



Steps to Success



MAKE A PLAN TO PAY TUITION

- If you are receiving financial aid, you need to contact the Cashier (815-224-0213) to request a financial aid deferral. This will hold your classes until financial aid is paid out (after classes begin).
- If you're paying out of pocket, payments plans are available through Self Service (ivcc.edu/selfservice).
- Not sure if you qualify for financial aid? Complete the [FAFSA](#) application by scanning the QR code.

If you need help completing the FAFSA contact financial aid at 815-224-0438.



ACCESS YOUR TECHNOLOGY ACCOUNTS

- [Eagle Mail](#): You will receive communication from instructors, notifications of school closures, and reminders of important dates through IVCC email.
- [Brightspace](#): See class updates and assignments, view some Inclusive Access (electronic) textbooks, complete all work for online courses.
- [Self Service](#): Register for/drop/withdraw from classes, pay tuition & view financial aid information, view your schedule, and check degree progress.
- Use the [Student Technology Checklist](#) or contact the Student Help Desk 815-224-0318 for help logging in.



GET YOUR TEXTBOOKS

- Visit ivcc.ecampus.com to purchase books.
 - Use your Eagle Mail login to "Shop by Schedule" or use your course numbers to "Shop by Courses".
 - Books can be delivered to your home address or to the bookstore for pick up.
- Financial aid recipients may also receive a Book Voucher to purchase books and supplies from the bookstore (call 815-244-0438 to confirm).
 - Present a valid, government issued ID at the financial aid office to receive your voucher once they become available.
- If your course is marked with "**Inclusive Access Course: Prepaid Materials**" on your schedule, you will receive instructions on how to view your **PRE-PAID** textbook once classes begin.



GET YOUR STUDENT ID & PARKING PERMIT

- You can obtain your **Student ID** from the Records Office (CTC 101, to the right of the main entrance).
 - Student IDs provide your Student ID # and K Number--both are needed to access your technology accounts.
 - Bring a valid, government issued photo ID to receive your Student ID Card.
- **Parking Permits** are available at the front desk.
 - Must provide the license plate number and the make/model of your vehicle.
 - Students are permitted to park in any lot except for 1 & 6.

UNDERSTANDING YOUR CLASS SCHEDULE & FINDING YOUR CLASSES

- IVCC offers in-person, online, and hybrid delivery for classes – check “Location, Bldg & Room” to confirm delivery methods

- Online classes will say “ON LINE”

Course/Description	Instructor	Days	Meeting Times	Location	Bldg/Room
HPE-1000-102	Wellness	A. Ruda	TBA	TBA	ON- LINE

- Hybrid and in person classes will have a specific meeting time as well as a room number listed (such as CTC 208, C316)

Course/Description	Instructor	Days	Meeting Times	Location	Bldg/Room
BIO-1003-01	Principles of Biology	L. Carey	MMF	09:00AM 09:50A	MC D 225

- Classes usually meet multiple times per week and days of the week are abbreviated to show which days you will have class

M = Monday

W = Wednesday

F = Friday

T = Tuesday

T = Thursday

- Classes with the following note include access to your PRE-PAID textbook after classes begin.

***Inclusive Access Course: Prepaid Materials. Details at www.ivcc.edu/ia

- Campus maps are available at the front desk and staff will be on-hand the first week of the semester to help you find your way

- OR visit campus anytime during business hours to find your classes before the semester starts

IVCC Business Hours
Mon - Fri 8 AM - 4:30 PM*

*(Closed Fridays during the summer and select holidays)

Additional Resources

STUDENT LEARNING TECHNOLOGIES

Access the Student Technology Checklist to login in to your tech account for the first time, troubleshoot login issues, and learn about IVCC technology offerings.



ivcc.edu/studenthelpdesk/

EAGLES PEAK FOOD PANTRY

Stop by CTC203
(next to counseling)
for a snack or
bag of groceries.



OPEN
Mon, Wed & Thur 8:30 AM- 4:00 PM

NEED MORE HELP?

Contact the Student Success Center
studentsuccess@ivcc.edu
ivcc.edu/studentssuccesscenter