



**ILLINOIS VALLEY  
COMMUNITY COLLEGE**

**815 North Orlando Smith Road  
Oglesby, IL 61348-9692**

**Board Meeting  
A G E N D A**

**Tuesday, March 19, 2013  
Board Room  
6:30 p.m.**

**NOTE:** If you are unable to attend this meeting, or if you have questions regarding the agenda, please call the President's office, 224-0402.

## IVCC'S MISSION STATEMENT

IVCC teaches those who seek and is enriched by those who learn.

### BOARD AGENDA ITEMS

#### **January**

Student Fall Demographic Profile

#### **February**

Authorize Budget Preparation  
Tenure Recommendations  
Non-tenured Faculty Contracts  
Reduction in Force  
Tuition and Fee Review  
Five-year Financial Forecast

#### **March**

Strategic Plan Update  
President's Evaluation

#### **April**

Board of Trustees Election (odd years)  
Organization of Board (odd years)

#### **May**

Budget Adjustments  
Bid Approval for Spring and Summer/Fall  
Schedules  
President's Contract Review  
Vice Presidents' Contract Renewals

#### **June**

RAMP Reports  
IT Strategic Plan  
Prevailing Wage Resolution  
Authorization of Continued Payment for  
Standard Operating Expenses

#### **July**

Tentative Budget  
a. Resolution Approving Tentative Budget  
b. Authorization to Publish Notice of  
Public Hearing  
Employee Demographics Report

#### **August**

Budget  
a. Public Hearing  
b. Resolution to Adopt Budget  
College Insurance (every 3 years)  
Employee Demographics Report

#### **September**

Protection, Health, and Safety Projects  
Cash Farm Lease  
Program Review Report  
Approval of College Calendar (even years)  
Student Accomplishments

#### **October**

Authorize Preparation of Levy  
Audit Report  
Update Key Performance Indicators  
New Key Performance Indicators (every 3 years)  
ICCTA Award Nominations

#### **November**

Adopt Tentative Tax Levy

#### **December**

Adopt Tax Levy  
Schedule of Regular Meeting Dates and Times

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees Meeting**  
**Tuesday, March 19, 2013 – 6:30 p.m. – Board Room (C307)**

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## **A G E N D A**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Agenda
5. Public Comment
6. Campus Update – Enrollment, Recruitment, and Financial Aid (Mark Grzybowski and Patty Williamson)
7. Consent Agenda Items - Anyone may remove an item from the consent item list by requesting the chair to do so. Items removed will be discussed and voted upon immediately following passage of the remaining consent items.
  - 7.1 Approval of Minutes – February 7, 2013 Special Board Meeting and February 19, 2013 Board Meeting (Pages 1-9)
  - 7.2 Approval of Bills - \$1,321,664.11
    - 7.2.1 Education Fund - \$949,599.78
    - 7.2.2 Operations & Maintenance Fund - \$138,323.94
    - 7.2.3 Operations & Maintenance (Restricted Fund) - \$123,330.40
    - 7.2.4 Auxiliary Fund - \$45,667.47
    - 7.2.5 Restricted Fund - \$37,709.07
    - 7.2.6 Liability, Protection & Settlement Fund - \$27,033.45
  - 7.3 Treasurer's Report (Pages 10-28)
    - 7.3.1 Financial Highlights (Pages 11-12)
    - 7.3.2 Balance Sheet (Pages 13-14)
    - 7.3.3 Summary of FY13 Budget by Fund (Page 15)
    - 7.3.4 Budget to Actual Comparison (Pages 16-23)
    - 7.3.5 Budget to Actual by Budget Officers (Page 24)
    - 7.3.6 Statement of Cash Flows (Page 25)
    - 7.3.7 Investment Status Report (Pages 26-27)
    - 7.3.8 Check Register - \$5,000 or more (Page 28)
  - 7.4 Personnel - Stipends for Pay Periods Ending February 9, 2013 and February 23, 2013 (Pages 29-34)

8. President's Report
9. Committee Reports
10. Purchase Request – Lateral File Cabinets for CTC (Page 35)
11. 2013 ICCTA Outstanding Faculty Award Nomination – Abhijeet Bhattacharya (Page 36)
12. 2013 ICCTA Outstanding Part-time Faculty Award Nomination – Cathi Nelson (Page 37)
13. Items for Information (Pages 38-39)
  - 13.1 Staff Resignation – Raeleen Bartolt, Shipping and Receiving Coordinator (Page 38)
  - 13.2 Recognition from the National Association for the Education of Young Children – Diane Christianson (Page 39)
14. Trustee Comment
15. Closed Session – 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) pending litigation; and 3) closed session minutes.
16. Other
17. Adjournment

**ILLINOIS VALLEY COMMUNITY COLLEGE**  
**Board of Trustees**  
**Minutes of Special Meeting**  
**February 7, 2013**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a special session at 5:30 p.m. on Thursday, February 7, 2013 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Dennis N. Thompson, Chair  
Larry D. Huffman, Secretary  
Michael C. Driscoll  
David O. Mallery

**Members Absent:** Melissa M. Olivero, Vice Chair  
James A. Narczewski  
Britney Burkart, Student Trustee

**Others Physically Present:** Jerry Corcoran, President

Mr. Thompson called the meeting to order at 5:36 p.m.

**CLOSED SESSION**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to convene a closed session to discuss the selection of a person to fill a vacancy in a public office. Motion passed by voice vote. The Board entered closed session at 5:41 p.m.

On a motion by Dr. Driscoll and seconded by Dr. Huffman, the regular meeting resumed at 8:55 p.m. Motion passed by voice vote.

**BOARD OF TRUSTEES APPOINTMENT**

It was moved by Dr. Driscoll and seconded by Dr. Huffman to appoint Mr. Everett Solon to fill a two-year vacancy on the Illinois Valley Community College Board of Trustees created by the resignation of Leslie-Anne Englehaupt. Motion passed by voice vote.

**ADJOURNMENT**

It was moved by Dr. Driscoll, seconded by Dr. Huffman, and carried unanimously to adjourn the meeting at 9 p.m.

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Dennis N. Thompson, Board Chair

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Larry D. Huffman, Secretary

**ILLINOIS VALLEY COMMUNITY COLLEGE**

**Board of Trustees**

**Minutes of Regular Meeting**

**February 19, 2013**

The Board of Trustees of Illinois Valley Community College District No. 513 convened a regular session at 6:30 p.m. on Tuesday, February 19, 2013 in the Board Room (C307) at Illinois Valley Community College.

**Members Physically Present:** Dennis N. Thompson, Chair  
Melissa M. Olivero, Vice Chair  
Larry D. Huffman, Secretary  
Michael C. Driscoll  
David O. Mallery  
James A. Narczewski  
Everett J. Solon  
Britney Burkart, Student Trustee

**Members Absent:**

**Others Physically Present:** Jerry Corcoran, President  
Cheryl Roelfsema, Vice President for Business Services and Finance  
Lori Scroggs, Interim Vice President for Learning and Student Development  
Walt Zukowski, Attorney

**APPROVAL OF AMENDED AGENDA**

The agenda had previously been amended by adding another exception to enter closed session – student discipline case. It was moved by Dr. Huffman and seconded by Dr. Driscoll to approve the amended agenda, as presented. Motion passed by voice vote.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

It was moved by Ms. Olivero and seconded by Dr. Huffman to approve the consent agenda, as presented. Motion passed by voice vote.

The following items were approved in the consent agenda:

Approval of Minutes – January 9, 2013 Facilities Committee Meeting; January 15, 2013 Board Meeting; and January 28, 2013 Audit/Finance Committee Meeting

Approval of the Bills - \$1,696,194.16

Education Fund - \$1,363,379.80; Operations and Maintenance Fund - \$68,170.31; Operations & Maintenance (Restricted Fund) - \$11,799.71; Auxiliary Fund - \$188,490.47; Restricted Fund - \$35,040.68; and Liability, Protection and Settlement Fund - \$29,313.19

### Treasurer's Report

#### Personnel

Approved the stipends for the pay periods ending December 29, 2012; January 12, 2013; and January 26, 2013

#### Purchase Request – Welding Instructional Materials

Approved to purchase the Welding instructional materials from the Hobart Institute of Welding Technology in the amount of \$14,711.30

### **PRESIDENT'S REPORT**

Dr. Corcoran gave a brief construction update: Zinc panel installation is progressing well now to the south side of the Peter Miller Community Technology Center. Installation of both elevators has begun. Other work including drywall and soffit, electrical rough-in, painting, lights, diffusers and sprinkler trim could be wrapping up in the next several weeks. On the east campus, the addition to the auto and welding facility and new maintenance building is going very well. Substantial completion walk-through on the maintenance building is scheduled for March 8. Overall, everything is on schedule. The administration will be asking for Board approval on a plan for purchasing furniture and fixtures for the new building so that everything is ready to go for a grand opening in late fall. Bonnie Campbell, dean of health professions and director of nursing, has shared the 2012 NCLEX pass rates for the nursing program: the Licensed Practical Nursing program pass rate was 100 percent (23 out of 23 and up from 96 percent in 2011) compared to the state average pass rate of 85 percent and the national pass rate of 84 percent. The Registered Nursing Program pass rate was 90 percent (56 out of 62, up from 86 percent the previous year) compared to the state's pass rate of 91 percent and the national pass rate of 90 percent. Dr. Corcoran congratulated the Nursing faculty and Bonnie Campbell on a job very well done in preparing students to enter the nursing profession. Every year IVCC faculty select a member to receive the Stephen Charry Memorial Award for Teaching Excellence. Students, faculty, and staff are invited to submit nominations to recognize instructors and counselors for outstanding service in teaching, leadership, professional development, and contributions to the College and community. This year's outstanding group of nominees includes Abhijeet Bhattacharya, Wes Black, Vince Brolley, Amanda Cook Fesperman, and Anna Marie Pietrolonardo. Although all of these nominees deserve enthusiastic congratulations for their commitment to students and their contributions to the College community, the recipient of this year's teaching excellence award is Abhijeet Bhattacharya. The finalists for this year's Support Staff Distinguished Service Award have been announced and they are Janna Bentley, Kris Curley, Linda Hawkins, Kim Herout, Diane Kreiser, and Frances Whaley. This year's winner will be announced on March 11 at the Support Staff retreat. Dr. Corcoran told these valued employees after hearing the good news, few things in life are as satisfying as being recognized by your peers for a job well done and the fact that they have been nominated for this recognition speaks volumes about the respect we all hold for them. Dr. Corcoran thanked Glenna Jones and

Paula Hallock for the wonderful job they have done in handling all of the details for the faculty and staff recognition programs this past year. There's a lot of work and attention to detail that goes with managing these programs and he is very proud of what they have accomplished, despite not filling a full-time position in the HR office. Congratulations also went to Fran Brolley, Sue Monroe and Donna Swiskoski on coordinating the January 26 Hall of Fame program—the best one yet. Dr. Corcoran thanked Trustees Thompson, Olivero and Huffman for being in attendance. Related to this is a reminder that the IVCC Foundation's top annual fundraiser, Irish Night, is scheduled for Saturday, February 23 at the LaSalle Knights of Columbus. The doors will open at 6:30 p.m. and music begins at 7 p.m. Dr. Corcoran encouraged everyone to attend for food, fellowship and great music by the Larkin and Moran Brothers band from Chicago. Congratulations went to Cheryl Roelfsema, Gary Johnson, Scott Curley, Mike Minnick and Lauri Carey for their work in positioning the college for a second consecutive year to receive recognition as a Tree Campus USA from the Arbor Day Foundation. Last week, IVCC hosted the IHSA 1A Sectional games on campus. Over 1250 fans and spectators were in attendance for two days to watch four teams compete--Putnam County, Annawan, Newark, and Hinckley-Big Rock. Thanks went to everyone in Athletics who assisted in coordinating the event including Coaches Cinotte, Canale, Tomasson and Pinter, as well Sue Harding and Austin Erickson (an intern from EIU) on a job well done. Dr. David Kuester, Norm Engstrom, Don Zellmer, Betsy Klopac, Jenna Stinson, Donna Stone, and the IVCC Improv captains and team, in cooperation with Follies Theatre Production, presented a workshop at Peru Catholic School for 120 first through eighth grade students and teachers. Over the next four weeks the students will write stories featuring a character or characters with disabilities, Horizon House staff members will review the stories, and the IVCC creative team will turn scripts into performances, and perform the plays for the school, recognizing the student authors.

### **COMMITTEE REPORTS**

Dr. Huffman reported there were two items presented at the Audit/Finance committee meeting that were not on the board agenda for this month - the financial forecast for the next five years and a brief introduction to the Affordable Healthcare Act. He noted there are real challenges ahead in both of these areas.

### **FACULTY TENURE RECOMMENDATIONS**

Dr. Lori Scroggs reviewed the rigorous evaluation process the instructors experienced over the past three years. The instructors were evaluated by the deans six times, by the vice president or associated vice president five times, and student evaluations over six semesters. They compiled portfolios of contributions made to students and the community. It is a very comprehensive process and the administration made some very important decisions in hiring these instructors.

It was moved by Dr. Driscoll and seconded by Dr. Huffman to approve tenure for **Keith King, Biology Instructor**. Motion passed by voice vote.

Ron Groleau introduced Mr. Keith King and noted he is a successful participant in the new faculty orientation sessions. He took the classroom assessment technique course and is now one of the instructors. He has served on the Anatomy and Physiology and Librarian selection committees. Keith is a member of the National Association of Biology Teachers. He is involved

in fundraising efforts for Alzheimer's and Cancer research. He is current in his knowledge of his discipline. He has done work with genetically-modified organisms and has introduced a biotechnology lab in which students learn current DNA analysis techniques. He provides a murder mystery for his students to solve with DNA analysis. Keith holds a master's degree in biology from Illinois State University and is also a global environmental teacher.

It was moved Ms. Olivero and seconded by Mr. Mallery to approve tenure for **Adam Oldaker, English Composition Instructor**. Motion passed by voice vote.

Marianne Dzik introduced Mr. Adam Oldaker. Adam holds a bachelor's degree in English and Theatre Arts from Illinois Wesleyan and a master's degree from Purdue University in English and a master's degree in elementary education from Lewis University. He has established himself as extremely knowledgeable. Adam is every interested in the success of his students. He is also an eager student taking what he has learned and applying it to his teaching. He is always ready to mentor new instructors. He is very active in the community, on numerous teams and committees, and is the faculty sponsor for eagLITS. He is a co-chair of Respecting Intellectual Property: the Plagiarism Project, a member of the Honors Program team, the ROE point person for professional development day, and main editor for the AQIP portfolio. He used Skype to bring a curator from the Thoreau Institute to the classroom. Every time he attends a conference or workshop he brings back what he has learned. The contacts he makes are very beneficial to the classroom.

It was moved by Dr. Huffman and seconded by Ms. Burkart to approve tenure for **Jennifer Savoia, Nursing Instructor**. Motion passed by voice vote.

Bonnie Campbell introduced Ms. Jennifer Savoia. Feedback from her students consistently cite Jennifer as a compassionate, caring, supportive, and knowledgeable instructor who goes above and beyond to make sure her students understand the material and she does an excellent job with this. Jennifer has a bachelor's in nursing and psychology from the University of St. Francis in Joliet and a master's degree in nursing from Regis University in Denver, Colorado. She is a "go to" person. She can do almost anything. She has been involved in the revamping of the mental health curriculum and has done a good job. Jennifer has been instrumental in moving nursing simulations forward in the curriculum and has co-developed the new simulation for Mental Health Nursing. She is an active participant in the nursing faculty meetings, a member of the nursing sub-committee for retention and remediation, member of the IVCC curriculum committee, and participated on the search committee for the most recent nursing faculty position.

It was moved by Dr. Huffman and seconded by Ms. Dzik to approve tenure for **Nora Villarreal, English Composition Instructor**. Motion passed by voice vote.

Marianne Dzik introduced Ms. Nora Villarreal. Nora holds a bachelor's degree in English from Illinois State University and master's degree in English from Northern Illinois University. Ms. Dzik has seen Nora grow as a teacher. If you visited her class, the students would have a writing lesson on pop culture, hear a mini lecture, and then form into groups for discussion that would reinforce the lecture. She uses Skype in the classroom. She taught the preparatory class last fall.

She is very active in the writing center, a facilitator for in-service workshops, and a presenter for support staff retreat. Nora is a member of the Convocation Planning committee. Marianne was pleased to recommend Nora Villarreal for tenure.

**STAFF APPOINTMENT – MS. AMY J. SMITH, DIRECTOR OF INSTITUTIONAL RESEARCH**

It was moved by Dr. Huffman and seconded by Ms. Olivero to appoint Ms. Amy J. Smith as the Director of Institutional Research, at an annualized salary of \$47,000. Motion passed by voice vote.

**FACULTY RESIGNATION – CHRISTINE FOSTER, NURSING INSTRUCTOR**

It was moved by Dr. Driscoll and seconded by Ms. Burkart to accept with regret Christine Foster's resignation effective upon completion of the spring semester and wish her luck in her future endeavors. Motion passed by voice vote.

**RESOLUTIONS DESIGNATING THE FISCAL YEAR AND A PERSON TO PREPARE THE TENTATIVE BUDGET**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to adopt the resolution designating the fiscal year be from July 1, 2013 to June 30, 2014; adopt the resolution designating Dr. Jerry Corcoran as the District's officer appointed to prepare the tentative budget; and approve the budget calendar, as presented. Motion passed by voice vote.

**FY2014 BOARD OF TRUSTEES BUDGET**

It was moved by Mr. Thompson and seconded by Mr. Solon to approve the tentative FY2014 Board of Trustees budget with the changes suggested. There was discussion regarding reducing the Trustees budget. The dues for the Illinois Community College Trustees Association (ICCTA) are approximately \$11,000. Some board members thought this money could be better used toward the students. Dr. Corcoran noted the ICCTA plays a valuable role in working on behalf of the Illinois Presidents' Council. For the College to back out, he feels would be short-sighted. He is very appreciative of the Trustees Association and its value to the community college. Mr. Mallery agreed. The Trustees Association has pushed for the pension reform to be covered by the community college districts over a period of five or more years instead of a one-year period which was proposed by the Governor. Twelve percent of the employees' salaries would have to be covered on the back of the taxpayers and students. Due to the economy and tight budget, there was consensus among the board members to eliminate the out-of-state travel line item; decrease the in-state travel line item from \$3,500 to \$2,100; and decrease the conference line item from \$2,500 to \$1,200. The FY2014 Board of Trustees total budget decreased from \$21,000 to \$16,900. Motion passed by voice vote.

**TUITION ADJUSTMENT**

It was moved by Dr. Huffman and seconded by Ms. Burkart to approve to increase tuition by \$9.22, from \$84.38 to \$93.60, per credit hour and the universal fee by \$.01, beginning with the summer 2013 semester. Motion passed by voice vote with Mr. Mallery voting nay.

### **COURSE FEES/ADJUSTMENTS**

It was moved by Dr. Driscoll and seconded by Mr. Solon to increase fees for 164 courses, decreasing fees for 48 courses, and adding fees for 4 existing courses and 8 new courses, as presented. Motion passed by voice vote.

### **TRUCK DRIVER TRAINING TUITION AND COURSE FEE INCREASE**

It was moved by Mr. Mallery and seconded by Mr. Narczewski to increase tuition and fees to \$3,963 for the Truck Driver Training program, as presented. Motion passed by voice vote.

### **STUDENT PRINTING CHARGES**

It was moved by Ms. Olivero and seconded by Ms. Burkart to charge students at a rate of \$.05 for black-and-white printing and \$.25 for color printing in the Jacobs Library, the Learning Commons, and the Ottawa Center open computer lab, effective May 20, 2013. Mr. Mallery asked about looking at other ways to charge for printing in the instructional labs. The instructors are able to include printing charges in the course fees. Motion passed by voice vote.

### **PURCHASE REQUEST – PRINT MANAGEMENT UPGRADES**

It was moved by Dr. Huffman and seconded by Dr. Driscoll to purchase and install additional print management equipment from Today's Business Solutions, Inc. in the amount of \$13,762. Mr. Mallery asked about the equipment's useful life. Mr. Harold Barnes noted the hardware and software would have a maintenance agreement and so if there was a problem it would be fixed. Motion passed by voice vote.

### **PURCHASE REQUEST – PETER MILLER COMMUNITY TECHNOLOGY CENTER EQUIPMENT**

It was moved by Mr. Solon and seconded by Dr. Huffman to move forward with the Requests for Purchase (RFP) and bids for equipment and technology for the Peter Miller Community Technology Center. Motion passed by voice vote.

### **COMMUNITY TECHNOLOGY CENTER FURNITURE AND FIXTURE PROCUREMENT**

It was moved by Dr. Driscoll and seconded by Ms. Olivero for the administration to work with Krueger International to determine Peter Miller Community Technology Center furniture and fixture needs through the Illinois Public Higher Education Cooperative. Motion passed by voice vote.

### **CERTIFIED PRODUCTION TECHNICIAN CERTIFICATE**

It was moved by Dr. Huffman and seconded by Mr. Solon to approve the Certified Production Technician (CPT) Certificate, as presented. Dr. Driscoll commended the administration for going out and working with industry to come up with a certificate like this. This is a great partnership for the community and the college. There are now nine companies that have pledged their support for this certificate: American Nickeloid Company, Eakas Corporation, Hart Electric, HCC, inc., Maze Nail, MBL (USA) Corporation, Transco Inc., Vactor Manufacturing, and Plymouth Tube. Dr. Corcoran commended Lori Scroggs, Sue Isermann, Jamie Gahm, and

Jennifer Scheri for their work on this project. Mr. Thompson also commended the administration for providing additional opportunities for employers and retraining issues. This campus is providing opportunities for many students to get their foot in the door. Dr. Driscoll noted the community and the college win from this endeavor. Motion passed by voice vote.

#### **INFORMATION SECURITY CONSULTANT**

It was moved by Mr. Mallery and seconded by Dr. Huffman to approve the proposal from Identity Theft Loss Prevention for information consulting services at a cost of \$7,300. Motion passed by voice vote.

#### **ASSOCIATE OF APPLIED SCIENCE IN SUSTAINABLE HORTICULTURE, ASSOCIATE OF APPLIED SCIENCE IN LANDSCAPE MAINTENANCE, AND CERTIFICATE IN HORTICULTURE: INACTIVATION**

It was moved by Ms. Burkart and seconded by Dr. Huffman to approve the inactivation of the Associate of Applied Science in Sustainable Horticulture degree, the Associate of Applied Science in Landscape Maintenance degree, and the Certificate in Horticulture, effective May 18, 2013. Motion passed by voice vote.

#### **TERMINATION OF IVCC EMPLOYEES IN THE DISLOCATED WORKERS CENTER**

It was moved by Mr. Thompson and seconded by Ms. Olivero to approve with regret the termination of Lisa Cofoid, Mary Beth Liss, Jennifer Marini, Monica Near, Sally Pflibsen, Sarah Price, Joel Torbeck, Randy Vecchi, and Nicole Wiltse, effective June 30, 2012 due to the discontinuation of the agreement between NCI Works/BEST, Inc. and IVCC to serve clients through the IVCC Dislocated Workers Center. Mr. Mallery hopes that BEST realizes this resource is very beneficial to the community and wanted to know if any of these good people could be employed by the College. Monica Near was recently hired in the College's continuing education department as a program manager for professional development. Sara Partington had been a college employee located at Sauk Valley College providing Dislocated Workers Center services and she has taken a full-time position with Sauk Valley. Jamie Gahm stated this Dislocated Workers team has been together for a while and delivered excellent service. She wanted to remind everyone that the service to the College's clients will continue in a smooth transition of the agencies that will be serving them. There are 343,819 people in the combined new workforce area to be served which includes eight counties.

#### **TRUSTEE COMMENT**

Dr. Huffman noted that people often talk about how important this college is to the community. Two instructors that received tenure are graduates of IVCC. They were obviously impacted by the college to continue in that field. He also noted that finances are going to be tough and he was glad to see that everything is being reviewed. He would like to pass along the cost to the people who are generating the costs. He appreciates all the deans and administrators for their efforts.

Britney Burkart reported the anti-suicide and anti-bullying awareness programs will begin in the next two weeks. Bracelets that say "not on my campus" will be distributed throughout the campus to raise awareness.

### **CLOSED SESSION**

It was moved by Mr. Narczewski and seconded by Dr. Huffman to convene a closed session at 7:42 p.m. to discuss 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) student discipline, 3) pending litigation; and 4) closed session minutes.

Student Advisory Vote: “Aye” – Ms. Burkart. Roll Call Vote: “Ayes” – Dr. Driscoll, Dr. Huffman, Mr. Mallery, Mr. Narczewski, Ms. Olivero, Mr. Solon, and Mr. Thompson. “Nays” – None, motion carried.

After a short break, the Board entered closed session at 7:45 p.m. On a motion by Ms. Burkart and seconded by Ms. Olivero, the regular meeting resumed at 8:37 p.m. Motion passed by voice vote.

### **CLOSED SESSION MINUTES**

It was moved by Dr. Huffman and seconded by Mr. Narczewski to approve and retain item 1 (pending litigation) and approve and release items 2 (selection of a person to fill a public office) and 3 (closed session minutes) of the closed session minutes of the January 15, 2013 meeting. Motion passed by voice vote.

### **OTHER**

Mr. Thompson expressed his appreciation for Mr. Everett Solon applying for the seat on the Board of Trustees. He also appreciates his input and taking on the role of Trustee.

### **ADJOURNMENT**

It was moved by Dr. Driscoll, seconded by Ms. Burkart, and carried unanimously to adjourn the meeting at 8:38 p.m.

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Dennis N. Thompson, Board Chair

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Larry D. Huffman, Secretary

ILLINOIS VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 513

TREASURER'S REPORT

FEBRUARY 2013

Cheryl Roelfsema, CPA  
Vice President for Business Services and Finance/Treasurer

Patrick Berry, CPA  
Controller

## FINANCIAL HIGHLIGHTS – February 2013

### Revenues

- As of March 1, the headcount for spring semester was 4,264, which is 361 students less than at this same point in time last year. Credit hours were at 34,175 which is 3,237, or 8.65 percent, less than one year ago. A ten percent decrease in credit hours was budgeted for fiscal year 2013. The following table compares 10<sup>th</sup> day credit hours by semester for FY2012 and FY2013:

<b>Term</b>	<b>FY2012</b>	<b>FY2013</b>	<b>% Change</b>
Summer	9,900	7,147	(27.8)
Fall	40,471	36,290	(10.3)
Spring	36,567	33,733	(7.75)
<b>Total</b>	<b>86,938</b>	<b>77,170</b>	<b>(11.2)</b>

- On March 8, the LaSalle County Board of Review confirmed the assessor’s valuation of the LaSalle Generating Plant at \$488,250,000. This was a decrease of \$15,750,000 from 2011. Exelon argued that the value of the LaSalle plant was \$225,000,000. In other Illinois Exelon nuclear plant tax appeals on 2012 taxes, the Grundy County Dresden plant decision was \$576,000,000, up \$70,000 from 2011 and the Ogle County Byron plant decision was \$499,000,000, no change from 2011. Buzzi Unicem appealed their LaSalle County property tax asking for a reduction in assessed valuation of approximately \$3 million. The LaSalle County Board of Review upheld the assessor’s value on the property in their decision on March 6.
- The State of Illinois Base Operating Grant has been paid for July, August, and September. No equalization grant or adult education grant payments have been received. There were no state payments received in February.

### Expenditures

Some of the more significant variances in expenditures for the eight months ending February 28, 2013 include the following:

- Fund 01 – Education Fund – Instruction – Fixed Charges – includes annual Ottawa Center rent of \$143,000 and Truck Driver Training truck rental of \$39,000;
- Fund 01 – Education Fund – Instruction – Capital Outlay – includes the purchase of the Hampden Home Efficiency Auditor Training Facility approved at the July 2012 board meeting which has been reimbursed through the capital campaign;

- Fund 01 – Education Fund – Academic Support – Contractual Services – includes \$70,600 for Blackboard support, \$7,130 in fees to the University of Illinois for library services, and other software renewals;
- Fund 01 – Education Fund – Institutional Support – Contractual Services – includes \$25,245 of maintenance support for IBM equipment, \$199,875 for Ellucian (formerly Datatel) support, \$11,250 for Blackboard support, \$25,075 for the Marquis Energy Ethanol Plant appraisal, and \$136,250 in legal fees;
- Fund 06 – Public Service - Dislocated Workers Center funding exceeds budget for clients’ expenses such as tuition and travel due to increased funding.

**Protection, Health & Safety Projects in progress:**

- Restroom Renovations Phase II – Building B restroom plumbing rough-in approximately 70 percent complete; wall framing at 95 percent complete;
- Building C Boiler Room Upgrades – Bid opening is March 28;
- Facility Door Hardware/Rekeying Upgrades, and Exterior Egress Concrete Replacement – scheduled to be bid in April 2013.

- **Other Projects:**

- Community Instructional Center Project – (substantial completion September 15, 2013) project is on schedule. A tentative work schedule follows:

Site work	Landscaping around the CTC and relocation of the circle drive will start in April as weather permits.
CTC – building shell	Zinc panel installation continues as weather permits.
CTC – 1 <sup>st</sup> Floor	Drywall and taping will be complete in March; HVAC and IU (indoor unit) ductwork will also be complete in March.
CTC – 2 <sup>nd</sup> Floor	Above ceiling inspection by engineers was done with only minor punch list items; wood doors are installed; millwork (cabinetry) is being installed; flooring installation will start in April.
CTC – Equipment Start-up	Geothermal pumps 1 & 2 start up scheduled for March 18; boiler and boiler pump start ups scheduled for March 25; outside air unit start up scheduled for April 1.
CIC – Phase 2	Maintenance building – substantial completion on March 8; East addition – finish demolition work to connect with auto shop; West addition – demolition of concrete wall in welding shop.

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 February 28, 2013

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Assets and Other Debits</b>								
Cash and cash equivalents	\$ 3,320,191	\$ 2,070,995	\$ 354,904	\$ 327,956	\$ 451,531	\$ -	\$ -	\$ 6,525,577
Investments	3,385,482	16,508,204	500,000	1,200,000	-			21,593,686
Receivables								
Property taxes	7,904,725	1,877,976	1,262,083					11,044,784
Governmental claims	-	182,713			2,265			184,978
Tuition and fees	560,775	-		1,176				561,951
Due from other funds	898,648	5,175	3,704	1,034,891	-	-	-	1,942,418
Bookstore inventories				643,513				643,513
Other assets	17,695	60,876	-	8,120	-	-		86,691
Fixed assets - net where applicable				27,614		60,560,483		60,588,097
Other debits								
Amount available in Debt Service Fund							2,120,691	2,120,691
Amount to be provided to retire debt							2,879,309	2,879,309
<b>Total Assets and Other Debits</b>	<u>\$16,087,516</u>	<u>\$20,705,939</u>	<u>\$ 2,120,691</u>	<u>\$ 3,243,270</u>	<u>\$ 453,796</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 108,171,695</u>

Illinois Valley Community College District No. 513  
 Combined Balance Sheet  
 All Fund Types and Account Groups  
 February 28, 2013

	Governmental Fund Types			Proprietary Fund Types	Fiduciary Fund Types	Account Groups		Total (Memorandum Only)
	General	Special Revenue	Debt Service	Enterprise	Trust and Agency Funds	General Fixed Assets	General Long-Term Debt	
<b>Liabilities</b>								
Accounts payable	\$ 44,261	\$ 1,852	\$ -	\$ 4,206	\$ -	\$ -	\$ -	\$ 50,319
Accrued salaries & benefits	1,152,174	4,882		12,698	-			1,169,754
Post-retirement benefits & other	115,880	87,870	75,000	-	-			278,750
Unclaimed property	2,270	401			41			2,712
Due to other funds	-	1,235,726	-	-	706,692	-	-	1,942,418
Due to student groups/deposits	87				(252,937)			(252,850)
Deferred revenue								-
Property taxes	3,952,363	938,989	631,043					5,522,395
Tuition and fees	2,536	-						2,536
Grants	-	-						-
Bonds payable							5,000,000	5,000,000
Total liabilities	<u>5,269,571</u>	<u>2,269,720</u>	<u>706,043</u>	<u>16,904</u>	<u>453,796</u>	<u>-</u>	<u>5,000,000</u>	<u>13,716,034</u>
<b>Equity and Other Credits</b>								
Investment in general fixed assets						60,560,483		60,560,483
Contributed capital								-
Retained earnings				3,226,366				3,226,366
Fund balance								-
Reserved for grant purposes		(414,184)						(414,184)
Reserved for building purposes		9,673,009						9,673,009
Reserved for debt service			1,414,648					1,414,648
Reserved for Liab., Prot., Settl.		4,478,739						4,478,739
Unreserved	<u>10,817,945</u>	<u>4,698,655</u>						<u>15,516,600</u>
Total equity and other credits	<u>10,817,945</u>	<u>18,436,219</u>	<u>1,414,648</u>	<u>3,226,366</u>	<u>-</u>	<u>60,560,483</u>	<u>-</u>	<u>94,455,661</u>
<b>Total Liabilities, Equity and Other Credits</b>	<u>\$16,087,516</u>	<u>\$20,705,939</u>	<u>\$ 2,120,691</u>	<u>\$ 3,243,270</u>	<u>\$ 453,796</u>	<u>\$60,560,483</u>	<u>\$ 5,000,000</u>	<u>\$ 108,171,695</u>

Student accounts receivable are adjusted on a monthly basis. However, taxes receivable and inventories are only adjusted at fiscal year end.

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Illinois Valley Community College District No. 513  
 Summary of Fiscal Year 2013 Revenues & Expenditures by Fund  
 Eight Months Ended February 28, 2013

	Education Fund	Operations & Maintenance Fund	Operations & Maintenance Fund (Restricted)	Bond & Interest Fund	Working Cash Fund	Auxiliary Enterprises Fund	Restricted Purposes Fund	Liability Protection & Settlement Fund	Audit Fund	Total (Memorandum Only)
Actual Revenues	\$ 15,653,036	\$ 2,304,418	\$ 4,886,526	\$ 1,256,999	\$ 12,667	\$ 2,247,448	\$ 6,201,293	\$ 281,361	\$ 34,273	\$ 32,878,021
Actual Expenditures	(12,875,158)	(1,487,568)	(5,829,741)	(1,216,465)	-	(2,348,555)	(6,797,754)	(598,874)	(34,050)	(31,188,165)
Other Financing Sources (Uses)	(22,291)	-	-	-	-	61,364	37,291	-	-	76,364
Excess (deficit) of Revenues and other financing sources over expenditures and other financing uses	2,755,587	816,850	(943,215)	40,534	12,667	(39,743)	(559,170)	(317,513)	223	1,766,220
Fund balances July 1, 2012	4,676,192	2,569,316	10,616,224	1,374,114	4,655,537	3,266,109	144,986	4,796,252	30,228	32,128,958
Fund balances February 28, 2013	<u>\$ 7,431,779</u>	<u>\$ 3,386,166</u>	<u>\$ 9,673,009</u>	<u>\$ 1,414,648</u>	<u>\$ 4,668,204</u>	<u>\$ 3,226,366</u>	<u>\$ (414,184)</u>	<u>\$ 4,478,739</u>	<u>\$ 30,451</u>	<u>\$ 33,895,178</u>

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**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

	<u>Annual Budget FY2013</u>	<u>Actual 2/28/13</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/29/12</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
<b>EDUCATION FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 6,611,055	\$ 6,610,935	100.0%	\$ 6,599,782	98.9%	\$ 6,671,791
Corporate Personal Property Replacement Tax	878,840	349,412	39.8%	420,067	35.3%	1,190,000
TIF Revenues	381,000	362,790	95.2%	293,435	81.5%	360,000
Total Local Government	<u>7,870,895</u>	<u>7,323,137</u>	93.0%	<u>7,313,284</u>	89.0%	<u>8,221,791</u>
State Government:						
ICCB Credit Hour Grant	1,923,233	482,645	25.1%	771,714	43.7%	1,765,157
Equalization	133,618	-	0.0%	70,987	52.1%	136,345
Career/Technical Education Formula Grant	165,000	97,866	59.3%	83,276	82.4%	101,121
Dept of Corrections	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total State Government	<u>2,221,851</u>	<u>580,511</u>	26.1%	<u>925,977</u>	46.2%	<u>2,002,623</u>
Federal Government						
PELL Administrative Fees	10,000	405	4.1%	1,825	22.8%	8,000
ARRA Grant	-	-	0.0%	-	0.0%	-
Total Federal Government	<u>10,000</u>	<u>405</u>	4.1%	<u>1,825</u>	22.8%	<u>8,000</u>
Student Tuition and Fees:						
Tuition	6,329,675	6,237,552	98.5%	6,211,054	92.6%	6,706,315
Fees	950,335	959,882	101.0%	1,018,892	86.3%	1,180,439
Total Tuition and Fees	<u>7,280,010</u>	<u>7,197,434</u>	98.9%	<u>7,229,946</u>	91.7%	<u>7,886,754</u>
Other Sources:						
Investment Revenue	20,000	14,031	70.2%	19,174	47.9%	40,000
Public Service Revenue	457,450	315,844	69.0%	338,355	37.4%	904,812
Nongovernmental Gifts	48,000	187,500	390.6%	48,000	100.0%	48,000
Other	17,100	34,174	199.8%	27,717	29.8%	92,894
Total Other Sources	<u>542,550</u>	<u>551,549</u>	101.7%	<u>433,246</u>	39.9%	<u>1,085,706</u>
<b>TOTAL EDUCATION FUND REVENUE</b>	<u>17,925,306</u>	<u>15,653,036</u>	87.3%	<u>15,904,278</u>	82.8%	<u>19,204,874</u>
<b>EDUCATION FUND EXPENDITURES</b>						
Instruction:						
Salaries	8,461,066	5,962,224	70.5%	6,483,007	70.2%	9,236,909
Employee Benefits	1,471,033	1,129,342	76.8%	1,133,634	73.6%	1,539,288
Contractual Services	133,779	51,509	38.5%	61,650	48.1%	128,150
General Materials & Supplies	382,084	196,410	51.4%	242,990	53.1%	457,723
Conference & Meeting Expenses	45,992	17,475	38.0%	39,182	38.5%	101,811
Fixed Charges	208,600	182,348	87.4%	184,111	76.7%	240,000
Utilities	1,000	475	47.5%	612	61.2%	1,000
Capital Outlay	22,500	147,500	655.6%	-	0.0%	23,916
Other	-	-	0.0%	-	0.0%	-
Total Instruction	<u>\$ 10,726,054</u>	<u>\$ 7,687,283</u>	71.7%	<u>\$ 8,145,186</u>	69.4%	<u>\$ 11,728,797</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

<b>EDUCATION FUND EXPENDITURES</b> (continued)	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
Academic Support:						
Salaries	\$ 617,016	\$ 404,056	65.5%	\$ 418,076	61.5%	\$ 679,854
Employee Benefits	109,095	84,711	77.6%	71,212	63.8%	111,647
Contractual Services	156,464	129,028	82.5%	130,445	85.2%	153,059
General Materials & Supplies	204,882	143,630	70.1%	233,704	72.9%	320,491
Conference & Meeting Expenses	10,437	294	2.8%	648	4.1%	15,782
Fixed Charges	-	-	0.0%	-	0.0%	4,680
Utilities	52,955	23,980	45.3%	11,330	25.7%	44,143
Capital Outlay	23,750	-	0.0%	5,745	0.0%	19,750
Other	-	-	0.0%	-	0.0%	-
Total Academic Support	<u>1,174,599</u>	<u>785,699</u>	<u>66.9%</u>	<u>871,160</u>	<u>64.6%</u>	<u>1,349,406</u>
Student Services:						
Salaries	1,141,956	744,720	65.2%	801,616	72.0%	1,113,536
Employee Benefits	278,952	203,210	72.8%	196,027	71.1%	275,791
Contractual Services	2,050	3,318	161.9%	2,473	35.9%	6,885
General Materials & Supplies	48,045	30,406	63.3%	33,038	56.4%	58,567
Conference & Meeting Expenses	12,700	3,780	29.8%	5,319	24.7%	21,550
Fixed Charges	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Student Services	<u>1,483,703</u>	<u>985,434</u>	<u>66.4%</u>	<u>1,038,473</u>	<u>70.3%</u>	<u>1,476,329</u>
Public Services/Continuing Education:						
Salaries	418,792	281,114	67.1%	240,810	68.9%	349,346
Employee Benefits	49,405	34,778	70.4%	27,658	77.3%	35,766
Contractual Services	296,000	186,370	63.0%	167,697	46.8%	358,700
General Materials & Supplies	87,950	55,212	62.8%	49,278	37.9%	130,100
Conference & Meeting Expenses	8,375	6,879	82.1%	4,578	55.2%	8,300
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	250	-	0.0%	-	0.0%	250
Total Public Services/Continuing Education	<u>860,772</u>	<u>564,353</u>	<u>65.6%</u>	<u>490,021</u>	<u>55.5%</u>	<u>882,462</u>
Institutional Support:						
Salaries	1,688,680	1,155,628	68.4%	1,296,653	67.7%	1,914,461
Employee Benefits	462,246	344,970	74.6%	380,789	77.0%	494,372
Contractual Services	409,635	474,818	115.9%	398,539	99.2%	401,651
General Materials & Supplies	397,499	240,577	60.5%	267,230	63.5%	421,070
Conference & Meeting Expenses	72,410	25,740	35.5%	32,646	43.1%	75,720
Fixed Charges	17,000	5,475	32.2%	32,806	136.7%	24,000
Utilities	20,613	8,677	42.1%	9,425	59.1%	15,956
Capital Outlay	362,951	160,226	44.1%	12,763	33.0%	38,650
Other	38,000	(3,357)	-8.8%	1,285	0.0%	-
Total Institutional Support	<u>3,469,034</u>	<u>2,412,754</u>	<u>69.6%</u>	<u>2,432,136</u>	<u>71.8%</u>	<u>3,385,880</u>
Scholarships, Grants and Waivers	631,095	439,635	69.7%	455,838	108.0%	422,000
<b>TOTAL EDUCATION FUND EXPENDITURES</b>	<u>\$ 18,345,257</u>	<u>\$ 12,875,158</u>	<u>70.2%</u>	<u>\$ 13,432,814</u>	<u>69.8%</u>	<u>\$ 19,244,874</u>
<b>INTERFUND TRANSFERS - NET</b>	<u>\$ 419,951</u>	<u>\$ (22,291)</u>	<u>-5.3%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ 40,000</u>

**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>						
Local Government Sources:						
Current Taxes	\$ 1,245,606	\$ 1,247,585	100.2%	\$ 1,247,559	99.0%	\$ 1,260,330
Corporate Personal Property Replacement Tax	155,089	61,661	39.8%	74,129	35.3%	210,000
TIF	127,000	120,259	94.7%	97,812	83.7%	116,885
Total Local Government	<u>1,527,695</u>	<u>1,429,505</u>	93.6%	<u>1,419,500</u>	89.4%	<u>1,587,215</u>
State Government:						
ICCB Credit Hour Grant	339,394	85,173	25.1%	136,185	43.7%	311,498
Total State Government	<u>339,394</u>	<u>85,173</u>	25.1%	<u>136,185</u>	43.7%	<u>311,498</u>
Student Tuition and Fees:						
Tuition	672,792	705,094	104.8%	727,413	97.9%	743,178
Total Tuition and Fees	<u>672,792</u>	<u>705,094</u>	104.8%	<u>727,413</u>	97.9%	<u>743,178</u>
Other Sources:						
Facilities Revenue	94,000	80,039	85.1%	71,122	38.0%	187,000
Investment Revenue	2,000	967	48.4%	8,221	164.4%	5,000
Non-Governmental Gifts & Grants	-	-	0.0%	-	0.0%	-
Other	-	3,640	0.0%	7,872	0.0%	-
Total Other Sources	<u>96,000</u>	<u>84,646</u>	88.2%	<u>87,215</u>	45.4%	<u>192,000</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND REVENUES</b>	<b>\$ 2,635,881</b>	<b>\$ 2,304,418</b>	<b>87.4%</b>	<b>\$ 2,370,313</b>	<b>83.6%</b>	<b>\$ 2,833,891</b>

	<b>Annual Budget FY2013</b>	<b>Actual 02/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 02/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>OPERATIONS &amp; MAINTENANCE FUND</b>						
Operations & Maintenance of Plant:						
Salaries	\$ 848,004	\$ 551,323	65.0%	\$ 579,542	67.2%	\$ 862,900
Employee Benefits	226,694	156,215	68.9%	150,955	69.2%	218,101
Contractual Services	183,900	120,401	65.5%	120,959	65.8%	183,700
General Materials & Supplies	282,500	101,495	35.9%	120,920	48.2%	250,976
Conference & Meeting Expenses	4,000	1,027	25.7%	540	9.0%	6,000
Fixed Charges	40,000	50,119	125.3%	42,093	105.2%	40,000
Utilities	809,410	371,398	45.9%	418,517	51.1%	819,410
Capital Outlay	129,000	80,865	62.7%	22,460	13.4%	167,900
Facility Charges to Other Funds	(63,000)	-	0.0%	-	0.0%	-
Provision for Contingency	100,000	-	0.0%	-	0.0%	200,000
Total Operations & Maintenance of Plant	<u>2,560,508</u>	<u>1,432,843</u>	56.0%	<u>1,455,986</u>	53.0%	<u>2,748,987</u>
Institutional Support:						
Salaries	56,881	40,820	71.8%	38,543	68.8%	56,007
Employee Benefits	8,792	7,312	83.2%	6,466	76.1%	8,497
Contractual Services	2,400	2,395	99.8%	2,395	95.8%	2,500
General Materials & Supplies	3,300	1,132	34.3%	1,383	28.2%	4,900
Conference & Meeting Expenses	-	25	0.0%	-	0.0%	-
Fixed Charges	4,000	3,041	76.0%	3,041	23.4%	13,000
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>75,373</u>	<u>54,725</u>	72.6%	<u>51,828</u>	61.0%	<u>84,904</u>
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND EXPENDITURES</b>	<b>\$ 2,635,881</b>	<b>\$ 1,487,568</b>	<b>56.4%</b>	<b>\$ 1,507,814</b>	<b>53.2%</b>	<b>\$ 2,833,891</b>

**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Local Government Sources						
Current Taxes	\$ 1,557,008	\$ 1,559,252	100.1%	\$ 1,559,216	101.4%	\$ 1,537,220
State Government Sources	12,500,000	3,301,302	0.0%	-	0.0%	-
Investment Revenue	180,000	25,972	14.4%	76,369	152.7%	50,000
Other Revenue	-	-	0.0%	-	0.0%	-
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) REVENUES</b>	<b>14,237,008</b>	<b>4,886,526</b>	<b>34.3%</b>	<b>1,635,585</b>	<b>103.0%</b>	<b>1,587,220</b>
<b>OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED)</b>						
Operations & Maintenance						
Contractual Services	-	45,500	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	27,083	0.0%	-
Capital Outlay	14,237,008	5,784,241	40.6%	885,091	13.4%	6,587,220
<b>TOTAL OPERATIONS &amp; MAINTENANCE FUND (RESTRICTED) EXPENDITURES</b>	<b>14,237,008</b>	<b>5,829,741</b>	<b>40.9%</b>	<b>912,174</b>	<b>13.8%</b>	<b>6,587,220</b>
<b>Other Financing Source - Bond Issuance</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>	<b>(5,000,000)</b>	<b>0.0%</b>	<b>(5,000,000)</b>
<b>Transfer In (Out)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>

**Fiscal Year 2013 Budget to Actual Comparison**

	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>BOND &amp; INTEREST FUND</b>						
Local Government Sources						
Current Taxes	\$ 1,261,840	\$ 1,254,953	99.5%	\$ 1,243,840	98.3%	\$ 1,265,000
Investment Revenue	2,000	2,046	102.3%	10,194	203.9%	5,000
<b>TOTAL BOND &amp; INTEREST FUND REVENUES</b>	<b>1,263,840</b>	<b>1,256,999</b>	<b>99.5%</b>	<b>1,254,034</b>	<b>98.7%</b>	<b>1,270,000</b>
<b>BOND &amp; INTEREST FUND</b>						
Institutional Support:						
Debt Principal Retirement	1,261,840	1,090,000	86.4%	1,265,000	100.0%	1,265,000
Interest on Bonds	-	125,965	0.0%	-	0.0%	-
Fees	500	500	100.0%	400	100.0%	400
<b>TOTAL BOND &amp; INTEREST EXPENDITURES</b>	<b>\$ 1,262,340</b>	<b>\$ 1,216,465</b>	<b>96.4%</b>	<b>\$ 1,265,400</b>	<b>100.0%</b>	<b>\$ 1,265,400</b>

**Fiscal Year 2013 Budget to Actual Comparison**

	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>WORKING CASH FUND</b>						
Investment Revenue	\$ 20,000	\$ 12,667	63.3%	\$ 28,790	72.0%	\$ 40,000
<b>TOTAL WORKING CASH REVENUES</b>	<b>20,000</b>	<b>12,667</b>	<b>63.3%</b>	<b>28,790</b>	<b>72.0%</b>	<b>40,000</b>
<b>Transfers In (Out)</b>	<b>\$ (120,000)</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ (40,000)</b>

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Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013

AUXILIARY ENTERPRISES FUND	Annual Budget FY2013	Actual 2/28/13	Act/Budget 66.7%	Actual 2/29/12	Act/Budget FY12	Annual Budget FY2012
Service Fees	\$ 2,666,700	\$ 2,244,354	84.2%	\$ 2,578,721	77.6%	\$ 3,324,756
Data Processing Rentals	-	-	0.0%	-	0.0%	-
Other Revenue	1,000	3,014	301.4%	890	0.0%	-
Investment Revenue	5,000	80	1.6%	8,618	57.5%	15,000
<b>TOTAL AUXILIARY ENTERPRISES FUND REVENUES</b>	<b>2,672,700</b>	<b>2,247,448</b>	<b>84.1%</b>	<b>2,588,229</b>	<b>77.5%</b>	<b>3,339,756</b>

AUXILIARY ENTERPRISES FUND	Annual Budget FY2013	Actual 2/28/13	Act/Budget 66.7%	Actual 2/29/12	Act/Budget FY12	Annual Budget FY2012
Salaries	349,348	236,443	67.7%	393,030	67.9%	578,459
Employee Benefits	93,053	64,580	69.4%	130,097	61.0%	213,312
Contractual Services	51,035	61,552	120.6%	43,485	110.8%	39,230
Materials & Supplies	2,240,300	1,937,583	86.5%	2,207,815	91.4%	2,415,319
Conference & Meeting	21,683	13,997	64.6%	16,840	55.8%	30,196
Fixed Charges	53,400	34,171	64.0%	26,985	60.0%	45,000
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay/Depreciation	3,840	-	0.0%	2,795	48.0%	5,826
Other	103,000	229	0.2%	1,500	2.4%	63,000
<b>TOTAL AUXILIARY ENTERPRISES EXPENDITURES</b>	<b>2,915,659</b>	<b>2,348,555</b>	<b>80.5%</b>	<b>2,822,547</b>	<b>83.3%</b>	<b>3,390,342</b>
Transfer In (Out)	\$ (265,537)	\$ 61,364	-23.1%	\$ 61,414	99.1%	\$ 62,000

Fiscal Year 2013 Budget to Actual Comparison

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 2/28/13	Act/Budget 66.7%	Actual 2/29/12	Act/Budget FY12	Annual Budget FY2012
State Government Sources	\$ 468,498	\$ 144,095	30.8%	\$ 158,809	42.8%	\$ 371,408
Federal Government Sources	7,701,634	6,023,834	78.2%	6,881,192	102.5%	6,711,969
Service Fees	3,000	8,818	293.9%	5,450	0.0%	-
Other Revenue	11,000	24,546	223.1%	16,224	46.4%	35,000
<b>TOTAL RESTRICTED PURPOSES FUND REVENUES</b>	<b>8,184,132</b>	<b>6,201,293</b>	<b>75.8%</b>	<b>7,061,675</b>	<b>99.2%</b>	<b>7,118,377</b>

RESTRICTED PURPOSES FUND	Annual Budget FY2013	Actual 2/28/13	Act/Budget 66.7%	Actual 2/29/12	Act/Budget FY12	Annual Budget FY2012
Instruction:						
Salaries	415,474	263,899	63.5%	260,272	72.8%	357,432
Employee Benefits	81,388	66,231	81.4%	63,724	70.6%	90,287
Contractual Services	61,654	40,688	66.0%	72,837	106.5%	68,360
Materials & Supplies	109,812	76,667	69.8%	77,122	59.1%	130,453
Conference & Meeting	73,520	25,616	34.8%	33,906	82.1%	41,279
Fixed Charges	3,000	-	0.0%	1,000	44.4%	2,250
Utilities	2,350	1,150	48.9%	1,177	40.6%	2,900
Capital Outlay	33,286	15,468	46.5%	68,553	137.1%	50,000
Other (P-16 Grant Waivers)	9,030	-	0.0%	1,670	19.2%	8,679
Total Instruction	\$ 789,514	\$ 489,719	62.0%	\$ 580,261	77.2%	\$ 751,640

**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

<b>RESTRICTED PURPOSES FUND</b>	<b>Annual Budget FY2013</b>	<b>Actual 2/28/13</b>	<b>Act/Budget 66.7%</b>	<b>Actual 2/29/12</b>	<b>Act/Budget FY12</b>	<b>Annual Budget FY2012</b>
<b>Academic Support</b>						
Salaries	\$ -	\$ -	0.0%	\$ 312	0.0%	\$ -
Employee Benefits	-	-	0.0%	102	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	-	-	0.0%	-	0.0%	-
Other	160,000	(27,996)	-17.5%	-	0.0%	-
<b>Total Academic Support</b>	<b>160,000</b>	<b>(27,996)</b>	<b>0.0%</b>	<b>414</b>	<b>0.0%</b>	<b>-</b>
<b>Student Services</b>						
Salaries	199,755	125,698	62.9%	123,614	68.4%	180,825
Employee Benefits	61,214	44,536	72.8%	43,046	99.5%	43,259
Contractual Services	4,150	5,799	139.7%	5,623	140.6%	4,000
Materials & Supplies	7,100	6,034	85.0%	7,744	57.4%	13,500
Conference & Meeting	12,209	2,977	24.4%	5,926	23.2%	25,500
Fixed Charges	-	98	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Tuition Waivers (TRIO Grant)	32,000	19,600	61.3%	18,005	56.3%	32,000
<b>Total Student Services</b>	<b>316,428</b>	<b>204,742</b>	<b>64.7%</b>	<b>203,958</b>	<b>68.2%</b>	<b>299,084</b>
<b>Public Service</b>						
Salaries	405,046	364,101	89.9%	377,545	77.2%	488,912
Employee Benefits	82,379	79,098	96.0%	95,082	87.4%	108,782
Contractual Services	146,701	196,250	133.8%	148,055	102.0%	145,205
Materials & Supplies	81,470	73,552	90.3%	89,249	116.4%	76,683
Conference & Meeting	49,017	52,142	106.4%	78,863	156.4%	50,410
Fixed Charges	19,119	24,091	126.0%	25,337	98.5%	25,735
Utilities	5,105	3,237	63.4%	3,313	54.4%	6,088
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	200	15	7.5%	-	0.0%	178
<b>Total Public Service</b>	<b>789,037</b>	<b>792,486</b>	<b>100.4%</b>	<b>817,444</b>	<b>90.6%</b>	<b>901,993</b>
<b>Auxiliary Services</b>						
Salaries	-	-	0.0%	1,494	37.4%	4,000
Employee Benefits	-	-	0.0%	9	2.8%	320
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	5,561	0.0%	3,158	16.8%	18,844
Conference & Meeting	-	-	0.0%	-	0.0%	1,000
Other (Child Care Subsidies)	-	-	0.0%	5,921	59.2%	10,000
<b>Total Auxiliary Services</b>	<b>-</b>	<b>5,561</b>	<b>-</b>	<b>10,582</b>	<b>0</b>	<b>34,164</b>
<b>Operations &amp; Maintenance of Plant:</b>						
Contractual Services	-	-	0.0%	-	0.0%	-
<b>Total Operations &amp; Maintenance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>	<b>0.0%</b>	<b>\$ -</b>

**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
Eight Months Ended February 28, 2013**

	<u>Annual Budget FY2013</u>	<u>Actual 2/28/13</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/29/12</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
Institutional Support						
Salaries (Federal Work Study)	\$ 91,245	\$ 54,972	60.2%	\$ 92,906	123.1%	\$ 75,496
Employee Benefits	-	-	0.0%	-	0.0%	-
Contractual Services	-	-	0.0%	-	0.0%	-
Materials & Supplies	-	-	0.0%	-	0.0%	-
Conference & Meeting	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>91,245</u>	<u>54,972</u>	<u>60.2%</u>	<u>92,906</u>	<u>123.1%</u>	<u>75,496</u>
Student grants and waivers (PELL & SEOG)	<u>6,088,493</u>	<u>5,278,270</u>	<u>86.7%</u>	<u>5,905,987</u>	<u>116.7%</u>	<u>5,061,000</u>
<b>TOTAL RESTRICTED FUND EXPENDITURES</b>	<u>\$ 8,234,717</u>	<u>\$ 6,797,754</u>	<u>82.5%</u>	<u>\$ 7,611,552</u>	<u>106.9%</u>	<u>\$ 7,123,377</u>
Transfer In (Out)	<u>\$ 27,000</u>	<u>\$ 37,291</u>	<u>138.1%</u>	<u>\$ -</u>	<u>0.0%</u>	<u>\$ -</u>

**Fiscal Year 2013 Budget to Actual Comparison**

<b>LIABILITY, PROTECTION, &amp; SETTLEMENT FUND</b>	<u>Annual Budget FY2013</u>	<u>Actual 2/28/13</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/29/12</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
Local Government Sources	\$ 274,033	\$ 273,483	99.8%	\$ 271,051	104.9%	\$ 258,368
Investment Revenue	20,000	7,563	37.8%	23,243	46.5%	50,000
Other	-	315	0.0%	-	0.0%	-
<b>TOTAL LIABILITY, PROTECTION &amp; SETTLEMENT FUND REVENUES</b>	<u>294,033</u>	<u>281,361</u>	<u>95.7%</u>	<u>294,294</u>	<u>95.4%</u>	<u>308,368</u>

**LIABILITY, PROTECTION, & SETTLEMENT FUND EXPENDITURES**

Operations & Maintenance of Plant						
Salaries	-	-	0.0%	27,557	0.0%	-
Employee Benefits	-	-	0.0%	5,532	0.0%	-
Contractual Services	401,500	184,798	46.0%	161,934	40.3%	401,500
Material & Supplies	100	183	183.0%	717	717.0%	100
Conference & Meeting	500	503	100.6%	480	96.0%	500
Fixed Charges	-	-	0.0%	-	0.0%	-
Utilities	-	331	0.0%	647	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total for Operations & Maintenance of Plant	<u>\$ 402,100</u>	<u>\$ 185,815</u>	<u>46.2%</u>	<u>\$ 196,867</u>	<u>49.0%</u>	<u>\$ 402,100</u>

Illinois Valley Community College District No. 513  
 Fiscal Year 2013 Budget to Actual Comparison  
 Eight Months Ended February 28, 2013

**LIABILITY, PROTECTION, & SETTLEMENT FUND  
 EXPENDITURES (continued)**

	<u>Annual Budget FY2013</u>	<u>Actual 2/28/13</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/29/12</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
Institutional Support						
Salaries	\$ 68,073	\$ 51,672	75.9%	\$ 42,334	62.0%	\$ 68,291
Employee Benefits	233,919	9,947	4.3%	12,940	5.1%	254,530
Contractual Services	55,000	16,452	29.9%	15,512	129.3%	12,000
Material & Supplies	2,750	2,394	87.1%	180	7.8%	2,300
Conference & Meeting	-	-	0.0%	-	0.0%	-
Fixed Charges	378,500	332,594	87.9%	384,472	98.4%	390,750
Utilities	-	-	0.0%	-	0.0%	-
Capital Outlay	-	-	0.0%	-	0.0%	-
Other	-	-	0.0%	-	0.0%	-
Total Institutional Support	<u>738,242</u>	<u>413,059</u>	<u>56.0%</u>	<u>455,438</u>	<u>62.6%</u>	<u>727,871</u>
<b>TOTAL LIABILITY, PROTECTION, &amp; SETTLEMENT FUND EXPENDITURES</b>	<u>\$ 1,140,342</u>	<u>\$ 598,874</u>	<u>52.5%</u>	<u>\$ 652,305</u>	<u>57.7%</u>	<u>\$ 1,129,971</u>

Fiscal Year 2013 Budget to Actual Comparison

	<u>Annual Budget FY2013</u>	<u>Actual 2/28/13</u>	<u>Act/Budget 66.7%</u>	<u>Actual 2/29/12</u>	<u>Act/Budget FY12</u>	<u>Annual Budget FY2012</u>
<b>AUDIT FUND</b>						
Local Government Sources	\$ 34,500	\$ 34,268	99.3%	\$ 33,614	106.7%	\$ 31,508
Investment Revenue	-	5	0.0%	99	49.5%	200
<b>TOTAL AUDIT FUND REVENUES</b>	<u>34,500</u>	<u>34,273</u>	<u>99.3%</u>	<u>33,713</u>	<u>106.3%</u>	<u>31,708</u>
<b>AUDIT FUND</b>						
Contractual Services	<u>34,500</u>	<u>34,050</u>	<u>98.7%</u>	<u>32,500</u>	<u>100.0%</u>	<u>32,500</u>
<b>TOTAL AUDIT FUND EXPENDITURES</b>	<u>\$ 34,500</u>	<u>\$ 34,050</u>	<u>98.7%</u>	<u>\$ 32,500</u>	<u>100.0%</u>	<u>\$ 32,500</u>

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**Illinois Valley Community College District No. 513  
Fiscal Year 2013 Budget to Actual Comparison  
All Funds  
Eight Months Ended February 28, 2013**

<u>Department</u>	<u>Annual Budget FY2013</u>	<u>Actual 2/28/2013</u>	<u>Act/Budget 66.7%</u>	<u>Explanation</u>
President	\$ 301,234	\$ 206,497	68.6%	
Board of Trustees	21,000	12,697	60.5%	
Community Relations	332,604	199,697	60.0%	
Development Office	-	31,909	0.0%	
Continuing Education	1,098,209	778,390	70.9%	
<b>Facilities</b>	<b>16,797,516</b>	<b>7,410,084</b>	<b>44.1%</b>	
Information Technologies	1,923,871	1,206,061	62.7%	
Academic Affairs	227,778	166,035	72.9%	
Academic Affairs (AVPCE)	905,283	452,956	50.0%	
Adult Education	516,636	346,497	67.1%	
Dislocated Workers Center	597,452	612,940	102.6%	Additional funding
Learning Technologies	607,529	418,892	69.0%	
Career & Tech Education Division	1,761,722	1,285,368	73.0%	
Natural Science & Business Division	2,107,206	1,478,317	70.2%	
Humanities & Fine Arts/Social Science Division	2,168,613	1,451,261	66.9%	
Health Professions Division	1,939,030	1,357,629	70.0%	
English, Mathematics, Education Division	2,421,081	1,743,743	72.0%	
Admissions & Records	360,857	252,052	69.8%	
Student Development	639,502	411,211	64.3%	
Student Services	128,371	90,535	70.5%	
Financial Aid	6,520,976	5,558,537	85.2%	Summer, fall and 1st 8-week session disbursements
Athletics	241,247	187,046	77.5%	
TRIO (Student Success Grant)	300,652	204,741	68.1%	
Safety Service	400,000	181,958	45.5%	
Business Services/General Institution	2,174,356	1,974,407	90.8%	Bond Payment
Risk Management	740,342	416,918	56.3%	
Tuition Waivers	631,095	439,635	69.7%	
Purchasing	108,502	72,890	67.2%	
Human Resources	121,403	74,099	61.0%	
Bookstore	2,501,943	2,028,933	81.1%	Bookstore purchases for fall and spring semesters
Shipping & Receiving	75,373	54,725	72.6%	
Copy Center	134,321	81,505	60.7%	
<b>Total FY13 Expenditures</b>	<b>\$ 48,805,704</b>	<b>\$ 31,188,165</b>	<b>63.9%</b>	

**Illinois Valley Community College**  
**Statement of Cash Flows**  
**for the Month ended February 28, 2013**

	EDUCATION	OP/MAINT	OP / MAINT. RESTRICTED	BOND & INTEREST	AUXILIARY	RESTRICTED	WORKING CASH	AUDIT	LIAB, PROT, & SETTLEMENT	TOTAL
Balance on Hand	\$ 827,576.21	\$ 794,022.86	\$ 790,047.22	\$ 255,900.77	\$ 336,421.85	\$ (616,795.55)	\$ 310,623.48	\$ 12,210.28	\$ 516,139.09	\$ 3,226,146.21
Total Receipts	653,112.09	36,717.67	949.58	50.67	103,162.16	99,173.28	105,793.08	1.41	11.04	998,970.98
Total Cash	1,480,688.30	830,740.53	790,996.80	255,951.44	439,584.01	(517,622.27)	416,416.56	12,211.69	516,150.13	4,225,117.19
Due To/From Accts	(5,859.08)	(22.97)	-	-	13,133.31	(7,241.62)	-	-	(9.64)	0.00
Transfers/Bank CDs	3,000,000.00	-	-	98,952.70	-	50,356.86	(100,000.00)	586.91	4,610.52	3,054,506.99
Expenditures	(1,761,763.94)	(225,425.84)	(123,330.40)	-	(125,161.72)	(154,554.00)	-	-	(33,928.81)	(2,424,164.71)
ACCOUNT BALANCE	2,713,065.28	605,291.72	667,666.40	354,904.14	327,555.60	(629,061.03)	316,416.56	12,798.60	486,822.20	4,855,459.47
Deposits in Transit	(13,231.25)									(13,231.25)
Outstanding Checks	416,234.36									416,234.36
BANK BALANCE	3,116,068.39	605,291.72	667,666.40	354,904.14	327,555.60	(629,061.03)	316,416.56	12,798.60	486,822.20	5,258,462.58
Certificates of Deposit	1,400,000.00	500,000.00	1,000,000.00	500,000.00	1,200,000.00	-	4,350,000.00	-	3,800,000.00	12,750,000.00
Illinois Funds	175,388.72	1,310,093.57	1,566,246.82	-	-	85,838.16	-	-	-	3,137,567.27
CDB Trust Fund CTC			4,623,377.21							4,623,377.21
Bldg Reserve-ILLFund			1,082,742.24							1,082,742.24
Total Investment	\$ 1,575,388.72	\$ 1,810,093.57	\$ 8,272,366.27	\$ 500,000.00	\$ 1,200,000.00	\$ 85,838.16	\$ 4,350,000.00	\$ -	\$ 3,800,000.00	\$ 21,593,686.72

LaSalle State Bank      \$ 44,390.37  
Centrue Bank              5,214,072.21  
\$ 5,258,462.58

Respectfully submitted,

*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President for Business Services & Finance/Treasurer

ILLINOIS VALLEY COMMUNITY COLLEGE  
INVESTMENT STATUS REPORT  
February 28, 2013

<u>DUE</u>	<u>Education</u>	<u>Oper &amp; Maint</u>	<u>O&amp;M Restricted</u>	<u>Bond &amp; Int</u>	<u>Auxiliary</u>	<u>Working Cash</u>	<u>Liability Protection &amp; Settlement</u>	<u>Total</u>	<u>Bank</u>	<u>Rate %</u>	<u>APY %</u>	<u>Certificate Number</u>
3/14/2013	1,000,000							1,000,000	FSB	0.35%	0.35%	1014668698
3/21/2013						1,000,000		1,000,000	FSB	0.65%	0.65%	1013615272
4/22/2013							100,000	100,000	MB	0.80%	0.80%	914161
6/6/2013		300,000			1,200,000			1,500,000	FSB	0.75%	0.75%	1013923309
8/8/2013							2,000,000	2,000,000	FSB	0.70%	0.70%	1014179832
9/19/2013	100,000	100,000	300,000			500,000		1,000,000	FSB	0.75%	0.75%	1014349142
10/10/2013	300,000	100,000	200,000			200,000	200,000	1,000,000	FSB	0.80%	0.80%	1014434018
11/7/2013						150,000		150,000	MB	1.00%	1.00%	915192
11/29/2013						1,500,000		1,500,000	FSB	0.80%	0.80%	1014620792
12/12/2013			500,000				1,000,000	1,500,000	FSB	0.85%	0.85%	1014668663
12/19/2013				500,000		1,000,000	500,000	2,000,000	FSB	0.85%	0.85%	1014703493
<b>Total CD</b>	<b>1,400,000</b>	<b>500,000</b>	<b>1,000,000</b>	<b>500,000</b>	<b>1,200,000</b>	<b>4,350,000</b>	<b>3,800,000</b>	<b>12,750,000</b>				

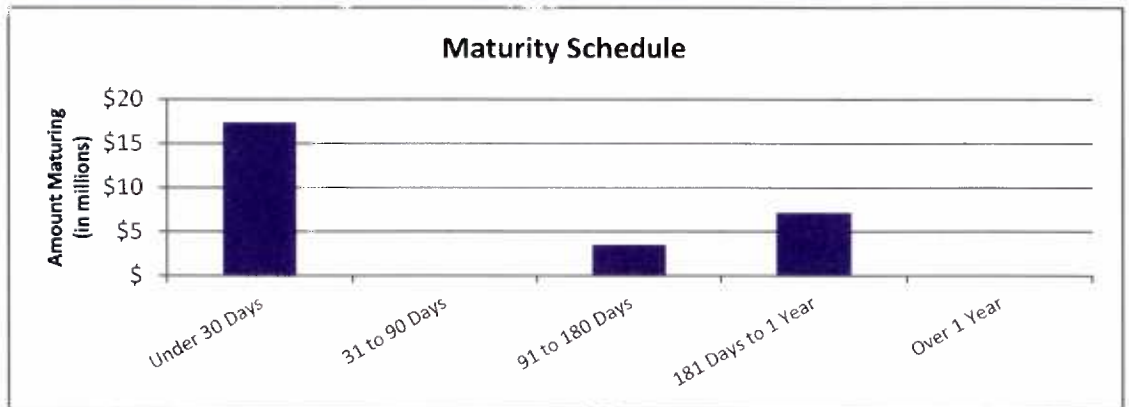
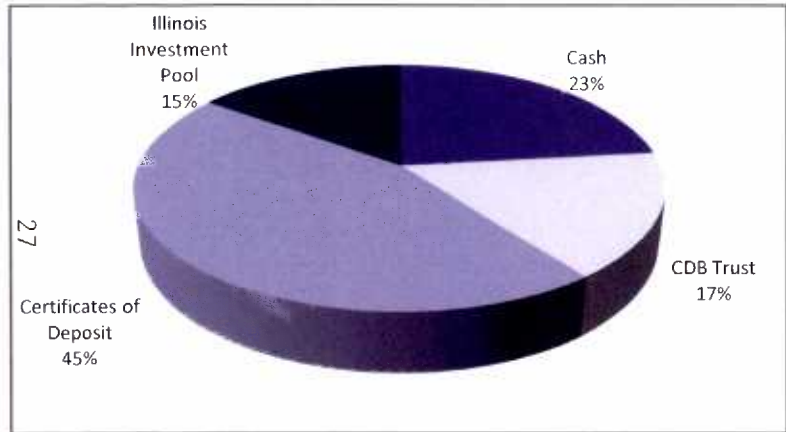
CB	Centruc Bank	LSB	LaSalle State Bank
CBNA	Commerce Bank, NA	MB	Marseilles Bank
HBT	Heartland Bank and Trust	MSB	Midland State Bank
FSB	First State Bank of Mendota	NCB	North Central Bank - Ladd
HNB	Hometown National Bank	PFS	Peru Federal Savings

\*\* Current IL Funds interest rate: 0.13%

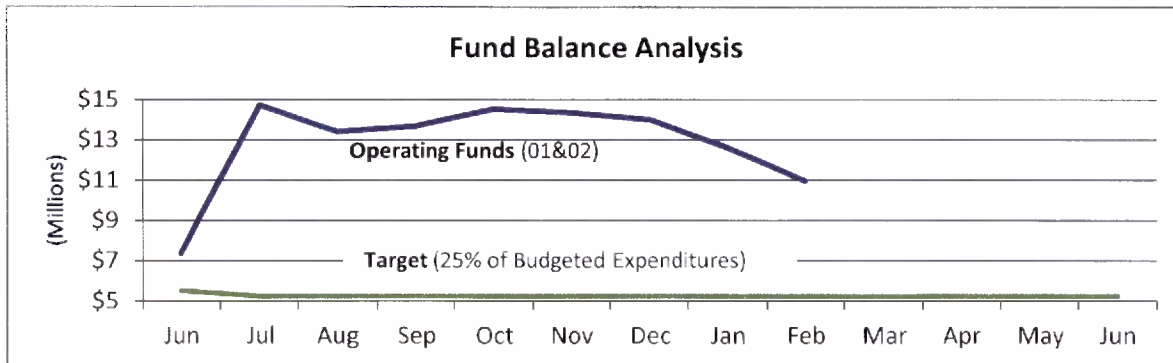
**Illinois Valley Community College District No. 513  
Investment Status Report  
All Funds  
February 28, 2013**

Instrument	Current Portfolio Distribution	Current Portfolio	Weighted Average Yield
Cash	23.2%	\$ 6,525,577	0.33%
CDB Trust	16.4%	4,623,377	0.25%
Certificates of Deposit	45.3%	12,750,000	0.72%
Illinois Investment Pool	15.0%	4,220,310	0.07%
<b>Total</b>	<b>100.0%</b>	<b>\$ 28,119,264</b>	<b>0.45%</b>

Institution	Illinois Investment Pool	Certificates of Deposit	Cash & Trusts	Total	Current Distribution
IL Funds (US Bank)	\$ 4,220,310			\$ 4,220,310	15%
Centrue Bank			4,813,303	4,813,303	17%
First State Bank		12,500,000		12,500,000	44%
LaSalle State Bank			44,390	44,390	0%
Marseilles Bank		250,000		250,000	1%
North Central Bank				-	0%
Heartland Bank			6,291,261	6,291,261	22%
Peru Federal Savings				-	0%
<b>Total</b>	<b>\$ 4,220,310</b>	<b>\$ 12,750,000</b>	<b>\$ 11,148,954</b>	<b>\$ 28,119,264</b>	<b>100%</b>



**Weighted Average Maturity of CD's** 185 Days



\$5,000 and Over Check Register

02/01/13 - 02/28/13

Check Number	Check Date	Vendor Number	Payee	Check Amount	Description
ACH	02/04/13		VALIC Retirement Services	\$ 14,360.51	403(b) & 457(b) Payroll (01/31/13)
704097	02/07/13	0108916	CCIC	280,939.87	Health Insurance (February)
704107	02/07/13	0001296	Follett Higher Education	6,452.30	Books for Resale
704130	02/07/13	0079038	IVCC Student Activity	23,845.30	Chapter 33 Veteran Awards
704131	02/07/13	0079038	IVCC Student Activity	75,000.00	Student Activity Fees
704144	02/07/13	0000948	Nebraska Book Co., Inc.	5,758.81	Books for Resale
704164	02/07/13	0018889	SRAVTE	8,800.00	Single Parent Coordinator Fee (Adult Ed), Single Parent Program Services (Carl Perkins Grant), POS and DC Services (Carl Perkins)
704201	02/14/13	0001369	Ameren Illinois	95,260.27	Electricity (10/09/12-01/10/13), Gas EC (12/11/12-01/11/13)
704225	02/14/13	0140900	CollegeNET, Inc.	6,493.50	License Fee For R25, Schedule25 and TTP
704307	02/14/13	0128401	Vanguard Contractors, Inc.	62,551.00	Restroom Modifications Phase 2*, Replace Panic Door Hardware *
704327	02/15/13	0000001	Illinois Valley Community College	172,301.51	Federal & State Payroll Taxes (02/14/13)
704334	02/15/13	0082897	SURS	81,415.13	Payroll (02/14/13)
ACH	02/19/13		VALIC Retirement Services	14,021.77	403(b) & 457(b) Payroll (02/14/13)
704350	02/21/13	0187355	Bay Remediation LLC	9,500.00	Restroom Modifications Phase 2*
704369	02/21/13	0190646	CNE Gas Division, LLC	15,074.02	Natural Gas (01/01/13-01/31/13)
28 704371	02/21/13	0181795	G4S Secure Solutions (USA) Inc.	25,626.43	Security Services (January)
704388	02/21/13	0117036	Liebovich Steel & Aluminum Co.	6,068.24	Instructional Supplies-Metal Fabrication
704453	02/28/13	0126547	Basalay, Cary, & Alstadt Architects	51,279.40	Ceiling & Lighting Replacement*, Building "C" Boiler Upgrades*, Door Hardware/Key Upgrades*, Exterior Egress Concrete Replacement*
704482	02/28/13	0079038	IVCC Student Activity	8,880.00	Project Success Scholarship Awards
704569	02/28/13	0000001	Illinois Valley Community College	96,400.72	Federal & State Payroll Taxes (02/28/13)
704506	02/28/13	0180447	Prudential Insurance Company	6,593.66	Life & Disability Insurance (February)
704576	02/28/13	0082897	SURS	51,618.96	Payroll (02/28/13)
704521	02/28/13	0066555	United States Postal Service	6,000.00	Reimburse Postage Meter
704524	02/28/13	0001927	Walter J Zukowski & Associates	18,952.40	Legal Services

**\$ 1,143,193.80**

\*Protection, Health, & Safety (PHS) Projects

Stipends For Pay Period 02/09/13

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Abbott, Mark D	Sub MTH 0900 300	02/01/13	02/09/13	02/09/13	ST	\$72.08	11520900000000			29-Jan
Alvin, Stephen R	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120700000000	HIS-2006-01	History Middle Eastern Civilization	
Barr, Annette Denise	HFA 1007 80	02/01/13	05/18/13	05/18/13	RE	\$150.00	11120700000000	HFA-1007-80	Digital Photography	
Batson-Turner, Jean	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,129.60	11220700000000	HSR-1206-01	Practicum I	Program Coordinator
Bergsieker, David E	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$768.00	11120700000000	PHO-2000-01	Introduction to Photography	
Beyer, Jason Adam	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$900.00	11120700000000	PHL-1002-75	Ethics	
Bhattacharya, Abhijeet	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$9,600.00	11120600000000	ECN-1202-100	Fundamentals of Economics	
Bias, Timothy John	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$12,091.20	11320400000000	CAD-2203-01	Engineering Design Concepts	
Bias, Timothy John	QC AWS Testing Flexco	02/01/13	02/09/13	02/09/13	RE	\$250.00	14210300000000			
Black, Mary A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,520.00	11520900000000	MTH-0907-100	Intermediate Algebra	MLC (FA)
Black, Wesley Taylor	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,200.00	11120900000000	MTH-1007-01	Calculus for Business & Social Science	
Black, Wesley Taylor	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,024.00	11520900000000			MLC (FA) (SP)
Blaydes, Christine Ann	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$8,576.00	11420700000000	ALH-1214-300	Certified Nursing Assistant	
Blood, Trisha Marie	Sub MLC Streator	02/01/13	02/09/13	02/09/13	ST	\$122.53	11520900000000			5-Feb
Blood, Trisha Marie	Sub MTH 0900 01,02	01/28/13	02/01/13	02/09/13	ST	\$144.16	11520900000000			1/28, 1/30, 2/1
Brown, Mark Sheffield	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120900000000			Writing Center
Bruch, Anna Marie Faletti	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$8,781.60	11420700000000	NUR-2211-01	Holistic Nursing III	
Caley Opsal, Susan Mary	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$576.00	11120600000000			Open Lab Hours (SP)
Carey, Lauri L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,086.00	11320400000000	HRT-1221-01	Annuals & Perennials II	
Carey, Lauri L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$180.00	11120400000000	HRT-1011-01	Floral Design I	
Christianson, Diane C	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,200.00	11220900000000	ECE-2206-01	E-Portfolio	ECE Program Coordinator
Christmann, Mark Henry	ELE 1201 80	01/14/13	05/18/13	05/18/13	RE	\$1,000.00	11320400000000	ELE-1201-80	Basic Industrial Electricity II	
Cinotte, Lori Maret	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$300.00	11120700000000	JRN-1003-01	Advanced Reporting	
Cook Fesperman, Amanda	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120700000000	HIS-2008-01	Modern Africa	
Donna, Rebecca S	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$600.00	11120600000000	FRS-1000-80	Introduction Forensic Science	
Eccles, Kimberly A	CSS 2200 105	01/14/13	05/18/13	05/18/13	RE	\$175.00	11320400000000	CSS-2200-105	Advanced Excel	
Elias, Gina Rae	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$7,680.00	11320400000000	CSD-1210-300	Comprehensive Access	
Elias, Gina Rae	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$921.60	11120400000000	CSI-1002-101	Introduction To Business Computer Systems	
Engstrom, Norman Bruce	12/13 Overload	02/01/13	03/23/13	03/23/13	OV	\$1,580.00	11120700000000	HFA-1007-80	Directing	
Fesperman, Jeffrey Norris	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,840.00	11120600000000	GEG-1001-100	Weather & Climate	
Fisher, Andrew	Mileage	02/01/13	05/18/13	05/18/13	ML	\$508.50	11120900000000			

Stipends For Pay Period 02/09/13

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Foster, Christine M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,560.00	11420700000000	NUR-2211-09	Holistic Nursing III	
Francisco, Marjorie Lynn	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,969.60	11420700000000	NUR-2211-02	Holistic Nursing III	
Freed, Timothy Daniel	Knife & Food Prep Skills	02/01/13	02/09/13	02/09/13	ST	\$150.00	14110400000000	HLR-3404-302	Knife & Food Preparation Skill	
Gibson, James A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$12,761.20	11320400000000	ELT-1204-02	Fund Electric DC/AC Theo/Cir	Wind Energy Coordinator
Gillio, Susan M	12/13 Overload	02/01/13	05/18/13	05/18/13	RE	\$100.00	11120700000000	MUP-1012-01	Flute Ensemble	
Hamilton, Nora Beth	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$8,147.20	11420700000000	NUR-1211-10	Holistic Nursing I	
Hanley, Linda Cheryl	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,022.40	11420700000000	NUR-1210-03	Mental Health Nursing	
Hartford, Carmen Nichole	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$8,672.00	11120600000000	BION-1007-300	Anatomy/Physiology Night Lab	Open Lab Hrs (FA) (SP)
Hartman, Bruce Charles	Mileage	10/31/12	11/13/12	02/09/13	ML	\$132.00	11320400000000			
Hartman, Bruce Charles	Meal Reimbursement	02/01/13	02/01/13	02/09/13	TF	\$6.79	11320400000000			
Hobneck, Cheryl I	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,600.00	11520900000000			MLC (FA)
Hodgson, Laura Ann	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,840.00	11420700000000	ALH-1202-100	ALH Dosage Calculations	
Hogue, Julie Ann	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$9,510.40	11420700000000	ALH-1001-101	Terminology Health Field	
Jauch, Christian Martin	PT Prgm Coord Bus Technology	02/01/13	02/09/13	02/09/13	ST	\$960.00	11320400000000			
Jauch, Christian Martin	CSP 2222 01	01/14/13	05/18/13	05/18/13	RE	\$569.60	11320400000000	CSP-2222-01	Business Technology Internship	
Jenrich, Chuck	CEU 8110 01, 8252 01, 8242 01	02/01/13	02/09/13	02/09/13	ST	\$2,875.00	14210300000000	CEU-8252-01	Valuing Differences	CEU 8279 01, 6236 01, 8252 11, 8242 11, 6202 01
Johll, Matthew E.	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$160.00	11120600000000			Open Lab Hours (SP)
King, Keith Robert	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,024.00	11120600000000			Open Lab Hrs (FA) (SP)
King, Keith Robert	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$640.00	11120900000000	CON-1200-01	Introduction Class Assess & Research	
Koehler, Richard A	LC Driver Improvement/#855	02/01/13	02/09/13	02/09/13	ST	\$150.00	14110400000000	CDV-6000-02	LaSalle Co Driver Improvement	
Koudelka, Arthur Edward	12/13 Overload	02/01/13	03/09/13	03/09/13	OV	\$16,640.00	11320400000000	ATO-1210-01	Basic Gas Engines	
Kreier, Rodney John	DFT 1203 80	01/14/13	05/18/13	05/18/13	RE	\$150.00	11320400000000	DFT-1203-80	Machine Blueprint Reading	
Kuester, David A	12/13 Overload	02/01/13	03/09/13	03/09/13	OV	\$1,800.00	11120700000000	HFA-1007-81	Playwriting	
Kwiatkowski, Charles S	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$10,824.00	11120400000000	CSI-1002-01	Introduction To Business Computer Systems	
Lange, Shane Wilson	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,480.00	11320400000000	ATO-1250-01	Engine Performance	
Leadingham, Paul	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,080.00	11320400000000	WLD-1200-01	Stick, Plate, Flat Arc Welding	
Leadingham, Paul	CEU 5203 02	02/01/13	02/09/13	02/09/13	ST	\$2,825.00	14210300000000	CEU-5203-02	Mig Welding 3g on Stainless	AWS Testing
Lockwood, Kirk D	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,072.00	11120900000000	ENG-2000-100	Technical & Business Writing	Writing Center (SP)
Mammano, Pamela M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$14,483.20	11420700000000	ALH-1001-102	Terminology Health Field	
Mangold, Richard F	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,140.00	11120700000000	SOC-1002-01	Marriage and Family	
Mangold, Richard F	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11420700000000	ALH-1002-600	Human Growth & Development	

Stipends For Pay Period 02/09/13

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Mekeel, Ashley Marie	Piano Lessons / 21	01/14/13	02/04/13	02/14/13	RE	\$605.43	11120700000000	MUP-2005-01	Applied Music: Piano	
Michael, James N	12/13 Overload	02/01/13	05/18/13	05/18/13	RE	\$960.00	11120700000000	GER-1002-01	Elementary German II	
Monterastelli, Cherie A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11420700000000	ALH-1001-600	Terminology Health Field	
Nett, Steve A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,336.00	11120600000000	BIO-1001-12	General Biology I	Open Lab Hrs (FA) (SP)
Nink, Tina M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,080.00	11420700000000	NUR-2212-05	Holistic Nursing IV	
Oldaker, Adam Gregory	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,120.00	11120900000000	HON-1001-150	Honors Orientation	Writing Center (FA) (SP)
Olesen, Jared Jeffrey	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120700000000	SOC-2001-01	Social Problems	
Padoan-Gallardo, Atti V	FEN ITL SPN	02/01/13	05/18/13	05/18/13	RE	\$3,150.00	11120700000000	FEN-1002-01	Elementary French II	
Panizzi, Gerald W	LC Driver Improvement/#853	02/01/13	02/09/13	02/09/13	ST	\$187.50	14110400000000	CDV-6000-02	LaSalle Co Driver Improvement	
Panizzi, Gerald W	LC Driver Improvement/#854	02/01/13	02/09/13	02/09/13	ST	\$187.50	14110400000000	CDV-6000-02	LaSalle Co Driver Improvement	
Pecherek, Michael John	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,278.00	11120700000000	MUS-1002-01	Music Theory I	
Pence, Patricia Lynn	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$12,119.20	11420700000000	NUR-1211-06	Holistic Nursing I	
Perez, Dorene Marie	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,778.00	11320400000000	DFT-1200-01	Mechanical Drafting	
Perez, Dorene Marie	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,312.00	11120400000000	EGR-1000-01	Engineering Graphics I	
Phillips, Michael Alan	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,880.00	11120600000000			Open Lab Hours (FA) (SP)
Pietrolonardo, Anna Marie	12/13 Overload	02/09/13	02/23/13	02/23/13	OV	\$4,640.00	11120700000000	SPN-1001-100	Elementary Spanish I	
Pumo, Deborah J	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,800.00	11420700000000	NUR-2212-01	Holistic Nursing IV	
Radek, Kimberly M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,440.00	11120700000000	GEN-2000-01	Women Through Cult & Centuries	
Rambo, Randy R	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$600.00	11120900000000	LIT-2001-80	Major English Writers I	ENG 1001 80 (FA)
Reese, Robert C	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$6,432.00	11120600000000	BUS-1010-100	Introduction To Business	
Reese, Robert C	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$8,960.00	11220600000000	MKT-1210-140	Principles of Marketing	Business Program Coordinator (FA) (SP)
Retoff, Dan J	ALH 1030.01 02 1031 01	01/29/13	05/18/13	05/18/13	RE	\$4,140.00	11420700000000	ALH-1030-01	Yoga	
Robinson, Delores R.	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120900000000			Writing Center Ottawa (SP)
Ruda, Anthony J	Retro Pay	08/13/12	02/09/13	02/09/13	RE	\$58.08	11120600000000			New Faculty Position
Ruda, Anthony J	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,280.00	11120600000000	HPE-1000-100	Wellness	
Sankovich, Michael W	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$428.80	11220600000000			ACT Program Coordinator (FA)
Sarsah, Dominic K	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,880.00	11120600000000			Open Lab Hours (SP)
Savoia, Jennifer L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$9,843.20	11420700000000	NUR-1210-09	Mental Health Nursing	
Schroeder, Eric Steven	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$7,680.00	11120600000000	BIO-1000-506	The Global Environment	Open Lab Hours (FA) (SP)
Schultz, Cynthia L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,024.00	11520900000000			MLC (FA) (SP)
Schultz, Cynthia L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120900000000	MTH-1003-01	College Algebra	AFT Treasurer FA/SP

Stipends For Pay Period 02/09/13

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Serafini, Richard Joseph	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,712.00	11220600000000	ACT-1210-100	Fundamentals of Accounting	ACT Program Coordinator (SP)
Sherbeyn, Julie A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,200.00	11120600000000	HPE-1001-01	Wellness Lab	Open Lab Hours (FA) (SP)
Skoflanc, Francie A	12/13 Overload	02/01/13	03/23/13	03/23/13	OV	\$9,176.80	11320700000000	GDT-2205-01	Graphic Design Internship I	Program Coordinator (FA) (SP)
Spanbauer, Jeffrey A	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,920.00	11120700000000	HIS-1001-600	History Western Civilization II	
Spanbauer, Jeffrey A	Mileage	01/14/13	02/01/13	02/09/13	ML	\$71.19	11120700000000			
Sramek, Katherine Lynn	CSG 1205 100	01/14/13	05/18/13	05/18/13	ST	\$153.75	11320400000000	CSG-1205-100	Microsoft Power Point	
Stevenson, Keith Howard	WHS 1230 300	01/14/13	02/07/13	02/09/13	RE	\$100.00	11320400000000	WHS-1230-300	Warehousing Technology Skills	
Story, Michelle M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$250.00	11320400000000	CSP-1206-300	Composition Skills College Success	
Thomas, Linda Ann	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,070.00	11520900000000	REO-1008-300	Power Reading	
Tunnell, Thomas D	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,024.00	11520900000000			MLC (FA) (SP)
Tunnell, Thomas D	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$2,560.00	11120900000000	MTH-1000-02	Math for Liberal Arts	
Turchi, Mary Lynn	CSM 2240 100	01/14/13	05/18/13	05/18/13	RE	\$1,242.00	11320400000000	CSM-2240-100	Office Management	
Urban-Bollis, Jill L	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,057.60	11220900000000	EDC-2003-01	Clinical Experience in Education	EDE Program Coordinator
Urban-Bollis, Jill L	NIU Ed Summit	09/13/12	09/14/12	02/09/13	TF	\$83.20	11120900000000			
Urban-Bollis, Jill L	IL CCFA Conference	10/25/12	10/26/12	02/09/13	TF	\$14.20	61320200000000			
Urban-Bollis, Jill L	Meal Reimb/Txlb	02/01/13	02/01/13	02/09/13	TF	\$10.51	11120900000000			
Villarreal, Nora Lynn	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,480.00	11120900000000	HON-1002-150	Honors Portfolio	Honors Director Writing Center FA
Whiteaker, Samantha D	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,840.00	11420700000000	NUR-1211-04	Holistic Nursing I	
Wiggins, Dawn M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$1,024.00	11520900000000			MLC (FA) (SP)
Wiggins, Dawn M	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$5,760.00	11120900000000	MTH-1008-02	General Elementary Statistics	
Yong, Promise K.	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$3,680.00	11120600000000			Open Lab Hours (FA) (SP)
Zebron, Wayne Edward	Mileage	01/15/13	05/07/13	05/18/13	ML	\$259.42	11120900000000			
Zeilman, Karen Elaine	12/13 Overload	02/01/13	02/09/13	02/09/13	OV	\$4,608.00	11120700000000	DSN-1000-01	Design I	
Zellmer, Donald G.	THE 1005 03	02/01/13	05/18/13	05/18/13	RE	\$600.00	11120700000000	THE-1005-03	Theatre Play Production	
TOTAL						\$395,277.04				

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*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President of Business Services and Finance

*Jerry Corcoran 2/21/13*

Dr. Jerry Corcoran  
President

\*Earntypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt Stipend,  
OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
MI=Miscellaneous, SS=Summer School

### Stipends For Pay Period 02/23/13

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Black, Mary A	MTH 09070100	1/14/2013	5/18/2013	5/18/2013	RE	2,880.00	11520910051340	MTH-0907-100	Intermediate Algebra	
Brady-Crite, Stephanie	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Christianson, Diane C	2013 Overload	2/12/2013	2/12/2013	2/23/2013	OV	4,480.00	11220910051340	ECE-2203-150	Supervision and Administration	ECE Program Coordinator (SP)
Dellatori, Beth Ann	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Dittmer, Alejandro Joseph	Independent Study	1/14/2013	5/18/2013	5/18/2013	RE	150.00	11120650051320	SPH-1001-81	Fundamentals of Speech	
Donna, Rebecca S	12/13 Overload	2/1/2013	2/23/2013	2/23/2013	OV	3,840.00	11120650051340			FA LDS 1000 01 FA SOC 1000 02
Engstrom, Norman Bruce	Voice Lessons / 9	1/14/2013	2/8/2013	2/23/2013	RE	288.00	11120650051340	MUP-2001-01	Applied Music- Vocal	
Forst, Jean	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Gibbs, Kathryn Ann	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Gillio, Susan M	Flute Lessons / 20	1/14/2013	2/7/2013	2/23/2013	RE	628.20	11120650051320	MUP-2062-01	Applied Music: Flute	
Haynes, Tricia Lynn	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Hunter, Robert Laurence	Wind Energy Website	2/23/2013	2/23/2013	2/23/2013	RE	500.00	61320183851900			
Johnson, Laura Elizabeth	Hot Glass Experience Level 1	2/9/2013	2/12/2013	2/23/2013	RE	240.00	14110394151320	HLR-2748-402	Hot Glass Experience	
Jones, Glenna Sue	Meal Reimbursement	2/19/2013	2/19/2013	2/23/2013	MI	7.75	18440184055211			
Koehler, Richard A	BP Driver Improvement #175	2/16/2013	2/16/2013	2/23/2013	RE	150.00	14110394351320	CDV-7000-02	Bureau Co. Driver Improvement	
Koehler, Richard A	LC Driver Improvement #857	2/13/2013	2/13/2013	2/23/2013	RE	150.00	14110394251320	CDV-6000-02	LaSalle Co Driver Improvement	
Krancic, Carol Ann	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Krasnican, Mary Ellen	Applied Food Service Sanitation	1/28/2013	2/14/2013	2/23/2013	RE	798.00	14110394151320	FSS-1200-630	Applied Food Service Sanitation	
Mangold, Richard F	Mileage Reimbursement	8/20/2012	12/6/2012	2/23/2013	ML	1,121.66	11120650055210			
Montgomery, D Gene	Saxophone Lessons / 4	1/17/2013	2/14/2013	2/23/2013	RE	125.64	11120650051320	MUP-2052-01	Applied Music: Saxophone	
Near, Monica Marie	Vacation Payout	2/23/2013	2/23/2013	2/23/2013	VA	1,433.53	64420258251900			
Panizzi, Gerald W	LC Driver Improvement # 856	2/9/2013	2/9/2013	2/23/2013	RE	187.50	14110394251320	CDV-6000-02	LaSalle Co Driver improvement	
Perkins, Rebecca W	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Peterson, Delle Jeanne	Cello Lessons / 4	1/24/2013	2/14/2013	2/23/2013	RE	115.32	11120650051320	MUP-2053-01	Applied Music: Cello	

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**Stipends For Pay Period 02/23/13**

Name	Description	Start Date	End Date	Last Pay Date	Earn Type*	Amount	GL No.	Section Name	Section Title	Comments
Ray, Darlene A	Starting Seeds Indoors	2/16/2013	2/16/2013	2/23/2013	RE	75.00	14110394151320	HLR-5211-602	Starting Seeds Indoors	
Rossmann, Teri Lynn	ENG 0900 Meeting	2/12/2013	2/12/2013	2/23/2013	RE	30.00	11520910051900			
Savoia, Jennifer L	2013 Overload	2/12/2013	2/12/2013	2/23/2013	OV	640.00	11420730051340	NUR-1210-05	Mental Health Nursing	
Stacy, Stephanie	Creating a Winter Container	12/1/2012	12/1/2012	2/23/2013	RE	75.00	14110394151320	HLR-5218-612	Creating a Winter Container	
Stevenson, Keith Howard	WHS-1240-300	2/12/2013	3/21/2013	3/21/2013	RE	125.00	11320410051320	WHS-1240-300	Representing Warehousing Skills	
TOTAL						18,250.60				

*Cheryl Roelfsema*

Cheryl Roelfsema  
Vice President of Business Services and Finance

*Jerry Corcoran 3/2/13*

Dr. Jerry Corcoran  
President

\*Eartypes

RE=Regular, TF=Taxable Reimbursements, ST/SG=Stipend, ES=SURS Exempt  
Stipend, OV=Overload, VA=Vacation Payout, ML= Commuting Mileage  
MI=Miscellaneous, SS=Summer School

**Purchase Request – Lateral File Cabinets for Community Instructional Center Phase I Project**

The George Sollitt Construction Company, general contractor for the Community Instructional Center Phase I project, has requested that IVCC purchase lateral file cabinets so that the cabinets can be installed with the installation of the casework. These lateral file cabinets are included in the project’s total furniture, fixture, and equipment budget.

The following quotes, based on the Illinois Public Higher Education Cooperative pricing, were received:

Krueger International (KI)     \$24,714.88

Henricksen                         \$14,498.36

**Recommendation:**

**The administration recommends the Board authorize the purchase of lateral file cabinets for Phase I of the Community Instructional Center from Henricksen, through the Illinois Public Higher Education Cooperative, at a cost of \$14,498.36.**

### **2013 ICCTA Outstanding Faculty Award Nomination – Abhijeet Bhattacharya**

Abhijeet Bhattacharya, Economics Instructor, was selected by the faculty as the 2013 award recipient of IVCC's *Stephen Charry Memorial Award for Teaching Excellence*. The award recipient is determined through receipt of nominations from current and former students, faculty, and administrators, as well as the President. Faculty members scored the five nominations using criteria that identified fellow faculty who:

1. Challenge students to pursue goals;
2. Prepares students to make life choices;
3. Improve students' skills for employment and/or success in their academic endeavors;
4. Motivate students to be active and concerned citizens of the community; and
5. Are active in the community.

Four current/former students devoted their time and creativity to compose comprehensive nominations for Mr. Bhattacharya, and though each included specific detail relevant to his/her experience, there were themes common across the four. All noted that he is an instructor that really cares about his students, and goes above and beyond through leading a yearly field trip to the Federal Reserve and the Chicago Board of Trade. One student, Erik Kaldahl, specifically remarked:

One of the most important things I learned from this trip was the importance of a group and of a community. Here come a dozen or so college kids who have no idea who each other are. Abhijeet made it easy to interact and easy for all of us to get along. A group of peers interacting for the first time, enjoying themselves and reaching a common goal together is a great sense of community and it was an important part of my life today that I had never experienced before that class.

Common themes across nominations from Leah Archer, Chad Foster, Erik Kaldahl, and Kris Sienza, also included being well-prepared for future classes, application of economic concepts to everyday life, and Mr. Bhattacharya's dedication, friendliness, and availability to his students.

### **Recommendation:**

**The Administration takes great pride in recommending the Board of Trustees nominate Abhijeet Bhattacharya, Economics Instructor and the 2013 recipient of IVCC's *Stephen Charry Memorial Award for Teaching Excellence*, for the Illinois Community College Trustees Association's Outstanding Faculty Award.**

**2013 ICCTA Outstanding Part-Time Faculty Member Award Nomination – Cathi Nelson**

The Administration recommends the Board of Trustees nominate Cathi Nelson, Part-time Instructor and Peer Tutoring Coordinator, for the Illinois Community College Trustees Association 2013 ICCTA Outstanding Part-Time Faculty Member Award. The Administration received suggestions from the academic divisions and evaluated these suggestions based upon the criteria set forth by the ICCTA. Ms. Nelson was suggested to the Administration by Marianne Dzik, Dean of English, Mathematics, and Education.

Cathi Nelson demonstrates her excellence in teaching every day in the Peer Tutoring Center. There, she meets a wide variety of students who bring with them a medley of needs. Cathi's years of teaching experience, her understanding of how people learn, her knowledge of teaching strategies, and her knowledge in several subject areas allow her to adapt her approach to each individual student. Cathi realizes that a team approach is paramount when working with students. That's why she collaborates with other instructors on the most appropriate techniques to benefit students in learning and in reaching their goals. A goal Cathi strives to achieve is that each student will positively benefit from his/her peer tutoring experience.

In addition to her role as Peer Tutoring Coordinator, Cathi has routinely taught RED 0900 – Reading, and ECE 2005 – Students with Disabilities in School (for the Early Childhood Education program). With these extra efforts she receives very positive student evaluations regarding both her teaching and her willingness to provide or suggest resources to her students to help them be successful.

**Recommendation:**

**The Administration takes great pride in recommending the Board of Trustees nominate Cathi Nelson, Part-time Instructor and Peer Tutoring Coordinator, for the Illinois Community College Trustees Association's Outstanding Part-Time Faculty Member Award.**

March 7, 2013

Dear Cheryl,

I will be resigning my position as Shipping and Receiving supervisor as of April 26, 2013.

I have appreciated the opportunity of working at Illinois Valley Community College.

Thank you,

*Raeleen Bartolt*

Raeleen Bartolt

RECEIVED

MAR 07 2013