name	Section Title	Comments
Sprong, Connie L.	Mileage Reimbursement	06/24/14	10/16/14	11/15/14	ML	35.93	011120110055211			
Sramek, Katherine L.	Mileage Reimbursement	07/03/14	07/31/14	07/31/14	ML	19.22	011120110055211			
Stevenson, Keith H.	WHS 1200 02	11/04/14	11/04/14	11/15/14	ST	871.25	011320410351320	WHS-1200-02	Basic Forklift Operation	
Thompson, Jason	Native Skills	11/01/14	11/01/14	11/15/14	ST	125.00	014110394151320	HLR-5306-11	Native Skills II	
Tomasson, Cory J.	Student Organizations	10/19/14	06/27/15	06/27/15	ST	9,807.64	018120080051900			
Vera, Martha A.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	40.29	061620296351320			
Vogt, Jane A.	Knitting Level 2	10/15/14	10/29/14	11/15/14	ST	225.00	014110394151320	HLR-2713-630	Knitting Level 2	
Warren, Mary C.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	ST	45.36	061620269051320			
Welland, Steven B.	Gardner Denver Princeton	11/04/14	11/04/14	11/15/14	ST	1,150.00	014210331051320			
Woest, Sandra L.	Retro Pay FY 15	08/10/14	11/01/14	11/15/14	SG	47.63	061620296351320			
Zebron, Wayne E.	Mileage Reimbursement	10/01/14	10/31/14	11/15/14	ST	125.44	011520910055210			
Zellmer, Donald G.	2nd half for Fall 2014 Choir	10/01/14	11/15/14	11/15/14	ST	1,310.00	011120650051900			
			TOTAL			36,431.23				

Cheryl Roelfsema

Cheryl Roelfsema
Vice President of Business Services and Finance

Jerry Corcoran 12/1/14
Dr. Jerry Corcoran
President

*Earntypes
RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage
MI=Miscellaneous, SS=Summer School

2014 Tax Levy

As in past years, in order to maximize the Education Fund and Operations and Maintenance Funds revenues, the 2014 tax levy is based on an estimated equalized assessed valuation (EAV) of \$3,131,000,000, a 3.67 percent increase from the tax year 2013 actual EAV. The levy request is \$11,516,762, a 4.41 percent increase from the actual tax year 2013 tax extension, and is less than a five percent increase and therefore will not require a public notice and public hearing.

The levy request is based on the following rates and amounts:

Fund	Tax Rate	Tax Levy
Education	.1300	\$ 4,070,300
Operations & Maintenance	.0400	1,252,400
Additional Tax	.0981	3,071,500
Social Security & Medicare	.0086	270,000
Protection, Health & Safety	.0494	1,547,875
Tort immunity	.0000	0
Audit	.0012	37,500
Bonds	<u>.0405</u>	<u>1,267,187</u>
Totals	.3678	\$11,516,762

The Education and Operations and Maintenance levies are at the maximum rates of .13 and .04, respectively. The Additional Tax rate was increased from .0943 to .0981 as the average operating fund levies for community colleges throughout the state increased to .2681. A one to two percent decrease in actual EAV is anticipated for tax year 2014. The EAV of the LaSalle Exelon Generating Plant, which is 15 percent of the total tax base, decreased from \$485 million to \$455 million in 2014.

Recommendation:

The administration recommends the Board adopt the Tax Levy Resolution, Certificate of Tax Levy, Resolution of Intent, Notice of Intent to Levy an Additional Tax, and Certificate of Compliance with the Truth and Taxation Act, as presented.

RESOLUTION APPROVING A TAX LEVY

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS as follows:

SECTION 1: That the following amounts of money, as indicated on the Certificate of Tax Levy hereto attached and made a part hereof, must be raised for the various purposes as in said Certificate of Tax Levy and that the levy for the year 2014 be allocated 50 percent for FY 2015 and 50 percent for FY 2016.

SECTION 2: That the Chairperson and Secretary are hereby authorized and directed to sign said Certificate and related documents.

APPROVED this 11th day of December, 2014.

Chairperson, Board of Trustees

ATTEST:

Secretary, Board of Trustees

CERTIFICATE OF TAX LEVY

Community College District No. 513 Counties LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy & Livingston

Community College District Name Illinois Valley Community College and State of Illinois

We hereby certify that we require:

- the sum of \$ 4,070,300 to be levied as a tax for educational purposes(110 ILCS 805/3-1), and
- the sum of \$ 1,252,400 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1), and
- the sum of \$ 3,071,500 to be levied as an additional tax for educational purposes (110 ILCS 805/3-14.3), and
- the sum of \$ -0- to be levied as a special tax for purposes of the Local Governmental and Governmental Employees Tort Immunity Act (745 ICLS 10/9-107), and
- the sum of \$ 270,000 to be levied as a special tax for Social Security and Medicare insurance purposes (40 ILCS 5/21-110 and 5/21-110.1), and
- the sum of \$ 37,500 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 1,547,875 to be levied as a special tax for protection, health, and safety purposes (110 ILCS 805/3-20.3.01),and
- the sum of \$ -0- to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 20 ____.

Signed this 11th day of December, 20 14

Chair of the Board of Said Community College District

Secretary of the Board of Said Community College District

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community college board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district which have not been paid in full 1.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

(DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT)

This is to certify that the Certificate of Tax Levy for Community College District No. 513 County(ies) of _____ and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2014 was filed in the office of the County Clerk of this county on _____, 2014.

In addition to an extension of taxes authorized by levies made by the board of said community college district an additional extension(s) will be made, as authorized by resolution(s) on file in this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2014 is \$ _____.

Date

County Clerk and County

Alexi Giannoulis
Chairman



Karen Hunter Anderson, Ph.D.
Executive Director

September 22, 2014

Dr. Jerry Corcoran, President
Illinois Valley Community College
815 North Orlando Smith Ave.
Oglesby, IL 61348

At its September 19, 2014 meeting, the Illinois Community College Board approved the following motion:

The Illinois Community College Board hereby certifies that the following community college districts were (1) eligible to receive equalization grants either in fiscal year 2013 or fiscal year 2014 and (2) had combined educational and operations and maintenance purposes tax rates less than 26.43 cents per \$100 of equalized assessed valuation and are, therefore, eligible to levy at a combined educational and operations and maintenance purposes rate up to and including 26.43 cents per \$100 of equalization assessed valuation in accordance with the provisions of Section 3-14.3 of the Public Community College Act:

Black Hawk College
Heartland Community College
Illinois Central College
Illinois Eastern Community Colleges
Illinois Valley Community College
Kankakee Community College
Kaskaskia College
Lake Land College
Lewis and Clark Community College
Moraine Valley Community College
Rend Lake College
Carl Sandburg College
Southwestern Illinois College
Spoon River College
John Wood Community College

This certificate pertains to all named colleges to the levy adopted and filed in the fall of 2014. Please note the provisions of Section 3-14.3 which specify that your board of trustees must adopt a resolution expressing its intent to levy such an additional tax, thereby giving district voters an opportunity to request a referendum on the proposed additional levy.

ILLINOIS COMMUNITY COLLEGE BOARD

401 East Capitol Avenue • Springfield, Illinois 62701 • (217) 785-0123 • www.iccb.org

Agenda Item 12.5
September 19, 2014

BACKGROUND. Pursuant to Section 3-14.3 of the Public Community College Act, the following table identifies the eligible districts and the additional levy authority they have, should they choose to exercise it, along with an estimate of how much additional tax revenues will be available because of this additional levy authority.

District	Current Combined Maximum Authorized Operating Tax Rates	Additional Tax Rate Authority	Estimated Additional Tax Revenue
Black Hawk	19.00¢	7.81¢	\$ 2,776,337
Heartland	22.50¢	4.31¢	\$ 1,779,009
Illinois Central	25.00¢	1.81¢	\$ 1,205,920
Illinois Eastern	25.00¢	1.81¢	\$ 237,128
Illinois Valley	17.00¢	9.81¢	\$ 2,997,867
Kankakee	18.00¢	8.81¢	\$ 1,988,530
Kaskaskia	25.00¢	1.81¢	\$ 259,332
Lake Land	18.00¢	8.81¢	\$ 2,199,451
Lewis and Clark	25.00¢	1.81¢	\$ 699,169
Moraine Valley	22.50¢	4.31¢	\$ 4,261,043
Rend Lake	25.00¢	1.81¢	\$ 145,055
Sandburg	22.00¢	4.81¢	\$ 736,094
Southwestern	16.00¢	10.81¢	\$ 7,216,131
Spoon River	25.00¢	1.81¢	\$ 143,175
John Wood	22.50¢	4.31¢	\$ 581,204
			\$ 27,225,445

The additional levy authority is subject to “backdoor” referendum. Within ten days after the adoption of a resolution expressing the district’s intent to levy all or a portion of the additional taxes, the district is required to publish notice of its intent. A petition signed by 10 percent or more of the registered voters in the district will cause the proposed increase to be placed on the ballot at the next regularly scheduled election. A 30-day period is allowed for such a petition to be received.

This special tax levy authority does not circumvent tax cap legislation. All tax cap legislation is still applicable to those districts that fall under it.

RESOLUTION OF INTENT

RESOLUTION

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF ILLINOIS VALLEY COMMUNITY COLLEGE DISTRICT NO. 513, COUNTIES OF LASALLE, BUREAU, MARSHALL, LEE, PUTNAM, DEKALB, GRUNDY, AND LIVINGSTON, STATE OF ILLINOIS as follows:

SECTION 1: That it is the intent of Illinois Valley Community College District No. 513 to levy a tax pursuant to 110 ILCS 805/3-14.3 for an amount of money as indicated on the Certificate of Tax Levy hereto attached and made a part hereof, for the various purposes as expressed in said Statute.

SECTION 2: That the Chair and Secretary are hereby authorized and directed to file this Resolution and related documents or cause the same to be filed with the County Clerks of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy, and Livingston Counties on or before the last Tuesday in December of this year.

SECTION 3: That the College shall cause to be attached to this Resolution, when filed with the appropriate County Clerks, the applicable Certificate of Eligibility from the State of Illinois pertaining to the issuance of this additional tax.

SECTION 4: This Resolution, in the absence of a Petition received by the College, consistent with the requirements of the aforesaid Statute, shall be authority for the College to levy such additional tax.

SECTION 5: The filing of these documents with the appropriate County Clerks shall be the authority for said Clerks to extend such a tax in the absence of other subsequently filed documents relating to said additional tax.

SECTION 6: The Chair and Secretary shall see that all other provisions of the aforesaid Statute are satisfied and to take such other actions as are necessary or appropriate to comply with the letter and spirit of this Resolution.

APPROVED this 11th day of December, 2014.

Chair, Board of Trustees

ATTEST:

Secretary, Board of Trustees

NOTICE OF INTENT TO INCREASE TAX LEVY

Notice is hereby given that the Board of Trustees of Illinois Valley Community College District No. 513, LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy, and Livingston counties, State of Illinois, adopted on December 18, 2012, its annual tax levy including an additional tax levy of \$3,071,500 for educational purposes, as provided in Section 805/3-14.3 of Chapter 110 of the Illinois Compiled Statutes, as amended.

In accordance with the provisions of Section 805/3-14.3 of Chapter 110 of the Illinois Compiled Statutes, as amended, the following information is provided:

A petition may be filed with the Secretary of the Board of Trustees of Illinois Valley Community College in Building C, Room C-301, at 815 North Orlando Smith Road, Oglesby, Illinois 61348-9692, on or before 4:30 p.m., CDT, January 13, 2015, signed by not less than 9,200 registered voters of the Illinois Valley Community College District No. 513 requesting that an election be held on the 7th day of April, 2015, to determine whether the increased levy should be authorized. If no such petition is filed with the Secretary of the Board of Trustees on or before January 13, 2015, then the District shall be authorized to levy the additional tax. Petition forms are available at the Information Desk from December 12 through December 19, 2014; in Building H from December 19, 2014 through January 1, 2015; and at the Information Desk from January 2 through January 13, 2015.

Dated this 11th day of December, 2014

Secretary, Board of Trustees, District No. 513
Illinois Valley Community College

STATE OF ILLINOIS)
)
COUNTY OF _____)

PETITION

We, the undersigned, do hereby certify that we are voters of Community College District No. 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, State of Illinois, and as such voters, we do hereby request that the following proposition be submitted to the voters of said Community College District: "Shall the Board of Trustees of Community College District No. 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, State of Illinois, be authorized to levy an additional tax of \$3,071,500 for educational purposes, as provided in Section 805/3/3-14.3 of Chapter 110 of the Illinois Compiled Statutes, as amended; and we do hereby further request that the Secretary of said Board of Trustees of said Community College District certify said proposition to the County Clerks of the counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, State of Illinois, for submission to said voters at the election to be held on the 7th day of April, 2015.

SIGNATURE	ADDRESS
_____	_____, Illinois

The undersigned, being first duly sworn, deposes and certifies that he/she is now and at all times he/she circulated this petition was a registered voter of Community College District 513, counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy and Livingston, State of Illinois, that his/her residence address is _____, _____, Illinois, that the signatures on the foregoing petition were signed in his/her presence and are genuine, that to the best of his/her knowledge and belief the persons so signing were at the time of signing said petition registered voters of said Community College District and that their respective residences are correctly stated therein.

Signed and sworn to before me _____, 20 ____.

Notary Public

(NOTARY SEAL)

My Commission expires: _____, 20 ____.

CERTIFICATE OF COMPLIANCE WITH THE TRUTH IN TAXATION ACT

I, the undersigned, do hereby certify that I am the Chair of the Board of Trustees of Illinois Valley Community College District No. 513, Counties of LaSalle, Bureau, Marshall, Lee, Putnam, DeKalb, Grundy, Livingston, State of Illinois; and

I do further certify that the Board of Trustees of said District at a regularly convened meeting held on the 11th day of December, 2014, adopted a motion to prepare and approve a tax levy, a true and correct copy of which is attached hereto and which was and has been available for public inspection at least twenty (20) days preceding the adoption of the aggregate tax levy of the district; and

That the tax levy resolution was adopted pursuant to and in all respect in compliance with the provisions of 35 ILCS 200/18-60 through 35 ILCS 200/18-85 of the Truth in Taxation Act; and

That the tax levy for the District being less than 105% of the amount of taxes extended, exclusive of election costs for the District for the previous year, a hearing in compliance with the Truth in Taxation Act was not required; and

The notice and hearing requirements of 35 ILCS 200/18-70 of the Truth in Taxation Act are inapplicable; and

The notice requirement of Section 18-85 is inapplicable.

Chair, Board of Trustees
Illinois Valley Community College District No. 513,
Counties of LaSalle, Bureau, Marshall, Lee, Putnam,
DeKalb, Grundy and Livingston, State of Illinois

Faculty Appointment – Ms. Heather Seghi, Dental Assisting Instructor/Program Coordinator

The selection committee has selected Ms. Heather Seghi as Dental Assisting Instructor/Program Coordinator to fill the newly-created position. Information on this candidate is attached.

Recommendation:

Approve the appointment of Ms. Heather Seghi as the Dental Assisting Instructor/Program Coordinator assigned to the Division of Health Professions for the 2014-2015 academic year, with placement on the salary schedule at Step A-6, \$43,485.

RECOMMENDED FOR STAFF APPOINTMENT
2014-2015

GENERAL INFORMATION:

POSITION TO BE FILLED: Dental Assisting Instructor/Program Coordinator

NUMBER OF APPLICANTS: 4

NUMBER OF APPLICANTS INTERVIEWED: 2

APPLICANTS INTERVIEWED BY:

Ms. Anderson, Ms. Campbell, Ms. Monterastelli, Ms. Ragazincky, Ms. Reif

APPLICANT RECOMMENDED:

Heather Seghi

EDUCATIONAL PREPARATION:

Illinois State University, Bloomington, IL – B.S., Biological Sciences (expected May 2015)
Illinois Valley Community College, Oglesby, IL – transfer

EXPERIENCE:

Alliance Dental Group, Oglesby, IL – Dental Assistant, Lead TMD Technician, Orthodontic Assistant
Combat Readiness Health Services, Columbus, IN – Dental Assistant
Smile by Design, LaSalle, IL – Dental Assistant

NOTE: THIS CANDIDATE IS BEING RECOMMENDED FOR EMPLOYMENT FOR THE FOLLOWING REASONS:

1. Teaching demonstration was learner-focused; logical progression of content
2. Ten years of dental assistant experience with 20,000 hours of chair-side assistance.
3. Laboratory experience with a wide variety of procedures including pouring, trimming and fabricating study models
4. Excellent time management and organizational skills

RECOMMENDED SALARY: A-6 - \$43,485 annualized

Ms. Glenna Jones, SPHR
Director of Human Resources

Bid Results – Phase 3 of the Community Instructional Center Project

On October 29, 2014, assigned prime bids were opened and on November 6, 2014, general contractor bids were opened for Phase 3 of the Community Instructional Center Project. The total of the apparent low bids, after Engel Electric withdrew their bid, was \$1,771,114 which includes \$141,209 for the alternate bid. Steve Halm, Project Manager for the Capital Development Board, and Paul Basalay, of Basalay, Cary & Alstadt Architects, LTD recommend awarding the bids to the following contractors:

Plumbing	PIPCO	\$ 72,600
Ventilation	John’s Sales & Service	96,064
Electrical	JB Contracting Corp.	524,550
Asbestos Removal	Valor Technologies	113,900
General Contractor	Vissering Construction	<u>964,000</u>
	Total	<u>\$1,771,114</u>

Recommendation:

Approve the bids totaling \$1,771,114 for Phase 3 of the Community Instructional Center Project, as presented.

Approval to Lower the Contingency for Phase 3 of the CIC Project

As a result of the discussion that took place on December 3, 2014 with the IVCC Board Facilities Committee, the Committee supports the administration's recommendation to request lowering the contingency for Phase 3 of the Community Instructional Center from ten percent to five percent – a difference of \$88,556. If circumstances dictate that the College is in need of more than a five percent contingency for Phase 3, the College has the funds available through the \$90,000 Illinois Clean Energy Foundation Grant reimbursement for the geothermal installation and interest revenues from the Capital Development Board Trust account to make up the difference. In order to proceed with Phase 3, the College needs to guarantee the difference between the two levels of contingency.

Recommendation:

The Board authorizes the administration to request lowering the contingency for Phase 3 of the Community Instructional Center Project from ten percent to five percent and guarantees the difference of \$88,556 by providing the Capital Development Board with a fund commitment letter for the additional five percent.



**ILLINOIS VALLEY
COMMUNITY COLLEGE**

815 N. Orlando Smith Road
Oglesby, IL 61348-9692
Telephone: 815-224-2720
Fax: 815-224-3033

December 12, 2014

Mr. Steve Halm
Capital Development Board
700 E Norris Drive
Ottawa, IL 61350

RE: CDB Project No 810-046-016 Phase 3 - Community Instructional Center

Dear Steve:

Per the discussion at the Board of Trustees' meeting on December 11, 2014, Illinois Valley Community College would like to accept the base bids and alternate bids on the above referenced project.

Also per that discussion, Illinois Valley Community College would like to request that the contingency on Phase 3 of the Community Instructional Center project be reduced to five percent, or \$88,556. In the event the contingency exceeds five percent, the College has funds available in the building reserve fund to commit up to another five percent, or \$88,556.

If you have any questions, please feel free to contact me.

Sincerely,
ILLINOIS VALLEY COMMUNITY COLLEGE

Cheryl Roelfsema CPA, CMA, CPFO
Vice President for Business Services & Finance/Treasurer

Ottawa Center Lease Agreement

In December 2009 the College entered into a lease agreement with the City of Ottawa to lease classroom and lab space in an 11,000 sq. ft. facility located at 321 W. Main Street in Ottawa. Original projections were to offer 24 class sections per semester but the first semester, fall 2010, we offered 38 class sections and it has been as high as 74 class sections in fall 2011. With overall enrollments declining in fall 2013 and spring 2014, 54 class sections were offered each semester which is still twice the enrollment we originally projected.

Under the original lease agreement the College paid \$12.00/sq. ft. for rent the first two years; \$13.00/ sq. ft. for the third year and \$14.00/sq. ft. for the fourth and fifth years. The College was also responsible for janitorial services.

The City of Ottawa has proposed another five-year lease with the original rent arrangement: \$12.00/sq. ft. for the first two years; \$13.00/sq. ft. for the third year and \$14.00/sq. ft. for the fourth and fifth year; thus, rolling back any increases in the first agreement.

The City of Ottawa is also proposing to provide janitorial services for the building and make a one-time investment of approximately \$10,000 in IT infrastructure improvements.

Recommendation:

Authorize the administration to enter into a five-year lease agreement with the City of Ottawa for the facility located at 321 W. Main Street in Ottawa per the terms highlighted above and in the agreement that follows.

LEASE

THIS LEASE is made and entered into this 6th day of January, 2015, by and between the City of Ottawa, an Illinois Municipal Corporation, hereinafter called "Lessor", and the Illinois Valley Community College, hereinafter called "Lessee".

IN CONSIDERATION OF THE MUTUAL COVENANTS AND AGREEMENTS HEREIN CONTAINED, THE PARTIES HERETO AGREE AS FOLLOWS:

1. Premises. Lessor hereby leases to Lessee, for Lessee's exclusive use, and Lessee hereby leases from Lessor, the premises located at 321 W. Main Street, Ottawa, Illinois, containing 11,000 square feet of leased space, upon the terms and conditions stated hereunder.
2. Term. The term of this Lease shall be from July 1, 2015, to June 30, 2020.
3. Rent. Lessee agrees to pay to Lessor the sum of Twelve and no/100 Dollars (\$12.00) per square foot of leased space for the first two years of this agreement. Lessee shall pay to Lessor the sum of Thirteen and no/100 Dollars (\$13.00) per square foot of leased space for the third year of this agreement. Lessee shall pay to Lessor the sum of Fourteen and no/100 Dollars (\$14.00) per square foot of leased space for the final two years of this agreement. Rent shall be paid on the first day of each month.
4. Purpose. Lessor hereby leases to Lessee and Lessee hereby leases from Lessor the leased premises for the purpose of operating a "satellite" campus offering such classes and any and all services as Lessee may deem necessary or beneficial, subject to the provisions of this agreement. Lessee may otherwise use the Premises for any lawful purpose not inconsistent with the aforementioned purposes, and may sublease any portion of the premises for any purpose not inconsistent with the aforementioned purpose, in accordance with the Lessee's facility use policies and procedures. Lessor represents and warrants that use of the Premises as a "satellite" campus does not violate application zoning ordinances or other application use restrictions.
5. Lessor's Obligations. Lessor shall provide the following:
 - a. Sewer and hot and cold water service to the Premises.
 - b. Food service via separate contract with a local vendor. The on-site food vendor will be the exclusive provider of food and beverages for college-sponsored events as well as all events resulting from a sub-lease of the facility. In the event the food vendor is not able to provide the service or declines the request, the college and any sub-lessees may seek other vendors to provide food and beverages on the Premises.
 - c. Landscaping, mowing and parking lot development.
 - d. Comprehensive in-kind support for the marketing efforts by Lessee.

- e. Inclusion of Lessee's "green," gardening and otherwise brand-related continuing education courses (held in Ottawa) in Lessor's brand-related marketing.
- f. Implementation of future "green" energy conservation phases based on the success of obtaining grants from the Illinois Department of Commerce and Economic Opportunity, the Illinois Clean Energy Community Foundation and private sector support. Lessor shall make reasonable efforts to secure such grants and private sector support.
- g. Parking in lots adjacent to the building and public lots to the south and east of the building and provide prompt snow removal from lots provided. At the request of Lessee, certain lots may be reserved for staff and student usage.
- h. Lessor acknowledges and agrees that the service above mentioned are vital to Lessee's continued peaceful occupation of the Premises. Lessor shall, to the extent reasonably possible, continue to provide all such services. If Lessor fails or is unable to provide those services, Lessee may, in addition to all other remedies available to Lessee under this Lease, offset any damages incurred by Lessee by reason of Lessor's failure to provide those services from rent due under this Lease and, if such interruption of services makes impossible the Lessee's continued peaceful occupation of the Premises for the purpose for which they are intended, Lessee may terminate this Lease upon Thirty (30) days' prior written notice to Lessor unless those services are restored within the Thirty (30) day period.
- i. Lessor agrees to pay for a substantial upgrading of the IT capability of the Premises primarily by the addition of data outlets in Rooms 103 and 125 together with the lobby/lounge area. It is estimated that such upgrading will cost approximately \$10,500.00.
- j. Lessor agrees to hire, at lessor's expense, an Ottawa based janitorial/cleaning firm to clean the Premises on a three or four day schedule when cleaning is needed. The schedule will take into consideration the weeks when the college is closed or when weeks are shortened by holidays or the summer class schedule of the college.

6. Lessee's Obligations. In addition to paying rent as provided in Paragraph 3, Lessee shall provide the following:

- a. Natural gas and electrical service to the Premises. Lessor shall provide appropriate metering.

- b. All furnishings, equipment and computers, including wiring and cabling from the outlets and installation of all computers and technology to be used in the building.
- c. An aggressive and comprehensive marketing campaign designed to build awareness throughout the Ottawa, Streator and east side of La Salle County areas about the educational opportunities available at the Premises.
- d. A security system, including video cameras, and all security-related equipment. Lessor shall provide wiring for the security system.

7. Insurance. Lessee agrees to take out and maintain with a reputable insurance company, at its sole cost and expense, liability insurance with minimum liability coverage of \$1,000,000.00 against property damage or personal injury growing out of the use of or occupation on or about the Premises. Lessor shall be named as an additional insured on such policy. Lessee shall pay for all costs of said insurance. Lessee shall provide Lessor with a certificate of insurance evidencing compliance with this paragraph. If Lessee allows such premiums to lapse, Lessor reserves the right to make such premium payments and charge such to Lessee.

8. Remedies. The parties hereto may, in law or in equity, by suit, action, mandamus or any other proceeding, including without limitation, specific performance, enforce or compel the performance of the terms and conditions of this lease, including the recovery of monetary damages. In the event of a judicial proceeding brought by one party to this Lease against the other party, the prevailing party in such judicial proceeding shall be entitled to reimbursement from the unsuccessful party of all costs and expenses, including reasonable attorneys' fees incurred in connection with the enforcement of this Lease and with such judicial proceeding.

9. Miscellaneous.

- a. The paragraph captions in this Lease are for convenience only and shall not in any way limit or be deemed to construe or interpret the terms and provisions hereof.
- b. This Lease shall be construed and enforced in accordance with the laws of the State of Illinois.
- c. This Lease shall be interpreted in such manner as to be effective and valid under applicable law and the expressed intent of the parties, and shall not be presumptively construed or interpreted against the drafter.
- d. The invalidity of any paragraph or subparagraph of this Lease shall not impair the validity of any other paragraph or subparagraph. If any provision of this Lease is determined to be unenforceable, such provision shall be determined severable and this Lease may be enforced with such provision severed or as modified by such court.

10. Successors. All of the terms, covenants, and conditions hereof, shall be binding upon and inure to the benefit of the heirs, executors, administrators, successors entities and assigns of the parties hereto, and any sublessee of the Lessee, provided that nothing in this paragraph shall be deemed to permit any assignment, subletting, occupancy, or use contrary to the provisions of this Lease.

11. Destruction of Premises. In the event the structure upon the Premises is damaged by fire or other cause without the fault of Lessee or Lessee's agents or employees, and the damage is so extensive as to amount to total destruction of the structure, or if the Lessor shall within a reasonable time decide not to rebuild, this Lease shall cease and come to an end, and the rent shall be prorated to the time of the damage. In all other cases where the structure upon the Premises is damaged by fire without the fault of the Lessee or of Lessee's agents or employees, the Lessor shall repair the damage, if it is economically reasonable to do so and insurance proceeds are sufficient, with reasonable dispatch after notice of damage, and if the damage has rendered the structure upon the Premises untenable in whole or in part, there shall be a proration of the rent until the damage has been repaired.

12. Construction, Alteration and Improvement. Lessee may install a sign or signs upon the Premises designating its business, which signs shall remain trade fixtures and may be removed by lessee upon termination of this Lease, provided, however, any damages to the Premises done by such removal shall be repaired by Lessee. Lessee may, at its own expense, make any non-structural improvements to the Premises as it deems necessary for its use. Lessee shall not make any structural improvements, alterations or addition to the Premises or the structure on the Premises without Lessor's prior written consent, which consent shall not be unreasonably withheld or delayed. Lessee shall keep the Premises free from any and all liens arising out of any work performed, material furnished or obligation incurred by Lessee.

13. Environmental Condition of the Premises. Lessor shall not place any Hazardous Substances (defined below) on the Premises after Lessee's occupancy. As used in this Lease, "Hazardous Substances" means any hazardous, etiological, toxic or radioactive substance, material, matter or waste that is or becomes during the Lease term regulated by an applicable federal, state or local law, ordinance, order, rule, regulation, code or any other governmental restriction or requirement and shall include but not be limited to asbestos, petroleum products, polychlorinated biphenyls and substances or materials included in the terms "Hazardous Substance" and "Hazardous Waste" as defined in the Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. §9601, *et seq.*, and the Resource Conservation and Recovery Act, as amended 42 U.S.C. §6901, *et seq.* If the Premises is determined to be contaminated by the presence of Hazardous Substances placed on the Premises prior to Lessee's taking possession of the Premises, and if Lessor would otherwise be legally liable to Lessee for damages resulting therefrom, Lessor shall indemnify, hold harmless and, at Lessee's option, defend Lessee and its agents, employees, officers and directors, if any, from any and all claims, demands, damages, expenses, fees, costs, fines, penalties, proceedings, actions, causes of action, and losses of any and every kind and nature that may arise from that contamination, including, without limitation, damages for the loss or restriction on use of the

tenantable or usable space or of any amenity of the Premises or any amenity of the structure on the Premises, loss of business from the Premises and reasonable attorney fees that may arise during the Lease term. This includes, without limitation, costs and expenses incurred in connection with any investigation of site conditions or any cleanup, remediation, removal or restoration work required by any federal, state or local governmental agency or political subdivision thereof because of Hazardous Substances present on or about the Premises (excluding those Hazardous Substances that were caused or permitted, by Lessee, to be brought or remain on or kept or used in or about the Premises, whether Lessee's action was knowing or unknowing). Without limiting the above, if the presence of any Hazardous Substances on or about the Premises which was caused or permitted by Lessor results in any contamination of the Premises, Lessor shall, at its sole expense, promptly take all action required by law to return the Premises to the condition existing prior to the introduction of any such Hazardous Substances to the Premises. Should the presence of Hazardous Substances on the Premises, for which the Lessee is not liable pursuant to this section, effectively prohibit Lessee from conducting business on the Premises for more than Fifteen (15) consecutive business days, Lessee shall have the right to terminate this Lease upon Thirty (30) days' written notice to Lessor, which termination shall be effective upon the expiration of said Thirty (30) day period, unless Lessor corrects or rectifies the situation in such a fashion as to allow Lessee to resume business upon the Premises within said Thirty (30) day period.

14. Indemnification. Lessee agrees to indemnify and hold the lessor free and harmless from any and all claims for property damage and/or personal injury arising out of lessee's use of and operation on the Premises resulting from any negligent or intentional act of lessee or any of its agents, servants and employees. Lessor agrees to indemnify and hold the lessee free and harmless from and claims for property damage and/or personal injury arising out of or caused by the any negligent or intentional act of Lessor or any of its agents, servants or employees.

IN WITNESS WHEREOF, Lessor and Lessee have executed this Lease effective as of the day and year first above written.

LESSOR:

LESSEE:

**Robert M. Eschbach, Mayor
City of Ottawa**

**Dr. Jerry Corcoran, President
Illinois Valley Community College**

High Deductible Health Plan/ Health Reimbursement Accounts

As of January 1, 2015, all employees will be covered by or will be offered a High Deductible Health Plan (HDHP) for health insurance coverage. The administration has worked with the Community College Insurance Cooperative third-party administrator and health insurance consultant to develop the plan and the associated health savings accounts. During this process, it was brought to our attention that employees with other insurance coverage such as Medicare and Medicaid do not qualify for health savings accounts. Thus, we would like to offer two HDHP plans to our employees: HDHP #1 with a health savings account for those who are eligible and HDHP #2 with a health reimbursement account for those who are not eligible for the health savings account. Benefits under both plans would be identical and this would be consistent with the language in the Service Employees International Union and the American Federation of Teachers agreements that went into effect July 1, 2015.

With a health reimbursement account, the employee will submit eligible expenses and be reimbursed by the third-party administrator. Any unused monies will be carried forward to the next year. With a health savings account, the annual contribution is deposited into the employee's account at the beginning of the year and can be used at the employee's discretion.

Annual reimbursement limits for the Health Reimbursement Account per employee would be at the same level as the Health Savings Accounts:

Individual	\$2,500
Employee +1	\$5,000
Family	\$5,000

Recommendation:

The administration requests authorization to establish Health Reimbursement Accounts as stated above for employees electing the High Deductible Health Plan #2 beginning January 1, 2015.

Purchase Request – Nursing NCLEX Review Services

The Nursing Department is recommending the purchase of the services of Hurst Review Services, Inc., Brookhaven, MS in the amount of \$21,450. Hurst offers a comprehensive curriculum review to nursing students preparing to take the NCLEX exam. Hurst will host a three (3)-day live review on the IVCC campus in which they will use multiple interactive teaching strategies to enhance student learning. The goal of the review is to prepare nursing students to understand NCLEX-specific testing strategies through critical thinking exercises and NCLEX-style questions, therefore passing the exam on the first attempt.

A three (3)-day live review is not new to the nursing department. Historically, this program/review has been provided by another vendor. Student evaluations of the previous vendor have deteriorated over the past few years, which has necessitated the change.

This purchase will be paid for through utilization of student fees paid by students in the second year of the nursing program.

Recommendation:

The administration recommends Board approval to purchase Hurst Review Services to provide a three (3)-day live review service for the nursing students preparing to take the NCLEX (state board) examination at a cost of \$275 per student for a total amount of \$21,450.

Purchase Request – Network Fiber Optic Equipment

On July 10, 2014, the Board authorized the administration to purchase the Network Core and Edge Switches with installation in the amount of \$437,687.14. Now that the installation is underway, the need has been identified to purchase additional fiber optic connectors and cables to ensure the compatibility with our existing wiring infrastructure. The administration is requesting authorization to purchase fiber optic connectors and cables in the amount of \$25,948.80.

This purchase is exempt from bidding (110 ILCS 805/3-27.1-f) and will be paid from the IT fund balance.

Recommendation:

The administration recommends Board approval to purchase additional Network Fiber Optic Equipment from Burwood Group Inc., in the amount of \$25,948.80.

Schedule of Regular Meeting Dates and Times

In accordance with the Illinois Public Community College Act and the Illinois Open Meetings Act, the Board shall provide public notice of the schedule of regular meetings at the beginning of each calendar year.

Recommendation:

The administration recommends Board approval of the following dates for 2015 and will provide public notice of this schedule. All meetings will take place at 6 p.m. in Room C307, the Board Room, on the campus of Illinois Valley Community College, 815 North Orlando Smith Road, Oglesby, Illinois.

- Thursday, January 15, 2015**
- Thursday, February 12, 2015**
- Thursday, March 12, 2015**
- Thursday, April 9, 2015**
- Thursday, May 14, 2015**
- Thursday, June 11, 2015**
- Thursday, July 9, 2015**
- Thursday, August 13, 2015**
- Thursday, September 10, 2015**
- Thursday, October 8, 2015**
- Thursday, November 12, 2015**
- Thursday, December 10, 2015**

Semi-annual Review of Closed Session Minutes

The Closed Session Minutes Committee met on Thursday, November 13, 2014 to discuss the minutes of meetings lawfully closed under the Open Meetings Act. The Committee's recommendation follows:

Recommendation:

The Closed Session Minutes Committee recommends Board approval to release closed session minutes of the February 27, 2008 (Collective Bargaining); February 21, 2012 (President's Evaluation); June 19, 2012 (Vice Presidents' Contracts); November 20, 2012 (Personnel – Proposal to Faculty Union); April 16, 2013 (Memorandum of Understanding, Personnel – Honorable Dismissal, and Administrative Position – Interim Vice President for Learning and Student Development); June 18, 2013 (Compensation for FY14 – Employees not Affected by a Labor Agreement, Salary Schedule Reassignment, and President's Contract); October 15, 2013 (Welding Test Administration Compensation and Exelon Agreement); May 8, 2014 (Vice President's Contract); July 10, 2014 (Adult Education Position) meetings.

Authorization for Destruction of Verbatim Recordings of Closed Session Meetings

In accordance with the Open Meetings Act, a verbatim record has been kept of all meetings of the Board of Trustees of Community College District 513 that are closed to the public since May 15, 2012. The verbatim record is in the form of an audio recording. The audio tape recording of closed sessions is not subject to Board approval, nor is it open for public inspection or subject to discovery in any proceeding other than a court action to enforce the Open Meetings Act.

Furthermore, in accordance with the law, Dr. Jerry Corcoran has authorized for destruction the tape recordings of closed meetings that meet the following criteria:

1. A verbatim record exists;
2. At least 18 months have passed since the date of the meeting;
3. The Board of Trustees has approved the written minutes of the closed meeting as to form, regardless of whether the minutes have been released for public review; and,
4. There is no lawsuit pending regarding the legality of the closed session.

Recommendation:

That the Board adopts the following resolution:

“Be it resolved that the Board of Trustees of Community College District 513, accepts for destruction the verbatim audiotapes of Closed Session Meetings from June 19, 2012; July 17, 2012; August 21, 2012; September 18, 2012; October 16, 2012; November 20, 2012; December 18, 2012; January 15, 2013; February 7, 2013; February 19, 2013; March 19, 2013; April 16, 2013; and May 21, 2013.

“Be it further resolved that the Board of Trustees of Community College District 513 authorizes the destruction of Closed Session audiotapes from June 19, 2012; July 17, 2012; August 21, 2012; September 18, 2012; October 16, 2012; November 20, 2012; December 18, 2012; January 15, 2013; February 7, 2013; February 19, 2013; March 19, 2013; April 16, 2013; and May 21, 2013 as all the criteria for destruction of these tapes under the Open Meetings Act have been met.”

Mary F. Shea
3105 E 5th Road Lot M
LaSalle, Illinois 61301
815-224-2139
Ladd_marys@hotmail.com

November 12, 2014

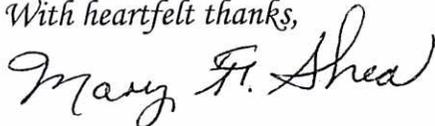
Dr. Robyn L. Schiffman
Dean – English, Mathematics, and Education
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, Illinois 61348

Dear Dr. Robyn Schiffman,

Please accept this letter as a formal notice that as of February 1, 2015, I will be retiring from my position as Assessment Center Assistant at Illinois Valley Community College.

I could not have asked for a better position as Assessment Center Assistant after retiring from teaching at Ladd Comm. Cons. School, a most fulfilling and loved position. I am honored to have been given the opportunity to serve the students, faculty, staff and community members of IVCC. I have truly enjoyed my years at IVCC.

I wish Illinois Valley Community College continued success in serving the needs of the students and community members of our area for many years to come.

With heartfelt thanks,


Mary F. Shea

RECEIVED

NOV 14 2014

11:58 AM

11/13/14

November 15, 2014

To Whom It May Concern,

I am formally submitting my letter of resignation as IVCC Pearson VUE Test Proctor. Due to the inability for IVCC to provide stable employment and the inability to provide me the hours agreed upon at the time of me accepting employment, I will no longer continue with my position with the college. I have been averaging 4-6 hours a week because of the lack of moving the position forward and was hired for 10-20 hours a week.

Additionally, I did not receive a formal appraisal as my supervisor did put into her schedule prior to her leaving for maternity leave and the dean did not complete the appraisal either. Staying in position in which items are falsely represented; items are not completed in a timely fashion, or never completed, and no future plans for the position is not welcoming or enjoyable.

Furthermore, I was told that I could not work in another position to help out or to get the hours agreed upon because it comes from a different budget. After looking into the issue, I found out this was also inaccurate information as employees complete separate timesheets for each position they are working. These concerns were taken to the interim dean several months ago as well as taken directly to my supervisor as well.

My last day of employment with IVCC will be Monday, November 24, 2014.

Sincerely,



Janel A. Blanco

NOV 13 2014

Paula Hallock

From: Emily Vescogni
Sent: Friday, October 31, 2014 2:33 PM
To: Glenna Jones; Paula Hallock
Subject: FW: AST update position

From: ToddMesewicz
Sent: Friday, October 31, 2014 2:31 PM
To: Emily Vescogni; Heather Crawley
Subject: AST update position

Dear Emily,

I have enjoyed tremendously learning to be an Academic Support Technologist. I fully appreciate the opportunity of meeting the staff at IVCC and being trained to be an employee here. I have to say that I am walking away impressed by the dedication and the strength of your academic environment. I hope that our paths cross again someday. I only wish that I could have given back more to IVCC than what was given to me during this short stay. Unfortunately I cannot continue to work at IVCC because I was offered a fulltime opportunity closer to where I live in Kankakee and this position requires me to be at work at the same time that IVCC needs me.

Please accept this letter as a resignation for my position as Academic Support Technologist at IVCC effective November 14th 2014.

Thank you again for taking the time to give me employment.

God bless you all,

Todd Mesewicz

RECEIVED

OCT 31 2014

11/11/14

11/11/14

November 5, 2014

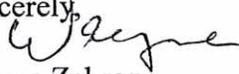
Robyn Schiffman
Dean of English, Mathematics and Education
Illinois Valley Community College
Oglesby, Illinois

Dear Robyn,

I would like to inform you that I will be resigning my part time position in the math lab at the Streator site on Tuesday and Ottawa Center on Wednesday effective at the end of this current fall semester of 2014.

I have enjoyed my six and a half years working with some of the finest educators in mathematics, the support of the administration, and the help of the support staff. Mostly I have enjoyed working with the diverse student population of IVCC.

I would like to thank all those involved for this opportunity. It has been a "great ride."

Sincerely,

Wayne Zebron

RECEIVED

NOV 17 2014

HUMAN RESOURCES

Change Order #1 –PHS Project: Cultural Centre Sound System

To be in compliance with Board Policy 4003, the administration wishes to advise the Board of Trustees of Change Order #1 for a decrease of \$2,481.70 for PHS Project: Cultural Centre Sound System. The change order consists of the following changes:

Original contract sum	\$677,061.00
Original stage monitor speakers were discontinued	
Substitution \$1,600 less;	(2,481.70)
Backer board for metal panels at front of stage were deleted from project – deduct \$881.70.	
New contract sum	<u><u>\$674,579.30</u></u>

Distribution of Materials and Signage

The objective of the following procedure is to ensure consistency of information provided on signage throughout the campus.

Sign holders are to be used for directional signage only and only on the day of the event. Sign holders are not to be used for advertising of future events.

Sign holders are located:

- a. By the main and secondary entrance of the Community Technology Center
- b. Building C Lobby
- c. By C316
- d. By C325/C326
- e. By the Building C 3rd floor main staircase

All signs are to be removed from the sign holders within 24 hours of the completion of the event.

Bulletin boards are for the posting of IVCC business items only. Community advertisements are allowed only on the bulletin board by the Bookstore. Postings of IVCC business items on bulletins boards must be pre-approved by the Associate Vice President for Academic Affairs.

No posting will be hung more than two weeks prior to the event. Any postings found blocking or placed over the top of another posting will be removed.

Bulletin boards are located:

- a. By the Bookstore (Community Bulletin Board)
- b. By the Library
- c. In the Cafeteria
- d. In the corridors of all main campus buildings
- e. In the Building G corridors
- f. In Building J corridors

Electronic displays are located at the main entrance and east entrance of the Community Technology Center. IVCC announcements to be shown on the displays must be pre-approved by the Associate Vice President for Academic Affairs.

Procedure Posted: 10/15/2002

Modified: 11/3/14

ADAM KINZINGER
16TH DISTRICT, ILLINOIS

DEPUTY REPUBLICAN WHIP

—
COMMITTEE ON
ENERGY & COMMERCE

—
COMMITTEE ON
FOREIGN AFFAIRS

November 21, 2014

Dr. Jerry Corcoran
President
Illinois Valley Community College
815 North Orlando Smith Road
Oglesby, Illinois 61348

Dear President Corcoran:

My purpose in writing is to express my appreciation for the generous hospitality of Illinois Valley Community College (IVCC) in providing an outstanding venue for the recent 2014 Youth Leadership Conference sponsored by my Congressional office.

The new Community Technology Center (CTC) is an impressive building which proved to be a very effective setting for the nearly 200 high school students who participated in the event. Many of them were from the IVCC District. The evaluation forms completed by most of the students indicated they were impressed by the CTC as they highly rated it as a good place to have the Conference.

The Conference organization and operation went very smoothly – largely because of the work and expertise of quite a number of IVCC staff – including the following:

- Cheryl Roelfsema – for her overall support of the event and readiness to respond to any inquiry about the event.
- Dawn Watson – special thanks for handling the many arrangements regarding set-up and room assignments plus seemingly always being on site to handle any unforeseen need.
- Emily Vescogni and Jenna Stinson – both were instrumental in efficiently handling the audio-visual technical needs of the speakers.
- Campus security and janitorial staff – everyone responded very quickly and effectively to meet the needs of a high school student who became ill during one of the presentations.

1221 LONGWORTH HOB
WASHINGTON D.C. 20515
(202) 225-3635
FAX: (202) 225-3521

628 COLUMBUS ST., STE 507
OTTAWA, IL 61350
(815) 431-9271
FAX: (815) 431-9383

Congress of the United States
House of Representatives
Washington, DC 20515-1602

Again, based on their written evaluations, the students found the guest presenters to be highly effective in communicating strong leadership related messages. A few of the students even described one of the presentations as “life-changing”.

President Jerry Corcoran

November 21, 2014

Page Two

Clearly, the 2014 Youth Leadership Conference was a worthwhile event and a valuable experience for many young people – an event which would not have been nearly as successful without the support of Illinois Valley Community College and its fine staff.

Thank you, as well, for taking the time to open the Conference with welcoming and introductory comments.

Best wishes to you and your family for a wonderful Holiday Season!

Sincerely,

A handwritten signature in black ink, appearing to read 'Adam Kinzinger', with a long horizontal flourish extending to the right.

Adam Kinzinger
Representative in Congress
16th District, Illinois

Cc: Cheryl Roelfsema
Dawn Watson
Emily Vescogni
Jenna Stinson
Scott Nuftul

ILLINOIS VALLEY COMMUNITY COLLEGE

College Core Values

Responsibility Caring Honesty Fairness Respect

Vision Statement

Leading our community in learning, working and growing.

Mission Statement

IVCC teaches those who seek and is enriched by those who learn.

The Purposes of IVCC are:

- * The successful completion of courses and degrees required for effective transfer to baccalaureate degree programs.
- * Occupational/technical courses, certificates and degrees leading directly to successful employment or transfer into baccalaureate degree programs.
- * Courses and academic support services designed to prepare students to succeed in college-level coursework.
- * Continuing education courses and community activities that encourage lifelong learning and contribute to the growth and enrichment of students in our community.
- * Student support services to assist in developing personal, social, academic and career goals.
- * Academic and student support programs designed to supplement and enhance teaching and learning.

Principles of Work

Illinois Valley Community College is a system of programs, services and people – the entire system committed to continuous improvement. Nothing stays the same; everything is in a constant process of discovery, creating, and accomplishment. The people of IVCC daily strive to improve the organization's work systems and processes toward higher levels of satisfaction, achievement, and excellence among students and other stakeholders.

College Goals

1. Assist all students in identifying and achieving their educational and career goals.
2. Promote the value of higher education.
3. Grow and nurture college resources needed to provide quality programs and services.
4. Promote understanding of diverse cultures and beliefs.
5. Demonstrate IVCC's core values through an inclusive and collaborative environment.